



# **CITY OF ANAMOSA**

## **CITY COUNCIL AGENDA – REGULAR SESSION**

**MONDAY, APRIL 27, 2020 – 6:00 P.M.**  
**CITY HALL COUNCIL CHAMBERS (VIA ZOOM)**  
**107 SOUTH FORD STREET, ANAMOSA, IA 52205**

Zoom Meeting Link  
<https://zoom.us/j/96368403494>

Join by Telephone  
+1 312 626 6799  
Meeting ID: 963 6840 3494

*If you wish to address the City Council, please use the “raise your hand” feature or comment indicating such. Once the Mayor has opened the issue for public comment, you will be called on and your microphone will be turned on. Before speaking, please state your name and address. Each speaker is limited to five (5) minutes per agenda item and is expected to refrain from the use of profane, obscene, or slanderous language.*

**1.0) ROLL CALL**

**2.0) PLEDGE OF ALLEGIANCE**

**3.0) AGENDA APPROVAL**

**4.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:**

4.1) April 13, 2020 – Regular Council Meeting

**5.0) PUBLIC HEARINGS: NONE**

**6.0) PROCLAMATIONS: NONE**

**7.0) OLD BUSINESS:**

7.1) **RESOLUTION ADOPTING PURCHASING POLICY. ROLL VOTE.**

**8.0) NEW BUSINESS**

8.1) DISCUSSION AND POSSIBLE ACTION ON EMPLOYEE BENEFITS RENEWAL.

8.2) DISCUSSION AND POSSIBLE ACTION ON TELEPHONE USE & STIPEND POLICY AND THE PROPOSED CHANGE OF MOBILE PHONE VENDOR.

8.3) **FIRST READING OF ORDINANCE** AMENDING CHAPTER 92 OF ORDINANCES OF THE CITY OF ANAMOSA, IOWA CONCERNING WATER BILLING. **ROLL VOTE.**

8.4) SCHEDULING ELECTED OFFICIAL TRAINING.

8.5) **RESOLUTION** SETTING THE DATE FOR THE PUBLIC HEARING FOR AMENDING THE CURRENT CITY BUDGET FOR FISCAL YEAR 2019-20. **ROLL VOTE.**

8.6) REVIEW AND APPROVAL OF CURRENT BILLS.

**9.0)      CITY ADMINISTRATOR'S REPORT:**

**10.0)    MAYOR AND COUNCIL REPORTS:**

10.1)      MAYOR'S REPORT.

10.2)      COUNCIL REPORTS.

**11.0)    PUBLIC WITH BUSINESS WITH THE COUNCIL ON ITEMS NOT ON THE AGENDA**

**12.0)    ADJOURNMENT**

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE FRONT DOOR IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.



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Jacob Sheridan, City Administrator

## STATEMENT OF COUNCIL PROCEEDINGS

April 13, 2020

The City Council of the City of Anamosa met in Regular Session April 13, 2020 in Council Chambers at City Hall and via Zoom meeting at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Alan Zumbach, Jeff Stout, Kay Smith, John Machart, and Galen Capron. Absent: none. Also present were Jacob Sheridan, City Administrator; Beth Brincks, City Clerk; Rebecca Vernon, Library Director. Due to the restrictions on public gatherings, Smith, Crump, Stout, Machart and the public utilized Zoom to participated in the meeting from their homes. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Pledge of Allegiance.

Director Vernon gave some brief instructions on use of Zoom and how to participate in the meeting. The Mayor stated that all votes will be roll votes so as to be properly recorded.

Motion by Smith, Second by Zumbach to approve the agenda. Ayes: Crump, Zumbach, Stout, Smith, Machart, and Capron. Nays: none. Motion carried.

Motion by Stout, second by Crump to approve the minutes of the March 23, 2020 Regular Council meeting. Ayes: Crump, Stout, Smith, Machart, Zumbach, and Capron. Nays: none. Motion carried.

Motion by Crump to contact Olin Phone Company for correction to installation of fiber optic vaults, second by Smith. Zumbach explained the issues he has seen with the vaults and has investigated installation practices. Other fiber optic and right-of-way projects were discussed. A detailed list of the vaults needing attention will be made and contractors will be called. If no action is taken to correct the attorney will be consulted. Ayes: Crump, Zumbach, Stout, Smith, Machart, and Capron. Nays: none. Motion Carried.

Sheridan walked through the Purchasing Policy as drafted. The dollar amount for Department Head limit was requested by Council to be lowered to \$2500.00, the buy local section will include an Anamosa address provision and the word Commercial will be removed. Motion by Crump to table the adoption of the Purchasing Policy until the revisions can be made and brought back to Council for consideration, Second by Zumbach. Ayes: Zumbach, Stout, Smith, Machart, Crump, and Capron. Nays: none. Motion Carried.

Motion by Smith, second by Machart to approve the submitting of the FY21 Annual Budget now that the Purchasing Policy has been drafted. Ayes: Zumbach, Stout, Capron, Smith, Machart, and Crump. Nays: none. Motion Carried.

Andrew Marsh of HR Green presented an overview of the Well Project site options and estimated costs. The City currently has 2 wells. Wells are expected to last between 40-50 years and Well 4 is now 51 years old. The consent of the Council was to continue to pursue Site 1 for the new well. A survey and appraisal have been done on this property but a price has not been agreed upon. A closed session for price will be held at a later meeting.

Motion by Capron, Second by Zumbach to approve the purchase of a service truck for the Water Department in the amount of \$39,950. This truck is a replacement for the 2005 F150 that is in need of several repairs. Ayes: Stout, Smith, Crump, Zumbach, Capron, and Machart. Nays: none. Motion Carried.

Sheridan gave an overview of the training that was to have taken place. This would be a full day of training but due to COVID-19 this has been postponed. There will now be training with the City Attorney over Zoom Meetings. It will be held in 2 90 minute sessions. Sheridan will confirm dates and bring them back to Council.

Motion by Crump to approve Resolution 2020-20 authorizing notice of a building sewer violation and giving 90 days for the correction to be made. The current connection is not permitted by code and is running into another properties basement. As per code, each residence is to have its own separate water and sewer connection. Crump requested that the property owner be given 90 days for the correction rather than the 30 days. Ayes: Stout, Smith, Machart, Crump, Zumbach, and Capron. Nays: none. Motion Carried.

Motion by Smith to approve the Liquor License Renewal for Hot Shots Bar & Grill, Second by Crump. Ayes: Crump, Zumbach, Stout, Smith, Machart, and Capron. Nays: none. Motion Carried.

Motion by Crump to approve the current bills, second by Machart. Ayes: all. Nays: none. Motion carried. Roll Vote: Ayes: Machart, Zumbach, Stout, Capron, Smith, and Crump. Nays: none. Motion carried.

City Administrators Report: Sheridan reported that meetings and estimates with downtown businesses are complete. There are 22 buildings that have applied. These buildings will be split into the North and South sides of Main Street. The South side buildings will be in the first group and year. Staff is currently working from home as much as possible and rotating being onsite. This is to minimize the chance of everyone getting sick at the same time. Website training has completed the first session and the second session will be this Friday. Launch of the site will be this spring.

Mayor and Council Reports: The Mayor reported that Jones County EMS and Jones County Regional Health are working hard to be prepared. We are thankful for their work. Businesses have been receiving support through online and to-go orders. Businesses in need are to reach out to Jones County Economic Development and the Chamber of Commerce. Zumbach reported on precautions at his personal business. Machart commented on Jones County EMS preparations.

Public with business with the council on items not on the agenda: None.

Motion by Crump to adjourn, second by Capron. Ayes: Crump, Zumbach, Stout, Smith, Machart, and Capron. Nays: none. Motion Carried. Meeting adjourned at 9:19 pm.

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Rod Smith, Mayor

ATTEST:

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Beth Brincks, City Clerk

# **City of Anamosa Purchasing Policy**

## **1. Introduction**

The City of Anamosa strives to be fiscally responsible and make wise decisions any time money is spent. The purpose of this policy is to establish and communicate fair and uniform standards for making purchases for the City. The following requirements are minimum standards and may not always reflect a reasonable standard for making a particular purchasing decision. Therefore, employees are expected to use sound judgement and conduct sufficient due diligence before making a purchase.

In any case where an employee feels that the purchasing requirements set below cannot reasonably be met, they should bring their case to the City Administrator who will evaluate the situation. If necessary, the purchasing decision can then be brought to the City Council who can override the requirements below.

## **2. General Purchasing Procedure**

The first step in any purchasing process is to evaluate the situation prompting the purchase and outline the issues that need addressed. For example, just because a piece of equipment is broken beyond repair, does not necessarily mean that the equipment should be replaced. First, the employee should evaluate the needs of the department and the available solutions.

Once the employee has a strong understanding of the need, they should begin searching for the service or product that best fits that need for the lowest overall cost. While other benefits beyond the core need should be considered, employees should be cautious about buying equipment or services that exceed the needs of the City. When searching for the best purchase, an employee is expected to check with multiple vendors, even if the City does not have a previous relationship with that vendor. While some items are specialized and may require a specific vendor, the vast majority of purchases can be sourced by a wide variety of vendors and thorough price checking is expected.

In comparing your options an employee should consider many factors, including, but not limited to:

- a) Overall price (product, shipping, etc.),
- b) Product quality,
- c) Functionality
- d) Warranty
- e) Lead time
- f) Customer service

Anytime it is feasible, employees are expected to shop around and find two (2) or more items for comparison before making a purchase.

### **3. General Policies**

- 1) It shall be the responsibility of the department head to ensure that their department follows all purchasing policies and procedures.
- 2) No purchase made by an employee shall bind the City to receive and/or pay for the goods or services procured, unless authorized by the methods described herein.
- 3) Noncompliance with these policies and procedures may result in the cancellation of purchasing privileges and other disciplinary actions determined by the City Administrator.
- 4) Transactions shall not be split into small parts in order to circumvent the dollar limitations and requirements of this policy.
- 5) The City does not prepay for goods or services or utilize prepaid devices such as gift cards. If a vendor requires prepayment for goods or services, authorization must be obtained from the City Administrator.
- 6) Employee reimbursements shall be kept to a minimum (i.e. emergencies and travel/training)
- 7) All contracts for service with a term exceeding 12 months requires the approval of the City Administrator.
- 8) Invoices, receipts, and all related documentation, for all purchases must be kept and turned into the employee's department head. Department

heads are responsible for turning in expense approval forms with documentation attached to the City Clerk by 4:30 p.m. on the Tuesday preceding a regular City Council Meeting. Forms that are turned in late or with incomplete documentation may result in delay of payment to the vendor.

- 9) When an applicable government bid is available, that bid shall be considered as one of the required quotes considered for the purchase. Employees should diligently demonstrate their rationale if they plan to select an alternative to an available government bid.

#### 4. Competitive Quotations Process

##### Products

For product purchases of the following amounts, the corresponding number of competitive quotes are required to be reviewed and attached to the expense approval form.

Purchase Amount	Number of Required Quotes
\$500 - \$999	2
\$1,000 +	3

##### Services

Purchasing of services can be limited in geographic proximity to the City and is dependent on the customer service relationship that has been established. Therefore, no required number of quotes is required for regular ongoing services, such as, oil changes, towing, or engineering. However, those service relationships should be evaluated on an ongoing basis and reconsidered no less than every three years for other competitive options.

Purchasing of services that are irregular, such as the roof installation or auto body repair, are required to have the following number of competitive quotes for the corresponding purchase price of the service. All competitive quotes shall be attached to the expense approval form when submitted.

Purchase Amount	Number of Required Quotes
\$1,000 - \$4,999	2
\$5,000 +	3

## 5. Public Improvements

Iowa State Code requires competitive quotes or competitive bids for public improvements for cities with a population less than 50,000 based on the following project cost. Competitive Quote projects require at least three quotes.

	Horizontal Projects	Vertical Projects
Competitive Bid	\$50,000	\$139,000
Competitive Quote	N/A	\$57,000

## 6. Competitive Bidding

- 1) Purchases for public improvements qualifying under Chapter 26.3 of the Code of Iowa that are in excess of \$139,000 or are for highway, bridge, or culvert work in excess of \$50,000 must use formal bidding as defined by Chapter 26 of the Code of Iowa, unless the improvements are declared emergency repair work.
- 2) Formal bids must be taken with the cooperation of the City Administrator and City Clerk using the following process:
  - a) Detailed, written plans and specifications and a detailed cost estimate must be prepared for the public improvement project, approved by the City Administrator and placed on file with the City Clerk's office.
  - b) A notice to bidders must be published by the City Clerk not less than four and not more than forty-five days before the date for filing bids. Notices must include:

- i) Time and place for filing sealed proposals
    - ii) Time and place sealed proposals will be opened and considered on behalf of the governing body
    - iii) The general nature of the public improvements on which bids are being requested
    - iv) In general terms, when the work must be commenced and when it must be completed
    - v) Bid security and bid bond requirements
  - c) A notice of public hearing on plans, specifications, form of contract, and cost estimate must be published by the City Clerk not less than four days and not more than twenty days before the public hearing.
  - d) A formal opening and announcement of sealed bids on published date by the City Administrator or designee. City Administrator along with relevant staff and consultants review, consider, and prepare bid award recommendations for City Council.
  - e) City Council holds a public hearing on plans, specifications, form of contract, and cost estimate on date published by City Clerk.
  - f) City Council receives and discusses recommendation on bid award from City Administrator. City Council passes or rejects resolutions to adopt plans, specifications, form of contract, and estimated cost, to award construction contracts and bond with the lowest responsive, responsible bidder who has met all bid security and bid bond requirements.
- 3) The Library Director, in coordination with the City Administrator and City Clerk, will oversee the above formal bidding process for projects directly related to the Anamosa Library and Learning Center. Accordingly, the Library Board of Directors will act in place of the City Council to hold public hearings and approve plans, construction contracts, and related construction documents.

## 7. Purchasing Authority

The City of Anamosa operates with decentralized purchasing, meaning that each department is responsible for making their own purchasing decisions. Therefore, authority for employees to make purchases is ultimately decided by their department head.

### Fixed Assets

This section specifically applies to the purchase of fixed assets or equipment. Department Heads will determine the limits of purchasing authority for all employees they oversee, but no employee shall be authorized to make purchasing decisions exceeding the following amounts without first obtaining approval from their supervisor.

Employee Type	Purchase Amount
Full Time Employees	\$100
Department Supervisor	\$1,000
Department Head	<b>\$2,500</b>

The Mayor or City Administrator may approve fixed asset expenses in excess of \$2,500 in emergency situations where waiting for City Council approval would threaten the continuation of essential services.

### Other Purchases

This section applies to all purchases that are not defined as a fixed asset or equipment. Department heads will determine the limits of purchasing authority for all employees they oversee, but no employee shall be authorized to make purchasing decisions exceeding the following amounts without first obtaining approval from their supervisor.

Employee Type	Purchase Amount
Full Time Employees	\$100
Department Supervisor	\$1,000
Department Head	\$10,000
City Administrator	\$50,000

The Mayor or City Administrator may approve expenses in excess of \$50,000 in emergency situations where waiting for City Council approval would threaten the continuation of essential services.

## **8. Buy Local Policy**

The City of Anamosa recognizes the benefit to supporting the local business. Therefore, preference shall be applied to acceptable quotes, bids, and proposals greater than \$1,000 from Certified Local Businesses.

### Definitions

For the purposes of this policy a local business is defined as:

- a) Business located within the City of Anamosa who has paid City of Anamosa property taxes on a building occupied by the business for the past year; or
- b) Business located within the City of Anamosa who has paid rent for the past year to a landlord or owner who has paid City of Anamosa property taxes on a building occupied by the business.
- c) When there is no business providing the necessary product or service and meeting the definitions of section a) and b) above, businesses with an Anamosa address may be authorized by the City Administrator to benefit from the terms of the Buy Local Policy. Businesses are required to have paid Jones County property taxes on a building occupied by the business for the past year or pay rent for the past year to a landlord or owner who has paid Jones County property taxes on a building occupied by the business.

### Certification

All businesses will be required to notify the City of Anamosa of their status as an eligible local business by completing and submitting a “local business certificate” to Anamosa City Hall (107 S. Ford Street, Anamosa, IA 52205). All certificates will be reviewed to ensure eligibility and those which meet the above requirements will be added to the Certified Local Business list.

The Certified Local Business list will be reviewed no less than annually to ensure that all included businesses are still compliant with the requirements of the certification.

### Exempt Purchases

The following types of purchases are exempt from the buy local policy:

- a) Purchases subject to the competitive laws of the State of Iowa
- b) Purchases subject to federal, state, or county grant stipulations
- c) Purchases from the State of Iowa or other national contracts
- d) Sole source purchases
- e) Regular ongoing service relationships

### Preference Limitations

Preference shall be given in the procurement of goods and/or services by bid or quote when a Certified Local Business’s bid/quote exceeds the lowest acceptable bid by no more than:

Purchase Amount	Preference Limit
\$2,999 or less	20%
\$3,000 - \$25,000	10%
\$25,000 - \$199,999	5%
\$200,000 or more	1%

## **9. Conflict of Interest**

Generally, public funds shall not be expended in a way that benefits a City official or employee in a way that is substantially different than the benefit to the general public. In any situation where a potential expenditure may benefit a City official or employee, directly or indirectly, the affected person must notify the City of a conflict of interest in writing. Indirect benefits include those which benefit a spouse, significant other, parent, grand-parent, uncle, aunt, sibling, child, cousin, niece, nephew, or in-law of the City official or employee.

No employee or official shall have any influence or decision making role in authorizing an expenditure of public funds that would benefit them directly or indirectly. In no situation shall more than \$6,000 in expenses be approved for any one vendor within one fiscal year who has a conflict of interest with the City.

## **10. Purchasing Used Equipment**

Employees should generally consider used equipment in making their purchasing decisions, but this section shall not be interpreted to broadly support the purchase of used equipment over that of new equipment. The decision between new and used equipment shall be determined on a case by case basis based on criteria including, but not limited to, the factors listed in Section 2 of this policy.

# City of Anamosa

## 2019 Current Medical Plan Options



Effective Date: 07/01/2019		Wellmark Alliance Select Primary EKH / GUQ  <i>Fully Insured</i>		Wellmark Blue Advantage EN7 / GTC  <i>Fully Insured</i>	
Network		PPO		HMO	
		In	Out	In	Out
<b>Deductible</b>	Individual Family	\$1,500 \$4,500		\$1,000 \$3,000	N/A N/A
<b>Coinsurance</b>		30%	40%	30%	N/A
<b>Out of Pocket Maximum</b>	Individual Family	\$3,000 \$9,000		\$3,000 \$9,000	N/A N/A
<b>Copays</b>	Preventative Care Office visit - PCP Office visit - non-PCP Telehealth Services Chiropractic Urgent Care ER	\$0 \$25 \$50 \$25 \$25 \$25 \$250	Ded / 40% Ded / 40% Ded / 40% Ded / 40% Ded / 40% Ded / 40%	\$0 \$20 \$20 \$20 \$20 \$20 \$200	N/A N/A N/A N/A N/A N/A
<b>Lab &amp; X-Ray Services</b> (In network)	Office Lab & X-Ray Independent Lab	Included in OV Ded / 30%		Included in OV Ded / 30%	
<b>Prescription Drugs</b> (In Network)	Tier 1 Tier 2 Tier 3 Tier 4 Specialty Deductible	\$8 \$35 \$50 \$85 \$85 \$100 / \$200		\$8 \$35 \$50 \$100 \$100 \$100 / \$200	
<b>Premium</b>		\$304,501.08		\$70,777.32	
<b>Claims</b>		N/A		N/A	
<b>Admin</b>		N/A		N/A	
<b>Annual Total</b>		\$304,501.08		\$70,777.32	
<b>% Increase</b>		N/A		N/A	

<b>Annual Grand Total</b>	<b>\$375,278.40</b>
<b>% Increase</b>	N/A

Budgeted Cost by Election		Enrolled	Rate	Enrolled	Rate
Single		7	\$664.21	3	\$596.63
Employee + Spouse		2	\$1,318.38	2	\$1,179.97
Employee + Child(ren)		2	\$1,221.63	0	\$1,093.69
Family		8	\$1,955.70	1	\$1,748.28

The totals shown above have been calculated assuming that members will enroll in the shown plans in the same proportions as they are enrolled today. Actual costs will fluctuate as members enroll in the single plan of their choice.

Acumen has prepared this presentation based on information available to us. The financial information included in this presentation is preliminary and subject to change. Presentations are intended for educational purposes only and do not replace independent professional judgment. The information contained in these documents is confidential, privileged and only for the information of the intended recipient and may not be used, published or redistributed without the prior written consent of Acumen Advisors, Inc. This comparison summarizes certain provisions of the plan(s) illustrated. Complete plan information is included in the legal documents and brochures that govern each plan. If there is a difference between this handout and the legal documents, the documents, which are available upon request, will govern.

# City of Anamosa

## 2020 Renewal Medical Plan Options



Effective Date: 07/01/2020		Wellmark Alliance Select Primary EKH / RJG  <i>Fully Insured</i>		Wellmark Blue Advantage EN7 / RG8  <i>Fully Insured</i>	
Network		PPO		HMO	
		In	Out	In	Out
<b>Deductible</b>	Individual Family	\$1,500 \$4,500		\$1,000 \$3,000	N/A N/A
<b>Coinsurance</b>		30%	40%	30%	N/A
<b>Out of Pocket Maximum</b>	Individual Family	\$3,000 \$9,000		\$3,000 \$9,000	N/A N/A
<b>Copays</b>	Preventative Care Office visit - PCP Office visit - non-PCP Telehealth Services Chiropractic Urgent Care ER	\$0 \$25 \$50 \$25 \$25 \$25 \$250	Ded / 40% Ded / 40% Ded / 40% Ded / 40% Ded / 40% Ded / 40%	\$0 \$20 \$20 \$20 \$20 \$20 \$200	N/A N/A N/A N/A N/A N/A
<b>Lab &amp; X-Ray Services</b> (In network)	Office Lab & X-Ray Independent Lab	Included in OV Ded / 30%		Included in OV Ded / 30%	
<b>Prescription Drugs</b> (In Network)	Tier 1 Tier 2 Tier 3 Tier 4 Specialty Deductible	\$8 \$35 \$50 \$85 \$85 \$100 / \$200		\$8 \$35 \$50 \$100 \$100 \$100 / \$200	
<b>Premium</b>		\$320,372.04		\$74,337.24	
<b>Claims</b>		N/A		N/A	
<b>Admin</b>		N/A		N/A	
<b>Annual Total</b>		<b>\$320,372.04</b>		<b>\$74,337.24</b>	
<b>% Increase</b>		5.20%		5.05%	

<b>Annual Grand Total</b>	<b>\$394,709.28</b>
<b>% Increase</b>	5.18%

Budgeted Cost by Election		Enrolled	Rate	Enrolled	Rate
Single		7	\$697.75	3	\$625.81
Employee + Spouse		2	\$1,387.07	2	\$1,239.74
Employee + Child(ren)		2	\$1,285.12	0	\$1,148.94
Family		8	\$2,058.63	1	\$1,837.86

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# City of Anamosa

## 2020 PSF Medical Plan Options



Effective Date: 07/01/2020		Wellmark Alliance Select Primary EL6 / RFG  w/ PSF Buy Down		Wellmark Blue Advantage ENB / RG5  w/ PSF Buy Down	
Network		PPO		HMO	
		In	Out	In	Out
<b>Deductible</b>	Individual	\$1,500		\$1,000	N/A
	Family	\$4,500		\$3,000	N/A
<b>Coinsurance</b>		30%	50%	30%	N/A
<b>Out of Pocket Maximum</b>	Individual	\$3,000		\$3,000	N/A
	Family	\$9,000		\$9,000	N/A
<b>Copays</b>	Preventative Care	\$0	Ded / 50%	\$0	N/A
	Office visit - PCP	\$35	Ded / 50%	\$30	N/A
	Office visit - non-PCP	\$70	Ded / 50%	\$30	N/A
	Telehealth Services	\$35	Ded / 50%	\$30	N/A
	Chiropractic	\$35	Ded / 50%	\$30	N/A
	Urgent Care	\$35	Ded / 50%	\$30	N/A
	ER	\$250		\$250	
<b>Lab &amp; X-Ray Services</b> (In network)		Included in OV Ded / 30%		Included in OV Ded / 30%	
<b>Prescription Drugs</b> (In Network)	Tier 1	\$8		\$8	
	Tier 2	\$35		\$35	
	Tier 3	\$50		\$50	
	Tier 4	\$85		\$100	
	Specialty	\$85		\$100	
	Deductible	\$100 / \$200		\$100 / \$200	
<b>Premium</b>		\$246,382.44		\$60,876.48	
<b>Claims</b>		\$32,885.67		\$5,924.10	
<b>Admin</b>		\$2,241.24		\$707.76	
<b>Annual Total</b>		<b>\$281,509.35</b>		<b>\$67,508.34</b>	
<b>% Increase</b>		<b>-7.55%</b>		<b>-4.62%</b>	

<b>Annual Grand Total</b>	<b>\$349,017.70</b>
<b>% Increase</b>	<b>-7.00%</b>

Budgeted Cost by Election		Enrolled	Rate	Enrolled	Rate
Single		7	\$621.67	3	\$574.17
Employee + Spouse		2	\$1,221.10	2	\$1,123.77
Employee + Child(ren)		2	\$1,132.82	0	\$1,042.74
Family		8	\$1,799.95	1	\$1,655.65

The totals shown above have been calculated assuming that members will enroll in the shown plans in the same proportions as they are enrolled today. Actual costs will fluctuate as members enroll in the single plan of their choice.

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# City of Anamosa

## 2020 HSA Medical Plan Options



Effective Date: 07/01/2020		Wellmark Alliance Select HSA ELJ / No		Wellmark Alliance Select HSA ELK / No	
		Fully Insured		Fully Insured	
Network		PPO		PPO	
		In	Out	In	Out
Deductible	Individual	\$3,500	\$4,500	\$5,000	\$6,000
	Family	\$6,850	\$9,000	\$10,000	\$12,000
Coinsurance		0%	0%	0%	0%
Out of Pocket Maximum	Individual	\$3,500	\$4,500	\$5,000	\$6,000
	Family	\$6,850	\$9,000	\$10,000	\$12,000
Copays	Preventative Care	\$0	Ded / 0%	\$0	Ded / 0%
	Office visit - PCP	Ded / 0%	Ded / 0%	Ded / 0%	Ded / 0%
	Office visit - non-PCP	Ded / 0%	Ded / 0%	Ded / 0%	Ded / 0%
	Telehealth Services	Ded / 0%	Ded / 0%	Ded / 0%	Ded / 0%
	Chiropractic	Ded / 0%	Ded / 0%	Ded / 0%	Ded / 0%
	Urgent Care	Ded / 0%	Ded / 0%	Ded / 0%	Ded / 0%
	ER				
			Ded / 0%		Ded / 0%
Lab & X-Ray Services (In network)	Office Lab & X-Ray		Ded / 0%		Ded / 0%
	Independent Lab		Ded / 0%		Ded / 0%
Prescription Drugs (In Network)	Tier 1		Ded / 0%		Ded / 0%
	Tier 2		Ded / 0%		Ded / 0%
	Tier 3		Ded / 0%		Ded / 0%
	Tier 4		Ded / 0%		Ded / 0%
	Specialty		Ded / 0%		Ded / 0%
	Deductible		Included in Medical		Included in Medical
Premium		\$317,405.04		\$307,765.56	
Claims		N/A		N/A	
Admin		N/A		N/A	
Annual Total		\$317,405.04		\$307,765.56	
% Increase		-15.42%		-17.99%	

Budgeted Cost by Election		Enrolled	Rate	Enrolled	Rate
Single		10	\$553.12	10	\$536.93
Employee + Spouse		4	\$1,090.88	4	\$1,057.71
Employee + Child(ren)		2	\$1,011.34	2	\$980.68
Family		9	\$1,614.78	9	\$1,565.07

The totals shown above have been calculated assuming that members will enroll in the shown plans in the same proportions as they are enrolled today. Actual costs will fluctuate as members enroll in the single plan of their choice.

Acumen has prepared this presentation based on information available to us. The financial information included in this presentation is preliminary and subject to change. Presentations are intended for educational purposes only and do not replace independent professional judgment. The information contained in these documents is confidential, privileged and only for the information of the intended recipient and may not be used, published or redistributed without the prior written consent of Acumen Advisors, Inc. This comparison summarizes certain provisions of the plan(s) illustrated. Complete plan information is included in the legal documents and brochures that govern each plan. If there is a difference between this handout and the legal documents, the documents, which are available upon request, will govern.

**City of Anamosa**  
**PSF Plan In-Network Claims Flow Analysis - PSF HMO**



	Claim	Participant Pays		Sponsor Pays		Carrier Pays		Accumulated Total Charge
First	\$1,000.00	100%	\$1,000.00	0%	\$0.00	0%	\$0.00	\$1,000.00
Next	\$2,000.00	30%	\$600.00	70%	\$1,400.00	0%	\$0.00	\$3,000.00
Next	\$4,666.67	30%	\$1,400.00	0%	\$0.00	70%	\$3,266.67	\$7,666.67
Next	\$6,500.00	0%	\$0.00	30%	\$1,950.00	70%	\$4,550.00	\$14,166.67
Next	\$10,000.00	0%	\$0.00	0%	\$0.00	100%	\$10,000.00	\$24,166.67
<b>Maximum Responsibility</b>		<b>\$3,000.00</b>		<b>\$3,350.00</b>		<b>Unlimited</b>		

	Buy	Provide
Deductible	\$3,000.00	\$1,000.00
Coinsurance	30%	30%
OPM	\$6,350.00	\$3,000.00

Notes:

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**City of Anamosa**  
**PSF Plan In-Network Claims Flow Analysis - PSF PPO**



	Claim	Participant Pays		Sponsor Pays		Carrier Pays		Accumulated Total Charge
First	\$1,500.00	100%	\$1,500.00	0%	\$0.00	0%	\$0.00	\$1,500.00
Next	\$3,500.00	30%	\$1,050.00	70%	\$2,450.00	0%	\$0.00	\$5,000.00
Next	\$1,500.00	30%	\$450.00	10%	\$150.00	60%	\$900.00	\$6,500.00
Next	\$1,875.00	0%	\$0.00	40%	\$750.00	60%	\$1,125.00	\$8,375.00
Next	\$10,000.00	0%	\$0.00	0%	\$0.00	100%	\$10,000.00	\$18,375.00
<b>Maximum Responsibility</b>		<b>\$3,000.00</b>		<b>\$3,350.00</b>		<b>Unlimited</b>		

	Buy	Provide
Deductible	\$5,000.00	\$1,500.00
Coinsurance	40%	30%
OPM	\$6,350.00	\$3,000.00

Notes:

*Acumen has prepared this presentation based on information available to us. The financial information included in this presentation is preliminary and subject to change. Presentations are intended for educational purposes only and do not replace independent professional judgment. The information contained in these documents is confidential, privileged and only for the information of the intended recipient and may not be used, published or redistributed without the prior written consent of Acumen Advisors, Inc. This comparison summarizes certain provisions of the plan(s) illustrated. Complete plan information is included in the legal documents and brochures that govern each plan. If there is a difference between this handout and the legal documents, the documents, which are available upon request, will govern.*

## **8.01 TELEPHONE USE & STIPENDS**

Personal phone call, text messages, or other mobile communication during work hours is discouraged, and employees shall limit the duration of such communication so as not to interfere with work responsibilities. Use of City landline telephones for personal long-distance calls is prohibited.

Certain employees may be required to carry a mobile phone in order to be contacted at work or after-hours. In such situations, the City will provide a mobile phone to the employee for such use. In addition to work purposes, employees who are provided a mobile phone may use their work phone for personal purposes.

Alternatively, non-police department employees who are required to carry a mobile phone, may choose to use their personal mobile phone for work purposes, so long as their personal phone is capable of carrying out all necessary work related functions. If an employee chooses to decline the city provided phone, they will be provided a \$20 monthly stipend instead.

When the City determines that a City-issued phone requires replacement with a new device, the old phone may be kept by the employee if the City Administrator determines there is no significant market value.

## **Employees that would be required to carry a mobile phone**

- City Administrator
- Department heads
- Police officers
- Utilities staff
- Assistant Street Superintendent

## **Proposed Mobile Phone Vendor - First Net**

### Overview

Due to communications challenges during the response to the 9/11 terrorist attacks, the 9/11 Commission recommended the establishment of a single, interoperable network for public safety. For years, public safety organizations lobbied Congress to make this recommendation a reality. Therefore, when Congress established the First Responder Network Authority (FirstNet) in 2012, it based its mission on public safety's express concerns and desires.

The FirstNet network is based on a unique hybrid of shared AT&T and dedicated FirstNet assets, supported by billions of dollars invested in people, processes, systems, and equipment designed to provide customers with the first nationwide, public safety grade LTE network.

FirstNet wireless coverage reaches more than 99 percent of Americans. When the network is fully built out, it will extend coverage to 2.74 million square miles, covering 76.2 percent of the continental United States and the District of Columbia. FirstNet provides the same services, support, and capabilities that are provided on the mainland to public safety responders in Hawaii and Alaska. FirstNet service will also be provided on all five of the U.S. island territories.

### Advantages

- 1) Network Priority - In emergencies and disasters, commercial networks can quickly become congested, meaning communications sometimes aren't available to first responders when they're needed most. That's why the FirstNet network features First Priority® that supports prioritized and efficient communications, as well as preemptive access to network resources for first responders during times of congestion.

- 2) Deployable Assets - Available for FirstNet users when disaster strikes or for a planned high-visibility public event.

The fleet of 76 temporary service solutions includes ground-based assets such as Cell on Wheels (COWs) and heavy-duty Satellite Cell on Light Trucks or SatCOLTs. It also contains ground-breaking use of drones, Flying COWs™ (Cell on Wings), and FirstNet One – an industry-first blimp.

During emergency situations or planned events where replacement coverage and capacity are required, FirstNet and AT&T will evaluate the request, and when warranted, AT&T will provide the deployable services at no cost within a 14-hour delivery window.

- 3) Control - FirstNet Central allows customers to manage services/billing and devices. Through a single portal, agency administrators can activate new devices and lines of service, set permanent role-based priority levels, change rate plans and add or delete new services, deactivate services or manage SIM swaps, and more. Public safety agencies can view wireless reports such as device inventory, upgrade eligibility, and rate plan summaries.
- 4) Price - Smartphones: Unlimited Talk, Text, Data (Non-Throttled) - \$39.99  
You can add hotspot to the Smartphone plan for an extra \$5 monthly charge  
Total Smartphone with hotspot plan: \$44.99

We do have some open contracts with US Cellular that would need paid out, but those would mostly, if not completely be offset by a \$200 credit per new cell phone line opened with First Net.

Current promotions include iPhone XR or XS for .99 and Samsung S9 for .99.

## ORDINANCE NO.

### AN ORDINANCE AMENDING CHAPTER 92 OF ORDINANCES OF THE CITY OF ANAMOSA, IOWA CONCERNING WATER BILLING

**Whereas** the City needs to improve and clarify its billing procedures and shut off procedures; and

**Whereas** the City Council agrees that the following amendments will increase fairness and clarity in billing and shutoff procedures,

**THEEFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ANAMOSA, IOWA:**

**Section 1. Purpose.** The purpose of this Ordinance is to amend Chapter 92 to clarify billing and shutoff procedures.

**Section 2. Amendment.** Chapter 92.02 of the Code of Ordinances of the City of Anamosa, Iowa is amended as follows:

92.02. RESPONSIBILITY FOR WATER AND SEWER BILLS. Only the parties requesting water and sewer service and posting a security deposit pursuant to Section 92.09 shall be responsible for payment of all bills submitted by ~~or on behalf of~~ the City for water and sewer services provided them. When a party responsible for payment of service has vacated a billed premises and duly notifies the City in writing of the same, the City shall cease to bill for future service to that party beyond the date of notification. Further, the City shall notify any record owner by telephone call to any phone number of public record and writing to the owner's address of record at the Jones County Recorder's office. The City may shut off service to the premises after forty-eight hours of said notice unless an owner, subsequent buyer, or third-party assumes responsibility for payment on the account as provided in Section 92.09 prior to the shutoff. A record of the phone call and proof of mailing shall suffice as service under this section. In the case of a service unit where the renter or contract buyer on account with the City has vacated the premises and provided notice of the same to the City, responsibility for the account shall automatically be assumed to have reverted to the record owner, regardless of whether the service continues or is disconnected. If, for any reason, the service is disconnected due to unwillingness of a record owner to resume service, the record owner, subsequent renter, or contract buyer shall pay all required connection fees and security deposits as a precondition for reconnection.

In any case under this section wherein the City must disconnect service where the access to shutoff mechanisms is not readily available, any record owner or responsible party shall provide access by City officials to the shutoff mechanism at the residence within forty-eight (48) hours of any request by the City for access. Any shutoff mechanisms not readily available at the front of the residence shall be relocated at the owner's expense so as to minimize intrusive access to the dwelling.

92.05. DISCONTINUATION OF SERVICE. The City may discontinue the water and sewer service afforded any party who has failed to pay their water and sewer bill within ~~twenty (20)~~ thirty (30) days of billing unless the party has protested their water and sewer billing as provided for in the preceding section. Before any party's water and sewer service shall be disconnected for non-payment the party shall be mailed notice by ordinary U.S. Mail to the account owner's address of record, which notice shall include the text of this section. ~~by ordinance U.S. Mail that their water and sewer service will be discontinued if their delinquent water and sewer service bill is not paid within ten (10) days.~~ A delinquency fee equal to five (5%) of the outstanding bill ~~or two (2) dollars, whichever is greater,~~ shall be assessed ~~with each such notice~~ on the thirty-first (31<sup>st</sup>) day after the billing. A reminder Final notice of proposed shall be mailed to the person responsible for the delinquent service on the forty-sixth (46<sup>th</sup>) day of the delinquency and the delinquency fee shall be increased to fifteen (15) percent of the outstanding

bill. In all cases where the amount due exceeds \$25, posting of the premises shall occur on or as soon as practicable following the sixty-first (61<sup>st</sup>) day of the delinquency and an additional \$25 posting fee shall be added to the outstanding bill and any outstanding delinquency fees. The property where service is to be disconnected shall be posted a minimum of twenty-four (24) hours before discontinuation of service. A charge of twenty-five (25) dollars shall be assessed for each such posting. Once the property is posted, the full amount, including any delinquency and posting fees shall be due and shutoff shall occur unless the person responsible for the account pays the total overdue balance, including any delinquency and posting fees. If the delinquent water and sewer bill, delinquent fees and posting charges are not paid within ten (10) days of mailing and twenty-four (24) hours of posting of the notice of discontinuance the City shall discontinue water and sewer service. Water and sewer service shall be reinstated upon payment of the outstanding delinquent water and sewer bill, all delinquency fees and posting charges assessed under the terms of this section, and payment of the turn-on fee prescribed by Section 92.10.

**Section 3. Repealer.** All other sections of this Ordinance in conflict with these provisions shall be repealed.

**Section 4. Severability.** If any section, provisions or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall have no effect on the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**Section 5. Effective Date.** This Ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

---

**Rod Smith, Mayor**

Attest: \_\_\_\_\_  
**Beth Brincks, City Clerk**

**ADOPTED:**

**RESOLUTION NO. 2020 -**

***RESOLUTION SETTING THE DATE FOR THE PUBLIC HEARING FOR  
AMENDING THE CURRENT CITY BUDGET FOR FISCAL YEAR 2019-20***

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA***, that the City of Anamosa City Council does hereby set the date of May 26, 2020 and the time of 6:00 p.m. for the public hearing on amending the Fiscal Year 2019-20 Budget. The hearing shall be held in the Council Chambers at the Anamosa City Hall, Anamosa, Iowa.

Councilmember \_\_\_\_\_ introduced the foregoing Resolution No. 2020-\_\_ and moved for its adoption. Councilmember \_\_\_\_\_ seconded the motion to adopt. The roll was called and the following indicates the vote;

COUNCILMEMBER	AYES	NAYS	ABSENT	ABSTAIN
Crump, Rich				
Smith, Kay				
Machart, John				
Zumbach, Alan				
Stout, Jeff				
Capron, Galen				

***PASSED AND APPROVED*** this 27<sup>th</sup> day of April, 2020.

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 2020 -** by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 27<sup>th</sup> day of April, 2020.

\_\_\_\_\_  
Rod Smith, Mayor

ATTEST:

\_\_\_\_\_  
Beth Brincks, City Clerk

## CITY OF ANAMOSA

Payments Approved by City Council on April 27, 2020

## April Library Bills

Vendor Name	Description	Amount
AMAZON	DVDS	148.20
BAKER & TAYLOR	BOOKS	739.07
E&J GEOTHERMAL INC	HEAT PUMP REPLACEMENT	13,246.78
EDWARDS SANITATION	TV DISPOSAL	20.00
LEAF	COPIER LEASE	96.00
MIDWEST TAPE	DIGITAL MATERIALS	129.55
PETTY CASH	STAMPS	5.50
VISA	DEEPPFREEZE SOFTWARE	270.70
	Final Totals...	14,655.80

## FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	14,475.00
09	LOCAL OPTION TAX	180.80
	TOTAL ALL FUNDS	14,655.80

## April 27,2020 City Council Vouchers

Date Issued	Warrant In Favor of	Check Amount	Description
4/27/2020	65129 ALL CLEAR WINDOW CLEANING INC	70.00	WINDOW CLEANING
4/27/2020	65130 AMERICAN BANKERS INSURANCE CO	4,660.00	FLOOD INSURANCE
4/27/2020	65131 BANOWETZ LUMBER COMPANY INC	9.60	SHIMS
4/27/2020	65132 BARCO MUNICIPAL PRODUCTS	1,659.79	TRAFFIC SAFETY EQUIP
4/27/2020	65133 BLACK HILLS ENERGY	149.57	GAS SERVICE PD
		295.10-	MOVE TO 01.14
		295.10	GAS SERVICE FD
		1,502.21	GAS SRVS CITY HALL 6MOS
		134.59	GAS SRVS WATER
		.52	GAS SRVS WWTP
TOTAL **	65133	1,786.89	
4/27/2020	65134 BROWN SUPPLY CO., INC.	195.00	CHLORINE TABS
4/27/2020	65135 CASEY'S BUSINESS MASTERCARD	30.00	FUEL
4/27/2020	65136 CHEM RIGHT LABORATORIES INC	85.00	BACTERIA TESTING
4/27/2020	65137 CHEMSEARCH	634.44	COVID 19 SUPPLIES
4/27/2020	65138 CITIZENS SAVINGS BANK	71.20	QTRLY ACH PAYROLL
		49.90	QTRLY UB ACH

			49.90	QTR;Y UB ACH
TOTAL **	65138		171.00	
4/27/2020	65139	ELAN-CARDMEMBER SERVICE	175.12	CISCO PORT SWITCH
			761.08	2 LENOVO LAPTOPS WWTP
TOTAL **	65139		936.20	
4/27/2020	65140	EMC INSURANCE	208.70	WRK COMP DEDUCT HUNT
4/27/2020	65141	GALL'S INC.	102.97	TACTICAL PANTS
4/27/2020	65142	HAWKINS, INC	4,484.95	TONKAZORB
4/27/2020	65143	HOME DECORATING CENTER	58.48	PAINT/SUPPLIES
4/27/2020	65144	INFRASTRUCTURE TECHNOLOGY SOLU	185.00	ONLINE BACK-UP
			25.00	MONTHLY WEB HOST
			18.95	DOMAIN REGISTRATION
TOTAL **	65144		228.95	
4/27/2020	65145	IOWA DEPT. OF TRANSPORTATION	969.02	TRAFFIC PAINT
4/27/2020	65146	IOWA ONE CALL	149.70	EMAIL NOTIFICATIONS
4/27/2020	65147	IOWA PRISON INDUSTRIES	317.90	SIGNS AND MARKERS
4/27/2020	65148	JOHN DEERE FINANCIAL	44.15	FLAG
			10.15	CLIPS/PINS
			22.94	WIPES/TOOL HANGER
			50.46	TAPE/REGULATOR
			51.87	CLEANER/GLOVES/TOWEL
TOTAL **	65148		179.57	
4/27/2020	65149	JONES COUNTY AUDITOR	4,281.51	SPECIAL ELECTION
			2,121.48-	MOVE TO 8110
			2,121.48	GENERAL ELECTION EXP
TOTAL **	65149		4,281.51	
4/27/2020	65150	JONES COUNTY SOLID WASTE MGMT	5,416.25	4TH QTR FY20 LANDFILL
4/27/2020	65151	KIECK'S	220.00	SHOULDER PATCHES
4/27/2020	65152	KIESLER'S POLICE SUPPLY	436.52	AMMO
4/27/2020	65153	KONICA MINOLTA BUSINESS SOLUTI	81.00	COPIER CONTRACT
4/27/2020	65154	KONICA PREMIER FINANCE	151.64	COPIER PURCHASE PAYMENT
4/27/2020	65155	L.L. PELLING COMPANY	1,967.40	ASPHALT PATCH
4/27/2020	65156	LOU'S GLOVES	86.00	CASE RUBBER GLOVES
4/27/2020	65157	LYNCH DALLAS, P.C.	181.50	HR LEGAL
			3,327.60	GENERAL LEGAL
			292.00	PROSECUTION
			601.00	NUISENCE
			660.00	COLLECTIVE BARGAINING
TOTAL **	65157		5,062.10	

4/27/2020	65158	MACQUEEN EQUIPMENT	751.69	HIGBEE TUBE VAC TRUCK
4/27/2020	65159	MAQUOKETA VALLEY ELECTRIC COOP	57.45	IND PARK LIGHTS
4/27/2020	65160	MARTIN GARDNER ARCHITECTURE	1,148.20	DOWNTOWN REVIT
4/27/2020	65161	MEDIACOM	76.36	INTERNET SRVS FD
			136.90	INTERNET SRVS CITY HALL
			68.99	INTERNET SRVS WATER
TOTAL **	65161		282.25	
4/27/2020	65162	MENARDS	902.70	PARK MAINT EQUIPMENT
4/27/2020	65163	MUNICIPAL SUPPLY, INC.	1,795.61	METERS/ HARDWARE
4/27/2020	65164	NORLIN/GREG	300.00	MAY QUARRY LEASE
4/27/2020	65165	QC ANALYTICAL SERVICES LLC	3,391.85	MONTHLY TESTING
4/27/2020	65166	RECREATIONAL MOTOR SPORTS	11.20	AIR FILTER
4/27/2020	65167	RED'S SALES & SERVICE	2,108.79	TRUCK REPAIRS
			704.53	VEHICLE MAINT
TOTAL **	65167		2,813.32	
4/27/2020	65168	REECE ELECTRIC, INC	692.61	COIL KIT
4/27/2020	65169	REINTJES & HITER CO., INC	1,369.11	VALVE AEROMOD
4/27/2020	65170	SCHNEITER WEERS INSURANCE	3,217.00	INS VACTOR
			2,380.00	INS NEW WW BUILDING
			2,000.00	CYBER POLICY
TOTAL **	65170		7,597.00	
4/27/2020	65171	SENSUS METERING SYSTEMS	1,949.94	ANNUAL SOFTWARE CONTRACT
4/27/2020	65172	SHAFFER PLBG & HTG	2,796.24	AIR PIPING TO TRUCKS
4/27/2020	65173	STAAB/PHIL	3,487.50	IT SUPPORT HOURLY
			474.94	PARTS/LICENSES
TOTAL **	65173		3,962.44	
4/27/2020	65174	TRANSWORLD NETWORK, CORP	8.33	LONG DIST SRVS PD
			155.46	LONG DIST SRVS CH
			22.22	LONG DIST SRVS LCC
			2.46	LONG DIST SRVS STREET
			1.23	LONG DIST SRVS FD
			1.23	LONG DIST SRVS POOL
			2.46	LONG DIST SRVS WATER
			1.23	LONG DIST SRVS WWTP
TOTAL **	65174		194.62	
4/27/2020	65175	TRUCK COUNTRY OF CEDAR RAPIDS	24.66	BLOWER SWITCH
4/27/2020	65176	UNITY POINT HEALTH	229.00	PRE-EMPLOY PHYS WW
4/27/2020	65177	USA BLUE BOOK	371.85	SYSTEM MAINT SUPPLIES
4/27/2020	65178	WALMART COMMUNITY BRC	9.87	DOOR HANDLE

4/27/2020	65179	WATER SOLUTIONS UNLIMITED	188.37	BALL VALVES
4/27/2020	65180	WELAND CLINICAL LABS	167.00	DRUG SCREENS
TOTAL				

65,647.56

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	36,303.67
06	ROAD USE TAX FUND	3,335.33
09	LOCAL OPTION TAX	57.45
51	WATER FUND	10,212.09
52	WASTEWATER FUND	14,590.82
73	DOWNTOWN REVITALIZATION PROG	1,148.20
TOTAL ALL FUNDS		65,647.56

## Apr. 2020 Month End Utility Billing Report

UB Monthly totals for April, 2020		Apr. 19	Water Customers		Unpaid as of Apr. 2020
			2020	2019	\$25,532.97
01 WA Residential	\$72,769.68	\$51,227.21	Residential 01	1,800	1,795
02 WA Commercial Gallon			Comm.02 gal.		
03 WA Commercial	\$14,359.16	\$8,961.30	Comm. 03	146	140
04 WA Tax Exempt	\$3,190.85	\$2,071.97	Gov/School 04	19	23 Tax-exempt
05 Outside WA Only	\$4.24	\$1.43	Outside WA 05	11	11
06 Outside WA	\$187.55	\$252.17	Outside WA 06	2	2
20 WA Non City	\$149.46	\$84.24	Non City 20	2	2
99 DM	<u>\$0.00</u>	<u>\$0.00</u>	Dummy Meters	<u>18</u>	<u>18</u>
Total Water	\$90,660.94	\$62,598.32	Totals	1,998	1,991
					<b>Unpaid as of Apr. 2019</b> \$56,052.06
10 SW Residential	\$80,043.10	\$77,035.49	Sewer Customers		
11 SW Commercial	\$14,963.10	\$10,666.78	Residential 10	1,771	1,766
12 SW Commercial Gallon			Comm. 11	148	142
14 SW Commercial Tax-ex	\$2,826.10	\$2,140.28	Comm. Gal 12		
21 SW Non City	<u>\$505.80</u>	<u>\$553.69</u>	Comm. 14	18	20 Tax-exempt
Total Sewer	\$98,338.10	\$90,396.24	Non City 21	<u>5</u>	<u>5</u>
Landfill - Misc	<u>\$4,436.00</u>	<u>\$4,378.00</u>	Totals	1,942	1,933
Total	<b>\$193,435.04</b>	<b>\$157,372.56</b>			

Total custs billed Apr. 2020-2037

Total custs billed Apr. 2019-2015

Current Water and Sewer Rates as set by Ordinance 933

Total SW & WA consumption Apr. 2020 is 2,828,640 billing for Mar. 2020 usage

Total SW & WA consumption was Apr. 2019 is 2,554,390 billing for Mar. 2019 usage

These figures reflect the Apr. 2020 billing for Mar.2020 usage

Prepared by Linda Iben

