



CITY OF ANAMOSA

CITY COUNCIL AGENDA – REGULAR SESSION

MONDAY, NOVEMBER 25, 2019 – 6:00 P.M.
CITY HALL COUNCIL CHAMBERS
107 SOUTH FORD STREET, ANAMOSA, IA 52205

If you wish to address the City Council, please wait for the Mayor to open the floor for public comment on that agenda item and then approach the podium. Before speaking, please state your name and address. Each speaker is limited to five (5) minutes per agenda item and is expected to refrain from the use of profane, obscene, or slanderous language.

1.0) ROLL CALL

2.0) PLEDGE OF ALLEGIANCE

3.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:

3.1) November 12, 2019 – Regular Council Meeting

4.0) PUBLIC HEARINGS: NONE

5.0) PROCLAMATIONS: NONE

6.0) OLD BUSINESS: NONE

7.0) NEW BUSINESS

7.1) **RESOLUTION** SETTING THE DATE FOR THE PUBLIC HEARING ON THE REQUEST FILED BY WEBER STONE COMPANY INC. TO REZONE PROPERTY AT 704 E. 1ST STREET FROM 3-R-2, MULTI-FAMILY RESIDENTIAL, TO C-2, ARTERIAL COMMERCIAL. **ROLL VOTE.**

7.2) **RESOLUTION** SETTING THE DATE FOR THE PUBLIC HEARING ON THE REQUEST FILED BY CHARLES BURTON TO REZONE PROPERTY AT 106 N. SCOTT STREET FROM 3-R-2, MULTI-FAMILY RESIDENTIAL, TO C-2, ARTERIAL COMMERCIAL. **ROLL VOTE.**

7.3) DISCUSSION AND POSSIBLE ACTION ON INTERSECTION OF OLD DUBUQUE ROAD AND HIGHWAY 151.

7.4) **RESOLUTION** APPROVING AND AUTHORIZING THE PLACEMENT OF FUNDS IN VARIOUS DEPOSITORIES. **ROLL VOTE.**

7.5) APPROVAL OF THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2019.

7.6) **RESOLUTION** APPROVING THE HIRING AND SETTING SALARY FOR FULL TIME PATROL OFFICER FOR THE ANAMOSA POLICE DEPARTMENT FOR FISCAL YEAR ENDING JUNE 30, 2020. **ROLL VOTE.**

7.7) AGREEMENT WITH SALLY HINRICHSSEN FOR THE PURPOSE OF PROVIDING MENTORING SERVICES TO CITY CLERK/DEPUTY CITY CLERK.

7.8) SCOPE OF SERVICES AGREEMENT FOR WASTEWATER TREATMENT PLANT FLOW EQUALIZATION BASIN FACILITY PLAN AND DESIGN.

- 7.9) STREET CLOSURE/NOISE PERMITS:
A) ANAMOSA CHAMBER OF COMMERCE – PARADE OF LIGHTS ON
NOVEMBER 30TH FROM 6:00 PM TO 6:30 PM – MAIN STREET FROM 600
EAST MAIN (LCC) TO EAST SIDE OF GARNAVILLO STREET.

- 7.10) REVIEW AND APPROVAL OF CURRENT BILLS

8.0) CITY ADMINISTRATORS REPORT:

9.0) MAYOR AND COUNCIL REPORTS:

- 9.1) COUNCIL REPORTS ON BOARDS AND COMMISSIONS.

10.0) PUBLIC WITH BUSINESS WITH THE COUNCIL ON ITEMS NOT ON THE AGENDA

11.0) ADJOURNMENT

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE FRONT DOOR IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.



Jacob Sheridan, City Administrator

STATEMENT OF COUNCIL PROCEEDINGS

November 12, 2019

The City Council of the City of Anamosa met in Regular Session this November 12, 2019 in the Council Chambers at City Hall at 6:00 p.m. with Mayor Dale Barnes presiding. The following Council Members were present: Rich Crump, Rod Smith, Cody Shaffer, Betty Weimer, John Machart, and Kay Smith. Absent: None. Also present were Jacob Sheridan, City Administrator; Beth Brincks, City Clerk; Jeremiah Hoyt, Police Chief.

Mayor Dale Barnes called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Pledge of Allegiance.

Motion by Weimer, second by R. Smith to approve the minutes of the October 28, 2019 Regular Council meeting. Ayes: all. Nays: none. Motion carried.

Motion by K. Smith, second by Crump to approve the Annual Urban Renewal Report for Fiscal Year ending June 30, 2019. Shaffer questioned LMI set aside and if any projects have been set up yet. Sheridan stated that no projects are on the table at this time. Crump asked if funds could be used for water utility payment relief for LMI households. Sheridan is investigating this option. Ayes: all. Nays: none. Motion carried.

Administrator Sheridan presented the survey and issues of encroachment with the construction at 216 E. Main Street. The Survey noted the amount of encroachment that is at issue. The property owner was not compliant with the terms of the building permit as submitted. The City may want to consider selling the property to the north to remedy the issue on that side. The other owners will need to have a separate discussion and agreement with the encroaching owner. Council discussed possible fines or the need for the construction to be removed. Joe Corpstein, the property owner to the west, addressed the Council and explained the issues this has caused with his property and that he would like to see the survey. He would also like the backing of the City in the resolution of the issues this construction has caused. Sheridan will be consulting the City Attorney on this matter before further action is taken.

Motion by Crump to approve the first reading of Ordinance 939 amending Ordinance 936 Vacating and Conveying that Portion of Cedar Street lying South of Cherry Street and North of Vine Street in the City of Anamosa, Iowa, second by Shaffer. This Ordinance amends the dollar amount to be paid for the parcel due to an incorrect calculation of the square footage purchased. Roll vote: Ayes: Machart, Weimer, Shaffer, R. Smith, Crump, K. Smith. Nays: none. Motion carried.

Motion by Shaffer to waive the second and third readings of Ordinance 939 amending Ordinance 936 Vacating and Conveying that Portion of Cedar Street lying South of Cherry Street and North of Vine Street in the City of Anamosa, Iowa, second by Crump. Roll vote: Ayes: Weimer, Shaffer, R. Smith, Crump, Machart, K. Smith. Nays: none. Motion carried.

Sheridan presented possible lease of space to Jones County Economic Development. Office time and space will be split between Anamosa and Monticello. The City of Monticello City Administrator, Doug Herman, informed the Council of the space and utilizes provided by their City. They do not charge rent for the space he uses with them. He also commented that there is

not much in and out traffic with the office since JCED often meets with clients outside of the office. It was also mentioned that the Chamber does pay rent in Monticello and JCED is a private group. Matt Behrends addressed the Council stating that the lease of the current space had been lost and that the city should want to keep them here. He stated that since they had to pay a higher salary for the current employee, they would like to have something rent free. Nancy Shaffer stated that there are many spaces for rent in Anamosa for little cost per month. This is taking a renter out of that pool if they are given free rent. Motion by R. Smith to approve the lease of office space to Jones County Economic Development at no charge, second by K. Smith. Ayes: K. Smith, Machart, R. Smith. Nays: Crump, Shaffer. Weimer is abstaining due to conflict of interest. Motion carried.

Motion by Crump to approve Resolution 2019-56 approving the obligation of funds from the Urban Renewal Tax Revenue Fund for payment of Annual Appropriation Tax Increment Financed Obligations for PKS Hospitality Group, Inc. d/b/a AmericInn, second by Machart. Roll vote: Ayes: Machart, K. Smith, Crump, Weimer, Shaffer, R. Smith. Nays: none. Motion carried.

Motion by Crump to approve Resolution 2019-57 approving the obligation funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year for Meadow Ridge Urban Renewal Plan LMI Obligation., second by Shaffer. Roll vote. Ayes: Weimer, Shaffer, R. Smith, Machart, K. Smith, Crump. Nays: none. Motion carried.

Motion by K. Smith, second by Crump to approve the renewal of Class C Liquor License, with Outdoor Service and Sunday Sales Privileges – Tyler & Downing’s Eatery. Ayes: all. Nays: none. Motion carried.

Motion by Weimer to approve the current bills, second by R. Smith. Crump asked for clarification of CY’s Tree Service invoice and if bids were needed. Shaffer noted tree replacement programs. Sheridan stated need to work on tree removal and replacement plan. Ayes: all. Nays: none. Motion carried.

City Administrators Report: Sheridan attended the State Legislative Day with the League of Cities. Discussions were of upcoming issues affecting cities. MI2 will be presenting their findings from the Water/Wastewater Assessment soon. We are waiting on a follow-up. R. Smith asked for an update from the ADCO meeting. The Farm ground north of Dakota/Division is the primary focus. Shaffer stated he had a discussion with the Sheriff’s Office about issues with HWY 151 intersection and asked Sheridan for options for making it safer.

Mayor and Council Reports: Machart and the Mayor attended the Landfill meeting and issues of methane build-up and release were discussed. The price tag for the release project is expected to run 50-60 thousand dollars. Machart also attended the Emergency Management meeting and reported on the progress of the communications installation. K. Smith reported that the Friends of the Library Christmas Sale is Saturday. Crump reminded everyone of the Jones County Tourism Annual Meeting November 19th from 5-7pm at the Tourism Office.

Public with business with the council on items not on the agenda: None.

Motion by Crump to adjourn, second by R. Smith. Ayes: all. Nays: none. Motion Carried.
Meeting adjourned at 6:59 P.M.

Dale Barnes, Mayor

ATTEST:

Beth Brincks, City Clerk

RESOLUTION NO. 2019-__

***RESOLUTION SETTING THE DATE FOR THE PUBLIC HEARING ON THE REQUEST
FILED BY WEBER STONE COMPANY INC. TO REZONE PROPERTY AT 704 EAST 1ST
STREET FROM 3-R-2, MULTI-FAMILY RESIDENTIAL, TO C-2, ARTERIAL
COMMERCIAL***

WHEREAS, Weber Stone Company Inc. has made a request for the rezoning of property located at 704 E. 1st Street from 3-R-2 Multi-Family Residential to C-2 Arterial Commercial; and

WHEREAS, the Planning and Zoning Commission reviewed the request at their November 18, 2019 meeting and have forwarded their recommendation on the re-zoning request to the Anamosa City Council for their consideration; and

WHEREAS, rezoning applications require a public hearing and that said notice can not be less than seven (7) days nor more than twenty (20) days prior to the public hearing. Said hearing must take place at a regularly scheduled Council meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa City Council does hereby set December 9, 2019 at 6:00 p.m. as the date and time for the public hearing to be held in the Anamosa City Hall Council Chambers in Anamosa, Iowa.

FURTHERMORE, that said publication shall be made in accordance with the Anamosa City Code and the State Code of Iowa.

PASSED AND APPROVED this 25th day of November, 2019.

APPROVAL BY MAYOR

I hereby approve the foregoing Resolution No. 2019-__ affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 25th day of November, 2019.

Dale Barnes, Mayor

ATTEST:

Beth Brincks, City Clerk

RESOLUTION NO. 2019-__

***RESOLUTION SETTING THE DATE FOR THE PUBLIC HEARING ON THE REQUEST
FILED BY CHARLES BURTON TO REZONE PROPERTY AT 704 EAST 1ST STREET FROM
3-R-2, MULTI-FAMILY RESIDENTIAL, TO C-2, ARTERIAL COMMERCIAL***

WHEREAS, Charles Burton has made a request for the rezoning of property located at 106 North Scott Street from 3-R-2 Multi-Family Residential to C-2 Arterial Commercial; and

WHEREAS, the Planning and Zoning Commission reviewed the request at their November 18, 2019 meeting and have forwarded their recommendation on the re-zoning request to the Anamosa City Council for their consideration; and

WHEREAS, rezoning applications require a public hearing and that said notice can not be less than seven (7) days nor more than twenty (20) days prior to the public hearing. Said hearing must take place at a regularly scheduled Council meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa City Council does hereby set December 9, 2019 at 6:00 p.m. as the date and time for the public hearing to be held in the Anamosa City Hall Council Chambers in Anamosa, Iowa.

FURTHERMORE, that said publication shall be made in accordance with the Anamosa City Code and the State Code of Iowa.

PASSED AND APPROVED this 25th day of November, 2019.

APPROVAL BY MAYOR

I hereby approve the foregoing Resolution No. 2019-__ affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 25th day of November, 2019.

Dale Barnes, Mayor

ATTEST:

Beth Brincks, City Clerk

RESOLUTION NO. 2019-__

***RESOLUTION APPROVING AND AUTHORIZING THE PLACEMENT OF FUNDS IN
VARIOUS DEPOSITORIES.***

WHEREAS, from time to time it becomes necessary to review the status and position of funds in banks where we have them placed as designated depositories; and

WHEREAS, in August 2014 the City Council updated the depository resolution designating the location and the maximum amount where City funds can be placed; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa City Council does hereby approve the following list of financial institutions to be depositories for the City of Anamosa, Iowa funds in conformance with all applicable provisions of the Iowa Code to be effective November 25, 2019, and

FURTHERMORE, the following people are hereby authorized to deposit funds for the City of Anamosa in amounts not to exceed the maximum approved for each respective financial institution as set forth below.

Authorized Depositors:

Beth Brincks
Ginger Thomas
Linda Iben

Authorized Depositories:

CITIZENS SAVINGS BANK – ANAMOSA

Maximum balance in effect under this resolution \$ 9,000,000.00

FIDELITY BANK AND TRUST – ANAMOSA

(Previously Security State Bank- Anamosa)

Maximum balance in effect under this resolution \$ 4,000,000.00

F&M (FARMERS AND MERCHANTS) SAVINGS BANK – ANAMOSA

Maximum balance in effect under this resolution \$ 8,000,000.00

FARMERS SAVINGS BANK – MARTELLE

Maximum balance in effect under this resolution \$ 3,000,000.00

Councilmember _____ introduced the foregoing **Resolution No. 2019-__** and moved for its adoption. Councilmember _____ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

COUNCILMEMBER		AYES	NAYS	ABSENT
CRUMP				
KAY SMITH				
MACHART				
ROD SMITH				
SHAFFER				
WEIMER				

PASSED AND APPROVED this 25th day of November, 2019.

Dale Barnes, Mayor

ATTEST:

Beth Brincks, City Clerk

STATE OF IOWA

2019

FINANCIAL REPORT

FISCAL YEAR ENDED

JUNE 30, 2019

CITY OF ANAMOSA, IOWA

DUE: December 1, 2019

16205300100000

CITY OF ANAMOSA

107 S Ford Street

ANAMOSA IA 52205-1841

POPULATION: 5533

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	1,912,067		1,912,067	1,884,997
Less: Uncollected Property Taxes-Levy Year	0		0	
Net Current Property Taxes	1,912,067		1,912,067	1,884,997
Delinquent Property Taxes	12		12	0
TIF Revenues	239,728		239,728	237,265
Other City Taxes	542,899	0	542,899	667,037
Licenses and Permits	77,249	0	77,249	8,100
Use of Money and Property	205,850	38,688	244,538	61,565
Intergovernmental	1,105,810	191,281	1,297,091	836,446
Charges for Fees and Service	92,579	2,461,938	2,554,517	2,722,355
Special Assessments	0	0	0	
Miscellaneous	100,586	60,810	161,396	315,616
Other Financing Sources	4,615	0	4,615	
Transfers In	1,324,275	367,049	1,691,324	2,385,718
Total Revenues and Other Sources	5,605,670	3,119,766	8,725,436	9,119,099
Expenditures and Other Financing Uses				
Public Safety	1,133,331		1,133,331	983,723
Public Works	1,059,546		1,059,546	1,103,377
Health and Social Services	0		0	
Culture and Recreation	887,175		887,175	810,620
Community and Economic Development	21,498		21,498	27,155
General Government	561,535		561,535	555,205
Debt Service	323,332		323,332	323,367
Capital Projects	567,937		567,937	1,365,000
Total Governmental Activities Expenditures	4,554,354	0	4,554,354	5,168,447
BUSINESS TYPE ACTIVITIES		2,236,738	2,236,738	2,493,444
Total All Expenditures	4,554,354	2,236,738	6,791,092	7,661,891
Other Financing Uses	0	0	0	
Transfers Out	1,324,275	367,049	1,691,324	2,385,718
Total All Expenditures/and Other Financing Uses	5,878,629	2,603,787	8,482,416	10,047,609
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	-272,959	515,979	243,020	-928,510
Beginning Fund Balance July 1, 2018	6,036,754	4,338,738	10,375,492	10,393,219
Ending Fund Balance June 30, 2019	5,763,795	4,854,717	10,618,512	9,464,709

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds

Pension Trust Funds

Private Purpose Trust Funds

Agency Funds

Indebtedness at June 30, 2019	Amount	Indebtedness at June 30, 2019	Amount
General Obligation Debt	1,129,900	Other Long-Term Debt	0
Revenue Debt	3,425,579	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	11,500,550

CERTIFICATION

The forgoing report is correct to the best of my knowledge and belief

	Publication
Signature of Preparer	
Printed name of Preparer	Phone Number
	Date Signed
Signature of Mayor or other City official (Name and Title)	

PLEASE PUBLISH THIS PAGE ONLY

REVENUE P2
CITY OF ANAMOSA
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2019
NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section A - Taxes									
1 Taxes levied on property	1,306,506	527,537		78,024			1,912,067		1,912,067
2 Less: Uncollected Property Taxes - Levy Year							0		0
3 Net Current Property Taxes	1,306,506	527,537		78,024	0	0	1,912,067		1,912,067
4 Delinquent Property Taxes	12						12		12
5 Total Property Tax	1,306,518	527,537		78,024	0	0	1,912,079		1,912,079
6 TIF Revenues			239,728				239,728		239,728
7 Other City Taxes									
8 Utility Tax Replacement Excise Taxes	29,315	14,884		2,099			46,298		46,298
9 Utility Franchise Tax (Chapter 364.2, Code of Iowa)							0		0
10 Parimutuel Wager Tax							0		0
11 Gaming Wager Tax							0		0
12 Mobile Home Tax	9,187			659			9,846		9,846
13 Hotel / Motel Tax	73,667						73,667		73,667
14 Other Local Option Taxes		413,088					413,088		413,088
15 Total Other City Taxes	112,169	427,972		2,758	0	0	542,899	0	542,899
16 Section B - Licenses and Permits	77,249						77,249		77,249
17 Section C - Use of Money and Property									
18 Interest	18,832	6,655		3,875			29,362	38,688	68,050
19 Rents and Royalties	176,488						176,488		176,488
20 Other Miscellaneous Use of Money and Property							0		0
21							0		0
22 Total Use of Money and Property	195,320	6,655	0	3,875	0	0	205,850	38,688	244,538
24 Section D - Intergovernmental									
26 Federal Grants and Reimbursements									
27 Federal Grants	130,039				123,169		253,208		253,208
28 Community Development Block Grants							0	191,281	191,281
29 Housing and Urban Development							0		0
30 Public Assistance Grants							0		0
31 Payment in Lieu of Taxes							0		0
32							0		0
33 Total Federal Grants and Reimbursements	130,039	0		0	123,169	0	253,208	191,281	444,489

REVENUE P3
CITY OF ANAMOSA
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2019
NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section D - Intergovernmental - Continued	41								41
State Shared Revenues	43								43
Road Use Taxes	44	714,785					714,785		714,785
Other state grants and reimbursements	48								48
State grants	49	7,053					7,053		7,053
Iowa Department of Transportation	50						0		0
Iowa Department of Natural Resources	51						0		0
Iowa Economic Development Authority	52						0		0
CEBA grants	53						0		0
Commercial & Industrial Replacement Claim	54	26,705	13,559	1,912			42,176		42,176
Cigarette Compliance Checks	55	1,125					1,125		1,125
	56						0		0
	57						0		0
	58						0		0
	59						0		0
Total State	60	34,883	0	1,912	0	0	765,139	0	765,139
Local Grants and Reimbursements									
County Contributions	63						0		0
Library Service	64	19,064					19,064		19,064
Township Contributions	65	64,399					64,399		64,399
Fire/EMT Service	66						0		0
Police - JCERT	67	4,000					4,000		4,000
	68						0		0
	69						0		0
Total Local Grants and Reimbursements	70	87,463	0	0	0	0	87,463	0	87,463
Total Intergovernmental (Sum of lines 33, 60, and 70)	71	252,385	728,344	1,912	123,169	0	1,105,810	191,281	1,297,091
Section E -Charges for Fees and Service	72								
Water	73						0	797,908	797,908
Sewer	74						0	1,664,030	1,664,030
Electric	75						0		0
Gas	76						0		0
Parking	77						0		0
Airport	78						0		0
Landfill/garbage	79						0		0
Hospital	80						0		0

REVENUE P4

CITY OF

REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,

NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section E - Charges for Fees and Service - Continued	81								81
Transit	82						0		0 82
Cable TV	83						0		0 83
Internet	84						0		0 84
Telephone	85						0		0 85
Housing Authority	86						0		0 86
Storm Water	87						0		0 87
Other:	88								88
Nursing Home	89						0		0 89
Police Service Fees	90						0		0 90
Prisoner Care	91						0		0 91
Fire Service Charges	92						0		0 92
Ambulance Charges	93						0		0 93
Sidewalk Street Repair Charges	94						0		0 94
Housing and Urban Renewal Charges	95						0		0 95
River Port and Terminal Fees	96						0		0 96
Public Scales	97						0		0 97
Cemetery Charges	98	10,020				750	10,770		10,770 98
Library Charges	99	4,143					4,143		4,143 99
Park, Recreation, and Cultural Charges	100	76,896					76,896		76,896 100
Animal Control Charges	101	770					770		770 101
	102						0		0 102
	103						0		0 103
Total Charges for Service	104	91,829	0	0	0	750	92,579	2,461,938	2,554,517 104
Section F - Special Assessments	106						0		0 106
Section G - Miscellaneous	107								107
Contributions	108	4,411					4,411		4,411 108
Deposits and Sales/Fuel Tax Refunds	109						0	4,400	4,400 109
Sale of Property and Merchandise	110						0		0 110
Fines	111	5,306					5,306		5,306 111
Internal Service Charges	112						0		0 112
	113						0		0 113
Sales Tax	114	1,719					1,719		1,719 114
Miscellaneous	115	21,685					21,685	56,410	78,095 115
Other refunds	116	51,195					51,195		51,195 116
Concessions	117	16,270					16,270		16,270 117
	118						0		0 118
	119						0		0 119
Total Miscellaneous	120	100,586	0	0	0	0	100,586	60,810	161,396 120

REVENUE P5

**CITY OF
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,
NON-GAAP/CASH BASIS**

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Total All Revenues (Sum of lines 6, 7, 15,16,22, 71, 104, 106, and 120)	121 2,136,056	1,690,508	239,728	86,569	123,169	750	4,276,780	2,752,717	7,029,497 121
Section H - Other Financing Sources	123								123
Proceeds of capital asset sales	124 4,615						4,615		4,615 124
Proceeds of long-term debt (Excluding TIF internal borrowing)	125						0		0 125
Proceeds of anticipatory warrants or other short-term debt	126						0		0 126
Regular transfers in and interfund loans	127 1,081,137			59,747			1,140,884	367,049	1,507,933 127
Internal TIF loans and transfers in	128			183,391			183,391		183,391 128
	129						0		0 129
	130						0		0 130
Total Other Financing Sources	131 1,085,752	0	0	243,138	0	0	1,328,890	367,049	1,695,939 131
Total Revenues Except for Beginning Balances (Sum of lines 121 and 131)	132 3,221,808	1,690,508	239,728	329,707	123,169	750	5,605,670	3,119,766	8,725,436 132
Beginning Fund Balance July 1, 2018	134 3,275,156	2,021,683	206,228	241,495	199,289	92,903	6,036,754	4,338,738	10,375,492 134
Total Revenues and Other Financing Sources (Sum of lines 132 and 134)	136 6,496,964	3,712,191	445,956	571,202	322,458	93,653	11,642,424	7,458,504	19,100,928 136

EXPENDITURES P6

CITY OF ANAMOSA

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2019

NON-GAAP/CASH BASIS

Item Description	Line	General Revenue (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section A — Public Safety	1										1
Police Department/Crime Prevention	2	756,200	48,744					804,944		804,944	2
Jail	3							0		0	3
Emergency Management	4							0		0	4
Flood control	5	49,863						49,863		49,863	5
Fire Department	6	228,072						228,072		228,072	6
Ambulance	7							0		0	7
Building Inspections	8							0		0	8
Miscellaneous Protective Services	9							0		0	9
Animal Control	10	545						545		545	10
Other Public Safety	11							0		0	11
Emergency Services Admin	12	49,907						49,907		49,907	12
	13							0		0	13
Total Public Safety	14	1,084,587	48,744		0	0	0	1,133,331		1,133,331	14
Section B — Public Works	15										15
Roads, Bridges, Sidewalks	16	405,265	523,975			15,448		944,688		944,688	16
Parking Meter and Off-Street	17							0		0	17
Street Lighting	18		67,614					67,614		67,614	18
Traffic Control Safety	19		2,394					2,394		2,394	19
Snow Removal	20							0		0	20
Highway Engineering	21							0		0	21
Street Cleaning	22							0		0	22
Airport (if not an enterprise)	23							0		0	23
Garbage (if not an enterprise)	24	44,850						44,850		44,850	24
Other Public Works	25							0		0	25
	26							0		0	26
	27							0		0	27
Total Public Works	28	450,115	593,983		0	15,448	0	1,059,546		1,059,546	28
Section C — Health and Social Services	29										29
Welfare Assistance	30							0		0	30
City Hospital	31							0		0	31
Payments to Private Hospitals	32							0		0	32
Health Regulation and Inspections	33							0		0	33
Water, Air, and Mosquito Control	34							0		0	34
Community Mental Health	35							0		0	35
Other Health and Social Services	36							0		0	36
	37							0		0	37
	38							0		0	38
Total Health and Social Services	39	0	0		0	0	0	0		0	39
Section D — Culture and Recreation	40										40
Library Services	41	241,899	19,920					261,819		261,819	41
Museum, Band, Theater	42							0		0	42
Parks	43	48,600	11,143					59,743		59,743	43
Recreation	44	382,831	545					383,376		383,376	44
Cemetery	45	25,081						25,081		25,081	45
Community Center, Zoo, Marina, and Auditorium	46	147,711	7,455					155,166		155,166	46
Other Culture and Recreation	47							0		0	47
Senior Dining	48	1,990						1,990		1,990	48
	49							0		0	49
Total Culture and Recreation	50	848,112	39,063		0	0	0	887,175		887,175	50

EXPENDITURES P7

CITY OF

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, — Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section E — Community and Economic Development	51										51
Community beautification	52										52
Economic development	53							0		0	53
Housing and urban renewal	54							0		0	54
Planning and zoning	55							0		0	55
Other community and economic development	56							0		0	56
TIF Rebates	57			21,498				21,498		21,498	57
	58							0		0	58
Total Community and Economic Development	59	0	0	21,498	0	0	0	21,498		21,498	59
Section F — General Government	60										60
Mayor, Council and City Manager	61	195,390	7,960					203,350		203,350	61
Clerk, Treasurer, Financial Administration	62	290,080	13,670					303,750		303,750	62
Elections	63							0		0	63
Legal Services and City Attorney	64	20,581						20,581		20,581	64
City Hall and General Buildings	65	7,109	15,625					22,734		22,734	65
Tort Liability	66	11,120						11,120		11,120	66
Other General Government	67							0		0	67
	68							0		0	68
	69							0		0	69
Total General Government	70	524,280	37,255		0	0	0	561,535		561,535	70
Section G — Debt Service	71				323,332			323,332		323,332	71
	72							0		0	72
	73							0		0	73
Total Debt Service	74	0	0	0	323,332	0	0	323,332		323,332	74
Section H — Regular Capital Projects — Specify	75										75
Water	76					377,590		377,590		377,590	76
Wastewater	77					190,347		190,347		190,347	77
Subtotal Regular Capital Projects	78	0	0		0	567,937	0	567,937		567,937	78
TIF Capital Projects — Specify	79										79
	80							0		0	80
	81							0		0	81
Subtotal TIF Capital Projects	82	0	0		0	0	0	0		0	82
Total Capital Projects	83	0	0		0	567,937	0	567,937		567,937	83
Total Governmental Activities Expenditures	84	2,907,094	719,045	21,498	323,332	583,385	0	4,554,354		4,554,354	84
(Sum of lines 14, 28, 39, 50, 59, 70, 74, 83)	85										85

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

EXPENDITURES P8

CITY OF

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section I -- Business Type Activities	87										87
Water --- Current Operation	88								597,396	597,396	88
Capital Outlay	89								247,433	247,433	89
Debt Service	90								247,693	247,693	90
Sewer and Sewage Disposal --- Current Operation	91								897,514	897,514	91
Capital Outlay	92								154,092	154,092	92
Debt Service	93								92,610	92,610	93
Electric --- Current Operation	94										94
Capital Outlay	95										95
Debt Service	96										96
Gas Utility --- Current Operation	97										97
Capital Outlay	98										98
Debt Service	99										99
Parking --- Current Operation	100										100
Capital Outlay	101										101
Debt Service	102										102
Airport --- Current Operation	103										103
Capital Outlay	104										104
Debt Service	105										105
Landfill/Garbage --- Current operation	106										106
Capital Outlay	107										107
Debt Service	108										108
Hospital --- Current Operation	109										109
Capital Outlay	110										110
Debt Service	111										111
Transit --- Current Operation	112										112
Capital Outlay	113										113
Debt Service	114										114
Cable TV, Telephone, Internet --- Current Operation	115										115
Capital Outlay	116										116
Housing Authority --- Current Operation	117										117
Capital Outlay	118										118
Debt Service	119										119
Storm Water --- Current Operation	120										120
Capital Outlay	121										121
Debt Service	122										122
Other Business Type --- Current Operation	123										123
Capital Outlay	124										124
Debt Service	125										125
Internal Service Funds --- Specify	126										126
	127										127
	128										128
Total Business Type Activities	129								2,236,738	2,236,738	129

EXPENDITURES P9

CITY OF ANAMOSA

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2019 -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Subtotal Expenditures (Sum of lines 84 and 129)	130	2,907,094	719,045	21,498	323,332	583,385	0	4,554,354	2,236,738	6,791,092	130
Section J — Other Financing Uses Including Transfers Out	131										131
Regular transfers out	132	330,940	777,581		32,363			1,140,884	367,049	1,507,933	132
Internal TIF loans/repayments and transfers out	133			183,391				183,391		183,391	133
	134							0		0	134
Total Other Financing Uses	135	330,940	777,581	183,391	32,363	0	0	1,324,275	367,049	1,691,324	135
Total Expenditures and Other Financing Uses (Sum of lines 130 and 135)	136	3,238,034	1,496,626	204,889	355,695	583,385	0	5,878,629	2,603,787	8,482,416	136
	137										137
Ending fund balance June 30, :	138										138
Governmental:	139										139
Nonspendable	140						93,653	93,653		93,653	140
Restricted	141		2,215,565	241,067	215,507	-260,927		2,411,212		2,411,212	141
Committed	142							0		0	142
Assigned	143							0		0	143
Unassigned	144	3,258,930						3,258,930		3,258,930	144
Total Governmental	145	3,258,930	2,215,565	241,067	215,507	-260,927	93,653	5,763,795		5,763,795	145
Proprietary	146								4,854,717	4,854,717	146
Total Ending Fund Balance June 30,	147	3,258,930	2,215,565	241,067	215,507	-260,927	93,653	5,763,795	4,854,717	10,618,512	147
Total Requirements (Sum of lines 136 and 147)	148	6,496,964	3,712,191	445,956	571,202	322,458	93,653	11,642,424	7,458,504	19,100,928	148

O'OTHER P10

Part III Intergovernmental Expenditures Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. Enter amount.

Purpose	Amount paid to other local governments	Purpose	Amount paid to State
Correction		Highways	
Health		All other	
Highways			
Transit Subsidies			
Libraries			
Police protection			
Sewerage			
Sanitation			
All other			

Part IV

Wages & Salaries Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

YOU ARE REQUIRED TO ENTER SALARY DOLLARS IN THE Amount areas FOR SALARIES AND WAGES PAID

Amount	Amount
	1,548,570

Total Salaries and Wages Paid

Part V Debt Outstanding, Issued, and Retired

Transit subsidies

A. Long-Term Debt

Debt During the Fiscal Year		Debt Outstanding JUNE 30, 2019							
Purpose	Line	Debt Outstanding JULY 1, 2018	Issued	Retired	General Obligation	TIF Revenue	Revenue	Other	Interest Paid This Year
Water Utility	1.	2,555,579		93,000			2,462,579		154,693
Sewer Utility	2.	1,037,000		74,000			963,000		18,610
Electric Utility	3.								
Gas Utility	4.								
Transit-Bus	5.								
Industrial Revenue	6.								
Mortgage Revenue	7.								
TIF Revenue	8.								
Other Purposes / Miscellaneous	9.								
GO	10.	1,417,600		287,700	1,129,900				35,132
Parking	11.								
Airport	12.								
Stormwater	13.								
Section 108	14.								
Total Long-Term		5,010,179	0	454,700	1,129,900	0	3,425,579	0	208,435

B. Short-Term Debt Amount

Outstanding as of JULY 1, 2018

Outstanding as of JUNE 30, 2019

DEBT LIMITATION FOR GENERAL OBLIGATIONS

Actual valuation -- January 1, 2017

Amount	Amount
230,011,001	x.0.5 = \$ 11,500,550.05

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30, 2019

Type of asset	Amount				
	Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	All other Funds (d)	Total (e)
	90,235			10,528,278	10,618,513
Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.	If you budget on a NON-GAAP CASH BASIS, the amount in the Total above SHOULD EQUAL the above summed amounts on the sheet All Funds P1: Ending fund balance, column C PLUS the amounts in the shaded Note area.				

REMARKS

-

RESOLUTION NO. 2019-__

***RESOLUTION APPROVING THE HIRING AND SETTING SALARY FOR FULL TIME
PATROL OFFICER FOR THE ANAMOSA POLICE DEPARTMENT FOR FISCAL YEAR
ENDING JUNE 30, 2020***

WHEREAS, the City Council regularly approves the hiring of new staff; and

WHEREAS, one of the Full Time Patrol Officer positions is currently vacant; and

WHEREAS, the Chief of Police has reviewed applications, conducted interviews, and is now recommending the candidate below for the position of Patrol Officer; and

WHEREAS, such recommendation is now forwarded onto the City Council for their review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the following hire be approved with an effective date of November 25, 2019:

Position	Employee Name	Hourly Wage
Full Time Patrol Officer	Nicole Minnihan	\$23.00

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 2019-__** fixing below my official signature as Mayor of the City of Anamosa, Iowa, this 25th day of November, 2019.

Dale Barnes, Mayor

ATTEST:

Beth Brincks, City Clerk

AGREEMENT

THIS AGREEMENT IS ENTERED INTO ON THIS 1ST DAY OF DECEMBER, 2019 BY AND BETWEEN THE CITY OF ANAMOSA, IOWA, (HEREINAFTER CITY) AND SALLY HINRICHSEN (HEREINAFTER MENTOR) FOR THE PURPOSE OF PROVIDING CERTAIN MENTORING SERVICES TO THE CITY CLERK/DEPUTY CITY CLERK OF CITY, ON THE FOLLOWING TERMS AND CONDITIONS.

1. MENTOR is qualified to provide certain mentoring services to a city clerk and MENTOR will not attempt to provide mentoring services to the clerk in any area in which MENTOR is not experienced and knowledgeable.
2. MENTOR will provide mentoring services to the city clerk of CITY during the period commencing on December 1, 2019 and ending on December 31, 2020 as needed with a maximum of 240 hours. The time of providing such services and the dates and location when such services will be provided is at the direction and control of MENTOR.
3. MENTOR will keep accurate records of the amount of time spent performing such mentoring, the nature of the mentoring provided, and any expenses incurred and will submit an itemized statement to the CITY each month after the services and expenses were incurred.
4. The CITY will pay for such services at the rate of \$35.00 per hour and will reimburse MENTOR for the expenses incurred which shall be limited to mileage for automobile expense at the rate of \$.58 cents per mile or the current Federal rate for mileage reimbursement.
5. Each party acknowledges that MENTOR is an independent contractor for the purpose of providing these mentoring services. The CITY will not withhold federal or state income taxes, social security or IPERS payments; neither will the CITY provide any benefits or compensation to MENTOR except for the hourly fees for itemized services and except for expenses incurred. The MENTOR is solely responsible for providing his/her own insurance, including but not limited to workers' compensation and liability coverage.
6. MENTOR agrees that this is a personal service contract and the mentoring services to be performed cannot be assigned to any other individual.
7. This agreement may be extended as to the hours of mentoring services to be performed and as to the completion date only by the written agreement of both parties.
8. Either party may terminate this agreement at any time by serving written notice of such termination on the other party. In the event that future mentoring sessions have already been scheduled, notice must be personally delivered by the party to the other party, thus canceling all future sessions. In all other cases, notice will be considered served when deposited in the United States mail with sufficient postage affixed, addressed to the other party at the respective addresses listed below:

Notice to CITY:

Mayor Dale Barnes
Address: 107 S Ford Street
Anamosa, IA 52205

Notice to MENTOR:

Full Name Sally Hinrichsen
Home Address: 22551 Bowens Prairie Road
Monticello, IA 52310

9. This written agreement sets out the entire agreement between the parties and any change, modification, addition or extension thereof shall not be effective unless set out in writing.

Dated at _____, Iowa on this _____ day of _____, 20__.

MENTOR

Mayor

Attest: _____
City Clerk

EXHIBIT A**WWTP IMPROVEMENTS – FLOW EQUALIZATION BASIN FACILITY PLAN AND DESIGN
ANAMOSA, IA**

CLIENT: CITY OF ANAMOSA
107 SOUTH FORD STREET
ANAMOSA, IA 52205
JACOB SHERIDAN, CITY ADMINISTRATOR

PROFESSIONAL: SNYDER & ASSOCIATES, INC.
5005 BOWLING STREET SW, SUITE A
CEDAR RAPIDS, IA 52404

PROJECT: WWTP IMPROVEMENTS – FLOW EQUALIZATION REPORT & DESIGN

DATE: November 19, 2019

SCOPE OF SERVICES:**I. GENERAL**

- A. The City of Anamosa's wastewater treatment plant has no flow equalization basin, all of the flows that exceed the hydraulic capacity of the wastewater treatment system are bypassed to the receiving stream. The City of Anamosa seeks to design and construct 3.0 million gallons of flow equalization capacity. The Professional shall provide the following scope of services in order to assist in further development of the project.

II. ENGINEERING SERVICES

Snyder & Associates shall prepare documents for a Facility Plan, Design and Bid Services, which includes the following:

A. FACILITY PLAN

The Professional shall develop a Facility Plan according to the requirements of the Iowa DNR. The facility plan shall be completed and submitted to the Iowa DNR for approval.

- a. Data Collection - Obtain system operating data from facility staff and review said data. Identify and evaluate flow equalization alternatives to store flows above the average wet weather flow.
- b. Coordination with DNR - Discuss with DNR personnel feasible alternatives to achieve project goals, as required. Coordinate with the DNR with required site surveys and responses to facility plan questions. Submit Facility Plan upon completion and authorization by the Owner, and respond to DNR review comments as needed.

- c. Perform Cost Analysis - Present opinion of probable capital and O&M costs. Opinions of probable construction costs prepared by the Professional represent the best judgment as a design professional familiar with the construction industry.

B. DESIGN SERVICES

- a. Preliminary Survey - The Professional shall perform the necessary preliminary surveys within the limits of the predetermined alignments, including location and elevation of existing surface features and to locate, where possible, unground utilities from existing records and field locates by the utility companies as made available.
- b. Plans, Specifications and Contract Documents - The Professional shall prepare design criteria, plans, specifications and contract documents for the project and shall furnish copies of these documents to the Client for review and approval. The comments and review recommendations will then be incorporated into the final plans and specifications. Plans, specifications, and contract documents will be prepared for a single construction contract.
- c. Iowa DNR Construction Permits - The Professional will complete and submit the applications for the construction permits with all the pertinent information. The Permit application will be revised as necessary to meet the requirements of the DNR. Permit fees and publication costs shall be paid by the Client.
- d. Opinion of Probable Cost - The Professional shall prepare an opinion of probable construction cost for the project based upon the design developed. Opinions of probable construction costs prepared by the Professional represent the best judgement as a design professional familiar with the construction industry. The Professional does not guarantee that the actual costs will not vary from the cost estimate prepared by the Professional.
- e. During the Design Phase of the project, the Professional shall confer with the Wastewater Superintendent or his designee to report on the project status. A written progress report shall be submitted if required and written in such a way that it is suitable for use a City Council information item.
- f. Subconsultants - The Professional will acquire the services of an electrical engineering firm and geotechnical engineering to provide corresponding professional services for these project needs as a direct service to the Professional.
- g. Funding Assistance - The Professional shall assist the Client with funding applications and subsequent submittal requirements (as they pertain to engineering design or cost opinions) for the following funding sources to help the Client determine funding assistance eligibility and to submit funding applications.
 - i. SRF Planning & Design Loan
 - ii. SRF Construction Loan
 - iii. CDBG Water and Sewer Fund
 - iv. FEMA HMA Flood Mitigation

FEEES FOR SERVICES (A-B)..... \$58,500 LUMP SUM

C. BIDDING SERVICES

Upon receipt of authorization by the Client to proceed, the Professional shall perform the following services for the project:

- a. Preparation of Construction Contract Documents – The Professional shall prepare the construction contract documents for the review and approval of the Client’s Attorney.
- b. Advertising – The Professional shall notify Contractors, distribute plan sets, answer questions from potential contractors, subcontractors and suppliers, determine need of and issue addenda, and coordinate with Client’s staff during this phase of services. Publication costs shall be paid by the City.
- c. Bidding – The Professional shall attend the meeting at which bids are received, shall tabulate the bids and make recommendations to the City Council, in writing, regarding the awarding of the construction contract.

FEES FOR SERVICES (C).....\$2,500 HOURLY ESTIMATED

III. CONSTRUCTION SERVICES

A. CONSTRUCTION ADMINISTRATION

- a. Preconstruction Conference – The Professional shall arrange and conduct a preconstruction conference, if necessary, with the Contractor and Client to review the contract requirements, details of construction, utility conflicts and work schedule prior to construction.
- b. Contractors Payment Requests – The Professional shall review the requests of the contractor for progress payments and shall, based on site observations, recommend approval, modification, or denial of payments.
- c. Notification of Nonconformance – The Professional shall notify the Client of any known work which does not generally conform to the construction contract, make recommendations to the Client for the correction of nonconforming work and, at the request of the Client, see that these recommendations are implemented by the Contractor.
- d. Shop Drawings - The Professional shall review shop drawings and other submissions of the Contractor for general compliance with the construction contract. Professional’s response on submittals/resubmittals shall generally be within 14 days of receipt of submittals/resubmittals.
- e. Change Orders – The Professional shall negotiate and prepare change orders for approval of the Client prior to the work progressing, when conditions permit. Prior to commencement of construction, the Client shall develop guidance for addressing authorization of time-sensitive changes which require more immediate decisions.

- f. Final Site Observation – The Professional shall perform a site observation to determine if the project is substantially complete according to the plans and specifications and make a recommendation of final payment.
- g. If the Contractor exceeds the contract completion date in completing construction of the project, of if change orders or project additions require and extension of the completion date, the Professional will be compensated for any additional administration, construction observation and staking services when authorized by the Client.
- h. Final Acceptance – It is understood that the Client will accept any portion of a project only after recommendation by the Professional. Final acceptance of a project by the Client shall not release the Contractor from responsibility that the work is free of defects in materials and workmanship nor the Professional for his liability of design.
- i. Record Drawings – Develop record drawings in an electronic format, for delivery to the Client following completion of the construction contracts. Record drawing information shall be developed from notes, mark-ups and red line drawings provided by the contractors, Client observation staff, and periodic observations by the Professional. Said drawings shall be complete to the extent of the information provided to the Professional, with the primary intent of the drawings to provide location records for facilities which are buried. Construction changes above grade will be shown to the extent of major location changes of equipment or building structures.

B. CONSTRUCTION STAKING

- a. The Professional shall be responsible for providing construction staking for the project. The construction documents will contain a provision that the Professional will provide one set of stakes for each construction operation of the project. Any staking that is destroyed due to construction will be replaced at the Contractor's expense.

C. CONSTRUCTION OBSERVATION

- a. The Professional will provide periodic site observation for the project during the Construction Phase. The time spent on site is dependent upon the contractor's schedule, rate of progress, and type of work. Observation services will be provided at an amount to be mutually determined by the Client and the Professional following receipt of bids. If a contractor requests a waiver of any provisions of the plans and specifications, the Professional will make a recommendation to the Client of the request. The Professional will give guidance to the project during the construction period, including the following:
 - i. Observation of the work for general compliance with plans and specifications.
 - ii. Keep a record or log of Contractor's activities throughout construction whenever the Professional provides observation, including notation on the nature and cost of any extra work or changes ordered during construction.
 - iii. Construction Observation Services provide the Owner with representation at the job site during the Construction Phase of the project, which results in an increase in the

probability that the project, which results in an increase in the probability that the project will be constructed in substantial compliance with the plans and specifications. However, such services do not guarantee the Contractor's performance. Nor do such services include responsibility for construction means, techniques, procedures or safety used in constructing the work described in this agreement.

- iv. The Professional will coordinate the acceptance testing and monitoring according to the specifications, including the services provided by an independent testing laboratory.

FEES FOR SERVICES TBD

IV. ADDITIONAL SERVICES

The following items shall be considered additional services as may be requested by the Client. Additional services may be performed on an hourly basis or should a specific scope of services be defined, a quotation for services may be performed.

1. Meetings above listed in scope of services.
2. Submittal fees to any and all regulatory agencies.
3. Easement and/or legal documents.
4. Client requested major revisions.
5. Color presentation drawings.
6. Easement plats.
7. Variance petitions.
8. Wetland delineation or environmental analysis.

EXHIBIT B

SNYDER & ASSOCIATES, INC.
2019-20
STANDARD FEE SCHEDULE

Billing Classification/Level		Billing Rate	
Professional			
Engineer, Landscape Architect, Land Surveyor, GIS, Environmental Scientist Project Manager, Planner, Right-of-Way, Graphic Designer			
Principal II		\$208.00	/hour
Principal I		\$197.00	/hour
Senior		\$177.00	/hour
VIII		\$163.00	/hour
VII		\$155.00	/hour
VI		\$148.00	/hour
V		\$138.00	/hour
IV		\$128.00	/hour
III		\$116.00	/hour
II		\$106.00	/hour
I		\$93.00	/hour
Technical			
Technicians--CADD, Survey, Construction Observation			
Lead		\$125.00	/hour
Senior		\$119.00	/hour
VIII		\$111.00	/hour
VII		\$103.00	/hour
VI		\$92.00	/hour
V		\$82.00	/hour
IV		\$76.00	/hour
III		\$64.00	/hour
II		\$56.00	/hour
I		\$48.00	/hour
Administrative			
II		\$64.00	/hour
I		\$52.00	/hour
Reimbursables			
Mileage		Current IRS standard rate	
Outside Services		As Invoiced	

CITY OF ANAMOSA
NOISE / STREET CLOSURE PERMIT APPLICATION

Date: _____

☐ NOISE PERMIT
☐ STREET CLOSURE PERMIT

Applicants Name: Anamosa Chamber of Commerce

Applicant's Address: 213 E Main

Applicant's Phone: 319 462-4879

Event Location/Address: Main St

Detailed Description of Event:

Annual Parade of Lights Starts at Nov 30th
6am. Goes from the LCC to FdM (600 E Main to Garrettsville St)

Date of Event: Nov 30th 2019 Time Period of Event: 6pm-6:30pm

TYPE OF NOISE VARIANCE REQUESTED:

☐ MUSICAL INSTRUMENT

☐ SOUND EQUIPMENT

STREET CLOSURE INFORMATION (If Applicable)

Street(s) to be affected: Main Street

Starting at intersection(s) of: 600 E Main

End at intersection(s) of: Garrettsville St

Please attach a detailed map/drawing of area.

Barricades Needed?: Y/N How many: 2 Type: wooden

Barricades are to be picked up at the City Shop area by 12:00 p.m. Noon on Friday prior to weekend event. Barricades are to be returned to the City Shop area by 12:00 p.m. Noon on the Monday following a weekend event.

COPY OF ORDINANCE GIVEN TO APPLICANT? _____

COUNCIL APPROVED ON: _____
AMOUNT OF FEE PAID: _____

DISTRIBUTE COPIES TO: * APPLICANT * POLICE DEPT.
* PUBLIC SERVICES * FIRE DEPT.

CITY OF ANAMOSA

Warrant Register

GL334R-V08.12 PAGE

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11/22/2019	8:54:04				
Date Issued	Warrant	In Favor of	Check Amount	Description	
CITI					
11/25/2019	64351	ACE REFRIGERATION	528.26	A/C REPAIR SENIOR CENTER	
11/25/2019	64352	AMAZON CAPITAL SERVICES	144.41	GUN CLEANING SUPPLIES	
11/25/2019	64353	ANAMOSA CHAMBER OF COMMERCE	5,612.00	1ST HALF FY20 CONTRIB	
			1,276.00	FY20 PER CAPITA CONTRIB	
TOTAL **	64353		6,888.00		
11/25/2019	64354	ANAMOSA FIRE FIGHTER'S ASSOC.	116.34	FUEL REIMB	
			119.99	HOSE REEL	
TOTAL **	64354		236.33		
11/25/2019	64355	AUTOMOTIVE SERVICES	350.00	TIRES RAM 3500 WWTP	
11/25/2019	64356	BANOWETZ LUMBER COMPANY INC	59.57	PLYWOOD AND GLUE	
			75.99	HARDWARE	
TOTAL **	64356		135.56		
11/25/2019	64357	BARRON MOTOR SUPPLY	32.00	WINTER WIPER BLADES	
11/25/2019	64358	BLACK HILLS ENERGY	39.74	GAS SRVS PD	
			133.53	GAS SRVS FD	
			68.27	GAS SRVS STREET DEPT	
			31.54	GAS SRVS CITY HALL	
			302.92	GAS SRVS LCC	
			31.54	GAS SRVS AQUA COURT	
			31.98	GAS SRVS WATER	
			693.12	GAS SRVS WASTEWATER	
TOTAL **	64358		1,332.64		
11/25/2019	64359	BOOMERANG	10,893.59	MANHOLE REPLACEMENT	
11/25/2019	64360	BROWN SUPPLY CO., INC.	26.22	PLOW BOLTS	
			444.00	HYDRANT SAFETY FLANGE	
TOTAL **	64360		470.22		
11/25/2019	64361	CARGILL, INCORPORATED	11,670.82	ROAD SALT	
11/25/2019	64362	CASEY'S BUSINESS MASTERCARD	753.63	FUEL PD	
11/25/2019	64363	CENTER FOR EDU & EMPLOY LAW	124.95	PUBLIC LAW REFERENCE	
11/25/2019	64364	CITIZENS SAVINGS BANK	121.02	DEPOSTI SLIPS	

11/25/2019	64365	CREATIVE FORMS & CONCEPT, INC.	456.44	W-2 AND 1099 FORMS
11/25/2019	64366	DELANCEY ELECTRIC CO.	255.00	BOOM TRUCK REPAIR
11/25/2019	64367	FAWN CREEK HOMES	242.80	OVERPAYMENT REFUND
11/25/2019	64368	GINTER/JAMIE	45.00	FD TREASURER
11/25/2019	64369	GRANT WOOD ART GALLERY	2,400.00	1ST HALF FY20 ALLOCATION
11/25/2019	64370	HACH COMPANY	130.63	CHEMICALS
11/25/2019	64371	HANSEN/ETHAN	426.66	MEAL REIMB
11/25/2019	64372	INFRASTRUCTURE TECHNOLOGY SOLU	281.00	IT SRVS AND BACK UP
11/25/2019	64373	IOWA ASSOC. OF MUNICIPAL UTIL.	2,265.63	ECIASO DUES OCT-DEC 19
11/25/2019	64374	IOWA DEPT OF NATURAL RESOURCES	30.00	EXAM WATER DISTRIBUTION
			30.00	EXAM WATER TREATMENT
TOTAL **	64374		60.00	
11/25/2019	64375	IOWA RURAL WATER ASSOCIATION	375.00	IRWA ANNUAL DUES
11/25/2019	64376	JOHN DEERE FINANCIAL	31.56	2 CYCLE OIL
			31.78	FLOOR MATS/DRY VAC FILTR
			25.95	CLEANING SUPPLIES
			124.82	SUPPLIES CLEANING
			49.99	WELGING HELMET
			35.53	HARDWARE/FUEL SUPPLEMENT
			9.98	SUPER GLUE
			187.48	PLOW BLADES
			.63	HARDWARE
TOTAL **	64376		497.72	
11/25/2019	64377	JONES COUNTY ENGINEER	49.96	FUEL FD
			880.03	FUEL STREET DEPT
			142.76	FUEL WATER
			37.10	FUEL WASTEWATER
			358.48	FUEL PD
TOTAL **	64377		1,468.33	
11/25/2019	64378	KIECK'S	1,385.64	UNIFORM
11/25/2019	64379	KLUESNER CONSTRUCTION	2,735.70	MAIS STREET SEWER REPAIR
			48,999.87	CONCTRETE/CURB/ASPHALT
TOTAL **	64379		51,735.57	
11/25/2019	64380	KNUTH/ATTY AT LAW ADRIAN	125.75	VACATION & CONVEY
11/25/2019	64381	KONICA MINOLTA BUSINESS SOLUTI	28.78	MONTHLY SERVICE
11/25/2019	64382	KONICA PREMIER FINANCE	151.64	COPIER PURCHASE CONTRACT

11/25/2019	64383	KONICA PREMIER FINANCE	83.85	MONTHLY COPIER PAYMENT
11/25/2019	64384	LYNCH FORD	861.54	FORD TRUCK REPAIR
11/25/2019	64385	MAQUOKETA VALLEY ELECTRIC COOP	60.26	INDUSTRIAL PARK LIGHTS
11/25/2019	64386	MARTIN GARDNER ARCHITECTURE	1,849.65	DOWNTOWN FACADE REVIT
11/25/2019	64387	MATHESON TRI-GAS INC	122.02	TANK RENTAL AUG-OCT
11/25/2019	64388	MEDIACOM	136.90	NOV: INTERNET SRVS CH
			74.10	INTERNET SRVS FD
TOTAL **	64388		211.00	
11/25/2019	64389	MINGER MOWING & LANDSCAPE, INC	500.00	NUISANCE ABATEMENT
11/25/2019	64390	NORLIN/GREG	1,500.00	AUG-DEC: QUARRY LEASE
11/25/2019	64391	PETTY CASH	51.33	CERTIFIED MAIL
11/25/2019	64392	QC ANALYTICAL SERVICES LLC	2,814.00	LAB TESTING
11/25/2019	64393	RECREATIONAL MOTOR SPORTS	255.47	SHIPPING FOR SAMPLES
11/25/2019	64394	RED'S SALES & SERVICE	393.85	BATTERY REPLACEMENT
11/25/2019	64395	RHINO INDUSTRIES INC	3,266.00	CHEMICALS
11/25/2019	64396	SNYDER & ASSOCIATES INC.	1,186.94	PLAT REVIEW MEADOW RIDGE
11/25/2019	64397	STATE INDUSTRIAL PRODUCTS	234.00	WW TREATMENT PROGRAM
			474.97	MIDGE FLY TREATMENT
TOTAL **	64397		708.97	
11/25/2019	64398	STOREY KENWORTHY	104.41	OFFICE SUPPLIES
			40.36	NAME PLATES
TOTAL **	64398		144.77	
11/25/2019	64399	TRANSWORLD NETWORK, C0RP	11.52	LONG DIST PD
			41.32	LONG DIST CH
			13.09	LONG DIST LCC
			2.46	LONG DIST STREET DEPT
			1.23	LONG DIST FD
			1.23	LONG DIST POOL
			2.46	LONG DIST WATER
			1.24	LONG DIST WWTP
TOTAL **	64399		74.55	
11/25/2019	64400	U.S. CELLULAR	352.68	MOBILE INTERNET SRVS
11/25/2019	64401	US POSTMASTER	220.00	STAMPS 4 ROLLS
11/25/2019	64402	WALMART COMMUNITY BRC	90.74	OFFICE SUPPLIES
			6.88	BATTERIES
			105.46	MAINT SUPPLIES

			58.55	OFFICE SUPPLIES
TOTAL **	64402		261.63	
11/25/2019	64403	WEBER STONE COMPANY	1,137.37	CONCRETE SAND
11/25/2019	64404	WELAND CLINICAL LABS	315.50	DRUG SCREENING
11/25/2019	64405	WELTER STORAGE EQUIPMENT CO.	300.00	LOCKERS SET OF THREE
11/25/2019	64406	ZIPPY'S SALT BARN	1,298.15	MULCH FOR DOWNTOWN
CITI			113,982.55	

ØFUND RECAP:

ØFUND	DESCRIPTION	DISBURSEMENTS
001	GENERAL FUND	21,402.24
06	ROAD USE TAX FUND	65,110.18
09	LOCAL OPTION TAX	315.26
51	WATER FUND	2,136.74
52	WASTEWATER FUND	23,168.48
73	DOWNTOWN REVITALIZATION PROG	1,849.65
ØTOTAL	ALL FUNDS	113,982.55

ØBANK RECAP:

ØBANK	NAME	DISBURSEMENTS
ØCITI	CITIZENS SAVINGS BANK	113,982.55
ØTOTAL	ALL BANKS	113,982.55

NOVEMBER LIBRARY VOUCHERS 11/18/2019

Vendor Name	Description	Amount
AMAZON	COMPUTER REPLACEMENTS	2,400.11
BAKER & TAYLOR	BOOKS	909.26
BLADE PEST CONTROL	MONTHLY PEST CONTROL	62.00
EDWARDS SANITATION	TRASH SERVICE DEC/JAN	33.50
GAZETTE COMMUNICATIONS, INC.	52 WEEK SUBSCRIPTION	408.63
JOHN DEERE FINANCIAL	LED BULB	8.79
KEVIN'S A-1 VACCUM	VACUUM CORD REPAIR	15.00
KOCH BROTHERS	QTRLY METER CHARGE	285.00

LEAF	COPIER LEASE	96.00
MIDWEST TAPE	DIGITAL MATERIALS	78.35
MINGER MOWING & LANDSCAPE, INC	WEED CONTROL	71.60
OFFICE EXPRESS	PAPER TOWELS/TP	183.10
PETTY CASH	POSTAGE	43.72
VISA	HOTEL IA LIB ASSOC CONF	412.04
WALMART COMMUNITY BRC	FROZEN SUPPLIES	138.14
	Final Totals...	5,145.24

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	2,408.29
09	LOCAL OPTION TAX	2,736.95
	TOTAL ALL FUNDS	5,145.24

City of Anamosa
Treasurer's Monthly Report
as of October 31, 2019

Fund		Beginning Cash Balance	Monthly Revenue	Monthly Expenditure	Monthly Transfer In	Monthly Transfer Out	Investment Interest	Ending Cash Balance	Investment Balance	Petty Cash	Ending Fund Balance
General **	01	2,221,638.44	636,806.33	288,937.37				2,569,507.40	609,189.18	750.00	3,179,446.58
Fortiture- Police Dept	02	618.25						618.25			618.25
Police Canine	03	4,336.70	0.19					4,336.89			4,336.89
Local Access	04	3,858.61	3.60					3,862.21			3,862.21
Road Use Tax	06	1,098,741.30	68,774.83	-196.94				1,167,713.07			1,167,713.07
Local Option-35%	09	203,220.36	12,815.52					216,035.88			216,035.88
Local Option-65%	09	287,578.56	23,620.90	31,653.45				279,546.01			279,546.01
Debt Service	11	96,420.89	28,782.05					125,202.94			125,202.94
TIF	12	268,856.92	115,459.85	-5,656.24				389,973.01			389,973.01
Special Assessment	13	126,055.17	264.73					126,319.90			126,319.90
Employee Benefit	20	165,579.38	197,235.85					362,815.23			362,815.23
Library Special Gift	21	0.00						0.00	592,273.32		592,273.32
Library Campaign Fund	22	0.00						0.00			0.00
Cemetery Operations	25	10,000.00						10,000.00			10,000.00
Cemetery Perpertual Care	26	93,802.52						93,802.52			93,802.52
Wetlands Project	46	800.53						800.53			800.53
Consumer Deposits	50	188,218.97	308.38					188,527.35			188,527.35
Water	51	926,383.28	77,903.40	47,295.29				956,991.39			956,991.39
WasteWater	52	3,786,870.81	183,780.19	428,759.67				3,541,891.33			3,541,891.33
Senior Center	66	0.00						0.00			0.00
Street Projects	70	38,714.81						38,714.81			38,714.81
Water Projects	71	-728,122.51						-728,122.51			-728,122.51
Sewer Projects	72	603,822.44	298,484.54	298,484.54				603,822.44			603,822.44
Downtown Projects	73	0.00	4,250.00	2,347.56				1,902.44			1,902.44
Building Projects	74	0.00						0.00			0.00
Park & Rec Projects	75	35,235.50						35,235.50			35,235.50
Capitla Projects	76	0.38						0.38			0.38
Payroll Clearing	99	0.00						0.00			0.00
TOTAL		9,432,631.31	1,648,490.36	1,091,624.70	0.00	0.00	0.00	9,989,496.97	1,201,462.50	750.00	11,191,709.47

**Includes Savings Acct and \$7,000 in Library Fund and \$600,000 CD for LCC

Investments can only be used for specific purposes

The beginning cash balance increased by \$18,637.00 due to an adjusting JE from auditor to reflect payroll account balance as of 6/30/14

The beginning cash balance increased by \$9,259.00 due to an adjusting JE from auditor to reflect payroll account balance as of 6/30/15

The beginning cash balance decreased by \$27,650.00 due to an adjusting JE from auditor to reflect payroll account balance as of 6/30/16

(NOTE: General Fund starting balance reflects a JE from auditor to account for payroll account outstanding checks totaling \$14,750 as of 6/30/17)

The beginning cash balance decreased by \$3,301.00 due to an adjusting JE from auditor to reflect payroll account balance as of 6/30/18