



CITY COUNCIL

AGENDA

Tuesday, February 20, 2024, 6:00 P.M.

CALL TO ORDER

INVOCATION. MAYOR SHERLIN

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

- (1-5) a.) January 23, 2023 – City Council Regular Meeting

COMMUNICATIONS AND SPECIAL PRESENTATIONS

- a) Athens City Middle School update. **Dr. Trey Ivins**

REQUESTS FROM CITIZENS

CONSENT AGENDA

- (6-10) a) Acceptance of Comprehensive Financial Audit (City/AUB/ACS).
(11-12) b) Approve Athens City Schools FY24 Budget Amendment #2.
(13-19) c) Approve proposal from MaidPro for Janitorial Services for a period of six months.
(20-33) d) Authorize Public Works radio upgrade to 800 MHZ utilizing state bid pricing.
(34) e) Approve Resolution 2024-04 Closure and Abandonment of Six Alleys Throughout the City
f) Approve Resolution 2024-05 to accept Multi Modal Access Grant.
g) Appoint Shawn McKeenan to Historic Preservation Committee term expires October 1, 2024.
h) Appoint Carol Freeman to Athens Housing Authority term expires March 6, 2025.

ORDINANCES

OLD BUSINESS

NEW BUSINESS

- (35-39) a.) Recommendations from Planning Commission
 - i. Approval of the rezoning request by Christopher S Lingerfelt to change a parcel located at 1304 North Jackson Street from I-1 (Light Industrial District) to R-2(Medium-Density Residential District).
- (40-62) b) Motion regarding purchasing of Patricia Parker Property next to Athens Regional Park.
- (63) c) Motion for policy change of Citizen Input from five minutes to three minutes.

REPORTS

- (64-73) a.) Finance Department Report. **MIKE KEITH**
- (74-82) b.) Fire Department Report. **BRANDON AINSWORTH**
- (82-89) c.) Police Department Report. **FRED SCHULTZ**

REPORT FROM THE CITY MANAGER

ADJOURNMENT

ATHENS CITY COUNCIL

MINUTES OF MEETING

January 23, 2024

The Athens City Council met in regular session on Tuesday, January 23, at 6:00 p.m. Mayor Sherlin presiding. The invocation was given by Vice Mayor Eaton; and upon roll call, the following members were present:

Curtis, Pelley, Eaton, Sherlin.

The following decisions were made and ordered made a part of the records of the Athens City Council.

- 1 -

APPROVAL OF MINUTES

The minutes of the December 19, 2023, City Council Regular scheduled meeting were submitted and approved. **Council Member Curtis moved; Vice Mayor Eaton seconded.**

AYES: Curtis, Pelley, Eaton, Sherlin

NAYS: None

- 2 -

REQUESTS FROM CITIZENS

Five (5) individuals addressed the Council expressing concerns about the time change of City Council Meetings, Council Member Pelley, and recent new developments.

City Attorney Caldwell requested permission to address the Council and citizens concerning this portion of the agenda. He provided clarification that anyone speaking from the podium should present request to the Council, citizens should make no allegations toward anyone, and keep your comments diplomatic.

- 3 -

CONSENT AGENDA

Mayor Sherlin advised the recording clerk to read the following items into the record:

- a) Approve schedule for Athens Travelers Cruise In except for May 18 due to previously scheduled Relay for Life event at Market Park.
- b) Approve Resolution No. 2024-01 for Athens Flood Awareness week.
- c) Approve Resolution No. 2024-02 for Assistance to Firefighters Equipment Grant.
- d) Approve workplace harassment non-retaliation (whistleblower) policy and

procedures.

e) Approve policy for break time and space requirements for nursing mothers.

f) Approve bid for Law Enforcement weapons.

g) Approve purchase of trucks for Public Works and Community Development utilizing State of Tennessee Bid and declare three Ford Escapes as surplus property.

h) Approve GEOS proposal for North Jackson and Slope Stability Assessment.

i) Authorize the Mayor, City Manager and Fire Chief to look for land to be purchased for an additional fire station.

j) Authorize Fire and Police radio upgrades to 800 MHZ utilizing state bid pricing.

Mayor Sherling asked for a motion. **Council Member Curtis moved, Vice Mayor Eaton seconded, that the Consent Agenda as stated be approved.** Roll call:

AYES: Curtis, Pelley, Eaton, Sherlin.

NAYS: None

- 5 -

ORDINANCES

None

- 6 -

OLD BUSINESS

None

- 7 -

NEW BUSINESS

Motion to postpone Item B on the agenda to change the time limit during Citizen input at Council Meetings from 5 minutes to 3 minutes.

Mayor Sherlin asked for a motion. **Vice Mayor Eaton moved, Council Member Curtis seconded to postpone discussion to the next study session for this item.** Council Member Curtis felt it necessary to delay the discussion since Council Member Witt-McMahan was absent during the meeting.

AYES: Curtis, Pelley, Eaton, Sherlin.

NAYS: None

Motion to change the meeting time of the City Council study session from 6pm to 3pm.

Mayor Sherling asked for a motion. **Council Member Curtis moved, and Mayor Sherlin seconded to change the meeting time of the City Council study session from 6pm to 3pm.** Council Member Pelley spoke in opposition against the time change. Vice Mayor Eaton discussed the importance of public awareness. This is a work study session, not the Council meeting where the public has an input on the time to come and speak. Council Member Pelley spoke and said this was an imposition on the Council members. Mayor Sherlin said this could very well just be a trial run.

Roll call:

AYES: Curtis, Eaton, Sherlin
NAYS: Pelley

Motion to limit Citizen input at Called Council Meeting to be restricted to items specified on the agenda.

Mayor Sherlin asked for a motion. **Council Member Curtis moved, and Vice Mayor Eaton seconded to limit citizen input specifically for the agenda at Called Council Meetings.** Mayor Sherlin opened the floor for discussion. Council Member Pelley spoke in opposition. Vice Mayor Eaton reminded the Council and citizens, this is specifically for special called meetings only. City Attorney Chris Caldwell suggested this item be postponed until Council Member Witt-McMahan is in attendance.

Roll Call:

AYES: Curtis, Eaton, Sherlin
NAYS: Pelley

Motion regarding termination of k-9 program for Police Department

Attorney Chris Caldwell read resolution to donate Dunya to McMinn County Sheriff Department. **Vice Mayor Eaton made an amendment to the resolution that all surplus items go with the dog to Sheriff Department. Council Member Curtis seconded.** Attorney Chris Caldwell spoke to revise the resolution with k9 Dunya plus all necessary equipment for her support and welfare to serve within NCSO and be transferred as surplus property. Council Member Pelley called the question. No second. Question failed. Chief Schultz spoke in regard to what is considered surplus.

AYES: Curtis, Pelley, Eaton, Sherlin
NAY: None

Upon conclusion of the original motion, Mayor Sherlin called roll call to Vote on Resolution as Amendment

AYES: Curtis, Pelley, Eaton, Sherlin

NAY: None

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REPORTS

COMMUNITY DEVELOPMENT QUARTERLY BUILDING REPORT

Community Development Director Anthony Casteel presented the building permit quarterly/annual report for the City of Athens. The report was accepted as presented.

FINANCE DEPARTMENT REPORT

Finance director Mike Keith presented the Finance Dep Report for October 2023. The report was accepted as presented.

- 12 -

FIRE DEPARTMENT REPORT

Fire Chief Brandon Ainsworth presented the Fire Department Report for October 2023. The report was accepted as presented.

- 13 -

POLICE DEPARTMENT REPORT

Police Chief Fred Schultz presented the Police Department Report for October 2023. The report was accepted as presented.

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REPORT FROM THE CITY MANAGER

City Manager Deb Wallace presented an update on various projects and programs taking place. The report was accepted as presented.

- 15 -

ADJOURNMENT

There being no further business to come before the meeting, the meeting was adjourned at 7:37p.m.

Council Member Curtis moved, Vice Mayor Eaton seconded, for the meeting to be adjourned.

AYES: Pelley, Eaton, Sherlin.

NAYS: Absent

STEVEN S. SHERLIN, Mayor

DEB WALLACE, City Manager

**ATHENS CITY SCHOOLS
GENERAL PURPOSE
BUDGET AMENDMENT # 2**

SCHOOL YEAR 2023-2024

FUNDS AVAILABLE

Account No.	Appropriation	Beginning Balance	Increase	Decrease	Amended Budget
44180	EXPENDITURE CREDITS	-	16,477	0	16,477
46510	TN INVESTMENT IN STUDENT ACHIEVEMENT (TISA)	10,800,000	167,384	0	10,967,384
46515-SSEP	EARLY CHILDHOOD EDUCATION - STATE SPECIAL EDUCATION PRESCHOOL	-	24,450	0	24,450
		10,800,000	208,311	0	11,008,311

Note: This amendment is recording the TISA Outcomes Revenue, the State Special Education Preschool Grant, the reimbursement of the construction manager's wages (requested by the auditor) and moving funds to cover school allocations, library assistants, PSSG grant expenses, bus monitors and the new director.

EXPENDITURES

Account No.	Appropriation	Budget	Increase	Decrease	Amended Budget
71100	REGULAR INSTRUCTION PROGRAM	9,601,318	167,384	5,000	9,763,702
71200	SPECIAL EDUCATION PROGRAM	894,609	24,450	0	919,059
71300	VOCATIONAL EDUCATON PROGRAM	114,500	0	0	114,500
71400	STUDENT BODY	5,500	0	0	5,500
72110	ATTENDANCE	105,180	0	0	105,180
72120	HEALTH SERVICES	246,580	0	0	246,580
72130	OTHER STUDENT SUPPORT	387,334	1,200	1,200	387,334
72210	REGULAR INSTRUCTION PROGRAM	622,353	32,500	32,500	622,353
72220	SPECIAL EDUCATION PROGRAM	131,568	0	0	131,568
72230	SUPPORT SERVICES / VOCATIONAL EDUCATION PROGRAM	35,000	0	0	35,000
72250	TECHNOLOGY	567,808	0	0	567,808
72310	BOARD OF EDUCATION	995,777	0	24,258	971,519
72320	OFFICE OF THE SUPERINTENDENT	235,365	24,258	0	259,623
72410	OFFICE OF THE PRINCIPAL	1,062,241	5,000	0	1,067,241
72510	FISCAL SERVICES	261,126	0	0	261,126
72610	OPERATION OF PLANT	1,208,091	0	0	1,208,091
72620	MAINTENANCE OF PLANT	369,640	0	0	369,640
72710	TRANSPORTATION	2,513,037	3,500	3,500	2,513,037
73100	FOOD SERVICE	8,490	0	0	8,490
73300	COMMUNITY SERVICES	505,451	0	0	505,451
73400	EARLY CHILDHOOD EDUCATION	749,355	0	0	749,355
76100	CAPITAL OUTLAY	2,096,289	16,477	0	2,112,766
	TOTAL EXPENDITURES:	22,716,612	274,769	66,458	22,924,923

Amended by Athens City Board of Education on _____

Approved by Athens City Council on _____

Secretary

City Manager

Chairman

Mayor

**ATHENS CITY SCHOOLS
GENERAL PURPOSE
BUDGET AMENDMENT # 2**

SCHOOL YEAR 2023-2024

DETAIL					
EXPENDITURES					
71100 REGULAR INSTRUCTION PROGRAM		BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-116	TEACHERS	6,566,419	167,384	0	6,733,803
71100-117	CAREER LADDER PROGRAM	8,000	0	0	8,000
71100-128	HOMEBOUND TEACHERS	2,500	0	0	2,500
71100-163	INSTRUCTIONAL ASSISTANTS	346,061	0	0	346,061
71100-189	OTHER SALARIES AND WAGES	24,000	0	0	24,000
71100-195	CERTIFIED SUBSTITUTE TEACHERS	85,000	0	0	85,000
71100-201	SOCIAL SECURITY	435,982	0	0	435,982
71100-204	STATE RETIREMENT	528,729	0	0	528,729
71100-207	MEDICAL INSURANCE	925,540	0	0	925,540
71100-212	EMPLOYER MEDICARE	101,963	0	0	101,963
71100-217	STATE HYBRID STABILIZATION	44,045	0	0	44,045
71100-299	OTHER FRINGE BENEFITS	50,000	0	0	50,000
71100-399	OTHER CONTRACTED SERVICES	13,499	0	0	13,499
71100-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	128,701	0	5,000	123,701
71100-430	TEXTBOOKS-ELECTRONIC	68,000	0	0	68,000
71100-449	TEXTBOOKS	165,000	0	0	165,000
71100-499	OTHER SUPPLIES AND MATERIALS	1,000	0	0	1,000
71100-599	OTHER CHARGES	3,000	0	0	3,000
71100-722	REGULAR INSTRUCTION EQUIPMENT	103,879	0	0	103,879
TOTAL		9,601,318	167,384	5,000	9,763,702
71200 SPECIAL EDUCATION PROGRAM		BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71200-116	TEACHERS	385,810	0	0	385,810
71200-128	HOMEBOUND TEACHERS	2,500	0	0	2,500
71200-163	EDUCATIONAL ASSISTANTS	125,393	13,632	0	139,025
71200-171	SPEECH PATHOLOGIST	109,451	0	0	109,451
71200-195	CERTIFIED SUBSTITUTE TEACHERS	2,500	0	0	2,500
71200-201	SOCIAL SECURITY	38,791	845	0	39,636
71200-204	STATE RETIREMENT	46,106	1,309	0	47,415
71200-206	LIFE INSURANCE	-	20	0	20
71200-207	MEDICAL INSURANCE	65,008	7,226	0	72,234
71200-212	EMPLOYER MEDICARE	9,072	198	0	9,270
71200-217	RETIREMENT HYBRID STABILIZATION	1,834	0	0	1,834
71200-312	CONTRACTS WITH PRIVATE AGENCIES	107,494	1,221	0	108,715
71200-429	INSTRUCTIONAL SUPPLIES	150	0	0	150
71200-499	OTHER SUPPLIES AND MATERIALS	500	0	0	500
TOTAL		894,609	24,450	0	919,059

**ATHENS CITY SCHOOLS
GENERAL PURPOSE
BUDGET AMENDMENT # 2**

SCHOOL YEAR 2023-2024

		BUDGET	INCREASE	DECREASE	AMENDED BUDGET
72130 OTHER STUDENT SUPPORT					
72130-117	CAREER LADDER PROGRAM	-	0	0	0
72130-123	GUIDANCE PERSONNEL	186,128	0	0	186,128
72130-189	OTHER SALARIES & WAGES	-	0	0	0
72130-201	SOCIAL SECURITY	11,540	0	0	11,540
72130-204	STATE RETIREMENT	16,175	0	0	16,175
72130-207	MEDICAL INSURANCE	33,669	0	0	33,669
72130-212	EMPLOYER MEDICARE	2,699	0	0	2,699
72130-217	RETIREMENT - HYBRID STABILIZATION	1,588	0	0	1,588
72130-307	COMMUNICATION	-	0	0	0
72130-355	TRAVEL	-	0	0	0
72130-399	OTHER CONTRACTED SERVICES	52,992	0	0	52,992
72130-499	OTHER SUPPLIES AND MATERIALS	1,438	0	0	1,438
72130-524	IN-SERVICE/STAFF DEVELOPMENT	4,400	1,200	0	5,600
72130-599	OTHER CHARGES	1,589	0	0	1,589
72130-790	OTHER EQUIPMENT	75,116	0	1,200	73,916
TOTAL		387,334	1,200	1,200	387,334
72210 SUPPORT REGULAR INSTRUCTION					
72210-105	SUPERVISOR/DIRECTOR	184,851	0	0	184,851
72210-117	CAREER LADDER	2,000	0	0	2,000
72210-129	LIBRARIANS	169,456	0	32,500	136,956
72210-161	SECRETARY (S)	51,106	0	0	51,106
72210-162	CLERICAL PERSONNEL	18,559	0	0	18,559
72210-163	EDUCATIONAL ASSISTANTS	-	32500	0	32,500
72210-189	OTHER SALARIES & WAGES	3,000	0	0	3,000
72210-201	SOCIAL SECURITY	26,596	0	0	26,596
72210-204	STATE RETIREMENT	31,240	0	0	31,240
72210-207	MEDICAL INSURANCE	56,879	0	0	56,879
72210-212	EMPLOYER MEDICARE	6,221	0	0	6,221
72210-217	RETIREMENT HYBRID STABILIZATION	1,039	0	0	1,039
72210-320	DUES AND MEMBERSHIPS	175	0	0	175
72210-336	MAINTENANCE AND REPAIR-EQUIP	8,500	0	0	8,500
72210-355	TRAVEL	721	0	0	721
72210-399	OTHER CONTRACTED SERVICE	18,951	0	0	18,951
72210-432	LIBRARY BOOKS	17,400	0	0	17,400
72210-437	PERIODICALS	-	0	0	0
72210-499	OTHER SUPPLIES AND MATERIALS	-	0	0	0
72210-524	INSERVICE/STAFF DEVELOPMENT	19,443	0	0	19,443
72210-599	OTHER CHARGES	6,216	0	0	6,216
TOTAL		622,353	32,500	32,500	622,353

**ATHENS CITY SCHOOLS
GENERAL PURPOSE
BUDGET AMENDMENT # 2**

SCHOOL YEAR 2023-2024

		BUDGET	INCREASE	DECREASE	AMENDED BUDGET
72310 BOARD OF EDUCATION					
72310-191	BOARD AND COMMITTEE MEMBERS FEES	7,500	0	0	7,500
72310-201	SOCIAL SECURITY	465	0	0	465
72310-206	LIFE INSURANCE	6,000	0	0	6,000
72310-210	UNEMPLOYMENT COMPENSATION	15,600	0	0	15,600
72310-212	EMPLOYER MEDICARE	109	0	0	109
72310-305	AUDIT SERVICES	24,000	0	0	24,000
72310-320	DUES AND MEMBERSHIPS	9,900	0	0	9,900
72310-331	LEGAL SERVICES	10,000	0	0	10,000
72310-399	OTHER CONTRACTED SERVICES	5,000	0	0	5,000
72310-506	LIABILITY INSURANCE	28,411	0	0	28,411
72310-508	PREMIUMS ON CORPORATE SURETY BONDS	0	0	0	0
72310-510	TRUSTEE'S COMMISSION	73,730	0	24,258	49,472
72310-513	WORKMAN'S COMPENSATION INSURANCE	56,564	0	0	56,564
72310-524	IN-SERVICE/STAFF DEVELOPMENT	15,000	0	0	15,000
72310-533	CRIMINAL INVESTIGATION OF APPLICANTS-TBI	3,600	0	0	3,600
72310-534	REFUND TO APPLICANT FOR CRIMINAL INVESTI	2,500	0	0	2,500
72310-599	OTHER CHARGES	737,398	0	0	737,398
TOTAL		995,777	0	24,258	971,519
72320 OFFICE OF THE SUPERINTENDENT		BUDGET	INCREASE	DECREASE	AMENDED BUDGET
72320-101	COUNTY OFFICIAL/ADMINISTRATIVE OFFICER	109,489	24,258	0	133,747
72320-127	CAREER LADDER EXTENDED CONTRACTS	0	0	0	0
72320-188	BONUS PAYMENTS	0	0	0	0
72320-161	SECRETARY(S)	38,908	0	0	38,908
72320-201	SOCIAL SECURITY	9,201	0	0	9,201
72320-204	STATE RETIREMENT	11,191	0	0	11,191
72320-207	MEDICAL INSURANCE	18,754	0	0	18,754
72320-212	EMPLOYER MEDICARE	2,152	0	0	2,152
72320-307	COMMUNICATION	8,500	0	0	8,500
72320-320	DUES AND MEMBERSHIPS	3,920	0	0	3,920
72320-330	LEASE PAYMENTS	2,163	0	0	2,163
72320-338	MAINTENANCE & REPAIR SERVICES - VEHICLES	1,000	0	0	1,000
72320-348	POSTAL CHARGES	2,637	0	0	2,637
72320-355	TRAVEL	100	0	0	100
72320-399	OTHER CONTRACTED SERVICES	5,000	0	0	5,000
72320-435	OFFICE SUPPLIES	7,000	0	0	7,000
72320-524	IN-SERVICE/STAFF DEVELOPMENT	3,500	0	0	3,500
72320-599	OTHER CHARGES	11,850	0	0	11,850
TOTAL		235,365	24,258	0	259,623

**ATHENS CITY SCHOOLS
GENERAL PURPOSE
BUDGET AMENDMENT # 2**

SCHOOL YEAR 2023-2024

72410 OFFICE OF THE PRINCIPAL	BUDGET	INCREASE	DECREASE	AMENDED BUDGET
72410-104 PRINCIPALS	335,939	0	0	335,939
72410-117 CAREER LADDER PROGRAM	1,000	0	0	1,000
72410-119 ACCOUNTANTS/BOOKKEEPERS	60,259	0	0	60,259
72410-139 ASSISTANT PRINCIPALS	255,418	0	0	255,418
72410-161 SECRETARY(S)	90,984	0	0	90,984
72410-162 CLERICAL PERSONNEL	21,610	0	0	21,610
72410-201 SOCIAL SECURITY	47,443	0	0	47,443
72410-204 STATE RETIREMENT	56,822	0	0	56,822
72410-207 MEDICAL INSURANCE	108,076	0	0	108,076
72410-212 EMPLOYER MEDICARE	11,096	0	0	11,096
72410-307 COMMUNICATION	13,000	0	0	13,000
72410-336 MAINTENANCE & REPAIR SERVICES - EQUIPMENT	14,782	0	0	14,782
72410-355 TRAVEL	500	0	0	500
72410-399 OTHER CONTRACTED SERVICES	38,756	0	0	38,756
72410-524 IN-SERVICE/STAFF DEVELOPMENT	1,000	0	0	1,000
72410-701 ADMINISTRATION EQUIPMENT	5,556	5,000	0	10,556
TOTAL	1,062,241	5,000	0	1,067,241

72710 TRANSPORTATION	BUDGET	INCREASE	DECREASE	AMENDED BUDGET
72710-105 SUPERVISOR/DIRECTOR	80,702	0	0	80,702
72710-146 BUS DRIVERS	160,015	0	0	160,015
72710-189 OTHER SALARIES & WAGES	0	3,500	0	3,500
72710-201 SOCIAL SECURITY	14,924	0	0	14,924
72710-204 STATE RETIREMENT	23,109	0	0	23,109
72710-207 MEDICAL INSURANCE	100,279	0	3,500	96,779
72710-212 EMPLOYER MEDICARE	3,490	0	0	3,490
72710-307 COMMUNICATION	3,500	0	0	3,500
72710-313 CONTRACTS WITH PARENTS	26,348	0	0	26,348
72710-338 MAINTENANCE AND REPAIR SERVICES-VEHICLES	30,702	0	0	30,702
72710-340 MEDICAL AND DENTAL SERVICES	2,250	0	0	2,250
72710-399 OTHER CONTRACTED SERVICES	0	0	0	0
72710-412 DIESEL FUEL	45,000	0	0	45,000
72710-499 OTHER SUPPLIES AND MATERIALS	500	0	0	500
72710-511 VEHICLE AND EQUIPMENT INSURANCE	23,139	0	0	23,139
72710-524 IN-SERVICE/STAFF DEVELOPMENT	1,000	0	0	1,000
72710-599 OTHER CHARGES	3,053	0	0	3,053
72710-701 ADMINISTRATION EQUIPMENT	1,871	0	0	1,871
72710-729 TRANSPORTATION EQUIPMENT	1,993,155	0	0	1,993,155
TOTAL	2,513,037	3,500	3,500	2,513,037

76100 CAPITAL OUTLAY	BUDGET	INCREASE	DECREASE	AMENDED BUDGET
76100-189 OTHER SALARIES & WAGES	-	14,400.00	-	14,400.00
76100-201 SOCIAL SECURITY	-	888.60	-	888.60
76100-204 STATE RETIREMENT	-	980.64	-	980.64
76100-212 EMPLOYER MEDICARE	-	207.84	-	207.84
76100-304 ARCHITECTS	-	-	-	-
76100-706 BUILDING CONSTRUCTION	60,000	0	0	60,000
76100-707 BUILDING IMPROVEMENTS	71,500	0	0	71,500
76100-799 OTHER CAPITAL OUTLAY	1,964,789	0	0	1,964,789
TOTAL	2,096,289	16,477	0	2,112,766

TOTAL EXPENDITURES	22,716,612	274,769	66,458	22,924,923
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ADMINISTRATIVE SERVICES

MEMORANDUM

TO: Mike Keith, Finance Director
FROM: Matthew Marshall, Purchasing Assistant
DATE: February 7, 2024
RE: Janitorial Services

Attached is the tabulation of the 2 proposals received regarding Janitorial Services. This is a one-year contract with the option of two renewals. MaidPro was the lowest cost of the 2 proposals. Please advise as to any further information you need concerning this.

RFP EVALUATION SCORESHEET

RFP 23-14 Janitorial Services

City of Athens, TN

Company Name: Maid4It
Technical Reviewer: Matthew Marshall

RFP - Required Information and Scoring

Price		
Cost per year	\$	163,800.00
Qualitative Points	77	

Company Name: MaidPro
Technical Reviewer: Matthew Marshall

RFP - Required Information and Scoring

Price		
Cost per year	\$	47,121.00
Qualitative Points	77	



PUBLIC WORKS

MEMORANDUM

TO: Deb Wallace, City Manager

FROM: Ben Burchfield, Public Works Director

DATE: February 7, 2024

SUBJECT: Public Works 800 MHz Radio Conversion

The Council recently approved migrating APD and AFD to an 800 MHz radio system at last month's regularly scheduled meeting. Leading up to that, Chief Ainsworth had been coordinating with Public Works and Motorola Solutions on migrating Public Works as well, but we were still finalizing our quote and decided against trying to include it at the last minute without an opportunity to have a discussion with Council.

Public Works has already budgeted for modifying and expanding its existing UHF radio system as part of this fiscal year. The existing radio system had fell out of regular use years ago, and APW needs to get back to making it the primary method of communication for day-to-day operations. We're opting for this because relying on cell phones to relay information while operating is not desirable and presents potential liability, in addition to the fact that if we had a similar situation like the 2016 tornado, our ability to effectively communicate could be compromised altogether and negatively impact our ability to operate for days, weeks, or even longer.

We investigated the pros and cons of staying on the UHF system vs. migrating to VHF, which as you are all aware is what APD and AFD are now migrating away from. We opted to keep UHF at that time in an effort to keep costs down, as VHF did not offer any significant benefits at a higher cost other than allowing cross communication with APD and AFD. We considered the fact that APD and AFD were not satisfied with the performance of VHF at that time as well. Moving to 800 MHz was actually discussed several years ago, but at that time, the conversion was cost prohibitive and was ultimately not pursued.

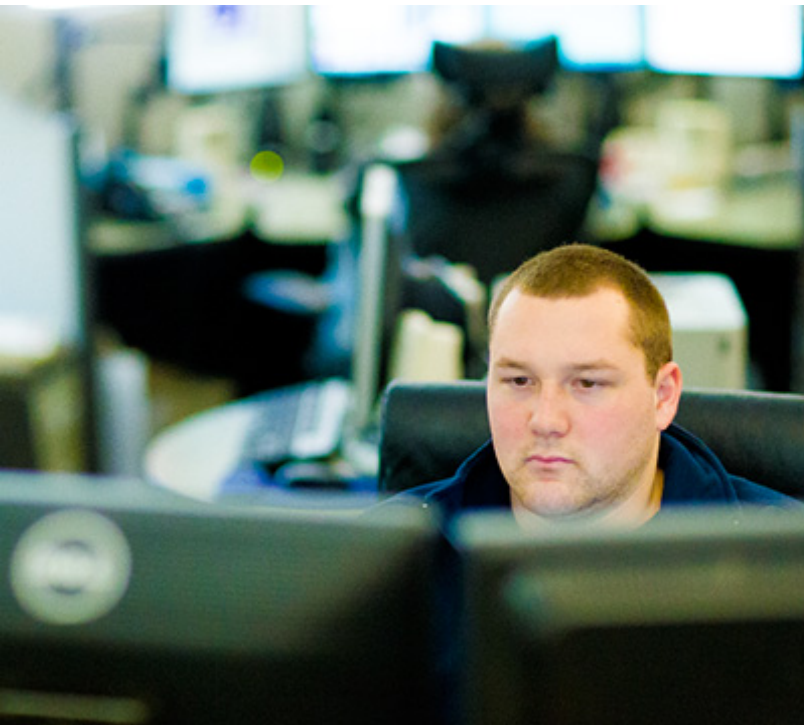
Having now approved moving APD and AFD to the platform, APW is also requesting approval to scrap expanding and maintaining the lone UHF system and instead move to the 800 MHz system. Reception and audio quality are better, as well as having the added benefit of improved

interdepartmental communication. This would improve responsiveness between departments by keeping E-911 dispatch from having to be the middleman; we could simply change between channels to relay a situation where APW assistance is needed.

Public Works was quoted for and budgeted \$36,000 in fixed assets to revamp and expand its existing UHF system. The attached quote from Motorola Solutions is based on the same total number of units that was originally budgeted for, just on the 800 MHz system. This quote would replace the existing UHF radios we have and add some for a total of 25 cab-mounted 800 MHz radios, as well as replace existing UHF handhelds and expand the count to 15 handhelds. As quoted, this would cost \$145,319.85. \$36,000 of this would be covered by the budgeted fixed asset line item, and the balance of \$109,319.85 would be from capital. Just like the APD and AFD quotes, we are attempting to keep costs down by having the majority of the installations completed by our fleet maintenance division. Motorola has stated that they need to complete and/or assist on a few installations in order to satisfy warranty requirements.

The Council should be aware that this quote does not put a unit in every single APW vehicle, we are only targeting essential vehicles in each division, as well as a few auxiliary vehicles that we would be operating around the clock during adverse weather. The handhelds are supplemental and would be used for flagging/ground communication, as well as radio monitoring when crews are out of the vehicle on a job site. We felt this was preferable to mounting speaker systems on trucks which would require staff to stop work to go to the vehicle to respond. Some of the handheld units will also function as a “flex” radio for trucks where we felt a cab-mounted unit was not justified, but where the need could arise in certain situations.

If you have questions, just let me know.



ATHENS POLICE DEPT, CITY OF

01/22/2024

01/22/2024

ATHENS POLICE DEPT, CITY OF
815 N JACKSON ST
Athens, TN 37303

Dear ,

Motorola Solutions is pleased to present ATHENS POLICE DEPT, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide ATHENS POLICE DEPT, CITY OF with the best products and services available in the communications industry. Please direct any questions to Kenan Lewis at kenanlewis@callmc.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kenan Lewis

Motorola Solutions Manufacturer's Representative

Billing Address:
ATHENS POLICE DEPT, CITY
OF
815 N JACKSON ST
Athens, TN 37303
US

Quote Date:01/22/2024
Expiration Date:03/22/2024
Quote Created By:
Kenan Lewis
kenanlewis@callmc.com

End Customer:
ATHENS POLICE DEPT, CITY OF
Contract: 21424 - TENNESSEE

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 1500 Enhanced					
1	M36URS9PW1BN	APX1500 ENHANCED 7/800 MHZ MOBILE	25	\$1,932.32	\$1,391.27	\$34,781.75
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	25	\$216.00	\$216.00	\$5,400.00
1b	GA01574AA	ENH: AES 256 SW ENCRYPTION	25	\$523.00	\$376.56	\$9,414.00
1c	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	25	\$0.00	\$0.00	\$0.00
1d	G66BF	ADD: DASH MOUNT O2 APXM	25	\$138.00	\$99.36	\$2,484.00
1e	GA00580AA	ADD: TDMA OPERATION	25	\$495.00	\$356.40	\$8,910.00
1f	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	25	\$66.00	\$47.52	\$1,188.00
1g	GA00804AA	ADD: APX O2 CH (GREY)	25	\$541.00	\$389.52	\$9,738.00
1h	W969BQ	ADD: MULTIKEY OPERATION	25	\$95.00	\$68.40	\$1,710.00
1i	GA01339AA	ENH: SW P25 TRUNKING	25	\$1,177.00	\$847.44	\$21,186.00
1j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	25	\$0.00	\$0.00	\$0.00
1k	W22BA	ADD: STD PALM MICROPHONE APX	25	\$79.00	\$56.88	\$1,422.00
1l	QA09113AB	ADD: BASELINE RELEASE SW	25	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1m	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	25	\$47.00	\$33.84	\$846.00
2	PMPN4576A	CHARGER,CHGR DESKTOP SINGLE UNIT IMPRES EXT PS US/NA/TW	15	\$82.08	\$61.56	\$923.40
	APX™ 900					
3	H92UCF9PW6AN	APX 900 7/800 MHZ MODEL 2 PORTABLE	15	\$1,973.92	\$1,421.22	\$21,318.30
3a	H842BW	ADD: SINGLE UNIT PACKAGING	15	\$0.00	\$0.00	\$0.00
3b	QA04096AA	ENH: P25 TRUNKING	15	\$1,177.00	\$847.44	\$12,711.60
3c	QA06653AA	ENH: AES 256 SW ENCRYPTION AND ADP	15	\$358.00	\$257.76	\$3,866.40
3d	H869CQ	ADD: MULTIKEY	15	\$83.00	\$59.76	\$896.40
3e	QA00580AF	ADD: TDMA OPERATION	15	\$495.00	\$356.40	\$5,346.00
3f	QA09113AB	ADD: BASELINE RELEASE SW	15	\$0.00	\$0.00	\$0.00
3g	H885BK	ADD: 3Y ESSENTIAL SERVICE	15	\$133.00	\$133.00	\$1,995.00
3h	H122BY	ALT: 1/4- WAVE 7/800 STUBBY (PMAF4022A)	15	\$10.00	\$7.20	\$108.00
	Product Services					
4	LSV00Q00203A	DEVICE INSTALLATION	5	\$215.00	\$215.00	\$1,075.00

Grand Total **\$145,319.85(USD)**

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

RESOLUTION NO. 2024-04

“A RESOLUTION TO OFFICIALLY CLOSE AND ABANDON SIX (6) VARIOUS ALLEYWAYS/UNOPENED RIGHTS OF WAY AS FOLLOWS: NORTH MATLOCK AVENUE-NORTH OF FRYE STREET; DIAGONAL BETWEEN SOUTH WHITE STREET AND THE 700 BLOCK OF SOUTH JACKSON STREET; RUNNING FROM AVA STREET TO WEBB STREET; DALE STREET-PERPENDICULAR TO OHIO STREET; PARALLEL TO HUGHES STREET-SOUTH OF DECATUR PIKE, AND DIAGONAL FROM TELLICO/RAILROAD INTERSECTION TO ASTRID STREET AS SHOWN ON THE ATTACHED EXHIBITS WITHIN THE CORPORATE LIMITS OF THE CITY OF ATHENS, TENNESSEE”

WHEREAS, the City of Athens Public Works Department Street Division has determined these rights-of-way are not needed for the transportation needs of the city; and

WHEREAS, the Athens Municipal Regional Planning Commission, meeting in regular session on the 5th day of February 2024, conducted a public hearing pursuant to Section 16-608 (3) of the Municipal Code, and has reviewed the request and has recommended to the City Council the proposed sections be closed and abandoned, and

WHEREAS, the adjacent land owners were notified per TCA 54-10-202 of the proposed closures and abandonments; and

WHEREAS, said abandoned and closed portion of these rights-of-way will be granted to the adjacent land owners; and

WHEREAS, it is for the public welfare that said rights-of-way be officially closed and abandoned, reserving all rights of the City to install and maintain utilities in said rights-of-way; and,

WHEREAS, this Resolution authorizes the Mayor to sign any Quit Claim Deeds to adjoining landowners affected by these closures and abandonments; and,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 20th day of February, 2024, that the rights-of-way outlined in red on the attached exhibits be closed and abandoned.

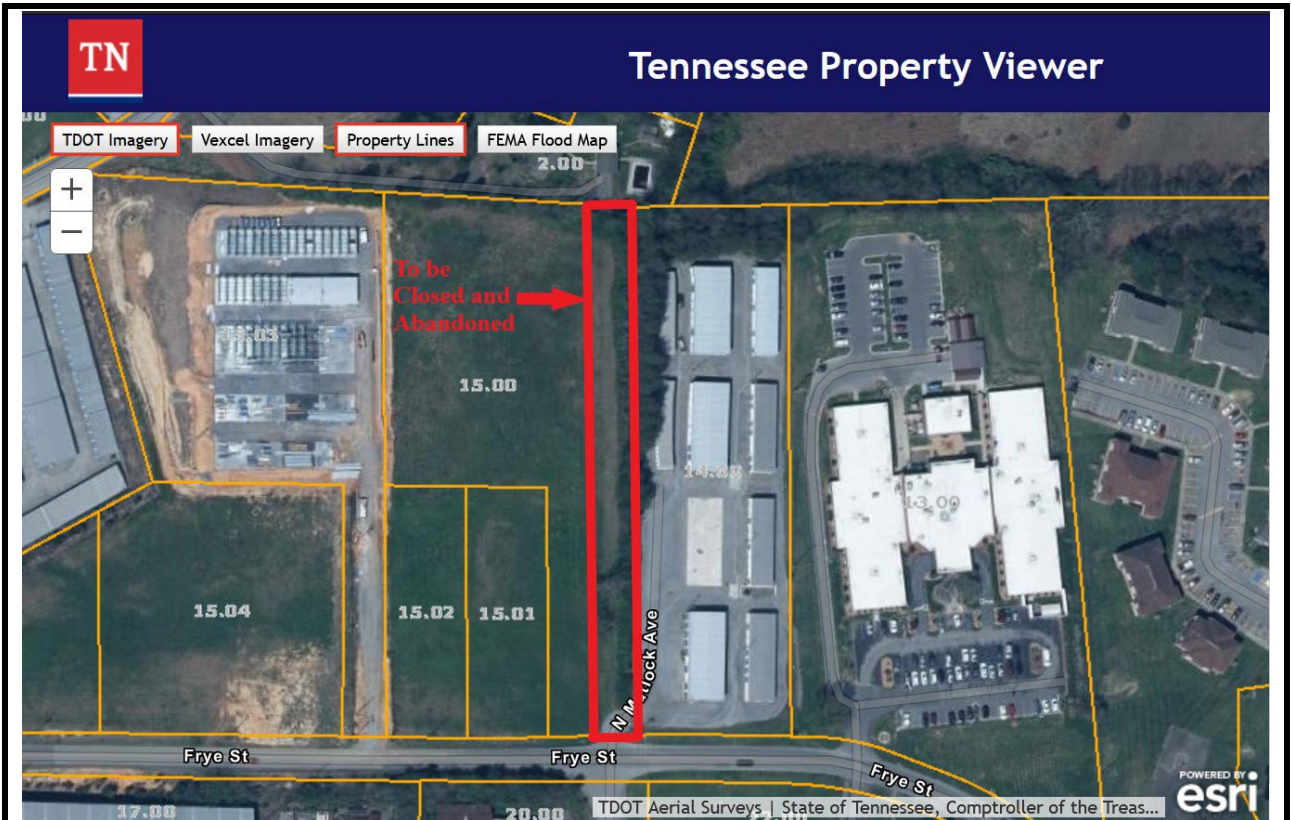
ON MOTION BY _____, **SECONDED BY** _____
_____, said Resolution was approved by roll call vote.

STEVEN S. SHERLIN, Mayor

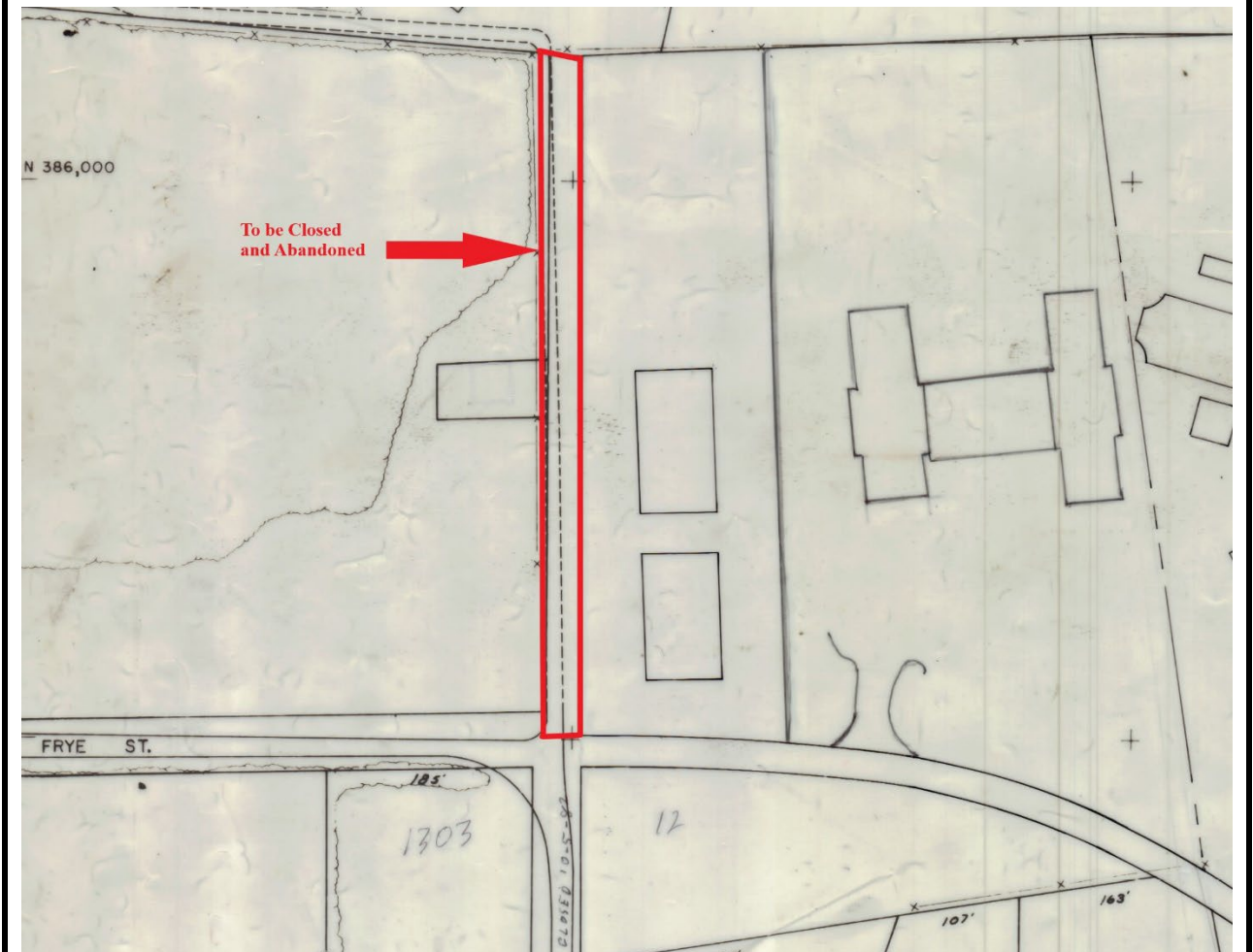
DEB WALLACE, City Manager

APPROVED AS TO FORM:

CHRIS CALDWELL, City Attorney

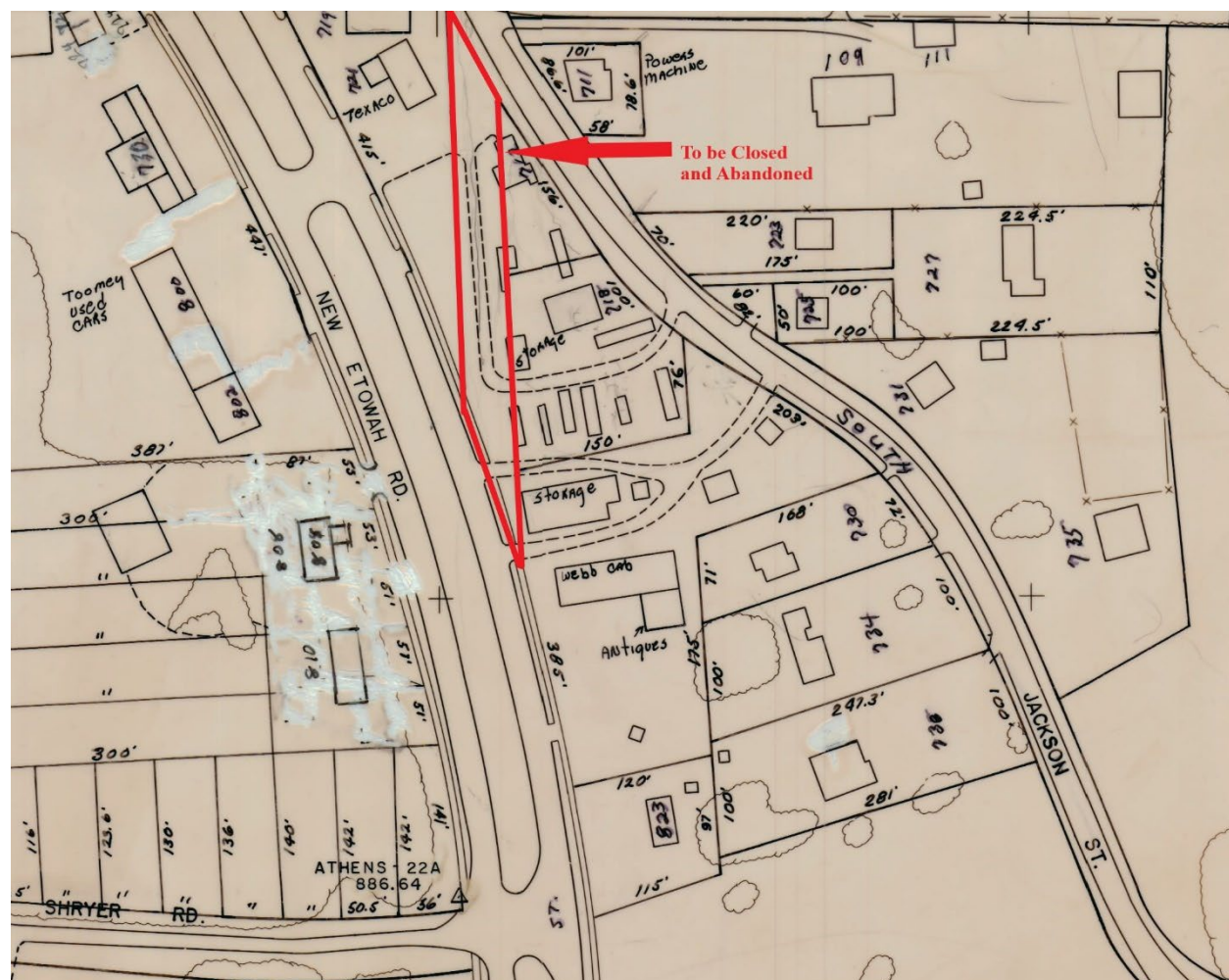


NORTH MATLOCK-FRYE STREET



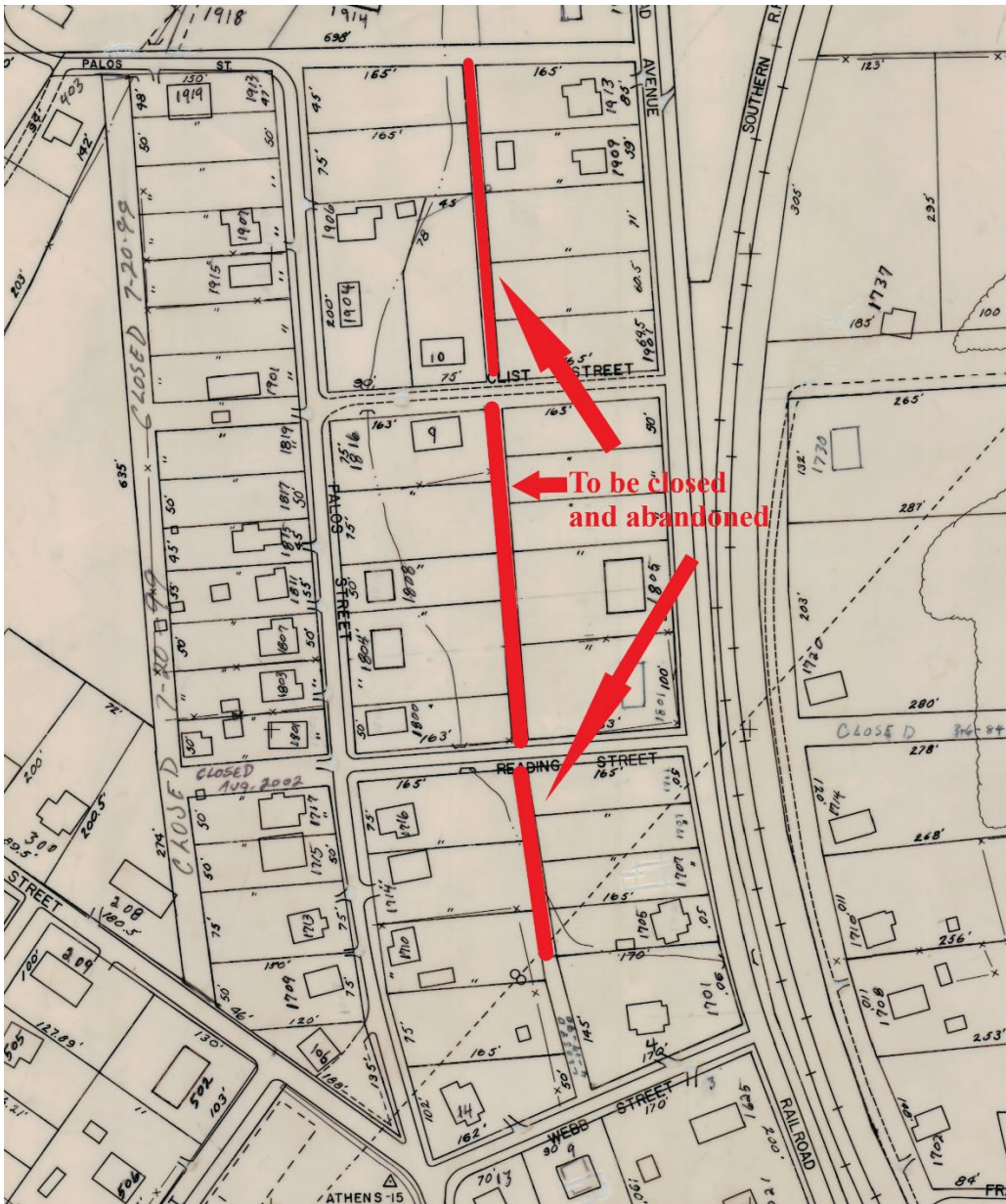


SOUTH WHITE-SOUTH JACKSON



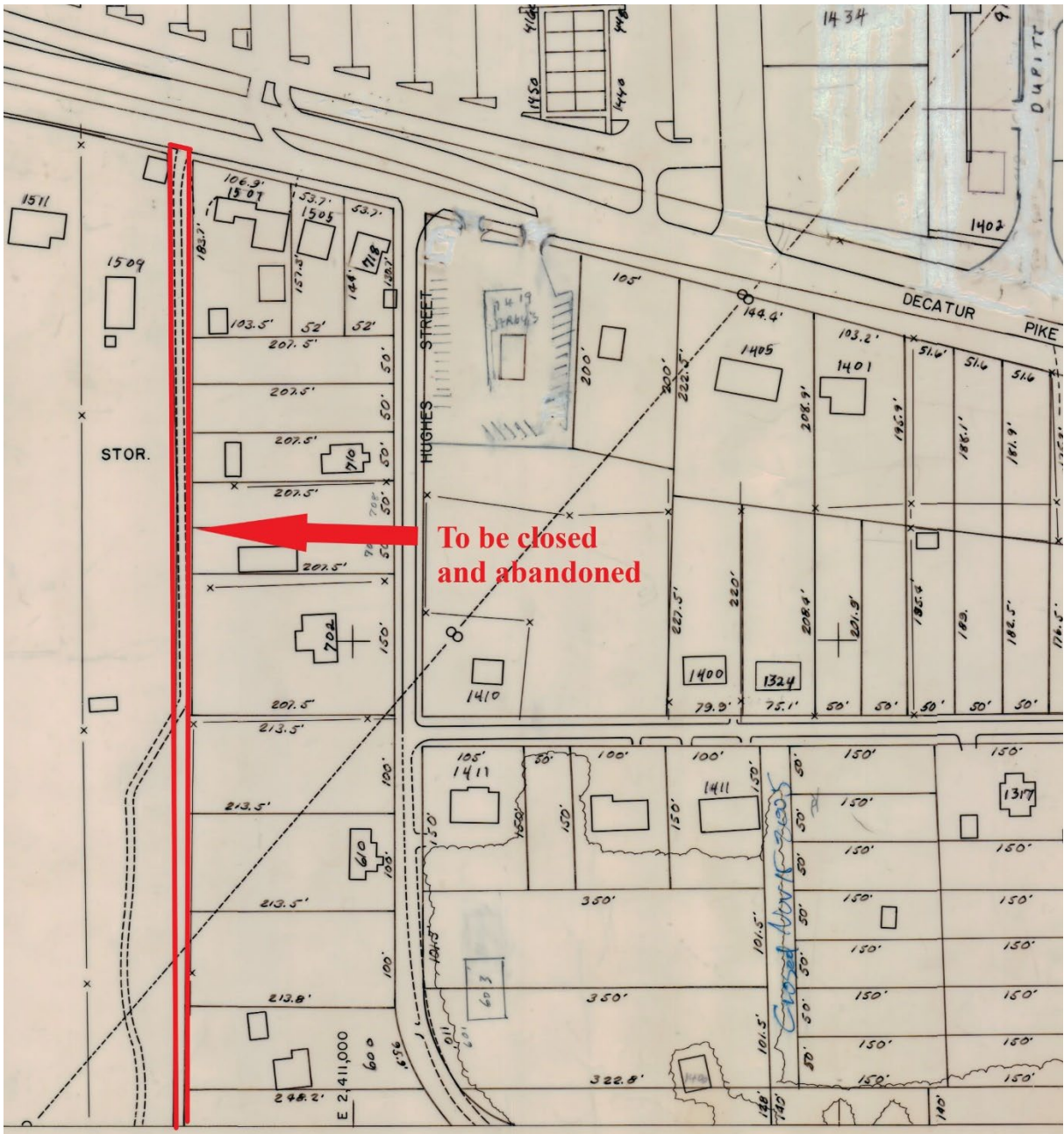


WEBB-AVA



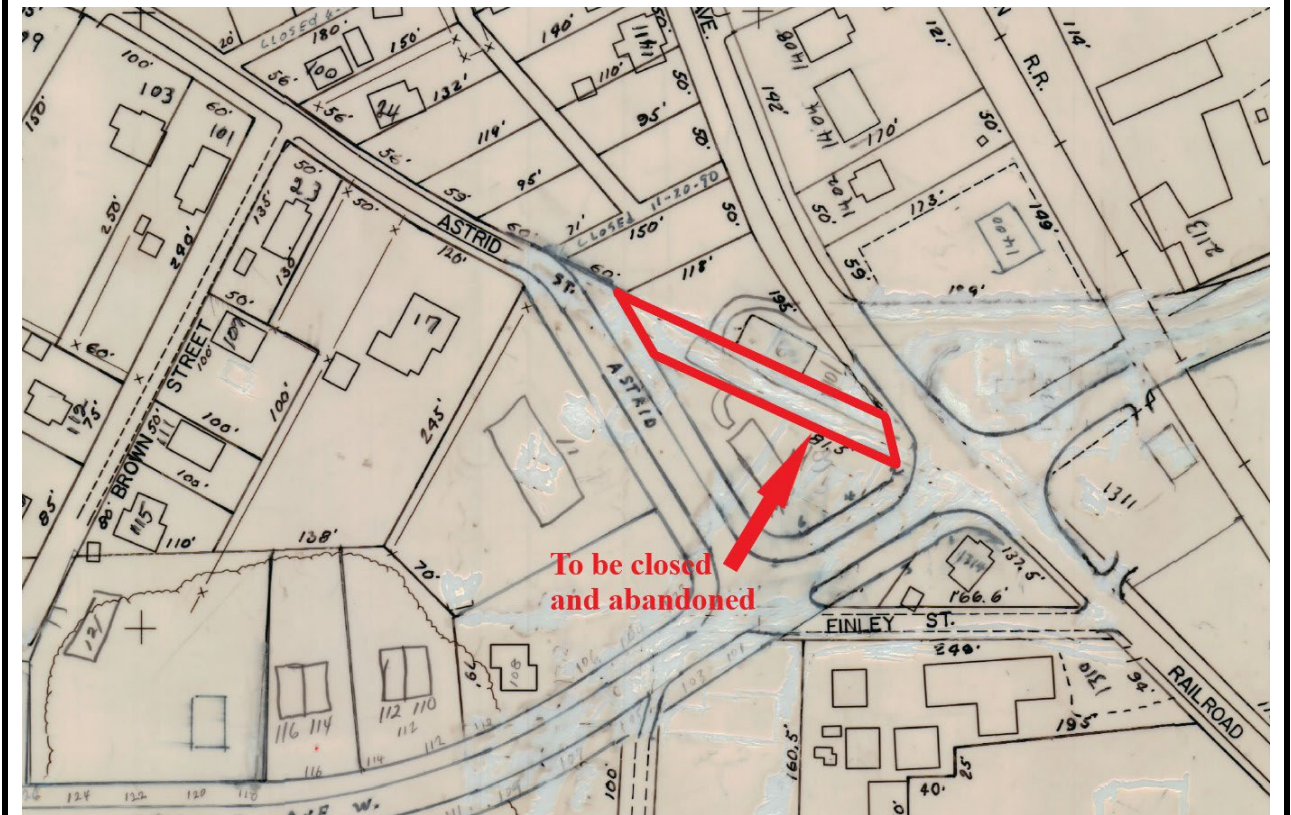


HUGHES-DECATUR





ASTRID-TELLICO



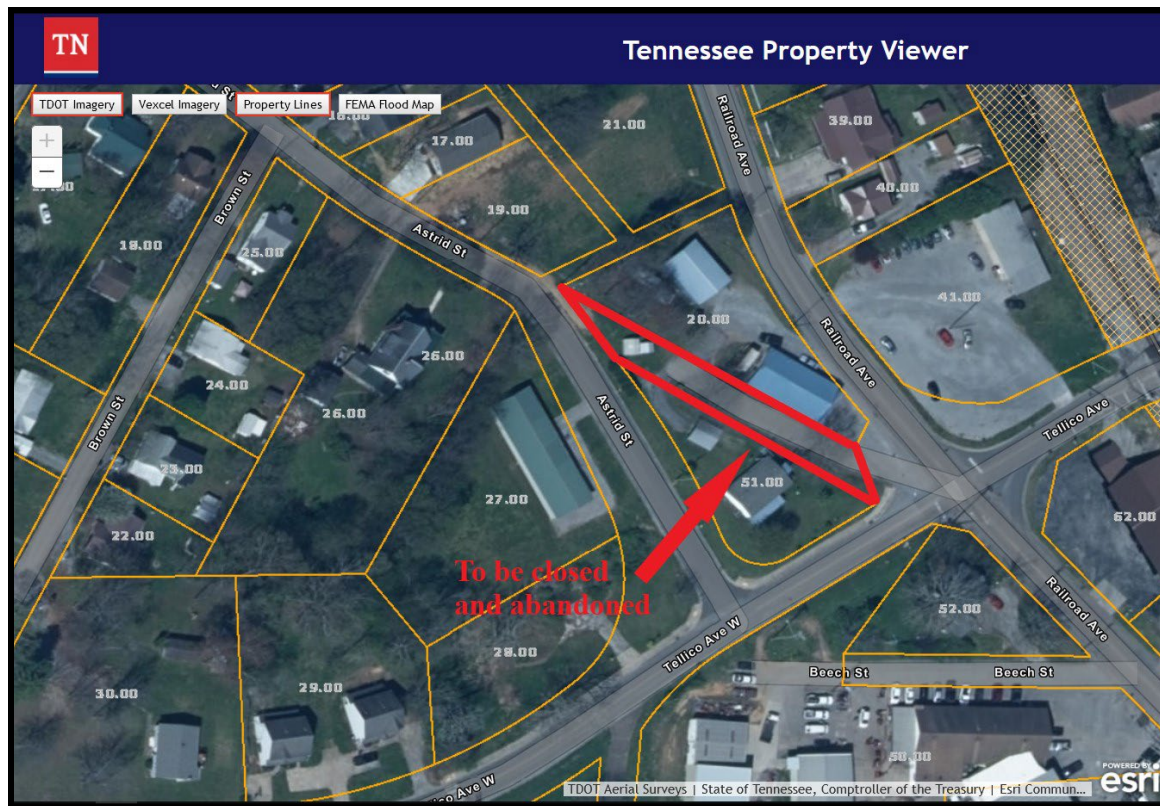
STAFF REPORT February 5, 2024 Planning Commission

2. Public Hearing and Recommendation for the closure and abandonment of six (6) various unopened/unimproved alleyways as follows: North Matlock Avenue-north of Frye Street; between South White Street and the 700 block of South Jackson Street; running from Ava Street to Webb Street; perpendicular to Ohio Street and North of Decatur Pike; parallel to Hughes Street south of Decatur Pike, and diagonal from Tellico/Railroad intersection to Astrid Street.









Public works has identified these six (6) alleys as having no transportation value to the city. Therefore, they are asking that they be abandoned back to the adjacent lot owner that have frontage along each of them, but still retaining easements on all of them for the installation and maintenance of current and future utility and stormwater facilities. **Staff recommends abandonment of these six (6) alleys.**

2. **Public Hearing and Recommendation for the closure and abandonment of six (6) various unopened/unimproved alleyways as follows: North Matlock Avenue-north of Frye Street; between South White Street and the 700 block of South Jackson Street; running from Ava Street to Webb Street; perpendicular to Ohio Street and North of Decatur Pike; parallel to Hughes Street south of Decatur Pike, and diagonal from Tellico/Railroad intersection to Astrid Street.**

Mr. Casteel opened the floor for the public hearing.

Mrs. Hicks said she had a question about Hughes Street. She has a property at Hughes Street and at Bell Street. The closing of that street for what they are saying is an alleyway joins their property in the back. If it has not ever been maintained by the City, why is it being closed? It was Seaton's property that was their right of way.

Mr. Burchfield said it is not maintained or utilized by the City of Athens in any capacity.

Mrs. Hicks asked if the City owned that property.

Mr. Burchfield said yes, it is right of way. They've known about it for a long time. They are trying to get several of these out, this one being included because the strip is 10 foot in narrow width and a little under 15 feet at the widest. It is not useful for anything; they cannot put a road on it, and there is no mechanism do a street, or even an alley. It is much simpler for the City to go through an abandonment process on a right of way like this than it is for an adjacent property owner. It has no strategic use for the City. A lot of property owners have already put something on it, or are encroaching on it, a fence or outbuilding, or something or other. They are abandoning it, half of it goes to one property owner the other half goes to the adjacent property owner and it is no longer in the City's right of way.

Mrs. Hicks asked if all the houses coming up Hughes and Bell Streets would take up half of that property and the other half would revert to Seaton's.

Mr. Burchfield said is one lot on the west side, that one side would go to Seaton's; all the other adjacent landowners to east will get their respective half of that right of way, the length of their western property boundary.

Mrs. Hicks asked if the length to the corner or all across the hill to the same width.

Mr. Burchfield said they do not. There is not a right of way to the Athens Housing Property.

Mrs. Hicks asked when the City acquired the alley.

He said to his understanding Seaton's has never owned it. He said it was platted in the 40s or 50s and tiny strip of right of way was in that plat. It has always been there. It has always been the City's. They never done anything with it and there is no real use for it. If that was going to be a street, say someone decided to build, they would have to dedicate a fifty-foot flag stem.

Mrs. Hicks asked if there would be some type of barrier to keep people from driving on that property.

Mr. Burchfield said it ultimately on Seaton's to manager trespassing. He said that he does not have the authority to make them secure it.

Mrs. Goddard-Brown asked if they would raise property taxes with the extra footage and is that automatically going to be surveyed in, or they going to have to change their property lines.

Mr. Burchfield said they are not raising property taxes. Will it have some kind of monetary impact, it will have something, like pennies on the dollar. There is not property tax increase on this, but to that point, you will have more property and it will be reflected on the taxes.

Mrs. Goddard-Brown asked if they would need to go change the property lines.

Mr. Burchfield said it is not their intent to go out stake every property.

Mr. Casteel said the property assessor is the one who updates these maps. When he finds out this has been done, he may abandon that, and he may not. It is up to the property owner to get a subdivision plat and record it.

Mrs. Goddard-Brown asked if she was going to sell her house, will the footage show.

Mr. Casteel said the only thing he knows the City has ever done is issue a quit claim deed. They would sign a quit claim deed if there was one prepared and brought. It would still be the property owner's responsibility to hire a surveyor to put the pieces of land together. They would not require that to sell their house.

Mrs. Hicks said they are looking at selling in a couple of years. How will that affect the sale of the property; how will they get the property line established?

Mr. Casteel said some title companies will sell as is, and some will come to the City and want it cleaned up.

Mr. Burchfield said basically it is a simple modification to the legal description.

Mr. Casteel said one thing that has not been said is, the City and Athens Utilities Board will maintain the right to put utilities in this easement. That will not be going away. They will not abandon that portion.

The public hearing was closed, and a motion was made.

Mr. Burchfield and Mr. Casteel answered all questions and concerns.

No one expressed opposition to the closures.

MOTION: Move to approve the request to recommend to City Council to close and abandon the six lots as presented.

MADE: Jordan Curtis

SECOND: Sam Stephens

VOTE: Unanimous

MOTION PASSED

Mr. Casteel said this will go to City Council in February and if they do pass it, it will become affective immediately because it is resolution and it will be abandoned February 20. The next day after everyone signs it, it will be final.

RESOLUTION NO. 2024-05

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A
MULTI-MODAL GRANT FOR THE HISTORIC DOWNTOWN BUSINESS DISTRICT.

WHEREAS, the City has declared its commitment to investing in infrastructure to improve pedestrian accessibility and safety in the Historic Downtown Business District by funding design and construction of improvement concepts outlined in the Athens Historic Downtown Masterplan completed through the Athens Main Street Organization in 2020 and the Community Mobility Plan (CMP) completed through the Community Transportation Safety grant (CTPG) in 2021 by approving the Historic Downtown Transportation Alternatives (HDTA) project; and,

WHEREAS, the Public Works Department submitted a Notice of Intent to apply (NOI) and a full application for Multi-Modal Access Grant (MMAG) funding to support the City’s ongoing project for the Historic Downtown Transportation Alternatives (HDTA) project; and,

WHEREAS, the Tennessee Department of Transportation has notified the City that it has been approved for funding for this project in the amount of \$675,255, with 90% being funded by the State and a minimum of 10% funded by the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 20th day of February, 2024, that the Mayor and City Manager are hereby authorized to sign all grant contracts and supporting documents necessary to fulfill the requirements for receiving this grant.

BE IT FURTHER RESOLVED by the Athens City Council that this resolution shall take effect immediately from and after its passage, the public welfare requiring it.

ON MOTION BY _____, **SECONDED BY**
_____, said Resolution was approved by roll call vote.

/s/ STEVEN S. SHERLIN, Mayor

/s/ DEB WALLACE, City Manager

APPROVED AS TO FORM:

/s/ CHRIS CALDWELL, City Attorney

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ‘THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED ON NORTH JACKSON STREET FROM I-1 (LIGHT INDUSTRIAL DISTRICT) TO R-2 (MEDIUM DENSITY RESIDENTIAL) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.

BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

SECTION 1. That the Official Zoning Map of Athens, Tennessee, identified and referred to in Section 3.02 of said Zoning Ordinance, be amended to show the following described property and zoning designation as described within the body of this ordinance and shown on the attached illustration titled; “Rezoning Request for Christopher S Lingerfelt for Property located at 1304 North Jackson Street (Tax Map 056C Group C Parcel 058.00 and 059.00 Combined) from I-1 Light Industrial District to R-2 Medium Density Residential District” said property being within the corporate limits of Athens, Tennessee:

Area Description (I-1 to R-2)

The parcel to be rezoned from I-1 to R-2 is shown on Tennessee Property Assessment Data - Property Viewer as Tax Map 056C Group C Parcel 058.00 and 059.00 combined). The parcel is further described on the attached illustration that has been created from the Official Zoning Map of the City of Athens, Tennessee.

SECTION 2. Any Ordinance, Resolution, Motion or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

SECTION 3. BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and as provided by law. As required by TENNESSEE CODE ANNOTATED, Section 13-7-203, a Public Hearing subject to fifteen day’s notice has been held, and this ordinance meets the requirements of TENNESSEE CODE ANNOTATED, Section 13-7-201 through 13-7-210, including the approval of all necessary agencies.

PASSED ON FIRST READING: _____

PASSED ON SECOND READING: _____

DATE OF PUBLIC HEARING: _____

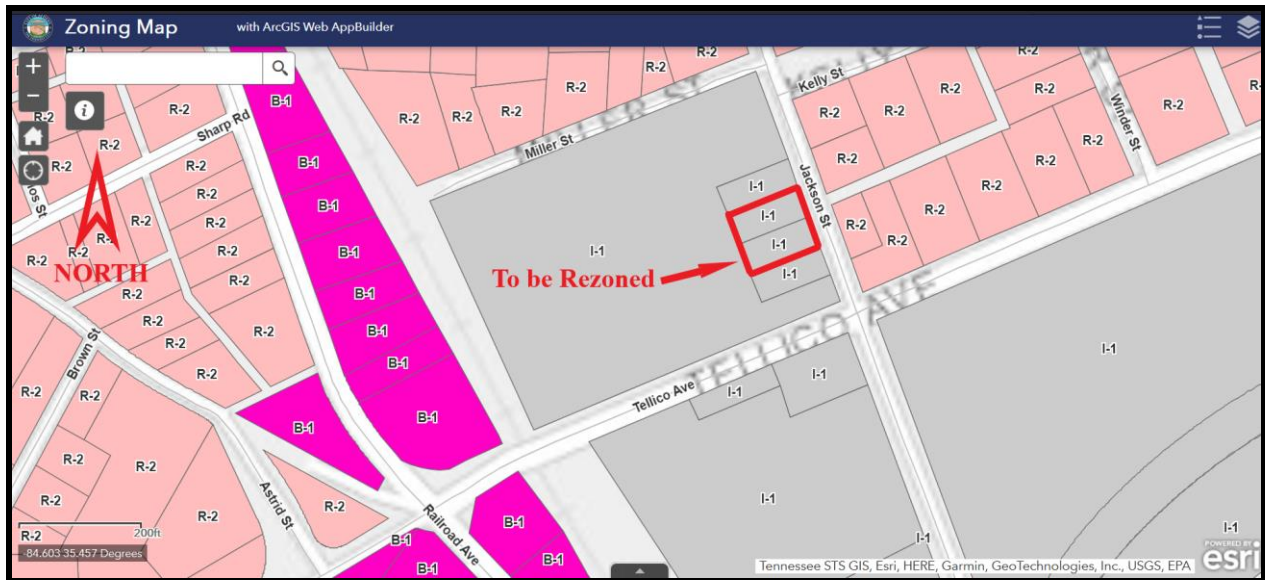
STEVEN S. SHERLIN, Mayor

DEB WALLACE, City Manager

APPROVED AS TO FORM:

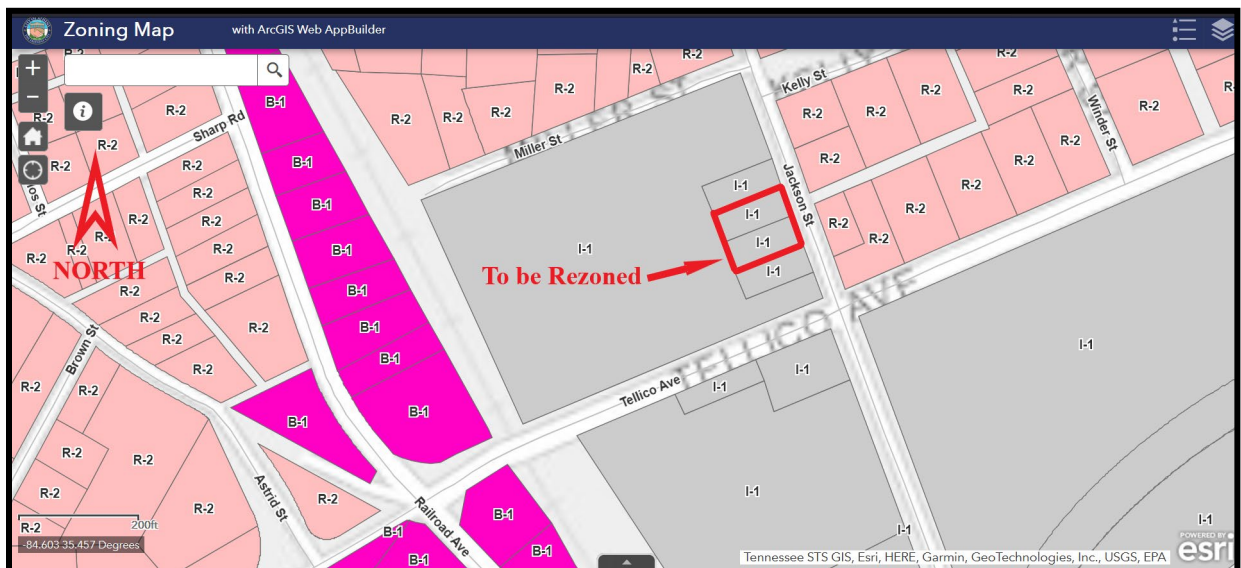
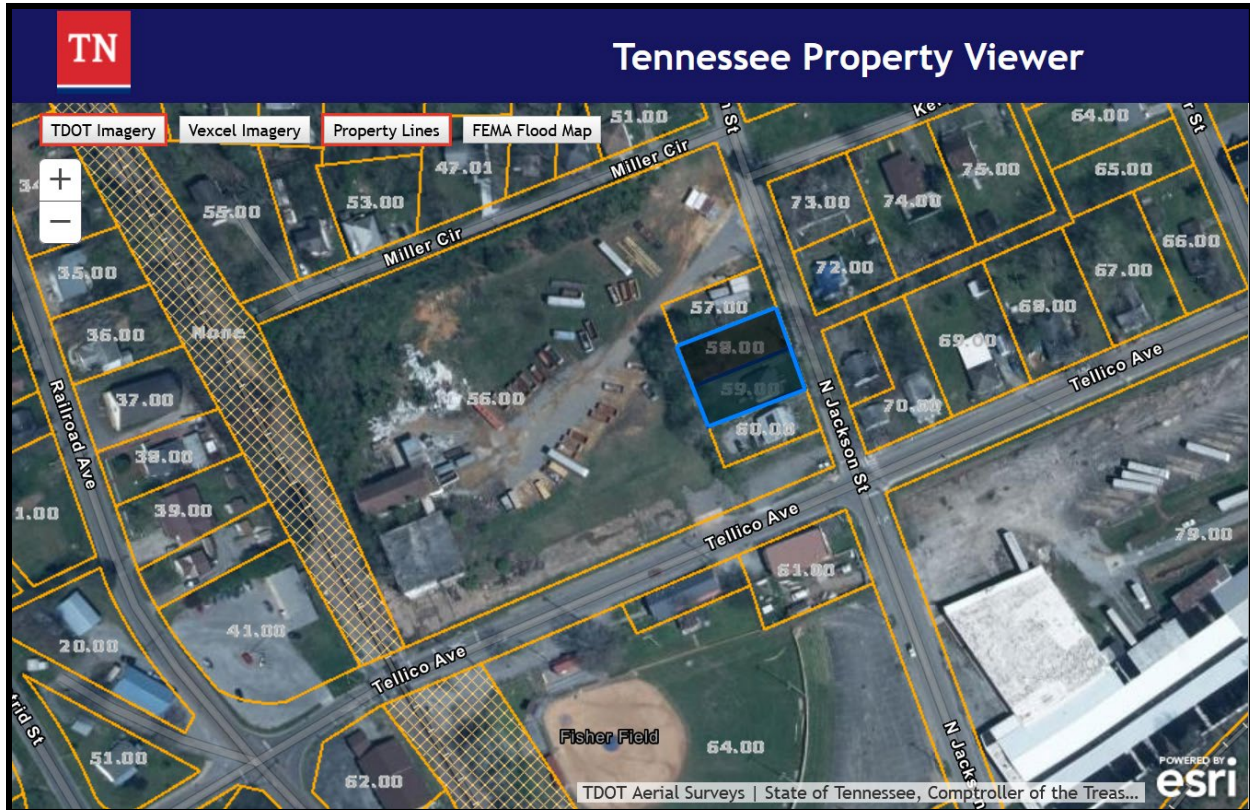
CHRIS CALDWELL, City Attorney

Rezoning Request for Christopher S Lingerfelt for Property located at 1304 North Jackson Street (Tax Map 056C Group C Parcel 058.00 and 059.00 Combined) from I-1 Light Industrial District to R-2 Medium Density Residential District.



STAFF REPORT February 5, 2024 Planning Commission

1. **Public Comments and Recommendation on rezoning request by Christopher S Lingerfelt** to change parcels identified as Tax Map 056C Group C Parcel 058.00 and 059.00 located at 1304 North Jackson Street from L-1 Light Industrial District to R-2 Medium Density Residential District containing approximately 0.28 acres.



The landowners are requesting a zoning change so that they can sell the house. Currently the house is grandfathered in under the I-1 District. It can be used as a home and even transferred

under State Law if the use does not cease for a continuous period of 30 months. The issue is that if it destroyed beyond 51% of its value , it cannot be rebuilt in the I-1 zone. In addition, these are substandard I-1 lots and they even substandard lots in the R-2 district. Therefore, a subdivision plat is being prepared to combine these substandard lots to make a legal R-2 lot before the rezoning can become final.

Staff recommends approval of the request to rezone it from I-1 Light Industrial District to R-2 Medium Density Residential.

1. **Public Comments and Recommendation on rezoning request by Christopher S Lingerfelt** to change parcels identified as Tax Map 056C Group C Parcel 058.00 and 059.00 located at 1304 North Jackson Street from L-1 Light Industrial District to R-2 Medium Density Residential District containing approximately 0.28 acres.

Mr. Casteel said this is another one of those lots that was developed a zone that does not allow single-family dwellings as a use. They were built in the 1940s, according to the tax records. What the issue is, is the same thing as the Virginia Avenue rezoning last year where you have a property that cannot not be rebuilt in the zone so you cannot get a residential loan. There is an R-2 across the street, unfortunately, these two lots are substandard lots in both districts, but they have submitted a plat, he received from Kyle Belk, combining these two properties, making it a minimum lot for the R-2 District. It will meet that density so the City Council can act on it. Those will run concurrently, and they will have to record the plat before the rezoning can be completed on the second reading. The landowners understand. Staff makes the recommendation for the rezoning because you cannot put anything industrial on 12,000 square feet.

MOTION: Move to approve the request to recommend to City Council for rezoning.

MADE: Eric Newberry

SECOND: Jordan Curtis

VOTE: Unanimous

MOTION PASSED

APPRAISAL OF



LOCATED AT:

**2201 Decatur Pike
Athens, TN 37303**

CLIENT:

**Estate of Patricia Hutsell Parker
2201 Decatur Pike
Athens, TN, 37303**

AS OF:

February 7, 2024

BY:

**Robert G. Cantley
3340**

Restricted-Use
Residential Appraisal Report

File No. BC33875Current

PURPOSE

The purpose of this appraisal report is to provide the client with a credible opinion of the defined value of the subject property, given the intended use of the appraisal.
Client Name/Intended User **Estate of Patricia Hutsell Parker** E-mail **afesmire@comcast.net**
Client Address **2201 Decatur Pike** City **Athens** State **TN** Zip **37303**
Additional Intended User(s) **None noted.**

Intended Use **Assist the client in establishing current market value for the subject property.**

SUBJECT

Property Address **2201 Decatur Pike** City **Athens** State **TN** Zip **37303**
Owner of Public Record **Estate of Patricia Hutsell Parker** County **McMinn**
Legal Description **Metes and bounds description as recorded in Warranty Deed Book 12-D, Page 485**
Assessor's Parcel # **056 009.00** Tax Year **2022** R.E. Taxes \$ **1,363.00**
Neighborhood Name **Athens city limits** Map Reference **056 009.00** Census Tract **9702.01**
Property Rights Appraised ☒ Fee Simple ☐ Leasehold ☐ Other (describe)

SALES HISTORY

My research ☐ did ☒ did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of this appraisal.
Prior Sale/Transfer: Date **N/A** Price **N/A** Source(s) **CRS/READ**
Analysis of prior sale or transfer history of the subject property (and comparable sales, if applicable) **No prior sales noted for the subject in the past three years. No prior sales noted for the comparables in the twelve months prior to their last sale.**
Note: The active listings and sold properties reported above are for relevant comparable properties only, there are far more listings and sold properties in the defined neighborhood boundaries on page one which are not relevant or comparable to the subject, the subjects area has a very wide variety of home styles, sizes, ages and values.

Offerings, options and contracts as of the effective date of the appraisal **None noted.**

NEIGHBORHOOD

Neighborhood Characteristics		One-Unit Housing Trends		One-Unit Housing		Present Land Use %	
Location	<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban <input type="checkbox"/> Rural	Property Values	<input type="checkbox"/> Increasing <input checked="" type="checkbox"/> Stable <input type="checkbox"/> Declining	PRICE	AGE	One-Unit	70 %
Built-Up	<input type="checkbox"/> Over 75% <input checked="" type="checkbox"/> 25-75% <input type="checkbox"/> Under 25%	Demand/Supply	<input checked="" type="checkbox"/> Shortage <input type="checkbox"/> In Balance <input type="checkbox"/> Over Supply	\$(000)	(yrs)	2-4 Unit	%
Growth	<input type="checkbox"/> Rapid <input checked="" type="checkbox"/> Stable <input type="checkbox"/> Slow	Marketing Time	<input type="checkbox"/> Under 3 mths <input checked="" type="checkbox"/> 3-6 mths <input type="checkbox"/> Over 6 mths	100 Low	0	Multi-Family	%
Neighborhood Boundaries	Bounded to the north by Highway 68, to the east by Highway 411, to the south by Highway 153 and to the west by Highway 58.			650 High	100	Commercial	5 %
				250 Pred.	35	Other vacant	25 %
Neighborhood Description	See Attached Addendum						
Market Conditions (including support for the above conclusions) The demand has remained strong in this area mainly due to the low inventory, although rates have recently increased the inventory has remained low and the market is best described as stable at this time with no significant price increases or decreases noted.							

SITE

Dimensions **See attached plat map** Area **15.37 ac** Shape **Irregular** View **N;Comm;**
Specific Zoning Classification **B-3** Zoning Description **Intensive Business District**
Zoning Compliance ☐ Legal ☒ Legal Nonconforming (Grandfathered Use) ☐ No Zoning ☐ Illegal (describe)
Is the highest and best use of the subject property as improved (or as proposed per plans and specifications) the present use? ☒ Yes ☐ No If No, describe. **See Attached Addendum**

Utilities	Public	Other (describe)	Public	Other (describe)	Off-site Improvements—Type	Public	Private
Electricity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Water	<input checked="" type="checkbox"/>	Street	Asphalt	<input checked="" type="checkbox"/> <input type="checkbox"/>
Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/> None	Sanitary Sewer	<input checked="" type="checkbox"/>	Alley	None	<input type="checkbox"/> <input type="checkbox"/>

Site Comments **Subject to all prior Right of ways, Easements, Encroachments, and Encumbrances, visible or otherwise. Site dimensions obtained from Property Assessors Tax Map which appears to be accurate. Per attached Flood Map, a portion of the subject's land along the creek near Decatur Pike is located within the limits of the 100 year flood boundary. The majority of the subject's land and the dwelling are NOT located within the 100 year flood plain. (See attached Flood Map).**

IMPROVEMENTS

GENERAL DESCRIPTION		FOUNDATION		EXTERIOR DESCRIPTION materials		INTERIOR materials	
Units	<input checked="" type="checkbox"/> One <input type="checkbox"/> One w/Acc. unit <input type="checkbox"/>	<input type="checkbox"/> Concrete Slab <input checked="" type="checkbox"/> Crawl Space	Foundation Walls	Conc.Block/Avg		Floors	Crpt.Vin.Wd/Avg
# of Stories	1.00	<input type="checkbox"/> Full Basement <input type="checkbox"/> Partial Basement	Exterior Walls	Wood.Brick/Avg		Walls	Drywall/Avg
Type	<input checked="" type="checkbox"/> Det. <input type="checkbox"/> Att. <input type="checkbox"/> S-Det./End Unit	Basement Area	0 sq. ft.		Roof Surface	Shingle/Avg	
	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed <input type="checkbox"/> Under Const.	Basement Finish	0 %		Gutters & Downspouts	Aluminum/Avg	
Design (Style)	Ranch	<input type="checkbox"/> Outside Entry/Exit <input type="checkbox"/> Sump Pump	Window Type	Vinyl clad/Avg		Bath Trim/Finish	Wood/Avg
Year Built	1991		Storm Sash/Insulated	Insulated/Avg		Bath Floor	Vinyl/Avg
Effective Age (Yrs)	20		Screens	Half/Avg		Bath Wainscot	Fiberglass/Avg
Attic	<input type="checkbox"/> None	Heating	<input checked="" type="checkbox"/> FWA <input type="checkbox"/> HW <input type="checkbox"/> Radiant	Amenities	<input type="checkbox"/> WoodStove(s) # 0	Car Storage	<input type="checkbox"/> None
<input type="checkbox"/> Drop Stair	<input type="checkbox"/> Stairs	<input type="checkbox"/> Other Fuel	Electric	<input checked="" type="checkbox"/> Fireplace(s) # 1	<input type="checkbox"/> Fence None	Driveway Surface	Asphalt
<input type="checkbox"/> Floor	<input checked="" type="checkbox"/> Scuttle	Cooling	<input checked="" type="checkbox"/> Central Air Conditioning	<input checked="" type="checkbox"/> Patio/Deck Deck	<input checked="" type="checkbox"/> Porch Stoop	Garage	# of Cars 2
<input type="checkbox"/> Finished	<input type="checkbox"/> Heated	<input type="checkbox"/> Individual <input type="checkbox"/> Other		<input type="checkbox"/> Pool None	<input checked="" type="checkbox"/> Other Lndry	Carport	# of Cars 0
				<input checked="" type="checkbox"/> Att.	<input type="checkbox"/> Det.	<input type="checkbox"/> Built-in	
Appliances <input checked="" type="checkbox"/> Refrigerator <input checked="" type="checkbox"/> Range/Oven <input checked="" type="checkbox"/> Dishwasher <input type="checkbox"/> Disposal <input checked="" type="checkbox"/> Microwave <input type="checkbox"/> Washer/Dryer <input type="checkbox"/> Other (describe)							
Finished area above grade contains: 5 Rooms 2 Bedrooms 2.0 Bath(s) 1,695 Square Feet of Gross Living Area Above Grade							
Additional Features 30.8 sf covered front stoop. 223 sf. uncovered rear deck. 77 sf. laundry.							
Comments on the Improvements The subject is an older ranch style home with some water damage and vandalism damage; the subject has been vacant since the end of April, 2021. At the time of inspection, the electric utilities were on and the electrical and mechanical systems functioned correctly, but your appraiser is not a certified home inspector. The electricity has been on during the time the dwelling has been vacant. At the time of inspection, the water had been turned off and the plumbing systems could not be tested. The exterior door to the owner's bedroom has sustained damage due to vandalism. The flooring in the owner's bedroom has sustained damage due to the owner being deceased for days before being discovered. The flooring just inside the exterior entrance at the breakfast area has sustained water damage and the subfloor is rotted or soft. Estimated cost to bring all items to a marketable condition is \$5,000.							

Restricted-Use
Residential Appraisal Report

File No. BC33875Current

SALES COMPARISON APPROACH

FEATURE	SUBJECT		COMPARABLE SALE NO. 1			COMPARABLE SALE NO. 2			COMPARABLE SALE NO. 3						
2201 Decatur Pike Address Athens, TN 37303			722 County Road 255 Athens, TN 37303			208 County Road 134 Athens, TN 37303			894 Head of the Creek Rd Sweetwater, TN 37874						
Proximity to Subject			4.10 miles NE			1.53 miles SW			10.30 miles NE						
Sale Price	\$			\$ 489,900			\$ 585,000			\$ 399,000					
Sale Price/Gross Liv. Area	\$ 0.00 sq. ft.		\$ 388.81 sq. ft.			\$ 217.07 sq. ft.			\$ 268.15 sq. ft.						
Data Source(s)			FLEX#1223634;DOM 2			FLEX#1228459;DOM 10			RCAR#20235923;DOM 15						
Verification Source(s)			CRS			CRS			CRS						
VALUE ADJUSTMENTS	DESCRIPTION		DESCRIPTION		+(-) \$ Adjustment	DESCRIPTION		+(-) \$ Adjustment	DESCRIPTION		+(-) \$ Adjustment				
Sale or Financing Concessions			ArmLth VA;0			ArmLth Conv;0			ArmLth Conv;0						
Date of Sale/Time			05/12/2023			06/23/2023			08/24/2023						
Location	Suburban		Suburban			Suburban			Rural		15,000				
Leasehold/Fee Simple	Fee Simple		Fee Simple			Fee Simple			Fee Simple						
Site	15.37 ac		14.55 ac		6,150	13.64 ac		12,975	15.01 ac		0				
View	N;Comm;		N;Res;		0	N;Res;		0	N;Res;		0				
Design (Style)	Ranch		Ranch			Ranch			Ranch						
Quality of Construction	Average		Average			Average			Average						
Actual Age	30		51			65			69						
Condition	Average/Repairs		Average		-5,000	Average		-5,000	Average		-5,000				
Above Grade	Total	Bdrms.	Baths	Total	Bdrms.	Baths	Total	Bdrms.	Baths	Total	Bdrms.	Baths			
Room Count	5	2	2.0	5	3	2.0	7	4	3.0	5	2	2.0			
Gross Living Area 35	1,695 sq. ft.			1,260 sq. ft.			15,225	2,695 sq. ft.			-35,000	1,488 sq. ft.	7,245		
Basement & Finished Rooms Below Grade	0sf			1260sf			-10,080	460sf			-3,680	0sf			
				1260Fin.Rec.Bth			-18,900	460F.Rec.			-6,900				
Functional Utility	Average			Average				Average				Average			
Heating/Cooling	FWA C/Air			FWA C/Air				FWA C/Air				FWA C/Air			
Energy Efficient Items	None			None				None				None			
Garage/Carport	2ga2dw			2ga2dw				2ga2dw				1cp2dw			5,000
Porch/Patio/Deck	Stoop,Deck			Porches			0	Por,Pat,ScrPor			-3,000	Porch,Deck			0
Fireplaces etc.	1 F/P			1 F/P				1 F/P				1 F/P			
Addit. Amenities	Laundry			Pool,WSH,PB rn			-20,000	Barn			-5,000	Barns,Canopies			-5,000
Net Adjustment (Total)				<input type="checkbox"/> + <input checked="" type="checkbox"/> -	\$ 35,605		<input type="checkbox"/> + <input checked="" type="checkbox"/> -	\$ 52,605		<input checked="" type="checkbox"/> + <input type="checkbox"/> -	\$ 17,245				
Adjusted Sale Price of Comparables				Net Adj. -7.3%			Net Adj. -9.0%			Net Adj. 4.3%					
				Gross Adj. 16.0%	\$ 454,295		Gross Adj. 13.4%	\$ 532,395		Gross Adj. 9.3%	\$ 416,245				

Summary of Sales Comparison Approach **See Attached Addendum**

COST APPROACH

COST APPROACH TO VALUE

Site Value Comments **Due to the subjective nature of many items (i.e. base price per sq.ft.; depreciation; site value), the Cost Approach would not help produce a credible report and it was Not Developed (N.D.).**

ESTIMATED ☐ REPRODUCTION OR ☐ REPLACEMENT COST NEW

OPINION OF SITE VALUE = \$

Source of cost data Dwelling Sq. Ft. @ \$ = \$

Quality rating from cost service Effective date of cost data Sq. Ft. @ \$ = \$

Comments on Cost Approach (gross living area calculations, depreciation, etc.)

Due to the subjective nature of many items (i.e. base price per sq.ft.; depreciation; site value), the Cost Approach would not help produce a credible report and it was Not Developed (N.D.).

Garage/Carport Sq. Ft. @ \$ = \$

Total Estimate of Cost-New = \$

Less 65 Physical Functional External

Depreciation = \$ ()

Depreciated Cost of Improvements = \$

"As-is" Value of Site Improvements = \$

INDICATED VALUE BY COST APPROACH = \$ **N.D.**

INCOME

INCOME APPROACH TO VALUE

Estimated Monthly Market Rent \$ X Gross Rent Multiplier = \$ **0** Indicated Value by Income Approach

Summary of Income Approach (including support for market rent and GRM) **See Attached Addendum**

RECONCILIATION

Indicated Value by: Sales Comparison Approach \$ **465,000** Cost Approach (if developed) \$ **N.D.** Income Approach (if developed) \$ **N.D.**

All weight is given to the Sales Comparison approach.

See attached appraisers certification and statement of Limiting Conditions.

This appraisal is made ☒ "as is," ☐ subject to completion per plans and specifications on the basis of a hypothetical condition that the improvements have been completed, ☐ subject to the following repairs or alterations on the basis of a hypothetical condition that the repairs or alterations have been completed ☐ subject to the following:

Based on the scope of work, assumptions, limiting conditions and appraiser's certification, my (our) opinion of the defined value of the real property that is the subject of this report is \$ **465,000** as of **02/07/2024**, which is the effective date of this appraisal.

gpar™

general purpose appraisal report

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Page 2 of 4

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(gPAR™) General Purpose Appraisal Report 05/2010
GPART004_10 05262010

Tennessee Valley Appraisal Services, Inc.

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Scope of Work, Assumptions and Limiting Conditions

Scope of work is defined in the Uniform Standards of Professional Appraisal Practice as " the type and extent of research and analyses in an assignment." In short, scope of work is simply what the appraiser did and did not do during the course of the assignment. It includes, but is not limited to: the extent to which the property is identified and inspected, the type and extent of data researched, the type and extent of analyses applied to arrive at opinions or conclusions.

The scope of this appraisal and ensuing discussion in this report are specific to the needs of the client, other identified intended users and to the intended use of the report. This report was prepared for the sole and exclusive use of the client and other identified intended users for the identified intended use and its use by any other parties is prohibited. The appraiser is not responsible for unauthorized use of the report.

The appraiser's certification appearing in this appraisal report is subject to the following conditions and to such other specific conditions as are set forth by the appraiser in the report. All extraordinary assumptions and hypothetical conditions are stated in the report and might have affected the assignment results.

1. The appraiser assumes no responsibility for matters of a legal nature affecting the property appraised or title thereto, nor does the appraiser render any opinion as to the title, which is assumed to be good and marketable. The property is appraised as though under responsible ownership.
2. Any sketch in this report may show approximate dimensions and is included only to assist the reader in visualizing the property. The appraiser has made no survey of the property.
3. The appraiser is not required to give testimony or appear in court because of having made the appraisal with reference to the property in question, unless arrangements have been previously made thereto.
4. Neither all, nor any part of the content of this report, copy or other media thereof (including conclusions as to the property value, the identity of the appraiser, professional designations, or the firm with which the appraiser is connected), shall be used for any purposes by anyone but the client and other intended users as identified in this report, nor shall it be conveyed by anyone to the public through advertising, public relations, news, sales, or other media, without the written consent of the appraiser.
5. The appraiser will not disclose the contents of this appraisal report unless required by applicable law or as specified in the Uniform Standards of Professional Appraisal Practice.
6. Information, estimates, and opinions furnished to the appraiser, and contained in the report, were obtained from sources considered reliable and believed to be true and correct. However, no responsibility for accuracy of such items furnished to the appraiser is assumed by the appraiser.
7. The appraiser assumes that there are no hidden or unapparent conditions of the property, subsoil, or structures, which would render it more or less valuable. The appraiser assumes no responsibility for such conditions, or for engineering or testing, which might be required to discover such factors. This appraisal is not an environmental assessment of the property and should not be considered as such.
8. The appraiser specializes in the valuation of real property and is not a home inspector, building contractor, structural engineer, or similar expert, unless otherwise noted. The appraiser did not conduct the intensive type of field observations of the kind intended to seek and discover property defects. The viewing of the property and any improvements is for purposes of developing an opinion of the defined value of the property, given the intended use of this assignment. Statements regarding condition are based on surface observations only. The appraiser claims no special expertise regarding issues including, but not limited to: foundation settlement, basement moisture problems, wood destroying (or other) insects, pest infestation, radon gas, lead based paint, mold or environmental issues. Unless otherwise indicated, mechanical systems were not activated or tested.

This appraisal report should not be used to disclose the condition of the property as it relates to the presence/absence of defects. The client is invited and encouraged to employ qualified experts to inspect and address areas of concern. If negative conditions are discovered, the opinion of value may be affected.

Unless otherwise noted, the appraiser assumes the components that constitute the subject property improvement(s) are fundamentally sound and in working order.

Any viewing of the property by the appraiser was limited to readily observable areas. Unless otherwise noted, attics and crawl space areas were not accessed. The appraiser did not move furniture, floor coverings or other items that may restrict the viewing of the property.

9. Appraisals involving hypothetical conditions related to completion of new construction, repairs or alteration are based on the assumption that such completion, alteration or repairs will be competently performed.
10. Unless the intended use of this appraisal specifically includes issues of property insurance coverage, this appraisal should not be used for such purposes. Reproduction or Replacement cost figures used in the cost approach are for valuation purposes only, given the intended use of the assignment. The Definition of Value used in this assignment is unlikely to be consistent with the definition of Insurable Value for property insurance coverage/use.
11. The ACI General Purpose Appraisal Report (GPAR™) is not intended for use in transactions that require a Fannie Mae 1004/Freddie Mac 70 form, also known as the Uniform Residential Appraisal Report (URAR).

Additional Comments Related To Scope Of Work, Assumptions and Limiting Conditions

Appraiser's Certification

The appraiser(s) certifies that, to the best of the appraiser's knowledge and belief:

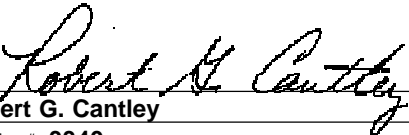
1. The statements of fact contained in this report are true and correct.
2. The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are the appraiser's personal, impartial, and unbiased professional analyses, opinions, and conclusions.
3. Unless otherwise stated, the appraiser has no present or prospective interest in the property that is the subject of this report and has no personal interest with respect to the parties involved.
4. The appraiser has no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
5. The appraiser's engagement in this assignment was not contingent upon developing or reporting predetermined results.
6. The appraiser's compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
7. The appraiser's analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
8. Unless otherwise noted, the appraiser has made a personal inspection of the property that is the subject of this report.
9. Unless noted below, no one provided significant real property appraisal assistance to the appraiser signing this certification. Significant real property appraisal assistance provided by:

Additional Certifications:
See Attached Addendum

Definition of Value: ☒ Market Value ☐ Other Value: _____
Source of Definition: **FIRREA**

ADDRESS OF THE PROPERTY APPRAISED:
2201 Decatur Pike
Athens, TN 37303
EFFECTIVE DATE OF THE APPRAISAL: **02/07/2024**
APPRAISED VALUE OF THE SUBJECT PROPERTY \$ **465,000**

APPRAISER

Signature: 
Name: **Robert G. Cantley**
State Certification # **3340**
or License # _____
or Other (describe): _____ State #: _____
State: **TN**
Expiration Date of Certification or License: **11/30/2024**
Date of Signature and Report: **02/07/2024**
Date of Property Viewing: **01/26/2024**
Degree of property viewing:
☒ Interior and Exterior ☐ Exterior Only ☐ Did not personally view

SUPERVISORY APPRAISER

Signature: _____
Name: _____
State Certification # _____
or License # _____
State: _____
Expiration Date of Certification or License: _____
Date of Signature: _____
Date of Property Viewing: _____
Degree of property viewing:
☐ Interior and Exterior ☐ Exterior Only ☐ Did not personally view

Client: Estate of Patricia Hutsell Parker		File No.: BC33875Current
Property Address: 2201 Decatur Pike		Case No.:
City: Athens	State: TN	Zip: 37303

Neighborhood Description

The subjects neighborhood has a very wide variety of home styles, sizes ages and values. The one unit housing price and age of the housing as noted by appraiser represents the majority of properties in this area, there are some one unit homes with ages more than 100 years old and some properties with prices more than \$650,000 and some less than \$100,000 but they are considered as outliers. The majority of one unit homes are well maintained and the area has average market appeal. Although the predominant one unit price differs from the opinion of the subject's value, it is not an adverse factor, the subject is not over-improved for this area. Overall the subject has typical marketability for the area in its segment of the market. Convenience to shopping and work centers is typical of many other similar area's in the county. Overall the subject's neighborhood is typical of many other similar neighborhood's in the area and typically properties/homes in this area have average marketability.

Highest and Best Use

The subject is a residential home, built in 1991, that is located in B-3 zoning, Intensive Business District. The subject's current use as a residential home is an interim use due to the fact that if the dwelling is destroyed, it could NOT be built back as a residential home in this zoning. However, as long as the dwelling continues to exist as such, this is a grandfathered use (Legal Nonconforming).

Currently, there is a low commercial demand for properties such as the subject. There are infrastructure costs concerns regarding crossing the creek and adding heavy vehicle supports for both bridges. Also, the topography is elevated and wooded and clearing and grading costs would be incurred. Commercial demand is not at the point where buyers would demolish the existing dwelling and develop the property into commercial; thus the current highest and best use of the subject is residential.

If the subject was marketed as commercial, it would be on the market for a long time, possibly over two years. This is supported by an actual commercial listing almost across the street from the subject. On 07/12/2021, a 32.0 acre tract of vacant land zoned B-3, with frontage on Decatur Pike and Velma Road was listed for sale for \$1,050,000. On 12/31/2023, the listing expired and did not sell after more than 2.5 years on the market. Several conclusions can be made in regards, but one of the most obvious is that the property was listed too high, but another is that the commercial demand is low.

The adjoining property to the subject, 2113 Decatur Pike, a 2,646 sq.ft. older ranch style home with an unfinished basement on 1.70 acres sold on 03/16/2020 for \$199,000 and more recently sold on 02/07/2022 for \$265,000. Neither of these sales reflect a commercial market but instead reflect a residential market.

Condition of the Property

Continued from Condition of the Property: electrical and mechanical systems functioned correctly, but your appraiser is not a certified home inspector.

Comments on Sales Comparison

All comparables represent the latest known or recorded sales of properties most similar to, or best bracketing the subject with particular regard to location, style, GLA, condition and overall appeal. Every effort is made to verify and obtain any concessions amount which were paid on the comparables. Traditionally it is customary for sellers to pay between 0% to 5% towards closing costs in this area, any concessions or gifts exceeding this are considered a true concession and it will be reported and appropriately adjusted for. Due to the low sales volume in this market area and the very wide variety of home styles and low sales volume of homes with large acreage, it was necessary to expand the search to all of McMinn County and parts of Monroe county, up to twenty miles from the subject and consider sales over six months old (common practice in this area for homes with large acreage). All of the comparables are from the subjects market area and any typical buyers would view all the physical locations of the comparables equal in appeal and marketability to the subject when making purchasing choices.

A contributory \$35 per sq.ft. GLA adjustment was made for GLA differences greater than 100 sq.ft. A \$8 per sq.ft. total basement area adjustment was made for total basement area differences. A \$15 per sq.ft. finished basement area adjustment was made for finished basement size differences.

A contributory \$7,000 per acre site adjustment was made for site size differences greater than 0.50 acre.

A \$4,000 full bathroom count adjustment was made for full bathroom count differences.

A \$3,000 bedroom count adjustment was made for bedroom differences.

Although the subject and its comparables have varying actual ages they are all considered to have similar effective ages, but the across the line adjustment was made for the subject's needed repairs as described on page one.

The Indicated Value by Sales Comparison Approach, \$465,000, is calculated using the following weights:
29.3% - 722 County Road 255; Sale Price \$489,900; Adjusted Value \$454,295; Gross Adj: 16.0%
32.7% - 208 County Road 134; Sale Price \$585,000; Adjusted Value \$532,395; Gross Adj: 13.4%
38.0% - 894 Head of the Creek Rd; Sale Price \$399,000; Adjusted Value \$416,245; Gross Adj: 9.3%

ADDENDUM

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current	
Property Address: 2201 Decatur Pike	Case No.:	
City: Athens	State: TN	Zip: 37303

Income Approach Comments
Due to the fact that the subject is appraised as a single family, owner occupied residence, the use of the income approach is not applicable or considered appropriate because of the unavailability of data of such properties in this predominantly owner occupied area and it is Not Developed (N.D.).

Additional Certifications
Clarification of Intended Use and Intended User:

The Intended User of this appraisal report is the Lender/Client. The Intended Use is to evaluate the property that is the subject of this appraisal, to assist the client in establishing current market value for the subject property, purpose of the appraisal, reporting requirements of this appraisal report form, and Definition of Market Value. No additional Intended Users are identified by the appraiser.

Note: Appraiser completed a RETROSPECTIVE appraisal on the subject property within the past month.

Source of definition of market value: FIRREA/USPAP

Market exposure time is 0-180 days, which is typical for homes with large acreage in this area.

EXPOSURE TIME: The estimated length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; a retrospective opinion based on an analysis of past events assuming a competitive and open market. The appraiser has determined the subject property would have to be exposed for 0-180 days on the open market in order to have a market value of \$465,000 on the effective date of this appraisal.

CRS and READ are online public property assessor's records. CRS stands for Courthouse Retrieval System and READ stands for Real Estate Assessment Data.

Knoxville Board of Realtors MLS (FLEX). River Counties MLS (RCAR).

Extra Comments
1) No personal property was included in the opinion of value.

2) The subject is not a working farm and no commercial or agricultural use was observed at the time of inspection.

3) **FIRREA CERTIFICATION:** I performed this appraisal in accordance with the requirements of Title XI of the Financial Institution Reform, Recovery and Enforcement Act of 1989, (12 U.S.C.3331 et seq.), and any implementing regulations.

SUBJECT PROPERTY PHOTO ADDENDUM

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303

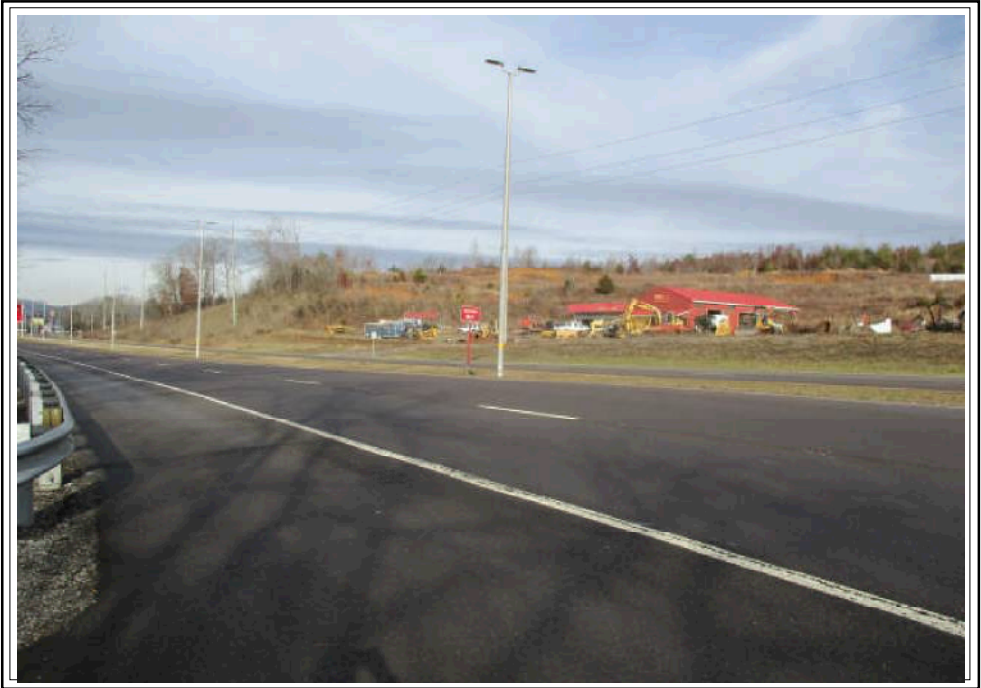


FRONT VIEW OF
SUBJECT PROPERTY

Appraised Date: **February 7, 2024**
Appraised Value: \$ **465,000**



REAR VIEW OF
SUBJECT PROPERTY



STREET SCENE

Additional Subject

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



Kitchen



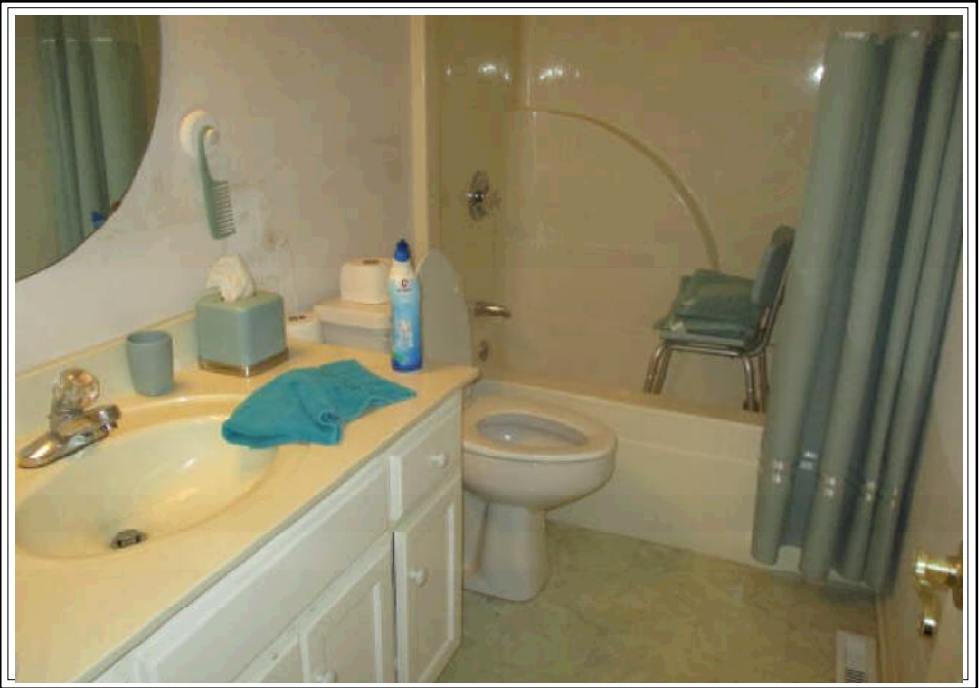
Living Room



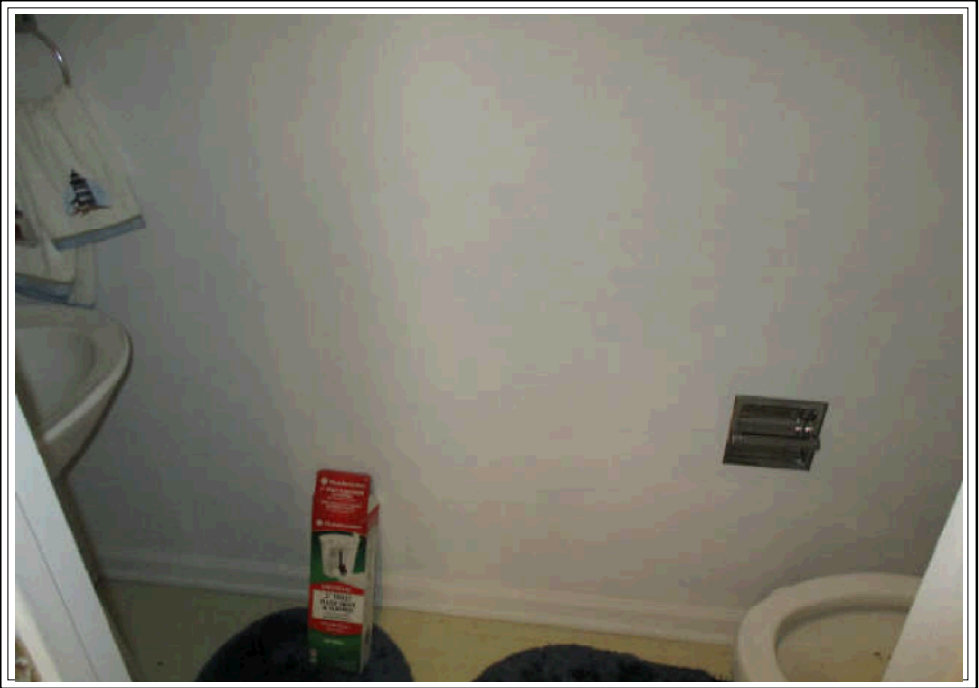
Owner's Full Bath

Additional Subject

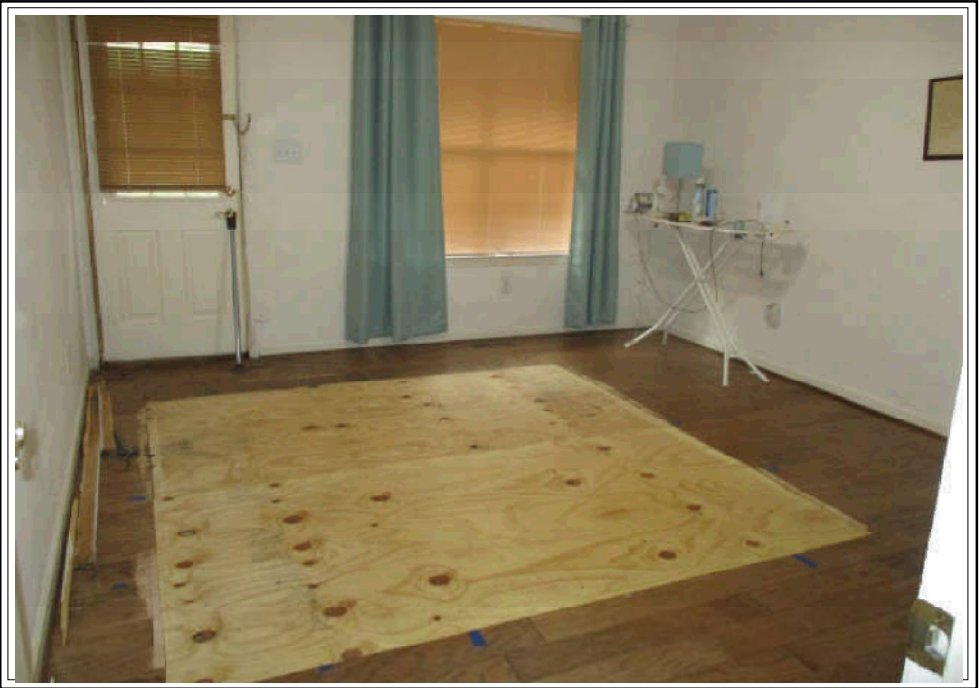
Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



Full Bath



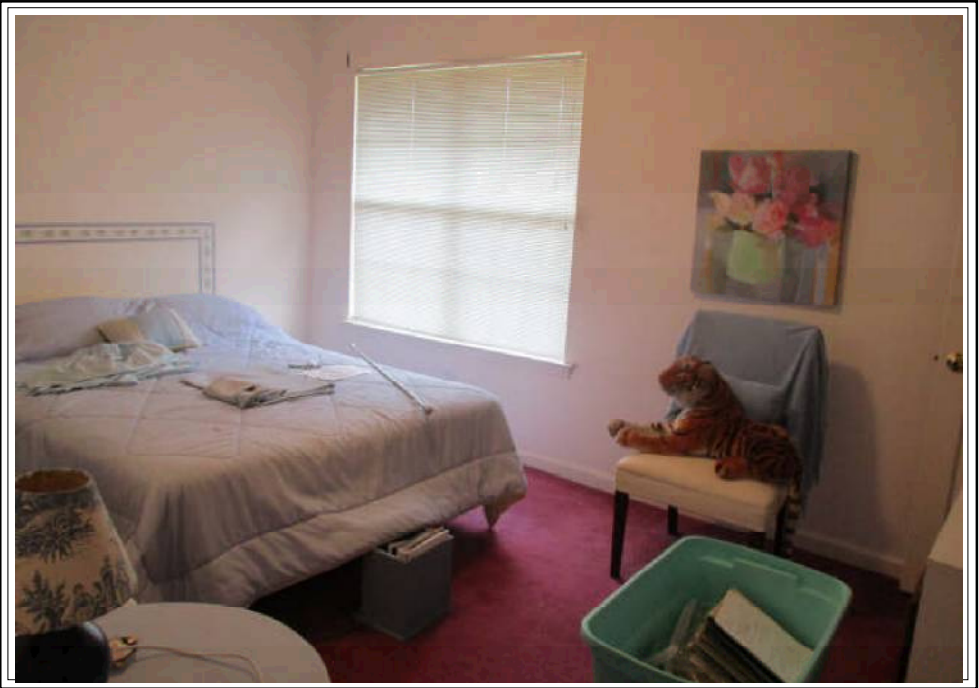
1/2 Bath



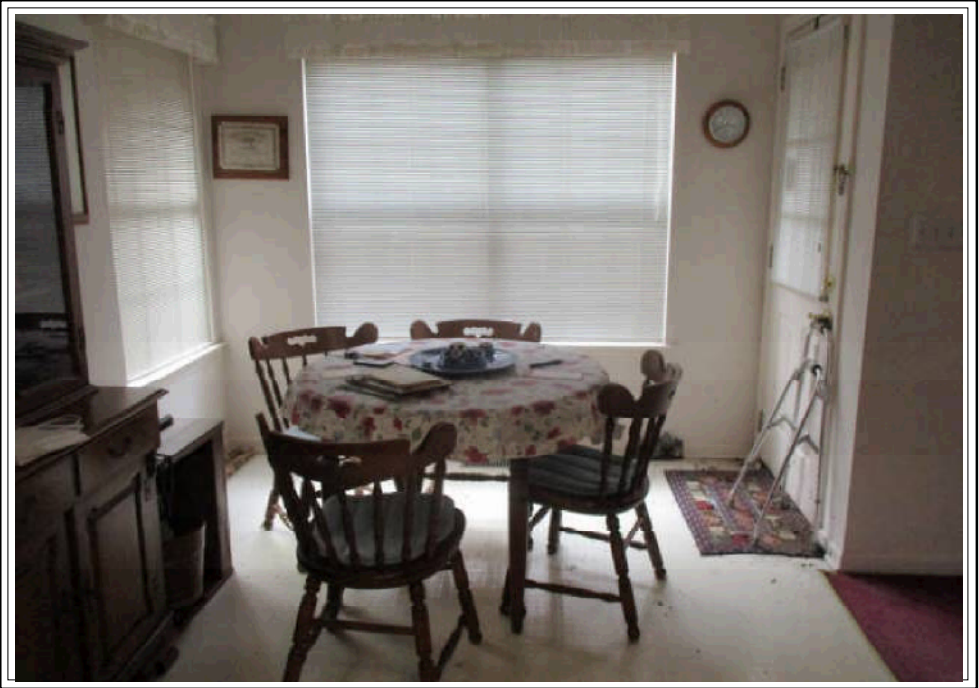
Owner's Bedroom

Note: Door frame damaged (vandalism)
Floor damage / temporary repair

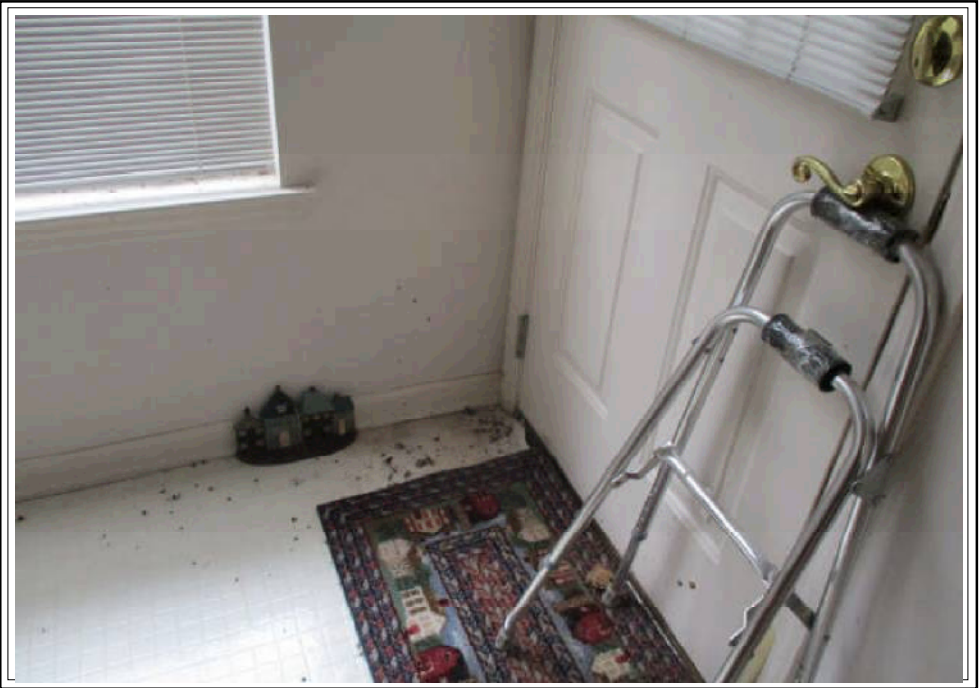
Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



Bedroom



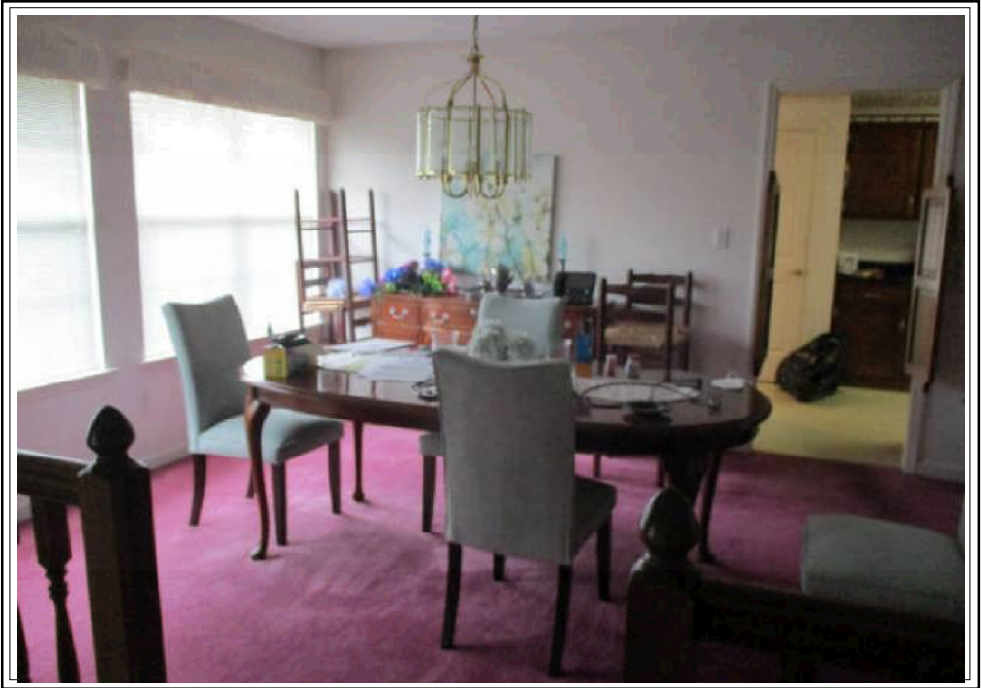
Breakfast Area



Water damage in corner
Rotted subfloor

Additional Subject

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



Dining Area



View of Subject from Decatur Pike
Eastern entrance



View of Subject from Decatur Pike
Western entrance

Additional Subject

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



Creek crossing frontage of Subject



Additional Front & Side View



Two Car Garage & Laundry room

Additional Photos

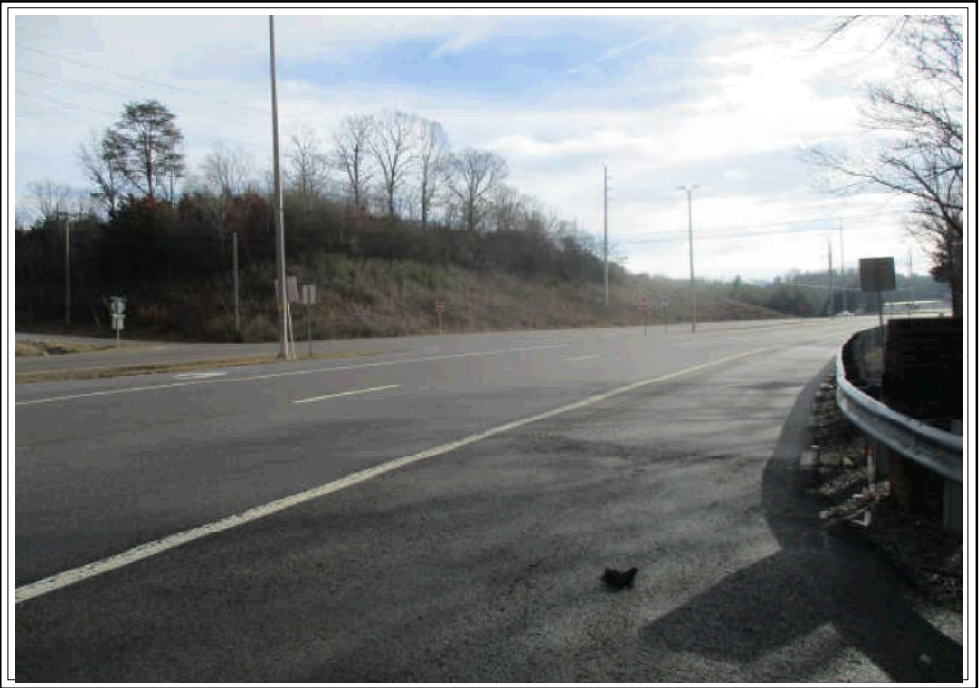
Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



Subject's land along frontage
Note: Electric & sewer easements



Subject's wooded land



Opposite direction - Street Scene

COMPARABLE PROPERTY PHOTO ADDENDUM

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



COMPARABLE SALE #1

722 County Road 255
Athens, TN 37303
Sale Date: **05/12/2023**
Sale Price: \$ **489,900**



COMPARABLE SALE #2

208 County Road 134
Athens, TN 37303
Sale Date: **06/23/2023**
Sale Price: \$ **585,000**



COMPARABLE SALE #3

894 Head of the Creek Rd
Sweetwater, TN 37874
Sale Date: **08/24/2023**
Sale Price: \$ **399,000**

PLAT MAP

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



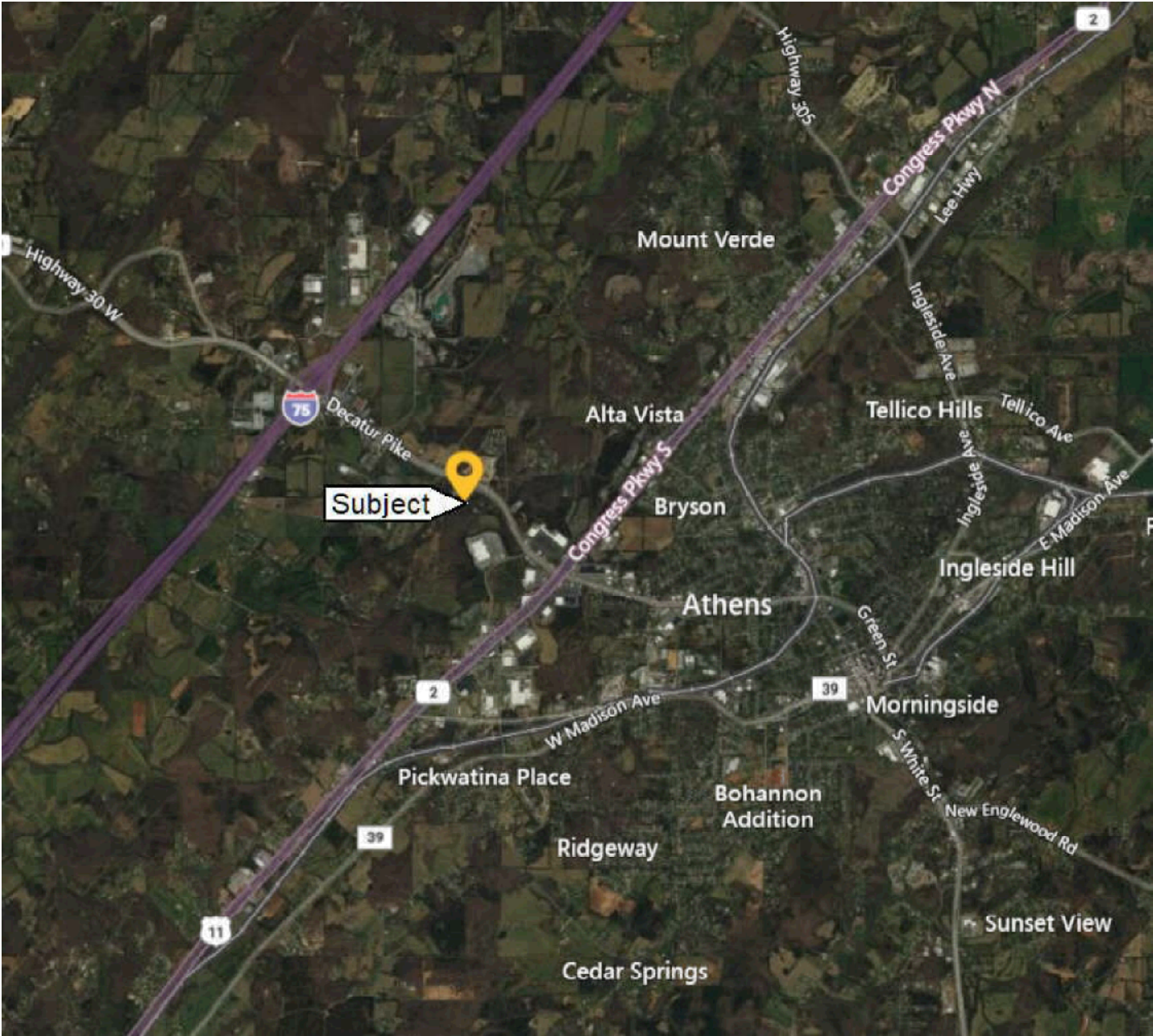
Aerial Photo

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



Aerial Photo

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



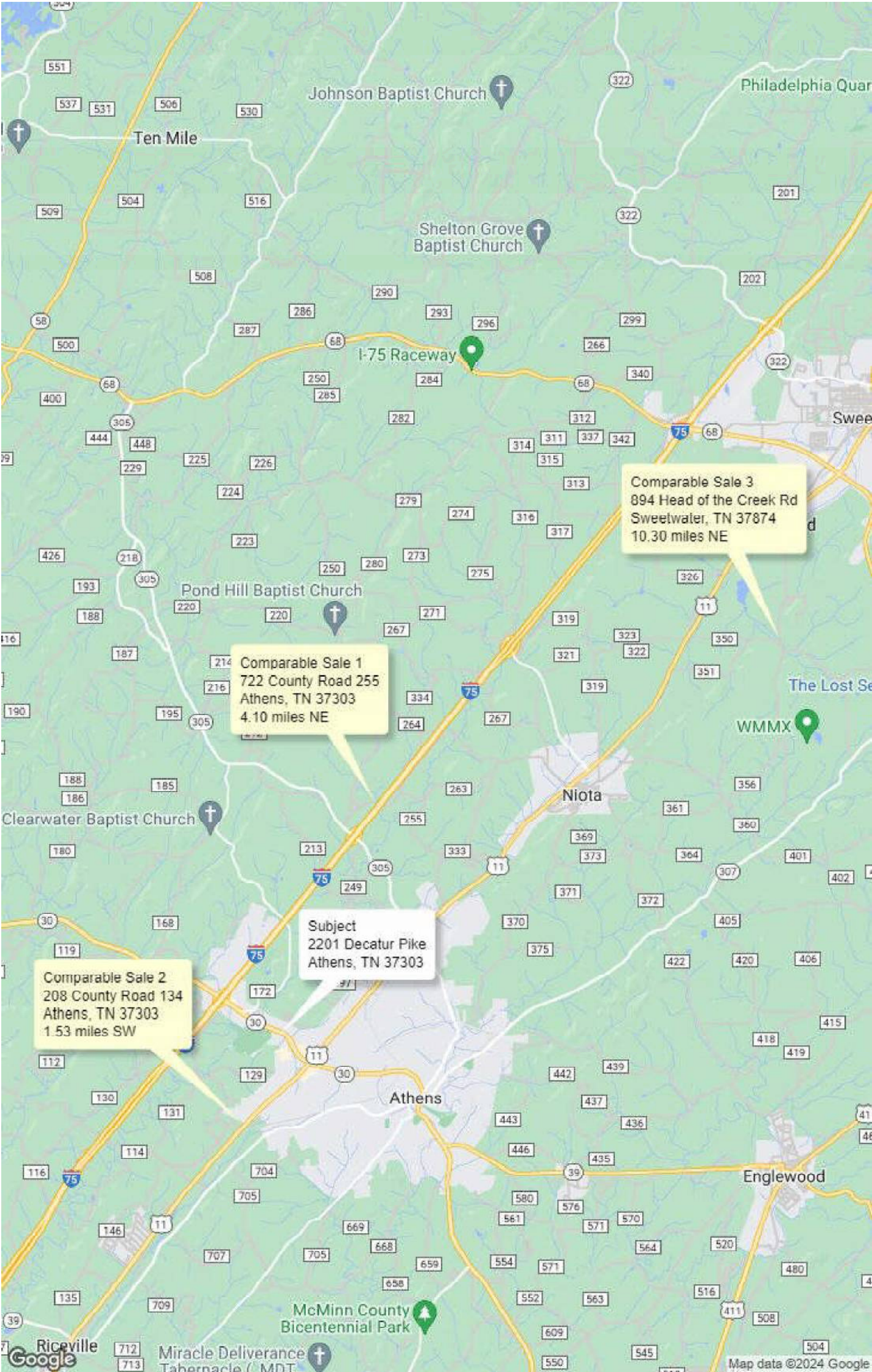
FLOOD MAP

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



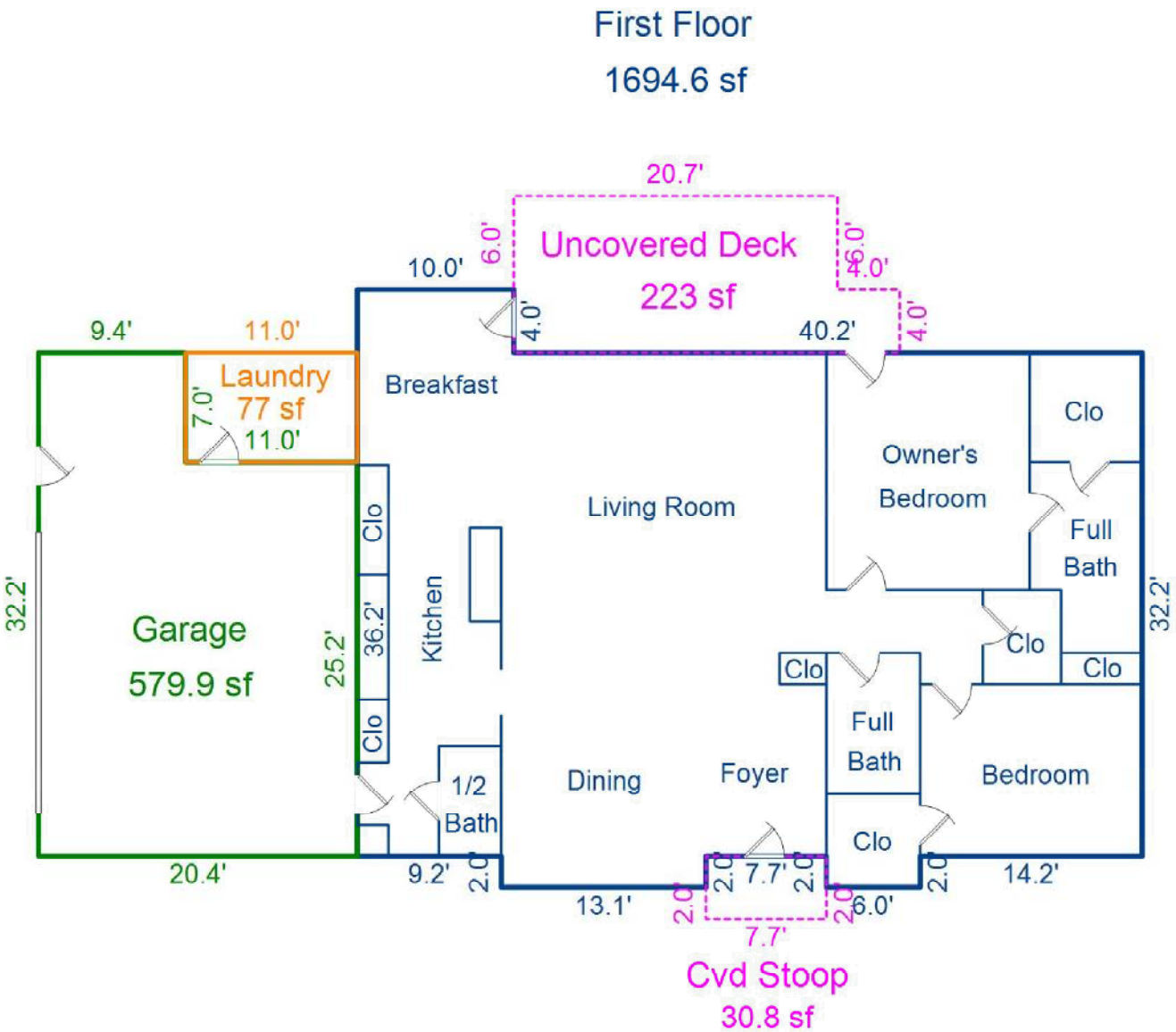
LOCATION MAP

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



FLOORPLAN SKETCH

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



AREA CALCULATIONS SUMMARY						Sketch by ApexSketch				
Code	Description	Factor	Net Size	Perimeter	Net Totals	Name	Base x	Height x	Width =	Area
GLA1	First Floor	1.0	1694.6	180.8	1694.6	First Floor		6.0 x	2.0 =	12.0
GAR	Garage	1.0	579.9	105.2	579.9			13.1 x	2.0 =	26.2
OTH	Laundry	1.0	77.0	36.0	77.0			50.2 x	32.2 =	1616.4
P/P	Uncovered Deck	1.0	223.0	69.4				10.0 x	4.0 =	40.0
	Cvd Stoop	1.0	30.8	23.4	253.8					
Net LIVABLE						4 total items			(rounded)	1,695

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303



301 E. Fourth Street, Cincinnati, OH 45202

DECLARATIONS
for
REAL ESTATE APPRAISERS
ERRORS & OMISSIONS INSURANCE POLICY

THIS IS BOTH A CLAIMS MADE AND REPORTED INSURANCE POLICY.

**THIS POLICY APPLIES TO THOSE CLAIMS THAT ARE FIRST MADE AGAINST THE INSURED
AND REPORTED IN WRITING TO THE COMPANY DURING THE POLICY PERIOD.**

Insurance is afforded by the company indicated below: (A capital stock corporation)

☒ Great American Assurance Company

Note: The Insurance Company selected above shall herein be referred to as the **Company**.

Policy Number: **RAP4114985-24** Renewal of: **RAP4114985-23**
Program Administrator: **Herbert H. Landy Insurance Agency Inc.**
100 River Ridge Drive, Suite 301 Norwood, MA 02062

Item 1. **Named Insured:** **Robert Cantley**

Item 2. **Address:** **208 Green St**
City, State, Zip Code: **Athens, TN 37303**

Item 3. **Policy Period:** From **01/08/2024** To **01/08/2025**
(Month, Day, Year) (Month, Day, Year)
(Both dates at 12:01 a.m. Standard Time at the address of the **Named Insured** as stated in Item 2.)

Item 4. **Limits of Liability:**

A. \$ **500,000** **Damages** Limit of Liability – Each **Claim**

B. \$ **500,000** **Claim Expenses** Limit of Liability – Each **Claim**

C. \$ **1,000,000** **Damages** Limit of Liability – Policy Aggregate

D. \$ **1,000,000** **Claim Expenses** Limit of Liability – Policy Aggregate

Item 5. **Deductible (Inclusive of Claim Expenses):**

A. \$ **0.00** Each **Claim**

B. \$ **0.00** Aggregate

Item 6. **Premium:** \$ **617.00**

Item 7. **Retroactive Date (if applicable):** **01/08/2007**

Item 8. **Forms, Notices and Endorsements attached:**

D42100 (03/15) D42300 TN (05/13) IL7324 (07/21)
D42402 (05/13) D42408 (05/13) D42412 (03/17) D42413 (06/17)
D42414 (08/19)

Authorized Representative

Client: Estate of Patricia Hutsell Parker	File No.: BC33875Current
Property Address: 2201 Decatur Pike	Case No.:
City: Athens	State: TN Zip: 37303

State of Tennessee

TENNESSEE REAL ESTATE APPRAISER COMMISSION
CERTIFIED RESIDENTIAL REAL ESTATE APPRAISER
ROBERT GEORGE CANTLEY

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 3340
LIC STATUS: ACTIVE
EXPIRATION DATE: November 30, 2024



IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE

Active
No to S



City Council Rules of Engagement

Public Comments

During this portion of the meeting, Citizens may make public comments as are required under section 8-44-112 of the Tennessee Code. During this time no person shall have more than three (3) minutes to speak, the following procedural rules apply:

1. At the beginning of your time, please tell us your name and your full address.
2. Address all of your comments to the mayor. Do not ask questions of the council members or staff or audience.
3. The speaker may not address the Council on matters which are not under the authority of the Council, and which are regulated by other governmental bodies or agencies.
4. You may not yield your time to any other individual.
5. The Speaker shall not be permitted to use any vulgar or obscene language.
6. The speaker shall not speak to any previous or pending litigation unless it is on the agenda. Do not refer to any person by name, make attacks or denigrate others.
7. Any deviation from these rules will result in a warning without loss of time. If you continue to violate them, you will be interrupted and shall lose your time.
8. The Chair shall not permit Disorderly Conduct or Disrupting a Public Meeting which is prohibited by Tennessee Law and punishable by fine or imprisonment.

CITY OF ATHENS, TENNESSEE
Narrative on Financial Analysis
January, 2024

This narrative will discuss various aspects of the financial data presented to the city council for the above-referenced month. July, and 2 or 3 subsequent months will be above the normal percentages, primarily on the expenditure side because of several factors, as discussed below.

General Fund

Overall, we collected about \$1,008,000 more in January this year, primarily because we received \$225,000 for the SRO grant, \$98,000 for FEMA grant, \$259,000 more in interest revenue, \$110,000 more in sales tax and \$355,000 more in property tax. As a percentage we collected 1.90% more than the budgeted revenues for last year.

PLEASE NOTE: On the financial spreadsheet that accompanies this report, at the top you will see General Fund revenues. I have only broken out major sources of revenue such as property taxes and sales taxes. The "total revenues" amount includes smaller items that I did not show in detail. A complete listing of all revenue accounts can be found on your computer-generated report titled "Statement of Actual and Estimated Revenues".

Expenditures are always going to show high in the early budget months, primarily due to the retirement contribution being paid in July and the fleet management transfer.

Another factor that makes the percentage spent look high is the fact that we set up annual purchase orders for known or recurring monthly expenses. For example, in the City Council division we pay for the monthly taping of council meetings. To avoid having to prepare a purchase order every month, we prepare one for the entire year and pay off of it monthly. This total PO is included in the "expended & encumbered" percentage.

Expenditures and encumbrances for this year are \$590,000 more than this time last year, showing 74.55% this year. The variance is due to the fund balance transfer to the capital projects fund not being made yet in the current year and the paving in the current year.

Sanitation

Revenues and expenditures are comparable to the prior year.

Please let me know if I can provide additional information.

CITY OF ATHENS, TENNESSEE
Financial Analysis for January, 2024
(Unaudited)

			(Unaudited)				
				Increase (Decrease)		Variance from	12-Month Variance
	Prior Year		Current Year	From	%	Current Yr.	
	1/31/2023	% Received	1/31/2024	Prior Year	Received	to Prior Yr.	(7/12=58.33%)
GENERAL FUND							
Property Taxes	2,722,099	41.88%	3,077,434	355,335	47.16%	5.28%	-11.17%
AUB In-Lieu of Taxes	575,047	65.35%	490,463	(84,584)	56.05%	-9.30%	-2.28%
Local Sales Taxes	4,958,008	63.56%	5,068,301	110,293	60.34%	-3.22%	2.01%
Wholesale Beer Taxes	316,196	59.66%	319,632	3,436	60.31%	0.65%	1.98%
Wholesale Liquor Taxes	149,038	53.23%	158,269	9,231	56.52%	3.29%	-1.81%
Gross Receipt Taxes	104,177	23.62%	90,929	(13,248)	16.81%	-6.81%	-41.52%
State Sales Taxes	971,873	62.70%	983,876	12,003	61.49%	-1.21%	3.16%
Gas and Motor Fuel Taxes	294,211	61.29%	293,781	(430)	61.20%	-0.09%	2.87%
Court Fines/Costs	66,040	44.03%	45,777	(20,263)	41.62%	-2.41%	-16.71%
Interest Income	153,311	511.04%	412,682	259,371	137.56%	-373.48%	79.23%
Total Revenues/% of Budget	10,935,121	55.80%	11,943,085	1,007,964	57.70%	1.90%	-0.63%
	Sales Tax						
	2023	2024	Difference				
December 2022 and 2023	4,247,634	4,334,690	87,056				
January 2023 and 2024	4,958,008	5,068,301	110,293				
SANITATION							
Revenues:							
Industrial/Commercial	263,365	62.71%	263,475	110	62.73%	0.02%	4.40%
Residential	326,464	60.46%	333,396	6,932	61.74%	1.28%	3.41%
Total Revenues	616,503		647,413	30,910			
Percent of total budget		63.56%			64.10%	0.54%	5.77%
	Prior Year		Current Year			Variance	12-Month
	1/31/2023		1/31/2024			from	Variance
	Actual	% Expended	Actual	Outstanding	% Expended	Current Yr.	(7/12=58.33%)
		& Encumbered		PO's	& Encumbered	to Prior Yr.	
GENERAL FUND							
City Manager's Office	265,542	74.51%	201,287	2,600	64.52%	-9.99%	6.19%
City Council	45,482	74.93%	44,913	2,600	74.94%	0.01%	16.61%
City Judge	7,536	57.97%	7,536		57.97%	0.00%	-0.36%
City Attorney	35,965	89.91%	22,407		56.02%	-33.89%	-2.31%
Special Appropriations	200,550	53.95%	222,425		57.18%	3.23%	-1.15%
Athens City Schools	1,646,151	67.99%	1,686,141		69.65%	1.66%	11.32%
Athens Utilities Board	328,957	68.53%	307,809		58.08%	-10.45%	-0.25%
Total Administration	2,530,183	67.60%	2,492,518	5,200	66.21%	-1.39%	7.88%
Finance	324,315	64.95%	345,215	3,927	66.69%	1.74%	8.36%
Personnel	123,681	53.47%	153,496	3,831	60.46%	6.99%	2.13%
Administration (Purchasing)	80,286	43.37%	88,796	885	68.15%	24.78%	9.82%
City Hall	138,021	73.49%	183,952	44,386	117.40%	43.91%	59.07%
Information Technology	197,194	61.45%	204,305	45,532	56.42%	-5.03%	-1.91%
Total Admin & Emer. Svcs.	415,501	59.89%	477,053	90,803	73.85%	13.96%	15.52%
Administration	105,782	56.63%	116,087	138	60.06%	3.43%	1.73%
Codes Enforcement	219,861	71.08%	195,530	3,652	60.41%	-10.67%	2.08%
Cemeteries	36,550	109.43%	21,078	15,500	84.67%	-24.76%	26.34%
Total Community Development	362,193	68.40%	332,695	19,290	62.14%	-6.26%	3.81%

CITY OF ATHENS
FINANCIAL REPORT
CASH BALANCES AND INVESTMENT SHEET
2023-2024

	JUL	AUGUST	SEPT	OCT	NOV	DEC	JAN
GENERAL	16,149,000	15,794,000	15,502,000	15,184,000	15,358,000	15,451,000	16,436,000
EMP MED BENEFIT	394,000	398,000	400,000	401,000	403,000	405,000	407,000
SCHOOL DEBT SER	3,476,000	1,236,000	1,432,000	1,627,000	1,840,000	944,000	948,000
CITY DEBT SER	45,000	45,000	45,000	447,000	294,000	374,000	375,000
CAP IMP	11,872,000	12,057,000	11,897,000	12,105,000	12,187,000	12,387,000	12,515,000
FLEET	8,283,000	8,428,000	8,487,000	8,278,000	8,269,000	8,280,000	8,154,000
SAN	1,481,000	1,359,000	1,375,000	1,512,000	1,545,000	1,565,000	1,577,000
DRUG	159,000	131,000	139,000	143,000	152,000	157,000	160,000
CONFERENCE	77,000	51,000	53,000	55,000	60,000	61,000	44,000
SCHOOL CONST	3,058,000	3,689,000	3,384,000	3,385,000	3,035,000	2,691,000	1,582,000
2021 GO BOND	4,779,000	4,254,000	4,170,000	3,553,000	3,232,000	2,991,000	2,649,000
HOTEL/MOTEL TAX	496,000	464,000	496,000	509,000	540,000	580,000	556,000
TOTAL CASH & INV	50,269,000	47,906,000	47,380,000	47,199,000	46,915,000	45,886,000	45,403,000



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Account Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024

Fund: 01 - GENERAL FUND

Revenue

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-0000-4110	CURRENT PROPERTY TAXES	6,300,000.00	6,300,000.00	1,650,991.00	2,940,636.00	-3,359,364.00	46.68 %
01-0000-4115	PRIOR YEAR PROPERTY TAXES	100,000.00	100,000.00	6,188.00	52,576.33	-47,423.67	52.58 %
01-0000-4120	DELINQUENT PROPERTY TAXES C&	80,000.00	80,000.00	4,724.00	55,150.00	-24,850.00	68.94 %
01-0000-4125	PUBLIC UTILITIES	80,000.00	80,000.00	5,713.00	9,007.00	-70,993.00	11.26 %
01-0000-4130	INTEREST & PENALTY PY	20,000.00	20,000.00	936.28	9,418.36	-10,581.64	47.09 %
01-0000-4135	INTEREST & PENALTY C&M	25,000.00	25,000.00	2,084.42	19,653.67	-5,346.33	78.61 %
01-0000-4145	AUB ELECTRIC	650,000.00	650,000.00	67,858.16	364,824.07	-285,175.93	56.13 %
01-0000-4150	AUB GAS	225,000.00	225,000.00	21,942.00	125,639.35	-99,360.65	55.84 %
01-0000-4165	LOCAL SALES TAX	8,400,000.00	8,400,000.00	733,610.62	5,068,301.20	-3,331,698.80	60.34 %
01-0000-4170	WHOLESALE BEER TAX	530,000.00	530,000.00	42,410.23	319,632.25	-210,367.75	60.31 %
01-0000-4171	WHOLESALE LIQUOR TAX	280,000.00	280,000.00	31,542.80	158,269.41	-121,730.59	56.52 %
01-0000-4176	BUSINESS LICENSE APPLICATION FE	1,000.00	1,000.00	150.00	810.00	-190.00	81.00 %
01-0000-4177	BUSINESS TAX-ST CLERK FEE	40,000.00	40,000.00	2,695.18	8,855.89	-31,144.11	22.14 %
01-0000-4178	BUSINESS TAX-ST COLLECTED	500,000.00	500,000.00	27,661.06	81,263.02	-418,736.98	16.25 %
01-0000-4205	CABLE TV FRANCHISE TAX-COMCAS	160,000.00	160,000.00	35,556.60	35,556.60	-124,443.40	22.22 %
01-0000-4210	CABLE TV FRANCHISE TAX-AT&T	8,000.00	8,000.00	1,821.08	3,575.98	-4,424.02	44.70 %
01-0000-4310	TAXI/WRECKER/SOLICITORS	1,000.00	1,000.00	0.00	290.00	-710.00	29.00 %
01-0000-4315	BEER PERMITS	12,000.00	12,000.00	1,000.00	9,693.00	-2,307.00	80.78 %
01-0000-4320	ANIMAL CONTROL	1,000.00	1,000.00	20.00	808.00	-192.00	80.80 %
01-0000-4325	BUILDING LICENSES & PERMITS	50,000.00	50,000.00	12,485.00	105,092.00	55,092.00	210.18 %
01-0000-4410	TVA PAYMENTS IN LIEU OF TAX	150,000.00	150,000.00	43,186.23	86,372.46	-63,627.54	57.58 %
01-0000-4412	TVA IMPACT PYMTS	45,000.00	45,000.00	0.00	48,622.32	3,622.32	108.05 %
01-0000-4415	HOUSING AUTHORITY IN LIEU OF T	60,000.00	60,000.00	0.00	0.00	-60,000.00	0.00 %
01-0000-4420	STATE LAW/FIRE GRANTS	43,000.00	43,000.00	18,400.00	18,400.00	-24,600.00	42.79 %
01-0000-4425	STATE SALES TAX	1,600,000.00	1,600,000.00	143,997.24	983,876.22	-616,123.78	61.49 %
01-0000-4430	STATE INCOME TAX	0.00	0.00	0.00	623.21	623.21	0.00 %
01-0000-4435	STATE BEER TAX	6,000.00	6,000.00	0.00	3,392.67	-2,607.33	56.54 %
01-0000-4440	STATE MIXED DRINK TAX	80,000.00	80,000.00	7,791.37	54,847.83	-25,152.17	68.56 %
01-0000-4445	STATE GAS INSPECTION TAX	26,000.00	26,000.00	2,150.13	15,051.01	-10,948.99	57.89 %
01-0000-4450	STATE EXCISE TAX	40,000.00	40,000.00	0.00	0.00	-40,000.00	0.00 %
01-0000-4455	STATE SPORTSBETTING TAX	15,000.00	15,000.00	0.00	10,527.00	-4,473.00	70.18 %
01-0000-4460	REIMB OTHER GOVERNMENTS	80,000.00	80,000.00	799.70	32,879.84	-47,120.16	41.10 %
01-0000-4465	STATE GAS & MOTOR FUEL TAX	480,000.00	480,000.00	40,004.23	293,781.48	-186,218.52	61.20 %
01-0000-4475	REIMB:HIGHWAY MAINTENANCE	20,000.00	20,000.00	2,737.20	16,973.70	-3,026.30	84.87 %
01-0000-4520	GRANT FUNDS	0.00	0.00	73,944.48	97,954.03	97,954.03	0.00 %
01-0000-4530	GRANTS - POLICE DEPT.	0.00	0.00	9,845.73	246,476.17	246,476.17	0.00 %
01-0000-4620	ACCIDENT REPORT CHARGES	0.00	0.00	49.80	341.42	341.42	0.00 %
01-0000-4625	REPAIR DAMAGES AUB	25,000.00	25,000.00	0.00	7,143.74	-17,856.26	28.57 %
01-0000-4630	CEMETERY LOTS	1,000.00	1,000.00	-60.00	2,710.00	1,710.00	271.00 %
01-0000-4635	CEDAR GROVE EXPANSION	5,000.00	5,000.00	900.00	5,160.00	160.00	103.20 %
01-0000-4665	POOLS INGLESIDE	10,000.00	10,000.00	0.00	5,109.75	-4,890.25	51.10 %
01-0000-4675	RECREATION CONCESSIONS	30,000.00	30,000.00	743.00	14,349.55	-15,650.45	47.83 %
01-0000-4685	ADULT SPORTS ACTIVITIES	0.00	0.00	0.00	4,403.00	4,403.00	0.00 %
01-0000-4690	GENERAL CLASSES	40,000.00	40,000.00	19,725.00	32,428.88	-7,571.12	81.07 %
01-0000-4695	SPECIAL TICKET SALES	30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00 %
01-0000-4700	YOUTH SPORTS ACTIVITIES	15,000.00	15,000.00	0.00	12,678.48	-2,321.52	84.52 %
01-0000-4705	LEASE/RENTAL BALLFIELDS	3,000.00	3,000.00	0.00	2,151.24	-848.76	71.71 %
01-0000-4710	LEASE/RENTAL PICNIC SHEL	3,000.00	3,000.00	0.00	3,980.00	980.00	132.67 %
01-0000-4740	FOUNDATION REVENUE	0.00	0.00	1,683.00	4,561.81	4,561.81	0.00 %
01-0000-4810	CITY COURT FINES & COSTS	110,000.00	110,000.00	5,594.96	45,777.46	-64,222.54	41.62 %

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Used
<u>01-0000-4910</u>	INTEREST INCOME	300,000.00	300,000.00	49,162.60	412,682.10	112,682.10	137.56 %
<u>01-0000-4925</u>	INSURANCE RECOVERIES	0.00	0.00	4,817.69	81,977.44	81,977.44	0.00 %
<u>01-0000-4930</u>	DISCOUNTS EARNED	0.00	0.00	43.23	476.86	476.86	0.00 %
<u>01-0000-4935</u>	THIRD PARTY CONTRIBUTIONS	0.00	0.00	0.00	11,404.20	11,404.20	0.00 %
<u>01-0000-4940</u>	THIRD PARTY CONTRIBUTIONS-ANI	0.00	0.00	0.00	15.00	15.00	0.00 %
<u>01-0000-4999</u>	MISCELLANEOUS INCOME	20,000.00	20,000.00	251.34	16,903.90	-3,096.10	84.52 %
	Revenue Total:	20,700,000.00	20,700,000.00	3,075,156.36	11,943,084.90	-8,756,915.10	57.70%
	Fund: 01 - GENERAL FUND Total:	20,700,000.00	20,700,000.00	3,075,156.36	11,943,084.90	-8,756,915.10	57.70%
	Report Total:	20,700,000.00	20,700,000.00	3,075,156.36	11,943,084.90	-8,756,915.10	57.70%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Group Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Department: 01 - Administration							
0101 - City Manager's Office	316,000.00	316,000.00	25,811.26	201,287.46	2,600.00	112,112.54	64.52%
0102 - City Council	63,400.00	63,400.00	2,421.62	44,912.70	2,600.00	15,887.30	74.94%
0103 - City Judge	13,000.00	13,000.00	1,076.50	7,535.50	0.00	5,464.50	57.97%
0104 - City Attorney	40,000.00	40,000.00	2,250.00	22,407.50	0.00	17,592.50	56.02%
0105 - Special Appropriations	389,000.00	389,000.00	0.00	222,425.00	0.00	166,575.00	57.18%
0106 - Athens City Schools	2,421,000.00	2,421,000.00	243,986.44	1,686,140.69	0.00	734,859.31	69.65%
0107 - Athens Utilities Board	530,000.00	530,000.00	41,878.58	307,809.59	0.00	222,190.41	58.08%
Department: 01 - Administration Total:	3,772,400.00	3,772,400.00	317,424.40	2,492,518.44	5,200.00	1,274,681.56	66.21%
Department: 02 - Finance							
0201 - Finance	523,500.00	523,500.00	56,097.86	345,214.56	3,926.88	174,358.56	66.69%
Department: 02 - Finance Total:	523,500.00	523,500.00	56,097.86	345,214.56	3,926.88	174,358.56	66.69%
Department: 03 - Human Resources							
0301 - Human Resources	260,200.00	260,200.00	20,799.19	153,495.59	3,831.40	102,873.01	60.46%
Department: 03 - Human Resources Total:	260,200.00	260,200.00	20,799.19	153,495.59	3,831.40	102,873.01	60.46%
Department: 04 - Administrative Services							
0401 - Administration	131,600.00	131,600.00	17,575.01	88,795.88	884.78	41,919.34	68.15%
0402 - City Hall	194,500.00	194,500.00	29,171.93	183,952.18	44,386.61	-33,838.79	117.40%
0403 - Information Technology	442,800.00	442,800.00	36,487.28	204,305.25	45,531.76	192,962.99	56.42%
Department: 04 - Administrative Services Total:	768,900.00	768,900.00	83,234.22	477,053.31	90,803.15	201,043.54	73.85%
Department: 05 - Community Development							
0501 - Administration	193,500.00	193,500.00	18,503.41	116,087.18	138.08	77,274.74	60.06%
0502 - Codes Enforcement	329,700.00	329,700.00	20,825.23	195,530.02	3,652.43	130,517.55	60.41%
0503 - Cemeteries	43,200.00	43,200.00	3,051.16	21,077.72	15,500.00	6,622.28	84.67%
Department: 05 - Community Development Total:	566,400.00	566,400.00	42,379.80	332,694.92	19,290.51	214,414.57	62.14%
Department: 06 - Police							
0601 - Administration	319,700.00	319,700.00	30,690.69	286,955.21	30,890.79	1,854.00	99.42%
0602 - Patrol	2,591,500.00	2,591,500.00	246,308.73	1,560,112.53	44,186.64	987,200.83	61.91%
0603 - Special Services	609,600.00	609,600.00	65,946.46	497,832.17	1,572.42	110,195.41	81.92%
Department: 06 - Police Total:	3,520,800.00	3,520,800.00	342,945.88	2,344,899.91	76,649.85	1,099,250.24	68.78%
Department: 07 - Fire							
0701 - Administration	205,700.00	205,700.00	51,285.43	128,338.09	4,300.00	73,061.91	64.48%
0702 - Prevention	117,700.00	117,700.00	9,686.25	73,623.08	300.00	43,776.92	62.81%

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
0703 - Suppression	2,455,700.00	2,455,700.00	135,680.14	1,667,855.47	24,064.77	763,779.76	68.90%
Department: 07 - Fire Total:	2,779,100.00	2,779,100.00	196,651.82	1,869,816.64	28,664.77	880,618.59	68.31%
Department: 08 - Parks and Recreation							
0801 - Administration	239,400.00	239,400.00	18,790.62	144,732.40	483.67	94,183.93	60.66%
0802 - Maintenance	806,000.00	806,000.00	48,088.46	437,080.35	57,936.36	310,983.29	61.42%
0803 - Swimming Pools	50,600.00	50,600.00	2,059.67	29,893.58	4,630.96	16,075.46	68.23%
0804 - Program Planning	325,400.00	325,400.00	29,549.80	200,052.59	21,288.34	104,059.07	68.02%
Department: 08 - Parks and Recreation Total:	1,421,400.00	1,421,400.00	98,488.55	811,758.92	84,339.33	525,301.75	63.04%
Department: 09 - Public Works							
0901 - Administration	424,000.00	424,000.00	49,393.76	244,865.66	7,093.92	172,040.42	59.42%
0902 - Traffic Control	300,700.00	300,700.00	29,791.55	123,942.39	98,677.39	78,080.22	74.03%
0903 - Street Maintenance	1,026,900.00	1,026,900.00	33,980.95	831,644.42	1,539,998.98	-1,344,743.40	230.95%
0904 - Street Construction	621,900.00	621,900.00	50,287.86	370,986.35	54,572.40	196,341.25	68.43%
0905 - Street Cleaning	1,020,100.00	1,020,100.00	59,420.94	613,014.14	27,247.72	379,838.14	62.76%
0906 - Fleet Maintenance	352,200.00	352,200.00	30,265.08	206,984.39	15,874.08	129,341.53	63.28%
0908 - Animal Control	214,200.00	214,200.00	17,323.21	118,923.98	1,910.32	93,365.70	56.41%
Department: 09 - Public Works Total:	3,960,000.00	3,960,000.00	270,463.35	2,510,361.33	1,745,374.81	-295,736.14	107.47%
Department: 10 - Communications/Dispatch							
1004 - Communications/Dispatch	327,300.00	327,300.00	81,517.08	245,671.24	0.00	81,628.76	75.06%
Department: 10 - Communications/Dispatch Total:	327,300.00	327,300.00	81,517.08	245,671.24	0.00	81,628.76	75.06%
Department: 11 - Transfers							
1101 - Non-Departmental	2,800,000.00	2,800,000.00	199,749.12	1,781,591.19	7,696.14	1,010,712.67	63.90%
Department: 11 - Transfers Total:	2,800,000.00	2,800,000.00	199,749.12	1,781,591.19	7,696.14	1,010,712.67	63.90%
Fund: 01 - GENERAL FUND Total:	20,700,000.00	20,700,000.00	1,709,751.27	13,365,076.05	2,065,776.84	5,269,147.11	74.55%
Report Total:	20,700,000.00	20,700,000.00	1,709,751.27	13,365,076.05	2,065,776.84	5,269,147.11	74.55%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Account Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024

Fund: 12 - SANITATION

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Used
Revenue							
<u>12-0000-4648</u>	REFUSE PENALTY	4,000.00	4,000.00	636.79	3,146.49	-853.51	78.66 %
<u>12-0000-4650</u>	IND/COMMERCIAL REFUSE CHARG	420,000.00	420,000.00	48,787.50	263,475.20	-156,524.80	62.73 %
<u>12-0000-4658</u>	REFUSE COLLECTION CHARGES	540,000.00	540,000.00	48,041.35	333,396.36	-206,603.64	61.74 %
<u>12-0000-4750</u>	RECYCLING CENTER	3,000.00	3,000.00	1,039.26	4,252.58	1,252.58	141.75 %
<u>12-0000-4910</u>	INTEREST INCOME	40,000.00	40,000.00	6,619.96	42,999.00	2,999.00	107.50 %
<u>12-0000-4930</u>	DISCOUNTS EARNED	0.00	0.00	4.78	35.35	35.35	0.00 %
<u>12-0000-4999</u>	MISCELLANEOUS INCOME	3,000.00	3,000.00	0.00	108.22	-2,891.78	3.61 %
Revenue Total:		1,010,000.00	1,010,000.00	105,129.64	647,413.20	-362,586.80	64.10%
Fund: 12 - SANITATION Total:		1,010,000.00	1,010,000.00	105,129.64	647,413.20	-362,586.80	64.10%
Report Total:		1,010,000.00	1,010,000.00	105,129.64	647,413.20	-362,586.80	64.10%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Group Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024

Division

Fund: 12 - SANITATION
Department: 09 - Public Works
0907 - Sanitation

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		Percent Used
						Favorable	(Unfavorable)	
	1,010,000.00	1,010,000.00	74,780.33	609,906.21	10,856.39	389,237.40		61.46%
Department: 09 - Public Works Total:	1,010,000.00	1,010,000.00	74,780.33	609,906.21	10,856.39	389,237.40		61.46%
Fund: 12 - SANITATION Total:	1,010,000.00	1,010,000.00	74,780.33	609,906.21	10,856.39	389,237.40		61.46%
Report Total:	1,010,000.00	1,010,000.00	74,780.33	609,906.21	10,856.39	389,237.40		61.46%

City of Athens Fire Dept

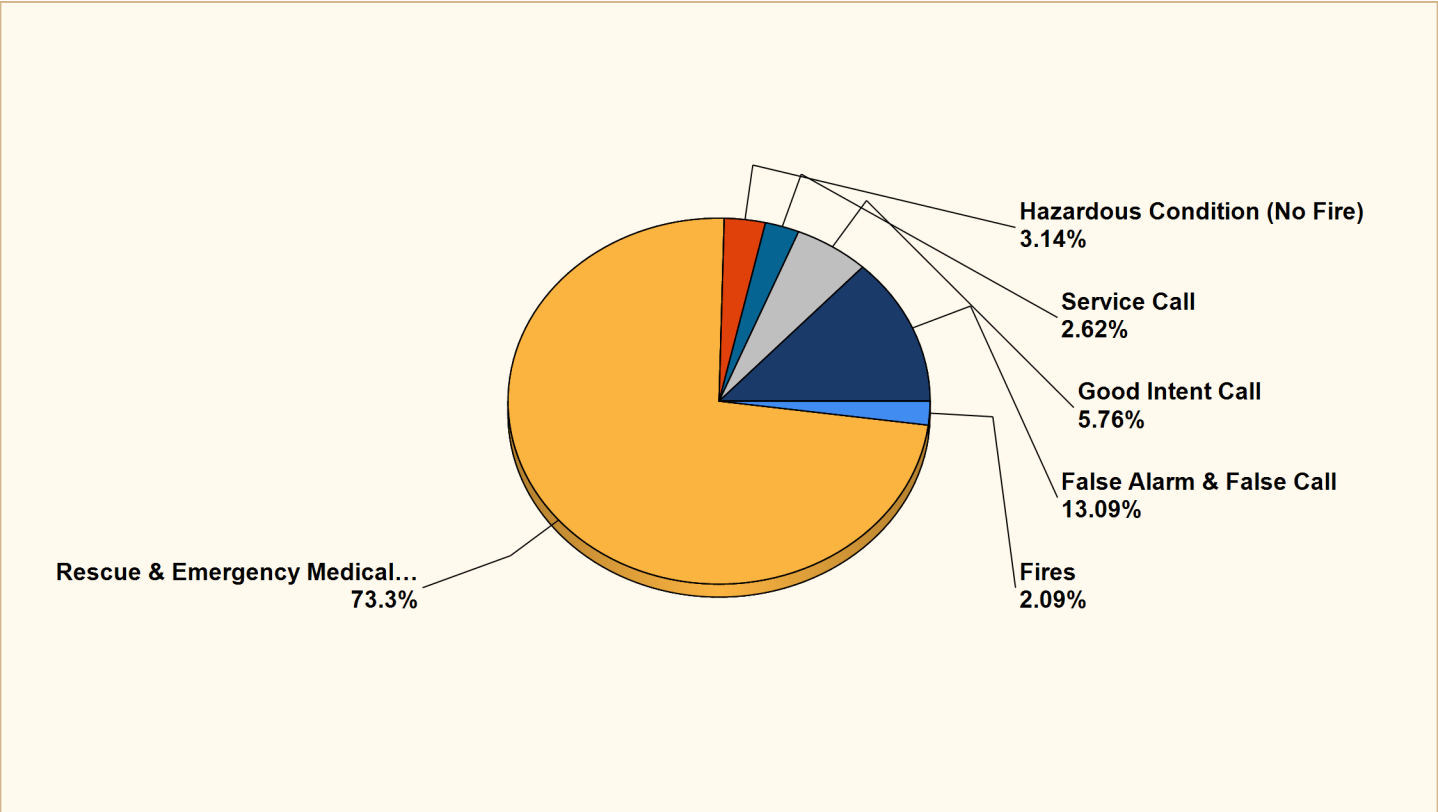
Athens, TN

This report was generated on 2/6/2024 10:59:53 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 01/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	2.09%
Rescue & Emergency Medical Service	140	73.3%
Hazardous Condition (No Fire)	6	3.14%
Service Call	5	2.62%
Good Intent Call	11	5.76%
False Alarm & False Call	25	13.09%
TOTAL	191	100%

- 908 employee training hours
- CPR Classes: 4 Students: 38
- 8 finished AEMT and are currently testing for National Registry
- 4 certified as Child Passenger Safety Technicians
- 1 attended Battalion Chief Boot Camp Training
- 1 attended All Hazards Incident Command Class
- Hosted Fire Commission testing
- 2 state inspections
- 2024 Inservice has started

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.52%
118 - Trash or rubbish fire, contained	1	0.52%
131 - Passenger vehicle fire	1	0.52%
151 - Outside rubbish, trash or waste fire	1	0.52%
311 - Medical assist, assist EMS crew	126	65.97%
321 - EMS call, excluding vehicle accident with injury	1	0.52%
322 - Motor vehicle accident with injuries	7	3.66%
324 - Motor vehicle accident with no injuries.	6	3.14%
410 - Combustible/flammable gas/liquid condition, other	2	1.05%
412 - Gas leak (natural gas or LPG)	1	0.52%
444 - Power line down	1	0.52%
445 - Arcing, shorted electrical equipment	1	0.52%
461 - Building or structure weakened or collapsed	1	0.52%
500 - Service Call, other	1	0.52%
510 - Person in distress, other	1	0.52%
550 - Public service assistance, other	1	0.52%
551 - Assist police or other governmental agency	1	0.52%
553 - Public service	1	0.52%
600 - Good intent call, other	2	1.05%
611 - Dispatched & cancelled en route	2	1.05%
622 - No incident found on arrival at dispatch address	2	1.05%
651 - Smoke scare, odor of smoke	5	2.62%
700 - False alarm or false call, other	1	0.52%
741 - Sprinkler activation, no fire - unintentional	1	0.52%
744 - Detector activation, no fire - unintentional	23	12.04%
TOTAL INCIDENTS:	191	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



City of Athens Fire Dept

Athens, TN

This report was generated on 2/6/2024 11:49:00 AM



Property Values versus Loss and Save per Incident for Date Range

Start Date: 01/01/2024 | End Date: 01/31/2024

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-4	\$3,000.00	\$1,000.00	\$2,000.00
2024-26	\$16,434,300.00	\$15,000.00	\$16,419,300.00
Totals:	\$16,437,300.00	\$16,000.00	\$16,421,300.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.

City of Athens Fire Dept

Athens, TN

This report was generated on 2/6/2024 11:50:47 AM



Losses for Date Range

Start Date: 01/01/2024 | End Date: 01/31/2024

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
2	\$15,000.00	\$1,000.00	\$16,000.00	\$8,000.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2024-26	01/05/2024	111 - Building fire	\$15,000.00	\$0.00	\$15,000.00	93.75%
2024-4	01/01/2024	131 - Passenger vehicle fire	\$0.00	\$1,000.00	\$1,000.00	6.25%

Only REVIEWED incidents included



emergencyreporting.com

Doc Id: 265

Page # 1 of 1

City of Athens Fire Dept

Athens, TN

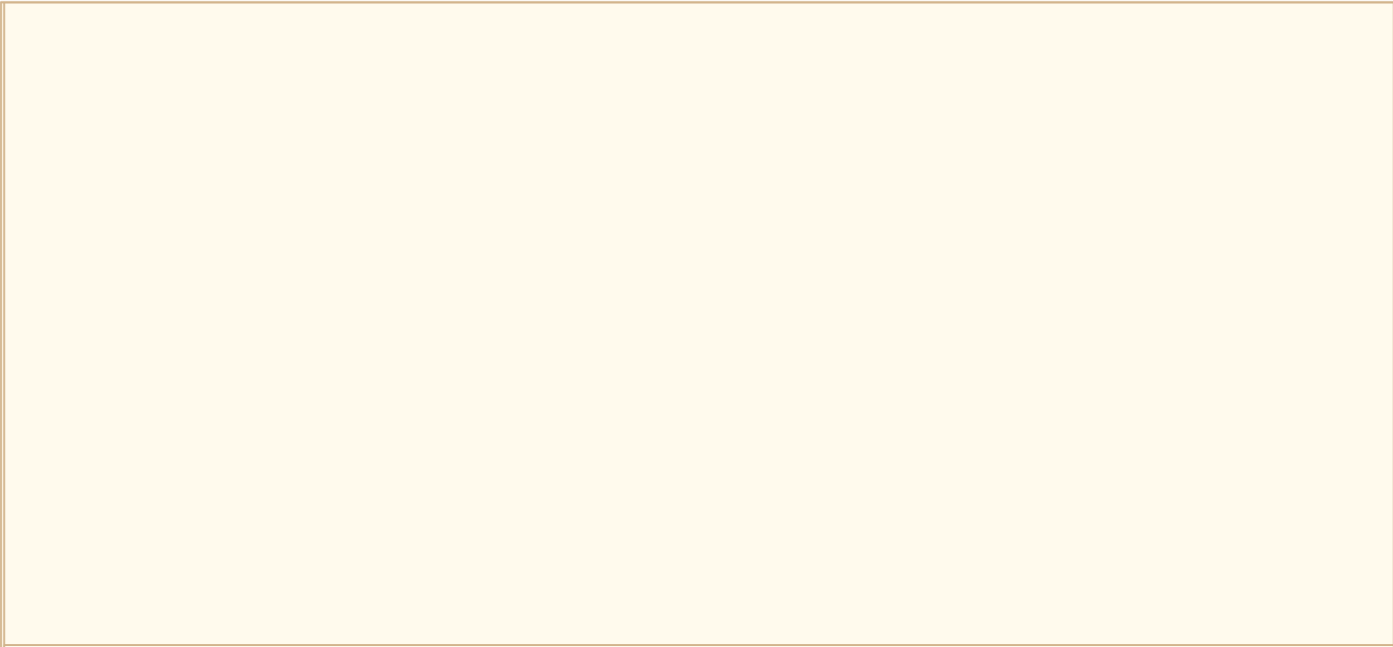
This report was generated on 2/6/2024 11:51:30 AM



Count of Violations per Occupancy Type for Inspection Date Range

Inspection Observations: FAIL | Start Date: 01/01/2024 | End Date: 01/31/2024

No Data Available



OCCUPANCY TYPE	# VIOLATIONS
Total of Violations:	

Total number of violations for LOCKED inspections that took place for the DATE RANGE provided for each Occupancy Type.

Completed Inspections per Inspection Type for Date Range
Occupancy Status: All | Start Date: 01/01/2024 | End Date: 01/31/2024

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Alarm System Test						
243	Athens City Primary School	316 McMinn AVE Athens, TN 37303	01/26/2024	Moses, Casey B	Passed	
66	Athens City Middle School	200 Keith LN Athens, TN 37303	01/26/2024	Martin, Dustin R	Passed	
602	McMinn County Career Technical School	2103 S Congress PKY Athens, TN 37303	01/26/2024	Ingram, Jack	Passed	
607	McMinn County High School	2215 S Congress PKY Athens, TN 37303	01/26/2024	Moses, Casey B	Passed	
380	Christ's Legacy Academy	625 Matlock AVE Athens, TN 37303	01/26/2024	Martin, Dustin R	Passed	
Total # Inspections for Alarm System Test:						5
Inspection Type: Annual						
936	Keith Children's Academy	600 W Madison AVE Athens, TN 37303	01/11/2024	Grueber, Heather	Passed	
505	Kiddie Korner	710 Ohio AVE Athens, TN 37303	01/23/2024	Moses, Casey B	Passed	
Total # Inspections for Annual:						2
TOTAL # INSPECTIONS: 7						

City of Athens Fire Dept

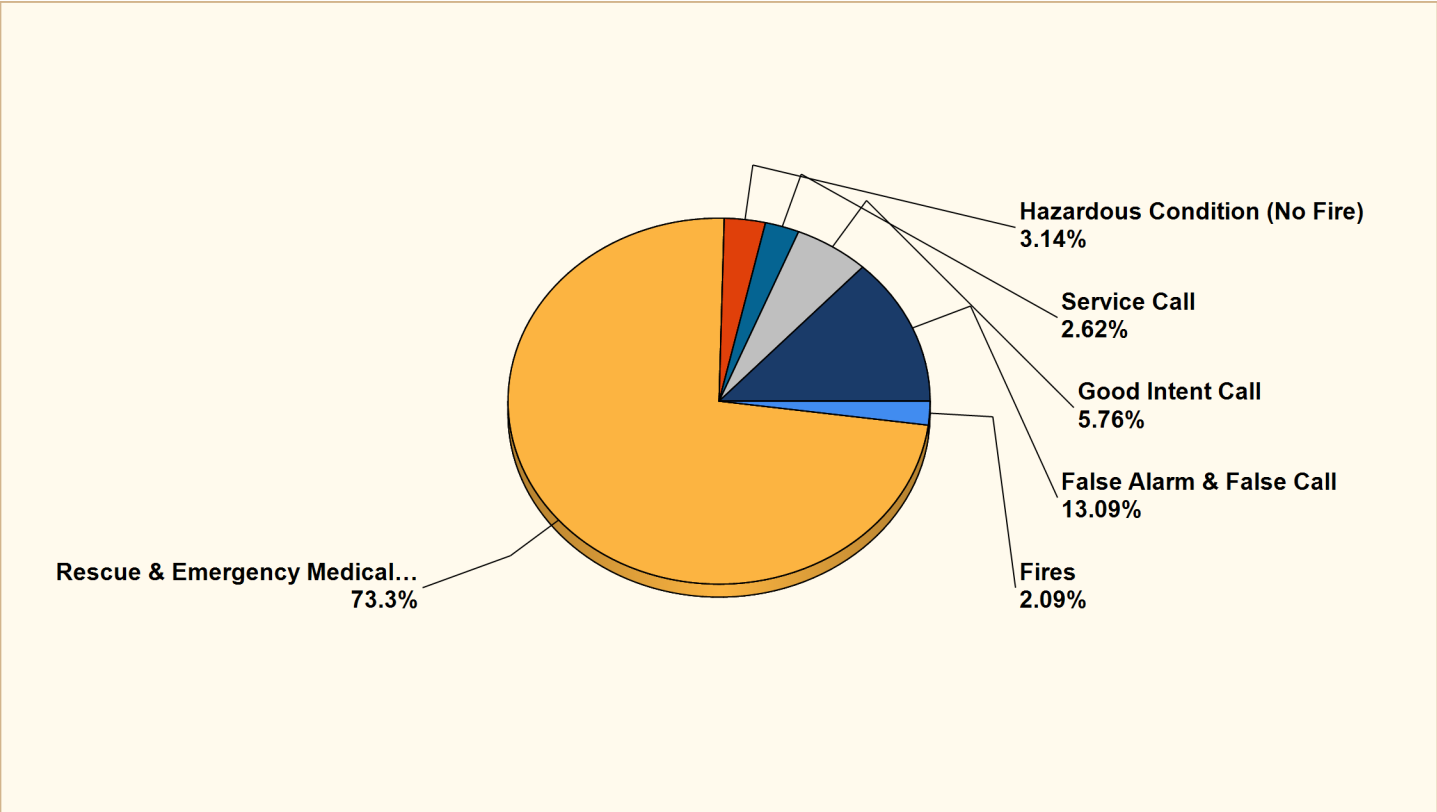
Athens, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 01/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	2.09%
Rescue & Emergency Medical Service	140	73.3%
Hazardous Condition (No Fire)	6	3.14%
Service Call	5	2.62%
Good Intent Call	11	5.76%
False Alarm & False Call	25	13.09%
TOTAL	191	100%

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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
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118 - Trash or rubbish fire, contained	1	0.52%
131 - Passenger vehicle fire	1	0.52%
151 - Outside rubbish, trash or waste fire	1	0.52%
311 - Medical assist, assist EMS crew	126	65.97%
321 - EMS call, excluding vehicle accident with injury	1	0.52%
322 - Motor vehicle accident with injuries	7	3.66%
324 - Motor vehicle accident with no injuries.	6	3.14%
410 - Combustible/flammable gas/liquid condition, other	2	1.05%
412 - Gas leak (natural gas or LPG)	1	0.52%
444 - Power line down	1	0.52%
445 - Arcing, shorted electrical equipment	1	0.52%
461 - Building or structure weakened or collapsed	1	0.52%
500 - Service Call, other	1	0.52%
510 - Person in distress, other	1	0.52%
550 - Public service assistance, other	1	0.52%
551 - Assist police or other governmental agency	1	0.52%
553 - Public service	1	0.52%
600 - Good intent call, other	2	1.05%
611 - Dispatched & cancelled en route	2	1.05%
622 - No incident found on arrival at dispatch address	2	1.05%
651 - Smoke scare, odor of smoke	5	2.62%
700 - False alarm or false call, other	1	0.52%
741 - Sprinkler activation, no fire - unintentional	1	0.52%
744 - Detector activation, no fire - unintentional	23	12.04%
TOTAL INCIDENTS:	191	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

City of Athens Fire Dept

Athens, TN

This report was generated on 2/6/2024 11:54:31 AM



Property Values versus Loss and Save per Incident for Date Range

Start Date: 01/01/2024 | End Date: 01/31/2024

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-4	\$3,000.00	\$1,000.00	\$2,000.00
2024-26	\$16,434,300.00	\$15,000.00	\$16,419,300.00
Totals:	\$16,437,300.00	\$16,000.00	\$16,421,300.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



Police Department Report to City Manager

January



2024



This Month

This Year

Last Year to Date

Homicide	0	0	0
Sex Offense	0	0	0
Robbery	1	1	0
Assault	16	16	21
Burglary	7	7	6
Theft	35	35	40
MV Theft	4	4	11

Moving Violations	119	119	163
Citations	47	47	63
Warnings	72	72	100
Drugs	14	14	38
Arrests	98	98	156
Total Calls for Service	1290	1290	1486



Police Department Report to City Manager

January	▼	2024	▼
---------	---	------	---

	This Month	This Year	Last Year to Date
Vehicle Accidents	31	31	43
Pedestrian	0	0	0
Private Property	9	9	25
Total	40	40	68
Injuries	7	7	5
Fatalities	0	0	0

Authorized Sworn Positions	36
Current Sworn Positions Filled	31
Police Department Vacancies	5

Prepared:

Jason B. Garren

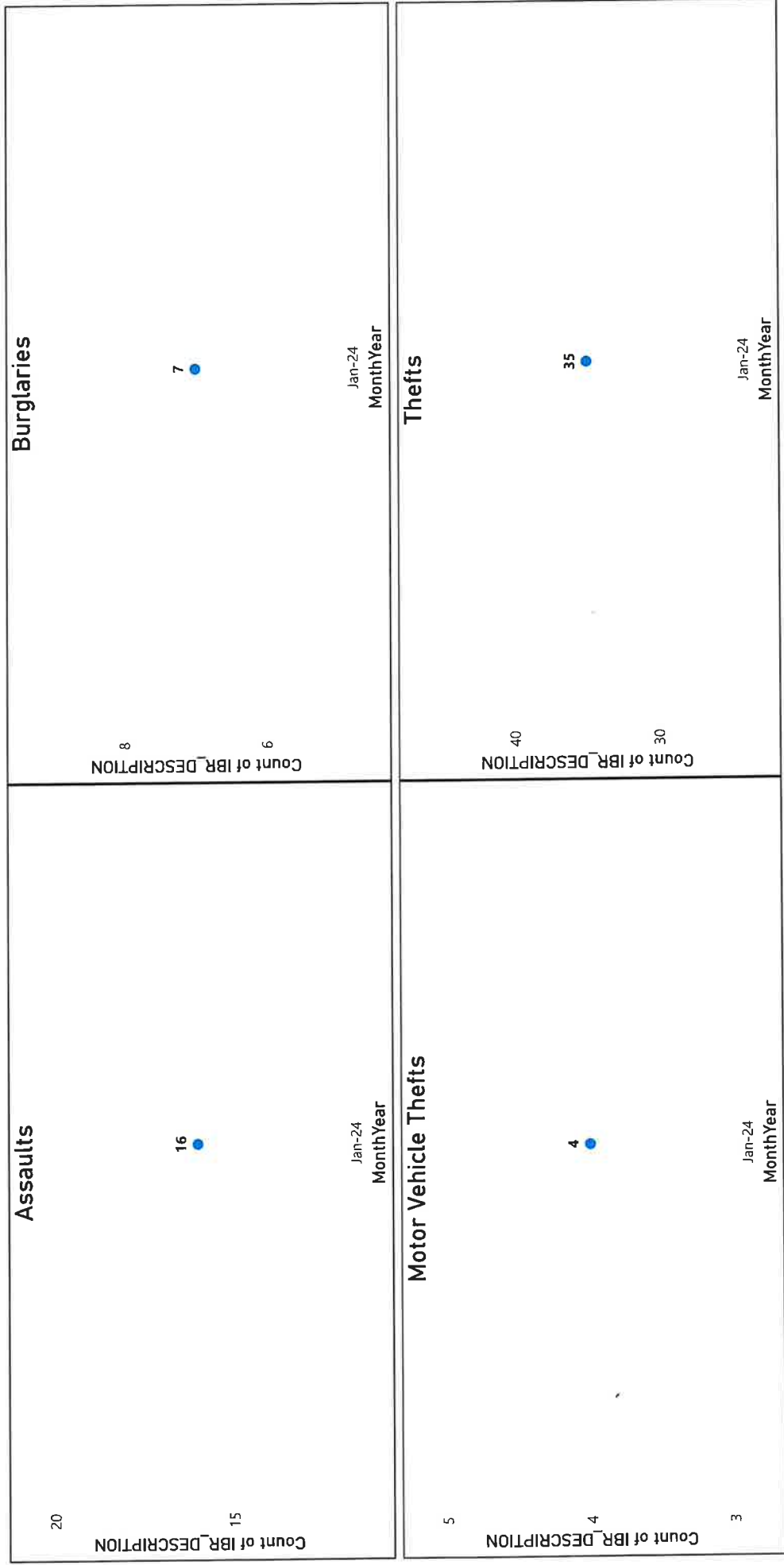
Deputy Chief

Submitted:

Fred K. Schultz

Chief of Police

1/1/2024 1/31/2024



Date

1/1/2024

1/31/2024

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MEASUREMENT

GRAMS

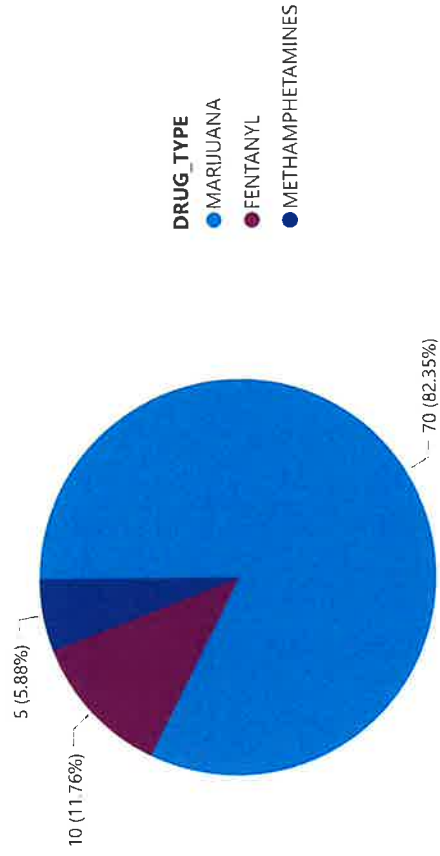
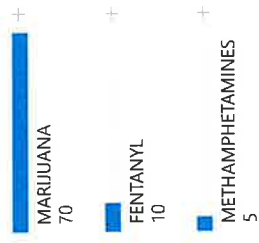
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DRUG_QUANTITY by DRUG_TYPE

DRUG_TYPE

DRUG_QUANTITY
85



Date

1/1/2024

1/31/2024

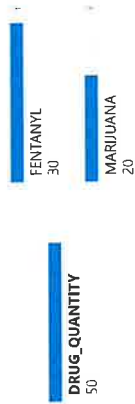
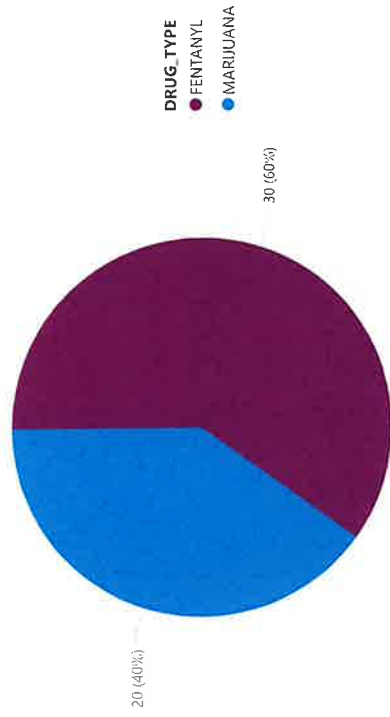


MEASUREMENT

DOSAGE UNITS

DRUG_QUANTITY by DRUG_TYPE

DRUG_TYPE



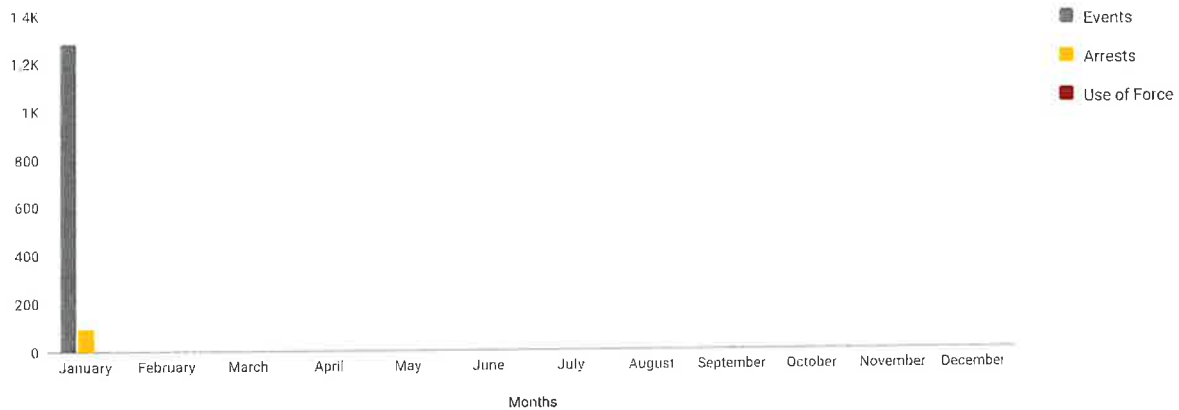


Athens Police Department

USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2024)

USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs. Arrests vs. Use of Force Comparison



2024 Events vs. Use Of Force

Total Events: 1290
Use of Force Incidents: 2
0.16%

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	1290	2	0.16%
February	0	0	0.00%
March	0	0	0.00%
April	0	0	0.00%
May	0	0	0.00%
June	0	0	0.00%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

2024 Arrests vs. Use Of Force

Total Arrests: 98
Use of Force Incidents: 2
2.04%

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	98	2	2.04%
February	0	0	0.00%
March	0	0	0.00%
April	0	0	0.00%
May	0	0	0.00%
June	0	0	0.00%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

Monthly Overtime Report for Patrol Division January 2024

Late Shift: 49.50 hours

(reports, late arrests, late calls, early shift calls, raids, assignments)

Manpower: 76.75 hours

(fill in for sick leave, vacations, training)

Court: 7.00 hours

General Sessions: 7.00

City: 00.00

Criminal: 00.00

Civil: 00.00

Juvenile: 00.00

Grand Jury: 00.0

Training: 64.50 hours

Special Assignments: 61.50 hours

Meeting: 20.50

THSO: 10.00

K9 Maintenance: 31.00

Total hours for the month: 259.25 hours

Total expenditure for patrol overtime for the month: \$3,764.07

Total budgeted for patrol overtime for the month: \$6,250.00