

*City of Athens, Tennessee*



Annual Budget  
2011 – 2012





**CITY OF ATHENS, TENNESSEE  
TABLE OF CONTENTS  
FISCAL YEAR 2011-2012**

<b>CITY ORGANIZATION CHART .....</b>	<b>1</b>
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**BUDGET SUMMARIES**

Fund Summary .....	2
Revenue Summary .....	3
Expenditure Summary .....	4
Personnel Summary .....	5

**FUND INFORMATION**

General Fund .....	7
Revenues .....	8
Summary of Expenditures .....	10
Administration .....	12
Finance .....	15
Human Resources .....	17
Purchasing/Risk Management and Emergency Services .....	19
Community Development .....	22
Police .....	25
Fire .....	28
Parks and Recreation .....	31
Public Works .....	34
Non-Departmental .....	40

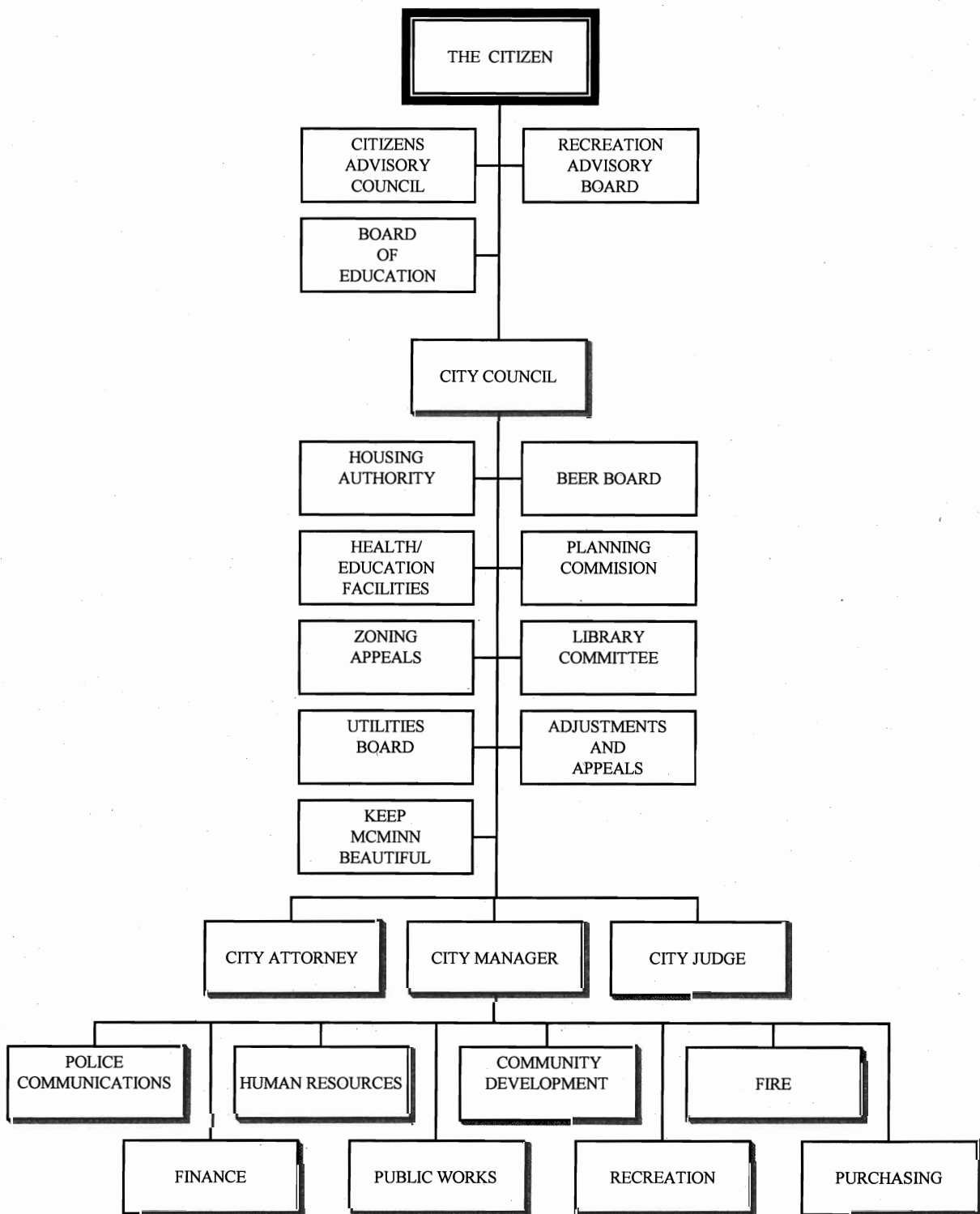
Debt Service Fund	
Revenues and Expenditures .....	41

Sanitation Fund	
Revenues and Expenditures .....	43

Drug Fund	
Revenues and Expenditures .....	45

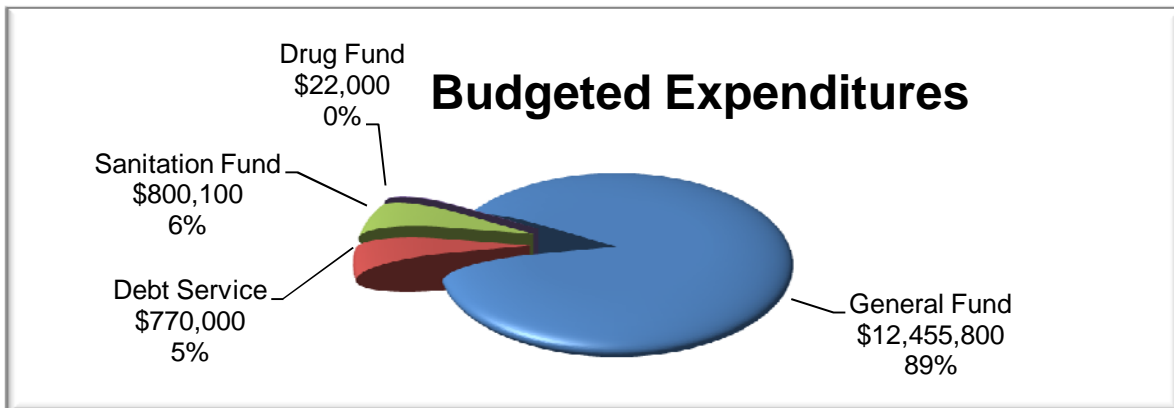
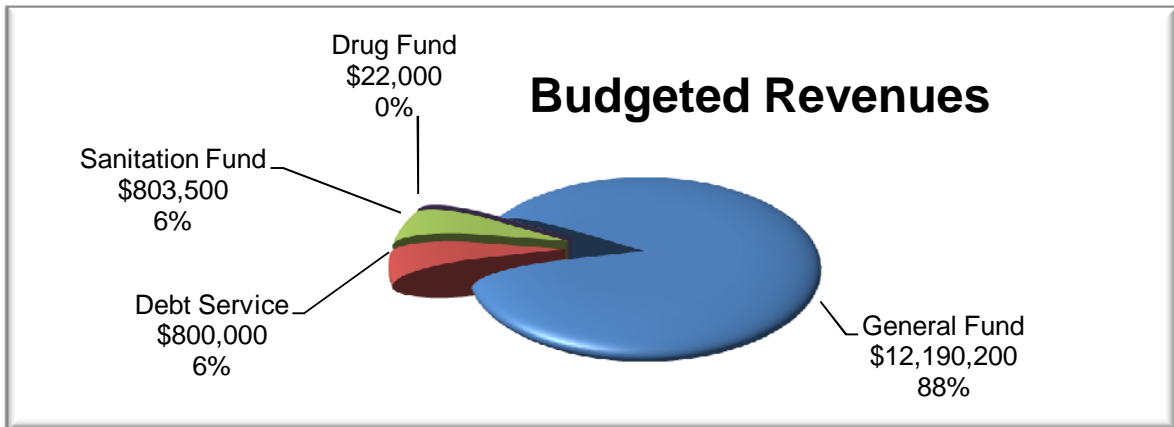
**SCHEDULES AND SUMMARIES**

Budget Ordinance .....	47
Property Tax Levy and Rate Information .....	54
Fixed Asset Summary .....	55
Fleet Management Summary .....	56
Debt Service Schedule .....	57
Statement of Outstanding Debt .....	58
Schedule of Interfund Transfers .....	59



**CITY OF ATHENS, TENNESSEE  
FUND SUMMARY  
FISCAL YEAR 2011-2012**

<b>FUND</b>	<b>OPENING BALANCE 7/1/11</b>	<b>BUDGETED REVENUE</b>	<b>SUB-TOTAL</b>	<b>BUDGETED EXPENDITURES</b>	<b>ENDING BALANCE 6/30/12</b>
<b>GENERAL FUND</b>	7,934,000	12,190,200	20,124,200	12,455,800	7,668,400
<b>DEBT SERVICE</b>	3,436,000	800,000	4,236,000	770,000	3,466,000
<b>SANITATION FUND</b>	1,448,200	803,500	2,251,700	800,100	1,451,600
<b>DRUG FUND</b>	<u>183,000</u>	<u>22,000</u>	<u>205,000</u>	<u>22,000</u>	<u>183,000</u>
<b>TOTAL ALL FUNDS</b>	<u>13,001,200</u>	<u>13,815,700</u>	<u>26,816,900</u>	<u>14,047,900</u>	<u>12,769,000</u>



**CITY OF ATHENS, TENNESSEE**  
**REVENUE SUMMARY**  
**FISCAL YEAR 2011-2012**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
General Fund				
Taxes	10,271,511	10,079,374	9,773,500	9,984,500
Intergovernmental Revenues	1,866,695	1,826,993	1,722,700	1,538,700
Charges For Services	171,127	140,911	127,000	121,000
Fines and Forfeits	530,303	484,379	446,000	451,000
Interest	122,342	36,597	30,000	22,000
Miscellaneous	196,020	59,598	74,000	73,000
TOTAL GENERAL FUND	<u>13,157,998</u>	<u>12,627,852</u>	<u>12,173,200</u>	<u>12,190,200</u>
DEBT SERVICE FUND				
School Reimbursement	210,893	140,054	0	0
Interest	63,579	13,925	15,000	10,000
Intergovernmental Revenues	790,000	790,000	790,000	790,000
Miscellaneous	1,485	9,885	0	0
TOTAL DEBT SERVICE FUND	<u>1,065,957</u>	<u>953,864</u>	<u>805,000</u>	<u>800,000</u>
SANITATION FUND				
Charges For Services	827,035	812,623	808,500	803,000
Intergovernmental Revenues	0	195,000	0	0
Interest	1,064	128	500	500
TOTAL SANITATION FUND	<u>828,099</u>	<u>1,007,751</u>	<u>809,000</u>	<u>803,500</u>
DRUG FUND				
Fines and Forfeits	65,783	44,610	33,300	21,800
Reimbursements	11,865	34,430	0	0
Interest	3,013	380	500	200
Miscellaneous	0	1,286	0	0
TOTAL DRUG FUND	<u>80,661</u>	<u>80,706</u>	<u>33,800</u>	<u>22,000</u>
TOTAL REVENUES	<u>15,132,715</u>	<u>14,670,173</u>	<u>13,821,000</u>	<u>13,815,700</u>

**CITY OF ATHENS, TENNESSEE  
EXPENDITURE SUMMARY  
FISCAL YEAR 2011-2012**

<b><u>EXPENDITURES</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
GENERAL FUND				
Administration	2,923,362	2,925,036	2,965,600	3,266,800
Finance	744,272	454,871	392,000	392,800
Human Resources	162,690	154,166	170,100	175,100
Purchasing/Risk Mgmt. & Emer. Svcs	773,857	639,318	617,750	548,600
Community Development	433,616	376,649	302,600	305,400
Police	2,157,562	2,236,719	2,166,050	2,295,100
Fire	1,668,455	1,596,095	1,661,400	1,573,000
Parks And Recreation	877,986	776,659	887,300	904,000
Public Works	1,949,434	1,769,676	2,220,400	2,205,000
Non-Departmental	<u>790,000</u>	<u>1,790,000</u>	<u>790,000</u>	<u>790,000</u>
TOTAL GENERAL FUND	<u>12,481,234</u>	<u>12,719,189</u>	<u>12,173,200</u>	<u>12,455,800</u>
DEBT SERVICE FUND	<u>712,531</u>	<u>668,475</u>	<u>769,000</u>	<u>770,000</u>
SANITATION FUND	<u>783,378</u>	<u>1,056,935</u>	<u>747,800</u>	<u>800,100</u>
DRUG FUND	<u>102,626</u>	<u>92,598</u>	<u>33,800</u>	<u>22,000</u>
TOTAL EXPENDITURES	<u><u>14,079,769</u></u>	<u><u>14,537,197</u></u>	<u><u>13,723,800</u></u>	<u><u>14,047,900</u></u>

**CITY OF ATHENS, TENNESSEE**  
**PERSONNEL SUMMARY**  
**FISCAL YEAR 2011-2012**

<b>DEPARTMENT</b>	<b>2008-2009 BUDGET</b>			<b>2009-2010 BUDGET</b>			<b>2010-2011 BUDGET</b>			<b>2011-2012 BUDGET</b>		
	<b>FT</b>	<b>PT</b>	<b>S</b>	<b>FT</b>	<b>PT</b>	<b>S</b>	<b>FT</b>	<b>PT</b>	<b>S</b>	<b>FT</b>	<b>PT</b>	<b>S</b>
ADMINISTRATION	2			2			2			2		
FINANCE	5			5			5			5		
HUMAN RESOURCES	2			2			2			2		
PURCHASING/RISK MGMT & EMER. SVCS												
Purchasing/Risk Management	2			2			1			1		
Communications	8			8			8			6		
COMMUNITY DEVELOPMENT												
Administration	2			2			2			2		
Codes Enforcement	2			2			2			2		
POLICE												
Administration	3			3			3			3		
Patrol	27			27			27	1		27	1	
Detectives	3			3			3			3		
FIRE												
Administration	1			1			1			1		
Prevention	1			1			1			1		
Suppression	18 ( ** )			21 ( ** )			21 ( ** )			21 ( ** )		
PARKS AND RECREATION												
Administration	2			2			2			2		
Maintenance	4	7		4	7		5	7		5	7	
Swimming Pools	0	12		0	12		0	12		0	5	
Program Planning	2	7		2	*		2	( * )		2	( * )	
PUBLIC WORKS												
Administration	3			3			3			3		
Traffic Control	2			2			2			2		
Street Maintenance	4			4			4			4		
Street Construction	4			4			4			4		

FT - Full -Time  
PT - Part-Time  
S - Seasonal



**CITY OF ATHENS, TENNESSEE  
PERSONNEL SUMMARY  
FISCAL YEAR 2011-2012**

<b><u>DEPARTMENT</u></b>	<b>2008-2009 BUDGET</b>			<b>2009-2010 BUDGET</b>			<b>2010-2011 BUDGET</b>			<b>2011-2012 BUDGET</b>		
	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>	<b><u>FT</u></b>	<b><u>PT</u></b>	<b><u>S</u></b>
PUBLIC WORKS (Cont.)												
Street Cleaning	8			8			9			9		
Fleet Maintenance	4			4			3			3		
Sanitation	10			10			5			5		
Animal Control	1	1		1	1		1	2		1	2	
 TOTAL PERSONNEL	 <u>120</u>	 <u>1</u>	 <u>26</u>	 <u>123</u>	 <u>1</u>	 <u>19</u>	 <u>118</u>	 <u>3</u>	 <u>19</u>	 <u>116</u>	 <u>3</u>	 <u>12</u>

FT - Full -Time  
PT - Part-Time  
S - Seasonal

( \* ) No specified number of positions are maintained. Number of employees varies based upon programs offered.

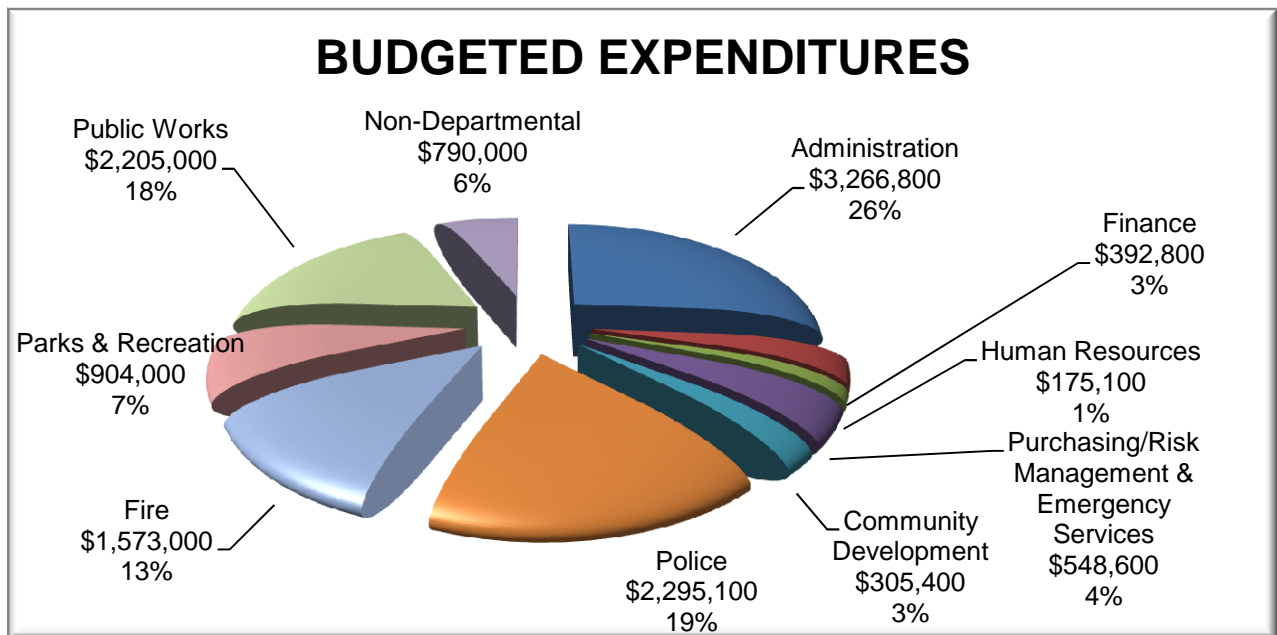
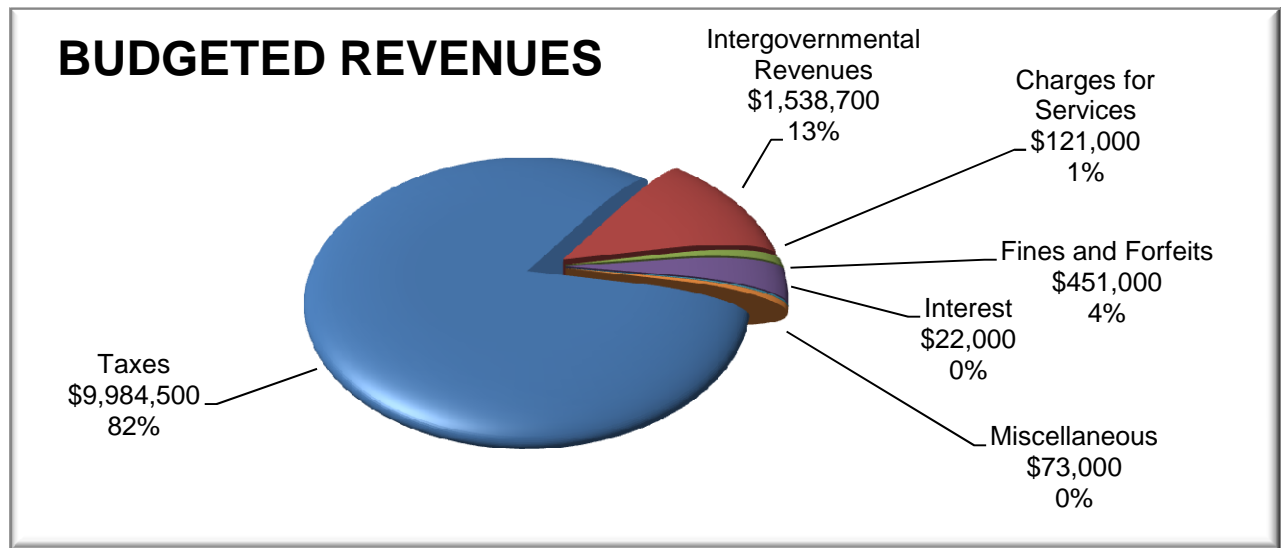
( \*\* ) 12 volunteer firemen positions are maintained. These provide part-time assistance during periods of vacation, illness, etc. by full-time employees.

# CITY OF ATHENS, TENNESSEE

## GENERAL FUND BUDGET

### FISCAL YEAR 2011-2012

The General Fund is the primary fund of the City of Athens. It is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND REVENUE SUMMARY  
FISCAL YEAR 2011-2012**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
<b>TAXES</b>				
Current Property Taxes	3,999,436	4,084,711	3,900,000	4,050,000
Prior Year Property Taxes	95,698	145,340	175,000	180,000
Public Utilities	91,931	87,652	85,000	80,000
Delinquent Taxes-Clerk & Master	68,478	56,710	80,000	80,000
Penalty and Interest	42,684	47,293	46,000	43,000
TVA	128,013	146,825	130,000	140,000
Cable TV	140,271	144,908	140,000	145,500
AUB Electric	608,734	601,024	588,000	590,000
AUB Gas	190,008	198,609	185,000	180,000
Local 2% Sales Tax	3,729,011	3,592,822	3,600,000	3,650,000
Athens Housing Authority	39,767	38,954	39,000	39,000
Business Licenses	648,695	432,135	323,500	325,000
Beer Permits	12,658	13,308	12,000	12,000
Local Beer Tax	476,127	489,083	470,000	470,000
<b>TOTAL TAXES</b>	<b>10,271,511</b>	<b>10,079,374</b>	<b>9,773,500</b>	<b>9,984,500</b>
<b>INTERGOVERNMENTAL REVENUES</b>				
Grants	148,313	140,616	151,700	61,700
Grants ARRA	0	88,248	0	0
Reimb: Other Governments	86,504	99,711	65,000	65,000
State: Beer Tax	6,955	6,508	7,000	6,000
State: Gasoline Inspection	28,686	28,633	29,000	28,000
State: Gas & Motor Fuel Tax	350,382	353,879	360,000	350,000
State: Income Tax	200,717	120,560	130,000	110,000
State: Mixed Drink Tax	46,398	47,465	40,000	45,000
State: Sales Tax	887,463	846,360	840,000	850,000
State: Excise Tax	111,277	95,013	100,000	23,000
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>1,866,695</b>	<b>1,826,993</b>	<b>1,722,700</b>	<b>1,538,700</b>
<b>CHARGES FOR SERVICES</b>				
Taxi/Wrecker Permits	680	780	500	500
Animal Control	2,840	2,999	2,500	2,500
Grave Openings	28,800	19,150	0	0
Youth Sports Activities	16,347	16,766	15,000	15,000

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND REVENUE SUMMARY  
FISCAL YEAR 2011-2012**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
CHARGES FOR SERVICES (Cont.)				
Adult Sports Activities	9,560	9,975	9,000	9,000
General Classes	36,307	32,556	25,000	25,000
Pools: Ingleside	14,645	13,676	13,000	13,000
Lease/Rental: Shelters/Ballfields	7,499	6,853	6,000	6,000
Concessions	36,783	27,791	40,000	30,000
Repair Damages - AUB	17,666	10,365	16,000	20,000
	<u>171,127</u>	<u>140,911</u>	<u>127,000</u>	<u>121,000</u>
TOTAL CHARGES FOR SERVICES				
	<u>171,127</u>	<u>140,911</u>	<u>127,000</u>	<u>121,000</u>
FINES AND FORFEITS				
Clerks Fees	5,322	3,150	5,000	0
Codes Enforcement	69,517	34,130	20,000	30,000
Court Fines	448,629	441,479	420,000	420,000
DAG Forfeitures	1,034	0	0	0
False Alarm Fees	2,400	4,525	0	0
Accident Report Charges	3,401	1,095	1,000	1,000
	<u>530,303</u>	<u>484,379</u>	<u>446,000</u>	<u>451,000</u>
TOTAL FINES AND FORFEITS				
	<u>530,303</u>	<u>484,379</u>	<u>446,000</u>	<u>451,000</u>
INTEREST	<u>122,342</u>	<u>36,597</u>	<u>30,000</u>	<u>22,000</u>
MISCELLANEOUS				
Miscellaneous	32,418	33,617	20,000	20,000
Rental Income	8,538	577	8,000	8,000
Cemetery Lots Sold	10,100	9,340	5,000	7,000
Resale City Property	4,464	(22,826)	0	0
TVA Impact	32,797	37,781	38,000	38,000
Insurance Claims	107,703	1,109	3,000	0
	<u>196,020</u>	<u>59,598</u>	<u>74,000</u>	<u>73,000</u>
TOTAL MISCELLANEOUS				
	<u>196,020</u>	<u>59,598</u>	<u>74,000</u>	<u>73,000</u>
TOTAL GENERAL FUND REVENUES	<u>13,157,998</u>	<u>12,627,852</u>	<u>12,173,200</u>	<u>12,190,200</u>



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURE SUMMARY  
FISCAL YEAR 2011-2012**

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
ADMINISTRATION				
City Manager's Office	251,120	224,674	250,900	274,700
City Council	47,488	42,216	46,800	50,000
City Judge	16,546	13,716	12,900	13,000
City Attorney	24,030	24,017	17,500	17,000
Special Appropriations	323,400	321,627	312,500	311,500
Athens City Schools	1,712,054	1,825,000	1,825,000	2,090,600
Athens Utilities Board	<u>548,724</u>	<u>473,786</u>	<u>500,000</u>	<u>510,000</u>
TOTAL ADMINISTRATION	<u>2,923,362</u>	<u>2,925,036</u>	<u>2,965,600</u>	<u>3,266,800</u>
FINANCE	<u>744,272</u>	<u>454,871</u>	<u>392,000</u>	<u>392,800</u>
HUMAN RESOURCES	<u>162,690</u>	<u>154,166</u>	<u>170,100</u>	<u>175,100</u>
PURCHASING/RISK MANAGEMENT & EMERGENCY SERVICES				
Purchasing/Risk Management	104,816	72,819	59,300	84,900
City Hall	178,499	181,327	164,900	163,400
Communications	<u>490,542</u>	<u>385,172</u>	<u>393,550</u>	<u>300,300</u>
TOTAL PURCH/RISK MGMT & EMER SVCS	<u>773,857</u>	<u>639,318</u>	<u>617,750</u>	<u>548,600</u>
COMMUNITY DEVELOPMENT				
Administration	142,956	119,746	124,200	127,200
Codes Enforcement	224,342	205,863	144,800	145,200
Cemeteries	<u>66,318</u>	<u>51,040</u>	<u>33,600</u>	<u>33,000</u>
TOTAL COMMUNITY DEVELOPMENT	<u>433,616</u>	<u>376,649</u>	<u>302,600</u>	<u>305,400</u>
POLICE				
Administration	263,740	282,107	284,500	285,800
Patrol	1,688,071	1,748,157	1,673,900	1,794,300
Detective	<u>205,751</u>	<u>206,455</u>	<u>207,650</u>	<u>215,000</u>
TOTAL POLICE	<u>2,157,562</u>	<u>2,236,719</u>	<u>2,166,050</u>	<u>2,295,100</u>

**CITY OF ATHENS, TENNESSEE**  
**GENERAL FUND EXPENDITURE SUMMARY**  
**FISCAL YEAR 2011-2012**

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
FIRE				
Administration	129,132	103,331	106,500	109,300
Prevention	93,714	93,970	96,900	15,000
Suppression	<u>1,445,609</u>	<u>1,398,794</u>	<u>1,458,000</u>	<u>1,448,700</u>
TOTAL FIRE	<u>1,668,455</u>	<u>1,596,095</u>	<u>1,661,400</u>	<u>1,573,000</u>
PARKS AND RECREATION				
Administration	168,038	161,854	168,500	173,000
Maintenance	437,984	384,906	449,800	470,600
Swimming Pools	34,338	31,582	33,000	33,500
Program Planning	<u>237,626</u>	<u>198,317</u>	<u>236,000</u>	<u>226,900</u>
TOTAL PARKS AND RECREATION	<u>877,986</u>	<u>776,659</u>	<u>887,300</u>	<u>904,000</u>
PUBLIC WORKS				
Administration	184,292	166,585	184,950	187,300
Traffic Control	132,988	145,479	178,600	238,900
Street Maintenance	375,014	300,621	550,550	398,300
Street Construction	328,276	269,313	319,500	361,900
Street Cleaning	573,730	555,972	635,500	669,800
Fleet Maintenance	258,101	231,215	248,000	244,400
Animal Control	<u>97,033</u>	<u>100,491</u>	<u>103,300</u>	<u>104,400</u>
TOTAL PUBLIC WORKS	<u>1,949,434</u>	<u>1,769,676</u>	<u>2,220,400</u>	<u>2,205,000</u>
NON-DEPARTMENTAL	<u>790,000</u>	<u>1,790,000</u>	<u>790,000</u>	<u>790,000</u>
TOTAL GENERAL FUND EXPENDITURES	<u><u>12,481,234</u></u>	<u><u>12,719,189</u></u>	<u><u>12,173,200</u></u>	<u><u>12,455,800</u></u>

## **CITY OF ATHENS, TENNESSEE ADMINISTRATION DEPARTMENT**

The City Manager Division consists of two employees. The City Manager is responsible for the day to day operations of the city and is hired by the City Council. All department heads report directly to the City Manager. This division is responsible for preparation of the agendas for the City Council meetings and coordinating activities of the council members.

The City Council Division records all of the expenditures pertaining to the council members. The five council members are elected for four year terms with elections held every two years. Two or three positions are open for election every two years. The Mayor and Vice-Mayor are selected for two year terms by the council members at the first council meeting following the election. The council maintains active participation in the Tennessee Municipal League and National League of Cities, organizations that assist cities and leaders in meeting the needs of their citizens.

The City Judge Division consists of the Judge who is hired by the City Council. The Judge maintains court for violations of city codes and ordinances. The majority of cases in municipal court are for traffic offenses.

The City Attorney Division records expenditures for the legal fees for the city. The attorney is selected by the City Council and handles most legal matters for the city.

The Special Appropriations Divisions consists of funding to agencies that are not under the control of the city, but provide benefits to the city. Many of these receive funding from both the City and McMinn County.

The Athens City Schools Division is the funding provided by the city for operations of the school system. Since 1984, the schools have received forty-five percent of the local option sales tax revenue. However, since the 2009 – 2010 fiscal year, due to State of Tennessee Maintenance of Effort requirements, the Schools Division has received additional funding - a total of 47.8% of sales tax revenue in the fiscal year ending June 30, 2011 with 56.7% of the total sales tax revenue budgeted for the fiscal year ending June 30, 2012. In addition to this, the schools may request additional funding for capital needs. The City has been paying \$ 790,000 annually into its Debt Service Fund since the inception of a school renovation project (2003) to facilitate payment of the remaining debt that the City will incur over the remaining life of the loan. At June 30, 2011, the City's remaining balance on the loan is \$5,238,000.

The Athens Utilities Board Division is for the cost of operating street lights.

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>ADMINISTRATION</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
CITY MANAGER'S OFFICE				
Salaries	136,846	138,241	138,500	140,200
Fringe Benefits	66,476	61,256	65,500	65,600
Travel	14,688	12,134	13,200	13,200
Office Supplies	1,173	1,065	1,000	1,000
Telephone	797	997	1,100	1,100
Printing	833	331	800	800
Contractual	1,000	1,000	1,000	11,000
Publicity/Subscriptions/Dues	7,161	4,137	6,700	6,700
Freight and Delivery	26	0	100	100
Insurance	2,597	1,814	2,000	2,000
Contingency	16,543	1,479	18,000	30,000
Industrial Development	1,000	670	1,000	1,000
Activities	1,980	1,550	2,000	2,000
	<u>251,120</u>	<u>224,674</u>	<u>250,900</u>	<u>274,700</u>
TOTAL CITY MANAGER'S OFFICE				
CITY COUNCIL				
Salaries	13,573	13,772	14,300	14,300
Fringe Benefits	1,038	1,054	1,200	1,100
Travel	10,121	8,878	9,100	10,100
Operating Supplies	1,635	1,100	1,200	1,300
Publicity/Subscriptions/Dues	14,690	12,573	14,000	16,000
Election Expense	847	0	2,000	2,000
Activities	100	76	200	200
Contractual	5,484	4,763	4,800	5,000
	<u>47,488</u>	<u>42,216</u>	<u>46,800</u>	<u>50,000</u>
TOTAL CITY COUNCIL				
CITY JUDGE				
Salaries	9,683	11,035	12,000	12,000
Fringe Benefits	6,863	2,681	900	1,000
	<u>16,546</u>	<u>13,716</u>	<u>12,900</u>	<u>13,000</u>
TOTAL CITY JUDGE				



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>ADMINISTRATION</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
CITY ATTORNEY				
Travel	50	0	0	0
Legal Services	<u>23,980</u>	<u>24,017</u>	<u>17,500</u>	<u>17,000</u>
TOTAL CITY ATTORNEY	<u>24,030</u>	<u>24,017</u>	<u>17,500</u>	<u>17,000</u>
SPECIAL APPROPRIATIONS				
Chamber of Commerce	7,500	7,200	6,000	5,000
Economic Development Authority	33,500	32,300	30,700	30,700
Juvenile Services	72,600	70,000	66,500	66,500
Tri-County Center	11,700	11,300	10,700	10,700
Senior Citizens	20,400	19,700	18,700	18,700
Rescue Squad	5,600	5,400	5,100	5,100
Keep McMinn Beautiful	9,600	9,300	8,800	8,800
Athens Area Arts Council	12,400	12,000	11,400	11,400
Living Heritage Museum	5,800	5,600	5,300	5,300
McMinn Soccer Complex	0	5,000	5,000	5,000
United Way	0	4,827	0	0
E.G. Fisher Library	<u>144,300</u>	<u>139,000</u>	<u>144,300</u>	<u>144,300</u>
TOTAL SPECIAL APPROPRIATIONS	<u>323,400</u>	<u>321,627</u>	<u>312,500</u>	<u>311,500</u>
ATHENS CITY SCHOOLS	<u>1,712,054</u>	<u>1,825,000</u>	<u>1,825,000</u>	<u>2,090,600</u>
ATHENS UTILITIES BOARD				
Street Lighting	506,624	473,786	500,000	510,000
Fire Hydrant Rental	<u>42,100</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ATHENS UTILITIES BOARD	<u>548,724</u>	<u>473,786</u>	<u>500,000</u>	<u>510,000</u>
TOTAL ADMINISTRATION	<u><u>2,923,362</u></u>	<u><u>2,925,036</u></u>	<u><u>2,965,600</u></u>	<u><u>3,266,800</u></u>

## **CITY OF ATHENS, TENNESSEE FINANCE DEPARTMENT**

The Finance Department consists of five employees, including the director. The department is responsible for collecting all revenues, including property taxes, business licenses, and commercial sanitation charges. The department is also responsible for paying all invoices, processing payroll, investing city funds and all financial reporting for the city.

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>FINANCE</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
Salaries	198,306	201,569	202,000	207,000
Fringe Benefits	79,501	73,000	81,400	82,800
Travel	3,963	4,130	3,400	3,400
Office Supplies	5,800	4,337	4,200	4,200
Printing	4,732	4,152	5,500	5,700
Audit Services	19,239	19,210	20,000	21,000
Publicity/Subscriptions/Dues	2,489	2,360	3,200	3,000
Freight and Delivery	15	0	100	0
Telephone	798	908	1,100	800
Insurance	3,455	2,599	2,700	2,800
Business License Tax	341,289	96,136	3,000	500
Contractual	60,616	36,975	40,400	36,600
Fixed Assets	24,069	9,495	25,000	25,000
	<u>744,272</u>	<u>454,871</u>	<u>392,000</u>	<u>392,800</u>
TOTAL FINANCE				

## **CITY OF ATHENS, TENNESSEE HUMAN RESOURCES DEPARTMENT**

The Human Resources Department has a staff of two full time employees – a director and an assistant. This department coordinates human resource functions for all city departments to ensure there is compliance with personnel related laws such as the American with Disabilities Act, Family Medical Leave Act, Equal Employment Opportunity laws, Fair Labor Standard Act guidelines, Patient Protection and Affordable Care Act (PPACA), and the City of Athens Personnel Rules and Regulations. This department organizes the professional development of employees through job training, performance evaluations, and goal setting. In addition, the department directs the employment hiring process through recruiting, interviewing, selecting and retention. To attract and retain professional employees, the department maintains a competitive compensation plan and administers the employee benefit program that includes health, life, and disability insurance, as well as vacation, sick and holiday leave, retirement, and wellness. The department writes and publishes the employee newsletter, maintains all personnel files, verifies time and attendance, and mediates employee issues. This department also works with the city's risk management program and administers the workers' compensation program.



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>HUMAN RESOURCES</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
Salaries	101,137	103,059	102,800	104,800
Fringe Benefits	34,501	31,372	32,400	32,300
Travel	2,477	2,195	3,000	2,900
Office Supplies	520	486	600	600
Printing	105	200	300	300
Contractual	4,825	3,620	6,500	6,500
Publicity/Subscriptions/Dues	929	713	1,400	1,400
Freight and Delivery	44	0	100	100
Telephone	519	538	700	500
Insurance	2,597	2,899	2,000	2,100
Unemployment Insurance	4,804	0	11,000	12,000
Activities	9,833	9,084	9,300	11,600
Fixed Assets	399	0	0	0
	<u>162,690</u>	<u>154,166</u>	<u>170,100</u>	<u>175,100</u>
<b>TOTAL HUMAN RESOURCES</b>	<b><u>162,690</u></b>	<b><u>154,166</u></b>	<b><u>170,100</u></b>	<b><u>175,100</u></b>

**CITY OF ATHENS, TENNESSEE  
PURCHASING/RISK MANAGEMENT AND EMERGENCY SERVICES  
DEPARTMENT**

Purchasing/Risk Management consists of one employee and is under the direction of the City Manager. This division is responsible for issuance of purchase orders, issuing contracts, and all bidding requirements. Property insurance and assistance in handling property loss claims are also the responsibility of this division.

The City Hall Division reports all expenditures for the municipal building that are not allocated to other departments or divisions. The Purchasing Division performs many of the functions required in this division.

The Communications Division is made up of six employees. The division provides multiple task dispatching services for Police, Fire, and other departments within the City of Athens. They receive incoming calls and assign them the appropriate personnel or department.

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>PURCHASING/RISK MANAGEMENT &amp; EMERGENCY SERVICES</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
PURCHASING/RISK MANAGEMENT				
Salaries	71,009	47,609	39,500	60,000
Fringe Benefits	25,450	19,002	13,000	17,900
Travel	1,375	484	1,000	800
Office Supplies	1,086	509	600	300
Printing	329	850	500	300
Publicity/Subscriptions/Dues	2,774	2,413	2,500	3,400
Freight & Delivery	62	42	100	200
Telephone	134	98	200	100
Insurance	2,597	1,812	1,900	1,900
	<u>104,816</u>	<u>72,819</u>	<u>59,300</u>	<u>84,900</u>
TOTAL PURCHASING/RISK MANAGEMENT				
	<u>104,816</u>	<u>72,819</u>	<u>59,300</u>	<u>84,900</u>
CITY HALL				
Operating Supplies	6,245	6,433	8,200	8,300
Repairs and Maintenance	25,766	19,369	22,000	18,000
Contractual	48,921	50,086	41,300	45,300
Utility Service	48,978	44,178	46,600	46,400
Postage and Box Rent	14,893	16,020	16,000	15,000
Telephone	22,641	19,011	20,000	19,000
Copier Supplies	6,421	5,616	6,500	5,000
Operation of Motor Vehicles	110	89	0	100
Insurance	3,026	4,169	4,300	6,300
Activities	1,498	1,484	0	0
Fixed Assets	0	14,872	0	0
	<u>178,499</u>	<u>181,327</u>	<u>164,900</u>	<u>163,400</u>
TOTAL CITY HALL				
	<u>178,499</u>	<u>181,327</u>	<u>164,900</u>	<u>163,400</u>

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>COMMUNICATIONS</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
Salaries	249,808	233,964	252,300	184,300
Overtime	19,431	29,558	20,000	20,000
Fringe Benefits	88,815	86,930	89,700	71,900
Travel	2,310	1,404	2,000	2,000
Office Supplies	2,551	1,296	2,250	1,700
Operating Supplies	335	48	200	200
Professional Supplies	0	0	400	400
Repairs and Maintenance	10,329	4,641	1,000	1,000
Contractual	23,241	20,231	20,000	12,800
Publicity/Subscriptions/Dues	200	560	200	200
Telephone	3,991	3,267	4,000	4,000
Insurance	1,438	1,296	1,500	1,800
Fixed Assets	88,093	1,977	0	0
<b>TOTAL COMMUNICATIONS</b>	<b><u>490,542</u></b>	<b><u>385,172</u></b>	<b><u>393,550</u></b>	<b><u>300,300</u></b>
<b>TOTAL PURCHASING/RISK MGMT &amp; EMER. SERVICES</b>	<b><u><u>773,857</u></u></b>	<b><u><u>639,318</u></u></b>	<b><u><u>617,750</u></u></b>	<b><u><u>548,600</u></u></b>

## **CITY OF ATHENS, TENNESSEE COMMUNITY DEVELOPMENT DEPARTMENT**

The Administration Division consists of two employees. The director is responsible for overseeing all functions of the department. The primary responsibilities are to create and enforce development standards, assist prospective businesses and developers, and work with the Athens Municipal Regional Planning Commission, Board of Zoning Appeals and the Board of Adjustments and Appeals.

The Codes Enforcement Division consists of two employees. The codes enforcement officer is responsible for enforcing municipal codes relating to property. This includes condemnation of substandard structures, high grass and public nuisance issues. The building inspector is responsible for the enforcement of building, electrical, plumbing and mechanical codes. This begins with the inspection of plans prior to issuing a building permit, issuing the permit, and inspections until final completion of the building.

The Cemeteries Division reports expenditures related to operating three cemeteries for which the city is responsible. This consists of selling lots and overseeing the general maintenance. The codes enforcement officer is responsible for the cemetery operations.

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>COMMUNITY DEVELOPMENT</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
ADMINISTRATION				
Salaries	92,744	82,768	84,000	85,500
Fringe Benefits	31,247	26,757	29,600	32,100
Travel	4,533	4,204	4,200	4,300
Office Supplies	914	695	750	500
Printing	412	0	0	0
Operating Supplies	729	334	700	100
Professional Services (TN State Planning)	7,500	0	0	0
Publicity/Subscriptions/Dues	1,459	2,797	1,850	1,900
Freight and Delivery	0	15	100	100
Telephone	470	363	500	400
Athens Historical Commission	0	0	500	300
Insurance	2,598	1,813	2,000	2,000
Fixed Assets	350	0	0	0
	<u>142,956</u>	<u>119,746</u>	<u>124,200</u>	<u>127,200</u>
TOTAL ADMINISTRATION				
	<u>142,956</u>	<u>119,746</u>	<u>124,200</u>	<u>127,200</u>
CODES ENFORCEMENT				
Salaries	94,987	96,692	97,200	98,000
Fringe Benefits	35,001	31,444	35,100	34,900
Travel	9,696	10,232	9,900	10,000
Printing	156	142	200	200
Operating Supplies	274	200	500	200
Contractual	82,764	65,666	300	300
Publicity/Subscriptions/Dues	372	342	400	500
Telephone	760	844	800	700
Insurance	332	301	400	400
	<u>224,342</u>	<u>205,863</u>	<u>144,800</u>	<u>145,200</u>
TOTAL CODES ENFORCEMENT				
	<u>224,342</u>	<u>205,863</u>	<u>144,800</u>	<u>145,200</u>

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>COMMUNITY DEVELOPMENT</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
CEMETERIES				
Operating Supplies	2,934	1,038	4,000	2,000
Parts and Supplies	241	827	1,000	500
Contractual	62,480	48,652	28,200	30,100
Cost of Gravesites	592	437	300	200
Insurance	<u>71</u>	<u>86</u>	<u>100</u>	<u>200</u>
TOTAL CEMETERIES	<u>66,318</u>	<u>51,040</u>	<u>33,600</u>	<u>33,000</u>
TOTAL COMMUNITY DEVELOPMENT	<u><u>433,616</u></u>	<u><u>376,649</u></u>	<u><u>302,600</u></u>	<u><u>305,400</u></u>

## **CITY OF ATHENS, TENNESSEE POLICE DEPARTMENT**

The Administration Division is made up of three employees. The Chief of Police is responsible for planning, organizing, and directing the functional areas within the department. The secretary provides office support to departmental activities including records. The records clerk provides office support to departmental activities including maintenance of City Court records.

The Patrol Division is made up of twenty-seven full-time officers and one part-time court liaison officer. The patrol division is responsible for patrol activities including civil/criminal complaints, criminal investigations, crash investigations, traffic enforcement and the enforcement of municipal violations as well as state criminal violations.

The Detective Division is made up of three officers. The detective division is responsible for the investigation of crimes reported by the department and the public. Investigations include personal and property crimes, drug and alcohol violations, vice and undercover violations and the prosecution of those arrested.



**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>POLICE</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
ADMINISTRATION				
Salaries	141,575	140,343	147,400	149,400
Fringe Benefits	54,054	46,205	52,950	49,000
Travel	7,335	6,476	6,700	6,700
Office Supplies	3,299	1,806	3,000	2,500
Printing	2,313	3,564	5,000	5,000
Contractual	19,601	34,322	26,300	27,100
Publicity/Subscriptions/Dues	50	150	100	200
Police Benefit Fund	397	1,629	0	0
State Court Charges	24,782	32,698	25,000	40,000
Freight and Delivery	273	302	250	300
Postage	0	83	0	0
Telephone	1,000	787	900	700
Insurance	4,821	4,183	4,300	2,800
Activities	4,240	3,300	2,100	2,100
Fixed Assets	0	6,259	10,500	0
	<u>263,740</u>	<u>282,107</u>	<u>284,500</u>	<u>285,800</u>
TOTAL ADMINISTRATION				
	<u>263,740</u>	<u>282,107</u>	<u>284,500</u>	<u>285,800</u>
PATROL				
Salaries	970,458	998,938	996,900	1,075,900
Overtime	41,192	38,143	50,000	40,000
Fringe Benefits	375,482	348,778	391,700	410,300
Travel	1,692	1,564	1,500	1,500
Operating Supplies	17,303	19,894	15,000	14,500
Lab Fees	0	0	1,500	0
Professional Supplies	15,056	11,080	12,750	10,800
Operation of Motor Vehicles	69,547	76,182	80,100	86,400
Fleet Management	85,000	75,000	65,000	77,500
Repairs and Maintenance	4,954	12,059	5,000	4,500
Publicity/Subscriptions/Dues	239	314	350	400
DAG Expenditures	19,785	14,209	0	0
Contractual	14,111	2,228	6,600	7,200
Utility Service	859	531	800	800
Telephone	2,257	6,168	6,500	6,900
Insurance	32,741	32,673	33,000	36,100
Fixed Assets	37,395	22,148	7,200	21,500
Fixed Assets ARRA	0	88,248	0	0
	<u>1,688,071</u>	<u>1,748,157</u>	<u>1,673,900</u>	<u>1,794,300</u>
TOTAL PATROL				
	<u>1,688,071</u>	<u>1,748,157</u>	<u>1,673,900</u>	<u>1,794,300</u>

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>POLICE</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
DETECTIVES				
Salaries	127,963	130,754	127,800	133,900
Fringe Benefits	51,368	45,076	48,000	52,200
Travel	160	549	1,000	1,000
Office Supplies	169	0	0	0
Operating Supplies	2,611	2,451	2,500	2,500
Lab Fees	0	0	2,800	0
Professional Supplies	546	224	500	500
Operation of Motor Vehicles	3,680	4,746	6,450	8,000
Fleet Management	12,000	12,000	12,000	11,500
Repairs and Maintenance	0	28	1,000	1,000
Telephone	1,225	1,182	1,200	1,000
Publicity/Subscriptions/Dues	75	675	400	400
Insurance	4,049	3,914	4,000	3,000
Fixed Assets	<u>1,905</u>	<u>4,856</u>	<u>0</u>	<u>0</u>
TOTAL DETECTIVES	<u>205,751</u>	<u>206,455</u>	<u>207,650</u>	<u>215,000</u>
 TOTAL POLICE	 <u><u>2,157,562</u></u>	 <u><u>2,236,719</u></u>	 <u><u>2,166,050</u></u>	 <u><u>2,295,100</u></u>

## **CITY OF ATHENS, TENNESSEE**

### **FIRE DEPARTMENT**

The Administration Division consists of the Fire Chief, who is responsible for all operations in the Fire Department. The Chief and the Police Chief coordinate with other emergency services within the county for providing emergency management services within the city. The division also coordinates with the McMinn County Amateur Radio Association for communication resources in the event of severe weather or disaster. This division also coordinates with the Local Emergency Planning Committee and the McMinn County E-911 user committee.

The Fire Prevention Division consists of four Certified State Fire Inspectors who are responsible for all aspects of the department related to fire inspections. This consists of inspections of new and existing structures, plans review, and public relations for the department. Interaction by the entire department with local residents, especially the elementary schools, is involved with these services.

The Fire Suppression Division consists of twenty-one full-time employees. There are also approximately twelve volunteers that assist during fire calls and in providing relief staff when a fire shift is not at full staff (vacations, sick leave, etc.). There are two fire stations in the city. This division assists in fire prevention and maintaining fire hydrants.

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

<b><u>FIRE</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
ADMINISTRATION				
Salaries	89,539	70,329	70,800	72,200
Fringe Benefits	28,575	24,609	25,400	26,500
Travel	455	231	250	500
Office Supplies	291	186	300	300
Printing	314	102	300	100
Operating Supplies	179	383	300	300
Professional Supplies	41	0	100	100
Operation of Motor Vehicles	2,083	572	1,400	1,600
Fleet Management	3,000	3,000	3,000	3,000
Repairs and Maintenance	260	4	350	300
Publicity/Subscriptions/Dues	175	161	400	500
Freight and Delivery	49	261	200	200
Telephone	379	335	400	400
Insurance	2,701	1,992	2,100	2,100
Activities	1,091	1,166	1,200	1,200
	<u>129,132</u>	<u>103,331</u>	<u>106,500</u>	<u>109,300</u>
TOTAL ADMINISTRATION				
PREVENTION				
Salaries	59,580	61,280	61,300	0
Fringe Benefits	23,260	22,082	23,300	800
Travel	1,363	1,278	1,300	2,500
Office Supplies	318	189	200	0
Printing	0	102	400	0
Operating Supplies	210	145	500	0
Professional Supplies	0	376	400	0
Operation of Motor Vehicles	1,148	1,015	1,500	0
Fleet Management	3,500	3,000	3,000	7,200
Repairs and Maintenance	211	0	350	0
Publicity/Subscriptions/Dues	1,583	410	1,800	1,500
Activities	1,724	2,922	1,850	3,000
Telephone	389	721	500	0
Insurance	428	450	500	0
	<u>93,714</u>	<u>93,970</u>	<u>96,900</u>	<u>15,000</u>
TOTAL PREVENTION				

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

	<b><u>ACTUAL</u></b> <b><u>2008-2009</u></b>	<b><u>ACTUAL</u></b> <b><u>2009-2010</u></b>	<b><u>ESTIMATED</u></b> <b><u>2010-2011</u></b>	<b><u>BUDGETED</u></b> <b><u>2011-2012</u></b>
<b><u>FIRE</u></b>				
SUPPRESSION				
Salaries	861,555	851,864	839,000	844,100
Overtime	11,250	11,303	10,000	12,000
Fringe Benefits	322,259	287,557	340,900	311,500
Travel	46	728	1,000	1,000
Office Supplies	748	740	700	700
Operating Supplies	26,524	33,067	30,100	35,600
Professional Equipment	4,407	1,841	3,700	3,700
Operation of Motor Vehicles	12,530	18,057	24,000	28,700
Fleet Management	150,000	151,000	149,000	149,000
Repairs and Maintenance	19,713	14,236	23,200	26,200
Parts and Supplies	493	750	1,100	1,900
Materials	0	36	400	400
Contractual	3,705	908	2,000	2,900
Utility Service	9,231	8,936	10,600	10,600
Telephone	3,992	2,885	3,000	2,500
Insurance	14,091	9,786	12,000	11,000
Fixed Assets	5,065	5,100	7,300	6,900
	<u>1,445,609</u>	<u>1,398,794</u>	<u>1,458,000</u>	<u>1,448,700</u>
TOTAL SUPPRESSION				
	<u>1,445,609</u>	<u>1,398,794</u>	<u>1,458,000</u>	<u>1,448,700</u>
TOTAL FIRE	<u>1,668,455</u>	<u>1,596,095</u>	<u>1,661,400</u>	<u>1,573,000</u>

## **CITY OF ATHENS, TENNESSEE PARKS AND RECREATION DEPARTMENT**

The Administration Division consists of two employees. The director oversees all operations of the department. This division is responsible for other activities such as the Education and Government Channel 95 and the City's web site. This division also works with the Athens Parks Foundation to raise private funds and with state and federal sources for obtaining grant funds.

The Maintenance Division consists of five full-time employees and numerous seasonal employees for maintaining park properties. The employees are responsible for routine and preventative maintenance for all park buildings and grounds as well as providing support for recreation programs.

The Pool Division is responsible for the operation of the city swimming pools. Seasonal lifeguards are hired each summer for this. This division includes all utilities, chemicals and equipment to operate the pools.

The Program Planning Division is the recreation part of the department. Two full-time employees and numerous seasonal employees are utilized to provide community education classes, sporting activities and special events.

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

	<u>ACTUAL 2008-2009</u>	<u>ACTUAL 2009-2010</u>	<u>ESTIMATED 2010-2011</u>	<u>BUDGETED 2011-2012</u>
<b><u>PARKS AND RECREATION</u></b>				
ADMINISTRATION				
Salaries	101,990	104,752	104,000	108,200
Fringe Benefits	40,800	37,527	42,700	43,300
Travel	10,737	8,942	8,800	8,800
Office Supplies	2,067	2,164	2,400	2,400
Printing	242	0	400	300
Operating Supplies	441	191	650	600
Operation of Motor Vehicles	643	331	1,200	1,200
Fleet Management	2,500	0	0	0
Repairs and Maintenance	0	0	1,000	1,000
Contractual	2,650	2,984	2,800	2,800
Publicity/Subscriptions/Dues	1,738	1,860	950	1,000
Freight and Delivery	224	63	400	300
Telephone	511	514	500	400
Insurance	3,495	2,526	2,700	2,700
 TOTAL ADMINISTRATION	 <u>168,038</u>	 <u>161,854</u>	 <u>168,500</u>	 <u>173,000</u>
MAINTENANCE				
Salaries	173,820	170,640	184,000	188,000
Fringe Benefits	57,368	48,996	68,400	68,700
Operating Supplies	16,863	10,105	18,100	19,500
Operation of Motor Vehicles	17,307	17,706	21,000	22,300
Fleet Management	20,000	18,000	14,000	14,000
Repairs and Maintenance	28,674	35,564	29,800	29,800
Parts and Supplies	6,290	4,002	8,300	9,400
Materials	9,415	5,400	9,000	9,000
Contractual	47,294	39,815	48,000	53,300
Equipment Rental	260	87	800	800
Utility Service	21,564	19,087	24,800	24,800
Maintenance Projects	21,478	0	6,500	11,500
Downtown Beautification	7,800	8,248	9,500	9,500
Telephone	1,475	1,535	1,600	1,000
Insurance	6,066	5,721	6,000	9,000
Fixed Assets	2,310	0	0	0
 TOTAL MAINTENANCE	 <u>437,984</u>	 <u>384,906</u>	 <u>449,800</u>	 <u>470,600</u>

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
<b><u>PARKS AND RECREATION</u></b>				
SWIMMING POOLS				
Salaries	16,812	14,447	17,000	17,000
Fringe Benefits	1,940	1,763	2,200	2,200
Operating Supplies	6,232	6,191	5,600	6,100
Repairs and Maintenance	3,213	3,371	1,700	1,700
Parts and Supplies	99	0	0	0
Contractual	710	590	700	700
Utility Service	1,528	1,716	2,000	2,000
Telephone	93	210	300	300
Insurance	3,711	3,294	3,500	3,500
<b>TOTAL SWIMMING POOLS</b>	<b><u>34,338</u></b>	<b><u>31,582</u></b>	<b><u>33,000</u></b>	<b><u>33,500</u></b>
PROGRAM PLANNING				
Salaries	104,614	98,342	125,500	118,900
Fringe Benefits	32,878	28,490	35,500	34,700
Operating Supplies	34,508	23,085	30,000	30,000
Contractual	3,379	3,975	4,700	5,000
Advertising	417	471	1,500	1,500
Program Expenses	43,673	37,084	30,000	30,000
Insurance	9,287	5,807	6,500	4,600
Telephone	799	775	800	700
Athens Area Youth Council	78	38	1,000	1,000
Fourth of July	199	250	500	500
Fixed Assets	7,794	0	0	0
<b>TOTAL PROGRAM PLANNING</b>	<b><u>237,626</u></b>	<b><u>198,317</u></b>	<b><u>236,000</u></b>	<b><u>226,900</u></b>
<b>TOTAL PARKS AND RECREATION</b>	<b><u>877,986</u></b>	<b><u>776,659</u></b>	<b><u>887,300</u></b>	<b><u>904,000</u></b>



## **CITY OF ATHENS, TENNESSEE PUBLIC WORKS DEPARTMENT**

The Administrative Division of Public Works consists of three employees; the director, secretary and GIS technician. This division manages all the functions of public works and is responsible for protecting the residents of Athens from manmade and natural environments of the City through the inspection and enforcement of ordinances, policies, issuing permits, processing reports and providing the administrative services for the other divisions of public works. Requests for services are initiated through this division and routed to the appropriate personnel. The GIS technician is responsible for maintaining all of the Geographic Information Services and assists all departments within the city.

The Traffic Control Division consists of two employees. Its primary responsibility is to promote the safety of traffic in Athens by maintaining and repairing signal lights, installing and maintaining signs, making signs and marking streets. They also assist with temporary street closures and perform various traffic studies including traffic counts, speed studies, classification studies, and turn studies.

The Street Maintenance Division consists of four employees. This division is responsible for the safety and maintenance of the roadways throughout Athens. The division maintains roads through pothole patching, repairing utility cuts, crack sealing, building driveway aprons and assessing which roads need to be resurfaced, replaced, or rejuvenated. This division also is responsible for the cleaning of our storm water system including catch basins, ditches, and culverts.

The Street Construction Division consists of four employees. Its primary purpose is to construct roads, drainage systems, and walkways. The division routinely maintains or builds drainage ditches and installs or repairs sidewalks and curbs. The employees assist other divisions on occasion with heavy equipment operators. They load mulch and help with the maintenance of storm water structures. They also conduct inspections of both existing sites and those under construction to insure that the storm water policy is being followed and that roads, drainage structures, curbs, and sidewalks are built correctly and according to city specifications.

The Street Cleaning Division consists of nine employees. The primary purpose of this division is to promote the health and sanitation of Athens by street sweeping and flushing, picking up litter and mowing. The division is also responsible for cleaning sidewalks, brush pick up, leaf pick up, and the removal of snow and ice. The division trims trees and vegetation around signs and intersections to improve safety on city streets.

The Fleet Maintenance Division is made up of three employees. The primary purpose and responsibilities of this division is to repair and maintain all city owned equipment and vehicles including city school buses and to perform preventative maintenance on all equipment. This division also builds and fabricates various metal devices for all city departments and maintains the inventory of tires, parts, and fluids for all departments. This division conducts various inspections including vehicle safety inspections, building inspections, and generator inspections and maintenance. The foreman of this division serves on the accident review committee, and assists in the replacement of equipment and vehicles purchased through the fleet management fund.

**CITY OF ATHENS, TENNESSEE  
PUBLIC WORKS DEPARTMENT (CONT.)**

The Animal Control Division is made up of one full-time and two part-time employees. The division's primary purpose is to enforce the animal control ordinances through issuing citations, educating the public, removing unwanted or stray animals, picking up dead animals from streets, investigating animal cruelty cases, trapping nuisance animals, euthanizing animals, managing the animal control shelter, overseeing adoptions, and caring for animals brought into the animal shelter. This division also works closely with the McMinn Regional Humane Society, the Tennessee Wild Life Officer, and our local veterinarians to promote the health and control the population of animals within the city.

The Sanitation Division is made up of five employees. This division's primary function is to promote the cleanliness and public health of Athens through residential and commercial garbage collection. The division manages several related services including the recycling program, pride car program and other cleanup events including picking up litter. The operations of this division are recorded in the sanitation fund.

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
<b><u>PUBLIC WORKS</u></b>				
ADMINISTRATION				
Salaries	102,034	103,736	104,100	107,000
Fringe Benefits	38,244	32,902	43,900	37,800
Travel	75	207	750	2,000
Office Supplies	3,210	2,623	3,000	3,000
Printing	213	63	300	200
Operating Supplies	184	463	500	500
Operation of Motor Vehicles	2,217	2,400	2,800	2,500
Fleet Management	8,700	4,000	0	4,000
Repairs and Maintenance	8	4	1,100	1,100
Engineering & Landscaping	1,611	901	2,000	2,000
Contractual	10,353	5,318	11,900	11,800
Publicity/Subscriptions/Dues	1,271	1,740	1,200	1,200
Freight and Delivery	243	261	200	200
Utility Service	9,926	7,282	8,000	7,500
Telephone	1,118	827	900	2,200
Activities	1,502	1,269	1,500	1,500
Insurance	3,383	2,589	2,800	2,800
	<u>184,292</u>	<u>166,585</u>	<u>184,950</u>	<u>187,300</u>
TOTAL ADMINISTRATION				
TRAFFIC CONTROL				
Salaries	49,510	53,876	55,000	55,300
Fringe Benefits	23,541	21,766	26,100	26,300
Operating Supplies	971	513	600	600
Operation of Motor Vehicles	3,541	4,128	4,800	5,500
Fleet Management	8,800	8,000	8,000	8,000
Repairs and Maintenance	2,012	98	3,100	3,100
Parts and Supplies	18,166	21,388	43,900	43,900
Materials	31	0	300	200
Contractual	23,345	31,888	30,000	30,000
TWC Crosswalk	0	17	3,000	3,000
Telephone	55	527	500	500
Insurance	3,016	3,278	3,300	5,000
Fixed Assets	0	0	0	57,500
	<u>132,988</u>	<u>145,479</u>	<u>178,600</u>	<u>238,900</u>
TOTAL TRAFFIC CONTROL				

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

	<b><u>ACTUAL</u></b> <b><u>2008-2009</u></b>	<b><u>ACTUAL</u></b> <b><u>2009-2010</u></b>	<b><u>ESTIMATED</u></b> <b><u>2010-2011</u></b>	<b><u>BUDGETED</u></b> <b><u>2011-2012</u></b>
<b><u>PUBLIC WORKS</u></b>				
<b>STREET MAINTENANCE</b>				
Salaries	165,308	166,287	170,800	173,600
Fringe Benefits	62,807	58,713	58,800	65,500
Travel	0	0	150	200
Operating Supplies	826	1,228	2,350	2,300
Storm Water Supplies	18,848	1,997	15,000	15,000
Operation of Motor Vehicles	14,201	17,681	15,600	17,700
Fleet Management	25,000	25,000	22,000	17,600
Repairs and Maintenance	508	1,529	500	600
Parts and Supplies	185	385	400	800
Materials	19,718	25,561	26,000	26,000
Contractual	62,475	6	236,400	76,400
Publicity/Subscriptions/Dues	90	135	150	200
Telephone	374	371	400	400
Insurance	1,818	1,728	2,000	2,000
Fixed Assets	<u>2,856</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL STREET MAINTENANCE</b>	<u>375,014</u>	<u>300,621</u>	<u>550,550</u>	<u>398,300</u>
<b>STREET CONSTRUCTION</b>				
Salaries	138,672	137,247	145,200	135,200
Fringe Benefits	52,763	47,339	62,000	50,700
Operating Supplies	1,289	1,466	1,400	1,400
Engineering and Landscaping	2,176	982	1,000	1,500
Operation of Motor Vehicles	32,091	18,391	29,000	41,000
Fleet Management	38,000	38,000	38,000	31,000
Repairs and Maintenance	1,097	150	1,100	1,100
Parts and Supplies	411	349	500	1,000
Materials	49,602	14,653	16,500	14,000
Contractual	6,098	7,382	20,000	20,000
Publicity/Subscriptions/Dues	0	0	300	300
Equipment Rental	1,300	550	1,500	1,500
Sidewalk Projects	0	0	0	50,000
Telephone	3	17	0	0
Insurance	3,961	2,787	3,000	2,700
Fixed Assets	<u>813</u>	<u>0</u>	<u>0</u>	<u>10,500</u>
<b>TOTAL STREET CONSTRUCTION</b>	<u>328,276</u>	<u>269,313</u>	<u>319,500</u>	<u>361,900</u>

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
<b><u>PUBLIC WORKS</u></b>				
STREET CLEANING				
Salaries	281,785	288,678	315,000	326,700
Fringe Benefits	110,967	103,679	115,600	125,300
Operating Supplies	8,006	5,241	7,700	7,700
Operation of Motor Vehicles	51,927	60,702	73,600	83,400
Fleet Management	86,000	66,000	81,000	81,000
Repairs and Maintenance	1,258	3,667	1,600	1,600
Parts and Supplies	807	1,279	1,900	1,900
Materials	688	0	3,400	7,400
Publicity/Subscriptions/Dues	0	0	300	300
Contractual	25,433	20,356	28,000	28,000
Street Washing	596	856	1,000	1,000
Telephone	381	387	400	400
Insurance	5,882	5,127	6,000	5,100
Fixed Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL STREET CLEANING	<u>573,730</u>	<u>555,972</u>	<u>635,500</u>	<u>669,800</u>
FLEET MAINTENANCE				
Salaries	133,224	129,566	129,900	131,900
Fringe Benefits	54,594	42,500	50,100	47,200
Travel	0	0	250	300
Printing	114	114	150	200
Operating Supplies	6,972	6,888	6,400	6,400
Operation of Motor Vehicles	13,375	11,152	16,100	16,100
Fleet Management	4,600	4,600	4,600	4,600
Repairs and Maintenance	9,317	5,665	5,200	5,200
Parts and Supplies	4,137	4,340	5,800	5,800
Materials	891	301	400	400
Contractual	1,069	1,650	4,200	3,200
Utility Service	28,049	19,902	23,000	21,000
Telephone	94	84	200	100
Insurance	1,665	1,453	1,700	2,000
Fixed Assets	<u>0</u>	<u>3,000</u>	<u>0</u>	<u>0</u>
TOTAL FLEET MAINTENANCE	<u>258,101</u>	<u>231,215</u>	<u>248,000</u>	<u>244,400</u>

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

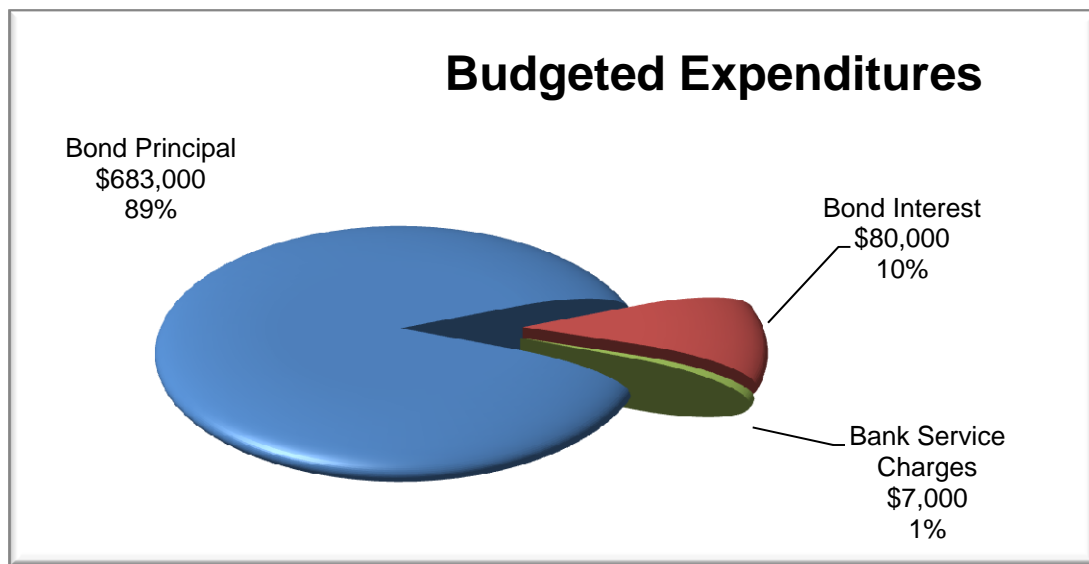
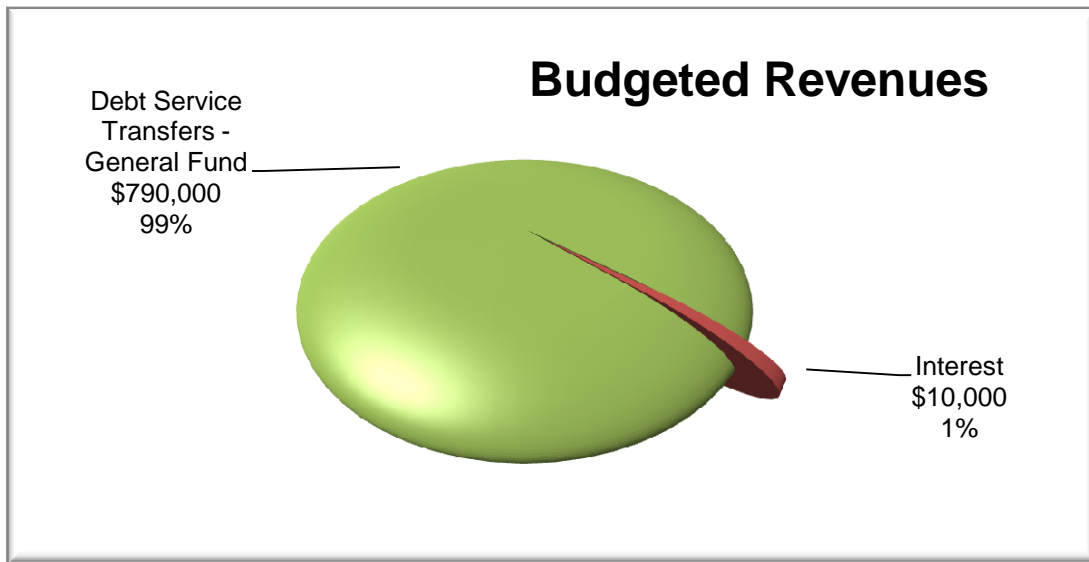
	<b><u>ACTUAL</u></b> <b><u>2008-2009</u></b>	<b><u>ACTUAL</u></b> <b><u>2009-2010</u></b>	<b><u>ESTIMATED</u></b> <b><u>2010-2011</u></b>	<b><u>BUDGETED</u></b> <b><u>2011-2012</u></b>
<b><u>PUBLIC WORKS</u></b>				
ANIMAL CONTROL				
Salaries	58,187	61,544	61,200	61,100
Fringe Benefits	16,149	12,886	14,400	14,900
Travel	293	0	0	0
Printing	0	63	100	100
Operating Supplies	5,396	6,128	7,000	7,100
Veterinary Supplies	5,192	6,894	7,000	7,000
Operation of Motor Vehicles	1,656	2,657	2,800	3,400
Fleet Management	3,300	3,400	3,400	3,400
Repairs and Maintenance	1,194	1,046	1,000	1,200
Parts and Supplies	0	0	100	0
Utility Service	3,241	3,455	3,500	3,500
Contractual	1,485	1,115	1,300	1,300
Telephone	354	334	400	400
Insurance	586	500	600	600
Fixed Assets	0	469	500	400
	<u>97,033</u>	<u>100,491</u>	<u>103,300</u>	<u>104,400</u>
TOTAL ANIMAL CONTROL				
	<u>97,033</u>	<u>100,491</u>	<u>103,300</u>	<u>104,400</u>
TOTAL PUBLIC WORKS	<u>1,949,434</u>	<u>1,769,676</u>	<u>2,220,400</u>	<u>2,205,000</u>

**CITY OF ATHENS, TENNESSEE  
GENERAL FUND EXPENDITURES  
FISCAL YEAR 2011-2012**

	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
<b><u>NON-DEPARTMENTAL</u></b>				
Debt Service Transfers	790,000	790,000	790,000	790,000
Capital Improvement Fund Transfer	<u>0</u>	<u>1,000,000</u>	<u>0</u>	<u>0</u>
 TOTAL NON-DEPARTMENTAL	 <u>790,000</u>	 <u>1,790,000</u>	 <u>790,000</u>	 <u>790,000</u>
 TOTAL GENERAL FUND EXPENDITURES	 <u>12,481,234</u>	 <u>12,719,189</u>	 <u>12,173,200</u>	 <u>12,455,800</u>

**CITY OF ATHENS  
DEBT SERVICE FUND BUDGET  
FISCAL YEAR 2011-2012**

The Debt Service Fund is used for the accumulation of resources for, and the payment of principal and interest on general long-term debt.





**CITY OF ATHENS, TENNESSEE  
DEBT SERVICE FUND  
FISCAL YEAR 2011-2012**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
School Reimbursement	210,893	140,054	0	0
Interest	63,579	13,925	15,000	10,000
Debt Service Transfers				
General Fund	790,000	790,000	790,000	790,000
Miscellaneous	<u>1,485</u>	<u>9,885</u>	<u>0</u>	<u>0</u>
 TOTAL REVENUES	 <u><u>1,065,957</u></u>	 <u><u>953,864</u></u>	 <u><u>805,000</u></u>	 <u><u>800,000</u></u>
 <b><u>EXPENDITURES</u></b>				
Note Principal	581,200	605,300	662,000	683,000
Note Interest	124,260	56,631	100,000	80,000
Bank Service Charges	<u>7,071</u>	<u>6,544</u>	<u>7,000</u>	<u>7,000</u>
 TOTAL EXPENDITURES	 <u><u>712,531</u></u>	 <u><u>668,475</u></u>	 <u><u>769,000</u></u>	 <u><u>770,000</u></u>

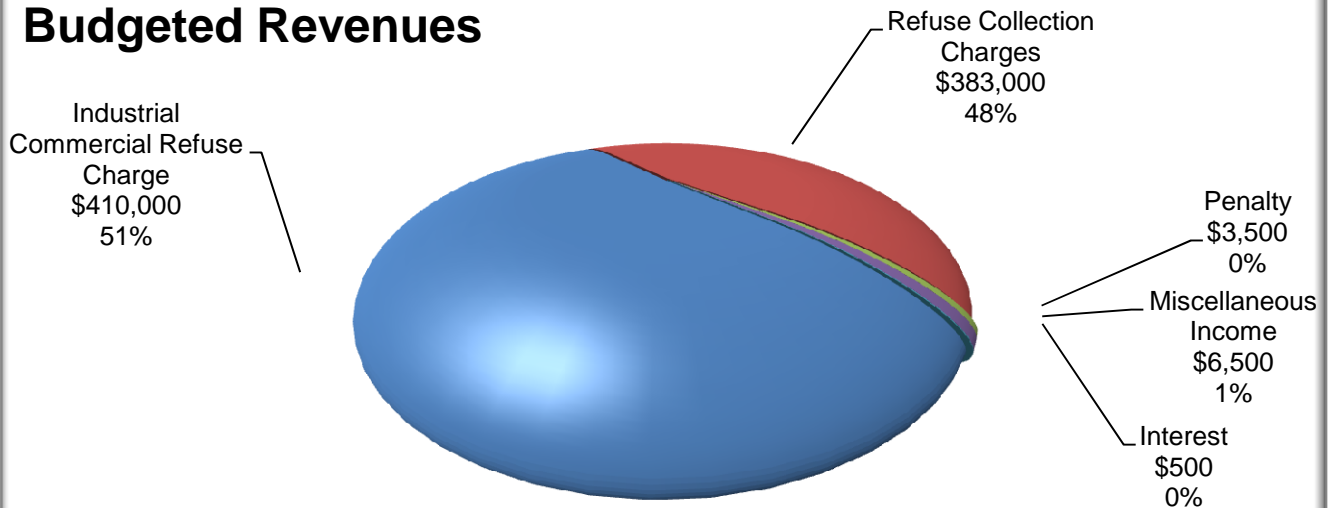
# CITY OF ATHENS, TENNESSEE

## SANITATION FUND BUDGET

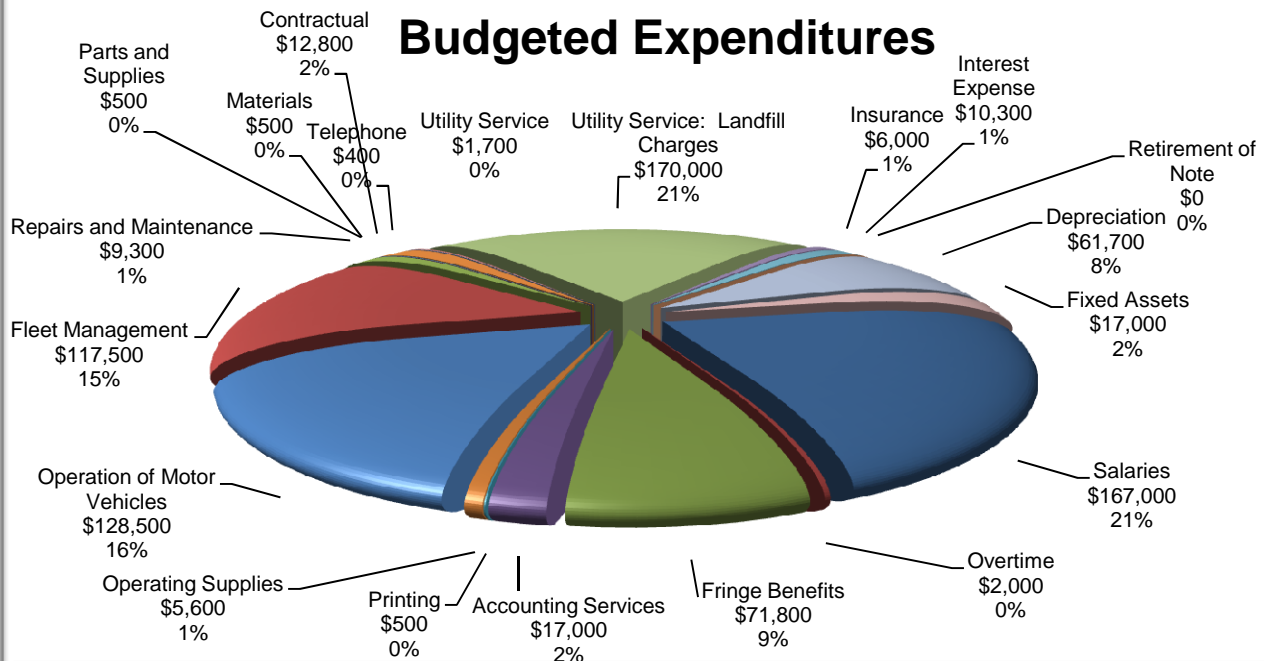
### FISCAL YEAR 2011-2012

This fund was established expressly to account for financial activities related to the management of solid waste. This includes the collection, transportation and disposal of commercial, industrial and residential refuse.

### Budgeted Revenues



### Budgeted Expenditures



**CITY OF ATHENS, TENNESSEE  
SANITATION FUND  
FISCAL YEAR 2011-2012**

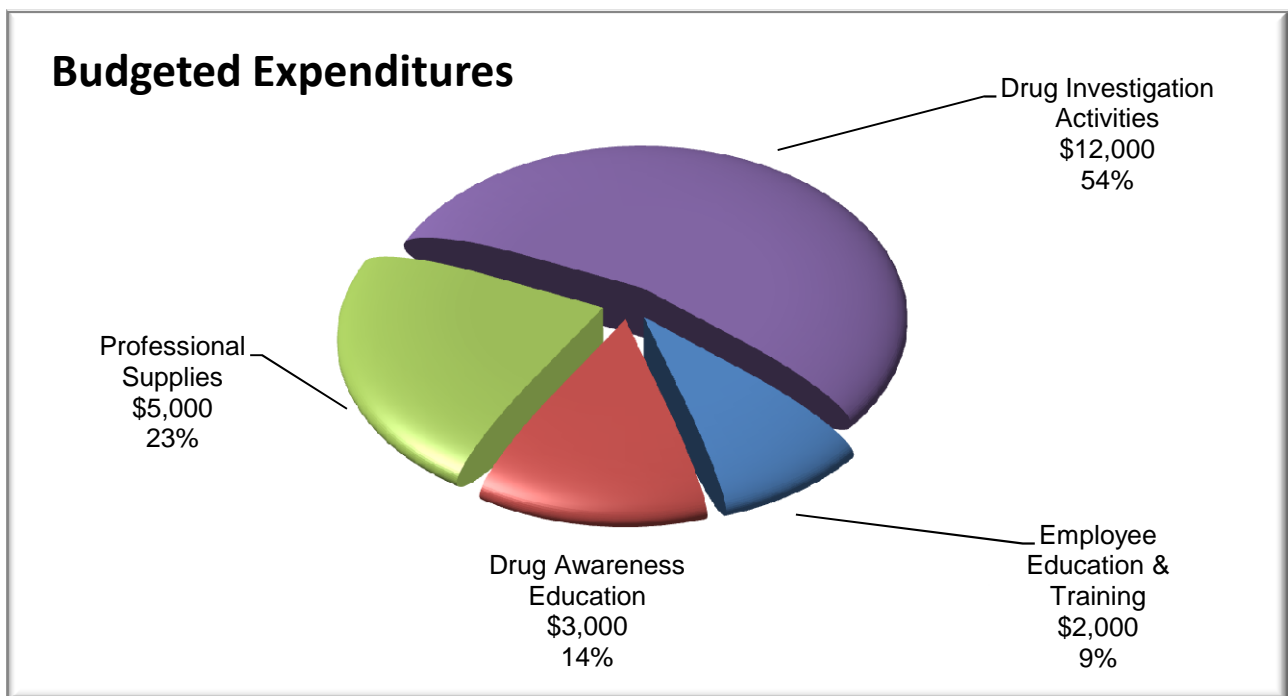
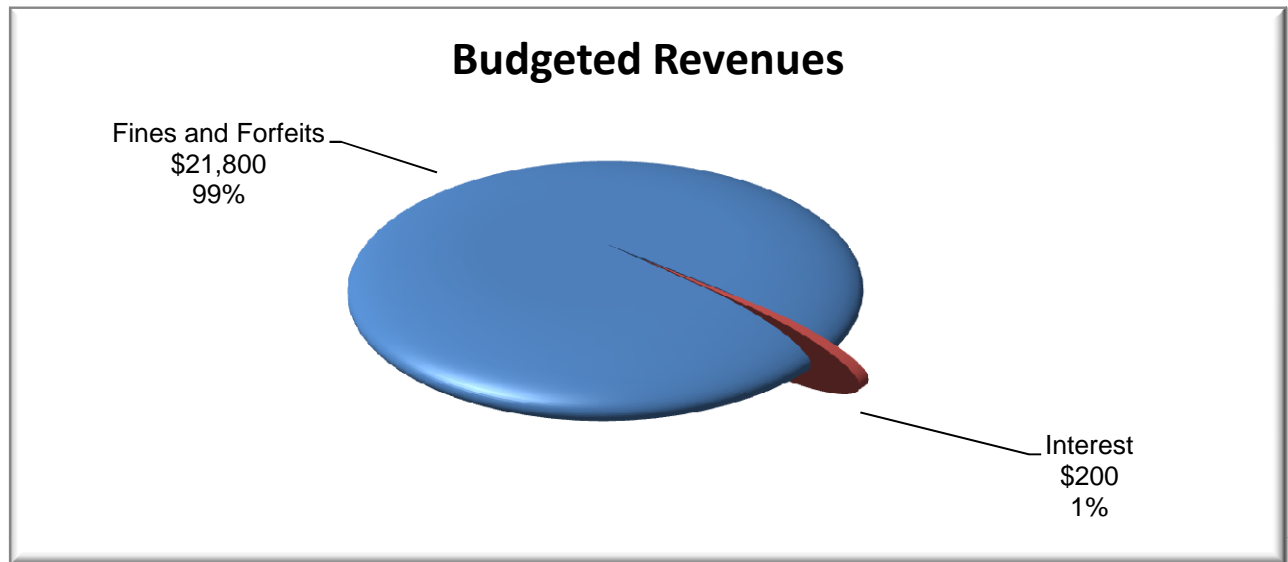
<b><u>REVENUES</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
CHARGES FOR SERVICES				
Industrial/Commercial Refuse Charge	433,683	422,970	425,000	410,000
Refuse Collection Charges	379,659	380,205	375,000	383,000
Penalty	3,015	3,840	3,000	3,500
Sanitation Transfers				
Fleet Management Fund	0	195,000	0	0
Miscellaneous Income	<u>10,678</u>	<u>5,608</u>	<u>5,500</u>	<u>6,500</u>
 TOTAL CHARGES FOR SERVICES	 <u>827,035</u>	 <u>1,007,623</u>	 <u>808,500</u>	 <u>803,000</u>
 INTEREST	 <u>1,064</u>	 <u>128</u>	 <u>500</u>	 <u>500</u>
 TOTAL REVENUES	 <u><u>828,099</u></u>	 <u><u>1,007,751</u></u>	 <u><u>809,000</u></u>	 <u><u>803,500</u></u>

**EXPENDITURES**

Salaries	256,202	192,354	173,800	167,000
Overtime	2,950	1,157	2,000	2,000
Fringe Benefits	114,808	97,674	76,500	71,800
Accounting Services	14,767	14,652	17,000	17,000
Printing	442	808	500	500
Operating Supplies	6,009	6,312	5,600	5,600
Operation of Motor Vehicles	79,550	74,426	90,000	128,500
Fleet Management	100,000	84,000	84,000	117,500
Repairs and Maintenance	1,828	6,978	9,300	9,300
Parts and Supplies	80	199	500	500
Materials	0	15	500	500
Contractual	17,883	39,054	12,800	12,800
Telephone	163	359	400	400
Utility Service	1,725	1,270	1,700	1,700
Utility Service: Landfill Charges	165,430	160,710	170,000	170,000
Insurance	7,999	8,815	9,000	6,000
Interest Expense	0	5,231	11,900	10,300
Retirement of Note	0	0	55,300	0
Depreciation	0	30,820	0	61,700
Fixed Assets	<u>13,542</u>	<u>332,101</u>	<u>27,000</u>	<u>17,000</u>
 TOTAL EXPENDITURES	 <u><u>783,378</u></u>	 <u><u>1,056,935</u></u>	 <u><u>747,800</u></u>	 <u><u>800,100</u></u>

**CITY OF ATHENS, TENNESSEE  
DRUG FUND  
FISCAL YEAR 2011-2012**

This fund was established expressly to account for financial activities related to drug revenues and expenditures. This includes revenues for drug fines and forfeitures and expenditures for drug enforcement, education and treatment.



**CITY OF ATHENS, TENNESSEE**  
**DRUG FUND**  
**FISCAL YEAR 2011-2012**

<b><u>REVENUES</u></b>	<b><u>ACTUAL 2008-2009</u></b>	<b><u>ACTUAL 2009-2010</u></b>	<b><u>ESTIMATED 2010-2011</u></b>	<b><u>BUDGETED 2011-2012</u></b>
Fines and Forfeits	65,783	44,610	33,300	21,800
Reimbursements	11,865	34,430	0	0
Miscellaneous	0	1,286	0	0
Interest	3,013	380	500	200
<b>TOTAL REVENUES</b>	<b><u>80,661</u></b>	<b><u>80,706</u></b>	<b><u>33,800</u></b>	<b><u>22,000</u></b>

**EXPENDITURES**

Employee Education & Training	1,470	0	2,000	2,000
Drug Awareness Education	0	1,590	2,800	3,000
Lab Fees	0	0	12,000	0
Professional Supplies	20,071	78,008	5,000	5,000
Drug Investigation Activities	8,000	13,000	12,000	12,000
Fixed Assets	73,085	0	0	0
<b>TOTAL EXPENDITURES</b>	<b><u>102,626</u></b>	<b><u>92,598</u></b>	<b><u>33,800</u></b>	<b><u>22,000</u></b>

**ORDINANCE NO. 997**

**“AN ORDINANCE TO ADOPT A BUDGET AND SET THE TAX RATE IN THE AMOUNT OF \$1.1147 ON EACH ONE HUNDRED DOLLARS ASSESSED VALUE OF TAXABLE PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF ATHENS, TENNESSEE, FOR THE FISCAL YEAR JULY 1, 2011 THROUGH JUNE 30, 2012.”**

WHEREAS, the Council for the City of Athens, Tennessee, after much consideration and study of the budget prepared and submitted by the City Manager, considers said budget to be in complete detail showing the financial condition of the City for the past fiscal year, and the proposed budget and expenditures for the various departments for the fiscal year beginning July 1, 2011 through June 30, 2012.

SECTION 1. NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

That the budget hereto attached and made a part hereof consisting of the following words and figures, be and is hereby adopted as the Budget for the City of Athens, Tennessee, for the Fiscal Year beginning July 1, 2011 and extending through June 30, 2012.

	Actual 2009-2010	Estimated 2010-2011	Proposed 2011-2012
<u>GENERAL FUND REVENUES:</u>			
Taxes	10,106,313	9,811,500	10,022,500
Intergovernmental Revenue	1,834,493	1,722,700	1,538,700
Charges for Services	177,411	127,000	121,000
Fines and Forfeits	446,004	446,000	451,000
Interest	36,597	30,000	22,000
Miscellaneous	41,594	36,000	35,000
TOTAL GENERAL FUND REVENUES	12,642,412	12,173,200	12,190,200
GENERAL FUND OPENING BALANCE	8,010,890	7,934,000	7,934,000
TOTAL GENERAL FUND	20,653,302	20,107,200	20,124,200
<u>DEBT SERVICE FUND REVENUES</u>			
Transfers	790,000	790,000	790,000
Schools Reimbursement	140,054	0	0
Interest	13,924	15,000	10,000
Miscellaneous	9,885	0	0
TOTAL DEBT SERVICE FUND REVENUES	953,863	805,000	800,000
DEBT SERVICE FUND OPENING BALANCE	3,114,728	3,400,000	3,436,000
TOTAL DEBT SERVICE FUND	4,068,591	4,205,000	4,236,000
<u>SANITATION FUND REVENUES</u>			
Charges For Services	806,638	808,500	803,000
Transfers	195,000	0	0
Interest	4,763	500	500
Miscellaneous	40,025	0	0
TOTAL SANITATION FUND REVENUES	1,046,426	809,000	803,500
SANITATION FUND OPENING BALANCE	1,364,504	1,387,000	1,448,200
TOTAL SANITATION FUND	2,410,930	2,196,000	2,251,700

DRUG FUND REVENUES

Fines and Forfeits	44,609	33,300	21,800
Interest	35,716	500	200
Miscellaneous	381	0	0
TOTAL DRUG FUND REVENUES	80,706	33,800	22,000
DRUG FUND OPENING BALANCE	194,513	183,000	183,000
TOTAL DRUG FUND	275,219	216,800	205,000
 TOTAL ALL FUNDS	 27,408,042	 26,725,000	 26,816,900

GENERAL FUND EXPENDITURES:ADMINISTRATION

City Manager's Office	224,674	250,900	274,700
City Council	42,217	46,800	50,000
City Judge	13,716	12,900	13,000
City Attorney	24,017	17,500	17,000
Special Appropriations	321,627	312,500	311,500
Athens City Schools	1,825,000	1,825,000	2,090,600
Athens Utilities Board	473,786	500,000	510,000
TOTAL ADMINISTRATION	2,925,037	2,965,600	3,266,800

FINANCE	454,871	392,000	392,800
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HUMAN RESOURCES	154,166	170,100	175,100
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ADMINISTRATION & EMERGENCY SERVICES

Administration	72,819	59,300	84,900
City Hall	181,327	164,900	163,400
Communications	385,172	393,550	300,300
TOTAL ADMIN. & EMERG. SERVICES	639,318	617,750	548,600

COMMUNITY DEVELOPMENT

Administration	119,746	124,200	127,200
Codes Enforcement	205,863	144,800	145,200
Cemeteries	51,040	33,600	33,000
TOTAL COMMUNITY DEVELOPMENT	376,649	302,600	305,400

POLICE

Administration	282,107	284,500	285,800
Patrol	1,748,157	1,673,900	1,794,300
Detective	206,456	207,650	215,000
TOTAL POLICE	2,236,720	2,166,050	2,295,100

FIRE

Administration	103,331	106,500	109,300
Prevention	93,970	96,900	15,000
Suppression	1,398,794	1,458,000	1,448,700
TOTAL FIRE	1,596,095	1,661,400	1,573,000

## PARKS &amp; RECREATION

Administration	161,854	168,500	173,000
Maintenance	384,906	449,800	470,600
Swimming Pools	31,582	33,000	33,500
Program Planning	198,317	236,000	226,900
<b>TOTAL PARKS &amp; RECREATION</b>	<b>776,659</b>	<b>887,300</b>	<b>904,000</b>

## PUBLIC WORKS

Administration	166,584	184,950	187,300
Traffic Control	145,479	178,600	238,900
Street Maintenance	300,621	550,550	398,300
Street Construction	269,313	319,500	361,900
Street Cleaning	555,972	635,500	669,800
Fleet Maintenance	231,273	248,000	244,400
Animal Control	100,491	103,300	104,400
<b>TOTAL PUBLIC WORKS</b>	<b>1,769,733</b>	<b>2,220,400</b>	<b>2,205,000</b>

## DEBT SERVICE TRANSFER

790,000

790,000

790,000

## CAPITAL PROJECTS TRANSFER

1,000,000

0

0

## TOTAL GENERAL FUND EXPENDITURES

12,719,248

12,173,200

12,455,800

## TOTAL DEBT SERVICE EXPENDITURES

668,475

769,000

770,000

## TOTAL SANITATION FUND

## EXPENDITURES

1,024,229

747,800

800,100

## TOTAL DRUG FUND EXPENDITURES

92,598

33,800

22,000

## TOTAL ALL FUNDS

14,504,550

13,723,800

14,047,900

## ENDING FUND BALANCE

12,903,492

13,001,200

12,769,000

**SECTION 2.** BE IT FURTHER ORDAINED that the budget hereto attached and made a part hereof consisting of the following words and figures, be and is hereby adopted as the Budget for the Athens City Schools, for the Fiscal Year beginning July 1, 2011 and extending through June 30, 2012, as approved by the Athens City Board of Education, meeting in regular session, on the 6th day of June 2011:

	<b>General Purpose Fund</b>	<b>Federal Projects Fund</b>	<b>Food Service Fund</b>	<b>Total All Funds</b>
<b>Revenues:</b>				
Local Taxes	4,682,100	0	0	4,682,100
Charges for current services	339,172	0	368,651	707,823
Other local revenues	100,121	0	55,601	155,722
State Education Funds	7,766,460	0	12,833	7,779,293
Federal Funds received through State	209,900	1,538,598	800,613	2,549,111
Direct federal revenues	4,000	0	0	4,000
Other Sources	0	124,697	0	124,697
<b>Total estimated revenues</b>	<b>13,101,753</b>	<b>1,663,295</b>	<b>1,237,698</b>	<b>16,002,746</b>
<b>Reserves/fund balances</b>	<b>3,282,384</b>	<b>0</b>	<b>0</b>	<b>3,282,384</b>
<b>Total available funds</b>	<b>16,384,137</b>	<b>1,663,295</b>	<b>1,237,698</b>	<b>19,285,130</b>



**Expenditures:**

Regular instruction	6,612,685	621,179	0	7,233,864
Special education	707,858	309,882	0	1,017,740
Student body education	13,167	0	0	13,167

**Support Services:**

Attendance	40,893	0	0	40,893
Health services	55,463	0	0	55,463
Other student support	375,274	24,332	0	399,606
Regular instruction	718,939	478,337	0	1,197,276
Special education	47,855	121,198	0	169,053
Board of education	183,079	0	10,500	193,579
Office of Superintendent	233,626	0	0	233,626
Office of Principal	671,857	0	0	671,857
Fiscal services	155,149	0	0	155,149
Operation of plant	781,284	0	0	781,284
Maintenance of plant	391,968	0	0	391,968
Transportation	340,216	0	0	340,216
Central and other	202,380	0	0	202,380

**Non-instructional services:**

Food service	0	0	1,197,485	1,197,485
Community services	493,222	0	0	493,222
Early Childhood Education	636,032	0	0	636,032
Other Uses (Transfers)	0	108,367	0	108,367
Regular Capital Outlay	440,806	0	0	440,806

<b>Total expenditures</b>	13,101,753	1,663,295	1,207,985	15,973,033
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**SECTION 3:** BE IT FURTHER ORDAINED that the taxes provided by Chapter 387 of the Public Acts of 1971 known as the Business Tax Act, as amended, are hereby enacted, ordained and levied on the businesses, business activities, vocations or occupations carried on in the City of Athens, Tennessee, at the rates and in the manner prescribed by said Act; also, the seventeen percent (17%) tax on the gross sales of beer sold within the corporate limits of the City of Athens, Tennessee, as provided by Chapter 76 of the Public Acts of Tennessee, for the fiscal year 2011-2012.

**SECTION 4:** BE IT FURTHER ORDAINED that the authority of municipalities to assess and collect certain privilege and license taxes is based upon the population of municipalities according to the Federal Census of 2010 on a graduated basis or any subsequent Federal Census or other census authorized by and certified to the Federal Government by the Tennessee State Planning Commission, whichever is latest. It is therefore, declared by the Council for the City of Athens that the official census for Athens, Tennessee, is 13,458. The levy and collections are only to the extent not repealed by Chapter 387 of the Public Acts of 1971.

**SECTION 5:** BE IT FURTHER ORDAINED that the City Manager or his Assistant shall collect a fee on all business licenses sold in accordance with applicable state law and said fee shall be turned over to the City for General Fund purposes. The Tennessee Department of Revenue will receive business tax payments under the Business Tax Act and the Director of Finance shall coordinate with the Tennessee Department of Revenue regarding the City receiving its appropriate share of business taxes collected pursuant to this ordinance.

**SECTION 6:** BE IT FURTHER ORDAINED that the tax rate for the year 2011-2012 be and is hereby fixed at \$1.1147 on each ONE HUNDRED DOLLARS (\$100.00) assessed value of taxable property located within the corporate limits of the City of Athens, Tennessee.

**SECTION 7:** BE IT FURTHER ORDAINED that refuse collection and disposal charges for fiscal year 2011-2012 is hereby fixed as follows: small professional, commercial or business establishments operating within the City of Athens shall pay a minimum fee of \$7.50 per month; large professional, commercial or business establishments operating within the City of Athens shall pay a minimum fee of \$22.50 per month; all residences within the City of Athens shall pay a minimum fee of \$7.50 per month.

**SECTION 8:** BE IT FURTHER ORDAINED that the Mayor and City Manager, by appropriate authorization may borrow upon tax anticipation notes such sums or sum of money as may be necessary to defray current operating expenses, provided however, that such notes shall bear interest at a rate not to exceed one (1%) percent in excess of prime interest rates set by New York Banks and shall not be borrowed for a period longer than the current fiscal year and said sums shall not exceed fifty percent (50%) of the annual tax levy as set out in Section 5 of the Corporate Powers of the Charter of the City of Athens, Tennessee, said interest to be exempt from all Federal, State, and Municipal taxation.

**SECTION 9:** BE IT FURTHER ORDAINED that the City of Athens has the following debt:

<b>Loan Name</b>	<b>Authorized and Unissued at 6/30/2011</b>	<b>Amount Outstanding at 6/30/2011</b>	<b>Payment Fund</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Debt Service</b>
2003 School Renovation	0	\$5,238,000	Debt Service	\$683,000	\$23,093	\$706,093

**SECTION 10:** BE IT FURTHER ORDAINED that Capital Improvements for the 2011-2012 fiscal year are estimated to be as follows:

<b>Project</b>	
Exit 52 Sewer Extension Project	\$1,125,000
Rails to Trails Grant	\$30,000
Regional Park Overlook Road Grant	\$49,000
Market Park Construction Grants	\$120,000
Collins & Aikman Property Acquisition	\$430,000
Engineering	\$50,000
Exit 49 Beautification Grant	\$30,000

**SECTION 11:** BE IT FURTHER ORDAINED the City maintains an Internal Service Fund for its Fleet Management. It is hereby acknowledged that the Fleet Management Fund's estimated revenues and expenditures for the 2011-2012 fiscal year are as follows:

Estimated Revenues:

Transfer from General Fund	411,800
Transfer from Sanitation Fund	117,500
Miscellaneous	<u>40,000</u>
Total estimated revenues	569,300
Beginning Net Assets	3,900,000

Total Fleet Management Fund

Estimated Expenditures	300,000
Ending Net Assets	4,169,300

**SECTION 12:** BE IT FURTHER ORDAINED that the City maintains an additional Enterprise Fund for its Conference Center. It is hereby acknowledged that the Conference Center Fund's estimated revenues and expenditures for the 2011-2012 fiscal year are as follows:

Estimated Revenues:

Rental Income	<u>20,000</u>
Total estimated revenues	20,000
Beginning Net Assets	1,100,000

Total Fleet Management Fund

Estimated Expenditures	<u>20,000</u>
Ending Net Assets	1,100,000

**SECTION 13:** BE IT FURTHER ORDAINED that all Ordinances, and parts of Ordinances in conflict with this Ordinance shall be, and the same are, hereby repealed and superseded.

**SECTION 14:** BE IT FURTHER ORDAINED that if any section, paragraph, clause, or sentence of this Ordinance shall be held invalid by a Court of competent jurisdiction, such holding shall not affect the remaining sections, paragraphs, clauses, and sentences.

SECTION 15: BE IT FURTHER ORDAINED in that the fiscal year begins on July 1, 2011, and time is of the essence, therefore, this Ordinance is declared to be an emergency ordinance to take effect from and after its passage.

**PASSED ON FIRST READING:** May 17, 2011

**PASSED ON SECOND READING:** June 21, 2011

**DATE OF PUBLIC HEARING:** June 21, 2011

  
MITCHELL B. MOORE, City Manager

  
R. HAL BUTTRAM, Mayor

APPROVED AS TO FORM:

  
H. CHRIS TREW, City Attorney

**CITY OF ATHENS, TENNESSEE**  
**PROPERTY TAX LEVY AND RATE INFORMATION**  
**FISCAL YEAR 2011-2012**

<b>TAXABLE PROPERTY</b>	<b>ESTIMATED ACTUAL VALUE</b>	<b>ASSESSMENT RATE</b>	<b>ASSESSED VALUE</b>
Industrial & Commercial -Real Estate	428,380,500	40%	171,352,200
Industrial & Commercial -Personal Property	325,142,300	30%	97,542,700
Residential & Farm -Real Estate	499,989,600	25%	124,997,400
Public Utilities -Real Estate	711,200	55%	<u>391,160</u>
Total Assessed Value			394,283,460
Tax Rate			<u>1.1147</u>
Total Taxes			4,395,078
Less: Reserve for Delinquency (7.85%)			<u>345,078</u>
Current Budget			<u><u>4,050,000</u></u>

**CITY OF ATHENS, TENNESSEE  
FIXED ASSET SUMMARY  
FISCAL YEAR 2011-2012**

**GENERAL FUND**

**FINANCE**

Computer Equipment	25,000	
<b>TOTAL FINANCE</b>		<b>25,000</b>

**POLICE**

**PATROL**

Video System Server	20,000	
Replacement Screens - Patrol Cars	1,500	
<b>TOTAL POLICE</b>		<b>21,500</b>

**FIRE**

**SUPPRESSION**

SCBA Bottles	5,400	
Chargers	1,500	
<b>TOTAL FIRE</b>		<b>6,900</b>

**PUBLIC WORKS**

**TRAFFIC CONTROL**

Overhead Signal Equipment	51,500	
Traffic Counter	6,000	

**STREET CONSTRUCTION**

Rake Attachment	10,000	
Water Tank	500	

**ANIMAL CONTROL**

Traps	400	
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**TOTAL PUBLIC WORKS** 68,400

**TOTAL FIXED ASSETS - GENERAL FUND** 121,800

**SANITATION**

Dumpsters	17,000	
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**TOTAL FIXED ASSETS - SANITATION** 17,000

**CITY OF ATHENS, TENNESSEE  
FLEET MANAGEMENT SUMMARY  
FISCAL YEAR 2011-2012**

**POLICE**

Two Service Vehicles	50,000
Four Patrol Cars	120,000

**FIRE**

Fire Truck	400,000
Service Truck	15,000

**PARKS AND RECREATION**

Slope Mower	50,000
Pick Up Truck	30,000

**PUBLIC WORKS**

Two Pickup Trucks	60,000
Leaf Vacuum	28,000
Service Vehicle	25,000

**SANITATION**

Refuse Truck	<u>200,000</u>
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**TOTAL FLEET PURCHASES**

978,000

**CITY OF ATHENS, TENNESSEE  
DEBT SERVICE SCHEDULE  
FISCAL YEAR 2011-2012**

<u>DEBT ISSUE</u>	<u>OUTSTANDING 7/1/2011</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL REQUIRED</u>
2004 Loan	5,238,000	683,000	80,000	763,000
TOTAL	<u>5,238,000</u>	<u>683,000</u>	<u>80,000</u>	<u>763,000</u>

<u>PRINCIPAL (By Issue)</u>	<u>ACTUAL 2008-2009</u>	<u>ACTUAL 2009-2010</u>	<u>ESTIMATED 2010-2011</u>	<u>BUDGETED 2011-2012</u>
1995 Loan	481,200	505,300	0	0
2004 Loan	100,000	100,000	662,000	683,000
TOTAL PRINCIPAL	<u>581,200</u>	<u>605,300</u>	<u>662,000</u>	<u>683,000</u>

<u>INTEREST (By Issue)</u>	<u>ACTUAL 2008-2009</u>	<u>ACTUAL 2009-2010</u>	<u>ESTIMATED 2010-2011</u>	<u>BUDGETED 2011-2012</u>
1995 Loan	18,961	4,106	0	0
2004 Loan	105,299	52,525	100,000	80,000
TOTAL INTEREST	<u>124,260</u>	<u>56,631</u>	<u>100,000</u>	<u>80,000</u>

<u>ORIGINAL AMOUNT</u>	<u>NAME OF ISSUE</u>
3,000,000	Loan through TN Municipal Bond Fund, Series 1995 dated 11/22/95
6,300,000	Loan through TN Municipal Bond Fund, Series 2004 dated 01/23/04



**STATEMENT OF OUTSTANDING DEBT  
FISCAL YEAR 2011-2012**

<b>FISCAL YEAR ENDING <u>June 30</u></b>	<b>2004 BOND FUND DEBT</b>		
	<b><u>PRINCIPAL</u></b>	<b><u>INTEREST</u></b>	<b><u>TOTAL</u></b>
2012	683,000	80,000	763,000
2013	703,000	80,000	783,000
2014	725,000	80,000	805,000
2015	747,000	70,000	817,000
2016	770,000	65,000	835,000
2017	793,000	50,000	843,000
2018	817,000	25,000	842,000
<b>TOTAL</b>	5,238,000	450,000	5,688,000

**CITY OF ATHENS, TENNESSEE  
INTERFUND TRANSFERS**

**Fiscal Year 2011-2012**

FUND	ACTUAL 2008-2009		ACTUAL 2009-2010		ESTIMATED 2010-2011		BUDGETED 2011-2012	
	IN	OUT	IN	OUT	IN	OUT	IN	OUT
GENERAL FUND		790,000		1,000,000		790,000		790,000
DEBT SERVICE FUND	790,000		790,000	790,000	790,000		790,000	
CAPITAL IMPROVEMENT FUND			1,000,000					
SANITATION FUND			195,000					
FLEET MANAGEMENT FUND				195,000				
TOTAL ALL FUNDS	<u>790,000</u>	<u>790,000</u>	<u>1,985,000</u>	<u>1,985,000</u>	<u>790,000</u>	<u>790,000</u>	<u>790,000</u>	<u>790,000</u>