

## **Public Notice of Regular Board Meeting**

### **A regular meeting of the Board of Commissioners of Housing Opportunity Management Enterprises (“HOME”)**

**(a Texas municipal housing authority**

**Formerly known as the Housing Authority of the City of El Paso)**

**will be held at the Blue Flame Building,**

**304 Texas, 17<sup>th</sup> Floor, El Paso, Texas 79901**

**on Wednesday May 17, 2023**

**Commencing at 05:00 p.m. Mountain Time**

The meeting of the Board of Commissioners of HOME (the “Board”) and the other public facility corporations listed above will be held as a “hybrid” meeting under the Texas Open Meetings Act, meaning it will be held both in person on the 17<sup>th</sup> Floor of the Blue Flame Building, but with members of the Board, HOME staff, and/or the public able to attend by video conference. A quorum of the Board and certain executive staff of HOME will attend the meeting in person. Other members of the Board and/or staff may attend remotely by video conference.

Videoconference and Telephone Attendance: Members of the public are encouraged and welcomed to attend the joint board meetings by videoconference or telephone. To listen to the meeting on a telephone, call +1 (650) 479-3208 phone conference ID: 25958205854 in order to speak during public comment. To participate in (watch, hear, and speak) the meeting on video, and/or to sign up to speak on items on this agenda before the start of this meeting use the following link: [http://www.ehome.org/business/public\\_notices/index.php](http://www.ehome.org/business/public_notices/index.php).

Attendance in Person at the Blue Flame Building, 17<sup>th</sup> floor: Members of the public may also attend the meeting in person. If so, members of the public will be asked to observe any social distancing, mask/face covering precautions, or other health and safety precautions recommended or required at the time of the meeting. If a member of the public is feeling ill, has a fever, or other active symptoms of Covid-19, had a positive Covid-19 test within the past week, or if a member of the public has been exposed to a person with Covid-19 within the past week, he/she is respectfully asked and encouraged to attend the meeting by videoconference (see instructions above).

## **Meeting Agenda**

### **A. Preliminary Items**

1. Call to order. *(Start of meeting for HOME and all affiliates with a posted agenda)*
2. Establishment of a quorum. *(For HOME and all affiliates with a posted agenda)*
3. Resident Association Presidents to be heard.
4. Public comment. *(Citizens to be heard)*
5. Approval of minutes of a regular meeting of HOME, APFC, HOME Resident Foundation PFC, and PHRC that took place on Wednesday, April 19<sup>th</sup>, 2023.

### **B. Consent Agenda**

*Matters posted under the consent agenda will be considered by the Board of Commissioners as a routine matter and will be enacted by one single motion unless separate discussion is requested by a member of the Board of Commissioners. When the consent agenda vote has been taken, if an item has not been called out for separate discussion, the item will be approved along with any and all other consent agenda items approved at the same time. The Board may reconsider any item at any time during the meeting. The wording of all agenda items shall appear in the minutes of the meeting as posted, unless otherwise revised by this or other motions made and approved during the meeting, without the necessity of staff reading the wording by each item into the record.*

6. **HOME consent agenda:** Purchasing and construction contract and purchase order awards:

A. Request that the Contracting Officer be authorized to sign **new** Contract for Bond Counsel RFQ # EX 23-Q-0006. This contract award is for 12 months. These services were procured through the Request for Qualifications (RFQ) process. The recommendation is as follows:

<b>Department:</b>	<b>Development</b>	<b>\$ 350,000</b>
<b>Contract #</b>	<b>EX 23-Q-0006</b>	
<b>Award to:</b>	<b>Bracewell Cantu Harden Montoya, LLP Chapman and Cutler, LLP The Law Offices of Craig W. Harvey</b>	
<b>Funding Source:</b>	<b>Development</b>	
<b>Procurement Type:</b>	<b>Request for Proposal</b>	
<b>Contract Term:</b>	<b>12 months</b>	

B. Request that the Contracting Officer be authorized to sign **new** Contract for Scattered Sites Property Clean-Up RFP # OPS 23-R-0007. This contract award is for 12 months. These services were procured through the Request for Proposal (RFP) process. The recommendation is as follows:

<b>Department:</b>	<b>Development</b>	<b>\$ 500,000</b>
<b>Contract #</b>	<b>OPS 23-R-0007</b>	
<b>Award to:</b>	<b>Complete Remodeling</b>	
<b>Funding Source:</b>	<b>Development</b>	
<b>Procurement Type:</b>	<b>Request for Proposal</b>	
<b>Contract Term:</b>	<b>12 months</b>	

- C. Request that the Contracting Officer be authorized to sign **new** Contract for Housing Quality Standards and NSPIRE Inspection Services RFP # OPS 23-R-0008. This contract award is for 12 months. These services were procured through the Request for Proposal (RFP) process. The recommendation is as follows:

<b>Department:</b>	<b>HCV/Section 8</b>	<b>\$ 75,000</b>
<b>Contract #</b>	<b>OPS 23-R-0008</b>	
<b>Award to:</b>	<b>McCright &amp; Associates</b>	
<b>Funding Source:</b>	<b>Development</b>	
<b>Procurement Type:</b>	<b>Request for Proposal</b>	
<b>Contract Term:</b>	<b>12 months</b>	

- D. Approval of Memorandum of Understanding (MOU) to Participate in the 65<sup>th</sup> Family District Court Family Drug Court. This proposed consent agenda item is to approve an MOU with a one-year term (or 30-day termination clause) for HOME to participate as one of the social service organizations that coordinates services, provides information, and receives referrals to and from the 65<sup>th</sup> Family Drug Court in El Paso County, Texas. This is an MOU between governmental entities. There are no fees or payments required to participate in this program. The staff recommends the Board of Commissioners' approval of the MOU. HOME Resolution #135.

C. **Regular Agenda: General Action Items**

7. Update on Development/Construction.
8. Annual Procurement training to Commissioners
9. Discussion and action to approve HOME Resolution #134 authorizing the demolition and disposition of the existing Siesta Gardens Site and concluding housing services at the Siesta Gardens/The Refuge.
10. Discussion and action to approve HOME Resolution #137 requesting that the Contracting Officer be authorized to sign a new Contract for Abatement and Demolition of Siesta Gardens 9009 Dyer, 2701 Brady Place and 10311 Darin Rd., RFP # OPS 23-R-0009. This contract award is for the project duration. These services were procured through the Request for Proposal (RFP) process.

11. Discussion and action to approve HOME Resolution #136 for the 2023 Yearly Utility Allowance Schedule for the Housing Choice Voucher program.

**D. HOME Reports**

12. Secretary's reports.
  - Legislative update.
  - CDBG update.
13. Chief Financial Officer Quarterly reports.

**E. Executive (Closed) Session**

14. Executive Session.

*The Board of Commissioners may go into executive session, or a closed private session, to take up any items on or related to this agenda that may be appropriately taken up in executive session pursuant to the Texas Open Meetings Act, Texas Government Code 551.071 to .076, for such matters as consultation with an attorney on a matter covered by attorney-client privilege, to confer regarding threatened or pending litigation, or to confer regarding real estate, personnel, and/or security matters that may be discussed in a closed session. No action and no votes will be taken in any executive session.*

Section 551.071	Consultation with attorney
Section 551.072	Deliberations about real property
Section 551.073	Deliberations about gifts and donations
Section 551.074	Personnel matters
Section 551.076	Deliberations about security devices

Anticipated executive session item(s):

- (a) Discussion and update by legal counsel on pending litigation matters. (Section 551.071).
- (b) Discussions about potential lease, sale, or exchange of real estate. (Section 551.072).

**F. Conclusion of Meeting**

**15. Adjournment.**

**Posting Statement**

This notice has been posted at the central offices of the HOME, AHE and HAC at 304 Texas and notice has been provided to the El Paso County Clerk more than 72 hours in advance of the above meeting, as required by chapter 551 of the Texas Government Code.

**ACCESSIBILITY**

**Accessibility Notice**

Upon request the governmental body holding the meeting will provide auxiliary aids and services such as interpreters for the hearing impaired, readers, and large print or braille documents. Those requesting auxiliary aids or services may notify Sergio Vasquez, Equal Opportunity Coordinator, at (915) 849-3820, or at least 48 hours prior to the meeting.

Simultaneous English/Spanish translation is provided at all regular meetings of the Board of Commissioners of HOME and its affiliated governmental entities.

**HANDGUNS AND WEAPONS PROHIBITED**

**Concealed and Open Carry Handgun/Weapons Notice**

Members of the public are not permitted to enter the meeting with a handgun or other dangerous weapon. Licensed or unlicensed carrying of a handgun or other dangerous weapon is PROHIBITED at this meeting.

Pursuant to § 30.06 of the Texas Penal Code, (trespass by holder license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, government code (handgun licensing law), may not attend this meeting with a concealed handgun.

Pursuant to § 30.07, Penal Code, (trespass by holder license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, government code (handgun licensing law), may not attend this meeting with a handgun that is carried openly.