



## CITY COUNCIL

### AGENDA

Tuesday, August 15, 2023, 6:00 P.M.

**I. CALL TO ORDER**

**II. INVOCATION. MAYOR SHERLIN**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. APPROVAL OF MINUTES**

- (1-5) a.) July 18, 2023 – City Council Regular Meeting

**VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS**

- a.) Proclamation – Anniemaye Johnson
- b.) Proclamation – Hayden Rowe
- c.) Proclamation – Kyia Hagerty
- d.) VIVID AWARD

**VII. REQUESTS FROM CITIZENS**

**VIII. CONSENT AGENDA**

- (6-14) a.) Approve Resolution No 2023-20 to submit application for Tourism Enhancement Grant
- (15-16) b.) Approve Resolution No 2023-21 to submit application for South Art Express Grant for replacing downtown quilt squares.
- (17) c.) Approve Resolution No 2023-22 to submit application for Tennessee Arts Commission Arts Access Mini-Grant for replacing downtown quilt squares.
- (18) d.) Approve Resolution No 2023-23 to submit application for BlueCross BlueShield Healthy Places Grant.
- (19-20) e.) Approve Resolution No 2023-24 to submit application for Public Entity Partners Safety Grant
- (21-23) f.) Approve Resolution No 2023-25 to submit application for Police Recruitment and Retention Grant and TLETA Cost Sharing Grant
- (24) g.) Approve High Mast Preventative Maintenance and Repair Contract Extension for Stansell Electric.
- (25) h.) Approve Traffic Signals Maintenance and Repair Contract Extension for Stansell Electric.
- (26-27) i.) Approve contract amendment of \$24,575.51 with Stantec for campus traffic improvement project.

- (28-30)
- j.) Approve \$57,000.00 estimated cost for paving Rosedale Street and Hornsby Street.
  - k.) Approve \$107,000.00 estimated cost for flooding issues on Tell, Harris and Clark Street
  - l.) Appoint Dale Newman (Pelley), Donald Frank (Eaton), Sherry Richmond Frank (Eaton), Angela Schaffer (Eaton) to Council Advisory Board.

**IX. ORDINANCES**

- (31-32)
- a.) Ordinance No. 1122 – Second Reading - An Ordinance to amend the Athens Municipal Code, Title 8 entitled to alter the hours for Sunday beer sales.
- (33-34)
- b.) Ordinance No. 1123 – Public Hearing and Second Reading - An Ordinance to amend the Athens Municipal Code, Approve the rezoning request by Tracy and Wanda Dennis. to change a parcel located at 708 Virginia Avenue from B-1 (Intensive Business District) to R-2 (Medium-Density Residential District).

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

- (35)
- a.) Approve Resolution No 2023-26 for a \$5000.00 contribution to The Better Living Center.
- (36)
- b.) Motion to approve \$16,000.00 for McMinn Economic Development Agency Industrial Park Signs
- (37-49)
- c.) Motion on Pickleball.
- (50-51)
- d.) Motion to approval Councilmembers to submit action items or discussion items for the work session agenda will be 5 PM the Wednesday before the meeting.
  - e.) Motion to accept the school buildings with stipulation that for Westside School, Board of Education has first right of refusal on a sale of the building and rejecting the proposed amendment to the original agreement.

**XII. REPORTS**

- (52-63)
- a.) Finance Department Report. **MIKE KEITH**
  - b.) Fire Department Report. **BRANDON AINSWORTH**
- (64-71)
- c.) Police Department Report. **FRED SCHULTZ**

**XIII. REPORT FROM THE CITY MANAGER**

**XIV. ADJOURNMENT**

# ATHENS CITY COUNCIL

## MINUTES OF MEETING

July 18, 2023

The Athens City Council met in regular session on Tuesday, July 18, 2023, at 6:00 p.m. with Vice Mayor Easton presiding. The invocation was given by council member Eaton; and upon roll call, the following members were present:

Curtis, Pelley, Eaton.

The following decisions were made and ordered made a part of the records of the Athens City Council.

- 1 -

### APPROVAL OF MINUTES

The minutes of the June 20, 2023 regularly scheduled meeting and the June 27, 2023, called meeting were submitted and approved.

**Council Member Curtis moved, Council Member Pelley seconded.** Roll call vote:

**AYES:**       Curtis, Pelley, Eaton  
**NAYS:**       None

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### COMMUNICATIONS AND SPECIAL PRESENTATIONS

#### PRESENTATION OF PROCLAMATION – MIKE KEITH

Council member Curtis presented a plaque and proclamation for Mike for serving as Interim City Manager.

#### PRESENTATION OF PROCLAMATION – STEPHEN HATCHETT

Council member Curtis presented a plaque and proclamation for Steven Hatchett for his dedication as City Attorney.

#### PRESENTATION OF PROCLAMATION – WILLIAM BUCKLEY

Council member Pelley presented a plaque and proclamation for William Buckley for his guidance and expertise as interim City Attorney.

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REQUESTS FROM CITIZENS

Approximately 18 individuals addressed the Council in regard to volunteers for food bank, library board, the need for speakers in the overflow room, money to arts council and Main Street. Some individuals spoke in favor of Pickleball, while others spoke against it.

CONSENT AGENDA

Vice Mayor Eaton advised the recording clerk to read the following items into the record:

**I. CONSENT AGENDA**

- a.) Approve Resolution No 2023-19 to authorize application for Downtown Improvement Grants from Main Street.
- b.) Approve Request for Qualifications (RFQ) for Stormwater Engineering Services.
- c.) Approve contact amendment with Adams Construction for traffic signal poles for campus transportation improvements.
- d.) Approve Public Safety Facility Change Order Request.
- e.) Appoint Elizabeth Ruleman to Friendly City Sister Cities Committee term expires on July 17, 2024.
- f.) Appoint Ersu Henry to Friendly City Sister Cities Committee term expires on July 17, 2024.
- g.) Reappoint Jona Garrett to Athens Regional Municipal Planning Commission term expires on August 13, 2026.

**Council Member Curtis moved, Council Member Pelley seconded, that the Consent Agenda as stated above be approved.** Roll call vote:

**AYES: Curtis, Pelley, Eaton.**

**NAYS: None**

ORDINANCES

Ordinance No. 1121 – Second Reading - An Ordinance to amend the Athens Municipal Code, Title 12 entitled “Building, Utility, Etc. Code” To adopt the 2018 edition of the International Residential Energy Conservation Codes

The caption of the above-described ordinance was read by the recording clerk. Vice Mayor Eaton opened the public hearing. There being no one wishing to speak, the public hearing was closed.

**Council Member Curtis moved, Council Member Pelley seconded, to approve Ordinance No. 1121** Roll call vote:

**AYES:** Curtis, Pelley, Eaton.  
**NAYS:** None

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- 9 -

OLD BUSINESS

Motion concerning bids for Pickleball Courts at Ingleside. (Only base bid as presented)

**Council Member Curtis moved, Council Member Pelley seconded, to approve old business:**

Roll call vote:

**AYES:** Curtis, Pelley  
**NAYS:** None  
**ABSTAIN:** Vice Mayor Eaton

- a.) Motion to provide up to 30,000 dollars for converting tennis courts at Athens middle school to Pickle ball courts.

**Council Member Curtis moved, Council Member Pelley seconded, to approve old business:**

Roll call vote:

**AYES:** Curtis, Pelley, Eaton.  
**NAYS:** None

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NEW BUSINESS

Recommendations from Planning Commission

**Council Member Curtis moved, Council member Pelley second to approve the rezoning request by Tracy and Wanda Dennis. to change a parcel located at 708 Virginia Avenue from B-1 (Intensive Business District) to R-2 (Medium-Density Residential District). Roll call vote:**

**AYES** Curtis, Pelley, Eaton  
**NAYS** None

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Proposal to alter the hours for Sunday beer sales.

**Vice Mayor Eaton moved, Council Member Curtis seconded, to alter the hours for Sunday beer sales. Roll call vote:**

**AYES:** Curtis, Pelley, Eaton.  
**NAYS:** None

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Motion to rescind the requirement for Main Street and Arts Council to request council approval of all uses of hotel/motel funds prior to receiving proceeds from the city.

**Council Member Pelley moved, Council member Curtis seconded, to request council approval of all uses of hotel/motel funds prior to receiving proceeds from the city. Roll call vote:**

**AYES: Curtis, Pelley, Eaton**

**NAYS: None**

- 13 -

Motion for appointments to the council advisory committee for Vice Mayor Eaton's appointees

**POSTPONED TO WORK SESSION**

- 14 -

Motion to appoint John Duggan to replace Craig Hardin on the library board.

**Council Member Pelley moved, Council member Eaton seconded, to request motion to replace Craig Hardin whose term expires 6-30-2023 Roll call vote:**

**AYES: Pelley, Eaton**

**NAYS: Curtis**

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#### REPORTS

#### ATHENS CITY SCHOOLS QUARTERLY REPORT

Mr. Robert Greene, Superintendent of the Athens City Schools, presented his quarterly update on their current projects and activities.

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#### FINANCE DEPARTMENT REPORT

Finance director Mike Keith presented the Finance Dep Report for July 2023. The report was accepted as presented.

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### COMMUNITY DEVELOPMENT REPORT

Community Director Anthony Casteel presented the Community Development Report for July 2023. The report was accepted as presented.

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### FIRE DEPARTMENT REPORT

Fire Chief Brandon Ainsworth presented the Fire Department Report for July 2023. The report was accepted as presented.

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### POLICE DEPARTMENT REPORT

Police Chief Fred Schultz presented the Police Department Report for July 2023. The report was accepted as presented.

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### REPORT FROM THE CITY MANAGER

City Manager Deb Wallace presented an update on various projects and programs taking place. The report was accepted as presented.

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### ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 8:26 p.m.

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STEVEN S. SHERLIN, Mayor

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DEB WALLACE, City Manager



## TOURISM ENHANCEMENT GRANT: ROUND 6

*A partnership with the TN Department of Tourist Development and the TN Department of Economic and Community Development*

**Applications due on September 1, 2023**

### **Grant at a Glance:**

- Grantee must be city or county government  
Up to \$100,000 grant with a match requirement (see page 2)
- Approximately 25-30 grants will be awarded
- Project must be completed on city, county or Industrial Development Board owned property, or property leased by the city or county from TVA or the US Army Corps of Engineers that meet the lease requirements described
- More than one application within a county may be submitted

### **Contents:**

|        |                                     |
|--------|-------------------------------------|
| Page 2 | Grant Overview                      |
| Page 4 | Guidelines for Funding and Timeline |
| Page 5 | Application Cover Page              |
| Page 6 | Application                         |
| Page 8 | TNECD Tier Level Map                |

### **Application Checklist:**

- ☐ Application Cover Page - page 5 of this document
- ☐ Application – document fully completed and emailed to Andi.Grindley@tn.gov  
CC: tourism.grants@tn.gov
- ☐ Two letters of support from local/regional partners (minimum). One must be from official local tourism entity as defined by TN Dept. of Tourist Development (see [FAQ](#) for definition)
- ☐ Letter of commitment from organization providing matching funds
- ☐ If match commitment must be approved by legislative body, please have approval completed prior to application deadline
- ☐ Title VI Completed
- ☐ Project property map - PDF map of area with project property marked, showing street address, and certifying ownership from the local Tax Assessor's office or by going to [www.assessment.cot.tn.gov](http://www.assessment.cot.tn.gov) and searching for the property map

### **Grant Overview:**

Tourism is one of the largest industries and most important economic drivers in Tennessee. This grant was developed to help communities improve their tourism assets and increase tourism related-economic impact.

**Grant Review Board Members:** TN Dept. of Economic and Community Development, TN Dept. of Tourist Development, TN Dept. of Agriculture, and the TN Dept. of Environment and Conservation, TN Dept. of Transportation and TVA and/or the US Army Corps of Engineers (where applicable).

**TDTD Tourism Grant Program Manager:** Andi Grindley, [Andi.Grindley@tn.gov](mailto:Andi.Grindley@tn.gov) (615) 741-7994





**Reimbursement-based Grant:** Maximum request \$100,000. No other state funds, federal funds, or in-kind contributions may be used for the match requirement. Grantees will be reimbursed for eligible expenditures.

**Match:** Match amount for a county is determined by tier level designation at the time of application submission. See tier map included.

**Tier 1:** 50/50 match – **Tier 2:** 70/30 match – **Tier 3:** 90/10 match – **Tier 4:** 95/05 match

**ThreeStar:** County must be ThreeStar-certified to apply.

**FAQ:** Frequently asked questions may be found [here](#).

**Grantee Eligibility:**

Eligible: Grantee must be the county or city governmental entity.

Not Eligible: Attractions, festivals, museums, Main Street organizations, regional tourism organizations, non-governmental institutions, and other non-profit and not-for-profit agencies. More than one application from within a county may be submitted.

**Administration Fees:** Grantee may request up to 5 percent of grant total toward administration costs

**Property Eligibility:** Property must be owned by the city, county, Industrial Development Board or held in long-term lease / easement from TVA or the US Army Corps of Engineers (minimum of 10 years remaining on lease) If leased property, the grantee must meet all approvals through the appropriate federal agency. Lease confirmation must be submitted with application. Contact [Andi.Grindley@tn.gov](mailto:Andi.Grindley@tn.gov) with any questions.

**Definition of Tourist:** A person who travels to a location a minimum of 50 miles from their location of residence for the purpose of relaxation, experience, or entertainment. For a project to be considered a tourism asset it must include a high level of programming elements that attract tourists or development of missing piece(s) to enhance visitor experience. The application must also include how the asset will be marketed, who the target market is, and how the number of tourists and the projected economic impact will be measured and reported.

**Project Eligibility:**

**Eligible:** Sustainable projects that will target local tourism asset infrastructure and planning needs including improvements to existing assets. Extra consideration will be given to innovative, cost-effective projects with robust partnerships. Projects must be completed within an approximate 12 -18-month timeframe. Contact [Andi.Grindley@tn.gov](mailto:Andi.Grindley@tn.gov) with any questions. Additional requirements *may* be requested for particular projects depending on their nature.

*Examples of eligible projects (not limited to):*

- Stages such as music, theatre, etc. ... (If used in tourism programming)
- Lighting/electrical for tourism-related public spaces
- Boat ramps (public access)
- Historic preservation of tourism property or facility
- ADA compliancy resources for tourism assets
- Wayfinding signage (with proper approval from TDOT if needed)



**Not Eligible:**

- Projects that target local community infrastructure, with limited tourism-related programming
- Any project on private property
- Marketing, advertising, or billboards
- Office supplies or basic operating costs
- Entertainment, food, and beverages
- Travel expenses, medical, accounting, legal fees, or salaries
- Prizes or prize money, scholarships, awards, plaques, t-shirts, uniforms, certificates, or any other promotional items

TDTD and TNECD reserve the right to reject any project inconsistent with the program goals. For consideration of a project outside of the definition or if you have any questions about eligibility, please contact the grant program manager.

**Scoring Algorithm:**

- Building on existing historical, cultural, recreational, scenic, or natural resources/assets (max 20)
- Number and quality of public/private, public/public, or regional/local partnerships (max 15)
- Degree of innovation (max 10)
- Project potential for economic impact – quality and viability of project metrics (max 30)
- Level of need based on TNECD tier levels / economic status (max 10)
- County population – 2020 census (lowest population receives highest points) (max 15)

**Guidelines for Funding:**

In order to score the maximum points possible, the project proposal must include information describing how the project meets eligibility requirements with detailed goals for measuring project metrics and increasing tourism revenues.

This is a reimbursement-based grant. Guidelines and templates for reimbursements will be provided to awarded projects. No work done outside of the final approved contract period will be eligible for reimbursement.

Grant monitoring by TDTD may include ownership verification for five years. Monthly reports will be required for awarded projects. Properties enhanced or improved through this grant may not be transferred to a non-governmental entity within five years of project completion. If property does change ownership outside of program scope within that timeframe, the grantee may be responsible for returning grant funds to the State, up to the full amount of the grant.



### Tourism Enhancement Grant Timeline

|            |   |
|------------|---|
| July 17    | Application open  |
| Sept 1     | Applications due  |
| Sept 5 – 8 | Application review /score period                        |
| Sept 19    | Group application review / discussion / finalize awards |
| Oct 2      | Award notifications and contracts                       |
| Nov 3      | Signed contracts due                                    |



**TOURISM ENHANCEMENT GRANT  
ROUND 6 APPLICATION – COVER PAGE**

**\*\*Please TYPE your responses\*\***

**Organization Applying (City or County Name):**

**County:**

**Person Signing the Grant:**

**Name:**

**Title:**

**Email:**

**Person Administering the Grant:**

**Name:**

**Title:**

**Email:**

**Organization Mailing Address:**

**City:**

**State:**

**Zip:**

**Office phone:**

**Mobile phone:**

**1. Executive Summary of Project with Budget Overview:**

Include physical address or GPS coordinates of proposed project (no more than two paragraphs).

***Complete this page (Cover Page + Executive Summary), then answer all other questions, making sure to include question number with appropriate answers. \*\*\*All fields must be completed for submission\*\*\****



## TOURISM ENHANCEMENT GRANT ROUND 6 APPLICATION – QUESTIONS

Use the checklist on Page 1 to verify all requirements.

Application must be submitted in digital format, emailed to [Andi.Grindley@tn.gov](mailto:Andi.Grindley@tn.gov); CC: [tourism.grants@tn.gov](mailto:tourism.grants@tn.gov)

Answer all questions completely and label each answer with the corresponding question number.

**\*\*Please TYPE your responses\*\***

1. Executive Summary: Must be completed on Application Cover Page.
2. Describe the process of how this specific project was chosen and why is it needed?
3. How does this project relate to and support existing musical, historical, cultural, recreational, scenic, or natural resources and experiential assets?
4. Describe any partnerships leveraged and what their specific role will be in the project.
5. How is this project an innovative or creative approach?
6. Following project completion, who will be responsible for the maintenance/accountability of the project? Provide contact information for responsible entity. Who will manage programming, if needed? Project sustainability will be monitored by TDTD.
7. Describe the budget for the project and how it was developed. Include (a) total cost of project, (b) grant funds requested, and (c) amount and source of matching funds. A source letter will be required for awarded projects.
8. Are there plans for marketing related to the proposed project once completed?
9. Describe how this project will improve the county's tourism economic impact. Use the most recent [2021 County Snapshot](#) numbers for your baseline. Include intended objectives and outcomes and describe how project metrics will be measured.

**\*\*See Output Measurement Examples for further guidance on developing project metrics.**

### **Output Measurement Examples:**

- Asset created or improved: Describe how this project will increase tourism capacity in the county.
- Costs reduced: Costs reduced, as a result of project activities, within one year of project implementation.
- Programs implemented: The number of new programs or the number of ongoing activities related to the defined goals that are implemented as a result of the project. If possible, use with other measures that will indicate the results of the project.
- Leveraged private investment: The dollar amount of private-sector financial commitments, outside of project costs, that result from a project, measured during the project period and up to three years after the project end date.



- Revenue increase projections: The projected increase in revenue that will be realized as a result of the project.
- New visitor increase projections: The number of new visitors to a tourism destination multiplied by the number of the days they visit, within one year of project implementation.

**RESOLUTION NO. 2023-20**

**A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE,  
TO PARTICIPATE IN THE TOURISM ENHANCEMENT GRANT.**

**WHEREAS**, TN Department of Tourist Development and the TN Department of Economic and Community Development is accepting applications for 2023 Tourism Enhancement Grant; and,

**WHEREAS**, tourism is one of the largest industries and most important economic drivers in Tennessee.; and,

**WHEREAS**, this grant was developed to help communities improve their tourism assets and increase tourism related-economic impact; and,

**WHEREAS**, McMinn County is a TNECD Tennessee Jobs Tax Credit Enhancement Counties Tier Level 3; and,

**WHEREAS**, the Maximum request for this grant is \$100,000 and Tier Level 3 is a 90/10 match.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 15th day of August 2023, the Mayor and City Manager are hereby authorized, empowered, and directed to submit a grant application for the Tourism Enhancement Grant.

**BE IT FURTHER RESOLVED** that upon award of the grant, the Mayor and City Manager are hereby authorized to enter into an agreement and execute documents for the acceptance of this grant on behalf of the City of Athens.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
DEB WALLACE, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR, City Attorney

## DETAILED PROGRAM DESCRIPTION

South Arts believes that rural communities deserve great art, and can require specialized support to make that vision viable. Distributed on a first-come, first-serve basis, Express Grants support rural organizations and communities with expedited grants of up to \$3,000. To be eligible for funding, applicants must program arts experiences featuring a Southern artist.

Express Grants are an opportunity for organizations in South Arts' nine-state region to receive fee support to present Southern guest film directors, visual and performing artists, or writers from inside or outside of the presenter's state. Artist fee support is awarded for:

- film (documentary, fiction, experimental, and animation),
- performing arts (theater, music, opera, musical theater, and dance),
- literary arts (fiction, creative nonfiction, and poetry),
- traditional arts, and
- visual arts (crafts, drawing, experimental, painting, photography, sculpture, and mixed media).

Projects must include both a public presentation (film screening, performance, reading, or exhibition) and an educational/community engagement component. Based on the artist fee, the maximum request is \$3,000. The grant requires a dollar-for-dollar cash match (for example, an applicant that requests \$3,000 must provide a \$3,000 cash match for a project with a \$6,000 artist fee).

[South Arts is committed to diversity, equity, inclusion, and accessibility.](#) We have prioritized this commitment to ensure that Black, Indigenous, and People of Color (BIPOC) led organizations, LGBTQIA+ led organizations, and organizations representing persons with disabilities are represented as both applicants and grantees. In addition, we encourage applications for projects that engage BIPOC artists, LGBTQIA+ artists, and artists with disabilities.

New applicants are encouraged to contact [Nikki Estes](#) at 404-874-7244 x816 to discuss eligibility before applying.



**RESOLUTION NO. 2023-21**

**A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE,  
TO PARTICIPATE IN THE SOUTH ARTS EXPRESS GRANT.**

**WHEREAS**, South Arts believes that rural communities deserve great art, and can require specialized support to make that vision viable; and,

**WHEREAS**, Express Grants are an opportunity for organizations in South Arts' nine-state region to receive fee support to present Southern guest film directors, visual and performing artists, or writers from inside or outside of the presenter's state; and,

**WHEREAS**, Express Grants support rural organizations and communities with expedited grants of up to \$3,000. Based on the artist fee, the maximum request is \$3,000; and,

**WHEREAS**, The grant requires a dollar-for-dollar cash match (for example, an applicant that requests \$3,000 must provide a \$3,000 cash match for a project with a \$6,000 artist fee).

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 15th day of August 2023, the Mayor and City Manager are hereby authorized, empowered, and directed to submit a grant application for the Tourism Enhancement Grant.

**BE IT FURTHER RESOLVED** that upon award of the grant, the Mayor and City Manager are hereby authorized to enter into an agreement and execute documents for the acceptance of this grant on behalf of the City of Athens.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
DEB WALLACE, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR, City Attorney

# Arts Access Mini-Grant

Home > Grants > Arts Access Mini-Grant

Support for new applicants for arts projects which focus on increasing access to underserved and underrepresented people.

This grant category offers grant funding for Professional Fees and Supplies for arts projects which focus on increasing access to underserved and underrepresented people which may include ethnic groups\*, people with disabilities, people aged 60 years and older, and active-duty military/veterans and their families.

*\*Ethnic groups are defined as Black/African American, Hispanic/Latino, Asian, American Indian/Alaskan Native, Native Hawaiian/Pacific Islander or other groups that constitute less than the state's current majority population.*

The Commission awards Arts Access Mini-Grants in amounts **up to \$2,000**. Arts Access Mini-Grants are smaller grants designed to introduce new applicants to the grant making process. Arts Access Mini-Grants **do not require a match**. The Commission funds will be paid as **reimbursement** to grantees upon receipt and approval of reports and invoices. Grant recipients must be prepared to handle expenditures prior to reimbursement.

**RESOLUTION NO. 2023-22**

**A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE,  
TO PARTICIPATE IN THE TENNESSEE ARTS COMMISSION ARTS ACCESS MINI-GRANT.**

**WHEREAS**, the Tennessee Arts Commission gives support for new applicants for arts projects which focus on increasing access to underserved and underrepresented people; and,

**WHEREAS**, this Art Access Mini-Grant offers funding for Professional Fees and Supplies for arts projects which focus on increasing access to underserved and underrepresented people which may include ethnic groups, people with disabilities, people aged 60 years and older, and active-duty military/veterans and their families; and,

**WHEREAS**, the Tennessee Arts Commission awards Arts Access Mini-Grants in amounts up to \$2,000; and,

**WHEREAS**, the Arts Access Mini-Grants do not require any local match.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 15th day of August 2023, the Mayor and City Manager are hereby authorized, empowered, and directed to submit a grant application for the Tourism Enhancement Grant.

**BE IT FURTHER RESOLVED** that upon award of the grant, the Mayor and City Manager are hereby authorized to enter into an agreement and execute documents for the acceptance of this grant on behalf of the City of Athens.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
DEB WALLACE, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR, City Attorney

**RESOLUTION NO. 2023-23**

**A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE,  
TO PARTICIPATE IN THE BLUECROSS HEALTHY PLACES GRANT.**

**WHEREAS**, BlueCross BlueShield of Tennessee Foundation is accepting applications for 2024 BlueCross Healthy Place Projects to provide places for connection and healthy activity designed to strengthen the bonds that form the backbone of communities; and,

**WHEREAS**, the Foundation allows for spaces to be tailored to the needs of the area that it will serve; and,

**WHEREAS**, BlueCross collaborating with the GameTime Division of PlayCore allows for playgrounds, fitness equipment, sports fields/courts, splashpads/water features, challenge courses and community pavilions to be proposed for funding; and,

**WHEREAS**, the City desires to apply for the BlueCross Healthy Places grant to further implement the approved master plan for Heritage Park facilities including an all-inclusive playground designed for special needs and other elements as allowed and designed; and,

**WHEREAS**, this grant requires no matching funds by the local agencies.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 15th day of August 2023, the Mayor and City Manager are hereby authorized, empowered, and directed to submit a grant application for the Blue Cross Healthy Places grant.

**BE IT FURTHER RESOLVED** that upon award of the grant, the Mayor and City Manager are hereby authorized to enter into an agreement and execute documents for the acceptance of this grant on behalf of the City of Athens.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
DEB WALLACE, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR, City Attorney

PURCHASING DIVISION

TO: Deb Wallace

FROM: Matthew Marshall

DATE: August 3, 2023

SUBJECT: Safety Partners Grant

The attached is a resolution for the council to sign regarding the items that are eligible for our Public Entity Partners Safety grant. The items listed below are for safety related purposes.

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The City of Athens would purchase two Kenwood radios NX-5200/5300/5400 at an estimated cost of \$2,600 apiece. The total cost would be \$5,200, and Public Entity Partners would reimburse us for \$2,000. These are items that are due for replacement.

**RESOLUTION NO. 2023-24**

**A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE,  
TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS  
2023-2024 “SAFETY PARTNERS” MATCHING GRANT PROGRAM**

**WHEREAS**, the safety and well-being of the employees of the City of Athens is of the greatest importance; and,

**WHEREAS**, all efforts shall be made to provide a safe and hazard-free workplace for the City of Athens employees; and,

**WHEREAS**, Public Entity Partners seeks to encourage the establishment of a safe workplace by offering a “Safety Partners” Matching Grant Program; and,

**WHEREAS**, the City of Athens now seeks to participate in this important program and apply for grant funds up to \$2,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 15th day of August, 2023, that the City of Athens is hereby authorized to submit application for a “Safety Partners” Matching Grant Program through Public Entity Partners.

**BE IT FURTHER RESOLVED** that the City of Athens is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
DEB WALLACE, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR, City Attorney

# Gov. Lee Announces Additional Support for Local Law Enforcement Recruitment

*Funding to boost officer recruitment bonuses, basic training*

Friday, October 14, 2022 | 08:31am

**NASHVILLE, Tenn.** – Today, Tennessee Governor Bill Lee announced two additional resources to support local law enforcement agencies in officer recruitment and training, following the recent launch of the \$100 million [Violent Crime Intervention Fund](#) and continued Proven Crime Prevention [investments](#).

“To stay ahead of the nationwide spike in crime, Tennessee is taking every step to recruit, train and retain highly-qualified law enforcement officers to keep our communities safe,” said Lee. “I commend police departments and sheriff’s offices for their continued partnership, and I’m confident these additional measures will strengthen public safety and relieve financial burdens for local law enforcement agencies.”

“Providing law enforcement with the best training available is what Tennessee citizens expect, and it is what we go to work every day to provide,” said Tennessee Department of Commerce & Insurance Commissioner Carter Lawrence. “Governor Lee’s bold, visionary plan for training and recruitment will help provide quality training for more local recruits at Tennessee’s premier law enforcement training academy without impacting the bottom line of Tennessee’s local governments.”

The state’s Fiscal Year 2022-23 budget includes resources managed by the Department of Commerce & Insurance to directly support local law enforcement agencies in increasing capacity and offsetting local costs:

## **\$24 Million to Support Basic Training**

Every Tennessee local law enforcement agency is now eligible to receive funding to cover the local share of training costs for new officers, including paid Tennessee Law Enforcement Training Academy (TLETA) tuition, training uniforms and additional professional development expenses.

This investment will provide 12-week officer training and save local law enforcement more than \$3,000 per new officer. TLETA graduated the first class of officers through the program on September 30, including 110 officers from 61 agencies.

## **\$30 Million in Recruitment Bonuses**

Tennessee will dedicate \$30 million to support recruitment and retention bonuses for newly hired police officers. The program will provide bonuses to more than 3,000 officers.

Bonuses will be dispersed in early 2023 following the rulemaking process.

In addition to strong recruitment and training supports, Lee has made the following Proven Crime Prevention investments to strengthen public safety and directly support law enforcement across Tennessee:

- 100 additional Tennessee Highway Patrol troopers funded by the state
- Increased the frequency of training for new recruits and transfers from out-of-state to get law enforcement officers on the job faster
- Creation of a statewide network of Correctional Officer training programs in partnership with TCATs and Community Colleges
- More than \$4 million in professional development programs for local correctional officers
- More than \$25 million in Evidence Based Programming grants for local jails to start and operate proven crime and recidivism reduction programs for inmates



**RESOLUTION NO. 2023-25**

**A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE,  
TO PARTICIPATE IN THE TENNESSEE LAW ENFORCEMENT TRAINING AND RECRUITMENT  
GRANT.**

**WHEREAS**, Tennessee Governor Bill Lee has announced two additional resources to support local law enforcement agencies in officer recruitment and training; and,

**WHEREAS**, Tennessee is taking every step to recruit, train and retain highly qualified law enforcement officers to keep our communities safe; and,

**WHEREAS**, the state's Fiscal Year 2022-23 budget includes resources managed by the Department of Commerce & Insurance to directly support local law enforcement agencies in increasing capacity and offsetting local costs; and,

**WHEREAS**, this investment will provide 12-week officer training and save local law enforcement more than \$3,000 per new officer; and,

**WHEREAS**, Tennessee will dedicate \$30 million to support recruitment and retention bonuses for newly hired police officers; and

**WHEREAS**, this grant does not require any match.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 15th day of August 2023, the Mayor and City Manager are hereby authorized, empowered, and directed to submit a grant application for the Tourism Enhancement Grant.

**BE IT FURTHER RESOLVED** that upon award of the grant, the Mayor and City Manager are hereby authorized to enter into an agreement and execute documents for the acceptance of this grant on behalf of the City of Athens.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
DEB WALLACE, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR, City Attorney

## PURCHASING DIVISION

July 21, 2023

STANSELL ELECTRIC COMPANY, INC.  
c/o Robert P. Elliott  
860 Visco Drive  
Nashville, TN 37210

Mr. Elliott:

In October 2021, the City of Athens received competitive sealed bids for **RFB #1717 – High Mast Preventative Maintenance & Repair**. You were awarded the contract by our city council with a contract start date of **November 01, 2021 to October 31, 2022**.

We are writing this letter as a request to extend your service agreement for an additional year from **November 01, 2023 to October 31, 2024**. This would constitute your:

☐ First Extension

☒ Second Extension

By agreeing to this extension, you would agree that the provisions of the original bid including specifications and prices shall remain unchanged from the previously executed agreement based on your awarded bid submittal and any change orders thereafter.

Please indicate your preference below and return a signed copy to me, either at 815 N. Jackson Street, Athens, TN 37303 or via email at [Purchasing@AthensTN.Gov](mailto:Purchasing@AthensTN.Gov).

For questions, I can be reached at (423) 462-1036.

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I, the undersigned, would like to (check a box):

☐ Extend the Service Agreement

☐ Not Extend (City of Athens shall re-bid project)

---

Signature of Authorized Representative

---

Date

## PURCHASING DIVISION

July 21, 2023

STANSELL ELECTRIC COMPANY, INC.  
c/o Robert P. Elliott  
860 Visco Drive  
Nashville, TN 37210

Mr. Elliott:

In October 2021, the City of Athens received competitive sealed bids for **RFB #1718 – Traffic Signals Maintenance & Repair**. You were awarded the contract by our city council with a contract start date of **November 01, 2021 to October 31, 2022**.

We are writing this letter as a request to extend your service agreement for an additional year from **November 01, 2023 to October 31, 2024**. This would constitute your:

☐ First Extension

☒ Second Extension

By agreeing to this extension, you would agree that the provisions of the original bid including specifications and prices shall remain unchanged from the previously executed agreement based on your awarded bid submittal and any change orders thereafter.

Please indicate your preference below and return a signed copy to me, either at 815 N. Jackson Street, Athens, TN 37303 or via email at [Purchasing@AthensTN.Gov](mailto:Purchasing@AthensTN.Gov).

For questions, I can be reached at (423) 462-1036.

---

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I, the undersigned, would like to (check a box):

☐ Extend the Service Agreement

☐ Not Extend (City of Athens shall re-bid project)

---

Signature of Authorized Representative

---

Date



## PUBLIC WORKS

### MEMORANDUM

TO: Deb Wallace, City Manager

FROM: Ben Burchfield, Public Works Director

DATE: August 2, 2023

SUBJECT: Stantec CTI Contract Amendment

Public Works is requesting Council approval to amend the contract for professional services with Stantec. During the course of construction on the CTI project, Stantec has provided additional redesign and construction administration services in order to amend project scope and assist in field verification of billable quantities.

The construction task order for the project is set at \$10,000.00. This number was kept low in the hopes that minimal construction administration and redesign would happen, but that has not been the case. Stantec has accrued an additional \$22,566.25 in tasks through July 26, 2023 as shown in the attached tasks budget summary beyond the approved contract amount. These activity costs are tied to redesign of intersection signal improvements, stormwater catch-basin redesign based on field conflicts, and submittal/pay app review.

We are requesting Council approval to amend task number 500.1 to cover the outlined activities. As an alternative, Council could opt to cost-shift available budget in the HDTA activities listed to balance the costs, but staff recommends avoid doing so as we have applied for Multimodal Access Grant (MMAG) funding for design and construction of HDTA project phase 1, which includes pedestrian improvements at 5-point intersection and adjoining streets. Assuming the City is awarded, it is our intent to, at that time, amend and increase the HDTA contract tasks to complete construction documents and provide construction administration for the HDTA project.

If you have any questions, please let me know.

Athens CTI/HDTA  
 Client Proj No: RFQ-1716  
 Stantec Proj No: 215617356

Task Budgets Summary

| Status thru: July 14, 2023 |             |             |                        |                         |                           |                       |                  |             |   |
|----------------------------|-------------|-------------|------------------------|-------------------------|---------------------------|-----------------------|------------------|-------------|---|
| Task Name                  | Task Number | Task Budget | Billed Revenue To Date | % Billed To Date Budget | Billable Budget Remaining | Current Billable Time | Budget Remaining | \$ Consumed | Comment   |
| HDTA PE-Environ            | 200.2       | 50,000.00   | 177.75                 | 0%                      | 49,822.25                 | 0.00                  | 49,822.25        | 177.75      | not used  |
| HDTA PE-Mgmt & Data        | 300.2       | 31,143.72   | 28,566.69              | 92%                     | 2,577.03                  | 125.00                | 2,452.03         | 28,691.69   | tasks: January: public mtg/prep/presentations; hdt a priorities; team coord., analysis, meetings; Feb.: coordination, draft surveys report; March-June: coord w/bike mob plan; Madison/McMinn traffic sketch plan; internal/wkly status mtgs  |
| HDTA PE-Prelim Plans       | 340.2       | 24,000.00   | 14,052.00              | 59%                     | 9,948.00                  | 0.00                  | 9,948.00         | 14,052.00   | Eliz/White: pole/median change, coord AUB; autoturn/CAD, pvmt markings  |
| HDTA Final Plans           | 400.2       | 23,815.00   | 0.00                   | 0%                      | 23,815.00                 | 0.00                  | 23,815.00        | 0.00        | not used  |
| CTI Construction           | 500.1       | 10,000.00   | 9,993.63               | 100%                    | 6.37                      | 22,562.62             | (22,556.25)      | 32,556.25   | tasks: CA site constr/design updates: Madison/McMinn, McMinn/Eliz intersect options; drive widths ck on Keith; status photos; status mtgs; field order #4, constr RFP; signal plan updates/coord/reviews.; signals/ROW research/mtg; CTI site review/photos/report; submittals; pay applications review; signal/pole reloc sketch@ Madison/McMinn for April; status meeting minutes; OEC mtg re signals & outstanding items; CTI punch list; mtg w/Kent Wilson/AUB re Eliz/White poles; contractor questions (storm inlet redesign: 2.25 hrs/\$420.75 charged, 6.5 hr not charged to project) |
|                            |             | 547,500.00  | 461,806.47             | 84%                     | 86,168.65                 | 22,687.62             | 63,481.03        |             |   |



## PUBLIC WORKS

### MEMORANDUM

TO: Deb Wallace, City Manager

FROM: Ben Burchfield, Public Works Director

DATE: August 3, 2023

SUBJECT: Clark St Drainage Issues

This memo is in response to a Council Member request to provide an action plan for addressing resident flooding issues at Leveck and Clark St. There has been extended discussion about what can be done to mitigate the issues between the City and these property owners in the past. To summarize assessment on remedying the situation the department has done to date:

1. The issue stems from a stormwater pipe size bottleneck. There is a 48" pipe coming into the North portion of the Ferguson property. This drainage tile starts at Cleveland Ave and follows the West side of Leveck St. It opens up at the Ferguson property to a grass swale, then it bottlenecks to a 24" pipe under the Leverett driveway. The City did not install this tile. It then opens back up to a swale for approximately 50 LF, then enters a 30" pipe located in Leverett's yard, where it travels approximately 200 LF before discharging into an open heavily vegetated area, before it then enters a stone box culvert and travels under Tell St and Norfolk Southern ROW.
2. Upsizing the driveway pipe only (to mitigate stormwater backing up onto the Ferguson property) will move the bottleneck downstream 50 ft that will then flood the Leverett driveway, yard, and potentially their home. This is simply trading one problem for another. This issue necessitates having to address pipe across both properties to eliminate the issue.
3. This means the 200 LF of undersized poor condition 30" corrugated metal pipe with virtually no cover (<6", as little as none) that carries the water across the Leverett property and terminates around 100 foot above the Norfolk Southern box culvert would also need to be replaced. This pipe has already failed in several spots. It is a legitimate problem. Removal is the simplest, cheapest solution, but the Leverett's will not want an open swale carrying all this water across the length of their property. That leaves having

to replace and upsize the pipe. Based on current RCP unit pricing, we estimate approximately \$67,000 in material (48" concrete pipe to match the upstream condition) plus equipment/labor. Realistically, that only addresses the immediate pipe size constraint. The pipe could be marginally larger for future capacity. If we go up to 60" RCP, we estimate \$107,200 in material plus equipment/labor.

4. If this work was completed, the bottleneck is then moved down to the railroad culvert, where it will back up during extreme rain events, but will not directly impact these two homes. Additionally, there is an excellent opportunity in this heavily vegetated area to construct green stormwater infrastructure, such as a detention pond, to further attenuate peak discharges downstream. There have been extensive stormwater complaints downstream of this area, and doing so would also provide relief to them. The City has approached the Leverett's about purchasing a portion of the undeveloped property to do so, but they have declined doing so.



Figure 1 Aerial view of the project area



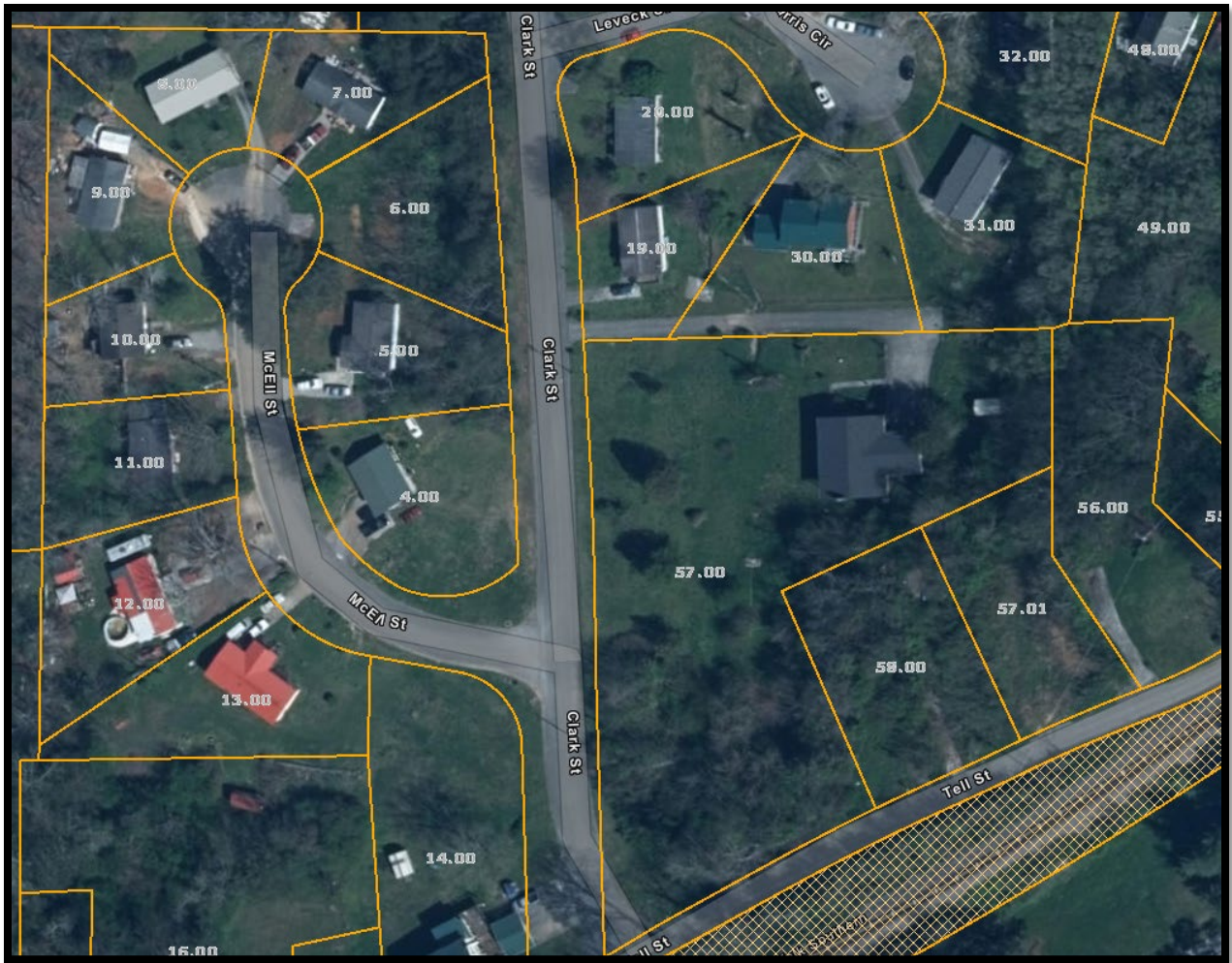


Figure 2 Parcel Data for the project area



**ORDINANCE NO. 1122**

**AN ORDINANCE TO AMEND TITLE 8, CHAPTER 3 OF THE ATHENS  
MUNICIPAL CODE TO CHANGE HOURS FOR SUNDAY BEER SALES**

**WHEREAS**, the City Council has determined that the Municipal Code of the City of Athens should be revised to change the hours for Sunday beer sales to provide consistency with the hours for selling wine.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** Title 8, Chapter 3, is amended by replacing the current language of Section 313, Subparagraph (3) titled **“Prohibited conduct or activities by beer permit holders, agents, servants, employees or other persons engaged in the sale of beer”**:

“It shall be unlawful for any person or legal entity regardless of its form of existence, i.e., corporation, limited liability company, partnership, etc., to offer for sale or sell beer or other alcoholic beverage with an alcoholic content not exceeding five percent (5%) by weight within the corporate limits of Athens, Tennessee, between the hours of three o'clock (3:00) A.M. and eight o'clock (8:00) A.M. on weekdays and between the hours of three o'clock (3:00) A.M. and twelve o'clock (12:00) noon on Sunday. No such beverages shall be consumed or opened for consumption or about any premises where beer or other beverage with an alcoholic content not exceeding five percent (5%) of weight is sold within the corporate limits of Athens, Tennessee, in either bottle, glass, or other container after three fifteen o'clock (3:15) A.M.

With:

“It shall be unlawful for any person or legal entity regardless of its form of existence, i.e., corporation, limited liability company, partnership, etc., to offer for sale or sell beer or other alcoholic beverage with an alcoholic content not exceeding five percent (5%) by weight within the corporate limits of Athens, Tennessee, between the hours of three o'clock (3:00) A.M. and eight o'clock (8:00) A.M. on weekdays and between the hours of three o'clock (3:00) A.M. and ten o'clock (10:00) A.M. on Sunday. No such beverages shall be consumed or opened for consumption or about any premises where beer or other beverage with an alcoholic content not exceeding five percent (5%) of weight is sold within the corporate limits of Athens, Tennessee, in either bottle, glass, or other container after three fifteen o'clock (3:15) A.M.

**SECTION 2.** Any Ordinance, Resolution, Motion or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase, or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

**SECTION 3. BE IT FURTHER ORDAINED** that this Ordinance shall take effect from and after its passage, the public welfare requiring it.

**PASSED ON FIRST READING:** \_\_\_\_\_

**PASSED ON SECOND READING:** \_\_\_\_\_

**DATE OF PUBLIC HEARING:** \_\_\_\_\_

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
DEB WALLACE, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR, City Attorney

**ORDINANCE NO. 1123**

**AN ORDINANCE TO AMEND ‘THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED ON VIRGINIA AVENUE FROM B-1 (LOCAL BUSINESS DISTRICT) TO R-2 (MEDIUM DENSITY RESIDENTIAL) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.**

**BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That the Official Zoning Map of Athens, Tennessee, identified and referred to in Section 3.02 of said Zoning Ordinance, be amended to show the following described property and zoning designation as described within the body of this ordinance and shown on the attached illustration titled; “Rezoning Request for Tracy and Wanda Dennis for Property located at 708 Virginia Avenue (Tax Map 065D Group A Parcel 024.00 ) from B-3 Intensive Business District to R-2 Medium Density Residential District” said property being within the corporate limits of Athens, Tennessee:

**Area Description (B-1 to R-2)**

The parcel to be rezoned from B-1 to R-2 is shown on Tennessee Property Assessment Data - Property Viewer as Tax Map 065D Group A Parcel 024.00 . The parcel is further described on the attached illustration that has been created from the Official Zoning Map of the City of Athens, Tennessee.

**SECTION 2.** Any Ordinance, Resolution, Motion or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

**SECTION 3.** BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and as provided by law. As required by TENNESSEE CODE ANNOTATED, Section 13-7-203, a Public Hearing subject to fifteen day's notice has been held, and this ordinance meets the requirements of TENNESSEE CODE ANNOTATED, Section 13-7-201 through 13-7-210, including the approval of all necessary agencies.

**PASSED ON FIRST READING:** \_\_\_\_\_

**PASSED ON SECOND READING:** \_\_\_\_\_

**DATE OF PUBLIC HEARING:**\_\_\_\_\_

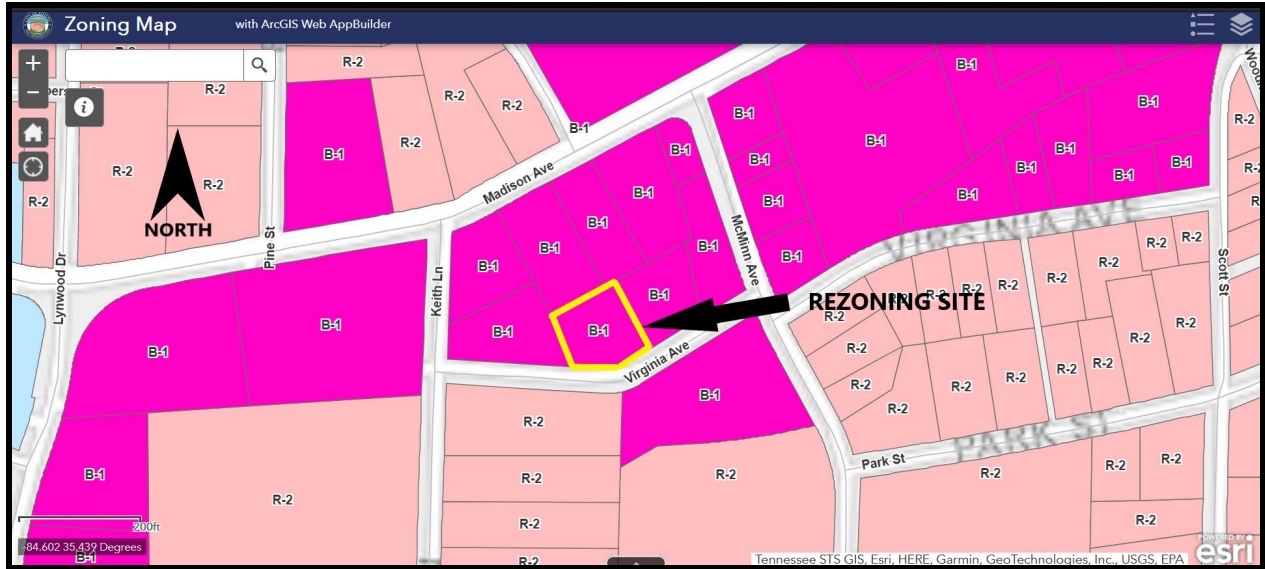
\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
DEB WALLACE, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR, City Attorney

**Rezoning Request for Tracy and Wanda Dennis for Property located at 708 Virginia Avenue (Tax Map 065D Group A Parcel 024.00 ) from B-1 Local Business District to R-2 Medium Density Residential District.**



**RESOLUTION NO. 2023-26**

**A RESOLUTION AUTHORIZING CONTRIBUTIONS TO BETTER LIVING CENTER**

**WHEREAS**, the current economic environment as a result of high inflation rates over the past two years has dramatically increased the demand to feed those in need; and,

**WHEREAS**, the City of Athens wishes to contribute five thousand dollars (\$5,000) to Better Living Center to help them provide needed services to the community.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 15th day of August, 2023, the City Council authorizes the distribution of funds to the Better Living Center.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
DEB WALLACE, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR, City Attorney

**From:** Lindsey Ferguson <[lindsey@makeitinmcminn.org](mailto:lindsey@makeitinmcminn.org)>  
**Sent:** Tuesday, August 8, 2023 1:43 PM  
**To:** Steven Sherlin <[ssherlin@athenstn.gov](mailto:ssherlin@athenstn.gov)>; Larry Eaton <[leaton@athenstn.gov](mailto:leaton@athenstn.gov)>; Jordan Curtis <[jcurtis@athenstn.gov](mailto:jcurtis@athenstn.gov)>; Frances Witt-McMahan <[fwitt-mcmahan@athenstn.gov](mailto:fwitt-mcmahan@athenstn.gov)>; Dick Pelley <[dpelley@athenstn.gov](mailto:dpelley@athenstn.gov)>  
**Cc:** Deb Wallace <[dwallace@athenstn.gov](mailto:dwallace@athenstn.gov)>  
**Subject:** Industrial Park Signs

\*\*\* EXTERNAL \*\*\*

Council,

Thank you all for your time last night. I appreciate the opportunity to present our industrial park sign design to you.

I just wanted to follow-up on two of the questions from Vice Mayor Eaton. Below in blue is a response from Hacker Sign Company. Please let me know if you have any additional questions.

The sign has a 5 year warranty on it. The internal illumination would be LEDs and 12V power supply on 9" center to center. Let me know if this helps or if they have any other questions. The cost of the LEDs will depend on what the cost of the supplies after the 5 year warranty is out.

Thanks!



**Lindsey Ferguson, Executive Director**

*McMinn County Economic Development Authority*

9 East Madison Ave., Suite 201, Athens, TN 37303

(423) 745-1506 Office | (423) 333-0592 Mobile

[Lindsey@MakeltInMcMinn.org](mailto:Lindsey@MakeltInMcMinn.org)

**Figure 302.3**  
**Elongated Openings In Floor or Ground Surfaces**

**303 Changes in Level**

**303.1 General.** Where changes in level are permitted in floor or ground surfaces, they shall comply with 303.

**EXCEPTIONS:** 1. Animal containment areas shall not be required to comply with 303.  
2. Areas of sport activity shall not be required to comply with 303.

**303.2 Vertical.** Changes in level of ¼ inch (6.4 mm) high maximum shall be permitted to be vertical.



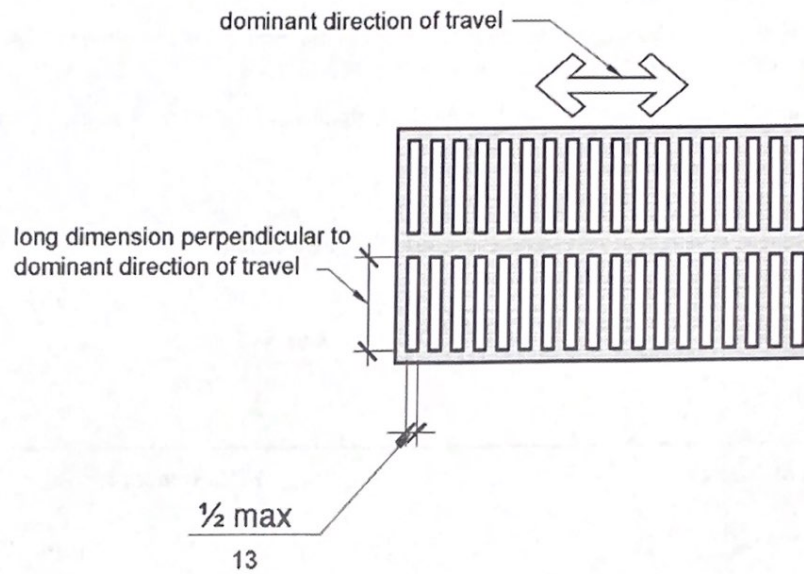
**Figure 303.2**  
**Vertical Change in Level**

General requirement at all accessible routes, 1/4" max elevation difference. Could be a concern depending on the amount / depth of material needed to resurface the courts.

Below is a diagram that focuses on the orientation of a drain. This would be one of the issues with elongated cracks as well. 1/2" max and the orientation of the crack is more of a concern as it could not be 90 degrees to the path of travel as tennis is a 360 sport.

The surfacing language references a "smooth and stable surface", which leaves a bit of interpretation, but I would suggest that the extent of our cracks would not be considered smooth and stable.

**302.3 Openings.** Openings in floor or ground surfaces shall not allow passage of a sphere more than  $\frac{1}{2}$  inch (13 mm) diameter except as allowed in 407.4.3, 409.4.3, 410.4, 810.5.3 and 810.10. Elongated openings shall be placed so that the long dimension is perpendicular to the dominant direction of travel.



**Figure 302.3**  
**Elongated Openings in Floor or Ground Surfaces**





# AUG 18 WHEN TO REPAIR, RESURFACE OR REPLACE YOUR TENNIS COURT

Posted at 14:39h in Court Paving

So, you've had your tennis court for a few years now and it's starting to show a little bit of its age. This may bring up the question about when and how you should go about repairing and/or replacing your tennis court. Before you jump to any hasty decisions there are some things to look for that can tell you A) if you need to take any action at all and B) which route you should take to get your court back in tip-top shape.

## **SIGNS YOUR TENNIS COURT NEEDS REPAIRED OR REPLACED**

The first and most notable sign that of a tennis court in need of repair are the occurrence of cracks and/or root damage that continue to grow daily. Cracks can be a symptom of smaller or larger problems below the surface so they should be addressed immediately.

Because courts get play in every possible season they will tend to develop birdbaths, or low spots in the surface where water can collect. Typically, the high traffic areas such as the baseline will show signs first. The lines on the court will also tend to fade over time which will typically fade at the same rate as other maintenance issues so keeping an eye out for faded lines can be a good indicator.

Players can also tell when a court needs some tending to. Slick spots in the court can start to develop. Other things like loose sand on the court usually means it's time to resurface. If players start to mention that the court is playing a bit too fast can be the first tip-off that you should take a closer look.

## **REPAIR, RESURFACE, OR REPLACE?**

We typically suggest a fresh resurfacing of a tennis court every 3-5 years depending on a few factors like how often it is played and the climate of the court. It also takes into account how often you perform regular maintenance on the

court.

It is important to note however. Sometimes quick stop gap repairs aren't the answer. If you're trying to decide between repairing and resurfacing you should note that it may only be a temporary fix depending on the problems that are present below the surface. Just note that cracks will always come back and reflect back onto pavement within a few years. The only way to truly ever remove cracks is to remove the existing pavement and rebuild the court. So if you have any hesitations about cracks reappearing, a complete rebuild may be in order.

## WHAT MAKES SENSE FOR YOU?

In the end your decision boils down to your budget, how often the courts get used, and the seriousness of the players that will be enjoying the court. Sometimes resurfacing is the answer and sometimes simple repairs can help. Or maybe you want to completely rebuild the court from the ground up to ensure cracks won't come back anytime soon. Whatever the case we can talk you through the options and have you up and enjoying the court in no time. We have more info on our tennis courts page (along with info on basketball courts and running tracks). And you can also contact us here, 24/7 and we'll contact you with more information!

Search Here



### Archives

Archives

Select Month





## Matthew Siniard

---

**From:** Blake Travis  
**Sent:** Thursday, August 3, 2023 10:08 AM  
**To:** Matthew Siniard  
**Subject:** FW: Ingleside tennis courts  
**Attachments:** Fault Finding2.jpg; Fault Finding3.jpg; Fault Finding4.jpg; Fault Finding5.jpg; Fault Finding.jpg

**From:** lee@competitionathleticsurfaces.com <lee@competitionathleticsurfaces.com>  
**Sent:** Friday, March 24, 2023 11:47 AM  
**To:** Blake Travis <btravis@athenstn.gov>  
**Subject:** Ingleside tennis courts

\*\*\* EXTERNAL \*\*\*

Blake,

Thanks for meeting me at the Ingleside tennis courts yesterday. These courts are being stressed from underneath the pavement causing sever cracking of the asphalt. The Armor crack repair system has been pulled apart by these forces and is now coming unattached from the asphalt. Many cracks have worsened since the Armor treatment and this will just continue. At this point any top down crack treatment will only be temporary as these force continue to pull apart the asphalt. Your only long term option is too completely rebuild the courts. I have attached some information on tennis court cracking. I observed much structural and radial cracking on these courts.

I hope this helps you. Please let me know if there is other information I can provide.

Lee Murray

Competition Athletic Surfaces  
3205 North Hawthorne St.  
Chattanooga, TN 37406  
423-847-8330  
[www.CompetitionAthleticSurfaces.com](http://www.CompetitionAthleticSurfaces.com)





**Project:** Ingleside Park Pickleball  
**Date:** August 1, 2023  
**Attention:** Larry Eaton

**Location:** Athens, TN

*We hereby propose the following scope of work & pricing for your consideration: \$67,692.00*

**WORK SCOPE – Ingleside pickleball**

- Fencing – provide side fencing and middle divider fencing using 4' black vinyl fencing to separate 6 new pickleball courts and 2 existing tennis courts.
- Cleaning – courts to be pressure washed prior to work.
- Cracks shall be filled with a mortar type acrylic based crackfill material and then ground smooth. **No guarantee given on crackfill portion of job. Cracks will return in a short amount of time due to thermal expansion and contraction of the asphalt base.**
- Removing and disposing of tennis posts and tennis nets. New pickleball nets and posts and foundations shall be installed to establish 6 new pickleball courts.
- Acrylic Surface System - Baseline will apply one coat of Nova™ black acrylic resurfacing material to the entire pickleball surface. After sufficient drying time, we will apply two coats of Nova™ color to the entire court. Each coat will have sand mixed in to provide surface texture. The in-bounds area can be coated with one color and the out-of-bounds area can be coated with a different color. See color choices at [www.novasports.com](http://www.novasports.com). The court shall then be lined using masking tape and a line sealing coating to prevent the textured line paint from bleeding under the tape. Two coats of white textured line paint shall be installed according to U.S. Pickleball Association layout standards.

**NOTES, TERMS, CONDITIONS & EXCLUSIONS:**

1. Assumes unencumbered access to adequate material staging areas, access and haul routes and field installation location for the duration of our work scope detailed above.
2. Excludes soil testing or engineering
3. In the event unsuitable soils, unsuitable fill material, solid rock, hazardous materials, site utilities or any other unforeseen condition are encountered at any point during the execution of our work scope detailed above, we will cease operations and inform the owner to allow for remediation for extra cost to Baseline Sports Construction, LLC.
4. Assumes construction process will continue without interruption until our work scope is complete
5. Assumes permits, fees and design costs by others if necessary
6. Pricing is good for 30 days from the date of this proposal

Thank you.

David Clapp, 865 567 2822



3600 Henson Road, Knoxville, TN 37921  
(800) 205-9521 (865) 588-4320 fax: (865) 588-4111  
Email: [info@baselineLLC.com](mailto:info@baselineLLC.com)



**Date:** 8/3/2023  
**Project:** Ingleside Park Tennis Facility  
**Phone:** 423-462-5723

**Attn:** Mr. Matt Siniard  
**Location:** 615 Forrest Ave.  
**Email:** msiniard@athenstn.gov

**Site Observations:**

1. Existing facility includes 8 tennis courts oriented into 2 groups of 4 courts measuring approximately 123' x 211' separated by a concrete bleacher pad / sidewalk.
2. Courts have significant structural cracking, some of which are masked by a fiberglass membrane used to overlay them when they were rehabilitated in 2016. The membrane is failing as indicated by splitting at the edges of the membrane as well as bubbling. Structural cracking allows rainwater to reach the subgrade causing saturation which expedites the breakdown during typical freeze / thaw cycles.
3. Some net post foundations are beginning to show movement with several being the origination point of the structural cracking.
4. Based on Google Earth imagery, it appears the courts were built in the early 1990's.

**Recommendations & Budgets:**

1. Long-term solution would be to demolish and rebuild the courts and sidewalk including:
  - a. Removal & disposal of the existing fence and net post foundations.
  - b. Excavation of the courts and bleacher pad a depth to 10"
  - c. Evaluation of sub-grade to ensure its suitability for new construction.
  - d. Laser grade subgrade
  - e. Installation of perimeter concrete curbing where necessary
  - f. Installation of concrete net post foundations.
  - g. Installation of a 6" stone base utilizing laser guided equipment
  - h. Installation of 2" of asphalt binder
  - i. Installation of a 10', vinyl coated perimeter fence per the existing layout
  - j. Installation of a 4-coat playing surface including game lines for 6 tennis + 6 pickleball courts
  - k. Installation of net posts, nets, center anchors and windscreens

**Budget Range:** \$775,000 to \$825,000

2. Short-term solution would be crack treatment and resurfacing including:
  - a. Installation of 12 pickleball net post foundations
  - b. Pressure-wash the courts
  - c. Treat cracks utilizing an acrylic based cement or acrylic caulk depending on depth and width of crack. **WE CANNOT OFFER A WARRANTY OF ANY TYPE FOR CRACK TREATMENT DUE TO THE NATURAL MOVEMENT OF THE EARTH'S SURFACE.**
  - d. Installation of 4' divider fencing @ 6 new pickleball courts to replace 2 existing courts
  - e. Installation of a 3-coat playing surface including game lines for 6 tennis + 6 pickleball courts
  - f. Installation of pickleball net posts + pickleball nets
  - g. Refurbish existing tennis net posts and install new tennis nets

**Budget Range:** \$170,000 to \$195,000



3600 Henson Road, Knoxville, TN 37921  
(800) 205-9521 (865) 588-4320 fax: (865) 588-4111  
Email: info@baselineLLC.com





**Proposed Project Timelines**

1. Option 1 – Demolition & reconstruction: 90 to 100 days
2. Option 2 – Crack treatment & resurfacing 14 to 21 days

**Notes, Terms & Conditions:**

1. Assumes construction will take place summer / fall 2023
2. Assumes unencumbered access to adequate material staging areas, access and haul routes and site location for the duration of our work scope detailed above.
3. Pricing does not allow for the removal or replacement of unsuitable soils, unsuitable fill material, solid rock, hazardous materials or any other items that are not suitable to support our work scope.
4. Assumes construction process will continue without interruption until our work scope is complete
5. In order to adhere to product specifications, the tennis surface must be applied in dry conditions with ambient temperatures of at least 50-degrees and rising for a period of no less than 20 days.
6. Quote does not allow for work related to existing court lighting.
7. Quote does not allow for the repair of underground utilities.
8. Quote expires in 30 days

Thanks for the opportunity and please feel free to call or email if you have any questions.

A handwritten signature in black ink, appearing to read "S Clift".

Steve Clift / Vice President

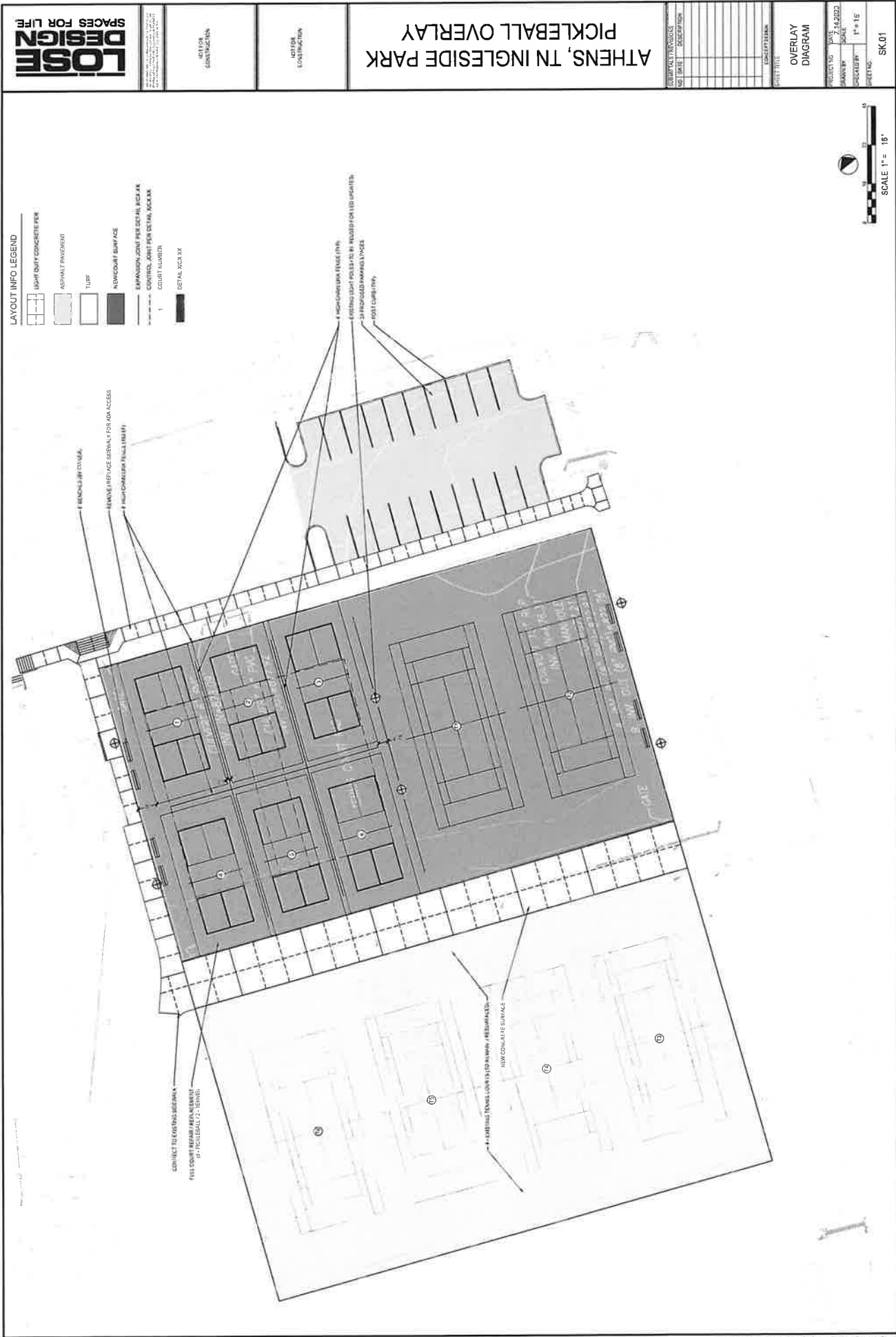
M – 423.593.8284

[www.baselinellc.com](http://www.baselinellc.com)

ASBA CERTIFIED TENNIS COURT BUILDER ON STAFF



3600 Henson Road, Knoxville, TN 37921  
(800) 205-9521 (865) 588-4320 fax: (865) 588-4111  
Email: [info@baselineLLC.com](mailto:info@baselineLLC.com)





# 2023 Study Session Agenda Guidelines

As approved by the Athens City Council during its regular meeting on ~~December 21, 2004~~ August 15, 2023, the following guidelines shall be followed in preparation and dissemination of the Study Session Agenda:

In order to allow staff adequate time to research, all Study Session Agenda items and their documentation must be submitted to the City Manager as soon as possible, but no later than **12:00 Noon 5:00 PM on Wednesday prior to the Study Session**. If you have an agenda item with no supporting documentation, you have the option to submit that information detailed in writing to the City Manager explaining why the supporting information is not available at this time. Study Sessions are agenda-setting meetings held for management to better coordinate, plan, and advise for the benefit of an efficient Council meeting. The City ~~Manager~~ Council sets the agenda for Study Sessions. No official business may be transacted at Study Sessions.

The following deadlines must be followed for submission of Study Session Agenda items in 2023:

|          |    |      |   |           |    |      |   |
|----------|----|------|---|-----------|----|------|---|
| January  | 04 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> | July      | 05 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> |
| February | 08 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> | August    | 02 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> |
| March    | 08 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> | September | 06 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> |
| April    | 05 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> | October   | 04 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> |
| May      | 03 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> | November  | 08 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> |
| June     | 07 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> | December  | 06 | 2023 | <del>12:00</del><br><u>Noon 5:00 PM</u> |

Any **emergency** items received after the above stated deadline shall be allowed only at the discretion of the ~~City Manager~~ Mayor. Such requests must be in writing and shall state the reason for late submission.

A copy of the final Study Session Agenda and accompanying documentation shall be disseminated to Council Members on Friday prior to the scheduled study session on Monday. Those dates are noted as follows:

|          |    |      |        |    |      |
|----------|----|------|--------|----|------|
| January  | 06 | 2023 | July   | 07 | 2023 |
| February | 10 | 2023 | August | 04 | 2023 |

|       |    |      |
|-------|----|------|
| March | 10 | 2023 |
| April | 06 | 2023 |
| May   | 05 | 2023 |
| June  | 09 | 2023 |

|           |    |      |
|-----------|----|------|
| September | 08 | 2023 |
| October   | 06 | 2023 |
| November  | 10 | 2023 |
| December  | 08 | 2023 |

# City of Athens Fire Dept

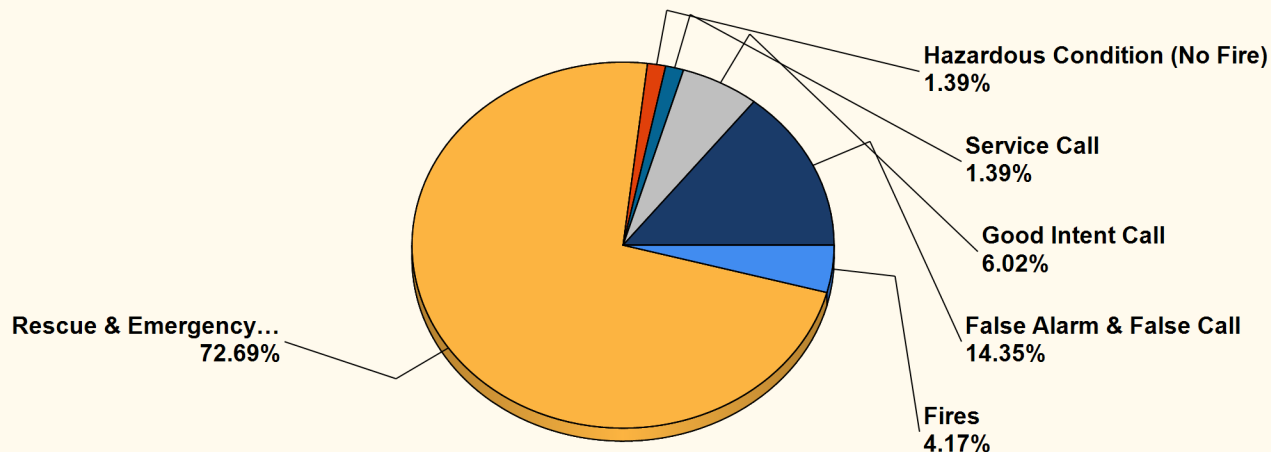
Athens, TN

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023



| MAJOR INCIDENT TYPE                | # INCIDENTS | % of TOTAL  |
|------------------------------------|-------------|-------------|
| Fires                              | 9           | 4.17%       |
| Rescue & Emergency Medical Service | 157         | 72.69%      |
| Hazardous Condition (No Fire)      | 3           | 1.39%       |
| Service Call                       | 3           | 1.39%       |
| Good Intent Call                   | 13          | 6.02%       |
| False Alarm & False Call           | 31          | 14.35%      |
| <b>TOTAL</b>                       | <b>216</b>  | <b>100%</b> |

1014 Employee training hours

CPR classes - 6 classes - 59 students

2 State Inspections

YMCA - Show truck and tools - talked to kids about what a firefighter does

6 TARS Extrication TTT

Redemption Church - Water Wars

Dominion Celebration

Pelzer Fires 07/11/2023 and 07/21/2023

Fire Chief's Conference in Murfreesboro

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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### Detailed Breakdown by Incident Type

| INCIDENT TYPE  | # INCIDENTS | % of TOTAL  |
|--|-------------|-------------|
| 100 - Fire, other                                      | 1           | 0.46%       |
| 111 - Building fire                                    | 4           | 1.85%       |
| 131 - Passenger vehicle fire                           | 3           | 1.39%       |
| 162 - Outside equipment fire                           | 1           | 0.46%       |
| 311 - Medical assist, assist EMS crew                  | 141         | 65.28%      |
| 321 - EMS call, excluding vehicle accident with injury | 1           | 0.46%       |
| 322 - Motor vehicle accident with injuries             | 12          | 5.56%       |
| 324 - Motor vehicle accident with no injuries.         | 3           | 1.39%       |
| 444 - Power line down                                  | 1           | 0.46%       |
| 445 - Arcing, shorted electrical equipment             | 2           | 0.93%       |
| 500 - Service Call, other                              | 1           | 0.46%       |
| 511 - Lock-out   | 1           | 0.46%       |
| 561 - Unauthorized burning                             | 1           | 0.46%       |
| 600 - Good intent call, other                          | 1           | 0.46%       |
| 611 - Dispatched & cancelled en route                  | 10          | 4.63%       |
| 652 - Steam, vapor, fog or dust thought to be smoke    | 1           | 0.46%       |
| 653 - Smoke from barbecue, tar kettle                  | 1           | 0.46%       |
| 713 - Telephone, malicious false alarm                 | 1           | 0.46%       |
| 744 - Detector activation, no fire - unintentional     | 29          | 13.43%      |
| 745 - Alarm system activation, no fire - unintentional | 1           | 0.46%       |
| <b>TOTAL INCIDENTS:</b>                                | <b>216</b>  | <b>100%</b> |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# City of Athens Fire Dept

Athens, TN

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## Property Values versus Loss and Save per Incident for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023

| INCIDENT #     | PRE-INCIDENT VALUE     | LOSSES                | SAVED                  |
|----------------|------------------------|-----------------------|------------------------|
| 2023-1133      | \$19,067,500.00        | \$930,000.00          | \$18,137,500.00        |
| 2023-1203      | \$19,067,500.00        | \$3,200,000.00        | \$15,867,500.00        |
| 2023-1256      | \$12,000.00            | \$1,000.00            | \$11,000.00            |
| <b>Totals:</b> | <b>\$38,147,000.00</b> | <b>\$4,131,000.00</b> | <b>\$34,016,000.00</b> |

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



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Doc Id: 968

Page # 54 1



# City of Athens Fire Dept

Athens, TN

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## Losses for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023

| TOTAL INCIDENTS | TOTAL PROPERTY LOSS | TOTAL CONTENT LOSS | TOTAL LOSSES   | AVERAGE LOSS   |
|-----------------|---------------------|--------------------|----------------|----------------|
| 3               | \$231,000.00        | \$3,900,000.00     | \$4,131,000.00 | \$1,377,000.00 |

| INCIDENT NUMBER | DATE       | Incident Type                | PROPERTY LOSS | CONTENT LOSS   | TOTAL          | % of Total |
|-----------------|------------|------------------------------|---------------|----------------|----------------|------------|
| 2023-1133       | 07/10/2023 | 111 - Building fire          | \$30,000.00   | \$900,000.00   | \$930,000.00   | 22.51%     |
| 2023-1203       | 07/21/2023 | 111 - Building fire          | \$200,000.00  | \$3,000,000.00 | \$3,200,000.00 | 77.46%     |
| 2023-1256       | 07/28/2023 | 131 - Passenger vehicle fire | \$1,000.00    | \$0.00         | \$1,000.00     | 0.02%      |

Only REVIEWED incidents included



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Doc Id: 265

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# City of Athens Fire Dept

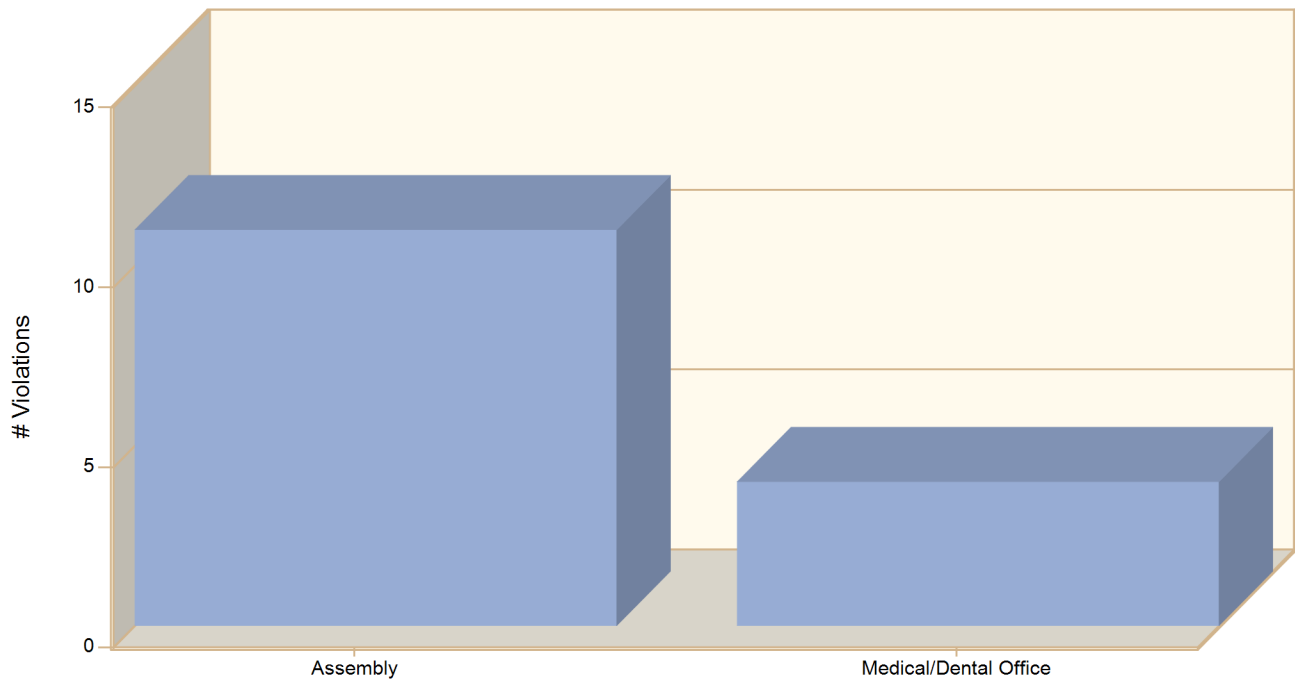
Athens, TN

This report was generated on 8/1/2023 11:35:26 AM



## Count of Violations per Occupancy Type for Inspection Date Range

Inspection Observations: FAIL | Start Date: 07/01/2023 | End Date: 07/31/2023



| OCCUPANCY TYPE        | # VIOLATIONS |
|-----------------------|--------------|
| Assembly              | 11           |
| Medical/Dental Office | 4            |
| Total of Violations:  | 15           |

Total number of violations for LOCKED inspections that took place for the DATE RANGE provided for each Occupancy Type.

# City of Athens Fire Dept

Athens, TN

This report was generated on 8/1/2023 11:36:10 AM



## Completed Inspections per Inspection Type for Date Range

Occupancy Status: All | Start Date: 07/01/2023 | End Date: 07/31/2023

| ID                      | OCCUPANCY                    | ADDRESS                                 | DATE       | INSPECTOR           | RESULT                  | NOTES              |
|-------------------------|------------------------------|---|------------|---------------------|-------------------------|--------------------|
| Inspection Type: Annual |                              |   |            |                     |                         |                    |
| 933                     | East Tn. Properties          | 521 S Congress PKY<br>Athens, TN 37303  | 07/03/2023 | Grueber, Heather    | Passed                  |                    |
| 409                     | Gresco Advertising           | 724 S Congress PKY<br>Athens, TN 37303  | 07/03/2023 | Grueber, Heather    | Passed                  |                    |
| 378                     | Fort Loudon Regional Library | 718 George ST<br>Athens, TN 37303       | 07/03/2023 | Grueber, Heather    | Passed                  |                    |
| 65                      | Athens Place                 | 120 Keith LN<br>Athens, TN 37303        | 07/11/2023 | Nipper, Ron F       | Passed                  |                    |
| 51                      | Arts Medical Plaza           | 711 Cook DR<br>Athens, TN 37303         | 07/12/2023 | Parrott, Jonathan E | Passed with Comments    |                    |
| 168                     | Vacant                       | 1512 S Congress PKY<br>Athens, TN 37303 | 07/12/2023 | Ingram, Jack        | Outside Inspection Only | Property is vacant |
| 73                      | Vacant                       | 698 Decatur PIKE<br>Athens, TN 37303    | 07/12/2023 | Ingram, Jack        | Outside Inspection Only | Vacant property    |
| 731                     | Mouse Creek Golf Course      | 1118 N Congress PKY<br>Athens, TN 37303 | 07/13/2023 | Eaton, Mike         | Passed with Comments    |                    |
| 1005                    | Pepos                        | 307 S Congress PKY<br>Athens, TN 37303  | 07/13/2023 | Eaton, Mike         | Passed with Comments    |                    |
| 582                     | Monterrey Mexican            | 319 S Congress PKY<br>Athens, TN 37303  | 07/13/2023 | Eaton, Mike         | Passed with Comments    |                    |
| 86                      | Athens Head Start            | 625 Green ST<br>Athens, TN 37303        | 07/25/2023 | Roach, Josh         | Passed                  |                    |

Total # Inspections for Annual:

11

Includes LOCKED inspections for both archived and unarchived occupancy records.



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Doc Id: 1026  
Page # 1 of 2

| ID   | OCCUPANCY | ADDRESS                                   | DATE       | INSPECTOR        | RESULT                  | NOTES |
|--|-----------|---|------------|------------------|-------------------------|-------|
| <b>Inspection Type: Outside Inspection Only (Vacant)</b> |           |   |            |                  |                         |       |
| 201  | Vacant    | 605 S Congress PKY #A<br>Athens, TN 37303 | 07/03/2023 | Grueber, Heather | Outside Inspection Only |       |
| 885  | Vacant    | 605 S Congress PKY #1<br>Athens, TN 37303 | 07/03/2023 | Grueber, Heather | Outside Inspection Only |       |
| 1156   | BelFlex   | 521 S Congress PKY #B<br>Athens, TN 37303 | 07/03/2023 | Grueber, Heather | Outside Inspection Only |       |
| 111  | Vacant    | 720 S Congress PKY<br>Athens, TN 37303    | 07/03/2023 | Grueber, Heather | Outside Inspection Only |       |
| 548  | Vacant    | 718 S Congress PKY<br>Athens, TN 37303    | 07/03/2023 | Grueber, Heather | Outside Inspection Only |       |
| 48   | Vacant    | 312 S Congress PKY<br>Athens, TN 37303    | 07/03/2023 | Grueber, Heather | Outside Inspection Only |       |
| 1128   | Vacant    | 2012 Decatur PIKE #B<br>Athens, TN 37303  | 07/03/2023 | Grueber, Heather | Passed                  |       |

Total # Inspections for Outside Inspection Only (Vacant):

7

**TOTAL # INSPECTIONS: 18**

Includes LOCKED inspections for both archived and unarchived occupancy records.



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Doc Id: 1026

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# City of Athens Fire Dept

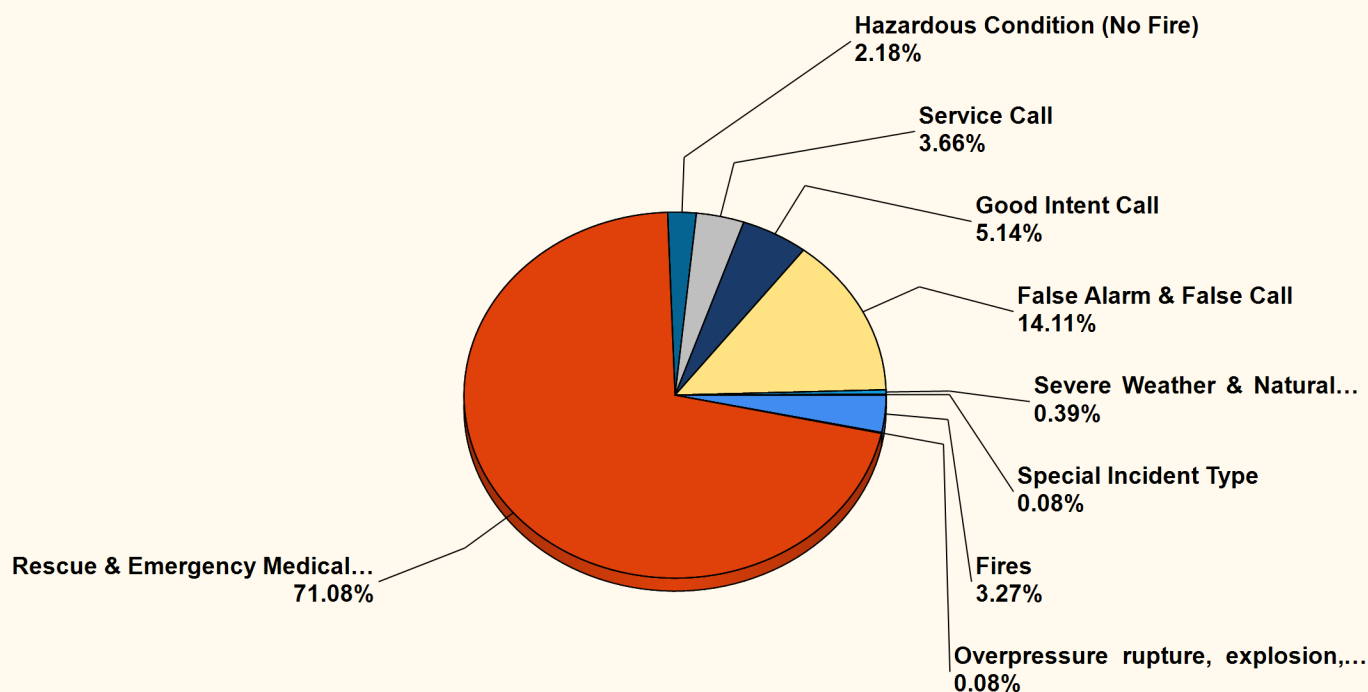
Athens, TN

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 07/31/2023



| MAJOR INCIDENT TYPE                                    | # INCIDENTS | % of TOTAL  |
|--|-------------|-------------|
| Fires  | 42          | 3.27%       |
| Overpressure rupture, explosion, overheating - no fire | 1           | 0.08%       |
| Rescue & Emergency Medical Service                     | 912         | 71.08%      |
| Hazardous Condition (No Fire)                          | 28          | 2.18%       |
| Service Call   | 47          | 3.66%       |
| Good Intent Call                                       | 66          | 5.14%       |
| False Alarm & False Call                               | 181         | 14.11%      |
| Severe Weather & Natural Disaster                      | 5           | 0.39%       |
| Special Incident Type                                  | 1           | 0.08%       |
| <b>TOTAL</b>   | <b>1283</b> | <b>100%</b> |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

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### Detailed Breakdown by Incident Type

| INCIDENT TYPE  | # INCIDENTS | % of TOTAL |
|--|-------------|------------|
| 100 - Fire, other                                      | 1           | 0.08%      |
| 111 - Building fire                                    | 13          | 1.01%      |
| 112 - Fires in structure other than in a building      | 1           | 0.08%      |
| 113 - Cooking fire, confined to container              | 4           | 0.31%      |
| 131 - Passenger vehicle fire                           | 9           | 0.7%       |
| 132 - Road freight or transport vehicle fire           | 2           | 0.16%      |
| 141 - Forest, woods or wildland fire                   | 1           | 0.08%      |
| 142 - Brush or brush-and-grass mixture fire            | 1           | 0.08%      |
| 143 - Grass fire                                       | 2           | 0.16%      |
| 150 - Outside rubbish fire, other                      | 4           | 0.31%      |
| 151 - Outside rubbish, trash or waste fire             | 2           | 0.16%      |
| 160 - Special outside fire, other                      | 1           | 0.08%      |
| 162 - Outside equipment fire                           | 1           | 0.08%      |
| 251 - Excessive heat, scorch burns with no ignition    | 1           | 0.08%      |
| 311 - Medical assist, assist EMS crew                  | 797         | 62.12%     |
| 320 - Emergency medical service, other                 | 3           | 0.23%      |
| 321 - EMS call, excluding vehicle accident with injury | 3           | 0.23%      |
| 322 - Motor vehicle accident with injuries             | 87          | 6.78%      |
| 323 - Motor vehicle/pedestrian accident (MV Ped)       | 1           | 0.08%      |
| 324 - Motor vehicle accident with no injuries.         | 17          | 1.32%      |
| 341 - Search for person on land                        | 1           | 0.08%      |
| 350 - Extrication, rescue, other                       | 1           | 0.08%      |
| 352 - Extrication of victim(s) from vehicle            | 1           | 0.08%      |
| 354 - Trench/below-grade rescue                        | 1           | 0.08%      |
| 400 - Hazardous condition, other                       | 1           | 0.08%      |
| 412 - Gas leak (natural gas or LPG)                    | 6           | 0.47%      |
| 424 - Carbon monoxide incident                         | 1           | 0.08%      |
| 440 - Electrical wiring/equipment problem, other       | 5           | 0.39%      |
| 442 - Overheated motor                                 | 1           | 0.08%      |
| 444 - Power line down                                  | 5           | 0.39%      |
| 445 - Arcing, shorted electrical equipment             | 4           | 0.31%      |
| 451 - Biological hazard, confirmed or suspected        | 1           | 0.08%      |
| 462 - Aircraft standby                                 | 4           | 0.31%      |
| 500 - Service Call, other                              | 1           | 0.08%      |
| 510 - Person in distress, other                        | 2           | 0.16%      |
| 511 - Lock-out   | 1           | 0.08%      |
| 522 - Water or steam leak                              | 1           | 0.08%      |
| 531 - Smoke or odor removal                            | 1           | 0.08%      |
| 550 - Public service assistance, other                 | 2           | 0.16%      |
| 551 - Assist police or other governmental agency       | 14          | 1.09%      |
| 553 - Public service                                   | 3           | 0.23%      |
| 561 - Unauthorized burning                             | 21          | 1.64%      |
| 571 - Cover assignment, standby, moveup                | 1           | 0.08%      |
| 600 - Good intent call, other                          | 2           | 0.16%      |
| 611 - Dispatched & cancelled en route                  | 37          | 2.88%      |
| 622 - No incident found on arrival at dispatch address | 9           | 0.7%       |
| 631 - Authorized controlled burning                    | 1           | 0.08%      |
| 651 - Smoke scare, odor of smoke                       | 9           | 0.7%       |
| 652 - Steam, vapor, fog or dust thought to be smoke    | 2           | 0.16%      |
| 653 - Smoke from barbecue, tar kettle                  | 1           | 0.08%      |
| 671 - HazMat release investigation w/no HazMat         | 5           | 0.39%      |
| 700 - False alarm or false call, other                 | 5           | 0.39%      |
| 713 - Telephone, malicious false alarm                 | 1           | 0.08%      |
| 731 - Sprinkler activation due to malfunction          | 1           | 0.08%      |
| 736 - CO detector activation due to malfunction        | 5           | 0.39%      |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

| INCIDENT TYPE  | # INCIDENTS | % of TOTAL  |
|--|-------------|-------------|
| 740 - Unintentional transmission of alarm, other       | 1           | 0.08%       |
| 741 - Sprinkler activation, no fire - unintentional    | 2           | 0.16%       |
| 744 - Detector activation, no fire - unintentional     | 164         | 12.78%      |
| 745 - Alarm system activation, no fire - unintentional | 1           | 0.08%       |
| 746 - Carbon monoxide detector activation, no CO       | 1           | 0.08%       |
| 800 - Severe weather or natural disaster, other        | 2           | 0.16%       |
| 813 - Wind storm, tornado/hurricane assessment         | 3           | 0.23%       |
| 900 - Special type of incident, other                  | 1           | 0.08%       |
| <b>TOTAL INCIDENTS:</b>                                | <b>1283</b> | <b>100%</b> |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# City of Athens Fire Dept

Athens, TN

This report was generated on 8/2/2023 10:25:36 AM



## Property Values versus Loss and Save per Incident for Date Range

Start Date: 01/01/2023 | End Date: 07/31/2023

| INCIDENT #     | PRE-INCIDENT VALUE     | LOSSES                | SAVED                  |
|----------------|------------------------|-----------------------|------------------------|
| 2023-40        | \$510,000.00           | \$5,000.00            | \$505,000.00           |
| 2023-113       | \$1,224,400.00         | \$10,000.00           | \$1,214,400.00         |
| 2023-199       | \$5,275,200.00         | \$2,500.00            | \$5,272,700.00         |
| 2023-304       | \$509,800.00           | \$200.00              | \$509,600.00           |
| 2023-330       | \$3,000.00             | \$3,000.00            | \$0.00                 |
| 2023-452       | \$228,000.00           | \$60,000.00           | \$168,000.00           |
| 2023-468       | \$1,500.00             | \$1,500.00            | \$0.00                 |
| 2023-518       | \$74,700.00            | \$10,200.00           | \$64,500.00            |
| 2023-526       | \$138,500.00           | \$1,500.00            | \$137,000.00           |
| 2023-526       | \$225,000.00           | \$105,000.00          | \$120,000.00           |
| 2023-591       | \$310,000.00           | \$0.00                | \$310,000.00           |
| 2023-618       | \$6,025,000.00         | \$30,000.00           | \$5,995,000.00         |
| 2023-851       | \$55,700.00            | \$4,000.00            | \$51,700.00            |
| 2023-853       | \$134,200.00           | \$500.00              | \$133,700.00           |
| 2023-875       | \$22,000.00            | \$10,000.00           | \$12,000.00            |
| 2023-891       | \$148,500.00           | \$3,000.00            | \$145,500.00           |
| 2023-899       | \$166,200.00           | \$31,000.00           | \$135,200.00           |
| 2023-1133      | \$19,067,500.00        | \$930,000.00          | \$18,137,500.00        |
| 2023-1203      | \$19,067,500.00        | \$3,200,000.00        | \$15,867,500.00        |
| 2023-1256      | \$12,000.00            | \$1,000.00            | \$11,000.00            |
| <b>Totals:</b> | <b>\$53,198,700.00</b> | <b>\$4,408,400.00</b> | <b>\$48,790,300.00</b> |

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



# City of Athens Fire Dept

Athens, TN

This report was generated on 8/1/2023 11:39:52 AM



## Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 07/01/2023 | EndDate: 07/31/2023

| INCIDENT DATE              | INCIDENT # | ADDRESS            | INCIDENT TYPE                         | SHIFT                       |
|----------------------------|------------|--------------------|---------------------------------------|-----------------------------|
| AID TYPE: Mutual aid given |            |                    |                                       |                             |
| 07/08/2023                 | 2023-1112  | 256 COUNTY RD 587  | 111 - Building fire                   | ST1 - Athens Fire Station 1 |
| 07/12/2023                 | 2023-1146  | 335 COUNTY RD 116  | 111 - Building fire                   | ST2 - Athens Fire Station 2 |
| 07/22/2023                 | 2023-1206  | 276 HIGHWAY 307    | 131 - Passenger vehicle fire          | ST1 - Athens Fire Station 1 |
| 07/30/2023                 | 2023-1273  | 1626 COUNTY RD 560 | 311 - Medical assist, assist EMS crew | ST1 - Athens Fire Station 1 |

Percentage of Total Incidents: 1.85%

|                               |           |                    |                     |                             |
|-------------------------------|-----------|--------------------|---------------------|-----------------------------|
| AID TYPE: Mutual aid received |           |                    |                     |                             |
| 07/21/2023                    | 2023-1203 | 115 INDUSTRIAL WAY | 111 - Building fire | ST2 - Athens Fire Station 2 |

Percentage of Total Incidents: 0.46%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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Doc Id: 952  
Page # 63 of 1



## Police Department Report to City Manager

|      |   |      |   |
|------|---|------|---|
| July | ▼ | 2023 | ▼ |
|------|---|------|---|

|                    | This Month | This Year | Last Year to Date |
|--------------------|------------|-----------|-------------------|
| <b>Homicide</b>    | 0          | 0         | 0                 |
| <b>Sex Offense</b> | 2          | 7         | 3                 |
| <b>Robbery</b>     | 0          | 1         | 2                 |
| <b>Assault</b>     | 23         | 118       | 78                |
| <b>Burglary</b>    | 6          | 46        | 24                |
| <b>Theft</b>       | 37         | 288       | 146               |
| <b>MV Theft</b>    | 4          | 37        | 29                |

|                                |      |       |      |
|--------------------------------|------|-------|------|
| <b>Moving Violations</b>       | 50   | 828   | 487  |
| <b>Citations</b>               | 25   | 290   | 257  |
| <b>Warnings</b>                | 25   | 533   | 226  |
| <b>Drugs</b>                   | 26   | 266   | 90   |
| <b>Arrests</b>                 | 133  | 978   | 336  |
| <b>Total Calls for Service</b> | 1477 | 10362 | 4036 |



## Police Department Report to City Manager

|      |   |      |   |
|------|---|------|---|
| July | ▼ | 2023 | ▼ |
|------|---|------|---|

|                          | This Month | This Year | Last Year to Date |
|--------------------------|------------|-----------|-------------------|
| <b>Vehicle Accidents</b> | 54         | 318       | 449               |
| <b>Pedestrian</b>        | 0          | 1         | 1                 |
| <b>Private Property</b>  | 21         | 170       | 258               |
| <b>Total</b>             | 75         | 488       | 572               |
| <b>Injuries</b>          | 14         | 78        | 78                |
| <b>Fatalities</b>        | 0          | 0         | 1                 |

|                                       |    |
|---------------------------------------|----|
| <b>Authorized Sworn Positions</b>     | 37 |
| <b>Current Sworn Positions Filled</b> | 29 |
| <b>Police Department Vacancies</b>    | 8  |

Prepared:

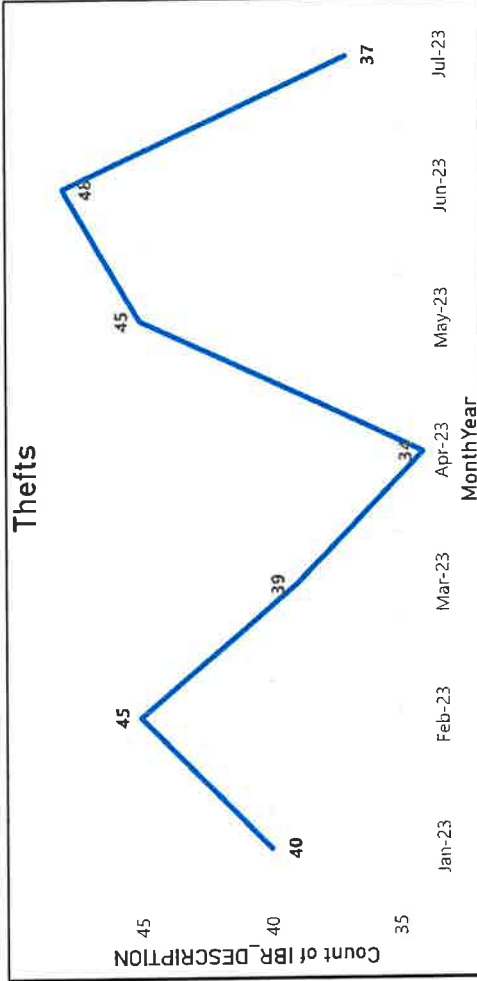
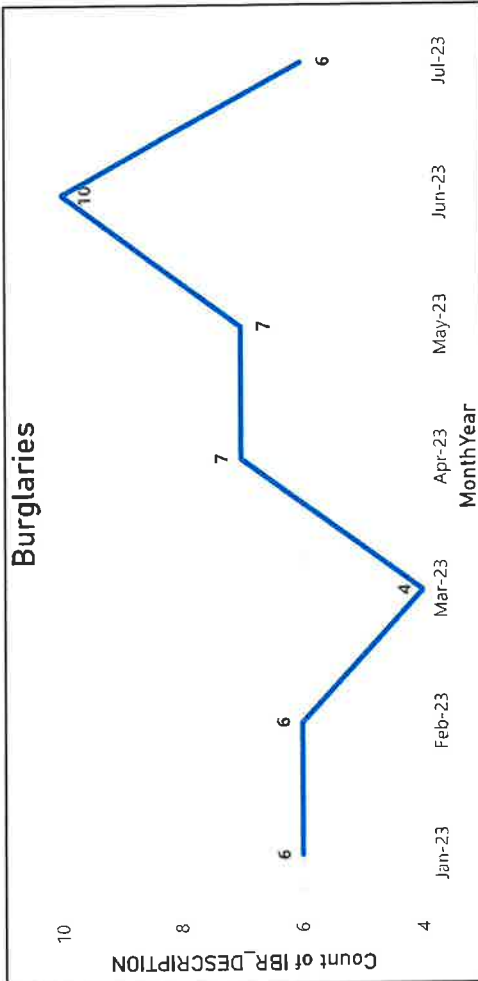
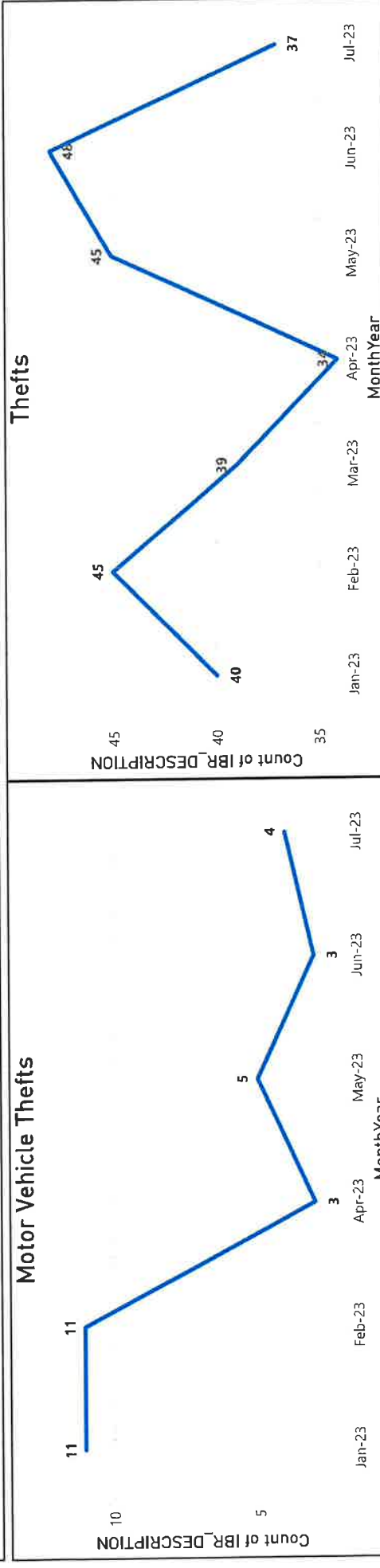
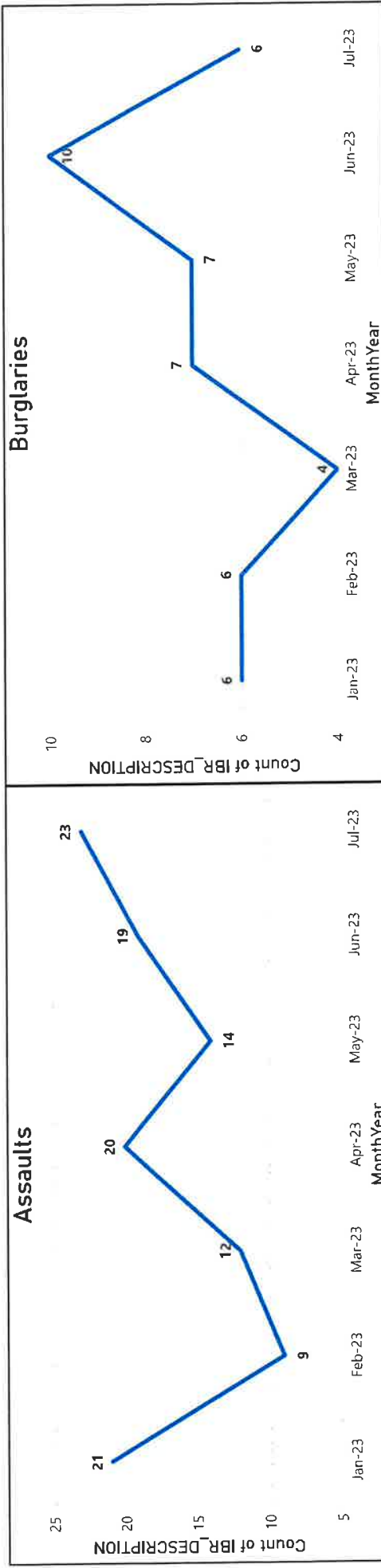
Jason B. Garren

Deputy Chief

Submitted:

Fred K. Schultz

Chief of Police



Date

7/1/2023

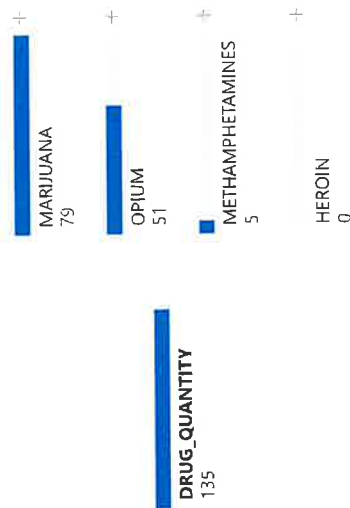
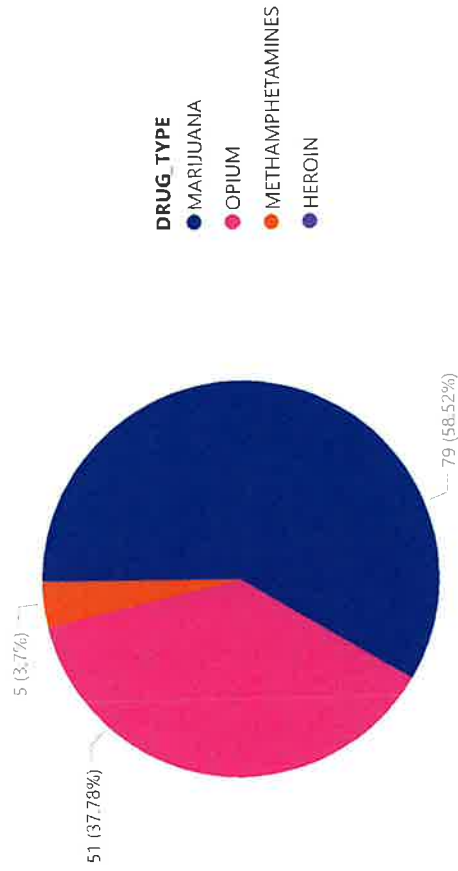
7/31/2023

MEASUREMENT

GRAMS

DRUG\_QUANTITY by DRUG\_TYPE

DRUG\_TYPE



Date

7/1/2023

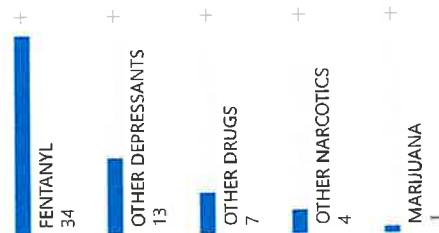
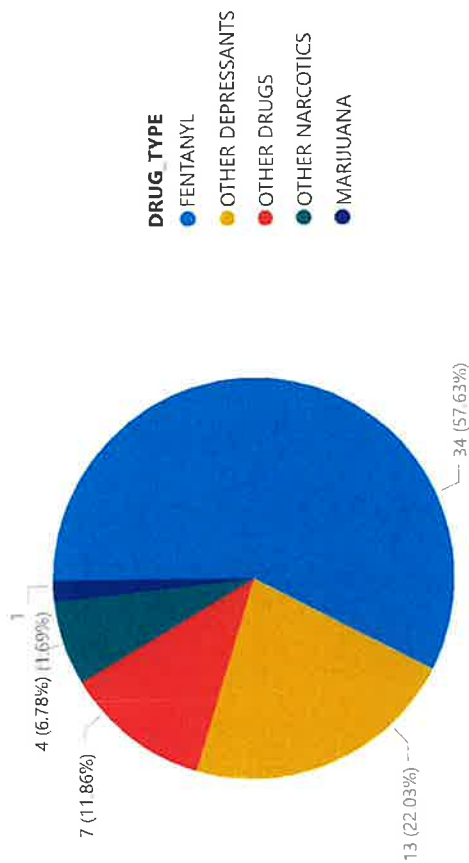
7/31/2023

MEASUREMENT

DOSAGE UNITS

## DRUG\_QUANTITY by DRUG\_TYPE

DRUG\_TYPE



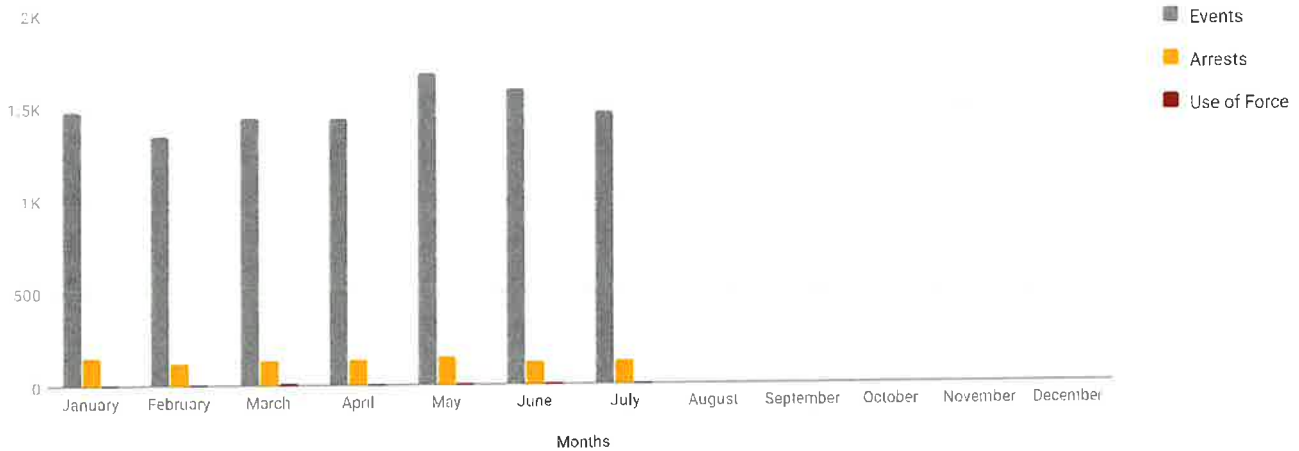
DRUG\_QUANTITY  
59

## Athens Police Department

### USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2023)

#### USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs. Arrests vs. Use of Force Comparison



#### 2023 Events vs. Use Of Force

Total Events: 10489  
Use of Force Incidents: 35  
**0.33%**

#### 2023 Arrests vs. Use Of Force

Total Arrests: 980  
Use of Force Incidents: 35  
**3.57%**

| MONTHS    | TOTAL EVENTS | USE OF FORCE | %     |
|-----------|--------------|--------------|-------|
| January   | 1486         | 3            | 0.20% |
| February  | 1351         | 4            | 0.30% |
| March     | 1447         | 9            | 0.62% |
| April     | 1443         | 4            | 0.28% |
| May       | 1685         | 6            | 0.36% |
| June      | 1600         | 6            | 0.38% |
| July      | 1477         | 3            | 0.20% |
| August    | 0            | 0            | 0.00% |
| September | 0            | 0            | 0.00% |
| October   | 0            | 0            | 0.00% |
| November  | 0            | 0            | 0.00% |
| December  | 0            | 0            | 0.00% |

| MONTHS    | TOTAL ARRESTS | USE OF FORCE | %     |
|-----------|---------------|--------------|-------|
| January   | 156           | 3            | 1.92% |
| February  | 126           | 4            | 3.17% |
| March     | 139           | 9            | 6.47% |
| April     | 140           | 4            | 2.86% |
| May       | 157           | 6            | 3.82% |
| June      | 129           | 6            | 4.65% |
| July      | 133           | 3            | 2.26% |
| August    | 0             | 0            | 0.00% |
| September | 0             | 0            | 0.00% |
| October   | 0             | 0            | 0.00% |
| November  | 0             | 0            | 0.00% |
| December  | 0             | 0            | 0.00% |

## **Monthly Overtime Report for Patrol Division July 2023**

### **Late Shift: 30.75 hours**

(reports, late arrests, late calls, early shift calls, raids, assignments)

### **Manpower: 98.00 hours**

(fill in for sick leave, vacations, training)

### **Court: 22.50 hours**

General Sessions: 12.50

City: 00.00

Criminal: 00.00

Civil: 00.00

Juvenile: 00.00

Grand Jury: 10.00

### **Training: 72.00 hours**

### **Special Assignments: 96.50 hours**

Meeting: 21.50

THSO: 17.50

K9 Maintenance: 26.00

4<sup>th</sup> of July Park: 31.50

**Total hours for the month: 319.75 hours**

**Total expenditure for patrol overtime for the month: \$7,335.64**

**Total budgeted for patrol overtime for the month: \$6,250.00**



**Athens Police Department**

**Amber Harrell**

**False Alarm Sheet**  
**July 2023**

**There were 43 alarms this month.**

**43 were not charged.      This leaves only 0 chargeable.**

**This month 43              Last year this month 58**

**MONEY COLLECTED FOR FINANCE ON WARRANTS**

**This month \$00.00**

## Athens Municipal Court

**DISPOSITION COUNT**

07/01/2023 to 07/31/2023

Disp. Code Id   Disp. Code Name

|      |  |           |
|------|--|-----------|
| (9)  | Dismissed                                    | <u>4</u>  |
| (10) | Dismissed after Drv Safety Course            | <u>2</u>  |
| (11) | Dismissed upon payment of cost w/time to pay | <u>1</u>  |
| (19) | Paid in Full                                 | <u>32</u> |
| (21) | Plea Guilty/ as charged                      | <u>6</u>  |

Total Dispositions: 45