

## STATEMENT OF COUNCIL PROCEEDINGS

July 27, 2020

The City Council of the City of Anamosa met in Regular Session July 27, 2020 at the Anamosa Library and Learning Center and via Zoom at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: John Machart, Rich Crump, Jeff Stout, Kay Smith, and Galen Capron. Absent: Alan Zumbach. Also present were Beth Brincks, City Clerk; Rebecca Vernon, Library Director. Due to the restrictions on public gatherings, the public utilized Zoom to participate in the meeting from their homes. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Pledge of Allegiance.

Director Vernon gave some brief instructions on use of Zoom and how to participate in the meeting. The Mayor stated that since all Council Members were present votes will resume normal procedures.

Motion by Smith, Second by Machart to approve the agenda. Ayes: all. Nays: none. Motion carried.

Motion by Crump, second by Capron to approve the minutes of the July 13, 2020 Regular City Council meeting. Ayes: all. Nays: none. Motion carried.

The Mayor opened the Public Hearing on the proposal of the City Council to sell real property directly north and adjacent to 216 E. Main, also identified as Auditor's Parcel No. 0902353052 at 6:03 pm. No written or verbal comments were received. With no public comments, Crump made a motion to close the meeting, second by Smith. Ayes: all. Nays: none. Motion carried. The Public Hearing was closed at 6:05 pm.

Motion by Capron to approve the Resolution authorizing sale of property sell real property directly north and adjacent to 216 E. Main Street, also identified as Auditor's Parcel No. 0902353052. This motion died for lack of a second. Crump asked for clarification on easements in the parcel. The Mayor gave information on the negotiations for the price of the parcel. The price per sq. ft. of the existing lot was a bit over \$5.00. This small area was not useable alone so that was the reason for the \$1.00. Smith stated that the encroachment happened and this was letting him ask for forgiveness after the fact. There is still an unknown ownership piece of property and the City will be giving up any claim to that as well. Wood will be responsible for finding ownership and dealing with that. Crump made a motion to Table this issue and bring it back with a price of \$1.50 to \$2.00 per square foot, second by Machart. Ayes: all. Nays: none. Motion carried.

Motion by Crump, second by Smith to appoint City Clerk, Beth Brincks, interim City Administrator with the option to consult with Patrick Callahan and Cindy Kendall on an as needed basis. City Hall staff will be looking to adjust duties to make sure work is covered. A pay resolution for City Hall staff compensation and not to exceed consultation hours contract will be on next Council Agenda. Ayes: all. Nays: none. Motion carried. Smith requested support and backing for decision made by interim.

Andrew Marsh, VP HR Green, presented an overview of the Well 6 project, timeline and need to move forward. He presented the funding application and how it will apply no matter which location is chosen. He also explained the scope of services agreement and how it pertains to the preliminary engineering and permitting. Motion by Crump, Second by Stout to approve the funding application and the scope of services agreement. Ayes: all. Nays: none. Motion carried. Motion by Smith, second by Machart to approve moving forward with the preliminary design stage. Ayes: all. Nays: none. Motion carried.

Derek Lumsden, Jones County Economic Development, presented information on the status of the Wapsipinicon Trail Project. Phase II would finish the trail. He is looking for permission to submit an application for a \$100,000 REAP Grant to finish that phase. He would be applying on the City's behalf and the City would be a pass thru for the funds. There is no grant match requirement with REAP. Motion by Smith, second by Crump to approve the submission of the application for a \$100,000 REAP Grant for the Final Phase of the Wapsipinicon Trail. Ayes: all. Nays: none. Motion carried.

Chester Stanfield, Terry Durham, Jerry Inman introduced the Lion's Club, gave an overview of their history and programs. They work with the schools here in Anamosa to vision screenings. They also work with the Penitentiary to process donations of eye glasses so they may be sent to areas in need of them. They also do food drives, diabetes awareness, and childhood cancer awareness as well. They will need 20 members to start a chapter and all of the money raised here stays in the community. They are looking for an endorsement from the City Council to form a Lion's Club Chapter in Anamosa. Motion by Crump, Second by Smith to endorse the formation of a Lion's Club Chapter in Anamosa. Ayes: all. Nays: none. Motion Carried.

Motion by Crump, second by Machart to approve Resolution 2020-36 amending personnel policies related to Standby Pay for Water and Wastewater Utilities. Dan Smith, Wastewater Superintendent, explained the recommendation for change comes from issues with staffing and coverage. One person does rounds at water and wastewater. They rotate about every 6 weeks and the schedule is set for the year. Jim Henson, Water Superintendent, stated that the Street Department used to also be in the rounds rotation but they stopped once they were removed from the day to day operating of the plants. There are dangerous chemicals and it is better to have the trained operators do the rounds. Dave Carson, operator, reiterated the hazardous chemicals at the water plant. Operator Robert Young asked via email what the adequate staffing levels would be and why the Superintendents were not included in the rounds.

Dan Smith stated that the Superintendents were excluded by a previous City Administrator. They are on call all the time and are often there on weekends anyway. Henson and D. Smith both stated that the other employees were in favor of the change. If staffing levels are sufficient the Friday off could be granted but this removes the mandatory requirement. Roll vote: Ayes: Crump, Smith, Machart, Stout, and Capron. Nays: none. Motion carried.

Motion by Smith, second by Crump to approve the proposal by Visu-Sewer for manhole rehab and lift station grouting. Dan Smith explained that this is part of what was budgeted for the I&I reduction plan. The proposals are for 25 manholes and the Iowa Street List Station. The previous contractor was cheaper but the product used has not held up very well. Ayes: all. Nays: none. Motion carried.

Motion by Smith, second by Stout to approve Resolution 2020-37 approving and authorizing users and administrators for the City of Anamosa, Iowa vendor accounts. Roll vote: Ayes: Stout, Smith, Crump, Capron, and Machart. Nays: none. Motion Carried.

Motion by Crump, Second by Machart to approve the Resolution 2020-38 approving the appointment of Gloria Hunt, Pam Benson, and Marilyn Holcomb to the Library Board of Trustees to fill terms ending June 30, 2023. Roll vote: Ayes: Machart, Stout, Crump, Smith, and Capron. Nays: None. Motion carries.

Motion by Stout, second by Crump to approve Resolution 2020-39 authorizing the transfer of funds from the Library Money Market Fund (01.31.11105) to The General Library Sub-Fund (01.31.11100) in the amount of \$17,247.97. Roll vote. Ayes: Capron, Smith, Crump, Machart, and Stout. Nays: none. Motion Carried.

Motion by Crump, second by Smith to approve the Liquor License renewal for AmericInn Lodge and Suites. Ayes: all. Nays: none. Motion carried.

Motion by Crump, to approve the current bills, second by Stout. Ayes: all. Nays: none. Motion carried.

Motion by Crump, second by Stout to approve the June 30, 2020 Treasurer's Report. Ayes: all. Nays: none. Motion carried.

City Administrators Report: Brincks reported that the accounting software onboarding process has begun.

Mayor and Council Reports: The Mayor reported that the electronic message signs will be placed to warn of the intersection closure at Old Dubuque Road. The DOT informed the City that the gate will not work. For now the barricades will be used as other gate options are explored.

Smith reported on the new Library Officer appointments. Gloria Hunt is a new trustee. Stout reported that Park and Rec has not met.

Public with business with the council on items not on the agenda: Dave Carson asked if the Fire Station Plans were still moving forward.

Motion by Crump, second by Machart to adjourn. Ayes: all. Nays: none. Motion Carried. Meeting adjourned at 7:34 pm.

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Rod Smith, Mayor

ATTEST:

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Beth Brincks, City Clerk