



## CITY COUNCIL

### AGENDA

Tuesday, March 21, 2023, 6:00 P.M.

**I. CALL TO ORDER**

**II. INVOCATION. COUNCIL MEMBER PELLEY**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. APPROVAL OF MINUTES**

- (1-6) a.) February 21, 2023 – City Council Regular Meeting

**VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS**

- a.) Proclamation – Sons of the American Revolution

**VII. REQUESTS FROM CITIZENS**

**VIII. CONSENT AGENDA**

- (7) a.) Approve the recommendation to declare police vehicles as surplus property and donate 2 vehicles to City of Etowah and 2 to City of Niota.
- (8) b.) Approve first-year extension of contract with Huggins Lawn Care for mowing and maintenance of Athens parks.
- (9) c.) Approve first-year extension of contract with Total Lawn Care for mowing and maintenance of Athens cemeteries.
- (10) d.) Approve the use of North City and Ingleside Schools for 2024 elections.
- (11) e.) Approve Resolution No 2023-06 designating April to be Fair Housing Month.
- (12-13) f.) Approve Resolution No 2023-07 authorizing the submission of a letter of intent and application to TDOT for Multi-Modal grant for Historic Downtown Business District.
- (14-15) g.) Approve Resolution No 2023-08 authorizing the submission of a 2023 Appalachian Regional Commission grant application for Mt. Verd Industrial Park site improvements.
- (16) h.) Approve Resolution No 2023-09 authorizing the selection of Timothy L. Hill as Delinquent Tax Attorney for the City.
- (17) i.) Motion to authorize the Mayor and City Manager to provide a proclamation and gift for Victoria White to present during her visit to the Sister City of Isahaya.
- (18) j.) Approve Athens Travelers Car Club schedule as submitted with the exception of June 17, 2023.
- k.) Reappoint Eddie Broadwell (Eaton) and Craig Hardin (Eaton) to the Council Advisory Committee, terms expire March 21, 2026.

- I.) Reappoint Charles Byrd to Tax Equalization Board, term expires April 1, 2023.

**IX. ORDINANCES**

- a.) None

**X. OLD BUSINESS**

- a.) Motion to have terms of office for Council Advisory Committee members coincide with the term of office of the council members, effective immediately.

**XI. NEW BUSINESS**

- (19) a.) Approve Resolution No 2023-10 authorizing the submission of a grant application through the Governor's Highway Safety Program.
- (20) b.) Motion to approve a 5% cost of living adjustment to all full-time employees effective for the pay date of March 31, 2023.

**XII. REPORTS**

- (21-30) a.) Finance Department Report. **MIKE KEITH**
- (31-43) b.) Fire Department Report. **BRANDON AINSWORTH**
- (44-52) c.) Police Department Report. **FRED SCHULTZ**

**XIII. REPORT FROM THE CITY MANAGER**

**XIV. ADJOURNMENT**

# ATHENS CITY COUNCIL MINUTES OF MEETING

February 21, 2023

The Athens City Council met in regular session on Tuesday, February 21, 2023, at 6:00 p.m. with Mayor Sherlin presiding. The invocation was given by Council Member Witt-McMahan; and upon roll call, the following members were present:

Curtis, Witt-McMahan, Eaton, Sherlin

Council Member Pelley was absent.

The following decisions were made and ordered made a part of the records of the Athens City Council.

- 1 -

## APPROVAL OF MINUTES

The Minutes of the January 17, 2023 regularly scheduled meeting and January 23, 2023 called meeting were submitted and approved. **Council Member Curtis moved, Council Member Witt-McMahan seconded.** Roll call vote:

<b>AYES:</b>	<b>Curtis, Witt-McMahan, Eaton, Sherlin</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Pelley</b>

- 2 -

## COMMUNICATIONS AND SPECIAL PRESENTATIONS

### ATHENS MIDDLE SCHOOL UPDATE

Dr. Ivins gave an update on the Athens Middle School and the activities taking place at the school.

- 3 -

### ATHENS CITY SCHOOLS QUARTERLY REPORT

Mr. Robert Greene, Superintendent of the Athens City Schools, presented his quarterly update on their current projects and activities, including an update on construction of the new school at the City Park location.

- 4 -

### MISCELLANEOUS CORRESPONDENCE

Mayor Sherlin acknowledged the receipt of a letter from the Arbor Day Foundation naming Athens as a 2022 Tree City USA.

- 9 -  
NEW BUSINESS

MOTION TO REJECT THE BID FROM ROBERT ROBERTS, LLC FOR THE LARRY DEAN WALLACE, SR. ANIMAL SHELTER AND ADOPTION CENTER BUILDING AND APPROVE THE NEXT LOWEST BIDDER, WILSON CONSTRUCTION, IN THE AMOUNT OF \$2,459,000 FOR THEIR BASE BID AND ALTERNATE #1.

**Vice Mayor Eaton moved, seconded by Council Member Witt-McMahan, to approve the motion to reject the bid from Robert Roberts, LLC and approve the bid from Wilson Construction. Roll call vote:**

**AYES:** Curtis, Witt-McMahan, Eaton, Sherlin  
**NAYS:** None  
**ABSENT:** Pelley

- 10 -

MOTION TO APPROVE THE PURCHASE OF PLAYGROUND EQUIPMENT FOR COOK PARK IN THE AMOUNT OF \$28, 217.83.

**Council Member Witt-McMahan moved, seconded by Council Member Curtis, to approve the motion to purchase playground equipment for Cook Park. Roll call vote:**

**AYES:** Curtis, Witt-McMahan, Eaton, Sherlin  
**NAYS:** None  
**ABSENT:** Pelley

- 11 -

MOTION TO FUND THE PURCHASING ASSISTANT POSITION AND ELIMINATE FUNDING FOR THE ASSISTANT TO THE CITY MANAGER FOR THE REMAINDER OF FISCAL YEAR 2023.

**Council Member Curtis, seconded by Vice Mayor Eaton, to approve the motion to fund the purchasing assistant position and eliminate funding for the assistant to the city manager for the remainder of fiscal year 2023. Roll call vote:**

**AYES:** Curtis, Witt-McMahan, Eaton, Sherlin  
**NAYS:** None  
**ABSENT:** Pelley

- 12 -

MOTION TO APPOINT DR. BURKETT WITT A LIFETIME HONORARY MEMBER OF THE COUNCIL ADVISORY COMMITTEE WITH FULL VOTING RIGHTS.

**Vice Mayor Eaton moved, seconded by Council Member Witt-McMahan, to approve the motion to appoint Dr. Burkett Witt as a lifetime honorary member of the Council Advisory Committee with full voting rights. Roll call vote:**

**AYES:** Curtis, Witt-McMahan, Eaton, Sherlin  
**NAYS:** None  
**ABSENT:** Pelley

- 17 -

PROPOSED LEGAL SETTLEMENT

**Council Member Curtis moved, seconded by Council Member Witt-McMahan, to authorize the Interim City Manager to resolve the case of Eaton vs The City of Athens, taking into account any proceeds from the City's insurance carrier.** Council member Curtis explained that this motion was being made based upon advice from the City's legal representatives and that resolving this case was in the best interest of the City. Roll call vote:

<b>AYES:</b>	<b>Curtis, Witt-McMahan, Sherlin</b>
<b>ABSTAIN:</b>	<b>Eaton</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Pelley</b>

- 18 -  
REPORTS

FINANCE DEPARTMENT REPORT

Finance Director Mr. Mike Keith presented the Finance Department Report for January 2023. The report was accepted as presented.

- 19 -

FIRE DEPARTMENT REPORT

Fire Chief Brandon Ainsworth presented the Fire Department Report for January 2023. The report was accepted as presented.

- 20 -

POLICE DEPARTMENT REPORT

Police Chief Fred Schultz presented the Police Department Report for January 2023. The report was accepted as presented.

- 21 -  
REPORT FROM THE CITY MANAGER

Interim City Manager Keith presented an update on upcoming events, current projects and appreciation for the work done by City employees and by Interim City Attorney, Bill Buckley.



## FINANCE DEPARTMENT

### MEMORANDUM

TO: City Council  
FROM: Mike Keith, Interim City Manager/Finance Director  
DATE: March 9, 2023  
SUBJECT: Surplus Vehicles

We are requesting that four police vehicles be declared surplus as they are ready to be taken out of service. Each of these is a Ford Taurus. We have removed any items such as radios, etc. that can be used in other vehicles. The City of Etowah has spoken with the Police Department personnel and requested that we donate asset numbers 4276 and 4417 to them so that they may use them for parts. The City of Niota has requested that we donate asset numbers 4384 and 4322 to them once the replacement vehicles we ordered five months ago have been delivered. We request that you approve donating the respective vehicles to each of these agencies.

TO: Total Lawn Care  
FROM: Michael L. Keith, Director of Finance  
DATE: February 23, 2023  
RE: CONTRACT EXTENSION

Re: Bid No. 1724 Mowing and Maintenance of City Cemeteries

In 2022, Bid No. 172 was awarded to Total Lawn Care to cover the period through April 30, 2023. The contract allows for 2 yearly extensions and this will be the first extension of the contract. We appreciate the services you have performed in the past and would like to continue using your services for another year.

Please let this serve as an official request to extend this agreement, with all provisions of the bid as previously executed for an additional year through April 30, 2023.

Please indicate your approval of this extension by signing in the space provided below and returning a signed copy to my office upon execution.

We look forward to working with you and if you have any questions, please feel free to contact me at 423-744-2712.

ACCEPTANCE BY TOTAL LAWN CARE:

  
\_\_\_\_\_  
Representative for Total Lawn Care

2-27-23  
\_\_\_\_\_  
Date

**RESOLUTION NO. 2023-06**

**A RESOLUTION DESIGNATING  
FAIR HOUSING MONTH IN THE CITY OF ATHENS.**

**WHEREAS**, the strength of our nation, and all of its cities and states, flows from the promise of individual equality and freedom of choice; and

**WHEREAS**, the 55th anniversary of the enactment of Title VIII of the Civil Rights Act of 1968, the Federal Fair Housing Law, during the month of April, is an occasion for Americans -- individual and collectively -- to rededicate themselves to the principal of freedom of choice and to participate in efforts to eliminate vestiges of housing discrimination wherever they exist. This law guarantees for each citizen that critical, personal element of freedom of choice and the selection of the home; and

**WHEREAS**, the City of Athens passed Ordinance No. 577 on June 5, 1979, adopting the Fair Housing Law into its Municipal Code; and

**WHEREAS**, the City of Athens fully endorses the concept behind the Fair Housing Law and pledges to enforce the provisions of its Municipal Code dealing with the implementation of fair housing laws.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session duly assembled this 21st day of March 2023, that the month of April be designated **FAIR HOUSING MONTH** and that the citizens of this community are hereby encouraged to obey and support fair housing laws.

**ON MOTION BY** \_\_\_\_\_, **SECONDED**  
**BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
STEPHEN M. HATCHETT, City Attorney





## PUBLIC WORKS

TO: Mike Keith, Interim City Manager

FROM: Ben Burchfield, Public Works Director

DATE: March 10, 2023

SUBJECT: Council Approval of Notice of Intent to Apply for Multi-Modal Access Grant

The Public Works Department is requesting Council approval to submit a Notice of Intent to apply (NOI) and, if determined to be eligible, submit a full application for Multi-Modal Access Grant (MMAG) funding to support implementation of the Historic Downtown Transportation Alternatives (HDTA) project. Considering that the project includes state routes throughout the proposed scope of work, it stands to reason that it will be extremely competitive in the selection process for funding. The included report from Stantec for the January HDTA Stakeholder meeting discusses proposed improvements that would be pursued, 5-point intersection being the top priority.

Being selected for funding would provide appreciable financial support in the construction of the project, as the MMAG funding cap is \$1,250,000 and is a 90/10 cost-share with the state covering 90% of the cost of the approved scope of work. Leveraging TDOT dollars when and where we can allows our local dollars to go further.

The application window is as follows: – the NOI must be submitted from April 26, 2023, to May 16, 2023. After the NOI application window closes, TDOT will review all NOIs submitted and then notify eligible applicants to submit a full application between May 31, 2023, and July 13, 2023. Awards would tentatively be announced in December 2023. Because we are already under contract with Stantec in accordance with TDOT RFQ requirements, have a defined scope of work, and have conducted extensive public input efforts, our application and project eligibility for funding is strong. The Department will also be pursuing Transportation Alternatives Program (TAP) funding for the HDTA project to help supplement local dollars to the maximum extent practicable later this year. In summary, MMAG is one of the best sources of State funding to aid municipalities in pursuing improvements to State Routes within their jurisdictions.

If you have any further questions, feel free to contact me to discuss.

**ON MOTION BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_,** said Resolution was approved by roll call vote.

/s/ \_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

/s/ \_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

/s/ \_\_\_\_\_  
STEPHEN M. HATCHETT, City Attorney

## Mike Keith

---

**From:** Victoria White <victoria.white@na.denso.com>  
**Sent:** Sunday, March 12, 2023 9:56 AM  
**To:** Jordan Curtis; Dick Pelley; Steven Sherlin  
**Cc:** Mike Keith; afesmile@comcast.net  
**Subject:** Athens-Isahaya Sister City Committee

\*\*\* EXTERNAL \*\*\*

Hello Mayor Sherlin and Councilmembers Pelley and Curtis,

I hope you are doing well.

I was elected as the chair of the Athens-Isahaya Sister City Committee in December, which falls under the Athens Parks Foundation.

My family will be travelling to Japan this May. We enjoyed meeting the exchange students from Isahaya so much that we wanted to make that our first stop on our personal family vacation. We will be visiting the school in the morning to see the students. I have set up a meeting with officials from Isahaya City Hall so we can begin discussions of sending US Exchange students to Japan next summer. The Sister City Committee currently has a \$47K budget to help provide scholarships for this exchange. Councilmember Pelley is a member of the Sister City Committee, and he and I are working closely together to make this exchange a reality. I appreciate his support and vision for what this program can be, and also the importance of US-Japan relationships.

If possible, I would like to take either greetings or a proclamation on behalf of the council. I will also be briefly seeing the mayor (see messages below), and would love to take a gift for him on behalf of the city. Can you help me facilitate this?

Thank you so much,  
Victoria

**From:** Victoria White <vwochya@gmail.com>  
**Sent:** Thursday, March 9, 2023 9:11 AM  
**To:** Victoria White <victoria.white@na.denso.com>  
**Subject:** Fwd: Regarding visiting Isahaya (I sahaya City)

Sent from my iPhone

**RESOLUTION NO. 2023-10**

**A RESOLUTION AUTHORIZING THE SUBMISSION  
OF GRANT APPLICATION THROUGH  
THE GOVERNOR'S HIGHWAY SAFETY PROGRAM**

**WHEREAS**, the Tennessee Department of Transportation has announced the availability of funding through the Governor's Highway Safety Program for the grant period of October 1, 2023 to September 30, 2024; and,

**WHEREAS**, this program funds a wide variety of activities from increasing personnel and equipment resources for law enforcement to developing and supporting programs to enhance highway safety within the State of Tennessee; and,

**WHEREAS**, under this program, the City of Athens is eligible to apply for grant funds not to exceed \$50,000 to pay for overtime, supplies, training, and the equipment necessary to deal with the City's DUI and impaired driving, distracted driving, speeding, and occupant protection programs; and

**WHEREAS**, this grant requires no matching funds by the local jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 21st day of March, 2023, that the Mayor and City Manager are hereby authorized, empowered, and directed to submit a grant application through the Governor's Highway Safety Program as provided herein.

**BE IT FURTHER RESOLVED** that upon award of a grant, the Mayor and City Manager are hereby authorized to enter into an agreement and execute documents for the acceptance of the grant on behalf of the City of Athens.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

/s/ \_\_\_\_\_  
STEPHEN S. SHERLIN, Mayor

/s/ \_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

/s/ \_\_\_\_\_  
STEPHEN M. HATCHETT, City Attorney

**CITY OF ATHENS, TENNESSEE**  
**Narrative on Financial Analysis**  
**February, 2023**

This narrative will discuss various aspects of the financial data presented to the city council for the above-referenced month. July, and 2 or 3 subsequent months will be above the normal percentages, primarily on the expenditure side because of several factors, as discussed below.

General Fund

Overall, we collected about \$935,000 more through February this year, primarily because we received \$626,000 more in sales tax, \$159,000 more in property taxes, \$168,000 less from the direct appropriation grant from the State, \$70,000 more in state sales tax and \$178,000 more in interest revenue. As a percentage we collected 2.40% more than the budgeted revenues for last year.

PLEASE NOTE: On the financial spreadsheet that accompanies this report, at the top you will see General Fund revenues. I have only broken out major sources of revenue such as property taxes and sales taxes. The "total revenues" amount includes smaller items that I did not show in detail. A complete listing of all revenue accounts can be found on your computer-generated report titled "Statement of Actual and Estimated Revenues".

Expenditures are always going to show high in the early budget months, primarily due to the retirement contribution being paid in July and the fleet management transfer.

Another factor that makes the percentage spent look high is the fact that we set up annual purchase orders for known or recurring monthly expenses. For example, in the City Council division we pay for the monthly taping of council meetings. To avoid having to prepare a purchase order every month, we prepare one for the entire year and pay off of it monthly. This total PO is included in the "expended & encumbered" percentage.

Expenditures and encumbrances for this year are \$1,398,000 more than this time last year, showing 72.43% this year. The variance is due to the Schools appropriation being \$212,000 more than the amount paid by this time last year, the fund balance transfer to the capital projects fund being \$570,000 more than the amount in the previous year and the debt service transfer being \$400,000 more than this time last year.

Sanitation

Revenues and expenditures are comparable to the prior year.

Please let me know if I can provide additional information.

**CITY OF ATHENS, TENNESSEE**  
**Financial Analysis for February, 2023**  
**(Unaudited)**

	Prior Year 2/28/2022		Current Year 2/28/2023			Variance from	12-Month
	Actual	% Expended & Encumbered	Actual	Outstanding PO's	% Expended & Encumbered	Current Yr. to Prior Yr.	Variance (8/12=66.67%)
Administration (Police)	168,108	47.68%	183,137	2,428	56.94%	9.26%	-9.73%
Patrol	1,617,300	69.32%	1,557,929	12,085	64.16%	-5.16%	-2.51%
Detectives	358,446	64.72%	296,765	200	51.28%	-13.44%	-15.39%
<b>Total Police</b>	<b>2,143,854</b>	<b>66.18%</b>	<b>2,037,831</b>	<b>14,713</b>	<b>61.23%</b>	<b>-4.95%</b>	<b>-5.44%</b>
Administration (Fire)	124,893	70.40%	127,822	758	65.84%	-4.56%	-0.83%
Prevention	71,558	73.47%	79,239	376	68.58%	-4.89%	1.91%
Suppression	1,688,615	75.54%	1,649,908	16,308	71.40%	-4.14%	4.73%
<b>Total Fire</b>	<b>1,885,066</b>	<b>75.09%</b>	<b>1,856,969</b>	<b>17,442</b>	<b>70.87%</b>	<b>-4.22%</b>	<b>4.20%</b>
Administration (Parks & Rec)	172,269	69.89%	147,522	106	57.33%	-12.56%	-9.34%
Maintenance	526,537	71.75%	443,377	59,189	67.13%	-4.62%	0.46%
Swimming Pools	33,518	76.88%	28,309	3,469	68.78%	-8.10%	2.11%
Program Planning	233,246	75.51%	170,308	29,743	63.09%	-12.42%	-3.58%
<b>Total Parks &amp; Recreation</b>	<b>965,570</b>	<b>72.45%</b>	<b>789,516</b>	<b>92,507</b>	<b>64.40%</b>	<b>-8.05%</b>	<b>-2.27%</b>
Administration (Public Works)	213,556	64.58%	237,981	5,813	66.00%	1.42%	-0.67%
Traffic Control	128,541	43.40%	96,771	11,198	46.14%	2.74%	-20.53%
Street Maintenance	347,789	34.97%	287,706	81,655	36.79%	1.82%	-29.88%
Street Construction	350,560	50.58%	322,025	32,448	59.47%	8.89%	-7.20%
Street Cleaning	683,886	72.58%	675,872	22,863	71.88%	-0.70%	5.21%
Fleet Maintenance	194,481	60.25%	204,733	7,531	64.34%	4.09%	-2.33%
Animal Control	101,966	62.52%	119,296	2,692	63.83%	1.31%	-2.84%
<b>Total Public Works</b>	<b>2,020,779</b>	<b>55.69%</b>	<b>1,944,384</b>	<b>164,200</b>	<b>57.04%</b>	<b>1.35%</b>	<b>-9.63%</b>
Communications	223,236	73.85%	234,345		74.80%	0.95%	8.13%
Non-Departmental	3,911,923	<b>80.82%</b>	4,876,969	4,052	<b>89.97%</b>	9.15%	23.30%
<b>Total General Fund</b>	<b>14,897,776</b>	<b>69.29%</b>	<b>15,914,985</b>	<b>381,084</b>	<b>72.43%</b>	3.14%	5.76%
Increase (Decrease)		1,398,293					
<b>Sanitation:</b>							
<b>Expenditures:</b>	624,894	66.41%	665,044	5,753	69.15%	2.74%	2.48%



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council

## Account Summary

For Fiscal: 2022-2023 Period Ending: 02/28/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>							
<b>Revenue</b>							
<u>01-0000-4110</u>	CURRENT PROPERTY TAXES	6,225,000.00	6,225,000.00	3,255,360.00	5,860,080.00	-364,920.00	94.14 %
<u>01-0000-4115</u>	PRIOR YEAR PROPERTY TAXES	150,000.00	150,000.00	34,400.00	88,820.00	-61,180.00	59.21 %
<u>01-0000-4120</u>	DELINQUENT PROPERTY TAXES C&	80,000.00	80,000.00	7,523.00	48,030.00	-31,970.00	60.04 %
<u>01-0000-4125</u>	PUBLIC UTILITIES	85,000.00	85,000.00	65,494.00	78,162.00	-6,838.00	91.96 %
<u>01-0000-4130</u>	INTEREST & PENALTY PY	20,000.00	20,000.00	6,090.21	12,052.93	-7,947.07	60.26 %
<u>01-0000-4135</u>	INTEREST & PENALTY C&M	25,000.00	25,000.00	2,812.52	19,302.09	-5,697.91	77.21 %
<u>01-0000-4145</u>	AUB ELECTRIC	640,000.00	640,000.00	45,821.55	476,538.55	-163,461.45	74.46 %
<u>01-0000-4150</u>	AUB GAS	240,000.00	240,000.00	16,351.07	160,680.66	-79,319.34	66.95 %
<u>01-0000-4165</u>	LOCAL SALES TAX	7,800,000.00	7,800,000.00	819,301.03	5,777,309.32	-2,022,690.68	74.07 %
<u>01-0000-4170</u>	WHOLESALE BEER TAX	530,000.00	530,000.00	36,263.67	352,459.40	-177,540.60	66.50 %
<u>01-0000-4171</u>	WHOLESALE LIQUOR TAX	280,000.00	280,000.00	21,211.60	170,249.97	-109,750.03	60.80 %
<u>01-0000-4176</u>	BUSINESS LICENSE APPLICATION FE	1,000.00	1,000.00	120.00	780.00	-220.00	78.00 %
<u>01-0000-4177</u>	BUSINESS TAX-ST CLERK FEE	40,000.00	40,000.00	3,214.27	13,323.31	-26,676.69	33.31 %
<u>01-0000-4178</u>	BUSINESS TAX-ST COLLECTED	400,000.00	400,000.00	27,672.82	121,080.54	-278,919.46	30.27 %
<u>01-0000-4184</u>	FLEA MARKET FEES	0.00	0.00	0.00	22.00	22.00	0.00 %
<u>01-0000-4205</u>	CABLE TV FRANCHISE TAX-COMCAS	160,000.00	160,000.00	39,980.21	79,961.03	-80,038.97	49.98 %
<u>01-0000-4210</u>	CABLE TV FRANCHISE TAX-AT&T	10,000.00	10,000.00	-115.15	4,088.85	-5,911.15	40.89 %
<u>01-0000-4310</u>	TAXI/WRECKER/SOLICITORS	1,000.00	1,000.00	0.00	200.00	-800.00	20.00 %
<u>01-0000-4315</u>	BEER PERMITS	12,000.00	12,000.00	250.00	9,238.84	-2,761.16	76.99 %
<u>01-0000-4320</u>	ANIMAL CONTROL	1,000.00	1,000.00	210.00	600.00	-400.00	60.00 %
<u>01-0000-4325</u>	BUILDING LICENSES & PERMITS	50,000.00	50,000.00	18,973.00	148,617.15	98,617.15	297.23 %
<u>01-0000-4410</u>	TVA PAYMENTS IN LIEU OF TAX	150,000.00	150,000.00	0.00	84,739.98	-65,260.02	56.49 %
<u>01-0000-4412</u>	TVA IMPACT PYMTS	0.00	0.00	0.00	47,851.69	47,851.69	0.00 %
<u>01-0000-4415</u>	HOUSING AUTHORITY IN LIEU OF T	60,000.00	60,000.00	67,612.17	67,612.17	7,612.17	112.69 %
<u>01-0000-4420</u>	STATE LAW/FIRE GRANTS	43,000.00	43,000.00	36,800.00	36,800.00	-6,200.00	85.58 %
<u>01-0000-4425</u>	STATE SALES TAX	1,550,000.00	1,550,000.00	163,399.10	1,135,271.72	-414,728.28	73.24 %
<u>01-0000-4430</u>	STATE INCOME TAX	0.00	0.00	0.00	2,153.39	2,153.39	0.00 %
<u>01-0000-4435</u>	STATE BEER TAX	6,000.00	6,000.00	0.00	3,497.77	-2,502.23	58.30 %
<u>01-0000-4440</u>	STATE MIXED DRINK TAX	60,000.00	60,000.00	13,469.85	60,232.85	232.85	100.39 %
<u>01-0000-4445</u>	STATE GAS INSPECTION TAX	28,000.00	28,000.00	2,150.17	17,202.82	-10,797.18	61.44 %
<u>01-0000-4450</u>	STATE EXCISE TAX	40,000.00	40,000.00	0.00	0.00	-40,000.00	0.00 %
<u>01-0000-4455</u>	STATE SPORTSBETTING TAX	8,000.00	8,000.00	7,771.37	16,122.21	8,122.21	201.53 %
<u>01-0000-4460</u>	REIMB OTHER GOVERNMENTS	80,000.00	80,000.00	0.00	82,741.82	2,741.82	103.43 %
<u>01-0000-4465</u>	STATE GAS & MOTOR FUEL TAX	480,000.00	480,000.00	40,862.31	335,072.85	-144,927.15	69.81 %
<u>01-0000-4475</u>	REIMB:HIGHWAY MAINTENANCE	20,000.00	20,000.00	-12,769.91	6,805.33	-13,194.67	34.03 %
<u>01-0000-4530</u>	GRANTS - POLICE DEPT.	0.00	0.00	-1,319.41	1,598.32	1,598.32	0.00 %
<u>01-0000-4620</u>	ACCIDENT REPORT CHARGES	0.00	0.00	80.30	934.56	934.56	0.00 %
<u>01-0000-4625</u>	REPAIR DAMAGES AUB	25,000.00	25,000.00	3,871.42	12,830.03	-12,169.97	51.32 %
<u>01-0000-4630</u>	CEMETERY LOTS	1,000.00	1,000.00	-25.00	1,080.00	80.00	108.00 %
<u>01-0000-4635</u>	CEDAR GROVE EXPANSION	5,000.00	5,000.00	2,180.00	4,460.00	-540.00	89.20 %
<u>01-0000-4665</u>	POOLS INGLESIDE	10,000.00	10,000.00	0.00	3,936.50	-6,063.50	39.37 %
<u>01-0000-4675</u>	RECREATION CONCESSIONS	30,000.00	30,000.00	666.75	18,383.70	-11,616.30	61.28 %
<u>01-0000-4690</u>	GENERAL CLASSES	30,000.00	30,000.00	13,420.00	43,510.00	13,510.00	145.03 %
<u>01-0000-4700</u>	YOUTH SPORTS ACTIVITIES	15,000.00	15,000.00	14,200.46	28,144.46	13,144.46	187.63 %
<u>01-0000-4705</u>	LEASE/RENTAL BALLFIELDS	3,000.00	3,000.00	15.00	2,177.31	-822.69	72.58 %
<u>01-0000-4710</u>	LEASE/RENTAL PICNIC SHEL	3,000.00	3,000.00	675.00	4,237.50	1,237.50	141.25 %
<u>01-0000-4740</u>	FOUNDATION REVENUE	0.00	0.00	1,451.00	4,948.19	4,948.19	0.00 %
<u>01-0000-4810</u>	CITY COURT FINES & COSTS	150,000.00	150,000.00	9,343.06	75,382.91	-74,617.09	50.26 %
<u>01-0000-4835</u>	FALSE ALARM FEES	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
<u>01-0000-4910</u>	INTEREST INCOME	30,000.00	30,000.00	32,214.65	185,526.07	155,526.07	618.42 %



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council

## Group Summary

For Fiscal: 2022-2023 Period Ending: 02/28/2023

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Department: 01 - Administration							
0101 - City Manager's Office	356,400.00	356,400.00	20,555.79	280,457.98	3,115.48	72,826.54	79.57 %
0102 - City Council	60,700.00	60,700.00	2,950.58	44,269.82	3,790.00	12,640.18	79.18 %
0103 - City Judge	13,000.00	13,000.00	1,076.50	8,612.00	0.00	4,388.00	66.25 %
0104 - City Attorney	40,000.00	40,000.00	7,685.00	43,650.00	0.00	-3,650.00	109.13 %
0105 - Special Appropriations	371,700.00	371,700.00	0.00	200,550.00	0.00	171,150.00	53.95 %
0106 - Athens City Schools	2,421,000.00	2,421,000.00	274,869.82	1,921,021.03	0.00	499,978.97	79.35 %
0107 - Athens Utilities Board	480,000.00	480,000.00	44,354.08	363,310.46	10,000.00	106,689.54	77.77 %
Department: 01 - Administration Total:	3,742,800.00	3,742,800.00	351,491.77	2,861,871.29	16,905.48	864,023.23	76.92 %
Department: 02 - Finance							
0201 - Finance	499,300.00	499,300.00	36,571.10	357,379.52	3,446.52	138,473.96	72.27 %
Department: 02 - Finance Total:	499,300.00	499,300.00	36,571.10	357,379.52	3,446.52	138,473.96	72.27 %
Department: 03 - Human Resources							
0301 - Human Resources	231,300.00	231,300.00	14,336.66	134,871.77	3,145.59	93,282.64	59.67 %
Department: 03 - Human Resources Total:	231,300.00	231,300.00	14,336.66	134,871.77	3,145.59	93,282.64	59.67 %
Department: 04 - Administrative Services							
0401 - Administration	185,100.00	185,100.00	9,409.64	89,380.46	315.00	95,404.54	48.46 %
0402 - City Hall	187,800.00	187,800.00	19,844.59	123,328.68	30,988.17	33,483.15	82.17 %
0403 - Information Technology	320,900.00	320,900.00	41,585.84	227,779.88	12,883.37	80,236.75	75.00 %
Department: 04 - Administrative Services Total:	693,800.00	693,800.00	70,840.07	440,489.02	44,186.54	209,124.44	69.86 %
Department: 05 - Community Development							
0501 - Administration	186,800.00	186,800.00	15,618.71	121,284.75	115.71	65,399.54	64.99 %
0502 - Codes Enforcement	309,300.00	309,300.00	23,033.47	238,024.44	4,869.76	66,405.80	78.53 %
0503 - Cemeteries	33,400.00	33,400.00	6,000.00	21,050.42	15,500.00	-3,150.42	109.43 %
Department: 05 - Community Development Total:	529,500.00	529,500.00	44,652.18	380,359.61	20,485.47	128,654.92	75.70 %
Department: 06 - Police							
0601 - Administration	325,900.00	325,900.00	26,895.29	183,136.54	2,427.85	140,335.61	56.94 %
0602 - Patrol	2,447,000.00	2,447,000.00	209,827.05	1,557,929.22	12,084.93	876,985.85	64.16 %
0603 - Special Services	579,100.00	579,100.00	48,483.34	296,764.96	200.00	282,135.04	51.28 %
Department: 06 - Police Total:	3,352,000.00	3,352,000.00	285,205.68	2,037,830.72	14,712.78	1,299,456.50	61.23 %
Department: 07 - Fire							
0701 - Administration	195,300.00	195,300.00	16,431.34	127,822.37	758.23	66,719.40	65.84 %
0702 - Prevention	116,100.00	116,100.00	8,393.69	79,239.29	376.45	36,484.26	68.58 %





City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council

## Account Summary

For Fiscal: 2022-2023 Period Ending: 02/28/2023

### Fund: 12 - SANITATION

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Revenue							
<u>12-0000-4648</u>	REFUSE PENALTY	4,000.00	4,000.00	261.24	2,593.72	-1,406.28	64.84 %
<u>12-0000-4650</u>	IND/COMMERCIAL REFUSE CHARG	420,000.00	420,000.00	29,323.00	292,688.22	-127,311.78	69.69 %
<u>12-0000-4658</u>	REFUSE COLLECTION CHARGES	540,000.00	540,000.00	45,914.53	372,378.22	-167,621.78	68.96 %
<u>12-0000-4750</u>	RECYCLING CENTER	2,000.00	2,000.00	0.00	4,307.80	2,307.80	215.39 %
<u>12-0000-4910</u>	INTEREST INCOME	1,000.00	1,000.00	4,844.80	24,667.91	23,667.91	2,466.79 %
<u>12-0000-4930</u>	DISCOUNTS EARNED	0.00	0.00	7.03	53.05	53.05	0.00 %
<u>12-0000-4999</u>	MISCELLANEOUS INCOME	3,000.00	3,000.00	686.42	851.19	-2,148.81	28.37 %
	Revenue Total:	970,000.00	970,000.00	81,037.02	697,540.11	-272,459.89	71.91 %
	Fund: 12 - SANITATION Total:	970,000.00	970,000.00	81,037.02	697,540.11	-272,459.89	71.91 %
	Report Total:	970,000.00	970,000.00	81,037.02	697,540.11	-272,459.89	71.91 %

# City of Athens Fire Dept

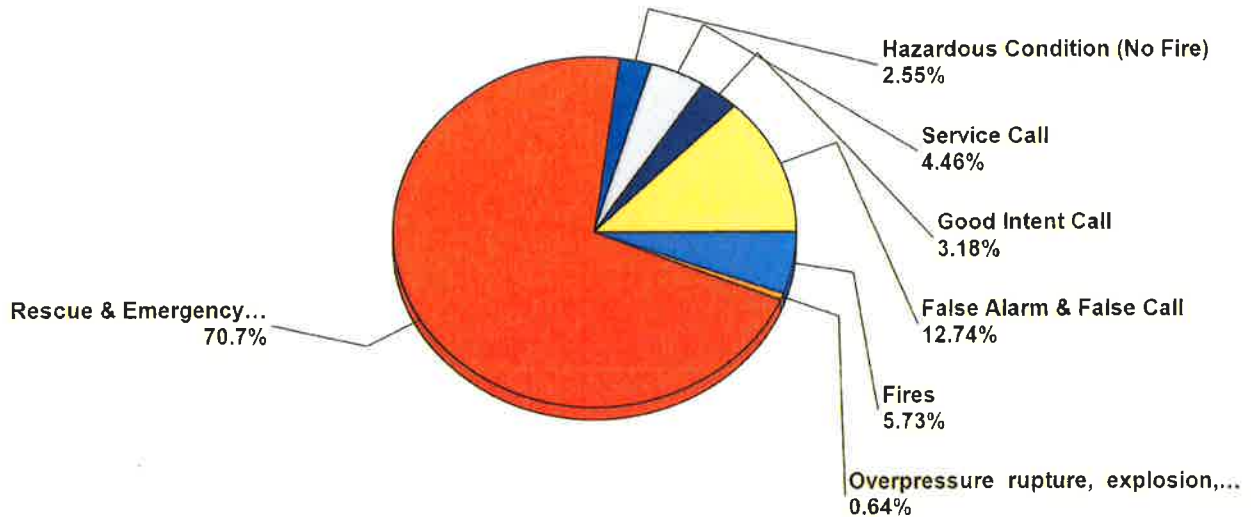
Athens, TN

This report was generated on 3/6/2023 3:21:45 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2023 | End Date: 02/28/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	5.73%
Overpressure rupture, explosion, overheating - no fire	1	0.64%
Rescue & Emergency Medical Service	111	70.7%
Hazardous Condition (No Fire)	4	2.55%
Service Call	7	4.46%
Good Intent Call	5	3.18%
False Alarm & False Call	20	12.74%
TOTAL	157	100%

1642 hours of employee training.  
CPR - 5 classes - 25 students  
Helped set up for the Daddy Daughter Dance  
2 completed Pump School and obtained certification  
Began teaching 16 HR Intro - Haz-Mat Awareness and Operations Classes  
Fire Extinguisher training for Creative Foam  
Job Shadowing - Calhoun 8th Grader

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com  
Doc Id: 553  
Page # 1 of 2

# City of Athens Fire Dept

Athens, TN

This report was generated on 3/9/2023 4:26:59 PM



## Property Values versus Loss and Save per Incident for Date Range

Start Date: 02/01/2023 | End Date: 02/28/2023

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2023-199	\$5,275,200.00	\$2,500.00	\$5,272,700.00
2023-304	\$509,800.00	\$200.00	\$509,600.00
2023-330	\$3,000.00	\$3,000.00	\$0.00
<b>Totals:</b>	<b>\$5,788,000.00</b>	<b>\$5,700.00</b>	<b>\$5,782,300.00</b>

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



emergencyreporting.com  
Doc Id: 968  
Page # 1 of 1

# City of Athens Fire Dept

Athens, TN

This report was generated on 3/6/2023 3:15:08 PM



## Count of Violations per Occupancy Type for Inspection Date Range

Inspection Observations: FAIL | Start Date: 02/01/2023 | End Date: 02/28/2023



OCCUPANCY TYPE	# VIOLATIONS
Business Office	7
Day Care	1
Elementary School	3
Medical/Dental Office	1
Middle School	1
Moderate Hazard Storage	26
Total of Violations:	39

Total number of violations for LOCKED inspections that took place for the DATE RANGE provided for each Occupancy Type.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Annual</b>						
681	Pioneer Storage	722 Rocky Mount RD Athens, TN 37303	02/08/2023	Fling, Jason R	Passed	
720	Rhodes Climate Control	710 Rocky Mount RD Athens, TN 37303	02/08/2023	Fling, Jason R	Passed	
384	Frito Lay	602 Rocky Mount RD Athens, TN 37303	02/08/2023	Fling, Jason R	Passed	
26	All Seasons Landscape Supply Company	124 Rocky Mount RD Athens, TN 37303	02/08/2023	Fling, Jason R	Passed	
487	United Primary Care	401 W Washington AVE Athens, TN 37303	02/14/2023	Nipper, Ron F	Passed with Comments	
319	Dynasty Pool & Spa	101 Dynasty WAY #3 Athens, TN 37303	02/21/2023	Parrott, Jonathan E	Correction Notice Issued	see inspection report
320	Dynasty Pool & Spa	101 Dynasty WAY #2 Athens, TN 37303	02/21/2023	Parrott, Jonathan E	Correction Notice Issued	see inspection report
269	Creative Foam	2301 Denso DR Athens, TN 37303	02/21/2023	Parrott, Jonathan E	Passed with Comments	
837	Tax Plus	416 N Congress PKY Athens, TN 37303	02/22/2023	Dixon, Enoch A	Passed	
360	Infiniti Insurance	416 N Congress PKY Athens, TN 37303	02/22/2023	Dixon, Enoch A	Passed	
787	American Job Center Tennessee	410 N Congress PKY Athens, TN 37303	02/22/2023	Dixon, Enoch A	Passed	
1067	CBD and Hemp Dispensary	408 N Congress PKY Athens, TN 37303	02/22/2023	Dixon, Enoch A	Passed	
481	Jerry Armstrong Realty	406 N Congress PKY Athens, TN 37303	02/22/2023	Dixon, Enoch A	Passed	
207	exterior building products	402 N Congress PKY Athens, TN 37303	02/22/2023	Dixon, Enoch A	Passed with Comments	

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Reinspection</b>						
318	Dynasty Pool & Spa	101 Dynasty WAY #1 Athens , TN 37303	02/21/2023	Parrott, Jonathan E	Correction Notice Issued	See inspection report

Total # Inspections for Reinspection: 1

**TOTAL # INSPECTIONS: 34**

Includes LOCKED inspections for both archived and unarchived occupancy records.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	0.58%
112 - Fires in structure other than in a building	1	0.29%
113 - Cooking fire, confined to container	1	0.29%
131 - Passenger vehicle fire	3	0.87%
142 - Brush or brush-and-grass mixture fire	1	0.29%
143 - Grass fire	1	0.29%
150 - Outside rubbish fire, other	1	0.29%
151 - Outside rubbish, trash or waste fire	1	0.29%
160 - Special outside fire, other	1	0.29%
251 - Excessive heat, scorch burns with no ignition	1	0.29%
311 - Medical assist, assist EMS crew	225	65.41%
320 - Emergency medical service, other	2	0.58%
322 - Motor vehicle accident with injuries	16	4.65%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.29%
324 - Motor vehicle accident with no injuries.	4	1.16%
350 - Extrication, rescue, other	1	0.29%
352 - Extrication of victim(s) from vehicle	1	0.29%
400 - Hazardous condition, other	1	0.29%
412 - Gas leak (natural gas or LPG)	1	0.29%
440 - Electrical wiring/equipment problem, other	3	0.87%
444 - Power line down	1	0.29%
445 - Arcing, shorted electrical equipment	1	0.29%
462 - Aircraft standby	2	0.58%
531 - Smoke or odor removal	1	0.29%
551 - Assist police or other governmental agency	4	1.16%
561 - Unauthorized burning	10	2.91%
611 - Dispatched & cancelled en route	6	1.74%
622 - No incident found on arrival at dispatch address	5	1.45%
631 - Authorized controlled burning	1	0.29%
651 - Smoke scare, odor of smoke	3	0.87%
671 - HazMat release investigation w/no HazMat	1	0.29%
700 - False alarm or false call, other	2	0.58%
736 - CO detector activation due to malfunction	1	0.29%
741 - Sprinkler activation, no fire - unintentional	2	0.58%
744 - Detector activation, no fire - unintentional	36	10.47%
<b>TOTAL INCIDENTS:</b>	<b>344</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# City of Athens Fire Dept

Athens, TN

This report was generated on 3/6/2023 3:19:11 PM



## Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 02/01/2023 | EndDate: 02/28/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid received				
02/06/2023	2023-216	2115 REDFERN DR	142 - Brush or brush-and-grass mixture fire	ST1 - Athens Fire Station 1

Percentage of Total Incidents: 0.64%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



emergencyreporting.com  
Doc Id: 952  
Page # 1 of 1





## Police Department Report to City Manager

February

2023

	This Month	This Year	Last Year to Date
<b>Vehicle Accidents</b>	33	76	83
<b>Pedestrian</b>	0	0	0
<b>Private Property</b>	18	43	65
<b>Total</b>	51	119	148
<b>Injuries</b>	15	20	12
<b>Fatalities</b>	0	0	0

<b>Authorized Sworn Positions</b>	34
<b>Current Sworn Positions Filled</b>	23
<b>Police Department Vacancies</b>	11

Prepared:

Jason B. Garren

Deputy Chief

Submitted:

Fred K. Schultz

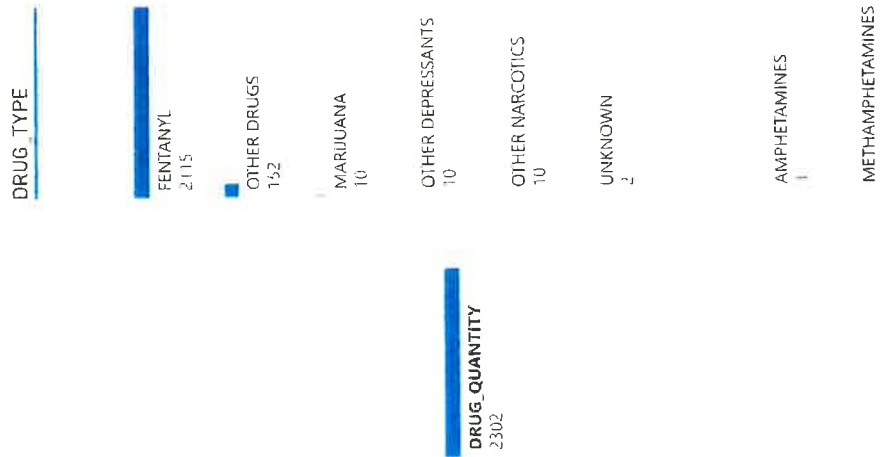
Chief of Police

Date

1/1/2023 2/28/2023

MEASUREMENT  
DOSAGE UNITS

### DRUG\_QUANTITY by DRUG\_TYPE



Athens Police Department

USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2023)

USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs Arrests vs Use of Force Comparison



2023 Events vs. Use Of Force

Total Events: 2837  
Use of Force Incidents: 11

0.39%

2023 Arrests vs. Use Of Force

Total Arrests: 282  
Use of Force Incidents: 11

3.90%

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	1486	1	0.20%
February	1351	4	0.30%
March	0	4	0.00%
April	0	0	0.00%
May	0	0	0.00%
June	0	0	0.00%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	156	3	1.92%
February	126	4	3.17%
March	0	4	0.00%
April	0	0	0.00%
May	0	0	0.00%
June	0	0	0.00%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

**Athens Police Department**

**Amber Harrell**

**False Alarm Sheet**  
**February 2023**

**There were 34 alarms this month.**

**34 were not charged. This leaves only 0 chargeable.**

**This month 34**

**Last year this month 32**

**MONEY COLLECTED FOR FINANCE ON WARRANTS**

**This month \$00.00**