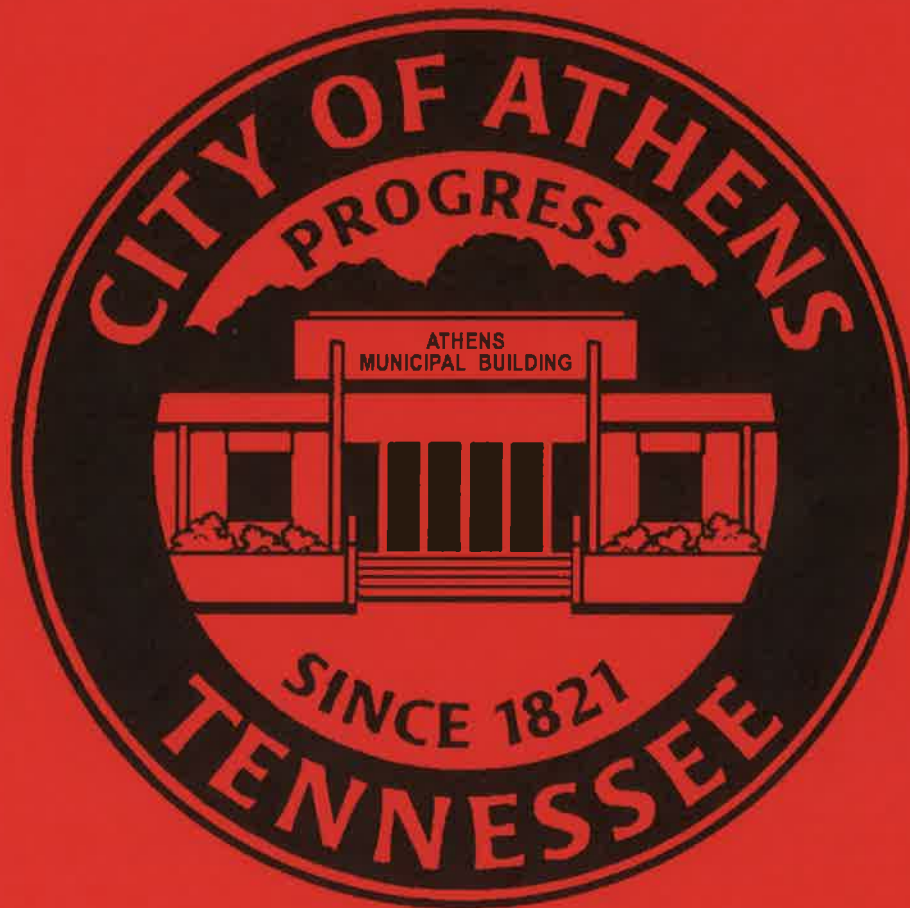


# *City of Athens, Tennessee*



## Annual Budget 2014 – 2015

**CITY OF ATHENS, TENNESSEE**  
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**FISCAL YEAR 2014-2015**

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## **City of Athens, Tennessee**

### **VISION STATEMENT**

***A DYNAMIC CITY THAT PROVIDES OUTSTANDING QUALITY OF LIFE FOR ITS RESIDENTS, VISITORS, BUSINESSES AND INDUSTRIES.***

**There are four strategies that proclaim this statement and are listed below:**

- 1. STRATEGY: Promote an appealing environment for existing and future business and industry.**
- 2. STRATEGY: Provide a solid governmental support system that sustains and promotes planned growth and encourages highest value and best uses of development.**
- 3. STRATEGY: Embrace and participate in quality educational and cultural opportunities.**
- 4. STRATEGY: Promote and develop regional, natural, and cultural resources.**

## INTRODUCTION

The City of Athens, Tennessee, incorporated in 1891, is located in the southeastern part of the state, midway between the metropolitan cities of Knoxville and Chattanooga. This unique location affords the citizens of the City of Athens the ability to quickly access the amenities of two metropolitan areas. In addition, its proximity to the mountains of East Tennessee, the Tennessee River, and whitewater rafting makes it attractive to a wide range of individuals. The City of Athens serves a population of 13,458 and occupies a land area of approximately 15 square miles.



The City of Athens operates under the council-manager form of government, as authorized under Chapter 455 of the Private Acts of 1953. The five council members are elected at large. All elections are non-partisan, and the terms are for four years. Elections are held every two years on the first Tuesday in November so that only two or three seats are up for election at any given time. The council members select the Mayor and Vice-Mayor every two years at the council meeting in November, following the election. Policy-making and legislative authority are vested in the council. The council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, hiring the city manager, and appointing the city attorney and city judge. The city manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the City's day-to-day operations, and for appointing the heads of the various departments.

The City provides a full range of services which include police and fire protection; sanitation services; the construction and maintenance of highways, streets, and infrastructure; recreational activities and cultural events. In addition to general government activities, the governing body appoints the five-member Athens Utilities Board and approves the annual budget and debt issues for the Athens City Schools. The Utilities Board provides power, water, gas and sewer



services to residential, commercial and industrial customers located in Athens and the surrounding area. The Board of Education is responsible for elementary education (K-8<sup>th</sup> grades) within the City.

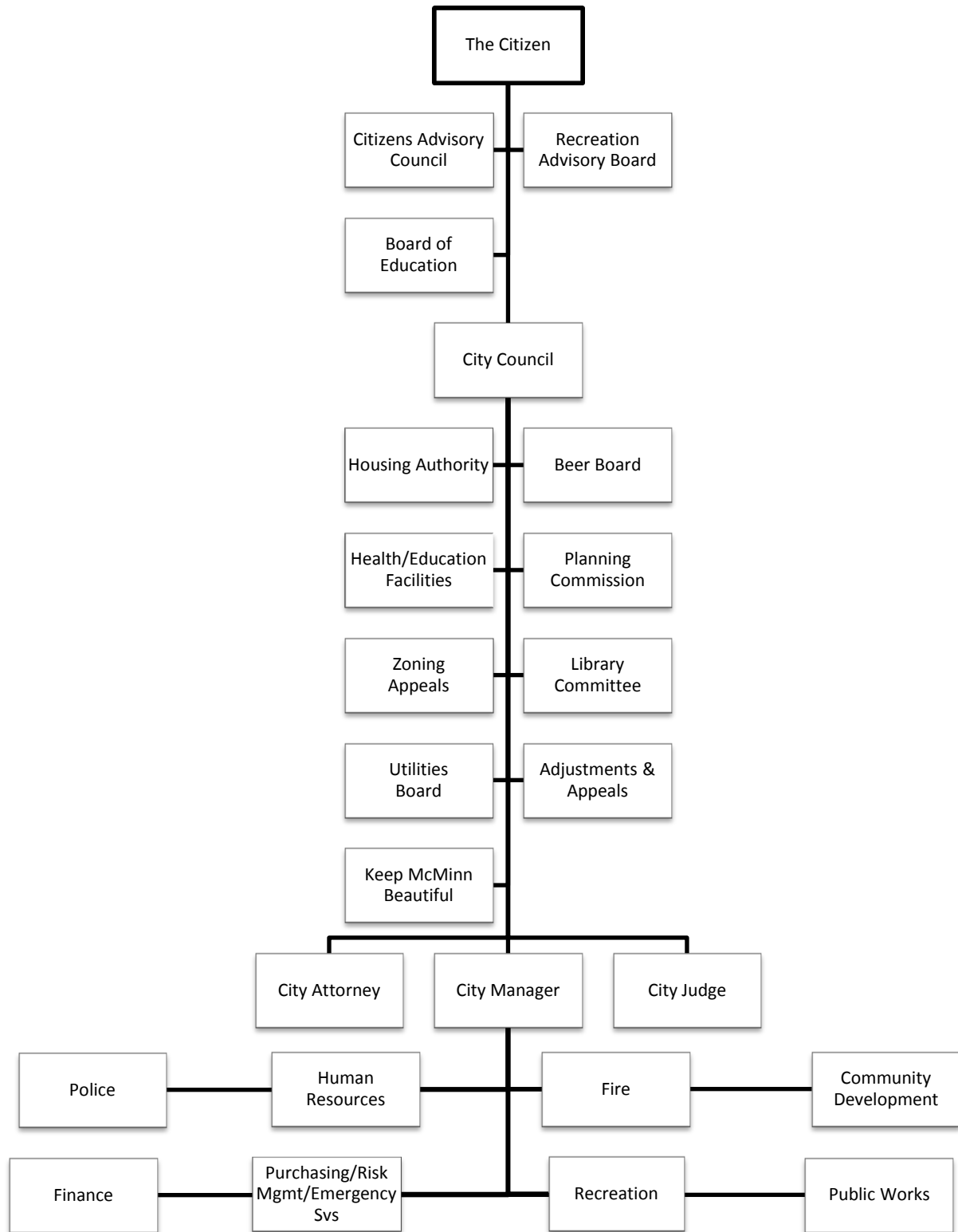
The annual budget serves as the foundation for the City of Athens' financial planning and control. The council reviews capital outlay needs each year at their annual retreat in January/February. The finance department compiles budgetary information to be distributed to the departments by February 28. Budget requests are submitted to the finance director in March, at which time the finance department compiles the data and makes revenue estimates. Budget hearings are held in April of each year with the department heads. In early May, the City Manager and/or Director of Finance make a formal balanced budget presentation to the city council.

Athens is a great place to work and has several manufacturers and employers in the area. The City is pleased to announce the new Athens facility of HP Pelzer Automotive Systems, Inc. which will be scheduled for completion in August 2013. This facility is located near I-75 at exit 52. Other industries and employers include Manufacturers Industrial Group; Denso Tennessee, Inc; McMinn County Board of Education; Heil Trailer, International; Dean Foods/Mayfield Dairy Farms, Inc.; Wal-Mart; Athens Regional Medical Center; Thomas & Betts; Dynasty Spas and Mills Products. These principal employers employ approximately 4,800 employees.



There are a wide variety of recreational activities for the citizens of Athens and for local tourists. Annual special events include the Soap Box Derby, Fishing Derby, July 4 Fireworks, the area's largest Easter Egg Hunt and the nationally recognized Daddy Daughter Dance. The 165 acre Athens Regional Park anchors the park system and includes two lakes, miles of hiking/walking trails, a large playground, baseball, softball, and soccer fields along with a large lake pavilion and the Southeast Tennessee Trade and Conference Center. Many other neighborhood parks are maintained by the City including the new downtown Market Park which is home to the farmers market and a summer concert series along with other special events. The USS Charles R. Ware DD-865 calls Athens its final home port and the City hosts the ship reunion every three years and maintains Veterans Park, home to the Charles R. Ware memorial, the veteran's brick walk and monuments in honor and in memory of the area veterans.





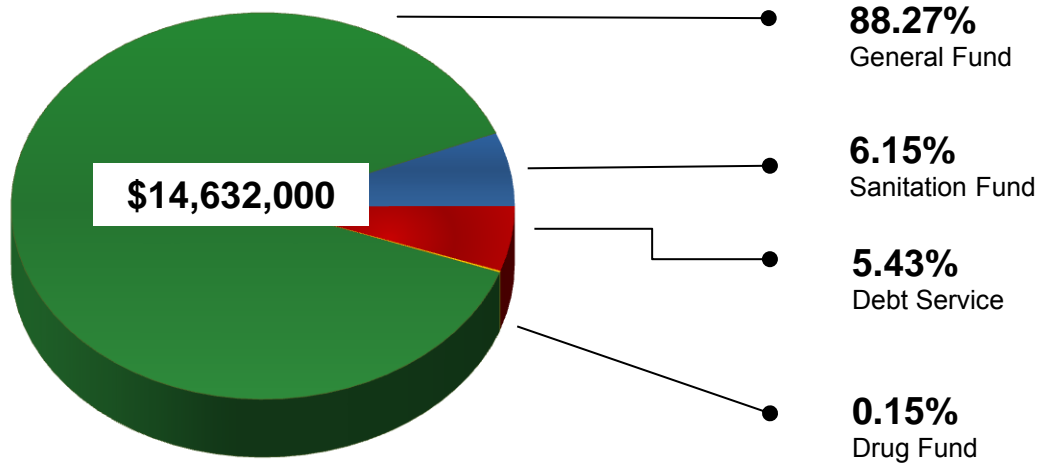
**CITY OF ATHENS, TENNESSEE  
FUND SUMMARY  
FISCAL YEAR 2014-2015**

<b>FUND</b>	<b>OPENING BALANCE 7/1/14</b>	<b>BUDGETED REVENUE</b>	<b>SUB-TOTAL</b>	<b>BUDGETED EXPENDITURES</b>	<b>ENDING BALANCE 6/30/15</b>
<b>GENERAL FUND</b>	7,100,000	12,915,000	20,015,000	13,521,000	6,494,000
<b>DEBT SERVICE</b>	3,500,000	795,000	4,295,000	795,000	3,500,000
<b>SANITATION FUND</b>	1,500,000	900,000	2,400,000	900,000	1,500,000
<b>DRUG FUND</b>	<u>225,000</u>	<u>22,000</u>	<u>247,000</u>	<u>46,000</u>	<u>201,000</u>
<b>TOTAL ALL FUNDS</b>	<u><u>12,325,000</u></u>	<u><u>14,632,000</u></u>	<u><u>26,957,000</u></u>	<u><u>15,262,000</u></u>	<u><u>11,695,000</u></u>

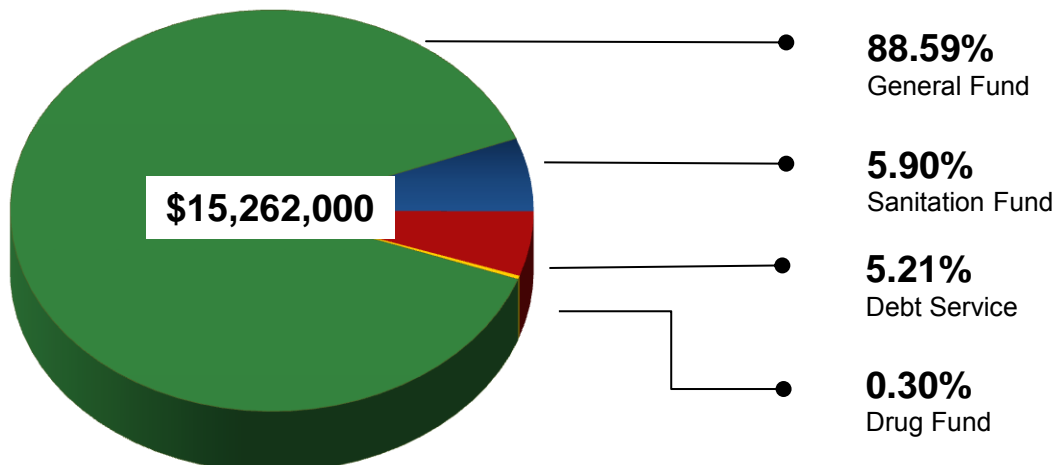


**CITY OF ATHENS, TENNESSEE  
FUND SUMMARY  
FISCAL YEAR 2014-2015**

**Budgeted Revenues**



**Budgeted Expenditures**



**CITY OF ATHENS, TENNESSEE**  
**REVENUE SUMMARY**  
**FISCAL YEAR 2014-2015**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
General Fund				
Taxes	10,408,742	10,362,327	10,356,500	10,558,000
Intergovernmental Revenues	1,636,910	1,620,413	1,581,800	1,614,000
Charges For Services	198,647	166,017	135,700	152,000
Fines and Forfeits	445,048	743,687	492,000	557,000
Interest	42,572	17,120	10,000	7,000
Miscellaneous	80,278	136,207	27,000	27,000
TOTAL GENERAL FUND	<u>12,812,197</u>	<u>13,045,771</u>	<u>12,603,000</u>	<u>12,915,000</u>
DEBT SERVICE FUND				
Interest	16,261	4,877	5,000	5,000
Intergovernmental Revenues	790,000	790,000	790,000	790,000
TOTAL DEBT SERVICE FUND	<u>806,261</u>	<u>794,877</u>	<u>795,000</u>	<u>795,000</u>
SANITATION FUND				
Charges For Services	821,318	882,153	884,500	899,500
Interest	200	393	500	500
TOTAL SANITATION FUND	<u>821,518</u>	<u>882,546</u>	<u>885,000</u>	<u>900,000</u>
DRUG FUND				
Fines and Forfeits	66,631	54,854	22,000	22,000
Interest	267	295	0	0
Miscellaneous	8,741	0	0	0
TOTAL DRUG FUND	<u>75,639</u>	<u>55,149</u>	<u>22,000</u>	<u>22,000</u>
TOTAL REVENUES	<u><u>14,515,615</u></u>	<u><u>14,778,343</u></u>	<u><u>14,305,000</u></u>	<u><u>14,632,000</u></u>

**CITY OF ATHENS, TENNESSEE**  
**EXPENDITURE SUMMARY**  
**FISCAL YEAR 2014-2015**

<b><u>EXPENDITURES</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
GENERAL FUND				
Administration	3,266,139	3,486,994	3,610,600	3,618,800
Finance	428,416	403,010	387,700	398,500
Human Resources	192,675	168,712	174,200	199,500
Purchasing/Risk Mgmt & Emergency Svs	485,674	475,430	478,100	477,900
Community Development	337,416	329,224	314,200	320,500
Police	2,551,723	2,546,939	2,478,400	2,560,800
Fire	1,729,413	1,678,388	1,717,600	1,790,400
Parks And Recreation	891,780	914,939	905,500	1,001,100
Public Works	2,227,551	2,121,636	2,209,600	2,363,500
Non-Departmental	<u>1,490,000</u>	<u>1,090,000</u>	<u>790,000</u>	<u>790,000</u>
TOTAL GENERAL FUND	<u>13,600,787</u>	<u>13,215,272</u>	<u>13,065,900</u>	<u>13,521,000</u>
DEBT SERVICE FUND	<u>725,678</u>	<u>741,140</u>	<u>795,000</u>	<u>795,000</u>
SANITATION FUND	<u>832,080</u>	<u>822,649</u>	<u>885,000</u>	<u>900,000</u>
DRUG FUND	<u>48,269</u>	<u>28,644</u>	<u>22,000</u>	<u>46,000</u>
TOTAL EXPENDITURES	<u><u>15,206,814</u></u>	<u><u>14,807,705</u></u>	<u><u>14,767,900</u></u>	<u><u>15,262,000</u></u>

**CITY OF ATHENS, TENNESSEE  
PERSONNEL SUMMARY  
FISCAL YEAR 2014-2015**

<b><u>DEPARTMENT</u></b>	<b><u>2011-2012 BUDGET</u></b>			<b><u>2012-2013 BUDGET</u></b>			<b><u>2013-2014 BUDGET</u></b>			<b><u>2014-2015 BUDGET</u></b>		
	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>
ADMINISTRATION	2			2			2			2		
FINANCE	5			5			5			5		
HUMAN RESOURCES	2			2			2			2		
PURCHASING/RISK MGMT & EMERGENCY SVS												
Administration	1			1			1			1		
Communication	6			0			0			0		
COMMUNITY DEVELOPMENT												
Administration	2			2			2			2		
Codes Enforcement	2			2			2			2		
POLICE												
Administration	3			3			3			4		
Patrol	27	1		27			27			26		
Detectives	3			3			3			3		
FIRE												
Administration	1			1			1			1		
Prevention	0	( ** )		0	( ** )		0	( ** )		0	( ** )	
Suppression	21	( ** )		21	( ** )		21	( ** )		21	( ** )	
PARKS AND RECREATION												
Administration	2			2			2			2		
Maintenance	5		7	5		7	5		7	5		7
Swimming Pools	0		12	0		5	0		5	0		5
Program Planning	2		( * )	2		( * )	2		( * )	2		( * )
PUBLIC WORKS												
Administration	3			3			3			3		
Traffic Control	2			2			2			2		
Street Maintenance	4			4			4			4		
Street Construction	4			4			4			4		

FT - Full -Time  
PT - Part-Time  
S - Seasonal

**CITY OF ATHENS, TENNESSEE  
PERSONNEL SUMMARY  
FISCAL YEAR 2014-2015**

<b><u>DEPARTMENT</u></b>	<b>2011-2012 BUDGET</b>			<b>2012-2013 BUDGET</b>			<b>2013-2014 BUDGET</b>			<b>2014-2015 BUDGET</b>		
	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>
PUBLIC WORKS (Cont.)												
Street Cleaning	9			9			9			9		
Fleet Maintenance	3			3			3			3		
Sanitation	5			5			5			5		
Animal Control	1	2		1	2		1	2		1	2	
	<u>115   3   19</u>			<u>109   2   12</u>			<u>109   2   12</u>			<u>109   2   12</u>		
TOTAL PERSONNEL												

FT - Full -Time

PT - Part-Time

S - Seasonal

( \* ) No specified number of positions are maintained. Number of employees varies based upon programs offered.

( \*\* ) 12 volunteer firemen positions are maintained. These provide part-time assistance during periods of vacation, illness, etc. by full-time employees.

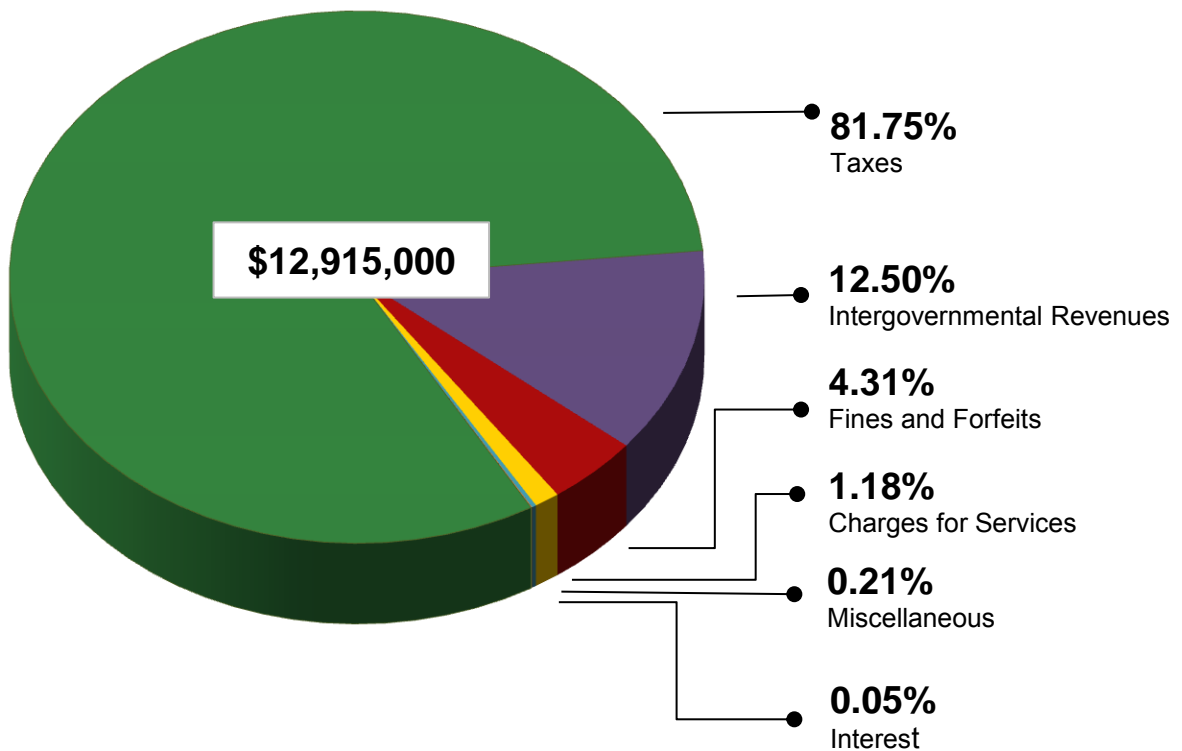
( \*\*\* ) This position is an authorized position that is vacant and unfunded



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND BUDGET  
FISCAL YEAR 2014-2015**

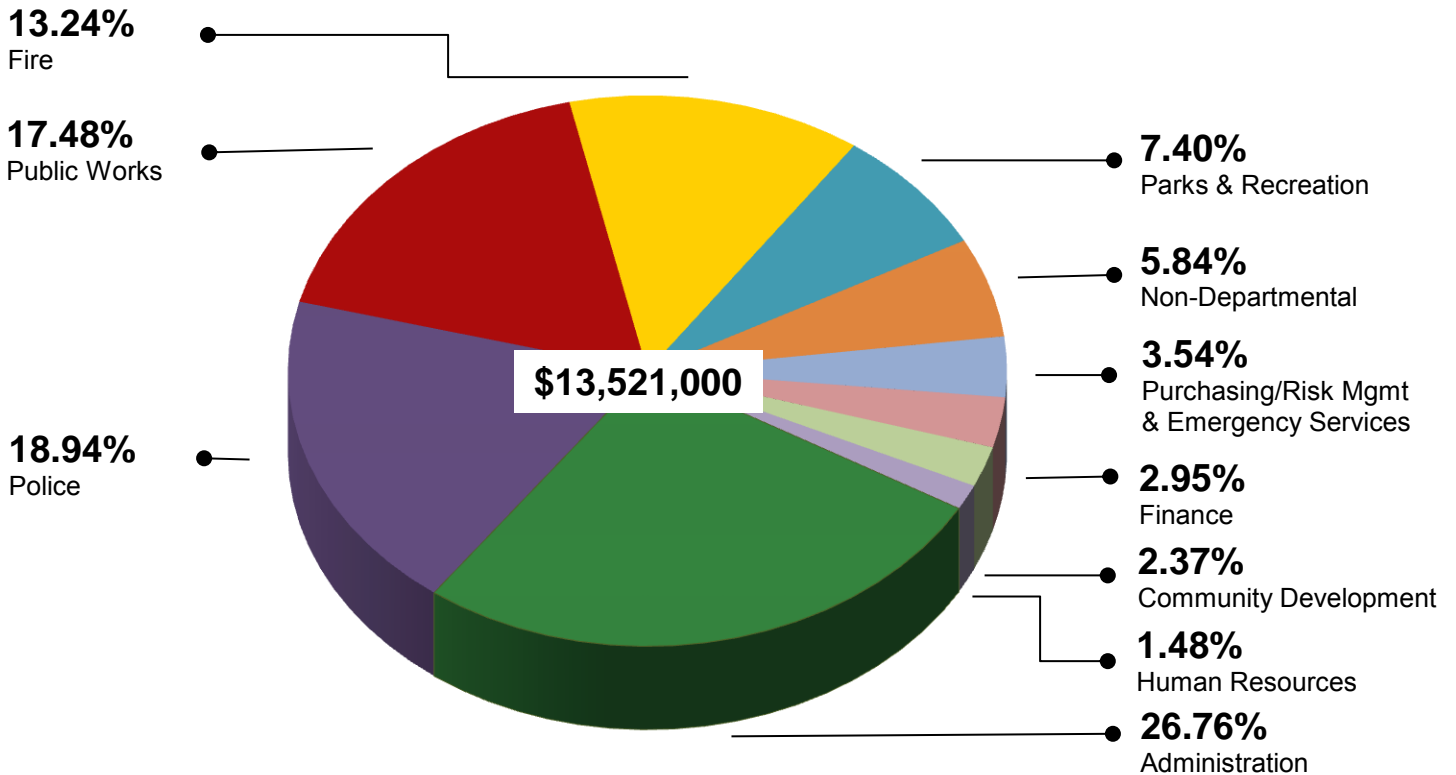
The General Fund is the primary fund of the City of Athens. It is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

**Budgeted Revenues**



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND BUDGET  
FISCAL YEAR 2014-2015**

**Budgeted Expenditures**



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND REVENUE SUMMARY  
FISCAL YEAR 2014-2015**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
<b>TAXES</b>				
Current Property Taxes	4,078,006	4,006,082	4,025,000	4,050,000
Prior Year Property Taxes	144,336	71,420	140,000	140,000
Public Utilities	72,059	77,370	75,000	75,000
Delinquent Taxes-Clerk & Master	74,295	56,118	60,000	60,000
Penalty and Interest	46,789	43,055	38,000	38,000
TVA	155,632	153,617	150,000	150,000
Cable TV	154,429	145,433	151,000	162,000
AUB Electric	623,047	664,203	660,000	680,000
AUB Gas	190,917	188,143	185,000	200,000
Local 2% Sales Tax	3,913,163	3,963,722	3,900,000	4,000,000
Athens Housing Authority	37,825	40,700	39,000	39,000
Business Licenses	393,045	423,952	411,500	437,000
Beer Permits	14,650	12,954	12,000	12,000
Local Beer Tax	510,549	515,558	510,000	515,000
<b>TOTAL TAXES</b>	<b>10,408,742</b>	<b>10,362,327</b>	<b>10,356,500</b>	<b>10,558,000</b>
<b>INTERGOVERNMENTAL REVENUES</b>				
Grants	48,381	71,430	31,800	31,000
Reimb: Other Governments	99,355	69,727	75,000	80,000
State: Beer Tax	6,606	6,654	6,000	6,000
State: Gasoline Inspection	25,407	27,081	27,000	27,000
State: Gas & Motor Fuel Tax	347,973	344,346	340,000	340,000
State: Income Tax	113,354	77,305	100,000	85,000
State: Mixed Drink Tax	59,336	55,618	50,000	50,000
State: Sales Tax	909,563	933,297	930,000	960,000
State: Excise Tax	26,935	34,955	22,000	35,000
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>1,636,910</b>	<b>1,620,413</b>	<b>1,581,800</b>	<b>1,614,000</b>
<b>CHARGES FOR SERVICES</b>				
Taxi/Wrecker Permits	700	560	500	1,000
Animal Control	3,244	3,080	3,000	3,000
Youth Sports Activities	21,264	15,109	15,000	15,000

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND REVENUE SUMMARY  
FISCAL YEAR 2014-2015**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
CHARGES FOR SERVICES (Cont.)				
Adult Sports Activities	3,116	2,037	3,000	3,000
General Classes	37,265	62,463	30,000	50,000
Pools: Ingleside	13,179	10,131	13,000	10,000
Lease/Rental: Shelters/Ballfields	7,698	6,247	6,200	5,000
Concessions	58,852	41,294	40,000	40,000
Repair Damages - AUB	53,329	25,096	25,000	25,000
	<u>198,647</u>	<u>166,017</u>	<u>135,700</u>	<u>152,000</u>
TOTAL CHARGES FOR SERVICES				
	<u>198,647</u>	<u>166,017</u>	<u>135,700</u>	<u>152,000</u>
FINES AND FORFEITS				
Clerks Fees	45	65	0	0
Codes Enforcement	51,483	105,981	50,000	50,000
Court Fines	336,801	542,443	350,000	450,000
Court Fines - State	55,128	92,387	90,000	55,000
False Alarm Fees	400	1,850	1,000	1,000
Accident Report Charges	1,191	961	1,000	1,000
	<u>445,048</u>	<u>743,687</u>	<u>492,000</u>	<u>557,000</u>
TOTAL FINES AND FORFEITS				
	<u>445,048</u>	<u>743,687</u>	<u>492,000</u>	<u>557,000</u>
INTEREST	<u>42,572</u>	<u>17,120</u>	<u>10,000</u>	<u>7,000</u>
MISCELLANEOUS				
Miscellaneous	15,966	28,073	20,000	20,000
Rental Income	8,675	40	0	0
Cemetery Lots Sold	6,580	9,360	7,000	7,000
Resale City Property	439	680	0	0
TVA Impact	40,288	39,774	0	0
Insurance Claims	8,330	58,280	0	0
	<u>80,278</u>	<u>136,207</u>	<u>27,000</u>	<u>27,000</u>
TOTAL MISCELLANEOUS				
	<u>80,278</u>	<u>136,207</u>	<u>27,000</u>	<u>27,000</u>
TOTAL GENERAL FUND REVENUES	<u>12,812,197</u>	<u>13,045,771</u>	<u>12,603,000</u>	<u>12,915,000</u>

**CITY OF ATHENS, TENNESSEE**  
**GENERAL FUND EXPENDITURE SUMMARY**  
**FISCAL YEAR 2014-2015**

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
ADMINISTRATION				
City Manager's Office	281,103	257,134	270,100	259,400
City Council	39,366	48,175	53,650	73,500
City Judge	12,918	12,918	13,000	13,000
City Attorney	8,998	13,125	16,000	16,000
Special Appropriations	311,500	325,050	310,950	310,900
Athens City Schools	2,108,268	2,326,000	2,431,900	2,421,000
Athens Utilities Board	503,986	504,592	515,000	525,000
	<u>3,266,139</u>	<u>3,486,994</u>	<u>3,610,600</u>	<u>3,618,800</u>
TOTAL ADMINISTRATION				
	<u>3,266,139</u>	<u>3,486,994</u>	<u>3,610,600</u>	<u>3,618,800</u>
FINANCE	<u>428,416</u>	<u>403,010</u>	<u>387,700</u>	<u>398,500</u>
HUMAN RESOURCES	<u>192,675</u>	<u>168,712</u>	<u>174,200</u>	<u>199,500</u>
PURCHASING/RISK MGMT & EMERGENCY SVS				
Administration	60,200	69,637	70,900	81,000
City Hall	146,349	163,129	178,200	165,600
Communications	279,125	242,664	229,000	231,300
	<u>485,674</u>	<u>475,430</u>	<u>478,100</u>	<u>477,900</u>
TOTAL PURCH/RISK MGMT & EMER SVS				
	<u>485,674</u>	<u>475,430</u>	<u>478,100</u>	<u>477,900</u>
COMMUNITY DEVELOPMENT				
Administration	141,504	133,903	128,600	132,500
Codes Enforcement	164,723	166,840	155,400	157,900
Cemeteries	31,189	28,481	30,200	30,100
	<u>337,416</u>	<u>329,224</u>	<u>314,200</u>	<u>320,500</u>
TOTAL COMMUNITY DEVELOPMENT				
	<u>337,416</u>	<u>329,224</u>	<u>314,200</u>	<u>320,500</u>
POLICE				
Administration	302,771	344,221	343,200	360,300
Patrol	2,012,889	1,980,158	1,917,400	1,966,200
Detective	236,063	222,560	217,800	234,300
	<u>2,551,723</u>	<u>2,546,939</u>	<u>2,478,400</u>	<u>2,560,800</u>
TOTAL POLICE				
	<u>2,551,723</u>	<u>2,546,939</u>	<u>2,478,400</u>	<u>2,560,800</u>



**CITY OF ATHENS, TENNESSEE**  
**GENERAL FUND EXPENDITURE SUMMARY**  
**FISCAL YEAR 2014-2015**

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
FIRE				
Administration	120,652	110,246	105,500	106,900
Prevention	11,158	10,176	11,100	15,200
Suppression	<u>1,597,603</u>	<u>1,557,966</u>	<u>1,601,000</u>	<u>1,668,300</u>
TOTAL FIRE	<u>1,729,413</u>	<u>1,678,388</u>	<u>1,717,600</u>	<u>1,790,400</u>
PARKS AND RECREATION				
Administration	186,052	175,572	168,100	178,800
Maintenance	428,706	448,589	452,700	532,900
Swimming Pools	31,490	39,645	37,500	38,100
Program Planning	<u>245,532</u>	<u>251,133</u>	<u>247,200</u>	<u>251,300</u>
TOTAL PARKS AND RECREATION	<u>891,780</u>	<u>914,939</u>	<u>905,500</u>	<u>1,001,100</u>
PUBLIC WORKS				
Administration	203,364	187,395	187,600	207,300
Traffic Control	198,043	138,996	171,000	225,900
Street Maintenance	418,578	418,319	397,300	374,400
Street Construction	330,296	307,455	349,300	388,600
Street Cleaning	702,952	690,579	728,500	745,100
Fleet Maintenance	264,969	264,413	264,200	297,300
Animal Control	<u>109,349</u>	<u>114,479</u>	<u>111,700</u>	<u>124,900</u>
TOTAL PUBLIC WORKS	<u>2,227,551</u>	<u>2,121,636</u>	<u>2,209,600</u>	<u>2,363,500</u>
NON-DEPARTMENTAL	<u>1,490,000</u>	<u>1,090,000</u>	<u>790,000</u>	<u>790,000</u>
TOTAL GENERAL FUND EXPENDITURES	<u><u>13,600,787</u></u>	<u><u>13,215,272</u></u>	<u><u>13,065,900</u></u>	<u><u>13,521,000</u></u>

## **CITY OF ATHENS, TENNESSEE ADMINISTRATION DEPARTMENT**

The City Manager Division consists of two employees. The City Manager is responsible for the day to day operations of the city and is hired by the City Council. All department heads report directly to the City Manager. This division is responsible for preparation of the agendas for the City Council meetings and coordinating activities of the council members.

The City Council Division records all of the expenditures pertaining to the council members. The five council members are elected for four year terms with elections held every two years. Two or three positions are open for election every two years. The Mayor and Vice-Mayor are selected for two year terms by the council members at the first council meeting following the election. The council maintains active participation in the Tennessee Municipal League and National League of Cities, organizations that assist cities and leaders in meeting the needs of their citizens.

The City Judge Division consists of the Judge who is hired by the City Council. The Judge maintains court for violations of city codes and ordinances. The majority of cases in municipal court are for traffic offenses.

The City Attorney Division records expenditures for the legal fees for the city. The attorney is selected by the City Council and handles most legal matters for the city.

The Special Appropriations Division consists of funding to agencies that are not under the control of the city, but provide benefits to the city. Many of these receive funding from both the City and McMinn County.

The Athens City Schools Division is the funding provided by the city for operations of the school system. Beginning in 1984, the City Council and the School Board agreed that 45% of the local option sales tax revenue would be given to the Schools for their funding from the City. However, since the 2009 – 2010 fiscal year, due to State of Tennessee Maintenance of Effort requirements, the Schools Division funding was not decreased when sales tax revenue went down. This resulted in a greater percentage than the 45% being given - a total of 50.8% of sales tax revenue in the fiscal year ending June 30, 2010, 48.5% in 2011, 53.9% in 2012, 62.03% in 2013 and 62.4% of the total sales tax revenue budgeted for the fiscal year ending June 30, 2014. In addition to this, the schools may request additional funding for capital needs. The City has been paying \$790,000 annually into its Debt Service Fund since the inception of a school renovation project (2004) to facilitate payment of the remaining debt that the City will incur over the remaining life of the loan. At June 30, 2013, the City's remaining balance on the loan is \$3,852,000.

The Athens Utilities Board Division is for the cost of operating street lights.

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>ADMINISTRATION</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
CITY MANAGER'S OFFICE				
Salaries	141,395	143,892	147,000	149,000
Fringe Benefits	90,662	80,520	67,700	70,900
Travel	11,645	13,092	13,200	13,200
Office Supplies	519	1,078	1,000	1,000
Telephone	724	779	1,000	900
Printing	824	436	800	800
Contractual	0	0	12,000	6,000
Publicity/Subscriptions/Dues	6,041	8,380	7,200	7,200
Freight and Delivery	9	0	100	100
Operation of Motor Vehicles	0	0	200	200
Insurance	1,251	1,540	1,900	2,100
Contingency	27,079	6,498	10,000	0
Industrial Development	0	524	3,000	3,000
Activities	954	395	5,000	5,000
	<u>281,103</u>	<u>257,134</u>	<u>270,100</u>	<u>259,400</u>
TOTAL CITY MANAGER'S OFFICE				
CITY COUNCIL				
Salaries	14,047	14,399	14,900	15,400
Fringe Benefits	1,075	1,102	1,200	1,200
Travel	7,942	12,856	15,100	15,100
Operating Supplies	884	546	500	500
Publicity/Subscriptions/Dues	10,561	13,180	15,650	15,600
Election Expense	0	508	1,000	20,000
Activities	165	160	200	200
Contractual	4,692	5,424	5,100	5,500
	<u>39,366</u>	<u>48,175</u>	<u>53,650</u>	<u>73,500</u>
TOTAL CITY COUNCIL				
CITY JUDGE				
Salaries	12,000	12,000	12,000	12,000
Fringe Benefits	918	918	1,000	1,000
	<u>12,918</u>	<u>12,918</u>	<u>13,000</u>	<u>13,000</u>
TOTAL CITY JUDGE				

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>ADMINISTRATION</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
CITY ATTORNEY				
Legal Services	<u>8,998</u>	<u>13,125</u>	<u>16,000</u>	<u>16,000</u>
TOTAL CITY ATTORNEY	<u>8,998</u>	<u>13,125</u>	<u>16,000</u>	<u>16,000</u>
 SPECIAL APPROPRIATIONS				
Chamber of Commerce	5,000	4,950	4,950	4,900
Economic Development Authority	30,700	30,500	35,000	35,000
Juvenile Services	66,500	66,000	66,000	66,000
Tri-County Center	10,700	10,600	10,000	10,000
Senior Citizens	18,700	18,500	18,000	18,000
Rescue Squad	5,100	5,000	4,000	4,000
Keep McMinn Beautiful	8,800	8,700	8,000	8,000
Athens Area Arts Council	11,400	11,300	11,000	11,000
Living Heritage Museum	5,300	5,200	5,000	5,000
McMinn Soccer Complex	5,000	5,000	0	0
E.G. Fisher Library	144,300	144,300	144,300	144,300
E.G. Fisher Library Capital Fund	<u>0</u>	<u>15,000</u>	<u>4,700</u>	<u>4,700</u>
TOTAL SPECIAL APPROPRIATIONS	<u>311,500</u>	<u>325,050</u>	<u>310,950</u>	<u>310,900</u>
 ATHENS CITY SCHOOLS	<u>2,108,268</u>	<u>2,326,000</u>	<u>2,431,900</u>	<u>2,421,000</u>
 ATHENS UTILITIES BOARD				
Street Lighting	<u>503,986</u>	<u>504,592</u>	<u>515,000</u>	<u>525,000</u>
 TOTAL ADMINISTRATION	<u>3,266,139</u>	<u>3,486,994</u>	<u>3,610,600</u>	<u>3,618,800</u>

## **CITY OF ATHENS, TENNESSEE FINANCE DEPARTMENT**

The Finance Department consists of five employees, including the director. The department is responsible for collecting all revenues, including property taxes, business licenses, and commercial sanitation charges. The department is also responsible for paying all invoices, processing payroll, investing city funds, grant reimbursement requests, all financial reporting for the city and assisting the City Manager with the budget preparation.



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>FINANCE</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
Salaries	203,964	221,231	224,000	227,000
Fringe Benefits	119,239	77,496	79,200	87,700
Travel	3,078	3,121	3,500	3,500
Office Supplies	4,188	3,610	4,200	4,200
Printing	3,479	4,724	4,800	4,800
Audit Services	25,676	21,213	22,200	24,800
Publicity/Subscriptions/Dues	2,077	2,622	2,500	2,500
Freight and Delivery	0	112	0	0
Telephone	443	179	500	500
Insurance	2,448	2,355	2,300	2,500
Business License Tax	230	190	0	0
Contractual	48,234	16,386	19,500	16,000
Fixed Assets	15,360	49,771	25,000	25,000
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FINANCE	<u>428,416</u>	<u>403,010</u>	<u>387,700</u>	<u>398,500</u>

## **CITY OF ATHENS, TENNESSEE HUMAN RESOURCES DEPARTMENT**

The Human Resources Department has a staff of two full time employees – a director and an assistant. This department coordinates human resource functions for all city departments to ensure there is compliance with personnel related laws such as the American with Disabilities Act, Family Medical Leave Act, Equal Employment Opportunity laws, Fair Labor Standard Act guidelines, Patient Protection and Affordable Care Act (PPACA), and the City of Athens Personnel Rules and Regulations. This department organizes the professional development of employees through job training, performance evaluations, and goal setting. In addition, the department directs the employment hiring process through recruiting, interviewing, selecting and retention. To attract and retain professional employees, the department maintains a competitive compensation plan and administers the employee benefit program that includes health, life, and disability insurance, as well as vacation, sick and holiday leave, retirement, and wellness. The department writes and publishes the employee newsletter, maintains all personnel files, verifies time and attendance, and mediates employee issues.

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>HUMAN RESOURCES</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
Salaries	104,931	102,081	110,300	112,300
Fringe Benefits	53,549	45,085	28,400	41,600
Travel	2,495	2,216	2,700	2,700
Office Supplies	477	354	600	600
Printing	179	0	300	300
Contractual	7,338	7,548	6,800	9,200
Publicity/Subscriptions/Dues	1,118	1,345	1,600	1,700
Freight and Delivery	38	30	100	100
Telephone	301	104	300	500
Insurance	1,309	1,540	1,700	1,900
Unemployment Insurance	13,102	0	10,000	15,000
Activities	<u>7,838</u>	<u>8,409</u>	<u>11,400</u>	<u>13,600</u>
TOTAL HUMAN RESOURCES	<u><u>192,675</u></u>	<u><u>168,712</u></u>	<u><u>174,200</u></u>	<u><u>199,500</u></u>

**CITY OF ATHENS, TENNESSEE  
PURCHASING/RISK MANAGEMENT AND EMERGENCY SERVICES  
DEPARTMENT**

The Administration Division, also known as Purchasing/Risk Management, consists of one employee and is under the direction of the City Manager. This division is responsible for issuance of purchase orders, issuing contracts, all bidding requirements and updating and maintaining the City web site. Property insurance and assistance in handling property loss claims are also the responsibility of this division.

The City Hall Division reports all expenditures for the municipal building that are not allocated to other departments or divisions.

The Communications Division is now contracted with the McMinn County E-911 Center effective January 1, 2012. This contract provides for emergency and non-emergency dispatching for the police and fire departments.

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>PURCHASING/RISK MGMT &amp; EMERG SVS</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
ADMINISTRATION				
Salaries	46,013	51,255	52,700	54,000
Fringe Benefits	7,869	11,446	13,400	21,700
Travel	771	2,538	900	600
Office Supplies	704	516	100	200
Printing	505	477	200	400
Publicity/Subscriptions/Dues	2,834	1,827	1,500	1,600
Freight & Delivery	55	81	100	100
Telephone	330	64	300	400
Operation of Motor Vehicles	0	64	200	300
Insurance	1,119	1,369	1,500	1,700
	<u>60,200</u>	<u>69,637</u>	<u>70,900</u>	<u>81,000</u>
TOTAL ADMINISTRATION				
	<u>60,200</u>	<u>69,637</u>	<u>70,900</u>	<u>81,000</u>
CITY HALL				
Operating Supplies	6,051	3,293	4,300	3,800
Repairs and Maintenance	7,162	19,274	16,000	15,500
Contractual	47,067	61,110	74,600	63,600
Utility Service	42,779	42,153	41,200	42,800
Postage and Box Rent	11,732	12,188	12,000	12,000
Telephone	21,417	14,225	18,800	17,000
Copier Supplies	3,646	3,920	4,000	3,500
Operation of Motor Vehicles	3	0	100	0
Insurance	5,340	5,877	6,000	6,200
Activities	1,152	1,089	1,200	1,200
	<u>146,349</u>	<u>163,129</u>	<u>178,200</u>	<u>165,600</u>
TOTAL CITY HALL				
	<u>146,349</u>	<u>163,129</u>	<u>178,200</u>	<u>165,600</u>



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>PURCHASING/RISK MGMT &amp; EMERG SVS</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
COMMUNICATIONS				
Salaries	85,051	0	0	0
Overtime	7,386	0	0	0
Fringe Benefits	39,578	20	0	0
Travel	2,448	365	0	0
Office Supplies	702	0	0	0
Professional Supplies	82	0	0	0
Repairs and Maintenance	839	0	0	0
Contractual	142,299	2,240	229,000	231,300
Telephone	621	0	0	0
Insurance	119	240,039	0	0
	<u>279,125</u>	<u>242,664</u>	<u>229,000</u>	<u>231,300</u>
TOTAL COMMUNICATIONS	<u>279,125</u>	<u>242,664</u>	<u>229,000</u>	<u>231,300</u>
TOTAL PURCHASING/RISK MGMT & EMERG SVS	<u><u>485,674</u></u>	<u><u>475,430</u></u>	<u><u>478,100</u></u>	<u><u>477,900</u></u>

## **CITY OF ATHENS, TENNESSEE COMMUNITY DEVELOPMENT DEPARTMENT**

The Administration Division consists of two employees. The director is responsible for overseeing all functions of the department. The primary responsibilities are to create and enforce development standards and assist prospective businesses and developers. This includes maintaining Building Codes, Housing Codes, Historical District, Tax Increment Financing Applications, Subdivision Regulations, Flood Data, the Official Zoning Map and the Zoning Code. The Community Development employees provide staff support to the Athens Municipal-Regional Planning Commission, the Athens Historical Planning Commission, the City of Athens Cemetery Association, the Athens Board of Zoning Appeals and the Athens Board of Adjustments & Appeals.

The Codes Enforcement Division consists of two employees. The codes enforcement officer is responsible for enforcing municipal codes relating to property. This includes condemnation of substandard structures, high grass and public nuisance issues. The building inspector is responsible for the enforcement of building, electrical, plumbing and mechanical codes. This begins with the inspection of plans prior to issuing a building permit, issuing the permit, and inspections until final completion of the building.

The Cemeteries Division reports expenditures related to operating three cemeteries for which the city is responsible. This consists of selling lots and overseeing the general maintenance. The codes enforcement officer is responsible for the cemetery operations.



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>COMMUNITY DEVELOPMENT</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
ADMINISTRATION				
Salaries	85,504	87,127	89,500	91,500
Fringe Benefits	48,619	37,883	30,400	32,000
Travel	4,703	3,848	4,600	4,500
Office Supplies	482	378	400	400
Operating Supplies	3	0	100	100
Publicity/Subscriptions/Dues	772	1,595	1,400	1,500
Freight and Delivery	0	1,434	100	100
Telephone	173	98	300	400
Athens Historical Commission	0	0	100	100
Insurance	1,248	1,540	1,700	1,900
	<u>141,504</u>	<u>133,903</u>	<u>128,600</u>	<u>132,500</u>
TOTAL ADMINISTRATION	<u>141,504</u>	<u>133,903</u>	<u>128,600</u>	<u>132,500</u>
CODES ENFORCEMENT				
Salaries	97,951	98,682	103,400	104,600
Fringe Benefits	55,582	47,806	38,600	39,700
Travel	9,936	9,692	10,100	10,200
Printing	0	216	200	200
Operating Supplies	168	198	200	200
Contractual	0	1,400	1,500	1,500
Equipment Rental	0	8,000	0	0
Publicity/Subscriptions/Dues	481	297	500	500
Telephone	344	207	500	500
Insurance	261	342	400	500
	<u>164,723</u>	<u>166,840</u>	<u>155,400</u>	<u>157,900</u>
TOTAL CODES ENFORCEMENT	<u>164,723</u>	<u>166,840</u>	<u>155,400</u>	<u>157,900</u>

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>COMMUNITY DEVELOPMENT</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
CEMETERIES				
Operating Supplies	930	319	1,500	1,500
Parts and Supplies	94	85	300	300
Contractual	29,512	27,525	27,900	27,600
Cost of Gravesites	521	409	300	500
Insurance	<u>132</u>	<u>143</u>	<u>200</u>	<u>200</u>
TOTAL CEMETERIES	<u>31,189</u>	<u>28,481</u>	<u>30,200</u>	<u>30,100</u>
TOTAL COMMUNITY DEVELOPMENT	<u><u>337,416</u></u>	<u><u>329,224</u></u>	<u><u>314,200</u></u>	<u><u>320,500</u></u>

## **CITY OF ATHENS, TENNESSEE POLICE DEPARTMENT**

The Administration Division is made up of three employees. The Chief of Police is responsible for planning, organizing, and directing the functional areas within the department. The secretary provides office support to departmental activities including records. The records clerk provides office support to departmental activities including maintenance of City Court records.

The Patrol Division is made up of twenty-seven full-time officers. The patrol division is responsible for patrol activities including civil/criminal complaints, criminal investigations, crash investigations, traffic enforcement and the enforcement of municipal violations as well as state criminal violations.

The Detective Division is made up of three officers. The detective division is responsible for the investigation of crimes reported by the department and the public. Investigations include personal and property crimes, drug and alcohol violations, vice and undercover violations and the prosecution of those arrested.

The Department has been instructing a forty hour Citizen's Police Academy since 1994 as a public service to the community. The program allows citizens to see the operations of the department from the inside, including classes taught by police officers and riding on patrol with an officer.



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>POLICE</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
<b>ADMINISTRATION</b>				
Salaries	137,712	152,349	156,400	182,400
Fringe Benefits	76,788	55,893	46,800	67,200
Travel	5,439	5,528	6,700	6,700
Office Supplies	1,819	2,743	2,500	2,500
Printing	1,616	5,361	5,000	5,000
Contractual	18,378	23,578	28,300	28,600
Publicity/Subscriptions/Dues	125	175	200	200
Police Benefit Fund	365	0	200	200
State Court Charges	55,128	92,387	90,000	60,000
Freight and Delivery	116	289	500	300
Postage	35	18	100	100
Telephone	376	397	600	900
Insurance	3,237	4,078	4,300	4,600
Activities	1,637	1,425	1,600	1,600
<b>TOTAL ADMINISTRATION</b>	<b>302,771</b>	<b>344,221</b>	<b>343,200</b>	<b>360,300</b>
<b>PATROL</b>				
Salaries	1,070,894	1,106,432	1,129,100	1,101,500
Overtime	32,352	26,367	40,000	40,000
Fringe Benefits	626,960	496,346	444,300	475,500
Travel	2,164	3,501	4,000	4,000
Operating Supplies	19,135	19,980	17,700	17,700
Professional Supplies	8,516	4,020	13,700	13,500
Operation of Motor Vehicles	95,306	100,960	119,900	121,800
Fleet Management	77,500	88,500	92,000	85,000
Repairs and Maintenance	3,199	7,688	8,000	8,500
Publicity/Subscriptions/Dues	306	290	400	400
DAG Expenditures	1,570	41,616	0	0
Contractual	7,239	19,472	7,700	7,000
Utility Service	589	1,675	700	900
Telephone	6,319	6,276	7,400	7,400
Insurance	25,477	31,547	32,500	38,000
Fixed Assets	35,363	25,488	0	45,000
<b>TOTAL PATROL</b>	<b>2,012,889</b>	<b>1,980,158</b>	<b>1,917,400</b>	<b>1,966,200</b>

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>POLICE</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
DETECTIVES				
Salaries	132,050	138,289	139,300	141,300
Fringe Benefits	77,474	54,860	46,800	59,000
Travel	1,122	0	1,000	1,000
Operating Supplies	3,041	2,949	2,500	2,500
Professional Supplies	0	0	500	500
Operation of Motor Vehicles	6,926	6,818	9,500	9,400
Fleet Management	11,500	15,000	12,000	12,000
Repairs and Maintenance	0	0	1,000	1,000
Telephone	626	372	700	700
Publicity/Subscriptions/Dues	375	375	400	400
Insurance	<u>2,949</u>	<u>3,897</u>	<u>4,100</u>	<u>6,500</u>
TOTAL DETECTIVES	<u>236,063</u>	<u>222,560</u>	<u>217,800</u>	<u>234,300</u>
 TOTAL POLICE	 <u><u>2,551,723</u></u>	 <u><u>2,546,939</u></u>	 <u><u>2,478,400</u></u>	 <u><u>2,560,800</u></u>

## CITY OF ATHENS, TENNESSEE FIRE DEPARTMENT

The Administration Division consists of the Fire Chief, who is responsible for all operations in the Fire Department. The Chief and the Police Chief coordinate with other emergency services within the county for providing emergency management services within the city. This division also coordinates with the Local Emergency Planning Committee and the McMinn County E-911 user committee.

The Fire Prevention Division consists of four Certified State Fire Inspectors who are full-time employees in the Suppression Division and who are responsible for all aspects of the department related to fire inspections. This consists of inspections of new and existing structures, plans review, and public relations for the department. Interaction by the entire department with local residents, especially the elementary schools, is involved with these services.

The Fire Suppression Division consists of twenty-one full-time employees. There are also approximately twelve volunteers that assist during fire calls and in providing relief staff when a fire shift is not at full staff (vacations, sick leave, etc.). There are two fire stations in the city. This division assists in fire prevention and maintaining fire hydrants.

The City has an ISO rating of 4. In 2013 the department placed a new fire pumper into service and constructed a new drill tower located at the main fire station. They also received smoke detectors and installed these in local residences.





**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

<b><u>FIRE</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
ADMINISTRATION				
Salaries	72,366	73,863	75,900	76,600
Fringe Benefits	39,119	28,858	20,300	20,400
Travel	259	338	600	600
Office Supplies	418	286	300	300
Printing	65	331	300	300
Operating Supplies	424	0	300	300
Professional Supplies	29	108	100	100
Operation of Motor Vehicles	1,770	2,655	3,800	3,300
Fleet Management	3,000	0	0	0
Repairs and Maintenance	145	50	0	300
Publicity/Subscriptions/Dues	185	210	600	600
Freight and Delivery	21	39	200	200
Telephone	158	118	300	900
Insurance	1,729	1,450	1,600	1,800
Activities	964	1,183	1,200	1,200
Fixed Assets	0	757	0	0
TOTAL ADMINISTRATION	120,652	110,246	105,500	106,900
PREVENTION				
Employee Education & Training	527	1,570	1,700	1,700
Travel	704	1,454	2,500	2,900
Professional Supplies	0	469	500	500
Operation of Motor Vehicles	3	299	0	0
Fleet Management	7,200	3,000	3,000	3,000
Activities	2,720	0	3,100	3,100
Insurance	4	272	300	300
Fixed Assets	0	3,112	0	3,700
TOTAL PREVENTION	11,158	10,176	11,100	15,200

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

	<b><u>ACTUAL</u></b> <b><u>2011-2012</u></b>	<b><u>ACTUAL</u></b> <b><u>2012-2013</u></b>	<b><u>ESTIMATED</u></b> <b><u>2013-2014</u></b>	<b><u>BUDGETED</u></b> <b><u>2014-2015</u></b>
<b><u>FIRE</u></b>				
SUPPRESSION				
Salaries	836,492	835,709	881,300	887,300
Overtime	10,716	11,285	12,000	12,000
Fringe Benefits	462,478	376,485	318,300	340,000
Travel	1,147	0	600	600
Office Supplies	510	695	700	700
Operating Supplies	31,002	38,902	39,600	37,600
Professional Equipment	588	3,394	3,700	3,900
Operation of Motor Vehicles	30,735	33,907	40,000	42,000
Fleet Management	149,000	190,000	235,000	245,000
Repairs and Maintenance	41,619	39,324	33,400	40,500
Parts and Supplies	1,332	805	600	1,000
Materials	1,148	1,064	900	1,500
Contractual	1,218	2,691	4,500	5,600
Utility Service	7,277	7,457	9,100	9,100
Telephone	1,990	2,409	2,500	2,500
Insurance	12,287	12,562	12,800	14,000
Fixed Assets	8,064	1,277	6,000	25,000
	<u>1,597,603</u>	<u>1,557,966</u>	<u>1,601,000</u>	<u>1,668,300</u>
TOTAL SUPPRESSION				
	<u>1,597,603</u>	<u>1,557,966</u>	<u>1,601,000</u>	<u>1,668,300</u>
TOTAL FIRE	<u>1,729,413</u>	<u>1,678,388</u>	<u>1,717,600</u>	<u>1,790,400</u>

## **CITY OF ATHENS, TENNESSEE PARKS AND RECREATION DEPARTMENT**

The Administration Division consists of two employees. The director oversees all operations of the department. This division is responsible for other activities such as the Education and Government Channel 95 and assisting with the City's web site. This division also works with the Athens Parks Foundation to raise private funds and with state and federal sources for obtaining grant funds.

The Maintenance Division consists of five full-time employees and numerous seasonal employees for maintaining park properties. The employees are responsible for routine and preventative maintenance for all park buildings and grounds as well as providing support for recreation programs.

The Pool Division is responsible for the operation of the city swimming pool. Seasonal lifeguards are hired each summer for this. This division includes all utilities, chemicals and equipment to operate the pool, located near Ingleside School.

The Program Planning Division is the recreation part of the department. Two full-time employees and numerous seasonal employees are utilized to provide community education classes, sporting activities and special events.



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

	<u>ACTUAL 2011-2012</u>	<u>ACTUAL 2012-2013</u>	<u>ESTIMATED 2013-2014</u>	<u>BUDGETED 2014-2015</u>
<b><u>PARKS AND RECREATION</u></b>				
ADMINISTRATION				
Salaries	105,821	111,180	112,000	114,000
Fringe Benefits	63,631	45,950	33,100	38,300
Travel	8,907	7,371	9,500	9,500
Office Supplies	1,139	1,258	2,400	2,400
Printing	0	706	400	400
Operating Supplies	234	257	600	600
Operation of Motor Vehicles	365	34	1,200	1,500
Fleet Management	0	0	0	2,700
Repairs and Maintenance	39	77	1,000	1,000
Contractual	3,293	3,538	3,500	3,500
Publicity/Subscriptions/Dues	460	1,960	1,300	1,300
Freight and Delivery	18	787	300	300
Telephone	357	234	300	500
Insurance	1,788	2,220	2,500	2,800
	<u>186,052</u>	<u>175,572</u>	<u>168,100</u>	<u>178,800</u>
TOTAL ADMINISTRATION				
MAINTENANCE				
Salaries	176,718	173,616	190,500	196,000
Fringe Benefits	76,933	66,315	55,400	65,100
Operating Supplies	8,087	7,422	19,600	21,600
Operation of Motor Vehicles	20,450	23,395	25,000	25,000
Fleet Management	14,000	12,000	15,000	27,500
Repairs and Maintenance	27,353	30,519	26,500	26,500
Parts and Supplies	6,362	3,525	9,200	9,200
Materials	369	4,542	9,200	9,200
Contractual	39,896	32,280	53,700	73,500
Equipment Rental	6,082	9,352	800	800
Utility Service	22,146	23,355	27,700	27,700
Maintenance Projects	16,792	12,559	0	0
Downtown Beautification	4,620	10,346	9,500	9,500
Telephone	746	811	900	900
Insurance	8,152	9,491	9,700	10,400
Fised Assets	0	29,061	0	30,000
	<u>428,706</u>	<u>448,589</u>	<u>452,700</u>	<u>532,900</u>
TOTAL MAINTENANCE				

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
<b><u>PARKS AND RECREATION</u></b>				
SWIMMING POOLS				
Salaries	14,167	11,921	17,000	17,000
Fringe Benefits	1,703	1,636	2,200	2,200
Operating Supplies	9,214	4,659	7,600	7,100
Repairs and Maintenance	415	8,690	1,700	1,700
Contractual	610	563	700	700
Utility Service	2,132	1,856	2,300	2,300
Telephone	230	149	700	700
Insurance	3,019	5,191	5,300	6,400
Fixed Assets	0	4,980	0	0
	<u>31,490</u>	<u>39,645</u>	<u>37,500</u>	<u>38,100</u>
TOTAL SWIMMING POOLS				
	<u>31,490</u>	<u>39,645</u>	<u>37,500</u>	<u>38,100</u>
PROGRAM PLANNING				
Salaries	104,153	89,092	124,000	110,000
Fringe Benefits	46,700	39,430	39,100	41,500
Printing	0	445	0	0
Operating Supplies	43,088	30,167	37,000	37,000
Contractual	2,788	4,997	6,000	6,000
Advertising	1,228	729	2,000	2,000
Program Expenses	41,344	75,992	30,000	30,000
Insurance	3,722	7,404	6,600	7,500
Telephone	768	65	500	300
Athletic Officials	0	0	0	15,000
Athens Area Youth Council	41	112	1,500	1,500
Fourth of July	250	2,700	500	500
Fixed Assets	1,450	0	0	0
	<u>245,532</u>	<u>251,133</u>	<u>247,200</u>	<u>251,300</u>
TOTAL PROGRAM PLANNING				
	<u>245,532</u>	<u>251,133</u>	<u>247,200</u>	<u>251,300</u>
TOTAL PARKS AND RECREATION				
	<u>891,780</u>	<u>914,939</u>	<u>905,500</u>	<u>1,001,100</u>

## **CITY OF ATHENS, TENNESSEE PUBLIC WORKS DEPARTMENT**

The Administrative Division of Public Works consists of three employees; the director, secretary and GIS technician. This division manages all the functions of public works and is responsible for protecting the residents of Athens from manmade and natural environments of the City through the inspection and enforcement of ordinances, policies, issuing permits, processing reports and providing the administrative services for the other divisions of public works. Requests for services are initiated through this division and routed to the appropriate personnel. The GIS technician is responsible for maintaining all of the Geographic Information Services and assists all departments within the city.

The Traffic Control Division consists of two employees. Its primary responsibility is to promote the safety of traffic in Athens by maintaining and repairing signal lights, installing and maintaining signs, making signs and marking streets. They also assist with temporary street closures and perform various traffic studies including traffic counts, speed studies, classification studies, and turn studies.

The Street Maintenance Division consists of four employees. This division is responsible for the safety and maintenance of the roadways throughout Athens. The division maintains roads through pothole patching, repairing utility cuts, crack sealing, building driveway aprons and assessing which roads need to be resurfaced, replaced, or rejuvenated. This division also is responsible for the cleaning of our storm water system including catch basins, ditches, and culverts.

The Street Construction Division consists of four employees. Its primary purpose is to construct roads, drainage systems, and walkways. The division routinely maintains or builds drainage ditches and installs or repairs sidewalks and curbs. The employees assist other divisions on occasion with heavy equipment operators. They load mulch and help with the maintenance of storm water structures. They also conduct inspections of both existing sites and those under construction to insure that the storm water policy is being followed and that roads, drainage structures, curbs, and sidewalks are built correctly and according to city specifications.

The Street Cleaning Division consists of nine employees. The primary purpose of this division is to promote the health and sanitation of Athens by street sweeping and flushing, picking up litter and mowing. The division is also responsible for cleaning sidewalks, brush pick up, leaf pick up, and the removal of snow and ice. The division trims trees and vegetation around signs and intersections to improve safety on city streets.

The Fleet Maintenance Division is made up of three employees. The primary purpose and responsibilities of this division is to repair and maintain all city owned equipment and vehicles including city school buses and to perform preventative maintenance on all equipment. This division also builds and fabricates various metal devices for all city departments and maintains the inventory of tires, parts, and fluids for all departments. This division conducts various inspections including vehicle safety inspections, building inspections, and generator inspections and maintenance. The foreman of this division serves on the accident review committee, and assists in the replacement of equipment and vehicles purchased through the fleet management fund.

## **CITY OF ATHENS, TENNESSEE PUBLIC WORKS DEPARTMENT (CONT.)**

The Animal Control Division is made up of one full-time and two part-time employees. The division's primary purpose is to enforce the animal control ordinances through issuing citations, educating the public, removing unwanted or stray animals, picking up dead animals from streets, investigating animal cruelty cases, trapping nuisance animals, euthanizing animals, managing the animal control shelter, overseeing adoptions, and caring for animals brought into the animal shelter. This division also works closely with the McMinn Regional Humane Society, the Tennessee Wildlife Resource Officer, and our local veterinarians to promote the health and control the population of animals within the city.

The Sanitation Division is made up of five employees. This division's primary function is to promote the cleanliness and public health of Athens through residential and commercial garbage collection. The division manages several related services including the recycling program, pride car program and other cleanup events including picking up litter. The operations of this division are recorded in the sanitation fund.

Crews in the department installed solar panels utilizing matching funds from an energy grant. The panels were installed at the public works facility. Proceeds from the sale of the electricity will be used for energy efficient projects and the payback for the project is expected to be less than five years.



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

	<u>ACTUAL 2011-2012</u>	<u>ACTUAL 2012-2013</u>	<u>ESTIMATED 2013-2014</u>	<u>BUDGETED 2014-2015</u>
<b><u>PUBLIC WORKS</u></b>				
ADMINISTRATION				
Salaries	107,829	109,449	112,500	114,000
Fringe Benefits	60,208	46,775	36,800	40,900
Travel	1,583	1,113	2,000	2,000
Office Supplies	2,968	2,200	3,000	3,000
Printing	120	0	200	400
Operating Supplies	359	357	500	500
Operation of Motor Vehicles	1,950	1,892	3,100	2,500
Fleet Management	4,000	4,000	4,000	4,000
Repairs and Maintenance	857	50	1,100	100
Engineering & Landscaping	3,268	1,577	2,000	2,000
Contractual	5,400	5,684	6,500	6,000
Publicity/Subscriptions/Dues	2,250	1,779	1,700	1,700
Freight and Delivery	120	32	200	200
Utility Service	7,414	7,121	8,400	8,400
Telephone	1,530	522	600	600
Activities	1,444	1,500	1,500	1,500
Insurance	2,064	3,344	3,500	4,500
Fixed Assets	0	0	0	15,000
	<u>203,364</u>	<u>187,395</u>	<u>187,600</u>	<u>207,300</u>
TOTAL ADMINISTRATION				
	<u>203,364</u>	<u>187,395</u>	<u>187,600</u>	<u>207,300</u>
TRAFFIC CONTROL				
Salaries	55,111	56,458	58,700	60,400
Fringe Benefits	33,071	25,299	20,700	22,400
Operating Supplies	688	716	700	700
Operation of Motor Vehicles	4,916	3,690	7,000	6,000
Fleet Management	8,000	3,100	3,100	9,800
Repairs and Maintenance	56	50	3,100	3,100
Parts and Supplies	26,628	14,724	37,100	37,100
Materials	0	0	200	200
Contractual	31,758	29,856	35,000	35,000
TWC Crosswalk	14	0	0	0
Telephone	185	25	200	200
Insurance	4,761	5,078	5,200	8,000
Fixed Assets	32,855	0	0	43,000
	<u>198,043</u>	<u>138,996</u>	<u>171,000</u>	<u>225,900</u>
TOTAL TRAFFIC CONTROL				
	<u>198,043</u>	<u>138,996</u>	<u>171,000</u>	<u>225,900</u>



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

	<u>ACTUAL 2011-2012</u>	<u>ACTUAL 2012-2013</u>	<u>ESTIMATED 2013-2014</u>	<u>BUDGETED 2014-2015</u>
<b><u>PUBLIC WORKS</u></b>				
STREET MAINTENANCE				
Salaries	168,546	165,529	177,600	178,600
Fringe Benefits	95,887	71,904	61,700	68,100
Travel	0	0	200	200
Operating Supplies	1,873	1,095	2,600	2,600
Storm Water Supplies	7,053	0	25,000	20,000
Operation of Motor Vehicles	21,980	21,761	24,400	23,400
Fleet Management	17,600	18,500	19,000	43,000
Repairs and Maintenance	108	3,939	3,000	3,000
Parts and Supplies	329	145	800	800
Materials	41,112	23,258	30,000	30,000
Contractual	62,146	110,059	50,000	1,600
Publicity/Subscriptions/Dues	50	0	200	200
Telephone	401	340	400	400
Insurance	1,493	1,789	2,400	2,500
	<u>418,578</u>	<u>418,319</u>	<u>397,300</u>	<u>374,400</u>
TOTAL STREET MAINTENANCE				
STREET CONSTRUCTION				
Salaries	130,831	136,413	145,000	143,000
Fringe Benefits	75,703	59,035	51,600	59,900
Operating Supplies	1,807	1,434	1,900	1,900
Engineering and Landscaping	3,922	0	1,500	1,500
Operation of Motor Vehicles	36,789	38,956	38,000	34,000
Fleet Management	31,000	21,000	31,000	52,000
Repairs and Maintenance	1,460	180	2,100	7,600
Parts and Supplies	1,004	478	1,200	1,200
Materials	16,264	19,555	14,500	16,500
Contractual	6,813	9,612	15,000	15,000
Publicity/Subscriptions/Dues	75	0	300	400
Equipment Rental	632	0	1,500	1,500
Sidewalk Projects	13,567	5,027	42,000	50,000
Telephone	0	24	100	100
Insurance	2,291	9,983	3,600	4,000
Fixed Assets	8,138	5,758	0	0
	<u>330,296</u>	<u>307,455</u>	<u>349,300</u>	<u>388,600</u>
TOTAL STREET CONSTRUCTION				

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

	<u>ACTUAL 2011-2012</u>	<u>ACTUAL 2012-2013</u>	<u>ESTIMATED 2013-2014</u>	<u>BUDGETED 2014-2015</u>
<b><u>PUBLIC WORKS</u></b>				
STREET CLEANING				
Salaries	319,779	300,078	347,000	329,000
Fringe Benefits	187,053	149,263	132,800	137,300
Operating Supplies	5,808	5,749	7,700	7,700
Operation of Motor Vehicles	74,267	88,914	90,000	90,000
Fleet Management	81,000	84,000	92,000	122,000
Repairs and Maintenance	1,513	986	1,600	1,500
Parts and Supplies	1,043	1,138	1,900	1,900
Materials	4,922	0	7,400	7,400
Publicity/Subscriptions/Dues	0	0	300	0
Contractual	20,792	50,854	41,000	41,000
Street Washing	1,932	1,688	1,000	1,000
Telephone	231	180	300	300
Insurance	4,612	5,448	5,500	6,000
Fixed Assets	0	2,281	0	0
	<u>702,952</u>	<u>690,579</u>	<u>728,500</u>	<u>745,100</u>
TOTAL STREET CLEANING				
FLEET MAINTENANCE				
Salaries	132,135	134,591	138,400	139,900
Fringe Benefits	70,488	62,532	51,600	52,900
Travel	100	0	300	300
Printing	0	0	200	200
Operating Supplies	5,027	4,225	6,300	6,300
Operation of Motor Vehicles	13,991	15,556	21,000	19,900
Fleet Management	4,600	4,900	4,900	6,500
Repairs and Maintenance	10,950	12,918	5,200	5,200
Parts and Supplies	3,655	5,239	6,800	6,800
Materials	38	558	600	600
Contractual	1,484	873	3,200	3,200
Utility Service	19,466	21,191	23,700	24,500
Telephone	13	16	100	100
Insurance	1,572	1,814	1,900	2,300
Fixed Assets	1,450	0	0	28,600
	<u>264,969</u>	<u>264,413</u>	<u>264,200</u>	<u>297,300</u>
TOTAL FLEET MAINTENANCE				

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
<b><u>PUBLIC WORKS</u></b>				
ANIMAL CONTROL				
Salaries	61,347	62,639	62,300	64,000
Fringe Benefits	20,603	20,531	15,600	23,400
Travel	0	0	600	700
Printing	0	0	100	200
Operating Supplies	7,970	8,207	8,300	9,300
Veterinary Supplies	6,492	3,756	7,000	5,000
Operation of Motor Vehicles	2,665	7,119	5,700	5,500
Fleet Management	3,400	3,400	3,400	3,400
Repairs and Maintenance	1,291	1,835	1,700	3,100
Parts and Supplies	42	62	1,400	1,400
Utility Service	3,449	4,304	3,500	4,000
Contractual	536	1,809	1,200	1,200
Telephone	165	80	200	200
Insurance	523	516	700	800
Fixed Assets	866	221	0	2,700
	<u>109,349</u>	<u>114,479</u>	<u>111,700</u>	<u>124,900</u>
TOTAL ANIMAL CONTROL				
	<u>109,349</u>	<u>114,479</u>	<u>111,700</u>	<u>124,900</u>
TOTAL PUBLIC WORKS	<u>2,227,551</u>	<u>2,121,636</u>	<u>2,209,600</u>	<u>2,363,500</u>

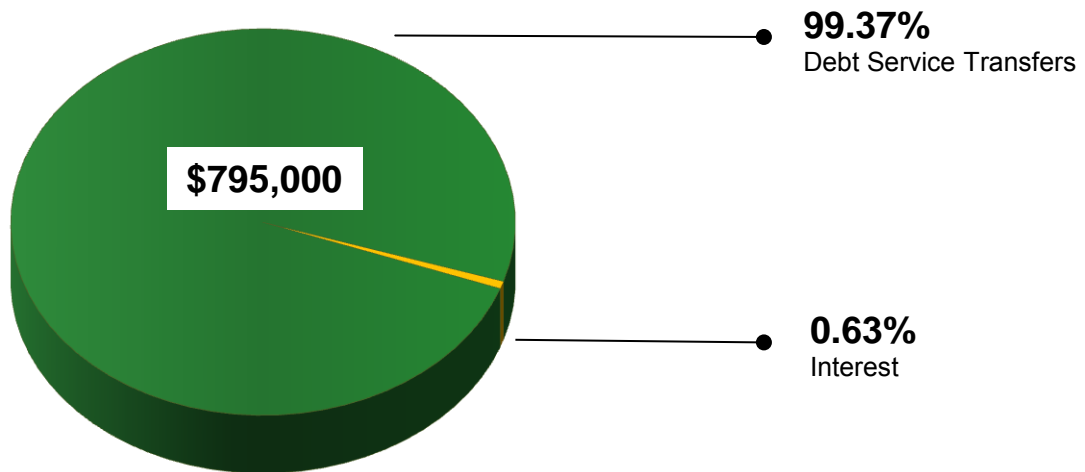
**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2014-2015**

	<u>ACTUAL 2011-2012</u>	<u>ACTUAL 2012-2013</u>	<u>ESTIMATED 2013-2014</u>	<u>BUDGETED 2014-2015</u>
<b><u>NON-DEPARTMENTAL</u></b>				
Debt Service Transfer	790,000	790,000	790,000	790,000
Capital Improvement Fund Transfer	700,000	0	0	0
Employee Medical Benefit Fund Transfer	<u>0</u>	<u>300,000</u>	<u>0</u>	<u>0</u>
 TOTAL NON-DEPARTMENTAL	 <u>1,490,000</u>	 <u>1,090,000</u>	 <u>790,000</u>	 <u>790,000</u>
 TOTAL GENERAL FUND EXPENDITURES	 <u>13,600,787</u>	 <u>13,215,272</u>	 <u>13,065,900</u>	 <u>13,521,000</u>

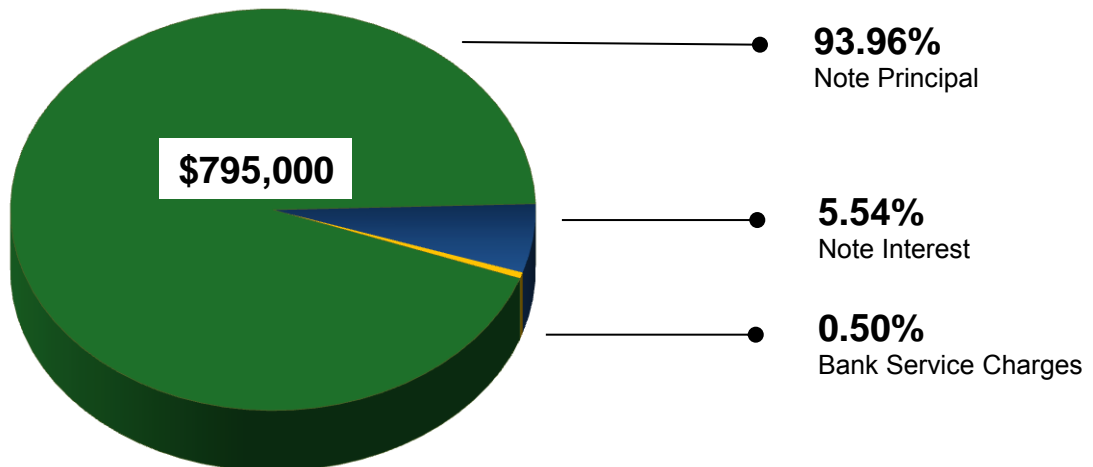
**CITY OF ATHENS  
DEBT SERVICE FUND BUDGET  
FISCAL YEAR 2014-2015**

The Debt Service Fund is used for the accumulation of resources for, and the payment of, principal and interest on general long-term debt.

**Budgeted Revenues**



**Budgeted Expenditures**



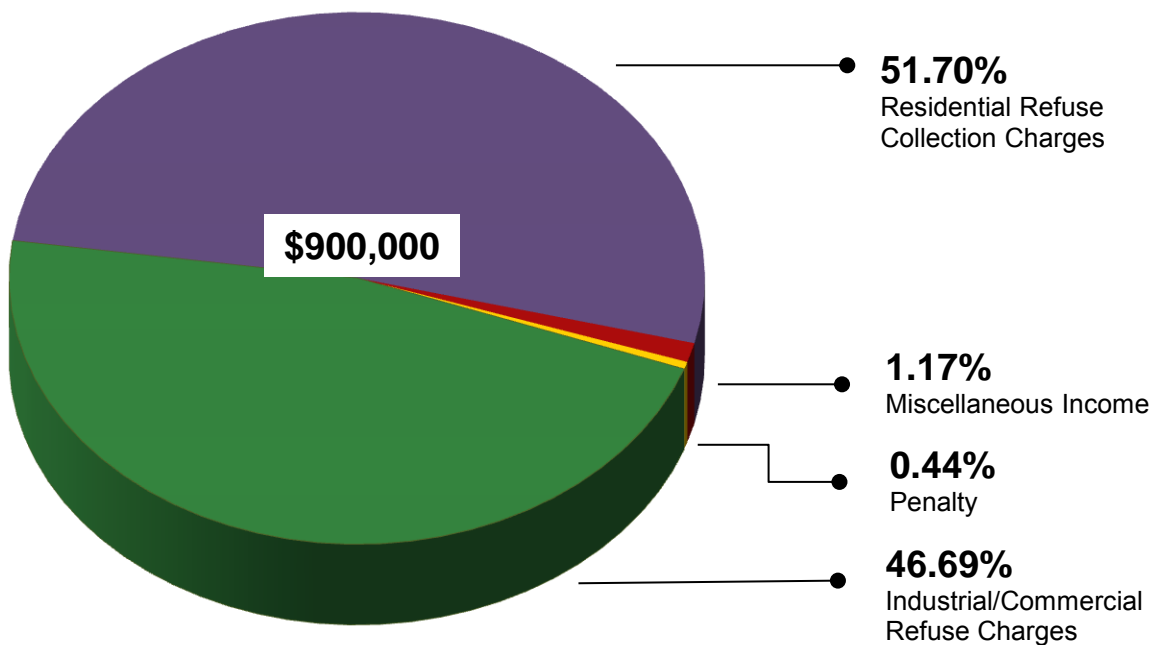
**CITY OF ATHENS, TENNESSEE  
DEBT SERVICE FUND  
FISCAL YEAR 2014-2015**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
Interest	16,261	4,877	5,000	5,000
Debt Service Transfer General Fund	<u>790,000</u>	<u>790,000</u>	<u>790,000</u>	<u>790,000</u>
 TOTAL REVENUES	 <u><u>806,261</u></u>	 <u><u>794,877</u></u>	 <u><u>795,000</u></u>	 <u><u>795,000</u></u>
 <b><u>EXPENDITURES</u></b>				
Note Principal	683,000	703,000	725,000	747,000
Note Interest	33,938	33,823	65,000	44,000
Bank Service Charges	<u>8,740</u>	<u>4,317</u>	<u>5,000</u>	<u>4,000</u>
 TOTAL EXPENDITURES	 <u><u>725,678</u></u>	 <u><u>741,140</u></u>	 <u><u>795,000</u></u>	 <u><u>795,000</u></u>

**CITY OF ATHENS, TENNESSEE  
SANITATION FUND BUDGET  
FISCAL YEAR 2014-2015**

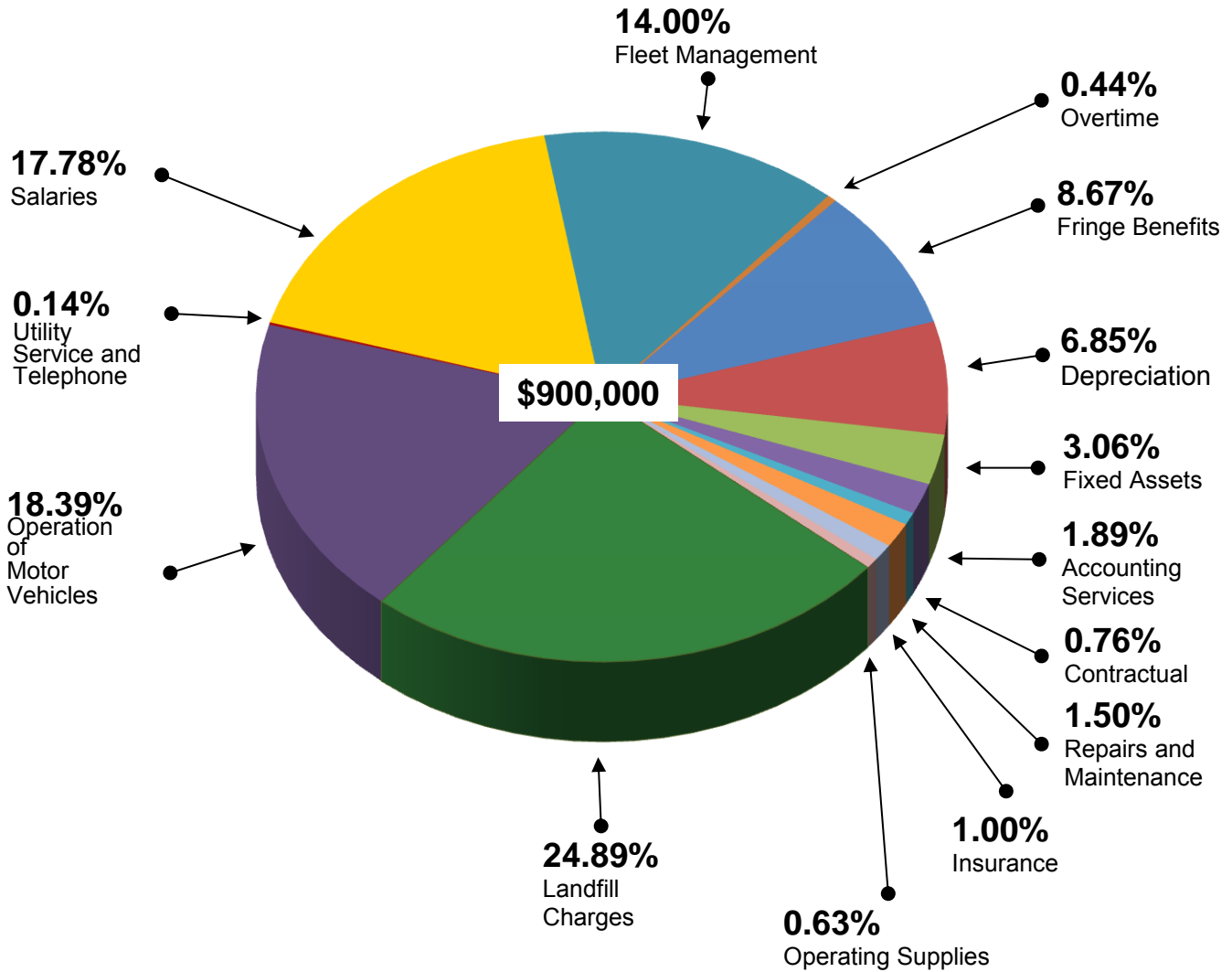
This fund was established expressly to account for financial activities related to the management of solid waste. This includes the collection, transportation and disposal of commercial, industrial and residential refuse.

**Budgeted Revenues**



**CITY OF ATHENS, TENNESSEE  
SANITATION FUND BUDGET  
FISCAL YEAR 2014-2015**

**Budgeted Expenditures**





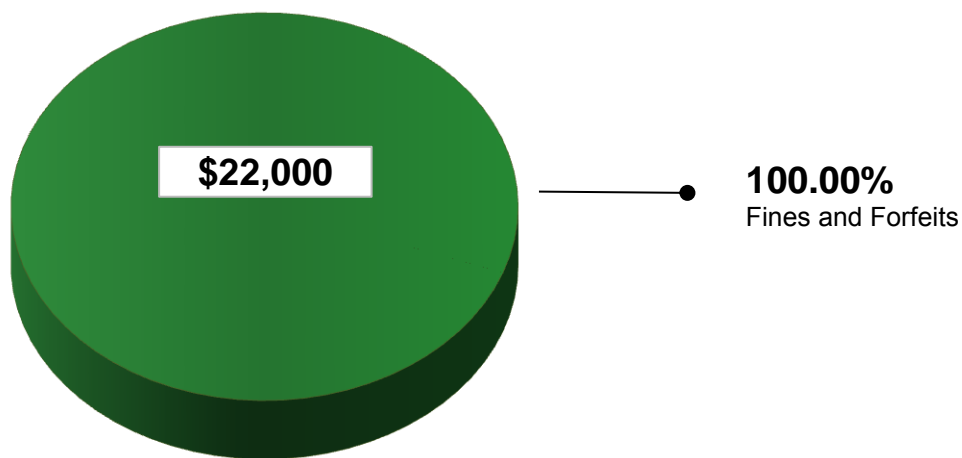
**CITY OF ATHENS, TENNESSEE  
SANITATION FUND  
FISCAL YEAR 2014-2015**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
CHARGES FOR SERVICES				
Industrial/Commercial Refuse Charges	404,715	419,902	436,500	420,000
Residential Refuse Collection Charges	387,972	448,566	434,000	465,000
Penalty	3,706	6,376	4,000	4,000
Miscellaneous Income	24,925	7,309	10,000	10,500
	<u>821,318</u>	<u>882,153</u>	<u>884,500</u>	<u>899,500</u>
TOTAL CHARGES FOR SERVICES	<u>821,318</u>	<u>882,153</u>	<u>884,500</u>	<u>899,500</u>
INTEREST	200	393	500	500
	<u>200</u>	<u>393</u>	<u>500</u>	<u>500</u>
TOTAL REVENUES	<u>821,518</u>	<u>882,546</u>	<u>885,000</u>	<u>900,000</u>
<b><u>EXPENDITURES</u></b>				
Salaries	169,378	188,502	168,000	160,000
Overtime	3,103	3,424	4,000	4,000
Fringe Benefits	101,660	82,479	75,500	78,000
Accounting Services	16,041	16,235	17,000	17,000
Printing	247	491	400	500
Operating Supplies	4,606	4,057	5,000	5,000
Operation of Motor Vehicles	142,229	115,982	185,000	165,500
Fleet Management	117,500	120,000	126,000	126,000
Repairs and Maintenance	3,055	5,464	7,000	13,000
Parts and Supplies	170	373	500	500
Materials	0	0	500	200
Contractual	5,370	6,665	8,300	6,800
Telephone	277	274	300	300
Utility Service	1,047	1,189	1,000	1,000
Landfill Charges	181,218	185,952	194,000	224,000
Insurance	4,789	7,523	6,000	9,000
Interest Expense	10,213	8,505	6,800	0
Depreciation	61,638	61,638	61,700	61,700
Fixed Assets	9,539	13,896	18,000	27,500
	<u>832,080</u>	<u>822,649</u>	<u>885,000</u>	<u>900,000</u>
TOTAL EXPENDITURES	<u>832,080</u>	<u>822,649</u>	<u>885,000</u>	<u>900,000</u>

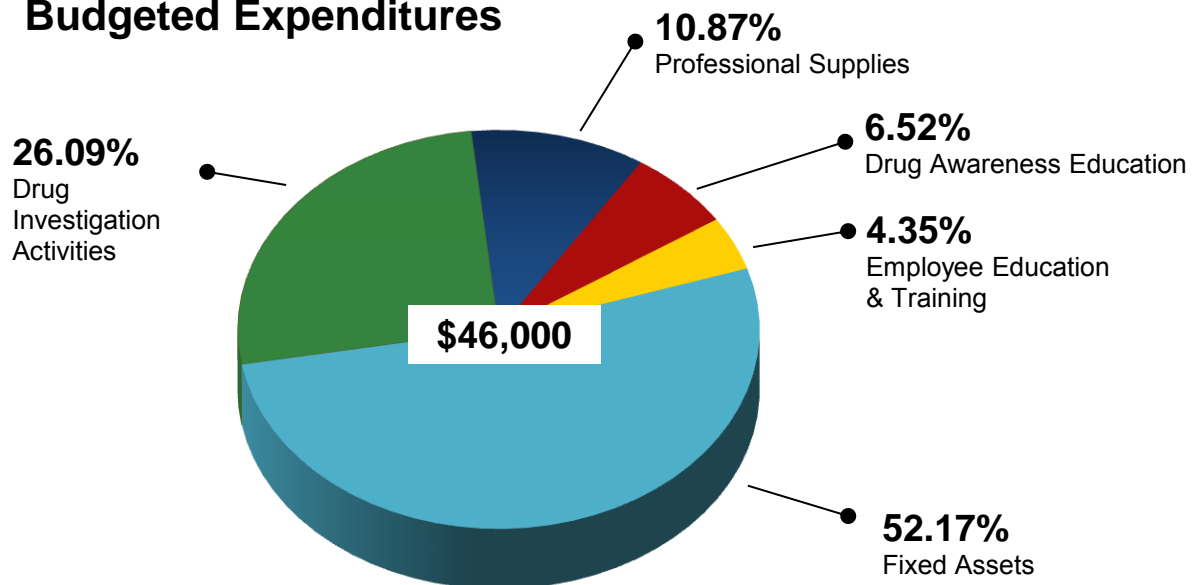
**CITY OF ATHENS, TENNESSEE  
DRUG FUND  
FISCAL YEAR 2014-2015**

This fund was established expressly to account for financial activities related to drug revenues and expenditures. This includes revenues for drug fines and forfeitures and expenditures for drug enforcement, education and treatment.

**Budgeted Revenues**



**Budgeted Expenditures**



**CITY OF ATHENS, TENNESSEE**  
**DRUG FUND**  
**FISCAL YEAR 2014-2015**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2011-2012</u></b>	<b><u>ACTUAL 2012-2013</u></b>	<b><u>ESTIMATED 2013-2014</u></b>	<b><u>BUDGETED 2014-2015</u></b>
Fines and Forfeits	66,631	54,854	22,000	22,000
Interest	267	295	0	0
Miscellaneous	8,741	0	0	0
<b>TOTAL REVENUES</b>	<b><u>75,639</u></b>	<b><u>55,149</u></b>	<b><u>22,000</u></b>	<b><u>22,000</u></b>
<b><u>EXPENDITURES</u></b>				
Employee Education & Training	0	0	2,000	2,000
Drug Awareness Education	1,501	1,515	3,000	3,000
Professional Supplies	40,650	13,819	5,000	5,000
Drug Investigation Activities	4,000	2,000	12,000	12,000
Fixed Assets	2,118	11,310	0	24,000
<b>TOTAL EXPENDITURES</b>	<b><u>48,269</u></b>	<b><u>28,644</u></b>	<b><u>22,000</u></b>	<b><u>46,000</u></b>

**ORDINANCE NO. 1029****AN ORDINANCE TO ADOPT A BUDGET AND SET THE TAX RATE ON TAXABLE PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF ATHENS, TENNESSEE, FOR THE FISCAL YEAR JULY 1, 2014 THROUGH JUNE 30, 2015.**

WHEREAS, the Council for the City of Athens, Tennessee, after much consideration and study of the budget prepared and submitted by the City Manager, considers said budget to be in complete detail showing the financial condition of the City for the past fiscal year, and the proposed budget and expenditures for the various departments for the fiscal year beginning July 1, 2014 through June 30, 2015.

SECTION 1. NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

That the budget hereto attached and made a part hereof consisting of the following words and figures, be and is hereby adopted as the Budget for the City of Athens, Tennessee, for the Fiscal Year beginning July 1, 2014 and extending through June 30, 2015.

	<u>Actual</u> <u>2012-2013</u>	<u>Estimated</u> <u>2013-2014</u>	<u>Proposed</u> <u>2014-2015</u>
<u>GENERAL FUND REVENUES</u>			
Taxes	10,362,327	10,356,500	10,558,000
Intergovernmental Revenue	1,620,413	1,581,800	1,614,000
Charges for Services	166,017	135,700	152,000
Fines and Forfeits	743,687	492,000	557,000
Interest	17,120	10,000	7,000
Miscellaneous	136,207	39,900	27,000
TOTAL GENERAL FUND REVENUES	13,045,771	12,615,900	12,915,000
GENERAL FUND OPENING BALANCE	8,262,391	7,550,000	7,100,000
TOTAL GENERAL FUND	21,308,162	20,165,900	20,015,000
<u>DEBT SERVICE FUND REVENUES</u>			
Transfers	790,000	790,000	790,000
Interest	4,877	5,000	5,000
TOTAL DEBT SERVICE FUND REVENUES	794,877	795,000	795,000
DEBT SERVICE FUND OPENING BALANCE	3,473,885	3,500,000	3,500,000
TOTAL DEBT SERVICE FUND	4,268,762	4,295,000	4,295,000
<u>SANITATION FUND REVENUES</u>			
Charges For Services	866,744	870,500	885,000
Interest	393	500	500
Miscellaneous	15,409	14,000	14,500
TOTAL SANITATION FUND REVENUES	882,546	885,000	900,000
SANITATION FUND OPENING BALANCE	1,540,552	1,500,000	1,500,000
TOTAL SANITATION FUND	2,423,098	2,385,000	2,400,000

DRUG FUND REVENUES

Fines and Forfeits	54,854	22,000	22,000
Interest	295	0	0
TOTAL DRUG FUND REVENUES	55,149	22,000	22,000
DRUG FUND OPENING BALANCE	222,524	225,000	225,000
TOTAL DRUG FUND	277,673	247,000	247,000
 TOTAL ALL FUNDS	 28,277,695	 27,092,900	 26,957,000

GENERAL FUND EXPENDITURES

## ADMINISTRATION

City Manager's Office	257,134	270,100	259,400
City Council	48,175	53,650	73,500
City Judge	12,918	13,000	13,000
City Attorney	13,125	16,000	16,000
Special Appropriations	325,050	310,950	310,900
Athens City Schools	2,326,000	2,431,900	2,421,000
Athens Utilities Board	504,592	515,000	525,000
TOTAL ADMINISTRATION	3,486,994	3,610,600	3,618,800

FINANCE	403,010	387,700	398,500
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HUMAN RESOURCES	168,712	174,200	199,500
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## ADMINISTRATION &amp; EMERGENCY SERVICES

Administration	69,637	70,900	81,000
City Hall	163,129	178,200	165,600
Communications	242,664	229,000	231,300
TOTAL ADMIN. & EMERG. SERVICES	475,430	478,100	477,900

## COMMUNITY DEVELOPMENT

Administration	133,903	128,600	132,500
Codes Enforcement	166,840	155,400	157,900
Cemeteries	28,481	30,200	30,100
TOTAL COMMUNITY DEVELOPMENT	329,224	314,200	320,500

## POLICE

Administration	344,221	343,200	360,300
Patrol	1,980,158	1,917,400	1,966,200
Detective	222,560	217,800	234,300
TOTAL POLICE	2,546,939	2,478,400	2,560,800

## FIRE

Administration	110,246	105,500	106,900
Prevention	10,176	11,100	15,200
Suppression	1,557,966	1,601,000	1,668,300
TOTAL FIRE	1,678,388	1,717,600	1,790,400

**PARKS & RECREATION**

Administration	175,572	168,100	178,800
Maintenance	448,589	452,700	532,900
Swimming Pools	39,645	37,500	38,100
Program Planning	251,133	247,200	251,300
<b>TOTAL PARKS &amp; RECREATION</b>	<b>914,939</b>	<b>905,500</b>	<b>1,001,100</b>

**PUBLIC WORKS**

Administration	187,395	187,600	207,300
Traffic Control	138,996	171,000	225,900
Street Maintenance	418,319	397,300	374,400
Street Construction	307,455	349,300	388,600
Street Cleaning	690,579	728,500	745,100
Fleet Maintenance	264,413	264,200	297,300
Animal Control	114,479	111,700	124,900
<b>TOTAL PUBLIC WORKS</b>	<b>2,121,636</b>	<b>2,209,600</b>	<b>2,363,500</b>

**TRANSFERS**

	1,090,000	790,000	790,000
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<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>13,215,272</b>	<b>13,065,900</b>	<b>13,521,000</b>
<b>TOTAL DEBT SERVICE EXPENDITURES</b>	<b>741,140</b>	<b>795,000</b>	<b>795,000</b>
<b>TOTAL SANITATION FUND EXPENDITURES</b>	<b>822,649</b>	<b>885,000</b>	<b>900,000</b>
<b>TOTAL DRUG FUND EXPENDITURES</b>	<b>28,644</b>	<b>22,000</b>	<b>46,000</b>
<b>TOTAL ALL FUNDS</b>	<b>14,807,705</b>	<b>14,767,900</b>	<b>15,262,000</b>

<b>ENDING FUND BALANCE</b>	<b>13,469,990</b>	<b>12,325,000</b>	<b>11,695,000</b>
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**SECTION 2.** BE IT FURTHER ORDAINED that the budget hereto attached and made a part hereof consisting of the following words and figures, be and is hereby adopted as the Budget for the Athens City Schools, for the Fiscal Year beginning July 1, 2014 and extending through June 30, 2015, as approved by the Athens City Board of Education:

	<b>General Purpose Fund</b>	<b>Federal Projects Fund</b>	<b>Food Service Fund</b>	<b>Total All Funds</b>
<b>Revenues:</b>				
Local Taxes	5,087,400	0	0	5,087,400
Charges for Current Services	274,000	0	303,576	577,576
Other Local Revenues	58,500	0	67,500	126,000
State Education Funds	8,047,511	0	11,547	8,059,058
Federal Funds received through State	236,000	1,115,796	897,054	2,248,850
Direct Federal Revenues	3,000	938,687	0	941,687
Other Sources	1,000	0	0	1,000
<b>Total estimated revenues</b>	<b>13,707,411</b>	<b>2,054,483</b>	<b>1,279,677</b>	<b>17,041,571</b>
<b>Reserves/Fund Balances</b>	<b>3,965,813</b>	<b>0</b>	<b>0</b>	<b>3,965,813</b>
<b>Total available funds</b>	<b>17,673,224</b>	<b>2,054,483</b>	<b>1,279,677</b>	<b>21,007,384</b>

**Expenditures:**

Regular Instruction	7,280,745	386,539	0	7,667,284
Special Education	644,763	343,478	0	988,241
Student Body Education	11,500	0	0	11,500

**Support Services:**

Attendance	24,410	0	0	24,410
Health Services	59,495	0	0	59,495
Other Student Support	391,032	122,576	0	513,608
Regular Instruction	916,168	1,152,824	0	2,068,992
Special Education	58,282	49,066	0	107,348
Board of Education	214,759	0	10,500	225,259
Office of Superintendent	247,683	0	0	247,683
Office of Principal	697,668	0	0	697,668
Fiscal Services	161,225	0	0	161,225
Operation of Plant	797,557	0	0	797,557
Maintenance of Plant	417,879	0	0	417,879
Transportation	392,608	0	0	392,608
Central and Other	252,827	0	0	252,827

**Non-Instructional Services:**

Food Service	0	0	1,269,177	1,269,177
Community Services	485,277	0	0	485,277
Early Childhood Education	649,611	0	0	649,611
Regular Capital Outlay	443,922	0	0	443,922
Other Uses (Transfers)	95,000	0	0	95,000

<b>Total expenditures</b>	<b>14,242,411</b>	<b>2,054,483</b>	<b>1,279,677</b>	<b>17,576,571</b>
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SECTION 3. BE IT FURTHER ORDAINED that the taxes provided by Chapter 387 of the Public Acts of 1971 known as the Business Tax Act, as amended, are hereby enacted, ordained and levied on the businesses, business activities, vocations or occupations carried on in the City of Athens, Tennessee, at the rates and in the manner prescribed by said Act; also, the tax on the gross sales of beer sold within the corporate limits of the City of Athens, Tennessee, as provided by Chapter 76 of the Public Acts of Tennessee, as amended, for the fiscal year 2014-2015.

SECTION 4. BE IT FURTHER ORDAINED that the authority of municipalities to assess and collect certain privilege and license taxes is based upon the population of municipalities according to the Federal Census of 2010 on a graduated basis or any subsequent Federal Census or other census authorized by and certified to the Federal Government by the Tennessee State Planning Commission, whichever is latest. It is therefore, declared by the Council for the City of Athens that the official census for Athens, Tennessee, is 13,458. The levy and collections are only to the extent not repealed by Chapter 387 of the Public Acts of 1971.

SECTION 5. BE IT FURTHER ORDAINED that the City Manager or his Assistant shall collect a fee on all business licenses sold in accordance with applicable state law and said fee shall be turned over to the City for General Fund purposes. The Tennessee Department of Revenue will receive business tax payments under the Business Tax Act and the Director of

Finance shall coordinate with the Tennessee Department of Revenue regarding the City receiving its appropriate share of business taxes collected pursuant to this ordinance.

**SECTION 6.** BE IT FURTHER ORDAINED that the tax rate for the year 2014-2015 be and is hereby fixed at \$1.1328 on each ONE HUNDRED DOLLARS (\$100.00) assessed value of taxable property located within the corporate limits of the City of Athens, Tennessee.

**SECTION 7.** BE IT FURTHER ORDAINED that refuse collection and disposal charges for fiscal year 2014-2015 is hereby fixed as follows: small professional, commercial or business establishments operating within the City of Athens shall pay a minimum fee of \$9.00 per month; large professional, commercial or business establishments operating within the City of Athens shall pay a minimum fee of \$27.00 per month; all residences within the City of Athens shall pay a minimum fee of \$9.00 per month.

**SECTION 8.** BE IT FURTHER ORDAINED that the Mayor and City Manager, by appropriate authorization may borrow upon tax anticipation notes such sums or sum of money as may be necessary to defray current operating expenses, provided however, that such notes shall bear interest at a rate not to exceed one (1%) percent in excess of prime interest rates set by New York Banks and shall not be borrowed for a period longer than the current fiscal year and said sums shall not exceed fifty percent (50%) of the annual tax levy as set out in Section 5 of the Corporate Powers of the Charter of the City of Athens, Tennessee, said interest to be exempt from all Federal, State, and Municipal taxation.

**SECTION 9.** BE IT FURTHER ORDAINED that the City of Athens has the following debt:

<b>Loan Name</b>	<b>Authorized and Unissued at 6/30/2014</b>	<b>Amount Outstanding at 6/30/2014</b>	<b>Payment Fund</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Debt Service</b>
2003 School Renovation	0	\$3,127,000	Debt Service	\$747,000	\$48,000	\$795,000

**SECTION 10.** BE IT FURTHER ORDAINED that Capital Improvements for the 2014-2015 fiscal year are estimated to be as follows:

<b>Project</b>	
Equipment purchases	\$ 174,500
Overhead signal equipment	\$ 40,000
Building improvements	\$ 55,000
Paving	\$ 600,000



SECTION 11. BE IT FURTHER ORDAINED the City maintains an Internal Service Fund for its Fleet Management. It is hereby acknowledged that the Fleet Management Fund's estimated revenues and expenditures for the 2014-2015 fiscal year are as follows:

Estimated Revenues:

Transfer from General Fund	615,900
Transfer from Sanitation Fund	126,000
Miscellaneous	<u>40,000</u>
Total estimated revenues	781,900
Beginning Net Assets	3,100,000

Estimated Expenditures	<u>924,000</u>
Ending Net Assets	2,957,900

SECTION 12. BE IT FURTHER ORDAINED that the City maintains an additional Enterprise Fund for its Conference Center. It is hereby acknowledged that the Conference Center Fund's estimated revenues and expenditures for the 2014-2015 fiscal year are as follows:

Estimated Revenues:

Rental Income	<u>20,000</u>
Total estimated revenues	20,000
Beginning Net Assets	1,100,000

Estimated Expenditures	<u>20,000</u>
Ending Net Assets	1,100,000

SECTION 13. BE IT FURTHER ORDAINED that if for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval for a continuation budget will be requested from the Director of the State and Local Finance Division in the Office of the Comptroller of the Treasury if any indebtedness is outstanding.

SECTION 14. BE IT FURTHER ORDAINED that all Ordinances, and parts of Ordinances in conflict with this Ordinance shall be, and the same are, hereby repealed and superseded.

SECTION 15. BE IT FURTHER ORDAINED that if any section, paragraph, clause, or sentence of this Ordinance shall be held invalid by a Court of competent jurisdiction, such holding shall not affect the remaining sections, paragraphs, clauses, and sentences.

SECTION 16. BE IT FURTHER ORDAINED in that the fiscal year begins on July 1, 2014, and time is of the essence, therefore, this Ordinance is declared to be an emergency ordinance to take effect from and after its passage.

**PASSED ON FIRST READING:** May 20, 2014

**PASSED ON SECOND READING:** June 17, 2014

**DATE OF PUBLIC HEARING:** June 17, 2014

  
\_\_\_\_\_  
MITCHELL B. MOORE, City Manager

  
\_\_\_\_\_  
R. HAL BUTTRAM, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
H. CHRIS TREW, City Attorney

**CITY OF ATHENS, TENNESSEE**  
**PROPERTY TAX LEVY AND RATE INFORMATION**  
**FISCAL YEAR 2014-2015**

<b>TAXABLE PROPERTY</b>	<b>ESTIMATED ACTUAL VALUE</b>	<b>ASSESSMENT RATE</b>	<b>ASSESSED VALUE</b>
Industrial & Commercial -Real Estate	430,265,800	40%	172,106,320
Industrial & Commercial -Personal Property	277,324,000	30%	83,197,200
Residential & Farm -Real Estate	482,352,000	25%	120,588,000
Public Utilities -Real Estate	786,700	55%	<u>432,700</u>
Total Assessed Value			376,324,220
Tax Rate			<u>1.1328</u>
Total Taxes			4,263,000
Less: Reserve for Delinquency (5.0%)			<u>213,000</u>
Current Budget			<u><u>4,050,000</u></u>

**CITY OF ATHENS, TENNESSEE  
FIXED ASSET SUMMARY  
FISCAL YEAR 2014-2015**

**GENERAL FUND**

<b>FINANCE</b>	Computer Equipment Replacements	25,000	
	<b>TOTAL FINANCE</b>		25,000
<b>POLICE PATROL</b>	Equipment For New Patrol Vehicles	3,000	
	In Car Video Equipment and Install	12,000	
	Remaining Funding for Renovation	30,000	
	<b>TOTAL POLICE</b>		45,000
<b>FIRE PREVENTION</b>	Sparky Suit	3,700	
<b>FIRE SUPPRESSION</b>	SCBA Bottle Replacements	6,000	
	New Furniture and Mattresses	3,800	
	2 Honda Generators	7,600	
	2 Intake Valves	3,200	
	3 Way Manifold	1,400	
	3 New Radios	3,000	
	<b>TOTAL FIRE</b>		28,700
<b>PARKS AND RECREATION MAINTENANCE</b>	Electronic Sign at Regional Park	30,000	
	<b>TOTAL PARKS AND RECREATION</b>		30,000
<b>PUBLIC WORKS ADMINISTRATION</b>	Upgrade GIS Software	15,000	
<b>PUBLIC WORKS TRAFFIC CONTROL</b>	Overhead Traffic Signal Replacement	40,000	
	2 Traffic Counters	3,000	
<b>PUBLIC WORKS FLEET MAINTENANCE</b>	Roof For Pole Barns and Traffic Building	25,000	
	Rolling Tool Boxes	3,600	
<b>PUBLIC WORKS ANIMAL CONTROL</b>	Various Equipment For Kennels	2,700	
	<b>TOTAL PUBLIC WORKS</b>		<u>89,300</u>
	<b>TOTAL FIXED ASSETS - CAPITAL FUND</b>		<u><u>218,000</u></u>

**CITY OF ATHENS, TENNESSEE  
FIXED ASSET SUMMARY  
FISCAL YEAR 2014-2015**

<b>SANITATION FUND</b>	Dumpster Refurbishing and Lids	26,000	
	Used Oil Storage and Pump System	1,500	
	<b>TOTAL SANITATION FUND</b>		<u>27,500</u>
<b>DRUG FUND</b>	In Car Video Camera Replacements	24,000	
	<b>TOTAL DRUG FUND</b>		<u>24,000</u>
<b>CAPITAL PROJECTS FUND</b>	Paving	600,000	
	<b>TOTAL CAPITAL PROJECTS FUND</b>		<u>600,000</u>
	<b>TOTAL ALL FUNDS</b>		<u><u>869,500</u></u>

**CITY OF ATHENS, TENNESSEE  
FLEET MANAGEMENT SUMMARY  
FISCAL YEAR 2014-2015**

**POLICE**

2 Patrol Cars	60,000
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**PARKS AND RECREATION**

Mower	14,000
Pick Up Truck	18,000
Cargo Van (Used)	23,000
Reel Mower	45,000

**PUBLIC WORKS**

3 Trucks	105,000
Bucket Truck	60,000
2 Trucks with Dump Bed	79,000
Asphalt Sealer	45,000
Articulated Loader	130,000
Dump Truck	70,000
Knuckleboom and Trailer	140,000

**SANITATION**

1 Dumpster Truck	40,000
1 Pride Car Truck	35,000
6 Pride Car Trailers	<u>60,000</u>

**TOTAL FLEET PURCHASES**

924,000

**CITY OF ATHENS, TENNESSEE  
DEBT SERVICE SCHEDULE  
FISCAL YEAR 2014-2015**

<u>DEBT ISSUE</u>	<u>OUTSTANDING 7/1/2014</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL REQUIRED</u>
2004 Loan	3,127,000	747,000	44,000	791,000
TOTAL	3,127,000	747,000	44,000	791,000

<u>PRINCIPAL (By Issue)</u>	<u>ACTUAL 2011-2012</u>	<u>ACTUAL 2012-2013</u>	<u>ESTIMATED 2013-2014</u>	<u>BUDGETED 2014-2015</u>
2004 Loan	683,000	703,000	725,000	747,000
TOTAL PRINCIPAL	683,000	703,000	725,000	747,000

<u>INTEREST (By Issue)</u>	<u>ACTUAL 2011-2012</u>	<u>ACTUAL 2012-2013</u>	<u>ESTIMATED 2013-2014</u>	<u>BUDGETED 2014-2015</u>
2004 Loan	33,938	33,823	65,000	44,000
TOTAL INTEREST	33,938	33,823	65,000	44,000

<u>ORIGINAL AMOUNT</u>	<u>NAME OF ISSUE</u>
6,300,000	Loan through TN Municipal Bond Fund, Series 2004 dated 01/23/04 Funded By The General Fund

**CITY OF ATHENS, TENNESSEE  
STATEMENT OF OUTSTANDING DEBT  
FISCAL YEAR 2014-2015**

<b>FISCAL YEAR ENDING <u>June 30</u></b>	<b>2004 BOND FUND DEBT</b>		
	<b><u>PRINCIPAL</u></b>	<b><u>INTEREST</u></b>	<b><u>TOTAL</u></b>
2015	747,000	44,000	791,000
2016	770,000	33,000	803,000
2017	793,000	22,000	815,000
2018	817,000	11,000	828,000
<b>TOTAL</b>	<b>3,127,000</b>	<b>110,000</b>	<b>3,237,000</b>



**CITY OF ATHENS, TENNESSEE  
INTERFUND TRANSFERS  
FISCAL YEAR 2014-2015**

FUND	ACTUAL 2011-2012		ACTUAL 2012-2013		ESTIMATED 2013-2014		BUDGETED 2014-2015	
	IN	OUT	IN	OUT	IN	OUT	IN	OUT
GENERAL FUND		1,490,000		1,090,000		790,000		790,000
DEBT SERVICE FUND	790,000		790,000		790,000		790,000	
CAPITAL IMPROVEMENT FUND	700,000							
EMPLOYEE MEDICAL BENEFIT FUND			300,000					
TOTAL ALL FUNDS	<u>1,490,000</u>	<u>1,490,000</u>	<u>1,090,000</u>	<u>1,090,000</u>	<u>790,000</u>	<u>790,000</u>	<u>790,000</u>	<u>790,000</u>

