



## CITY COUNCIL

### AGENDA

Tuesday, August 16, 2022, 6:00 P.M.

**I. CALL TO ORDER**

**II. INVOCATION. COUNCIL MEMBER CURTIS**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. APPROVAL OF MINUTES**

- (1-4) a.) July 19, 2022 – Regular Meeting

**VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS**

- (5) a.) Distinguished Service Award – Athens Place Staff  
(6) b.) Presentation of Proclamation – Tom Hamilton  
(7) c.) Presentation of Proclamation – Hunger Action Month  
(8-10) d.) Presentation of Proclamations – Soap Box Derby  
e.) Miscellaneous Correspondence  
i. None

**VII. CONSENT AGENDA**

- a.) Reappoint Cynthia McCowan to the Health and Educational Facilities Board, term expires September 21, 2028.
- b.) Appoint Timberly Guffey to the Historic Preservation Commission, term expires October 1, 2027.
- (11-15) c.) Approve purchase of Utility Terrain Vehicle from Polaris (using a cooperative purchasing agreement) for the Athens Fire Department. **JAMES GALLUP**
- (16-17) d.) Approve purchase of replacement tractor and mowing unit for the Street Cleaning Department from CMI Equipment Sales, Inc. (using a cooperative purchasing agreement) and declare existing equipment (Asset No. 3974) as surplus, to be sold on GovDeals after receipt of equipment. **BEN BURCHFIELD**
- (18-23) e.) Approve bid (Items A, B, and Alternates 1, 2, and 3) as submitted by Wilson Construction for Playground Renovations/Pavilion Kitchen Addition. **AUSTIN FESMIRE**
- (24) f.) Approve City of Athens Budget Amendment No. 1 for Fiscal Year 2022-2023. **MIKE KEITH**
- (25) g.) Approve Resolution No. 2022-18 authorizing participation in the BlueCross Healthy places Grant. **AUSTIN FESMIRE**

- (26) h.) Approve Resolution No. 2022-19 authorizing the City Manager to apply for a 2022-23 PEP Property Conservation Grant (50/50 match). **C. SETH SUMNER**

**VIII. ORDINANCES**

- a.) None

**IX. OLD BUSINESS**

- a.) None

**X. NEW BUSINESS**

- a.) Recommendations from Planning Commission

County Road 129 Annexation

- i. Public Hearing on the resolution to adopt a “Plan of Services” and to receive input on annexing the area that is the remaining approximate 35.0-acre portion of Tax Map 055 Parcel 104.00 located on County Road 129 into corporate limits of Athens.
- (27-36) ii. Adopt a Plan of Services for the proposed annexation that is the remaining approximate 35.0-acre portion of Tax Map 055 Parcel 104.00 located on County Road 129. **ANTHONY CASTEEL**
- (37-55) iii. Approve annexation request for the remaining approximate 35.0-acre portion of Tax Map 055 Parcel 104.00 located on County Road 129. **ANTHONY CASTEEL**
- (56-58) iv. Approve amendment to Official Zoning Map to include and zone the remaining approximate 35.0-acre portion of Tax Map 055 Parcel 104.00 located on County Road 129 (R-2 Medium Density Residential District). **ANTHONY CASTEEL**

Velma Road Subdivision Annexation

- v. Public Hearing on the resolution to adopt a “Plan of Services” and to receive input on annexing the area that is the remaining approximate 8.32-acre portion of Tax Map Tax Map 047 Parcel 226.00 located off Velma Road into corporate limits of Athens.
- (59-67) vi. Adopt a Plan of Services for the proposed annexation of property that is the remaining 8.32-acre portion of Tax Map 047 Parcel 226.00 located off Velma Road. **ANTHONY CASTEEL**
- (68-87) vii. Approve annexation request for the remaining 8.32-acre portion of Tax Map 047 Parcel 226.00 located off Velma Road. **ANTHONY CASTEEL**
- (88-90) viii. Approve amendment to Official Zoning Map to include and zone the remaining 8.32-acre portion of Tax Map 047 Parcel 226.00 located off Velma Road (R-3 High Density Residential District). **ANTHONY CASTEEL**
- (91-103) b.) Approve the design and scope of the proposed Animal Shelter facility. **BEN BURCHFIELD**

**XI. REPORTS**

- (104-113) a.) Finance Department Report. **MIKE KEITH**
- (114-127) b.) Fire Department Report. **BRANDON AINSWORTH**
- (128-134) c.) Police Department Report. **FRED SCHULTZ**

**XII. REQUESTS FROM CITIZENS**

**XIII. REPORT FROM THE CITY MANAGER**

**XIV. ADJOURNMENT**

# ATHENS CITY COUNCIL MINUTES OF MEETING

July 19, 2022

The Athens City Council met in regular session on Tuesday, July 19, 2022, at 6:00 p.m. with Mayor Perkinson presiding. The invocation was given by Council Member Pelley; and upon roll call, the following members were present:

Curtis, Pelley, Witt-McMahan, Lockmiller, Perkinson

The following decisions were made and ordered made a part of the records of the Athens City Council.

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## APPROVAL OF MINUTES

Vice Mayor Lockmiller moved, Council Member Curtis seconded, to approve the Minutes of the June 21, 2022 regularly scheduled meeting. Roll call vote:

**AYES:**            **Curtis, Pelley, Witt-McMahan, Lockmiller, Perkinson**  
**NAYS:**           **None**

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## COMMUNICATIONS AND SPECIAL PRESENTATIONS

None

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## CONSENT AGENDA

Mayor Perkinson advised that the following items were discussed during the recent study session and are presented as part of the Consent Agenda. The recording clerk read the following items into the record:

- a.) Reappoint Janice Hardaway to the Athens Planning Commission, term expires August 18, 2025.
- b.) Appoint Sam Stephens, Jr. to the Athens Planning Commission, term expires August 18, 2025.
- c.) Approve purchase/installation of furniture for the new Public Works facility for \$85,994.49.
- d.) Approve purchase of access control system reinstallation and additions to the new Public Works facility for \$16,244.57.
- e.) Approve Resolution No. 2022-16 committing to the implementation of the Pedestrian and Bicycle Master Plan.
- f.) Approve Resolution No. 2022-17 to increase the award for Surface Transportation Block Grant (STBG) Paving to Rogers Group, Inc.



Mayor Perkinson asked for a motion. **Council Member Curtis moved, Vice Mayor Lockmiller seconded, that the Consent Agenda as stated above be approved. Council Member Pelley moved, Council Member Witt-McMahan seconded, to remove Item c. from the Consent Agenda and vote on it separately.** Roll call vote:

**AYES:** Pelley, Witt-McMahan, Lockmiller  
**NAYS:** Curtis, Perkinson

**Council Member Pelley moved, Vice Mayor Lockmiller seconded, to postpone Item c. until the next Study Session.** Roll call vote:

**AYES:** Pelley  
**NAYS:** Curtis, Witt-McMahan, Lockmiller, Perkinson

Roll call vote on approval of Consent Agenda with Item c. removed:

**AYES:** Curtis, Pelley, Witt-McMahan, Lockmiller, Perkinson  
**NAYS:** None

**Council Member Witt-McMahan moved, Council Member Curtis seconded, to approve Item c. as presented.** Roll call vote:

**AYES:** Curtis, Witt-McMahan, Lockmiller, Perkinson  
**NAYS:** Pelley

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#### ORDINANCES

##### ORDINANCE NO. 1110 – SECOND READING/PUBLIC HEARING

AN ORDINANCE TO AMEND 'THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE,' SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED ON KNOXVILLE AVENUE AND SHERWOOD AVENUE FROM R-2 (MEDIUM DENSITY RESIDENTIAL) TO I-1 (LIGHT INDUSTRIAL DISTRICT) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.

The recording clerk read the caption of the above-described Ordinance. Mayor Perkinson opened the public hearing. There being no one present wishing to discuss the Ordinance, Public Hearing was closed. Mayor Perkinson asked for a motion. **Council Member Witt-McMahan moved, Council Member Pelley seconded, to approve Ordinance No. 1110 on Second and Final Reading.** Roll call vote:

**AYES:** Curtis, Pelley, Witt-McMahan, Lockmiller Perkinson  
**NAYS:** None

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#### OLD BUSINESS

None

- 6 -  
NEW BUSINESS

None

**Council Member Pelley moved, Vice Mayor Lockmiller seconded, to suspend the rules to discuss Study Session items presented by Council Member Pelley at the July 11, 2022 Study Session. Roll call vote:**

**AYES: Pelley, Lockmiller**  
**NAYS: Curtis, Witt-McMahan, Perkinson**

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REPORTS

COMMUNITY DEVELOPMENT QUARTERLY BUILDING REPORT

Mr. Anthony Casteel, Community Development Director, presented the Building Permit Quarterly Report for the City of Athens. The report was accepted as presented.

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FINANCE DEPARTMENT REPORT

Finance Director Mr. Mike Keith presented the Finance Department Report for June 2022. The report was accepted as presented.

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FIRE DEPARTMENT REPORT

Fire Chief Brandon Ainsworth presented the Fire Department Report for June 2022. The report was accepted as presented.

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POLICE DEPARTMENT REPORT

Chief Fred Schultz presented the Police Department Report for June 2022. The report was accepted as presented.

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REQUESTS FROM CITIZENS

Ford Ector, 840 County Road 750, requested City workers be respectful to citizens and open up the park for fireworks. He felt the danger was just being moved from the park to Walmart. Dick Pelley, P.O. Box 1046, had six requests. Glenn Whiting supplied him with most of his information. His request was to look at all six of his requests individually and vote on each of them. Lisa Bloss-Johnson presented Mark Reno's

online petition with signatures regarding the City Manager. Her request was to have a discussion regarding citizen requests. Kevin Webb, 128 Ashley Court, wanted to apologize to Fire Chief Ainsworth and Vice Mayor Lockmiller about what happened on July 4<sup>th</sup>. He wants to be involved and discuss things in the right way. Glenn Whiting, 237 County Road 655, requested that City Manager Sumner pay the City back for the ad for the Best of the Best. His second request was that everyone must follow the rules. He noted that he had paid the retainer fee for an attorney for Council Member Pelley. Cynthia McCowan thanked the Council for what they do. Ms. McCowan's first request was to stop the fussing and fighting and stop being ugly. Be respectful. Her second request was to have a process for placing items on the Study Session agenda and only allow the person making the request to speak. Etowah is doing a Boys & Girls Club and the City needs to get involved. She also requested that all department heads report each month. Her last request was to consider a larger pool.

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REPORT FROM THE CITY MANAGER

City Manager Sumner reviewed current projects and upcoming projects and events.

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ADJOURNMENT

There being no further business to come before the meeting and upon motion duly made and seconded, the meeting adjourned at 7:39 p.m.

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WILLIAM BO PERKINSON, Mayor

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C. SETH SUMNER, City Manager



# DISTINGUISHED SERVICE AWARD


Presented to  
**ATHENS PLACE ASSISTED LIVING**  
**FOR DISTINGUISHED SERVICE**  
**ABOVE AND BEYOND THE CALL OF DUTY**

On June 11, 2022, the Athens Fire Department responded to a fire alarm at Athens Place Assisted Living located at 120 Keith Lane at approximately 11:18 a.m. Minutes later, an employee called 911 and confirmed they did have a fire in the storage closet in the Memory Care wing.

Upon arrival, no fire or smoke was visible from the exterior of the structure. Firefighters made entry through the main entrance and continued to the hall that led to the fire. The hall was smoke-filled. Our firefighters quickly located the source of the fire: a fan box in the attic of a storage room. The fire was contained to a small area in the attic above the storage closet and the fire was quickly extinguished. A primary and secondary search was conducted and completed. Firefighters confirmed with onsite staff that accountability was in check.

Athens Fire Department assisted Athens Place Assisted Living staff with setting up a safe place in the parking lot. Chief Ainsworth noted that everyone involved with this fire did an exceptional job. He stated, "I would like to give the staff of Athens Place Assisted Living credit for the phenomenal job they did evacuating the residents as fire units arrived since many of the residents could not self-evacuate. The residents are blessed to have such amazing caregivers. They not only took care of the residents, but they worked hand in hand with us. The staff at Athens Place Assisted Living were prepared and they did an awesome job. The outcome in this situation could not have been any better. "The City Council of Athens, Tennessee, proudly acknowledges the outstanding performance of the staff at Athens Place Assisted Living on June 11, 2022.

ADOPTED: August 16, 2022

  
MAYOR



# PROCLAMATION

**WHEREAS**, Tom Hamilton began his two-decades-long tenure with the Athens Municipal-Regional Planning Commission when he was appointed to fill a vacancy on September 18, 2001, taking a brief recess from the Commission between August 2013 and April 2014; and

**WHEREAS**, Tom was appointed to serve on the Board of Zoning Appeals on June 20, 2006; and

**WHEREAS**, Tom served as Chairman of the Planning Commission from June 2006 to August 2013, and was re-elected in September 2014, and was also selected as Chairman of the Board of Zoning Appeals in July 2007, serving in both capacities until his retirement this month; and

**WHEREAS**, Tom aided the City of Athens during his 21-year tenure with the Planning Commission and 17-year tenure on the Board of Zoning Appeals by overseeing the development of the Residential Historic District, several annexations including that of I-75 Exit 52, an overall update of the Zoning Code and New Color Zoning Map, and the updated Land Use Map, among other projects; and

**WHEREAS**, Tom will be setting aside his popular "Hamilton's Rules of Order" at his last Board of Zoning Appeals meeting and has asked, "What's you got, Smiley?" at his last Planning Commission meeting when he retires from both as of August 18, 2022; and

**WHEREAS**, Tom has also served his community as a business owner, trustee of Keith Memorial United Methodist Church, and as a member of various civic and institutional boards in Athens and will continue to find new ways to serve and enrich The Friendly City.

**NOW, THEREFORE, BE IT RESOLVED** by the Athens City Council, meeting in regular session this 16th day of August 2022, that Tom Hamilton is hereby congratulated and commended for his distinguished service as a member of the Athens Municipal-Regional Planning Commission and Board of Zoning Appeals.

**BE IT FURTHER RESOLVED** that this proclamation be made a part of the official records of the Athens City Council and a copy be presented to Tom Hamilton as a token of this Council's respect and gratitude for his outstanding leadership and contributions to the progress of this community and to the welfare of all Athenians.

ADOPTED: August 16, 2022

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MAYOR



# PROCLAMATION

**WHEREAS**, hunger and poverty are issues of grave concern in the United States, the State of Tennessee, and the Athens community; and

**WHEREAS**, currently 19.3% of McMinn County residents live below the poverty threshold and 16.1% are food insecure. Approximately 18.6% of the children in our community experience food insecurity; and

**WHEREAS**, the City of Athens is committed to working with the Table of Graces Food Pantry, a ministry of St. Paul's Episcopal Church, to spread the word and take action on the hunger crisis in our own community; and

**WHEREAS**, Table Graces Food Pantry originally began as a weekly hot lunch and evolved into a USDA-certified pantry, providing grocery boxes to 350 households in our community per week. Table Graces is on track to provide over 400,000 meals this year; and

**WHEREAS**, to celebrate September as Hunger Action Month, Table Graces is hosting an inaugural Run to the Table 5K / 1-mile walk on Saturday, September 24<sup>th</sup> that will start/end at Market Park Pavilion in downtown Athens. An adult registration for the run will provide six (6) of the meals to families in our community.

**NOW, THEREFORE, I, WILLIAM BO PERKINSON**, Mayor of the City of Athens, Tennessee, do hereby declare the month of September as **HUNGER ACTION MONTH** in the City of Athens and urge our citizens to help in making Athens hunger-free.

ADOPTED: August 14, 2022

  
MAYOR



# PROCLAMATION

WHEREAS, on June 4, 2022, the City of Athens, Tennessee, held its 27th annual All-American Soap Box Derby, with 28 young people competing in the Stock, Super Stock, and Super Kids divisions, for the opportunity to represent Athens, in the All-American World Championships in Akron, Ohio; and

WHEREAS, driving a car sponsored locally by the Athens Optimist Club, **Jacob Barnes**, age 10, won the 2022 local Athens Stock Car Race; and

WHEREAS, **Jacob**, by virtue of winning the local race, won the right to represent Athens at the world championships in the historic 84th running of the First Energy All-American Soap Box Derby, during the week of July 17-23, 2022, in Akron, Ohio; and

WHEREAS, on Tuesday, July 26, during the AAA Local Challenge – a lane-swap, wheel-swap, and time differential mid-week race for local champions – **Jacob**, racing against Natalie Roth of Kansas City, Missouri, and Adalyn Vermeesch from Pottstown, Pennsylvania was narrowly defeated by Roth by 135 thousandths of a second; and

WHEREAS, on Saturday, July 23, during the 84th running of the First Energy All-American Soap Box Derby, racing in the first round in heat 622, against Henning Lett of Columbus, Ohio, and Dominic Frassinelli of Bowling Green Kentucky, **Jacob** was narrowly defeated by Frassinelli, the eventual 2<sup>nd</sup> place finisher, by a mere 53 thousandths of a second; and

WHEREAS, **Jacob**, competing with more than 300 racers from across the United States, was a model ambassador for the City of Athens and the state of Tennessee, as he carried out his duties as Soap Box Derby Champion, bringing positive worldwide attention to Athens as national media was in attendance and the race was watched by fans from across the world.

NOW, THEREFORE, I, WILLIAM BO PERKINSON, Mayor of the City of Athens, Tennessee, do hereby proclaim Tuesday, August 16, 2022, as

## JACOB BARNES DAY

in Athens; and furthermore, in accordance with the national derby rules, I do hereby officially retire his floorboard from local competition, and I publicly encourage my fellow citizens to join, with the Athens City Council, in honoring **Jacob Barnes**, as Athens' 2022 Soap Box Derby Local Stock Car Champion.

ADOPTED: August 16, 2022



  
MAYOR





# PROCLAMATION

WHEREAS, on June 4, 2022, the City of Athens, Tennessee, held its 27th annual All-American Soap Box Derby, with 28 young people competing in the Stock, Super Stock, and Super Kids divisions, for the opportunity to represent Athens, in the All-American World Championships in Akron, Ohio; and

WHEREAS, driving a car sponsored locally by Thurman Racing Team, Grover Thurman CPA, **Parker McDonald**, age 11, won the 2022 local Athens Super Stock Car Race; and

WHEREAS, **Parker**, by virtue of winning the local race, won the right to represent Athens at the world championships in the historic 84th running of the First Energy All-American Soap Box Derby, during the week of July 17-23, 2022, in Akron, Ohio; and

WHEREAS, on Tuesday, July 19th, **Parker**, participating in the AAA Local Challenge, a lane-swap, wheel-swap, and time differential mid-week race for local champions, racing against Elini Fisher of Columbus, Ohio, and Caroline Kajimura of Akron, Ohio, defeated Kajimura by 5 thousandths of a second and was beaten to the finish line by Fisher by a mere 6 thousandths of a second; and

WHEREAS, on Saturday, July 23rd, **Parker**, during the 84th running of the First Energy All-American Soap Box Derby, racing against Jillian Moore of Portage County, Ohio and Hannah Craytor of Conshohocken, Pennsylvania, in one of the fastest timed Super Stock races of the day at 28.450 seconds, was beaten to the finish line by 1 thousandth of a second by Moore and only 22 thousandths by Craytor, ending **Parker's** day of racing; and

WHEREAS, **Parker**, competing with more than 300 racers from across the United States, was a model ambassador for the City of Athens, and the state of Tennessee, as he carried out his duties as Soap Box Derby Champion, bringing positive worldwide attention to Athens as his car was shown on FOX during a promotional video and as national media was in attendance, and the race was watched by fans from across the world.

NOW, THEREFORE, I, WILLIAM BO PERKINSON, Mayor of the City of Athens, Tennessee, do hereby proclaim Tuesday, August 16, 2022, as

## PARKER MCDONALD DAY

in Athens; and furthermore, in accordance with the national derby rules, I do hereby officially retire his floorboard from local competition, and I publicly encourage my fellow citizens to join, with the Athens City Council, in honoring **Parker McDonald** as Athens' 2022 Soap Box Derby Local Super Stock Car Champion.

ADOPTED: August 16, 2022



  
MAYOR





# PROCLAMATION

WHEREAS, on June 4, 2022, the City of Athens, Tennessee, held its 27th annual All-American Soap Box Derby, with 28 young people competing in the Stock, Super Stock, and Super Kids divisions, for the opportunity to represent Athens, in the All-American World Championships in Akron, Ohio; and

WHEREAS, **Breylin Hagerty**, age 12, by virtue of winning the local race, won the right to represent Athens at the National Super Kids Classic during the First Energy All-American Soap Box Derby from July 21-23, 2022, in Akron, Ohio; and

WHEREAS, the 2022 Athens Super Kids Race had the highest number of racers in the history of the local race; and

WHEREAS, **Breylin**, racing in the double elimination National Super Kids Classic on Friday, July 22<sup>nd</sup> in Akron, was a heat winner, as he drew a bye in round one, won his round two race, but was defeated in his next two races, narrowly missing a chance to race during the World Championship on Saturday; and

WHEREAS, **Breylin**, competing with more than 300 racers from across the United States, was a model ambassador for the City of Athens and the state of Tennessee, as he carried out his duties as Soap Box Derby Champion, bringing positive worldwide attention to Athens as national media was in attendance and the race was watched by fans from across the world.

NOW, THEREFORE, I, WILLIAM BO PERKINSON, Mayor of the City of Athens, Tennessee, do hereby proclaim Tuesday, August 16, 2022, as

## BREYLIN HAGERTY DAY

in Athens; and I publicly encourage my fellow citizens to join, with the Athens City Council, in honoring **Breylin Hagerty** as Athens' 2022 Soap Box Derby Local Super Kids Champion.

ADOPTED: August 16, 2022



  
MAYOR



## ADMINISTRATIVE SERVICES

### MEMORANDUM

TO: C. Seth Sumner, City Manager

FROM: James A. Gallup, Assistant to the City Manager

DATE: August 4, 2021

RE: Requesting council approval to purchase AFD Utility Terrain Vehicle

1. The Athens Fire Department is in need of a Utility Terrain Vehicle and \$43,000 was budgeted and approved in the Fiscal Year 2023's Capital Fund for this purchase. AFD has sourced options for a Polaris Ranger Crew XP Northstar Ultimate and was able to find this utility vehicle on **Sourcewell**, a purchasing cooperative that complies with governmental procurement requirements applicable to the State of Tennessee for competitive solicitation.
2. MSRP for the UTV is \$35,199.00 but offered through Sourcewell Contract #122220-PSI at the discounted price of \$32,757.41. All other attachments and accessories are also discounted through this contract and listed in the attached quote build.
3. Therefore, under the authority of city Resolution No. 2020-32, I recommend requesting council approval to purchase the Ranger Crew XP Northstar Ultimate from **Polaris** and the listed attachments & accessories accompanying this memo for the quoted total of **\$35,197.95**. This request is under the budgeted \$43,000 to make this purchase and leaves remaining funds available to add a generic rescue skid attachment and emergency lights.
4. I would be happy to discuss this memorandum at your convenience.



Polaris Sales Inc., Medina, MN 55340  
[gov.info@polaris.com](mailto:gov.info@polaris.com)  
Phone: 866-468-7783 Fax: 763-847-8288  
[www.polaris.com/gov](http://www.polaris.com/gov)

## QUOTE

### Contact Information

Name: JONATHAN PARROTT  
Email: [jparrott@athenstn.gov](mailto:jparrott@athenstn.gov)  
Phone: 4234354210  
Fax:

Quote Number: QUO-39374-Z6R2T8  
Revision #: 0  
Date: 7/22/2022 3:06 PM  
Quote Expires: 8/21/2022

Bill To: City of Athens Fire Department  
815 North Jackson Street  
  
Athens, TN 37303

Contract Name: Sourcewell  
Contract #: 122220-PSI  
Expiration Date: 1/29/2025

Ship To: City of Athens Fire Department  
815 North Jackson Street  
  
Athens, TN 37303

Cage: 3FP69  
Duns#: 123399383  
Tax ID#: 41-1921490  
Customer#:

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	240 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	Open Mkt	MSRP	Discount Price	Extended
R22RSY99AS	1	RANGER CREW XP 1000 NorthStar Ultimate - Ride Command Package - Sunset Red Metallic - 49 State	No	\$35,199.00	\$32,757.41	\$32,757.41
2882871	1	Full-Size Multi-Function Cab Light for Poly Roof	No	\$129.99	\$108.71	\$108.71
2889237	1	Crew Full-Size Roof Rack - requires mount	No	\$514.99	\$430.67	\$430.67
2889234	1	Crew Full-Size Roof Rack Mount	No	\$409.99	\$342.86	\$342.86
2879354	1	RANGER / Pro XD Chain Saw Mount	No	\$139.99	\$117.07	\$117.07
2889241	1	Door Mounted Sideview Mirrors	No	\$174.99	\$146.34	\$146.34
2885105	1	Full-Size HD Front Brushguard	No	\$719.99	\$602.11	\$602.11



Polaris Sales Inc., Medina, MN 55340  
[gov.info@polaris.com](mailto:gov.info@polaris.com)  
Phone: 866-468-7783 Fax: 763-847-8288  
[www.polaris.com/gov](http://www.polaris.com/gov)

## QUOTE

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	240 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	Open Mkt	MSRP	Discount Price	Extended
2882690	1	Full-Size Front Hood Storage Rack	No	\$379.99	\$317.78	\$317.78

Comments: NorthStar Ultimate comes standard with Ride Command, In-Dash Audio Speakers, LED Headlights, Pulse Roof Bar, 4500# Premium Winch, Power Window Doors, Tip-Out Windshield, Wiper Washer, Rearview Mirror and Interior Dome Light.

\*Installation Pricing is Open Market

Vehicle model year and color are subject to change dependent upon delivery date.

<b>SUBTOTAL</b>	\$34,822.95
<b>INSTALL*</b>	\$375.00
<b>FREIGHT</b>	\$0.00
<b>TAX</b>	\$0.00
<b>TOTAL</b>	\$35,197.95

## Acceptance and Payment Information

To accept the above quotation, please provide a purchase order via email ([gov.info@polaris.com](mailto:gov.info@polaris.com)) and include the following:

- Bill to Address
- Billing Phone Number
- Ship to Address
- Point of Contact for Delivery
- Point of Contact E-Mail
- Point of Contact Phone
- Quote Number
- Alternate Point of Contact if applicable

If you would like to submit payment via credit card, please call (866) 468-7783 to process payment during our hours of operation from 8:30 AM to 4:30 PM CST Monday through Friday. We accept Visa, Mastercard & American Express.

RANGER CREW XP 1000 NorthStar

Edition Ultimate Sunset Red Metallic

RANGER



Key Specifications

82	6	14"
HP	PERSON CAPACITY	GROUND CLEARANCE

Engine & Drivetrain

Cooling	Liquid
Cylinders Displacement	999cc
Drive System Type	High Performance On-Demand True AWD/2WD/VersaTrac Turf Mode
Engine Braking System (EBS)	Not Equipped
Engine Type	4-Stroke Twin Cylinder DOHC
Fuel System/Battery	Electronic Fuel Injection
Horsepower	82 HP
Transmission/Final Drive	Automatic PVT H/L/N/R/P; Shaft

Dimensions

Bed Box Dimensions (L x W x H)	36.75 x 54.25 x 12.5 in (93.3 x 137.8 x 31.75 cm)
Box Capacity	1,000 lb (453.6 kg)
Dry Weight	2,387 lbs. (1,083 kg)
Fuel Capacity	11.5 gal (43.5 L)
Ground Clearance	14 in (35.6 cm)
Hitch Towing Rating	2,500 lb (1,133.9 kg)
Hitch Type	Standard 2 in (5.08 cm) Receiver
Overall Vehicle Size (L x W x H)	152 x 65 x 79.5 in. (386 x 165 x 202 cm)
Payload Capacity	1,150 lb (522 kg)
Person Capacity	6
Wheelbase	113 in (287 cm)

## Brakes

Front/Rear Brakes	4-Wheel Hydraulic Disc with Dual-Bore Front Calipers
Parking Brake	Park In-Transmission

## Additional Specifications

Adjustable Driver Seat	Standard
Cargo System	Lock & Ride
Color / Graphics	Sunset Red Metallic
Electronic Power Steering	Standard
Instrumentation	Dual-sweep Analog Dials w/ 4" LCD Rider Information Center: User Selectable Blue/Red Backlighting & Brightness, Programmable Service Intervals, Speedometer, Tachometer, Odometer, Tripmeter, Clock, Hour Meter, Gear Indicator, Fuel Gauge, Coolant Temperature, Voltmeter, Service Indicator and Codes, Seat Belt Reminder, DC Outlet
Lighting	Dual LED Headlamps, 1250lm Low Beam, 2300lm High Beam, Dual LED Taillamps
Other Standard Features	Polaris HD 4,500 Lb. Synthetic Rope Winch with Autostop and Wireless Remote, Premium Pro-Shield Cab, Doors with Power Windows, Tip-Out Glass Windshield with Wiper, Rear Glass Panel, Dome Light, Rearview Mirror, Heat, AC, Defrost, Premium Cut & Sew Seats with Contoured Seatbacks and Embroidered Northstar Ultimate Branding, Premium Steering Wheel and Interior Accents, Polaris Pulse Electrical System with 6-Position Underhood Busbar and 6-Position Roof Busbar, Standard In-Dash SAE Charge Port, In Dash Speakers, Front & Rear Cameras, 7" Glove Touch Display: Plow Mode, Group Ride, GPS Navigation, Bluetooth, AM/FM Radio
Tilt Steering	Standard

## Tires / Wheels

Front Tires	29 x 9-14; PRO ARMOR X-TERRAIN
Rear Tires	29 x 11-14; PRO ARMOR X-TERRAIN
Tire Ply Rating	8 Ply Rated
Wheels	14 in. (35.6 cm) Aluminum

## Suspension

Front Suspension	Dual A-Arm 10 in. (25.4 cm) Travel
Rear Suspension	Dual A-Arm, IRS 10 in (25.4 cm) Travel
Turning Radius	17 ft



## PUBLIC WORKS

### MEMORANDUM

TO: C. Seth Sumner, City Manager  
Mike Keith, Finance Director

FROM: Ben Burchfield, Public Works Director

DATE: August 3, 2022

SUBJECT: Replacement & Surplus of Asset #3974 New Holland Tractor

The Public Works Department is requesting Council approval for purchase of a replacement tractor and mowing unit for the Street Cleaning Department. The tractor is currently on a 10-year useful-life cycle and was scheduled for replacement in 2021. Asset #3974, a New Holland Tractor, was purchased in July 2010 for \$25,864.00. The unit has seen extensive use and is due for replacement.

The Department recommends a replacement purchase of a John Deere 5090E 4WD tractor equipped with 96" SHD rear flail & 62" Interstater side flail Alamo mowing unit for \$134,261.93. This price includes delivery of the equipment to the Public Works facility. This vehicle is being purchased through Sourcewell co-operative purchasing contract #070821-AGI from CMI Equipment Sales, Inc. in Goodlettsville, TN. Current build time and delivery estimates put the unit being delivered to Public Works sometime in March 2023. The unit will immediately be put into service for the 2023 mowing season. After receipt of the equipment, inspection, and addition to the City's insurance coverage, asset #3974 is to be listed as surplus and sold on GovDeals.



**CMI Equipment Sales, Inc.**

**P.O. Box 1528**

**Goodlettsville, TN 37070**

**www.cmiequip.com 615-227-7800**

## QUOTE - DO NOT PAY

Quote: 01-3718

Date: 7/7/2022

PO:

CustId: C/ ATHENS

Cust Email: DMORGAN@ATHENSTN.GOV

Phone: (423) 744-2777

Salesperson: BarryM

User: AlexA

Bill To:

City of Athens  
815 N. Jackson Street  
Athens, TN 37303

Ship To:

City of Athens

Sourcewell Contract # 070821-AGI

Lead Time: Currently expected in late Q1 of 2023. Lead time is subject to change.

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
62" Interstater	QU	Alamo 62" Interstater	1.0000		\$134,261.93		
		ALM - 96" SHD Rear Flail, 4 oz Knives, centered					
		: Right hand Interstater, 4 oz knives					
		: 500# Wheel Weight					
		: Mounted on John Deere 5090E					
Total 62" Interstater							\$134,261.93
Total:							\$134,261.93

Totals					Sub Total:	\$134,261.93
					Total Tax:	\$0.00
					Invoice Total:	\$134,261.93





## PARKS AND RECREATION MEMORANDUM

2022 -0010

TO: C. Seth Sumner, City Manager  
FROM: Austin Fesmire, Director  
DATE: August 2, 2022  
RE: RFB-23-01 Cook/Regional improvements Evaluation

On August 1, 2022, at 2 PM the city of Athens opened bid number 23-01 titled Construction of Athens Playground Renovation and Pavilion Kitchen Addition. The city received one qualified bid on this project from Wilson Construction of Athens. A second bid was submitted by Aspen Contracting but was invalid as it did not include a bid on the entire project.

This project was originally for drainage work and rubber surfacing at Cook and Regional Park playgrounds. Due to the playground incident at Cook, combined with Covid supply issues, this project was delayed for over a year waiting on the playground repair. City Council expressed interest in seeing additional work at Cook and since we had time, I had bid documents prepared to include all items discussed.

The items were bid as follows:

Item A – Site Improvements – \$456,295.20

Includes the rubber surface and associated drainage at Cook and Regional Park, ADA improvements to the Cook Parking lot and playground, drainage corrections associated with the pavilion at Cook, and concrete removal from Cook Playground.

Item B – Cook Park Kitchen Addition – \$304,196.80

Includes the addition of a caterer kitchen on the east end of the pavilion. The outside dimensions of the kitchen are 18'8" across by 14' deep. The kitchen addition will require extending the pavilion and the total extension is 27' 10.5" across by 17' 6" inches deep. The pavilion addition requires columns, a roof, and a concrete slab. The kitchen has a sink with hot and cold water, a stainless-steel countertop, a roll-up serving window, and a place for a refrigerator. This is the equivalent of other parks as the finishes are what was used at Heritage and the size is what is at the Regional Park Lake Pavilion. As with our other facilities, there are no stoves or cooking areas.

Item C – Combined Lump Sum of Improvements plus Kitchen - \$760,492

Item D – Contingency (5% of lump sum total) – \$38,024.60

Item F – Total Base Bid Lump Sum - \$798,516.60

Alternate 1 - \$13,434

Includes removal of unlevel concrete around the monuments that is a trip hazard. The concrete is not cracked but has settled leaving it very unlevel and raised edges. This will remove concrete walks and replace only the areas that abut the sidewalks. Some areas will be removed permanently to eliminate the continued settling. This is a structural and cosmetic fix.

Alternate 2 - \$14,400

Includes a pre-cast concrete cap for the wall around the basketball court. It was our desire to retain the last piece of the school building and it was determined that this cap was the best way to repair the top.

Alternate 3 - \$4,750

Includes a poured-in-place bench on the west side of the basketball court wall. This bench was deemed to be the best way to cover the exposed brick without compromising the structural integrity of the school wall. A bench will be poured that covers the unsightly area of the wall. This and Alternate 2 comprise the wall repairs discussed.

Alternate 4 - \$87,000

Includes the entirety of the landscaping plan for the property.

Alternate 5 - \$42,000

Includes the replacement of the entire roof. This price was asked for in case it was determined that the roof addition caused by the kitchen did not match.

#### Recommendations:

The items in the site improvements, (Item A), are necessary to finish the playground surfacing at Cook and Regional and include ADA improvements at Cook along with drainage corrections that have been discussed. As this was the original capital item and is keeping the Cook playground from opening, I recommend we do Item A.

The kitchen, (Item B) was discussed by Council as a suggested improvement to Cook Park. The architect and I also looked at a free-standing building but determined the best option was to add to the end of the existing pavilion. I present this configuration and bid as the best current option for adding a kitchen equivalent to Cook Park if the Council wishes to proceed with this item.

Alternate 1, relative to the concrete that has settled around the monument, should be accepted and fixed for safety reasons. This is a settling issue from the old building and will continue to be an issue if it is not addressed.

Alternate 2, the pre-cast concrete cap to address the wall around the basketball court and Alternative 3, the poured-in-place bench, should be accepted if it is the intent to preserve the wall as part of the school history. I recommend these as the best options for dressing up the area without disturbing the wall.

I do not recommend accepting Alternate 4, trees, and shrubs, as that can be handled in phases through the general budget or perhaps a community project.

I do not recommend accepting Alternative 5, replacement of the entire roof, unless some unknown structural issue necessitates the same. This was included in the event there was not an adequate color match. I recommend using the old roof and if after fading it does not match, look into repainting the entire roof. It should be noted that there will be a color difference from new to old as all colors fade.

I have included the building elevations as part of this memorandum and stand prepared to answer any questions relative to this bid or these plans.



**NOTE: ONLY FOR REFERENCE**



## KITCHEN PERSPECTIVE



## KITCHEN PERSPECTIVE

## BID TABULATION

Bid Number: 20192  
Date of Opening: 8/1/2022  
Bid Name: Playground Renovations / Pavilion Kitchen Addition, Athens TN  
Time: 2:00 PM

Company Name	LINE E TOTAL BASE BID	ALTERNATE 1 Replace Concrete	ALTERNATE 2 CIP Conc. Cap	ALTERNATE 3 CIP Concrete Bench	ALTERNATE 4 Trees, Shrubs, Groundcovers	ALTERNATE 5 Pavilion Metal Roof Replacement	BASE BID + ALT. 1:	TOTAL BID (TOTAL BASE BID + ALL ALTERNATES):	Affidavit	Non-collusion Affidavit	No Contract/ No Advocacy	Proof of Insurance?	NOTES
1 Aspen Contracting	\$ 798,516.60	\$ 13,434.00	\$ 14,400.00	\$ 4,750.00	\$ 87,000.00	\$ 42,000.00	811,950.60	960,100.60					*INVALID BID, SUBMITTED ALT 5 ONLY*
2 Wilson Construction Group LLC							-	-					
3							-	-					
4							-	-					
5							-	-					
6							-	-					
7							-	-					
8							-	-					
9							-	-					
10							-	-					
11							-	-					
12							-	-					
13							-	-					



## FINANCE DEPARTMENT

### MEMORANDUM

TO: C. Seth Sumner, City Manager  
FROM: Mike Keith, Director of Finance  
DATE: August 3, 2022  
RE: FY2023 Budget Amendment Number 1 for Fund Balance Transfer

Our fund balance policy for the unassigned fund balance in the General Fund is to maintain an amount equal to 75% of budgeted expenditures. For the FY2023 budget, that amount should be \$14,625,000. Since we have several items that were not completed in the prior year and are being carried over to this year (\$500,000 of paving being one item), I recommend that this amount be \$15,500,000.

Based on the above, I recommend transferring \$2,900,000 from the General Fund to the Capital Projects Fund in August and ask that it be placed on the August Agenda. Please let me know if you have any questions or need any additional items for this memo.

**RESOLUTION NO. 2022-18**

**A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE,  
TO PARTICIPATE IN THE BLUECROSS HEALTHY PLACES GRANT.**

**WHEREAS**, BlueCross BlueShield of Tennessee Foundation is accepting applications for 2023 BlueCross Healthy Place Projects to provide places for connection and healthy activity designed to strengthen the bonds that form the backbone of communities; and,

**WHEREAS**, the Foundation allows for spaces to be tailored to the needs of the area that it will serve; and,

**WHEREAS**, BlueCross collaborating with the GameTime Division of PlayCore allows for playgrounds, fitness equipment, sports fields/courts, splashpads/water features, challenge courses and community pavilions to be proposed for funding; and,

**WHEREAS**, the City desires to apply for the BlueCross Healthy Places grant to further implement the approved master plan for Heritage Park facilities including an all-inclusive playground designed for special needs and other elements as allowed and designed; and,

**WHEREAS**, this grant requires no matching funds by the local agencies.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 16th day of August 2022, the Mayor and City Manager are hereby authorized, empowered, and directed to submit a grant application for the Blue Cross Healthy Places grant.

**BE IT FURTHER RESOLVED** that upon award of the grant, the Mayor and City Manager are hereby authorized to enter into an agreement and execute documents for the acceptance of this grant on behalf of the City of Athens.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
WILLIAM BO PERKINSON, Mayor

\_\_\_\_\_  
C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
H. CHRIS TREW, City Attorney



**RESOLUTION NO. 2022-19**

**A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE,  
TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS'  
PROPERTY CONSERVATION MATCHING GRANT PROGRAM.**

**WHEREAS**, the citizens of the City of Athens have entrusted this administration with the care and custody of city-owned property; and,

**WHEREAS**, all efforts shall be made to protect city-owned property from various perils that may arise for the City of Athens; and,

**WHEREAS**, Public Entity Partners seeks to encourage members with property coverage to develop and implement a property conservation program by offering the Property Conservation Matching Program; and,

**WHEREAS**, the City of Athens now seeks to participate in this important program.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 16th day of August, 2022, the Mayor and City Manager are hereby authorized, empowered, and directed to submit a grant application for the Property Conservation Matching Grant Program through the Loss Control Department of Public Entity Partners.

**BE IT FURTHER RESOLVED** that upon award of the grant, the Mayor and City Manager are hereby authorized to enter into an agreement and execute documents for the acceptance of this grant on behalf of the City of Athens and provide a matching sum for any monies provided by this grant.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_  
\_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
WILLIAM BO PERKINSON, Mayor

\_\_\_\_\_  
C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
H. CHRIS TREW, City Attorney

**5. Annexation Study and Plan of service recommendation for County Road 129 part of Parcel 055 104.00.**

Mr. Casteel said this is approximately thirty-five acres of a remaining lot that is part in the city. He showed the Commission a notarized request from the landowners. It is across from McMinn County High School; he pointed out Lark Street and Lark Lane. The only access to this property currently is off County Road 129. It has a fifty-foot flag stem there's thirteen acres in the city and there are thirty-five outside the city. The main question is whether they want to annex the road. He is not recommending they do that right now because it is contiguous to the city. If they annex the road, it creates a donut hole. There is no reason to do that. They will still be able to provide services down that roadway and that is what he is recommending.

Mr. Casteel said under the plan of services they address police services, fire services. Based on the census, there is a possibility of 737 people could be in there when they finally get it developed. They are going to do a duplex, apartment rentals is what he heard. They do not have to do that, as they have asked for R-2 zoning and they can do anything the R-2 zone allows, which they will bring it to the Commission once it is annexed, they will have to have it zoned and once it is zoned, it will be done. No added fire, any fire service they need fire hydrants will come under the development. They will have to put those in, and it is no cost to the city. AUB has come back and told what their policy is for water and sewer. That will be handled at the time when they do the site plan, and they will have to be the ones who extend the sewer at their cost. It is the same with natural gas services. Street lighting policy will be the same it has always been, but there will probably be service lights. The city may provide one on the right-of-way where you come into the entrance. That will be the only light the city would have to pay for. Wastewater service will also be handled the same way as everybody else. He does not know if they will be using dumpsters or have individual pickup; they will have to work that out with public works. That is all covered under the development fees. There are no streets so no cost to the city. They will do planning and zoning and subdivision regulations for free other than what the fees already are. They can use the city schools starting in 2022. They can use the city parks. He said if they want, they can recommend to city council that they can annex this property with no cost to the taxpayers.

Chairperson Hamilton said that is assuming they do not annex the street.

Mr. Casteel said that is what he is recommending, and he thinks it is what public works is recommending as well that they do not take the county road portion at this time.

Chairperson Hamilton asked if the property owner requested the street.

Mr. Casteel said no.

MOTION: To make the recommendation to city council to adopt the plan of services and annex the property as recommended by staff.

MADE: Eric Newberry

SECOND: Amy Goodin

VOTE: Unanimous

MOTION PASSED



**CITY OF ATHENS**

# Plan of Services

**County Road 129( aka Layman Road inside City) the  
remaining Approximate 36 acres of Parcel 055  
104.00**

**July 2022**

Below is the “Plan of Service” for the proposed annexation of the County Road 129( aka Layman Road inside City) the remaining Approximate 36 acres of Parcel 055 104.00 containing 36 acres and part of a larger parcel identified as McMinn County Tax Map 055- Parcels 104.00 to be recommended to City Council for adoption

**A. Police**

1. Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided on the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need as established by appropriate study and traffic standards.

**B. Fire**

1. Fire protection by the present personnel and equipment of the City of Athens, within the limitations of available water, will be provided to the area on the effective date of annexation.
2. Fire hydrants for the County Road 129 Annexation Area that are required to be installed by the landowner when the parcel is developed. Any future additional fire hydrants will be made available per the policies and requirements of the City of Athens and the Athens Municipal Regional Planning Commission as development occurs.

**C. Water Service**

1. Water service for domestic use and fire protection is currently available to the County Road 129 Annexation Area by the Athens Utilities Board. Proposed Site Plan(s) or Subdivision of the annexation area will require expansion of the existing water system to serve to any Site Plan(s) or subdivided tracts. Expansion of the existing water system is subject to the policies and associated fees of the Athens Utilities Board. Expansions, Modifications, and Improvements to the existing system must be approved by the Athens Utilities Board and the Tennessee Department of Environment and Conservation prior to construction. With the final installation accepted by the Athens Utilities Board prior to the approval of a Site Plan(s) or Final Subdivision Plat by the Athens Municipal Regional Planning Commission.

**D. Electrical Service**

1. Electrical power service is currently available to the County Road 129 Annexation Area by the Athens Utilities Board. Expansion of the existing power system is subject to the policies and associated fees of the Athens Utilities Board.

**E. Sanitary Sewer Service**

1. Wastewater collection service is currently available to the County Road 129 Annexation Area by the Athens Utilities Board. Proposed Site Plan(s) or Subdivision of the annexation area will require expansion and modification of the existing wastewater collection system to serve to any Site Plan(s) or subdivided tracts. Expansion of the existing wastewater collection system is subject to the policies and associated fees of the Athens Utilities Board. Expansions, Modifications, and Improvements to the existing system must be approved by the Athens Utilities Board and the Tennessee Department of Environment and Conservation prior to construction. With the final installation accepted by the Athens Utilities Board prior to the approval of a Site Plan(s) or Final Subdivision Plat by the Athens Municipal Regional Planning Commission.

#### **F. Natural Gas Service**

1. Natural service is currently available to the County Road 129 Annexation Area by the Athens Utilities Board. Expansion of the existing gas system is subject to the policies and associated fees of the Athens Utilities Board.

#### **G. Street Lighting**

1. Street lighting will be installed once lots are developed in accordance with the established policies of the City of Athens.

#### **H. Solid Waste Collection and Disposal**

1. The same regular solid waste collection and disposal service provided within the City of Athens will be extended to the annexed area on the effective date of annexation and subject to the policies of the City of Athens.

#### **I. Street Construction and Repair**

1. There are no streets involved in the annexation area/request. All interior access should be private for the duplex development.

#### **J. Planning Services**

1. The planning and zoning jurisdiction of the City of Athens will be extended to the annexed area on the effective date of annexation. An ordinance has been prepared zoning the property as an R-2 Medium Density Residential District that will become effective once all State statute requirements of the annexation and rezoning processes have been completed and finalized.
2. Enforcement of the subdivision regulations, street design criteria, and flood damage prevention ordinance shall be extended to the annexed area after the effective date of the annexation.

3. Any inspection services now provided by the city (building, electrical, plumbing, gas, housing, sanitation, etc.) will begin in the annexation area on the effective date of annexation.
4. The City's participation in the National Flood Insurance Program will be extended to the annexed area on the effective date of annexation.

**K. Recreation**

1. Residents of the annexed area will have the same access to all existing recreational facilities, parks, etc. upon the effective date of annexation. The same standards and policies now used in the present city will be followed in the expansion of the recreational program and facilities in the enlarged city.

**L. School System**

1. Children in the annexed area will be zoned to attend Athens City Schools when the new school year begins in 2022.

**M. Other Miscellaneous Services**

1. Other services such as general governmental administration, etc., will be in effect immediately upon the effective date of annexation.

**RESOLUTION NO. 2022-20**

**A RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION OF THE  
COUNTY ROAD 129 AREA PROPERTY BY THE CITY OF ATHENS, TENNESSEE**

**WHEREAS**, the City of Athens is considering the annexation of property; and

**WHEREAS**, Tennessee Code Annotated (TCA) 6-51-102 as amended requires that a “Plan of Service” be adopted by the governing body of a municipality prior to the adoption of a resolution annexing an area; and

**WHEREAS**, in accordance with TCA 6-51-102 the Athens Municipal-Regional Planning Commission has recommended approval of the Plan of Services to the Council of the City of Athens, Tennessee; and

**WHEREAS**, a public hearing was held pursuant to TCA section 6-51-102, and notice thereof was published in the Daily Post-Athenian; and

**WHEREAS**, the City of Athens is considering annexation of property off of County Road 129 as detailed in Annexation Resolution # 2022-21.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

**SECTION 1:** Below is the “Plan of Service” for the proposed annexation of County Road 129 (aka Layman Road inside City) the remaining approximate 32 acres of Tax Map 055, Parcel 104.00, and part of a larger parcel identified as McMinn County Tax Map 055, Parcel 104.00 that contains 45.0 total acres to be recommended to City Council for adoption.

**A. Police**

1. Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided on the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need is established by appropriate study and traffic standards.

**B. Fire**

1. Fire protection by the present personnel and equipment of the City of Athens, within the limitations of available water, will be provided to the area on the effective date of annexation.
2. Fire hydrants for the County Road 129 Annexation Area that are required to be installed by the landowner when the parcel is developed. Any future additional fire hydrants will be made available per the policies and requirements of the City



of Athens and the Athens Municipal Regional Planning Commission as development occurs.

**C. Water Service**

1. Water service for domestic use and fire protection is currently available to the County Road 129 Annexation Area by the Athens Utilities Board. Proposed Site Plan(s) or Subdivision of the annexation area will require expansion of the existing water system to serve any Site Plan(s) or subdivided tracts. Expansion of the existing water system is subject to the policies and associated fees of the Athens Utilities Board. Expansions, Modifications, and Improvements to the existing system must be approved by the Athens Utilities Board and the Tennessee Department of Environment and Conservation prior to construction with the final installation accepted by the Athens Utilities Board prior to the approval of a Site Plan(s) or Final Subdivision Plat by the Athens Municipal Regional Planning Commission.

**D. Electrical Service**

1. Electrical power service is currently available to the County Road 129 Annexation Area by the Athens Utilities Board. Expansion of the existing power system is subject to the policies and associated fees of the Athens Utilities Board.

**E. Sanitary Sewer Service**

1. Wastewater collection service is currently available to the County Road 129 Annexation Area by the Athens Utilities Board. Proposed Site Plan(s) or Subdivision of the annexation area will require expansion and modification of the existing wastewater collection system to provide service to any Site Plan(s) or subdivided tracts. Expansion of the existing wastewater collection system is subject to the policies and associated fees of the Athens Utilities Board. Expansions, Modifications, and Improvements to the existing system must be approved by the Athens Utilities Board and the Tennessee Department of Environment and Conservation prior to construction with the final installation accepted by the Athens Utilities Board prior to the approval of a Site Plan(s) or Final Subdivision Plat by the Athens Municipal Regional Planning Commission.

**F. Natural Gas Service**

1. Natural service is currently available to the County Road 129 Annexation Area by the Athens Utilities Board. Expansion of the existing gas system is subject to the policies and associated fees of the Athens Utilities Board.

**G. Street Lighting**

1. Street lighting will be installed once lots are developed in accordance with the established policies of the City of Athens.

**H. Solid Waste Collection and Disposal**

1. The same regular solid waste collection and disposal service provided within the City of Athens will be extended to the annexed area on the effective date of annexation and subject to the policies of the City of Athens.

**I. Street Construction and Repair**

1. There are no streets involved in the annexation area/request. All interior access should be private for the duplex development.

**J. Planning Services**

1. The planning and zoning jurisdiction of the City of Athens will be extended to the annexed area on the effective date of annexation. An ordinance has been prepared zoning the property as an R-2 Medium Density Residential District that will become effective once all State statute requirements of the annexation and rezoning processes have been completed and finalized.
2. Enforcement of the subdivision regulations, street design criteria, and flood damage prevention ordinance shall be extended to the annexed area after the effective date of the annexation.
3. Any inspection services now provided by the city (building, electrical, plumbing, gas, housing, sanitation, etc.) will begin in the annexation area on the effective date of annexation.
4. The City's participation in the National Flood Insurance Program will be extended to the annexed area on the effective date of annexation.

**K. Recreation**

1. Residents of the annexed area will have the same access to all existing recreational facilities, parks, etc. upon the effective date of annexation. The same standards and policies now used in the present city will be followed in the expansion of the recreational program and facilities in the enlarged city.

**L. School System**

1. Children in the annexed area will be zoned to attend Athens City Schools when the new school year begins in 2022.

**M. Other Miscellaneous Services**

1. Other services such as general governmental administration, etc., will be in effect immediately upon the effective date of annexation.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 16<sup>th</sup> day of August 2022, the Council officially adopts the proposed "Plan of Services" in conjunction with Annexation Resolution # 2022-21.

**ON MOTION BY** \_\_\_\_\_, **SECONDED**  
**BY** \_\_\_\_\_, said Resolution was  
approved by roll call vote.

\_\_\_\_\_  
WILLIAM BO PERKINSON, Mayor

\_\_\_\_\_  
C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
H. CHRIS TREW, City Attorney



CITY OF ATHENS

# Annexation Study

County Road 129( aka Layman Road inside City) the remaining Approximate 36 acres of Parcel 055 104.00

June 2022

## **CHAPTER 1**

### **Introduction, Methodology, Assessed Value, and Population Estimates**

#### **Introduction**

This annexation study was provided at the request of the City of Athens' Municipal-Regional Planning Commission for consideration of annexing the area known as the "County Road 129 (aka Layman Road) Annexation Area". A map of the proposed annexation area is included within the appendix of this document. The County Road 129 (aka Layman Road) Annexation Area is a large annexation area that requires the city to provide a "Plan of Services." In accordance with the statutory provisions of *T.C.A §6-51-102*, prior to the annexation of any territory by a municipality, the legislative body of the municipality shall adopt a plan of services establishing at least the services to be delivered and the projected timing of such services.

#### **Purpose**

The purpose of the study is to provide the Planning Commission and the City Council with expenditure and revenue estimates associated with the annexation of the County Road 129 (aka Layman Road) Annexation Area. By examining potential revenues and operational costs associated with providing various municipal services and the infrastructure needs of the annexation, Planning Commission and City Council Members will be provided with a rational basis for implementation of the plan of services to the annexation area.

#### **Methodology**

Estimating for an annexation in a municipality is not an attempt to establish a precise budget for providing services in the annexation area but is instead a general measure of the potential costs associated with annexing an area. Public policy and budgetary considerations are the sole responsibility of the governing body. The authority to allocate resources within a municipality resides entirely with the chief legislative body and this study does not presume to make those decisions for the municipality. The Planning Commission uses the annexation study to provide a basis for reporting on the statutorily required plan of services, and that is all an annexation study should be viewed as, a general guideline, not an absolute "bottom line" budget.

There are always hidden costs and unforeseen contingencies in annexing an area. Moreover, there are times when annexation does not accrue costs to a municipality that may have been anticipated in the estimation process. Costs that are not immediately anticipated may be incurred by annexation or the City may streamline its service delivery, making some particular operations more efficient and less costly.

There are different ways that one could approach an annexation study. Varying methods and degree of detail can be considered, depending on the size of the annexation and the various factors that may need to be mitigated in an area. The following is merely one approach, which is based upon the physical evidence found in the area, the level of service that the municipality currently provides its citizens and valid assumptions of economic indices. An explanation of each of the aspects for this

annexation area is provided below. It is left to the reader to examine the study, determine whether the results are sound and valid and to make a decision based upon that determination.

### **Land Use, Acreage and Assessed Values**

This table merely provides an inventory of all the property in the annexation area. The property values were extracted from the State of Tennessee Property Data Web Site, which is based upon the state's property tax assessment computer program.

Property tax revenue estimates are simply the calculation of the total assessed value of property in the proposed annexation area, applied to the City's current property tax rate (\$1.2676 per \$100 of assessed value). Property tax assessments are calculated at a rate of forty (40) percent of appraised value for commercial and industrial property and twenty-five (25) percent for residential, vacant and Greenbelt property.

The following table provides a summary of acreage and assessed values of the property located within the proposed annexation area.

### **Acreage and Assessed Values of Land and Improvements**

<b>Tax Assessor Category</b>	<b>Number of Properties</b>	<b>Acreage</b>	<b>Properties with Improvements</b>	<b>Assessed Improvement Value</b>	<b>Assessed Land Value</b>	<b>Total Property Value</b>	<b>TOTAL Assessment Value</b>
<b>Assessed at 25%</b>	1	13.0	0	\$0.00	\$61,970	\$61,970	\$15,475
<b>Assessed at 25%</b>	1	32.0	0	\$0.00	\$135,500	\$135,500	\$33,875
<b>TOTAL</b>	<b>1</b>	<b>45.0</b>	<b>0</b>	<b>\$0.00</b>	<b>\$197,470</b>	<b>\$197,470</b>	<b>\$49,350</b>

### **Estimated Population and Percent Population Increase**

The population estimates are based upon the number of households in the annexation area and the people per household population for Athens and McMinn County, utilizing data from the 2010 Federal Census. According to the 2010 Federal Census, the people per household population for Athens is 2.24, and the unincorporated territory of McMinn County is 2.47 people per household.

Since the annexation area is immediately adjacent to the city, but not within the corporate limits of the city it would seem likely that it is neither entirely rural in nature like McMinn County, nor entirely urban like Athens. Therefore, it may be appropriate to average the two people per household population figures listed above to gain a base line for population projections in the area. (An average per household population, using these two figures is 2.355 and will be rounded to 2.36).

This 2.36 people per household population figure is applied to the County Road 129 (aka Layman Road) Annexation Area to estimate the total population. The maximum housing development unit in the R-2 is a duplex on a minimum of 10,000 square feet. The forty-five (45) acres is 1,960,200 square feet in area. Subtracting 20% of the property for infrastructure and setback requirement, leave 80% of the

site equal to 1,568,160 square feet. Dividing that by 10,000 minimum requirement yields a maximum of 156 duplex units. Multiplying the estimated 156 duplexes (312 households) by 2.36 persons per household yields a future population estimate for the County Road 129 (aka Layman Road) Annexation Area of 737 people.

Athens's 2020 US Census Quickfacts estimates the population for Athens at 14,425 as of July 2021. The future population estimate for the area and the current City population is used to determine the percentage population increase that would be incurred through annexation. The percent population increase when the 156 duplex units have been fully developed and occupied is estimated at 0.0511% (737 divided by 14,425).

Under three (3) sections of *Tennessee Code Annotated*, §67-6-103, §54-4-203, and §57-5-205, state taxes are shared with Tennessee's incorporated municipalities on the basis of population. The federal decennial population counts are used as the basis for this distribution unless a municipality has a special census taken under the provisions for such a census in state statutes. A municipality may include in its population base the residents of an area annexed after the last federal census by having a special census taken in the annexed area, but there is no current population in the annexation area, so there is no need for a special census at this time.

## **CHAPTER 2**

### **PRESENT CITY FACILITIES AND ESSENTIAL SERVICES**

The following chapter describes current public facilities and services provided to the residents by the City of Athens.

#### **Community Development Department Services**

The Athens Municipal Planning Commission has been designated as a Regional Planning Commission by the State of Tennessee Department of Economic and Community Development. At the present time McMinn County does not enforce a building code program and has chosen not to adopt comprehensive zoning within the unincorporated territory of McMinn County. The County Road 129 (aka Layman Road) Annexation Area does fall under the planning region, which is subject to the Athens Municipal-Regional Planning Commission Subdivision Regulations. However, with no building code enforcement, residential structures, or other types of structures could be built virtually right next to one another violating the required McMinn County Subdivision setbacks. Due to a lack of zoning in the County, undesirable uses and unmanaged growth, as well as, land use conflicts could develop over time, adjacent to the County Road 129 (aka Layman Road) Annexation Area, as well as other areas within the unincorporated territory of McMinn County. The City of Athens has chosen to adopt the 2018 International Building Code, 2018 International Plumbing Code, 2018 International Residential Code and National Electrical Code 2017. The city also has its own adopted Municipal Housing Code. The City of Athens has also adopted and enforced comprehensive zoning for the corporate limits since 1948.

The City of Athens is a participant in the Federal Emergency Management Agency's (FEMA) Flood Insurance Program and the County was mandated to join the program in 2012 by FEMA. The purpose of floodplain regulations is to minimize the loss of life and property when floods occur. The regulations require that new or substantially improved buildings be elevated, or flood proofed above the height of the 100-year base flood elevation. The City of Athens has been a participant within the NFIP since June 16, 1978, and participants within the Community Rating System (CRS) with a current State of Tennessee best CRS Flood ISO rating of 8. Therefore, residents within the County Road 129 (aka Layman Road) Annexation Area will be able to purchase flood insurance at a reduced rate due based on this ISO rating.

The Athens Municipal-Regional Planning Commission and the City Council adopted the Athens Land Use and Transportation Policy Plan (The Plan) in February 2018. The Plan not only covered the corporate limits, but it also looked beyond the corporate limits of Athens to the potential growth area. This potential growth area, known as the Athens Planning Region, was also included within the review of development plans for the city. The Plan contains goals, objectives, and policies that support the City's efforts toward the annexation of the County Road 129 (aka Layman Road) Annexation Area.



## Water Service

Athens Utilities Board (AUB) has three water sources: 1) The Ingleside Spring, which has been a source for decades, 2) wells that tap an aquifer that runs parallel to Oostanaula Creek, and 3) the Hiwassee Utility Commission. AUB's Vernon Wade Filter Plant off Ingleside Avenue treats water from aquifer wells and Ingleside Spring. The Hiwassee Utility Commission Filter Plant treats water from the Hiwassee River. Chlorine is added to all source water, as a disinfectant, and fluoride is added to prevent tooth decay.

Five above ground reservoirs store treated water that is supplied to residential and commercial/industrial customers.

Athens Utilities Board Division of Water			
Rate Structure			
Meter Size		Service Charge	June 24, 2022
<b>5/8" inside city</b>	<5,000	\$10.50	\$2.95
<b>5/8" inside city</b>	>5,000		\$4.25
<b>5/8" outside city</b>	<5,000	\$11.50	\$2.95
<b>5/8" outside city</b>	>5,000		\$4.25
<b>1" Meter</b>	<20,000	\$28.00	\$2.95
<b>1" Meter</b>	>20,000		\$4.25
<b>1.5" Meter</b>	<20,000	\$55.00	\$2.95
<b>1.5" Meter</b>	>20,000		\$4.25
<b>2" Meter</b>	<100,000	\$115.00	\$2.95
<b>2" Meter</b>	>100,000		\$4.25
<b>3" Meter</b>	<400,000	\$225.00	\$2.95
<b>3" Meter</b>	>400,000		\$3.75
<b>4" Meter</b>	<500,000	\$450.00	\$2.95
<b>4" Meter</b>	>500,000		\$3.75
<b>6" Meter</b>	<500,000	\$675.00	\$2.95
<b>6" Meter</b>	>500,000		\$3.75

Example Bill Amounts for Residential Use	BILL
3,400 gallons (avg. residential use)	\$ 18.68
4,000 gallons	\$ 20.30
5,000 gallons	\$ 23.00
6,000 gallons	\$ 27.25

### **Sewer Service**

Athens Utilities Board (AUB) treats the waste from both industry and residential customers across the service region. They operate two separate wastewater treatment plants. The newly renovated facility, called the Oostanaula Plant, is located on Alford Street. It is permitted to discharge 6 million gallons per day with peaks of up to (15) fifteen million gallons per day. The other facility, known as the North Mouse Creek plant, is located on Whittaker Road, and is designed and permitted to treat 1.2 million gallons per day with peaks of up to 3 million gallons per day.

Athens Utilities Board

Division of Wastewater

#### **Rate Structure**

Account Type	Service Charge	Cost/1,000 gallons
Residential	\$17.00	\$6.50
Small Commercial	\$25.00	\$6.50
Industrial	\$25.00	\$6.50

Surcharge Values:	Constituent, \$/lb	
	Flow per 1,000 gal.	\$6.50 per 1000 gallon
	BOD	\$0.42 per LB
	Suspended Solids	\$0.50 per LB
	Total Nitrogen	\$1.37 per LB
	Total Phosphorous	\$6.87 per LB
	Fats, Oils and Grease	\$0.50 per LB

Example Bill Amounts for Residential Use	Bill
3,400 gallons (average residential use)	\$38.25
4,000 gallons	\$42.00
5,000 gallons	\$48.25
6,000 gallons	\$54.50

### **Police Protection**

Police protection for the residents of the City of Athens is provided by the Athens Police Department. The Athens Police Department, with headquarters at the Athens Municipal Building, 815 N. Jackson Street, is staffed by 23 uniformed patrol officers. One Captain, a patrol Lieutenant, special services Lieutenant, animal control, and three detectives including the special services Lieutenant. There are three patrol zones with a minimum manpower of three officers per shift dayshift, and four officers minimum for evening hours. One officer per zone.

### **Fire Protection**

Fire protection for the residents of the City of Athens is provided by the Athens Fire Department. The City of Athens enjoys an ISO rating class of 02/02X and is served by two (2) stations. The area classified as a 02X basically receives the rates of a class 8 because there are no hydrants within 1000 feet of the developable areas and city's fleet does not have a water tanker. These ISO rating allows those residents of Athens to receive discounted fire insurance premiums. Station number one (1) is stationed at the Athens Municipal Building, 815 N. Jackson Street, and station number two (2) is stationed at 804 South Congress Parkway. The Athens Fire Department is currently staffed by twenty-one (21) full-time fire fighters, and sixteen (16) volunteer fire fighters.

### **Public Works Department Streets**

Public Works Department, the City's largest service department, includes the following divisions: sanitation, streets, fleet maintenance, animal Shelter, and administration. The streets division is divided into four (4) sections: Street Construction, Street Maintenance, Street Cleaning, and Traffic Control. The streets division is responsible for the repair and maintenance of approximately 86 miles of thoroughfares within the corporate limits of Athens, of the 86 miles approximately 22 miles are State and/or Federal Highways that are maintained by the State of Tennessee.

### **Solid Waste Collection**

The City of Athens provides solid waste collection to residential, industrial, and commercial properties within the corporate limits of Athens. The City of Athens currently charges \$9.50 per month for residential customer solid waste collection. The rate for solid waste collection of commercial property is determined by box size and the number of times per week the container is dumped. Solid waste collection of Commercial property is dumped once (1) per week with the rate based on box size as follows: 4 cubic yards-\$44, 6 cubic yards-\$66, and 8 cubic yards-\$88. If businesses share a dumpster, the cost is from \$9.50 to \$28.50 a month. Solid waste collection of Industrial property is dumped once (1) per week with the rate based on box size as follows: 4 cubic yards-\$54, 6 cubic yards-\$88, and 8 cubic yards-\$108.

### **Street Lighting**

The City of Athens currently provides street lighting along city maintained/local streets within the corporate limits, as well as, for residential, commercial, and industrial establishments. The city pays Athens Utilities Board (AUB) a fee based on the size and type of streetlight and rolls these charges into an investment charge for street lighting facilities that meet TDOT standards.

### **Security Lighting**

**AUB offers security lighting for private property of customers both inside and outside the city limits. There is no difference in security light charges with reference to inside/outside city limits. Therefore, security lighting is not an applicable cost within the framework of an annexation cost-of-service study.**

### **City School System**

The City of Athens currently maintains and operates five (5) schools within the City School System as follows:

Athens City School System			
SCHOOL	TYPE	GRADES	ADDRESS
Ingleside	Primary	Pre-K-2	600 Guille Street
City Park	Primary	Pre-K-2	203 Keith Lane
West Side	Intermediate	3-5	700 Westside
North City	Intermediate	3-5	1601 Palos Street
Middle School	Middle School	6-8	200 Keith Lane

They are also currently building a new facility that will eventually consolidate all the above listed primary and intermediate schools on one campus on Keith Lane.

#### **Recreation Services**

The City of Athens currently maintains approximately two hundred ninety-three (293) acres of open space and recreational parks. Of note is the acreage devoted to the Athens Regional Park, the City's largest public recreational area, which is approximately one hundred sixty (160) acres. The nearest State or Federal Park facilities are in eastern McMinn County (Cherokee National Forest).

## **Chapter 3**

### **Expenditure Estimates**

Before the annexation of any area, the City must be aware of the financial obligation involved through providing city services to the new citizens in the same manner and to the same degree as is customary throughout the City. This chapter of the report will study the costs required for the City of Athens to provide services in the proposed annexation area on a level comparable to those within the corporate boundaries.

#### **Community Development Department**

As mentioned earlier within this report the unincorporated territory of McMinn County is not zoned, nor does a building code enforcement program exist. Immediately upon the effective date of the annexation the City of Athens will extend its zoning ordinance and enforcement of its building code program to the area annexed.

Salaries, operation and maintenance, equipment, supplies and other operational requirements should not increase due to annexation at this time. The city should keep in mind, as the County Road 129 (aka Layman Road) Annexation Area begins to develop the demands on the existing personnel level within the department could potentially increase. The city should be aware of and take the appropriate measures to determine the potential need of adding an additional building inspector, or codes enforcement officer to the Community Development Department within the future.

#### **Police Department**

Current needs for annexation area should not increase due to the area has no population at this time. So, no addition officers would be required to provide services to the County Road 129 (aka Layman Road) Annexation Area.

Future needs are based on the following National data for requirements for number of police officers. The U.S. Department of Justice, Office of Justice Programs, *Bureau of Justice Statistics* Local Police Departments Personnel Report dated October 2019 states that municipalities with a population of 10,000-24,000 employ 2.0 full time patrol officers for every 1,000 population (margin of standard error 0.04). With twenty-three (23) full-time uniformed patrol officers and two (2) uniformed patrol captains, Athens is very close to the Office of Justice Programs report with 1.92 officers per 1000 population. An additional quotable source is the 2018 FBI Uniform Crime Report. The 2018 Report included an average of 2.3 police department employees per 1,000 residents in 1,634 cities between 10,000-24,999 population ranges. Again, Athens would fall just under the average reported by the FBI. These numbers are a resource for comparison purposes, not a directive on employment. It is understood that ratios are not the basis by which a municipality should budget resources, but rather, such comparisons simply highlight communities of similar size. Given the small increase in population this annexation will bring about (less than 1% increase); the proposed annexation itself would not be a trigger for additional hiring of officers.

### **Fire Department**

Since the property does not have any population at this time and is undeveloped of any structures, the annexation of the County Road 129 (aka Layman Road) Area would not in itself result in an ISO increase. Therefore, while at some point the level and types of development in the City of Athens and the increased maximum R-2 residential units of a possible 156 duplexes may necessitate additional fire services. The last ISO audit stated the possibly downgrading the class 02 if coverage area grew or if vacant property already in the city was continued to be developed and no additional staffing was added to the department.

### **Recreation Department**

The National Recreation and Park Association (NRPA) suggest that a park system, at a minimum, be composed of 6.25 to 10.50 acres of undeveloped open space per 1,000 people. These recreational standards were established as a means to justify the needs for parks and open space within the overall land use pattern of a region or community. Using the maximum of 10.5 acres of developed open space per 1,000 people, the City of Athens would require 147 acres of undeveloped open space. As mentioned in the previous chapter, the City of Athens has 293 acres which is sufficient open space and recreational park system to meet the demands of the projected 2022 population of the City of Athens and the County Road 129 (aka Layman Road) Annexation Area. Residents of the annexed area may use all existing recreational facilities, parks, library, etc., upon the effective date of annexation. Salaries, operation and maintenance, equipment, supplies and other operational requirements are not expected to increase due to annexation.

### **Wastewater Collection Service Expenditures**

The County Road 129 (aka Layman Road) Annexation Area does not have any population at this time. Service will require the extension of AUB's wastewater collection system to the area is being annexed. Extensions of the existing system will pay for by those wanting service as the area develops. Therefore, there will not be any direct cost to the City of Athens or AUB in the extension of wastewater collection services to the County Road 129 (aka Layman Road) Annexation Area.

The Athens Utilities Board (AUB)'s wastewater policies and procedures will apply to every connected service in the annexation area.

The wastewater use rates will apply to all customers unless a special billing agreement applies. The wastewater rates will apply to all customers within the corporate city limits of the City of Athens where the wastewater collection system is available. The monthly service availability charge will apply to all customers including those with special billing agreements. Users (excluding permitted users) are billed according to water consumption as measured by the customer's water meter. Net billing will apply if paid on or before due date shown on the bill rendered. A higher rate will apply if paid after the due date shown. Non-residential customers contributing wastewater in excess of domestic strength shall be billed according to AUB Policy – Surcharge Rates for High Strength Wastewater.

AUB's wastewater Policies and Procedures referenced above will be extended to the annexation area without any cost to the City and as mentioned above, AUB does not anticipate any direct expenditures toward wastewater extensions within the County Road 129 (aka Layman Road) Annexation Area.

### **Water Distribution Service Expenditures**

The County Road 129 (aka Layman Road) Annexation Area does not have any population at this time. Service will require the extension of AUB's water distribution system to the area is being annexed. Extensions of the existing system will pay for by those wanting service as the area develops. The availability of fire protection from fire hydrants connected to water distribution system will be included provided the expanded system can support fire hydrants. Therefore, there will not be any direct cost to the City of Athens or AUB in the extension of water distribution services to the County Road 129 (aka Layman Road) Annexation Area.

The Athens Utilities Board (AUB)'s water policies and procedures will apply to every connected service in the annexation area.

The water use rates will apply to all customers unless a special billing agreement applies. The water rates will apply to all customers within the corporate city limits of the City of Athens where the water collection system is available. The monthly service availability charge will apply to all customers including those with special billing agreements. Users are billed according to water consumption as measured by the customer's water meter. Net billing will apply if paid on or before due date shown on the bill rendered. A higher rate will apply if paid after the due date shown.

AUB's water Policies and Procedures referenced above will be extended to the annexation area without any cost to the City and as mentioned above, AUB does not anticipate any direct expenditures toward water extensions within the County Road 129 (aka Layman Road) Annexation Area.

### **Fire Hydrants**

The City of Athens Minimum Subdivision Regulations state that no structure shall be farther than five hundred (500) feet away from any fire hydrant. At the minimum, fire hydrants shall be spaced to ensure the minimum fire flows and taking into account the maximum length of the firefighter hose. All the required fire hydrants needed to serve the estimated 157 duplexes will be installed when they are developed. Therefore, there will not be any cost to the City of Athens or AUB for installation of fire hydrants in the Harrison Ridge Annexation Area

### **Public Works Department**

The Streets Division is divided into four (4) sections: Street Construction, Street Maintenance, Street Cleaning, and Traffic Control. The County Road 129 (aka Layman Road) Annexation Area will add approximately 1372.8' or 0.26 miles of new streets into the city street system for maintenance, cleaning, and traffic control if the city wishes to include the County Road 129 that leads to the property in the annexation area. Otherwise, there would be no new streets associated with this annexation area.

**County Road**

129

**Feet/Miles**

1,372.8'/0.26

**Total Local Streets/Feet (Miles)****1,372.8' (0.26 Miles)**

The City of Athens has budgeted an average of \$902,600.00 over the last four years for the maintenance of streets. The city currently has approximately 64 miles of city-maintained streets. By taking the amount budgeted for street maintenance and dividing it by the number of street miles the City maintains (902,600/64), it can be reasonably concluded that the City is spending approximately \$14,103.13 per mile on street maintenance. If the annexation area includes those streets described above the city could expect to spend approximately \$3,666.82 (0.26@\$14,103.13) per year on street maintenance.

The City of Athens has budgeted an average of \$884,925.00 over the last four years for the cleaning of streets. The city currently has approximately 64 miles of city-maintained streets. By taking the amount budgeted for street maintenance and dividing it by the number of street miles the City maintains (884,925/64), it can be reasonably concluded that the City is spending approximately \$13,826.95 per mile on street maintenance. If the annexation area includes those streets described above the city could expect to spend approximately \$3,595.01 (0.26 @ \$13,826.95.30) per year on street cleaning.

Currently, this study makes no attempt at estimating the impact of the annexation on the overall budget of the public works department. Items that could see increases if the annexation were to occur include traffic control, street signage (including all applicable city signage), sanitation, salaries, overtime, and the possible addition of personnel.

**Street Lighting**

Currently this study does not make a determination of the cost per installment of streetlights within the County Road 129 (aka Layman Road) Annexation Area. However, Street lighting will be installed in the annexed area in accordance with the City of Athens street lighting policies at the cost set by AUB at the time of the installation.

**City School System**

Since the property does not have any population at this time and is undeveloped of any structures, the annexation of the Harrison Ridge Subdivision would not in itself affect the City School System at this time.

**Summary of Estimated Expenditures**

Summary of Estimated Expenditures at the time of Annexation	
Community Development	\$0.00
Police Department	\$0.00
Fire Department	\$0.00
Recreation Department	\$0.00
Sanitary Sewer	\$0.00



Water Service	\$0.00
Fire Hydrants	\$0.00
Public Works/Street Maintenance	\$0.00
Public Works/Street Cleaning	\$0.00
Street Lighting	\$0.00
City School System	\$0.00
Total Expenditures	\$ 0.00

## Chapter 4

### Revenue Estimates

This chapter is provided as a guideline in determining the approximate amount of expected revenue the city may obtain by annexation. This is an important step in any annexation procedure because of the impact annexation may have on the city budget. Revenues, estimated for this annexation, are generated from four areas; 1) city property taxes levied on annexed territory, 2) state shared taxes distributed from the State of Tennessee, 3) state street aid funds derived from state gasoline and oil taxes, and 4) solid waste. This chapter will also address future water and sewer consumption rates for the future development of these 156 duplexes. This study makes no attempt at estimating potential revenue generated from sales taxes.

#### **Property Taxes**

The pro-rated twenty-five (25) acres of County Road 129 (aka Layman Road) Annexation Area valuation of residential property assessments was estimated to be \$33,875.00. Property in the County Road 129 (aka Layman Road) Annexation Area was reassessed in 2018, and as per the requirements of Tennessee Code Annotated (T.C.A.) § 67-5-1701(3), the certified tax rate was determined to be \$1.3476 per \$100 of assessed value. This is the same rate approved for the 2022 property taxes.

**Table 4-1 Current Estimated Annual Property Tax Revenue**

Appraised Valuation	Assessed Valuation	Annual Tax Yields
\$135,500	\$33,875	\$456.50

#### **State-Shared Taxes**

State-shared revenues are distributed on a per capita basis. Future revenue can be projected using the 2019-2020 fiscal year estimates of state-shared taxes, which were released by the Municipal Technical Advisory Service.

Total allocation per capita is estimated at \$162.68, which includes \$113.25 per capita share of the Sales Tax, \$0.47 per capita of the Beer Tax, \$1.83 per capita of the Special Petroleum Products Tax, \$10.38 per capita of Gross Receipts Tax (TVA in lieu of taxes), \$1.50 per capita for sports betting, and \$35.25 per capita of the Gasoline and Motor Fuel Taxes.

Using the total general fund revenue of (162.68- 35.25 Gas tax) \$127.43 per capita, and assuming a future total population of 737 persons in the County Road 129 (aka Layman Road) Annexation Area, the annexation will generate an additional estimated \$93,915.91 in general state revenue funds.

#### **State Street Aid**

Gasoline and Motor Fuel Tax is distributed to the community based upon the amount of area served by city streets. A derivation of this distribution formula can be based upon the amount of population and revenue distributed locally. According to State Aid Estimates the City can expect to receive \$35.25 per

capita for State Street Aid. At this rate, and assuming a total population of 737 persons in the County Road 129 (aka Layman Road) Annexation Area, the annexation area will generate additional street aid revenues in the amount of \$25,979.25.

### **Solid Waste Collection**

As stated, before the City of Athens charges \$9.50 per month for residential solid waste collection. In the future, all 156 new residential duplex (312 households) within the proposed annexation area would generate an additional \$2,964.00 a month in additional revenue for residential solid waste pickup, or \$35,568.00 annually. Or if they use a centralized dumpster for the complex, based on the \$88 per week unit, would generate \$4,576.00.

### **Water Service**

An estimate of revenues for future public water for 156 new residential duplex (312 households) using 3,400 gal at the current AUB monthly rate of \$38.25, would generate \$143,208.00 annually.

### **Sanitary Sewer Revenues**

An estimate of revenues for sanitation is based upon the future 156 new residential duplex (312 households) and the current “user fees” listed in Chapter 2. On the simple assumption that all future 156 new residential duplex (312 households) are charged the minimum monthly service availability charge (\$39.10 for residential), AUB could expect to receive \$12,199.20 per month, or \$146,390.40 annually in sanitary sewer revenues.

### **Summary of Estimated Current and Future Revenues**

Summary of Current Annual Estimated Revenues	
Current Property Taxes	\$665.04

Summary of Future Annual Estimated Revenues	
Future Property Taxes	TBD
Future State Shared Taxes-General Revenue	\$93,915.91
Future State Shared Taxes-State Street Aid	\$25,979.25
Future Solid Waste Collection-Residential	\$35,568.00
Future Water Service	\$143,208.00
Future Sanitary Sewer Service	\$146,390.40
Future Total Revenue	\$445,061.56

## Chapter 5

### Expenditure/Revenue Summary and Conclusion

#### Expenditure and Revenues Summary

The Expenditures and Revenues Summary merely lists the totals of those current and future operational expenditures shown in the previous sheets. It also shows the current property tax revenue that would be generated, based upon the prorate 25-acre area and its assessed value of property and the City's current property tax rate. This is a one-year snapshot of revenues and expenditures and does not reflect a long-range cumulative effect of the annexation, which once developed will generate and exponentially higher revenues and expenditures for the City of Athens.

#### Conclusion

The proposal to annex the County Road 129 (aka Layman Road) Annexation Area appears entirely feasible for the City of Athens. One may expect some unanticipated hidden costs of this annexation, but it would appear that the city will have an adequate margin of safety for defraying those costs.

#### MAP OF ANNEXATION AREA



**RESOLUTION NO. 2022-21**

**A RESOLUTION TO ANNEX THE REMAINING PORTION OF TAX MAP 055 PARCEL 104.00 LOCATED OFF COUNTY ROAD 129 AND DESCRIBED IN THE BODY OF THIS RESOLUTION, AND TO INCORPORATE THE SAME WITHIN THE BOUNDARIES OF THE CITY OF ATHENS, TENNESSEE**

**WHEREAS**, Tennessee Code Annotated (TCA) Section 6-51-102, empowers a municipality to annex territory adjoining its boundaries with the landowners written notarized owners' consent by resolution; and

**WHEREAS**, the Council of the City of Athens has considered this action and determined that annexation best serves the health, safety, and welfare of the citizens within the area to be annexed as well as the citizens of the City of Athens and ensures the harmonious future development of the City of Athens; and

**WHEREAS**, a public hearing was held pursuant to TCA section 6-51-102, and notice thereof was published in the Daily Post-Athenian.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Athens, Tennessee, meeting in regular session this 16th day of August 2022 that the following property be incorporated into the City of Athens as described in the body of this resolution:

**SECTION 1:** Under the authority conferred by Section 6-51-101 through 6-51-114 of TCA, that there is hereby annexed to Athens, Tennessee the territory shown on the attached map titled "*County Road 129 Annexation Area Part of Tax Map 055 Parcel 104.00*" and described below in the Surveyor's Description adjoining the present corporate boundaries:

**Description of Area**

**The remaining Portion of Tax Map 055 Parcel 104.00 that is outside the current city limits totaling an approximate 32.0 acres per Tennessee Real Estate Assessment Data Website information.**

**SECTION 2:** That all residents of and persons owning property within said territory shall be entitled to the rights and privileges of citizenship in accordance with the Charter of Athens, Tennessee, as amended, immediately upon annexation and shall be provided municipal services as stated in a Plan of Services for this annexed area.

**SECTION 3:** Any Ordinance, Resolution, Motion, or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase, or paragraph of this Resolution is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

The Council officially adopts the proposed Annexation Resolution in conjunction with the Plan of Services Resolution # 2022-20.

ON MOTION BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_, said Resolution was approved by roll call vote and will take effect immediately.

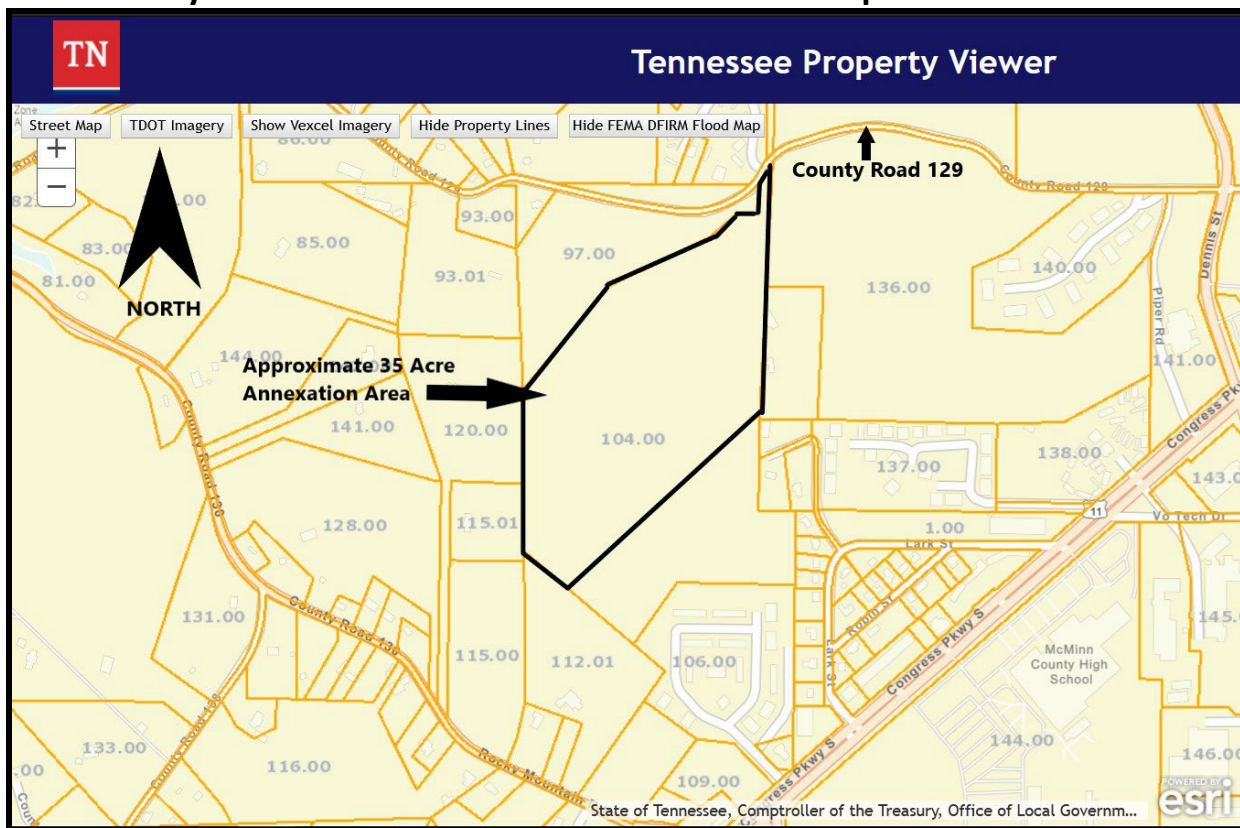
\_\_\_\_\_  
WILLIAM BO PERKINSON, Mayor

\_\_\_\_\_  
C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
H. CHRIS TREW, City Attorney

### County Road 129 Annexation Area Part of Tax Map 055 Parcel 104.00



**5. R-2 Medium Density Residential District Zoning Recommendation for Approximate 35 Acre Annexation area of County Road 129 part of Parcel 055 104.00.**

Chairperson Hamilton said this was one like Agenda Item #4, just different location.

Mr. Casteel said it was the annexation of County Road 129. They are not annexing the road just this parcel. This is the Brownsey Family Partnership, and it is supposed to be for duplex market rent apartments, 35 acres. It also comes in with the additional 12 acres and it makes it 45-48 acres total. But since it is contiguous to the City, they recommend annexing the parcel and not the roadway because they can do that and it will not create a donut hole on parcel 056 136.00.

MOTION: Motion to make the recommendation to City Council.

MADE: Janice Hardaway

SECOND: Amy Goodin

VOTE: Unanimous

MOTION PASSED

**ORDINANCE NO. 1111**

**AN ORDINANCE TO AMEND ‘THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE,’ SO AS TO AMEND THE OFFICIAL ZONING MAP TO INCLUDE AND ZONE PROPERTY OFF COUNTY ROAD 129 TO R-2 (MEDIUM DENSITY RESIDENTIAL DISTRICT) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.**

**BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That the Official Zoning Map of Athens, Tennessee, identified and referred to in Section 3.02 of said Zoning Ordinance, be amended to show the following described property and zoning designation as described within the body of this ordinance and shown on the attached illustration titled; *“R-2 (Medium Density Residential District) Zoning Request by Brownsey Family Partnership for the County Road 129 Annexation Area (Part of Tax Map 055 Parcel 104.00)”* said property being within the corporate limits of Athens, Tennessee:

**Area Description (R-2)**

The parcel to be zoned R-2 is shown on McMinn County Tax Map as Part of Tax Map 055 Parcel 104.00. The parcel is further described on the attached illustration that has been created from the Official Zoning Map of the City of Athens, Tennessee.

**SECTION 2.** Any Ordinance, Resolution, Motion, or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase, or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

**SECTION 3. BE IT FURTHER ORDAINED,** that this Ordinance shall take effect upon final passage and as provided by law. As required by TENNESSEE CODE ANNOTATED, Section 13-7-203, a Public Hearing subject to fifteen days’ notice has been held, and this ordinance meets the requirements of TENNESSEE CODE ANNOTATED, Section 13-7-201 through 13-7-210, including the approval of all necessary agencies.

**PASSED ON FIRST READING:** \_\_\_\_\_

**PASSED ON SECOND READING:** \_\_\_\_\_

**DATE OF PUBLIC HEARING:** \_\_\_\_\_

\_\_\_\_\_  
WILLIAM BO PERKINSON, Mayor

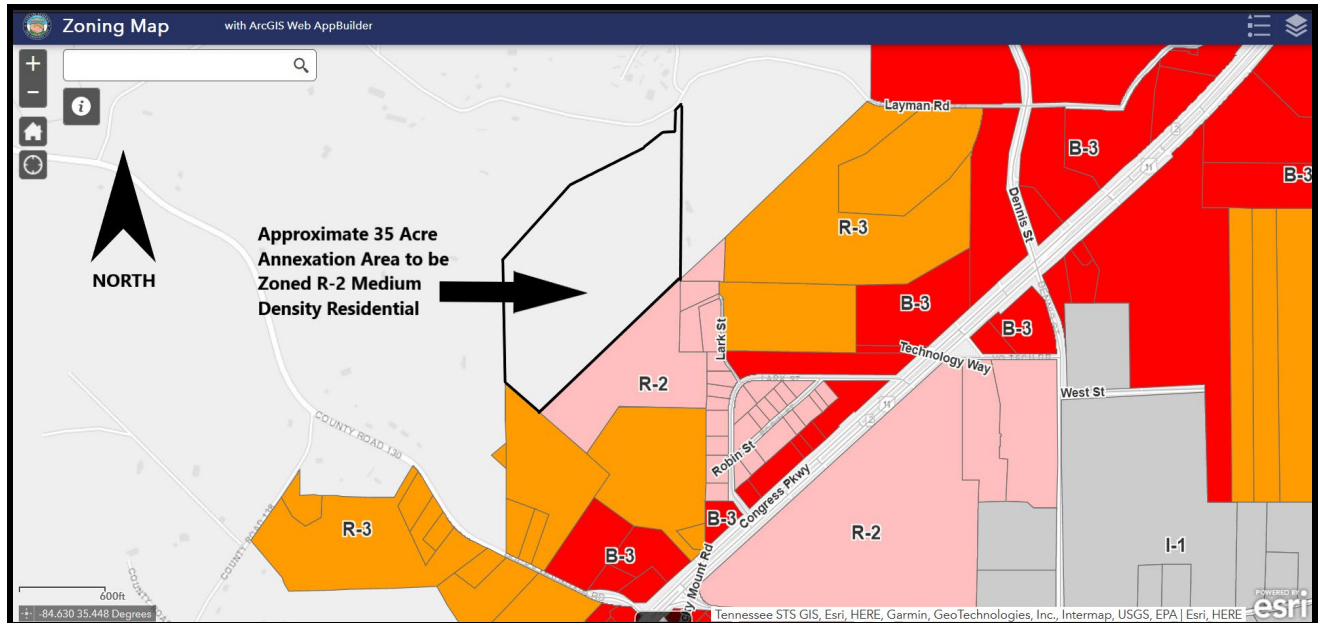
\_\_\_\_\_  
C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
H. CHRIS TREW, City Attorney



**R-2 (Medium Density Residential District) Zoning Request by Brownsey Family Partnership for the County Road 129 Annexation Area (Part of Tax Map 055 Parcel 104.00)**



**5. Annexation Study and Plan of service recommendation for Velma Road part of Parcel 047 226.00**

Mr. Casteel said this is the remaining portion of the previous subdivision that they looked at. There is some added cost to this one, because of the additional roadway. There will be an addition of 0.19 miles of road that's not already in the city. It would be an added cost of \$2679. (He went to chart to show those in attendance) At the time of annexation there's nothing because the road does not exist. Once the road exists there will be costs associated with that.

Mr. Casteel recommended that they annex the addition for the landowners. He had their request there signed and notarized. They are planning on doing patio homes. They cannot get the lot size without them being in the city for zoning.

MOTION:     To make the recommendation to city council to adopt the plan of services and annex the property as recommended by staff.

MADE:       Tom Hamilton

SECOND:     Jona Garrett

VOTE:       Unanimous

MOTION PASSED



**CITY OF ATHENS**

# **Plan of Services**

**Part of Velma Road Subdivision, Velma Road**

**July 2022**

Below is the “Plan of Service” for the proposed annexation of the Velma Road Annexation Area containing 8.32 acres and part of a larger parcel identified as McMinn County Tax Map 047- Parcel 226.03 to be recommended to City Council for adoption

**A. Police**

1. Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided on the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need as established by appropriate study and traffic standards.

**B. Fire**

1. Fire protection by the present personnel and equipment of the City of Athens, within the limitations of available water, will be provided to the area on the effective date of annexation.
2. Fire hydrants for the Velma Road Subdivision that encompasses the entire Velma Road Annexation Area are required to be installed by the developer prior to the approval of the final plat by the Athens Municipal Regional Planning Commission. Any future additional fire hydrants will be made available per the policies and requirements of the City of Athens and the Athens Municipal Regional Planning Commission as development occurs.

**C. Water Service**

1. Water service for domestic use and fire protection is currently available to the Velma Road annexation area by the Athens Utilities Board. Proposed Site Plan(s) or Subdivision of the annexation area will require expansion of the existing water system to serve to any Site Plan(s) or subdivided tracts. Expansion of the existing water system is subject to the policies and associated fees of the Athens Utilities Board. Expansions, Modifications, and Improvements to the existing system must be approved by the Athens Utilities Board and the Tennessee Department of Environment and Conservation prior to construction. With the final installation accepted by the Athens Utilities Board prior to the approval of a Site Plan(s) or Final Subdivision Plat by the Athens Municipal Regional Planning Commission.

**D. Electrical Service**

1. Electrical power service is currently available to the Velma Road annexation area by the Athens Utilities Board. Expansion of the existing power system is subject to the policies and associated fees of the Athens Utilities Board.

**E. Sanitary Sewer Service**

1. Wastewater collection service is currently available to the Velma Road annexation area by the Athens Utilities Board. Proposed Site Plan(s) or Subdivision of the annexation area will require expansion and modification of the existing wastewater collection system to serve to any Site Plan(s) or subdivided tracts. Expansion of the existing wastewater collection system is subject to the policies and associated fees of the Athens Utilities Board. Expansions, Modifications, and Improvements to the existing system must be approved by the Athens Utilities Board and the Tennessee Department of Environment and Conservation prior to construction. With the final installation accepted by the Athens Utilities Board prior to the approval of a Site Plan(s) or Final Subdivision Plat by the Athens Municipal Regional Planning Commission.

#### **F. Natural Gas Service**

1. Natural service is currently available to the Velma Road annexation area by the Athens Utilities Board. Expansion of the existing gas system is subject to the policies and associated fees of the Athens Utilities Board.

#### **G. Street Lighting**

1. Street lighting will be installed once lots are developed in accordance with the established policies of the City of Athens.

#### **H. Solid Waste Collection and Disposal**

1. The same regular solid waste collection and disposal service provided within the City of Athens will be extended to the annexed area on the effective date of annexation and subject to the policies of the City of Athens.

#### **I. Street Construction and Repair**

1. All of the streets for the Velma Road Subdivision that encompasses the entire Velma Road Annexation Area are required to be built or bonded by the developer prior to the approval of the final plat by the Athens Municipal Regional Planning Commission.
2. Emergency maintenance of streets (repair of hazardous chuckholes, measures necessary for traffic flow, etc.) will begin once the future roadways are constructed and accepted into the city street system.
3. Routine maintenance on the same basis as in the City of Athens, will begin once the future roadways are constructed and accepted into the city street system.
4. Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under the established policies of the city, once the future roadways are constructed and accepted into the city street system.

5. Street signs will be installed where necessary once the future roadways are constructed and accepted into the city street system.

#### **J. Planning Services**

1. The planning and zoning jurisdiction of the City of Athens will be extended to the annexed area on the effective date of annexation. An ordinance has been prepared zoning the property as an R-3 High Density Residential District that will become effective once all State statute requirements of the annexation and rezoning processes have been completed and finalized.
2. Enforcement of the subdivision regulations, street design criteria, and flood damage prevention ordinance shall be extended to the annexed area after the effective date of the annexation.
3. Any inspection services now provided by the city (building, electrical, plumbing, gas, housing, sanitation, etc.) will begin in the annexation area on the effective date of annexation.
4. The City's participation in the National Flood Insurance Program will be extended to the annexed area on the effective date of annexation.

#### **K. Recreation**

1. Residents of the annexed area will have the same access to all existing recreational facilities, parks, etc. upon the effective date of annexation. The same standards and policies now used in the present city will be followed in the expansion of the recreational program and facilities in the enlarged city.

#### **L. School System**

1. Children in the annexed area will be zoned to attend Athens City Schools when the new school year begins in 2022.

#### **M. Other Miscellaneous Services**

1. Other services such as general governmental administration, etc., will be in effect immediately upon the effective date of annexation.

## **RESOLUTION NO. 2022-22**

### **A RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE ANNEXATION OF THE VELMA ROAD AREA PROPERTY BY THE CITY OF ATHENS, TENNESSEE**

**WHEREAS**, the City of Athens is considering the annexation of property; and

**WHEREAS**, Tennessee Code Annotated (TCA) 6-51-102 as amended requires that a “Plan of Service” be adopted by the governing body of a municipality prior to the adoption of a resolution annexing an area; and

**WHEREAS**, in accordance with TCA 6-51-102 the Athens Municipal-Regional Planning Commission has recommended approval of the Plan of Services to the Council of the City of Athens, Tennessee; and

**WHEREAS**, a public hearing was held pursuant to TCA section 6-51-102, and notice thereof was published in the Daily Post-Athenian, and

**WHEREAS**, the City of Athens is considering annexation of property off of Velma Road as detailed in Annexation Resolution # 2022-23.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

**SECTION 1:** Below is the “Plan of Service” for the proposed annexation of the Velma Road Annexation Area containing 8.32 acres and part of a larger parcel identified as McMinn County Tax Map 047, Parcel 226.03 to be recommended to the City Council for adoption.

#### **A. Police**

1. Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided on the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need is established by appropriate study and traffic standards.

#### **B. Fire**

1. Fire protection by the present personnel and equipment of the City of Athens, within the limitations of available water, will be provided to the area on the effective date of annexation.
2. Fire hydrants for the Velma Road Subdivision that encompasses the entire Velma Road Annexation Area are required to be installed by the developer prior to the approval of the final plat by the Athens Municipal Regional Planning Commission. Any future additional fire hydrants will be made available per the policies and

requirements of the City of Athens and the Athens Municipal Regional Planning Commission as development occurs.

**C. Water Service**

1. Water service for domestic use and fire protection is currently available to the Velma Road annexation area by the Athens Utilities Board. Proposed Site Plan(s) or Subdivision of the annexation area will require expansion of the existing water system to serve any Site Plan(s) or subdivided tracts. Expansion of the existing water system is subject to the policies and associated fees of the Athens Utilities Board. Expansions, Modifications, and Improvements to the existing system must be approved by the Athens Utilities Board and the Tennessee Department of Environment and Conservation prior to construction with the final installation accepted by the Athens Utilities Board prior to the approval of a Site Plan(s) or Final Subdivision Plat by the Athens Municipal Regional Planning Commission.

**D. Electrical Service**

1. Electrical power service is currently available to the Velma Road annexation area by the Athens Utilities Board. Expansion of the existing power system is subject to the policies and associated fees of the Athens Utilities Board.

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1. Wastewater collection service is currently available to the Velma Road annexation area by the Athens Utilities Board. Proposed Site Plan(s) or Subdivision of the annexation area will require expansion and modification of the existing wastewater collection system to provide service to any Site Plan(s) or subdivided tracts. Expansion of the existing wastewater collection system is subject to the policies and associated fees of the Athens Utilities Board. Expansions, Modifications, and Improvements to the existing system must be approved by the Athens Utilities Board and the Tennessee Department of Environment and Conservation prior to construction with the final installation accepted by the Athens Utilities Board prior to the approval of a Site Plan(s) or Final Subdivision Plat by the Athens Municipal Regional Planning Commission.

**F. Natural Gas Service**

1. Natural service is currently available to the Velma Road annexation area by the Athens Utilities Board. Expansion of the existing gas system is subject to the policies and associated fees of the Athens Utilities Board.

**G. Street Lighting**

1. Street lighting will be installed once lots are developed in accordance with the established policies of the City of Athens.

**H. Solid Waste Collection and Disposal**

1. The same regular solid waste collection and disposal service provided within the City of Athens will be extended to the annexed area on the effective date of annexation and subject to the policies of the City of Athens.



**I. Street Construction and Repair**

1. All of the streets for the Velma Road Subdivision that encompasses the entire Velma Road Annexation Area are required to be built or bonded by the developer prior to the approval of the final plat by the Athens Municipal Regional Planning Commission.
2. Emergency maintenance of streets (repair of hazardous chuckholes, measures necessary for traffic flow, etc.) will begin once the future roadways are constructed and accepted into the city street system.
3. Routine maintenance on the same basis as in the City of Athens, will begin once the future roadways are constructed and accepted into the city street system.
4. Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need, therefore, is determined by the governing body, will be accomplished under the established policies of the city once the future roadways are constructed and accepted into the city street system.
5. Street signs will be installed where necessary once the future roadways are constructed and accepted into the city street system.

**J. Planning Services**

1. The planning and zoning jurisdiction of the City of Athens will be extended to the annexed area on the effective date of annexation. An ordinance has been prepared zoning the property as an R-3 High Density Residential District that will become effective once all State statute requirements of the annexation and rezoning processes have been completed and finalized.
2. Enforcement of the subdivision regulations, street design criteria, and flood damage prevention ordinance shall be extended to the annexed area after the effective date of the annexation.
3. Any inspection services now provided by the city (building, electrical, plumbing, gas, housing, sanitation, etc.) will begin in the annexation area on the effective date of annexation.
4. The City's participation in the National Flood Insurance Program will be extended to the annexed area on the effective date of annexation.

**K. Recreation**

1. Residents of the annexed area will have the same access to all existing recreational facilities, parks, etc. upon the effective date of annexation. The same standards and policies now used in the present city will be followed in the expansion of the recreational program and facilities in the enlarged city.

**L. School System**

1. Children in the annexed area will be zoned to attend Athens City Schools when the new school year begins in 2022.

**M. Other Miscellaneous Services**

1. Other services such as general governmental administration, etc., will be in effect immediately upon the effective date of annexation.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 16<sup>th</sup> day of August 2022, the Council officially adopts the proposed "Plan of Services" in conjunction with Annexation Resolution # 2022-23.

**ON MOTION BY** \_\_\_\_\_, **SECONDED**  
**BY** \_\_\_\_\_, said Resolution was  
approved by roll call vote.

\_\_\_\_\_  
WILLIAM BO PERKINSON, Mayor

\_\_\_\_\_  
C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
H. CHRIS TREW, City Attorney



CITY OF ATHENS

# Annexation Study

Velma Road the remaining Approximate 8.32 acres of  
Parcel 047 226.00

June 2022

## **CHAPTER 1**

### **Introduction, Methodology, Assessed Value, and Population Estimates**

#### **Introduction**

This annexation study was provided at the request of the City of Athens' Municipal-Regional Planning Commission for consideration of annexing the area known as the "Portion of Parcel 047-226.00 on Velma Road Annexation Area". A map of the proposed annexation area is included within the appendix of this document. The Portion of Parcel 047-226.00 on Velma Road Annexation Area is a large annexation area that requires the city to provide a "Plan of Services." In accordance with the statutory provisions of *T.C.A §6-51-102*, prior to the annexation of any territory by a municipality, the legislative body of the municipality shall adopt a plan of services establishing at least the services to be delivered and the projected timing of such services.

#### **Purpose**

The purpose of the study is to provide the Planning Commission and the City Council with expenditure and revenue estimates associated with the annexation of the Portion of Parcel 047-226.00 on Velma Road Annexation Area. By examining potential revenues and operational costs associated with providing various municipal services and the infrastructure needs of the annexation, Planning Commission and City Council Members will be provided with a rational basis for implementation of the plan of services to the annexation area.

#### **Methodology**

Estimating for an annexation in a municipality is not an attempt to establish a precise budget for providing services in the annexation area but is instead a general measure of the potential costs associated with annexing an area. Public policy and budgetary considerations are the sole responsibility of the governing body. The authority to allocate resources within a municipality resides entirely with the chief legislative body and this study does not presume to make those decisions for the municipality. The Planning Commission uses the annexation study to provide a basis for reporting on the statutorily required plan of services, and that is all an annexation study should be viewed as, a general guideline, not an absolute "bottom line" budget.

There are always hidden costs and unforeseen contingencies in annexing an area. Moreover, there are times when annexation does not accrue costs to a municipality that may have been anticipated in the estimation process. Costs that are not immediately anticipated may be incurred by annexation or the City may streamline its service delivery, making some particular operations more efficient and less costly.

There are different ways that one could approach an annexation study. Varying methods and degree of detail can be considered, depending on the size of the annexation and the various factors that may need to be mitigated in an area. The following is merely one approach, which is based upon the physical evidence found in the area, the level of service that the municipality currently provides its citizens and valid assumptions of economic indices. An explanation of each of the aspects for this

annexation area is provided below. It is left to the reader to examine the study, determine whether the results are sound and valid and to make a decision based upon that determination.

### **Land Use, Acreage and Assessed Values**

This table merely provides an inventory of all the property in the annexation area. The property values were extracted from the State of Tennessee Property Data Web Site, which is based upon the state's property tax assessment computer program.

Property tax revenue estimates are simply the calculation of the total assessed value of property in the proposed annexation area, applied to the City's current property tax rate (\$1.2676 per \$100 of assessed value). Property tax assessments are calculated at a rate of forty (40) percent of appraised value for commercial and industrial property and twenty-five (25) percent for residential, vacant and Greenbelt property.

The following table provides a summary of acreage and assessed values of the property located within the proposed annexation area.

### **Acreage and Assessed Values of Land and Improvements**

<b>Tax Assessor Category</b>	<b>Number of Properties</b>	<b>Acreage</b>	<b>Properties with Improvements</b>	<b>Assessed Improvement Value</b>	<b>Assessed Land Value</b>	<b>Total Property Value</b>	<b>TOTAL Assessment Value</b>
<b>Assessed at 25%</b>	1	8.32	0	\$0.00	\$42,484	\$42,484	\$10,621
<b>Assessed at 25%</b>	1	20.72	0	\$0.00	\$61,100	\$61,100	\$15,250
<b>TOTAL</b>	<b>1</b>	<b>29.05</b>	<b>0</b>	<b>\$0.00</b>	<b>\$103,584</b>	<b>\$103,584</b>	<b>\$25,871</b>

### **Estimated Population and Percent Population Increase**

The population estimates are based upon the number of households in the annexation area and the people per household population for Athens and McMinn County, utilizing data from the 2010 Federal Census. According to the 2010 Federal Census, the people per household population for Athens is 2.24, and the unincorporated territory of McMinn County is 2.47 people per household.

Since the annexation area is immediately adjacent to the City, but not within the corporate limits of the City it would seem likely that it is neither entirely rural in nature like McMinn County, nor entirely urban like Athens. Therefore, it may be appropriate to average the two people per household population figures listed above to gain a base line for population projections in the area. (An average per household population, using these two figures is 2.355 and will be rounded to 2.36).

This 2.36 people per household population figure is applied to the Portion of Parcel 047-226.00 on Velma Road Annexation Area to estimate the total population. The master preliminary plat (both city and county portions) shows 81 detached single family home sites. Multiplying the estimated 81 single family homes by 2.36 persons per household yields a future population estimate for the Portion of

Parcel 047-226.00 on Velma Road Annexation Area of 192 people. However, only 29 of these proposed units are located in the annexation area which generates 69 people .

Athens's 2020 US Census Quickfacts estimates the population for Athens at 14,425 as of July 2021. The future population estimate for the area and the current City population is used to determine the percentage population increase that would be incurred through annexation. The percent population increase when the 81 Single family homes units have been fully developed and occupied is estimated at 0.0133% (192 divided by 14,425). The percent population increase when the 29 Single family homes units have been fully developed and occupied is estimated at 0.0047% (69 divided by 14,425).

Under three (3) sections of *Tennessee Code Annotated*, §67-6-103, §54-4-203, and §57-5-205, state taxes are shared with Tennessee's incorporated municipalities on the basis of population. The federal decennial population counts are used as the basis for this distribution unless a municipality has a special census taken under the provisions for such a census in state statutes. A municipality may include in its population base the residents of an area annexed after the last federal census by having a special census taken in the annexed area, but there is no current population in the annexation area, so there is no need for a special census at this time.

## **CHAPTER 2**

### **PRESENT CITY FACILITIES AND ESSENTIAL SERVICES**

The following chapter describes current public facilities and services provided to the residents by the City of Athens.

#### **Community Development Department Services**

The Athens Municipal Planning Commission has been designated as a Regional Planning Commission by the State of Tennessee Department of Economic and Community Development. At the present time McMinn County does not enforce a building code program and has chosen not to adopt comprehensive zoning within the unincorporated territory of McMinn County. The Portion of Parcel 047-226.00 on Velma Road Annexation Area does fall under the planning region, which is subject to the Athens Municipal-Regional Planning Commission Subdivision Regulations. However, with no building code enforcement, residential structures, or other types of structures could be built virtually right next to one another violating the required McMinn County Subdivision setbacks. Due to a lack of zoning in the County, undesirable uses and unmanaged growth, as well as, land use conflicts could develop over time, adjacent to the Portion of Parcel 047-226.00 on Velma Road Annexation Area, as well as other areas within the unincorporated territory of McMinn County. The City of Athens has chosen to adopt the 2018 International Building Code, 2018 International Plumbing Code, 2018 International Residential Code and National Electrical Code 2017. The city also has its own adopted Municipal Housing Code. The City of Athens has also adopted and enforced comprehensive zoning for the corporate limits since 1948.

The City of Athens is a participate in the Federal Emergency Management Agency's (FEMA) Flood Insurance Program and the County was mandated to join the program in 2012 by FEMA. The purpose of floodplain regulations is to minimize the loss of life and property when floods occur. The regulations require that new or substantially improved buildings be elevated, or flood proofed above the height of the 100-year base flood elevation. The City of Athens has been a participant within the NFIP since June 16, 1978, and participants within the Community Rating System (CRS) with a current State of Tennessee best CRS Flood ISO rating of 8. Therefore, residents within the Portion of Parcel 047-226.00 on Velma Road Annexation Area will be able to purchase flood insurance at a reduced rate due based on this ISO rating.

The Athens Municipal-Regional Planning Commission and the City Council adopted the Athens Land Use and Transportation Policy Plan (The Plan) in February 2018. The Plan not only covered the corporate limits, but it also looked beyond the corporate limits of Athens to the potential growth area. This potential growth area, known as the Athens Planning Region, was also included within the review of development plans for the city. The Plan contains goals, objectives, and policies that support the City's efforts toward the annexation of the Portion of Parcel 047-226.00 on Velma Road Annexation Area.

## Water Service

Athens Utilities Board (AUB) has three water sources: 1) The Ingleside Spring, which has been a source for decades, 2) wells that tap an aquifer that runs parallel to Oostanaula Creek, and 3) the Hiwassee Utility Commission. AUB's Vernon Wade Filter Plant off Ingleside Avenue treats water from aquifer wells and Ingleside Spring. The Hiwassee Utility Commission Filter Plant treats water from the Hiwassee River. Chlorine is added to all source water, as a disinfectant, and fluoride is added to prevent tooth decay.

Five above ground reservoirs store treated water that is supplied to residential and commercial/industrial customers.

Athens Utilities Board Division of Water			
Rate Structure			
Meter Size		Service Charge	June 24, 2022
<b>5/8" inside city</b>	<5,000	\$10.50	\$2.95
<b>5/8" inside city</b>	>5,000		\$4.25
<b>5/8" outside city</b>	<5,000	\$11.50	\$2.95
<b>5/8" outside city</b>	>5,000		\$4.25
<b>1" Meter</b>	<20,000	\$28.00	\$2.95
<b>1" Meter</b>	>20,000		\$4.25
<b>1.5" Meter</b>	<20,000	\$55.00	\$2.95
<b>1.5" Meter</b>	>20,000		\$4.25
<b>2" Meter</b>	<100,000	\$115.00	\$2.95
<b>2" Meter</b>	>100,000		\$4.25
<b>3" Meter</b>	<400,000	\$225.00	\$2.95
<b>3" Meter</b>	>400,000		\$3.75
<b>4" Meter</b>	<500,000	\$450.00	\$2.95
<b>4" Meter</b>	>500,000		\$3.75
<b>6" Meter</b>	<500,000	\$675.00	\$2.95
<b>6" Meter</b>	>500,000		\$3.75

Example Bill Amounts for Residential Use	BILL
3,400 gallons (avg. residential use)	\$ 18.68
4,000 gallons	\$ 20.30
5,000 gallons	\$ 23.00
6,000 gallons	\$ 27.25



### **Sewer Service**

Athens Utilities Board (AUB) treats the waste from both industry and residential customers across the service region. They operate two separate wastewater treatment plants. The newly renovated facility, called the Oostanaula Plant, is located on Alford Street. It is permitted to discharge 6 million gallons per day with peaks of up to (15) fifteen million gallons per day. The other facility, known as the North Mouse Creek plant, is located on Whittaker Road and is designed and permitted to treat 1.2 million gallons per day with peaks of up to 3 million gallons per day.

Athens Utilities Board

Division of Wastewater

#### **Rate Structure**

Account Type	Service Charge	Cost/1,000 gallons
Residential	\$17.00	\$6.50
Small Commercial	\$25.00	\$6.50
Industrial	\$25.00	\$6.50

Surcharge Values:	Constituent, \$/lb	
	Flow per 1,000 gal.	\$6.50 per 1000 gallon
	BOD	\$0.42 per LB
	Suspended Solids	\$0.50 per LB
	Total Nitrogen	\$1.37 per LB
	Total Phosphorous	\$6.87 per LB
	Fats, Oils and Grease	\$0.50 per LB

Example Bill Amounts for Residential Use	Bill
3,400 gallons (average residential use)	\$38.25
4,000 gallons	\$42.00
5,000 gallons	\$48.25
6,000 gallons	\$54.50

### **Police Protection**

Police protection for the residents of the City of Athens is provided by the Athens Police Department. The Athens Police Department, with headquarters at the Athens Municipal Building, 815 N. Jackson Street, is staffed by 23 uniformed patrol officers. One Captain, a patrol Lieutenant, special services Lieutenant, animal control, and three detectives including the special services Lieutenant. There are three patrol zones with a minimum manpower of three officers per shift dayshift, and four officers minimum for evening hours. One officer per zone.

### **Fire Protection**

Fire protection for the residents of the City of Athens is provided by the Athens Fire Department. The City of Athens enjoys an ISO rating class of 02/02X and is served by two (2) stations. The area classified as a 02X basically receives the rates of a class 8 because there are no hydrants within 1000 feet of the developable areas and city's fleet does not have a water tanker. These ISO rating allows those residents of Athens to receive discounted fire insurance premiums. Station number one (1) is stationed at the Athens Municipal Building, 815 N. Jackson Street, and station number two (2) is stationed at 804 South Congress Parkway. The Athens Fire Department is currently staffed by twenty-one (21) full-time fire fighters, and sixteen (16) volunteer fire fighters.

### **Public Works Department Streets**

Public Works Department, the City's largest service department, includes the following divisions: sanitation, streets, fleet maintenance, animal Shelter, and administration. The streets division is divided into four (4) sections: Street Construction, Street Maintenance, Street Cleaning, and Traffic Control. The streets division is responsible for the repair and maintenance of approximately 86 miles of thoroughfares within the corporate limits of Athens, of the 86 miles approximately 22 miles are State and/or Federal Highways that are maintained by the State of Tennessee.

### **Solid Waste Collection**

The City of Athens provides solid waste collection to residential, industrial, and commercial properties within the corporate limits of Athens. The City of Athens currently charges \$9.50 per month for residential customer solid waste collection. The rate for solid waste collection of commercial property is determined by box size and the number of times per week the container is dumped. Solid waste collection of Commercial property is dumped once (1) per week with the rate based on box size as follows: 4 cubic yards-\$44, 6 cubic yards-\$66, and 8 cubic yards-\$88. If businesses share a dumpster, the cost is from \$9.50 to \$28.50 a month. Solid waste collection of Industrial property is dumped once (1) per week with the rate based on box size as follows: 4 cubic yards-\$54, 6 cubic yards-\$88, and 8 cubic yards-\$108.

### **Street Lighting**

The City of Athens currently provides street lighting along city maintained/local streets within the corporate limits, as well as, for residential, commercial, and industrial establishments. The city pays Athens Utilities Board (AUB) a fee based on the size and type of streetlight and rolls these charges into an investment charge for street lighting facilities that meet TDOT standards.

### **Security Lighting**

**AUB offers security lighting for private property of customers both inside and outside the city limits. There is no difference in security light charges with reference to inside/outside city limits. Therefore, security lighting is not an applicable cost within the framework of an annexation cost-of-service study.**

### **City School System**

The City of Athens currently maintains and operates five (5) schools within the City School System as follows:

Athens City School System			
SCHOOL	TYPE	GRADES	ADDRESS
<b>Ingleside</b>	Primary	Pre K-2	600 Guille Street
<b>City Park</b>	Primary	Pre K-2	203 Keith Lane
<b>West Side</b>	Intermediate	3-5	700 Westside
<b>North City</b>	Intermediate	3-5	1601 Palos Street
<b>Middle School</b>	Middle School	6-8	200 Keith Lane

They are also currently building a new facility that will eventually consolidate all the above listed primary and intermediate schools on one campus on Keith Lane.

#### **Recreation Services**

The City of Athens currently maintains approximately two hundred ninety-three (293) acres of open space and recreational parks. Of note is the acreage devoted to the Athens Regional Park, the City's largest public recreational area, which is approximately one hundred sixty (160) acres. The nearest State or Federal Park facilities are in eastern McMinn County (Cherokee National Forest).

## Chapter 3

### Expenditure Estimates

Before the annexation of any area, the City must be aware of the financial obligation involved through providing city services to the new citizens in the same manner and to the same degree as is customary throughout the City. This chapter of the report will study the costs required for the City of Athens to provide services in the proposed annexation area on a level comparable to those within the corporate boundaries.

#### **Community Development Department**

As mentioned earlier within this report the unincorporated territory of McMinn County is not zoned, nor does a building code enforcement program exist. Immediately upon the effective date of the annexation the City of Athens will extend its zoning ordinance and enforcement of its building code program to the area annexed.

Salaries, operation and maintenance, equipment, supplies and other operational requirements should not increase due to annexation at this time. The city should keep in mind, as the Portion of Parcel 047-226.00 on Velma Road Annexation Area begins to develop the demands on the existing personnel level within the department could potentially increase. The city should be aware of and take the appropriate measures to determine the potential need of adding an additional building inspector, or codes enforcement officer to the Community Development Department within the future.

#### **Police Department**

Current needs for annexation area should not increase due to the area has no population at this time. So, no addition officers would be required to provide services to the Portion of Parcel 047-226.00 on Velma Road Annexation Area.

Future needs are based on the following National data for requirements for number of police officers. The U.S. Department of Justice, Office of Justice Programs, *Bureau of Justice Statistics* Local Police Departments Personnel Report dated October 2019 states that municipalities with a population of 10,000-24,000 employ 2.0 full time patrol officers for every 1,000 population (margin of standard error 0.04). With twenty-three (23) full-time uniformed patrol officers and two (2) uniformed patrol captains, Athens is very close to the Office of Justice Programs report with 1.92 officers per 1000 population. An additional quotable source is the 2018 FBI Uniform Crime Report. The 2018 Report included an average of 2.3 police department employees per 1,000 residents in 1,634 cities between 10,000-24,999 population ranges. Again, Athens would fall just under the average reported by the FBI. These numbers are a resource for comparison purposes, not a directive on employment. It is understood that ratios are not the basis by which a municipality should budget resources, but rather, such comparisons simply highlight communities of similar size. Given the small increase in population this annexation will bring about (less than 1% increase); the proposed annexation itself would not be a trigger for additional hiring of officers.

### **Fire Department**

Since the property does not have any population at this time and is undeveloped of any structures, the annexation of the County Road 129 (aka Layman Road) Area would not in itself result in an ISO increase. Therefore, while at some point the level and types of development in the City of Athens and the increased 81 single-family homes may necessitate additional fire services. The last ISO audit stated the possibly downgrading the class 02 if coverage area grew or if vacant property already in the city was continued to be developed and no additional staffing was added to the department.

### **Recreation Department**

The National Recreation and Park Association (NRPA) suggest that a park system, at a minimum, be composed of 6.25 to 10.50 acres of undeveloped open space per 1,000 people. These recreational standards were established as a means to justify the needs for parks and open space within the overall land use pattern of a region or community. Using the maximum of 10.5 acres of developed open space per 1,000 people, the City of Athens would require 147 acres of undeveloped open space. As mention in the previous chapter, the City of Athens has 293 acres which is sufficient open space and recreational park system to meet the demands of the projected 2022 population of the City of Athens and the Portion of Parcel 047-226.00 on Velma Road Annexation Area. Residents of the annexed area may use all existing recreational facilities, parks, library, etc., upon the effective date of annexation. Salaries, operation and maintenance, equipment, supplies and other operational requirements are not expected to increase due to annexation.

### **Wastewater Collection Service Expenditures**

The Portion of Parcel 047-226.00 on Velma Road Annexation Area does not have any population at this time. Service will require the extension of AUB's wastewater collection system to the area is being annexed. Extensions of the existing system will pay for by those wanting service as the area develops. Therefore, there will not be any direct cost to the City of Athens or AUB in the extension of wastewater collection services to the Portion of Parcel 047-226.00 on Velma Road Annexation Area.

The Athens Utilities Board (AUB)'s wastewater policies and procedures will apply to every connected service in the annexation area.

The wastewater use rates will apply to all customers unless a special billing agreement applies. The wastewater rates will apply to all customers within the corporate city limits of the City of Athens where the wastewater collection system is available. The monthly service availability charge will apply to all customers including those with special billing agreements. Users (excluding permitted users) are billed according to water consumption as measured by the customer's water meter. Net billing will apply if paid on or before due date shown on the bill rendered. A higher rate will apply if paid after the due date shown. Non-residential customers contributing wastewater in excess of domestic strength shall be billed according to AUB Policy – Surcharge Rates for High Strength Wastewater.

AUB's wastewater Policies and Procedures referenced above will be extended to the annexation area without any cost to the City and as mentioned above, AUB does not anticipate any direct expenditures

toward wastewater extensions within the Portion of Parcel 047-226.00 on Velma Road Annexation Area.

### **Water Distribution Service Expenditures**

The Portion of Parcel 047-226.00 on Velma Road Annexation Area does not have any population at this time. Service will require the extension of AUB's water distribution system to the area is being annexed. Extensions of the existing system will be paid for by those wanting service as the area develops.

The availability of fire protection from fire hydrants connected to water distribution system will be included provided the expanded system can support fire hydrants. Therefore, there will not be any direct cost to the City of Athens or AUB in the extension of water distribution services to the Portion of Parcel 047-226.00 on Velma Road Annexation Area.

The Athens Utilities Board (AUB)'s water policies and procedures will apply to every connected service in the annexation area.

The water use rates will apply to all customers unless a special billing agreement applies. The water rates will apply to all customers within the corporate city limits of the City of Athens where the water collection system is available. The monthly service availability charge will apply to all customers including those with special billing agreements. Users are billed according to water consumption as measured by the customer's water meter. Net billing will apply if paid on or before due date shown on the bill rendered. A higher rate will apply if paid after the due date shown.

AUB's water Policies and Procedures referenced above will be extended to the annexation area without any cost to the City and as mentioned above, AUB does not anticipate any direct expenditures toward water extensions within the Portion of Parcel 047-226.00 on Velma Road Annexation Area.

### **Fire Hydrants**

The City of Athens Minimum Subdivision Regulations state that no structure shall be farther than five hundred (500) feet away from any fire hydrant. At the minimum, fire hydrants shall be spaced to ensure the minimum fire flows and taking into account the maximum length of the firefighter hose. All the required fire hydrants needed to serve the estimated 81 single-family homes will be installed when they are developed. Therefore, there will not be any cost to the City of Athens or AUB for installation of fire hydrants in the Harrison Ridge Annexation Area

### **Public Works Department**

The Streets Division is divided into four (4) sections: Street Construction, Street Maintenance, Street Cleaning, and Traffic Control. The Portion of Parcel 047-226.00 on Velma Road Annexation Area will add approximately 1372.8' or 0.26 miles of new streets into the city street system for maintenance, cleaning, and traffic control if the city wishes to include the County Road 129 that leads to the property in the annexation area. Otherwise, there would be no new streets associated with this annexation area.

**County Road**

New roads A and B

**Feet/Miles**

993/0.19

**Total Local Streets/Feet (Miles)****993' (0.19 Miles)**

The City of Athens has budgeted an average of \$902,600.00 over the last four years for the maintenance of streets. The city currently has approximately 64 miles of city-maintained streets. By taking the amount budgeted for street maintenance and dividing it by the number of street miles the City maintains ( $902,600/64$ ), it can be reasonably concluded that the City is spending approximately \$14,103.13 per mile on street maintenance. If the annexation area includes those streets described above the city could expect to spend approximately \$2,679.60 ( $0.19 @ \$14,103.13$ ) per year on street maintenance.

The City of Athens has budgeted an average of \$884,925.00 over the last four years for the cleaning of streets. The City currently has approximately 64 miles of city-maintained streets. By taking the amount budgeted for street maintenance and dividing it by the number of street miles the City maintains ( $884,925/64$ ), it can be reasonably concluded that the City is spending approximately \$13,826.95 per mile on street maintenance. If the annexation area includes those streets described above the city could expect to spend approximately \$2627.00 ( $0.19 @ \$13,826.95.30$ ) per year on street cleaning.

At this time, this study makes no attempt at estimating the impact of the annexation on the overall budget of the public works department. Items that could see increases if the annexation were to occur include traffic control, street signage (including all applicable city signage), sanitation, salaries, overtime, and the possible addition of personnel.

**Street Lighting**

At this time this study does not make a determination of the cost per installment of streetlights within the Portion of Parcel 047-226.00 on Velma Road Annexation Area. However, Street lighting will be installed in the annexed area in accordance with the City of Athens street lighting policies at the cost set by AUB at the time of the installation.

**City School System**

Since the property does not have any population at this time and is undeveloped of any structures, the annexation of the Harrison Ridge Subdivision would not in itself affect the City School System at this time.

**Summary of Estimated Expenditures**

Summary of Estimated Expenditures at the time of Annexation	
Community Development	\$0.00
Police Department	\$0.00
Fire Department	\$0.00
Recreation Department	\$0.00

Sanitary Sewer	\$0.00
Water Service	\$0.00
Fire Hydrants	\$0.00
Public Works/Street Maintenance	\$0.00
Public Works/Street Cleaning	\$0.00
Street Lighting	\$0.00
City School System	\$0.00
Total Expenditures	\$ 0.00



## Chapter 4

### Revenue Estimates

This chapter is provided as a guideline in determining the approximate amount of expected revenue the City may obtain by annexation. This is an important step in any annexation procedure because of the impact annexation may have on the city budget. Revenues, estimated for this annexation, are generated from four areas; 1) city property taxes levied on annexed territory, 2) state shared taxes distributed from the State of Tennessee, 3) state street aid funds derived from state gasoline and oil taxes, and 4) solid waste. This chapter will also address future water and sewer consumption rates for the future development of these 81 single-family homes. This study makes no attempt at estimating potential revenue generated from sales taxes.

#### **Property Taxes**

The pro-rated 25 acres of Portion of Parcel 047-226.00 on Velma Road Annexation Area valuation of residential property assessments was estimated to be \$42,484.00. Property in the Portion of Parcel 047-226.00 on Velma Road Annexation Area was reassessed in 2018, and as per the requirements of Tennessee Code Annotated (T.C.A.) § 67-5-1701(3), the certified tax rate was determined to be \$1.3476 per \$100 of assessed value. This is the same rate approved for the 2022 property taxes.

**Table 4-1 Current Estimated Annual Property Tax Revenue**

Appraised Valuation	Assessed Valuation	Annual Tax Yields
\$42,484	\$10,621	\$143.13

#### **State-Shared Taxes**

State-shared revenues are distributed on a per capita basis. Future revenue can be projected using the 2019-2020 fiscal year estimates of state-shared taxes, which were released by the Municipal Technical Advisory Service.

Total allocation per capita is estimated at \$162.68, which includes \$113.25 per capita share of the Sales Tax, \$0.47 per capita of the Beer Tax, \$1.83 per capita of the Special Petroleum Products Tax, \$10.38 per capita of Gross Receipts Tax (TVA in lieu of taxes), \$1.50 per capita for sports betting, and \$35.25 per capita of the Gasoline and Motor Fuel Taxes.

Using the total general fund revenue of (162.68- 35.25 Gas tax) \$127.43 per capita, and assuming a future total population of 69 persons in the Portion of Parcel 047-226.00 on Velma Road Annexation Area, the annexation will generate an additional estimated \$8,792.61 in general state revenue funds. The entire development or 81 homes (192 persons) on the 29.05 acres will generate an additional estimated \$24,466.56 in general state revenue funds.

### **State Street Aid**

Gasoline and Motor Fuel Tax is distributed to the community based upon the amount of area served by city streets. A derivation of this distribution formula can be based upon the amount of population and revenue distributed locally. According to State Aid Estimates the City can expect to receive \$35.25 per capita for State Street Aid. At this rate, and assuming a total population of 69 persons in the Portion of Parcel 047-226.00 on Velma Road Annexation Area, the annexation area will generate additional street aid revenues in the amount of \$2,423.25. The entire development or 81 homes (192 persons) on the 29.05 acres will generate an additional estimated \$6,768.00 in general state revenue funds.

### **Solid Waste Collection**

As stated, before the City of Athens charges \$9.50 per month for residential solid waste collection. In the future, all 81 new residential homes within the proposed 29.05-acre area would generate an additional \$796.50 a month in additional revenue for residential solid waste pickup, or \$9,234.00 annually. The all 29 new residential homes within the proposed annexation area would only generate an additional \$275.50 a month in additional revenue for residential solid waste pickup, or \$3,306.00 annually.

### **Water Service**

An estimate of revenues for future public water for 29 new residential homes using 3,400 gal at the current AUB monthly rate of \$38.25, would generate \$13,311.00 annually.

### **Sanitary Sewer Revenues**

An estimate of revenues for sanitation is based upon the future 29 new residential homes and the current "user fees" listed in Chapter 2. On the simple assumption that all future 29 new residential homes are charged the minimum monthly service availability charge (\$39.10 for residential), AUB could expect to receive \$1,393.90 per month, or \$13,606.80 annually in sanitary sewer revenues.

### **Summary of Estimated Current and Future Revenues**

Summary of Current Annual Estimated Revenues for 8.32 acres	
Current Property Taxes	\$143.13

Summary of Future Annual Estimated Revenues for 29 homes	
Future Property Taxes	TBD
Future State Shared Taxes-General Revenue	\$24,466.56
Future State Shared Taxes-State Street Aid	\$2,423.25
Future Solid Waste Collection-Residential	\$3,306.00
Future Water Service	\$13,311.00
Future Sanitary Sewer Service	\$13,606.80
Future Total Revenue	\$57,113.61

## Chapter 5

### Expenditure/Revenue Summary and Conclusion

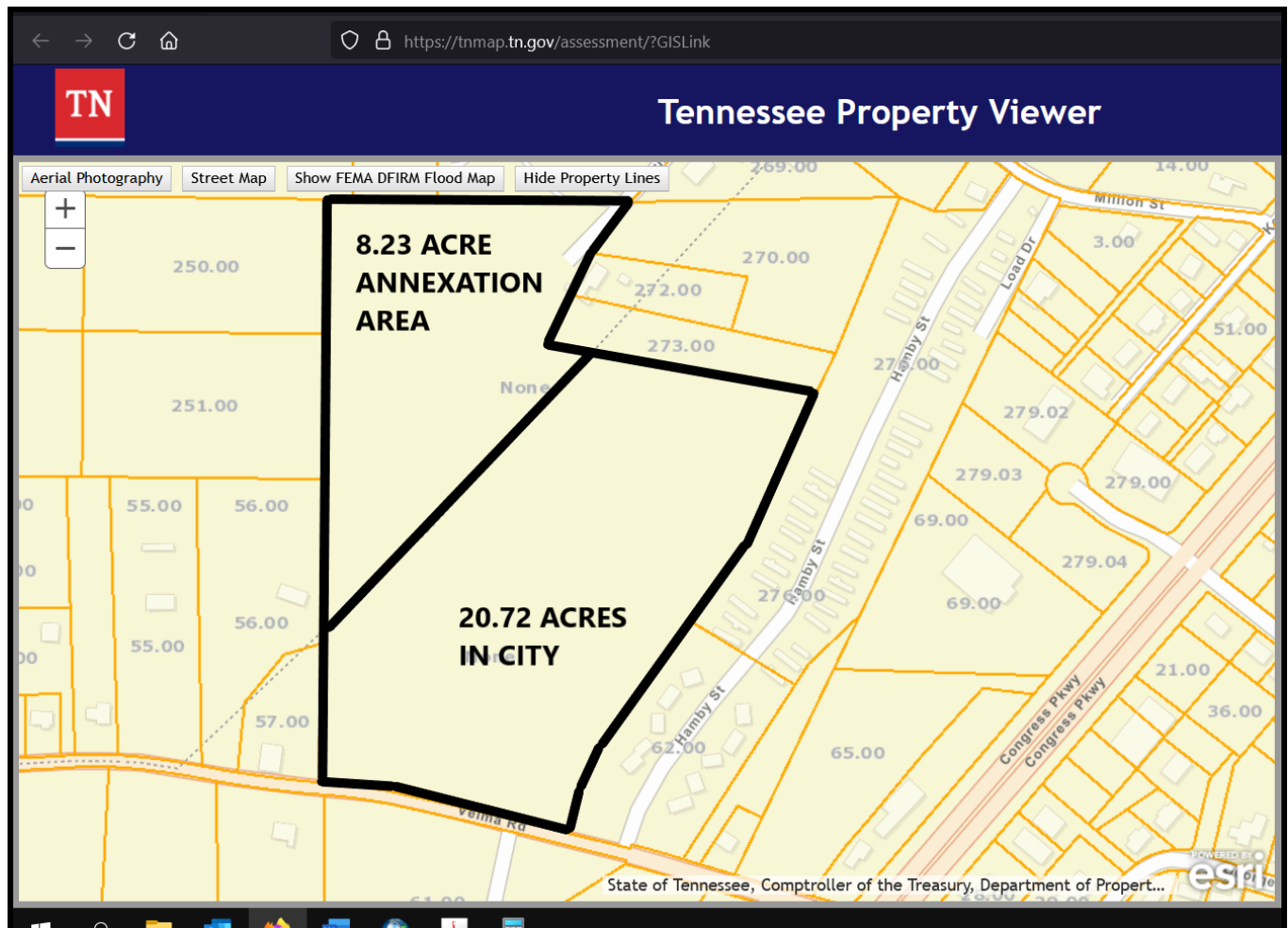
#### Expenditure and Revenues Summary

The Expenditures and Revenues Summary merely lists the totals of those current and future operational expenditures shown in the previous sheets. It also shows the current property tax revenue that would be generated, based upon the prorate 25-acre area and its assessed value of property and the City's current property tax rate. This is a one-year snapshot of revenues and expenditures and does not reflect a long-range cumulative effect of the annexation, which once developed will generate and exponentially higher revenues and expenditures for the City of Athens.

#### Conclusion

The proposal to annex the Portion of Parcel 047-226.00 on Velma Road Annexation Area appears entirely feasible for the City of Athens. One may expect some unanticipated hidden costs of this annexation, but it would appear that the city will have an adequate margin of safety for defraying those costs.

#### MAP OF ANNEXATION AREA



## RESOLUTION NO. 2022-23

### A RESOLUTION TO ANNEX PROPERTY LOCATED OFF VELMA ROAD AND DESCRIBED IN THE BODY OF THIS RESOLUTION, AND TO INCORPORATE THE SAME WITHIN THE BOUNDARIES OF THE CITY OF ATHENS, TENNESSEE

**WHEREAS**, Tennessee Code Annotated (TCA) Section 6-51-102, empowers a municipality to annex territory adjoining its boundaries with the landowners written notarized owners' consent by resolution; and

**WHEREAS**, the Council of the City of Athens has considered this action and determined that annexation best serves the health, safety, and welfare of the citizens within the area to be annexed as well as the citizens of the City of Athens and ensures the harmonious future development of the City of Athens, and

**WHEREAS**, a public hearing was held pursuant to TCA section 6-51-102, and notice thereof was published in the Daily Post-Athenian.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Athens, Tennessee, meeting in regular session this 16th day of August 2022 that the following property be incorporated into the City of Athens as described in the body of this resolution:

**SECTION 1:** Under the authority conferred by Section 6-51-101 through 6-51-114 of TCA, that there is hereby annexed to Athens, Tennessee the territory shown on the attached map titled "*Velma Road Annexation Area Part of Tax Map 047 Parcel 226.00*" and described below in the Surveyor's Description adjoining the present corporate boundaries:

#### Description of Area

SURVEYOR'S DESCRIPTION: SITUATED in the Second (2nd) Civil District of McMinn County, Tennessee, and lying on the northern right-of-way of Velma Road, and being the area of Tax ID#047 226.00 that is within the City of Athens Urban Growth Boundary, and being more particularly bounded and described as follows:

BEGINNING at Stone Found with TN Grid Coordinates of N: 414025.19 E:2379276.35, thence with the line of Sullivan Heath, North 88 degrees 03 minutes East, 80.07 feet to a 1" Square Stob; thence with the line of Jose Enrique Roblero & Nallely Cruz, North 87 degrees 43 minutes East, 126.38 feet to a ½" Iron Pipe Found; thence North 89 degrees 24 minutes East, 72.88 feet to a ½" Iron Rebar Found; thence with the line of Darlene Wade, North 88 degrees 14 minutes East, 442.05 feet to a ½" Iron Rebar Found; thence South 89 degrees 18 minutes East, 22.63 feet to a ½" Iron Rebar Found; thence with the line of Sarah C. Green, South 41 degrees 38 minutes West, 135.00 feet to a 1" Iron Pipe Found; thence with the line of Ricky Wattenbarger, South 40 degrees 11 minutes West, 135.83 feet to a ½" Iron Pipe Found; thence with the line of Clarence & Lori Wilson, South 26 degrees 50 minutes West, 138.23 feet to a ½" Iron Rebar Set; thence South 80 degrees 35 minutes East, 45.33 feet to a ¾" Iron Pipe Found; thence with the dividing line of the Urban Growth Boundary of City of Athens and R-3 High Density Developmental District of the City of Athens, South 41 degrees 39 minutes West, 812.36 feet to a ½" Iron Rebar Found; thence with the line of Jeff Barnard, North 01 degrees 06 minutes West, 282.12 feet to a ¾" Iron Pipe Found; thence with the line of Jeff Barnard and both properties owned by Vick Nesom and Brett & Norman Nesom, North 00 degrees 18 minutes West, 638.47 feet to the point of beginning,

having an area of 8.32 plus or minus acres. According to a survey by Christian M. Medders, Tennessee RLS # 2493, dated 12/2/2021, with a job number of 22-001.

**SECTION 2:** That all residents of and persons owning property within said territory shall be entitled to the rights and privileges of citizenship in accordance with the Charter of Athens, Tennessee, as amended, immediately upon annexation and shall be provided municipal services as stated in a Plan of Services for this annexed area.

**SECTION 3:** Any Ordinance, Resolution, Motion, or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase, or paragraph of this Resolution is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

The Council officially adopts the proposed Annexation Resolution in conjunction with the Plan of Services Resolution # 2022-22.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote and will take effect immediately.

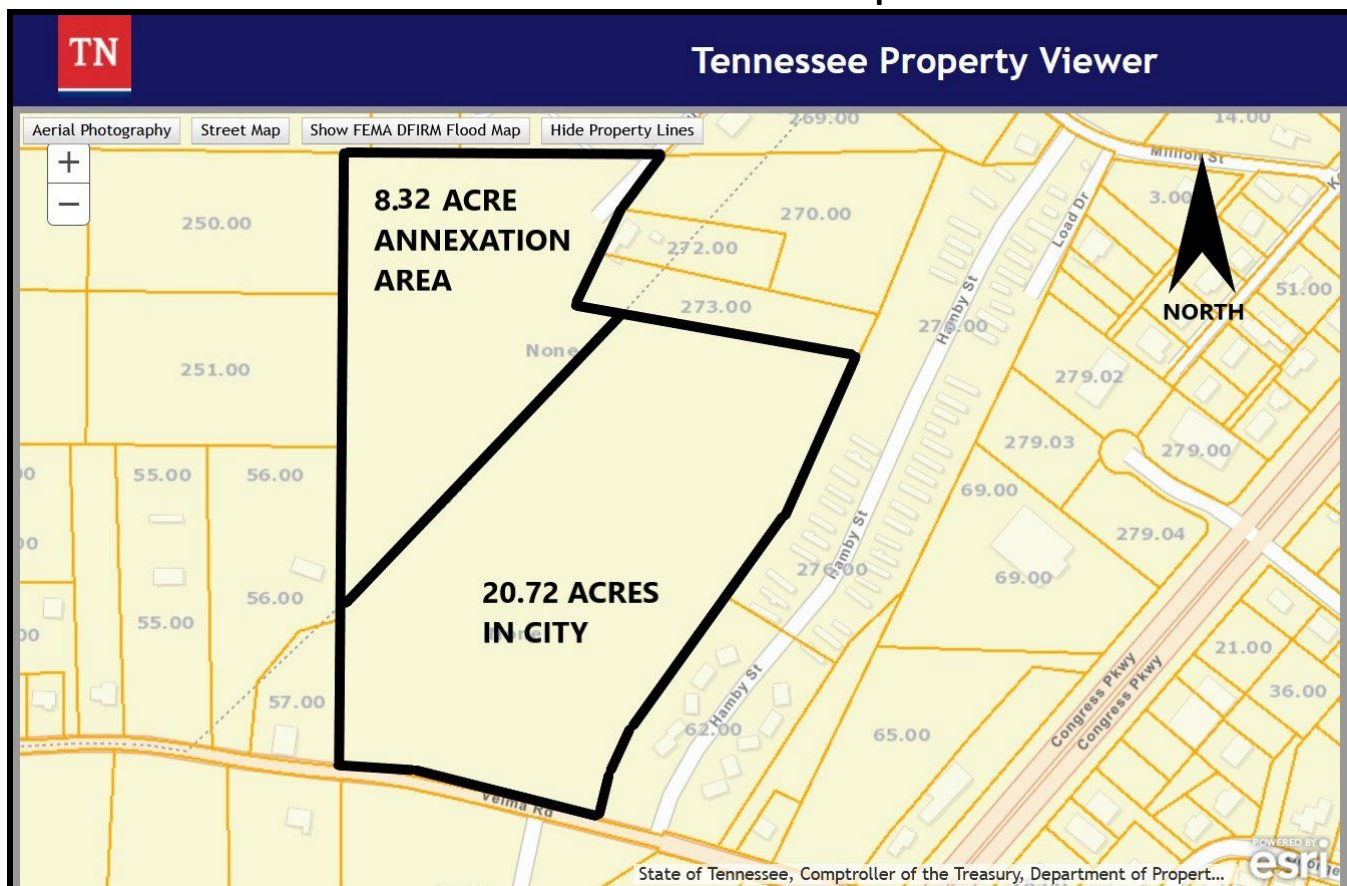
\_\_\_\_\_  
WILLIAM BO PERKINSON, Mayor

\_\_\_\_\_  
C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
H. CHRIS TREW, City Attorney

## Velma Road Annexation Area Part of Tax Map 047 Parcel 226.00



**4. R-3 High Density Residential District Zoning Recommendation for the 8.23 Acre Annexation area of Velma Road part of Parcel 047 226.00**

Mr. Casteel said this was for the annexation area they already recommended a plan of services for on Velma Road. What they are asking for is a recommendation to extending zoning the annexation area after it is annexed. If the Council adopts the plan of services and passes the resolution to annex this portion, then they will ask for first reading on the zoning at that point. They cannot zone it until it is in the city. Once the annexation resolution has been passed, it is in the City, and City Council has the right to zone it. This will save the landowners another month having the first reading right behind that. He said they are recommending the zoning that is already in the city, which is R-3 (High Density Residential), and that is also what they requested. They will extend what is already there.

MOTION: Move to make the recommendation to City Council.

MADE: Amy Goodin

SECOND: Jona Garrett

VOTE: Unanimous

MOTION PASSED

**ORDINANCE NO. 1112**

**AN ORDINANCE TO AMEND ‘THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE,’ SO AS TO AMEND THE OFFICIAL ZONING MAP TO INCLUDE AND ZONE PROPERTY OFF VELMA ROAD TO R-3 (HIGH DENSITY RESIDENTIAL DISTRICT) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.**

**BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That the Official Zoning Map of Athens, Tennessee, identified and referred to in Section 3.02 of said Zoning Ordinance, be amended to show the following described property and zoning designation as described within the body of this ordinance and shown on the attached illustration titled; “R-3 (*High Density Residential District*) *Zoning Request by Velma-Athens LLC for the Velma Annexation Area (Part of Tax Map 047 Parcel 226.00)*” said property being within the corporate limits of Athens, Tennessee:

**Area Description (R-3)**

The parcel to be zoned R-3 is shown on McMinn County Tax Map as Part of Tax Map 047 Parcel 226.00. The parcel is further described on the attached illustration that has been created from the Official Zoning Map of the City of Athens, Tennessee.

**SECTION 2.** Any Ordinance, Resolution, Motion, or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase, or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

**SECTION 3. BE IT FURTHER ORDAINED,** that this Ordinance shall take effect upon final passage and as provided by law. As required by TENNESSEE CODE ANNOTATED, Section 13-7-203, a Public Hearing subject to fifteen days’ notice has been held, and this ordinance meets the requirements of TENNESSEE CODE ANNOTATED, Section 13-7-201 through 13-7-210, including the approval of all necessary agencies.

**PASSED ON FIRST READING:** \_\_\_\_\_

**PASSED ON SECOND READING:** \_\_\_\_\_

**DATE OF PUBLIC HEARING:** \_\_\_\_\_

\_\_\_\_\_  
WILLIAM BO PERKINSON, Mayor

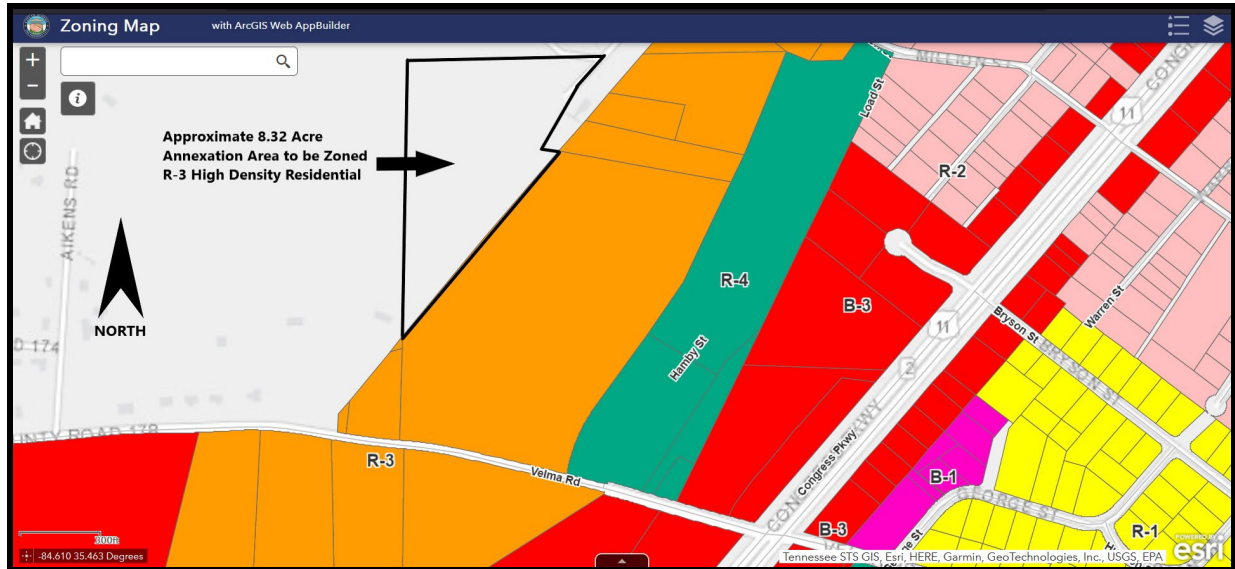
\_\_\_\_\_  
C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
H. CHRIS TREW, City Attorney



**R-3 (High Density Residential District) Zoning Request by Athens Velma LLC for the Velma Annexation Area (Part of Tax Map 047 Parcel 226.00)**





## PUBLIC WORKS

### MEMORANDUM

TO: C. Seth Sumner, City Manager

FROM: Ben Burchfield, Public Works Director

DATE: August 10, 2022

SUBJECT: Council Approval of Layout & Scope of Proposed Animal Shelter Facility

After extensive work by both the City & MRHS in reviewing and coordinating with Allen & Hoshall on critical design elements of the new shelter, we have finally received a set of plans that details the layout of the facility as it is to be constructed. Staff is still working to make minor adjustments and clean up the plans to minimize clerical errors and eliminate conflicting or unconcise sheets or details that impact bidding. The expectation is to complete this over the course of the next week.

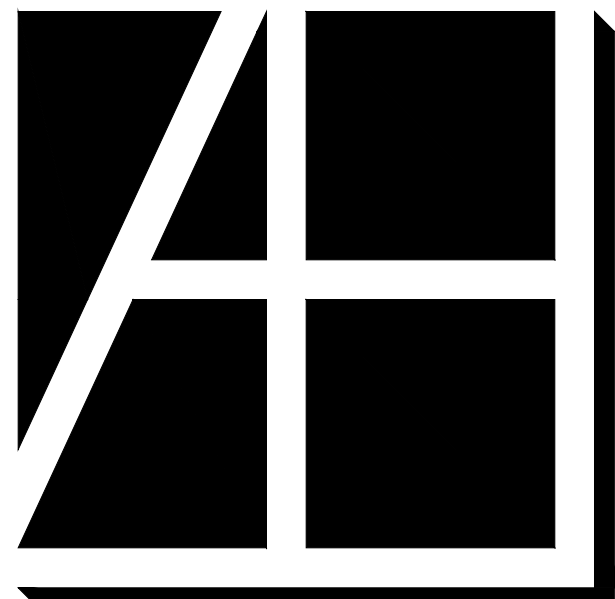
The Public Works Department is requesting Council approval of the proposed layout & scope of the proposed animal shelter facility based on the plan documents provided. Staff would recommend Council direct particular attention to the following sheets to best understand what is being pursued for construction:

- C1.1 which details what improvements are being performed to the site, generally, such as exterior outdoor runs, pathways, and parking lot adjustments required in order to make the facility fully ADA accessible
- AD1.1-1.2 – Floor plan showing renovations under the base bid & alternate bid which include demolition activities that will remove existing structures and facilities in the building currently that must be addressed in order to accommodate the proposed use as a shelter and clinic and ensure the facility is fully ADA compliant
- A1.2 – Floor plan showing renovations under the base bid which include construction activities related to building of shelter intake, animal housing, and adoption center

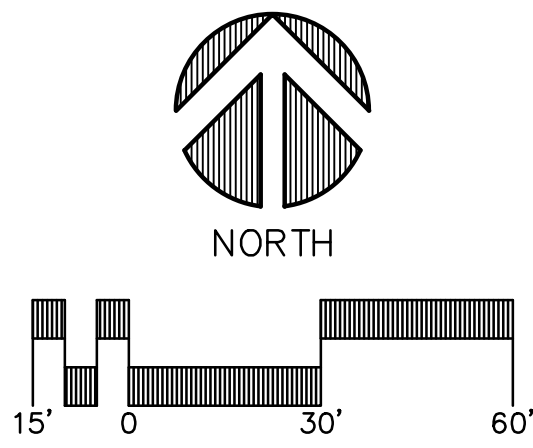
- A1.3 – Floor plan showing renovations under the bid alternate which include construction of the MRHS Spay & Neuter Clinic which, if elected to be funded by MRHS, would allow them to relocate and operate their clinic seamlessly alongside the shelter
- A2.2 – Floor plan showing renovations under the base bid which include construction activity details specifically for specialty kennels to house nursing dogs & puppies as well as aggressive & sick animals that need to be separated from the general shelter population for their safety and the safety of staff, visitors, and volunteers. There are also a few regular canine kennels in this warehouse area as well
- A2.3 – Floor plan showing renovations under the base bid which include construction activity details for the kennel areas that will house canines. There are two distinctive types of kennels, indoor-outdoor kennels, and smaller indoor kennels for smaller dogs. All kennels will afford animals climate-controlled shelter that can be secured as needed. The indoor-outdoor kennels are equal in size, and all kennels are larger than the largest kennel at the current shelter facility
- A5.1-5.2 – Exterior profiles of the facility showing how the facility will look. In order to manage project costs, extensive exterior renovations, such as sealing of the existing block with a vapor barrier, addition of insulation, and new exterior blocking are not within the scope of the project. This could be pursued in a future renovation project if desired. Renovations are primarily limited to repair of damaged block areas, repainting, and replacement of existing doors and awnings, and addition of signage denoting animal intakes, adoption center, and the spay & neuter clinic

If Council agrees with the proposed layout and renovation scope as submitted, City Staff will proceed to soliciting bids. Any other remaining minor issues or revisions will be handled as addenda during the bid process and any interested bidders will be made aware of the changes.

Do not hesitate to contact me with any questions you may have.



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ATHENS ANIMAL SHELTER  
RENOVATION

320 S. JACKSON STREET  
ATHENS, TN

CITY OF ATHENS

No.	Description	Date

LAYOUT PLAN

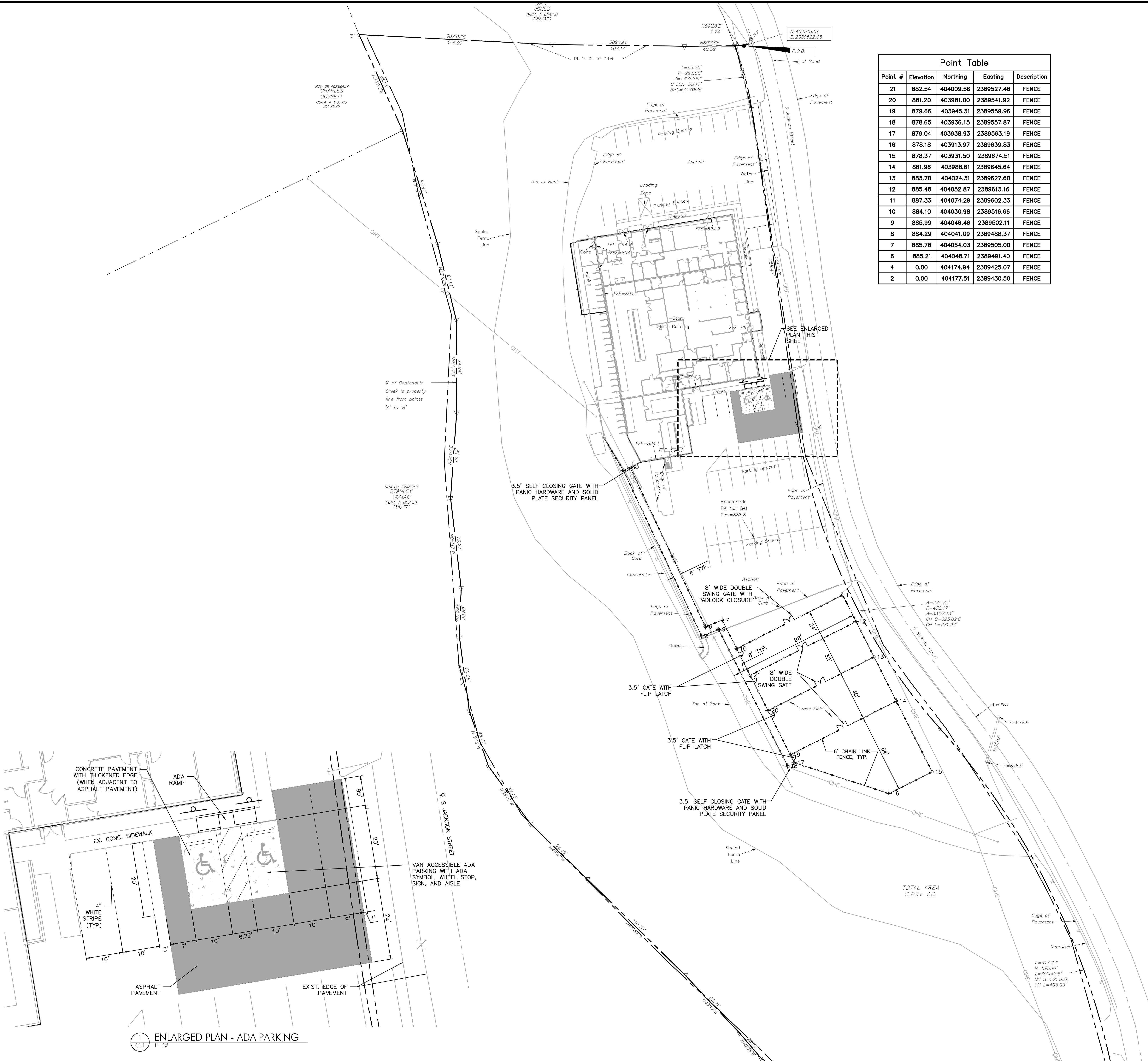
JOB NO: 63006  
DATE: 08.05.2022  
DRAWN: AT  
CHECKED: AT

NOT FOR  
CONSTRUCTION

Owner Review

C1.1

Point Table				
Point #	Elevation	Northing	Easting	Description
21	882.54	404009.56	2389527.48	FENCE
20	881.20	403981.00	2389541.92	FENCE
19	879.66	403945.31	2389559.96	FENCE
18	878.65	403936.15	2389557.87	FENCE
17	879.04	403938.93	2389563.19	FENCE
16	878.18	403913.97	2389639.83	FENCE
15	878.37	403931.50	2389674.51	FENCE
14	881.96	403988.61	2389645.64	FENCE
13	883.70	404024.31	2389627.60	FENCE
12	885.48	404052.87	2389613.16	FENCE
11	887.33	404074.29	2389602.33	FENCE
10	884.10	404030.98	2389516.66	FENCE
9	885.99	404046.46	2389502.11	FENCE
8	884.29	404041.09	2389488.37	FENCE
7	885.78	404054.03	2389505.00	FENCE
6	885.21	404048.71	2389491.40	FENCE
4	0.00	404174.94	2389425.07	FENCE
2	0.00	404177.51	2389430.50	FENCE



ENLARGED PLAN - ADA PARKING  
1" = 10'



F:\63006-4- Athens Muni Fac Reno- TO #6- Animal Shelter\REVIT\63006 - ARCH CENTRAL ANIMAL SHELTER  
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## DEMOLITION KEYNOTES

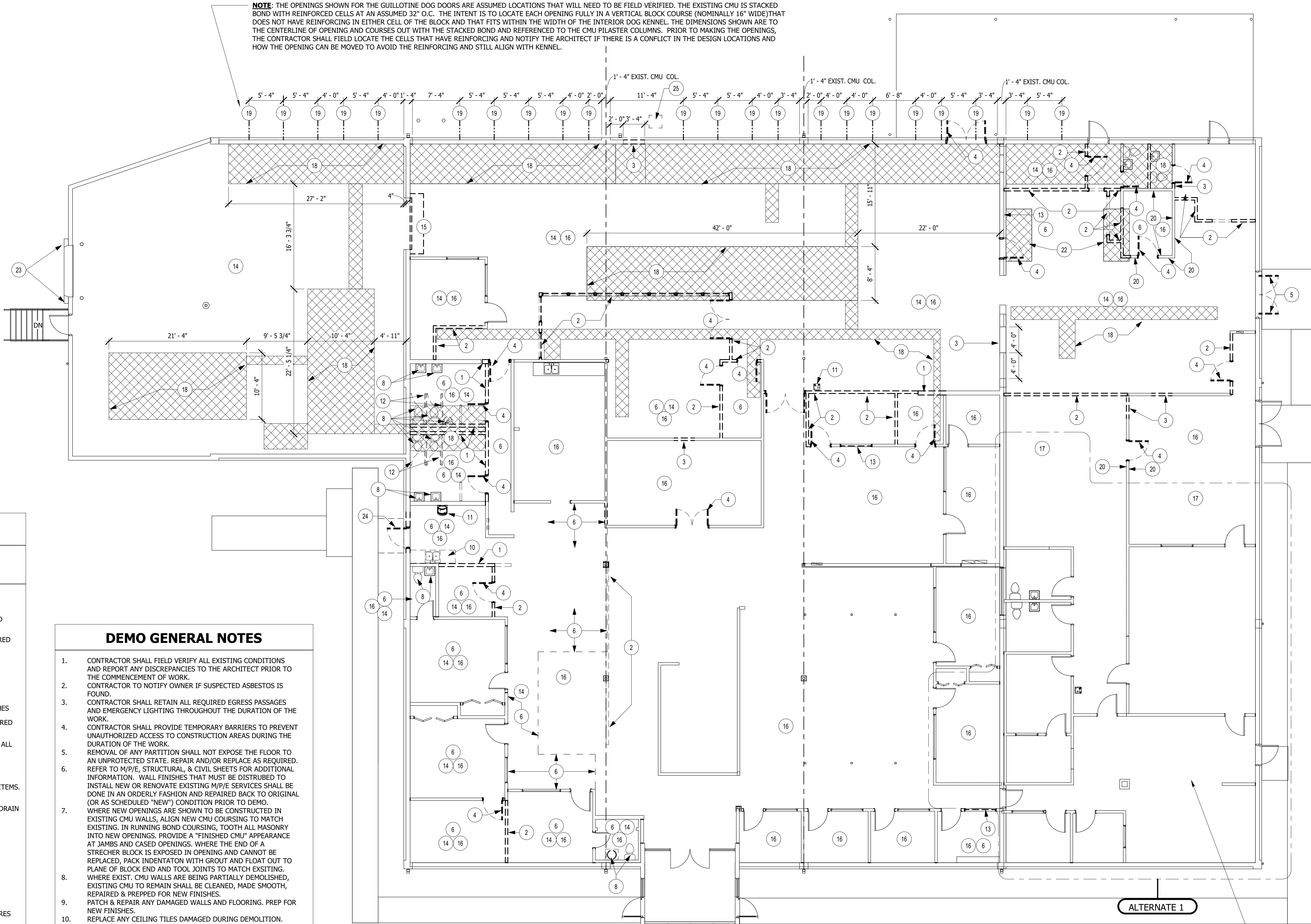
**NOTE:** DASHED LINES INDICATE AREAS OR ITEMS TO BE DEMOLISHED

- 1 REMOVE EXISTING CMU WALL AND ALL ASSOCIATED ITEMS
- 2 REMOVE EXISTING STUD & GYP. BD. WALL AND ALL ASSOCIATED ITEMS
- 3 REMOVE AND REFRAME PORTION OF EXISTING WALL AS REQUIRED TO CREATE AN OPENING PER NEW PLANS
- 4 REMOVE EXISTING DOOR AND FRAME, FILL IN OPENING WITH CONSTRUCTION TO MATCH EXISTING WALL
- 5 REMOVE EXISTING DOOR, LEAVING FRAME INTACT TO RECEIVE NEW DOOR (WHERE SCHEDULED)
- 6 REMOVE EXISTING FLOORING AND BASE. PREP FOR NEW FINISHES
- 7 REMOVE PORTION OF EXISTING FLOORING AND BASE AS REQUIRED FOR NEW WALL. PREP FOR NEW FINISHES
- 8 REMOVE ALL PLUMBING FIXTURES & TOILET ACCESSORIES. CAP ALL PLUMBING
- 9 REMOVE EXISTING SINK & COUNTERTOP - PREP. FOR NEW FIXTURES, SEE PLUMBING
- 10 REMOVE ALL CABINETS, COUNTERTOPS, SINKS, & ASSOCIATED ITEMS. CAP ALL PLUMBING. PREP FOR NEW FINISHES
- 11 REMOVE EXISTING DRINKING FOUNTAIN AND CAP WATER AND DRAIN LINES.
- 12 REMOVE EXISTING TOILET PARTITIONS
- 13 REMOVE EXISTING WINDOW, FILL IN OPENING WITH CONSTRUCTION TO MATCH EXISTING WALL
- 14 CLEAN AND PREP. EXISTING WALLS FOR NEW FINISHES. REPAIR ANY DAMAGED FINISHES TO REMAIN.
- 15 REMOVE EXISTING OVERHEAD COILING DOOR COMPLETELY.
- 16 EXISTING CEILING TILE & GRID TO BE REMOVED FOR INSTALLATION OF NEW FIRE SPRINKLER SYSTEM. LIGHT FIXTURES & AIR DEVICES THAT WILL BE REUSED CAN BE TEMPORARILY SUSPENDED FROM STRUCTURE FOR REINSTALLATION IN NEW SYSTEM. SEE M/E/P DRAWINGS.
- 17 REMOVE PORTION OF CEILING TILE, GRID, & LIGHTS AS REQUIRED FOR NEW WALL
- 18 SAW CUT AND REMOVE EXIST. CONC. SLAB AS REQ'D AND/OR INDICATED TO INSTALL NEW TRENCH DRAINS, SLOPED CONC. SLAB FOR NEW KENNELS, AND NEW SEWER LINES. SEE PLUMBING DWGS FOR NEW DRAIN LAYOUT.
- 19 PROVIDE A NEW FINISHED OPENING [ 16 1/4" (W) x 34" (T) ] TO RECIEVE NEW STEEL FRAME FOR NEW GUILLOTINE DOG DOOR.
- 20 REMOVE EXISTING WOOD PANELING TO BARE STUDS AND PREP FOR NEW DRYWALL.
- 21 REMOVE EXISTING RECEPTION COUNTER
- 22 SAW CUT AND REMOVE PORTION OF EXIST. CONC. SLAB AS INDICATED TO INSTALL NEW FOOTINGS FOR NEW STL. COLUMNS
- 23 REMOVE EXISTING DOCK SHELTER & SEALS, REPAIR ALL HOLES AND PREP WALL FOR NEW PAINT.
- 24 REMOVE EXISTING DOOR AND FRAME, ENLARGE OPENING FOR INSTALLATION OF NEW FRAME & PAIR OF DOORS.
- 25 REMOVE EXISTING ANGLE IRON STRUCTURE AND EXHAUST FAN ON TOP AND ALL ASSOCIATED PIPING AND ELECTRICAL DEVICES.

## DEMO GENERAL NOTES

1. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS AND REPORT ANY DISCREPANCIES TO THE ARCHITECT PRIOR TO THE COMMENCEMENT OF WORK.
2. CONTRACTOR TO NOTIFY OWNER IF SUSPECTED ASBESTOS IS FOUND.
3. CONTRACTOR SHALL RETAIN ALL REQUIRED EGRESS PASSAGES AND EMERGENCY LIGHTING THROUGHOUT THE DURATION OF THE WORK.
4. CONTRACTOR SHALL PROVIDE TEMPORARY BARRIERS TO PREVENT UNAUTHORIZED ACCESS TO CONSTRUCTION AREAS DURING THE DURATION OF THE WORK.
5. REMOVAL OF ANY PARTITION SHALL NOT EXPOSE THE FLOOR TO AN UNPROTECTED STATE. REPAIR AND/OR REPLACE AS REQUIRED.
6. REFER TO M/P/E, STRUCTURAL, & CIVIL SHEETS FOR ADDITIONAL INFORMATION. WALL FINISHES THAT MUST BE DISTURBED TO INSTALL NEW OR RENOVATE EXISTING M/P/E SERVICES SHALL BE DONE IN AN ORDERLY FASHION AND REPAIRED BACK TO ORIGINAL (OR AS SCHEDULED "NEW") CONDITION PRIOR TO DEMO.
7. WHERE NEW OPENINGS ARE SHOWN TO BE CONSTRUCTED IN EXISTING CMU WALLS, ALIGN NEW CMU COURSING TO MATCH EXISTING. IN RUNNING BOND COURSING, TOOTH ALL MASONRY INTO NEW OPENINGS. PROVIDE A "FINISHED CMU" APPEARANCE AT JAMBS AND CASED OPENINGS. WHERE THE END OF A STRECHER BLOCK IS EXPOSED IN OPENING AND CANNOT BE REPLACED, PACK INDENTATION WITH GROUT AND FLOAT OUT TO PLANE OF BLOCK END AND TOOL JOINTS TO MATCH EXISTING.
8. WHERE EXIST. CMU WALLS ARE BEING PARTIALLY DEMOLISHED, EXISTING CMU TO REMAIN SHALL BE CLEANED, MADE SMOOTH, REPAIRED & PREPPED FOR NEW FINISHES.
9. PATCH & REPAIR ANY DAMAGED WALLS AND FLOORING. PREP FOR NEW FINISHES.
10. REPLACE ANY CEILING TILES DAMAGED DURING DEMOLITION.
11. IF EXISTING ITEMS IN WORKING ORDER PRIOR TO DEMOLITION ARE DAMAGED DURING CONSTRUCTION AND ARE TO BE REUSED, THE ITEM(S) SHALL BE RESTORED TO WORKING ORDER AND FINISHED OR REPLACED BY THE CONTRACTOR AT NO COST TO THE OWNER.
12. ANY FINISHES, EQUIPMENT, FURNISHINGS, ETC., SCHEDULED FOR RE-USE, THAT ARE DAMAGED OR MISPLACED/LOST DURING THE COURSE OF THE WORK SHALL BE REPLACED BY THE CONTRACTOR AT NO COST TO THE OWNER.
13. WHERE NO WORK IS TO TAKE PLACE, THE CONTRACTOR SHALL PROTECT ALL EXISTING FURNISHINGS AND FINISHES THROUGHOUT DEMOLITION AND RENOVATION WORK.
14. ANY DAMAGE TO EXISTING CURBS, WALKS, PAVING, UTILITIES, FENCING, OR EXTERIOR STRUCTURES AND OTHER ITEMS INDICATED TO REMAIN SHALL BE REPAIRED OR REPLACED BY THE CONTRACTOR AT NO COST TO THE OWNER.
15. DISPOSE OF ALL DEBRIS IN ACCORDANCE WITH AUTHORITIES HAVING JURISDICTION.
16. G.C. TO VERIFY LOCATIONS OF EXISTING UTILITIES SO AS TO NOT DAMAGE EXISTING SERVICES.
17. ALL CONCRETE SLABS THAT ARE TO BE PARTIALLY REMOVED SHALL BE SAW CUT. REFER TO PLUMBING DRAWINGS FOR LOCATIONS OF NEW BELOW SLAB PIPING AND PROVIDE SAW CUT TRENCHES AS REQUIRED FOR THER INSTALLATION.

**NOTE:** THE OPENINGS SHOWN FOR THE GUILLOTINE DOG DOORS ARE ASSUMED LOCATIONS THAT WILL NEED TO BE FIELD VERIFIED. THE EXISTING CMU IS STACKED BOND WITH REINFORCED CELLS AT AN ASSUMED 32" O.C. THE INTENT IS TO LOCATE EACH OPENING FULLY IN A VERTICAL BLOCK COURSE (NOMINALLY 16" WIDE) THAT DOES NOT HAVE REINFORCING IN EITHER CELL OF THE BLOCK AND THAT FITS WITHIN THE WIDTH OF THE INTERIOR DOG KENNEL. THE DIMENSIONS SHOWN ARE TO THE CENTERLINE OF OPENING AND COURSES OUT WITH THE STACKED BOND AND REFERENCED TO THE CMU PILASTER COLUMNS. PRIOR TO MAKING THE OPENINGS, THE CONTRACTOR SHALL FIELD LOCATE THE CELLS THAT HAVE REINFORCING AND NOTIFY THE ARCHITECT IF THERE IS A CONFLICT IN THE DESIGN LOCATIONS AND HOW THE OPENING CAN BE MOVED TO AVOID THE REINFORCING AND STILL ALIGN WITH KENNEL.



## DEMO PLAN - BASE BID

1/8" = 1'-0"

UNDER BASE BID THIS AREA IS TO REMAIN "AS IS" EXCEPT FOR THE INSTALLATION OF NEW FIRE SUPPRESSION SYSTEM AND AS OTHERWISE NOTED AND/OR AS MAY BE REQUIRED TO PERFORM THE WORK OF THE BASE BID. IF ALTERNATE #1 IS NOT INCLUDED IN THE CONTRACT, EXISTING CONSTRUCTION AND FINISHES THAT MUST BE DISTURBED TO ACCOMPLISH BASE BID WORK SHALL BE DONE AS MINIMALLY AND ORDERLY AS POSSIBLE, AND WILL NOT BE REQUIRED TO BE REPAIRED, EXCEPT ANY STRUCTURES DISTURBED (e.g. FLOOR SLAB, WALLS, ETC.) SHALL BE REPAIRED TO A PLUMB, LEVEL, AND FINISHED CONDITION (CONCRETE TROWEL SMOOTH) SUITABLE TO BE LEFT EXPOSED. SEE SHEET A1.3 FOR ALTERNATE #1 WORK.



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## CITY OF ATHENS ANIMAL SHELTER

320 S Jackson Street  
Athens, Tennessee 37303

## CITY OF ATHENS TENNESSEE

No.	Description	Date

## DEMOLITION PLAN - BASE BID

JOB NO: 63006  
DATE: 08/21/19  
DRAWN: Author  
CHECKED: Checker

NOT FOR  
CONSTRUCTION

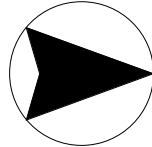
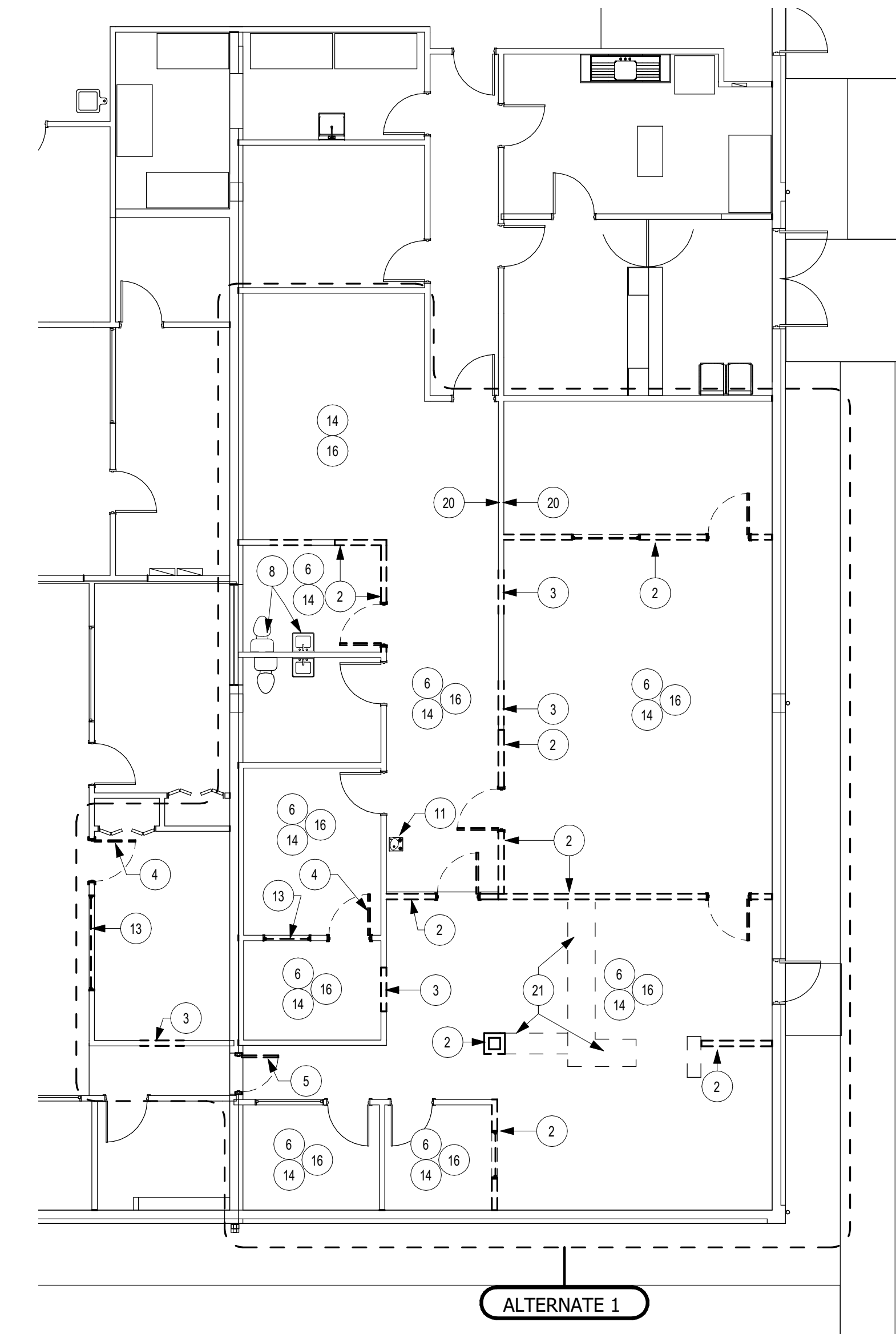
100% Owner Review

# AD1.1

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8/5/2022 3:03:21 PM

DEMOLITION KEYNOTES	
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18	SAW CUT AND REMOVE EXIST. CONC. SLAB AS REQD AND/OR INDICATED TO INSTALL NEW TRENCH DRAINS, SLOPED CONC. SLAB FOR NEW KENNELS, AND NEW SEWER LINES. SEE PLUMBING DWGS FOR NEW DRAIN LAYOUT.
19	PROVIDE A NEW FINISHED OPENING [ 16 1/4" (W) x 34" (T) ] TO RECIEVE NEW STEEL FRAME FOR NEW GUILLOTINE DOG DOOR.
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DEMO GENERAL NOTES	
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17.	



**1 DEMO PLAN - ALTERNATE 1**  
1/8" = 1'-0"



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## CITY OF ATHENS ANIMAL SHELTER

320 S Jackson Street  
Athens, Tennessee 37303

## CITY OF ATHENS TENNESSEE

No.	Description	Date

## DEMOLITION PLAN - ALTERNATE 1

JOB NO: 63006  
DATE: 05/25/22  
DRAWN: Author  
CHECKED: Checker

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CONSTRUCTION

100% Owner Review

AD1.2



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## CITY OF ATHENS ANIMAL SHELTER

320 S Jackson Street  
Athens, Tennessee 37303

## CITY OF ATHENS TENNESSEE

No.	Description	Date

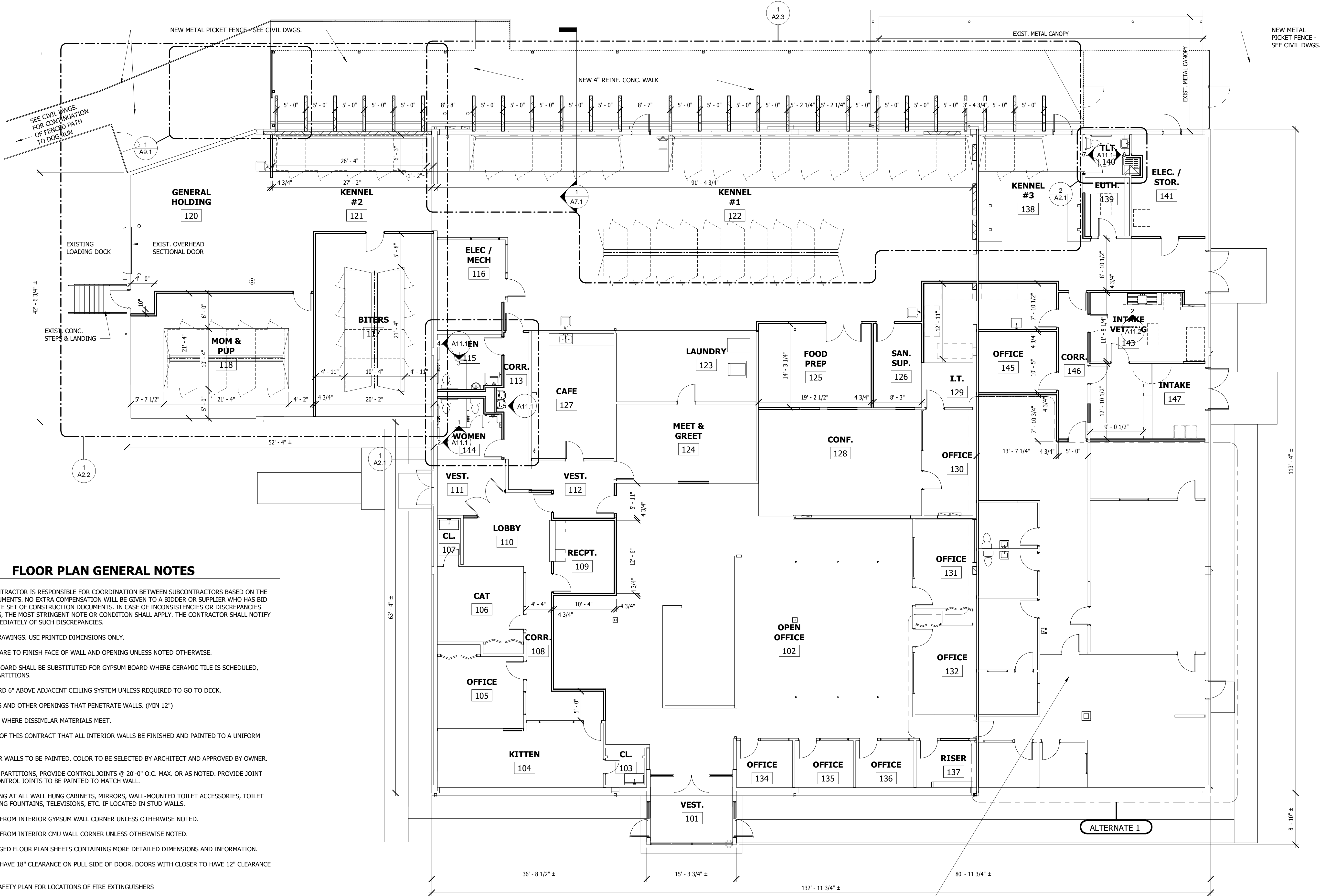
## DIMENSION FLOOR PLAN - BASE BID

JOB NO: 63006  
DATE: 05/20/22  
DRAWN: NS  
CHECKED: MHL

NOT FOR  
CONSTRUCTION

100% Owner Review

A1.2



### FLOOR PLAN GENERAL NOTES

1. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR COORDINATION BETWEEN SUBCONTRACTORS BASED ON THE ENTIRE SET OF DOCUMENTS. NO EXTRA COMPENSATION WILL BE GIVEN TO A BIDDER OR SUPPLIER WHO HAS BID FROM AN INCOMPLETE SET OF CONSTRUCTION DOCUMENTS. IN CASE OF INCONSISTENCIES OR DISCREPANCIES BETWEEN DRAWINGS, THE MOST STRINGENT NOTE OR CONDITION SHALL APPLY. THE CONTRACTOR SHALL NOTIFY THE ARCHITECT IMMEDIATELY OF SUCH DISCREPANCIES.
2. DO NOT SCALE DRAWINGS. USE PRINTED DIMENSIONS ONLY.
3. ALL DIMENSIONS ARE TO FINISH FACE OF WALL AND OPENING UNLESS NOTED OTHERWISE.
4. CEMENT BACKER BOARD SHALL BE SUBSTITUTED FOR GYPSUM BOARD WHERE CERAMIC TILE IS SCHEDULED, EXCEPT AT RATED PARTITIONS.
5. RUN GYPSUM BOARD 6" ABOVE ADJACENT CEILING SYSTEM UNLESS REQUIRED TO GO TO DECK.
6. STAGGER OUTLETS AND OTHER OPENINGS THAT PENETRATE WALLS. (MIN 12")
7. CAULK ALL JOINTS WHERE DISSIMILAR MATERIALS MEET.
8. IT IS THE INTENT OF THIS CONTRACT THAT ALL INTERIOR WALLS BE FINISHED AND PAINTED TO A UNIFORM APPEARANCE.
9. ALL NEW INTERIOR WALLS TO BE PAINTED. COLOR TO BE SELECTED BY ARCHITECT AND APPROVED BY OWNER.
10. AT ALL DRYWALL PARTITIONS, PROVIDE CONTROL JOINTS @ 20'-0" O.C. MAX. OR AS NOTED. PROVIDE JOINT REINFORCEMENT. CONTROL JOINTS TO BE PAINTED TO MATCH WALL.
11. PROVIDE BLOCKING AT ALL WALL HUNG CABINETS, MIRRORS, WALL-MOUNTED TOILET ACCESSORIES, TOILET PARTITIONS, DRINKING FOUNTAINS, TELEVISIONS, ETC. IF LOCATED IN STUD WALLS.
12. DOORS TO BE 4" FROM INTERIOR GYPSUM WALL CORNER UNLESS OTHERWISE NOTED.
13. DOORS TO BE 4" FROM INTERIOR CMU WALL CORNER UNLESS OTHERWISE NOTED.
14. REFER TO ENLARGED FLOOR PLAN SHEETS CONTAINING MORE DETAILED DIMENSIONS AND INFORMATION.
15. EVERY DOOR TO HAVE 18" CLEARANCE ON PULL SIDE OF DOOR. DOORS WITH CLOSER TO HAVE 12" CLEARANCE ON PUSH SIDE.
16. REFER TO LIFE SAFETY PLAN FOR LOCATIONS OF FIRE EXTINGUISHERS
17. SLOPE FLOORS TO FLOOR DRAINS AS INDICATED.
18. E.J. = EXPANSION JOINT. SEE FLOOR FINISH PLANS FOR DETAILS
19. IT IS THE RESPONSIBILITY OF THE G.C. TO FIELD VERIFY EXISTING SITE CONDITIONS AND DIMENSIONS PRIOR TO STARTING CONSTRUCTION.
20. ALL DOORS NOT TAGGED ARE EXISTING DOORS TO REMAIN.

### 1 DIMENSION FLOOR PLAN - BASE BID

1/8" = 1'-0"

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CITY OF ATHENS ANIMAL  
SHELTER

320 S Jackson Street  
Athens, Tennessee 37303

CITY OF ATHENS  
TENNESSEE

No.	Description	Date

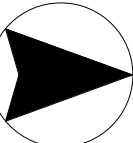
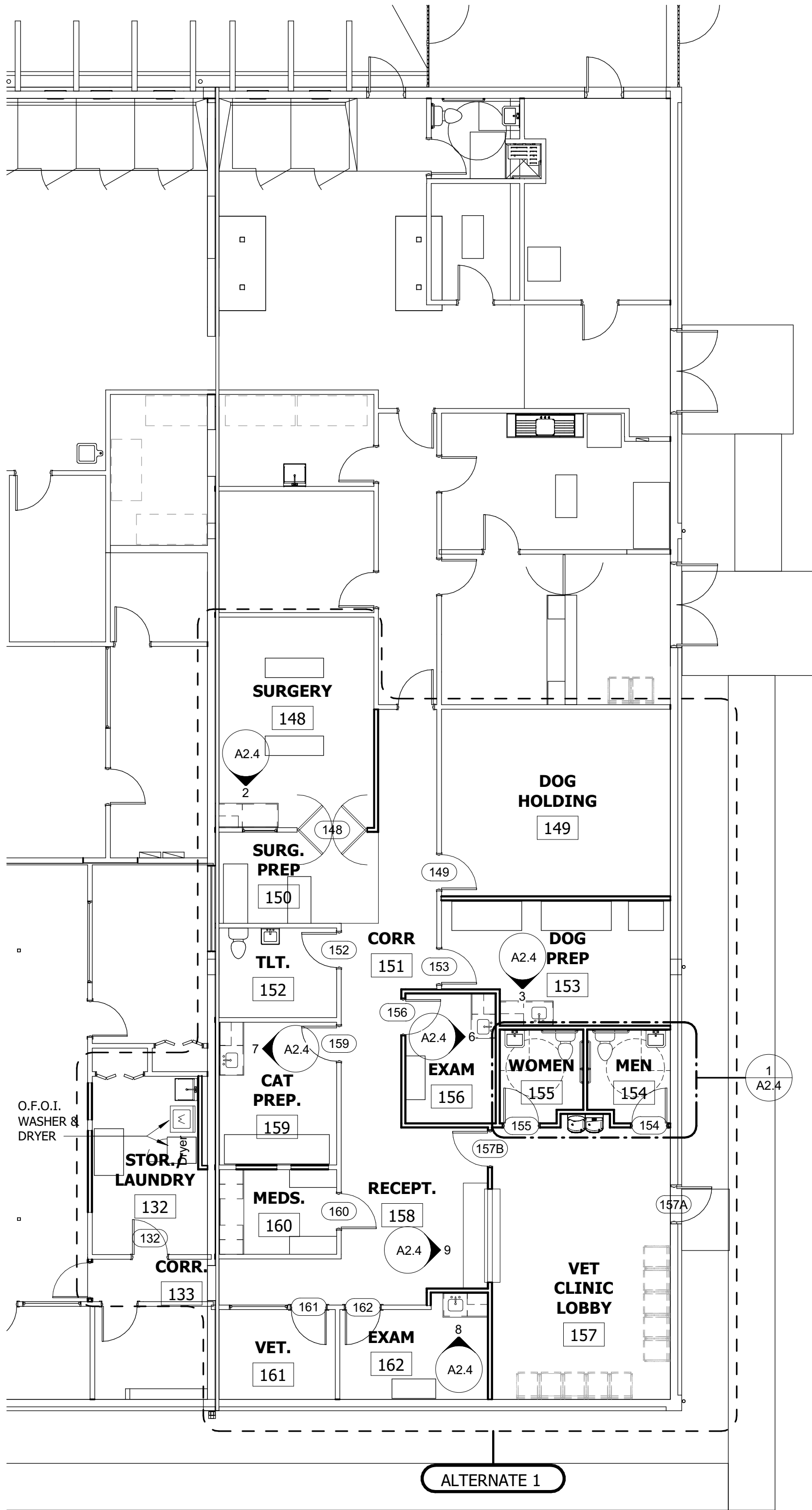
REFERENCE & DIMENSION  
FLOOR PLANS -  
ALTERNATE #1

JOB NO: 63006  
DATE: 05/20/22  
DRAWN: NS  
CHECKED: MHL

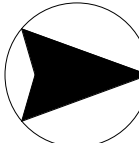
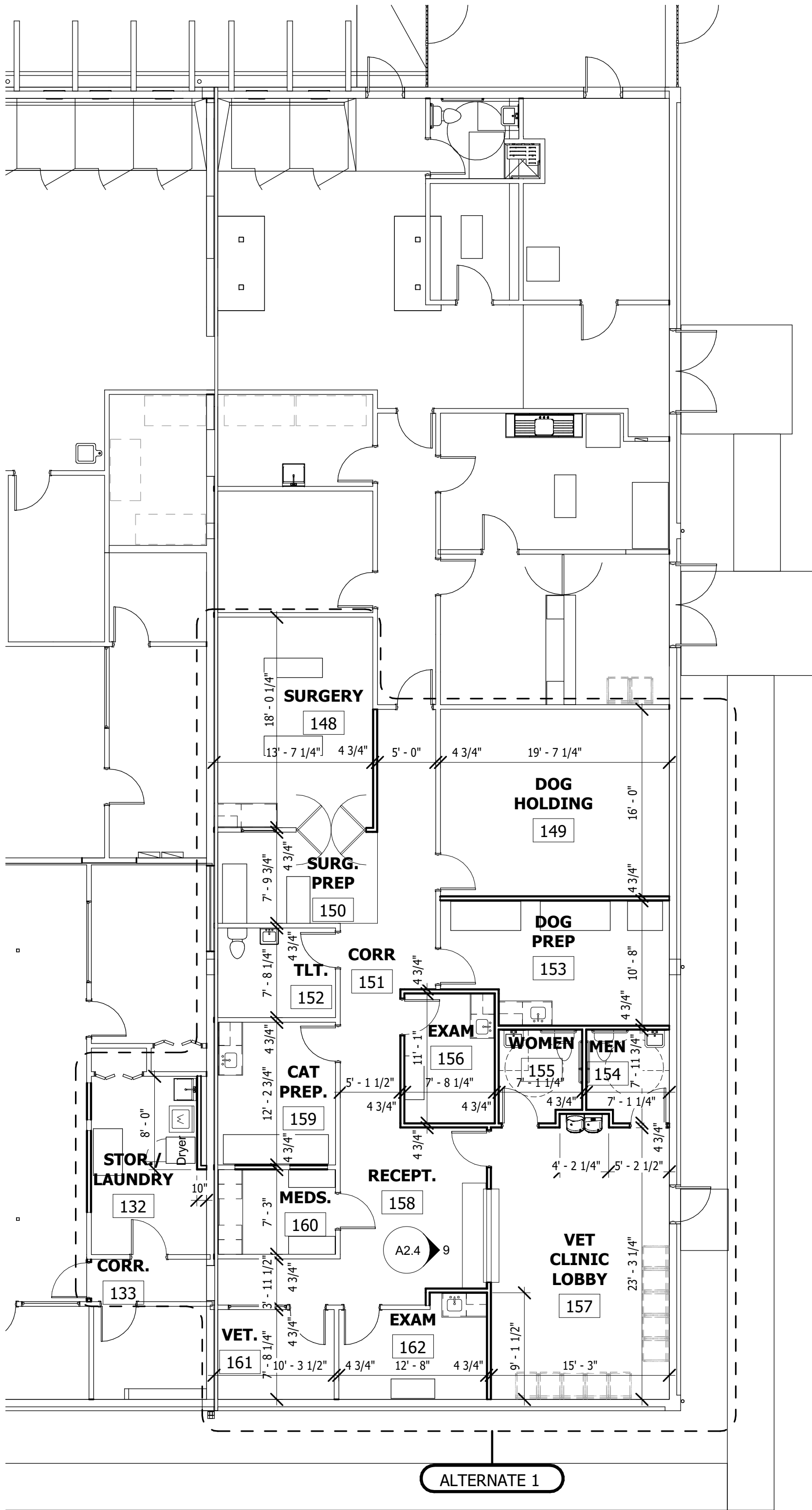
NOT FOR  
CONSTRUCTION

100% Owner Review

A1.3



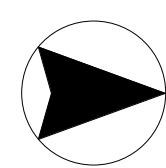
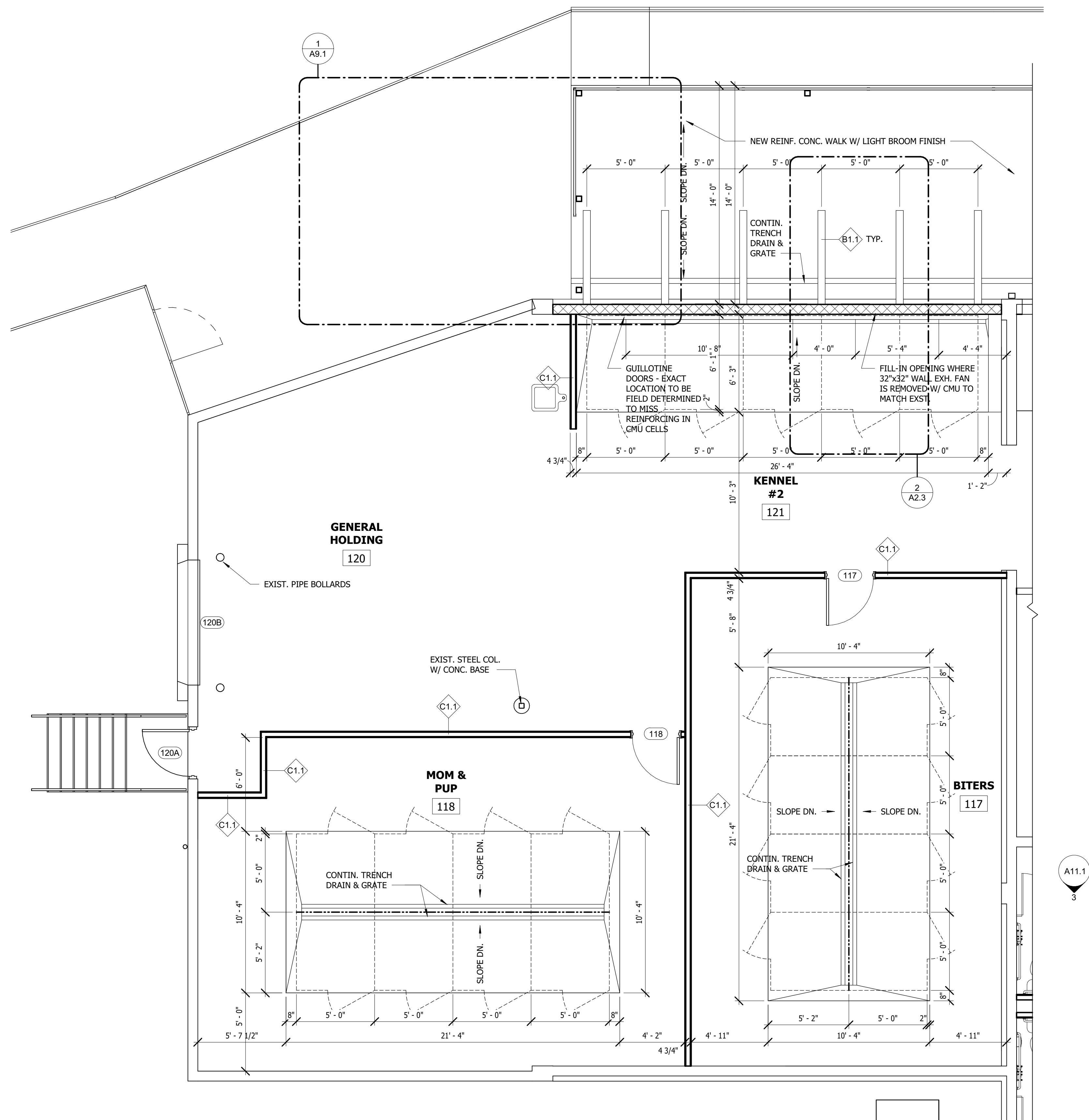
**1 REFERENCE FLOOR PLAN - ALTERNATE 1**  
1/8" = 1'-0"



**2 DIMENSION FLOOR PLAN - ALTERNATE 1**  
1/8" = 1'-0"



F:\63006-4- Athens Muni Fac Reno- TO #5- Animal Shelter\REV\163006 - ARCH CENTRAL ANIMAL SHELTER  
R20.mxd  
8/5/2022 2:58:58 PM



**1** ENLARGED PLAN - BITTERS 117, MOM & PUP 118, AND KENNEL #2 121  
1/4" = 1'-0"



**Allen&Hoshall**  
engineers • architects • surveyors

Allen & Hoshall  
1661 International Drive, Suite 100  
Memphis, TN 38120  
901 820 0820 fax 901 683 1001

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## CITY OF ATHENS ANIMAL SHELTER

320 S Jackson Street  
Athens, Tennessee 37303

## CITY OF ATHENS TENNESSEE

No.	Description	Date

## ENLARGED PLANS

JOB NO: 63006  
DATE: 05/20/22  
DRAWN: NS  
CHECKED: MHL

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CONSTRUCTION

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A2.2



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## A2.3





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## CITY OF ATHENS ANIMAL SHELTER

320 S Jackson Street  
Athens, Tennessee 37303

## CITY OF ATHENS TENNESSEE

No.	Description	Date

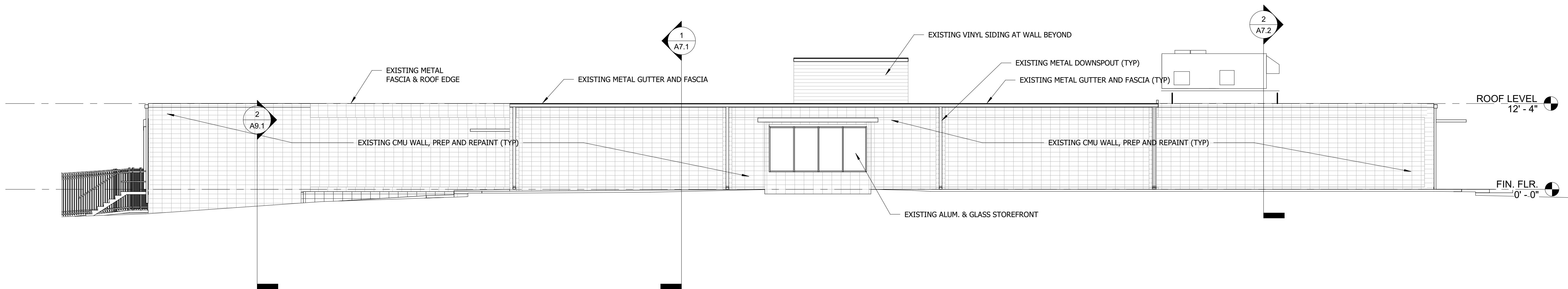
## EXTERIOR ELEVATIONS

JOB NO: 63006  
DATE: 04/29/22  
DRAWN: Author  
CHECKED: Checker

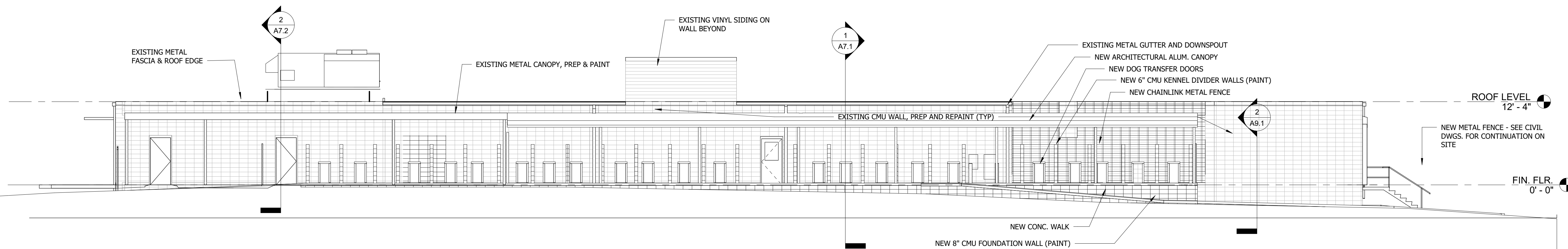
NOT FOR  
CONSTRUCTION

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# A5.1



**1 EAST ELEVATION**  
1/8" = 1'-0"



**2 WEST ELEVATION**  
1/8" = 1'-0"



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**CITY OF ATHENS ANIMAL  
SHELTER**

320 S Jackson Street  
Athens, Tennessee 37303

**CITY OF ATHENS  
TENNESSEE**


No.	Description	Date
-----	-------------	------

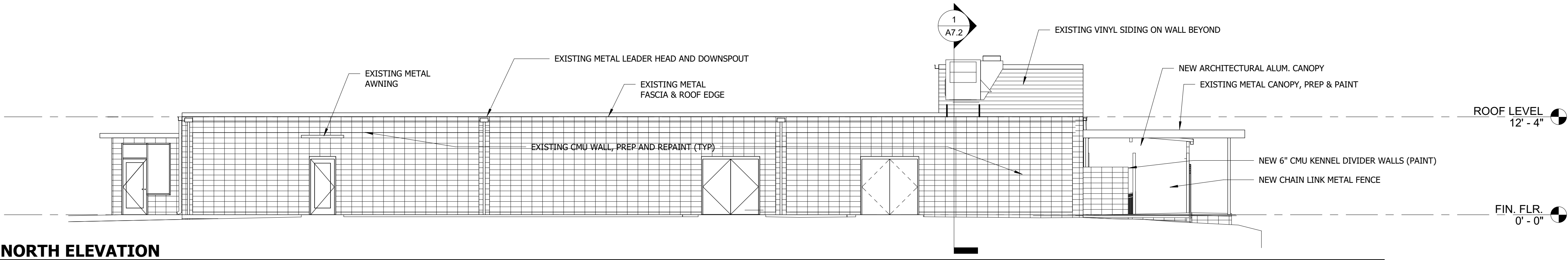
**EXTERIOR ELEVATIONS**

JOB NO: 63006  
DATE: 03/02/22  
DRAWN: NS  
CHECKED: MHL

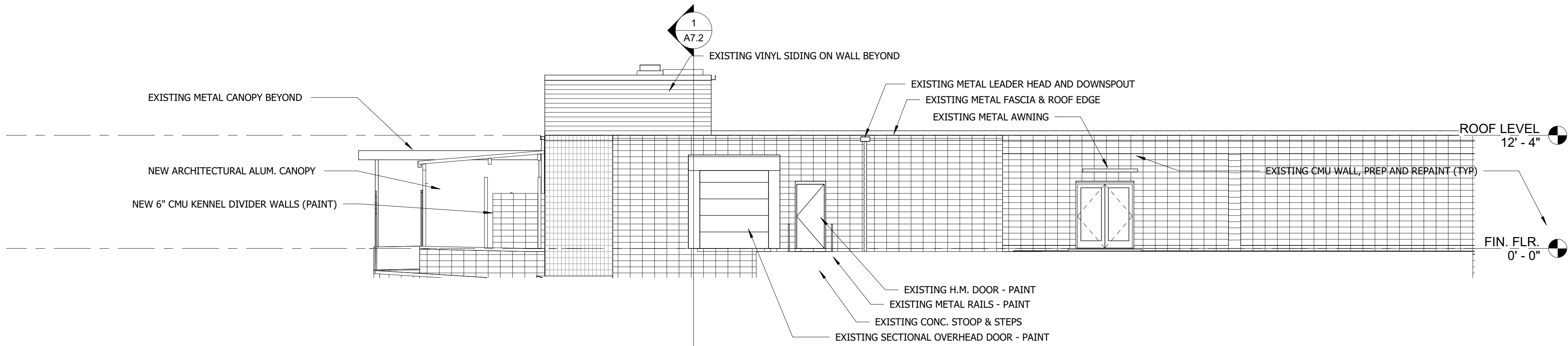
NOT FOR  
CONSTRUCTION

100% Owner Review

**A5.2**



**2 NORTH ELEVATION**  
1/8" = 1'-0"



**1 SOUTH ELEVATION**  
1/8" = 1'-0"

**RESOLUTION NO. 2022-24**

**A RESOLUTION APPROVING THE LAYOUT AND SCOPE OF  
THE PROPOSED ANIMAL SHELTER FACILITY**

**WHEREAS**, the Athens City Council authorized Allen & Hoshall to proceed to commence design on an alternative location for the Animal Shelter Facility with Resolution 2021-31 approved in August 2021; and,

**WHEREAS**, through extensive collaboration between Allen & Hoshall, City of Athens Staff, and McMinn Regional Humane Society Staff (MRHS) & Volunteers, multiple concept layouts were developed and evaluated as to best support the needs of animal shelter operations that include the intake, housing, primary care, and adoption of stray or unwanted animals in the County; and,

**WHEREAS**, a final layout plan, pending minimal adjustments and clerical revisions, has been provided to City and MRHS Staff, and both entities agree that the design adequately meets the needs of the animal shelter, adoption center, and a future location for the MRHS Spay & Neuter Clinic should they choose to pursue funding for its construction as a bid alternate; and,

**WHEREAS**, City Staff submit the plans for this layout for the review, evaluation, and approval of the Athens City Council to inform the Council of the project plan and scope, and to ensure collective agreement and approval of the project's design and scope before proceeding further with the project; and,

**WHEREAS**, with approval of this resolution by the Athens City Council, City Staff will proceed to finalize construction bid documents, solicit competitive bids for the construction of the new Animal Shelter Facility, review said bids, return to Council with a recommendation to award construction of the Shelter to the lowest qualified bidder and, if the bid is approved, proceed swiftly to construction.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 16th day of August, 2022, the Athens City Council agrees with the layout and renovation scope of the proposed animal shelter facility as provided at the August 8, 2022 Study Session and agrees City Staff should proceed to solicit bids.

**ON MOTION BY** \_\_\_\_\_, **SECONDED**  
**BY** \_\_\_\_\_, said Resolution was  
approved by roll call vote.

\_\_\_\_\_  
WILLIAM BO PERKINSON, Mayor

\_\_\_\_\_  
C. SETH SUMNER, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
H. CHRIS TREW, City Attorney

**CITY OF ATHENS, TENNESSEE**  
**Narrative on Financial Analysis**  
**July, 2022**

This narrative will discuss various aspects of the financial data presented to the city council for the above-referenced month. July, and 2 or 3 subsequent months will be above the normal percentages, primarily on the expenditure side because of several factors, as discussed below.

General Fund

Overall, we collected about \$67,000 less in July this year, primarily because we received \$59,000 more in sales tax, \$168,000 less from the direct appropriation grant from the State and \$17,000 more in state sales tax. As a percentage we collected 1.56% less than the budgeted revenues for last year.

PLEASE NOTE: On the financial spreadsheet that accompanies this report, at the top you will see General Fund revenues. I have only broken out major sources of revenue such as property taxes and sales taxes. The "total revenues" amount includes smaller items that I did not show in detail. A complete listing of all revenue accounts can be found on your computer-generated report titled "Statement of Actual and Estimated Revenues".

Expenditures are always going to show high in the early budget months, primarily due to the retirement contribution being paid in July and the fleet management transfer.

Another factor that makes the percentage spent look high is the fact that we set up annual purchase orders for known or recurring monthly expenses. For example, in the City Council division we pay for the monthly taping of council meetings. To avoid having to prepare a purchase order every month, we prepare one for the entire year and pay off of it monthly. This total PO is included in the "expended & encumbered" percentage.

Expenditures and encumbrances for this year are \$188,000 less than this time last year, showing 15.71% this year. The variance is due to the school funding not being paid until August and the transfer not being made to capital until August as well.

Sanitation

Revenues and expenditures are comparable to the prior year.

Please let me know if I can provide additional information.

**CITY OF ATHENS, TENNESSEE**  
**Financial Analysis for July, 2022**  
**(Unaudited)**




**(Unaudited)**

	Prior Year 7/31/2021		Current Year 7/31/2022			Variance from Current Yr. to Prior Yr.	12-Month Variance (1/12=8.33%)
	Actual	% Expended & Encumbered	Actual	Outstanding PO's	% Expended & Encumbered		
Administration (Police)	44,116	12.51%	36,346	3,281	12.16%	-0.35%	3.83%
Patrol	421,343	18.06%	450,199	22,984	19.34%	1.28%	11.01%
Detectives	89,133	16.09%	83,164	200	14.40%	-1.69%	6.07%
<b>Total Police</b>	554,592	<b>17.12%</b>	569,709	26,465	<b>17.79%</b>	0.67%	9.46%
Administration (Fire)	21,729	12.25%	29,660	1,277	15.84%	3.59%	7.51%
Prevention	10,437	10.72%	17,838	300	15.62%	4.90%	7.29%
Suppression	606,266	27.12%	563,119	34,927	25.63%	-1.49%	17.30%
<b>Total Fire</b>	638,432	<b>25.43%</b>	610,617	36,504	<b>24.47%</b>	-0.96%	16.14%
Administration (Parks & Rec)	31,882	12.93%	32,697	600	12.93%	0.00%	4.60%
Maintenance	202,105	27.54%	117,116	98,015	28.73%	1.19%	20.40%
Swimming Pools	16,318	37.43%	11,876	4,401	35.23%	-2.20%	26.90%
Program Planning	65,216	21.11%	31,664	30,489	19.60%	-1.51%	11.27%
<b>Total Parks &amp; Recreation</b>	315,521	<b>23.67%</b>	193,353	133,505	<b>23.87%</b>	0.20%	15.54%
Administration (Public Works)	40,928	12.38%	52,113	11,163	17.13%	4.75%	8.80%
Traffic Control	37,613	12.70%	31,187	13,656	19.16%	6.46%	10.83%
Street Maintenance	163,535	16.44%	89,370	82,250	17.10%	0.66%	8.77%
Street Construction	192,074	33.19%	130,907	58,005	31.69%	-1.50%	23.36%
Street Cleaning	314,974	33.43%	275,614	40,859	32.56%	-0.87%	24.23%
Fleet Maintenance	49,407	15.31%	38,997	11,212	15.22%	-0.09%	6.89%
Animal Control	23,583	14.46%	26,946	5,688	17.08%	2.62%	8.75%
<b>Total Public Works</b>	822,114	<b>22.66%</b>	645,134	222,833	<b>23.48%</b>	0.82%	15.15%
Communications	74,412	24.62%	78,115		24.93%	0.31%	16.60%
Non-Departmental	188,560	<b>8.06%</b>	(30)	6,424	<b>0.25%</b>	-7.81%	-99.75%
Total General Fund	3,266,560	<b>17.19%</b>	2,507,208	571,606	<b>15.71%</b>	-1.48%	7.38%
Increase (Decrease)		(187,746)		3,078,814			
<b>Sanitation:</b>							
<b>Expenditures:</b>	230,203	24.46%	22,920	15,770	24.61%	0.15%	16.28%

CITY OF ATHENS  
FINANCIAL REPORT  
CASH BALANCES AND INVESTMENT SHEET  
2022-2023

	JUL
GENERAL	15,516,000
EMP MED BENEFIT	380,000
SCHOOL DEBT SER	2,850,000
CITY DEBT SER	19,000
CAP IMP	9,382,000
FLEET	7,000,000
SAN	1,362,000
DRUG	107,000
CONFERENCE	51,000
SCHOOL CONST	3,737,000
2021 GO BOND	7,280,000
HOTEL/MOTEL TAX	299,000
TOTAL CASH & INV	47,983,000



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council

## Account Summary

For Fiscal: 2022-2023 Period Ending: 07/31/2022

### Fund: 01 - GENERAL FUND

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Revenue</b>							
<a href="#">01-0000-4110</a>	CURRENT PROPERTY TAXES	6,225,000.00	6,225,000.00	0.00	0.00	-6,225,000.00	0.00 %
<a href="#">01-0000-4115</a>	PRIOR YEAR PROPERTY TAXES	150,000.00	150,000.00	5,753.00	5,753.00	-144,247.00	3.84 %
<a href="#">01-0000-4120</a>	DELINQUENT PROPERTY TAXES C&	80,000.00	80,000.00	13,392.00	13,392.00	-66,608.00	16.74 %
<a href="#">01-0000-4125</a>	PUBLIC UTILITIES	85,000.00	85,000.00	0.00	0.00	-85,000.00	0.00 %
<a href="#">01-0000-4130</a>	INTEREST & PENALTY PY	20,000.00	20,000.00	403.56	403.56	-19,596.44	2.02 %
<a href="#">01-0000-4135</a>	INTEREST & PENALTY C&M	25,000.00	25,000.00	5,415.95	5,415.95	-19,584.05	21.66 %
<a href="#">01-0000-4145</a>	AUB ELECTRIC	640,000.00	640,000.00	67,814.78	67,814.78	-572,185.22	10.60 %
<a href="#">01-0000-4150</a>	AUB GAS	240,000.00	240,000.00	22,325.49	22,325.49	-217,674.51	9.30 %
<a href="#">01-0000-4165</a>	LOCAL SALES TAX	7,800,000.00	7,800,000.00	721,017.50	721,017.50	-7,078,982.50	9.24 %
<a href="#">01-0000-4170</a>	WHOLESALE BEER TAX	530,000.00	530,000.00	49,209.20	49,209.20	-480,790.80	9.28 %
<a href="#">01-0000-4171</a>	WHOLESALE LIQUOR TAX	280,000.00	280,000.00	103.16	103.16	-279,896.84	0.04 %
<a href="#">01-0000-4176</a>	BUSINESS LICENSE APPLICATION FE	1,000.00	1,000.00	150.00	150.00	-850.00	15.00 %
<a href="#">01-0000-4177</a>	BUSINESS TAX-ST CLERK FEE	40,000.00	40,000.00	1,222.95	1,222.95	-38,777.05	3.06 %
<a href="#">01-0000-4178</a>	BUSINESS TAX-ST COLLECTED	400,000.00	400,000.00	10,846.81	10,846.81	-389,153.19	2.71 %
<a href="#">01-0000-4184</a>	FLEA MARKET FEES	0.00	0.00	22.00	22.00	22.00	0.00 %
<a href="#">01-0000-4205</a>	CABLE TV FRANCHISE TAX-COMCAS	160,000.00	160,000.00	0.00	0.00	-160,000.00	0.00 %
<a href="#">01-0000-4210</a>	CABLE TV FRANCHISE TAX-AT&T	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
<a href="#">01-0000-4310</a>	TAXI/WRECKER/SOLICITORS	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
<a href="#">01-0000-4315</a>	BEER PERMITS	12,000.00	12,000.00	550.00	550.00	-11,450.00	4.58 %
<a href="#">01-0000-4320</a>	ANIMAL CONTROL	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
<a href="#">01-0000-4325</a>	BUILDING LICENSES & PERMITS	50,000.00	50,000.00	13,473.00	13,473.00	-36,527.00	26.95 %
<a href="#">01-0000-4410</a>	TVA PAYMENTS IN LIEU OF TAX	150,000.00	150,000.00	0.00	0.00	-150,000.00	0.00 %
<a href="#">01-0000-4415</a>	HOUSING AUTHORITY IN LIEU OF T	60,000.00	60,000.00	0.00	0.00	-60,000.00	0.00 %
<a href="#">01-0000-4420</a>	STATE LAW/FIRE GRANTS	43,000.00	43,000.00	0.00	0.00	-43,000.00	0.00 %
<a href="#">01-0000-4425</a>	STATE SALES TAX	1,550,000.00	1,550,000.00	146,455.73	146,455.73	-1,403,544.27	9.45 %
<a href="#">01-0000-4430</a>	STATE INCOME TAX	0.00	0.00	2,153.39	2,153.39	2,153.39	0.00 %
<a href="#">01-0000-4435</a>	STATE BEER TAX	6,000.00	6,000.00	0.00	0.00	-6,000.00	0.00 %
<a href="#">01-0000-4440</a>	STATE MIXED DRINK TAX	60,000.00	60,000.00	7,102.50	7,102.50	-52,897.50	11.84 %
<a href="#">01-0000-4445</a>	STATE GAS INSPECTION TAX	28,000.00	28,000.00	2,151.62	2,151.62	-25,848.38	7.68 %
<a href="#">01-0000-4450</a>	STATE EXCISE TAX	40,000.00	40,000.00	0.00	0.00	-40,000.00	0.00 %
<a href="#">01-0000-4455</a>	STATE SPORTSBETTING TAX	8,000.00	8,000.00	0.00	0.00	-8,000.00	0.00 %
<a href="#">01-0000-4460</a>	REIMB OTHER GOVERNMENTS	80,000.00	80,000.00	39,101.11	39,101.11	-40,898.89	48.88 %
<a href="#">01-0000-4465</a>	STATE GAS & MOTOR FUEL TAX	480,000.00	480,000.00	43,239.79	43,239.79	-436,760.21	9.01 %
<a href="#">01-0000-4475</a>	REIMB:HIGHWAY MAINTENANCE	20,000.00	20,000.00	349.40	349.40	-19,650.60	1.75 %
<a href="#">01-0000-4620</a>	ACCIDENT REPORT CHARGES	0.00	0.00	142.65	142.65	142.65	0.00 %
<a href="#">01-0000-4625</a>	REPAIR DAMAGES AUB	25,000.00	25,000.00	387.30	387.30	-24,612.70	1.55 %
<a href="#">01-0000-4630</a>	CEMETERY LOTS	1,000.00	1,000.00	160.00	160.00	-840.00	16.00 %
<a href="#">01-0000-4635</a>	CEDAR GROVE EXPANSION	5,000.00	5,000.00	320.00	320.00	-4,680.00	6.40 %
<a href="#">01-0000-4665</a>	POOLS INGLESIDE	10,000.00	10,000.00	3,341.75	3,341.75	-6,658.25	33.42 %
<a href="#">01-0000-4675</a>	RECREATION CONCESSIONS	30,000.00	30,000.00	4,563.45	4,563.45	-25,436.55	15.21 %
<a href="#">01-0000-4690</a>	GENERAL CLASSES	30,000.00	30,000.00	3,274.41	3,274.41	-26,725.59	10.91 %
<a href="#">01-0000-4700</a>	YOUTH SPORTS ACTIVITIES	15,000.00	15,000.00	292.00	292.00	-14,708.00	1.95 %
<a href="#">01-0000-4705</a>	LEASE/RENTAL BALLFIELDS	3,000.00	3,000.00	24.81	24.81	-2,975.19	0.83 %
<a href="#">01-0000-4710</a>	LEASE/RENTAL PICNIC SHEL	3,000.00	3,000.00	1,152.50	1,152.50	-1,847.50	38.42 %
<a href="#">01-0000-4740</a>	FOUNDATION REVENUE	0.00	0.00	384.19	384.19	384.19	0.00 %
<a href="#">01-0000-4810</a>	CITY COURT FINES & COSTS	150,000.00	150,000.00	5,358.05	5,358.05	-144,641.95	3.57 %
<a href="#">01-0000-4835</a>	FALSE ALARM FEES	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
<a href="#">01-0000-4910</a>	INTEREST INCOME	30,000.00	30,000.00	12,324.95	12,324.95	-17,675.05	41.08 %
<a href="#">01-0000-4920</a>	SALE OF CITY PROPERTY	0.00	0.00	450.00	450.00	450.00	0.00 %
<a href="#">01-0000-4930</a>	DISCOUNTS EARNED	0.00	0.00	8.32	8.32	8.32	0.00 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01-0000-4999</u> MISCELLANEOUS INCOME	20,000.00	20,000.00	2,893.66	2,893.66	-17,106.34	14.47 %
Revenue Total:	19,598,000.00	19,598,000.00	1,187,330.98	1,187,330.98	-18,410,669.02	6.06 %
Fund: 01 - GENERAL FUND Total:	19,598,000.00	19,598,000.00	1,187,330.98	1,187,330.98	-18,410,669.02	6.06 %
Report Total:	19,598,000.00	19,598,000.00	1,187,330.98	1,187,330.98	-18,410,669.02	6.06 %



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council

## Group Summary

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>							
<b>Department: 01 - Administration</b>							
0101 - City Manager's Office	356,400.00	356,400.00	33,852.60	33,852.60	2,776.98	319,770.42	10.28 %
0102 - City Council	60,700.00	60,700.00	5,451.62	5,451.62	11,090.00	44,158.38	27.25 %
0103 - City Judge	13,000.00	13,000.00	1,076.50	1,076.50	0.00	11,923.50	8.28 %
0104 - City Attorney	40,000.00	40,000.00	300.00	300.00	0.00	39,700.00	0.75 %
0105 - Special Appropriations	371,700.00	371,700.00	56,900.00	56,900.00	0.00	314,800.00	15.31 %
0106 - Athens City Schools	2,421,000.00	2,421,000.00	0.00	0.00	0.00	2,421,000.00	0.00 %
0107 - Athens Utilities Board	480,000.00	480,000.00	45,292.70	45,292.70	10,000.00	424,707.30	11.52 %
<b>Department: 01 - Administration Total:</b>	<b>3,742,800.00</b>	<b>3,742,800.00</b>	<b>142,873.42</b>	<b>142,873.42</b>	<b>23,866.98</b>	<b>3,576,059.60</b>	<b>4.45 %</b>
<b>Department: 02 - Finance</b>							
0201 - Finance	499,300.00	499,300.00	56,852.98	56,852.98	4,392.08	438,054.94	12.27 %
<b>Department: 02 - Finance Total:</b>	<b>499,300.00</b>	<b>499,300.00</b>	<b>56,852.98</b>	<b>56,852.98</b>	<b>4,392.08</b>	<b>438,054.94</b>	<b>12.27 %</b>
<b>Department: 03 - Human Resources</b>							
0301 - Human Resources	231,300.00	231,300.00	25,443.08	25,443.08	3,929.53	201,927.39	12.70 %
<b>Department: 03 - Human Resources Total:</b>	<b>231,300.00</b>	<b>231,300.00</b>	<b>25,443.08</b>	<b>25,443.08</b>	<b>3,929.53</b>	<b>201,927.39</b>	<b>12.70 %</b>
<b>Department: 04 - Administrative Services</b>							
0401 - Administration	185,100.00	185,100.00	16,821.57	16,821.57	300.00	167,978.43	9.25 %
0402 - City Hall	187,800.00	187,800.00	15,419.68	15,419.68	56,861.88	115,518.44	38.49 %
0403 - Information Technology	320,900.00	320,900.00	63,755.85	63,755.85	13,724.87	243,419.28	24.14 %
<b>Department: 04 - Administrative Services Total:</b>	<b>693,800.00</b>	<b>693,800.00</b>	<b>95,997.10</b>	<b>95,997.10</b>	<b>70,886.75</b>	<b>526,916.15</b>	<b>24.05 %</b>
<b>Department: 05 - Community Development</b>							
0501 - Administration	186,800.00	186,800.00	27,065.11	27,065.11	620.00	159,114.89	14.82 %
0502 - Codes Enforcement	309,300.00	309,300.00	59,077.50	59,077.50	8,680.00	241,542.50	21.91 %
0503 - Cemeteries	33,400.00	33,400.00	3,000.00	3,000.00	33,500.00	-3,100.00	109.28 %
<b>Department: 05 - Community Development Total:</b>	<b>529,500.00</b>	<b>529,500.00</b>	<b>89,142.61</b>	<b>89,142.61</b>	<b>42,800.00</b>	<b>397,557.39</b>	<b>24.92 %</b>
<b>Department: 06 - Police</b>							
0601 - Administration	325,900.00	325,900.00	36,346.03	36,346.03	3,280.80	286,273.17	12.16 %
0602 - Patrol	2,447,000.00	2,447,000.00	450,198.71	450,198.71	22,984.01	1,973,817.28	19.34 %
0603 - Special Services	579,100.00	579,100.00	83,164.66	83,164.66	200.00	495,735.34	14.40 %
<b>Department: 06 - Police Total:</b>	<b>3,352,000.00</b>	<b>3,352,000.00</b>	<b>569,709.40</b>	<b>569,709.40</b>	<b>26,464.81</b>	<b>2,755,825.79</b>	<b>17.79 %</b>
<b>Department: 07 - Fire</b>							
0701 - Administration	195,300.00	195,300.00	29,659.85	29,659.85	1,277.12	164,363.03	15.84 %
0702 - Prevention	116,100.00	116,100.00	17,837.77	17,837.77	300.00	97,962.23	15.62 %

Monthly Rev and Exp Reports for Council

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
0703 - Suppression	2,333,600.00	2,333,600.00	563,119.78	563,119.78	34,927.16	1,735,553.06	25.63 %
<b>Department: 07 - Fire Total:</b>	<b>2,645,000.00</b>	<b>2,645,000.00</b>	<b>610,617.40</b>	<b>610,617.40</b>	<b>36,504.28</b>	<b>1,997,878.32</b>	<b>24.47 %</b>
<b>Department: 08 - Parks and Recreation</b>							
0801 - Administration	257,500.00	257,500.00	32,696.66	32,696.66	600.00	224,203.34	12.93 %
0802 - Maintenance	748,700.00	748,700.00	117,115.66	117,115.66	98,014.94	533,569.40	28.73 %
0803 - Swimming Pools	46,200.00	46,200.00	11,876.30	11,876.30	4,401.06	29,922.64	35.23 %
0804 - Program Planning	317,100.00	317,100.00	31,664.10	31,664.10	30,489.38	254,946.52	19.60 %
<b>Department: 08 - Parks and Recreation Total:</b>	<b>1,369,500.00</b>	<b>1,369,500.00</b>	<b>193,352.72</b>	<b>193,352.72</b>	<b>133,505.38</b>	<b>1,042,641.90</b>	<b>23.87 %</b>
<b>Department: 09 - Public Works</b>							
0901 - Administration	369,400.00	369,400.00	52,113.02	52,113.02	11,162.63	306,124.35	17.13 %
0902 - Traffic Control	234,000.00	234,000.00	31,186.59	31,186.59	13,655.97	189,157.44	19.16 %
0903 - Street Maintenance	1,003,900.00	1,003,900.00	89,369.64	89,369.64	82,250.00	832,280.36	17.10 %
0904 - Street Construction	596,100.00	596,100.00	130,907.23	130,907.23	58,005.00	407,187.77	31.69 %
0905 - Street Cleaning	972,100.00	972,100.00	275,614.22	275,614.22	40,859.08	655,626.70	32.56 %
0906 - Fleet Maintenance	329,900.00	329,900.00	38,997.24	38,997.24	11,211.88	279,690.88	15.22 %
0908 - Animal Control	191,100.00	191,100.00	26,946.19	26,946.19	5,687.98	158,465.83	17.08 %
<b>Department: 09 - Public Works Total:</b>	<b>3,696,500.00</b>	<b>3,696,500.00</b>	<b>645,134.13</b>	<b>645,134.13</b>	<b>222,832.54</b>	<b>2,828,533.33</b>	<b>23.48 %</b>
<b>Department: 10 - Communications/Dispatch</b>							
1004 - Communications/Dispatch	313,300.00	313,300.00	78,115.16	78,115.16	0.00	235,184.84	24.93 %
<b>Department: 10 - Communications/Dispatch Total:</b>	<b>313,300.00</b>	<b>313,300.00</b>	<b>78,115.16</b>	<b>78,115.16</b>	<b>0.00</b>	<b>235,184.84</b>	<b>24.93 %</b>
<b>Department: 11 - Transfers</b>							
1101 - Non-Departmental	2,525,000.00	2,525,000.00	-29.93	-29.93	6,424.00	2,518,605.93	0.25 %
<b>Department: 11 - Transfers Total:</b>	<b>2,525,000.00</b>	<b>2,525,000.00</b>	<b>-29.93</b>	<b>-29.93</b>	<b>6,424.00</b>	<b>2,518,605.93</b>	<b>0.25 %</b>
<b>Fund: 01 - GENERAL FUND Total:</b>	<b>19,598,000.00</b>	<b>19,598,000.00</b>	<b>2,507,208.07</b>	<b>2,507,208.07</b>	<b>571,606.35</b>	<b>16,519,185.58</b>	<b>15.71 %</b>
<b>Report Total:</b>	<b>19,598,000.00</b>	<b>19,598,000.00</b>	<b>2,507,208.07</b>	<b>2,507,208.07</b>	<b>571,606.35</b>	<b>16,519,185.58</b>	<b>15.71 %</b>



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council Account Summary

For Fiscal: 2022-2023 Period Ending: 07/31/2022

## Fund: 12 - SANITATION

### Revenue

<a href="#">12-0000-4648</a>	REFUSE PENALTY	4,000.00	4,000.00	283.87	283.87	-3,716.13	7.10 %
<a href="#">12-0000-4650</a>	IND/COMMERCIAL REFUSE CHARG	420,000.00	420,000.00	48,667.22	48,667.22	-371,332.78	11.59 %
<a href="#">12-0000-4658</a>	REFUSE COLLECTION CHARGES	540,000.00	540,000.00	49,724.62	49,724.62	-490,275.38	9.21 %
<a href="#">12-0000-4750</a>	RECYCLING CENTER	2,000.00	2,000.00	485.12	485.12	-1,514.88	24.26 %
<a href="#">12-0000-4910</a>	INTEREST INCOME	1,000.00	1,000.00	1,287.33	1,287.33	287.33	128.73 %
<a href="#">12-0000-4930</a>	DISCOUNTS EARNED	0.00	0.00	6.24	6.24	6.24	0.00 %
<a href="#">12-0000-4999</a>	MISCELLANEOUS INCOME	3,000.00	3,000.00	0.00	0.00	-3,000.00	0.00 %
Revenue Total:		970,000.00	970,000.00	100,454.40	100,454.40	-869,545.60	10.36 %
Fund: 12 - SANITATION Total:		970,000.00	970,000.00	100,454.40	100,454.40	-869,545.60	10.36 %
Report Total:		970,000.00	970,000.00	100,454.40	100,454.40	-869,545.60	10.36 %



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council

## Group Summary

For Fiscal: 2022-2023 Period Ending: 07/31/2022

Division		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance		Percent Used
							Favorable	(Unfavorable)	
Fund: 12 - SANITATION		970,000.00	970,000.00	222,920.20	222,920.20	15,769.84	731,309.96		24.61 %
Department: 09 - Public Works		970,000.00	970,000.00	222,920.20	222,920.20	15,769.84	731,309.96		24.61 %
0907 - Sanitation		970,000.00	970,000.00	222,920.20	222,920.20	15,769.84	731,309.96		24.61 %
Report Total:		970,000.00	970,000.00	222,920.20	222,920.20	15,769.84	731,309.96		24.61 %

Department: 09 - Public Works Total:

Fund: 12 - SANITATION Total:

Report Total:



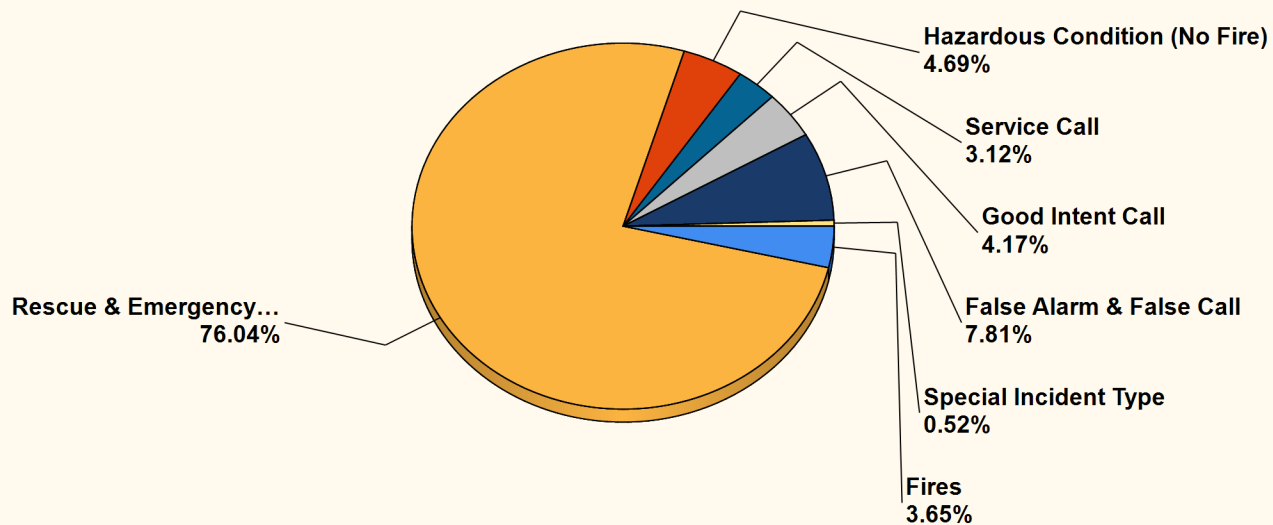
# City of Athens Fire Dept

Athens, TN

This report was generated on 8/2/2022 9:42:02 AM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	3.65%
Rescue & Emergency Medical Service	146	76.04%
Hazardous Condition (No Fire)	9	4.69%
Service Call	6	3.12%
Good Intent Call	8	4.17%
False Alarm & False Call	15	7.81%
Special Incident Type	1	0.52%
<b>TOTAL</b>	<b>192</b>	<b>100%</b>

839 Employee Training Hours  
2 CPR/First-Aid Classes - 17 students  
StreetWise Training  
1 State Inspection  
Foster Kids PR event at Heritage Park  
Truck Display at YMCA  
Fire Extinguisher Demo/Training - County Bus Drivers  
Touch-A-Truck - Return to School - Christ Community Church  
3 completed Swift Water Rescue - 2 Tech Class  
1 completed Farm Silo Grain Bin Rescue Class  
Hired Firefighter Clara Kirksey  
Promoted Ty Gable to Fire Engineer

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.04%
118 - Trash or rubbish fire, contained	2	1.04%
150 - Outside rubbish fire, other	2	1.04%
154 - Dumpster or other outside trash receptacle fire	1	0.52%
311 - Medical assist, assist EMS crew	137	71.35%
322 - Motor vehicle accident with injuries	8	4.17%
324 - Motor vehicle accident with no injuries.	1	0.52%
412 - Gas leak (natural gas or LPG)	2	1.04%
423 - Refrigeration leak	1	0.52%
442 - Overheated motor	1	0.52%
444 - Power line down	1	0.52%
445 - Arcing, shorted electrical equipment	3	1.56%
462 - Aircraft standby	1	0.52%
551 - Assist police or other governmental agency	3	1.56%
553 - Public service	1	0.52%
561 - Unauthorized burning	2	1.04%
611 - Dispatched & cancelled en route	4	2.08%
622 - No incident found on arrival at dispatch address	1	0.52%
631 - Authorized controlled burning	1	0.52%
651 - Smoke scare, odor of smoke	2	1.04%
733 - Smoke detector activation due to malfunction	1	0.52%
743 - Smoke detector activation, no fire - unintentional	1	0.52%
744 - Detector activation, no fire - unintentional	13	6.77%
900 - Special type of incident, other	1	0.52%
<b>TOTAL INCIDENTS:</b>	<b>192</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# City of Athens Fire Dept



Athens, TN

This report was generated on 8/2/2022 9:43:12 AM

## Property Values versus Loss and Save per Incident for Date Range

Start Date: 07/01/2022 | End Date: 07/31/2022

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2022-1148	\$927,400.00	\$400.00	\$927,000.00
2022-1187	\$1,000.00	\$250.00	\$750.00
<b>Totals:</b>	<b>\$928,400.00</b>	<b>\$650.00</b>	<b>\$927,750.00</b>

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



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# City of Athens Fire Dept

Athens, TN

This report was generated on 8/2/2022 9:44:03 AM

## Losses for Date Range

Start Date: 07/01/2022 | End Date: 07/31/2022

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
2	\$250.00	\$400.00	\$650.00	\$325.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2022-1148	07/09/2022	442 - Overheated motor	\$0.00	\$400.00	\$400.00	61.54%
2022-1187	07/16/2022	154 - Dumpster or other outside trash receptacle fire	\$250.00	\$0.00	\$250.00	38.46%

Only REVIEWED incidents included



# City of Athens Fire Dept

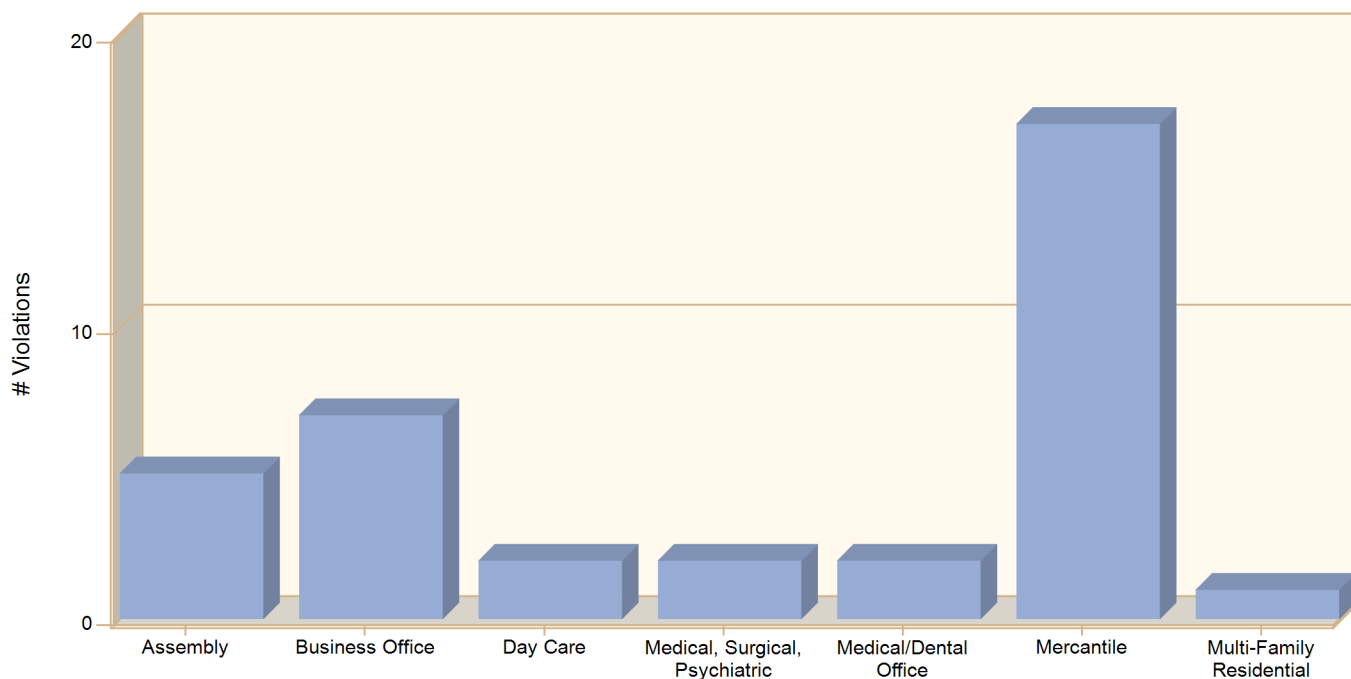
Athens, TN

This report was generated on 8/2/2022 9:44:53 AM



## Count of Violations per Occupancy Type for Inspection Date Range

Inspection Observations: FAIL | Start Date: 07/01/2022 | End Date: 07/31/2022



OCCUPANCY TYPE	# VIOLATIONS
Assembly	5
Business Office	7
Day Care	2
Medical, Surgical, Psychiatric	2
Medical/Dental Office	2
Mercantile	17
Multi-Family Residential	1
Total of Violations:	36

Total number of violations for LOCKED inspections that took place for the DATE RANGE provided for each Occupancy Type.

# City of Athens Fire Dept

Athens, TN

This report was generated on 8/2/2022 9:45:34 AM



## Completed Inspections per Inspection Type for Date Range

Occupancy Status: All | Start Date: 07/01/2022 | End Date: 07/31/2022

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Alarm System Test</b>						
890	Tri County Center	3030 Lee HWY Athens, TN 37303	07/27/2022	Moses, Casey B	Violation Notice Issued	

Total # Inspections for Alarm System Test 1

<b>Inspection Type: Annual</b>						
482	Jerry Smith Funeral Home	1010 S White ST Athens, TN 37303	07/01/2022	Fling, Jason R	Passed	
402	Goodwill	1500 Decatur PIKE Athens, TN 37303	07/11/2022	Evans, Robert Tyler	Correction Notice Issued	
536	Little Ceasars	1506 Decatur PIKE Athens, TN 37303	07/11/2022	Evans, Robert Tyler	Passed with Comments	
12	L & S Nails Spa	1510 Decatur PIKE Athens, TN 37303	07/11/2022	Evans, Robert Tyler	Correction Notice Issued	Violations with the sprinkler system referred to Fire Chief Ainsworth
158	Belk INC.	1516 Decatur PIKE Athens, TN 37303	07/11/2022	Evans, Robert Tyler	Passed with Comments	
576	McMinn County Board of Education	3 Hill ST Athens, TN 37303	07/13/2022	Nipper, Ron F	Passed with Comments	
394	Food City	105 S Hill ST Athens, TN 37303	07/13/2022	Smith, Austin A	Passed with Comments	
639	Food City Gas 'n Go	14 S White ST Athens, TN 37303	07/13/2022	Smith, Austin A	Passed	
767	sharon's hair	309 W Madison AVE #2 Athens, TN 37303	07/13/2022	Martin, Dustin R	Passed with Comments	

Includes LOCKED inspections for both archived and unarchived occupancy records.



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ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Annual</b>						
386	Fullers Frame Shop	302 Bank ST Athens, TN 37303	07/13/2022	Fling, Jason R	Passed with Minor Violations	
676	PDOC	2 S Hill ST Athens, TN 37303	07/13/2022	Walker, Rodney S	Passed	
377	Southeast Oral Surgery	670 Lynwood DR Athens, TN 37303	07/13/2022	Walker, Rodney S	Passed with Comments	
147	Athens Movie Palace	1436 Decatur PIKE Athens, TN 37303	07/14/2022	Fling, Jason R	Violation Notice Issued	
13	Advance Auto Parts	1410 Decatur PIKE Athens, TN 37303	07/14/2022	Fling, Jason R	Passed	
585	Morning Pointe	1025 Crestway DR Athens, TN 37303	07/19/2022	Eaton, Mike	Passed with Comments	
998	Muddy Waters Wine & Spirits	2624 Decatur PIKE Athens, TN 37303	07/26/2022	Key, Quintin G	Passed with Comments	
1093	The sock shop	2622 Decatur PIKE Athens, TN 37303	07/26/2022	Key, Quintin G	Passed	
114	Athens Tobacco Outlet	2618 Decatur PIKE Athens, TN 37303	07/26/2022	Key, Quintin G	Passed with Comments	
535	Little Bit of Heaven	816 Tennal ST Athens, TN 37303	07/27/2022	Fulbright, Joshah	Passed with Comments	
				Total # Inspections for Annual		
				19		

<b>Inspection Type: Assembly Use</b>						
214	Charles Cox MD	503 W Madison AVE Athens, TN 37303	07/13/2022	Martin, Dustin R	Passed with Comments	
641	Hospice of chattanooga	403 W Madison AVE #B Athens, TN 37303	07/13/2022	Martin, Dustin R	Passed with Comments	
				Total # Inspections for Assembly Use:		
				2		

Includes LOCKED inspections for both archived and unarchived occupancy records.



ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Outside Inspection Only (Vacant)						
965	Vaccant	1514 Decatur PIKE Athens, TN 37303	07/14/2022	Fling, Jason R	Passed	
Total # Inspections for Outside Inspection Only (Vacant):						1
Inspection Type: Reinspection						
1038	Inspirations Dance	701 W Madison AVE Athens, TN 37303	07/13/2022	Fling, Jason R	Passed	
Total # Inspections for Reinspection:						1

TOTAL # INSPECTIONS: 24

Includes LOCKED inspections for both archived and unarchived occupancy records.



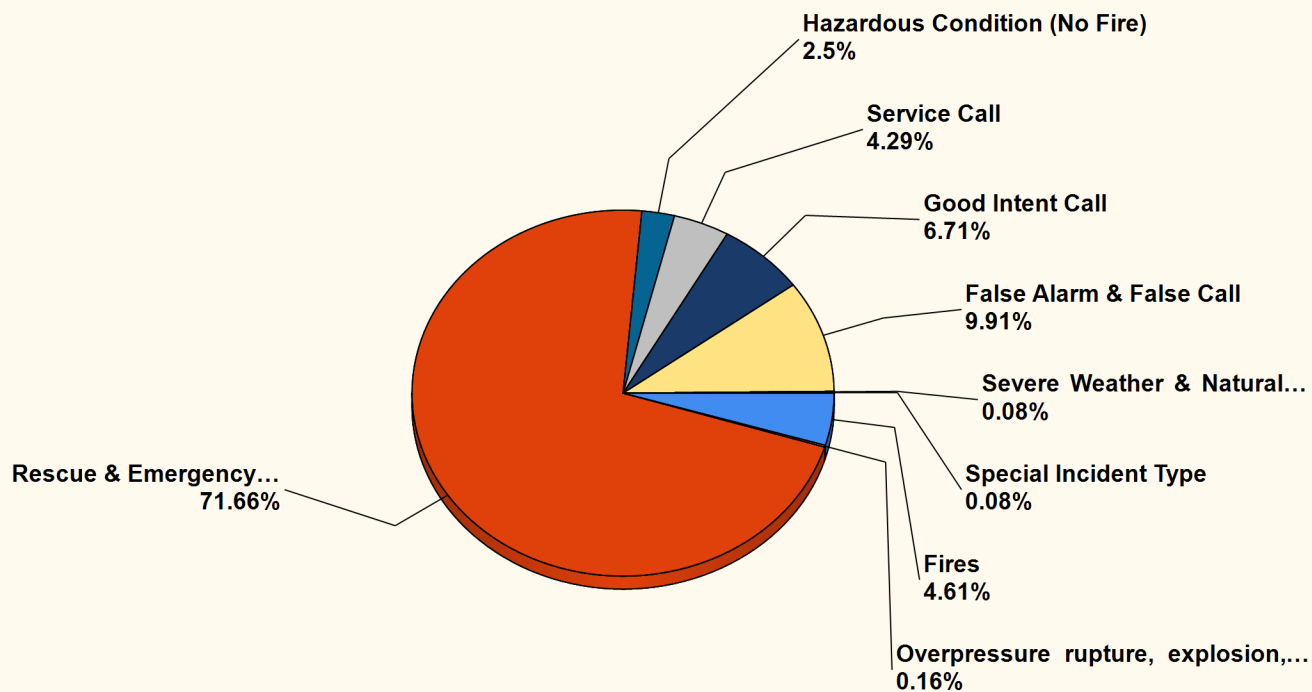
# City of Athens Fire Dept

Athens, TN

This report was generated on 8/2/2022 9:46:20 AM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	59	4.61%
Overpressure rupture, explosion, overheating - no fire	2	0.16%
Rescue & Emergency Medical Service	918	71.66%
Hazardous Condition (No Fire)	32	2.5%
Service Call	55	4.29%
Good Intent Call	86	6.71%
False Alarm & False Call	127	9.91%
Severe Weather & Natural Disaster	1	0.08%
Special Incident Type	1	0.08%
<b>TOTAL</b>	<b>1281</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	0.16%
111 - Building fire	10	0.78%
112 - Fires in structure other than in a building	1	0.08%
113 - Cooking fire, confined to container	3	0.23%
116 - Fuel burner/boiler malfunction, fire confined	2	0.16%
118 - Trash or rubbish fire, contained	6	0.47%
121 - Fire in mobile home used as fixed residence	1	0.08%
122 - Fire in motor home, camper, recreational vehicle	1	0.08%
131 - Passenger vehicle fire	7	0.55%
138 - Off-road vehicle or heavy equipment fire	2	0.16%
140 - Natural vegetation fire, other	5	0.39%
141 - Forest, woods or wildland fire	2	0.16%
142 - Brush or brush-and-grass mixture fire	5	0.39%
143 - Grass fire	1	0.08%
150 - Outside rubbish fire, other	2	0.16%
151 - Outside rubbish, trash or waste fire	1	0.08%
154 - Dumpster or other outside trash receptacle fire	3	0.23%
160 - Special outside fire, other	2	0.16%
162 - Outside equipment fire	2	0.16%
170 - Cultivated vegetation, crop fire, other	1	0.08%
251 - Excessive heat, scorch burns with no ignition	2	0.16%
311 - Medical assist, assist EMS crew	827	64.56%
322 - Motor vehicle accident with injuries	73	5.7%
324 - Motor vehicle accident with no injuries.	13	1.01%
341 - Search for person on land	1	0.08%
350 - Extrication, rescue, other	1	0.08%
351 - Extrication of victim(s) from building/structure	1	0.08%
352 - Extrication of victim(s) from vehicle	1	0.08%
353 - Removal of victim(s) from stalled elevator	1	0.08%
412 - Gas leak (natural gas or LPG)	9	0.7%
423 - Refrigeration leak	1	0.08%
424 - Carbon monoxide incident	3	0.23%
440 - Electrical wiring/equipment problem, other	1	0.08%
442 - Overheated motor	1	0.08%
444 - Power line down	3	0.23%
445 - Arcing, shorted electrical equipment	6	0.47%
461 - Building or structure weakened or collapsed	1	0.08%
462 - Aircraft standby	5	0.39%
480 - Attempted burning, illegal action, other	2	0.16%
500 - Service Call, other	1	0.08%
520 - Water problem, other	1	0.08%
522 - Water or steam leak	1	0.08%
540 - Animal problem, other	1	0.08%
550 - Public service assistance, other	1	0.08%
551 - Assist police or other governmental agency	24	1.87%
553 - Public service	5	0.39%
561 - Unauthorized burning	18	1.41%
571 - Cover assignment, standby, moveup	3	0.23%
600 - Good intent call, other	2	0.16%
611 - Dispatched & cancelled en route	46	3.59%
622 - No incident found on arrival at dispatch address	12	0.94%
631 - Authorized controlled burning	3	0.23%
650 - Steam, other gas mistaken for smoke, other	1	0.08%
651 - Smoke scare, odor of smoke	16	1.25%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.08%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
653 - Smoke from barbecue, tar kettle	1	0.08%
671 - HazMat release investigation w/no HazMat	4	0.31%
733 - Smoke detector activation due to malfunction	1	0.08%
736 - CO detector activation due to malfunction	3	0.23%
740 - Unintentional transmission of alarm, other	1	0.08%
743 - Smoke detector activation, no fire - unintentional	4	0.31%
744 - Detector activation, no fire - unintentional	117	9.13%
745 - Alarm system activation, no fire - unintentional	1	0.08%
813 - Wind storm, tornado/hurricane assessment	1	0.08%
900 - Special type of incident, other	1	0.08%
<b>TOTAL INCIDENTS:</b>	<b>1281</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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# City of Athens Fire Dept

Athens, TN

This report was generated on 8/2/2022 9:47:00 AM



## Property Values versus Loss and Save per Incident for Date Range

Start Date: 01/01/2022 | End Date: 07/31/2022

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2022-96	\$16,000.00	\$16,000.00	\$0.00
2022-163	\$10,000.00	\$2,000.00	\$8,000.00
2022-164	\$500.00	\$500.00	\$0.00
2022-172	\$650,000.00	\$500.00	\$649,500.00
2022-202	\$950,000.00	\$125,000.00	\$825,000.00
2022-213	\$10,200.00	\$200.00	\$10,000.00
2022-271	\$500.00	\$500.00	\$0.00
2022-390	\$59,200.00	\$28,000.00	\$31,200.00
2022-465	\$10,000.00	\$9,000.00	\$1,000.00
2022-552	\$8,000.00	\$2,500.00	\$5,500.00
2022-566	\$24,000.00	\$18,000.00	\$6,000.00
2022-589	\$1,500.00	\$1,000.00	\$500.00
2022-624	\$200.00	\$200.00	\$0.00
2022-688	\$140,000.00	\$50,000.00	\$90,000.00
2022-700	\$1,137,100.00	\$5,000.00	\$1,132,100.00
2022-728	\$8,000.00	\$5,000.00	\$3,000.00
2022-818	\$30,000.00	\$800.00	\$29,200.00
2022-857	\$113,300.00	\$100.00	\$113,200.00
2022-921	\$500.00	\$500.00	\$0.00
2022-967	\$2,100,000.00	\$12,000.00	\$2,088,000.00
2022-994	\$1,000,000.00	\$22,000.00	\$978,000.00
2022-1010	\$233,000.00	\$50,400.00	\$182,600.00
2022-1025	\$100,600.00	\$1,500.00	\$99,100.00
2022-1029	\$84,600.00	\$500.00	\$84,100.00
2022-1037	\$82,400.00	\$65,000.00	\$17,400.00
2022-1148	\$927,400.00	\$400.00	\$927,000.00
2022-1187	\$1,000.00	\$250.00	\$750.00
<b>Totals:</b>	<b>\$7,698,000.00</b>	<b>\$416,850.00</b>	<b>\$7,281,150.00</b>

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.

# City of Athens Fire Dept



Athens, TN

This report was generated on 8/2/2022 9:47:58 AM

## Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 07/01/2022 | EndDate: 07/31/2022

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid given				
07/17/2022	2022-1193	104 County Road 177 RD	111 - Building fire	ST2 - Athens Fire Station 2

Percentage of Total Incidents:

0.52%

AID TYPE: Mutual aid given				
07/31/2022	2022-1293	191 COUNTY RD 126	322 - Motor vehicle accident with injuries	ST2 - Athens Fire Station 2

Percentage of Total Incidents:

0.52%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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## FIRE DEPARTMENT

### EMS RESPONSE REPORT

July 2022

<u>Date</u>	<u>CAD #</u>	<u>EMS Response Location</u>
07/02/2022	2022-1103	Etowah
07/14/2022	2022-1171	Niota
07/18/2022	2022-1199	Riceville
07/18/2022	2022-1202	Etowah
07/20/2022	2022-1222	Riceville
07/25/2022	2022-1258	Etowah
07/28/2022	2022-1271	Riceville
07/28/2022	2022-1273	Etowah

City of Athens Fire Department responded to 137 Medical Calls. EMS responded from outside the City of Athens 8 times.



## Police Department Report to City Manager

July	▼	2022	▼
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	This Month	This Year	Last Year to Date
<b>Homicide</b>	0	0	1
<b>Sex Offense</b>	2	9	7
<b>Robbery</b>	0	6	4
<b>Assault</b>	34	177	78
<b>Burglary</b>	13	93	80
<b>Theft</b>	41	348	352
<b>MV Theft</b>	9	57	56

<b>Moving Violations</b>	158	1086	1589
<b>Citations</b>	74	571	N/A
<b>Warnings</b>	84	511	N/A
<b>Drugs</b>	38	223	233
<b>Arrests</b>	165	937	671
<b>Total Calls for Service</b>	1678	10.33K	12192



## Police Department Report to City Manager

July



2022



**This Month**

**This Year**

**Last Year to Date**

<b>Vehicle Accidents</b>	33	449	393
<b>Pedestrian</b>	0	1	3
<b>Private Property</b>	38	258	160
<b>Total</b>	70	572	553
<b>Injuries</b>	8	78	102
<b>Fatalities</b>	0	1	1

<b>Authorized Sworn Positions</b>	34
<b>Current Sworn Positions Filled</b>	30
<b>Police Department Vacancies</b>	4

Prepared:

Jason B. Garren

Deputy Chief

Submitted:

Fred K. Schultz

Chief of Police



Date

7/1/2022

7/31/2022



MEASUREMENT

DOSAGE UNITS



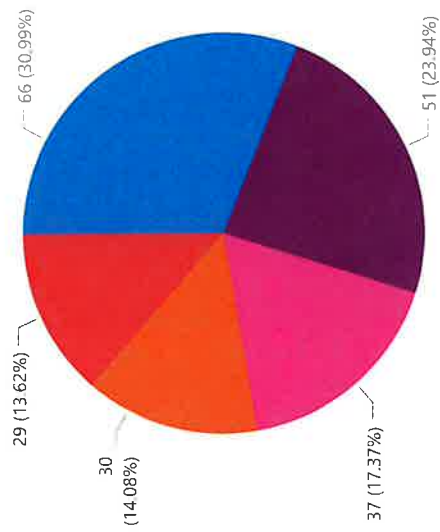
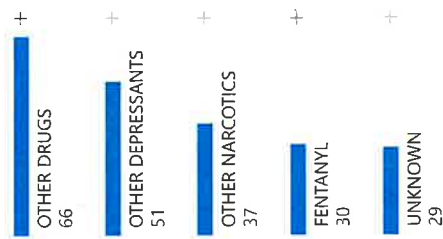
## DRUG\_QUANTITY by DRUG\_TYPE

DRUG\_TYPE



DRUG\_QUANTITY

213



- DRUG\_TYPE**
- OTHER DRUGS
  - OTHER DEPRESSANTS
  - OTHER NARCOTICS
  - FENTANYL
  - UNKNOWN

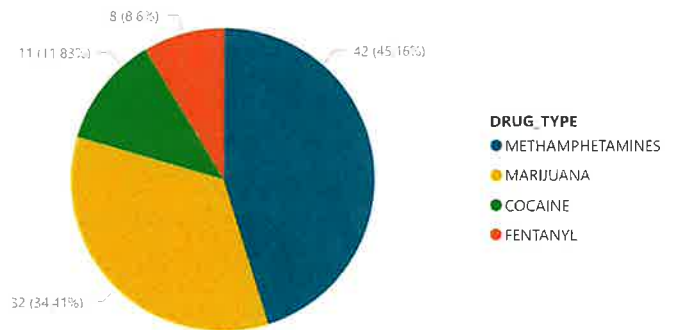
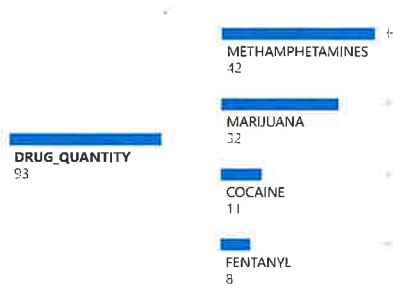
Date  
7/1/2022 7/31/2022

MEASUREMENT  
GRAMS



DRUG\_TYPE

DRUG\_QUANTITY by DRUG\_TYPE



## **Monthly Overtime Report for Patrol Division July 2022**

### **Late Shift: 41.25 hours**

(reports, late arrests, late calls, early shift calls, raids, assignments)

### **Manpower: 36.00 hours**

(fill in for sick leave, vacations, training)

### **Court: 5.50 hours**

General Sessions: 00.00

City: 2.00

Criminal: 00.00

Civil: 00.00

Juvenile: 1.00

Grand Jury: 2.50

### **Training: 75.00 hours**

### **Special Assignments: 32.75 hours**

Meeting: 10.75

THSO: 4.75

4<sup>th</sup> of July: 8.25

Ronald McDonald House Charity: 9.00

**Total hours for the month: 190.50 hours**

**Total expenditure for patrol overtime for the month: \$5,934.69**

**Total budgeted for patrol overtime for the month: \$5,416.66**

**DISPOSITION COUNT**

07/01/2022 to 07/31/2022

Disp. Code Id   Disp. Code Name

(9)	Dismissed	<u>13</u>
(10)	Dismissed after Drv Safety Course	<u>5</u>
(11)	Dismissed upon payment of cost w/time to pay	<u>3</u>
(19)	Paid in Full	<u>46</u>
(21)	Plea Guilty/ as charged	<u>11</u>

Total Dispositions: 78

**Athens Police Department**

**Amber Harrell**

**False Alarm Sheet**

**July 2022**

**There were 58 alarms this month.**

**58 were not charged. This leaves only 0 chargeable.**

**This month 58**

**Last year this month 47**

**MONEY COLLECTED FOR FINANCE ON WARRANTS**

**This month \$00.00**