



CITY OF ANAMOSA

CITY COUNCIL AGENDA – REGULAR SESSION

MONDAY, JUNE 8, 2020 – 6:00 P.M.
CITY HALL COUNCIL CHAMBERS (VIA ZOOM)
107 SOUTH FORD STREET, ANAMOSA, IA 52205

Zoom Meeting Link
<https://us02web.zoom.us/j/85790097770>

Join by Telephone
+1 312 626 6799
Meeting ID: 857 9009 7770

If you wish to address the City Council, please use the “raise your hand” feature or comment indicating such. Once the Mayor has opened the issue for public comment, you will be called on and your microphone will be turned on. Before speaking, please state your name and address. Each speaker is limited to five (5) minutes per agenda item and is expected to refrain from the use of profane, obscene, or slanderous language.

1.0) ROLL CALL

2.0) PLEDGE OF ALLEGIANCE

3.0) AGENDA APPROVAL

4.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:

- 4.1) May 20, 2020 – Special Meeting
- 4.2) May 21, 2020 – Special Meeting
- 4.3) May 26, 2020 – Regular Council Meeting

5.0) PUBLIC HEARINGS: NONE

6.0) PRESENTATIONS:

- 6.1) PRESENTATION ON PROPOSED OLD DUBUQUE ROAD EXTENSION AND EAST/WEST CONNECTIONS. DISCUSSION AND POSSIBLE ACTION WILL FOLLOW.

7.0) OLD BUSINESS:

- 7.1) **RESOLUTION** AUTHORIZING NEW STREET LIGHTS IN THE MEADOW RIDGE 9TH AND 10TH ADDITIONS. **ROLL VOTE.**
- 7.2) PROTEST OF JANUARY 2020 UTILITY BILL FOR 208 N. GARNAVILLO STREET.

8.0) NEW BUSINESS

- 8.1) DISCUSSION AND POSSIBLE ACTION ON SERVICE AGREEMENT WITH TYLER TECHNOLOGIES FOR ACCOUNTING SOFTWARE.
- 8.2) DISCUSSION AND POSSIBLE ACTION ON DOWNTOWN IMPROVEMENT PROJECTS.
- 8.3) CONTRIBUTION TO THE CHAMBER OF COMMERCE DRIVE IN THEATER PROJECT.

- 8.4) **FIRST READING OF ORDINANCE** AMENDING CHAPTER 4 (MUNICIPAL INFRACTIONS), CHAPTER 51 (JUNK, JUNK VEHICLES & OUTDOOR STORAGE OF VEHICLES), CHAPTER 52 (LAWN MAINTENANCE) AND CHAPTER 145 (DANGEROUS BUILDINGS) AND REPEALING/REPLACING CHAPTER 50 (NUISANCE ABATEMENT PROCEDURE) OF THE CITY CODE OF ORDINANCES. **ROLL VOTE.**
- 8.5) **FIRST READING OF ORDINANCE** AMENDING CHAPTER 1, AS WELL AS VARIOUS PENALTY PROVISIONS OF THE ANAMOSA, IOWA CODE OF ORDINANCES. **ROLL VOTE.**
- 8.6) DISCUSSION AND POSSIBLE ACTION ON THE OPERATIONS OF THE ANAMOSA AQUA COURT FOR THE 2020 SEASON.
- 8.7) DISCUSSION AND POSSIBLE ACTION RELATED TO HOTEL/MOTEL TAX REVENUES AND THE RELATED PAYMENTS TO OUTSIDE AGENCIES.
- 8.8) **RESOLUTION** AMENDING THE CITY OF ANAMOSA'S PERSONNEL POLICIES. **ROLL VOTE.**
- 8.9) **RESOLUTION** SETTING SALARIES FOR FISCAL YEAR 2020-21 FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF ANAMOSA, IOWA; AND ESTABLISHING AN EFFECTIVE DATE FOR THIS RESOLUTION. **ROLL VOTE.**
- 8.10) RENEWAL OF THE FOLLOWING CIGARETTE PERMITS:
- GIGGLE JUICE LIQUOR STATION, LLC
TAPKENS CONVENIENCE
FAREWAY STORES, INC. #166
DEB'S SPORTS BAR
WAL-MART STORE #646
CASEY'S STORE #2908
CASEY'S STORE #2690
DOLLAR GENERAL STORE #3685
- 8.11) REVIEW AND APPROVAL OF CURRENT BILLS.
- 9.0) **CITY ADMINISTRATOR'S REPORT:**
- 10.0) **MAYOR AND COUNCIL REPORTS:**
- 10.1) MAYOR'S REPORT.
- 10.2) COUNCIL REPORTS.
- 11.0) **PUBLIC WITH BUSINESS WITH THE COUNCIL ON ITEMS NOT ON THE AGENDA**
- 12.0) **ADJOURNMENT**

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE FRONT DOOR IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.



Jacob Sheridan, City Administrator

STATEMENT OF COUNCIL PROCEEDINGS

May 20, 2020

The City Council of the City of Anamosa met in Special Session May 20, 2020 at the Anamosa Public Library at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Jeff Stout, Kay Smith, and Galen Capron. Absent: Alan Zumbach and John Machart. Also present were Jacob Sheridan, City Administrator; Beth Brincks, City Clerk; Patrick O'Connell, City Attorney. The public utilized Zoom to participate in the meeting from their homes. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll was taken with a quorum present.

The Council Training Work Session was lead off with City Attorney, Patrick O'Connell giving an overview of the topics to be covered over the two training sessions. He presented a basic overview of the law of local governments. He then covered the first half of the Council Manual Rules and Procedures.

Copies of these materials can be veiwed in the Clerk's Office at City Hall.

Meeting adjourned at 7:41 P.M.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

STATEMENT OF COUNCIL PROCEEDINGS

May 21, 2020

The City Council of the City of Anamosa met in Special Session May 21, 2020 at the Anamosa Public Library at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Jeff Stout, Kay Smith, and Galen Capron. Absent: Alan Zumbach and John Machart. Also present were Jacob Sheridan, City Administrator; Beth Brincks, City Clerk; Patrick O'Connell, City Attorney. The public utilized Zoom to participate in the meeting from their homes. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll was taken with a quorum present.

City Attorney, Patrick O'Connell began the Council Training Work Session covering the second half of the Council Manual Rules and Procedures. Other subjects covered included Open Meetings and Open Records Laws, City Code Enforcement, Sexual Harassment, and Bidding Thresholds.

Copies of these materials can be viewed in the Clerk's Office at City Hall.

Meeting adjourned at 7:40 P.M.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

STATEMENT OF COUNCIL PROCEEDINGS

May 26, 2020

The City Council of the City of Anamosa met in Regular Session May 26, 2020 in Council Chambers at City Hall and via Zoom at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Alan Zumbach, Jeff Stout, Kay Smith, and Galen Capron. Absent: John Machart. Also present were Jacob Sheridan, City Administrator; Beth Brincks, City Clerk; Rebecca Vernon, Library Director. Due to the restrictions on public gatherings, Crump, Stout, Smith and the public utilized Zoom to participate in the meeting from their homes. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Pledge of Allegiance.

Director Vernon gave some brief instructions on use of Zoom and how to participate in the meeting. The Mayor stated that all votes will be roll votes so as to be properly recorded.

Motion by Smith, Second by Zumbach to approve the agenda with item 8.5 Professional Services Agreement with HR Green being moved to 8.1 due to time restraints by the presenter. Ayes: Crump, Zumbach, Stout, Smith, and Capron. Nays: none. Motion carried.

Motion by Zumbach, second by Crump to approve the minutes of the May 11, 2020 Regular Council meeting. Ayes: Crump, Stout, Smith, Zumbach, and Capron. Nays: none. Motion carried.

The Mayor opened the Public Hearing regarding the application for Community Development Block Grant Funds for Downtown Revitalization at 6:05 pm. Sheridan gave an overview of the application. The following was read aloud by representatives Tracy Achenbach and Tom Gruis of the ECICOG: As concerned with how the need for proposed activities was identified, it is noted that a building survey determined certain properties within a targeted downtown area, as qualified in “fair” or “poor” condition, are in need of façade improvements. Proposed activities will be funded and the source of funds, it is noted that with proposed project cost presently estimated to total \$ \$1,049,770.59, grant assistance is being requested from the CDBG Program with local match to be provided by the City of Anamosa in the amount of \$250,000 plus property owner participation for the residual balance of cost. It is noted that the CDBG Program funding application will be submitted to the Iowa Department of Economic Development for receipt by July 31, 2020. As concerned with the requested amount of federal funds, it is noted that \$500,000 is being requested from the CDBG Program with local match to be provided by the City of Anamosa in the amount of \$250,000 plus property owner participation for the residual balance of cost. As concerned with benefit from federal funding, it is noted that a target area survey has determined the project qualifies for CDBG Program funding with a predominance of “slum and blighting” conditions. As concerned with where proposed activities will be conducted, it is noted that Downtown Revitalization is targeted to an area generally between S Garnavillo St. and S Cleveland St. along the south side of W Main St. As concerned with plans to minimize the displacement of persons or businesses as a result of funded activities, and plans to assist persons actually displaced, it is noted that, because no property acquisition is proposed, there will be no displacement of persons or businesses as a

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result of funded activities. It is noted that Anamosa's Downtown Revitalization will principally comprise building façade improvement. No written comments were received prior to or at the meeting. No public comments were made. Motion by Zumbach, second by Capron to close the Public Hearing. Ayes: Crump, Zumbach, Stout, Smith, and Capron. Nays: none. Motion Carried. The hearing was closed at 6:13 pm.

Tom Gruis gave an overview of the Community Development and Housing Needs Assessment. It will examine housing stock and housing needs.

Motion by Crump to approve Resolution 2020-26 designating a portion of the Corridor Urban Renewal Area a "Slum / Blighted" area with rehabilitation, conservation, redevelopment, development, or a combination thereof, being necessary in the interest of the public health, safety or welfare of the residents, second by Smith. Ayes: Zumbach, Stout, Smith, Crump, and Capron. Nays: none. Motion Carried.

Motion by Crump to approve Resolution 2020-27 approving a Grant Application for The Downtown Revitalization Improvements Project, adopting findings required in association with approval of a Downtown Revitalization Application through the Community Development Block Grant Program of The Iowa Economic Development Authority, selecting Martin Gardner Architecture as the architectural firm, and committing a local match from the City in the amount of \$250,000, second by Zumbach. The Mayor commented that the \$250,000 will be repaid with TIF funds over a period of time but dependent on the changes in valuations. Ayes: Zumbach, Stout, Smith, Crump, and Capron. Nays: none. Motion Carried.

The Mayor opened the Public Hearing on the Proposed Amendment to the Annual Budget for Fiscal Year ending June 30, 2020 at 6:22 pm. No written comments were received prior to or at the meeting. No public comments were made. Sheridan and Brincks stated reasons for amendment were increased revenue from a FEMA grant for the Fire Dept., insurance proceeds, and training reimbursement for a Police Officer. Expenditures increased related to these revenue items as well as insurance premium increases, capital purchases, and payment left over from the trail project from the last fiscal year. Motion by Capron, second by Zumbach to close the Public Hearing. Ayes: Crump, Zumbach, Stout, Smith, and Capron. Nays: none. Motion Carried. The hearing was closed at 6:27 pm.

Motion by Capron to approve Resolution 2020-28 amending the current budget for the fiscal year ending June 30, 2020, second by Zumbach. Ayes: Zumbach, Stout, Smith, Crump, and Capron. Nays: none. Motion Carried.

Motion by Crump, second by Smith to approve a professional services agreement with HR Green Engineering for a Risk and Resilience Assessment and Emergency Response Plan for the Water Department. Andrew Marsh of HR Green gave an overview of the assessment and deadline for its submission. Ayes: Crump, Zumbach, Stout, Smith, and Capron. Nays: none. Motion Carried.

Motion by Smith, second by Capron to move forward with Option A and sign a lease agreement with Keltek Inc. for a 2020 Dodge Durango Patrol Vehicle and related equipment with FY 2021 cost of \$21,223.07. Costs for the next 4 years will be \$13,094.33. The lease includes maintenance and repairs. Ayes: Zumbach, Stout, Smith, Crump, and Capron. Nays: none. Motion Carried.

Motion by Zumbach, second by Capron to approve a lease agreement with Digital Ally FOR car camera equipment with FY 2021 cost of \$4,215.00. This lease will be for camera equipment for all four cars. Ayes: Stout, Smith, Crump, Zumbach, Capron, and Machart. Nays: none. Motion Carried.

Motion by Crump to approve Resolution 2020-29 hiring and setting salaries of seasonal part time employees for the Parks and Recreation Department for the 2020 Summer Season. Ayes: Zumbach, Stout, Smith, Crump, and Capron. Nays: none. Motion Carried.

Motion by Capron, second by Zumbach to approve a Resolution authorizing new street lights in the Meadow Ridge 9th and 10th Additions. Motion and second were withdrawn after further discussion. Motion by Crump, second by Stout to table the Resolution until the next meeting. Ayes: Smith, Zumbach, Stout, Capron, and Crump. Nays: none. Motion Carried.

Motion by Capron, second by Crump to uphold the removal order for an aggressive dog determination for a dog owned by Josh Cudahy. Josh Cudahy and Valarie Yeisley spoke to appeal the decision. The Mayor read the City Code pertaining to the decision. Ayes: Capron, Smith, Crump, Zumbach, and Stout. Nays: none. Motion Carried.

Motion by Crump to approve the Liquor License Renewal for Casey's Store #2908, Second by Capron. Ayes: Crump, Zumbach, Stout, Smith, and Capron. Nays: none. Motion Carried.

Motion by Crump to approve the current bills, second by Stout. The Mayor is requesting detailed invoices for IPI and VWR Furniture for information only, not to delay payment. Roll Vote: Ayes: Zumbach, Stout, Capron, Smith, and Crump. Nays: none. Motion carried.

City Administrators Report: Sheridan reported that Jones County has fared well during the COVID-19 Pandemic. Limited reopening will begin on June 1, 2020. City Hall will continue to take appointments and have payments placed in the drop box. The Old Dubuque road project is moving forward. The City's new website will be launched as soon as content has been finished being loaded.

Mayor and Council Reports: The Mayor reported that more information on the Old Dubuque Rd project will be released when available. Smith reported that the Library Board met and discussed protocols and opening June 1st. Zumbach reported that Senior Dining is delivering and is not open for dine-in.

Public with business with the council on items not on the agenda: Jim Henson stated that he will get back with the Mayor regarding the invoices in question.

Motion by Crump to adjourn, second by Stout to adjourn. Ayes: Capron, Smith, Stout, Zumbach, and Crump. Nays: none. Motion Carried. Meeting adjourned at 8:04 pm.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk



Street Light Resolution

Anamosa, Iowa

ALLIANT ENERGY
LISBON, IA

The following Resolution was adopted by the City Council of the city of

Anamosa, Iowa, at a meeting held on _____, 20____.

Be it resolved by the City Council of the City of Anamosa, Iowa, that Alliant Energy is hereby directed to make the following changes to the existing system, at the locations described herein (or shown on an attached map made part of this Resolution) according to the terms expressed in the existing street light contract:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM:

<u>Add</u> <u>Number</u>	<u>Delete</u> <u>Number</u>	<u>Wattage</u>	<u>Style of</u> <u>Luminaire</u>	<u>Type and</u> <u>Height of Pole</u>	<u>Wiring</u>
6		45 W	LED	24" BLK Fiberglass	OH <input type="radio"/> or UG <input type="radio"/>

LOCATION OF NEW INSTALLATION OR CHANGES

1. Meadow Ridge 9th & 10th (Chamber Dr & Council St) Anamosa, Iowa _____

Mayor _____ declared said Resolution duly passed

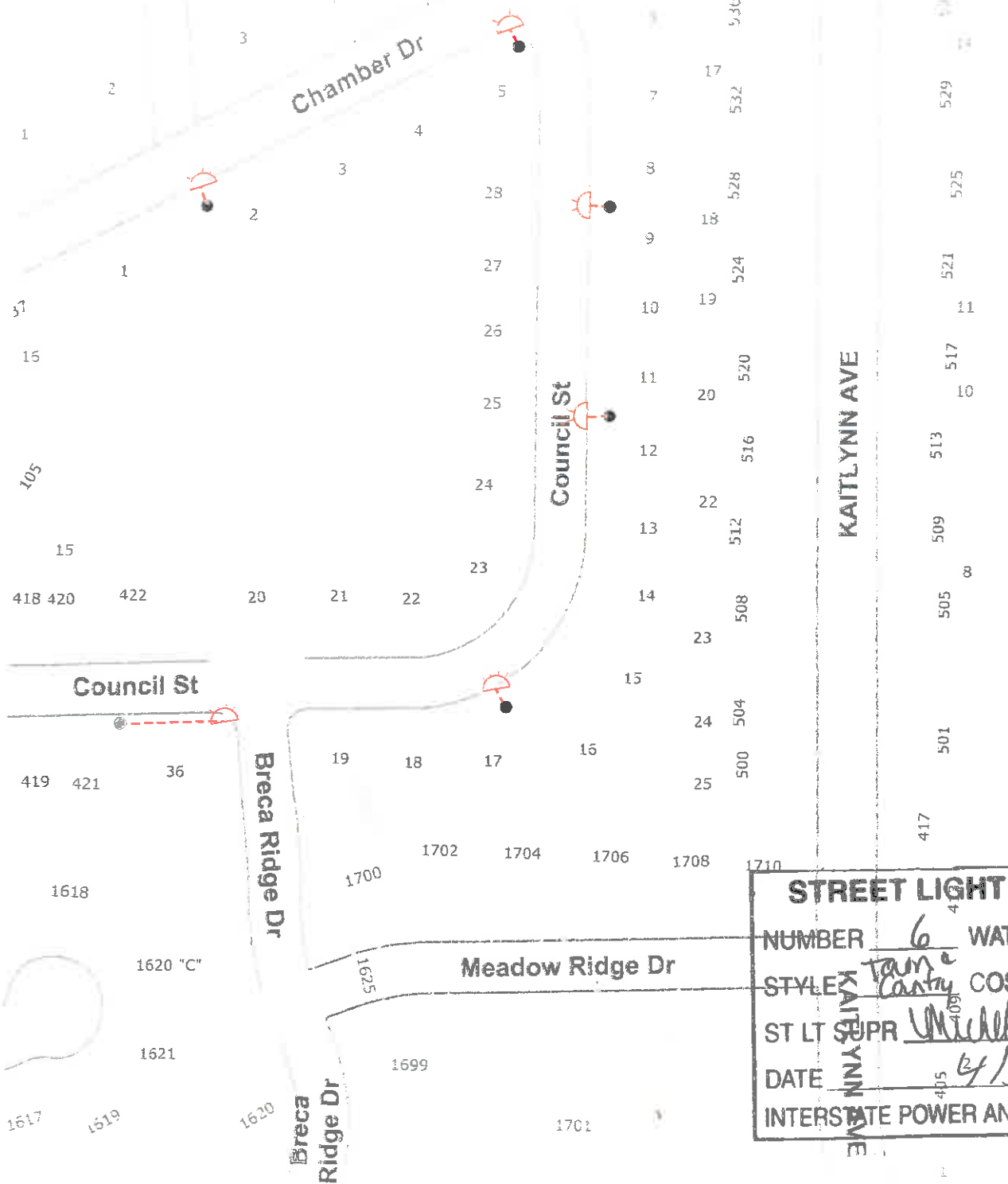
and adopted the _____ day of _____, 20____.

Attest: _____, City Clerk

Please send Resolution to:

Alliant Energy
Attention: Jill Hart
105 Kraiburg Blvd
Lisbon, IA 52253
Fax: 319-455-1910

MEADOW RIDGE NINTH & TENTH ADDITIONS STREET LIGHTS



STREET LIGHT APPROVAL	
NUMBER <u>6</u>	WATTAGE <u>45w</u>
STYLE <u>Towne Country</u>	COST <u>\$4205.27</u>
ST LT SUPR <u>Michelle Aldenberg</u>	
DATE <u>4/30/2020</u>	
INTERSTATE POWER AND LIGHT COMPANY	

Accounting/Enterprise Software Comparison					
		gWorks	Tyler Tech	Civic Systems	
First Year Implementation Costs		\$76,995	\$80,730	\$88,725	
Annual Costs		\$20,700	\$34,376	\$21,575	

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 4 (MUNICIPAL INFRACTIONS), CHAPTER 51 (JUNK, JUNK VEHICLES & OUTDOOR STORAGE OF VEHICLES), CHAPTER 52 (LAWN MAINTENANCE) AND CHAPTER 145 (DANGEROUS BUILDINGS) AND REPEALING/REPLACING CHAPTER 50 (NUISANCE ABATEMENT PROCEDURE) OF THE CITY CODE OF ORDINANCES

WHEREAS, the City Council has determined that it is in the best interests of the City and necessary for the protection of the health, safety and welfare of the residents of the City of Anamosa to bring the various chapters and enforcement provisions into harmony with Iowa Law and with one another to create a uniform system for enforcing such ordinances within City Limits; and

WHEREAS the City Council has also deemed it necessary to repeal Chapter 50 (Nuisance Abatement Procedure) of the City Code in its entirety and replace it with an updated and strengthened ordinance pertaining to nuisances and the abatement of such nuisances within City Limits and which abatement procedures are made applicable throughout other Chapters of the City Code by reference; and

WHEREAS the City Council has deemed it necessary to amend certain provisions of the City Code chapters pertaining to Chapter 4 (Municipal Infractions), Chapter 51 (Junk, Junk Vehicles & Outdoor Storage of Vehicles), Chapter 52 (Lawn Maintenance) and Chapter 145 (Dangerous Buildings) to incorporate the abatement procedures contained within the new version of Chapter 50 and to carry out those objectives listed above.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ANAMOSA, IOWA:

SECTION 1. PURPOSE. The purpose of this ordinance is to amend or otherwise repeal and replace certain provisions/chapters of the City Code to enhance the clarity, applicability and enforceability of the City's nuisance ordinance and other ordinances whose violations are defined as nuisances, as well as to strengthen the enforcement mechanisms available to City staff responsible for carrying out the objectives of the City's nuisance ordinances so as to protect the health and well-being of the citizens of Anamosa.

To further effectuate the City's purpose above, certain chapters and sections of the City Code of Ordinances must be amended to provide for the efficient enforcement of nuisance violations and the uniform execution of nuisance abatement within the city limits of Anamosa, Iowa.

SECTION 2. SECTIONS REPEALED & REPLACED. Chapter 50 (Nuisance Abatement Procedure) of the City Code is hereby repealed in its entirety and replaced with the following provisions. No underline/strikethrough text is included in this section, as the entirety of Chapter 50 as shown below constitutes newly added language:

CHAPTER 50

NUISANCE ABATEMENT PROCEDURE

50.01 Definition of Nuisance
50.02 Nuisances Enumerated
50.03 Other Conditions
50.04 Nuisances Prohibited

50.05 Right of Entry for Inspection
50.08 Abatement of Nuisance by Written Notice
50.09 Municipal Infraction Abatement Procedure

50.01 DEFINITION OF NUISANCE. Whatever is injurious to health, indecent, unreasonably offensive to the senses, or an obstruction to the free use of property so as essentially to interfere unreasonably with the comfortable enjoyment of life or property is a nuisance.

(Code of Iowa, Sec. 657.1)

50.02 NUISANCES ENUMERATED. The following subsections include, but do not limit, the conditions which are deemed to be nuisances in the City:

1. **Offensive Smells.** Erecting, continuing or using any building or other place for the exercise of any trade, employment or manufacture, which, by occasioning noxious exhalations, unreasonably offensive smells, or other annoyances, becomes injurious and dangerous to the health, comfort or property of individuals or the public.

(Code of Iowa, Sec. 657.2[1])

2. **Filth or Noisome Substance.** Causing or suffering any offal, filth or noisome substance to be collected or to remain in any place to the prejudice of others.

(Code of Iowa, Sec. 657.2[2])

3. **Impeding Passage of Navigable River.** Obstructing or impeding without legal authority the passage of any navigable river, harbor or collection of water.

(Code of Iowa, Sec. 657.2[3])

4. **Water Pollution.** Corrupting or rendering unwholesome or impure the water of any river, stream or pond, or unlawfully diverting the same from its natural course or state, to the injury or prejudice of others.

(Code of Iowa, Sec. 657.2[4])

5. **Blocking Public and Private Ways.** Obstructing or encumbering, by fences, buildings or otherwise, the public roads, private ways, streets, alleys, commons, landing places or burying grounds.

(Code of Iowa, Sec. 657.2[5])

6. **Billboards.** Billboards, signboards and advertising signs, whether erected and constructed on public or private property, which so obstruct and impair the view of any portion or part of a public street, avenue, highway, boulevard or alley or of a railroad or street railway track as to render dangerous the use thereof. **(See also Section 62.09)**

(Code of Iowa, Sec. 657.2[7])

7. **Cottonwood Trees.** Cotton-bearing cottonwood trees and all other cotton-bearing poplar trees. **(See also Chapter 150)**

(Code of Iowa, Sec. 657.2[8])

8. **Storing of Flammable Junk.** Depositing or storing of flammable junk, such as old rags, rope, cordage, rubber, bones and paper, by dealers in such articles within the fire limits of the City, unless in a building of fireproof construction. **(See also Chapter 51)**

(Code of Iowa, Sec. 657.2[10])

9. **Air Pollution.** Emission of dense smoke, noxious fumes or fly ash.

(Code of Iowa, Sec. 657.2[11])

10. Weeds, Brush. Dense growth of all weeds, vines, brush or other vegetation in the City so as to constitute a health, safety or fire hazard. **(See also Chapter 53)**

(Code of Iowa, 657.2[12])

11. Dutch Elm Disease. Trees infected with Dutch Elm Disease. **(See also Chapter 150)**

(Code of Iowa, Sec. 657.12[13])

12. Airport Air Space. Any object or structure hereafter erected within one thousand (1,000) feet of the limits of any municipal or regularly established airport or landing place, which may endanger or obstruct aerial navigation including take-off and landing, unless such object or structure constitutes a proper use or enjoyment of the land on which the same is located.

(Code of Iowa, Sec. 657.2[9])

13. Houses of Ill Fame. Houses of ill fame, kept for the purpose of prostitution and lewdness; gambling houses; places resorted to by persons participating in criminal gang activity prohibited by Chapter 723A of the Code of Iowa or places resorted to by persons using controlled substances, as defined in Section 124.101 of the Code of Iowa, in violation of law, or houses where drunkenness, quarreling, fighting or breaches of the peace are carried on or permitted to the disturbance of others.

(Code of Iowa, Sec. 657.2[6])

14. Fire Hazards. Anything on the property or the condition of the property which creates a fire hazard in the opinion of the State Fire Marshal's Office or the Chief of the Anamosa Fire Department.

15. Health Hazards. Anything on the property or the condition of the property which creates an imminent threat to human health or is in violation of any local, State or Federal health or sanitation regulation.

16. General Hazardous Conditions. Any hazardous thing on the property or any hazardous condition of the property which may cause or contribute to the injury or illness of any person present on the property. Such hazards shall include, but not be limited to, open holes, open foundations, open walls, dangerous trees or tree limbs and trapping devices.

17. Obstruction of Water Courses. Permitting obstruction of the natural flow of water over an existing water course.

18. Rodents and Vermin. Failure to promptly exterminate the harborage and/or infestation of rodents and vermin and failure to take the proper precautions to prevent the re-infestation of rodents and vermin.

19. Improper Property Maintenance of Accessory Structure. Failure to properly maintain garages, fences, storage sheds, and other accessory structures in structurally sound condition and in good repair.

20. Lack of Protective Treatment. Failure to maintain all exterior surfaces of structures, including, but not limited to doors and window frames, cornices, porches and trim in good repair by painting or applications of other protective coverings or treatments.

21. Cracked Foundation Walls. Failure to maintain all exterior walls of a structure such that they are plumb and free of open cracks or breaks, such that exterior light is not visible from the inside and to prevent the entry of rodents and vermin.

22. Improper Maintenance of Exterior Walls. Failure to maintain exterior walls so that such walls are plumb, unless otherwise engineered or designed, free from cracks, holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.

23. Improper Maintenance of Roofs and Drainage. Failure to maintain roofs and flashing so as to prevent dampness or deterioration in the walls or deterioration in the walls or interior portion

of the building and failure to maintain roof drains, gutters, and downspouts in good repair with proper anchorage and free from obstructions.

24. Improper Maintenance of Stairways, Decks, and Porches. Failure to properly maintain stairways, decks, porches, and balconies in a structurally sound condition with proper anchorage and capable of supporting the imposed loads.

50.03 OTHER CONDITIONS. The following chapters of this Code of Ordinances contain regulations prohibiting or restricting other conditions which are deemed to be nuisances:

1. Junk and Junk Vehicles (**See Chapter 51**)
2. Dangerous Buildings (**See Chapter 145**)
3. Drug Paraphernalia (**See Chapter 52**)
4. Lawn Maintenance (**See Chapter 53**)
5. Trees (**See Chapter 150**)

50.04 NUISANCES PROHIBITED. The creation or maintenance of a nuisance is prohibited, and a nuisance, public or private, may be abated in the manner provided for in this chapter or State law.

(Code of Iowa, Sec. 657.3)

50.05 RIGHT OF ENTRY FOR INSPECTION. Whenever necessary to make an inspection to enforce any ordinance or whenever there is reasonable cause to believe there exists an ordinance violation in any building or upon any premises or real estate within the jurisdiction of the city, any authorized official of the city, or his or her designee, upon presentation of proper credentials, may enter the building or premises at all reasonable times to inspect the same or to perform any duty imposed upon the official by this code of ordinances. Except in emergency situations or when consent of the owner and/or occupant to the inspection has otherwise been obtained, the city official shall give the owner and/or occupant, if they can be located after reasonable effort, 24-hours' written notice of the official's intention to inspect.

50.06 WARRANTS. If consent to enter upon or inspect any building, structure or property pursuant to a municipal ordinance is withheld by any person having the lawful right to exclude, the city officer, designee or employee having the duty to enter upon or conduct the inspection may apply to the Iowa District Court in and for the county, pursuant to Iowa Code § 808.14, for an administrative search warrant. No owner, operator or occupant or any other person having charge, care or control of any dwelling, unit, rooming unit, structure, building or premises shall fail or neglect, after presentation of a search warrant, to permit entry therein by the municipal officer, designee or employee.

50.07 NUISANCE ABATEMENT. Whenever any authorized municipal officer finds that a nuisance exists, such officer has the authority to determine on a case-by-case basis whether to utilize the nuisance abatement procedure described in Section 50.08 of this chapter or the municipal infraction procedure referred to in 50.09.

50.08 ABATEMENT OF NUISANCE BY WRITTEN NOTICE. Any nuisance, public or private, may be abated in the manner provide for in this section:

1. *Contents of Notice to Property Owner.* The notice to abate shall contain:
 - A. Description of Nuisance. A description of what constitutes the nuisance.
 - B. Location of Nuisance. The location of the nuisance.

- C. Acts Necessary to Abate. A statement of the act or acts necessary to abate the nuisance.
- D. Reasonable Time. A reasonable time within which to complete the abatement.
- E. Assessment of City Costs. A statement that if the nuisance or condition is not abated as directed and no request for hearing is made within the time prescribed, the City will abate it and assess the costs against such person.
2. *Method of Service.* The notice may be in the form of an ordinance or sent by certified mail to the property owner.
3. *Request for Hearing.* Any person ordered to abate a nuisance may have a hearing with the Council as to whether a nuisance exists. A request for a hearing must be made in writing and delivered to the Clerk within the time stated in the notice, or it will be conclusively presumed that a nuisance exists and it must be abated as ordered. The hearing will be before the Council at a time and place fixed by the Council. The findings of the Council shall be conclusive and, if a nuisance is found to exist, it shall be ordered abated within a reasonable time under the circumstances.
4. *Abatement in Emergency.* If it is determined that an emergency exists by reason of the continuing maintenance of the nuisance or condition, the City may perform any action which may be required under this chapter without prior notice. The City shall assess the costs as provided in subsection 6 of this section after notice to the property owner under the applicable provisions of subsection 1 and 2, and the hearing as provided in subsection 3.
5. *Abatement by City.* If the person notified to abate a nuisance or condition neglects or fails to abate as directed, the City may perform the required action to abate, keeping an accurate account of the expense incurred. The itemized expense account shall be filed with the Clerk who shall pay such expenses on behalf of the City.
6. *Collection of Costs.* The Clerk shall send a statement of the total expense incurred by certified mail to the property owner who has failed to abide by the notice to abate, and if the amount shown by the statement has not been paid within one (1) month, the Clerk shall certify the costs to the County Treasurer and such costs shall then be collected with, and in the same manner, as general property taxes.
7. *Installment Payment of Cost of Abatement.* If the amount expended to abate the nuisance or condition exceeds one hundred dollars (\$100.00), the City shall permit the assessment to be paid in up to ten (10) annual installments, to be paid in the same manner and with the same interest rates provided for assessments against benefited property under State law.
8. *Failure to Abate.* Any person causing or maintaining a nuisance who shall fail or refuse to abate or remove the same within the reasonable time required and specified in the notice to abate is in violation of this Code of Ordinances.

50.09 MUNICIPAL INFRACTION ABATEMENT PROCEDURE. In lieu of the abatement procedures set forth in Section 50.08, the requirements of this chapter may be enforced under the procedures applicable to municipal infractions as set forth in Chapter 4 of this Code of Ordinances.

SECTION 3. SECTIONS AMENDED. The following provisions within Chapter 4 (Municipal Infractions), Chapter 51 (Junk/Junk Vehicles), Chapter 53 (Lawn Maintenance) and Chapter 145 (Dangerous Buildings), of the Code of Ordinances of the City of Anamosa, Iowa are hereby amended as follows, with strikethrough text indicating language removed from the Ordinance and underlined text indicating language added:

CHAPTER 4 MUNICIPAL INFRACTIONS

4.04 CIVIL CITATIONS. Any officer authorized by the City to enforce this Code of Ordinances may issue a civil citation to a person who commits a municipal infraction. The citation may be served by personal service as provided in Rule of Civil Procedure ~~56.4~~ 1.305, by certified mail addressed to the defendant at defendant's last known mailing address, return receipt requested, or by publication in the manner as provided in Rule of Civil Procedure ~~60~~ 1.310 and subject to the conditions of Rule of Civil Procedure ~~60.4~~ 1.311. A copy of the citation shall be retained by the issuing officer, and one copy shall be sent to the Clerk of the District Court. The citation shall serve as notification that a civil offense has been committed and shall contain the following information:

1. The name and address of the defendant.
2. The name or description of the infraction attested to by the officer issuing the citation.
3. The location and time of the infraction.
4. The amount of civil penalty to be assessed or the alternative relief sought, or both.
5. The manner, location, and time in which the penalty may be paid.
6. The time and place of court appearance.
7. The penalty for failure to appear in court.

(Code of Iowa, Sec. 364.22 [4])

4.06 CRIMINAL PENALTIES. This chapter does not preclude a peace officer from issuing a criminal citation for a violation of any of the provisions of this Code of Ordinances or regulations promulgated in accord therewith, nor does it preclude or limit the authority of the City to enforce the provisions of this Code of Ordinances by criminal sanctions or other lawful means. ~~The violation of any provision of this Code of Ordinances or any regulation promulgated thereunder shall constitute a simple misdemeanor, punishable by a fine of no less than \$65.00, nor more than \$625.00, and/or by imprisonment in the County jail not to exceed 30 days, except for those violations for which scheduled fines are prescribed by Section 70.02 of the City Code.~~

Note: All remaining/omitted sections of Chapter 4 remain unchanged.

CHAPTER 51

JUNK, JUNK VEHICLES & OUTDOOR STORAGE OF VEHICLES

***NOTE:** Sections 51.01 through 51.04 remain unchanged by this amendment. Sections 51.05 through 51.08 are repealed and stricken in their entirety and are replaced with new sections 51.05 and 51.06 as follows:*

51.05 NOTICE OF VIOLATION. ~~Upon discovery of any junk or junk vehicle upon private property within the corporate limits of the City, the City Administrator shall cause a written notice to be sent by certified mail to or personally served on the owner of the premises where the violation exists, as shown on the tax assessment records of the County, as well as the occupant of said premises if different than the owner, and the owner of the junk or junk vehicle if ascertainable, to abate said violation. The notice shall contain the following information:~~

- ~~1. Nature of the complaint.~~
- ~~2. Description and location of violation.~~
- ~~3. If a **junk** vehicle, the year, make, and model of the vehicle, if ascertainable.~~
- ~~4. The date by which the violation must be abated, at least 10 days but not more than 21 days.~~
- ~~5. Statement that if the violation is not abated or the City Administrator does not give additional time to abate the violation, the offending violation will be removed from the premises by the City at the expense of the owner of the vehicle or other junk, if known, and if not known, at the expense of the owner of the premises or the occupant of the premise, if the occupant is not the owner of the premises. All abatement and removal costs incurred by the City to bring the premises into compliance will be assessed the owner of the vehicle or other junk, if known, and if not known to the owner of the premises or occupant of the premises, if the occupant is not the owner of the premises.~~

~~The owner and occupant of the premises where the violation occurs and the owner of the vehicle or other property that is the subject of violation may file a written request for a hearing before the City Council within the time frame of the notice.~~

51.06 PROCEDURE FOR HEARING. ~~The hearing shall be held at the next regularly scheduled Council meeting after the filing of the request, **provided** the request for hearing is filed by the deadline for placing items on the agenda. If the request is not filed before the agenda deadline, the hearing will be placed on the agenda for the next Council meeting. At any such hearing, the City Administrator, Council and the persons to whom the notices have been directed may introduce such witnesses and evidence as deemed necessary. If the existence of the violation is affirmed by the City Council, the parties to whom the notices were directed shall have no longer than seven (7) days from the date of final order to comply with the order.~~

51.07 REMOVAL OR REPAIR OF JUNK VEHICLES.

- ~~1. The owners of a junk vehicle that violates the provisions of this chapter (or, in the absence of any known or ascertainable owner, the owner or occupant of the property upon which said vehicle is stored) shall, within ten (10) days following the effective date of the notice from the City Administrator, remove the vehicle to an auto salvage yard, junkyard, or demolisher duly licensed, or repair the defect that caused said vehicle to be in violation of the provisions of this chapter, or to otherwise comply with this chapter.~~

- ~~2. If the owner of a junk vehicle (or, in the absence of any known or ascertainable owner, the owner or occupant of the property on which said vehicle is stored) fails to comply with the terms of this section, the City Administrator shall direct the removal of the vehicle.~~
- ~~3. All junk vehicles that are towed by the City pursuant to this chapter shall be impounded until lawfully claimed and all towing, storage, and administrative fees paid, or shall be disposed of in the following manner, except vehicles determined to be abandoned on public property:
 - ~~a. Written notice shall be given to the owner of the vehicle, if known, and if not to the owner or occupant of the premises from which the vehicle was removed, that the vehicle will be sold by private or public sale within a set time period not to exceed 30 days after the date of seizure.~~
 - ~~b. The notice shall provide that the party may advance all abatement costs and storage fees incurred or assessed by the City and have the vehicle released to the party.~~
 - ~~c. If the costs are not advanced prior to the sale, the party forfeit their right of reclamation of the vehicle.~~
 - ~~d. Any proceeds generated from the sale shall be applied to the costs of abatement and any deficiency in proceeds will be assessed to the owner of the vehicle, if known, and if not to the owner or occupant of the premises from which the vehicle was removed. Any excess proceeds shall be refunded to said owner or occupant.~~~~
- ~~4. The City Council shall establish a per diem storage fee to be charged while the vehicle is stored prior to release or disposal. This charge shall be in addition to any charges for abatement, removal, or transportation to the City storage location.~~
- ~~5. The owner or occupant of the premises from which the vehicle was removed shall be held accountable to anyone who has in good faith left the vehicle on the premises for repair.~~
- ~~6. All vehicles that have been abandoned on public property are to be disposed of pursuant to Chapter 80 of the Code of Ordinances.~~

~~**51.08 PENALTIES FOR OFFENSES.** The violation of any provision of this chapter shall be a municipal infraction punishable by a penalty not to exceed \$750.00 for a person's first violation and a penalty not to exceed \$1,000.00 for each repeat violation.~~

51.05 OUTDOOR STORAGE OF MOTOR VEHICLES. The storage of motor vehicles that are not deemed to be junk vehicles outdoors can detract from the beneficial use and enjoyment of neighboring properties, and certain special regulations are established as follows:

1. No person shall keep, store, or display one or more motor vehicles outdoors on property zoned for residential use, or permit the parking out of doors of a motor vehicle on residentially zoned property under said person's ownership, possession, or control for more than 15 days without movement and use of said vehicle as an operating motor vehicle.
2. No person shall store or display one or more motor vehicles out of doors on property zoned for commercial use, or permit the parking out of doors of a motor vehicle on commercially zoned property under said person's ownership, possession, or control for more than one year without movement and use of said vehicle as an operating vehicle.
3. The provision of subsection 2 notwithstanding, the keeping, parking, or storage, outdoors, of any wrecked or demolished motor vehicle, or motor vehicle stripped for parts, at the same commercially zoned site for more than 180 days is prohibited.
4. The following are exempt from the regulation of this section:

- a. Vehicles completely covered by a tight-fitting opaque cloth vehicle cover or tight-fitting cloth tarpaulin, provided said vehicles are otherwise operable.
- b. A motor home, pickup truck with camper top, converted bus or van, or similar recreational vehicle, which is currently licensed for operation on the public highways.
- c. A motor vehicle currently licensed for operation on the public highways and lawfully parked off the streets which the owner or other person in lawful possession and control thereof, if a resident of the City, is out of the City for more than 15 days but not more than 180 days.

51.06 NOTICE TO ABATE. Upon discovery of any junk or junk vehicle located upon private property in violation of Section 51.02, the City shall within fourteen (14) days initiate the procedures for abatement of the nuisance(s) as outlined in Chapter 50 of this Code of Ordinances.

CHAPTER 53

LAWN MAINTENANCE

53.02 NOXIOUS WEED AND GRASS CONTROL. All property owners shall maintain or cause to be maintained, their property and the abutting parking area according to the following standards:

1. All property within the City, whether developed or vacant, shall be mowed anytime the grasses, noxious weeds pursuant to Section 317.1A of the Iowa Code, or brush reaches a height of ten (10) inches.
2. Further, it is unlawful to discharge into the storm sewer system any yard waste, sticks or branches, garbage or trash, sand or silt, or any other material in such a way as to obstruct the system from functioning properly. It is also unlawful to discharge or place such material into a public right-of-way (such as a street) in a manner likely to cause these materials to eventually accumulate in the storm sewer system or create a safety hazard.

~~**53.03 PENALTY.** Any person or entity violating the provisions of this Chapter shall be cause for the City or their agent to mow the property in question. All costs associated with the mowing shall be charged to the property owner. There shall be a minimum charge for one hour of work at the rate of \$100.00 per hour. Additional costs shall include a \$20.00 surcharge plus any attorney fees, court costs or postal fees incurred by the City. Any property owner who fails to pay the charges of the City for the City's mowing of the property after being billed risks the assessment of those charges for collection with the real estate taxes assessed against the property.~~

53.03 NOTICE TO OWNERS; ONCE PER CALENDAR YEAR. Notice to the property owner shall be provided as follows: The City Clerk shall cause to be published prior to May 1 of each year in a newspaper of general circulation within the city a notice stating that maintaining property as required under this chapter shall be done, and that the property owner has until the growth reaches ten (10) inches in height to cause the work to be done. Further, the notice shall state that failure to comply after publication of the notice will result in the city causing the work to be done, and the costs incurred by the city shall be assessed against the property in the manner provided by law and this Code of Ordinances.

No further notice shall be required, provided the City Clerk may post notices or provide such additional notice as the City Clerk deems appropriate under the circumstances.

~~53.04 METHODS OF SERVICE AND BILLING.~~

- ~~1. Annual publication of this ordinance will serve as notice to property owners.~~
- ~~2. If the City finds a property in violation of this chapter one (1) letter and a copy of this chapter will be sent by regular mail to the property owner. That letter will require immediate and continued compliance~~
- ~~3. Any property owner who violates the provisions of this chapter will be given one (1) notice per summer and the City will be authorized to respond to additional violations without additional written notice being given.~~
- ~~4. Any billings for mowing done by the City or their agents are to be sent by regular mail and are payable within 30 days of billing date.~~

53.04 APPEALS. If the property owner objects to the notice of action required under this chapter, the objection shall be filed by the property owner with the Anamosa Police Department in writing within five (5) days of the date of the notice. The objection shall be heard by the Chief of Police without unnecessary delay and the Chief of Police shall make a decision regarding the notice and shall immediately notify the property owner of the decision in writing. Failure to appeal within the time specified constitutes a waiver of all rights to a hearing.

53.05 FAILURE TO COMPLY. If the property owner fails to maintain the property as required under this chapter after notice is given as provided in this chapter, the Chief of Police shall order the work to be done by city employees or by a contractor. The total cost of the work done, plus a twenty five dollar (\$25) administrative fee, shall be paid by the property owner. Failure to pay shall result in the cost being assessed against the property for collection in the same manner as a property tax. Nothing in this chapter shall be construed so as to preclude the City from filing a municipal infraction citation pursuant to Chapter 4 of this Code of Ordinances against a violator, whether such citation is filed in lieu of, or in addition to, any other procedures outlined herein.

CHAPTER 145

DANGEROUS BUILDINGS

145.04 NOTICE TO OWNER. The enforcement officer shall examine or cause to be examined every building or structure or portion thereof reported as dangerous or damaged and, if such is found to be an unsafe building as defined in this chapter, the enforcement officer shall give to the owner of such building or structure written notice stating the defects thereof. This notice may require the owner or person in charge of the building or premises, within forty-eight (48) hours or such reasonable time as the circumstances require, to commence either the required repairs or improvements or demolition and removal of the building or structure or portions thereof, and all such work shall be completed within ninety (90) days from date of notice, unless otherwise stipulated by the enforcement officer. If necessary, such notice shall also require the building, structure, or portion thereof to be vacated forthwith and not reoccupied until the required repairs and improvements are completed, inspected and approved by the enforcement officer.

1. Notice Served. Such notice shall be served upon the owner either by personal service in the manner allowed for the service of original notices in a civil legal proceedings ~~under the~~

~~provisions of Rule 56.1 of the Iowa Rules of Civil Procedure~~ or by Certified Mail, Return Receipt Requested, to owner of record, according to Section 364.12[3h] of the Code of Iowa, if the owner is found within the City limits. If the owner is not found within the City limits such service may be made upon the owner by registered mail or certified mail. Where there is no record of the owner of the property, the notice may be made by one publication in a newspaper of general circulation within the City of Anamosa, Iowa. ~~the Anamosa Journal-Eureka.~~ The designated period within which said owner or person in charge is required to comply with the order of the enforcement officer shall begin as of the date the owner receives such notice, or in the case of publication, upon publication.

2. Hearing. Such notice shall, except in cases of immediate danger, state that the owner may request a hearing before the Council on the notice by filing a written request for hearing within the time provided in the notice.

145.07 RIGHT TO DEMOLISH; MUNICIPAL INFRACTION. In case the owner fails, neglects, or refuses to comply with the notice to repair, rehabilitate, or to demolish and remove the building or structure or portion thereof, the Council may order the owner of the building prosecuted as a violator of the provisions of this chapter and may order the enforcement officer to proceed with the work specified in such notice. A statement of the cost of such work shall be transmitted to the Council. In lieu of or in addition to the above-outline course of action, the City may elect to forego the City Council hearing and determination procedure and may elect file a municipal infraction citation against the offending property and property owner according to the procedures outlined in Chapter 50 of this Code of Ordinances to seek abatement of the dangerous building or dangerous building conditions constituting a nuisance.

All remaining sections of Chapter 145 remain unchanged.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5. SEVERABILITY. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 6. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 20____.

Rodney Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

CERTIFICATION

I, Beth Brincks, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. _____ which was passed by the Anamosa City Council this _____ day of _____, 20____ and published in the Journal-Eureka this _____ day of _____, 20____.

Beth Brincks, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 1, AS WELL AS VARIOUS PENALTY PROVISIONS OF THE ANAMOSA, IOWA, CODE OF ORDINANCES

WHEREAS, with the passing of SF374, the Iowa Legislature has recently enacted certain changes with respect to an indigent defendant's right to appointed counsel upon being charged with or cited for any infraction that carries the mere possibility of jail time, even where prosecutors will not seek jail time as part of the penalty; and

WHEREAS, the City Council has determined it is necessary to amend the City of Anamosa, Iowa Municipal Code of Ordinances ("City Code") to reflect those recent legislative changes by removing jail time as a potential punishment for violation of the City Code, whether expressly referenced or indirectly referenced by characterizing a violation of the Code as a "misdemeanor".

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ANAMOSA, IOWA:

Section 1. Purpose. The purpose of this Ordinance is to amend Chapter 1, which defines municipal infractions and the standard penalty provisions applicable throughout the City Code, as well as all other specific penalty provisions throughout the City Code to bring them into conformity with the recent legislative changes.

Section 2. Repealed and Replaced. The following Section of the Code of Ordinances of the City of Anamosa, Iowa, is repealed in its entirety and replaced as follows:

1.10 STANDARD PENALTY. Unless another penalty is expressly provided by the Code of Ordinances for any particular provision, section or chapter, any person failing to perform a duty, or obtain a license required by, or violating any provision of the Code of Ordinances, or any rule or regulation adopted herein by reference shall be guilty of a municipal infraction and, upon conviction, be subject to penalties as provided for in Chapter 4 of this Code of Ordinances. No court may award jail time under this ordinance, except in the case of contempt following any conviction and subsequent failure by Defendant to comply with any injunctive portion of an Order entered by the Court.

(Code of Iowa, Sec. 364.3[2])

Section 3. Sections Amended. The following Sections of the Code of Ordinances of the City of Anamosa, Iowa, are amended as follows:

61.09 PROHIBITING THE AVOIDANCE OF TRAFFIC SIGNALS. At any traffic control signal or sign, it shall be unlawful for the driver of a motor vehicle to cut across public or private property at or near the intersection which is not a roadway to avoid the traffic control signal or sign. Any person who violates the provisions of this section shall be guilty of a ~~simple misdemeanor~~ municipal infraction, with violators subject to the provisions of Chapter 4 of this Code of Ordinances

90.19 CUSTOMER RESPONSIBILITY; NEGLECT, WASTING WATER, FAILURE OF VALVES / PIPING. The customer shall be liable for all water that passes through the meter until provisions are made for the City to turn off water service or remove the meter. All water through meters will accurately measure the amount of water supplied each customer. It shall be a municipal infraction ~~a simple misdemeanor~~, with violators subject to the provisions of Chapter 4 of this Code of Ordinances, ~~by a fine or imprisonment in the County jail~~ for any person, entity or party to alter, tamper with, or deface any water meter. It shall also be a municipal infraction ~~simple misdemeanor~~ for any person, party or entity to secure City water by routing the water's flow around a water meter to avoid incurring a bill for the water used. It shall also be a municipal infraction ~~misdemeanor~~ to turn on or remove a tag from a meter that has been sealed off. When a customer is moving out of a premises and orders the water meter read on a certain day, the water must be turned off when the meter is read, unless there is an application already on file from a prospective customer. The customer shall protect and safeguard water service pipes and fixtures. The owner, at his/her expense, must keep service pipes from the water main and all appurtenances in good working order. The City is not responsible for service pipes and fixtures. No claims shall be made or maintained against the City for damages due to the breakage of any service pipes or appurtenances, or for accidental failure in the supply of water. In case it is found that water is wasted on account of negligence or for the want of repairs, notice thereof shall be left with the owner, agent or occupant, or in case of such person's absence, posted on said premises; and if such waste is not remedied within twenty-four (24) hours thereafter, the water shall be shut off and shall not be turned on again until proper repairs have been made. In the case of a ruptured water line it will be at the discretion of the City to shut the service off immediately. In case of non-working shut off devices the City reserves the right to excavate the shut off device immediately and make necessary repairs to prevent water loss. The property owner or owners will cover all said expenses of the emergency. The customer shall operate valves and other appurtenances of such customer's water piping system in such manner that pressure surges are not transmitted to the City water distribution system.

91.03 METER TAMPERING. It shall be a municipal infraction ~~simple misdemeanor~~, with violators subject to the provisions of Chapter 4 of this Code of Ordinances, ~~by a fine not to exceed \$100.00 or imprisonment in the County jail for no longer than 30 days~~ for any person to alter, tamper with, or deface any water meter. It shall also be a simple misdemeanor ~~simple misdemeanor~~ for any person to secure City water by routing the water's flow around a water meter to avoid incurring a bill for the water used.

COLLECTION OF SOLID WASTE

106.01 Collection Service

106.02 Exceptions

106.03 Collection Vehicles

106.04 Loading

106.05 Frequency of Collection

106.06 Right of Entry

106.07 Disposal of Solid Waste, Yard Waste & Recyclable Materials

106.08 Collector's License

106.09 Revocation or Suspension of License

106.10 Solid Waste Assessment Fee

106.11 Notice of Violation

106.12 Hearing on Notice

106.13 Method of Giving Notice

106.14 ~~Misdemeanor Violation~~ Penalty

106.14 MISDEMEANOR VIOLATION MUNICIPAL INFRACTION. Any person who violates any provision of this chapter or Chapter 105 or any order of the City Administrator or of the Council issued pursuant to these chapters is guilty of a municipal infraction, with violators subject to the provisions of Chapter 4 of this Code of Ordinances ~~simple misdemeanor~~. Each day of continuing violation constitutes a separate offense.

116.12 PENALTIES. Violation of provisions of this chapter or failure to comply with any of its requirements shall constitute a municipal infraction, unless a specific provision of the Iowa Code requires otherwise, simple misdemeanor. Any person who violates this chapter or fails to comply with any of its requirements shall, upon conviction thereof, be subject to the penalties provided for in Chapter 4 of this Code of Ordinances, ~~be fined not more than \$100.00 or imprisoned for not more than 30 days~~. Nothing herein contained shall prevent the City from taking such other lawful action as is necessary to prevent or remedy any violation unless the violation of this Chapter is defined as a felony or misdemeanor by State law. ~~Accordingly, violation of this chapter shall also be considered a municipal infraction as provided under Chapter 4 of this Code of Ordinances unless defined as a felony or misdemeanor under State law.~~

160.23 PENALTIES FOR VIOLATIONS. Violations of the provisions of this chapter or failure to comply with any of its requirements shall constitute a municipal infraction, unless a specific provision of the Iowa Code requires otherwise simple misdemeanor. Any person who violates this chapter or fails to comply with any of its requirements shall upon conviction thereof be subject to the penalty provisions provided for in Chapter 4 of this Code of Ordinances, ~~finer no less than \$65.00, not more than \$650.00, and/or imprisoned for not more than thirty (30) days~~. Nothing herein contained shall prevent the City of Anamosa from taking such other lawful action as is necessary to prevent or remedy the cited violation ~~including, but not limited to, the filing of Municipal infractions~~.

165.30 PENALTIES FOR VIOLATION. Violations of any of the requirements of this chapter shall constitute a municipal infraction ~~misdemeanor, with violators subject to the provisions of Chapter 4 of this Code of Ordinances~~. Each day a violation continues shall be considered a separate offense. The City shall be entitled to recover all out-of-pocket costs, not including attorney fees unless allowed by Iowa law, it incurs in establishing a violation of the provisions of its zoning regulations.

Section 4. Repealer. All other sections of this Ordinance in conflict with these provisions shall be repealed.

Section 5. Severability. If any section, provisions or part of these Ordinances shall be adjudged invalid or unconstitutional, such adjudication shall have no effect on the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. These Ordinances shall be in full force and effect from and after its adoption and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 20__.

Rodney Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

CERTIFICATION

I, Beth Brincks, City Clerk, do hereby certify the above is a true and correct copy of Ordinance No. ____ which was passed by the Anamosa City Council this ____ day of _____, 20__ and published in the Journal-Eureka this ____ day of _____, 20__.

Beth Brincks, City Clerk

RESOLUTION 2020-__

RESOLUTION AMENDING THE CITY OF ANAMOSA'S PERSONNEL POLICIES

WHEREAS, the Anamosa City Council approved and adopted the City's Personnel Policy Handbook by Resolution 91-27; and

WHEREAS, the entire personnel policy handbook requires review and updates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the personnel policies attached to this resolution be adopted as the official policies for appointed officers and employees of the City.

BE IT FURTHER RESOLVED that this resolution declares null and void all previously approved personnel policies.

Councilmember _____ introduced the foregoing **Resolution No. 2020-__** and moved for its adoption. Councilmember _____ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

COUNCILMEMBER		AYES	NAYS	ABSENT
CRUMP				
SMITH				
MACHART				
ZUMBACH				
STOUT				
CAPRON				

PASSED AND APPROVED this 8th day of June, 2020.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

RESOLUTION NO. 2020-___

RESOLUTION SETTING SALARIES FOR FISCAL YEAR 2020-21 FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF ANAMOSA, IOWA; AND ESTABLISHING AN EFFECTIVE DATE FOR THIS RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANAMOSA:

SECTION 1. The following persons and positions named shall be paid the salaries or wages indicated less legally required or authorized deductions from the amounts set out below on a bi-weekly basis and also make such contributions to Social Security, Medicare, I.P.E.R.S or other purposes as required by law or authorization of the City Council, all subject to audit and review by the City Council. All employees listed below will be considered regular full-time employees working at least 30 hours per week, unless otherwise indicated.

POSITION	EMPLOYEE NAME	ANNUAL SALARY OR HOURLY RATE FOR FY 2020	ANNUAL SALARY OR HOURLY RATE AS OF 7/1/20 Payroll Period	CLASSIFICATION ANNUAL SALARY OR HOURLY
POLICE DEPARTMENT				
CHIEF OF POLICE	JEREMIAH HOYT	\$74,160.00	\$76,960.00	ANNUAL SALARY
SERGEANT	NICHOLAS BROKAW	\$27.51	\$29.25	HOURLY RATE
EMERGENCY SERVICES ADMINISTRATIVE ASSISTANT	JAIMIE GOBLE	\$17.87	\$18.25	HOURLY RATE
PATROL OFFICER	TYLER HUNT	\$26.00	\$27.25	HOURLY RATE
PATROL OFFICER	AARON MCMURRIN	\$22.00	\$23.50	HOURLY RATE
PATROL OFFICER	NICOLE MINNIHAN	\$23.00	\$24.50	HOURLY RATE
PATROL OFFICER	JOSH LAMEY	\$23.00	\$23.50	HOURLY RATE
PART TIME PATROL OFFICER	DEREK DENNISTON	\$22.00	\$22.50	HOURLY RATE
PART TIME PATROL OFFICER	JASON FELDMANN	\$22.00	\$22.50	HOURLY RATE
STREET DEPARTMENT				
STREET SUPERINTENDENT	GREGG CARPENTER	\$60,444.80	\$61,921.60	ANNUAL SALARY
ASSISTANT STREET SUPERINTENDENT	ERIC LODE	\$22.10	\$22.81	HOURLY RATE
STREET LABORER III	JERRY GERST	\$21.20	\$21.93	HOURLY RATE
STREET LABORER III	JEFF KRAY	\$21.20	\$21.77	HOURLY RATE
STREET LABORER II	SHANE BROWN	\$17.35	\$17.75	HOURLY RATE
PART TIME STREET LABORER I	CHARLES BARNES	\$14.00	\$14.25	HOURLY RATE
WATER DEPARTMENT				
WATER SUPERINTENDENT	JIM HENSON	\$60,777.60	\$61,297.60	ANNUAL SALARY
WATER OPERATOR II	ROBERT YOUNG	\$22.00	\$22.70	HOURLY RATE
WATER OPERATOR I	CURTIS PAUSTIAN	\$20.00	\$20.25	HOURLY RATE
WATER TRAINEE (TEMPORARY)	KYLE DOCHTERMAN	\$17.00	\$17.25	HOURLY RATE
WASTEWATER DEPARTMENT				
WASTEWATER SUPERINTENDENT	DAN SMITH	\$68,286.40	\$69,763.20	ANNUAL SALARY
WASTEWATER OPERATOR I	WILLIAM WIMS	\$20.00	\$20.40	HOURLY RATE
WASTEWATER TRAINEE	DAVE CARSON	\$17.00	\$17.25	HOURLY RATE
WASTEWATER TRAINEE	RACHEL NEVERMAN	\$17.00	\$17.25	HOURLY RATE

PARKS AND RECREATION DEPARTMENT				
PARKS & RECREATION DIRECTOR	ROCHELLE CARR	\$39,832.00	\$41,080.00	ANNUAL SALARY
PARKS & RECREATION ASSISTANT DIRECTOR	AMBER HOYT	\$37,232	\$37,232	ANNUAL SALARY
PARKS & RECREATION ASSISTANT DIRECTOR	JARED ZEBUHR	\$37,232	\$37,232	ANNUAL SALARY
PART-TIME LAWRENCE COMMUNITY CENTER PERSONNEL	JOHN DIRKS	\$9.00	\$9.25	HOURLY RATE
	JO MCNAMARA	\$9.25	\$9.25	HOURLY RATE
	BRENDA ECHOLS	\$7.50	\$7.75	HOURLY RATE
	JAMIE NELSON	\$8.50	\$8.50	HOURLY RATE
	TIM HOLLETT	\$8.50	\$8.50	HOURLY RATE
	HANNAH SHELTON-HAUCK	\$7.75	\$7.75	HOURLY RATE
	KAREN GINN	\$7.50	\$7.75	HOURLY RATE
	WALKER MARSH	\$7.50	\$7.75	HOURLY RATE
LIBRARY DEPARTMENT*				
LIBRARY DIRECTOR	REBECCA VERNON	\$37,995.31	\$41,034.93	ANNUAL SALARY
YOUTH SERVICES LIBRARIAN	VERONICA GROESBECK	\$15.60	\$16.85	HOURLY RATE
TECHNOLOGY LIBRARIAN	STEVE WENDL	\$12.56	\$13.57	HOURLY RATE
CATALOGING LIBRARIAN	BARB GEINZER	\$12.24	\$13.22	HOURLY RATE
LIBRARY ASSISTANT	JULIE HEARTY	\$10.20	\$11.02	HOURLY RATE
JANITOR	KATHY HANKEMEIER	\$10.20	\$11.02	HOURLY RATE
CITY HALL				
CITY CLERK	BETH BRINCKS	\$57,500	\$58,531.20	ANNUAL SALARY
DEPUTY CITY CLERK	GINGER THOMAS	\$19.15	\$19.63	HOURLY RATE
UTILITY BILLING CLERK	LINDA IBEN	\$14.14	\$14.53	HOURLY RATE

* Library department wages are set by the Library Board of Directors, but included above for transparency.

SECTION 2. The normal work week for the City of Anamosa shall begin on Saturday at 12.01 a.m. and end on the following Friday at midnight.

SECTION 3. Job descriptions, rules and benefits will be provided to each employee and updated as required by City Council action. Additional rules and benefits are further outlined in the employee bargaining contracts.

SECTION 4. GROUP HEALTH INSURANCE: The City will pay 90% of health and medical insurance premiums for those employees eligible and participating. The employee will pay 10% of premiums for health and medical insurance. The City will pay 100% of the premiums for life insurance in the amount of \$50,000 for its employees that are eligible. The City will pay 100% of the premium for long term disability for its employees that are eligible.

SECTION 5. BENEFITS: The City of Anamosa will provide such benefits to its regular full-time and approved regular part-time employees as stated in the City's Personnel Manual and from time to time approved by the City Council.

SECTION 6. MILEAGE REIMBURSEMENT: If an employee is asked to travel on behalf of the City they shall use a City vehicle when it is possible to do so. If an employee has to use their own vehicle they shall be reimbursed at the rate established by the Internal Revenue Service. Currently the rate is 57.5 cents per mile. If it is less costly to travel by air then that option will be implemented.

If it is less costly to travel by air and the employee elects to travel by vehicle and they use their vehicle, the employee shall not receive reimbursement greater than the lesser cost between air and vehicle.

SECTION 7. RESIDENCY INCENTIVE: Those full-time employees who establish permanent residency within the corporate limits of the City of Anamosa will earn twenty-five cents per hour (\$0.25 / hour) in addition to the figure listed in the table above. This incentive does not apply to the City Administrator.

SECTION 7. EFFECTIVE DATE: These salaries shall be effective for the first pay period paid after July 1, 2020 and the policies shall be in effect as of July 1, 2020.

SECTION 8. This resolution declares null and void any sections of previously approved salary resolutions in conflict with sections of this resolution.

Councilmember _____ introduced the foregoing **Resolution No. 2020-__** and moved for its adoption. Councilmember _____ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

COUNCILMEMBER		AYES	NAYS	ABSENT
CRUMP				
SMITH				
MACHART				
ZUMBACH				
STOUT				
CAPRON				

PASSED, ADOPTED AND APPROVED this 8th day of June, 2020.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

Iowa Department of
REVENUE

**Iowa Retail Permit Application for
Cigarette/Tobacco/Nicotine/Vapor**

<https://tax.iowa.gov>

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 2690

Physical Location Address 500 EAST MAIN STREET City ANAMOSA ZIP 52205

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 3194623986

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404

Fax Number 515-965-6205

Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: **Over-the-counter** ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____
Signature _____
Date _____

Signature

Date 04/01/2020

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

☒ Fill in the amount paid for the permit: \$75.00

☐ Fill in the date the permit was approved by the council or board:

☒ Fill in the permit number issued by the city/county: 2021-01

☒ Fill in the name of the city or county issuing the permit: Anamosa

☐ New ☒ Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

☐ Email: iapledge@iowaabd.com

☐ Fax: 515-281-7375



Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor

<https://tax.iowa.gov>

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 2908

Physical Location Address 1752 HIGHWAY 64 EAST City ANAMOSA ZIP 52205

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 3194622246

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: **Over-the-counter** ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ **Convenience store/gas station** ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐

Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____

Signature _____

Date _____

Signature

Date 04/01/2020

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

✓ Fill in the amount paid for the permit: \$75.00

Fill in the date the permit was approved
by the council or board:

✓ Fill in the permit number issued by 2021-02
the city/county:

✓ Fill in the name of the city or county Anamosa
issuing the permit:

• New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

Email: iapledge@iowaabd.com

Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 06 / 30 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Walmart Inc. DBA: Walmart #646

Physical Location Address 101 115th St City Anamosa ZIP 52205

Mailing Address 702 SW 8th St City Bentonville State AR ZIP 72716

Business Phone Number 479-204-0585

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐

Name of sole proprietor, partnership, corporation, LLC, or LLP Walmart Inc.

Mailing Address 702 SW 8th St City Bentonville State AR ZIP 72716-0500

Phone Number 479-204-0585 Fax Number 479-204-9864 Email complic@wal-mart.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☒ Retail

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) David Reading

Name (please print) _____

Signature David Reading

Signature _____

Date 5-11-20

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$75
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: 2021-07
- Fill in the name of the city or county issuing the permit: Anamosa
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse sideFor period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:Trade Name/DBA Fareway Stores, Inc. # 166Physical Location Address 402 E. Main Street City ANAMOSA ZIP 52205Mailing Address 402 E. Main Street City ANAMOSA State IA ZIP 52205Business Phone Number 319 462-4425**Legal Ownership Information:**Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP Fareway Stores, Inc.Mailing Address PO Box 70 City Boone State IA ZIP 50036Phone Number 515-433-5336 Fax Number 515-433-4416 Email twilson@farewaystores.com**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒**Type of Establishment: (Select the option that best describes the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☒ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)Name (please print) Garrett S Piklapp

Name (please print) _____

Signature *Garrett S Piklapp*

Signature _____

Date 05/01/2020

Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$75⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: 2021-04
- Fill in the name of the city or county issuing the permit: Anamosa
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Dollar General Store # 3685
Physical Location Address 314 W. Main St City Aramosa ZIP 52205
Mailing Address 100 Mission Ridge City Goodlettsville State TN ZIP 37072
Business Phone Number 319-462-8406

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Dolgencorp, LLC
Mailing Address 100 Mission Ridge City Goodlettsville State TN ZIP 37072
Phone Number 615-855-4000 Fax Number 877-364-4130 Email tax-beerandwinelicense@dollargeneral.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☐
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☐ Vapor Products ☐

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☒ Retail - General Merchandise

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Kelly Harper Name (please print) _____
Signature Kelly Harper Signature _____
Date 5/14/2020 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$ 75⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: 2021-03
- Fill in the name of the city or county issuing the permit: Aramosa
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse sideFor period (MM/DD/YYYY) 7 / 1 / 20 through June 30, 21

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Giggle Juice Liquor Station, LLC
Physical Location Address 600 W. Main St. City Anamosa ZIP 52205
Mailing Address 22874 Ridge Rd. E28 City Anamosa State IA ZIP 52205
Business Phone Number 319-350-6301

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☒ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Giggle Juice Liquor Station, LLC
Mailing Address 22874 Ridge Rd. E28 City Anamosa State IA ZIP 52205
Phone Number 319-350-6301 Fax Number 319-462-6148 Email jk@delanceyelectric.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☒ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Karen Delancey Name (please print) _____
Signature Karen Delancey Signature _____
Date 5-27-20 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$75⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: 2021-05
- Fill in the name of the city or county issuing the permit: Anamosa
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse sideFor period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Tapken's Convenience Plus
Physical Location Address 306 S. Elm St City Anamosa ZIP 52205
Mailing Address 306 S. Elm St. City Anamosa State Ia ZIP 52205
Business Phone Number 319-462-4241

Legal Ownership Information:

Type of Ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐
Name of sole proprietor, partnership, corporation, LLC, or LLP Anamosa Travel Mart Inc
Mailing Address 306 S. Elm City Anamosa State Ia ZIP 52205
Phone Number 319-462-4241 Fax Number 319-462-3637 Email ardidfoster49@gmail.com

Retail Information:

Types of Sales: Over-the-counter ☒ Vending machine ☐
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes ☐ No ☒
Types of Products Sold: (Check all that apply)
Cigarettes ☒ Tobacco ☒ Alternative Nicotine Products ☒ Vapor Products ☒

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐
Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐
Has vending machine that assembles cigarettes ☐ Other ☐

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Andrea Coyle Name (please print) _____
Signature Andrea Coyle Signature _____
Date 5-12-20 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$75.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: 2021-06
- Fill in the name of the city or county issuing the permit: Anamosa
- New ☐ Renewal ☒

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

CITY OF ANAMOSA

Payments Approved by City Council on June 8, 2020

May Consumer Deposit Refunds

Vendor Name	Description	Amount
ALTHOFF/MATTHEW	ALTHOFF CONS DEP REF	20.92
DAVIS/LAUREL	DAVIS CONS DEP REF	49.27
KOCH/KELLI	KOCH CONS DEP REF	70.50
MARTIN/MASON	MARTIN CONS DEP REF	51.77
WILKINS/COLE	WILKINS CONS DEP REF	22.70
	Final Totals...	215.16

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
51	WATER FUND	215.16
	TOTAL ALL FUNDS	215.16

Youth Soccer Refunds

Vendor Name	Description	Amount
ETRINGER/KENZIE	YOUTH SOCCER REFUND	30.00
LANGE/HANNAH	YOUTH SOCCER REFUND	60.00
MAHNKE/ROSE	YOUTH SOCCER REFUND	150.00
SANCHEZ/DAWN	YOUTH SOCCER REFUND	30.00
	Final Totals...	270.00

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	270.00
	TOTAL ALL FUNDS	270.00

May Manual Checks

Vendor Name	Description	Amount
PAYROLL TRANSFER	PAYROLL TRANS MAY 1,15,29	242,715.99
US POSTMASTER	APR UB BILLS/REMINDERS	629.68
	Final Totals...	243,345.67

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	182,283.36

51	WATER FUND	30,688.69
52	WASTEWATER FUND	30,373.62
TOTAL ALL FUNDS		243,345.67

June 8,2020 Council Vouchers

Date Issued	Warrant	In Favor of	Check Amount	Description
6/08/2020	65307	A-1 RENTAL INC	50.40	PUMP RENTAL
6/08/2020	65308	ALL CLEAR WINDOW CLEANING INC	70.00	WINDOW CLEANING
6/08/2020	65309	ALLIANT ENERGY	179.13	ELECTRIC SRVS PD
			203.78	ELECTRIC SRVS FD
			5,803.07	ELECTRIC SRVS ST LIGHTS
			37.14	ELECTRIC SRVS SIREN
			1,044.62	ELECTRIC SRVS LIBRARY
			398.85	ELECTRIC SRVS PARKS
			38.18	ELECTRIC SRVS POOL
			117.41	ELECTRIC SRVS ST DEPT
			431.31	ELECTRIC SRVS CITY HALL
			1,014.22	ELECTRIC SRVS LCC
			12,259.39	ELECTRIC SRVS WWTR
			7,135.39	ELECTRIC SRVS WATER
TOTAL **	65309		28,662.49	
6/08/2020	65310	AMERICINN	7,925.00	2ND HALF TIF - FINAL
6/08/2020	65311	AVENU	3,382.04	MAY 2020 HOSTED
			3,382.04	APRIL 2020 HOSTED
			1,550.00	UB PROGRAMMING
TOTAL **	65311		8,314.08	
6/08/2020	65312	BARRON MOTOR SUPPLY	128.49	BATTERY/FILTER
			1.65	TRAILER CONNECTOR
			58.25	TRUCK BATTERY
TOTAL **	65312		188.39	
6/08/2020	65313	BROWN SUPPLY CO., INC.	42.00	SHIRTS
6/08/2020	65314	CASEY'S BUSINESS MASTERCARD	251.83	FUEL PARKS
6/08/2020	65315	CENTURYLINK	122.23	PHONE SRVS PD
			53.50	PHONE SRVS FD
			74.77	PHONE SRVS LIBRARY
			271.19	PHONE SRVS CH

			62.25	PHONE SRVS WATER
			221.21	PHONE SRVS WWTR
TOTAL **	65315		805.15	
6/08/2020	65316	CHEM RIGHT LABORATORIES INC	34.00	TOWER BACT TEST
6/08/2020	65317	CHEMSEARCH	735.40	N95 MASKS
6/08/2020	65318	CITIZENS SAVINGS BANK	17.00	SAFE DEP BOX
			121.04	DEPOSIT TICKETS
TOTAL **	65318		138.04	
6/08/2020	65319	DRJ GROUP LLC	224.00	ANNUAL FIRE EXT INSP
			105.50	ANNUAL FIRE EX INSP CH
			519.15	ANNUAL FIRE EX INSP WWTR
			168.75	ANNUAL FIRE EX INSP PW
TOTAL **	65319		1,017.40	
6/08/2020	65320	ELAN-CARDMEMBER SERVICE	16.04	MEETING SOFTWARE
6/08/2020	65321	FAREWAY STORES, INC	5,708.80	2ND HALF FY 20 TIF
6/08/2020	65322	HAWKINS, INC	6,559.45	CHLORINE/HMO
6/08/2020	65323	HOME DECORATING CENTER	10.58	KEYS
			65.08	PAINT
TOTAL **	65323		75.66	
6/08/2020	65324	HOWARD R GREEN	74.00	INSTALL GIS ON NEW COMP
6/08/2020	65325	INFRASTRUCTURE TECHNOLOGY SOLU	25.00	MONTHLY WEB HOST
6/08/2020	65326	IOWA LEAGUE OF CITIES	50.00	GRANT FINDER
6/08/2020	65327	IOWA PRISON INDUSTRIES	79.80	SPEED LIMIT SIGNS
6/08/2020	65328	JOHN DEERE FINANCIAL	125.74	HARDWARE/TRIMMER LINE
			47.50	SUPPLIES BALL FIELD
			22.97	BULBS CITY HALL
			49.90	TRIMMER PARTS
			3.99	PLUG
			19.98	BATTERIES
TOTAL **	65328		270.08	
6/08/2020	65329	JONES COUNTY ENGINEER	8,855.17	CITY SHARE 130TH STREET
			130.18	MARCH FUEL FD
			973.03	MARCH FUEL STREETS
			144.23	MARCH FUEL WATER
			159.29	MARCH FUEL WWTR
			687.98	MARCH FUEL PD

			201.11	APRIL FUEL FD
			868.78	APRIL FUEL STREETS
			124.75	APRIL FUEL WATER
			177.52	APRIL FUEL WWTR
			418.03	APRIL FUEL PD
			182.74	MAY FUEL FD
			164.68	MAY FUEL STREETS
			63.65	MAY FUEL WATER
			27.00	MAY FUEL WWTR
			432.02	MAY FUEL PD
			8.56	FUEL JCERT
TOTAL **	65329		13,618.72	
6/08/2020	65330	KELTNER/KARMEN	450.00	WEED CONTROL PARKS
6/08/2020	65331	KROMMINGA MOTORS	165.84	ATV BELT
6/08/2020	65332	L.L. PELLING COMPANY	728.10	COLD PATCH
6/08/2020	65333	MATHESON TRI-GAS INC	57.21	MAY RENTAL
6/08/2020	65334	MENARDS	319.00	EDGER
			5.58	BLEACH
TOTAL **	65334		324.58	
6/08/2020	65335	QC ANALYTICAL SERVICES LLC	2,710.28	LAB WORK
6/08/2020	65336	RECREATIONAL MOTOR SPORTS	590.26	SHIPPING FOR SAMPLES
			8.46	OIL FILTER
TOTAL **	65336		598.72	
6/08/2020	65337	SHAFFER PLBG & HTG	7,135.39	ELECTRIC SRVS WATER
6/08/2020	65338	SIMMONS PERRINE MOYER BERGMAN	1,175.00	CALACCI DISPUTE
6/08/2020	65339	SITE ONE LANDSCAPING SUPPLY	589.75	CHEMICALS
6/08/2020	65340	SNYDER & ASSOCIATES INC.	5,850.00	FLOW EQ PROJECT
			2,554.05	MEADOW RIDGE 9TH & 10TH
TOTAL **	65340		8,404.05	
6/08/2020	65341	SPRAY-LAND USA	104.00	HAND SPRAYER
6/08/2020	65342	STROTHER LANDSCAPING & LAWNCAR	150.00	WEED CONTROL PARKS
6/08/2020	65343	TECHNICOM, INC.	185.75	COMM UPDATES
6/08/2020	65344	TREASURER STATE OF IOWA	749.00	SEWER SALES TAX
			125.00	SEWER LOST
			4,695.00	WATER WET TAX
TOTAL **	65344		5,569.00	

6/08/2020	65345	U.S. CELLULAR	621.35	CELL SRVS
6/08/2020	65346	US POSTMASTER	220.00	STAMPS
6/08/2020	65347	WALMART COMMUNITY BRC	29.88	75W INVERTER
			16.71	KEYS
			201.59	SUPPLIES
			20.76	CLEANING SUPPLIES
TOTAL **	65347		268.94	
6/08/2020	65348	WATER TECHNOLOGY INC	1,449.45	FINAL PAYMENT ASSESSMENT
6/08/2020	65349	WAYNE HALL CHRYSLER	860.56	TRUCK REPAIRS
6/08/2020	65350	WOODWARD COMMUNITY MEDIA	473.75	ADVERTISING
Total			106,953.45	

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	12,828.32
06	ROAD USE TAX FUND	12,336.19
09	LOCAL OPTION TAX	14,016.60
12	TAX INCREMENT FUND	13,633.80
51	WATER FUND	28,412.02
52	WASTEWATER FUND	25,726.52
TOTAL	ALL FUNDS	106,953.45

MAY REVENUES

May Receipt Register

FUND RECAP:

FUND	DESCRIPTION	RECEIPTS
01	GENERAL FUND	19,185.01
06	ROAD USE TAX FUND	52,228.88
09	LOCAL OPTION TAX	36,906.96
26	CEMETERY PERPETUAL CARE FUND	150.00
50	CONSUMER DEPOSITS FUND	1,500.00
51	WATER FUND	1,702.34
52	WASTEWATER FUND	49,129.03
71	WATER PROJECTS	69,325.00
73	DOWNTOWN REVITALIZATION PROG	5,000.00
TOTAL	ALL FUNDS	235,127.22

May Utility Billing

FUND	DESCRIPTION	RECIEPTS
01	GENERAL FUND	4,483.58
51	WATER FUND	87,128.23
52	WASTEWATER FUND	94,903.23
TOTAL ALL FUNDS		186,515.30

City of Anamosa
Treasurer's Monthly Report
as of May 31, 2020

Fund		Beginning Cash Balance	Monthly Revenue	Monthly Expenditure	Monthly Transfer In	Monthly Transfer Out	Investment Interest	Ending Cash Balance	Investment Balance	Petty Cash	Ending Fund Balance
General **	01	2,484,054.94	141,523.89	200,544.45				2,425,034.38	9,191.36	750.00	2,434,975.74
Fortiture- Police Dept	02	618.25						618.25			618.25
Police Canine	03	4,338.07	0.23					4,338.30			4,338.30
Local Access	04	3,879.68	1.32					3,881.00			3,881.00
Road Use Tax	06	1,359,634.26	52,228.88	2,720.29				1,409,142.85			1,409,142.85
Local Option-35%	09	286,288.11	12,952.74					299,240.85			299,240.85
Local Option-65%	09	420,331.90	23,989.53	21,740.11				422,581.32			422,581.32
Debt Service	11	147,701.66	6,537.97	263,426.25				-109,186.62			-109,186.62
TIF	12	491,730.36	1,953.20					493,683.56			493,683.56
Special Assessment	13	127,604.43	96.79					127,701.22			127,701.22
Employee Benefit	20	617,061.18	47,685.86					664,747.04			664,747.04
Library Special Gift	21	0.00						0.00	592,273.32		592,273.32
Library Campaign Fund	22	0.00						0.00			0.00
Cemetery Operations	25	10,000.00						10,000.00			10,000.00
Cemetery Perpertual Care	26	94,552.52	150.00					94,702.52			94,702.52
Wetlands Project	46	800.53						800.53			800.53
Consumer Deposits	50	190,264.73	701.81					190,966.54			190,966.54
Water	51	1,077,278.05	85,245.94	52,121.90				1,110,402.09			1,110,402.09
WasteWater	52	3,877,024.08	143,858.57	96,299.80				3,924,582.85			3,924,582.85
Senior Center	66	0.00						0.00			0.00
Street Projects	70	38,714.81						38,714.81			38,714.81
Water Projects	71	-678,086.51	69,325.00	118,366.22				-727,127.73			-727,127.73
Sewer Projects	72	603,822.44						603,822.44			603,822.44
Downtown Projects	73	-17,722.48	5,000.00					-12,722.48			-12,722.48
Building Projects	74	-5,600.00						-5,600.00			-5,600.00
Park & Rec Projects	75	35,235.50						35,235.50			35,235.50
Captial Projects	76	0.38						0.38			0.38
Payroll Clearing	99	0.00						0.00			0.00
TOTAL		11,169,526.89	591,251.73	755,219.02	0.00	0.00	0.00	11,005,559.60	601,464.68	750.00	11,607,774.28

**Includes Savings Acct and \$7,000 in Library Fund and \$600,000 CD for LCC

Investments can only be used for specific purposes

The beginning cash balance increased by \$18,637.00 due to an adjusting JE from auditor to reflect payroll account balance as of 6/30/14

The beginning cash balance increased by \$9,259.00 due to an adjusting JE from auditor to reflect payroll account balance as of 6/30/15

The beginning cash balance decreased by \$27,650.00 due to an adjusting JE from auditor to reflect payroll account balance as of 6/30/16

(NOTE: General Fund starting balance reflects a JE from auditor to account for payroll account outstanding checks totaling \$14,750 as of 6/30/17)

The beginning cash balance decreased by \$3,301.00 due to an adjusting JE from auditor to reflect payroll account balance as of 6/30/18