# ATHENS CITY COUNCIL MINUTES OF MEETING

December 6, 2022

The Athens City Council met in called session on December 6, 2022, at 5:00 p.m. with Mayor Sherlin presiding. The invocation was given by Mayor Sherlin and upon roll call the following members were present:

Curtis, Pelley, Witt-McMahan, Eaton, Sherlin

The following decision was made and ordered made a part of the records of the Athens City Council.

The purpose of the meeting, as issued in the "Notice of Called Meeting" dated November 30, 2022, was read and made a part of these minutes:

#### **NOTICE OF SPECIAL CALLED MEETING**

There will be a called meeting of the Athens City Council at the Athens Municipal Building Conference Room located at 815 N. Jackson Street, Athens, Tennessee, commencing at 5:00 p.m. on Tuesday, December 6, 2022.

The purpose of this meeting is to:

- 1. Discuss the process for hiring a City Manager.
- 2. Approve any action necessary regarding the process for hiring a City Manager.

Any interested citizen is invited to be present.

/s/			
	Steven	Sherlin,	Mayo

## - 1 -

### **NEW BUSINESS**

Discuss the process for hiring a City Manager.

Mayor Sherlin introduced Beth Jones from the Southeast Tennessee Development District. Ms. Jones expressed her appreciation for being asked to help in the search process and stated that she is available to assist in whatever way council needed her help. Ms. Jones asked the council to discuss and determine the soft and hard skills that the next City Manager should possess. Each council member submitted their thoughts on the various skills that were important for the position. After further discussion regarding the skills and the process, Vice Mayor Eaton moved, Council Member Witt-McMahan seconded, to create a committee of 5 people, with 2 alternate members, to serve as the search committee. Each council member will appoint 1 person for the committee and the entire council will approve the 2 alternates at the next City Council meeting. The person appointed by the Mayor will serve as the chairperson for the committee. It was stated that the committee will review the applications submitted and make a recommendation to the City Council for those to be interviewed.

- 2 -

Approve any action necessary regarding the process for hiring a City Manager.

After further discussion regarding the skills and the process, Vice Mayor Eaton moved, Council Member Witt-McMahan seconded, to create a committee of 5 people, with 2 alternate members, to serve as the search committee. Each council member will appoint 1 person for the committee and the entire council will approve the 2 alternates at the next City Council meeting. The person appointed by the Mayor will serve as the chairperson for the

6775

Athens City Council Called Meeting Agenda December 6, 2022 Page 2 of 2

**committee.** It was stated that the committee will review the applications submitted and make a recommendation to the City Council for those to be interviewed. Roll call vote:

AYES:

Curtis, Pelley, Witt-McMahan, Eaton, Sherlin

NAYS:

None

The following representatives were named to the committee. Council Member Pelley named Bob Roseberry, Vice Mayor Eaton named Richard Brogan, Council Member Witt-McMahan named Lisa Dotson and Mayor Sherlin named Jeff Cunningham. Council Member Curtis stated he would provide a name at the December 12 Study Session. The two alternates will be selected at the December 20 Council meeting.

## - 3 -ADJOURNMENT

There being no further business to come before the meeting and upon motion duly made and seconded, the meeting adjourned at 6:40 p.m.

STEVEN S. SHÉRLIN, Mayor

MICHAEL L. KEITH, Interim City Manager