



## CITY COUNCIL

### AGENDA

Tuesday, January 17, 2023, 6:00 P.M.

**I. CALL TO ORDER**

**II. INVOCATION. COUNCIL MEMBER CURTIS**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. APPROVAL OF MINUTES**

- (1-5) a.) December 20, 2022 – City Council Regular Meeting

**VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS**

- (6) a.) Presentation of Proclamation – Recognize the week of January 22-28, 2023 as “School Board Appreciation Week”
- (7) b.) Presentation of VIVID Award – Food City #686. **COUNCIL MEMBER PELLEY**

**VII. CONSENT AGENDA**

- (8) a.) Approve Resolution No. 2023-01 authorizing submission of an application for FEMA Staffing for Adequate Fire and Emergency Response (SAFER) Grant. **BRANDON AINSWORTH**
- (9) b.) Approve Resolution No. 2023-02 declaring the week of January 22-28, 2023 as Flood Awareness Week. **ANTHONY CASTEEL**
- (10-20) c.) Approve Resolution No. 2023-03 authorizing Quitclaim Deed to Mary Catherine Knox Et Vir, Don A. Knox for property along rear lot lines of Lots 40, 41, 42, 43, 44, and 45 of the F.M. Wofford Subdivision.
- (21-22) d.) Approve Resolution No. 2023-04 approving the change of trustee services for Cemetery Trust Fund. **MIKE KEITH**
- e.) Acceptance of Comprehensive Financial Audit (City/AUB/ACS). **MIKE KEITH**

**VIII. ORDINANCES**

- (23-24) a.) Ordinance No. 1115 – Second Reading/Public Hearing – Ordinance amending the Athens Municipal Code to alter the order of business of regular city council meetings.

**IX. OLD BUSINESS**

- (25-33) a.) Motion to renew contractual agreement with Retail Strategies, LLC for professional retail development consultant services. **MIKE KEITH**
- b.) Discussion regarding dates for interviewing City Attorney applicants.

- (34) c.) Motion regarding redesign of City seal.

**X. NEW BUSINESS**

- a.) None

**XI. REPORTS**

- (35-42) a.) Community Development Quarterly/Annual Reports. **ANTHONY CASTEEL**  
(43-52) b.) Finance Department Report. **MIKE KEITH**  
(53-65) c.) Fire Department Report. **BRANDON AINSWORTH**  
(66-74) d.) Police Department Report. **FRED SCHULTZ**

**XII. REQUESTS FROM CITIZENS**

**XIII. REPORT FROM THE CITY MANAGER**

**XIV. ADJOURNMENT**

**BEER BOARD TO IMMEDIATELY FOLLOW THE CITY COUNCIL MEETING**

# ATHENS CITY COUNCIL MINUTES OF MEETING

December 20, 2022

The Athens City Council met in regular session on Tuesday, December 20, 2022, at 6:00 p.m. with Mayor Sherlin presiding. The invocation was given by Council Member Pelley; and upon roll call, the following members were present:

Curtis, Pelley, Witt-McMahan, Sherlin

Vice Mayor Eaton was absent.

The following decisions were made and ordered made a part of the records of the Athens City Council.

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## APPROVAL OF MINUTES

The Minutes of the November 14, 2022 called meeting, November 15, 2022 regularly scheduled meeting, and December 6, 2022 called meeting were submitted and approved. **Council Member Pelley moved, Council Member Curtis seconded.** Roll call vote:

<b>AYES:</b>	<b>Curtis, Pelley, Witt-McMahan, Sherlin</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Eaton</b>

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## COMMUNICATIONS AND SPECIAL PRESENTATIONS

### NORTH CITY SCHOOL UPDATE

Angel Hardaway, the principal of North City Elementary School, expressed appreciation for the Fire Department and Parks Department for the students' movie day and for the Council in all they do for the school.

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### PRESENTATION OF PROCLAMATION - MARK LOCKMILLER

Council Member Witt-McMahan presented a proclamation to Vice Mayor Lockmillers for his tenure on the City Council.

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### PRESENTATION OF PROCLAMATION – WILLIAM BO PERKINSON

Council Member Curtis presented a proclamation to Mayor Perkinson for his tenure on the City Council.

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CONSENT AGENDA

Mayor Sherlin advised the recording clerk to read the following items into the record:

- a.) Appoint Perry McCowan (Witt-McMahan), term expires March 21, 2024 and Lisa Bloss-Johnson (Eaton), term expires March 21, 2025 to the Council Advisory Committee.
- b.) Approve City of Athens Debt Management Policy, annual review by the Athens City Council.
- c.) Approve Resolution No. 2022-34 authorizing the distribution of Athens Utilities Board's electrical in lieu of tax payments for fiscal year 2022/2023.
- d.) Approve Resolution No. 2020-35 authorizing the distribution of Athens Utilities Board's gas in lieu of tax payments for fiscal year 2022/2023.
- e.) Approve Resolution No. 2022-36 authorizing the application to the Appalachian Regional Commission for funding Mt. Verd Industrial Park site improvements.
- f.) Approve Resolution No. 2022-37 authorizing the submission of a Violent Crime Intervention Fund grant in the amount of \$188,579.

Interim City Attorney Buckley noted that item d.) on the Consent Agenda had a typographical error. The Resolution should be 2022-35, not 2020-35. He also noted that the TCA code referenced in Resolution No. 2022-35 was incorrect. The correct TCA code is 7-39-401 et. seq. **Council Member Pelley moved, Council Member Curtis seconded, that the Consent Agenda as read and amended be approved.** Roll call vote:

**AYES:** Curtis, Pelley, Witt-McMahan, Sherlin  
**NAYS:** None  
**ABSENT:** Eaton

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OLD BUSINESS

**CONSIDERATION OF RENEWING CONTRACTUAL AGREEMENT WITH RETAIL STRATEGIES, LLC FOR PROFESSIONAL RETAIL DEVELOPMENT CONSULTANT SERVICES.**

**Council Member Curtis moved, Council Member Witt-McMahan seconded, to move the discussion regarding the contract with Retail Strategies, LLC to the January 9, 2023 study session.** Roll call vote:

**AYES:** Curtis, Pelley, Witt-McMahan, Sherlin  
**ABSENT:** None

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NEW BUSINESS

**MOTIONS TO APPROVE APPOINTING 2 ALTERNATES TO THE CITY MANAGER SEARCH COMMITTEE**

Council Member Witt-McMahan nominated Robert Long and Council Member Pelley nominated Shane Sewell and Moises Contreras to serve as alternates to the City Manager Search Committee. There were no further nominations.

**Council Member Witt-McMahan moved, Council Member Curtis seconded, to appoint Robert Long as an alternate to City Manager Search Committee. Roll call vote:**

**AYES:** Curtis, Witt-McMahan, Sherlin  
**NAYS:** Pelley  
**ABSENT:** Eaton

**Council Member Pelley moved, Council Member Curtis seconded, to appoint Shane Sewell as an alternate to City Manager Search Committee. Roll call vote:**

**AYES:** Curtis, Pelley, Witt-McMahan, Sherlin  
**NAYS:** None  
**ABSENT:** Eaton

**Council Member Pelley moved, Council Member Curtis seconded, to appoint Moises Contreras as an alternate to City Manager Search Committee. Roll call vote:**

**AYES:** Curtis, Pelley, Witt-McMahan, Sherlin  
**NAYS:** None  
**ABSENT:** Eaton

**Council Member Witt-McMahan moved, Council Member Curtis seconded, to add an additional alternate to the City Manager Search Committee for a total of three (3) alternates. Roll call vote:**

**AYES:** Curtis, Pelley, Witt-McMahan, Sherlin  
**NAYS:** None  
**ABSENT:** Eaton

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**APPROVE BASE BID IN THE AMOUNT OF \$2,106,003 AND ALTERNATE 1 IN THE AMOUNT OF \$154,716 (ALTERNATE 1 TO BE FUNDED BY MCMINN REGIONAL HUMANE SOCIETY) AS SUBMITTED BY ROBERT ROBERTS, LLC FOR THE LARRY DEAN WALLACE, SR. ANIMAL SHELTER AND ADOPTION CENTER BUILDING.**

**Council Member Pelley moved, Council Member Witt-McMahan seconded, to approve the Base Bid and Alternate 1 for the Larry Dean Wallace, Sr. Animal Shelter and Adoption Center building. Roll call vote:**

**AYES:** Curtis, Pelley, Witt-McMahan, Sherlin  
**NAYS:** None  
**ABSENT:** Eaton

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**PROPOSED ORDINANCE TO RESCIND AND REPLACE ORDER OF BUSINESS OF REGULAR CITY COUNCIL MEETING AGENDA**

**ORDINANCE NO. 1115 – FIRST READING**

**ORDINANCE TO AMEND THE ATHENS MUNICIPAL CODE TO ALTER THE ORDER OF BUSINESS OF REGULAR CITY COUNCIL MEETINGS.**

**Council Member Pelley moved, Council Member Witt-McMahan seconded, to approve Ordinance No. 1115 on first reading.** Interim City Manager Keith clarified that this ordinance changes the order of business to have the Requests from Citizens moved from Item XII to Item VII and will follow Communications and Special Presentations on the agenda. Roll call vote:

**AYES:** Curtis, Pelley, Sherlin  
**NAYS:** None  
**ABSTAIN:** Witt-McMahan  
**ABSENT:** Eaton

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**APPROVE NEW DESIGN FOR CITY SEAL**

**Council Member Pelley moved, Council Member Witt-McMahan seconded, to approve the new design for the City Seal (the middle one on the bottom of page 54 in the agenda packet that contains the date, the name of the city, Friendly City, and the name of the state.)** Council Member Curtis stated his opinion for not supporting the new design. Council Member Witt-McMahan stated her opinion in favor of using the new design as the City Seal and using the current logo as a logo. **Mayor Sherlin moved, Council Member Pelley seconded, to postpone the discussion to January 9, 2023 study session.** Roll call vote:

**AYES:** Curtis, Pelley, Witt-McMahan, Sherlin  
**NAYS:** None  
**ABSENT:** Eaton

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**APPROVE RESOLUTION NO. 2022-38 TO RESCIND THE CODE OF PROFESSIONALISM FOR THE ATHENS CITY COUNCIL.**

**RESOLUTION NO. 2022-38**

**A RESOLUTION TO RESCIND THE CODE OF PROFESSIONALISM FOR THE ATHENS CITY COUNCIL.**

The caption of Resolution No. 2022-38 was read by the recording clerk. **Council Member Pelley moved, Mayor Sherlin seconded, to approve Resolution No. 2022-38 to rescind the Code of Professionalism for the Athens City Council.** Mayor Sherlin stated the Council is under the State of Tennessee Ethics Code, the Code of Ethics in the Athens Municipal Code, and the Code of Professionalism, that is three (3) ethics codes for Council to follow. Interim City Attorney Buckley stated there was no need for three codes and that the State code would prevail regardless. Roll call vote:

**AYES:** Curtis, Pelley, Witt-McMahan, Sherlin  
**NAYS:** None  
**ABSENT:** Eaton

**Council Member Pelley moved, Mayor Sherlin seconded, to have the Interim City Attorney look at all the City's lawsuits and see which ones the City can resolve.** Interim City Attorney Buckley stated that in his professional opinion, they should not be discussing pending litigation in a public forum. He was not going to involve himself in this public forum with matters of litigation that have not been to court yet. Interim City Attorney Buckley advised the Council not to discuss this issue, that they deny Council Member Pelley's motion, and they discuss pending litigation at the proper place and time. Council Member Pelley

stated he was not asking the Council to discuss these cases, he was asking the Council to ask him to look at the cases and advise the Council on which ones could be settled before they go to court. Interim City Attorney Buckley stated those conversations are already taking place. **Council Member Pelley withdrew his motion.**

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REPORTS

FINANCE DEPARTMENT REPORT

Finance Director Mr. Mike Keith presented the Finance Department Report for November 2022. The report was accepted as presented.

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FIRE DEPARTMENT REPORT

Fire Chief Brandon Ainsworth presented the Fire Department Report for November 2022. The report was accepted as presented.

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POLICE DEPARTMENT REPORT

Police Chief Fred Schultz presented the Police Department Report for November 2022. The report was accepted as presented.

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REQUESTS FROM CITIZENS

Glenn Whiting, 237 County Road 655, addressed concerns regarding his lawsuits and depositions and that he will be proceeding with further lawsuits.

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REPORT FROM THE CITY MANAGER

Interim City Manager Keith presented an update with events, sales tax, employee retirements, and appreciation for the City being selected as the Grand Marshal for the Jimmy Liner Memorial Christmas Parade.

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ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 7:34 p.m.

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STEVEN S. SHERLIN, Mayor

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MICHAEL L. KEITH, Interim City Manager



# PROCLAMATION

**WHEREAS**, an excellent public education system is vital to the quality of life of Tennessee's communities and to the economic development of our State; and,

**WHEREAS**, school board members represent a tremendous resource as local decision makers and diligently work to overcome the challenges of a changing world while providing students with the services and opportunities needed for a quality education; and,

**WHEREAS**, school board members strive to ensure that every student graduates high school prepared for a career and/or college; and,

**WHEREAS**, the men and women of our local school boards are elected by the people and make decisions most appropriate for their communities and deserve recognition and thanks for their countless hours of service to public education; and,

**NOW, THEREFORE, I, STEVEN S. SHERLIN**, Mayor of the City of Athens, Tennessee, on behalf of the Athens City Council, do hereby proclaim the week of January 22-28, 2023 as

## **SCHOOL BOARD APPRECIATION WEEK**

in Athens, Tennessee, and do further encourage all citizens to join us in recognition and thanks to the members of the Athens City Board of Education.

ADOPTED: January 17, 2023

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MAYOR





## VIVID AWARD PRESENTATION

Ladies and Gentlemen:

At this time, I would like to invite Rusty Rollins, representing Food City #686, to come forward to accept the VIVID award for January 2023. The VIVID award is given by the Athens City Council to recognize significant volunteer service.

Tonight, it is our honor to present this award to Food City #686 for their continued dedication and support of the City of Athens. Food City has supported the Instore Donation Card, Food City School Bucks, Race Against Hunger, Paralyzed Veterans of America, Juvenile Diabetes Research Foundation, Friends/Pets in Need Holiday Drive, Share Your Christmas, United Way Celebrity Bagging Event, United Way of McMinn & Meigs Counties, McMinn County Education Foundation, Athens Area Council for the Arts, Athens Chamber of Commerce, Athens Kiwanis Club, Tennessee Wesleyan University, McMinn County High School Football, and Athens/McMinn Family YMCA. Their generosity and benevolence since 2017 has been a blessing to these recipients.

On behalf of the City Council and the citizens of Athens, we express our appreciation this evening to Rusty Rollins and Food City #686 for their continued support of our city. Ladies and Gentlemen, please join me in recognizing Food City as the Very Important Volunteer Individual for January 2023.

**RESOLUTION NO. 2023-01**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION  
THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)  
ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT.**

**WHEREAS**, the Fire Department is requesting approval to apply for the FEMA Adequate Fire and Emergency Response (SAFER) Grant. The objective of the SAFER Grant is to assist local fire departments with staffing and deployment capability in order to respond to emergencies and assure that communities have adequate protection from fire and fire-related hazards. This grant will provide partial funding for up to 12 additional firefighters; and,

**WHEREAS**, the period of performance for the SAFER Grant is expected to be 36 months. The funds are directly related to the salary and benefits of a beginning firefighter.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 17th day of January, 2023, that the City Council approves submission of the SAFER Grant for up to 12 additional firefighters and funds if awarded.

**BE IT FURTHER RESOLVED** by the Athens City Council that this resolution shall take effect immediately from and after its passage, the welfare of the Municipality requiring it.

**ON MOTION BY** \_\_\_\_\_, **SECONDED**  
**BY** \_\_\_\_\_, said Resolution was  
approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR., Interim City Attorney

**RESOLUTION NO. 2023-02**

**A RESOLUTION TO DECLARE THE WEEK OF JANUARY 22-28, 2023,  
ATHENS FLOOD AWARENESS WEEK**

**WHEREAS**, the City of Athens, Tennessee is composed of areas of designated flood hazard as determined by the Federal Emergency Management Agency; and,

**WHEREAS**, these areas of Athens, Tennessee are subject to damages and losses due to flood waters; and,

**WHEREAS**, the City of Athens, Tennessee is a program participant in the National Flood Insurance Program having applied for and complied with program guidelines; and,

**WHEREAS**, many owners of properties located in flood prone areas of Athens, Tennessee do not have supplemental flood insurance policies; and,

**WHEREAS**, the City of Athens seeks to inform all of its residents that flood insurance is available to cover structures and their contents; and

**WHEREAS**, the City of Athens, Tennessee has a responsibility to keep its citizens fully advised of governmental activities and programs.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 17<sup>th</sup> day of January 2023, that the week of January 22-28, 2023, is hereby declared to be "Flood Awareness Week" for the City of Athens, Tennessee; and

**BE IT FURTHER RESOLVED**, by this body that all citizens of Athens, Tennessee are hereby urged to learn more about the National Flood Insurance Program benefits as they can apply to their property.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY JR., Interim City Attorney

**RESOLUTION NO. 2023-03**

**A RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ISSUE A  
QUITCLAIM DEED TO MARY CATHERINE KNOX ET VIR, DON A. KNOX  
FOR A PORTION OF THE ALLEYWAY ABANDONED BY THE CITY  
MORE PARTICULARLY DESCRIBED IN THE BODY OF THIS RESOLUTION.**

**WHEREAS**, the City of Athens officially closed and abandoned an alley between Astrid Street and Elk Street as described in Ordinance No. 426 adopted May 19, 1970; and,

**WHEREAS**, Mary Catherine Knox Et Vir, Don A. Knox has asked the City of Athens to quitclaim the property along the rear lot lines of Lots 40, 41, 42, 43, 44, and 45 of the F.M. Wofford Subdivision to Mary Catherine Knox Et Vir, Don A. Knox.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 17th day of January 2023, that the Mayor and City Manager be authorized, directed, and empowered to sell the hereinafter described property to Mary Catherine Knox Et Vir, Don A. Knox for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and legal sufficiency of all of which are hereby acknowledged, all of Grantor's right, title, and interest in and to the following described real estate, together with all improvements, fixtures, easements, hereditaments, and appurtenances associated with such real property (the "Parcels") which are more particularly described as follows, to wit:

Situated in the City of Athens, First (1st) Civil District of McMinn County, Tennessee, and lying along the rear lot lines of Lots 40, 41, 42, 43, 44, and 45 of the F.M. Wofford Subdivision as recorded in Deed Book 31, page 452, and being the northern portion of the original Alleyway as abandoned by City of Athens Ordinance 426 on 05/19/1970, and being particularly described as follows:

Beginning at the Southeast corner of Lot 45; thence to the center of the abandoned alleyway for a distance of 7.5 feet; thence with the centerline of the abandoned alleyway for 150 feet plus or minus to the extension of the line between Lot 39 and 40; thence North to the Southwest corner of Lot 40 for 7.5 feet; thence with the Southern boundary line of Lots 40, 41, 42, 43, 44, and 45 to the point of beginning.

The City of Athens, Tennessee authorizes the execution of a Quitclaim Deed of the property along the rear lot lines of Lots 40, 41, 42, 43, 44, and 45 of the F.M. Wofford Subdivision to Mary Catherine Knox Et Vir, Don A. Knox.

**ON MOTION BY** \_\_\_\_\_, **SECONDED**  
**BY** \_\_\_\_\_, said Resolution was  
approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY, JR., Interim City Attorney

This Instrument was prepared by:  
William A. Buckley, Jr.  
14 N. White Street  
Athens, Tennessee 37303

Tax ID#01-056C-C-056C-011.00

### QUITCLAIM DEED

THIS INSTRUMENT made and entered into on this the \_\_\_\_ day of \_\_\_\_\_, 2023, by and between **CITY OF ATHENS, TENNESSEE, a municipal corporation**, party of the first part, and **MARY CATHERINE KNOX ET VIR, DON A. KNOX**, parties of the second part.

#### WITNESSETH:

That for and in consideration of the sum of One (\$1.00) Dollar cash in hand paid, the receipt of which is hereby acknowledged, the party of the first part remises, releases and quit claims unto the parties of the second part, all his right, title and interest in and to the following described real estate, to-wit:

**Situated** in the City of Athens, First (1<sup>st</sup>) Civil District of McMinn County, Tennessee, and lying along the rear lot lines of Lots 40, 41, 42, 43, 44, and 45 of the F.M. Wofford Subdivision as recorded in Deed Book 3J, page 452, and being the northern portion of the original Alleyway as abandoned by City of Athens Ordinance 426 on 3/13/70, and being particularly described as follows:

**Beginning** at the Southeast corner of Lot 45; thence to the center of the abandoned alleyway for a distance of 7.5 feet; thence with the centerline of the abandoned alleyway for 150 feet plus or minus to the extension of the line between Lot 39 and 40; thence North to the Southwest corner of Lot 40 for 7.5 feet; thence with the Southern boundary line of Lots 40, 41, 42, 43, 44, and 45 to the point of beginning.

IN TESTIMONY WHEREOF, the party of the first part has hereunto set its signature

this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF ATHENS, TENNESSEE

By \_\_\_\_\_  
(Title)

State of Tennessee  
County of McMinn

Before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, with whom I am personally acquainted, and who, upon oath, acknowledged that he/she is the \_\_\_\_\_ of the City of Athens, Tennessee, a municipal corporation, and that he/she as such \_\_\_\_\_ being authorized to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself/herself as such \_\_\_\_\_.

Witness my hand and official seal at office in Athens, Tennessee, this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_.

Send tax notices to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned, \_\_\_\_\_, hereby makes oath that \$ \_\_\_\_\_ is the greater of the actual consideration or value of the property herein above described as of the date of this Instrument.

\_\_\_\_\_  
Affiant

Sworn to and subscribed before me, this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_.

The preparer makes no representations as to the title, use or zoning regulations concerning described property nor any matter except the validity of this Quitclaim Deed.

ORDINANCE NO. 426

AN ORDINANCE TO OFFICIALLY CLOSE AND ABANDON  
AN ALLEY BETWEEN ASTRID STREET AND ELK STREET  
THE SAME BEING DESCRIBED IN THE BODY OF THIS  
ORDINANCE.

WHEREAS, it is the desire and wish of all of the  
property owners that own property adjoining the hereinafter  
described alley that said alley be closed; and

WHEREAS, the property owners have signed a Petition  
(said Petition is filed herewith and marked as Exhibit "A"),  
requesting that said alley be closed in that said property  
owners feel that it would be to the best interest of the City  
and said property owners that the same be closed in order that  
said areas may be developed and utilized; and

WHEREAS, it is to the public welfare that said alley  
be officially closed and abandoned.

SECTION 1. NOW THEREFORE, BE IT ORDAINED BY THE  
CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

That an alley be closed and abandoned, said alley being  
described as follows:

Lying and being in the City of Athens, Tennessee,  
and more particularly described as follows, to-wit:

BEGINNING for the bounds of said alley at a point  
being the Northeast property corner of that parcel  
of land designated as parcel 46, F. M. Wofford  
Addition and being described in property book 3-J,  
page 452 of the land records of McMinn County.  
THENCE; West, running and binding with the Northwest  
property line of said parcel, a distance of one  
hundred eighty feet to the intersection of said  
property line and the Northeast right of way line  
of Astrid Street; thence running Northwest being  
on common course with the Northwest right of way  
line of Astrid Street to a point being the Southwest  
property corner of Lot 38 of the F. M. Wofford



addition. Said property belonging to Sherman Dye and Reba Dye, his wife. THENCE running and binding with the Southeast property line of Lots 38, 39, 40, 41, 42, 43, 44 and 45. Said lots being the property of Sherman Dye and Reba Dye, his wife, to the Southeast property corner of Lot 45, a distance of 195 feet, thence South a distance of 15 feet to the point of beginning.

The City of Athens, specifically reserves the right to install utility lines in, over and under the above described property.

SECTION 2. BE IT FURTHER ORDAINED that all Ordinances, resolutions, motions or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

SECTION 3. BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after its passage, the public welfare requiring it.

PASSED ON FIRST READING: April 21, 1970  
PASSED ON SECOND READING: May 5, 1970  
PASSED ON THIRD READING: May 19, 1970

H. L. Moses  
H. L. Moses, Mayor

M. G. Isbell  
M. G. Isbell, City Manager

APPROVED AS TO FORM:

Kenneth D. Higgins  
Kenneth D. Higgins, City Attorney

Lt 96-

March 13, 1970

*V. H. Hill, Jr.  
E. Hill  
H. Hill*

City Manager  
Athens, Tennessee

Dear Mr. M. G. Isbell,

We are asking permission for alley to be closed, between property owners, Sherman and Reba Dye, Clarence and Helen Hill Ross.

The alley is located in North, Athens at the back of Elk Street from lots 37 to 45, running along the sides of lots 46 and 47 on Astrid Street.

The alley is used only for trespassing.

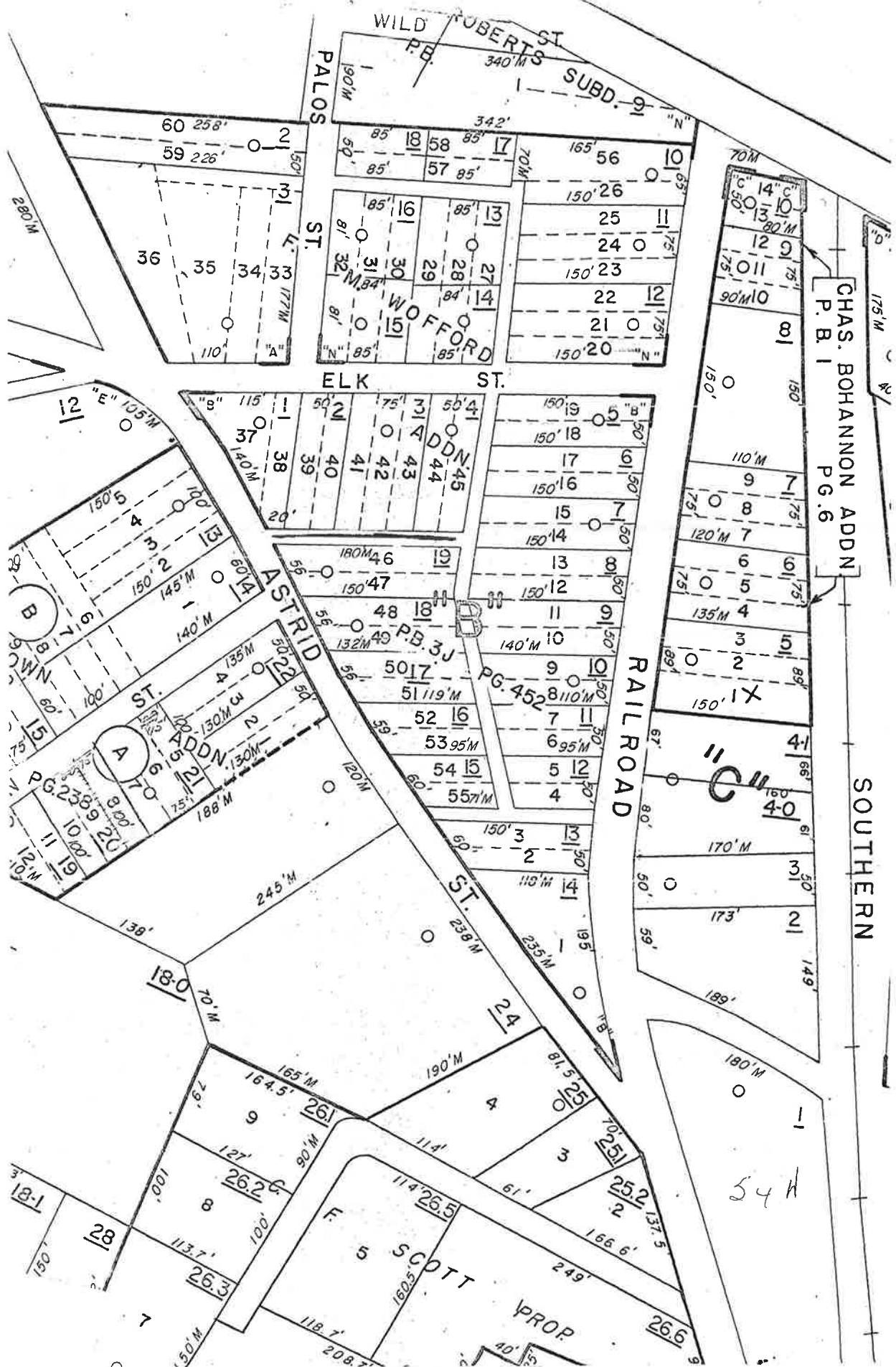
Sincerely yours,

*Clarence Ross  
Helen H. Ross  
Sherman Dye  
Reba Dye*

Sherman Dye owns Lots No. 37 through 45 facing Elk Street.

Mrs. Ross owns Lot 46 and 47 facing Astrid Street and Lot Nos. 13 and 14 facing Railroad Avenue.

APPROVED BY ATHENS REGIONAL PLANNING COMMISSION,  
APRIL 20, 1970.



McMinn (054)

Jan 1 Owner

Current Owner

SHARP RD-9

Tax Year 2022 | Reappraisal 2018

KNOX DON ALTON ETUX

MARY KATHERINE

126 CO RD 185

ATHENS, TN 37303

Ctrl Map:	Group:	Parcel:	PI:	SI:
056C	C	011.00		000

## Value Information

Land Market Value:	\$9,300
Improvement Value:	\$25,900
Total Market Appraisal:	\$35,200
Assessment Percentage:	25%
Assessment:	\$8,800

## Subdivision Data

Subdivision:

F M WOFFORD

Plat Book:	Plat Page:	Block:	Lot:
			44-

## Additional Information

01 054H B 054H 00400 000

## General Information

Class: 00 - Residential

City #: 033

Special Service District 1: 000

District: 01

Number of Buildings: 1

Utilities - Water/Sewer: 01 - PUBLIC / PUBLIC

Utilities - Gas/Gas Type: 01 - PUBLIC - NATURAL  
GAS

City: ATHENS

Special Service District 2: 000

Neighborhood: D01

Number of Mobile Homes: 0

Utilities - Electricity: 01 - PUBLIC

Zoning:

## Outbuildings &amp; Yard Items

Building #	Type	Description	Units
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## Sale Information

Long Sale Information list on subsequent pages

## Land Information

Deed Acres: 0 Calculated Acres: 0 Total Land Units: 0.14

Land Code	Soil Class	Units
01 - RES		0.14

## Residential Building #: 1

## Improvement Type:

51 - SINGLE FAMILY

## Exterior Wall:

04 - SIDING AVERAGE

## Heat and AC:

3 - RADIANT HEAT

## Quality:

1 - AVERAGE

## Square Feet of Living Area:

560

## Foundation:

02 - CONTINUOUS FOOTING

## Roof Framing:

02 - GABLE/HIP

## Cabinet/Millwork:

03 - AVERAGE

## Interior Finish:

10 - PANEL-PLAST-DRYWALL

## Bath Tiles:

00 - NONE

## Shape:

01 - RECTANGLE

## Stories:

1.00

## Actual Year Built:

1945

## Plumbing Fixtures:

3

## Condition:

AV - AVERAGE

## Floor System:

04 - WOOD W/ SUB FLOOR

## Roof Cover/Deck:

03 - COMPOSITION SHINGLE

## Floor Finish:

11 - CARPET COMBINATION

## Paint/Decor:

03 - AVERAGE

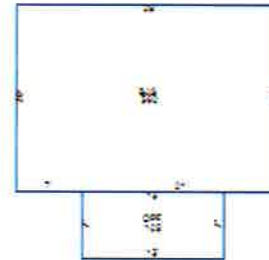
## Electrical:

03 - AVERAGE

## Structural Frame:

00 - NONE

## Building Sketch



## Building Areas

Areas	Square Feet
-------	-------------

Sale Information

Sale Date	Price	Book	Page	Vacant/Improved	Type Instrument	Qualification
3/6/2019	\$10,000	21T	151	I - IMPROVED	WD	N - NON-ARM'S LENGTH
6/28/2002	\$26,000	16C	445	I - IMPROVED	WD	A - ACCEPTED
3/6/1992	\$12,000	11Z	367	I - IMPROVED	WD	A - ACCEPTED
1/1/1000	\$0	4H	310			

TN

## Tennessee Property Viewer



Street Map

TDOT Imagery

Vexcel Imagery

Property Lines

FEMA Flood Map

Zoom in



Pan

Identify

Help

Measure

Search

Search Results

Property Detail

Hide Parcel Highlight(s)

Clear Selection Completely

County: McMinn  
Owner: KNOX DON ALTON ETUX  
Owner 2: MARY KATHERINE  
Address: SHARP RD-9  
Parcel Number: 056C C 011.00  
Deeded Acreage: 0  
Calculated Acreage: 0  
Subdivision: F M WOFFORD  
Subdivision Lot: 44-  
Date of TDOT Imagery: 2018  
Date of Vexcel Imagery: 2021

Click [here](#) for the most up-to-date ownership and assessment information.

Click [here](#) if there is a problem with this property.

Print PDF of this map

State of Tennessee, Comptroller of the Treasury, Office of Local Go...



**RESOLUTION NO. 2023-04**

**A RESOLUTION TO APPROVE THE CHANGE OF TRUSTEE FOR THE  
CEMETERY PERPETUAL CARE FUND.**

**WHEREAS**, the Cemetery Perpetual Care Fund for the City receives 20% of the sales price for cemetery lots each month as required when the fund was established; and,

**WHEREAS**, this Fund was maintained by First National Bank and Trust for a number of years and ultimately ended up with Truist due to the mergers and acquisitions; and,

**WHEREAS**, the fee for the cemetery trust was nominal when the City had its pension trust fund at the same bank; and,

**WHEREAS**, the City was advised by Truist that the minimum fee for the cemetery trust will increase to \$15,000, which is not appropriate for a trust having approximately \$350,000 in assets; and,

**WHEREAS**, it is the recommendation of the Interim City Manager/Finance Director to transfer the trust services to Simmons Bank (Simmons Wealth Management Trust Department) where their fee is 1% of the trust balance.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 17th day of January, 2023, that the Mayor and City Manager are hereby authorized to enter into an agreement with Simmons Bank to serve as the trustee for the Cemetery Perpetual Care Fund.

**BE IT FURTHER RESOLVED** by the Athens City Council that this resolution shall take effect immediately from and after its passage, the public welfare requiring it.

**ON MOTION BY** \_\_\_\_\_, **SECONDED**  
**BY** \_\_\_\_\_, said Resolution was  
approved by roll call vote.

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY JR., Interim City Attorney



## FINANCE DEPARTMENT

### MEMORANDUM

TO: City Council

FROM: Mike Keith, Interim City Manager/Finance Director

DATE: January 4, 2023

SUBJECT: Trustee Change for Cemetery Trust Fund

The Cemetery Perpetual Care Fund for the City receives 20% of the sales price for cemetery lots each month as required when the fund was established. This was maintained at First National Bank and Trust for a number of years and ultimately ended up with Truist due to the mergers and acquisitions. Since this was a small trust fund and we also had our pension trust fund there, the fee for the cemetery trust was nominal. I have been advised by Truist that the minimum fee for this fund will increase to \$15,000. I cannot recommend that we keep the funds there as that fee is not appropriate for a trust having approximately \$350,000 in assets. Truist is recommending ClearPoint Federal Bank & Trust in Indiana to many of their cemetery customers for serving as the trustee. The fee is approximately 1% of the trust balance. This could be an option for trust services.

I have requested information from Simmons Bank (Simmons Wealth Management Trust Department) regarding their services. Their fee is 1% of the trust balance. When we accepted proposals for the Pension Trust in 2020, we interviewed three companies (Truist, USI and Simmons) for doing the trust work. I recommend that the City transfer the trust services to Simmons based upon the fee amount proposed. I would add that it certainly does help with them having a trust office located inside Athens. Due to Council member Curtis' association with Simmons, someone other than Jordan will serve as the Directed Administrator for this account. I have confirmed that Jordan will not receive any added pay or benefits as a result of this account being transferred to Simmons and is a normal course of business transaction.

If Council is in agreement with this proposal, we will work to begin the transition in January. Thank you for your consideration of this item.



**ORDINANCE NO. 1115**

**ORDINANCE TO AMEND THE ATHENS MUNICIPAL CODE  
TO ALTER THE ORDER OF BUSINESS OF REGULAR CITY COUNCIL MEETINGS**

**WHEREAS**, Section 1-102 of the Athens Municipal Code establishes the order of business for council meetings; and

**WHEREAS**, it now appears that the interest of the City of Athens, Tennessee, will be served if the order of business is amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:**

SECTION 1. That Title 1, Chapter 1, Section 102 entitled "Order of business" be amended by deleting the numbers and words "(1) Call to Order

2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes
6. Communications and Special Presentations
7. Consent Agenda
8. Ordinances
9. Old Business
10. New Business
11. Reports
12. Requests from Citizens
13. Report from the City Manager
14. Adjournment"

and inserting in lieu thereof the numbers and words "1. Call to Order

2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes
6. Communications and Special Presentations
7. Requests from Citizens
8. Consent Agenda
9. Ordinances
10. Old Business
11. New Business
12. Reports
13. Report from the City Manager
14. Adjournment"

SECTION 2: Any Ordinance, Resolution, Motion or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase, or paragraph of this Ordinance is declared to

be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

SECTION 3: **BE IT FURTHER ORDAINED** that this Ordinance shall take effect from and after its passage, the public welfare requiring it.

**PASSED ON FIRST READING:** December 20, 2022

**PASSED ON SECOND READING:** \_\_\_\_\_

**DATE OF PUBLIC HEARING:** January 17, 2023

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM A. BUCKLEY JR., City Attorney

## PROFESSIONAL SERVICES AGREEMENT TO PROVIDE CONSULTING SERVICES

This Professional Services Agreement to Provide Consulting Services (this “Agreement”) sets forth the mutual understanding of (the “Client”) City of Athens, Tennessee and Retail Strategies, LLC, an Alabama limited liability company (the “Consultant”) on this \_\_\_\_\_ day of \_\_\_\_\_ 2022 (the “Execution Date”), for the provision of professional consulting services as more fully set forth below.

### R E C I T A L S:

The Consultant possesses a high degree of professional skill and experience and is a unique provider of professional consulting services in retail recruitment.

The Client desires to hire the Consultant to provide professional consulting services because of its professional skill and experience.

**NOW, THEREFORE**, in consideration of the foregoing and the mutual covenants and agreements set forth in this Agreement, the Client and the Consultant, intending to be legally bound, do hereby agree as follows:

1. **CONSULTING SERVICES.** The Consultant agrees to provide the following professional consulting services to the Client (the “Services”):

- A. **Research.** The Consultant will identify the Client’s retail trade area using a blend of demographics, political boundaries, drive times and/or custom boundaries. The Consultant will perform market and retail analysis based on current industry standards at the time such reports are run. The Consultant will map retail locations and analyze opportunities given local and macro retail trends.
- B. **In-Market Real Estate Analysis.** The Consultant will analyze existing shopping centers and retail corridors and actively reach out to local brokers and real estate owners. The Consultant will identify, evaluate and catalogue priority commercial properties for development or redevelopment based on their highest-and-best-use. The Consultant will identify priority business categories to expand locally and to recruit to the area.
- C. **Retail Recruitment.** The Consultant will proactively recruit businesses for targeted zones through the contact of a minimum of 30 retailers, restaurants, brokers or developers. The Consultant will regularly update the Client Representative on retail recruitment efforts via email, telephone and the Consultant’s client web portal known as “Basecamp.” One market visit per calendar year is included in this agreement, additional travel outside of this agreement and requested by the Client shall be approved and paid for by the Client. The Consultant will represent the Client at International Council of Shopping Center conferences and provide updates according to the yearly conference schedule.
- D. **Updates.** The Consultant will provide the Client Representative with updates within three business days of receipt of a request from the Client Representative (as defined in Section 4 below).

2. **TERM.** The Consultant's engagement and provision of Services will commence upon the Execution Date as set forth above. The Consultant's engagement and this Agreement will terminate automatically on the third anniversary of the Execution Date (the "Term") unless earlier terminated as provided in Section 6 below. At the end of the Term, the Client, acting by and through the Client Representative, may extend the Term at its option for successive one year periods on such terms and conditions as the Client Representative, acting for and on behalf of the Client, and the Consultant may agree upon in writing.

3. **CONSULTING FEE.**

A. **Consulting Fee.** In consideration for providing the Services, the Client agrees to pay the Consultant a consulting fee (the "Consulting Fee") in an amount equal to \$35,000. The Consulting Fee will be paid in installments of immediately available funds as follows:

Contract Period	Payment Date	Payment Amount
Year One	Upon execution of this agreement	\$35,000
Year Two	On or before the 1st anniversary of the Execution Date	\$35,000
Year Three	On or before the 2 <sup>nd</sup> anniversary of the Execution Date	\$35,000

B. **Payment Default.** If the Client fails to pay any portion of the Consulting Fee on the requisite payment date, the Consultant will immediately cease all Services, including but not limited to: (1) negotiation of incentive agreements; (2) all recruiting and marketing efforts; (3) representation of the Client at trade shows; (4) booking meetings for the Client with prospective retailers; and (5) including the Client in marketing materials.

4. **CLIENT INFORMATION AND ACCESS.**

A. To the extent permitted by law, the Client will provide the Consultant with access to relevant personnel, facilities, records, reports and other information (including any information specified in the Consultant's proposal to the Client) accessible by the Client that the Consultant may reasonably request from time-to-time during the Term. The Client acknowledges and agrees that the Consultant's scheduled delivery of the Services is dependent upon the timely access to such personnel, facilities, records, reports and other requested information.

B. To facilitate such access and Consultant's delivery of the Services, the Client designates the City Manager (the "Client Representative"), currently Seth Sumner. The Client Representative will serve as the primary liaison between the Consultant and the Client. The Client Representative will have responsibility for regular communications between the Client and the Consultant, including providing updates in a timely manner through Basecamp. The Client Representative's communications to the Consultant will include information regarding retail growth and development, such as actual and prospective business openings and closings, changes in economic drivers (e.g., significant increases or

decreases in workforce of major employers, school enrollments, housing or healthcare services) and changes in the ownership of targeted real estate (e.g., transfers of real estate or changes in the finances of ownership). The Client Representative will also be responsible for disseminating updates relative to consultants' activities related to scope of work to members of local stakeholder groups of the Client (e.g. City Council, Economic Development Boards, and Chamber of Commerce etc.).

- C. The Client hereby authorizes the Client Representative (i) to act on behalf of the Client in the day-to-day administration and operation of this Agreement and the arrangements it contemplates and (ii) to execute and deliver, on behalf of the Client, such notices, approvals, consents, instruments, amendments or other documents as may be necessary or desirable to facilitate or assist the Consultant with the provision of the Services.

5. **INTELLECTUAL PROPERTY.** As part of the Services, the Consultant will prepare periodic and final reports including demographic and other research reports that will become the property of the Client upon delivery from the Consultant. Any other reports, memoranda, electronic mail, facsimile transmissions or other written documents prepared or used by the Consultants in connection with the Services will remain the property of the Consultant. With the Consultant's prior permission, the Client may use other information provided by the Consultant, such as specifics related to retailers, developers, site information or other "confidential information" for internal purposes while taking reasonable steps to so limit the use of such materials and maintain its confidentiality.

6. **TERMINATION.**

- A. **By the Client At-Will.** The Client may terminate this Agreement at any time for any or no reason upon delivery of 30 days' prior written notice to the Consultant. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.
- B. **By the Client Upon the Consultant's Default.** The Client may notify the Consultant within 90 days of the day that the Client knows or should have known that the Consultant breached this Agreement. The Consultant will have 30 days following receipt of such notice to cure any alleged breach. If the Consultant fails to cure any alleged breach within that 30-day period, then the Client may terminate this Agreement. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the contract period during which such termination occurs based upon the number of days remaining in such contract period.
- C. **By the Consultant At-Will.** The Consultant may terminate this Agreement at any time for any or no reason upon delivery of 30 days' prior written notice to the Client. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the period during which such termination occurs based upon the number of days remaining in such period.
- D. **By the Consultant Upon the Client's Default.** The Consultant may notify the Client within 90 days of the day that the Consultant knows or should have known that the Client breached this Agreement. The Client will have 30 days following receipt of such notice to cure any alleged breach. If the Client fails to cure any alleged breach within that 30-day

period, then the Consultant may terminate this Agreement. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.

7. **NOTICES.** Any notice or communication in connection with this Agreement will be in writing and either delivered personally, sent by certified or registered mail, postage prepaid, delivered by a recognized overnight courier service, or transmitted via facsimile or other electronic transmission, addressed as follows:

Client: City of Athens, TN  
815 N. Jackson St.  
Athens, TN 37303  
Email: citymanager@athenstn.gov  
Attention: Seth Sumner, City Manager

Consultant: Retail Strategies, LLC  
2200 Magnolia Ave. South, Suite 100  
Birmingham, AL 35205  
Email: slcara@retailstrategies.com  
Fax: (205) 313-3677  
Attention: Stephen P. Leara, Esq – EVP | General Counsel

or to such other address as may be furnished in writing by either party in the preceding manner. Notice shall be deemed to have been properly given for all purposes: (i) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier, (ii) if personally delivered, on the actual date of delivery, (iii) if sent by certified U.S. Mail, return receipt requested postage prepaid, on the third business day following the date of mailing, or (iv) if sent by facsimile or email of a PDF document (with confirmation of transmission), then on the actual date of delivery if sent prior to 5 p.m. Central Time, and on the next business day if sent after such time.

8. **INDEPENDENT CONTRACTOR.** The Consultant, in its capacity as a professional consultant to the Client, is and will be at all times an independent contractor. The Consultant does not have the express, implied or apparent authority either (A) to act as the Client's agent or legal representative or (B) to legally bind the Client, its officers, agents or employees.

9. **STANDARD TERMS.**

A. **Affiliated Services:** The Client acknowledges that certain affiliates of the Consultant provide real estate brokerage and management services for which they are paid brokerage, development, leasing, management and similar fees. In connection with the Services and with the prior written permission of the Client, such affiliates may be engaged to provide such services in consideration for the payment of such fees.

B. **Applicable Laws:** The Consultant will abide by all laws, rules and regulations applicable to the provision of the Services.

- C. **Insurance:** The Consultant will carry all employee insurance necessary to comply with applicable state and federal laws.
- D. **Third Party Beneficiaries:** This Agreement is for the sole benefit of the parties to this Agreement and their permitted successors and assigns. Nothing in this Agreement, whether express or implied, is intended to or will confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.
- E. **Publicity:** The Client agrees that the Consultant may, from time-to-time, use the Client's name, logo and other identifying information on the Consultant's website and in marketing and sales materials.
- F. **Entire Agreement:** This Agreement, together with any exhibits or amendments hereto, constitutes the entire agreement of the parties, as a complete and final integration thereof with respect to its subject matter. Any prior written or oral understandings and agreements between the parties are merged into this Agreement, which alone fully and completely expresses their understanding. No representation, warranty, or covenant made by any party which is not contained in this Agreement or expressly referred to herein has been relied on by any party in entering into this Agreement.
- G. **Further Assurances:** Each party hereby agrees to perform any further acts and to execute and deliver any documents which may be reasonably necessary to carry out the provisions of this Agreement.
- H. **Force Majeure:** Neither party to this Agreement will hold the other party responsible for damages or delay in performance caused by acts of God, strikes, lockouts or other circumstances beyond the reasonable control of the other or the other party's employees, agents or contractors.
- I. **Limitation on Liability; Sole Remedy:** Each party's liability to the other party arising out of or related to this Agreement or the Services will not exceed the amount of the Consulting Fee. The Client's sole remedy in the event of any alleged breach of this Agreement by the Consultant will be the notice, cure and refund provisions of Section 6(B) of this Agreement.
- J. **Amendment in Writing:** This Agreement may not be amended, modified, altered, changed, terminated, or waived in any respect whatsoever, except by a further agreement in writing, properly executed by a duly authorized officer of the Consultant and the Client Representative, acting for and on behalf of the Client.
- K. **Binding Effect:** This Agreement will bind the parties and their respective successors and assigns. If any provision in this Agreement will be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired thereby.
- L. **Captions:** The captions of this Agreement are for convenience and reference only, are not a part of this Agreement and in no way define, describe, extend, or limit the scope or intent of this Agreement.

- M. **Construction:** This Agreement will be construed in its entirety according to its plain meaning and will not be construed against the party who provided or drafted it.
- N. **Prohibition on Assignment:** No party to this Agreement may assign its interests or obligations hereunder without the written consent of the other party obtained in advance of any such assignment. No such assignment will in any manner whatsoever relieve any party from its obligations and duties hereunder and such assigning party will in all respects remain liable hereunder irrespective of such assignment.
- O. **Waiver:** Non-enforcement of any provision of this Agreement by either party will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remaining terms and conditions of this Agreement.
- P. **Survival:** Section 5 and Section 9(H) will survive termination of this Agreement.
- Q. **Counterparts; Electronic Transmission:** This Agreement may be executed in counterparts, each of which will be deemed to be an original, and such counterparts will, together, constitute and be one and the same instrument. A signed copy of this Agreement delivered by telecopy, electronic transmission or other similar means will be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[SIGNATURE PAGES FOLLOW]



IN WITNESS WHEREOF, the Client and the Consultant have caused this Agreement to be executed by their duly authorized officers to be effective as of the Effective Date.

**CLIENT:**

CITY OF ATHENS, TN

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**CONSULTANT:**

RETAIL STRATEGIES, LLC

By: \_\_\_\_\_  
Name:  
Title:  
Date

## EXHIBIT A

### **I. CONSULTANT AGREEMENT**

*This section outlines what Retail Strategies (the "consultant") will provide to City of Athens, TN (the "client").*

#### **A. Research**

1. Identify market retail trade area using political boundaries, drive times and radii and custom boundary geographies
2. Perform market and retail GAP analysis for trade area (i.e. leakage and surplus)
3. Conduct retail peer market analysis
4. Competition analysis of identified target zones trade area(s)
5. Tapestry lifestyles – psychographic profile of trade area / market segmentation analysis
6. Customized retail market guide including aerial map with existing national retailer brands and traffic counts
7. Retail competitor mapping/analysis
8. Analysis of future retail space requirements in relation to the retail market analysis, the market's growth potential and trends in the retail industry
9. Identification of at minimum 30 retail prospects to be targeted for recruitment over three-year engagement
10. Updates provided on retail industry trends
11. Custom on-demand demographic research – historical, current, and projected demographics – to include market trade areas by radius/drive time, and custom trade area

#### **B. Boots on the Ground Analysis**

1. Identify/Evaluate/Catalog priority commercial properties for development, re-development and higher and best use opportunities
2. Identification of priority business categories for recruitment and/or local expansion
3. Perform competitive analysis of existing shopping centers and retail corridors
4. Active outreach to local brokers and land owners

#### **C. Retail Recruitment**

1. Pro-active retail recruitment for targeted zones
2. Will contact a minimum of 30 retailers, restaurants, brokers and/or developers
3. Updates on new activity will be provided to Client's designated primary point of contact (Sec. II-A) via Basecamp, telephone, or email on a monthly and/or as needed basis
4. One market visit per calendar year included in agreement, any travel outside of the agreement shall be approved and paid for by the contracting entity
5. ICSC conference representation- updates provided according to the yearly conference schedule

## EXHIBIT A (Continued)

### **II. CLIENT AGREEMENT**

*This section outlines what the City of Athens, TN (the "Client") will provide for Retail Strategies (the "Consultant").*

#### **A. Point of Contact**

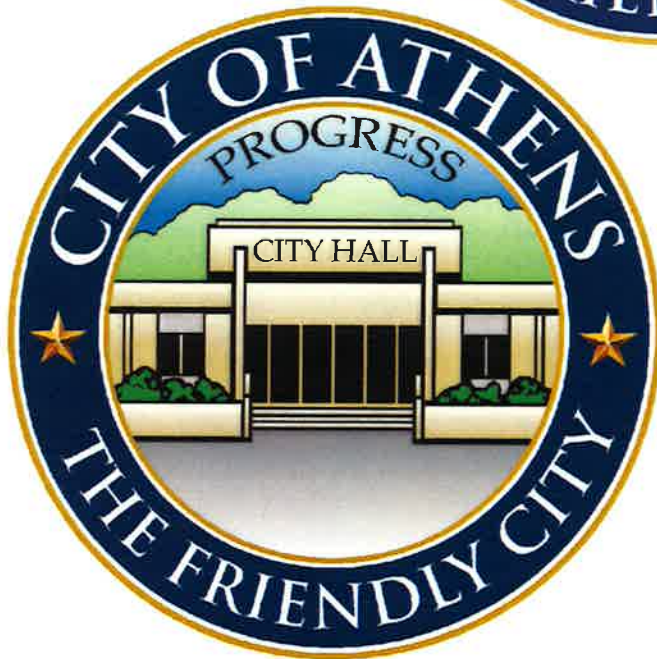
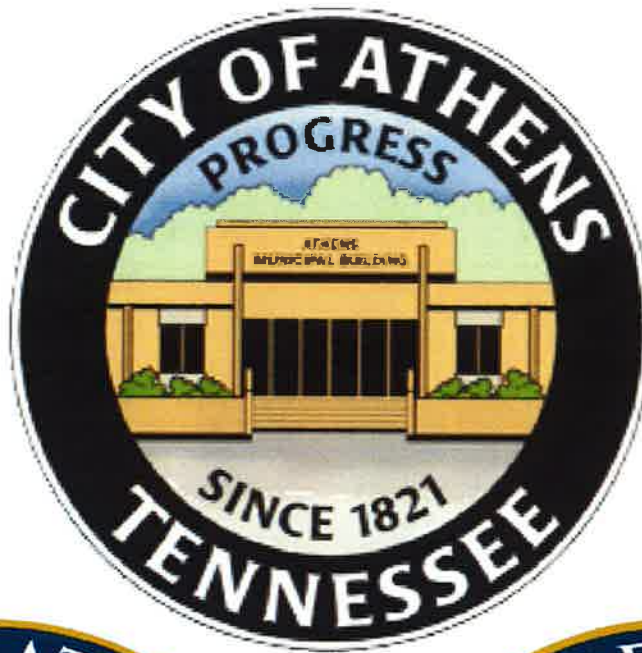
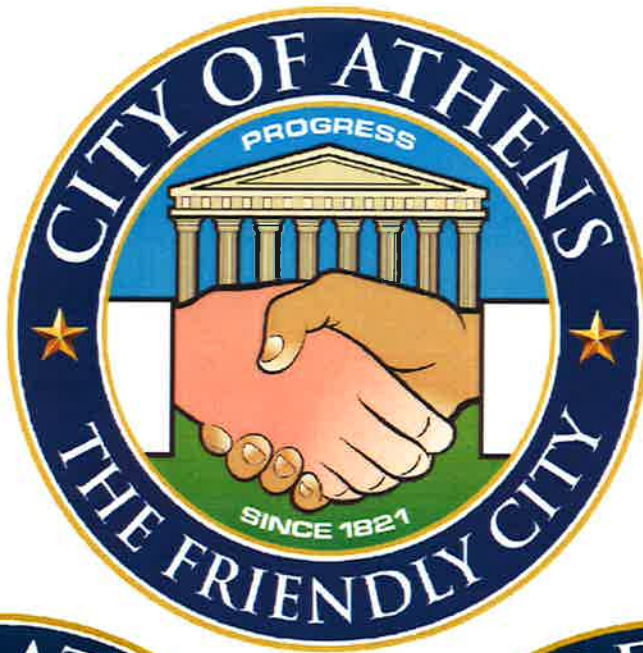
1. One individual shall be specifically designated by Client and identified to Consultant as primary point of contact ("POC")
2. POC will be responsible for regular communications between Client and Consultant
3. POC will be responsible for communicating all of Consultants updates and activities to Client as necessary
4. POC will be the primary facilitator of communication as it relates to concerns from board members, city council and/or other decision making community leaders
5. POC will be competent to aid Consultant in navigation of local political landscape
6. POC will have access to Basecamp and will post messages and on –going local updates in a timely manner

#### **B. Information and Material Requested by Consultant:**

1. Consultant will provide POC with no less than 3 business days' notice before materials and other information are needed
2. Client/ POC understands that Consultant's ability to stay on schedule will depend on receiving requested information by the requested deadline
3. Client/ POC will provide consultant with ongoing updates related to retail growth and development, including but not limited to: (i) businesses that open, close, or rumors associated, as such; (ii) changes in economic drivers (i.e. significant increase or decrease in employees for major employment, school enrollments, housing or medical); (iii) new ownership of real estate or changes in the owner's personal situation that may affect willingness to sell property
4. Client/ POC will inform Consultant of plans to attend ICSC conferences providing ample time to assist in planning

#### **C. Information and Material Requested by Client:**

1. POC will provide Consultant with no less than 3 business days' notice before a full update is needed
2. Client/ POC understand the confidentiality of communication containing retailer specific information and will notify Consultant before sharing such information publicly





# City of Athens

## 4th Quarter Building Report

(October - December 2022)

### Community Development Department

Anthony Casteel - Director

Prepared by: Mary Scudder

## PROJECT CODE RECAP FOR PERMITS ISSUED: 10/01/2022 TO 12/31/2022

Description	# of Permits	Fees	Value
ADDITION COMMERCIAL	3	6,264.00	2,321,366
ADDITION RESIDENTIAL	1	380.00	80,000
DEMOLITION OF BUILDING	2	50.00	10,000
ELECTRIC	45	4,525.00	654,607
MECHANICAL	18	665.00	142,490
NEW COMMERCIAL	1	3,446.00	1,393,000
NEW GARAGE/STORAGE SHED	3	115.00	16,200
NEW RESIDENTIAL	57	35,220.00	8,699,643
PLUMBING	7	511.00	91,700
REMODEL/REPAIR COMMERCIAL	3	16,458.00	7,368,863
REMODEL/REPAIR RESIDENTIAL	2	716.00	171,089
SIGNS / BILLBOARDS	3	570.00	115,973
TOTALS	145	68920.00	21,064,931





## Community Development Department

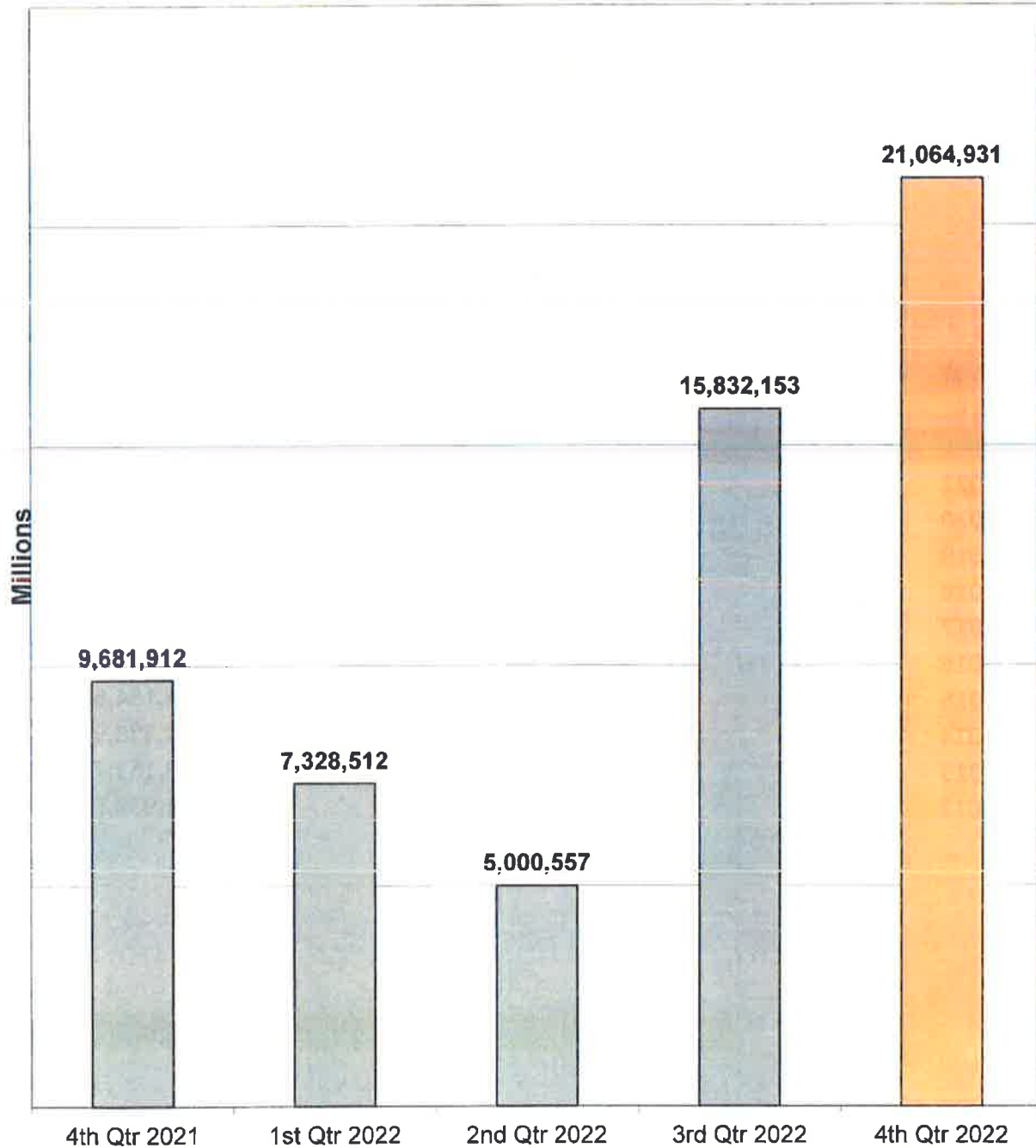
### Total Construction 2012-2022

Year	Permits	Total Construction
*2022	491	\$ 49,227,153.00
2021	292	\$ 41,678,733.00
2020	298	\$ 30,358,571.00
2019	338	\$ 10,223,215.00
2018	376	\$ 19,151,511.00
2017	376	\$ 30,402,534.00
2016	322	\$ 23,200,545.00
2015	337	\$ 43,154,683.00
2014	356	\$ 14,338,919.00
2013	350	\$ 29,151,779.00
2012	384	\$ 11,938,585.00

<b>TOTAL</b>	<b>\$ 302,826,228.00</b>
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\*Signifies Cumulative Quarterly Totals For Current Year  
4th Quarter Total: \$21,064,931.00 Permit Totals: 145

**City of Athens**  
Community Development Department  
4th Quarter Building Permit Report  
October - December 2022







# City of Athens

## Annual Building Report

(January - December 2022)

Community Development Department

Anthony Casteel - Director

Prepared by: Mary Scudder

## PROJECT CODE RECAP FOR PERMITS ISSUED: 1/01/2022 TO 12/31/2022

Description	# of Permits	Fees	Value
ADDITION COMMERCIAL	5	12,023.00	4,858,839
INDUSTRIAL ADDITION	1	1,676.00	508,000
ADDITION RESIDENTIAL	5	775.00	149,150
DEMOLITION OF BUILDING	3	75.00	10,300
ELECTRIC	185	18,015.00	2,613,846
MECHANICAL	82	3,885.00	992,020
MOBILE HOME	1	296.00	59,000
MOVE HOUSE	2	205.00	36,750
NEW COMMERCIAL	4	16,786.00	6,703,600
NEW GARAGE/STORAGE SHED	13	1,447.00	274,700
NEW RESIDENTIAL	103	65,969.00	16,526,946
PLUMBING	45	5,308.00	1,510,437
POOL INGROUND/ABOVE GROUND	1	420.00	90,000
REMODEL/REPAIR COMMERCIAL	19	37,205.00	14,349,027
REMODEL/REPAIR RESIDENTIAL	5	1,196.00	261,089
REROOF-COMMERCIAL	1	284.00	56,000
SIGNS / BILLBOARDS	16	1,260.00	227,449
<b>TOTALS</b>	<b>491</b>	<b>166825.00</b>	<b>49,227,153</b>

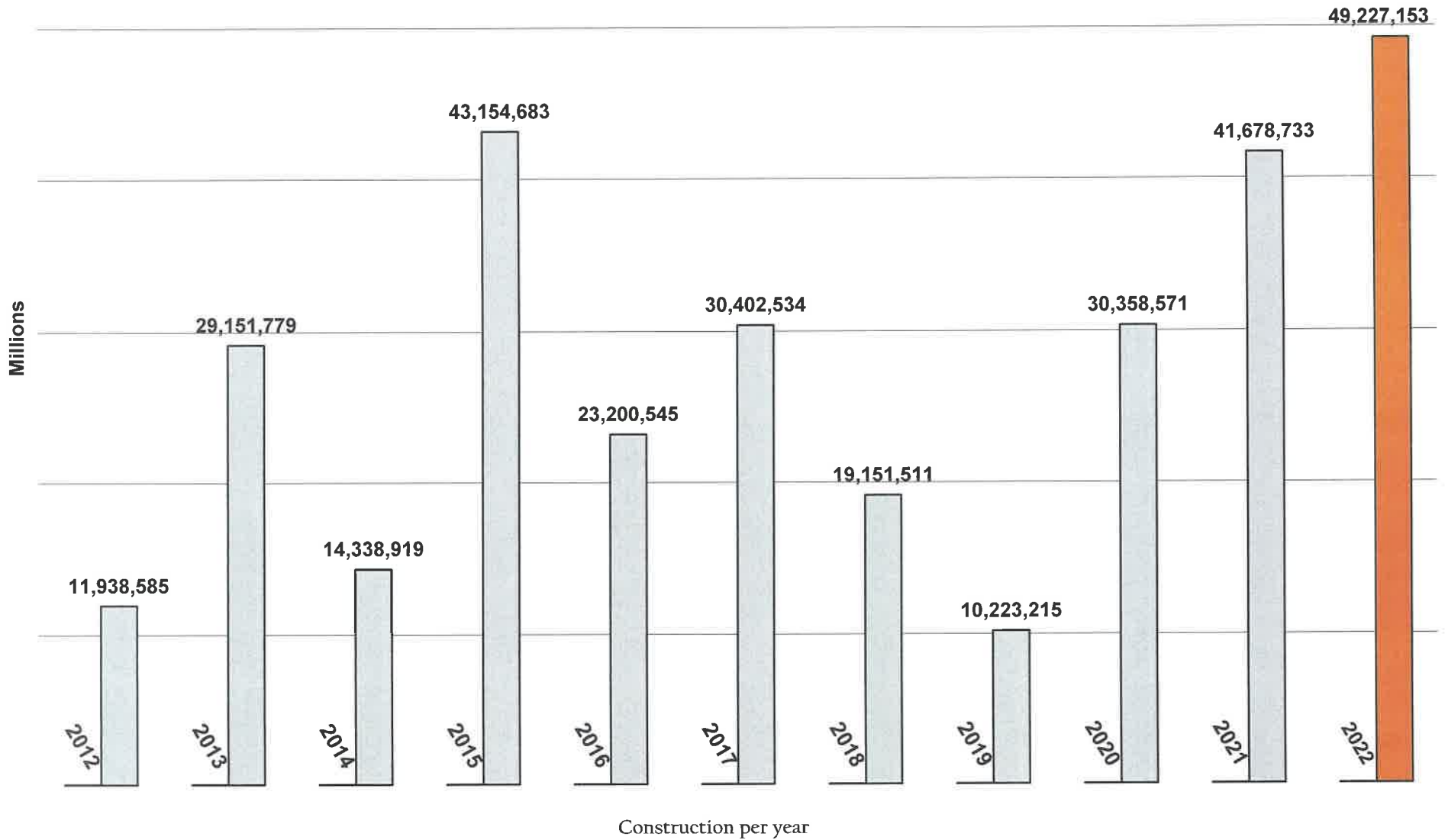


## Community Development Department

### Total Construction 2012-2022

Year	Permits	Total Construction
*2022	491	\$ 49,227,153.00
2021	292	\$ 41,678,733.00
2020	298	\$ 30,358,571.00
2019	338	\$ 10,223,215.00
2018	376	\$ 19,151,511.00
2017	376	\$ 30,402,534.00
2016	322	\$ 23,200,545.00
2015	337	\$ 43,154,683.00
2014	356	\$ 14,338,919.00
2013	350	\$ 29,151,779.00
2012	384	\$ 11,938,585.00
TOTAL		\$ 302,826,228.00

City of Athens  
Community Development Department  
Annual Building Permit Report  
2012-2022



**CITY OF ATHENS, TENNESSEE**  
**Narrative on Financial Analysis**  
**December, 2022**

This narrative will discuss various aspects of the financial data presented to the city council for the above-referenced month. July, and 2 or 3 subsequent months will be above the normal percentages, primarily on the expenditure side because of several factors, as discussed below.

General Fund

Overall, we collected about \$174,000 less through December this year, primarily because we received \$483,000 more in sales tax, \$750,000 less in property taxes, \$168,000 less from the direct appropriation grant from the State, \$56,000 more in AUB in lieu of taxes, \$58,000 more in state sales tax and \$117,000 more in interest revenue. As a percentage we collected 2.29% less than the budgeted revenues for last year.

PLEASE NOTE: On the financial spreadsheet that accompanies this report, at the top you will see General Fund revenues. I have only broken out major sources of revenue such as property taxes and sales taxes. The "total revenues" amount includes smaller items that I did not show in detail. A complete listing of all revenue accounts can be found on your computer-generated report titled "Statement of Actual and Estimated Revenues".

Expenditures are always going to show high in the early budget months, primarily due to the retirement contribution being paid in July and the fleet management transfer.

Another factor that makes the percentage spent look high is the fact that we set up annual purchase orders for known or recurring monthly expenses. For example, in the City Council division we pay for the monthly taping of council meetings. To avoid having to prepare a purchase order every month, we prepare one for the entire year and pay off of it monthly. This total PO is included in the "expended & encumbered" percentage.

Expenditures and encumbrances for this year are \$1,192,000 more than this time last year, showing 60.08% this year. The variance is due to the fund balance transfer to the capital projects fund being \$525,000 more than the amount in the previous year and the debt service transfer being \$400,000 more than this time last year.

Sanitation

Revenues and expenditures are comparable to the prior year.

Please let me know if I can provide additional information.

**CITY OF ATHENS, TENNESSEE**  
**Financial Analysis for December, 2022**  
(Unaudited)

				Increase (Decrease)		Variance	
	Prior Year	Current Year	From Prior Year	% of Budget Collected	from Current Yr. to Prior Yr.	12-Month Variance (6/12=50.00%)	
	12/31/2021	12/31/2022					
<b>GENERAL FUND</b>							
Property Taxes	2,300,156	1,550,500	(749,656)	23.67%	-10.03%	-26.33%	
AUB In-Lieu of Taxes	457,008	512,874	55,866	58.28%	9.66%	8.28%	
Local Sales Taxes	3,765,017	4,247,635	482,618	54.46%	1.43%	4.46%	
Wholesale Beer Taxes	275,851	273,509	(2,342)	51.61%	-3.56%	1.61%	
Wholesale Liquor Taxes	110,823	122,195	11,372	43.64%	-0.69%	-6.36%	
Gross Receipt Taxes	64,052	76,840	12,788	17.42%	2.90%	-32.58%	
State Sales Taxes	774,626	832,695	58,069	53.72%	-8.25%	3.72%	
Gas and Motor Fuel Taxes	259,318	252,890	(6,428)	52.69%	-4.94%	2.69%	
Court Fines/Costs	102,045	56,486	(45,559)	37.66%	-64.38%	-12.34%	
Interest Income	4,905	121,578	116,673	405.26%	388.91%	355.26%	
Total Revenues/% of Budget	8,738,950	8,564,625	(174,325)	43.70%	-2.29%	-6.30%	
<b>Sales Tax</b>							
	2021	2022	Difference				
November	3,142,499	3,542,608	400,109				
December	3,765,017	4,247,635	482,618				
<b>SANITATION</b>							
<b>Revenues:</b>							
Industrial/Commercial	214,649	214,914	265	51.17%	-3.87%	1.17%	
Residential	275,932	278,846	2,914	51.64%	0.54%	1.64%	
Total Revenues	500,208	514,177	13,969				
Percent of total budget		53.16%		53.01%	-0.15%	3.01%	
	Prior Year 12/31/2021	Current Year 12/31/2022			Variance from Current Yr. to Prior Yr.	12-Month Variance (6/12=50.00%)	
	Actual	% Expended & Encumbered	Actual	Outstanding PO's	% Expended & Encumbered		
<b>GENERAL FUND</b>							
City Manager's Office	181,639	52.36%	253,458	5,576	72.68%	20.32%	22.68%
City Council	23,741	44.38%	37,156	4,666	68.90%	24.52%	18.90%
City Judge	6,459	49.68%	6,459		49.68%	0.00%	-0.32%
City Attorney	9,665	24.16%	32,295		80.74%	56.58%	30.74%
Special Appropriations	183,940	48.78%	200,550		53.95%	5.17%	3.95%
Athens City Schools	1,250,332	51.65%	1,410,505		58.26%	6.61%	8.26%
Athens Utilities Board	258,263	53.80%	275,239	10,000	59.42%	5.62%	9.42%
<b>Total Administration</b>	1,914,039	<b>51.29%</b>	2,215,662	20,242	<b>59.74%</b>	8.45%	9.74%
Finance	268,166	<b>55.81%</b>	276,750	3,688	<b>56.17%</b>	0.36%	6.17%
Personnel	109,600	<b>47.67%</b>	108,768	3,267	<b>48.44%</b>	0.77%	-1.56%
Administration (Purchasing)	60,298	41.90%	73,856	772	40.32%	-1.58%	-9.68%
City Hall	105,218	56.75%	91,334	34,971	67.26%	10.51%	17.26%
Information Technology	142,731	39.79%	172,028	11,000	57.04%	17.25%	7.04%
<b>Total Admin &amp; Emer. Svcs.</b>	308,247	<b>44.80%</b>	337,218	46,743	<b>55.34%</b>	10.54%	5.34%
Administration	89,217	47.06%	93,947	116	50.35%	3.29%	0.35%
Codes Enforcement	167,120	56.63%	171,462	3,880	56.69%	0.06%	6.69%
Cemeteries	30,569	89.38%	15,030	21,500	109.37%	19.99%	59.37%
<b>Total Community Development</b>	286,906	<b>55.29%</b>	280,439	25,496	<b>57.78%</b>	2.49%	7.78%

(Unaudited)

**Expenditures:**

CITY OF ATHENS  
 FINANCIAL REPORT  
 CASH BALANCES AND INVESTMENT SHEET  
 2022-2023

	JUL	AUG	SEPT	OCT	NOV	DEC
GENERAL	15,516,000	12,607,000	12,525,000	12,798,000	13,153,000	13,125,000
EMP MED BENEFIT	380,000	381,000	382,000	383,000	384,000	385,000
SCHOOL DEBT SER	2,850,000	3,251,000	3,448,000	3,638,000	3,845,000	3,475,000
CITY DEBT SER	19,000	18,000	18,000	18,000	18,000	339,000
CAP IMP	9,382,000	12,427,000	11,681,000	13,344,000	13,103,000	13,020,000
FLEET	7,000,000	7,012,000	7,020,000	7,030,000	7,091,000	7,103,000
SAN	1,362,000	1,407,000	1,428,000	1,250,000	1,263,000	1,490,000
DRUG	107,000	113,000	114,000	125,000	129,000	125,000
CONFERENCE	51,000	52,000	55,000	59,000	62,000	62,000
SCHOOL CONST	3,737,000	3,257,000	1,985,000	1,925,000	3,826,000	2,077,000
2021 GO BOND	7,280,000	7,292,000	7,277,000	7,268,000	7,287,000	7,230,000
HOTEL/MOTEL TAX	299,000	292,000	323,000	251,000	298,000	332,000
TOTAL CASH & INV	47,983,000	48,109,000	46,256,000	48,089,000	50,459,000	48,763,000





City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council

## Account Summary

For Fiscal: 2022-2023 Period Ending: 12/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>							
<b>Revenue</b>							
<a href="#">01-0000-4110</a>	CURRENT PROPERTY TAXES	6,225,000.00	6,225,000.00	742,359.00	1,435,460.00	-4,789,540.00	23.06 %
<a href="#">01-0000-4115</a>	PRIOR YEAR PROPERTY TAXES	150,000.00	150,000.00	7,082.00	53,290.00	-96,710.00	35.53 %
<a href="#">01-0000-4120</a>	DELINQUENT PROPERTY TAXES C&	80,000.00	80,000.00	5,799.00	39,710.00	-40,290.00	49.64 %
<a href="#">01-0000-4125</a>	PUBLIC UTILITIES	85,000.00	85,000.00	0.00	0.00	-85,000.00	0.00 %
<a href="#">01-0000-4130</a>	INTEREST & PENALTY PY	20,000.00	20,000.00	1,041.77	5,782.19	-14,217.81	28.91 %
<a href="#">01-0000-4135</a>	INTEREST & PENALTY C&M	25,000.00	25,000.00	2,317.54	16,258.01	-8,741.99	65.03 %
<a href="#">01-0000-4145</a>	AUB ELECTRIC	640,000.00	640,000.00	45,821.55	384,895.45	-255,104.55	60.14 %
<a href="#">01-0000-4150</a>	AUB GAS	240,000.00	240,000.00	16,351.07	127,978.52	-112,021.48	53.32 %
<a href="#">01-0000-4165</a>	LOCAL SALES TAX	7,800,000.00	7,800,000.00	705,026.94	4,247,634.55	-3,552,365.45	54.46 %
<a href="#">01-0000-4170</a>	WHOLESALE BEER TAX	530,000.00	530,000.00	44,836.27	273,508.69	-256,491.31	51.61 %
<a href="#">01-0000-4171</a>	WHOLESALE LIQUOR TAX	280,000.00	280,000.00	32,100.96	122,194.81	-157,805.19	43.64 %
<a href="#">01-0000-4176</a>	BUSINESS LICENSE APPLICATION FE	1,000.00	1,000.00	90.00	540.00	-460.00	54.00 %
<a href="#">01-0000-4177</a>	BUSINESS TAX-ST CLERK FEE	40,000.00	40,000.00	765.06	7,733.24	-32,266.76	19.33 %
<a href="#">01-0000-4178</a>	BUSINESS TAX-ST COLLECTED	400,000.00	400,000.00	7,292.92	68,566.95	-331,433.05	17.14 %
<a href="#">01-0000-4184</a>	FLEA MARKET FEES	0.00	0.00	0.00	22.00	22.00	0.00 %
<a href="#">01-0000-4205</a>	CABLE TV FRANCHISE TAX-COMCAS	160,000.00	160,000.00	0.00	39,980.82	-120,019.18	24.99 %
<a href="#">01-0000-4210</a>	CABLE TV FRANCHISE TAX-AT&T	10,000.00	10,000.00	0.00	2,146.14	-7,853.86	21.46 %
<a href="#">01-0000-4310</a>	TAXI/WRECKER/SOLICITORS	1,000.00	1,000.00	200.00	200.00	-800.00	20.00 %
<a href="#">01-0000-4315</a>	BEER PERMITS	12,000.00	12,000.00	6,954.17	8,747.17	-3,252.83	72.89 %
<a href="#">01-0000-4320</a>	ANIMAL CONTROL	1,000.00	1,000.00	95.00	260.00	-740.00	26.00 %
<a href="#">01-0000-4325</a>	BUILDING LICENSES & PERMITS	50,000.00	50,000.00	22,934.50	114,340.15	64,340.15	228.68 %
<a href="#">01-0000-4410</a>	TVA PAYMENTS IN LIEU OF TAX	150,000.00	150,000.00	0.00	42,369.99	-107,630.01	28.25 %
<a href="#">01-0000-4412</a>	TVA IMPACT PYMTS	0.00	0.00	0.00	47,851.69	47,851.69	0.00 %
<a href="#">01-0000-4415</a>	HOUSING AUTHORITY IN LIEU OF T	60,000.00	60,000.00	0.00	0.00	-60,000.00	0.00 %
<a href="#">01-0000-4420</a>	STATE LAW/FIRE GRANTS	43,000.00	43,000.00	0.00	0.00	-43,000.00	0.00 %
<a href="#">01-0000-4425</a>	STATE SALES TAX	1,550,000.00	1,550,000.00	140,256.58	832,695.08	-717,304.92	53.72 %
<a href="#">01-0000-4430</a>	STATE INCOME TAX	0.00	0.00	0.00	2,153.39	2,153.39	0.00 %
<a href="#">01-0000-4435</a>	STATE BEER TAX	6,000.00	6,000.00	0.00	3,497.77	-2,502.23	58.30 %
<a href="#">01-0000-4440</a>	STATE MIXED DRINK TAX	60,000.00	60,000.00	6,953.50	40,354.50	-19,645.50	67.26 %
<a href="#">01-0000-4445</a>	STATE GAS INSPECTION TAX	28,000.00	28,000.00	2,150.17	12,902.48	-15,097.52	46.08 %
<a href="#">01-0000-4450</a>	STATE EXCISE TAX	40,000.00	40,000.00	0.00	0.00	-40,000.00	0.00 %
<a href="#">01-0000-4455</a>	STATE SPORTSBETTING TAX	8,000.00	8,000.00	0.00	8,350.84	350.84	104.39 %
<a href="#">01-0000-4460</a>	REIMB OTHER GOVERNMENTS	80,000.00	80,000.00	0.00	82,315.49	2,315.49	102.89 %
<a href="#">01-0000-4465</a>	STATE GAS & MOTOR FUEL TAX	480,000.00	480,000.00	41,734.43	252,889.78	-227,110.22	52.69 %
<a href="#">01-0000-4475</a>	REIMB:HIGHWAY MAINTENANCE	20,000.00	20,000.00	3,833.10	16,838.04	-3,161.96	84.19 %
<a href="#">01-0000-4530</a>	GRANTS - POLICE DEPT.	0.00	0.00	0.00	2,917.73	2,917.73	0.00 %
<a href="#">01-0000-4620</a>	ACCIDENT REPORT CHARGES	0.00	0.00	81.15	770.19	770.19	0.00 %
<a href="#">01-0000-4625</a>	REPAIR DAMAGES AUB	25,000.00	25,000.00	810.60	8,958.61	-16,041.39	35.83 %
<a href="#">01-0000-4630</a>	CEMETERY LOTS	1,000.00	1,000.00	350.00	1,050.00	50.00	105.00 %
<a href="#">01-0000-4635</a>	CEDAR GROVE EXPANSION	5,000.00	5,000.00	0.00	1,980.00	-3,020.00	39.60 %
<a href="#">01-0000-4665</a>	POOLS INGLESIDE	10,000.00	10,000.00	0.00	3,816.50	-6,183.50	38.17 %
<a href="#">01-0000-4675</a>	RECREATION CONCESSIONS	30,000.00	30,000.00	0.00	16,765.20	-13,234.80	55.88 %
<a href="#">01-0000-4690</a>	GENERAL CLASSES	30,000.00	30,000.00	-1,149.67	12,115.11	-17,884.89	40.38 %
<a href="#">01-0000-4700</a>	YOUTH SPORTS ACTIVITIES	15,000.00	15,000.00	888.00	13,944.00	-1,056.00	92.96 %
<a href="#">01-0000-4705</a>	LEASE/RENTAL BALLFIELDS	3,000.00	3,000.00	400.00	1,934.81	-1,065.19	64.49 %
<a href="#">01-0000-4710</a>	LEASE/RENTAL PICNIC SHEL	3,000.00	3,000.00	0.00	3,427.50	427.50	114.25 %
<a href="#">01-0000-4740</a>	FOUNDATION REVENUE	0.00	0.00	12.00	2,055.19	2,055.19	0.00 %
<a href="#">01-0000-4810</a>	CITY COURT FINES & COSTS	150,000.00	150,000.00	9,526.15	56,485.86	-93,514.14	37.66 %
<a href="#">01-0000-4835</a>	FALSE ALARM FEES	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
<a href="#">01-0000-4910</a>	INTEREST INCOME	30,000.00	30,000.00	28,742.84	121,577.59	91,577.59	405.26 %

Monthly Rev and Exp Reports for Council

For Fiscal: 2022-2023 Period Ending: 12/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">01-0000-4920</a>	SALE OF CITY PROPERTY	0.00	0.00	0.00	4,637.77	4,637.77	0.00 %
<a href="#">01-0000-4930</a>	DISCOUNTS EARNED	0.00	0.00	36.65	230.88	230.88	0.00 %
<a href="#">01-0000-4935</a>	THIRD PARTY CONTRIBUTIONS	0.00	0.00	25.00	880.00	880.00	0.00 %
<a href="#">01-0000-4940</a>	THIRD PARTY CONTRIBUTIONS-ANI	0.00	0.00	50.00	50.00	50.00	0.00 %
<a href="#">01-0000-4999</a>	MISCELLANEOUS INCOME	20,000.00	20,000.00	921.04	19,560.06	-439.94	97.80 %
	Revenue Total:	19,598,000.00	19,598,000.00	1,876,689.29	8,564,624.74	-11,033,375.26	43.70 %
	Fund: 01 - GENERAL FUND Total:	19,598,000.00	19,598,000.00	1,876,689.29	8,564,624.74	-11,033,375.26	43.70 %
	Report Total:	19,598,000.00	19,598,000.00	1,876,689.29	8,564,624.74	-11,033,375.26	43.70 %



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council Group Summary

For Fiscal: 2022-2023 Period Ending: 12/31/2022

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>							
<b>Department: 01 - Administration</b>							
0101 - City Manager's Office	356,400.00	356,400.00	6,323.08	253,458.22	5,576.28	97,365.50	72.68 %
0102 - City Council	60,700.00	60,700.00	5,917.13	37,156.53	4,665.50	18,877.97	68.90 %
0103 - City Judge	13,000.00	13,000.00	1,076.50	6,459.00	0.00	6,541.00	49.68 %
0104 - City Attorney	40,000.00	40,000.00	7,990.00	32,295.00	0.00	7,705.00	80.74 %
0105 - Special Appropriations	371,700.00	371,700.00	66,650.00	200,550.00	0.00	171,150.00	53.95 %
0106 - Athens City Schools	2,421,000.00	2,421,000.00	234,212.84	1,410,504.86	0.00	1,010,495.14	58.26 %
0107 - Athens Utilities Board	480,000.00	480,000.00	45,123.33	275,238.79	10,000.00	194,761.21	59.42 %
<b>Department: 01 - Administration Total:</b>	<b>3,742,800.00</b>	<b>3,742,800.00</b>	<b>367,292.88</b>	<b>2,215,662.40</b>	<b>20,241.78</b>	<b>1,506,895.82</b>	<b>59.74 %</b>
<b>Department: 02 - Finance</b>							
0201 - Finance	499,300.00	499,300.00	70,819.59	276,749.67	3,687.91	218,862.42	56.17 %
<b>Department: 02 - Finance Total:</b>	<b>499,300.00</b>	<b>499,300.00</b>	<b>70,819.59</b>	<b>276,749.67</b>	<b>3,687.91</b>	<b>218,862.42</b>	<b>56.17 %</b>
<b>Department: 03 - Human Resources</b>							
0301 - Human Resources	231,300.00	231,300.00	20,971.00	108,768.25	3,266.73	119,265.02	48.44 %
<b>Department: 03 - Human Resources Total:</b>	<b>231,300.00</b>	<b>231,300.00</b>	<b>20,971.00</b>	<b>108,768.25</b>	<b>3,266.73</b>	<b>119,265.02</b>	<b>48.44 %</b>
<b>Department: 04 - Administrative Services</b>							
0401 - Administration	185,100.00	185,100.00	16,700.27	73,856.26	772.00	110,471.74	40.32 %
0402 - City Hall	187,800.00	187,800.00	11,964.59	91,334.20	34,970.69	61,495.11	67.26 %
0403 - Information Technology	320,900.00	320,900.00	14,149.84	172,027.52	11,000.37	137,872.11	57.04 %
<b>Department: 04 - Administrative Services Total:</b>	<b>693,800.00</b>	<b>693,800.00</b>	<b>42,814.70</b>	<b>337,217.98</b>	<b>46,743.06</b>	<b>309,838.96</b>	<b>55.34 %</b>
<b>Department: 05 - Community Development</b>							
0501 - Administration	186,800.00	186,800.00	11,776.53	93,947.29	115.71	92,737.00	50.35 %
0502 - Codes Enforcement	309,300.00	309,300.00	20,705.03	171,461.64	3,880.00	133,958.36	56.69 %
0503 - Cemeteries	33,400.00	33,400.00	3,000.00	15,030.52	21,500.00	-3,130.52	109.37 %
<b>Department: 05 - Community Development Total:</b>	<b>529,500.00</b>	<b>529,500.00</b>	<b>35,481.56</b>	<b>280,439.45</b>	<b>25,495.71</b>	<b>223,564.84</b>	<b>57.78 %</b>
<b>Department: 06 - Police</b>							
0601 - Administration	325,900.00	325,900.00	17,141.94	134,768.49	2,711.16	188,420.35	42.18 %
0602 - Patrol	2,447,000.00	2,447,000.00	121,507.41	1,199,549.93	15,820.84	1,231,629.23	49.67 %
0603 - Special Services	579,100.00	579,100.00	23,274.37	221,865.99	221.66	357,012.35	38.35 %
<b>Department: 06 - Police Total:</b>	<b>3,352,000.00</b>	<b>3,352,000.00</b>	<b>161,923.72</b>	<b>1,556,184.41</b>	<b>18,753.66</b>	<b>1,777,061.93</b>	<b>46.99 %</b>
<b>Department: 07 - Fire</b>							
0701 - Administration	195,300.00	195,300.00	12,583.49	98,835.73	691.17	95,773.10	50.96 %
0702 - Prevention	116,100.00	116,100.00	12,543.93	66,797.52	208.46	49,094.02	57.71 %

## Monthly Rev and Exp Reports for Council

For Fiscal: 2022-2023 Period Ending: 12/31/2022

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
0703 - Suppression	2,333,600.00	2,333,600.00	155,246.63	1,348,822.50	13,160.85	971,616.65	58.36 %
<b>Department: 07 - Fire Total:</b>	<b>2,645,000.00</b>	<b>2,645,000.00</b>	<b>180,374.05</b>	<b>1,514,455.75</b>	<b>14,060.48</b>	<b>1,116,483.77</b>	<b>57.79 %</b>
<b>Department: 08 - Parks and Recreation</b>							
0801 - Administration	257,500.00	257,500.00	15,421.04	116,218.83	196.17	141,085.00	45.21 %
0802 - Maintenance	748,700.00	748,700.00	31,263.63	371,405.93	64,634.83	312,659.24	58.24 %
0803 - Swimming Pools	46,200.00	46,200.00	230.19	23,849.96	3,859.32	18,490.72	59.98 %
0804 - Program Planning	317,100.00	317,100.00	9,969.23	125,343.76	29,734.04	162,022.20	48.91 %
<b>Department: 08 - Parks and Recreation Total:</b>	<b>1,369,500.00</b>	<b>1,369,500.00</b>	<b>56,884.09</b>	<b>636,818.48</b>	<b>98,424.36</b>	<b>634,257.16</b>	<b>53.69 %</b>
<b>Department: 09 - Public Works</b>							
0901 - Administration	369,400.00	369,400.00	23,559.85	186,228.75	6,662.12	176,509.13	52.22 %
0902 - Traffic Control	234,000.00	234,000.00	14,076.25	72,127.40	14,281.18	147,591.42	36.93 %
0903 - Street Maintenance	1,003,900.00	1,003,900.00	26,539.56	229,993.13	82,082.46	691,824.41	31.09 %
0904 - Street Construction	596,100.00	596,100.00	23,002.19	261,580.14	42,259.45	292,260.41	50.97 %
0905 - Street Cleaning	972,100.00	972,100.00	51,655.85	564,180.90	24,078.93	383,840.17	60.51 %
0906 - Fleet Maintenance	329,900.00	329,900.00	25,503.49	152,147.87	8,189.65	169,562.48	48.60 %
0908 - Animal Control	191,100.00	191,100.00	13,858.02	92,681.99	3,253.53	95,164.48	50.20 %
<b>Department: 09 - Public Works Total:</b>	<b>3,696,500.00</b>	<b>3,696,500.00</b>	<b>178,195.21</b>	<b>1,558,940.18</b>	<b>180,807.32</b>	<b>1,956,752.50</b>	<b>47.06 %</b>
<b>Department: 10 - Communications/Dispatch</b>							
1004 - Communications/Dispatch	313,300.00	313,300.00	0.00	156,230.32	0.00	157,069.68	49.87 %
<b>Department: 10 - Communications/Dispatch Total:</b>	<b>313,300.00</b>	<b>313,300.00</b>	<b>0.00</b>	<b>156,230.32</b>	<b>0.00</b>	<b>157,069.68</b>	<b>49.87 %</b>
<b>Department: 11 - Transfers</b>							
1101 - Non-Departmental	2,525,000.00	5,425,000.00	591,823.75	4,458,867.32	4,051.81	962,080.87	82.27 %
<b>Department: 11 - Transfers Total:</b>	<b>2,525,000.00</b>	<b>5,425,000.00</b>	<b>591,823.75</b>	<b>4,458,867.32</b>	<b>4,051.81</b>	<b>962,080.87</b>	<b>82.27 %</b>
<b>Fund: 01 - GENERAL FUND Total:</b>	<b>19,598,000.00</b>	<b>22,498,000.00</b>	<b>1,706,580.55</b>	<b>13,100,334.21</b>	<b>415,532.82</b>	<b>8,982,132.97</b>	<b>60.08 %</b>
<b>Report Total:</b>	<b>19,598,000.00</b>	<b>22,498,000.00</b>	<b>1,706,580.55</b>	<b>13,100,334.21</b>	<b>415,532.82</b>	<b>8,982,132.97</b>	<b>60.08 %</b>



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council

## Account Summary

For Fiscal: 2022-2023 Period Ending: 12/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 12 - SANITATION</b>							
<b>Revenue</b>							
<u>12-0000-4648</u>	REFUSE PENALTY	4,000.00	4,000.00	313.23	1,882.64	-2,117.36	47.07 %
<u>12-0000-4650</u>	IND/COMMERCIAL REFUSE CHARG	420,000.00	420,000.00	29,250.50	214,914.22	-205,085.78	51.17 %
<u>12-0000-4658</u>	REFUSE COLLECTION CHARGES	540,000.00	540,000.00	44,742.02	278,846.45	-261,153.55	51.64 %
<u>12-0000-4750</u>	RECYCLING CENTER	2,000.00	2,000.00	1,150.38	3,455.24	1,455.24	172.76 %
<u>12-0000-4910</u>	INTEREST INCOME	1,000.00	1,000.00	3,670.07	14,901.04	13,901.04	1,490.10 %
<u>12-0000-4930</u>	DISCOUNTS EARNED	0.00	0.00	5.75	33.58	33.58	0.00 %
<u>12-0000-4999</u>	MISCELLANEOUS INCOME	3,000.00	3,000.00	8.48	144.05	-2,855.95	4.80 %
<b>Revenue Total:</b>		<b>970,000.00</b>	<b>970,000.00</b>	<b>79,140.43</b>	<b>514,177.22</b>	<b>-455,822.78</b>	<b>53.01 %</b>
<b>Fund: 12 - SANITATION Total:</b>		<b>970,000.00</b>	<b>970,000.00</b>	<b>79,140.43</b>	<b>514,177.22</b>	<b>-455,822.78</b>	<b>53.01 %</b>
<b>Report Total:</b>		<b>970,000.00</b>	<b>970,000.00</b>	<b>79,140.43</b>	<b>514,177.22</b>	<b>-455,822.78</b>	<b>53.01 %</b>



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council Group Summary

For Fiscal: 2022-2023 Period Ending: 12/31/2022

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 12 - SANITATION</b>							
<b>Department: 09 - Public Works</b>							
0907 - Sanitation	970,000.00	970,000.00	63,696.81	534,384.99	9,155.94	426,459.07	56.04 %
<b>Department: 09 - Public Works Total:</b>	<b>970,000.00</b>	<b>970,000.00</b>	<b>63,696.81</b>	<b>534,384.99</b>	<b>9,155.94</b>	<b>426,459.07</b>	<b>56.04 %</b>
<b>Fund: 12 - SANITATION Total:</b>	<b>970,000.00</b>	<b>970,000.00</b>	<b>63,696.81</b>	<b>534,384.99</b>	<b>9,155.94</b>	<b>426,459.07</b>	<b>56.04 %</b>
<b>Report Total:</b>	<b>970,000.00</b>	<b>970,000.00</b>	<b>63,696.81</b>	<b>534,384.99</b>	<b>9,155.94</b>	<b>426,459.07</b>	<b>56.04 %</b>

# City of Athens Fire Dept

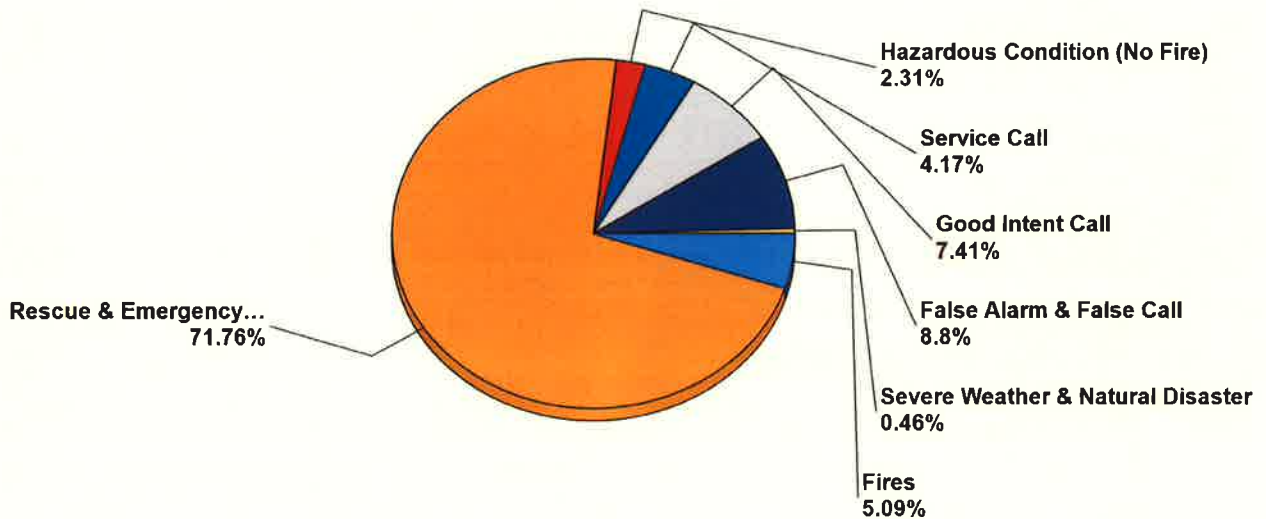
Athens, TN

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	5.09%
Rescue & Emergency Medical Service	155	71.76%
Hazardous Condition (No Fire)	5	2.31%
Service Call	9	4.17%
Good Intent Call	16	7.41%
False Alarm & False Call	19	8.8%
Severe Weather & Natural Disaster	1	0.46%
<b>TOTAL</b>	<b>216</b>	<b>100%</b>

775 - Employee training hours  
 North City School - Popcorn and a Movie  
 3 attended Fire Inspectors Conference in Murfreesboro  
 Led Athens Christmas Parade  
 2 car seat installations  
 Meetings with CSCC for EMT School  
 Escorted Santa through Athens  
 Pipeline training and meal hosted in Athens

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	1.85%
113 - Cooking fire, confined to container	2	0.93%
122 - Fire in motor home, camper, recreational vehicle	1	0.46%
142 - Brush or brush-and-grass mixture fire	1	0.46%
143 - Grass fire	1	0.46%
151 - Outside rubbish, trash or waste fire	1	0.46%
160 - Special outside fire, other	1	0.46%
311 - Medical assist, assist EMS crew	139	64.35%
322 - Motor vehicle accident with injuries	14	6.48%
324 - Motor vehicle accident with no injuries.	1	0.46%
331 Lock in (if lock out , use 511 )	1	0.46%
422 - Chemical spill or leak	1	0.46%
440 - Electrical wiring/equipment problem, other	2	0.93%
441 - Heat from short circuit (wiring), defective/worn	1	0.46%
444 - Power line down	1	0.46%
522 - Water or steam leak	2	0.93%
531 - Smoke or odor removal	1	0.46%
550 - Public service assistance, other	2	0.93%
551 - Assist police or other governmental agency	2	0.93%
561 - Unauthorized burning	2	0.93%
611 - Dispatched & cancelled en route	5	2.31%
622 - No incident found on arrival at dispatch address	4	1.85%
631 - Authorized controlled burning	3	1.39%
651 - Smoke scare, odor of smoke	4	1.85%
700 - False alarm or false call, other	1	0.46%
744 - Detector activation, no fire - unintentional	18	8.33%
800 - Severe weather or natural disaster, other	1	0.46%
<b>TOTAL INCIDENTS:</b>	<b>216</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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# City of Athens Fire Dept

Athens, TN

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## Property Values versus Loss and Save per Incident for Date Range

Start Date: 12/01/2022 | End Date: 12/31/2022

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2022-2105	\$67,500.00	\$12,000.00	\$55,500.00
2022-2193	\$76,400.00	\$25,000.00	\$51,400.00
2022-2240	\$10,000.00	\$1,000.00	\$9,000.00
2022-2250	\$113,200.00	\$30,000.00	\$83,200.00
<b>Totals:</b>	<b>\$267,100.00</b>	<b>\$68,000.00</b>	<b>\$199,100.00</b>

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



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**Losses for Date Range**  
 Start Date: 12/01/2022 | End Date: 12/31/2022

TOTAL INCIDENTS		TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
4		\$51,000.00	\$17,000.00	\$68,000.00	\$17,000.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2022-2105	12/05/2022	111 - Building fire	\$10,000.00	\$2,000.00	\$12,000.00	17.65%
2022-2193	12/17/2022	111 - Building fire	\$20,000.00	\$5,000.00	\$25,000.00	36.76%
2022-2240	12/24/2022	122 - Fire in motor home, camper, recreational vehicle	\$1,000.00	\$0.00	\$1,000.00	1.47%
2022-2250	12/26/2022	111 - Building fire	\$20,000.00	\$10,000.00	\$30,000.00	44.12%

Only REVIEWED incidents included

# City of Athens Fire Dept

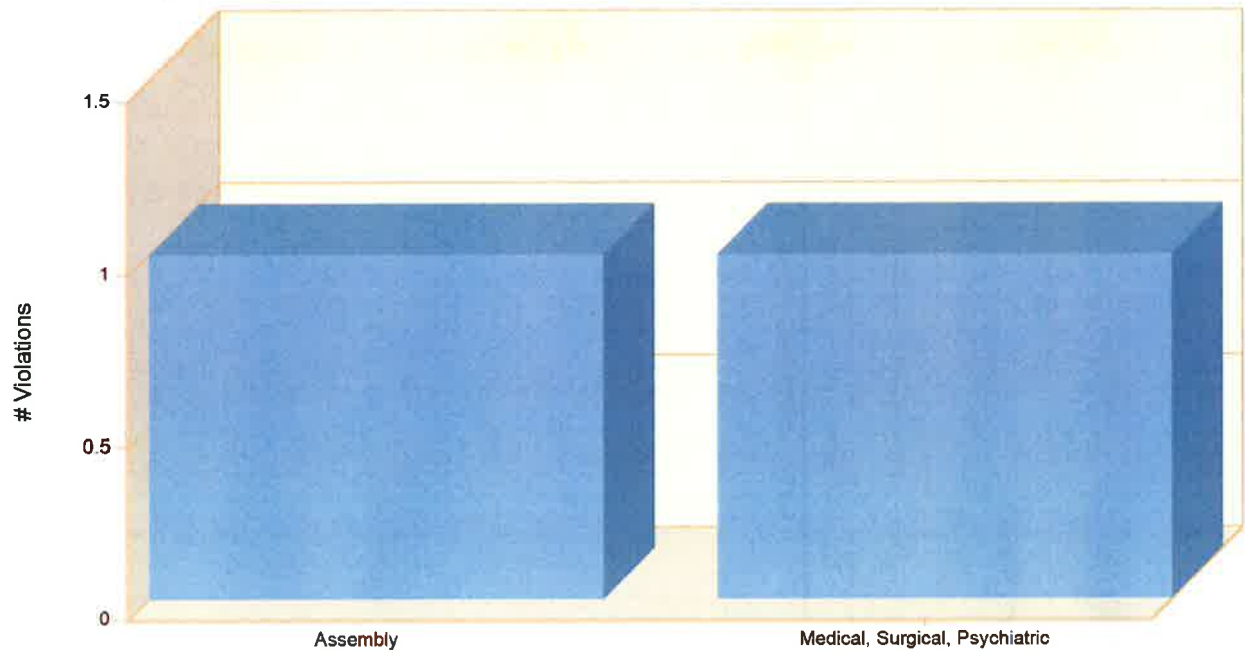
Athens, TN

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## Count of Violations per Occupancy Type for Inspection Date Range

Inspection Observations: FAIL | Start Date: 12/01/2022 | End Date: 12/31/2022



OCCUPANCY TYPE	# VIOLATIONS
Assembly	1
Medical, Surgical, Psychiatric	1
Total of Violations:	2

Total number of violations for LOCKED inspections that took place for the DATE RANGE provided for each Occupancy Type.

# City of Athens Fire Dept

Athens, TN

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## Completed Inspections per Inspection Type for Date Range

Occupancy Status: All | Start Date: 12/01/2022 | End Date: 12/31/2022

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Annual						
40	Animal Clinic of Athens	828 Rocky Mount RD Athens, TN 37303	12/08/2022	Ainsworth, Brandon S	Passed	The noted issues with the ceiling tiles are not a major concern. The building is covered with smoke detection. However, by code the ceiling tiles need to be installed.
682	Pizza Hut	1215 S Congress PKY Athens, TN 37303	12/21/2022	Dixon, Enoch A	Passed with Comments	

Total # Inspections for Annual: 2

TOTAL # INSPECTIONS: 2

Includes LOCKED inspections for both archived and unarchived occupancy records.

# City of Athens Fire Dept

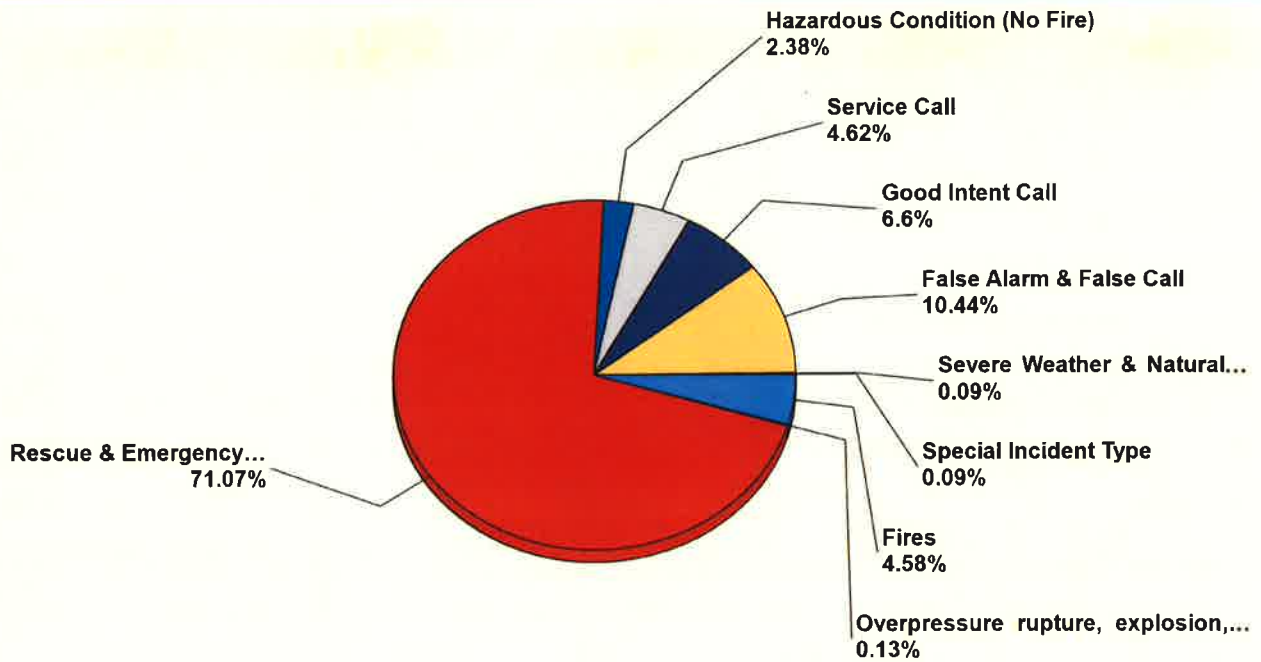
Athens, TN

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	104	4.58%
Overpressure rupture, explosion, overheating - no fire	3	0.13%
Rescue & Emergency Medical Service	1614	71.07%
Hazardous Condition (No Fire)	54	2.38%
Service Call	105	4.62%
Good Intent Call	150	6.6%
False Alarm & False Call	237	10.44%
Severe Weather & Natural Disaster	2	0.09%
Special Incident Type	2	0.09%
<b>TOTAL</b>	<b>2271</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	4	0.18%
111 - Building fire	22	0.97%
112 - Fires in structure other than in a building	1	0.04%
113 - Cooking fire, confined to container	7	0.31%
115 - Incinerator overload or malfunction, fire confined	1	0.04%
116 - Fuel burner/boiler malfunction, fire confined	2	0.09%
118 - Trash or rubbish fire, contained	7	0.31%
121 - Fire in mobile home used as fixed residence	1	0.04%
122 - Fire in motor home, camper, recreational vehicle	2	0.09%
123 - Fire in portable building, fixed location	1	0.04%
131 - Passenger vehicle fire	14	0.62%
132 - Road freight or transport vehicle fire	1	0.04%
138 - Off-road vehicle or heavy equipment fire	3	0.13%
140 - Natural vegetation fire, other	8	0.35%
141 - Forest, woods or wildland fire	2	0.09%
142 - Brush or brush-and-grass mixture fire	7	0.31%
143 - Grass fire	4	0.18%
150 - Outside rubbish fire, other	2	0.09%
151 - Outside rubbish, trash or waste fire	4	0.18%
154 - Dumpster or other outside trash receptacle fire	3	0.13%
160 - Special outside fire, other	4	0.18%
162 - Outside equipment fire	2	0.09%
170 - Cultivated vegetation, crop fire, other	2	0.09%
251 - Excessive heat, scorch burns with no ignition	3	0.13%
311 - Medical assist, assist EMS crew	1445	63.63%
320 - Emergency medical service, other	1	0.04%
321 - EMS call, excluding vehicle accident with injury	1	0.04%
322 - Motor vehicle accident with injuries	141	6.21%
324 - Motor vehicle accident with no injuries.	18	0.79%
331 - Lock-in (if lock out , use 511 )	1	0.04%
340 - Search for lost person, other	1	0.04%
341 - Search for person on land	1	0.04%
350 - Extrication, rescue, other	2	0.09%
351 - Extrication of victim(s) from building/structure	1	0.04%
352 - Extrication of victim(s) from vehicle	1	0.04%
353 - Removal of victim(s) from stalled elevator	1	0.04%
411 - Gasoline or other flammable liquid spill	1	0.04%
412 - Gas leak (natural gas or LPG)	14	0.62%
422 - Chemical spill or leak	1	0.04%
423 - Refrigeration leak	1	0.04%
424 - Carbon monoxide incident	3	0.13%
440 - Electrical wiring/equipment problem, other	5	0.22%
441 - Heat from short circuit (wiring), defective/worn	2	0.09%
442 - Overheated motor	2	0.09%
444 - Power line down	5	0.22%
445 - Arcing, shorted electrical equipment	8	0.35%
461 - Building or structure weakened or collapsed	1	0.04%
462 - Aircraft standby	9	0.4%
480 - Attempted burning, illegal action, other	2	0.09%
500 - Service Call, other	1	0.04%
510 - Person in distress, other	1	0.04%
520 - Water problem, other	1	0.04%
522 - Water or steam leak	3	0.13%
531 - Smoke or odor removal	2	0.09%
540 - Animal problem, other	1	0.04%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
542 - Animal rescue	1	0.04%
550 - Public service assistance, other	4	0.18%
551 - Assist police or other governmental agency	43	1.89%
552 - Police matter	2	0.09%
553 - Public service	7	0.31%
561 - Unauthorized burning	36	1.59%
571 - Cover assignment, standby, moveup	3	0.13%
600 - Good intent call, other	4	0.18%
611 - Dispatched & cancelled en route	74	3.26%
622 - No incident found on arrival at dispatch address	19	0.84%
631 - Authorized controlled burning	9	0.4%
632 - Prescribed fire	1	0.04%
650 - Steam, other gas mistaken for smoke, other	1	0.04%
651 - Smoke scare, odor of smoke	34	1.5%
652 - Steam, vapor, fog or dust thought to be smoke	2	0.09%
653 - Smoke from barbecue, tar kettle	2	0.09%
671 - HazMat release investigation w/no HazMat	4	0.18%
700 - False alarm or false call, other	1	0.04%
710 - Malicious, mischievous false call, other	2	0.09%
730 - System malfunction, other	1	0.04%
733 - Smoke detector activation due to malfunction	1	0.04%
736 - CO detector activation due to malfunction	3	0.13%
740 - Unintentional transmission of alarm, other	1	0.04%
743 - Smoke detector activation, no fire - unintentional	7	0.31%
744 - Detector activation, no fire - unintentional	218	9.6%
745 - Alarm system activation, no fire - unintentional	2	0.09%
746 - Carbon monoxide detector activation, no CO	1	0.04%
800 - Severe weather or natural disaster, other	1	0.04%
813 - Wind storm, tornado/hurricane assessment	1	0.04%
900 - Special type of incident, other	2	0.09%
<b>TOTAL INCIDENTS:</b>	<b>2271</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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# City of Athens Fire Dept

Athens, TN

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## Property Values versus Loss and Save per Incident for Date Range

Start Date: 01/01/2022 | End Date: 12/31/2022

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2022-96	\$16,000.00	\$16,000.00	\$0.00
2022-163	\$10,000.00	\$2,000.00	\$8,000.00
2022-164	\$500.00	\$500.00	\$0.00
2022-172	\$650,000.00	\$500.00	\$649,500.00
2022-202	\$950,000.00	\$125,000.00	\$825,000.00
2022-213	\$10,200.00	\$200.00	\$10,000.00
2022-271	\$500.00	\$500.00	\$0.00
2022-390	\$59,200.00	\$28,000.00	\$31,200.00
2022-465	\$10,000.00	\$9,000.00	\$1,000.00
2022-552	\$8,000.00	\$2,500.00	\$5,500.00
2022-566	\$24,000.00	\$18,000.00	\$6,000.00
2022-589	\$1,500.00	\$1,000.00	\$500.00
2022-624	\$200.00	\$200.00	\$0.00
2022-688	\$140,000.00	\$50,000.00	\$90,000.00
2022-700	\$1,137,100.00	\$5,000.00	\$1,132,100.00
2022-728	\$8,000.00	\$5,000.00	\$3,000.00
2022-818	\$30,000.00	\$800.00	\$29,200.00
2022-857	\$113,300.00	\$100.00	\$113,200.00
2022-921	\$500.00	\$500.00	\$0.00
2022-967	\$2,100,000.00	\$12,000.00	\$2,088,000.00
2022-994	\$1,000,000.00	\$22,000.00	\$978,000.00
2022-1010	\$233,000.00	\$50,400.00	\$182,600.00
2022-1025	\$100,600.00	\$1,500.00	\$99,100.00
2022-1029	\$84,600.00	\$500.00	\$84,100.00
2022-1037	\$82,400.00	\$65,000.00	\$17,400.00
2022-1148	\$927,400.00	\$400.00	\$927,000.00
2022-1187	\$1,000.00	\$250.00	\$750.00
2022-1352	\$230,000.00	\$50.00	\$229,950.00
2022-1368	\$3,400.00	\$250.00	\$3,150.00
2022-1428	\$2,400.00	\$2,400.00	\$0.00
2022-1481	\$5,500.00	\$2,500.00	\$3,000.00
2022-1496	\$4,000.00	\$4,000.00	\$0.00
2022-1632	\$7,500,000.00	\$70,000.00	\$7,430,000.00
2022-1662	\$50,000.00	\$500.00	\$49,500.00
2022-1668	\$3,100.00	\$3,000.00	\$100.00
2022-1677	\$500,000.00	\$300.00	\$499,700.00
2022-1692	\$12,500.00	\$500.00	\$12,000.00
2022-1776	\$95,000.00	\$10,000.00	\$85,000.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



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INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2022-1782	\$7,500.00	\$7,500.00	\$0.00
2022-1790	\$1,050,000.00	\$4,000.00	\$1,046,000.00
2022-1822	\$50.00	\$50.00	\$0.00
2022-1852	\$180,000.00	\$180,000.00	\$0.00
2022-1854	\$30,000,000.00	\$50,000.00	\$29,950,000.00
2022-1857	\$15,000.00	\$1,000.00	\$14,000.00
2022-1927	\$3,000.00	\$3,000.00	\$0.00
2022-1951	\$8,020.00	\$8,020.00	\$0.00
2022-2001	\$210,000.00	\$30,000.00	\$180,000.00
2022-2005	\$72,600.00	\$45,000.00	\$27,600.00
2022-2019	\$110,000,000.00	\$40,000.00	\$109,960,000.00
2022-2020	\$130,000.00	\$65,000.00	\$65,000.00
2022-2059	\$81,100.00	\$15,000.00	\$66,100.00
2022-2105	\$67,500.00	\$12,000.00	\$55,500.00
2022-2193	\$76,400.00	\$25,000.00	\$51,400.00
2022-2240	\$10,000.00	\$1,000.00	\$9,000.00
2022-2250	\$113,200.00	\$30,000.00	\$83,200.00
<b>Totals:</b>	<b>\$158,128,270.00</b>	<b>\$1,026,920.00</b>	<b>\$157,101,350.00</b>

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



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# City of Athens Fire Dept

Athens, TN

This report was generated on 1/3/2023 4:35:01 PM



## Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 01/01/2022 | EndDate: 12/31/2022

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
<b>AID TYPE: Automatic aid given</b>				
06/25/2022	2022-1074	N Interstate 75	131 - Passenger vehicle fire	ST2 - Athens Fire Station 2
07/17/2022	2022-1193	104 County Road 177 RD	111 - Building fire	ST2 - Athens Fire Station 2

Percentage of Total Incidents: 0.09%

<b>AID TYPE: Automatic aid received</b>				
02/24/2022	2022-335	Highway 39	322 - Motor vehicle accident with injuries	ST2 - Athens Fire Station 2

Percentage of Total Incidents: 0.04%

<b>AID TYPE: Mutual aid given</b>				
01/27/2022	2022-182	150 COUNTY RD 135	142 - Brush or brush-and-grass mixture fire	ST1 - Athens Fire Station 1
02/09/2022	2022-257	453 COUNTY RD 442	142 - Brush or brush-and-grass mixture fire	ST1 - Athens Fire Station 1
03/07/2022	2022-388	43MM N Interstate 75	322 - Motor vehicle accident with injuries	ST2 - Athens Fire Station 2
03/21/2022	2022-472	1538 COUNTY RD 560	141 - Forest, woods or wildland fire	ST1 - Athens Fire Station 1
03/30/2022	2022-520	300 Wears Valley RD	571 - Cover assignment, standby, moveup	ST1 - Athens Fire Station 1
03/30/2022	2022-521	300 Wears Valley RD	571 - Cover assignment, standby, moveup	ST1 - Athens Fire Station 1
04/02/2022	2022-544	300 Wears Valley RD	571 - Cover assignment, standby, moveup	ST1 - Athens Fire Station 1
04/08/2022	2022-586	COUNTY ROAD 675	131 - Passenger vehicle fire	ST2 - Athens Fire Station 2
04/15/2022	2022-627	100 COUNTY RD 252	324 - Motor vehicle accident with no injuries.	ST2 - Athens Fire Station 2
06/01/2022	2022-894	368 COUNTY RD 750	111 - Building fire	ST1 - Athens Fire Station 1
06/03/2022	2022-908	411 SUNNYSIDE AV	111 - Building fire	ST1 - Athens Fire Station 1
06/11/2022	2022-968	208 Matlock AVE	651 - Smoke scare, odor of smoke	ST1 - Athens Fire Station 1
06/15/2022	2022-1001	110 COUNTY RD 584	111 - Building fire	ST1 - Athens Fire Station 1
07/31/2022	2022-1293	191 COUNTY RD 126	322 - Motor vehicle accident with injuries	ST2 - Athens Fire Station 2
08/10/2022	2022-1344	River Rd RD	350 - Extrication, rescue, other	ST1 - Athens Fire Station 1
08/10/2022	2022-1345	701 9TH ST	611 - Dispatched & cancelled en route	ST1 - Athens Fire Station 1
11/20/2022	2022-2010	1301 RIVER RD	551 - Assist police or other governmental agency	ST1 - Athens Fire Station 1

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
11/21/2022	2022-2017	235 COUNTY RD 436	142 - Brush or brush-and-grass mixture fire	ST1 - Athens Fire Station 1
12/23/2022	2022-2228	2246 COUNTY RD 561	111 - Building fire	ST1 - Athens Fire Station 1

Percentage of Total Incidents:

0.84%

AID TYPE: Mutual aid received				
06/11/2022	2022-967	120 Keith LN	111 - Building fire	ST1 - Athens Fire Station 1
10/14/2022	2022-1776	149 JOE JAQUISH DR	111 - Building fire	ST2 - Athens Fire Station 2
10/23/2022	2022-1837	S Interstate 75	322 - Motor vehicle accident with injuries	ST2 - Athens Fire Station 2
10/25/2022	2022-1852	S Interstate 75	132 - Road freight or transport vehicle fire	ST2 - Athens Fire Station 2
11/21/2022	2022-2020	501 CENTRAL AV	111 - Building fire	ST1 - Athens Fire Station 1
12/26/2022	2022-2251	618 AQUA ST	311 - Medical assist, assist EMS crew	ST1 - Athens Fire Station 1

Percentage of Total Incidents:

0.26%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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## Police Department Report to City Manager

December ▼	2022 ▼
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	This Month	This Year	Last Year to Date
<b>Homicide</b>	0	0	2
<b>Sex Offense</b>	1	18	16
<b>Robbery</b>	1	9	5
<b>Assault</b>	16	316	204
<b>Burglary</b>	7	143	117
<b>Theft</b>	40	646	603
<b>MV Theft</b>	3	94	92

<b>Moving Violations</b>	69	2194	2787
<b>Citations</b>	34	1082	N/A
<b>Warnings</b>	35	1107	N/A
<b>Drugs</b>	31	398	355
<b>Arrests</b>	116	1578	1248
<b>Total Calls for Service</b>	1272	18.25K	20,504



## Police Department Report to City Manager

December ▾

2022 ▾

	This Month	This Year	Last Year to Date
<b>Vehicle Accidents</b>	51	576	668
<b>Pedestrian</b>	0	2	4
<b>Private Property</b>	34	392	299
<b>Total</b>	85	969	971
<b>Injuries</b>	17	135	159
<b>Fatalities</b>	0	1	1

<b>Authorized Sworn Positions</b>	34
<b>Current Sworn Positions Filled</b>	28
<b>Police Department Vacancies</b>	6

Prepared:

Jason B. Garren

Deputy Chief

Submitted:

Fred K. Schultz

Chief of Police

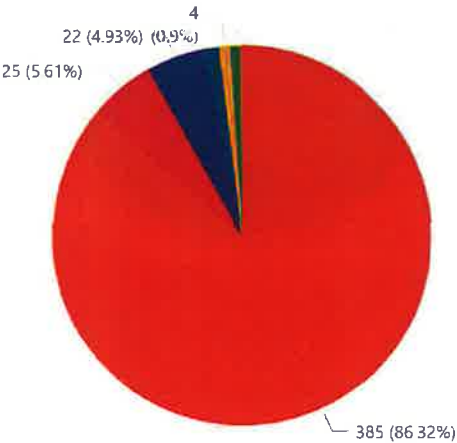
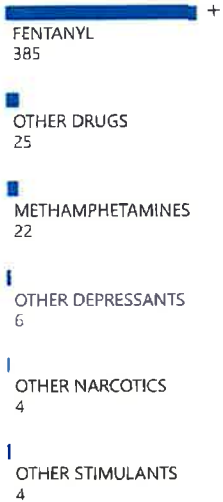
Date  
12/1/2022 12/31/2022

MEASUREMENT  
DOSAGE UNITS



DRUG\_TYPE

DRUG\_QUANTITY by DRUG\_TYPE



DRUG\_TYPE

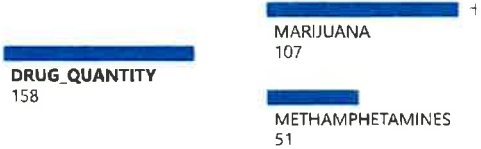
- FENTANYL
- OTHER DRUGS
- METHAMPHETAMINES
- OTHER DEPRESSANTS
- OTHER NARCOTICS
- OTHER STIMULANTS



Date  
12/1/2022 12/31/2022

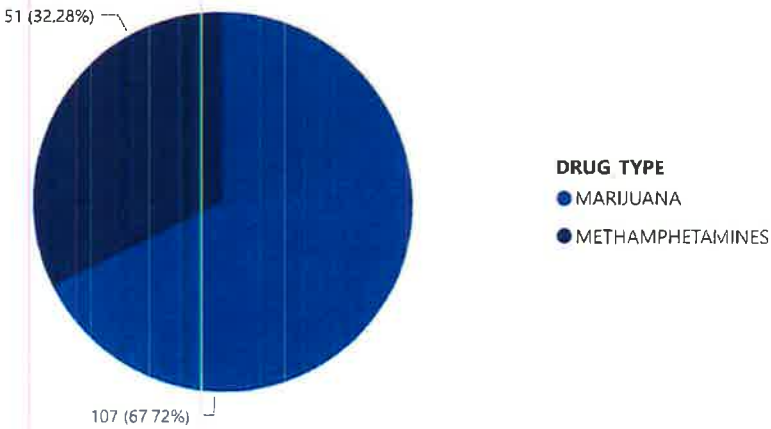


DRUG\_TYPE



MEASUREMENT  
GRAMS

DRUG\_QUANTITY by DRUG\_TYPE



1/1/2022 12/31/2022



70

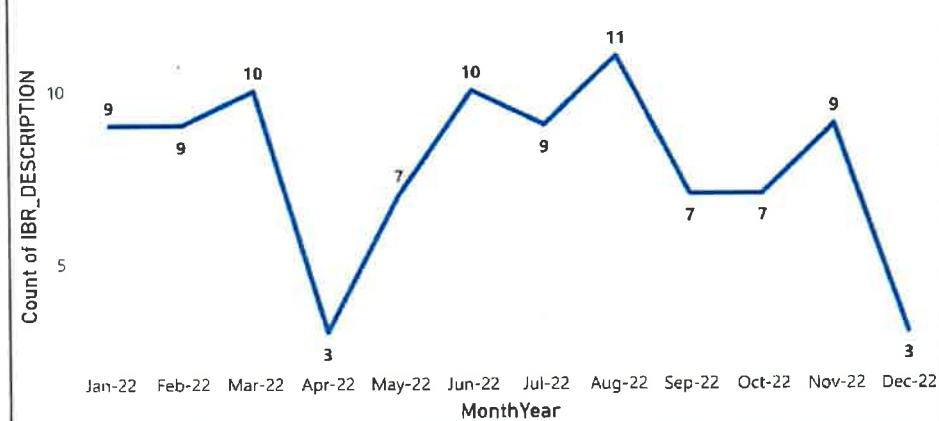
### Assaults



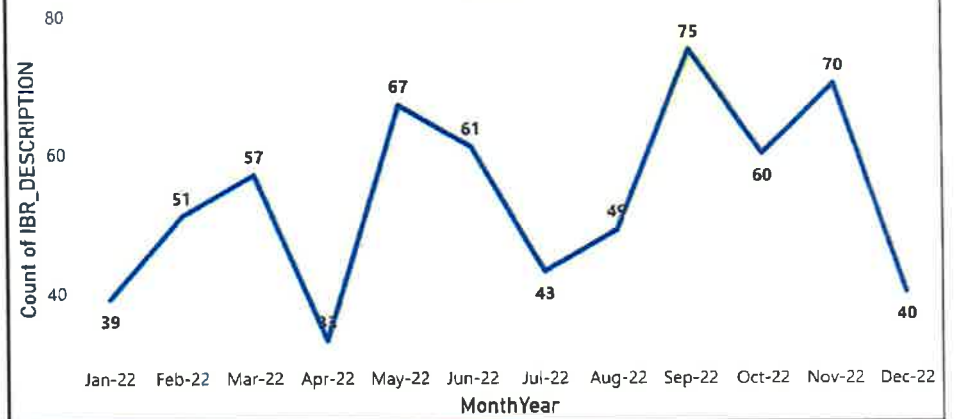
### Burglaries



### Motor Vehicle Thefts



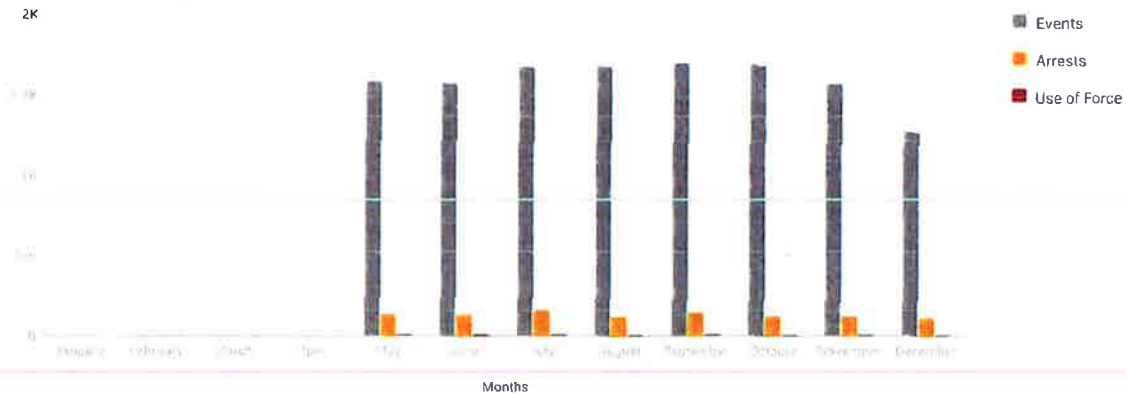
### Thefts





**Athens Police Department**
**USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2022)**
**USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH**

Event vs Arrests vs Use of Force Comparison


**2022 Events vs. Use Of Force**

 Total Events: 12761  
 Use of Force Incidents: 59  
**0.46%**

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	0	0	0.00%
February	0	0	0.00%
March	0	0	0.00%
April	0	0	0.00%
May	1589	7	0.44%
June	1577	12	0.76%
July	1678	8	0.48%
August	1683	5	0.30%
September	1702	10	0.59%
October	1689	8	0.47%
November	1571	5	0.32%
December	1272	4	0.31%

**2022 Arrests vs. Use Of Force**

 Total Arrests: 1098  
 Use of Force Incidents: 59  
**5.37%**

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	0	0	0.00%
February	0	0	0.00%
March	0	0	0.00%
April	0	0	0.00%
May	141	7	4.96%
June	141	12	8.51%
July	165	8	4.85%
August	128	5	3.91%
September	148	10	6.76%
October	133	8	6.02%
November	126	5	3.97%
December	116	4	3.45%

## **Monthly Overtime Report for Patrol Division December 2022**

### **Late Shift: 76.00 hours**

(reports, late arrests, late calls, early shift calls, raids, assignments)

### **Manpower: 48.00 hours**

(fill in for sick leave, vacations, training)

### **Court: 18.00 hours**

General Sessions: 12.25

City: 3.75

Criminal: 00.00

Civil: 2.00

Juvenile: 00.00

Grand Jury: 2.00

### **Training: 31.25 hours**

### **Special Assignments: 95.50 hours**

Meeting: 24.50

THSO: 8.00

Parade: 63.00

**Total hours for the month: 268.75 hours**

**Total expenditure for patrol overtime for the month: \$2,836.10**

**Total budgeted for patrol overtime for the month: \$5,416.66**

Athens Municipal Court

**DISPOSITION COUNT**

12/01/2022 to 12/31/2022

<u>Disp. Code Id</u>	<u>Disp. Code Name</u>	
(9)	Dismissed	<u>8</u>
(10)	Dismissed after Drv Safety Course	<u>4</u>
(11)	Dismissed upon payment of cost w/time to pay	<u>2</u>
(4)	Guilty - Trial by Judge	<u>5</u>
(19)	Paid in Full	<u>63</u>
(21)	Plea Guilty/ as charged	<u>17</u>
(25)	Plea Not Guilty, set for trail	<u>4</u>
Total Dispositions:		<u>103</u>

**Athens Police Department**

**Amber Harrell**

**False Alarm Sheet**  
**December 2022**

**There were 51 alarms this month.**

**51 were not charged. This leaves only 0 chargeable.**

**This month: 51**

**Last year this month: 23**

**MONEY COLLECTED FOR FINANCE ON WARRANTS**

**This month \$00.00**