



## BOARD OF TRUSTEES MEETING

Monday, March 7, 2022 at 7:00 p.m.

Please mute microphones and turn off cameras.

### MEETING INFORMATION:

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### WELCOME

The purpose of this meeting is to conduct the business of Bath Township.  
At the end of the meeting there will be time for citizen comment.

### APPROVAL OF AGENDA

#### FISCAL OFFICER GREGORY R. THEWES

1. Recommendation to approve requisitions and regular purchase orders 2022-00368 through 2022-00392 and payments totaling \$114,485,51. **Roll Call.**
2. Resolution 2022-08 Organizational and Personnel Policy Amendment #1
3. Motion to approve intra-fund transfers in the amount of \$7,180.00
4. The 2021 fiscal year financial statements have been submitted to the Auditor of State's Office and are available for public view on [www.bathtownship.org](http://www.bathtownship.org). A hard copy may be obtained in the Bath Township Administration Offices, Monday through Friday, 8:00 AM to 4:00 PM
5. Huntington Bank statements have been reconciled for the months of December 2021, January 2022 and February 2022, and are available for public view.
6. STAR Ohio statements have been reconciled for the months of December 2021 and January 2022 and are available for public view.

### DEPARTMENT HEADS AND ADMINISTRATORS

#### POLICE CHIEF VITO F. SINOPOLI

Report / Recommendations

1. Motion to hire Adrianna Corona for the full-time Communication Specialist position pending the results of her psychological assessment effective March 8, 2022 at the beginning rate of pay set by the FOP Labor Agreement of \$23.62 and compliance with all rules and regulations of Bath Township along with a one-year probationary period.
2. Motion to hire Steve Albertson for the part-time Communication Specialist position pending the results of his psychological assessment effective March 8, 2022 at a pay rate of \$27.40

and compliance with all rules and regulations of Bath Township along with a one-year probationary period.

**FIRE CHIEF ROBERT CAMPBELL**

Report / Recommendations

1. Motion to approve the annual licensing contract 04/10/2022-04/09/2023 with PPE Software for turnout gear inventory tracking in the amount of \$1,800.00.

**SERVICE DIRECTOR CAINE COLLINS**

Report / Recommendations

1. Motion to change the job classification of Service Dept employee Colin Tuttle from Seasonal Snow & Ice Employee to Part-time Service Personnel Level 2, at the same pay rate.
2. Motion to enter into a 6-year contract with OTIS Elevator Company for the maintenance and service of Bath Township's elevators.

**PARK DIRECTOR/ASSISTANT SERVICE DIRECTOR ALAN GARNER**

Report / Recommendations

1. Motion to advertise and post for Service Department and Park Division Seasonal workers beginning on March 7, 2022. Applications will be accepted until the positions are filled.

**PLANNING DIRECTOR / ZONING INSPECTOR WILLIAM FUNK**

Report / Recommendations

None at this time.

**ADMINISTRATOR VITO F. SINOPOLI**

Report / Recommendations

1. Resolution 2022-09 To Apply for the State Capital Expenditure Grant
2. Resolution 2022-10 To Apply for the Summit County Community Grant

**TRUSTEES ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY**  
**FUTURE**

Wednesday, March 9<sup>th</sup>, 2022

Heritage Corridors of Bath 5:30 PM TCR

Thursday, March 10<sup>th</sup>, 2022

Zoning Commission 6:00 PM TMR

Monday, March 14<sup>th</sup>, 2022

Board of Trustees Work Session 9:30 AM TMR

Tuesday, March 15<sup>th</sup>, 2022

Board of Zoning Appeals 7:00 PM TMR

Thursday, March 17, 2022

Park Board 6:00 PM TMR

Monday, March 21<sup>st</sup>, 2022

Board of Trustees Work Session 9:30 AM TMR

Board of Trustees Meeting 4:00 PM TMR

Board of Trustees Work Session	4:15 PM	TMR
Water and Sewer District Board	6:00 PM	TCR

Monday, March 28<sup>th</sup>, 2022

Board of Trustees Work Session	9:30 AM	TMR
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### TRUSTEE MEETINGS AND EVENTS

### COMMUNITY EVENTS

Saturday, April 2, 2022

Messier Marathon Star Party	8:00 PM	BNP - Observatory
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Saturday, April 23, 2022

Project Pride	9:00 AM	Revere HS
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Saturday, April 30, 2022

Spring into Nature with STEM	11:00 AM	BNP
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Monday, May 30, 2022

Memorial Day Observance	12:00 PM	BMP
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Friday, June 17, 2022

Run to the Sun 5k	7:00 PM	BCP
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\*BNP – Bath Nature Preserve

\*BCP – Bath Community Park

\*BMP – Bath Memorial Park

An updated list of community events may be found on the township website at [www.bathtownship.org](http://www.bathtownship.org)

### CITIZENS' COMMENTS

*Citizens must be recognized by the President of the Board of Trustees prior to speaking.*

*Citizens will identify themselves by name and address.*

*Citizens' comments will be limited to 5 minutes each.*

*Citizens' comments must be addressed to the Board.*

*A citizen is called out of order twice. He or she will then be asked to leave.*

### COMMUNITY UPDATES

### ITEMS OF INTEREST

### THANK YOU FOR ATTENDING / ADJOURNMENT



Intra Fund Transfer  
March 7, 2022

	A	B	C	D	E
1	<b>Meeting</b>	<b>Fund</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
2					
3		General	Contingency	Computer Costs	2,000.00
4		General	Computer Costs Zoning	Vehicle Repair Zoning	2,000.00
5		General	Contingency	Computer Costs	1,500.00
6		General	Contingency	Newsletter Admin	500.00
7		Police	Contingency	Uniform	1,100.00
8		General	Contingency	Legal	30.00
9		General	Contingency	Office Supplies	50.00
10					
11					
12					
13	<b>TOTAL</b>				<b>7,180.00</b>

**BATH TOWNSHIP BOARD OF TRUSTEES  
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
		NONE	

**BATH TOWNSHIP BOARD AND COMMITTEE LOGS**

None at this time.

**BATH TOWNSHIP BOARD OF TRUSTEES**  
**BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 7<sup>th</sup> DAY OF MARCH, 2022, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 7:00 P.M. IN THE TRUSTEES MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.**

M\_\_\_\_\_ introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2022-08**  
**AMENDMENT 01**  
**TO AMEND THE 2022 ORGANIZATIONAL RESOLUTION AND JOB DESCRIPTION MANUAL**

**WHEREAS**, the Township operates with regard to several master documents; and,

**WHEREAS**, the Bath Township Board of Trustees adopted the 2022 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect December 20, 2021; and,

**WHEREAS**, after review the Fiscal Officer has decided to revise and update the 2022 Organizational Resolution and Job Descriptions to amend the following information as follows:

1. To amend Section 1.18 Travel and Expense Reimbursement in the Personnel Policy:
  - a. And include allowance of tip reimbursement up to 20% for travel and training, excluding entertainment or alcohol.

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees amends the 2022 Organizational Resolution and Personnel Policy Manual to include the updated information in the Resolution attachment.

M\_\_\_\_\_ seconded the amendment; and the Fiscal Officer called the Roll:

Mrs. Troike,  
Mr. Gaffney,  
Mrs. Goodrich,

**Resolution Adopted**

\_\_\_\_\_  
Gregory R. Thewes, Fiscal Officer

\_\_\_\_\_  
Elaina E. Goodrich, President  
Bath Township Board of Trustees

\_\_\_\_\_  
Sharon A. Troike, Vice-President  
Bath Township Board of Trustees

March 7, 2022  
Date

\_\_\_\_\_  
Sean Gaffney, Trustee  
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated March 7, 2022.

Section 1.18 Travel and Expense Reimbursement

**MEALS**

Meals will only be reimbursed if the employee is attending overnight business. **Tips up to 20% will be included in reimbursement, excluding alcohol and entertainment.** If the outside training or out of town business occurs in a single day, meal costs will be the responsibility of the employee.

Note: This does not apply if the meal is included in the price of the conference, training, or other related event. In this instance, the cost will be reimbursed by the township.

Reasonable costs for meals shall be reimbursed. Employees may have to provide reasonable justification for meal reimbursements.

## Chief of Police Report March 7, 2022

### Department Trainings:

Det. Lt. Munsey, Det. Gabel and Det. Lance – *Start By Believing* webinar training with the Summit County Prosecutor’s Office February 9, 2022.

CPR Training for Department Members with Firefighter/Paramedic Matt Null February 23, 2022.

Chief Sinopoli, Captain Brown and Administrative Assistant Bartlett – WebCheck Training through the Ohio Attorney General’s Office – BCI Unit February 22, 2022.

Chief Sinopoli, Captain Brown, Detectives Gabel, Lance and Administrative Assistant Bartlett – BIM Fingerprint InVize ID software training – February 23, 2022.

### Ohio Collaborative Update:

Our department has achieved provisional certification for Group 5, Standard 9 Crowd Management/LE Response to Mass Protests/Demonstrations and Standard 10 Fitness for Duty – Staff Wellness/Agency Wellness Standard on February 28, 2022. Achieving this certification keeps our department up-to-date with the requirements of the Ohio Collaborative and this will be reflected in their Annual Report which is distributed in March.

### Community Engagement:

A grateful Bath resident brought in cookies, pastries, a fruit and cheese tray on February 3rd in appreciation for the return of her two Newfoundland dogs which were found by Officer VanFossen.

A long-time Bath resident who talks with our Dispatchers every morning brought in two dozen donuts for the staff February 8, 2022. His automobile had gotten stuck in the roadway after the major snowstorm in January and he was very appreciative of the police and dispatch assistance given to him.

Lunch provided for all 3 shifts by a Bath resident in appreciation February 9, 2022. In this particular instance, the resident appreciated the assistance of the police on behalf of his wife who was returning a lost dog to its owner.

Officer Alexander and Administrative Assistant Bartlett attended the Kent State University Police Academy & Public Safety Training Job Fair February 15, 2022. Officer Alexander is one of our Field Training Officers.

### February Statistics:

All calls for service: 1,399 [100%]

Community Policing: 830 [59%]

Traffic Stops: 108 [8%]

Traffic Accidents: 28 [2%]

Alarm Drops: 58 [4%]

Sexual Assault 0 Burglary 1 Robbery 0

All other calls requiring police assistance or presence: 374 [27%]

Booking Charges [Total # of Charges] 30

OVI: 3

Theft: 2

Possession of Drugs: 3



Recommendations:

Motion to hire Adrianna Corona for the full-time Communication Specialist position pending the results of her psychological assessment effective March 8, 2022 at the beginning rate of pay set by the FOP Labor Agreement of \$23.62 and compliance with all rules and regulations of Bath Township along with a one-year probationary period.

Motion to hire Steve Albertson for the part-time Communication Specialist position pending the results of his psychological assessment effective March 15, 2022 at a pay rate of \$27.40 and compliance with all rules and regulations of Bath Township along with a one-year probationary period.

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike  
Bath Administrator - Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: March 7, 2022

February 2022 CALLS

Station 1 = 62  
Station 2 = 38  
All Stations = 14  
Total = 114

Fire = 46  
EMS = 68

Total Transports = 45

Mutual Aid Given= 12  
Mutual Aid Received= 4

Yearly Call Total: 238  
FIRE = 81  
EMS = 157

**TRAINING:**

Total Class Hours = 48.58  
Total of Personnel Hours = 90.75

**INSPECTIONS:**

Annual = 38  
Fire Drill= 2  
Fire Protection System = 4  
Plan Review = 2  
Reinspection= 13  
Special Hazard= 1  
TOTAL = 60

**RECOMMENDATIONS:**

1. Recommend to approve the annual licensing contract 04/10/2022-04/09/2023 with PPE Software for turnout gear inventory tracking in the amount of \$1,800.00.

# Facility Destination Summary

## UH - Bath Fire Dept

Agency: UH - Bath Fire Dept | Service Date: From 02/01/2022 Through 02/28/2022

Cleveland Clinic - Medina Hospital			6.5%
Transport From	Runs	% of Runs	
Not Entered	3	100.0%	
<b>Total:</b>	<b>3</b>	<b>100%</b>	

  

Barberton Citizen's Hospital			2.2%
Transport From	Runs	% of Runs	
Not Entered	1	100.0%	
<b>Total:</b>	<b>1</b>	<b>100%</b>	

  

Akron General Medical Center			39.1%
Transport From	Runs	% of Runs	
Not Entered	18	100.0%	
<b>Total:</b>	<b>18</b>	<b>100%</b>	

  

Akron General Medical Center - West			26.1%
Transport From	Runs	% of Runs	
Not Entered	12	100.0%	
<b>Total:</b>	<b>12</b>	<b>100%</b>	

  

Akron City Hospital			15.2%
Transport From	Runs	% of Runs	
Not Entered	7	100.0%	
<b>Total:</b>	<b>7</b>	<b>100%</b>	

  

Children's Hospital - Akron			8.7%
Transport From	Runs	% of Runs	
Not Entered	4	100.0%	
<b>Total:</b>	<b>4</b>	<b>100%</b>	

  

Metro Health-Brecksville			2.2%
Transport From	Runs	% of Runs	
Not Entered	1	100.0%	
<b>Total:</b>	<b>1</b>	<b>100%</b>	

  

UH - Bath Fire Dept Totals :			100%
	<b>46</b>	<b>100%</b>	

# Bath Township Fire Department

Akron, OH

This report was generated on 3/1/2022 9:16:03 AM



## Incident Statistics

Zone(s): All Zones | Start Date: 02/01/2022 | End Date: 02/28/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		68	
FIRE		46	
<b>TOTAL</b>		<b>114</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
<b>\$0.00</b>		<b>\$0.00</b>	
CO CHECKS			
424 - Carbon monoxide incident		1	
736 - CO detector activation due to malfunction		1	
<b>TOTAL</b>		<b>2</b>	
MUTUAL AID			
Aid Type		Total	
Aid Given		12	
Aid Received		4	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
18		15.79	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
All Stations	0:08:02	0:09:20	
Fire Headquarters	0:06:49	0:06:38	
Stoney Hill Station	0:06:02	0:06:26	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:06:44</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
All Stations	0:02:17	0:01:42	
Fire Headquarters	0:02:00	0:02:13	
Stoney Hill Station	0:02:37	0:02:44	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:02:17</b>	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

AGENCY	AVERAGE TIME ON SCENE (MM:SS)
Bath Township Fire Department	19:05

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

# Bath Township Fire Department

Akron, OH

This report was generated on 3/1/2022 9:22:00 AM



## Training Hours for Personnel for Date Range

Personnel: All Personnel | Sort By: Date | Start Date: 02/01/2022 | End Date: 02/28/2022

DATE	CLASS	CATEGORY	HOURS
<b>Bergdorf, Brent</b>			
02/07/2022	Ice Rescue	Firefighter Training	2
02/17/2022	Pediatric Respiratory	EMS	1.5

**TOTAL HOURS: 3.5**

DATE	CLASS	CATEGORY	HOURS
<b>Campbell, Rob</b>			
02/17/2022	Pediatric Respiratory	EMS	1.5

**TOTAL HOURS: 1.5**

DATE	CLASS	CATEGORY	HOURS
<b>Forshey, Scott</b>			
02/17/2022	Pediatric Respiratory	EMS	1.5

**TOTAL HOURS: 1.5**

DATE	CLASS	CATEGORY	HOURS
<b>Friend, Janette</b>			
02/17/2022	Pediatric Respiratory	EMS	1.5

**TOTAL HOURS: 1.5**

DATE	CLASS	CATEGORY	HOURS
<b>Hardy, Zack</b>			
02/15/2022	Ice Rescue	Firefighter Training	2.25
02/17/2022	Pediatric Respiratory	EMS	1.5
02/21/2022	Fire Inspector	Fire Investigation and Inspection Training	6.5
02/22/2022	Fire Inspector	Firefighter Training	6.5
02/23/2022	Fire Inspector	Firefighter Training	7.5
02/24/2022	Fire Inspector	Fire Investigation and Inspection Training	7
02/25/2022	Fire Inspector	Fire Investigation and Inspection Training	5.5

**TOTAL HOURS: 36.75**

DATE	CLASS	CATEGORY	HOURS
<b>Hayward, Caden</b>			
02/03/2022	E14 equipment/ Rit pack review	Firefighter Training	4
02/15/2022	T18 pump overview	Firefighter Training	0.5
02/15/2022	Old Trail building walkthrough/ lock down	Fire Investigation and Inspection Training	1
02/15/2022	Ice Rescue	Firefighter Training	2.25

**TOTAL HOURS: 7.75**

DATE	CLASS	CATEGORY	HOURS
<b>Jones, Mike</b>			

Only REVIEWED classes included. Training must be enabled in Payroll to track hours for Personnel. This report pulls Training Hours from the People Page and includes any adjusted hours.



02/17/2022	Pediatric Respiratory	EMS	1.5
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**TOTAL HOURS: 1.5**

DATE	CLASS	CATEGORY	HOURS
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**Kamp, Steve**

02/15/2022	Old Trail building walkthrough/ lock down	Fire Investigation and Inspection Training	1
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**TOTAL HOURS: 1**

DATE	CLASS	CATEGORY	HOURS
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**Kuzas, Geoff**

02/03/2022	E14 equipment/ Rit pack review	Firefighter Training	4
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02/15/2022	Ice Rescue	Firefighter Training	2.25
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02/17/2022	Pediatric Respiratory	EMS	1.5
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**TOTAL HOURS: 7.75**

DATE	CLASS	CATEGORY	HOURS
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**Morrison, Trevin**

02/17/2022	Pediatric Respiratory	EMS	1.5
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**TOTAL HOURS: 1.5**

DATE	CLASS	CATEGORY	HOURS
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**Motz, Bob**

02/07/2022	Ice Rescue	Firefighter Training	2
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**TOTAL HOURS: 2**

DATE	CLASS	CATEGORY	HOURS
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**Null, Chris**

02/03/2022	E14 equipment/ Rit pack review	Firefighter Training	4
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02/07/2022	Ice Rescue	Firefighter Training	2
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02/15/2022	T18 pump overview	Firefighter Training	0.5
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02/15/2022	Old Trail building walkthrough/ lock down	Fire Investigation and Inspection Training	1
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02/17/2022	Pediatric Respiratory	EMS	1.5
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**TOTAL HOURS: 9**

DATE	CLASS	CATEGORY	HOURS
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**Null, Matt**

02/17/2022	Pediatric Respiratory	EMS	1.5
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**TOTAL HOURS: 1.5**

DATE	CLASS	CATEGORY	HOURS
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**Robinson, Scott**

02/15/2022	Old Trail building walkthrough/ lock down	Fire Investigation and Inspection Training	1
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**TOTAL HOURS: 1**

DATE	CLASS	CATEGORY	HOURS
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**Rodriguez, John**

02/17/2022	Pediatric Respiratory	EMS	1.5
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02/24/2022	M908 In service Training	Special Operations Training	4
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**TOTAL HOURS: 5.5**

DATE	CLASS	CATEGORY	HOURS
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Only REVIEWED classes included. Training must be enabled in Payroll to track hours for Personnel. This report pulls Training Hours from the People Page and includes any adjusted hours.



<b>Schultz, Steve</b>			
02/07/2022	Ice Rescue	Firefighter Training	2

**TOTAL HOURS: 2**

DATE	CLASS	CATEGORY	HOURS
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<b>Warner, Chad</b>			
02/03/2022	E14 equipment/ Rit pack review	Firefighter Training	4

**TOTAL HOURS: 4**

DATE	CLASS	CATEGORY	HOURS
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<b>Weinert, Steve</b>			
02/17/2022	Pediatric Respiratory	EMS	1.5

**TOTAL HOURS: 1.5**

**Total of Class Hours: 48.58**

**Total of Personnel Hours: 90.75**

Only REVIEWED classes included. Training must be enabled in Payroll to track hours for Personnel. This report pulls Training Hours from the People Page and includes any adjusted hours.





# **SERVICE DIRECTOR Caine Collins**

## AGENDA FOR THE 3.7.2022 MEETING

### **Buildings and Grounds**

Historic Town Hall: No new business to report.  
Bath Center Building: No new business to report.  
Ira Road Facilities: No new business to report.  
Service Building: No new business to report.

### **Roads Report**

<u>Service Crew Monthly Report for:</u>	<u>January</u>	<u>February</u>
Resident Service Requests received:	32	34
Resident Service Requests resolved:	25	26
Township Service Requests received:	5	5
Township Service Requests resolved:	5	6

<u>Snow &amp; Ice Report</u>	<u>January</u>	<u>February</u>
Regular hours spent:	244	250.75
OT hours spent:	323.25	138.25
Total hours spent:	567.25	389
Approx tons of Salt used:	469	542
Approx gallons of Brine used:	400	610

### **Miscellaneous**

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations and Burial Assistance; Roadway Tree Trimming and Removal; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching and Road Repairs; Seasonal Decorating; Salted/Plowed Township Roadways, and Snow Removal on Township Administration Sidewalks and Parking Lot; Removed Holiday Decorations; Cleared Drains and Repaired Mailboxes from Winter Storms; Continuous Cleaning and Sanitizing of Shop and Trucks; and Continuous Emptying of the Organic Recycle Trailer.

### **Training**

APWA CDL Updates (Caine Collins)

### **Cemetery Report**

#### January:

Moore's Chapel Cemetery - 2 Full Burial

#### February:

Moore's Chapel Cemetery - 1 Cremation Burial

Bath Center Cemetery - 1 Cremation Burial

### **Recommendations by the Service Director**

1. Recommendation to change the job classification of Service Dept employee Colin Tuttle from Seasonal Snow & Ice Employee to Part-time Service Personnel Level 2, at the same pay rate, with an effective date of 3-6-22.
2. Recommendation to enter into a 6-year contract with OTIS Elevator Company for the maintenance and service of Bath Township's elevators.

PARK DIRECTOR/ ASSISTANT SERVICE DIRECTOR Alan Garner  
AGENDA FOR THE TRUSTEE MEETING 3/ 7/ 2022

General Park Information:

I would like to thank the Bath Park Board and the University of Akron Field Station for hosting the 10<sup>th</sup> annual Chillin' on the Hill on February 13.

Park personnel checked and inspected all trails, performed routine visual inspections on the playgrounds, performed general buildings and grounds maintenance/ repairs, and completed vehicle and equipment maintenance/ repairs.

Park personnel have been plowing and salting the parks as needed.

Bath Baseball Park:

The Baseball Park will open on April 1 for the 2022 season.

Bath Community Park:

Park personnel have been rehabbing the tennis benches and assembling the new pickleball nets which will be installed later this spring.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

No new business to report.

North Fork Preserve of Bath:

Park personnel replaced the condensate pump on the furnace located in the main house.

Training:

OSU Pesticide Safety Education Program (Alan Garner)

APWA CDL Updates (Alan Garner)

Recommendations:

1. Recommendation to advertise and post for Service Department and Park Division Seasonal workers beginning on March 7, 2022. Applications will be accepted until the positions are filled.



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant  
From: William Funk Planning Director/Zoning Inspector  
Date: March 3, 2022  
Re: Zoning Report for the month of January/February

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### PERMITS

During the months 12 zoning permits were issued in the following categories:

- Fence 5
- New Residential Dwelling 2
- Sign 2
- Residential Addition 1
- Subdivision 1
- Swimming Pool 1

### ZONING COMMISSION

January 13, 2022 Zoning Commission workshop:

- The Commission discussed the existing Zoning Resolution and reviewed different sections that were areas of concern or ambiguities that needed text changes. Zoning personnel along with Township Legal Counsel will be working on some recommended updates to the resolution and will present them over the coming months.

### APPEARANCE REVIEW COMMISSION

February 7, 2022 the Appearance Review Commission reviewed the following cases:

- ARC 22-01, Tom Yankovich of Ellet Neon Sales & Service for Subway, recommended to approve the proposed new wall sign and monument sign for Subway at 3999 Medina Rd., located in the B-2 Community Business District.
- ARC 22-02, Regan Boothe for RUST Modern Home, recommended to approve the proposed new wall sign and monument sign for RUST Modern Home at 794 Wye Rd., located in the B-5 Hamlet Business District.

### BOARD OF ZONING APPEALS

January 18 and February 15, 2022 the Board of Zoning Appeals heard the following cases:

- BZA 22-01, Nathan Luck, approved the variance to allow a 6' privacy fence in the front yard setback at 21 Harmony Hills Dr., located in the R-2 Residential District.
- BZA 22-02, Scott Marhofer, approved a conditional use request to construct a new residence within the steep slope setback at 2827 Walnut Ridge Rd., located in the R-2 Residential District.
- BZA 22-03, Lisa Davis, approved a conditional use request for an accessory dwelling unit within a new residence at 5079 W. Bath Rd., located in the R-2 Residential District.
- BZA 22-05, Doug Nalley, approved a conditional use request for an accessory dwelling unit within an existing accessory structure and a variance for a setback reduction at 1796 Fox Hollow Ln., located in the R-2 Residential District.
- BZA 22-06, Matthew Casey, approved a variance for a reduction in the setback from the principal dwelling for a swimming pool at 51 Magnolia Dr., located in the R-2 Residential District.

**SOLID WASTE**

- New Customers 8
- Vacation Customers 40
- Total Customers 3,348

**MISCELLANEOUS**

- None

**RECOMMENDATIONS**

- None



To: Board of Trustees  
From: Vito F. Sinopoli, Township Administrator  
Date: March 7, 2022  
Re: Administrator's Report – 03/07/22

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## REPORT:

### Upcoming Events

- Messier Marathon Star Party, April 2, 2022 at 7:00 PM (Observatory at the Bath Nature Preserve)
- Project Pride, April 23, 2022 from 9:00 AM to 12:00 PM (Revere High School)
- Spring into Nature with STEM, April 30, 2022 at 11:00 AM (Bath Nature Preserve)
- Memorial Day Observance, May 30, 2022 at 12:00 PM (Memorial Park)
- Bath Art Festival, June 12, 2022 at 10:00 AM (Bath Community Park)

### Projects

- Wayfinding Signs
  - The township will improve the Bath Center Building campus with additional wayfinding signage on the south exterior of the main building to assist visitors with department navigation. Sign installation will likely occur before Summer 2022.
- Handicap Accessibility
  - With recent grant funds acquired through the Bath Community Fund grant, new automatic door openers will be installed in three locations around the Bath Center Building (The exterior Trustee Meeting Room door, main entry doors from the North walkway, and the police department door leading to dispatch.) This project will allow greater accessibility to common areas of the township facilities.
- Picnic Tables at the Wayside Exhibit
  - In 2022, the Wayside Exhibit, located at 950 N. Cleveland Massillon, will add two picnic tables for community members and visitors to gather and enjoy the scenic views of the township.
- North Fork Preserve
  - If approved by Resolution, the township will apply to the State Capital Grant program and the Summit County Community Grant for improvement of the North Fork Preserve of Bath. If secured, the funding will be utilized for the development of meeting space in the home onsite, parking area and a three-loop trail system. There is currently no date set at this time to open to the public.

How do I locate public meeting notices?

With the improvement to the Bath Township website, public meeting notices are published on the events calendar, which may be accessed from the homepage. The calendar remains updated on a weekly basis. All meeting events include date, time and location. For trouble locating an event or notice, contact Jena Stasik at [jstasik@bathtownship.org](mailto:jstasik@bathtownship.org)

#### **RECOMMENDATIONS**

1. Resolution 2022-09 To Apply for the State Capital Grant
2. Resolution 2022-10 To Apply for the Summit County Community Grant

**BATH TOWNSHIP BOARD OF TRUSTEES**

**BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 7<sup>th</sup> DAY OF MARCH 2022, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION 7:00 P.M. AT 3864 W BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.**

M \_\_\_\_\_ presented the following Resolution and moved its adoption:

**RESOLUTION 2022-09  
A RESOLUTION AUTHORIZING THE APPLICATION TO  
THE STATE OF OHIO FOR CAPITAL BUDGET FUNDING**

**WHEREAS**, the State of Ohio is authorized to approve expenditures through the budget of the state for the purpose of financing capital improvements of political subdivisions as designated by law; and,

**WHEREAS**, The State of Ohio, through the Capital Budget, is accepting and evaluating applications for state financing of capital projects in Summit County as an earmark in the budget; and,

**WHEREAS**, Bath Township seeks financial assistance to install a trail loop system and parking lot in the North Fork Preserve of Bath, along with renovations to a previously occupied residential structure to be converted to a public meeting space; and,

**WHEREAS**, Bath Township has performed a needs assessment and determined that local match funds would be available to be used in conjunction with state financial assistance to complete the projects outlined herein; and,

**WHEREAS**, the Bath Township Board of Trustees desires financial assistance in the amount of up to \$140,850.00 for the North Fork Preserve of Bath trail loop, parking lot and meeting space renovation project;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the State of Ohio through the Congressional District representative for financial assistance for the following project: North Fork Preserve of Bath Trail Loop and Meeting Space Renovation Project at 4400 Everett Rd.; and
2. That Trustee Elaina Goodrich is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible financial assistance from the State of Ohio.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.
4. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the board.

**FURTHER**, that the Fiscal Officer be directed to use a Special Revenue Fund and if the grant is awarded, to amend the 2022 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by \_\_\_\_\_; discussion and roll called:

Mrs. Goodrich,  
Mrs. Troike  
Mr. Gaffney

**Resolution Adopted**

\_\_\_\_\_  
Sharon A. Troike, Trustee  
Bath Township Board of Trustees

\_\_\_\_\_  
Elaina Goodrich, President  
Bath Township Board of Trustees

**This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated March 7, 2022.**

March 7, 2022

Date:

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Sean F. Gaffney , Trustee  
Bath Township Board of Trustees

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Gregory Thewes , Fiscal Officer  
Bath Township

**This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated March 7, 2022.**



**BATH TOWNSHIP BOARD OF TRUSTEES**

**BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 7<sup>th</sup> DAY OF MARCH, 2022 THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 4:00 P.M. IN THE BATH TOWNSHIP TRUSTEE MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.**

M\_\_\_\_\_ presented the following Resolution and moved its adoption:

**RESOLUTION 2022-10  
A RESOLUTION AUTHORIZING THE APPLICATION TO  
THE SUMMIT COUNTY COMMUNITY GRANT**

**WHEREAS**, the County of Summit authorized a grant from their Capital Improvements Fund to the Ohio and Erie Canal Corridor Coalition for seed money to the Summit County Trail and Greenway Plan, which was used to create a Community Grant Project; and

**WHEREAS**, the Bath Township Board of Trustees wishes to enhance the North Fork Preserve of Bath with a three-loop trail system; and,

**WHEREAS**, the Bath Township Board of Trustees wish to take advantage of this reimbursable grant program in the amount of \$10,000.00;

**NOW THEREFORE BE IT RESOLVED**, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Summit County Community Grant Project.
2. That Elaina Goodrich Bath Township Board of Trustee is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

**FURTHER**, that the Fiscal Officer be directed to use Special Revenue Fund 651 and if the grant is awarded, to amend the 2022 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by \_\_\_\_\_; discussion and roll called:

Mrs. Troike,  
Mr. Gaffney,  
Mrs. Goodrich,

**Resolution Adopted**

\_\_\_\_\_  
Gregory R. Thewes  
Fiscal Officer

\_\_\_\_\_  
Elaina E. Goodrich, President  
Bath Township Board of Trustees

\_\_\_\_\_  
Sharon A. Troike, Vice President  
Bath Township Board of Trustees

Date: March 7, 2022

\_\_\_\_\_  
Sean F. Gaffney  
Bath Township Board of Trustees

**This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees' *Record of Proceedings* dated March 7, 2022.**