

CITY OF ARCADIA

City Council Regular Meeting Agenda



Tuesday, March 1, 2022, 6:00 p.m.

Location: City Council Conference Room, 240 W. Huntington Drive, Arcadia

COVID-19 NOTICE

This meeting of the Arcadia City Council will take place in a hybrid format. Pursuant to the Brown Act and AB 361, the City Council may meet virtually or in-person. This meeting is open to the public for in-person attendance and public comment; however, the public is also welcome to view City Council Meetings as they take place on the City's website at ArcadiaCA.gov/livegov or on ACTV (check your local listings), and to submit public comment as outlined below. In-person attendance is subject to Los Angeles County Department of Public Health regulations for COVID-19 mitigation. The City of Arcadia reserves the right to limit or deny access to City facilities. The use of face coverings is required for in-person attendance.

新冠病毒 (COVID-19) 通知

阿卡迪亚市议会的这次会议将以混合形式举行。根据《布朗法案》和 AB 361 的规定，市议会会议可采用虚拟形式或面对面形式举行。本次会议向公众开放，公众可现场出席和提出意见；但同时欢迎公众通过市政府网站 ArcadiaCA.gov/livegov 或 ACTV（请查看您所在地的电视频道列表）参加会议，并按照以下说明提交意见。现场出席须遵守洛杉矶县公共卫生部关于缓解新冠病毒疫情的规定。阿卡迪亚市保留限制或拒绝进入市政府设施的权利。现场出席会议时须佩戴口罩。

How to Submit Public Comment:

Citizens who wish to submit public comment may do so using one of the following methods. Public comment is limited to the time and words allotted.

1. **In-Person:** Complete a blue Public Comment Speaker Card, indicating the agenda item number and place it in the Public Comment Drop Box located next to the podium in the City Council Chambers. Your card must be submitted before the Mayor calls for public comments, including for Public Hearings, as listed on the posted agenda. Cards submitted after the Mayor calls for public comments will not be accepted. Speakers shall be limited to five (5) minutes per person. At the Mayor's discretion, the time limit may be shortened to allow all speakers to address the City Council.
2. **Phone:** A conference line has been established for public comment. Your call will be recognized in the order it was received. Please keep your phone on MUTE until you are recognized for public comment.

Conference Line: (669) 224-3412
Access Code: 604-838-893#

Electronic submission of Public Comment is also available via the City's website or by email as noted below. Public Comment submitted electronically will not be read into the record at the posted meeting time but are forwarded to the City Council prior to the meeting for consideration.

1. **Website:** Please submit your comments using our online public comment form at ArcadiaCA.gov/comment. Your comments must be received at least 30 minutes prior to the posted meeting time.
2. **Email:** Please submit your comments via email to CityClerk@ArcadiaCA.gov. Your comments must be received at least 30 minutes prior to the posted meeting time.

Please contact the City Clerk's Office at CityClerk@ArcadiaCA.gov or at (626) 574-5455 for more information.

如何提交公众评论意见:

公民可以使用以下任何一种方法提交公众评论意见。请在时间和字数的限制范围内提交公众评论意见。

1. **亲自:** 填写一张蓝色的公众评论意见发言人卡, 注明议程项目编号, 投入市议会会议厅内讲台旁的公众评论意见投递箱。发言人卡必须按发布议程之规定在市长征求公众评论意见(包括听证会)之前提交。凡市长征求公众评论意见后才提交的发言人卡将不予接受。每位发言人的发言时间不得超过五(5)分钟。市长可自行决定缩短发言时限, 以便允许所有发言人在市议会发言。
2. **电话:** 已经为公众提交评论意见设立一条会议专线。将按先后顺序接听您打来的电话。您应当将您的电话设为“静音”, 直至轮到您提出评论意见。

会议专线: (669) 224-3412
接入代码: 604-838-893#

亦可按照以下方法在本市网站上或通过电子邮件以电子方式提交公众评论意见。以电子方式提交的公众评论意见不会在公布的会议期间读入记录, 但会在会议开始前转交给市议会, 供市议会考虑。

1. **网站:** 请使用以下网站中刊载的在线公众评论意见表提交您的评论意见: ArcadiaCA.gov/comment。必须在公布的会议时间前至少提前 30 分钟提交评论意见。
2. **电子邮件:** 请将您的评论意见通过电子邮件发送至: CityClerk@ArcadiaCA.gov。必须在公布的会议时间前至少提前 30 分钟提交评论意见。

详情请洽市书记官办公室, 电子邮件 CityClerk@ArcadiaCA.gov, 电话号码 (626) 574-5455。

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (626) 574-5455. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

根据《美国残障人法案》, 需要调整或提供便利设施才能参加会议的残障人士(包括辅助器材或服务)可与市书记官办公室联系(电话: (626) 574-5455)。请在会前 48 小时通知市书记官办公室, 以便作出合理安排, 确保顺利参加会议。

Pursuant to the City of Arcadia's Language Access Services Policy, limited-English proficient speakers who require translation services in order to participate in a meeting may request the use of a volunteer or professional translator by contacting the City Clerk's Office at (626) 574-5455 at least 72 hours prior to the meeting.

根据阿凯迪亚市的语言便利服务政策, 英语能力有限并需要翻译服务才能参加会议的人可与市书记官办公室联系(电话: (626) 574-5455), 请求提供志愿或专业翻译服务, 请至少在会前 72 小时提出请求。

CALL TO ORDER

ROLL CALL OF CITY COUNCIL MEMBERS

Sho Tay, Mayor
Paul P. Cheng, Mayor Pro Tem
Tom Beck, Council Member
April A. Verlato, Council Member

PUBLIC COMMENTS (5-minute time limit each speaker)

Any person wishing to speak before the City Council is asked to complete a Speaker Card and provide it to the City Clerk prior to the start of the meeting. Each speaker is limited to five (5) minutes per person, unless waived by the City Council. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

STUDY SESSION

- a. Report, discussion, and direction regarding the proposed projects for the American Rescue Plan Act ("ARPA") Funds.
Recommended Action: Approve Use of ARPA Funds

CLOSED SESSION

- a. Pursuant to Government Code Section 54957.6 to confer with labor negotiators.

City Negotiators: City Manager Dominic Lazzaretto, Assistant City Manager/Development Services Director Jason Kruckeberg, and Administrative Services Director Hue Quach.

Employee Organizations: Arcadia Public Works Employees Association, Arcadia City Employees Association, Arcadia Police Civilian Employees Association, Arcadia Police Officers' Association, Arcadia Firefighters' Association, and unrepresented employees: Department Heads, Division Managers, Supervisors, and part-time employees.

Regular Meeting City Council Chambers, 7:00 p.m.

1. CALL TO ORDER

2. INVOCATION

Reverend Eva Thai-Erwin, Church of the Good Shepherd

3. PLEDGE OF ALLEGIANCE

Cadette Troop 2881

4. ROLL CALL OF CITY COUNCIL MEMBERS

Sho Tay, Mayor
Paul P. Cheng, Mayor Pro Tem
Tom Beck, Council Member
April A. Verlato, Council Member

5. REPORT FROM CITY ATTORNEY REGARDING CLOSED/STUDY SESSION ITEMS

6. SUPPLEMENTAL INFORMATION FROM CITY MANAGER REGARDING AGENDA ITEMS

7. MOTION TO READ ALL ORDINANCES AND RESOLUTIONS BY TITLE ONLY AND WAIVE THE READING IN FULL

8. PRESENTATIONS

- a. Presentation to the City Council to accept a gift of \$13,000 from the Friends of the Museum for Museum Programming, Marketing, and Archival Supplies.
- b. Presentation of Proclamation to the Girls Scouts of Greater Los Angeles in celebration of the 100th anniversary of Girl Scouting in our area.
- c. Presentation of Proclamation to American Red Cross declaring March 2022 as American Red Cross Month.

9. PUBLIC HEARING

Any person wishing to speak before the City Council on a public hearing item is asked to complete a Speaker Card noting the agenda item number and provide it to the City Clerk prior to the start of the public hearing. Separate and apart from the applicant (who may speak longer in the discretion of the City Council) each speaker is limited to five (5) minutes per person unless waived by the City Council. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda. The applicant may additionally submit rebuttal comments, in the discretion of the City Council.

You are hereby advised that should you desire to legally challenge in court or in an administrative proceeding any action taken by the City Council regarding any public hearing item, you may be limited to raising only those issues and objections you or someone else raised at the public hearing or in written correspondence delivered to the City Council at, or prior to, the public hearing.

- a. **PUBLIC HEARING MUST BEGIN AT 7:30 P.M.**
Public Hearing to receive input from the Community and take possible action on draft maps regarding the redrawing of City Council Election District Boundaries.
Recommended Action: Receive Public Input and Provide Direction on a Final Map
- b. Resolution No. 7412 Historic Landmark No. HL 21-01 with a categorical exemption under the California Environmental Quality Act ("CEQA") to landmark the Arcadia Woman's Club at 324 South 1st Avenue.
Recommended Action: Adopt

10. PUBLIC COMMENTS (5-minute time limit each speaker)

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11. REPORTS FROM MAYOR, CITY COUNCIL AND CITY CLERK (*including reports from the City Council related to meetings attended at City expense [AB 1234]*).

12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that a specific item be removed from the Consent Calendar for separate discussion and action.

- a. Regular Meeting Minutes of February 15, 2022.
Recommended Action: Approve
- b. Gift of \$13,000 from the Friends of the Museum for Museum Programming, Marketing, and Archival Supplies.
Recommended Action: Accept Gift
- c. Resolution No. 7415 amending the Fiscal Year 2021-22 Water Operating Budget authorizing a supplemental budget appropriation for Laboratory Testing Services of City water samples in the amount of \$35,000, offset by a reduction in the Water Reserve Fund, and approving a Change Order to the Purchase Order with Weck Laboratory, Inc.
Recommended Action: Adopt and Approve
- d. Waive expenses related to Traffic Control Services for the Twenty-Sixth Annual Santa Anita Derby Day 5K to be held on Saturday, April 9, 2022, and authorization to waive such costs annually.
Recommended Action: Approve
- e. Accept all work performed by Cedro Construction, Inc. for the Water Main Replacement Project as complete.
Recommended Action: Approve
- f. Find that, due to the COVID-19 state of emergency, state and local officials continue to recommend measures to promote social distancing, and therefore the City Council and all other City Boards and Commissions may meet virtually.
Recommended Action: Make Findings

13. CITY MANAGER

- a. City of Arcadia Fire Hazard Reduction and Habitat Restoration Project.
Recommended Action: Receive and File

14. ADJOURNMENT

The City Council will adjourn this meeting to Tuesday, March 15, 2022, 6:00 p.m. in the City Council Conference Room.

Welcome to the Arcadia City Council Meeting!

The City Council encourages public participation, and invites you to share your views on City business.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:00 p.m. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Arcadia Library, and on the City's website at www.ArcadiaCA.gov. Copies of individual Agenda Reports are available via email upon request (CityClerk@ArcadiaCa.gov). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 240 W. Huntington Drive, Arcadia, California. Live broadcasts and replays of the City Council Meetings are on cable television. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the City Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane, or disruptive remarks. Where possible, please submit a **Speaker Card** to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name and address (optional) for the record. Please provide the City Clerk with a copy of any written materials used in your address to the City Council as well as 10 copies of any printed materials you would like distributed to the City Council. The use of City equipment for presentations is not permitted.

MATTERS NOT ON THE AGENDA should be presented during the time designated as "PUBLIC COMMENTS." In general, each speaker will be given five (5) minutes to address the City Council; however, the Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers time to address the City Council. **By State law, the City Council may not discuss or vote on items not on the agenda. The matter will automatically be referred to staff for appropriate action or response or will be placed on the agenda of a future meeting.**

MATTERS ON THE AGENDA should be addressed when the City Council considers that item. Please indicate the Agenda Item Numbers(s) on the **Speaker Card**. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame. The Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers to address the City Council.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. Separate and apart from the applicant (who may speak longer in the discretion of the City Council), speakers shall be limited to five (5) minutes per person. The Mayor, at his/her discretion, may shorten the speaking time limit to allow all speakers to address the City Council. The applicant may additionally submit rebuttal comments.

AGENDA ITEMS: The Agenda contains the regular order of business of the City Council. Items on the Agenda have generally been reviewed and investigated by the City Staff in advance of the meeting so that the City Council can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine by the City Council and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the City Council, Staff, or the public so requests. In this event, the item will be removed from the Consent Calendar and considered and acted on separately.

DECORUM: While members of the public are free to level criticism of City policies and the action(s) or proposed action(s) of the City Council or its members, members of the public may not engage in behavior that is disruptive to the orderly conduct of the proceedings, including but not limited to, conduct that prevents other members of the audience from being heard when it is their opportunity to speak or which prevents members of the audience from hearing or seeing the proceedings. Members of the public may not threaten any person with physical harm or act in a manner that may reasonably be interpreted as an imminent threat of physical harm. All persons attending the meeting are expected to adhere to the City's policy barring harassment based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, sexual orientation, or age. The Chief of Police, or such member or members of the Police Department, shall serve as the Sergeant-at-Arms of the City Council meeting. The Sergeant-at-Arms shall carry out all orders and instructions given by the presiding official for the purpose of maintaining order and decorum at the meeting. Any person who violates the order and decorum of the meeting may be placed under arrest and such person may be prosecuted under the provisions of Penal Code Section 403 or applicable Arcadia Municipal Code section.

欢迎参加阿凯迪亚市议会会议!

市议会鼓励公众参与，并邀请您分享对城市管理的看法。

会议：市议会定期会议于每个月第一个和第三个星期二下午七时在市议会会议厅举行。在市政厅、阿凯迪亚图书馆和市政府网站 (www.ArcadiaCa.gov) 可以找到包含所有相关信息的完整市议会议程。单独的议程报告可应请求通过电子邮件索取 (CityClerkGeneralMailbox@ArcadiaCa.gov)。至于在发布该议程后向市议会多数成员分发的文件，公众可在阿凯迪亚市书记官办公室查阅，地址：240 W. Huntington Drive, Arcadia, California。市议会会议实况将通过有线电视进行现场直播和回放。如在以往的通知中所提示，如果您参加这次公开会议，您的图像和/或声音可能被录下并播出。

公民参与：市议会欢迎并邀请您参加市议会的所有会议。在每次定期会议上都为那些希望在会上发言的市民留出时间。市政府要求在市议会发言的人杜绝个人攻击、诽谤、亵渎或破坏性言论。如有可能，请在发表意见之前向市书记官提交一张**发言卡**，亦可在市长宣布自由发言时直接上台发言，并说出您的姓名和地址（如果您愿意），以便制作会议记录。请向市书记官提供一份您在发言中使用的任何书面材料，以及 **10** 份您希望分发给市议会的任何印刷材料。不允许把市政府设备用于准备发言内容。

议程之外的事项应当在指定的“公众评议”时间提出。在一般情况下，每位发言者将有五（5）分钟时间向市议会陈述意见，但市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。**根据州法，市议会不得讨论或表决未列入议程的事项。此类事项将自动转给工作人员采取适当行动或作出回应，或将其列入未来会议的议程。**

列入议程的事项应当在市议会审议该事项时讨论。请在**发言卡**上标明事项的议程编号。在适当的时间会叫到您的名字，您可以在五（5）分钟时限内发言。市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。

公开听证和上诉是为需要或希望征求公众意见的事项安排的日程。除申请人外（市议会可酌情决定延长申请人的发言时间），每位发言人的发言不得超过五（5）分钟。市长可酌情缩短发言时限，以便让所有希望发言的人都有机会发言。申请人还可以另外提交反驳意见。

议程事项：议程包含市议会的例行议题。一般而言，由市政府工作人员在会议前对议程中的事项进行审查和调查，以便市议会在作出决定之前能够充分了解情况。

同意日历：在同意日历上列出的事项被市议会视为例行公事，并将通过一项动议采取行动。除非市议员、工作人员或公众提出请求，否则不会对这些事项进行单独讨论。如果有人提出请求，该事项将从同意日历中删除，单独进行审议和采取行动。

行为规范：尽管市民可对市政府的政策和市议会或其成员的行动或拟议行动自由地提出批评，但不得出现干扰会议正常秩序的行为，包括但不限于在别人的发言时间内阻止别人发言，或妨碍公众听到发言内容或看到议程进展状况。市民亦不得威胁进行身体伤害或以可能被合理理解为作出身体伤害紧迫威胁的方式行事。所有出席会议的人都必须遵守市政府的反骚扰政策，禁止基于个人种族、宗教信仰、肤色、原国籍、祖籍、身体残障、疾病、婚姻状况、性别、性取向或年龄骚扰他人。警察局长或警察局其他成员将担任维持市议会会议秩序的保安官。保安官将执行会议主持人的一切命令和指示，以维持会议秩序和行为规范。对任何违反会议秩序和行为规范的人可执行拘捕，并可能根据《刑法典》第 403 条或《阿凯迪亚市政法典》相关条款提出起诉。

CITY OF ARCADIA AMERICAN RESCUE PLAN ACT

PROPOSED PROJECTS FOR CONSIDERATION



AMERICAN RESCUE PLAN ACT (ARPA)



The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Allocation to the City of Arcadia: \$8,864,856

- June 2021 - \$4,432,428
- May/June 2022 - \$4,432,428 (Expected)

AMERICAN RESCUE PLAN ACT (ARPA)



- Covered period: March 3, 2021 - December 24, 2024
 - Funds must be incurred & obligated by December 31, 2024
 - Funds must be expended and all work must be completed by December 31, 2026

AMERICAN RESCUE PLAN ACT (ARPA)



Five Major Funding Areas:

- Support Public Health Response
- Address Negative Economic Impact
- Premium Pay for Essential Workers
- Replace Lost of Revenue
- Infrastructure Improvements: Water, Sewer, & Broadband

SUPPORT PUBLIC HEALTH RESPONSE



- Purchasing of PPE and disinfection of public areas and facilities
- Vaccination programs, including staffing and supplies
- Testing, monitoring, contact tracing
- Supporting public health orders
- Communication efforts related to COVID-19

ADDRESS NEGATIVE ECONOMIC IMPACT



- Assistance to households
 - Rental, mortgage, or utility assistance
 - Assistance to prevent eviction or homelessness
- Assistance to businesses
 - Loan or grant help for declines in revenue due to periods of business closure
- Services for impacted neighborhoods
 - Homeless Services

PREMIUM PAY FOR ESSENTIAL WORKERS



- Essential Workers are defined as work with regular in-person contact or handling of items also handled by others:
 - Premium pay can be retroactive to January 27, 2020
 - City employees and other essential employees in the community
 - Payroll expenses for public health and public safety employees to the extent that their services is devoted to COVID-19 response

ARPA FUNDS: REPLACEMENT OF LOST REVENUE



- ARPA funds available for “government services” to the extent of the reduction in revenue due to the COVID-19
- Recovery funds used to replace “revenue loss” are flexible and may be used for a broad range of government services
 - Infrastructure including roads
 - Modernization of Cybersecurity
 - Provision of police, fire, & other public safety services

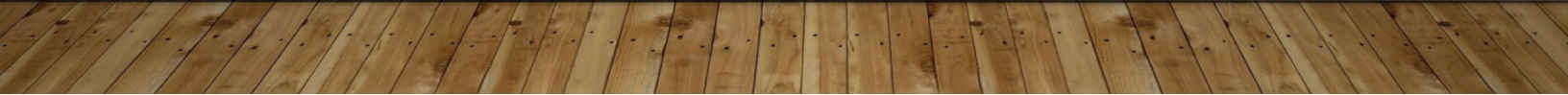
ARPA FUNDS: REPLACEMENT OF LOST REVENUE



- Calculate based year revenue for the most recent fiscal year
- Include a growth adjustment based on revenue growth in the 3 fiscal years before the COVID-19 health emergency (minimum 4.1%)
- Compare that estimate against actual revenues

Revenue Loss Summary				
Reporting Period	Months Elapsed	Counterfactual Revenue	Actual Revenue	Revenue Loss
January 1, 2020 - December 31, 2020	18	\$ 95,574,344	\$84,148,967	-\$11,425,377

- Final Rules issued by the Treasury Department allows a City to claim a flat \$10 million as “lost revenue” without doing the calculation



INFRASTRUCTURE IMPROVEMENTS: WATER PROJECTS



- Clean water projects
- Construct or improve wastewater treatment plants
- Create green infrastructure
- Water infrastructure capital improvements

INFRASTRUCTURE IMPROVEMENTS: SEWER PROJECTS



- Stormwater runoff
- Flood control
- Water pollution

INFRASTRUCTURE IMPROVEMENTS: BROADBAND PROJECTS



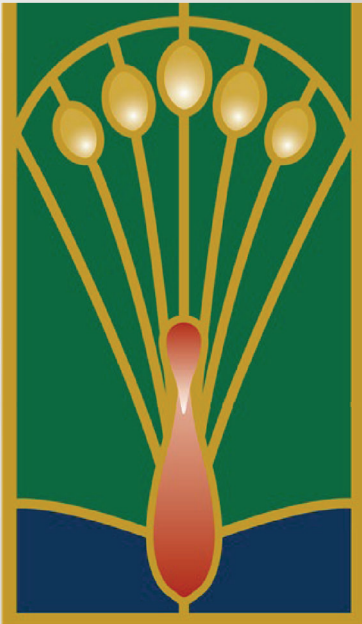
- Improvements to Wi-Fi infrastructure system meeting the symmetrical upload/download speeds of 100Mbps
- Improve Wi-Fi access for the public, focusing on the unserved or underserved areas within the community

INELIGIBLE USES OF ARPA FUNDS



- Extraordinary contribution to pension funds
- Using ARPA funds as local match
- Funding debt service
- Legal settlements
- Rainy day funds
- General infrastructure outside of water, sewer, and broadband projects

PROPOSED USES OF ARPA FUNDS



ADDRESSING NEGATIVE ECONOMIC IMPACTS



SMALL BUSINESS GRANT PROGRAM

Program Cost: \$500,000

- Round 3 of COVID-19 Small Business Grant Program
- \$5,000 grants x 100 businesses

SMALL BUSINESS PERMIT ASSISTANCE

Program Cost: \$500,000

- Funding to pay application fees and building permit costs for small businesses wanting to open, expand, or modify operations and/or make updates to their commercial unit.
- Assist businesses with costs to comply with California green waste & recycling mandates.
- Events, initiatives, and partnerships that assist Arcadia businesses with hiring, marketing, and other needs.
 - Could include feasibility study for broadband infrastructure in the Downtown

ADDRESSING NEGATIVE ECONOMIC IMPACTS



MERRY & BRIGHT PROGRAM (LOCAL RETAIL)

Program Cost: \$250,000

- Sales Tax Holiday(s) and other direct “shop local” financial incentives to customers.
- Reimburse Arcadia small businesses for use of Small Business Apps that promote shopping local as an alternative to large e-commerce retailers.

HOMELESS DIVERSION PROGRAM

Program Cost: \$250,000

- Funding to extend/expand the City’s existing Homelessness Diversion Program. Funds help Arcadia residents to pay rent, utilities, other emergency needs aimed at avoiding eviction and becoming unhoused.



WATER INFRASTRUCTURE IMPROVEMENTS

Note: Included within approved
Capital Improvement Plan

AUTOMATIC METER READING (AMI)

Project Cost: \$1,800,000

The City will begin to transition the water meter system from the Automatic Meter Reading (AMR) system to the Advanced Metering Infrastructure (AMI) system.

Data collection will be through radio transmission directly to designated collection hubs. This will allow nearly instantaneous meter reading collection. This new method of data collection will reduce City staff's time in collecting meter reads, preparing utility bills, and responding to possible issues with water meters.

The AMI system will also allow the consumer similar instantaneous access to their own water usage. This access will allow the consumer to monitor their water consumption in real time, detect possible leaks, and improve conservation efforts.

WATER SYSTEM VALVE REPLACEMENT

Project Cost: \$150,000

Valves identified during regular inspections as being broken will be replaced. The work will involve excavating in the City right-of-way to expose the valves, temporarily shutting down the water main, or installing two temporary line stops at each valve location to minimize interruption of water service, in order to replace the broken valves. After the new valves are installed, the water main will get tested and turned back on. The street will then be back-filled and asphalt paving repaired.

Work locations include the following:

- 12" valve at the intersection of Santa Anita Ave. and Duarte Rd.
- 7 valves (2-10", 2-12" and 3-16") at the intersection of Santa Anita Ave. and Camino Real Ave.

WATER INFRASTRUCTURE IMPROVEMENTS



Note: Included within approved
Capital Improvement Plan

WELL INSPECTION & REHABILITATION

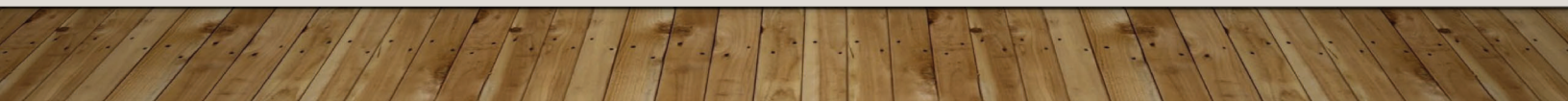
Project Cost: \$250,000

Orange Grove Well 1A will be inspected and cleaned. This well was last rehabilitated in December 2013. A contractor specializing in well maintenance and repair will remove the well motor and pump, perform a video inspection, and inspect the motor and pump in the shop. Based on the inspection, City staff will work with the contractor to determine proper methods and procedures for cleaning the well casing as well as repairs or modifications needed for the well motor and pump assembly.

Once the well has been cleaned and repairs have been made, the contractor will re-install the well pump and motor and verify proper operation.

WATER INFRASTRUCTURE IMPROVEMENTS

Note: Included within approved
Capital Improvement Plan



WATER MAIN REPLACEMENTS: ZONE 3

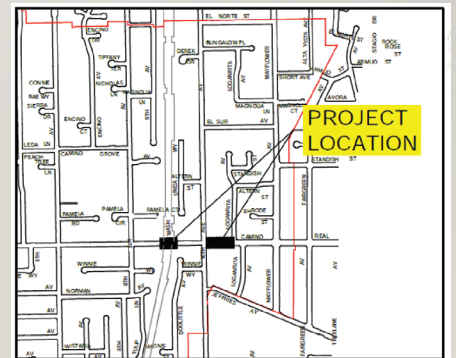
Project Cost: \$400,000

Design and construct new 10" ductile iron water mains to replace an existing 6" cast iron water mains that serve Zone 3 in the southeast portion of the City.

The mains need to be replaced due to age, frequent breaks, and hydraulic inefficiency.

WATER INFRASTRUCTURE IMPROVEMENTS

Note: Included within approved
Capital Improvement Plan



SEWER INFRASTRUCTURE IMPROVEMENTS

Note: Included within approved Capital Improvement Plan



SEWER CCTV INSPECTION

Project Cost: \$50,000

Sanitary Sewer mains will be surveyed using Closed-Circuit TV (CCTV) Inspection devices and video documented. CCTV inspection will be performed by a contractor. Sewer mains are cleaned by City crews prior to video inspection.

STORM DRAIN IMPROVEMENTS

Project Cost: \$250,000

A new water well is proposed at the Public Works Service Yard, which requires a storm drain discharge line. Approximately 1,400 feet of storm drain discharge line and a new catch basin will be installed on Goldring Rd. between Kardashian Ave. and Peck Rd. Additionally, 200 feet of well discharge pipeline will be constructed from the new well location and connect to the new storm drain on Goldring Rd.

SEWER INFRASTRUCTURE IMPROVEMENTS

Note: Included within approved Capital Improvement Plan



MISCELLANEOUS SEWER MAIN REPAIR

Project Cost: \$100,000

Engineering analysis of sewer pipe and closed-circuit TV (CCTV) inspections will be used to identify pipe segments and manholes which have cracks or other structural damages which require repair. This will provide funding for those repairs.

ARCADIA WASH BRIDGE GUARD RAIL IMPROVEMENT

Project Cost: \$100,000

This program will install guardrails on bridges located over the County Flood Control Wash. Guardrails will be installed on the bridges to separate the sidewalk and the wash. A pedestrian sidewalk between the guardrails and the curb face will be maintained to provide pedestrian access at the bridges.

SEWER INFRASTRUCTURE IMPROVEMENTS

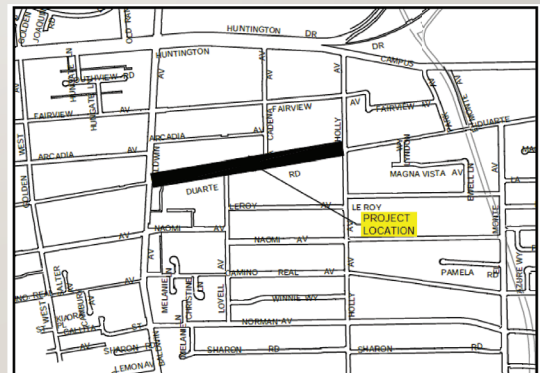
Note: Included within approved Capital Improvement Plan



SEWER MAIN REPLACEMENT

Project Cost: \$1,200,000

The existing 12" sewer main on Duarte Rd. between Baldwin Ave. and Holly Ave. will be replaced with a 16" sewer main in order to accommodate peak flows. The pipe will be replaced using pipe-bursting method, a trenchless method that would minimize impact to traffic disturbance and would shorten the duration of construction.



BROADBAND INFRASTRUCTURE



CITYWIDE WIRELESS INFRASTRUCTURE

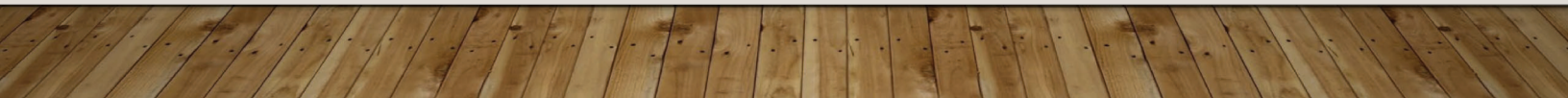
Project Cost: \$20,000

Replacing outdated wireless equipment across all City facilities. Wireless upgrade will provide enhanced security features and the ability to create separate wireless system for internal staff and outside guests.

EMERGENCY OPERATIONS CENTER DATA TRANSMISSION UPGRADE

Project Cost: \$30,500

The project will upgrade outdated audio and video equipment in the City's Emergency Operations Center. Some of the existing cabling will also need to be reinstalled to meet today's technology requirements.



BROADBAND INFRASTRUCTURE



LIBRARY BROADBAND UPGRADE

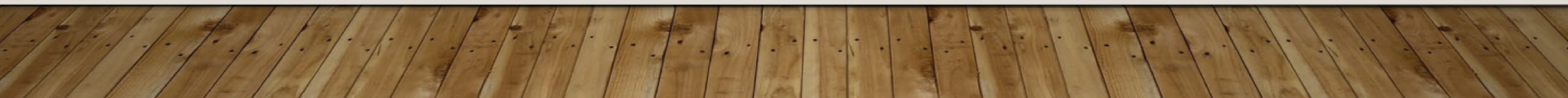
Project Cost: \$109,600

This project upgrades broadband speeds for public computer access at the Library. The current equipment was purchased with state Library grant funds and is outdated.

COMMUNITY CENTER, DANA GYM, & WILDERNESS PARK WI-FI UPGRADE

Project Cost: \$9,200

This project upgrades the current Wi-Fi at the Community Center, Dana Gymnasium, and Wilderness Park to increase the speed and number of users at these locations.



BROADBAND INFRASTRUCTURE



COUNCIL CHAMBERS CONFERENCE ROOM AUDIO/VISUAL TELECONFERENCE UPGRADE

Project Cost: \$20,000

- This project upgrades the teleconferencing capability in the City Council Chambers Conference Room. The upgrade includes a new television, enhanced audio and video capabilities, and integration with existing IT infrastructure.

PREMIUM PAY FOR ESSENTIAL WORKERS



- City has committed \$457,900 to Premium Pay for employees through adopted labor agreements



USES OF ARPA FUNDS BY CATEGORY

Addressing Negative Economic Impacts	\$	1,500,000
Water Infrastructure Improvements	\$	2,600,000
Sewer Infrastructure Improvements	\$	1,700,000
Broadband Infrastructure	\$	189,300
Premium Pay for Essential Workers	\$	457,900
Total Uses Proposed	\$	6,447,200

USES OF ARPA FUNDS PROJECT SUMMARY



ARPA Funds Available	\$ 8,864,856
Total Proposed Projects	(\$ 6,447,200)
Funds Remaining For Additional Allocations	\$ 2,417,656



City of Arcadia

PROCLAMATION

WHEREAS, the year 2022 marks the 100th anniversary of Girl Scouting in the Greater Los Angeles area; and

WHEREAS, exceptional citizens of Arcadia are a part of the 32,000 girls in partnership with nearly 16,000 adult members and volunteers that make up Girl Scouts of Greater Los Angeles; and

WHEREAS, Girl Scouts has a mission to develop courage, confidence, and character in every girl, everywhere, to make the world a better place; and

WHEREAS, as the world's premier leadership development organization for girls, Girl Scouts has emphasized public service, civic engagement, and fostering a sense of community in girls for over a century; and

WHEREAS, Girl Scouts offers girls 21st century programming in science, technology, engineering, and math (STEM); the outdoors, entrepreneurship; and beyond, helping girls develop invaluable life skills; and

WHEREAS, Girl Scouts currently have more than 50 million alums who say they have Girl Scouting to thank for many of their life achievements.

NOW, THEREFORE, I, Sho Tay, Mayor of the City of Arcadia, do hereby proclaim March 1, 2022 as

GIRL SCOUTS OF GREATER LOS ANGELES DAY

and hereby applaud the Girl Scout Movement and Girl Scouts of Greater Los Angeles for providing girls with a safe, inclusive, all-girl space where they can hone their skills and develop leadership abilities.

Dated this 1st Day of March, 2022

Sho Tay, Mayor

Paul P. Cheng, Mayor Pro Tem

Tom Beck, Council Member

April A. Verlato, Council Member





City of Arcadia

PROCLAMATION

WHEREAS, March is Red Cross Month, a special time to recognize and thank the Red Cross volunteers and donors who give of their time and resources to help members of the community. The Red Cross depends on these local heroes to deliver help and hope during a disaster; and

WHEREAS, in the Greater San Gabriel Valley the contributions of local Red Cross volunteers give hope to the most vulnerable in their darkest hours – whether it's providing emergency shelter, food, and comfort for families devastated by local disasters like home fires, donating essential blood for accident and burn victims, heart surgery and organ transplant patients, and those receiving treatment for leukemia, cancer or sickle cell disease; and

WHEREAS, the American Red Cross responds to small and large disasters around the world. Every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. The American Red Cross collects nearly 40 percent of the nation's blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, and connects family members separated by crisis, conflict or migration; and

WHEREAS, we dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on volunteers and the generosity of the public to perform its mission.

NOW, THEREFORE, I, Sho Tay, Mayor of the City of Arcadia, do hereby proclaim the month of March, 2022 as

AMERICAN RED CROSS MONTH

in the City of Arcadia and encourage all residents to support the efforts of the American Red Cross Los Angeles Region in their continuing efforts to assist, educate and to alleviate human suffering wherever it may be found.



*Dated this
1st Day of March, 2022*

Sho Tay, Mayor



STAFF REPORT

Office of the City Manager

DATE: March 1, 2022

TO: Honorable Mayor and City Council

FROM: Dominic Lazzaretto, City Manager
By: Michael Bruckner, Deputy City Manager

SUBJECT: PUBLIC HEARING TO RECEIVE INPUT FROM THE COMMUNITY AND TAKE POSSIBLE ACTION ON DRAFT MAPS REGARDING THE REDRAWING OF CITY COUNCIL ELECTION DISTRICT BOUNDARIES
Recommendation: Receive Public Input and Provide Direction on a Final Map

SUMMARY

As a result of the 2020 Census, the City of Arcadia is required to review new population data and to rebalance its City Council election districts. Per the Elections Code, the City Council is required to adopt a new district map or, if appropriate, readopt the existing district map by Ordinance following a series of public hearings.

This public hearing is the fourth in a series of several public meetings to receive input from the Arcadia community regarding the redrawing of City Council district boundaries. At the February 7, 2022, Adjourned City Council Meeting, the City Council selected six maps for further consideration, which include public Maps 103, 110, and 111 and three maps submitted by Council Member Verlato (Maps 114-116). The City Council further established a deadline of February 22, 2022, for Council Members to submit up to two additional maps each. Mayor Pro Tem Cheng has submitted two maps (Maps 117 and 118) for City Council consideration. No additional submissions have been made. All eight maps have been posted on the City's redistricting page at ArcadiaCA.gov/redistricting.

The City's demographer has reviewed Council Member Maps 114-118 to determine whether they meet the standards and statutory requirements established by the relevant legal authorities for City Council adoption. The demographer has raised concerns regarding Maps 114 and 115 because they reduce the total number of Asian majority districts.

It is recommended that the City Council conduct a public hearing to review the draft maps and provide direction on a final map for introduction at a public hearing on March 15, 2022.

BACKGROUND

City Council districts must be “substantially equal in population”. The districts are also required to comply with the United States Constitution, the California Constitution, the Federal Voting Rights Act of 1965, and the California Fair Maps Act. On June 15, 2021, the City entered into a contract with National Demographic Corporation (“NDC”) to provide Demographer Services for this effort.

Based on the 2020 Census and State of California adjustment factors, the City’s population is 56,780. As a result, each City Council district should ideally contain 11,356 people, with a legally acceptable deviation of less than 10% from the largest district by population to the smallest district by population (Harris v. Arizona Independent Redistricting Commission). The table below shows the current population and demographic factors by existing districts:

City of Arcadia - 2020 Census Data Total Population Statistics							
District	CA Adjusted Pop.	Deviation	% Deviation	% Hispanic Origin	% NH White	% NH Black	% NH Asian
1	11,330	-26	-0.23%	13.56%	18.60%	1.68%	64.95%
2	10,265	-1091	-9.61%	14.71%	25.20%	1.96%	56.43%
3	12,148	792	6.97%	17.05%	15.06%	2.86%	63.26%
4	11,890	534	4.70%	8.27%	14.10%	1.49%	74.52%
5	11,148	-208	-1.83%	11.98%	16.04%	1.15%	69.09%
		Total					
		Deviation	16.58%				

The current City Council districts have a population deviation of 16.58% (the total percentage difference between the largest and smallest deviation 9.61% + 6.97%), no longer meeting the statutory requirements for adoption. Therefore, new district boundaries must be drawn.

Under the State’s Fair Maps Act, the City must hold at least four public hearings for the community to provide input regarding the composition of City Council electoral districts. The first public hearing was held on August 17, 2021. Under the Fair Maps Act, a Community Workshop can be held in-lieu of a public hearing, and the City conducted that workshop on November 10, 2021. The third public hearing was scheduled for February 1, 2022, but was continued to February 7, 2022, due to a lack of quorum for the February 1, 2022, City Council Meeting. This hearing is the fourth public hearing and the final public hearing is tentatively scheduled for March 15, 2022. If necessary, additional hearings can be held prior to the April 17, 2022, deadline for adopting an ordinance.

The Fair Maps Act requires that the new district maps be adopted at least 174 days prior to the election. The next regularly scheduled municipal election is November 8, 2022, which requires the City to adopt maps no later than April 17, 2022. Assuming that there

are no further delays, the City will have sufficient time to complete the redistricting process.

It should also be noted that if the City Council is unable to adopt a draft map by the April 17, 2022, deadline, per the Fair Maps Act, the City is required to immediately petition the Court for an order to adopt City Council district boundaries. If the City does not petition the Court within five days after the deadline, any resident of the City may file that petition and will be entitled to reasonable attorney's fees and costs from the City. The Court is also authorized to appoint a special master to assist with creating new draft maps, and they must conduct one or more public hearings before the can Court adopt City Council district boundaries in accordance with the appropriate statutory criteria. All costs for the special master would be the responsibility of the City. The City Council district boundaries adopted by the Court would become effective immediately in the same manner as if the Court's order were enacted by a resolution or ordinance of the City Council.

DISCUSSION

At the February 7, 2022, Public Hearing, Council Member Verlato introduced three maps for consideration, which were referred to as Verlato Maps A-C. At the conclusion of the discussions, the City Council directed staff to bring back public Maps 103, 110, and 111 and to have the demographer analyze those submitted by Council Member Verlato (now labelled Maps 114-116). The City Council also established a deadline of February 22, 2022, for Council Members to submit up to two additional maps each for consideration if desired. Mayor Pro Tem Cheng has submitted two maps, Maps 117 and 118. No other maps have been submitted by Council Members.

The purpose of this public hearing is to receive public input on public Maps 103, 110, and 111 as well as the five Council-submitted Maps 114-118. At the conclusion of the discussions, the City Council should provide direction on a final map to be presented for adoption at a date selected by the City Council.

The City's demographer, NDC, has reviewed the eight draft maps currently under consideration and the analysis of each map was posted on the City's redistricting webpage at ArcadiaCA.gov/redistricting. An interactive view of all of the submitted maps can be found at <https://tinyurl.com/arcadiadraftmaps>. These maps are also attached under Attachment A.

According to NDC, Maps 114 and 115 reduce the majority Citizen Voting Age Population ("CVAP") of Asian-Americans from four districts to three districts. The City's current map and all other maps under consideration would have four majority CVAP Asian-American voting districts. Therefore, NDC suggests that Maps 114 and 115 may present certain challenges under Federal Voting Rights Act requirements. While Maps 114 and 115 increase the percentage of Hispanic CVAP in one district relative to any of the other options, they do not create a majority for that presumed common interest voting group.

It should be noted that a final draft map must be publicly available and posted on the City's website for at least seven days before it can be considered by the City Council for adoption at a public hearing. If a change is made to a map at this public hearing or any subsequent meeting, the revised map must be posted at least seven days before it is adopted by Ordinance.

At the conclusion of the public hearing, staff will be asking the City Council for input on which map(s) should be considered further and to set a date for the public hearing for final adoption. It is recommended that a single map be selected for consideration at a public hearing on March 15, 2022.

ENVIRONMENTAL ANALYSIS

The proposed actions do not constitute a project under the California Environmental Quality Act ("CEQA"), based on Section 15061(b)(3) of the CEQA Guidelines, as it can be seen with certainty that they will have no impact on the environment. Thus, these matters are exempt under CEQA.

PUBLIC NOTICE

The public hearing notice was published in the Arcadia Weekly newspaper on February 17, 2022.

FISCAL IMPACT

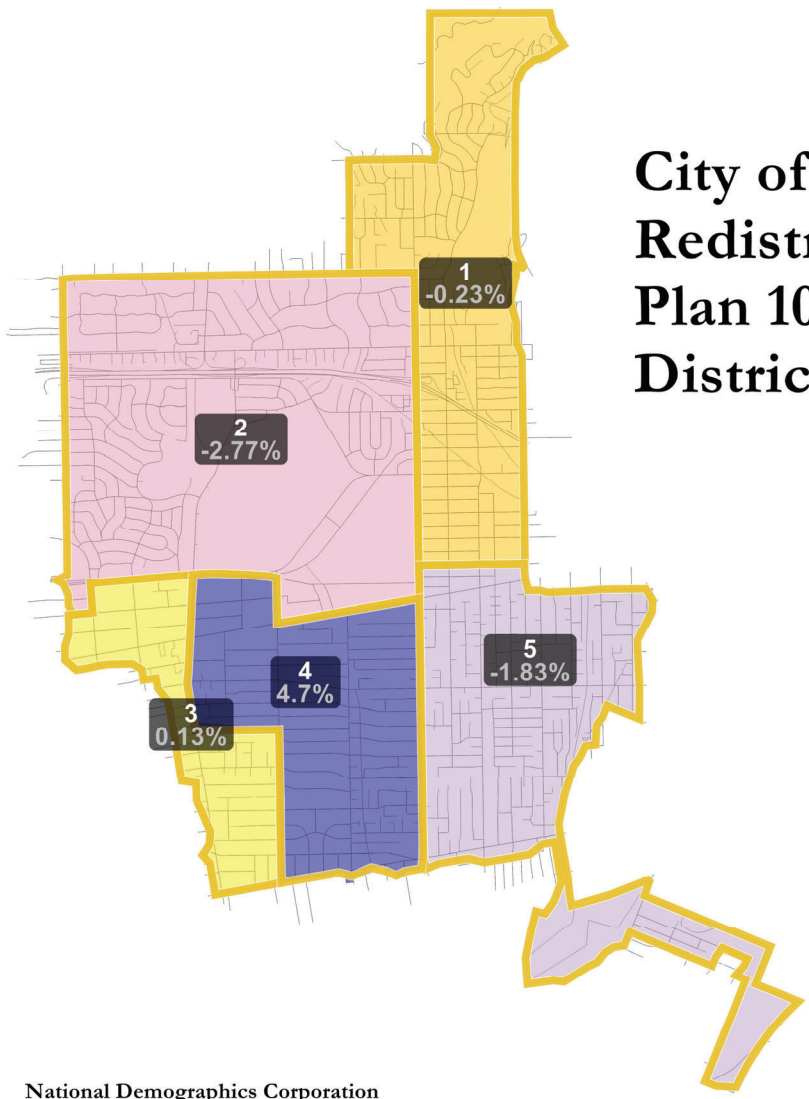
There is no impact to the General Fund as a result of this public hearing. The cost of the entire redistricting process has been included in the FY 2021-22 operating budget and choosing different districts will have no direct impact on City costs. Failure to adopt new districts prior to the April 17, 2022, deadline may result in legal and court costs.

RECOMMENDATION

It is recommended that the City Council conduct a public hearing to review the draft maps, determine that this project is exempt under the California Environmental Quality Act ("CEQA"), and provide direction on a final map for introduction at a public hearing on March 15, 2022.

Attachments: "A" – Draft Maps 103, 110, 111, 114 (A), 115 (B), 116 (C), 117, & 118

City of Arcadia Redistricting 2021 Plan 103 DistrictR ID 81545



Map layers

- Census Block
- Streets
- Districts
- District
- 1 (1)
- 2 (1)
- 3 (1)
- 4 (1)
- 5 (1)

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Miles

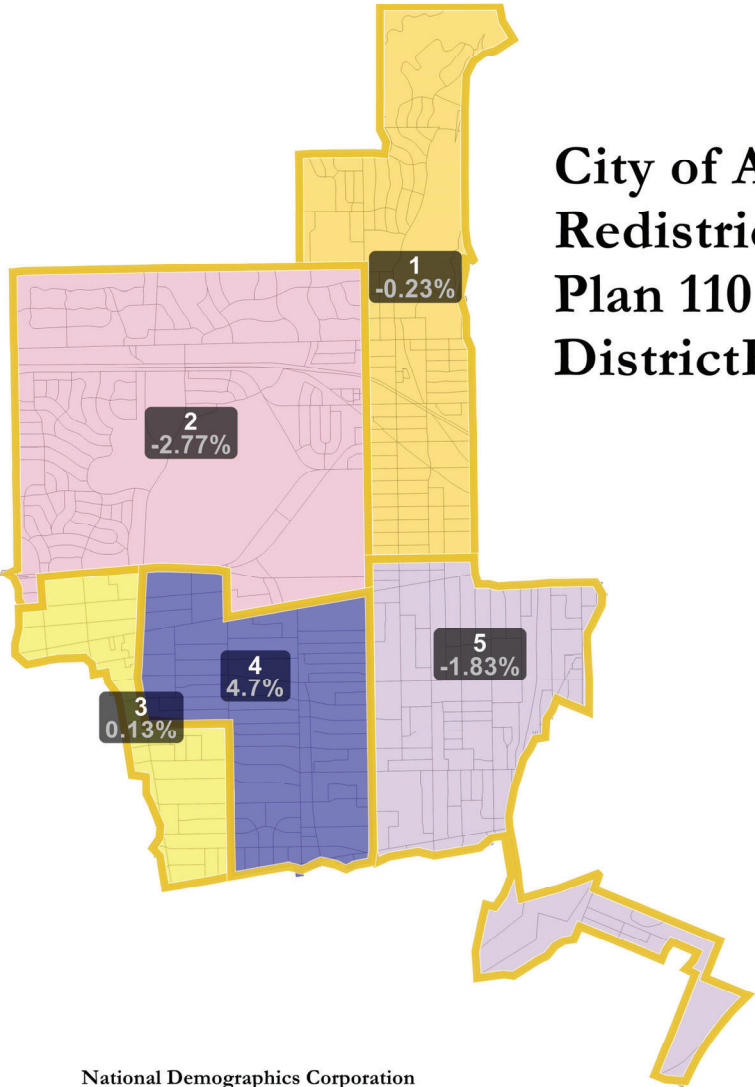
National Demographics Corporation

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City of Arcadia - Draft Plan 103 Total Population Demographics											
District	Population	Deviation	% Deviation	Hisp Origin	% Hispanic	NH White	% NH White	NH Black	% NH Black	NH Asian	% NH Asian
1	11330	-26	-0.23%	1,536	13.56%	2,107	18.60%	190	1.68%	7,359	64.95%
2	11042	-314	-2.77%	1,672	15.14%	2,676	24.23%	233	2.11%	6,260	56.69%
3	11371	15	0.13%	1,909	16.79%	1,741	15.31%	315	2.77%	7,218	63.48%
4	11890	534	4.70%	983	8.27%	1,677	14.10%	177	1.49%	8,860	74.52%
5	11148	-208	-1.83%	1,335	11.98%	1,788	16.04%	128	1.15%	7,702	69.09%
Total	56,781		7.47%	7,435		9,989		1,043		37,399	

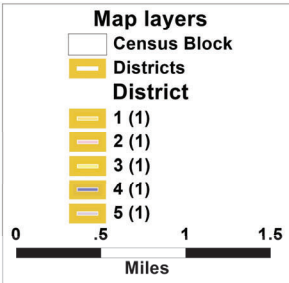
City of Arcadia - Draft Plan 103 Citizen Voting Age Population (CVAP) Demographics									
District	CVAP Population	Hisp CVAP	% Hisp CVAP	NH White CVAP	% NH White CVAP	NH Black CVAP	% NH Black CVAP	NH Asian CVAP	% NH Asian CVAP
1	7,224	595	8.24%	2,107	29.17%	184	2.54%	4,283	59.29%
2	7,701	1,033	13.41%	2,915	37.84%	176	2.29%	3,541	45.97%
3	6,641	1,124	16.93%	1,728	26.02%	350	5.26%	3,423	51.54%
4	7,637	504	6.60%	1,685	22.06%	127	1.66%	5,214	68.28%
5	7,360	670	9.11%	1,851	25.15%	36	0.48%	4,737	64.36%
Total	36,563	3,927		10,286		872		21,198	

City of Arcadia Redistricting 2021 Plan 110 DistrictR ID 101661



National Demographics Corporation

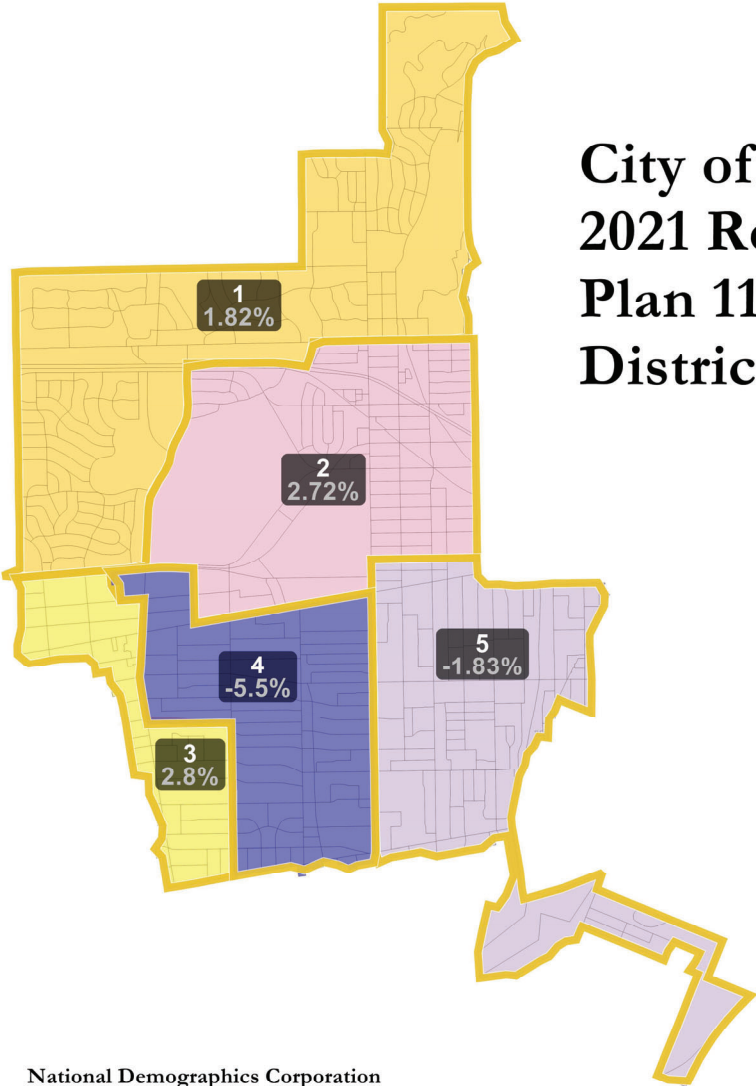
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City of Arcadia - Draft Plan 110 Total Population Demographics											
District	Population	Deviation	% Deviation	Hisp Origin	% Hispanic	NH White	% NH White	NH Black	% NH Black	NH Asian	% NH Asian
1	11330	-26	-0.23%	1,536	13.56%	2,107	18.60%	190	1.68%	7,359	64.95%
2	11042	-314	-2.77%	1,672	15.14%	2,676	24.23%	233	2.11%	6,260	56.69%
3	11371	15	0.13%	1,909	16.79%	1,741	15.31%	315	2.77%	7,218	63.48%
4	11890	534	4.70%	983	8.27%	1,677	14.10%	177	1.49%	8,860	74.52%
5	11148	-208	-1.83%	1,335	11.98%	1,788	16.04%	128	1.15%	7,702	69.09%
Total	56,781		7.47%	7,435		9,989		1,043		37,399	

City of Arcadia - Draft Plan 110 Citizen Voting Age Population (CVAP) Demographics									
District	CVAP Population	Hisp CVAP	% Hisp CVAP	NH White CVAP	% NH White CVAP	NH Black CVAP	% NH Black CVAP	NH Asian CVAP	% NH Asian CVAP
1	7,224	595	8.24%	2,107	29.17%	184	2.54%	4,283	59.29%
2	7,701	1,033	13.41%	2,915	37.84%	176	2.29%	3,541	45.97%
3	6,641	1,124	16.93%	1,728	26.02%	350	5.26%	3,423	51.54%
4	7,637	504	6.60%	1,685	22.06%	127	1.66%	5,214	68.28%
5	7,360	670	9.11%	1,851	25.15%	36	0.48%	4,737	64.36%
Total	36,563	3,927		10,286		872		21,198	

City of Arcadia 2021 Redistricting Plan 111 DistrictR ID 101672



National Demographics Corporation

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Map layers

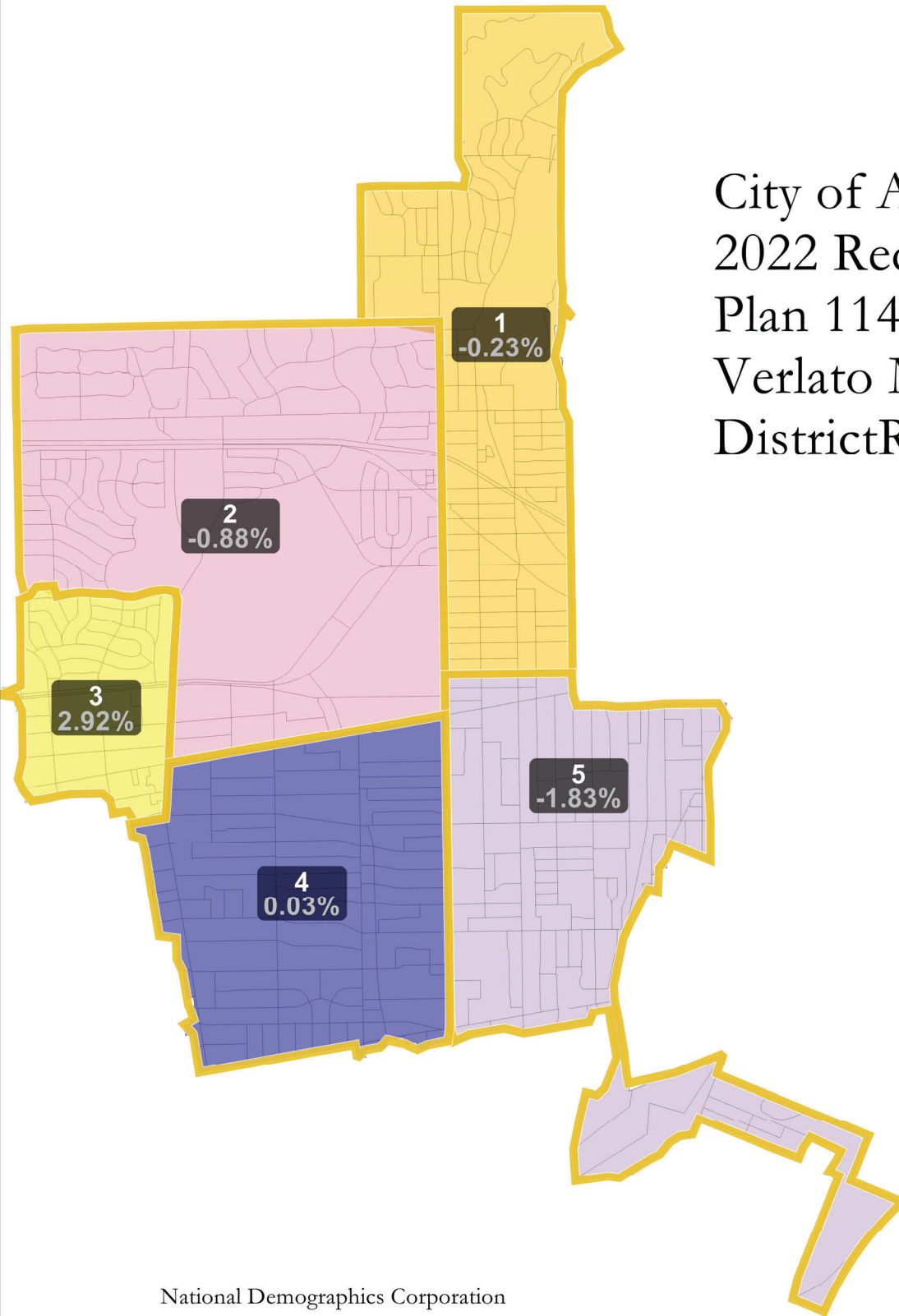
- Census Block
- Districts
- District
- 1 (1)
- 2 (1)
- 3 (1)
- 4 (1)
- 5 (1)

0 .5 1 1.5
Miles

City of Arcadia - Draft Plan 111 Total Population Demographics											
District	Population	Deviation	% Deviation	Hisp Origin	% Hispanic	NH White	% NH White	NH Black	% NH Black	NH Asian	% NH Asian
1	11563	207	1.82%	1,440	12.45%	3,023	26.14%	182	1.57%	6,755	58.42%
2	11665	309	2.72%	1,782	15.28%	1,944	16.67%	247	2.12%	7,522	64.48%
3	11674	318	2.80%	1,954	16.74%	1,772	15.18%	333	2.85%	7,409	63.47%
4	10731	-625	-5.50%	924	8.61%	1,462	13.62%	153	1.43%	8,011	74.65%
5	11148	-208	-1.83%	1,335	11.98%	1,788	16.04%	128	1.15%	7,702	69.09%
Total	56,781		8.30%	7,435		9,989		1,043		37,399	

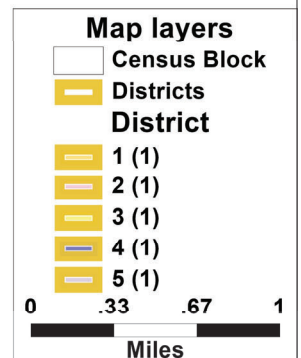
City of Arcadia - Draft Plan 111 Citizen Voting Age Population (CVAP) Demographics									
District	CVAP Population	Hisp CVAP	% Hisp CVAP	NH White CVAP	% NH White CVAP	NH Black CVAP	% NH Black CVAP	NH Asian CVAP	% NH Asian CVAP
1	8,100	881	10.87%	2,987	36.88%	201	2.48%	4,011	49.52%
2	7,264	755	10.39%	2,083	28.67%	180	2.47%	4,167	57.36%
3	6,702	1,093	16.31%	1,752	26.14%	340	5.08%	3,512	52.40%
4	7,137	528	7.40%	1,613	22.60%	116	1.62%	4,771	66.84%
5	7,360	670	9.11%	1,851	25.15%	36	0.48%	4,737	64.36%
Total	36,563	3,927		10,286		872		21,198	

City of Arcadia
2022 Redistricting
Plan 114
Verlato Map A
DistrictR ID 110404



National Demographics Corporation

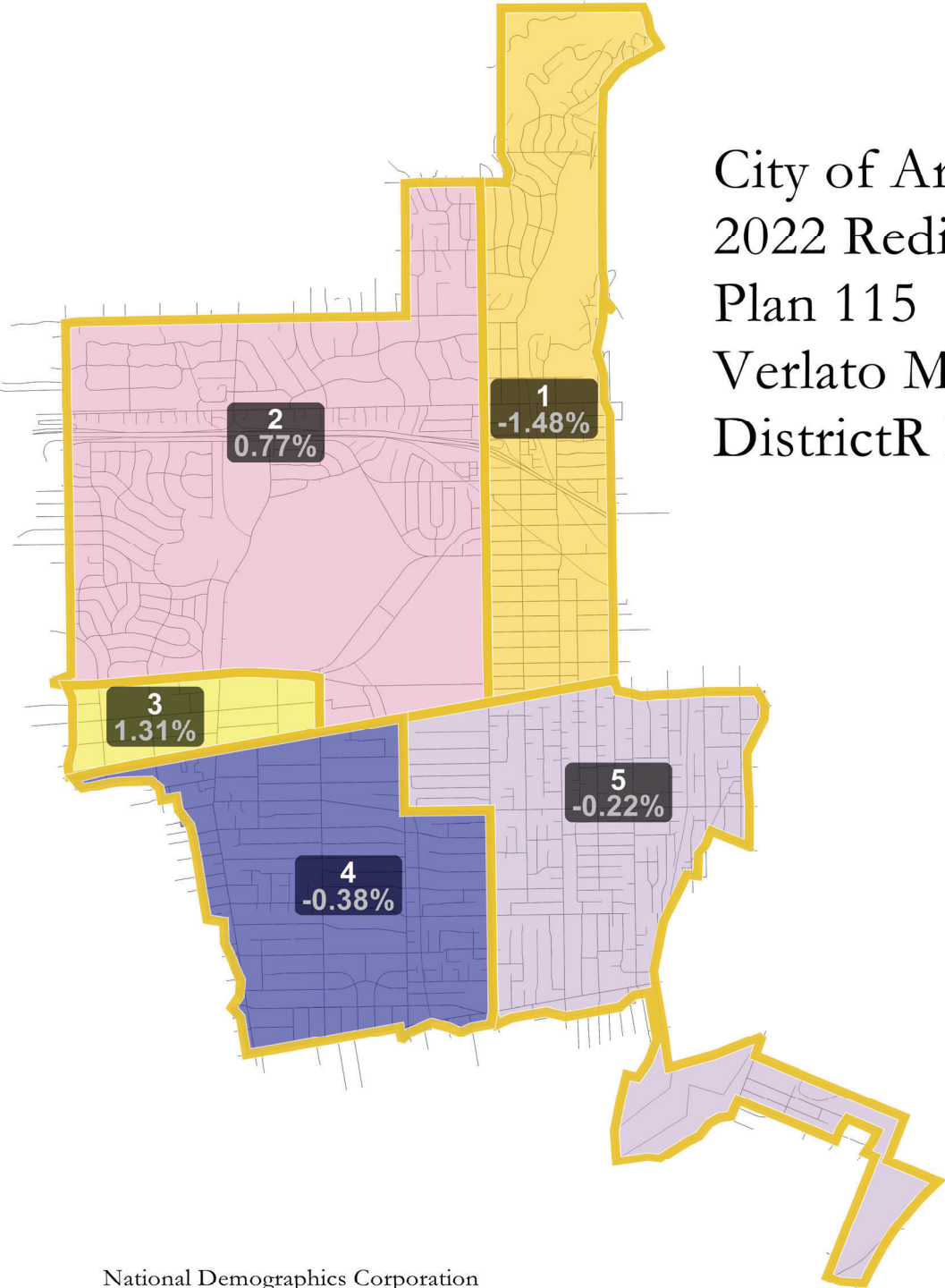
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City of Arcadia - Draft Plan 114 Total Population Demographics											
District	Population	Deviation	% Deviation	Hisp Origin	% Hispanic	NH White	% NH White	NH Black	% NH Black	NH Asian	% NH Asian
1	11330	-26	-0.23%	1,536	13.56%	2,107	18.60%	190	1.68%	7,359	64.95%
2	11256	-100	-0.88%	1,390	12.35%	2,667	23.69%	204	1.81%	6,795	60.37%
3	11688	332	2.92%	2,211	18.92%	1,870	16.00%	374	3.20%	7,011	59.98%
4	11359	3	0.03%	963	8.48%	1,557	13.71%	147	1.29%	8,532	75.11%
5	11148	-208	-1.83%	1,335	11.98%	1,788	16.04%	128	1.15%	7,702	69.09%
Total	56,781		4.76%	7,435		9,989		1,043		37,399	

City of Arcadia - Draft Plan 114 Citizen Voting Age Population (CVAP) Demographics									
District	CVAP Population	Hisp CVAP	% Hisp CVAP	NH White CVAP	% NH White CVAP	NH Black CVAP	% NH Black CVAP	NH Asian CVAP	% NH Asian CVAP
1	7,224	595	8.24%	2,107	29.17%	184	2.54%	4,283	59.29%
2	7,234	753	10.41%	2,773	38.33%	72	1.00%	3,562	49.24%
3	6,483	1,343	20.71%	1,802	27.79%	317	4.89%	2,985	46.05%
4	8,262	565	6.84%	1,753	21.22%	263	3.19%	5,630	68.15%
5	7,360	670	9.11%	1,851	25.15%	36	0.48%	4,737	64.36%
Total	36,563	3,927		10,286		872		21,198	

City of Arcadia
2022 Redistricting
Plan 115
Verlato Map B
DistrictR ID 110407



Map layers

- Census Block
- Streets
- Districts

District

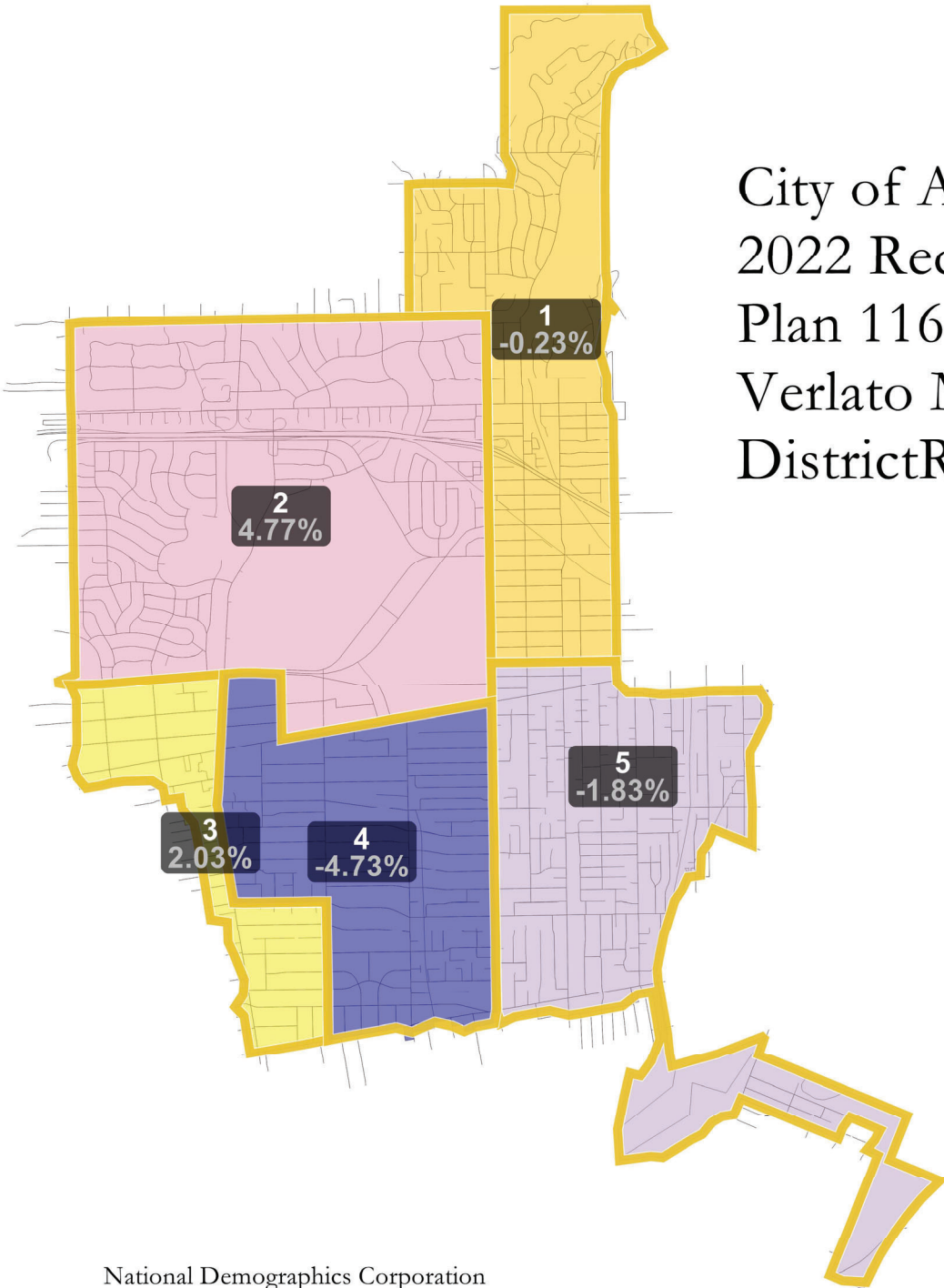
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City of Arcadia - Draft Plan 115 Total Population Demographics											
District	Population	Deviation	% Deviation	Hisp Origin	% Hispanic	NH White	% NH White	NH Black	% NH Black	NH Asian	% NH Asian
1	11188	-168	-1.48%	1,550	13.85%	1,845	16.49%	185	1.65%	7,456	66.64%
2	11444	88	0.77%	1,613	14.09%	2,930	25.60%	216	1.89%	6,500	56.80%
3	11505	149	1.31%	1,883	16.37%	1,801	15.65%	323	2.81%	7,272	63.21%
4	11313	-43	-0.38%	1,109	9.80%	1,566	13.84%	192	1.70%	8,294	73.31%
5	11331	-25	-0.22%	1,280	11.30%	1,847	16.30%	127	1.12%	7,877	69.52%
Total	56,781		2.79%	7,435		9,989		1,043		37,399	

City of Arcadia - Draft Plan 115 Citizen Voting Age Population (CVAP) Demographics									
District	CVAP Population	Hisp CVAP	% Hisp CVAP	NH White CVAP	% NH White CVAP	NH Black CVAP	% NH Black CVAP	NH Asian CVAP	% NH Asian CVAP
1	6,915	580	8.39%	1,865	26.97%	170	2.46%	4,245	61.39%
2	8,225	1,018	12.38%	3,137	38.13%	203	2.47%	3,830	46.56%
3	5,562	982	17.65%	1,613	29.01%	134	2.41%	2,760	49.63%
4	8,320	668	8.03%	1,794	21.57%	303	3.64%	5,505	66.16%
5	7,541	678	9.00%	1,876	24.88%	63	0.83%	4,858	64.42%
Total	36,563	3,927		10,286		872		21,198	

City of Arcadia
2022 Redistricting
Plan 116
Verlato Map C
DistrictR ID 110411



National Demographics Corporation

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Map layers

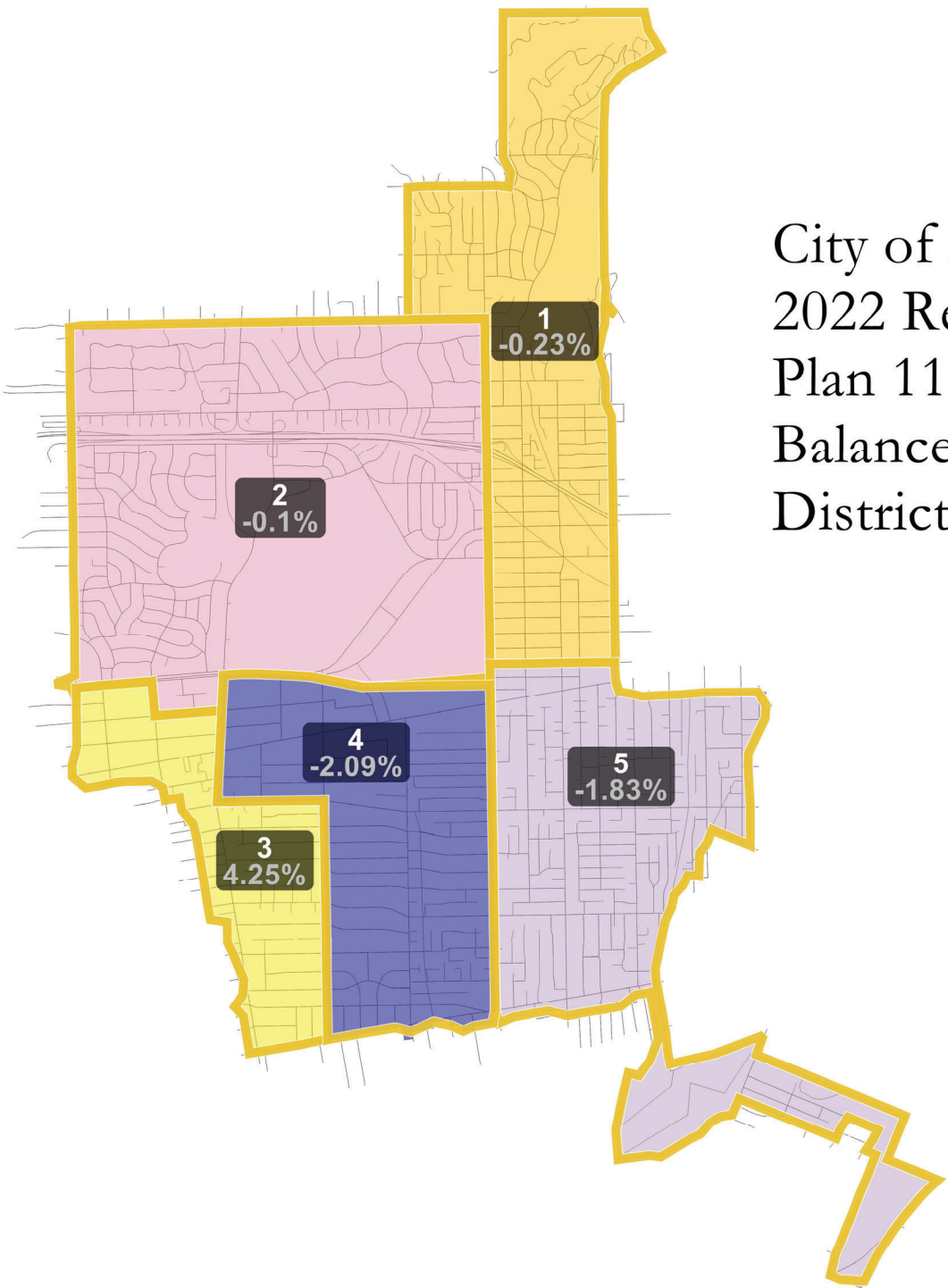
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- Streets
- Districts
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City of Arcadia - Draft Plan 116 Total Population Demographics											
District	Population	Deviation	% Deviation	Hisp Origin	% Hispanic	NH White	% NH White	NH Black	% NH Black	NH Asian	% NH Asian
1	11330	-26	-0.23%	1,536	13.56%	2,107	18.60%	190	1.68%	7,359	64.95%
2	11898	542	4.77%	1,686	14.17%	2,860	24.04%	239	2.01%	6,918	58.14%
3	11586	230	2.03%	2,019	17.43%	1,753	15.13%	342	2.95%	7,261	62.67%
4	10819	-537	-4.73%	859	7.94%	1,481	13.69%	144	1.33%	8,159	75.41%
5	11148	-208	-1.83%	1,335	11.98%	1,788	16.04%	128	1.15%	7,702	69.09%
Total	56,781		9.50%	7,435		9,989		1,043		37,399	

City of Arcadia - Draft Plan 116 Citizen Voting Age Population (CVAP) Demographics									
District	CVAP Population	Hisp CVAP	% Hisp CVAP	NH White CVAP	% NH White CVAP	NH Black CVAP	% NH Black CVAP	NH Asian CVAP	% NH Asian CVAP
1	7,224	595	8.24%	2,107	29.17%	184	2.54%	4,283	59.29%
2	8,140	1,040	12.78%	2,963	36.40%	197	2.42%	3,895	47.85%
3	6,576	1,107	16.84%	1,701	25.87%	348	5.30%	3,403	51.75%
4	7,263	514	7.08%	1,664	22.91%	107	1.48%	4,879	67.18%
5	7,360	670	9.11%	1,851	25.15%	36	0.48%	4,737	64.36%
Total	36,563	3,927		10,286		872		21,198	

City of Arcadia
2022 Redistricting
Plan 117
Balance 101
DistrictR ID 114720



Map layers

- Census Block
- Streets
- Districts

District

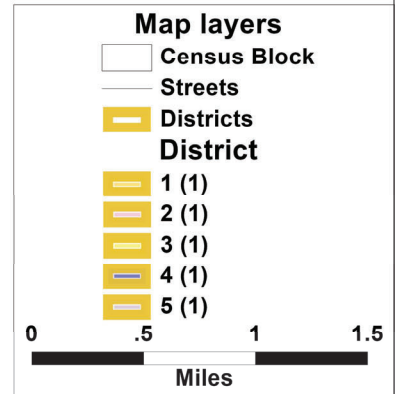
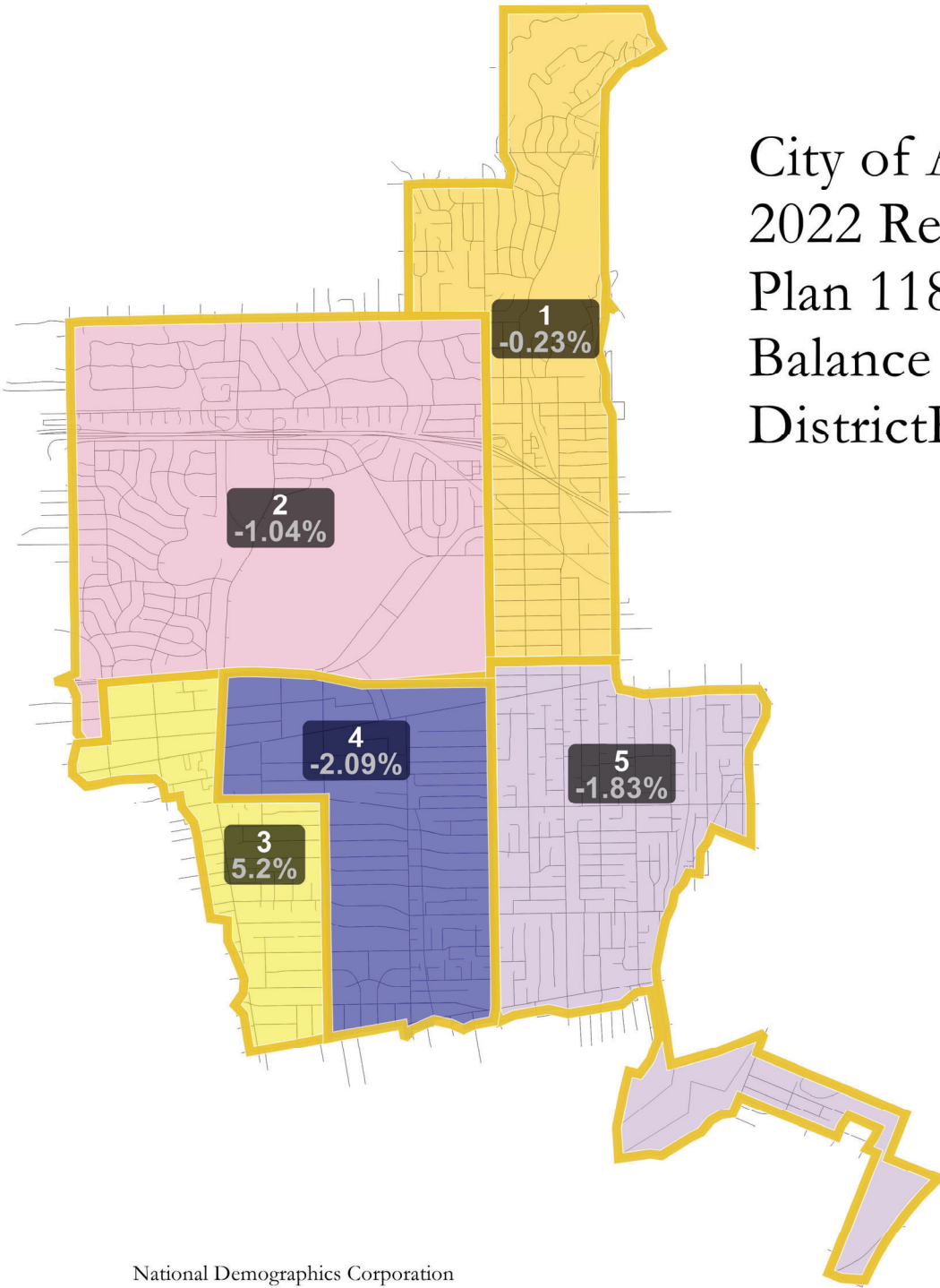
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City of Arcadia - Draft Plan 117 Total Population Demographics											
District	Population	Deviation	% Deviation	Hisp Origin	% Hispanic	NH White	% NH White	NH Black	% NH Black	NH Asian	% NH Asian
1	11330	-26	-0.23%	1,536	13.56%	2,107	18.60%	190	1.68%	7,359	64.95%
2	11345	-11	-0.10%	1,774	15.64%	2,749	24.23%	241	2.12%	6,389	56.32%
3	11839	483	4.25%	1,838	15.53%	1,778	15.02%	310	2.62%	7,704	65.07%
4	11119	-237	-2.09%	952	8.56%	1,567	14.09%	174	1.56%	8,245	74.15%
5	11148	-208	-1.83%	1,335	11.98%	1,788	16.04%	128	1.15%	7,702	69.09%
Total	56,781		6.34%	7,435		9,989		1,043		37,399	

City of Arcadia - Draft Plan 117 Citizen Voting Age Population (CVAP) Demographics									
District	CVAP Population	Hisp CVAP	% Hisp CVAP	NH White CVAP	% NH White CVAP	NH Black CVAP	% NH Black CVAP	NH Asian CVAP	% NH Asian CVAP
1	7,224	595	8.24%	2,107	29.17%	184	2.54%	4,283	59.29%
2	7,964	1,167	14.65%	3,023	37.96%	206	2.59%	3,516	44.15%
3	6,976	1,002	14.37%	1,711	24.52%	334	4.79%	3,930	56.33%
4	7,039	492	6.99%	1,594	22.65%	112	1.60%	4,732	67.22%
5	7,360	670	9.11%	1,851	25.15%	36	0.48%	4,737	64.36%
Total	36,563	3,927		10,286		872		21,198	

City of Arcadia
2022 Redistricting
Plan 118
Balance 104
DistrictR ID 114807



National Demographics Corporation

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City of Arcadia - Draft Plan 118 Total Population Demographics											
District	Population	Deviation	% Deviation	Hisp Origin	% Hispanic	NH White	% NH White	NH Black	% NH Black	NH Asian	% NH Asian
1	11330	-26	-0.23%	1,536	13.56%	2,107	18.60%	190	1.68%	7,359	64.95%
2	11238	-118	-1.04%	1,715	15.26%	2,728	24.27%	239	2.13%	6,351	56.51%
3	11946	590	5.20%	1,897	15.88%	1,799	15.06%	312	2.61%	7,742	64.81%
4	11119	-237	-2.09%	952	8.56%	1,567	14.09%	174	1.56%	8,245	74.15%
5	11148	-208	-1.83%	1,335	11.98%	1,788	16.04%	128	1.15%	7,702	69.09%
Total	56,781		7.28%	7,435		9,989		1,043		37,399	

City of Arcadia - Draft Plan 118 Citizen Voting Age Population (CVAP) Demographics									
District	CVAP Population	Hisp CVAP	% Hisp CVAP	NH White CVAP	% NH White CVAP	NH Black CVAP	% NH Black CVAP	NH Asian CVAP	% NH Asian CVAP
1	7,224	595	8.24%	2,107	29.17%	184	2.54%	4,283	59.29%
2	7,758	1,057	13.63%	2,961	38.17%	186	2.39%	3,519	45.36%
3	7,182	1,112	15.48%	1,772	24.68%	355	4.94%	3,927	54.68%
4	7,039	492	6.99%	1,594	22.65%	112	1.60%	4,732	67.22%
5	7,360	670	9.11%	1,851	25.15%	36	0.48%	4,737	64.36%
Total	36,563	3,927		10,286		872		21,198	



STAFF REPORT

Development Services Department

DATE: March 1, 2022

TO: Honorable Mayor and City Council

FROM: Jason Kruckeberg, Assistant City Manager/Development Services Director
Lisa L. Flores, Planning & Community Development Administrator
By: Fiona Graham, Planning Services Manager

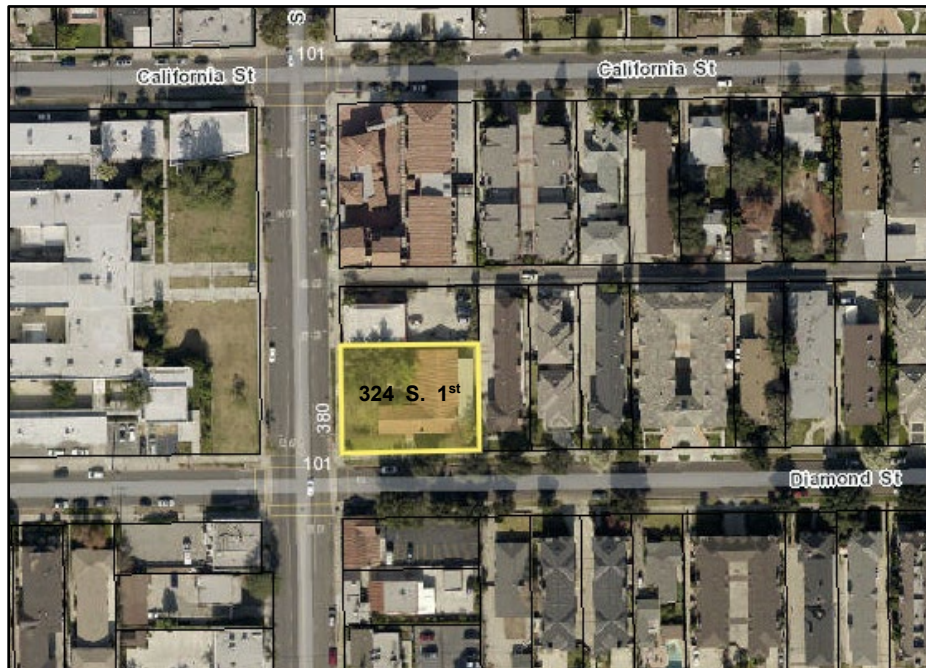
SUBJECT: RESOLUTION NO. 7412 HISTORIC LANDMARK NO. HL 21-01 WITH A CATEGORICAL EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (“CEQA”) TO LANDMARK THE ARCADIA WOMAN’S CLUB AT 324 SOUTH 1ST AVENUE
Recommendation: Adopt

SUMMARY

The Applicants, Cheryl Alberg and Marilyn Daleo on behalf of the Arcadia Woman’s Club, a non-profit organization, are requesting that the City Council approve Historical Landmark No. HL 21-01 and designate the Arcadia Woman’s Club building as a historical local landmark at 324 S. 1st Avenue. It is recommended that the City Council find that this landmark designation is categorically exempt under the California Environmental Quality Act (“CEQA”) and adopt Resolution No. 7412 (Attachment No. 1) approving the designation.

BACKGROUND

On November 15, 2021, the President of the Arcadia Woman’s Club applied to designate their property as a historical landmark. The subject property is a 14,115 square foot corner lot that is located at the northeast corner of S. 1st Avenue and Diamond Street, fronting west onto S. 1st Avenue – refer to Attachment No. 3. The site is improved with a 5,224 square foot one-story building that was constructed in 1931, as shown below. The site has decorative landscaping and mature growth trees including oak and ash trees with a non-original, brick-topped stucco wall with wrought-iron front entry gate in front of the property. The property has always been owned by the Arcadia Woman’s Club, a non-profit organization. The building is currently used for a variety of community-focused, events and philanthropic activities.



Arcadia Woman's Club building location at 324 S 1st Avenue.

As part of the nomination process, the building was evaluated for local designation by a professional Architectural Historian, Evanne St. Charles from Architectural Resources Group ("ARG"). Refer to Attachment No. 2 for the Historical Evaluation.

The Arcadia Woman's Club building was built by the Arcadia Woman's Club to serve as its headquarters and events space. The building has been continuously used by the Arcadia Woman's Club since its construction. The building reflects a Spanish Colonial Revival architectural style. The one-story, L-shaped building is made of brick, textured stucco, and wood frame construction. The historic west facing façade is asymmetrical, reflecting the 1931 original façade to the north, and the 1941 foyer addition to the south created the building's L-shaped plan.

The front of the building features a covered porch, and a wood sign reading "The Woman's Club of Arcadia" hangs from the porch roof. The south facing building that fronts Diamond Street has a single, unornamented wood door covered by a small stucco canopy with a clay tile roof and curving supports. This door is accessed by a set of concrete steps with metal railings. The eastern most portion of the façade is part of a 1941 sunroom addition which has a small concrete and stucco porch with steps and metal railings. This area contains two other secondary entries. The building's north façade largely abuts the parcel's northern boundary and fronts on a surface parking lot that is not associated with the Woman's Club.

Historic Landmark No. 21-01
Arcadia Woman's Club at 324 South 1st Avenue
March 1, 2022
Page 3 of 12



Arcadia Woman's Club building, eastern façade as seen from S. 1st Avenue.



Southern façade of the Arcadia Woman's Club building as seen from Diamond Street.

Historic Landmark No. 21-01
Arcadia Woman's Club at 324 South 1st Avenue
March 1, 2022
Page 4 of 12



Looking south-east toward the front façade of the Arcadia Woman's Club and the 1941 foyer addition. Diamond Street is behind the wall.



Front façade of the Arcadia Woman's Club. Visible is the covered porch and hanging wood sign. To the right is the 1941 foyer addition.

Since its original construction in 1931, the property has undergone two major changes. Concurrent with the growth and success of the Arcadia Woman's Club, the clubhouse building was enlarged with additions at the primary and rear façades. Other than these additions, the greatest alterations to the structure have been repairs and retrofits following the 1987 Whittier-Narrows earthquake. The following is a list of known and identified alterations to the property since its construction:

- 1931 Permit issued to erect a building at 324 S. 1st Avenue.
- 1941 Permit issued for the addition of a sunroom (at the east façade) and foyer (at the southwest end of the building).
- 1973 Permit issued to re-roof entire tiled roof with new tiles.
- 1988 Permit issued to replace the west window, reconstruct the southwest wall, replace the chimney, and repair and reconstruct the north wall and porch due to earthquake damage. Portions of the building were also sandblasted and restuccoed at this time, and stucco was removed from the porch entrance leaving exposed brick cladding.
- Permit issued for a garden/retaining wall project consisting of a 105 linear foot wall with two gates.
- 1992 Permit issued for a structural retrofit.
- 1993 Permit issued to replace floor heater, repair floor joists and beams joists and repair other fire damage.
- 2015 Permit issued to remove roof tile, replace underlayment, and reinstall existing tile.

In addition to the above known changes, there are also several observed alterations for which documentation could not be identified. These include:

- All original stucco wall cladding replaced with a rougher textured stucco (likely in 1988 during earthquake repair work)
- Brick pathway replaced with concrete
- Air conditioning units added
- Shutters added
- Secondary door replaced
- Secondary entrance railing added

DISCUSSION

In determining whether a potential historic resource should be designated a historic landmark, the City Council must consider, among other relevant factors, the following designation criteria and find that the resource meets at least one of these criteria:

1. It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history;
2. It is associated with the lives of persons important to local or California history;
3. It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values;
4. It has yielded, or has the potential to yield, information important to the prehistory or history of the City or State.

Based on the historical evaluation that was prepared by Architectural Resources Group (ARG), the building meets two of the four criteria, which are Criteria Nos. 1 and 3, on the basis the building was associated with events that have made a significant contribution to the broad patterns of the City's history, and the architectural style of the building being Spanish Colonial Revival. These findings are further discussed below.

The potential historic resource must also be at least 45 years of age, unless it can be demonstrated that the resource has achieved exceptional importance within the last 45 years (Development Code Section 9103.17.060(C)). The building was constructed in 1931, making it 91 years old in 2022, meeting the age requirement.

Criterion 1: It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history.

Facts to Support This Criteria: The Arcadia Woman's Club building is significant under this criterion for its association with early institutional development in the City. Home to one of the City's oldest community organizations, the Arcadia Woman's Club building has served as the location of numerous Club events, lectures, philanthropy endeavors, and military relief programs utilizing the building as a United Service Organizations ("USO") and Red Cross station throughout much of World War II for the benefit of members and fellow Arcadians. Constructed in 1931, the building has functioned as the home of the Arcadia Woman's Club for 90 years and has played a crucial role in developing community engagement in the City. The information below explains the significant contribution this property and building have made to Arcadia's history.

Institutional Development in Arcadia (1910-1935)

Arcadia was established as a town in the late 1800's. A small business district and the area's earliest residences began growing in the 1880s, but minimal institutional development occurred until after the turn of the 20th century. The City incorporated in 1903 and by 1904, had a school district, a city newspaper, and a number of active liquor licenses. Residential growth was slow and institutional development was negligible with no churches or other social organizations beyond the school and newspaper operating in Arcadia for a few years after incorporation.

The most crucial developments around time were in the realm of infrastructure, notably transportation networks of railroads, streetcar lines, and roads. These networks were key to the success of early Arcadia.

In the late 1910s, institutional development began to increase primarily in the form of schools. First Avenue School (originally Arcadia Grammar School; 301 S. 1st Ave.) was constructed with 1919 bond funds to serve over 200 students, and in 1926 it was joined by Holly Avenue School at 360 W. Duarte Rd. As the city's population continued to grow, the need for a permanent location for its local governing bodies was apparent. In 1918, Arcadia completed its first City Hall (no longer extant) at the northwest corner of Huntington Drive and 1st Avenue.

Other institutions established during the 1910s and 1920s included an American Legion post, a public library, a Chamber of Commerce, several fraternal orders, a riding and hunting club, a baseball club, a golf club, and the Woman's Club of Arcadia. Few of these institutional resources from the period between 1910-1935 remain intact in the city, making the Woman's Club building a rare and important example of early institutional development in Arcadia.

The Woman's Club of Arcadia

The Arcadia Woman's Club was first organized as a social club in 1914 by Alice Billings. Soon, the organization's endeavors turned to philanthropy, civic improvement, and promotional work for the city, aligning with many fraternal and sororal collectives that were initiated throughout the country after the turn of the 20th century. The group was originally known as the "Co-operative Arcadians" and early meetings were held in various member's homes, community halls, and eventually Arcadia City Hall.

In addition to lectures and philanthropic activity, the Arcadia Woman's Club's earliest projects included annual floats in the Tournament of Roses Parade and the creation of a small library and reading room. This library was the first Los Angeles County library branch to open within the City of Arcadia, and while City Council paid the rental fee for the library space, all books, furnishings, programming, and employee pay were provided by the Woman's Club. In 1920, a successful ballot measure assured that the City was

finally able to fund a municipal library, and the new collection was given a small room in City Hall.

Wartime efforts dominated the activities of the Woman's Club following the United States' entry into World War I. The Arcadia women organized support for the Red Cross as well as local military outposts like the Ross Field Balloon School. One of the Woman's Club's most successful fundraisers sold ice cream and soft drinks at the Balloon School during an Army air show. Other early projects included the construction of a public drinking fountain and the beautification of the Second Avenue Park.

In 1920, the Cooperative Arcadians organization had grown large enough to join the Los Angeles District and California Federation of Women's Clubs, whereby the group officially changed their name to "The Woman's Club of Arcadia", and by 1924 the Arcadia Club had joined the National Federation as well.

The Arcadia Woman's Club's commitment to horticulture and city beautification came to fruition in 1926 when the group hosted Arcadia's first flower show, the Chrysanthemum Fete. The successful event became an annual showcase for the Club's active Garden Section. Later floral events included the Peach Blossom Festival and countless garden parties, luncheons, and fundraisers. Other sections throughout the Club's history have included groups dedicated to Public Affairs, Travel, Music and Choral, Arts and Crafts, Drama, Law, Literature, Philanthropy, the Conservation of Wildlife, the Bible, and California History and Landmarks.

By 1925 the Woman's Club, consistently growing in membership, realized the need for a permanent clubhouse. A fundraiser began that year, and in 1930 the organization purchased the two lots at the corner of S. 1st Avenue and Diamond Street for \$1,800. Fundraising for the new clubhouse was a primary concern of the Woman's Club for many years, and money was raised through private donations, luncheons, bake sales, and entertainment events.

Plans for the building were drawn by Monrovia Architect Frank O. Eager, and the construction contract was awarded to Arcadia builder C.P. Cassady. Construction was planned in three phases, with the clubhouse meeting hall as phase one that was set at the back of the two lots to allow for a foyer addition, which was phase two, and then a larger auditorium, as phase three, which was never built. A groundbreaking ceremony was held on May 4, 1931, and the dedication of the clubhouse was held on July 30, 1931.

In 1941, the second phase of clubhouse construction added a foyer to the west of the original building and a sunroom to the east. This was also completed by builder C.P. Cassady. The timing of this construction was convenient as the added space allowed the Woman's Club to organize quickly and efficiently to once again be of service to wartime

efforts. The clubhouse served as a United Service Organizations (USO) and Red Cross station throughout much of World War II. Club members organized entertainment for soldiers, housed the families of servicemen and women, and sold over \$20,000 in war bonds. The Woman's Club estimates that by the end of 1945, approximately 10,000 service people had used the Club's facilities.

The postwar period marked a renewed interest in civic investment outside the realm of military support, and the organization was able to focus on other activities and fundraisers. Since that time, the Arcadia Woman's Club has continued to serve the community through regular programming and special events such as hosting athletes and coaches during the 2015 Special Olympics World Games in Los Angeles. Today, the organization promotes and supports causes such as the Domestic Violence Action Coalition and the Pennies for Pines Reforestation Project.

In 2021, the Woman's Club celebrated the 90th anniversary of the clubhouse at 324 S. 1st Avenue. The organization remains committed to community engagement and civic investment through fundraisers, volunteering activities, and monthly meetings.

Criterion 3: It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values.

Facts to Support This Criteria: The Arcadia Woman's Club building is significant under this criterion because the building embodies the distinctive characteristics of the Spanish Colonial Revival architectural style. The subject property is a refined and relatively modest example of that style applied to an institutional building. The building remains relatively intact and retains many important features of Spanish Colonial Revival architecture. Character defining features of the building's exterior include: cross-gable roof covered in clay tiles, stucco cladding, covered entrance porch supported by wood posts with brick flooring, and fixed and double-hung wood windows. The information below further explains why this building is a good example of this style.

Spanish Colonial Revival architecture gained widespread popularity throughout Southern California after the 1915 Panama-California Exposition in San Diego. The exposition's buildings were designed by Architect Bertram Grosvenor Goodhue, who wished to go beyond the popular Mission architectural interpretations of the state's colonial past and highlight the richness of Spanish precedents found throughout Latin America. The exposition prompted other designers to look directly to Spain for architectural inspiration. The Spanish Colonial Revival style was an attempt to create a "native" California architectural style that drew upon and romanticized the state's colonial past.

The versatility of the style, allowing for builders and architects to construct buildings as simple or as lavish as desired, made the style popular throughout Southern California. The style's adaptability also lent its application to a variety of building types, including single- and multi-family residences, commercial properties, and institutional buildings. Spanish Colonial Revival architecture often borrowed from other styles such as Churrigueresque, Gothic Revival, Moorish Revival, or Art Deco. The style is characterized by its complex building forms, stucco-clad wall surfaces, and clay tile roofs.

Spanish Colonial Revival architecture remained popular through the 1930s, with later versions simpler in form and ornamentation. A prevalent Period Revival style in Arcadia, Spanish Colonial Revival is typically applied to single-family residential properties in neighborhoods south of Huntington Drive. However, there are several institutional buildings in the city that are also designed in the style.

The Arcadia Woman's Club building retains original and significant Spanish Colonial Revival architectural features including the following:

- The original covered porch with square wood posts, brick floor and stucco ceiling;
- Stucco building exterior;
- Red clay roof tiles;
- Low-pitched, cross-gable roof form;
- Architectural details such as exposed rafter tails, clay tile coping, and small decorative pipe vents with grilles;
- Multi-pane casement and double hung windows with decorative shutters;
- Three sets of fully glazed wood French doors lining the porch; and
- L-shaped building footprint.

Additionally, the building is in a prominent corner location, setback from the street and is surrounded by lawn and mature trees.

The building was designed by Frank O. Eager, who ran an architectural firm, Eager & Eager in Los Angeles. Eager & Eager designed a wide range of buildings including residences, business buildings, schools, and other institutional structures in Southern California and Nevada.

In addition to the requirements listed above, an individual resource must satisfy at least one of the following requirements:

1. It is listed on the National and/or California Register of Historic Places

The subject site is not listed on the National or California Register of Historic Places.

2. It is an iconic property

The Arcadia Woman's Club building is an iconic property within the City because the building has undergone relatively few changes in the last 90+ years. The property houses one of the oldest institutions in the City, the Arcadia Woman's Club. The Arcadia Woman's Club has a long history of supporting the City, its residents, and the community, and is inextricably linked with the City's history and development over the past century.

ARG has assigned the building with a California Historical Resource Status Code 3CS/5S3 - appears eligible for individual listing in the California Register and as an Arcadia Landmark. If the building is designated as a local landmark, the status code would change to the Status Code of 5S1 – individual property that is listed or designated locally.

HISTORIC PRESERVATION COMMISSION

The historical landmark application was presented to the Historic Preservation Commission at their meeting on January 25, 2022, for consideration and recommendation to the City Council – refer to Attachment No. 4 for the Historic Preservation Commission Resolution No. 2086, Historic Preservation Commission Staff Report, and excerpt of the approved minutes. The Commissioners held a discussion on the item, agreeing that the property meets Criteria 1 and 3, and that the property is iconic, especially because many other buildings constructed around the same time have been demolished. After discussion, the Commission voted unanimously to recommend approval of the Historical Landmark application to the City Council.

ENVIRONMENTAL ANALYSIS

It has been determined that the designation of a historic resource is categorically exempt from the California Environmental Quality Act ("CEQA") Guidelines pursuant to Section 15308, Class 8, which pertains to actions by regulatory agencies for the protection of the environment, and includes historic structures. Refer to Attachment No. 5 for the Preliminary Exemption Assessment.

PUBLIC COMMENTS/NOTICE

Public hearing notices for this item were mailed to the owners of those properties that are located within 300 feet of the subject property and published in the Arcadia Weekly on February 17, 2022. As of February 24, 2022, staff did not receive any concerns or comments related to the historical designation.

FISCAL IMPACT

Approval of a landmark will not have any fiscal impact on the City. However, there will be a one-time cost for the design artwork and then to produce the historic plaque. It is estimated that this one-time cost will be approximately \$600, and then \$200 for every plaque thereafter. The Development Services Department has the funds to cover this cost in its current operating budget; therefore, no additional funds are required from the General Fund.

RECOMMENDATION

It is recommended the City Council find that the project is categorically exempt from the California Environmental Quality Act ("CEQA"); and adopt Resolution No. 7412, approving Historic Landmark No. HL 21-02 and designating the Arcadia Woman's Club building at 324 South 1st Avenue as a historical landmark.

Approved:



Dominic Lazzaretto
City Manager

- Attachment No. 1: Resolution No. 7412
- Attachment No. 2: Historical Evaluation of the Arcadia Woman's Club
- Attachment No. 3: Photos of the Property
- Attachment No. 4: Historic Preservation Commission Resolution No. 2086, Staff Report, dated January 25, 2022, and excerpt of the Historic Preservation Commission Minutes, dated January 25, 2022.
NOTE: The attachments to the HC Staff Report are not attached here since they have been provided as part of this staff report.
- Attachment No. 5: Preliminary Exemption Assessment

Attachment No. 1

RESOLUTION NO. 7412

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, HISTORIC LANDMARK NO. HL 21-01 WITH A CATEGORICAL EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA") TO LANDMARK THE ARCADIA WOMAN'S CLUB AT 324 SOUTH 1ST AVENUE

WHEREAS, on November 15, 2021, a Historical Landmark application No. HL 21-01 was filed by the President of the Arcadia Woman's Club, Cheryl Alberg, and representative Marilyn Daleo on behalf of the Arcadia Woman's Club ("Applicant"), a non-profit organization, to designate the Arcadia Woman's Club building as a historical local landmark at 324 South 1st Avenue; and

WHEREAS, on December 16, 2021, Planning Services completed an environmental assessment for the designation of a historic resource in accordance with the California Environmental Quality Act ("CEQA") and determined that the designation of a historic resource is Categorically Exempt under Section 15308 of the CEQA Guidelines pertaining to actions by regulatory agencies for the protection of the environment; and

WHEREAS, on January 25, 2022, a duly noticed public hearing was held before the Historic Preservation Commission regarding the designation of the Arcadia Woman's Club building as a local landmark, at which time all interested persons were given full opportunity to be heard and to present evidence, and the Historic Preservation Commission subsequently voted 4-0, with one member absent, to recommend approval of Arcadia Woman's Club landmark designation to the City Council; and

WHEREAS, on March 1, 2022, a duly noticed public hearing was held before the City Council on said application, at which time all interested persons were given full opportunity to be heard and to present evidence.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The factual data submitted by the Community Development Division in the staff report dated March 1, 2022, are true and correct.

SECTION 2. This City Council finds, based upon the entire record, pursuant to section 9103.17.060 of the Development Code, that the potential resource is eligible to be designated as a historic landmark based on two of the four criteria for designation and that as an individual resource, the building must also comply with one of the two additional requirements listed in the Local Eligibility and Designation Criteria of the Development Code to be eligible for designation. Those required findings are set forth below.

1. Criteria No. 1 – It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history.

FACT: The Arcadia Woman's Club building is associated with events that have made a significant contribution to the broad patterns of Arcadia's history. It is significant for its association with early institutional development in the City. Home to one of the City's oldest community organizations, the Arcadia Woman's Club building has served as the location of numerous Club events, lectures, philanthropy endeavors, and military relief programs for the benefit of members and fellow Arcadians. Constructed in 1931, the building has functioned as the home of the Arcadia Woman's Club for 90 years and has played a crucial role in developing community engagement in the City.

2. Criteria No 3 – It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values.

FACT: The Arcadia Woman's Club building embodies the distinctive characteristics of the Spanish Colonial Revival architectural style. The subject property is a refined and relatively modest example of that style applied to an institutional building. The building remains relatively intact and retains many important features of Spanish Colonial Revival architecture. Character defining features of the building's exterior include: cross-gable roof covered in clay tiles, stucco cladding, covered entrance porch supported by wood posts with brick flooring, and fixed and double-hung wood windows.

3. It is an iconic property.

FACT: The Arcadia Woman's Club building is an iconic structure within the City of Arcadia. The property is located on the corner of 1st Avenue and Diamond Street and has undergone relatively few changes in its 90-year history. The building is home to one of the oldest institutions in the City, the Arcadia Woman's Club. The Arcadia Woman's Club has a long history of supporting the City, its residents and the community, and is inextricably linked with the City's history and development over the past century.

SECTION 3. Pursuant to the provisions of the California Environmental Quality Act ("CEQA"), the proposed historic landmark designation qualifies as a Class 8 Categorical Exemption. This is because the project consists of actions taken by the City to assure the maintenance, restoration, enhancement, and protection of the environment, and the regulatory process involves procedures for protection of the environment per Section 15308 of the CEQA Guidelines.

SECTION 4. For the foregoing reasons, the City Council determines that the proposed historic landmark designation is Categorically Exempt under the California Environmental Quality Act ("CEQA") Section 15308, Class 8, and approves a historic landmark designation for the Arcadia Woman's Club building at 324 S. 1st Avenue.

SECTION 5. The Secretary shall certify to the adoption of this Resolution.

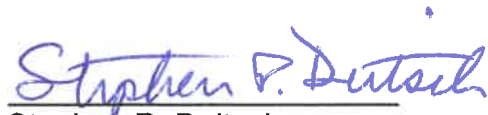
Passed, approved and adopted this 1st day of March, 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney

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Architectural
Resources Group

Arcadia Woman's Club

Historic Landmark Nomination

A. Property Description

Site

The Arcadia Woman's Club (Woman's Club of Arcadia) building is located at 324 S. 1st Avenue in central Arcadia, to the east of Santa Anita and Arcadia County parks and to the south of the commercial development surrounding Huntington Drive. The topography of the area is relatively flat, and the street pattern is a regular grid resultant from planned development along streetcar lines.¹ Multi-family residential buildings predominate in this section of Arcadia with commercial and institutional development located along larger thoroughfares.

The subject property is located at the northeast corner of S. 1st Avenue and Diamond Street, fronting west onto S. 1st Avenue. The building is set back on a square-shaped parcel with lawn to the west and south dotted with decorative landscaping and mature growth trees including oak and ash. A circa 2016 commemorative bench dedicated to former Club president Floretta Lauber is set amongst decorative foliage on the property's front lawn. A non-original, brick-topped stucco wall with wrought iron entry gates encloses the lawn fronting the building's primary entrance, and a gently curving concrete walkway leads from the front gate to the entrance. A 1941 sunroom addition at the rear (east) of the building abuts the adjoining parcel.

Building – Exterior

The Woman's Club building was constructed in 1931 in the Spanish Colonial Revival style. The one-story building has an essentially L-shaped plan and is of brick and wood frame construction. It is capped with a cross-gable clay tiled roof featuring exposed rafter tails, clay tile coping, and small decorative pipe vents with grilles. A reconstructed exterior stucco chimney is located at the south façade. The building is clad in brick and textured stucco.

The historic primary (west) façade is asymmetrical, reflecting the 1931 original façade to the north and a 1941 foyer addition to the south which creates the building's L-shaped plan. The 1931 portion of the west façade is clad in brick and features a nearly full-width recessed entrance porch, which has a brick floor laid in a basketweave pattern. The porch is flush with the concrete walkway from S. 1st Avenue. Its roof is supported by square wood posts embellished with rounded capitals and topped by horizontal beams. Some of the posts are connected by simple metal railings. The porch's ceiling is clad in textured stucco and has compatible metal light fixtures. A wood sign reading "The Woman's Club of Arcadia"

¹ Architectural Resources Group, "Arcadia Citywide Historic Resources Survey Report," Prepared for the City of Arcadia, Development Services, Planning Division, 2017, 40.



hangs from the porch roof. Fenestration at the 1931 portion of the west façade includes two single doors at opposite ends of the entryway and three sets of French doors. The primary door is a wide, unornamented wood door located at the southern wall of the porch. It is mirrored by a smaller wood door with a wood screen at the northern wall underneath the porch. The regularly spaced French doors are wood, fully glazed, and multi-light, and have transoms that have been infilled with air conditioning units and wood panels. Two of the three French doors have wood screens and each set of doors is accessed by a shallow brick step. The northmost portion of the west façade, adjacent to the entry porch, is a smaller volume clad in textured stucco and containing two pairs of multi-light wood casement windows.

To the south of the porch is the 1941 foyer addition, which is clad in textured stucco and has a front-gabled roof. Its west façade contains a large, fixed vinyl replacement window on the west end, and its north façade (perpendicular to the porch) contains two pairs of steel, multi-light, casement windows flanked by matching fixed sidelights.

The building's south façade fronts on Diamond Street; its western portion is the 1941 foyer addition, while its eastern portion is primarily the 1931 volume. The 1941 portion contains a secondary entrance: a single, unornamented wood door covered by a small stucco canopy with a clay tile roof and curving supports. The door is accessed by a set of concrete steps with metal railings. This portion of the façade contains a pair of multi-light steel casement windows flanked by fixed sidelights and wood shutters. The eastern portion of the façade contains multiple single, multi-light fixed wood windows and multiple single, wood double-hung windows. The eastmost portion of the façade is part of a 1941 sunroom addition; recessed from the rest of the façade, it is fronted by a small concrete and stucco porch with steps and metal railings, which is covered by a shed-roofed, clay tile-covered canopy with simple wood post supports. This area contains two other secondary entries; one is a single wood door and the other is a set of fully glazed wood French doors with divided lights.

The east (rear) façade is adjacent to the parcel's lot line, which is marked by a concrete masonry unit wall. This façade represents the bulk of the 1941 sunroom addition. Multi-light steel casement windows with fixed sidelights are the only fenestration at this rear façade. Access to the shallow pathway separating the east façade from the wall at the property line is granted by a wrought iron gate.

The building's north façade largely abuts the parcel's northern boundary and fronts on a surface parking lot that is not associated with the Woman's Club. Fenestration at this façade includes a small door and a single double-hung wood window.

Building – Interior

The interior of the Woman's Club building is characterized by a large rectangular auditorium with a raised stage, and back-of-house kitchen occupying the majority of the building's original footprint. Additions in 1941 expanded the interior to include a sizable foyer at the southwest end and a sunroom



along the rear (east) edge of the building. Restrooms, a dressing room, and storage spaces comprise the rest of the interior.

The main entry foyer is entered from either the porch at the building's primary (west) façade or the exterior door at the south façade, which has become the building's de facto main entrance. The foyer, which provides access to the auditorium, has plaster wall and ceiling finishes and non-original carpet and laminate flooring. Simple plaster pilasters that arch to cross the ceiling demarcate the junction between the 1931 and 1941 portions of the building. Other details include small recessed, arched nooks, and a non-operational plaster fireplace with a corbeled wood mantel, painted-over tile surround, and reddish brown glazed tile hearth.

An arched doorway with arched, paneled wood double doors leads from the foyer into the auditorium, which reaches double-height under the primary roofline. The auditorium retains wood flooring, plaster wall and ceiling finishes, and a wood truss ceiling with polychromatic painted ornamentation on its crossbeams. The raised stage is located at the north end of the room and is flanked by arched doorways leading to a bathroom, dressing room, and storage space. Additional access to the auditorium is provided by three mirrored sets of French doors leading to the porch (at the west wall) and sunroom (at the east wall). Single paneled wood doors provide additional access to the sunroom, kitchen, and foyer.

Secondary spaces, including the kitchen, bathrooms, storage space, and dressing room, are utilitarian in character and comprise plaster walls and primarily carpet or tile flooring. These spaces do not appear to retain any original finishes or fixtures.

Building Chronology and Alterations

Concurrent with the growth and success of the Arcadia Woman's Club, the clubhouse building was enlarged with planned additions at the primary and rear façades. Other than these additions, the greatest alterations to the structure have been repairs and retrofits following the 1987 Whittier-Narrows earthquake.

1931	Permit issued to erect a building at 324 S. 1 st Avenue. The Woman's Club of Arcadia is listed as the owner, and C.P. Cassady is listed as the builder (Permit No. 2476).
1941	Permit issued for the addition of a sunroom (at the east façade) and foyer (at the southwest end of the building). C.P. Cassady is the builder (Permit No. 5725).



- 1947 The Woman's Club of Arcadia deeded the westerly ten feet of lots 1 and 2, block 64 ½, Santa Anita Tract, to the City of Arcadia for street and highway purposes (Resolution No. 1471).
- 1973 Permit issued to re-roof entire tiled roof with new tiles (Permit No. 43046).
- 1988 Permit issued to replace the west window, reconstruct the southwest wall, replace the chimney, and repair and reconstruct the north wall and porch due to earthquake damage. Portions of the building were also sandblasted and re-stuccoed at this time, and stucco was removed from the porch entrance leaving exposed brick cladding (Permit No. 8935).
- Permit issued for a garden/retaining wall project consisting of a 105 linear foot wall with two gates (Permit No. A8802612).
- 1992 Permit issued for a structural retrofit (extent of work unknown) (Permit No. A920191).
- 1993 Permit issued to replace floor heater and repair fire damage (Permit No. A9301237).
- 1993 Permit issued to repair floor joists and beams from fire damage (Permit No. A9301207).
- 2015 Permit issue to remove roof tile, replace underlayment, and reinstall existing tile (Permit No. B00-048-959).
- Dates Unknown All original stucco wall cladding replaced with a rougher textured stucco (likely in 1988 during earthquake repair work)
Brick pathway replaced with concrete
AC units added
Shutters added
Secondary door replaced
Secondary entrance railing added



B. Statement of Significance

Summary

The building at 324 S. 1st Avenue meets the following criterion for designation as an Arcadia Historic Landmark:

- 1. It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history.*

The Arcadia Woman's Club building is significant under Local Criterion 1 for its association with early institutional development in the city. Home to one of the city's oldest community organizations, the Woman's Club building has served as the location of numerous Club events, lectures, philanthropy endeavors, and military relief programs for the benefit of members and fellow Arcadians. Constructed in 1931, the building has functioned as the home of the Woman's Club of Arcadia for 90 years and has played a crucial role in developing community engagement in the city.

Historical Background

Institutional Development in Arcadia (1910-1935)

Like other Southern California cities, Arcadia was established as affordable train fares and attractive weather lured people from across the country in the late 1800s. A nascent business district and the area's earliest residences sprang up in the 1880s, but minimal institutional development occurred until after the turn of the 20th century. By 1904, Arcadia had a school district, a city newspaper, and a number of active liquor licenses. Residential growth was slow, but institutional development lagged even further, with no churches or other social organizations beyond the school and newspaper finding a foothold in Arcadia for a few years.

The most crucial developments at this time were in the realm of infrastructure, notably transportation networks of railroads, streetcar lines, and roads. These networks were key to the success of early Arcadia, starting with the establishment of rail services, quickly moving to the construction of local roads, and reaching their zenith with the addition of streetcar service along what is now Huntington Drive in 1903. While the railroad and streetcar lines are no longer present, their routes remain etched on the physical layout of Arcadia in the form of wide streets with medians cutting diagonally through the otherwise rectilinear grid of the city.

Institutional development finally began to catch up with the rest of Arcadia, most visibly in the form of schools. First Avenue School (originally Arcadia Grammar School; 301 S. 1st Ave.) was constructed with 1919 bond funds to serve over 200 students, and in 1926 it was joined by Holly Avenue School at 360 W. Duarte Rd. in the western part of town. And as the city's population continued to grow, the need for a



permanent location for its local governing bodies was apparent. In 1918, Arcadia completed its first City Hall (no longer extant) at the northwest corner of Huntington Drive and 1st Avenue.²

One of the most notable institutional developments of the 1910s was the establishment of the Ross Field Balloon School for the training of observation balloon crews during World War I. Constructed by the U.S. War Department, this facility trained soldiers to operate large hydrogen balloons in order to observe enemy position and movements. The training camp was located where Arcadia County Park and Santa Anita Golf Course are now.

Other institutions established during the 1910s and 1920s included an American Legion post, a public library, a Chamber of Commerce, several fraternal orders, a riding and hunting club, a baseball club, a golf club, and the Woman's Club of Arcadia.³ Few of these institutional resources from the period between 1910-1935 remain intact in the city, making the Woman's Club building a rare and important example of early institutional development in Arcadia.

The Woman's Club of Arcadia

The Woman's Club of Arcadia was first organized as a social club in 1914 by Alice Billings. Soon, the organization's endeavors turned to philanthropy, civic improvement, and promotional work for the city, aligning with many fraternal and sororal collectives that were initiated throughout the country after the turn of the 20th century. Originally known as the "Co-operative Arcadians" the group's motto was, "Arcadia—Her asset is beauty, her aim is progress."⁴ Alice Billings was chosen as the first president of the 12-member group, and dues were set at 25 cents a month. Early meetings were held in various member's homes, community halls, and eventually Arcadia City Hall.

In addition to lectures and philanthropic activity, the Arcadia Woman's Club's earliest projects included annual floats in the Tournament of Roses Parade and the creation of a small library and reading room. This library was the first Los Angeles County library branch to open within the City of Arcadia, and while City Council paid the rental fee for the library space, all books, furnishings, programming, and employee pay were provided by the Woman's Club. In 1920 a successful ballot measure assured that the City was finally able to fund a municipal library, and the new collection was given a small room in City Hall.

Wartime efforts dominated the activities of the Woman's Club following the United States' entry into World War I. The Arcadia women organized support for the Red Cross as well as local military outposts like the Ross Field Balloon School. One of the Woman's Club's most successful fundraisers sold ice cream and soft drinks at the Balloon School during an Army air show.

² Architectural Resources Group, "Arcadia Citywide Historic Resources Survey Report," Prepared for the City of Arcadia, Development Services, Planning Division, 2017, 47.

³ Gordon S. Eberly, *Arcadia: City of the Santa Anita* (Claremont, CA: Saunders Press, 1953), 57, 64.

⁴ Mattie B. Peck, "The Woman's Club of Arcadia," *San Gabriel Valley Digest*, April 1930.



Other early projects included the construction of a public drinking fountain and the beautification of the Second Avenue Park. In 1920 the Cooperative Arcadians organization had grown large enough to join the Los Angeles District and California Federation of Women's Clubs, whereby the group officially changed their name to "The Woman's Club of Arcadia." By 1924 the Arcadia Club had joined the National Federation as well. Around this time, the group changed their slogan to "Let Us Build Together."⁵

The Arcadia Woman's Club's commitment to horticulture and city beautification came to fruition in 1926 when the group hosted Arcadia's first flower show, the Chrysanthemum Fete. The successful event became an annual showcase for the Club's active Garden Section. Later floral events included the Peach Blossom Festival and countless garden parties, luncheons, and fundraisers. Other sections throughout the Club's history have included groups dedicated to Public Affairs, Travel, Music and Choral, Arts and Crafts, Drama, Law, Literature, Philanthropy, the Conservation of Wildlife, the Bible, and California History and Landmarks. The Club was also at times organized with administrative sub-groups such as the Membership, Decoration, Ways and Means, Courtesy, Social, Press, and Door committees.

By 1925 the Woman's Club, consistently growing in membership, realized the need for a permanent clubhouse. A fund was begun that year, and in 1930 the organization purchased the two lots at the corner of S. 1st Avenue and Diamond Street for \$1,800. Fundraising for the new clubhouse was a primary concern of the Woman's Club for many years, and money was raised through private donation, luncheons, bake sales, and entertainment events. Plans for the building were drawn by Monrovia architect Frank O. Eager, and the construction contract was awarded to Arcadia builder C.P. Cassady.⁶ Construction was planned in three phases, with the clubhouse meeting hall (phase one) set at the back of the two lots to allow for a foyer addition (phase two) and larger auditorium (phase three, unbuilt). A groundbreaking ceremony was held on May 4, 1931, and the dedication of the clubhouse was held on July 31, 1931.⁷

Interest in the Woman's Club did not waver despite the Great Depression, and in 1937 the Junior Woman's Club was established to engage women between 18-35 years old. This energetic organization promoted the civic-minded causes of the Woman's Club until the group's numbers dwindled in the 1990s.

In the 1941 the second phase of clubhouse construction, which added a foyer to the west of the original building and a sunroom to the east, was completed by C.P. Cassady. The timing of this construction was convenient as the added space allowed the Woman's Club to organize quickly and efficiently to once again be of service to wartime efforts. The clubhouse served as a USO and Red Cross station throughout

⁵ Emma D. Meade, "39 Years of Progress: The Woman's Club of Arcadia," 1953. Gilb Museum of Arcadia Heritage Collection.

⁶ "Women Dedicate Clubhouse," *Los Angeles Times*, October 9, 1931.

⁷ Emma D. Meade, "39 Years of Progress: The Woman's Club of Arcadia," 1953. Gilb Museum of Arcadia Heritage Collection.



much of World War II. Club members organized entertainment for soldiers, housed the families of servicemen and women, and sold over \$20,000 in war bonds. The Woman's Club estimates that by the end of 1945, approximately 10,000 servicepeople had used the Club's facilities.⁸

The postwar period marked a renewed interest in civic investment outside the realm of military support, and the organization was able to focus on other activities and fundraisers. Since that time, the Arcadia Woman's Club has continued to serve the community through regular programming and special events such as hosting athletes and coaches during the 2015 Special Olympics World Games in Los Angeles. Today the organization promotes and supports causes such as the Domestic Violence Action Coalition and the Pennies for Pines Reforestation Project.⁹

The clubhouse building was damaged by the Whittier-Narrows earthquake in 1987. Repairs included the replacement of the building's exterior stucco chimney and prominent west façade window. At this time the building was also sandblasted and restuccoed, though the brick walls at the porch were left exposed. Only five years later the building underwent a costly structural retrofit to meet new standards for earthquake safety. Since that time the building has remained relatively unchanged, though regular maintenance is ongoing in 2021.

In 2014, the Arcadia Woman's Club research material collection was donated by the organization to the Gilb Museum of Arcadia Heritage. The collection, which consists of scrapbooks, photographs, newspaper clippings, meeting minutes, financial records, and memorabilia, was later curated and digitized by the Gilb Museum.¹⁰ In 2021 the Woman's Club celebrated the 90th anniversary of the construction of the clubhouse at 324 S. 1st Avenue. The organization remains committed to community engagement and civic investment through fundraisers, volunteering activities, and monthly meetings.

Spanish Colonial Revival Architecture

The subject property embodies the characteristics of Spanish Colonial Revival architecture and is a refined and relatively modest example of the style applied to an institutional building in Arcadia. Spanish Colonial Revival architecture gained widespread popularity throughout Southern California after the 1915 Panama-California Exposition in San Diego. The exposition's buildings were designed by architect Bertram Grosvenor Goodhue, who wished to go beyond the popular Mission architectural interpretations of the state's colonial past and highlight the richness of Spanish precedents found throughout Latin America. The exposition prompted other designers to look directly to Spain for

⁸ "Arcadia Woman's Club Virtual Exhibit," *Gilb Museum of Arcadia Heritage*, https://www.arcadiaca.gov/Library/History%20Room/Museum/Exhibits/Arcadia%20Woman's%20Club%20Virtual%20Exhibit_2nd_rev1.pdf.

⁹ "Our Services," *Arcadia Woman's Club*, accessed September 2021, <http://www.arcadiawomansclub.org/ourwork.html>.

¹⁰ "Arcadia Woman's Club Virtual Exhibit," *Gilb Museum of Arcadia Heritage*.



architectural inspiration. The Spanish Colonial Revival style was an attempt to create a “native” California architectural style that drew upon and romanticized the state’s colonial past.

The popularity of the Spanish Colonial Revival style coincided with Southern California’s population boom of the 1920s. The versatility of the style, allowing for builders and architects to construct buildings as simple or as lavish as money would permit, helped to further spread its popularity throughout the region. The style’s adaptability also lent its application to a variety of building types, including single- and multi-family residences, commercial properties, and institutional buildings. Spanish Colonial Revival architecture often borrowed from other styles such as Churrigueresque, Gothic Revival, Moorish Revival, or Art Deco. The style is characterized by its complex building forms, stucco-clad wall surfaces, and clay tile roofs. Spanish Colonial Revival architecture remained popular through the 1930s, with later versions simpler in form and ornamentation. A prevalent Period Revival style in Arcadia, Spanish Colonial Revival is typically applied to single-family residential properties in neighborhoods south of Huntington Drive. However, there are several institutional buildings in the city that are also designed in the style.

Frank O. Eager, Architect

Architect Frank O. Eager is credited in multiple periodicals with designing the Arcadia Woman’s Club building, though his name does not appear on building records.¹¹ A longtime resident of Monrovia, Eager was born in Hamilton, Ontario, in 1878 and moved to California in 1901. Eager and his brother ran the architectural firm Eager & Eager which had offices in Los Angeles. The firm designed a wide range of buildings including residences, business buildings, schools, and other institutional structures in Southern California and Nevada. One of Eager’s best known designs is the Leven Oaks Hotel, constructed in 1911 and still extant at 120 S. Myrtle Avenue, Monrovia (the building has been remodeled and is now used as an assisted living facility). Eager was a member of Masonic Lodge No. 308 and was active in Monrovia community life with his wife, Emma and son, Alvin. Frank Eager died on June 2, 1945.¹²

C.P. Cassady, Contractor

Born in Iowa in 1893, Clarence P. Cassady was a general contractor in the city of Arcadia for many years. Cassady constructed a number of institutional, commercial, and residential buildings in the San Gabriel Valley, though he was not well known outside the area. In addition to the Arcadia Woman’s Clubhouse, Cassady also designed and built the local Glenn Dyer Post (1932, no longer extant) of the American Legion where he served on the board of directors.¹³ He resided in Arcadia with his wife Ora, and children June and Clarence J. Cassady.

C.P. Cassady was awarded the contract for the Arcadia Woman’s Club building after the organization declared their intention to only consider local builders. Cassady’s was the lowest bid submitted at

¹¹ “Women Dedicate Clubhouse,” *Los Angeles Times*, October 9, 1931.

¹² “Death Claims Frank O. Eager,” *Monrovia News-Post*, June 2, 1945.

¹³ “World War Scenes Are Reenacted,” *Pasadena Post*, March 6, 1932.



\$6,375.¹⁴ Announcements in local newspapers in early 1931 state that the building was constructed of brick, though photographs of the building's opening in August 1931 appear to show that none of the brick was left exposed, and the entire building was clad in stucco. Cassady was further involved in the phased construction of the building and built a wood-framed sunroom and foyer addition in 1941. However, the third phase of the building plans—for an additional auditorium—never came to fruition. Cassady and architect Frank Eager would again collaborate in 1932 on the design and construction of the Greater Arcadia Building-Loan Association (no longer extant).

Period of Significance

A building's period of significance is defined as the span of time during which a property attains the significance for which it meets local, state, or federal eligibility criteria.

For its association with the Arcadia Woman's Club, a prominent community organization with ties to the early development of the city, the clubhouse building's period of significance is 1931 to 1945. This period is most reflective of the Club's contribution to the early institutional development of Arcadia, prior to the city's increased growth and development after 1945 and the end of World War II. The period of significance includes the additions constructed in 1941 by original contractor C.P. Cassady that were part of a phased construction plan conceived when the building was designed. The year 1945 also marked a shift in focus for the Arcadia Woman's Club. While the organization had been heavily involved in wartime efforts during World Wars I and II, even serving as a USO from 1943-1945, the group was less actively involved in military support during subsequent conflicts as Arcadia's infrastructure fully developed in the postwar period.

Character-Defining Features – Exterior

- Prominent corner location, set back from the street and surrounded by lawn and mature trees
- L-shaped building footprint
- Cross-gable roof covered in clay tiles (clay tile replaced in-kind)
- Stucco cladding (original stucco replaced with more textured stucco)
- Recessed entrance porch supported by wood posts with brick flooring
- Three sets of fully glazed wood French doors lining the porch
- Multi-light steel casement windows flanked by fixed sidelights at multiple façades
- Fixed and double-hung wood windows at multiple façades
- Painted wood sign that reads "The Woman's Club of Arcadia" at the porch entrance

¹⁴ "Clubhouse Contract Awarded to Cassady," *Arcadia Tribune*, April 17, 1931.



Character-Defining Features – Interior

- Floorplan dominated by an auditorium and 1941 foyer addition surrounded by secondary, back-of-house spaces
- Double-height auditorium with open wood-truss ceiling, wood flooring, and raised stage
- Ceramic-tiled fireplace
- Three sets of fully glazed wood French doors with glazed transoms connecting the auditorium to the sunroom

Integrity

In addition to meeting Local Criterion 1, the Arcadia Woman’s Club building at 324 S. 1st Avenue retains sufficient historic integrity. Historic integrity is the ability of a property to convey its significance and is defined as the “authenticity of a property’s historic identity, evidenced by the survival of physical characteristics that existed during the property’s prehistoric or historic period.”¹⁵ The aspects of integrity, as defined by the National Park Service, are location, design, setting, materials, workmanship, feeling, and association.

- Location: The clubhouse building has remained on its original lot since it was constructed in 1931 and therefore retains integrity of location.
- Design: While the building has undergone some alterations to its design, including the replacement of its large picture window at the west façade with a smaller vinyl window, the building’s overall form, structure, and L-shaped plan are intact from its period of significance (1931-1945). In addition, it retains the majority of its historic Spanish Colonial Revival design elements, including its low-pitched, cross-gable roof with clay tile roofing, stucco wall cladding, French doors, and steel windows. Thus, it retains integrity of design.
- Setting: While the residential neighborhoods to the east and west of the subject property have been altered with new residences in the 1970s onward, and S. 1st Avenue has experienced some change since its initial development in the late 1910s and 1930s, the low-scale character of the area surrounding the subject property is still largely intact. The Woman’s Club of Arcadia and the First Avenue School (located across the street), along with a few smaller commercial properties, continue to anchor this section of the city’s historic civic core, and S. 1st Avenue retains enough of its historic context to reflect its early commercial and institutional growth in central Arcadia. Thus, the subject property retains integrity of setting.
- Materials: While the clubhouse building has experienced some alterations to its original materials, most replacements have been of similar or in-kind materials, such as its clay tile roofing and stucco cladding. Additionally, the building retains its original brick construction and

¹⁵ U.S. Department of the Interior, *National Register Bulletin 16A: How to Complete the National Register Registration Form* (Washington D.C.: National Park Service, 1997), 4.



the majority of its original fenestration (wood French doors and steel windows). Overall, the building retains some of its material properties from its period of significance.

- **Workmanship:** Alterations to the building, including replacement of its original west façade picture window and replacement of its original stucco cladding with textured stucco, have somewhat compromised the physical evidence of its original craftsmanship. However, because the overall design of the building is intact and the property retains some of its original materials (brick construction, wood French doors, steel windows), it retains its overall integrity of workmanship from its historical period.
- **Feeling:** The building sits in its original location on S. 1st Avenue, Arcadia’s original commercial and civic center, and its design is still intact. Additionally, it still retains some of its historic materials and features that help to convey its original workmanship. It continues to express the feeling of a pre-World War II institutional clubhouse building. Thus, it retains this aspect of integrity.
- **Association:** Continuously occupied by the Woman’s Club of Arcadia for 90 years, 324 S. 1st Avenue represents the organization’s permanent home and has served as an integral part of Arcadia community life. Thus, it retains integrity of association.



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Architectural
Resources Group

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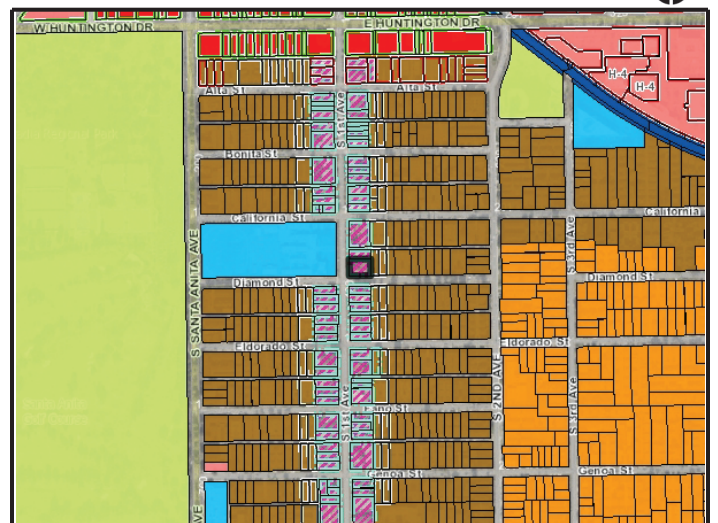
Site Address: 324 S 1ST AVE

Property Owner(s): Property Owner



Property Characteristics	
Zoning:	MU
General Plan:	MU
Lot Area (sq ft):	
Main Structure / Unit (sq. ft.):	5,224
Year Built:	1931
Number of Units:	0
Overlays	
Architectural Design Overlay:	N/A
Downtown Overlay:	N/A
Downtown Parking Overlay:	Yes
Parking Overlay:	N/A
Racetrack Event Overlay:	N/A
Residential Flex Overlay:	N/A
Special Height Overlay:	N/A

Selected parcel highlighted



Parcel location within City of Arcadia

Arcadia Woman's Club – site and surrounding area photos

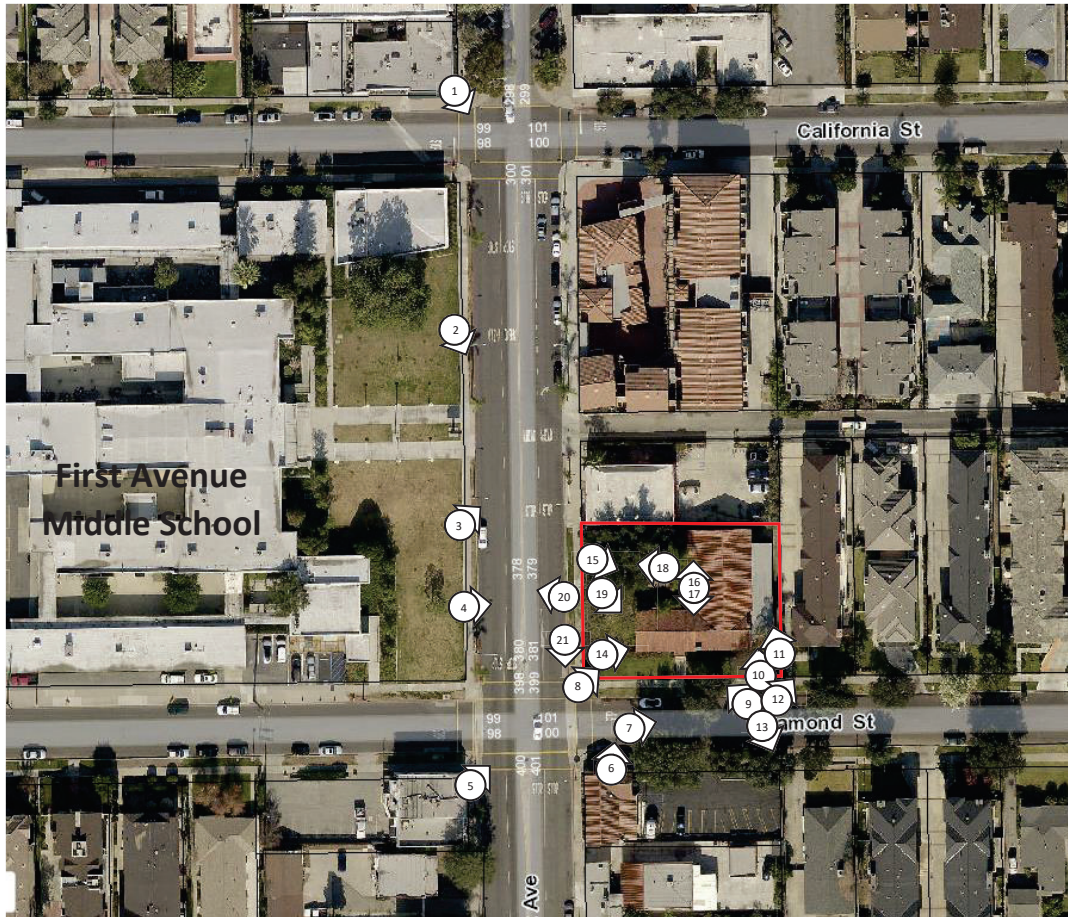


Photo references for the Arcadia Woman's Club (identified with red border) and surrounding area.



Figure 1 Looking toward the southeast corner of California Street and S1st Ave



Figure 2 Looking south on S. 1st Avenue. The Arcadia Woman's Club is behind the low cream colored block wall.



Figure 3 Looking north on S. 1st Avenue. The red building is adjacent to the Arcadia Woman's Club building.



Figure 4 Looking east toward the front facade of the Arcadia Woman's Club building



Figure 5 Looking toward the north east corner of S. 1st Ave and Diamond Street, toward the Arcadia Woman's Club building.



Figure 6 Looking north toward the Diamond Street facade of the Arcadia Woman's Club.



Figure 7 Looking east along Diamond Street. Photo taken outside Arcadia Woman's Club building.



Figure 8 Looking toward the Arcadia Woman's Club building from the corner of Diamond Street and S. 1st Ave.



Figure 9 Diamond Street facade of the Arcadia Woman's Club building, looking in the direction of S. 1st Ave.



Figure 10 Looking north at the rear of the Arcadia Woman's Club building.



Figure 11 The rear of the Arcadia Woman's Club building showing the 1941 sunroom addition.



Figure 12 Adjacent property to the rear of the Arcadia Woman's Club: 113 Diamond Street.



Figure 13 Residential properties opposite the Arcadia Woman's Club on Diamond Street.



Figure 14 Front facade of the Arcadia Woman's Club building showing the vinyl window replacement.



Figure 15 Front facade of the Arcadia Woman's Club showing the covered porch.



Figure 16 Under the covered porch looking north.



Figure 17 Under the covered porch looking south.



Figure 18 Looking east from the covered porch towards S. 1st Avenue and First Avenue Middle School.



Figure 19 Front facade of the Arcadia Woman's Club building showing the 1941 foyer addition.



Figure 20 Looking east across 1st Avenue from the Arcadia Woman's Club toward First Avenue Middle School.



Figure 21 Looking south along S. 1st Avenue from the front of the Arcadia Woman's Club.

RESOLUTION NO. 2086

A RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF ARCADIA, CALIFORNIA, RECOMMENDING THAT THE CITY COUNCIL APPROVE THE ARCADIA WOMAN'S CLUB AS A HISTORICAL LANDMARK, HISTORICAL LANDMARK NO. HL 21-01 WITH A CATEGORICAL EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA") AT THE PROPERTY LOCATED AT 324 S. FIRST AVENUE

WHEREAS, on November 15, 2021, a Historical Landmark application No. HL 21-01 was filed by the President of the Arcadia Woman's Club, Cheryl Alberg, and representative Marilyn Daleo on behalf of the Arcadia Woman's Club ("Applicant"), a non-profit organization to designate the Arcadia Woman's Club building as a historical landmark at 324 South 1st Avenue; and

WHEREAS, on December 16, 2021, Planning Services completed an environmental assessment for the designation of a historic resource in accordance with the California Environmental Quality Act ("CEQA") and recommends that the Historic Preservation Commission determine that the designation of a historic resource is exempt under Section 15308 of the CEQA Guidelines pertaining to actions by regulatory agencies for the protection of the environment; and

WHEREAS, on January 25, 2022, a duly noticed public hearing was held before the Historic Preservation Commission on said application, at which time all interested persons were given full opportunity to be heard and to present evidence; and

WHEREAS, on January 25, 2022, the Historic Preservation Commission reviewed the application for the purposes of transmitting a recommendation to the City Council concerning the designation of the Arcadia Woman's Club building as a local landmark.

NOW, THEREFORE, THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF ARCADIA, CALIFORNIA, HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The factual data submitted by the Community Development Division in the staff report dated January 25, 2022 are true and correct.

SECTION 2. This Commission finds, based upon the entire record, pursuant to section 9103.17.060 of the Development Code, that the potential resource is eligible to be designated as a landmark based on two of the four criteria for designation and that as an individual resource, the building must also comply with one of the two additional requirements listed in the Local Eligibility and Designation Criteria of the Development Code to be eligible for designation. Those required findings are set forth below.

1. Criteria No. 1 – It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history.

FACT: The Arcadia Woman's Club building is associated with events that have made a significant contribution to the broad patterns of Arcadia's history. It is significant for its association with early institutional development in the City. Home to one of the City's oldest community organizations, the Arcadia Woman's Club building has served as the location of numerous Club events, lectures, philanthropy endeavors, and military relief programs for the benefit of members and fellow Arcadians. Constructed in 1931, the building has functioned as the home of the Arcadia Woman's Club for 90 years and has played a crucial role in developing community engagement in the City.

2. Criteria No 3 – It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values.

FACT: The Arcadia Woman's Club building embodies the distinctive characteristics of the Spanish Colonial Revival architectural style. The subject property is a refined and relatively modest example of that style applied to an institutional building. The building remains relatively intact and retains many important features of Spanish Colonial Revival architecture. Character defining features of the building's exterior include: cross-gable roof covered in clay tiles, stucco cladding, covered entrance porch supported by wood posts with brick flooring, and fixed and double-hung wood windows.

3. It is an iconic property.

FACT: The Arcadia Woman's Club building is an iconic structure within the City of Arcadia. The property is located on the corner of 1st Avenue and Diamond Street and has undergone relatively few changes in its 90-year history. The building is home to one of the oldest institutions in the City, the Arcadia Woman's Club. The Arcadia Woman's Club has a long history of supporting the City, its residents and the community, and is inextricably linked with the City's history and development over the past century.

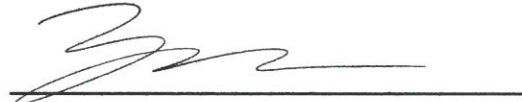
SECTION 3. Pursuant to the provisions of the California Environmental Quality Act ("CEQA"), the proposed historic landmark designation qualifies as a Class 8 Categorical Exemption. This is because the project consists of actions taken by the City to assure the maintenance, restoration, enhancement, and protection of the environment, and the regulatory process involves procedures for protection of the environment per Section 15308 of the CEQA Guidelines.

SECTION 4. For the foregoing reasons, the Historic Preservation Commission determines that the proposed historic landmark designation is Categorically Exempt

under the California Environmental Quality Act ("CEQA") Section 15308, Class 8, and recommends that the City Council approve a historic landmark designation for the Arcadia Woman's Club building at 324 S. 1st Avenue.

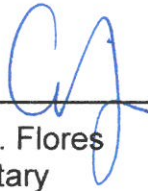
SECTION 5. The Secretary shall certify to the adoption of this Resolution.

Passed, approved and adopted this 25th day of January 2022.



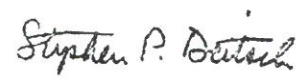
Zi Lin
Chair, Historic Preservation
Commission

ATTEST:



Lisa L. Flores
Secretary

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §:
CITY OF ARCADIA)

I, Lisa Flores, Secretary of the Historic Preservation Commission of the City of Arcadia, hereby certify that the foregoing Resolution No. 2086 was passed and adopted by the Historic Preservation Commission of the City of Arcadia, signed by the Chair and attested to by the Secretary at a special meeting of said Historic Preservation Commission held on the 25th day of January, 2022 and that said Resolution was adopted by the following vote, to wit:

AYES: Chair Lin, Vice Chair Chan, Wilander, Thompson

NOES: None

ABSENT: Tsoi



Lisa L. Flores
Secretary of the Historic Preservation
Commission



STAFF REPORT

Development Services Department

DATE: January 25, 2022

TO: Honorable Chair and Historic Preservation Commission

FROM: Lisa L. Flores, Planning & Community Development Administrator
By: Fiona Graham, Planning Services Manager

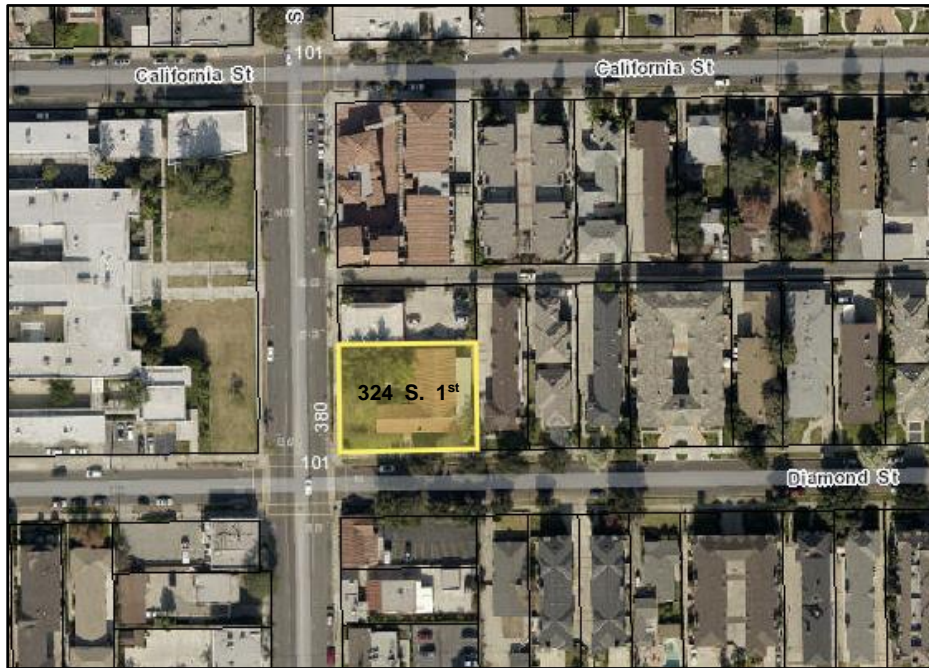
SUBJECT: RESOLUTION NO. 2086 – RECOMMENDING THAT THE CITY COUNCIL APPROVE HISTORICAL LANDMARK NO. HL 21-01 WITH A CATEGORICAL EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (“CEQA”) TO LANDMARK THE ARCADIA WOMAN’S CLUB AT 324 S. FIRST AVENUE
Recommendation: Adopt Resolution No. 2086

SUMMARY

The Applicant, Cheryl Alberg, President of the Arcadia Woman’s Club and Marilyn Daleo on behalf of the Arcadia Woman’s Club, a non-profit organization, is requesting that the City Council approve Historical Landmark No. HL 21-01 to designate the Arcadia Woman’s Club building as a historical landmark at 324 S. 1st Avenue. It is recommended that the Historic Preservation Commission find this landmark designation is categorically exempt under the California Environmental Quality Act (“CEQA”), and adopt Resolution No. 2086 (Attachment No. 1) recommending that the City Council approve the designation.

BACKGROUND

On November 15, 2021, the President of the Arcadia Woman’s Club applied to designate their property as a historical landmark. The subject property is a 14,115 square foot corner lot that is located at the northeast corner of S. 1st Avenue and Diamond Street, fronting west onto S. 1st Avenue – refer to Attachment No. 2. The site is improved with a 5,224 square foot one-story building that was constructed in 1931, as shown below. The site has decorative landscaping and mature growth trees including oak and ash trees with a non-original, brick-topped stucco wall with wrought-iron front entry gate in front of the property, as shown in the image below. The property has always been owned by the Arcadia Woman’s Club, a non-profit organization. The building is currently used for a variety of community-focused, event and philanthropic activities.



As part of this landmark’s nomination process, the building was evaluated for local designation by a professional Architectural Historian, Ms. St. Charles from Architectural Resources Group (ARG). Refer to Attachment No. 3 for the Historical Report.

The Arcadia Woman’s Club building was built by the Arcadia Woman’s Club to serve as its headquarters and events space. The building has been continuously used by the Arcadia Woman’s Club since its construction.

In terms of architectural style, the Woman’s Club building is of Spanish Colonial Revival. The one-story, L-shaped building is made of brick, textured stucco, and wood frame construction. The historic west facing façade is asymmetrical, reflecting the 1931 original façade to the north and the 1941 foyer addition to the south created the building’s L-shaped plan.

The front of the building features a covered porch. A wood sign reading “The Woman’s Club of Arcadia” hangs from the porch roof. The south facing building that fronts Diamond Street has a single, unornamented wood door covered by a small stucco canopy with a clay tile roof and curving supports and which is accessed by a set of concrete steps with metal railings. The eastern most portion of the façade is part of a 1941 sunroom addition which has a small concrete and stucco porch with steps and metal railings. This area contains two other secondary entries. The building’s north façade largely abuts the parcel’s northern boundary and fronts on a surface parking lot that is not associated with the Woman’s Club.



Arcadia Woman's Club building, eastern façade as seen from S. 1st Avenue.



Southern façade of the Arcadia Woman's Club building as seen from Diamond Street.



Looking south-east toward the front façade of the Arcadia Woman's Club and the 1941 foyer addition. Diamond Street is behind the wall.



Front façade of the Arcadia Woman's Club. Visible is the covered porch and hanging wood sign. To the right is the 1941 foyer addition.

C. Documented Changes to the Property

Since original construction in 1931, the property has undergone two major changes. Concurrent with the growth and success of the Arcadia Woman’s Club, the clubhouse building was enlarged with planned additions at the primary and rear façades. Other than these additions, the greatest alterations to the structure have been repairs and retrofits following the 1987 Whittier-Narrows earthquake.

- 1931 Permit issued to erect a building at 324 S. 1st Avenue.
- 1941 Permit issued for the addition of a sunroom (at the east façade) and foyer (at the southwest end of the building).
- 1973 Permit issued to re-roof entire tiled roof with new tiles.
- 1988 Permit issued to replace the west window, reconstruct the southwest wall, replace the chimney, and repair and reconstruct the north wall and porch due to earthquake damage. Portions of the building were also sandblasted and re-stuccoed at this time, and stucco was removed from the porch entrance leaving exposed brick cladding.
- Permit issued for a garden/retaining wall project consisting of a 105 linear foot wall with two gates.
- 1992 Permit issued for a structural retrofit.
- 1993 Permit issued to replace floor heater, repair floor joists and beams joists and repair other fire damage.
- 2015 Permit issue to remove roof tile, replace underlayment, and reinstall existing tile.

In addition to the above known changes, there are also several observed alterations for which documentation could not be identified. These include:

- All original stucco wall cladding replaced with a rougher textured stucco (likely in 1988 during earthquake repair work)
- Brick pathway replaced with concrete
- AC units added
- Shutters added
- Secondary door replaced
- Secondary entrance railing added

ANALYSIS

The Historic Landmark requirements in Subsection 9103.17.060 of the Development Code requires that the Historic Preservation Commission forward a recommendation to the City Council on whether the individual resource (building, structure, object, or site) should be designated as a landmark on the basis that it meets one or more of the following local eligibility criteria.

The potential historic resource must also be at least 45 years of age, unless it can be demonstrated that the resource has achieved exceptional importance within the last 45 years (Development Code Section 9103.17.060(C)). The building was constructed in 1931 and is therefore 90 years old as of 2021, meeting the age requirement.

The Commission may consider, among other relevant factors, the following criteria in making the findings:

1. It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history;
2. It is associated with the lives of persons important to local or California history;
3. It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values;
4. It has yielded, or has the potential to yield, information important to the prehistory or history of the city or state.

Based on the historical evaluation that was prepared by Architectural Resources Group (ARG), the building meets two of the four criteria, which are criteria no. 1 and 3 on the basis the building was associated with events that have made a significant contribution to the broad patterns of the City's history and its architectural style of the building, Spanish Colonial Revival.

Criterion 1: It is associated with events that have made a significant contribution to the broad patterns of Arcadia's or California's history.

Facts to Support This Criteria: The Arcadia Woman's Club building is significant under this criterion for its association with early institutional development in the City. Home to one of the City's oldest community organizations, the Arcadia Woman's Club building has served as the location of numerous Club events, lectures, philanthropy endeavors, and military relief programs utilizing the building as a United Service Organizations (USO) and Red Cross station throughout much of World War II for the benefit of members and fellow Arcadians. Constructed in 1931, the building has functioned as the home of the Arcadia Woman's Club for 90 years and has played a crucial role in developing community engagement in the City. The information below explains its significant contribution this property and building have made to Arcadia's history.

Institutional Development in Arcadia (1910-1935)

Arcadia was established as a town in the late 1800's. A small business district and the area's earliest residences began growing in the 1880s, but minimal institutional development occurred until after the turn of the 20th century. The City incorporated in 1903 and by 1904, had a school district, a city newspaper, and a number of active liquor licenses. Residential growth was slow and institution development was negligible with no churches or other social organizations beyond the school and newspaper operating in Arcadia for a few years after incorporation.

The most crucial developments around time were in the realm of infrastructure, notably transportation networks of railroads, streetcar lines, and roads. These networks were key to the success of early Arcadia.

In the late 1910s, institutional development began to increase primarily in the form of schools. First Avenue School (originally Arcadia Grammar School; 301 S. 1st Ave.) was constructed with 1919 bond funds to serve over 200 students, and in 1926 it was joined by Holly Avenue School at 360 W. Duarte Rd. As the city's population continued to grow, the need for a permanent location for its local governing bodies was apparent. In 1918, Arcadia completed its first City Hall (no longer extant) at the northwest corner of Huntington Drive and 1st Avenue.

Other institutions established during the 1910s and 1920s included an American Legion post, a public library, a Chamber of Commerce, several fraternal orders, a riding and hunting club, a baseball club, a golf club, and the Woman's Club of Arcadia. Few of these institutional resources from the period between 1910-1935 remain intact in the city, making the Woman's Club building a rare and important example of early institutional development in Arcadia.

The Woman's Club of Arcadia

The Arcadia Woman's Club was first organized as a social club in 1914 by Alice Billings. Soon, the organization's endeavors turned to philanthropy, civic improvement, and promotional work for the city, aligning with many fraternal and sororal collectives that were initiated throughout the country after the turn of the 20th century. The group was originally known as the "Co-operative Arcadians" and early meetings were held in various member's homes, community halls, and eventually Arcadia City Hall.

In addition to lectures and philanthropic activity, the Arcadia Woman's Club's earliest projects included annual floats in the Tournament of Roses Parade and the creation of a small library and reading room. This library was the first Los Angeles County library branch to open within the City of Arcadia, and while City Council paid the rental fee for the library space, all books, furnishings, programming, and employee pay were provided by the Woman's Club. In 1920 a successful ballot measure assured that the City was finally able to fund a municipal library, and the new collection was given a small room in City Hall.

Wartime efforts dominated the activities of the Woman's Club following the United States' entry into World War I. The Arcadia women organized support for the Red Cross as well as local military outposts like the Ross Field Balloon School. One of the Woman's Club's most successful fundraisers sold ice cream and soft drinks at the Balloon School during an Army air show. Other early projects included the construction of a public drinking fountain and the beautification of the Second Avenue Park.

In 1920 the Cooperative Arcadians organization had grown large enough to join the Los Angeles District and California Federation of Women's Clubs, whereby the group officially changed their name to "The Woman's Club of Arcadia" and by 1924 the Arcadia Club had joined the National Federation as well.

The Arcadia Woman's Club's commitment to horticulture and city beautification came to fruition in 1926 when the group hosted Arcadia's first flower show, the Chrysanthemum Fete. The successful event became an annual showcase for the Club's active Garden Section. Later floral events included the Peach Blossom Festival and countless garden parties, luncheons, and fundraisers. Other sections throughout the Club's history have included groups dedicated to Public Affairs, Travel, Music and Choral, Arts and Crafts, Drama, Law, Literature, Philanthropy, the Conservation of Wildlife, the Bible, and California History and Landmarks.

By 1925 the Woman's Club, consistently growing in membership, realized the need for a permanent clubhouse. A fundraiser began that year, and in 1930 the organization purchased the two lots at the corner of S. 1st Avenue and Diamond Street for \$1,800. Fundraising for the new clubhouse was a primary concern of the Woman's Club for many years, and money was raised through private donation, luncheons, bake sales, and entertainment events.

Plans for the building were drawn by Monrovia Architect Frank O. Eager, and the construction contract was awarded to Arcadia builder C.P. Cassady. Construction was planned in three phases, with the clubhouse meeting hall as phase one that was set at the back of the two lots to allow for a foyer addition, which was phase two, and then a larger auditorium, as phase three, but never built. A groundbreaking ceremony was held on May 4, 1931, and the dedication of the clubhouse was held on July 31, 1931.

In the 1941 the second phase of clubhouse construction, which added a foyer to the west of the original building and a sunroom to the east, was completed by builder C.P. Cassady. The timing of this construction was convenient as the added space allowed the Woman's Club to organize quickly and efficiently to once again be of service to wartime efforts. The clubhouse served as a United Service Organizations (USO) and Red Cross station throughout much of World War II. Club members organized entertainment for soldiers, housed the families of servicemen and women, and sold over \$20,000 in war bonds. The Woman's Club estimates that by the end of 1945, approximately 10,000 service people had used the Club's facilities.

The postwar period marked a renewed interest in civic investment outside the realm of military support, and the organization was able to focus on other activities and fundraisers. Since that time, the Arcadia Woman’s Club has continued to serve the community through regular programming and special events such as hosting athletes and coaches during the 2015 Special Olympics World Games in Los Angeles. Today the organization promotes and supports causes such as the Domestic Violence Action Coalition and the Pennies for Pines Reforestation Project.

In 2021 the Woman’s Club celebrated the 90th anniversary of the clubhouse at 324 S. 1st Avenue. The organization remains committed to community engagement and civic investment through fundraisers, volunteering activities, and monthly meetings.

Criterion 3: It embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of master, or possesses high artistic values.

Facts to Support This Criteria: The Arcadia Woman’s Club building is significant under this criterion because the building embodies the distinctive characteristics of the Spanish Colonial Revival architectural style. The subject property is a refined and relatively modest example of that style applied to an institutional building. The building remains relatively intact and retains many important features of Spanish Colonial Revival architecture. Character defining features of the building’s exterior include: cross-gable roof covered in clay tiles, stucco cladding, covered entrance porch supported by wood posts with brick flooring, and fixed and double-hung wood windows. The information below further explains why this building’s is a good example of this architecture.

Spanish Colonial Revival architecture gained widespread popularity throughout Southern California after the 1915 Panama-California Exposition in San Diego. The exposition’s buildings were designed by Architect Bertram Grosvenor Goodhue, who wished to go beyond the popular Mission architectural interpretations of the state’s colonial past and highlight the richness of Spanish precedents found throughout Latin America. The exposition prompted other designers to look directly to Spain for architectural inspiration. The Spanish Colonial Revival style was an attempt to create a “native” California architectural style that drew upon and romanticized the state’s colonial past.

The versatility of the style, allowing for builders and architects to construct buildings as simple or as lavish as desired, made the style popular throughout Southern California. The style’s adaptability also lent its application to a variety of building types, including single- and multi-family residences, commercial properties, and institutional buildings. Spanish Colonial Revival architecture often borrowed from other styles such as Churrigueresque, Gothic Revival, Moorish Revival, or Art Deco. The style is characterized by its complex building forms, stucco-clad wall surfaces, and clay tile roofs.

Spanish Colonial Revival architecture remained popular through the 1930s, with later versions simpler in form and ornamentation. A prevalent Period Revival style in Arcadia, Spanish Colonial Revival is typically applied to single-family residential properties in neighborhoods south of Huntington Drive. However, there are several institutional buildings in the city that are also designed in the style.

The Arcadia Woman’s Club building retains original and significant Spanish Colonial Revival architectural features including the following:

- The original covered porch with square wood posts, brick floor and stucco ceiling;
- Stucco building exterior;
- Red clay roof tiles;
- Low-pitched, cross-gable roof form;
- Architectural details such as exposed rafter tails, clay tile coping, and small decorative pipe vents with grilles;
- Multi-pane casement and double hung windows with decorative shutters;
- Three sets of fully glazed wood French doors lining the porch; and
- L-shaped building footprint.

Additionally, the building is in a prominent corner location, setback from the street and is surrounded by lawn and mature trees.

The building was designed by Frank O. Eager, who ran an architectural firm, Eager & Eager in Los Angeles. Eager & Eager designed a wide range of buildings including residences, business buildings, schools, and other institutional Structures in Southern California and Nevada.

In addition to the requirements listed above, an individual resource must satisfy at least one of the following requirements:

1. It is listed on the National and/or California Register of Historic Places

The subject site is not listed on the National or California Register of Historic Places.

2. It is an iconic property

The Arcadia Woman’s Club building is an iconic property within the City because the building has undergone relatively few changes in the last 90 years. The property houses one of the oldest institutions in the City, the Arcadia Woman’s Club. The Arcadia Woman’s Club has a long history of supporting the City, its

residents, and the community, and is inextricably linked with the City's history and development over the past century.

ARG has assigned the building with a California Historical Resource Status Code 3CS/5S3 - appears eligible for individual listing in the California Register and as an Arcadia Landmark. If the building is designated as a local landmark, the status code would change to the Status Code of 5S1 – individual property that is listed or designated locally.

ENVIRONMENTAL ASSESSMENT

It has been determined that the designation of a historic resource is categorically exempt from the California Environmental Quality Act (CEQA) Guidelines, Section 15308, Class 8, pertaining to actions by regulatory agencies for the protection of the environment. Refer Attachment No. 4 for the Preliminary Exemption Assessment.

PUBLIC NOTICE/COMMENTS

Public hearing notices for this item were mailed to the owners of those properties that are located within 300 feet of the subject property and published in the *Arcadia Weekly* on January 6, 2022. As of January 21, 2022, staff did not receive any concerns or comments related to the historical designation.

RECOMMENDATION

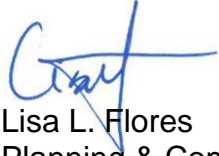
It is recommended the Historic Preservation Commission adopt Resolution No. 2086, recommending that the City Council find that the project is categorically exempt from the California Environmental Quality Act (CEQA) and approve Historical Landmark No. HL 21-02, designating the Arcadia Woman's Club building at 324 S. 1st Avenue as a historical landmark.

HISTORIC PRESERVATION COMMISSION ACTION

If the Historic Preservation Commission intends to recommend City Council approval of this project, the Commission should move to recommend the City Council adopt the historic landmark designation, state that the proposal meets the requisite criteria, adopt the attached Resolution No. 2086 that incorporates the requisite environmental and historic landmark designation criteria, and direct staff to prepare a report that incorporates the Commission's recommendation for review by the City Council.

If any Historic Preservation Commission, or other interested party has any questions or comments regarding this matter prior to the January 25, 2022 hearing, please contact Planning Services Manager, Fiona Graham at (626) 574-5442, or by email at fgraham@ArcadiaCA.gov.

Approved:



Lisa L. Flores
Planning & Community Development Administrator

- Attachment No. 1: Resolution No. 2086
- Attachment No. 2: Aerial Photo with Zoning Information and Photos of the Subject Property and Vicinity
- Attachment No. 3: Historical Evaluation of the Arcadia Woman's Club
- Attachment No. 4: Preliminary Exemption Assessment



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
TUESDAY, JANUARY 25, 2022**

CALL TO ORDER Chair Lin called the meeting to order at 6:00 p.m. on Zoom.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Chair Lin, Vice Chair Chan, Thompson, Wilander
ABSENT: Tsoi

It was moved by Commissioner Wilander, seconded by Chair Lin to excuse Commissioner Tsoi from the meeting. Without objection, the motion was approved.

SUPPLEMENTAL INFORMATION FROM STAFF REGARDING AGENDA ITEMS

Planning & Community Development Administrator Lisa Flores had no supplemental information.

PUBLIC COMMENTS (5 minute time limit per person)

There were none.

PUBLIC HEARING

1. **Resolution No. 2086** – Recommending that the City Council approve Historical Landmark No. HL 21-01 with a Categorical Exemption under the California Environmental Quality Act (“CEQA”) to landmark the Arcadia Woman’s Club at 324 S. First Avenue

Recommendation: Adopt Resolution No. 2086

Applicant: Cheryl Alberg, President of the Arcadia Woman’s Club and Marilyn Daleo on behalf of the Arcadia Woman’s Club.

Chair Lin introduced the item and Planning Services Manager Fiona Graham presented the report.

Commissioner Chan stated that he had several questions for the Applicant related to future alterations and whether she has considered any challenges that may arise should she sell the building in the future.

Chair Lin asked if the Applicant would like to speak on the item and respond to the questions.

Cheryl Alberg responded and relayed her understanding of the process for potential alterations in the future, and how landmark designation may affect future sale of the building. Per the Woman’s Club bylaws, the building cannot be sold, it must be given to a nonprofit or charitable organization.

Ms. Daleo also provided a brief overview of the organization, and the reasoning for the pursuit of landmark designation of the building. She thanked the Commissioners for their consideration.

Chair Lin opened the public hearing and asked if there were any speakers in support or opposition to the item.

There were no speakers in support or opposition to the proposal.

MOTION- PUBLIC HEARING

It was moved by Vice Chair Chan, seconded by Commissioner Thompson, to close the public hearing. Without objection, the motion was approved.

DISCUSSION

Commissioner Thompson was in full support of the item. The facts to support the criteria for designation have been met, as outlined in the Staff Report, including the iconic property criteria. The property provides a complimentary buffer to the surrounding multi-family and commercial uses. He added that there are studies that indicate that, in certain circumstances, landmarked properties can increase neighboring properties values.

Commissioner Wilander was also in support of the application, and she was pleased that the Woman's Club building remains because many of the surrounding properties built during that period do not.

Vice Chair Chan commended Planning Staff and the Applicants for their work on this application and he was in full support of recommending designation to the City Council.

Chair Lin agreed that the necessary requirements for designation have been met, and he is happy that the Commission has received its first Historic Landmark application. He would also support a recommendation of approval to the City Council.

MOTION

It was moved by Vice Chair Chan, seconded by Commissioner Thompson to adopt Resolution No. 2086, recommending that the City Council approve Historical Landmark No. HL 21-01 with a Categorical Exemption under the California Environmental Quality Act ("CEQA") to landmark the Arcadia Woman's Club at 324 S. First Avenue, and that the proposal satisfies the requisite findings

ROLL CALL

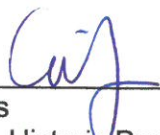
AYES: Chair Lin, Vice Chair Chan, Thompson, Wilander
NOES: None
ABSENT: Tsoi

ADJOURNMENT

The Historic Preservation Commission adjourned the meeting at adjourned at 6:26 p.m.



Zi Lin
Chair, Historic Preservation Commission

ATTEST:  _____
Lisa Flores
Secretary, Historic Preservation Commission



PRELIMINARY EXEMPTION ASSESSMENT

(Certificate of Determination
When Attached to Notice of Exemption)

1. Name or description of project:	HL 21-01 – Historic Landmark with a Categorical Exemption under the California Environmental Quality Act (CEQA) to landmark the Arcadia Woman’s Club at 324 S. First Avenue.	
2. Project Location – Identify street address and cross streets or attach a map showing project site (preferably a USGS 15’ or 7 1/2’ topographical map identified by quadrangle name):	324 S. 1 st Avenue – The property is located on S. 1 st Avenue, on the northeast corner of 1 st Avenue and Diamond Street.	
3. Entity or person undertaking project:	A.	
	B. Other (Private)	
	(1) Name	Cheryl Alberg and Marilyn Daleo, on behalf of the Arcadia Woman’s Club.
	(2) Address	324 S. 1 st Avenue, Arcadia, CA 91007
4. Staff Determination:	<p>The Lead Agency’s Staff, having undertaken and completed a preliminary review of this project in accordance with the Lead Agency’s "Local Guidelines for Implementing the California Environmental Quality Act (CEQA)" has concluded that this project does not require further environmental assessment because:</p>	
a. <input type="checkbox"/>	The proposed action does not constitute a project under CEQA.	
b. <input type="checkbox"/>	The project is a Ministerial Project.	
c. <input type="checkbox"/>	The project is an Emergency Project.	
d. <input type="checkbox"/>	The project constitutes a feasibility or planning study.	
e. <input checked="" type="checkbox"/>	The project is categorically exempt.	
	Applicable Exemption Class:	15308 – Class 8 (Actions by regulatory agencies for the protection of the environment)
f. <input type="checkbox"/>	The project is statutorily exempt.	
	Applicable Exemption:	
g. <input type="checkbox"/>	The project is otherwise exempt on the following basis:	
h. <input type="checkbox"/>	The project involves another public agency which constitutes the Lead Agency.	
	Name of Lead Agency:	

Date: December 16, 2021Staff: Fiona Graham, Planning Services Manager

**ARCADIA CITY COUNCIL
REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 15, 2022**

1. **CALL TO ORDER** – Mayor Tay called the Regular Meeting to order at 7:00 p.m.
2. **INVOCATION** – Mayor Pro Tem Cheng
3. **PLEDGE OF ALLEGIANCE** – City Clerk Glasco
4. **ROLL CALL OF CITY COUNCIL MEMBERS**

PRESENT: Beck, Verlato, Cheng, and Tay
ABSENT: None

5. **SUPPLEMENTAL INFORMATION FROM CITY MANAGER REGARDING AGENDA ITEMS**

City Manager Lazzaretto reminded the audience to submit public comment cards prior to the Mayor calling for public comment.

6. **MOTION TO READ ALL ORDINANCES AND RESOLUTIONS BY TITLE ONLY AND WAIVE THE READING IN FULL**

A motion was made by Council Member Verlato and seconded by Council Member Beck to read all ordinances and resolutions by title only and waive the reading in full.

7. **PRESENTATIONS**

- a. Presentation by the Foothill Unity Center Inc. regarding services provided to the community.

8. **PUBLIC HEARING**

- a. Direct the Los Angeles County Agricultural Commissioner to abate nuisances upon those properties located in the City of Arcadia and approve the Annual Weed Abatement Property list.

Recommended Action: Approve

City Manager Lazzaretto presented the staff report.

Mayor Tay opened the public hearing.

No one appeared.

A motion to close the public hearing was made by Council Member Verlato and seconded by Mayor Pro Tem Cheng; seeing no objection, Mayor Tay declared the public hearing closed.

It was moved by Council Member Verlato, seconded by Council Member Beck, and carried on a roll call vote to confirm the County of Los Angeles Department of Agricultural Commissioner/Weights and Measures Weed Abatement Charges and order the County Auditor to enter the amounts of the assessment against the parcels of land as they appear on the current assessment roll.

AYES: Verlato, Beck, Cheng, and Tay
NOES: None
ABSENT: None

- b. Resolution No. 7407 approving General Plan Amendment No. GPA 21-02 with a negative declaration under the California Environmental Quality Act ("CEQA") updating the Housing Element for the 2021-2029 Housing Cycle.
Recommended Action: Adopt

Assistant City Manager/Development Services Director Kruckeberg and Matt Horton of Kimley-Horn presented the staff report.

Mayor Tay opened the public hearing.

City Manager Lazzaretto noted for the record a letter received and distributed to the City Council from Matthew Gelfand, counsel for Californians for Homeownership; and emails received from Mike Veerman in support of the Housing Element, and Juan Luna recommending the use of a local skilled and trained workforce.

Carolyn Iga, a business owner in Downtown Arcadia, appeared and expressed her support for the Housing Element; she commented on the homelessness problem in Arcadia; she shared ideas on how the City can maintain control of affordable housing; and expressed her support for the unhoused community in Arcadia.

A motion to close the public hearing was made by Council Member Verlato and seconded by Mayor Pro Tem Cheng; seeing no objection, Mayor Tay declared the public hearing closed.

It was moved Mayor Pro Cheng, seconded by Council Member Beck, and carried on a roll call vote to adopt Resolution No. 7407 approving General Plan Amendment No. GPA 21-02 with a negative declaration under the California Environmental Quality Act ("CEQA") updating the Housing Element for the 2021-2029 Housing Cycle.

AYES: Cheng, Beck, Verlato, and Tay
NOES: None
ABSENT: None

9. PUBLIC COMMENTS

Lucy, an Arcadia resident, appeared and commented on why the City was forced into redistricting; she provided her reasons why she is opposed to Council Member Verlato's maps; and indicated that she is in support of Map 103.

Susan Guo, an Arcadia resident, appeared and expressed her disappointment in the City Council for failing to call for a special election in District 5; she noted that the City is at risk of facing a

possible lawsuit; she urged the City Council to find a solution for filling the vacancy; and explained her reasons why she is in support of Maps 103 and 111.

Ross Heckmann, an Arcadia resident, appeared and expressed his disappointment with an incident that occurred at Arcadia County Park in which LA County Sheriffs ordered homeless people to leave the Park without legal authority; he commended the City of Arcadia for abiding by the law; and hopes that the City and everyone on either side of these controversies are willing to maintain the rule of law.

Bessie Politis, an Arcadia resident, appeared and questioned Council Member Verlato's ability to serve the citizens of Arcadia; she requested Council Member Verlato address her motives for visiting Arcadia County Park; she stated that Council Member Verlato is advocating for the transients at the Park; and asked Council Member Verlato to explain her actions at the Park when the community has expressed their stance regarding the homeless community in the City.

City Manager Lazzaretto noted for the record that approximately 10 emails were received for Public Comment pertaining to redistricting; he indicated that those emails have been provided to the City Council and will be added to the record along with the other public comments that have been received.

Mayor Tay assured everyone that all emails submitted for Public Comment are also received and read by the City Council.

10. REPORTS FROM MAYOR, CITY COUNCIL AND CITY CLERK *(including reports from the City Council related to meetings attended at City expense [AB 1234]).*

Mayor Pro Tem Cheng thanked and commended the Arcadia Police Department for their service; he encouraged the community to thank our first responders; and thanked City staff for all they do.

Council Member Beck agreed with Mayor Pro Tem Cheng's comments and thanked him for the well wishes; he expressed his condolences for the passing of his neighbor Myron Tarkanian; he commented on the Foothill Unity Center and its expense ratio; he announced that February 26 is opening day for the Arcadia National Little League; and commended the Arcadia Chamber of Commerce for their impressive brochure.

Council Member Verlato expressed her condolences for the passing of Mr. Tarkanian; she addressed Ms. Politis' comments regarding her visits to the County Park; she spoke about two letters received by the City regarding a lawsuit involving Mayor Tay's intent to run for a third term of office; she explained why she was opposed to calling a special election; she indicated that there are no proper procedures for appointing and calling a special election to fill the vacancy in District 5; she noted that a motion was made to appoint Angela Hui and to call for a special election, and that the motion was turned down.

City Clerk Glasco commended the Arcadia Chamber of Commerce for their annual member directory and thanked them for displaying the Arcadia Vietnam War Memorial Monument in it; he provided an update on his medical condition; and stated that he hopes to attend the next City Council meeting in person.

Mayor Tay addressed Council Member Verlato's comments regarding the lawsuit against the City; he spoke about the importance of government transparency; he stated that as an elected official his job to listen to his constituents; he explained his reasons why he supported a special election;

he clarified that he did not appoint Angela Hui due to a conflict of interest; and noted that he supports National Demographics Corporation's recommendation of Maps 103 and 111.

11. CONSENT CALENDAR

- a. Adjourned Regular Meeting Minutes of February 7, 2022.
Recommended Action: Approve
- b. Contract with Premier Pipe, Inc. for the Fiscal Year 2021-22 Annual Sewer CCTV inspections in the amount of \$38,340.
Recommended Action: Approve
- c. Contract with Mission Paving and Sealing, Inc. for the Fiscal Year 2021-22 Annual Slurry Seal Project in the amount of \$534,922.10.
Recommended Action: Approve
- d. Extension to the Contract with Yunex LLC (previously known as Siemens Mobility, Inc.) for Extraordinary Traffic Signal Maintenance Services in the amount of \$78,047.80.
Recommended Action: Approve

It was moved by Council Member Beck, seconded by Council Member Verlato, and carried on a roll call vote to approve Consent Calendar Items 11.a through 11.d.

AYES: Beck, Verlato, and Tay
NOES: None
ABSENT: None

12. CITY MANAGER

- a. 90-Day Report on Camping Enforcement Efforts.
Recommended Action: Receive and File

Police Chief Nakamura presented the Staff Report.

Steven Dai called and expressed his frustration with Council Member Verlato's actions regarding homelessness in the City; he indicated that Council Member Verlato does not listen to the community's concerns regarding this issue; and stated that Tiny Homes are not the solution for the homelessness crisis.

Scott Chamberlain, Executive Director of the San Gabriel Valley Consortium on Homelessness, called and stated that he deeply appreciates Police Chief Nakamura's comments regarding the 90-day report, and the Housing Element Presentation; he expressed his support for the City in responding to homelessness; he commented on the Housing Element; and he encouraged the City Council to develop a comprehensive plan for homelessness.

Peter called and expressed his support for the homeless in Arcadia.

Sonia, an Arcadia resident, appeared and thanked the City Council and City staff for their work on the 90-day report on camping enforcement efforts; she commented on the incident that occurred at Arcadia County Park in which LA County Sheriffs evacuated the unhoused; she urged

the City Council and County to find a solution to the growing homelessness problem at the park; and urged the City Council to protect the rights of the homeless.

Angela Nunez, an Arcadia resident, appeared and thanked City Manager Lazzaretto for providing the 90-day report on camping enforcement efforts; she expressed her disappointment with the City Council's delay in coming up with a resolution; she provided her reasons why she is opposed to the development of affordable housing at the Arcadia Par 3 Golf Course; she thanked Council Member Verlato for educating the homeless and public with regard to their human rights; and recommended Mayor Tay allow others interested in running for City Council when his term is up.

Kirk Olsen, an Arcadia resident, appeared and expressed his gratitude to the City Council for continuing to address the homelessness problem; he indicated that the City needs to provide more assistance to the unhoused; he stated that the Anti-Camping Ordinance indicates where the unhoused cannot camp in the City; he stated that the ordinance does not mention Arcadia County Park; that the City does not have authority over that Park; and that in order to stop overnight camping at the Park the City needs to provide housing.

Angie Gren, an Arcadia resident, appeared and addressed Council Member Verlato's motives for visiting County Park; she also clarified that the Housing Coordinator assigned to the Park has never visited the Park; that there is no outreach being done; she indicated that there is so much violence going on at County Park which is not being reported; that the unhoused camping at the Park are being attacked by transients; and that Council Member Verlato does not fully understand what is truly going on at the Park.

Jacob Pierce, Secretary for Monrovia Housing and Tenants Advocates, appeared and commented on the 90-day report on camping enforcement efforts; he spoke about the ongoing homelessness issues in the City; he expressed his support for the unhoused, local law enforcement, and the City's continued efforts in addressing those issues.

Police Chief Nakamura addressed Ms. Gren's concerns regarding the violence and crime going on among the homeless at County Park; he indicated that he is not familiar with County Park's rules regarding overnight camping; he stated that Arcadia Police Officers do not direct those that are occupying the no camping zones to the County Park; that LA County Sheriffs have jurisdiction at the Park; and that they are addressing those incidents according to their protocol.

City Manager Lazzaretto indicated that the City will contact the Sheriff's Department to inquire about their Anti-Camping policy and the alleged sweep incident that occurred at the County Park and will report back to the City Council and the community. In response to Ms. Gren's comment regarding the housing navigator, City Manager Lazzaretto stated the City has been in contact with its service provider and that they have reassured the City that the housing navigator will visit the County Park to offer services to those that are interested; he noted that numbers have gone down over the three month period; that the City will continue collecting data and will bring back a more detailed report at the March 15 City Council Meeting on the remaining parts of the five point plan on homelessness; and he reminded everyone that February 22 is the annual homeless point and time count, that the County is still looking for volunteers, and that those interested should contact the County.

A motion was made by Council Member Verlato and seconded by Mayor Pro Tem Cheng to receive and file this report, and direct City staff to bring back another report within 90 days.

AYES: Verlato, Cheng, Beck, and Tay
NOES: None

ABSENT: None

Mayor Pro Tem Cheng commented on some of the comments made by the public speakers.

- b. Presentation of the General Fund Fiscal Year 2020-21 year ending result, Fiscal Year 2021-22 Mid-Year Budget Review and proposed projects for the American Rescue Plan Act ("ARPA") Funds.

Recommended Action: Approve Use of ARPA Funds; Receive and File Reports

Administrative Services Director Quach and Financial Services Manager Henry Chen presented the staff report on the status of the budget. City Manager Lazzaretto presented the staff report on the proposed uses for ARPA funds.

A motion was made by Mayor Pro Tem Cheng and seconded by Council Member Verlato to bring back a report regarding the proposed projects for the American Rescue Plan Funds for further discussion at the March 1, 2022, City Council Meeting.


AYES: Cheng, Verlato, Beck, and Tay

NOES: None

ABSENT: None

13. ADJOURNMENT

The City Council adjourned at 11:00 p.m. to Tuesday, March 1, 2022, at 6:00 p.m. in the City Council Conference Room.



Linda Rodriguez
Assistant City Clerk



STAFF REPORT

Library and Museum Services Department

DATE: March 1, 2022

TO: Honorable Mayor and City Council

FROM: Darlene Bradley, Director Library & Museum Services

SUBJECT: GIFT OF \$13,000 FROM THE FRIENDS OF THE MUSEUM FOR MUSEUM PROGRAMMING, MARKETING, AND ARCHIVAL SUPPLIES
Recommendation: Accept Gift

SUMMARY

The Friends of the Museum are offering a gift of \$13,000 to the Gilb Museum to provide programming, promotional materials, community history kits, support for preservation workshops, and archival supplies specifically for the Floretta K. Lauber collection for the Museum. This generous donation will help further the educational programming, artifact, and collection preservation program, and help publicize the Museum at community events. It is recommended that the City Council accept the gift from the Friends of the Museum.

DISCUSSION

The Friends of the Museum, as part of its ongoing mission to support the Museum's goals and objectives, are donating \$13,000 to the Gilb Museum of Arcadia Heritage. The Friends of the Museum board members raise this money through memberships, donations, and most recently, filming at the Gilb Museum, in support of the Museum. The Museum is the only city entity that collects, preserves, and recognizes Arcadia's rich heritage, past and present, for the community in a shared public setting. Through carefully curated collections, exhibits, and public educational programs, the Museum shares the City's diverse history, past and present, with the community, inviting the community in to discover, create dialog, provide a place for reflection, and a connected and shared identity for learning and discussion.

The funds donated by the Friends of the Museum help the Gilb Museum of Arcadia Heritage and the City of Arcadia provide the Museum with funds to purchase some much-needed programming, marketing, and archival supplies to help further its mission beyond the current capacity of the City's General Fund. Without the ongoing support of the Friends of the Museum, the array of services, programs, collection care, and preservation would be diminished in quality and quantity now and for future generations.

Gift of \$13,000 From Friends of the Museum

March 1, 2022

Page 2 of 2

All gifts over \$1,000 are subject to approval by the City Council pursuant to City Charter Section 809(d).

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

Receipt of this \$13,000 gift will provide adequate funding to continue the important community education and preservation of collections ensuring use of proper archival storage to maintain and preserve the collections for present and future exhibits, displays, and more.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is therefore, exempt under, the California Environmental Quality Act ("CEQA"); and accept a gift of \$13,000 from the Friends of the Museum for museum programming, marketing, and archival supplies.

Approved:


Dominic Lazzaretto
City Manager



STAFF REPORT

Public Works Services Department

DATE: March 01, 2022

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: John Corona, Utilities Superintendent

SUBJECT: RESOLUTION NO. 7415 AMENDING THE FISCAL YEAR 2021-22 WATER OPERATING BUDGET AUTHORIZING A SUPPLEMENTAL BUDGET APPROPRIATION FOR LABORATORY TESTING SERVICES OF CITY WATER SAMPLES IN THE AMOUNT OF \$35,000, OFFSET BY A REDUCTION IN THE WATER RESERVE FUND, AND APPROVING A CHANGE ORDER TO THE PURCHASE ORDER WITH WECK LABORATORY, INC.

Recommendation: Adopt and Approve

SUMMARY

On July 1, 2021, the Public Works Services Department (“PWSD”) received a permit to operate the Live Oak GAC treatment system located at the Live Oak Well facility. The permit to operate is conditional upon treating the Live Oak Well for PFAS contamination with Granular Activated Carbon (“GAC”) and conducting certain testing of the water to ensure potability. Due to this increase in operational expenses with the Live Oak GAC treatment system, the current Purchase Order with Weck Laboratory, Inc. has been exhausted.

It is recommended that the City Council adopt Resolution No. 7415 amending the Fiscal Year 2021-22 Water Operating Budget and authorizing a supplemental budget appropriation for laboratory testing services of City water samples in the amount of \$35,000, offset by a reduction in the Water Reserve Fund, and approving the Change Order to the Purchase Order with Weck Laboratory, Inc.

BACKGROUND

The PWSD operates the City’s water distribution system and provides water service to more than 56,000 residents through approximately 14,000 connections. The State of California Domestic Water Quality and Monitoring Regulations require that water samples be collected and tested weekly, monthly, quarterly, and annually by a CDPH certified laboratory (Chapter 15, Title 22, California Code of Regulations). On April 17, 2018, the City Council approved a Professional Services Agreement with Weck Laboratories, Inc.

for laboratory testing services of City water samples in an amount not to exceed \$45,497, with the option of three one-year extensions. Weck Laboratory, Inc. is in its final contract year. The scope of work in their agreement includes all compliance water sampling for Arcadia's public water system.

On July 6, 2021, the City resumed operation of the Live Oak Well, which included startup of the new Live Oak Well GAC treatment system designed to remove per- and polyfluoroalkyl substances ("PFAS") and volatile organic compounds ("VOCs") from the Main San Gabriel Water Basin. To comply with the State Water Resources Control Board Water Quality and Monitoring Regulations, water samples must now be taken from this well.

DISCUSSION

On July 1, 2021, the City received a conditional approval to start operations of the Live Oak Well GAC treatment system. The conditional approval was based on a monthly operation and maintenance plan that includes weekly, monthly, and annual water sampling for the PFAS contaminant, which is the primary design of treatment for the Live Oak Well GAC system. PFAS sampling is a necessary requirement to remain in compliance with State of California Drinking Water Standards. To continue operating the Live Oak Well GAC treatment system, PFAS sampling must be completed per the operation and maintenance plan.

Due to the emerging status of PFAS contamination, analytics are extremely expensive as compared with other routine sampling. This analytical cost was not available in the original Laboratory Water Sampling agreement with Weck Laboratory, Inc. Due to the increase in operational expenses with the Live Oak GAC treatment system, the current Purchase Order with Weck Laboratory, Inc. has been exhausted. There is budget capacity for five months of water sampling required for compliance with the State Water Resources Control Board. Weck Laboratory, Inc. is in its last contract extension. The PWSD will request proposals for laboratory testing services of City water samples in May 2022 and will include the costs of the additional testing as well as testing at the new well stie at the PWSD yard for water quality samples. In the meantime, it is necessary to increase the Purchase Order with Weck Laboratory, Inc. The total cost to include water sampling for the Live Oak Well GAC treatment system is \$35,000 and is necessary to continue operating the Live Oak Well.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

The total cost to include water sampling for the Live Oak Well GAC treatment system is \$35,000. An appropriation of \$35,000 is being requested from the Water Reserve Fund for the Change Order to the current Purchase Order with Weck Laboratory, Inc. Sufficient funds are available to cover this request. Furthermore, City staff has applied for grant funding for the Live Oak Well operation and maintenance costs, which includes water sampling for PFAS. The funding, if approved, will reimburse our cost for sampling as it directly relates to the PFAS contaminant that is being removed using the GAC treatment system.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 7415 amending the Fiscal Year 2021-22 Water Operating Budget and authorizing a supplemental budget appropriation for laboratory testing services of City water samples in the amount of \$35,000, offset by a reduction in the Water Reserve Fund, and approving the Change Order to the Purchase Order with Weck Laboratory, Inc.

Approved:



Dominic Lazzaretto
City Manager

Attachment: Resolution No. 7415

RESOLUTION NO. 7415

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, AMENDING THE FISCAL YEAR 2021-22 WATER OPERATING BUDGET AUTHORIZING A SUPPLEMENTAL BUDGET APPROPRIATION FOR LABORATORY TESTING SERVICES OF CITY WATER SAMPLES IN THE AMOUNT OF \$35,000, OFFSET BY A REDUCTION IN THE WATER RESERVE FUND, AND APPROVING A CHANGE ORDER TO THE PURCHASE ORDER WITH WECK LABORATORY, INC.

WHEREAS, the Public Works Services Department (“PWSD”) operates the City’s water distribution system and provides water service to more than 56,000 residents; and

WHEREAS, the State of California Water Quality and Monitoring Regulations require water samples to be collected and tested weekly, quarterly, and annually by a CDPH certified laboratory; and

WHEREAS, on July 6, 2021, the City resumed operation of the Live Oak Well which included startup of the new Live Oak Well GAC treatment designed to remove the contaminant PFAS; and

WHEREAS, a conditional approval to start operations of the Live Oak Well GAC treatment system is based on monthly operation and maintenance plan that includes weekly, monthly, and annual water sampling for the PFAS contaminant; and

WHEREAS, a change order in the amount of \$35,000 to the Purchase Order with Weck Laboratory, Inc. is necessary to take samples from the Live Oak Well to test for PFAS; and

WHEREAS, the City Manager has certified that there are sufficient reserves available in the Water Reserve Fund for appropriation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARCADIA, CALIFORNIA, DOES FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. The sum of Thirty-Five Thousand Dollars (\$35,000) is hereby appropriated in the Water Operating Budget for purposes of a purchase order with Weck Laboratory, Inc., offset with an equal reduction in the Water Fund Reserve.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

Passed, approved and adopted this 1st day of March, 2022.

Mayor of the City of Arcadia

ATTEST:

City Clerk

APPROVED AS TO FORM:



Stephen P. Deitsch
City Attorney



STAFF REPORT

Police Department

DATE: March 1, 2022

TO: Honorable Mayor and City Council

FROM: Roy Nakamura, Chief of Police
By: John Bonomo, Administrative Sergeant

SUBJECT: WAIVE EXPENSES RELATED TO TRAFFIC CONTROL SERVICES FOR THE TWENTY-SIXTH ANNUAL SANTA ANITA DERBY DAY 5K TO BE HELD ON SATURDAY, APRIL 9, 2022, AND AUTHORIZATION TO WAIVE SUCH COSTS ANNUALLY

Recommendation: Approve

SUMMARY

The Los Angeles Turf Club ("Santa Anita") is sponsoring their twenty-sixth Annual Derby Day 5K Run & Walk wherein traffic control services are required to facilitate the event. Typically, when City services or personnel are required for coordination of special events, the cost of these services are borne by the event organizer. In this instance, like years past, Santa Anita is requesting that the City waive the cost of traffic control services because it is a charitable event. It is recommended that the City Council waive expenses related to traffic control services for the Annual Santa Anita Derby Day 5K Run & Walk to be held on Saturday, April 9, 2022, and also to waive such costs annually.

DISCUSSION

The Santa Anita Derby Day 5K Run & Walk is one of several special events that will be held in conjunction with the Santa Anita Derby and will be coordinated by Kinane Events, Inc. This year, the Derby Day 5K Run & Walk is co-sponsored by the Methodist Hospital of Southern California and Westfield Shopping Town Santa Anita. Participation of contestants has increased each year and it is anticipated that about 6,000 runners/walkers will join in this year's event.

Any profits from the race will be donated to local beneficiaries including the Arcadia High School Athletic Boosters Club and the Gilb Museum of Arcadia Heritage. If the race operates at a loss, Santa Anita will give all organizations a check for a fixed amount. The Arcadia Police Explorer Post will also receive a donation from this event.

The race will begin inside the racetrack between Gate 3 and Gate 1, and the runners/walkers will proceed through the track parking lot, exit at Gate 8, and cross

Baldwin Avenue. The participants will continue north on Baldwin Avenue in the southbound No. 2 Lane, which will be barricaded, and enter the Arboretum parking lot just south of Gate 7. They will proceed through the course in the Arboretum, exit by the fountain, cross back over Baldwin Avenue, and enter the racetrack through Gate 7. Finally, the racers will proceed through the turf tunnel and infield, and wind up on the training track toward the finish line.

The Police Department will provide intermittent traffic control to facilitate the running of the race and to ensure the safety of the participants. The cost for staffing this is estimated at approximately \$3,500 for traffic control. As in year's past, Santa Anita is requesting that the City waive these expenses.

It is anticipated that traffic flow on Baldwin Avenue, between Colorado and Huntington, will be diverted between 7:30 a.m. and 9:30 a.m. Police personnel will utilize previous traffic flow management patterns, which have proven to have the least effects on businesses and local residents.

As part of hosting an event of this type, Santa Anita is also required to provide a certificate of insurance designating the City of Arcadia as an additional insured. They have provided the required insurance certificate and it has been approved by the City Attorney.

Given that this is the twenty-sixth year of this event and its parameters have not changed in recent memory, it is recommended that the City Council authorize the City Manager, at their discretion, to waive these expenses annually without the need for City Council authorization, provided that the request is of similar nature to those included in this year's request.

ENVIRONMENTAL ANALYSIS

The proposed action does not constitute a project under the California Environmental Quality Act ("CEQA"), and it can be seen with certainty that it will have no impact on the environment. Thus, this matter is exempt under CEQA.

FISCAL IMPACT

The event will cost about \$3,500 in overtime for Police personnel and will be absorbed in the Fiscal Year 2021-22 Operating Budget under Traffic Overtime. These expenses have been anticipated in the adopted budget.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is therefore, exempt under, the California Environmental Quality Act ("CEQA"), and (1) waive expenses related to traffic control services for the twenty-sixth

Waive Expenses for Derby Day 5K

March 1, 2022

Page 3 of 3

Annual Santa Anita Derby Day 5K Run & Walk to be held on Saturday, April 9, 2022; and
(2) authorize the City Manager to waive such costs annually, without the need to seek
additional direction from the City Council.

Approved:



Dominic Lazzaretto
City Manager



STAFF REPORT

Public Works Services Department

DATE: March 1, 2022

TO: Honorable Mayor and City Council

FROM: Paul Cranmer, Public Works Services Director
By: Tiffany Lee, P.E. Senior Civil Engineer

SUBJECT: ACCEPT ALL WORK PERFORMED BY CEDRO CONSTRUCTION, INC.
FOR THE WATER MAIN REPLACEMENT PROJECT AS COMPLETE
Recommendation: Approve

SUMMARY

On July 6, 2021, the City Council approved a contract with Cedro Construction, Inc. in the amount of \$599,424 for the Water Main Replacement Project along Camino Real Avenue. The terms and conditions of this project have been complied with and the work has been performed to the satisfaction of the Project Manager for a total project cost of \$549,210. This amount reflects the original contract amount of \$599,424, minus quantity changes totaling \$50,214, or 8.4% less than the original contract amount.

It is recommended that the City Council accept all work performed by Cedro Construction, Inc. for the Water Main Replacement Project as complete, and authorize the final payment to be made in accordance with the contract documents, subject to the retention of \$27,460.50.

BACKGROUND

The two 6-inch cast iron water mains along Camino Real Avenue were installed in 1941. In recent years, Public Works Services Department maintenance crews have made several emergency repairs to the water main along Camino Real Avenue between Eighth Avenue and Tenth Avenue. The reason for frequently needed repairs to the water main is due to the age and material of the pipe.

Cast iron was a common pipe material used for municipal water mains due to its strength and corrosion resistance; unfortunately, as it ages, it becomes brittle and susceptible to leaks, limiting its durability and reliability. Pressure fluctuations combined with minor geological movement and settlement can cause cast iron pipe to break. Ductile iron, which replaced cast-iron as the industry standard for water pipe, has the corrosion resistance and strength characteristics of cast iron, but can tolerate movement or

deflection without breaking. The Water Main Replacement Project along Camino Real Avenue will replace the cast iron water mains with new ductile iron water mains to improve reliability of the water distribution system.

DISCUSSION

On July 6, 2021, the City Council approved a contract with Cedro Construction, Inc. for the Water Main Replacement Project. The work performed included replacing two 6-inch water mains with two 10-inch ductile iron water mains. During the course of work, the City received credits for reduction in quantities of several bid items. Below is a breakdown of the contract change orders.

CCO	Description	Amount
1.	Added (8 LF) - Installation of 6" Ductile Iron Pipe	\$3,032
2.	Added (3 LF) - Installation of 8" Ductile Iron Pipe	\$900
3.	Deleted (114 LF) - Installation of 10" Ductile Iron Pipe	(\$16,188)
4.	Deleted (5,465 SF) - Asphalt Pavement	(\$32,790)
5.	Deleted (113 LF) – Remove and Dispose Existing Pipes within Pipe Zone Area	(\$678)
6.	Deleted (1 EA) – Water Service Installation and Temporary Water Services Connection	(\$4,490)
	Total:	(\$50,214)

The change orders listed reduced the overall contract amount by \$50,214, or 8.4% less than the original contract amount. All the terms and conditions of this contract have been complied with and the work has been performed to the satisfaction of the Project Manager. Cedro Construction, Inc. completed the work as defined in the project plans and specifications in an efficient and timely manner. Photographs of the Water Main Replacement Project are shown on Exhibit "A".

FISCAL IMPACT

Funds in the amount of \$800,000 have been budgeted in the Fiscal Year 2020-21 Capital Improvement Program for the Water Main Replacement Project. The total cost for this Project is \$549,210. This amount reflects the original contract amount of \$599,424 minus contract changes totaling \$50,214, or 8.4% less than the original contract amount.

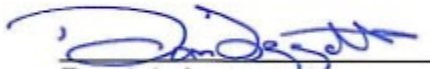
RECOMMENDATION

It is recommended that the City Council accept all work performed by Cedro Construction, Inc. for the Water Main Replacement Project as complete; and authorize the final payment

Accept Water Main Replacement Project
March 1, 2022
Page 3 of 3

to be made in accordance with the contract documents, subject to retention in the amount of \$27,460.50.

Approved:



Dominic Lazzaretto
City Manager

Attachment: Exhibit "A" – Photographs of the Water Main Replacement Project

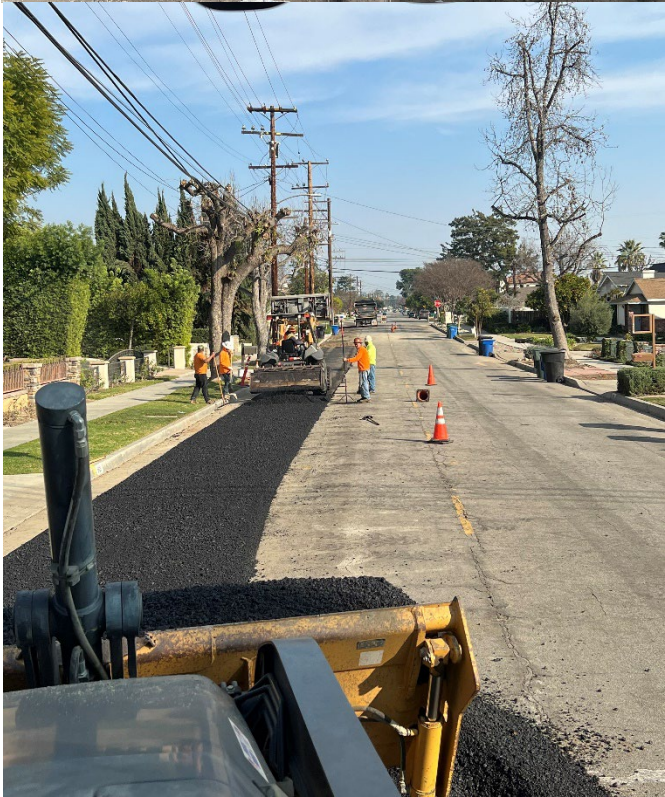
EXHIBIT "A"

Water Main Replacement Project Photos



EXHIBIT "A"

Water Main Replacement Project Photos





STAFF REPORT

Office of the City Manager

DATE: March 1, 2022

TO: Honorable Mayor and City Council

FROM: Dominic Lazzaretto, City Manager
By: Linda Rodriguez, Assistant City Clerk

SUBJECT: FIND THAT, DUE TO THE COVID-19 STATE OF EMERGENCY, STATE AND LOCAL OFFICIALS CONTINUE TO RECOMMEND MEASURES TO PROMOTE SOCIAL DISTANCING, AND THEREFORE THE CITY COUNCIL AND ALL OTHER CITY BOARDS AND COMMISSIONS MAY MEET VIRTUALLY

Recommendation: Make Findings

SUMMARY

The Legislature recently adopted AB 361 to amend the Brown Act in order to allow public boards to meet virtually during or following a state of emergency. To continue hosting virtual meetings, the City Council must reconsider the circumstances surrounding the emergency every 30 days and make findings that state and local officials continue to recommend measures to promote social distancing. The City Council's adoption of findings will enable, but not require, the City Council and all other City Boards and Commissions to continue meeting virtually.

The City Council does not have to find that social distancing orders are in place; instead it simply has to find that state or local officials recommend measures to promote social distancing. Given that there is still concern of community spread, especially for vulnerable populations, the City Council may make the necessary findings.

RECOMMENDATION

It is recommended that the City Council determine that this action does not constitute a project and is therefore, exempt under, the California Environmental Quality Act ("CEQA"); and find that, due to the COVID-19 state of emergency, state and local officials continue to recommend measures to promote social distancing, and therefore the City Council and all other City Boards and Commissions may meet virtually.



STAFF REPORT

Fire Department

DATE: March 1, 2022

TO: Honorable Mayor and City Council

FROM: Barry R. Spriggs, Fire Chief
By: Chen Suen, Deputy Fire Chief
Maria Lourdes Taylor, Sr. Management Analyst

SUBJECT: Arcadia Fire Hazard Reduction and Habitat Restoration Project
Recommendation: Receive and File

SUMMARY

The Arcadia Fire Department (“AFD”) is collaborating with the California Conservation Corps (“CCC”) to participate in a Fire Hazard Reduction and Habitat Restoration Project, which involves vegetation reduction and debris clearance on City-owned properties in the Wildland Urban Interface (“WUI”) area. CCC has received funding from state Greenhouse Gas Reduction Funds (“GGRF”) to reduce fire hazard and maintain the habitat in this area. Part of this collaboration is that the City will be receiving in-kind contributions of labor costs totaling about \$300,000 through the work of CCC crews in the WUI area. In turn, on-duty Arcadia Fire personnel will provide training and mentoring to CCC members on potential career planning for the fire service while the project is being carried out. It is recommended that the City Council find that the project is categorically exempt under the California Environmental Quality Act (“CEQA”) and receive and file this report.

BACKGROUND

Annually, brush inspections are conducted by the Arcadia Fire Department on all City-owned properties. The City of Arcadia is responsible for several locations within the WUI including storm run-off and water storage locations adjacent to wildland areas. In December 2021, the City was presented with an opportunity by CCC to enhance its brush inspection services by implementing a Fire Hazard Reduction and Habitat Restoration Project over two years. The CCC received a grant from the state’s Greenhouse Gas Reduction Fund to conduct this type of project. The project’s goal is to create defensible space necessary in these wildland fire hazard zones for effective fire protection. The subject sites were identified by the AFD’s Fire Prevention Bureau and the Public Works Services Department.

DISCUSSION

The California Conservation Corp (“CCC”) and its Corp Members

The CCC has a program that provides young adults aged 18 to 25 years one year of paid service by the State, where these Corps members work on environmental projects and respond to natural and man-made disasters. Through this work, they gain skills and experience that could lead to meaningful careers including working in the fire service. Their motto is *“Hard Work, Low Pay, Miserable Conditions and More!”* The CCC is dedicated to developing the Corps members into citizens with character, credentials, and commitment. The AFD will work with Corps members during this Project and provide training and mentoring on a potential career in the fire service.

The Greenhouse Gas Reduction Grant Funds to CCC

The Greenhouse Gas Reduction Funds (“GGRF”) grant program was established in 2012 with the revenues created from California’s Cap-and-Trade Program. The Cap-and-Trade Program reduces pollution by imposing limits on emissions and major emitters must buy an allowance for every ton of carbon dioxide they release into the air. As such, the State law requires that the fees retrieved from this program be spent on projects that reduce greenhouse gas emissions. As part of its funding allocation, the CCC received \$2.5 million in annual funding to complete forest health projects.

The CCC’s available grant funds from the GGRF will financially support the Arcadia Fire Hazard Reduction and Habitat Restoration Project to fully cover the labor cost of the CCC crews assisting the AFD in clearing the vegetation and debris on City-owned properties in the WUI area. It is estimated the project will require 30 CCC members for 30 days to complete the work.

Overview of the Fire Hazard Reduction & Habitat Restoration Project

The Project will take place over a two-year period. Year One (or the “2022 Project”) will include a two-day training effort to help the CCC fire hand crews prepare for the 2022 Wildland Fire Season. All the actual work will be performed by City personnel in this phase. *Attachment No. 1* shows the location of the project during this period, which will incorporate sections of brush alongside Canyon Road.

Year Two (or the “2023 Project”), with a much larger scope, will extend over a two-month period. These areas will include City-owned areas located in a hillside above the properties on Vista Avenue, Canyon Road, Monte Place, and Highland Vista Drive. *Attachment No. 2* shows the location of this project. Due to the larger areas to be covered in in this phase, the 2023 Project will utilize the CCC crew members, with their labor costs being fully funded by the Greenhouse Gas Reduction Funds (“GGRF”).

Scope and Goal of the Project

To preserve forest health, the Project is a fire hazard reduction and habitat restoration effort designed to mitigate the wildfire hazards adjacent to homes and populated areas. The work will only be done on City-owned sites within the WUI area. The Project treatment is designed to change the potential fire behavior and impacts of a wildfire by modifying the vegetation arrangement. This reduces the fire's intensity and potential for fire brands that may impact treatment areas, adjacent homes, and populated areas.

The work will consist of the removal of annual wild grasses and undesirable non-native plants and reducing vegetative horizontal and vertical fuel ladders. Non-native grasses will be removed or cut down to 3 inches in length or less and left in place. Brush and tree debris will be broken down to wood chips when possible. When chipping is not possible, large branches will be cut, dropped, and left in place perpendicular to the slope to avoid the potential for it to roll down the hill. The remaining branches shall be chipped or disbursed on site.

Prior to initiating this project, the AFD will notify residents in the area about the reason, timeframe, and benefits of this two-year project.

Finally, the Arcadia Fire Department will work with CCC to complete any administrative and logistical requirements necessary to avail both parties in utilizing the remaining Greenhouse Gas Reduction Funds for this Project, which includes the in-kind labor contributions to be provided by the CCC crews to the City of Arcadia.

ENVIRONMENTAL IMPACT

The project has a Class 4, 15304 Minor Alterations to Land categorical exemption and does not constitute a project under the California Environmental Quality Act ("CEQA"), As such, this matter is exempt under CEQA.

FISCAL IMPACT

The cost associated with the Project includes portable sanitation for the CCC crews and removal of vegetation debris by the Public Works Services Department personnel totaling about \$30,000 in expenditures. Given that these are part of the City's routine operational functions, these expenses are already included in the City's Operating Budgets and no additional expenses will be incurred.

For the 2023 Project, which will include a much larger scope of vegetation and debris clearance in the WUI area, there will also be no fiscal impact since the CCC will provide in-kind contributions by funding all the labor costs of its Corps members using the

Greenhouse Gas Reduction Fund, up to a maximum of about \$300,000 in labor expenses.

RECOMMENDATION

It is recommended that the City Council find that the proposed Arcadia Fire Hazard Reduction and Habitat Restoration Project is categorically exempt under the California Environmental Quality Act (“CEQA”); and to receive and file this report.

Approved:

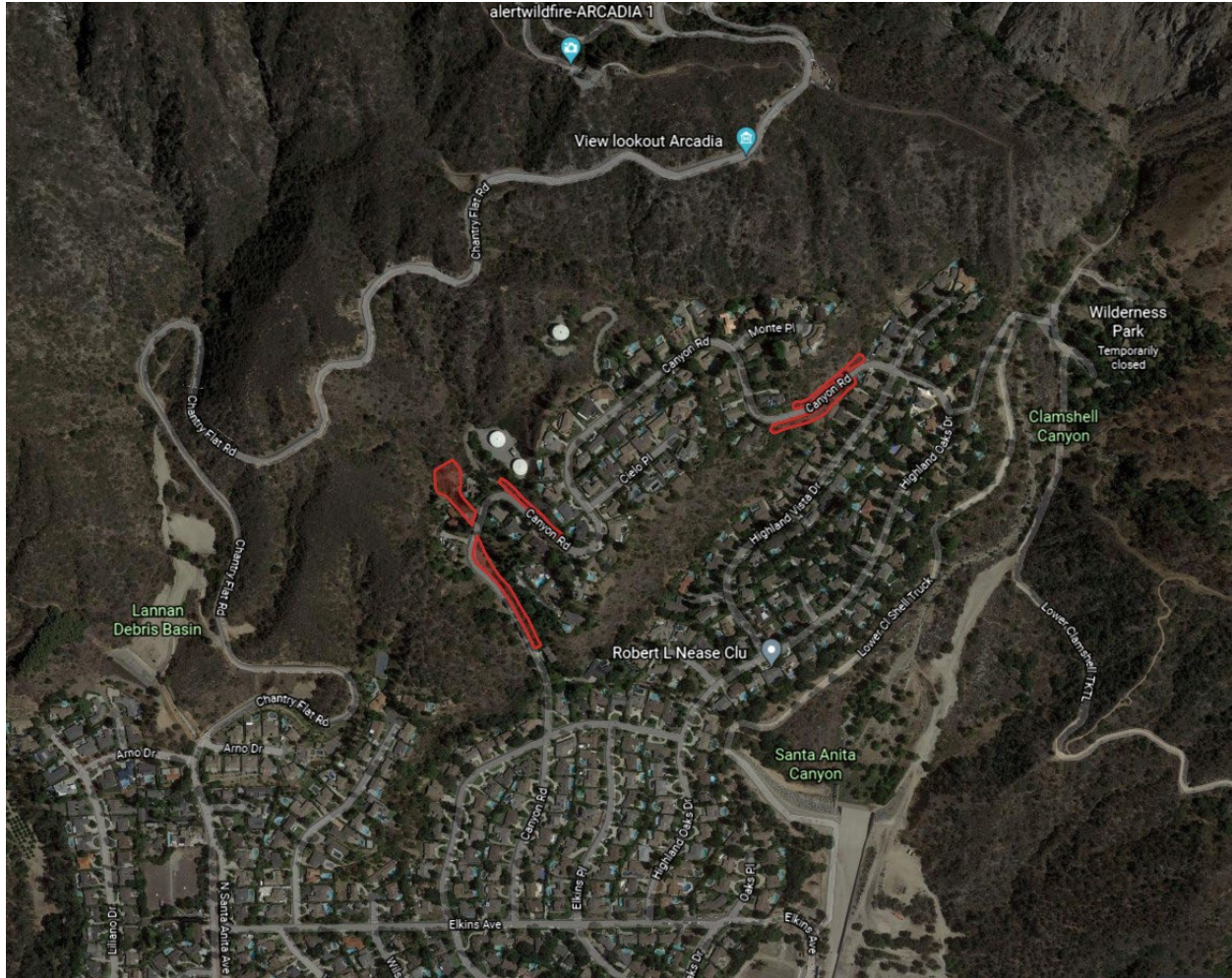


Dominic Lazzaretto
City Manager

Attachment No. 1: 2022 Project Area map
Attachment No. 2: 2023 Project Area map

Attachment No. 1

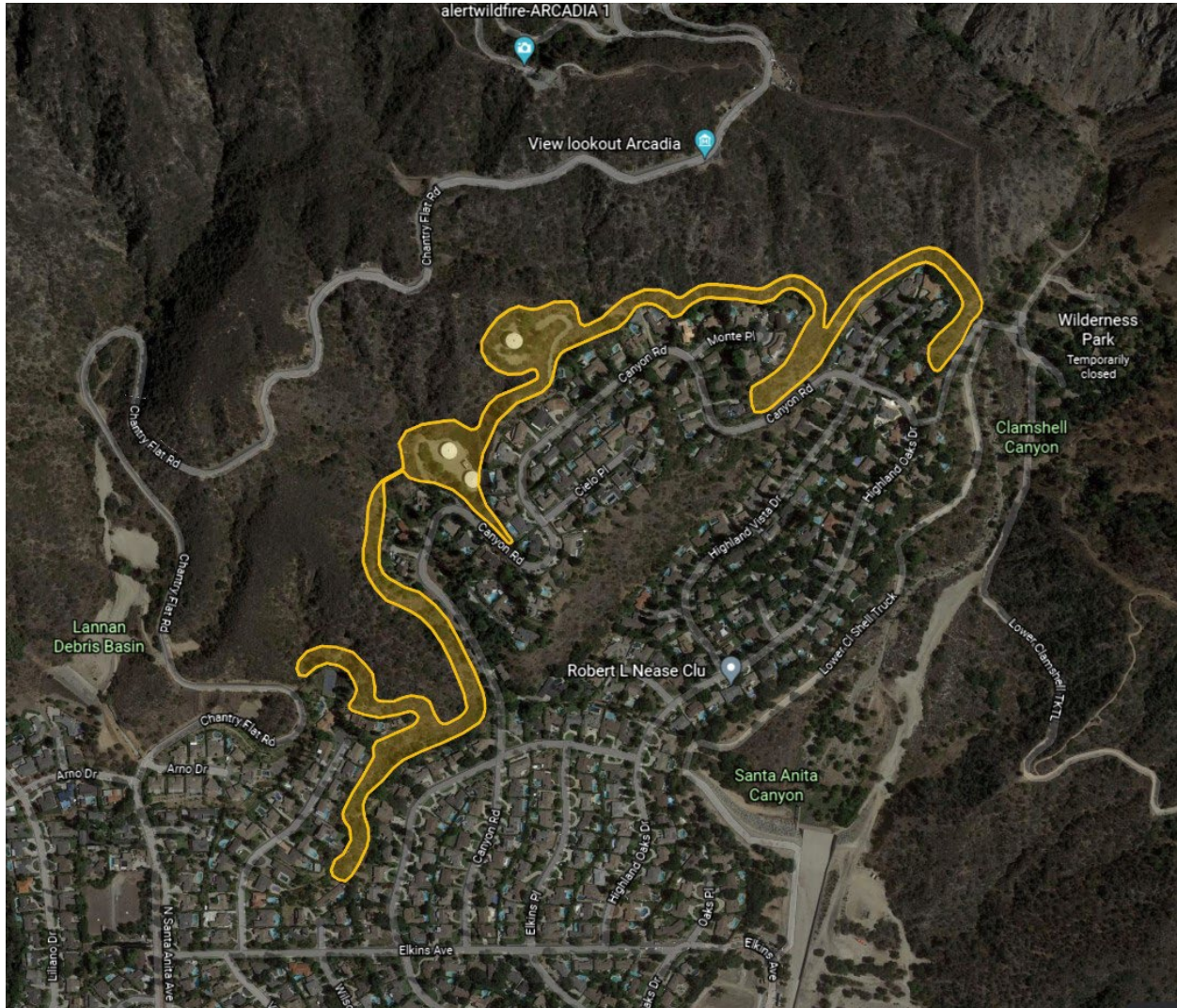
2022 Project Area



Sections of Brush alongside Canyon Road

Attachment No. 2

2023 Project Area



**Hillside above houses on Vista Avenue,
Canyon Road, Monte Place, Highland Vista
Drive**