

Public Notice of Regular Board Meeting

A regular meeting of the Board of Commissioners of Housing Opportunity Management Enterprises (“HOME”)

(a Texas municipal housing authority

Formerly known as the Housing Authority of the City of El Paso)

will be held at the Blue Flame Building,

304 Texas, 17th Floor, El Paso, Texas 79901

on Wednesday July 19, 2023

Commencing at 05:00 p.m. Mountain Time

The meeting of the Board of Commissioners of HOME (the “Board”) and the other public facility corporations listed above will be held as a “hybrid” meeting under the Texas Open Meetings Act, meaning it will be held both in person on the 17th Floor of the Blue Flame Building, but with members of the Board, HOME staff, and/or the public able to attend by video conference. A quorum of the Board and certain executive staff of HOME will attend the meeting in person. Other members of the Board and/or staff may attend remotely by video conference.

Videoconference and Telephone Attendance: Members of the public are encouraged and welcomed to attend the joint board meetings by videoconference or telephone. To listen to the meeting on a telephone, call +1 (650) 479-3208 phone conference ID: 25958205854 in order to speak during public comment. To participate in (watch, hear, and speak) the meeting on video, and/or to sign up to speak on items on this agenda before the start of this meeting use the following link: http://www.ephome.org/business/public_notices/index.php.

Attendance in Person at the Blue Flame Building, 17th floor: Members of the public may also attend the meeting in person. If so, members of the public will be asked to observe any social distancing, mask/face covering precautions, or other health and safety precautions recommended or required at the time of the meeting. If a member of the public is feeling ill, has a fever, or other active symptoms of Covid-19, had a positive Covid-19 test within the past week, or if a member of the public has been exposed to a person with Covid-19 within the past week, he/she is respectfully asked and encouraged to attend the meeting by videoconference (see instructions above).

Meeting Agenda

A. Preliminary Items

1. Call to order. *(Start of meeting for HOME and all affiliates with a posted agenda)*
2. Establishment of a quorum. *(For HOME and all affiliates with a posted agenda)*
3. Resident Association Presidents to be heard.
4. Public comment. *(Citizens to be heard)*
5. Approval of minutes of a regular meeting of HOME, PHRC, and EP RAD-3 PFC that took place on Wednesday, June 21st, 2023.

B. Consent Agenda

Matters posted under the consent agenda will be considered by the Board of Commissioners as a routine matter and will be enacted by one single motion unless separate discussion is requested by a member of the Board of Commissioners. When the consent agenda vote has been taken, if an item has not been called out for separate discussion, the item will be approved along with any and all other consent agenda items approved at the same time. The Board may reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of the meeting as posted, unless otherwise revised by this or other motions made and approved during the meeting, without the necessity of staff reading the wording by each item into the record.

6. **HOME consent agenda:** Purchasing and construction contract and purchase order awards:

- A. Request that the Contracting Officer be authorized to **renew** contract for Title, Escrow, and related services for non-RAD transactions #EX 19-C-0010A-D. This will be the fourth option to renew. This contract was procured through the Request for Proposal (RFP) process. The recommendation is as follows:

Department:	Development	\$300,000 est.
Contract #	EX 19-C-0010A-D	
Award to:	WestStar Title LLC, Prosperus Title & Escrow Lonestar Title of El Paso and Sierra Title Company	
Funding Source:	HOME/Development	
Procurement Type:	Request for Proposal	
Contract Term:	12 months	

- B. Request that the Contracting Officer be authorized to **renew** Contract for Banking Services #FS 19-C-0004. This will be the fourth option to renew. This contract was procured through the Request for Proposal (RFP) process. The recommendation is as follows:

Department:	Finance	\$120,000
Contract #	FS 19-C-0004	
Award to:	JP Morgan Chase	
Funding Source:	HOME	
Procurement Type:	Request for Proposal	
Contract Term:	12 months	

- C. Request that the Contracting Officer be authorized to **renew** contract for Professional Auditing Services Contract # FS 21-C-0014. This will be the second option to renew. This contract was procured through the Request for Proposal (RFP) process. The recommendation is as follows:

Department:	Finance	\$89,800
Contract #	FS 21-C-0014	
Award to:	Novogradac & Company, LLC	
Funding Source:	HOME Operational Funds	
Procurement Type:	Request for Proposal	
Contract Term:	12 months	

C. **Regular Agenda: General Action Items**

7. Update on Development/Construction.
8. Discussion and approval of **HOME** Resolution #144 to publicly list and sell 269 Scattered Sites Homes located throughout the City of El Paso to residents who have qualified for home ownership and/or to the public at large.
9. Discussion and action to approve **HOME** Resolution #145 for the acceptance of the audit report for calendar year 2022.
10. Discussion and action to authorize the CEO to submit the Energy Grant applications to the following entities: U.S. Department of Energy, U.S. Department of Housing and Urban Development, The Internal Revenue Service, and The Environmental Protection Agency.

D. **HOME Reports**

11. Secretary's reports.
 - Salazar groundbreaking.
 - Siesta Gardens demolition.

12. Chief Financial Officer Quarterly reports. (No quarterly reports this month)

E. Executive (Closed) Session

13. Executive Session.

The Board of Commissioners may go into executive session, or a closed private session, to take up any items on or related to this agenda that may be appropriately taken up in executive session pursuant to the Texas Open Meetings Act, Texas Government Code 551.071 to .076, for such matters as consultation with an attorney on a matter covered by attorney-client privilege, to confer regarding threatened or pending litigation, or to confer regarding real estate, personnel, and/or security matters that may be discussed in a closed session. No action and no votes will be taken in any executive session.

Section 551.071	Consultation with attorney
Section 551.072	Deliberations about real property
Section 551.073	Deliberations about gifts and donations
Section 551.074	Personnel matters
Section 551.076	Deliberations about security devices

Anticipated executive session item(s):

- (a) Discussion and update by legal counsel on pending litigation matters. (Section 551.071).
- (b) Discussions about potential lease, sale, or exchange of real estate. (Section 551.072).
- Discussion and advice of counsel regarding potential acquisitions of real property or interests in real property (Tex. Gov't Code. 551.071 and 551.072).

F. Conclusion of Meeting

14. Adjournment.

Posting Statement

This notice has been posted at the central offices of the HOME, AHE and HAC at 304 Texas and notice has been provided to the El Paso County Clerk more than 72 hours in advance of the above meeting, as required by chapter 551 of the Texas Government Code.

ACCESSIBILITY

Accessibility Notice

Upon request the governmental body holding the meeting will provide auxiliary aids and services such as interpreters for the hearing impaired, readers, and large print or braille documents. Those requesting auxiliary aids or services may notify Sergio Vasquez, Equal Opportunity Coordinator, at (915) 849-3820, or at least 48 hours prior to the meeting.

Simultaneous English/Spanish translation is provided at all regular meetings of the Board of Commissioners of HOME and its affiliated governmental entities.

HANDGUNS AND WEAPONS PROHIBITED

Concealed and Open Carry Handgun/Weapons Notice

Members of the public are not permitted to enter the meeting with a handgun or other dangerous weapon. Licensed or unlicensed carrying of a handgun or other dangerous weapon is PROHIBITED at this meeting.

Pursuant to § 30.06 of the Texas Penal Code, (trespass by holder license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, government code (handgun licensing law), may not attend this meeting with a concealed handgun.

Pursuant to § 30.07, Penal Code, (trespass by holder license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, government code (handgun licensing law), may not attend this meeting with a handgun that is carried openly.