

**MONDAY**

**-- DECEMBER 17, 2018 --**

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**REGULAR SESSION – 6:00 P.M.  
OF THE ANAMOSA CITY COUNCIL  
CITY HALL COUNCIL CHAMBERS  
AGENDA**

**PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF ANAMOSA IOWA, WILL MEET AT THE CITY HALL COUNCIL CHAMBERS, ANAMOSA, IOWA, REGULAR SESSION AT 6:00 P.M. ON MONDAY THE 17<sup>TH</sup> DAY OF DECEMBER, 2018 TO CONSIDER THE MATTERS ENUMERATED IN THE AGENDA BELOW:**

- 1.0) ROLL CALL**
- 2.0) PLEDGE OF ALLEGIANCE**
- 3.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:**
  - 3.1) November 26, 2018 – Regular Council Meeting
  - 3.2) November 27, 2018 – Special Council Meeting
- 4.0) PUBLIC HEARINGS:**
  - 4.1) PUBLIC HEARING ON PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH EAGLEVIEW LAND DEVELOPMENT, INC.**
    - A.) MAYOR OPENS PUBLIC HEARING.
    - B.) PROCEEDINGS
    - C.) MOTION TO CLOSE THE PUBLIC HEARING.
- 5.0) PRESENTATION(S):**
  - 5.1) SHERIFF GREG GRAVER – JONES COUNTY ATV ORDINANCE
- 6.0) PROCLAMATIONS: NONE**

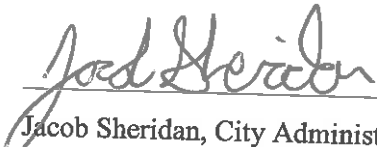
***COUNCIL ACTION ITEMS***

- 7.0) COMMUNITY BETTERMENT:**
  - 7.1) DISCUSSION AND POSSIBLE ACTION ON THIRD READING OF ORDINANCE AMENDING CHAPTER 74 OF THE CITY CODE TO CHANGE THE DEFINITION OF A PERMITTED VEHICLE AND PRESCRIBE NEW REGULATIONS FOR REGISTRATION. ROLL VOTE.**
  - 7.2) DISCUSSION AND POSSIBLE ACTION ON FIRST READING OF ORDINANCE PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN THE 2018 ANAMOSA HOUSING URBAN RENEWAL AREA, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA. ROLL VOTE. POSSIBLE WAIVER OF THE SECOND AND THIRD READINGS. ROLL VOTE.**

- 7.3) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** APPROVING DEVELOPMENT AGREEMENT WITH EAGLE VIEW LAND DEVELOPMENT, INC., AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT. **ROLL VOTE.**
- 7.4) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** APPROVING THE PRELIMINARY PLAT OF MEADOW RIDGE NINTH AND TENTH ADDITIONS TO ANAMOSA, IOWA. **ROLL VOTE.**
- 7.5) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** APPROVING THE PRELIMINARY PLAT OF COUNTRY CLUB ESTATES SECOND ADDITION TO ANAMOSA, IOWA. **ROLL VOTE.**
- 7.6) DISCUSSION AND POSSIBLE ACTION ON SALES AGREEMENT WITH REVIZE LLC FOR THE DESIGN AND HOSTING OF A NEW WEBSITE.
- 7.7) DISCUSSION AND POSSIBLE ACTION ON UTILITY EASEMENT AGREEMENT WITH INTERSTATE POWER AND LIGHT COMPANY AT WATER TREATMENT PLANT.
- 7.8) DISCUSSION AND POSSIBLE ACTION ON RENEWAL OF SERVICE AGREEMENT FOR OPENING AND CLOSING OF GRAVESITES AT THE RIVERSIDE CEMETERY.
- 7.9) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** AMENDING AND SETTING NEW RATES FOR OPENING AND CLOSING OF GRAVES IN THE RIVERSIDE CEMETERY. **ROLL VOTE.**
- 8.0) **PUBLIC SAFETY:**
  - 8.1) MOTION TO APPROVE THE RENEWAL OF BEER AND LIQUOR LICENSES: NONE
- 9.0) **PUBLIC WORKS: NONE**
- 10.0) **FINANCE:**
  - 10.1) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** APPROVING THE SALARY INCREASE OF WATER OPERATOR AND CHANGING EMPLOYEE POSITION FROM WATER OPERATOR I TO WATER OPERATOR II AND SETTING SALARY FOR FISCAL YEAR ENDING JUNE 30, 2019. **ROLL VOTE.**
  - 10.2) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** APPROVING THE SALARY INCREASE FOR THE CHIEF OF POLICE PER TERMS OF EMPLOYMENT AGREEMENT FOR FISCAL YEAR 2018-19. **ROLL VOTE.**
  - 10.2) DISCUSSION AND POSSIBLE ACTION APPROVING THE PAYMENT OF BILLS FOR THE MONTH OF DECEMBER, 2018.
  - 10.3) DISCUSSION AND POSSIBLE ACTION APPROVING THE PROPOSED FY 2018-19 ANAMOSA FIRE DEPARTMENT BUDGET AS RECOMMENDED AND APPROVED BY THE ANAMOSA FIRE ASSOCIATION BOARD.
  - 10.4) DISCUSSION AND POSSIBLE ACTION ON CHANGE ORDER NO. 1 REDUCING THE CONTRACT AMOUNT BY \$4,800 TO UTILITY SERVICES CO. FOR THE WATER TOWER REHABILITATION PROJECT.

- 10.5) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** APPROVING AND ACCEPTING THE WORK DONE UTILITY SERVICES CO. FOR THE WATER TOWER REHABILITATION PROJECT. **ROLL VOTE.**
- 10.6) DISCUSSION AND POSSIBLE ACTION ON PAY REQUESTS NO.1 AND NO. 2 IN THE RESPECTIVE AMOUNTS OF \$218,025.00 AND \$11,475.00 TO UTILITY SERVICES CO FOR THE WATER TOWER REHABILITATION PROJECT.
- 11.0) **CITY ADMINISTRATORS REPORT:**
- 12.0) **MAYOR AND COUNCIL REPORTS:**
- 12.1) COUNCIL REPORTS ON BOARDS AND COMMISSIONS.
- 13.0) PUBLIC WITH BUSINESS WITH THE COUNCIL ON ITEMS NOT ON THE AGENDA.
- 14.0) ADJOURNMENT.

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE FRONT DOOR IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.

  
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Jacob Sheridan, City Administrator

The City Council of the City of Anamosa met in Regular Session this November 26, 2018 in the Council Chambers at City Hall at 6:00 p.m. with Rich Crump, Kay Smith, John Machart, Rod Smith, Cody Shaffer and Betty Weimer present. Absent: None. Mayor Dale Barnes presided. Also present were Jacob Sheridan, City Administrator; Tammy Coons, City Clerk; Jeremiah Hoyt, Police Chief; Jim Henson, Water Superintendent; and Dan Smith, Wastewater Superintendent. Guests Present Addressing the Council: Scott Pottorff, MMS Engineering; and Charlotte Scheckel. Mayor Dale Barnes called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

#### **Council Minutes**

Motion by Weimer, second by Crump to approve the minutes of the November 13, 2018 Regular Council meeting. All Ayes. Motion Carried.

#### **PUBLIC HEARINGS:**

##### **Public Hearing on Proposed Designation of the 2018 Anamosa Housing Urban Renewal Area and on an Urban Renewal Plan and Project**

Mayor Barnes opened the public hearing at 6:02 p.m.

Jacob Sheridan, City Administrator clarified that this is to create a new urban renewal area between Meadow Ridge and Kaitlynn Avenue, as it is being removed from the previous Meadow Ridge Urban Renewal area and put into a new urban renewal area. This creates a 20 year timeline on the new area. He stated that no comments had been received from the public.

Motion by Crump, second by Shaffer to close the public hearing at 6:04 p.m. All Ayes. Motion Carried.

#### **Proclamations**

Mayor Barnes proclaimed and recognized the 50<sup>th</sup> anniversary of Municipal Home Rule in Iowa and proudly supports its continued authority.

#### **COMMUNITY BETTERMENT:**

##### **Ordinance Amending Chapter 74 of the City Code (Golf Carts and UTVs) to Prescribe Minimum Weight Rather than Maximum Weight Limitation and to Require Annual Registration**

Motion by Crump, second by Weimer to approve the **Second Reading of Ordinance** Amending Chapter 74 of the City Code (Golf Carts and UTVs) to Prescribe Minimum Weight Rather than Maximum Weight Limitation and to Require Annual Registration. Shaffer questioned if every UTV passing through or coming into Anamosa would be required to register with the City. Jacob, stated yes they would. Roll Vote. 1 – Nay, Shaffer. All Remaining Ayes. Motion Carried.

##### **Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Coe of Iowa and Approve Urban Renewal Plan and Project for the 2018 Anamosa Housing Urban Renewal Area**

Motion by Crump, second by Machart to approve **Resolution 2018-44** to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Coe of Iowa and Approve Urban Renewal Plan and Project for the 2018 Anamosa Housing Urban Renewal Area. Roll Vote. All Ayes. Motion Carried.

##### **Resolution Setting Date of Meeting at Which it is Proposed to Approve a Development Agreement with Eagle View Land Development, Inc., Including Annual Appropriation Tax Increment Payments**

Motion by Shaffer, second by Crump to approve **Resolution 2018-45** Setting Date of Meeting at Which it is Proposed to Approve a Development Agreement with Eagle View Land Development, Inc., Including Annual Appropriation Tax Increment Payments. Roll Vote. All Ayes. Motion Carried.

**Resolution Approving the Preliminary Plat of Meadow Ridge Ninth and Tenth Additions to Anamosa, Iowa**

Jacob explained that the Planning & Zoning Commission has reviewed the preliminary plat and has recommended approval. He stated that the engineer will be providing an updated drainage study of the area. Jacob also explained that there will be some modifications to the sanitary sewer system in the project area along Chamber Drive by adding a new sanitary sewer main, because the current main on Chamber Drive is so deep that it would be very costly to repair and maintain that main. Discussion followed. Jacob stated that it might be best to delay action on the preliminary plat until the updated drainage study is received along with the changes to the sanitary sewer main.

Motion by Weimer, second by Crump to table any action on the preliminary plat until the updated drainage study is received. All Ayes. Motion Carried.

**Resolution Approving the Preliminary Plat of Country Club Estates Second Addition to Anamosa, Iowa**

Motion by Crump, second by Machart to table any action on the preliminary plat until the updated drainage study is received. All Ayes. Motion Carried.

**Resolution Setting Date for Public Hearing Amending Chapter 165.23 of the City Code to Amend the Regulations Regarding Driveways and Off Street Parking**

Jacob stated that the Planning & Zoning Commission has recommended the changes to this section of the City Code and a public hearing is required to make these changes.

Motion by Shaffer, second by Crump to approve **Resolution 2018-46** Setting Date for Public Hearing Amending Chapter 165.23 of the City Code to Amend the Regulations Regarding Driveways and Off Street Parking for January 14, 2019 at 6:00 p.m. Roll Vote. All Ayes. Motion Carried.

**Re-setting the Regular Council Meeting Date on December 24, 2018 Due to the Holiday**

Motion by Shaffer, second by Crump to re-set the regular December 10, 2018 Council meeting to December 17, 2018 and cancel the regular December 24, 2018 due to the holiday. All Ayes. Motion Carried.

**PUBLIC SAFETY:**

**Beer and Liquor Licenses**

Motion by Crump, second by Shaffer to approve the renewal of Class C Liquor License, with Outdoor Service and Sunday Sales Privileges for Tyler & Downing Eatery. All Ayes. Motion Carried.

**PUBLIC WORKS: NONE**

**FINANCE:**

**Annual Financial Report for Fiscal Year Ending June 30, 2018**

Motion by Weimer, second by Kay Smith to approve the Annual Financial Report for Fiscal Year Ending June 30, 2018. All Ayes. Motion Carried.

**Annual Urban Renewal Report for Fiscal Ending June 30, 2018**

Motion by Crump, second by Shaffer to approve the Annual Urban Renewal Report for Fiscal Year Ending June 30, 2018. All Ayes. Motion Carried.

**Change Order No. 7 for the 2017 STP Project in the Amount of \$449.00 for Horsfield Construction**

Motion by Weimer, second by Machart to approve Change Order No. 7 for the 2017 STP Project in the amount of \$449.00 to Horsfield Construction. All Ayes. Motion Carried.

**Resolution Approving and Accepting the Work Done by Horsfield Construction for the 2017 STP Street Project**

Motion by Shaffer, second by Crump to approve **Resolution 2018-47** Approving and Accepting the Work Done by Horsfield Construction for the 2017 STP Street Project. Scott Pottorff, MMS Consultants addressed the Council explaining the delay in the closure of the project is due in part to the Iowa DNR paperwork requirements and also his responsibility. Scott also stated that there were 10 days of liquidated damages that the City did receive on the project. Discussion followed. Roll Vote. All Ayes. Motion Carried.

**Final Pay Request to Horsfield Construction in the Amount of \$14,429.25 for the 2017 STP Street Project**

Motion by Crump, second by Weimer to approve the final pay request to Horsfield Construction in the amount of \$14,429.25 for the 2017 STP Street Project. All Ayes. Motion Carried.

**Resolution Authorizing Economic Development Forgivable Lon Agreement with Charlotte Scheckel**

Motion by Machart, second by Kay Smith to approve **Resolution 2018-48** Authorizing Economic Development Forgivable Lon Agreement with Charlotte Scheckel. Weimer requested Jacob to provide education material for the Council and public on the guidelines for the use of LMI funds. Discussion followed. Charlotte Scheckel updated the Council on her intended use of the \$7,500 in LMI funding received from the City, stating that she plans on using those funds to pay toward the previous approved promissory note to City. She also updated the Council on the status of the project work. Roll Vote. All Ayes. Motion Carried.

**CITY ADMINISTRATOR'S REPORT:**

Jacob reported the following:

- He will be holding a meeting with Andrew Marsh, HR Green regarding the status of the current Water Treatment Plant Expansion Project to make a decision on how to approach the contractor on the timeliness of the project completion.
- He reminded everyone that the Jim McDonough concert is this Saturday, December 1<sup>st</sup>.

**MAYOR AND COUNCIL:**

Kay Smith, Library Board – Reported that the Board discussed the upcoming budget at their last meeting and also some building maintenance issues. She also stated that the Library is participating in a UNI project and they have submitted some photos.

Crump questioned why the payment of the bills for November, 2018 was not listed on tonight's agenda. Discussion followed. Tammy Coons apologized for the oversight. It was the consensus of the Council to hold a special meeting tomorrow, Tuesday, November 27<sup>th</sup> at 7:30 pm to approve the payment of the November bills.

**Public with Business with the Council on Items not on the Agenda: None**

**Adjournment**

Motion by Rod Smith, second by Crump to adjourn at 6:49 p.m. All Ayes. Motion Carried.

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Dale Barnes, Mayor

ATTEST:

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Tammy Coons, City Clerk

11/27/18 Special Council Meeting

The City Council of the City of Anamosa met in Special Session this November 27, 2018 in the Council Chambers at City Hall at 7:30 p.m. with Rich Crump, Kay, John Machart, Rod Smith, Cody Shaffer and Betty Weimer present. Absent: None. Mayor Dale Barnes presided. Also present were Jacob Sheridan, City Administrator; and Tammy Coons, City Clerk. Guests Present Addressing the Council: None. Mayor Dale Barnes called the meeting to order at 6:30 p.m. Roll call was taken with a quorum present.

**Payment of Bills for the Month of November, 2018**

Motion by Weimer, second by Shaffer to approve the payment of bills for the month of November, 2018. Crump questioned if the purchase of the new plow truck was for the chassis only. Jacob explained that there is a separate invoice for both box and plow and equipment that will be processed with next months' bills. Discussion followed on whether we received state bids for this truck and also the possibility of purchasing used trucks in the future. More discussion followed. All Ayes. Motion Carried.

**Adjournment**

Motion by Crump, second by Machart to adjourn at 7:43 p.m. All Ayes. Motion Carried.

ATTEST:

\_\_\_\_\_  
Dale Barnes, Mayor

\_\_\_\_\_  
Tammy Coons, City Clerk

**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE AMENDING CHAPTER 74 OF THE CITY CODE (GOLF CARTS AND UTVs) TO PRESCRIBE MINIMUM WEIGHT RATHER THAN MAXIMUM WEIGHT LIMITATION AND TO REQUIRE ANNUAL REGISTRATION**

WHEREAS Chapter 74 of the City Code regulates the operation of golf carts and UTVs within the City limits of the City of Anamosa; and,

WHEREAS Chapter 74 currently prescribes a maximum weight for UTVs that can be operated within the City; and,

WHEREAS this Council believes a minimum weight rather than a maximum weight should be prescribed; and,

WHEREAS this Council believes a minimum weight of 900 pounds should be required for permitted UTVs as defined by Chapter 74 of the City Code; and,

WHEREAS Chapter 74 does not require the registration of golf carts and UTVs operated within the City; and,

WHEREAS this Council believes golf carts and UTVs operating within the City should be annually registered with the City;

**BE IT ORDAINED, THEREFORE,** that Chapter 74 of the City Code be amended as follows:

1. By changing the definition of permitted vehicle in Section 74.01 to read as follows:

**74.01 DEFINITION.** "Permitted vehicle" means a motorized vehicle with not less than four and no more than eight low pressure tires limited in engine displacement to less than 2500 cubic centimeters but having a minimum 200 cubic centimeters and in total dry weight no less than 900 pounds with seats of either a bucket or bench design not intended to be straddled by the operator and a steering wheel for control.

2. By adding to Chapter 74 the following new provision:

**74.13 REGISTRATION REQUIREMENTS.** Golf carts and UTVs permitted to operate upon the streets of this City under the terms of this Chapter must be registered with the City annually and pay an annual registration fee of \$20.00 per machine. The operator of the golf cart or UTV must either have in their possession a receipt issued by City Hall for the required registration fee or display prominently upon the machine, in the top left section of either the tailgate or the



rear surface of the machine, a decal issued by the City evidencing payment of the annual registration fee.

ENACTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Dale Barnes, Mayor

ATTEST: \_\_\_\_\_  
Tammy Coons, City Clerk

**ORDINANCE NO. \_\_\_\_\_**

**An Ordinance Providing for the Division of Taxes Levied on Taxable Property  
in the 2018 Anamosa Housing Urban Renewal Area, Pursuant to  
Section 403.19 of the Code of Iowa**

BE IT ENACTED by the members of the City Council of the City of Anamosa, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the 2018 Anamosa Housing Urban Renewal Area, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the City to finance projects in such area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

“City” shall mean the City of Anamosa, Iowa.

“County” shall mean Jones County, Iowa.

“Urban Renewal Area” shall mean the real property situated in the 2018 Anamosa Housing Urban Renewal Area, more particularly described as follows, such property having been identified in the Urban Renewal Plan approved by the City Council by resolution adopted on November 26, 2018:

Certain real property situated in the City of Anamosa, Jones County, State of Iowa, more particularly described as follows:

Outlot “B” of Meadow Ridge Eighth Addition to Anamosa, Iowa, in accordance with the Plat thereof Recorded in Plat Book R at Page 13 of the Records of the Jones County Recorder’s Office. Said tract contains 10.58 Acres, and is subject to easements and restrictions of record; and

Parcel 98 -94 in Anamosa, Iowa, in accordance with the Plat thereof Recorded in Plat Book N at Page 17 of the Records of the Jones County Recorder’s Office.  
Excepting therefrom:

County Club Estates Addition to Anamosa, Iowa, in accordance with the Plat thereof Recorded in Plat Book Q at Page 69 of the Records of the Jones County Recorder’s Office.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the Urban Renewal Area. After the effective date of this ordinance, the taxes levied on the taxable property in the Urban Renewal Area each year by and for the benefit of the State of Iowa, the City, the County and any school district or other taxing district in which the Urban Renewal Area is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the Urban Renewal Area, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the Urban Renewal Area on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Urban Renewal Area to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the City to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the City to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide assistance for low and moderate-income family housing as provided in Section 403.22, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, taxes for the instructional support levy program of a school district imposed pursuant to Section 257.19 of the Code of Iowa, and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the Urban Renewal Area exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the City for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the City to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word "taxes" includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed and approved by the City Council of the City of Anamosa, Iowa, on December 17, 2018.

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Dale Barnes, Mayor

Attest:

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Tammy Coons, City Clerk

## DEVELOPMENT AGREEMENT

This Agreement is entered into between the City of Anamosa, Iowa (the "City") and Eagle View Land Development, Inc. (the "Developer") as of the 17<sup>th</sup> day of December, 2018 (the "Commencement Date").

WHEREAS, the City has established the 2018 Anamosa Housing Urban Renewal Area (the "Urban Renewal Area") and has adopted a tax increment ordinance for the Urban Renewal Area; and

WHEREAS, the Developer owns certain property in the Urban Renewal Area, the legal description of which is set out in Exhibit A hereto (the "Property"), and the Developer has undertaken the development of a residential subdivision (the "Housing Project") on the Property, including the construction of certain public infrastructure improvements in connection therewith (the "Infrastructure Project"); and

WHEREAS, the Developer has requested that the City provide tax increment financing assistance for the Infrastructure Project; and

WHEREAS, the City Council is willing to provide tax increment financing assistance to the Developer in order to assist in paying the cost of the Infrastructure Project; and

WHEREAS, the Iowa Urban Renewal law requires that any project related to housing which receives tax increment financing assistance must also generate funds to be used to provide assistance related to housing for low and moderate income families; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

### **A. Developer's Covenants:**

1. **Housing Project, Subdivision, and Infrastructure Project Construction.** The Developer agrees to construct the Housing Project on the Property in accordance with the detailed site plan previously approved by the City Council on December 17<sup>th</sup>, 2018 and set forth on Exhibit B hereto. Prior to beginning construction of the Housing Project, the Developer will subdivide the Property in accordance with applicable ordinances and regulations.

2. **Infrastructure Project Construction and Costs.** The Developer agrees to cause the construction of the Infrastructure Project in accordance with the timeline and specifications set forth on Exhibit C hereto. Prior to constructing the Infrastructure Project, the Developer will submit copies of all engineering documents related to the proposed Infrastructure Project to the City. The City may request reasonable changes in such documents, to ensure compliance with any applicable ordinances or regulations.

The City shall retain all rights to inspect the Infrastructure Project for quality of work and full compliance with City Code. Nothing in this subsection shall be interpreted as limiting the City's rights to not accept the work if the Infrastructure Project is not completed to the satisfaction of the City.

Upon completion of the Infrastructure Project, provided that (i) such improvements are of the type ordinarily dedicated to the City in connection with housing development projects; (ii) the City confirms to the Developer in writing that such completed improvements meet City requirements; and (iii) the City accepts such Infrastructure Project in accordance with State law, the Developer will provide the City with either a deed or permanent easement to the improvements and related right-of-way comprising the Infrastructure Project, which shall thereafter be maintained by the City.

Furthermore, upon completion of the Infrastructure Project, the Developer agrees to provide documentation, in such form as may be requested by the City, of the costs incurred in the completion thereof (the "Infrastructure Costs"). Such costs may include all infrastructure-related land acquisition costs, cost of designing and constructing the Infrastructure Project, landscaping and grading all land for public improvements, interest expense and other costs of financing, and other reasonably related costs of carrying out the Infrastructure Project. The Infrastructure Costs shall not include such costs as are incurred in the completion of the Housing Project.

Each documentation of the Infrastructure Costs made under this Section will be accompanied by invoices, and such other documentation as is reasonably requested by the City, confirming that the costs detailed in such documentation were in fact incurred in the installation of the Infrastructure Project and that such costs are of an amount reasonably to have been expected with respect to such installation. Upon acceptance of such demonstrated costs, the City shall record a summary of the date, amount and nature of the costs on the Summary of Accepted Infrastructure Costs attached hereto as Exhibit D, and such summary shall be the official record of the Infrastructure Costs for purposes of tallying the maximum amount of Payments (as hereinafter defined) allowed to the Developer under this Agreement.

3. **Developer's Certifications – Phases; Base Valuation.** The Developer shall have the right to divide the taxable parcels comprising the Property into three (3) phases (the "Phases" and, individually, each a "Phase") for purposes of calculating and administering the Payments (as hereinafter defined). The Developer agrees to certify (each a "Triggering Certification") to the City its intent to begin the process of dividing Incremental Property Tax Revenues (as hereinafter defined) from each Phase. Each Triggering Certification shall be made by no later than October 15 of the year immediately preceding the fiscal year in which the Developer intends for the Payments to begin. The Developer hereby acknowledges that the

submission of the initial Worksheet (as defined in Section A.4 of this Agreement) for any particular Phase will satisfy the requirements of this Section A.3.

The Developer agrees that the taxable base valuation (the "Base Valuation") of the Property for purposes of calculating Incremental Property Tax Revenues (as hereinafter defined) under Section 403.19 of the Code of Iowa and this Agreement shall be the taxable valuation of the Property shown on the property tax rolls of Jones County tax rolls as of January 1 of the year prior to the year in which the Triggering Certification for the first Phase is filed with the City. The Base Valuation shall be apportioned between Phases (as hereinafter defined) on a pro rata basis and the apportioned Base Valuation for each such Phase (as hereinafter defined) shall be recorded in Section 3 of the Worksheet (as hereinafter defined) for each Phase.

**4. Property Tax Payment Certification.** The Developer agrees to certify to the City by no later than October 15 of each year during the Term (as hereinafter defined) commencing October 15 of the year in which the Triggering Certification is made for the first Phase, an amount (each, the "Developer's Estimate") equal to the estimated Incremental Property Tax Revenues, as hereinafter defined, anticipated to be paid in the fiscal year immediately following such certification with respect to the taxable valuation of each of the then-certified Phases of the Property. However, the Developer shall only have the right to include incremental valuation from a particular Phase in the Developer's Estimate for a period not in excess of ten (10) years. In submitting each such Developer's Estimate for each Phase, the Developer will complete and submit the worksheet (the "Worksheet") attached hereto as Exhibit E. Each Developer's Estimate shall be divided into two figures: (1) 37.10% shall be designated as the "LMI Amount" (see Section B.4 below); and (2) 62.90% shall be designated as the "Projected Payment Amount." A separate Worksheet must be submitted for each Phase. The City reserves the right to review and request revisions to each such Developer's Estimate to ensure the accuracy of the figures submitted.

For purposes of this Agreement, Incremental Property Tax Revenues are calculated by: (1) determining the consolidated property tax levy (city, county, school, etc.) then in effect with respect to taxation of the Property; (2) subtracting (a) the debt service levies of all taxing jurisdictions, (b) the school district instructional support and physical plant and equipment levies and (c) any other levies which may be exempted from such calculation by action of the Iowa General Assembly; (3) multiplying the resulting modified consolidated levy rate times any incremental growth in the taxable valuation of the relevant Phase of the Property, as shown on the property tax rolls of Jones County, above and beyond that the Base Valuation of the Lots included with each such Phase; and (4) deducting any property tax credits which shall be available with respect to the incremental valuation of the Property.

Upon request, the City staff shall provide reasonable assistance to the Developer in completing the worksheet(s) required under this Section A.4.

**5. Events of Default.** The following shall be "Events of Default" under this Agreement, and the term "Event of Default" shall mean, whenever it is used in this Agreement (unless otherwise provided), any one or more of the following events:

- a) Failure by the Developer to commence and complete construction of the Housing Project pursuant to the terms and conditions of this Agreement.
- b) Failure by the Developer to commence and complete construction of the Infrastructure Project pursuant to the terms and conditions of this Agreement.
- c) Failure by the Developer to comply with Sections A.3 and A.4 of this Agreement.

Whenever any Event of Default described in this Agreement occurs, the City shall provide written notice to the Developer describing the cause of the default and the steps that must be taken by the Developer in order to cure the default. The Developer shall have thirty (30) days after receipt of the notice to cure the default or to provide assurances satisfactory to City that the default will be cured as soon as reasonably possible. If the Developer fails to cure the default or provide assurances, City shall then have the right to:

- a) Pursue any action available to it, at law or in equity, in order to enforce the terms of this Agreement.
- b) Withhold the Payments under Section B.1 of this Agreement, such right being additional to the right of annual appropriation as set forth in Section B.2 below.

6. **Legal and Administrative Costs.** The Developer hereby acknowledges that the City will cover the initial payment of legal fees and administrative costs (the "Actual Admin Costs") incurred by the City in connection with the drafting, negotiation and authorization of this Agreement, including the necessary amendment to the Urban Renewal Area. Furthermore, the Developer agrees that the City shall withhold an amount (the "Admin Withholding Amount") equal to the lesser of (1) \$8,000 or (2) the Actual Admin Costs from the initial Payments (as hereinafter set forth) in order to recover some or all of the Actual Admin Costs.

## **B. City's Covenants:**

1. **Payments.** In recognition of the Developer's obligations set out above, the City agrees to make semiannual economic development tax increment payments (the "Payments" and, individually, each a "Payment") to the Developer during the Term (as hereinafter defined) pursuant to Chapters 15A and 403 of the Code of Iowa, provided however that the aggregate, total amount of the Payments (the "Maximum Payment Total") shall not exceed the lesser of (i) the Accepted Infrastructure Costs, or (ii) \$1,200,000. The Payments shall be funded from the incremental valuation of any given Phase for a period not in excess of ten (10) years after the certification of such Phase. All Payments under this Agreement shall be subject to annual appropriation by the City Council, as provided hereunder.

The Payments shall not constitute general obligations of the City, but shall be made solely and only from Incremental Property Tax Revenues received by the City from the Jones County Treasurer attributable to the taxable valuation of the Property.

Prior to funding any Payments under this Agreement, the City will first withhold from the Incremental Property Tax Revenues an amount equal to the Admin Withholding Amount. Once



an amount equal to the Admin Withholding Amount has been withheld by the City, the Payments shall be made as hereinafter set forth.

Each Payment shall be in an amount which represents the Incremental Property Tax Revenues received by the City with respect to the incremental valuation of the Property resulting from the Housing Project during the six (6) months immediately preceding such payment date reduced by the LMI Amount as set forth in Section A.4 above and Section B.4 below.

The Payments with respect to each Phase will be made on December 1 and June 1 of each fiscal year following an affirmative appropriation decision as provided for under Section B.2 below, beginning on December 1 of the fiscal year immediately succeeding the year in which the Triggering Certification is made for such Phase, and continuing for a period of a total of ten (10) fiscal years for each Phase, provided, however, that no Payments will be made after the sooner of (i) the date on which the aggregate sum of Payments made hereunder equals the Maximum Payment Total; or (ii) June 1, 2042.

For example, assuming the Triggering Certification for the first Phase is made October 15, 2020 and all appropriation determinations are approved affirmatively by the City Council under Section B.2 below, then Payments for that first Phase will be made on each December 1 and June 1, beginning December 1, 2021, and continuing through the sooner of June 1, 2031 or the date on which the aggregate sum of Payments made hereunder equals the Maximum Payment Total.

2. **Annual Appropriation.** Each of the Payments shall be subject to annual appropriation by the City Council. Prior to December 1 of each year during the Term (as hereinafter defined), beginning in the fiscal year in which the Triggering Certification is filed for the first Phase, the City Council of the City shall consider the question of obligating for appropriation to the funding of the Payments due in the following fiscal year, an amount (the "Appropriated Amount") of Incremental Property Tax Revenues to be collected in the following fiscal year equal to or less than the most recently submitted Developer's Estimate.

In any given fiscal year, if the City Council determines to not obligate the then-considered Appropriated Amount, then the City will be under no obligation to fund the Payments scheduled to become due in the following fiscal year, and the Developer will have no rights whatsoever to compel the City to make such Payments or to seek damages relative thereto or to compel the funding of such Payments in future fiscal years. A determination by the City Council to not obligate funds for any particular fiscal year's Payments shall not render this Agreement null and void, and the Developer shall make the next succeeding submission of the Developer's Estimate as called for in Section A.4 above, provided however that no Payment shall be made under this Agreement after June 1, 2042.

3. **Payment Amounts.** The aggregate Payments to be made in a fiscal year shall not exceed an amount equal to the corresponding Appropriated Amount (for example, for the Payments due on December 1, 2021 and on June 1, 2022, the aggregate maximum amount of such Payments would be determined by the Appropriated Amount determined for certification by December 1, 2020), provided, however, that no Payment shall exceed the amount of Incremental

Property Tax Revenues received by the City from the Jones County Treasurer attributable to the taxable valuation of the Property minus the then-effective LMI Amount.

4. **Low and Moderate Income Set Aside.** On each Payment date, the City shall retain from then-accumulated Incremental Property Tax Revenues received with respect to the Property an amount equal to such accumulated Incremental Property Tax Revenues multiplied by the minimum percentage required by Section 403.22 of the Code of Iowa. As of the date of this Agreement, the applicable minimum percentage is 37.10%.

The funds retained shall be used by the City in the provision of assistance to low and moderate income families, pursuant to Section 403.22 of the Code of Iowa. The Developer may apply to the City for all or a portion of the funds set aside for assistance to low and moderate income families, provided the Developer can document to the satisfaction of the City that housing units which are located on the Property are occupied or reserved to be occupied by families which meet the required income limits of state law. The City reserves the right to allocate funds retained under this Section B.4 in any lawful manner of its choosing.

5. **Certification of Payment Obligation.** In any given fiscal year, if the City Council determines to obligate the then-considered Appropriated Amount, as set forth in Section B.2 above, then the City Clerk will certify by December 1 of each such year to the Jones County Auditor (for purposes of Section 403.19 of the Code of Iowa) an amount equal to the most recently obligated Appropriated Amount for the funding of the Payments, plus the corresponding LMI Amount due in the next succeeding fiscal year.

C. **Administrative Provisions**

1. **Assignment.** Neither party shall have the right to cause the Agreement to be amended, assigned, assumed, sold or otherwise transferred without the prior written consent of the other party. However, the City hereby gives its permission that the Developer's rights to receive the economic development tax increment payments hereunder may be assigned by the Developer to a private lender, as security on a credit facility taken in connection with the Housing Project and/or the Infrastructure Project, without further action on the part of the City. This Agreement is personal to the Developer and shall not run with the Property.

2. **Successors.** This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. **Term.** The term (the "Term") of this Agreement shall commence on the Commencement Date and end on the date on which the last Payment is made by the City to the Developers under Section B.1 above.

4. **Choice of Law.** This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

The City and the Developer have caused this Agreement to be signed in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

CITY OF ANAMOSA, IOWA

By: \_\_\_\_\_  
Dale Barnes, Mayor

Attest:

\_\_\_\_\_  
Tammy Coons, City Clerk

EAGLE VIEW LAND DEVELOPMENT,  
INC.

By: \_\_\_\_\_

**EXHIBIT A**  
**LEGAL DESCRIPTION OF HOUSING PROPERTY**

Certain real property situated in the City of Anamosa, Jones County, State of Iowa, more particularly described as follows:

Outlot "B" of Meadow Ridge Eighth Addition to Anamosa, Iowa, in accordance with the Plat thereof Recorded in Plat Book R at Page 13 of the Records of the Jones County Recorder's Office. Said tract contains 10.58 Acres, and is subject to easements and restrictions of record; and

Parcel 98 -94 in Anamosa, Iowa, in accordance with the Plat thereof Recorded in Plat Book N at Page 17 of the Records of the Jones County Recorder's Office.  
Excepting therefrom:

County Club Estates Addition to Anamosa, Iowa, in accordance with the Plat thereof Recorded in Plat Book Q at Page 69 of the Records of the Jones County Recorder's Office.

Said resultant tract contains 4.18 Acres more or less, and is subject to easements and restrictions of record.

**EXHIBIT B**  
**SITE PLAN FOR HOUSING PROJECT**

**EXHIBIT C**  
**TIMELINE AND SPECIFICATIONS OF INFRASTRUCTURE  
PROJECT**

**EXHIBIT D**  
**SUMMARY OF ACCEPTED INFRASTRUCTURE COSTS**

Date of Cost	Amount of Cost	Nature of Cost	Date Accepted by City

**EXHIBIT E**  
**DEVELOPER'S ESTIMATE WORKSHEET**  
**COMPLETE ONE FOR EACH OPERATIVE PHASE**  
**PHASE \_\_\_\_**

- **Is this the first worksheet for a new phase:**      **Yes / No**
- **Contains the following described taxable parcels:**

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(1)    **Date of Preparation:** October \_\_\_\_, 20\_\_.

(2)    **Assessed Taxable Valuation of Property in Phase as of January 1, 20\_\_:**

          \$ \_\_\_\_\_.

(3)    **Base Taxable Valuation of Property in Phase:**

          \$ \_\_\_\_\_.

(4)    **Incremental Taxable Valuation of Property in Phase (2 minus 3):**

          \$ \_\_\_\_\_ (the "TIF Value").

(5)    **Current City fiscal year consolidated property tax levy rate for purposes of calculating Incremental Property Tax Revenues (the "Adjusted Levy Rate"):**

          \$ \_\_\_\_\_ per thousand of value.

(6)    **The TIF Value (4) factored by the Adjusted Levy Rate (5).**

          \$ \_\_\_\_\_ x \$ \_\_\_\_\_ /1000=\$ \_\_\_\_\_ (the "TIF Estimate")

(1)    **TIF Estimate (6) factored by 65%**

          \$ \_\_\_\_\_ x .65 = \$ \_\_\_\_\_ (the "Developer's Estimate")

(2)    **Developer's Estimate = \$ \_\_\_\_\_**

                          x .6290 = \$ \_\_\_\_\_ (Project Payments Amount)  
                          x .3710 = \$ \_\_\_\_\_ (Estimated LMI Amount)



**RESOLUTION 2018-\_\_**

**Resolution Approving Development Agreement with Eagle View Land Development, Inc., Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement**

WHEREAS, the City of Anamosa, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the 2018 Anamosa Housing Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, a certain development agreement (the "Agreement") between the City and Eagle View Land Development, Inc. (the "Developer") has been prepared, pursuant to which the Developer would undertake the construction of public infrastructure necessary for the development of a residential subdivision in the Urban Renewal Area (the "Project"); and

WHEREAS, under the Agreement, the City would provide annual appropriation tax increment payments to the Developer in a total amount not exceeding \$1,200,000; and

WHEREAS, this City Council, pursuant to Section 403.9 of the Code of Iowa, has published notice, has held a public hearing on the Agreement on December 17, 2018, and has otherwise complied with statutory requirements for the approval of the Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa ("Chapter 15A") declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Anamosa, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

(a) The Project will add diversity and generate new opportunities for the Anamosa and Iowa economies;

(b) The Project will generate public gains and benefits, particularly in the creation of new jobs and new housing opportunities, which are warranted in comparison to the amount of the proposed property tax incentives.

Section 2. The City Council further finds that a public purpose will reasonably be accomplished by entering into the Agreement and providing the incremental property tax payments to the Developer thereunder.

Section 3. The Agreement is hereby approved and the Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City, in substantially the form and content in which the Agreement has been presented to this City Council, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Agreement.

Section 4. All payments by the City under the Agreement shall be subject to annual appropriation by the City Council, in the manner set out in the Agreement. As provided and required by Chapter 403 of the Code of Iowa, the City's obligations under the Agreement shall be payable solely from a subfund (the "Eagle View Subfund") which is hereby established, into which shall be paid that portion of the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to property taxes derived from the property as described as follows:

Certain real property situated in the City of Anamosa, Jones County, State of Iowa, more particularly described as follows:

Outlot "B" of Meadow Ridge Eighth Addition to Anamosa, Iowa, in accordance with the Plat thereof Recorded in Plat Book R at Page 13 of the Records of the Jones County Recorder's Office. Said tract contains 10.58 Acres, and is subject to easements and restrictions of record; and

Parcel 98 -94 in Anamosa, Iowa, in accordance with the Plat thereof Recorded in Plat Book N at Page 17 of the Records of the Jones County Recorder's Office. Excepting therefrom:

County Club Estates Addition to Anamosa, Iowa, in accordance with the Plat thereof Recorded in Plat Book Q at Page 69 of the Records of the Jones County Recorder's Office.

Said resultant tract contains 4.18 Acres more or less, and is subject to easements and restrictions of record.

Section 5. The City hereby pledges to the payment of the Agreement the Eagle View Subfund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Subfund, provided, however, that no payment will be made under the Agreement unless and until monies from the Eagle View Subfund are appropriated for such purpose by the City Council.

Section 6. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor of Jones County to evidence the continuing pledging of the Eagle View Subfund and the portion of taxes to be paid into such Subfund and, pursuant to the direction of Section 403.19 of the Code of Iowa, the County Auditor shall allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved December 17, 2018.

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Dale Barnes, Mayor

Attest:

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Tammy Coons, City Clerk

**RESOLUTION NO. 2018-\_\_**

**RESOLUTION APPROVING THE PRELIMINARY PLAT OF COUNTRY CLUB  
ESTATES SECOND ADDITION TO ANAMOSA, IOWA**

***WHEREAS***, Stone City Estates, LTD. has submitted a preliminary plat for land they own in Anamosa, Iowa, which is entitled Country Club Estates Second Addition to Anamosa, Iowa; and,

***WHEREAS***, this preliminary plat has been considered by the Anamosa Planning and Zoning Commission at their November 14, 2018 meeting and they have forwarded a favorable review.

***BE IT RESOLVED, THEREFORE***, that the preliminary plat for Country Club Estates Second Addition to Anamosa, Iowa is hereby approved.

PASSED, ADOPTED AND APPROVED THIS 17<sup>th</sup> day of December, 2018

**APPROVAL BY MAYOR**

I hereby approve the foregoing Resolution No. 2018-\_\_ by affixing below my official signature as Mayor of the City of Anamosa, Iowa, on this 17<sup>th</sup> day of December, 2018.

\_\_\_\_\_  
Dale Barnes, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Coons, City Clerk

**RESOLUTION NO. 2018-\_\_**

**RESOLUTION APPROVING THE PRELIMINARY PLAT OF MEADOW RIDGE  
NINTH & TENTH ADDITIONS TO ANAMOSA, IOWA**

***WHEREAS***, Eagleview Land Development, Inc. has submitted a preliminary plat for land they own in Anamosa, Iowa, which is entitled Meadow Ridge Ninth and Tenth Additions to Anamosa, Iowa; and,

***WHEREAS***, this preliminary plat has been considered by the Anamosa Planning and Zoning Commission at their November 14, 2018 meeting and they have forwarded a favorable review.

***BE IT RESOLVED, THEREFORE***, that the preliminary plat for Meadow Ridge Ninth and Tenth Additions to Anamosa, Iowa is hereby approved.

PASSED, ADOPTED AND APPROVED THIS 26<sup>th</sup> day of November 2018

**APPROVAL BY MAYOR**

I hereby approve the foregoing Resolution No. 2018-\_\_ by affixing below my official signature as Mayor of the City of Anamosa, Iowa, on this 17<sup>th</sup> day of December, 2018.

\_\_\_\_\_  
Dale Barnes, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Coons, City Clerk

## Revize Web Services Sales Agreement

This Sales Agreement is between The City of Anamosa, Iowa ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 12-10-18

**CLIENT INFORMATION:**

Company Name: City of Anamosa  
Company Address: 107 South Ford Street  
Company City/State/Zip: Anamosa, Iowa 52205  
Contact Name: Jacob Sheridan 319-462-6055  
Billing Dept. Contact: jacob.sheridan@anamosa-iowa.org  
Client Website Address: www.anamosa-iowa.org

**REVIZE LLC:**

Revize Software Systems  
1890 Crooks, Suite 340  
Troy, MI 48084  
248-269-9263

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Phase 1 – Project Planning and Analysis, onetime fee:	\$500.00
1	Phase 2 – Website Design, 1 concept, 3 rounds of changes, onetime fee:	\$1,500.00
1	Phase 3 & 4 – Revize Template Development, CMS module Integration, onetime fee:	\$3,300.00
1	Phase 5 – Quality Assurance Testing, onetime fee:	\$900.00
1	Phase 6 – Content Migration up to 650 webpages & documents on current site:	\$2,200.00
1	Phase 7 – Content Editing/Administrator Training, one-day session, onetime fee:	\$900.00
1	Phase 8 – Go Live, onetime fee:	Included
1	Revize End of Year Partner Client Discount	(\$3,600.00)
1	Revize Annual Software Subscription, Tech Support, CMS Updates, and Website Hosting, pre-paid annual fee, Unlimited Users, 50GB website storage:	\$2,400.00
1	<b>Grand Total First Year</b>	<b>\$8,100.00</b>

**Payment Terms:**

- Revize requires a check for \$2,500 to start this Initiative.
- All Invoices are due upon receipt. Work begins upon receiving initial payment.

**AGREED TO BY:**

**CLIENT**

**REVIZE**

**Signature of Authorized Person:**

\_\_\_\_\_

\_\_\_\_\_

**Name of Authorized Person:**

\_\_\_\_\_

Thomas Jean

**Title of Authorized Person**

\_\_\_\_\_

Project Manager

**Date:**

\_\_\_\_\_

\_\_\_\_\_

Please sign and return to:

Thomas@revize.com

Fax 1-866-346-8880

**Payment Schedule:**

Payment Amount	Payment Date	Includes
\$2,500	1/1/2019	Portion of Buildout Costs + Annual Hosting & Maintenance
\$8,000	7/1/2019	Portion of Buildout Costs + Annual Hosting & Maintenance
\$2,400	7/1/2020	Annual Hosting & Maintenance
\$2,400	7/15/2021	Annual Hosting & Maintenance
\$2,400	7/15/2022	Annual Hosting & Maintenance (Includes Redesign)

**Contract Terms:**

1. Additional content migration, if requested, is available for \$3 per web page or document.
2. This sales agreement is the only legal document governing this sale.
3. Both parties must agree in writing to any changes or additions to this Sales Agreement.
4. This Sales Agreement is subject to the laws of the State of Michigan.
5. Unless otherwise agreed upon, Revize does not migrate irrelevant records, past calendar events or news items, images not conforming with new website layout, past bid results, or data coming from features not included in the new website.
6. Storage is limited only to relevant website data. Unreasonably large folders of documents or images are not permitted. Examples include, but are not limited to, plat/property maps, tax records, GIS data, etc.

**Revize will integrate the following web applications into the website**

**Citizen's Communication Center Apps**

- Notification Center with Text/Email Alerts
- Bid Posting
- Document Center
- Email Notify
- FAQs
- Job Posting
- Multi use Business Directory
- News Center with Facebook/Twitter Integration
- Online Forms
- Photo Gallery
- Quick Link Buttons
- Revize Web Calendar
- "Share This" Social Media Flyout App
- Sliding Feature Bar
- Language Translator

**Citizen's Engagement Center Apps**

- Citizen Request Center with Captcha
- Online Bill Pay
- RSS Feed

**Staff Productivity Apps**

- Agenda Posting Center
- Job Posting App
- Image Manager
- iCal Integration
- Intranet
- Link Checker
- Menu Manager
- Online Form Builder
- Staff Directory
- Website Content Archiving
- Website Content Scheduling



### **Site Administration and Security Features**

- Audit Trail
- Auto Site Map Generator
- History Log
- Intranet (Secure Area)
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics
- Workflows by Department

### **Mobile Device and Accessibility Features**

- Font Size Adjustment
- Alt-Tags
- Responsive Website Design (RWD)

Prepared by: Michelle Yun - Interstate Power and Light Company – PO Box 351 – Cedar Rapids, IA 52406 (319) 786-4514  
Return to: Joshua Moore – JCG Land Services, Inc. – 1921 51<sup>st</sup> St. NE, Suite 3 – Cedar Rapids, IA 52402 (319) 362-3507

SPACE ABOVE THIS LINE FOR RECORDER

## UNDERGROUND ELECTRIC LINE EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **CITY OF ANAMOSA, JONES COUNTY, IOWA** ("Grantor(s)"), ADDRESS: Anamosa, IA 52205 do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, ("Grantee") a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the "*Line*" or "*Lines*") for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of Jones, and the State of Iowa:

**See attached Exhibit "A", page 3**

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines.

Grantee, its contractor or agent, may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines, under lands now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**GRANTOR(S): City of Anamosa, Jones County, Iowa**

By: \_\_\_\_\_

By: \_\_\_\_\_

**ALL PURPOSE ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ ) ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, AD. 20\_\_\_\_\_, before me,  
the undersigned, a Notary Public in and for said State, personally  
appeared

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ to me personally known

or \_\_\_\_\_ provided to me on the basis of satisfactory  
evidence

to be the persons(s) whose name(s) is/are subscribed to the within  
instrument and acknowledged to me that he/she/they executed the  
same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the entity  
upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL \_\_\_\_\_  
(Sign in Ink)

\_\_\_\_\_  
(Print/type name)

Notary Public in and for the State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**CAPACITY CLAIMED BY SIGNER**

\_\_\_\_\_  
☒ INDIVIDUAL  
☐ CORPORATE  
Title(s) of Corporate Officers(s):

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
N/A  
Corporate Seal is affixed  
No Corporate Seal procured

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PARTNER(s)  
Limited Partnership  
General Partnership

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
ATTORNEY-IN-FACT  
EXECUTOR(s),  
ADMINISTRATOR(s),  
or TRUSTEE(s):  
GUARDIAN(s)  
or CONSERVATOR(s)  
OTHER

\_\_\_\_\_  
\_\_\_\_\_

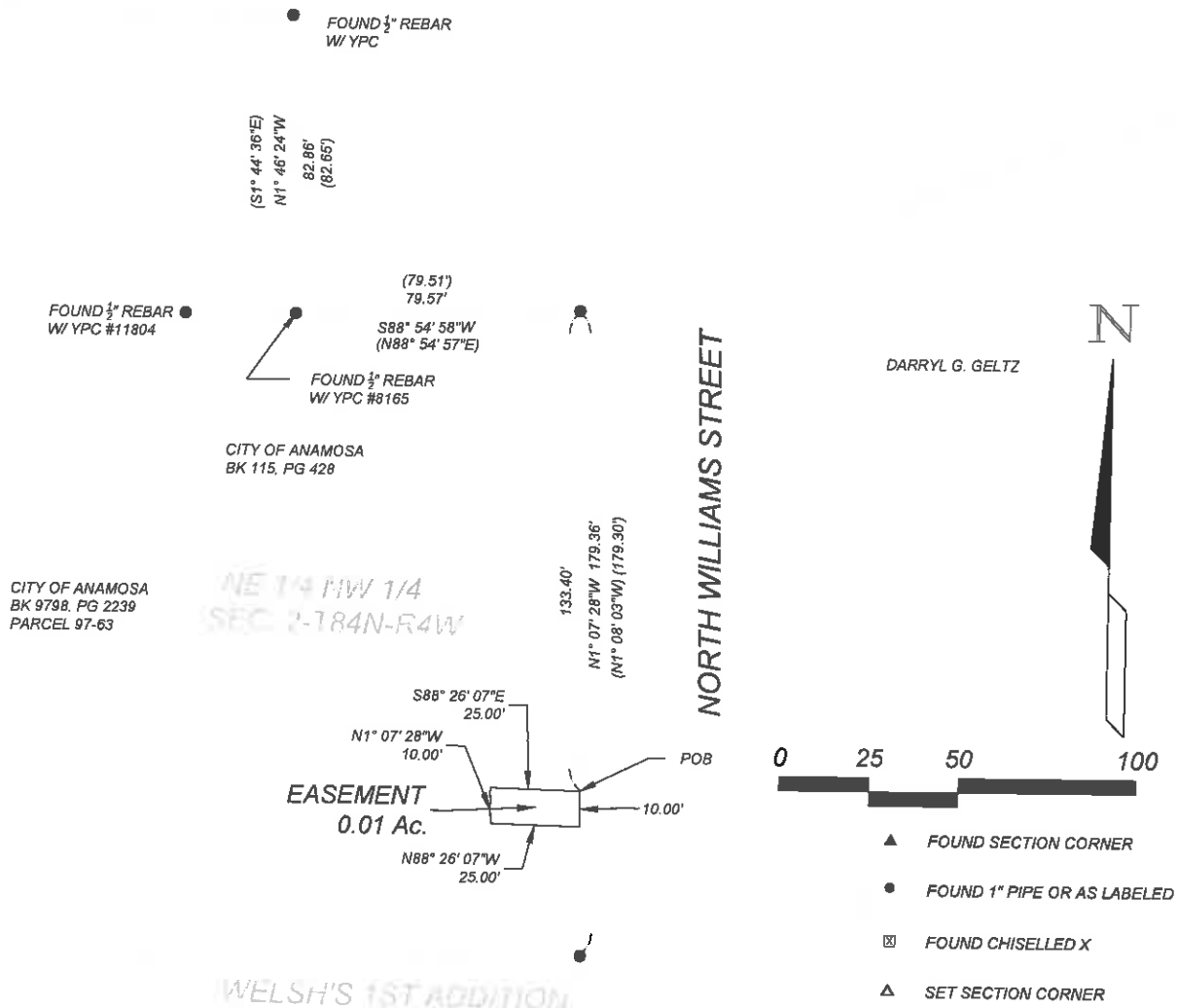
**SIGNER IS REPRESENTING:**

List name(s) of persons(s) or entity(ies):

\_\_\_\_\_  
City of Anamosa, Jones County, Iowa

\_\_\_\_\_

# EXHIBIT A 10' WIDE UTILITY MEASEMENT



## LEGAL DESCRIPTION 10' EASEMENT

A part of the NE 1/4 NW 1/4 of Section 2, Township 84 North, Range 4 West of the 5<sup>th</sup> Principal Meridian described as follows

Commencing at the NE corner of Parcel 97-63 in said NE 1/4 NW 1/4;  
thence S01°46'24"E along the east line of said Parcel 97-63, 82.86 feet;  
thence N88°54'58"E, 79.57 feet to the westerly right-of-way of North William Street;  
thence S01°07'28"E along said right-of-way, 133.40 feet to the Point of Beginning;  
thence S01°07'28"E continuing along said right-of-way, 10.00 feet;  
thence N88°26'07"W, 25.00 feet;  
thence N01°07'28"W, 10.00 feet;  
thence S88°26'07"E, 25.00 feet to the Point of Beginning containing 0.01 acres.

- ▲ FOUND SECTION CORNER
- FOUND 1" PIPE OR AS LABELED
- ☒ FOUND CHISELLED X
- △ SET SECTION CORNER
- SET 1/2" REBAR W/YPC #9647
- × SET CHISELLED X
- POB POINT OF BEGINNING
- () RECORDED AS
- SCM 4"x 4" CONCRETE POST w/DISK
- UE UTILITY EASEMENT
- UDE UTILITY & DRAINAGE EASEMENT
- YPC YELLOW PLASTIC CAP

Project No.  
103718-10

**BRAIN**  
CIVIL • LAND DEVELOPMENT • SURVEYING • TRANSPORTATION  
ENGINEERING, INC.

Drawing Title:

EXHIBIT A  
10' WIDE UTILITY EASEMENT

**AGREEMENT AND SPECIFICATIONS  
FOR OPENING & CLOSING GRAVESITES  
AT RIVERSIDE CEMETERY, ANAMOSA, IOWA**

The following specifications shall be required of Don's Grave Digging, independent contractor (the Contractor), for the position of opening and closing gravesites at Riverside Cemetery, for a two year period with the option of a third year:

1. The Contractor shall maintain \$300,000.00 of comprehensive liability insurance coverage. Proof of this insurance must accompany this agreement and any changes during the two-year period must be reported to the City Administrator at City Hall immediately.
2. The Contractor shall provide all materials and equipment needed to fulfill this agreement. No materials or equipment shall be permanently stored on the grounds of Riverside Cemetery.
3. All gravesite openings and closings shall be performed in accordance with the Rules and Regulations adopted for Riverside Cemetery, which are attached as Exhibit A.
4. Once the opening is made the area must be suitable for services, i.e. any excess dirt, mud or snow should be set back so mourners will not have to walk through any of the aforementioned to arrive at the gravesites. The topsoil removed from the gravesite shall be the last soil returned to the gravesite at closing.
5. Since many parts of Riverside Cemetery are very old, crowded, and may be located on a hill, it is of specific importance that all digging and filling is done with the utmost care, so as not to damage any nearby graves or headstones. Any damage done to graves or headstones will be the Contractor's responsibility to replace or repair.
6. Charges made by the Contractor for the burial of cremations, the burial of infants and the opening and closing (inclusive) of all other gravesites shall not exceed the amounts specified in Addendum A without prior approval by the Cemetery Sexton or City Administrator.
7. When an opening is needed, the Contractor will be contacted by an employee from City Hall with the time, date and location of the burial. The grave will be marked by an employee of the City of Anamosa. The Contractor shall be paid by the City of Anamosa, once a month, as are all bills paid by the City.

8. The agreement between the Contractor and the City of Anamosa shall be for a ten year period commencing on January 1, 2019. This agreement may be terminated by either party for cause, only in which event a 60 day written notice of termination shall be given.

---

Donald R. Beck, Independent Contractor  
d/b/a Don's Grave Digging  
PO Box 427  
Springville, IA 52336  
Mobile Phone: 319-560-1313

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Dale Barnes, Mayor  
City of Anamosa  
107 South Ford Street  
Anamosa, IA 52205  
319-462-6055

Addendum A

Effective 1/1/2019

Casket Grave Opening & Closing - \$500.00

Cremation Opening & Closing - \$250.00

Additional Charges: Weekdays after 3 P.M. - \$50.00/half hour

Saturday before noon - \$50.00

Saturday after noon - \$100.00

Sunday - \$225.00

Less than 48 hours notice - \$50.00

**RESOLUTION NO. 2018 -**

***RESOLUTION AMENDING AND SETTING NEW RATES FOR OPENING AND CLOSING  
OF GRAVES IN THE RIVERSIDE CEMETERY***

***WHEREAS***, the City of Anamosa contracts for grave site opening and closing services in the Riverside Cemetery and the contract prices have been increased; and

***WHEREAS***, the City Council of the City of Anamosa, Iowa has set the new fees and signed the contract for the services as follows:

Casket Grave Opening & Closing - \$600.00  
Cremation Opening & Closing - \$350.00  
Additional Charges: Weekdays after 3 P.M. - \$50.00/half hour  
Saturday before noon - \$50.00  
Saturday after noon - \$100.00  
Sunday - \$225.00  
Less than 48 hours notice - \$50.00

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA***, that the City of Anamosa City Council does hereby amend and establish new rates for the opening and closing of grave sites in the Riverside Cemetery as listed above effective January 1, 2019.

***PASSED AND APPROVED*** this 17<sup>th</sup> day of December, 2018.

***APPROVAL BY MAYOR***

I hereby approve the foregoing **Resolution No. 2008-56** by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 17<sup>th</sup> day of December, 2018.

\_\_\_\_\_  
Dale Barnes, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Coons, City Clerk



**RESOLUTION NO. 2018-\_\_**

***RESOLUTION APPROVING THE SALARY INCREASE OF WATER OPERATOR AND CHANGING  
EMPLOYEE POSITON FROM WATER OPERATOR I TO WATER OPERATOR II AND SETTING  
SALARY FOR FISCAL YEAR ENDING JUNE 30, 2019***

***WHEREAS***, Robert Young, Water Operator I taken and successfully passed his Water Operator Grade II certification test; and

***WHEREAS***, this certification now makes him eligible for a position change and a corresponding salary increase.

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA***, that Robert Young receive the following position change and salary reflecting the increase to be effective as of October 24, 2018.

Position	Employee Name	Hourly Rate
Water Operator II	Robert Young	\$19.85/Hour

***PASSED AND APPROVED*** this 17<sup>th</sup> day of December, 2018.

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 2018-\_\_** by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 17<sup>th</sup> day of December, 2018.

\_\_\_\_\_  
Dale Barnes, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Coons, City Clerk

**RESOLUTION NO. 2018-\_\_**

***RESOLUTION APPROVING THE SALARY INCREASE FOR THE ANAMOSA POLICE CHIEF PER  
TERMS OF EMPLOYMENT AGREEMENT FOR F.Y. 2018-19***

***WHEREAS***, the City Administrator has completed six months employment; and

***WHEREAS***, the Anamosa City Council has completed the six month evaluation of the Police Chief, which reflects that the Police Chief has completed six months of satisfactory service, meeting the terms of the employment contract.

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA***, that the Police Chief's salary be increased, as stated below, per the terms of the employment contract, to be effective 11/30/18.

Position	Employee Name	Annual Salary
POLICE CHIEF	Jeremiah Hoyt	\$72,000.00

***PASSED AND APPROVED*** this 17th of December, 2018.

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 2018-\_\_** by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 17th day of December, 2018.

\_\_\_\_\_  
Dale Barnes, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Coons, City Clerk

DECEMBER 2018  
COUNCIL VOUCHERS

CHECK #	DATE	VENDOR	VENDOR #	DESCRIPTION	AMOUNT	INVOICE	EXPENDITURE #
62610	12/17/2018	ACME TOOLS	5697	TOOLS/PARTS	1,443.17	6175204	51.00.3.5100.310000
62611	12/17/2018	ANAMOSA COMMUNITY SC	69	BUS FEE EDINBURGH	88.01		01.42.2.4042.320015
62612	12/17/2018	ANAMOSA STATE PENITE	4787	INMATE LABOR	15.00		01.70.3.7000.220021
62612	12/17/2018	ANAMOSA STATE PENITE	4787	INMATE LABOR	100.00		52.00.3.5200.220000
62612	12/17/2018	ANAMOSA STATE PENITE	4787	INMATE LABOR	135.00	3741	01.43.2.4043.230052
					250.00	*CHECK	TOTAL
62613	12/17/2018	ATLANTIC COCA-COLA	47	POP FOR RESALE	309.83	472210	01.43.2.4043.321000
62613	12/17/2018	ATLANTIC COCA-COLA	47	POP FOR RESALE	422.71	479594	01.43.2.4043.321000
					732.54	*CHECK	TOTAL
62614	12/17/2018	BARRON MOTOR SUPPLY	191	PARTS	55.64	244635	06.00.3.7000.260000
62615	12/17/2018	BRAY ELECTRIC	973	FIXED OUTLET	125.76	5735	01.43.2.4043.268000
62616	12/17/2018	BROWN SUPPLY CO., IN	4421	PARTS	26.40	89595	51.00.3.5100.320010
62616	12/17/2018	BROWN SUPPLY CO., IN	4421	HYDRANT EXTENSION	540.00	89837	51.00.3.5100.320010
					566.40	*CHECK	TOTAL
62617	12/17/2018	BSN SPORTS	51	INDOOR SCOREBOARDS	1,319.72	903706565	01.42.2.4042.320015
62618	12/17/2018	C.J. COOPER & ASSOCI	4209	EMPLOYEE DRUG TESTING	35.00	127019	06.00.3.7000.220060
62619	12/17/2018	CASEY'S GENERAL STOR	3169	NOV FUEL:P&R 19.24 GAL	57.71		01.00.2.4001.330010
62620	12/17/2018	CENTRAL IOWA DISTRIB	3283	SUPPLIES	161.60	172991	01.43.2.4043.320070
62621	12/17/2018	CHEM RIGHT LABORATOR	4883	WATER TESTING	75.00	19774	51.00.3.5100.220070
62622	12/17/2018	CLIFTON LARSON ALLEN	5531	FY 18 AUDIT-PROGRES	1,600.00	1957378	01.00.4.8004.220040
62623	12/17/2018	CONDUENT ENTERPRICE	3981	MONTHLY CONTRACT:11/18	3,251.95	1499153	01.00.4.8004.230090
62624	12/17/2018	CR LC SOLID WASTE AG	5715	GRIT REMOVAL	70.80	9142016	52.00.3.5200.350000
62625	12/17/2018	CREATIVE SVS OF NEW	5653	BADGE STICKERS	164.95	D18-18102	01.00.1.1111.320060
62626	12/17/2018	DORSEY & WHITNEY LLP	1093	LGL COUNSEL: 2018 U	6,500.00	3461308	01.00.4.8220.230000
62627	12/17/2018	FAREWAY STORES, INC.	4334	SUPP	43.77		51.00.3.5100.320010
62627	12/17/2018	FAREWAY STORES, INC.	4334	SUPPLIES	132.16		01.42.2.4042.320015
62627	12/17/2018	FAREWAY STORES, INC.	4334	PAPER PRODUCT	32.45		06.00.3.7000.320010
62627	12/17/2018	FAREWAY STORES, INC.	4334	DRINKING WATER	35.88		06.00.3.7000.320010
					244.26	*CHECK	TOTAL
62628	12/17/2018	HACH COMPANY	703	CHEMICALS	109.88	11229329	51.00.3.5100.320000
62629	12/17/2018	HENDERSON TRUCK EQUI	4989	NEW PLOW TRUCK - PLOW	12,180.00	281340	06.00.3.7000.430000
62629	12/17/2018	HENDERSON TRUCK EQUI	4989	NEW PLOW TRK - DUMP BOX	45,895.00	281341	06.00.3.7000.430000
					58,075.00	*CHECK	TOTAL
62630	12/17/2018	HOTSYS CLEANING SYSTE	712	FLEET WASH	136.00	183253	06.00.3.7000.265000
62631	12/17/2018	HOWARD R GREEN	4946	ENG: WELL SITING ST	7,840.00	122647	51.00.3.5100.220020
62631	12/17/2018	HOWARD R GREEN	4946	ENG: GIS WATER	368.16	122963	51.00.3.5100.220020
62631	12/17/2018	HOWARD R GREEN	4946	ENG: GIS WATER	275.00	122963	51.00.3.5100.220020
62631	12/17/2018	HOWARD R GREEN	4946	ENG: GIS WWTR	701.32	122963	52.00.3.5200.220020
62631	12/17/2018	HOWARD R GREEN	4946	ENG: GIS WWTR	275.00	122963	52.00.3.5200.220020
62631	12/17/2018	HOWARD R GREEN	4946	ENG: GIS STREETS	193.16	122963	06.00.3.7000.220020
62631	12/17/2018	HOWARD R GREEN	4946	ENG: GIS STREETS	275.00	122963	06.00.3.7000.220020
62631	12/17/2018	HOWARD R GREEN	4946	ENG: GIS PLANNING & ZONING	53.16	122963	01.00.4.8004.220000
					9,980.80	*CHECK	TOTAL
62632	12/17/2018	IA DIVISION OF LABOR	4108	BOILER INSPEC CH	40.00	165867	01.00.4.8410.268000
62633	12/17/2018	IA WTR ENVIRONMENT A	4786	IAWEA MEMBERSHIP	20.00		52.00.3.5200.240000
62634	12/17/2018	INFRASTRUCTURE TECHN	5184	BACK UP	110.00	19754	01.00.1.1111.230090
62634	12/17/2018	INFRASTRUCTURE TECHN	5184	WEBSITE	25.00	19773	01.00.4.8004.230090
					135.00	*CHECK	TOTAL
62635	12/17/2018	IOWA ASSOC. OF MUNIC	96	HEARING TESTS (5)	168.00	18296	06.00.3.7000.220060
62636	12/17/2018	IOWA GOLD DISTRIBUTI	5809	RECYCLE OIL FILTERS	55.00	74190	06.00.3.7000.260000
62637	12/17/2018	IOWA LAW ENFORCEMENT	3600	MMPI PHYS EXAM FRENCH	150.00	311265	01.00.1.1111.220060
62638	12/17/2018	IOWA PRISON INDUSTRI	75	BUSINESS CARDS J HOYT	90.00	729572	01.00.1.1111.320020
62638	12/17/2018	IOWA PRISON INDUSTRI	75	SIGNS	560.05	949803	06.00.1.1200.320010
					650.05	*CHECK	TOTAL
62639	12/17/2018	IOWA PUMP WORKS INC	5825	RAW PUMP EFFLUENT	19,797.50	5562	52.00.3.5200.410050
62639	12/17/2018	IOWA PUMP WORKS INC	5825	RAW PUMP EFFLUENT BRACKET	805.56	5563	52.00.3.5200.410050
					20,603.06	*CHECK	TOTAL
62640	12/17/2018	J&R SUPPLY	285	HOODED SWEATSHIRT STEVE	30.00	9809998	51.00.3.5100.180001
62641	12/17/2018	JIM MCDONOUGH PRODUC	5896	CONCERT FINAL PAYME	9,802.59		01.42.2.4042.220000
62642	12/17/2018	JOHN DEERE FINANCIAL	387	PARTS/SUPP	34.10		06.00.3.7000.320010
62642	12/17/2018	JOHN DEERE FINANCIAL	387	BATTERIES	35.91		01.00.1.1111.320060
62642	12/17/2018	JOHN DEERE FINANCIAL	387	PARTS/SUPP	311.17		06.00.3.7000.260000
62642	12/17/2018	JOHN DEERE FINANCIAL	387	PARTS/SUPP	59.55		51.00.3.5100.320010
62642	12/17/2018	JOHN DEERE FINANCIAL	387	BATTERY	89.99		01.00.2.4041.310040
62642	12/17/2018	JOHN DEERE FINANCIAL	387	PARTS/SUPP	371.64		52.00.3.5200.320010
62642	12/17/2018	JOHN DEERE FINANCIAL	387	LIGHTS/CORDS	233.14		01.43.2.4043.320090
62642	12/17/2018	JOHN DEERE FINANCIAL	387	BOOTS	129.99		52.00.3.5200.180001
62642	12/17/2018	JOHN DEERE FINANCIAL	387	PAINT/LIGHT	53.91		06.00.3.7000.265000
					1,319.40	*CHECK	TOTAL
62643	12/17/2018	JOHNSON CONTROLS	6034	MAINT FIRE ALARM SYS	992.03	85401966	01.43.2.4043.268000

DECEMBER 2018  
COUNCIL VOUCHERS

62644	12/17/2018	JONES COUNTY ENGINEE	245	NOV FUEL: PD	1,157.67		01.00.1.1111.330010
62644	12/17/2018	JONES COUNTY ENGINEE	245	NOV FUEL: FD	204.23		01.14.1.1114.330010
62644	12/17/2018	JONES COUNTY ENGINEE	245	NOV: FUEL WWTP	616.53		52.00.3.5200.330010
62644	12/17/2018	JONES COUNTY ENGINEE	245	NOV FUEL: WTR DEPT	114.38		51.00.3.5100.330010
62644	12/17/2018	JONES COUNTY ENGINEE	245	NOV FUEL: ST DEPT	1,158.06		06.00.3.7000.330010
					3,250.87	*CHECK	TOTAL
62645	12/17/2018	JOURNAL-EUREKA	5299	ORD 927	34.35		01.00.4.8004.210001
62645	12/17/2018	JOURNAL-EUREKA	5299	ORD 926	24.32		01.00.4.8004.210001
62645	12/17/2018	JOURNAL-EUREKA	5299	10/22 REG COUNCIL MTG	97.15		01.00.4.8004.210001
62645	12/17/2018	JOURNAL-EUREKA	5299	MCDONOUGH AD	650.00		01.42.2.4042.210000
62645	12/17/2018	JOURNAL-EUREKA	5299	FY 2018 AFR	180.18		01.00.4.8004.210001
					986.00	*CHECK	TOTAL
62646	12/17/2018	KLUESNER CONSTRUCTIO	4919	MANHOLE ADJUSTMENTS	2,190.00		52.00.3.5200.410020
62647	12/17/2018	KNUTH/ATTY AT LAW AD	165	GEN LEGAL:10/29-11/29	1,564.50		01.00.4.8210.230000
62647	12/17/2018	KNUTH/ATTY AT LAW AD	165	PD LEGAL SVS:10/25-12/3	755.50		01.00.1.1111.220010
62647	12/17/2018	KNUTH/ATTY AT LAW AD	165	LEGAL:LIB	57.75		01.31.2.3100.220010
					2,377.75	*CHECK	TOTAL
62648	12/17/2018	KONICA MINOLTA BUSIN	5364	COPIER MAINT	30.05	255237853	01.00.1.1111.230070
62649	12/17/2018	KONICA PREMIER FINAN	5907	COPIER CONTRACT	151.64	32784505	01.00.4.8004.230070
62650	12/17/2018	LODE/PENNY	4422	REIMB: OFFICE SUPP	12.44		51.00.3.5100.320020
62650	12/17/2018	LODE/PENNY	4422	REIMB: OFFICE SUPP	16.44		52.00.3.5200.320020
62650	12/17/2018	LODE/PENNY	4422	REIMB: OFFICE SUPP	7.76		01.00.4.8004.320020
					36.64	*CHECK	TOTAL
62651	12/17/2018	MADELINE STUDIOS	6035	EMPLOYEE DEPT PHOTO	160.00		01.00.1.1111.320060
62652	12/17/2018	MATHESON TRI-GAS INC	5908	TANK RENTAL	37.20	51391084	06.00.3.7000.320010
62653	12/17/2018	MCOTTO'S	3946	PIZZA - SUPPER W SANTA	105.79		01.42.2.4042.320015
62654	12/17/2018	MEDIACOM	4769	DEC: INTERNET SVS	68.02		01.00.2.4001.270010
62654	12/17/2018	MEDIACOM	4769	DEC: INTERNET SVS	68.02		51.00.3.5100.320020
62654	12/17/2018	MEDIACOM	4769	DEC:PD INTERNET SVS	68.02		01.00.1.1111.230080
62654	12/17/2018	MEDIACOM	4769	DEC INTERNET SVS CH	129.95		01.00.4.8004.230054
62654	12/17/2018	MEDIACOM	4769	YRLY INTERNET: FD	690.84		01.00.1.1114.320090
					1,024.85	*CHECK	TOTAL
62655	12/17/2018	MENARDS	3146	SUPP DECORATIONS LCC	450.88	96409	01.43.2.4043.320090
62655	12/17/2018	MENARDS	3146	SUPP DECORATIONS LCC	91.95	97077	01.43.2.4043.320090
					542.83	*CHECK	TOTAL
62656	12/17/2018	MISSISSIPPI VALLEY P	3950	PLUMBING - REROUTE	1,590.00	12487	52.00.3.5200.260000
62657	12/17/2018	MUNICIPAL SUPPLY, IN	3491	WATER METERS	1,680.00	712136	51.00.3.5100.310000
62658	12/17/2018	NORLIN/GREG	3478	DEC: QUARRY LEASE	300.00		01.00.3.5400.237100
62659	12/17/2018	PLUNKETT'S PEST CONT	4889	QTR PEST CONTROL	55.16	6134396	01.43.2.4043.230052
62660	12/17/2018	RED'S SALES & SERVIC	364	OIL CHANGE DODGE RAM	58.95	45175	01.14.1.1114.265000
62660	12/17/2018	RED'S SALES & SERVIC	364	OIL CHANGE TRUCK 2	370.18	4519912	01.14.1.1114.265000
62660	12/17/2018	RED'S SALES & SERVIC	364	MOUNT BAL/TIRES KEY FOB	155.25	45281	01.00.1.1111.265000
62660	12/17/2018	RED'S SALES & SERVIC	364	OIL CHANGE	35.95	45328	01.00.1.1111.265000
62660	12/17/2018	RED'S SALES & SERVIC	364	RPR/OIL CHG/ALIGNMENT	369.83	45339	01.00.1.1111.265000
62660	12/17/2018	RED'S SALES & SERVIC	364	OIL CHANGE TRUCK 4	323.47	4537614	01.14.1.1114.265000
					1,313.63	*CHECK	TOTAL
62661	12/17/2018	SAFARILAND TRAINING	5661	EQUIPMENT	463.95	18-113822	01.00.1.1111.320060
62662	12/17/2018	SANDRY FIRE SUPPLY,	4584	CHIN STRAP/NAME TAG	88.43	3521/3582	01.14.1.1114.320090
62663	12/17/2018	SANDSTROM/STEVE	4685	TUNE PIANO	95.00		01.43.2.4043.268000
62664	12/17/2018	SCHIMBERG CO.	5043	INSULATION RELAIMED	1,001.45	779554	52.00.3.5200.260000
62664	12/17/2018	SCHIMBERG CO.	5043	TERPIPING-RECLAIMED WA	346.60	812905	52.00.3.5200.260000
					1,348.05	*CHECK	TOTAL
62665	12/17/2018	SCHNEITER WEERS INSU	401	VEHICLE INSUR 18 DUMP TRK	788.00		01.70.3.7000.220054
62666	12/17/2018	SHAFFER PLBG & HTG	377	LABOR: RPL WTR MTR JRMC	170.00	7057A	51.00.3.5100.260050
62667	12/17/2018	SNYDER & ASSOCIATES	1036	ENG: PHOSPHORUS REM	9,420.00	118.0723.08.	52.00.3.5200.220020
62668	12/17/2018	STAR FOOD SERVICE EQ	644	RPR ICE MACHINE	260.50	1175042	01.43.2.4043.320090
62668	12/17/2018	STAR FOOD SERVICE EQ	644	COFFEE DECANter	32.40	1175061	01.43.2.4043.320090
					292.90	*CHECK	TOTAL
62669	12/17/2018	STATE INDUSTRIAL PRO	5677	TREATMENT PROGRAM	234.00	900780668	52.00.3.5200.320000
62669	12/17/2018	STATE INDUSTRIAL PRO	5677	PIT RAIDER	287.03	900780671	52.00.3.5200.320000
					521.03	*CHECK	TOTAL
62670	12/17/2018	STONE CITY QUARRIES	385	SAND	1,344.46	178641	06.00.3.7000.320100
62671	12/17/2018	STOREY KENWORTHY	694	SUPP	33.04	640613	52.00.3.5200.320020
62671	12/17/2018	STOREY KENWORTHY	694	OFFICE SUPPLIES	139.27	640638	01.00.4.8004.320020
62671	12/17/2018	STOREY KENWORTHY	694	SUPP	372.54	641380	52.00.3.5200.320020
					544.85	*CHECK	TOTAL
62672	12/17/2018	TAPKEN'S CONVENIENCE	740	NOV ST FUEL: 7.69 GAL	25.01		06.00.3.7000.330010
62673	12/17/2018	U.S. CELLULAR	4002	MODEMS SQUAD CARS	175.04		01.00.1.1111.230080
62674	12/17/2018	VESSCO INC.	2219	LUBRICANT PUMP HEAD	432.42	748874	51.00.3.5100.320010
62675	12/17/2018	WALMART COMMUNITY BR	398	SUPP	146.88		01.00.2.4001.320020
62675	12/17/2018	WALMART COMMUNITY BR	398	CLEANING SUPP	409.75		01.43.2.4043.320090
62675	12/17/2018	WALMART COMMUNITY BR	398	CLEANING SUPP	4.56		01.43.2.4043.320080

**DECEMBER 2018  
COUNCIL VOUCHERS**

62675	12/17/2018	WALMART COMMUNITY BR	398	SUPP	561.54			01.42.2.4042.320015
62675	12/17/2018	WALMART COMMUNITY BR	398	SUPP	8.88			01.00.4.8003.320020
					1,131.61	*CHECK	TOTAL	
62676	12/17/2018	WAPSI WASTE SERICE,	4582	NOV: WASTE PU	55.00		2169	51.00.3.5100.220000
62676	12/17/2018	WAPSI WASTE SERICE,	4582	NOV: WASTE PU	335.00		2179	01.00.3.5400.237000
62676	12/17/2018	WAPSI WASTE SERICE,	4582	NOV: WASTE PU	45.00		2179	01.14.1.1114.268000
62676	12/17/2018	WAPSI WASTE SERICE,	4582	NOV: WASTE PU	45.00		2179	52.00.3.5200.220000
					480.00	*CHECK	TOTAL	
62677	12/17/2018	WATER SOLUTIONS UNLIMITED	4987	PHOSPHATE	1,313.10		46798	51.00.3.5100.260050

	APPROVED FY 2020 Budget
Stipend	\$27,000.00
Workman's Comp. Insurance	\$32,036.00
<b>Contracted</b>	
Liability Insurance	\$6,711.00
Structural Insurance	\$2,276.00
Vehicle Insurance	\$8,470.00
Equipment Insurance	\$1,355.00
Umbrella Insurance	\$1,600.00
E&O Liability Insurance	\$660.00
Physicals & Medical Expenses	\$500.00
Work Comp Deductible	\$1,000.00
Communications Contract	\$4,200.00
Membership & Subscriptions	
Equipment Maintenance	\$4,500.00
Vehicle Maintenance	\$4,000.00
Grounds & Building Maintenance	\$4,000.00
Telephone	\$1,100.00
Electric	\$4,000.00
Gas	\$2,100.00
Training & Registration	\$1,500.00
Travel	\$1,000.00
Training Expenses	\$500.00
Lodging	\$1,000.00
Treasurer Salary	\$100.00
<b>Materials &amp; Supplies</b>	
Miscellaneous	\$4,000.00
Vehicle Expenses	
Fuel Expenses	\$3,000.00
Vehicle Parts Expenses	\$500.00
Equipment Maintenance	
Building & Grounds Maintenance	\$500.00
Equipment Reserve	\$40,000.00

Total Expenditures

\$157,608.00



▷ 8710 Earhart Lane SW | Cedar Rapids, IA 52404  
Main 319.841.4000 • Fax 319.841.4012

HRGREEN.COM

October 16, 2018

Jacob Sheridan  
City of Anamosa  
107 South Ford Street  
Anamosa, Iowa 52205

Dear Jacob,

Enclosed are three copies of the following documents for the Water Tower Rehabilitation project:

- Change Order No. 1
- Payment Application No. 1
- Payment Application No. 2
- Affidavit of Bills Paid and Lien Waiver by Contractor
- Final Acceptance Certificate

Change Order No. 1 includes a reduction in steel modifications which were included as a unit adjustment quantity in the original bid but were not needed due to adequate tower condition. Payment Application No. 1 includes payment for all work with the exception of a 5% retainage. Payment Application No. 2 includes payment of the 5% retainage. According to Iowa law payment of the final retainage included in Payment Application No. 2 should be retained for 30 days following approval by Council to allow any potential claims to be filed. We have reviewed these Payment Applications and recommend full payment to the Utility Service Co., Inc. as submitted.

A Final Acceptance certificate is also included for final completion of the project. Note that the project was considered complete on June 7, 2017 when the punchlist items were complete. Any further work needed would be considered warranty work which should be identified prior to the end of the 2-year warranty period on June 7, 2019.

Upon approval and after the 30-day holding period, please distribute copies to all parties. If you have any questions regarding this payment application, please feel free to contact me at (515) 657-5256.

Sincerely,

HR GREEN, INC.

A handwritten signature in black ink, appearing to read 'Heath Picken', written over a horizontal line.

**Heath Picken, PE**  
Project Engineer

Enclosures



# CHANGE ORDER

**HR Green, Inc.**  
 5525 Merle Hay Rd., Suite 200  
 Johnston, IA 50131  
 (515) 278-2913 FAX (515) 278-1846

**Distribution:**

Owner	<u>X</u>
Engineer	<u>X</u>
Contractor	<u>X</u>
Field	<u>          </u>
Other	<u>          </u>

<b>PROJECT:</b> Water Tower Rehabilitation Anamosa, Iowa	<b>Change Order No.</b>	Change Order 1
	<b>Date</b>	June 20, 2018
<b>To Contractor:</b> Utility Service Co., Inc. 535 Courtney Hodges Blvd. Perry, GA 31069	<b>Project No.</b>	10150050
	<b>Original Contract Date</b>	July 26, 2016
<b>The contract is changed as follows:</b> 1. The Contract amount is decreased by (\$4,500.00) to eliminate three steel cut out repair sections in the tank bowl which were determined during construction to not be required. 2. The Contract amount is decreased by (\$300.00) for eliminating three spot weld repair sections in the tank bowl which were determined during construction to not be required.		
The original (Contract Sum) was		\$234,300.00
Net change by previously authorized Change Orders		\$0.00
The (Contract Sum) prior to this Change Order was		\$234,300.00
The (Contract Sum) will be (decreased) by this Change Order in the amount of		(\$4,800.00)
The new (Contract Sum) including this Change order will be		\$229,500.00
The Contract Time will be (increased) by		0 Days
The date of Substantial and Final Completion as of the date of this Change Order therefore is		November 18, 2016

NOT VALID UNTIL SIGNED BY THE CONTRACTOR, OWNER'S REPRESENTATIVE, if applicable, AND OWNER		
<b>Contractor</b> Utility Service Co., Inc. By <i>Curt Dinsdale</i> Date: 6-20-2018	<b>Owner's Representative</b> HR Green, Inc. By <i>[Signature]</i> Date: 10/16/18	<b>Owner</b> City of Anamosa By <i>[Signature]</i> Date:



## FINAL ACCEPTANCE

PROJECT            Water Tower Rehabilitation  
                      City of Anamosa, Iowa

CONTRACTOR       Utility Service Co., Inc.

ADDRESS           535 Courtney Hodges Blvd., Perry, GA 31069

We hereby declare that this project has been completed in substantial compliance with the plans, specifications, contract documents, and change orders governing this project and recommend that the work completed be accepted by the Owner.

The undersigned accepts the work constructed under the conditions and guarantee of the contract.

The two-year guarantee and maintenance requirement of the contract, secured by the Performance, Payment, and Maintenance Bonds, shall become effective as of the 7th day of June, 2017, which is the date of substantial completion.

The final contract amount, adjusted to actual completed quantities and change orders, is two hundred twenty-nine thousand five hundred and 00/100 dollars (\$229,500.00).

Dated this 16th day of October, 2018.

Recommended by Engineer, HR Green, Inc.

By   
Heath Picken, P.E., Project Manager

Accepted by Owner, City of Anamosa, Iowa

By \_\_\_\_\_  
Dale Barnes, Mayor

**AFFIDAVIT OF BILLS PAID AND LIEN WAIVER BY CONTRACTOR**

The undersigned Utility Service Co., Inc. ("Contractor"), having furnished material and/or performed labor in connection with the construction of Water Tower Rehabilitation ("Project") of certain improvements located at Anamosa, IA ("Property") for an inconsideration of the payment to the contractor of the sum hereinafter specified does hereby acknowledge and release as follows:

Upon the receipt of \$11,475.00 being payment on Invoice # 2 FINAL dated October 12, 2018 for materials and/or labor performed by the Contractor for the Project (the "Work"); contractor will waive and release any and all liens, rights and interests (whether choate or inchoate, and including, without limitation, all mechanic's and materialmen's liens under the Constitution and the statutes of the "Property" state) which are or may be owed, claimed or held by Contractor in and to the Property and the improvements constructed thereon by reason of the Work.

Contractor represents, warrants, and certifies that all bills owed by the Contractor for materials furnished and labor performed in connection with the Work have been or will be fully paid and satisfied. If for any reason a lien or liens are filed for materials or labor against the Property by virtue of the Contractor's participation in the Project by any person claiming by, through, or under the Contractor, then Contractor will immediately obtain a settlement of such lien or liens and obtain and furnish to the owners of the Property a release thereof.

Executed October 12, 2018.

Contractor Name Utility Service Co., Inc.

By: Curt Dinsdale

Title: Director of Bid Dept.

Joanne Engle  
Witness

Subscribed and sworn to before me under my official seal of office this 12<sup>th</sup> day of October, 2018.

Cristyl Smith  
Notary Signature



**RESOLUTION 2018-\_\_**

***RESOLUTION APPROVING AND ACCEPTING THE WORK DONE BY UTILITY SERVICES CO. FOR THE WATER TOWER REHABILITATION PROJECT***

***WHEREAS***, the City of Anamosa City Council approved a contract with Utility Services Co. for improvements to be completed on the Water Tower Rehabilitation Project; and

***WHEREAS***, in that contract, Utility Services Co agreed to complete said improvements on the water tower; and

***WHEREAS***, said work has been substantially completed and the work inspected by engineers, Howard R. Green Co., who are recommending acceptance of the work.

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA***, that the City of Anamosa City Council does hereby accept the work completed by Utility Services Co. on the Water Tower Rehabilitation Project and per the terms of the contract will release the retainage as all lien waivers have been received and reviewed by the engineer.

***PASSED AND APPROVED*** this 17<sup>th</sup> day of December, 2018.

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 2018-\_\_** by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 17<sup>th</sup> day December, 2018.

\_\_\_\_\_  
Dale Barnes, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Coons, City Clerk

# Application and Certificate for Payment

AIA Document G702

Page 1 of 2

Owner: City of Anamosa, IA  
 Engineer: HR Green, Inc. ATTN: Heath Picken  
 5525 Merle Hay Rd., Suite 200  
 Johnston, IA 50131

Project: Water Tower Rehabilitation  
 From Contractor: SUEZ WATER | ADVANCED SOLUTIONS  
 UTILITY SERVICE CO., INC.  
 P.O. BOX 1350  
 PERRY, GA 31069

Application No: 1  
 Period To: 6/7/2017  
 Proj #: 135540  
 SR#: 733001

Distribution to:  
 Owner:  
 Engineer:  
 Contractor:

Remit To: UTILITY SERVICE CO., INC  
 PO BOX 674233  
 DALLAS, TX 75267-4233

## Contractor Application for Payment

Application is made for payment as shown in connection with the  
 Contract Continuation Sheet, AIA Document G703

1 Original Contract Sum	\$	234,300.00
2 Net Changes by Change Order	\$	(4,800.00)
3 Contract Sum to Date	\$	229,500.00
4 Work Completed to Date	\$	229,500.00
5 Stored Materials	\$	-
6 Total Completed & Stored to Date:	\$	229,500.00
(Column G on G703)		
7 Retainage:		
a. 5% of Completed Work	\$	11,475.00
b. % of Stored Material	\$	-
(Column F on G703)		
Total Retainage	\$	11,475.00
8 Total Earned Less Retainage	\$	218,025.00
9 Less Previous Certificates for Payment	\$	-
10 Current Payment Due	\$	218,025.00
11 Balance To Finish, Including Retainage	\$	11,475.00

Change Order Summary	Additions	Deductions
Total changes approved in previous month by Owner	\$0.00	\$0.00
Total approved for this month	\$0.00	-\$4,800.00
Totals	\$0.00	-\$4,800.00
Net Changes by Change Order	-\$4,800.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work Covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: Suez Water Advanced Solutions (Utility Service Co. Inc.)

By: Heath Picken Date: 10/12/2018  
 Notary: Cristyl Smith Title: Director of Bid Dept  
 State of: Georgia  
 County of: Peach  
 Subscribed and sworn to before me this the 18th day of Oct, 2018

## Engineer's Certificate for Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

Amount Certified: \$218,025.00

(Attach explanation is amount certified differs from the amount applied for, INITIAL ALL figures on this Application and on the Configuration Sheet that are changed to conform to the amount certified)

Engineer: HR Green, Inc.

By: Heath Picken Date: 10/16/18

(This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor Named herein, issuance payment and acceptance of payment are without prejudice to any right Of the Owner or Contractor under this Contract.)





# Application and Certificate for Payment

AIA Document G702

Page 1 of 2

Owner: City of Anamosa, IA  
 Engineer: HR Green, Inc. ATTN: Heath Picken  
 5525 Merle Hay Rd., Suite 200  
 Johnston, IA 50131

Project: Water Tower Rehabilitation  
 From Contractor: SUEZ WATER | ADVANCED SOLUTIONS  
 UTILITY SERVICE CO., INC.  
 P.O. BOX 1350  
 PERRY, GA 31069

Application No: 2 FINAL  
 Period To: 6/7/2017  
 Proj #: 135540  
 SR#: 733001

Distribution to:  
 Owner:  
 Engineer:  
 Contractor:

X	

Remit To: UTILITY SERVICE CO., INC  
 PO BOX 674233  
 DALLAS, TX 75267-4233

## Contractor Application for Payment

Application is made for payment as shown in connection with the  
 Contract Continuation Sheet, AIA Document G703

1	Original Contract Sum	\$	234,300.00
2	Net Changes by Change Order	\$	(4,800.00)
3	Contract Sum to Date	\$	229,500.00
4	Work Completed to Date	\$	229,500.00
5	Stored Materials	\$	-
6	Total Completed & Stored to Date:	\$	229,500.00
(Column G on G703)			
7	Retainage:		
a.	5% of Completed Work	\$	-
b.	% of Stored Material	\$	-
(Column F on G703)			
	Total Retainage	\$	-
8	Total Earned Less Retainage	\$	229,500.00
9	Less Previous Certificates for Payment	\$	218,025.00
10	Current Payment Due	\$	11,475.00
11	Balance To Finish, Including Retainage	\$	-

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work Covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: Suez Water Advanced Solutions (Utility Service Co. Inc.)

By: Cristyl Smith  
 Notary: Cristyl Smith  
 State of: Georgia  
 County of: Peach  
 Subscribed and sworn to before me this the 14<sup>th</sup> day of Oct, 2018  
 Date: 10/12/2018  
 Title: Director of Bid Dept

## Engineer's Certificate for Payment

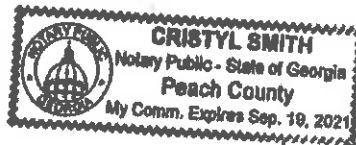
In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality to the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

Amount Certified: \$11,475.00

(Attach explanation is amount certified differs from the amount applied for, INITIAL ALL figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified)

Engineer: HR Green, Inc.

By: Heath Picken  
 Date: 10/16/18  
 (This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor Named herein. Issuance payment and acceptance of payment are without prejudice to any right Of the Owner or Contractor under this Contract.)



Change Order Summary	Additions	Deductions
Total changes approved in previous month by Owner	\$0.00	\$0.00
Total approved for this month	\$0.00	-\$4,800.00
Totals	\$0.00	-\$4,800.00
Net Changes by Change Order	-\$4,800.00	

## Page 2 of 2

Application No: 2 FINAL  
Application Date 10/12/2018  
Period To: 6/7/2017  
Proj #: 135540  
SR#: 733001

A	B	C	D	E	F	G	H	I	
Work Completed									
Item #	Description of Work	Scheduled Value	From Previous Application (D + E)	This Period	Materials Presently Stored (Not in D or E)	Total Completed and Stored to Date (D+E+F)	% (G/C)	Balance to Finish	Retainage (If Variable Rate)
1	Complete Project	\$ 229,500.00	\$ 229,500.00	\$ -	\$ -	\$ 229,500.00	100%	\$ -	\$ 11,475.00
2	Steel Repairs - cut out sections (3 @ \$1,500)	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 4,500.00	\$ -
3	Steel Repairs - spot weld (3 @ \$100)	\$ 300.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 300.00	\$ -
CO 1	Delete items 2 & 3 above	\$ (4,800.00)	\$ -	\$ -	\$ -	\$ -	0%	\$ (4,800.00)	\$ -
	Release Retainage			>>>>>					\$ (11,475.00)
									\$ -
	Totals	\$ 229,500.00	\$ 229,500.00	\$ -	\$ -	\$ 229,500.00	100%	\$ -	\$ -

# Monthly Productivity Report

Water Department

## Week 1:

Testing , rounds ,12 work orders, 10 Line Locates, Shut off water for winter for city parks, Monthly Well testing, Water service tap on Dubuque St, Shaw Rd project completed, P04 Hot test, Testing on new filters, cleaned trucks, mowed and trimmed water plant areas.

## Week 2:

Testing , rounds,5 work orders, 23 Line locates, Bacteria Testing, Well Draw Down for the month, Cleaned Iron/Manganese holding tank, Cleaned and organized dig trailer, Took weirs out of old backwash pit, 84 Door post, Cleaned plant and trucks.

## Week 3:

testing and rounds, 15 Work orders, 8 Line locates, 7 Shut offs, Drained old filters and took them off line for new piping, Monthly PM for plant, Cleaned trucks and Plant

## Week 4:

Testing , rounds, Cleaning media out of old tanks.

Work  
Orders

32

Line  
Locates

41

Door  
Posts

84

Shut  
Offs

7



# Nov. 2018 Month End Utility Billing Report

UB Monthly totals for Nov. 2018		Nov. 2017	Water Customers		Unpaid as of Nov. 2018
			2017	2018	
01 WA Residential	\$51,538.81	\$53,223.30	Residential 01	1,804	\$53,403.40
02 WA Commercial Gallon		\$2,347.01	Comm. 02 gal.	2	
03 WA Commercial	\$8,772.45	\$6,114.19	Comm. 03	140	
04 WA Tax Exempt	\$5,230.84	\$3,738.39	Gov/School 04	24	
05 Outside WA Only	\$73.62	\$96.47	Outside WA 05	12	
06 Outside WA	\$104.68	\$93.23	Outside WA 06	2	
20 WA Non City	\$84.24	\$73.48	Non City 20	2	
99 DM	\$0.00	\$0.00	Dummy Meters	18	
Total Water	\$65,804.64	\$65,686.07	Totals	2,002	Unpaid as of Nov. 2017
				2,001	\$46,509.23
10 SW Residential	\$77,332.46	\$78,270.89	Sewer Customers		
11 SW Commercial	\$10,408.77	\$7,899.98	Residential 10	1,775	
12 SW Commercial Gallon		\$2,230.21	Comm. 11	142	
14 SW Commercial Tax-ex	\$2,541.07	\$2,285.04	Comm. Gal 12	2	
21 SW Non City	\$460.09	\$451.31	Comm. 14	20	
Total Sewer	\$90,742.39	\$91,137.43	Non City 21	5	
Landfill - Misc	\$4,424.00	\$4,398.00	Totals	1,942	
Total	\$160,971.03	\$161,221.50		1,946	

Current Water Base \$19.87/\$4.42 per hundred CF over base  
Current Sewer Flat Base \$24.00 - \$4.10 per hundred CF

Total SW & WA consumption Nov. 2018 2,556,070 billing for Oct. 2018 usage  
Total SW & WA consumption Nov. 2017 2,514,360 billing for Oct. usage

These figures reflect the Nov. 2018 billing for Oct. 2018 usage

Total custs billed Nov. 2018-2025  
Total custs billed Nov. 2017-2026

Nov. 2017 Water Base \$19.87/\$4.42 per hundred CF over base  
Nov. 2017 Sewer Flat Base \$24.00-\$4.10 per hundred CF

Prepared by Linda Iben

City of Anamosa  
Treasurer's Monthly Report  
as of November 30, 2018

Fund	Beginning Cash Balance as of 11/01/18	Monthly Revenue	Monthly Expenditure	Monthly Transfers In	Monthly Transfers Out	Ending Cash Balance as of 11/30/18	Investment* Balance as of 11/30/18	Petty Cash	Ending Fund Balance as of 11/30/18
General **	01 \$ 3,153,091.59	\$ 172,848.71	\$ 233,946.78			\$ 3,092,093.52	\$ 9,184.81	\$ 750.00	\$ 3,102,028.33
Forfeiture-Police Dept.	02 \$ 618.25					\$ 618.25			\$ 618.25
Police Canine	03 \$ 4,333.93	\$ 0.29	\$ -			\$ 4,334.22			\$ 4,334.22
Local Access	04 \$ 3,820.01	\$ 3.45				\$ 3,823.46			\$ 3,823.46
Road Use Tax	06 \$ 1,135,933.81	\$ 62,033.92	\$ 87,913.96			\$ 1,110,053.77			\$ 1,110,053.77
Local Option-35%	09 \$ 68,776.40	\$ 22,028.72	\$ -			\$ 90,805.12			\$ 90,805.12
Local Option-65%	09 \$ 205,632.79	\$ 40,738.65	\$ 21,245.66			\$ 225,125.78			\$ 225,125.78
Debt Service	11 \$ 121,049.71	\$ 5,848.54	\$ -			\$ 126,898.25			\$ 126,898.25
TIF	12 \$ 317,295.31	\$ 2,031.00	\$ -			\$ 319,326.31			\$ 319,326.31
Special Assessment	13 \$ 317,295.31	\$ -	\$ -			\$ 319,326.31			\$ 319,326.31
Employee Benefit	20 \$ 343,952.84	\$ 40,831.18	\$ -			\$ 384,784.02			\$ 384,784.02
Library Special Gift	21 \$ -	\$ -	\$ -			\$ -			\$ -
Library Capital Project Fund	22 \$ -	\$ -	\$ -			\$ -			\$ -
Cemetery Operations	25 \$ 10,000.00	\$ -	\$ -			\$ 10,000.00			\$ 10,000.00
Cemetery Capital Project	26 \$ -	\$ -	\$ -			\$ -			\$ -
Wetlands Project	46 \$ 800.53	\$ -	\$ -			\$ 800.53			\$ 800.53
Water	51 \$ 1,165,370.48	\$ 68,740.93	\$ 44,928.10			\$ 1,189,183.31			\$ 1,189,183.31
WasteWater	52 \$ 3,426,007.36	\$ 145,689.14	\$ 108,455.61			\$ 3,463,240.89			\$ 3,463,240.89
Senior Center	66 \$ -	\$ -	\$ -			\$ -			\$ -
Street Projects	70 \$ (69,006.91)	\$ -	\$ 14,429.25			\$ (83,436.16)			\$ (83,436.16)
Water Projects	71 \$ (683,803.46)	\$ -	\$ 26,217.37			\$ (689,820.83)			\$ (689,820.83)
Sewer Projects	72 \$ 590,859.44	\$ -	\$ -			\$ 590,859.44			\$ 590,859.44
Downtown Projects	73 \$ -	\$ -	\$ -			\$ -			\$ -
Building Projects	74 \$ -	\$ -	\$ -			\$ -			\$ -
Park & Rec Projects	75 \$ 35,235.50	\$ -	\$ -			\$ 35,235.50			\$ 35,235.50
Capital Projects	76 \$ 0.38	\$ -	\$ -			\$ 0.38			\$ 0.38
Payroll Clearing	99 \$ -	\$ -	\$ -			\$ -			\$ -
Total	\$ 10,287,134.97	\$ 562,635.69	\$ 538,695.81	\$ -	\$ -	\$ 10,307,773.85	\$ 566,896.90	\$ 750.00	\$ 10,905,420.75

\*\* Includes Savings Acct. and \$7,000 in Library Fund.

The beginning cash balance increased by \$18,637.00 due to an adjusting JE from auditor to reflect payroll account balance as of 6/30/14  
The beginning cash balance increased by \$9,259.00 due to an adjusting JE from auditor to reflect payroll account balance increase as of 6/30/15  
The beginning cash balance decreased by \$27,650 due to an adjusting JE from auditor to reflect payroll account balance decrease as of 6/30/16

(NOTE: General Fund starting balance reflects a JE from auditor to account for payroll account outstanding checks totaling \$14,750 as 6/30/17)

City of Anamosa  
Investment Report for Month Ending November 30, 2018

Investments	Financial Institution	Investment Number	Amount of CD	Purchase Date	Maturity Date	Redemption Date	Interest Rate	YTD CD Value as of Oct 31, 2018	This month's Investments	This Month's Interest Earned	YTD and Maturity Interest Earned	Monthly Interest Added	YTD and Maturity Interest Added	YTD CD Value as of Nov 30, 2018	Redemption /Rollover Amount
<b>General Fund</b>															
Sub-Total			\$					\$		\$	\$	\$	\$	\$	\$
Housing Rehab MM								\$							
Memorial Hall	Citizens	509076-6	\$ 1,979.17					\$ 2,184.81					3.33	\$ 2,184.81	
Total General Fund			\$ 1,979.17	\$ -	\$ -	\$ -	\$ -	\$ 2,184.81			\$	\$	3.33	\$ 2,184.81	\$ -
<b>LCC Fund</b>															
LCC	Fidelity	19284	\$ 650,000.00	08/09/12	08/09/14	06/26/14	1.100%								
LCC	Fidelity	122083	\$ 600,000.00	06/27/14	06/27/16	06/27/16	1.010%								663,686.32
LCC	Citizens	76609	\$ 600,000.00	06/29/16	06/29/18	06/29/18	0.95%			\$	\$ 11,481.48				612,228.98
LCC-McHugh/Historical	Citizens	76124	\$ 32,000.00	01/20/12	01/20/13	01/24/13	0.800%								611,481.48
Sub-Total			\$ 4,768,807.70					\$		\$	\$ 11,481.48	\$	\$	\$	32,257.22
Sub-Total			\$					\$		\$	\$	\$	\$	\$	4,932,855.72
Total			\$ 4,768,807.70					\$		\$	\$ 11,481.48	\$	\$	\$	4,932,855.72
Road Use Tax Fund															
TOTAL			\$ 1,315,514.94					\$	\$	\$	\$	\$	\$	\$	1,356,905.95
<b>LOT 35%</b>															
LOT 35%	Citizens	76069	\$ 250,000.00	11/01/11	05/01/12	05/07/12	0.65%								250,810.27
Sub-Total			\$					\$		\$	\$	\$	\$	\$	\$
LOT 65%															
Sub-Total			\$					\$		\$	\$	\$	\$	\$	\$
Total			\$					\$		\$	\$	\$	\$	\$	\$
<b>Debt Service Fund</b>															
Debt Service	Citizens	76205	\$ 129,118.97	08/09/12	05/09/13	05/10/13	0.50%								129,602.24
Total			\$					\$		\$	\$	\$	\$	\$	\$
TIF Fund															
Total			#REF!					\$		\$	\$	\$	\$	\$	\$

City of Anamosa  
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Special Assessment	Citizens	76206	\$ 347,127.23	08/09/12	05/09/13	05/10/13	0.50%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 348,426.46
Total			\$ -					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Employee Benefit															
Employee Benefits	Citizens	76203	\$ 76,526.34	08/09/12	05/09/13	05/10/13	0.50%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,812.76
Total			\$ -					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Library															
Library-Benton Book Trust	Citizens	76125	\$ 11,860.15	01/20/12	01/20/13	01/24/13	0.80%								\$ 11,955.48
Library-Benton Book Trust	F&M	121770	\$ 7,000.00	03/20/14	03/20/15	03/23/15	0.40%								\$ 7,028.03
Library-Benton Book Trust	Fidelity	4E+09	\$ 7,000.00	03/25/15	03/25/16	03/28/16	0.60%								\$ 7,042.21
Library-Benton Book Trust	Fidelity	125083	\$ 7,000.00	04/05/16	04/05/20		1.50%	\$ 7,000.00						\$ 7,000.00	
Library Special Gift	Citizens	76126	\$ 23,322.12	01/20/12	01/20/13	01/24/13	0.80%								\$ 23,509.58
Library Special Gift	Citizens	76202	\$ 5,741.25	08/09/12	08/09/13	08/14/13	0.45%								\$ 5,767.11
Library Special Gift	F&M	400045501	\$ 118,194.20	12/24/15	06/24/16	06/24/16	0.67%								\$ 118,591.57
Library Special Gift	F&M	400045502	\$ 118,194.20	12/24/15	06/24/16	06/24/16	0.67%								\$ 118,591.57
Library Special Gift	F&M	400045503	\$ 118,194.20	12/24/15	06/24/16	06/24/16	0.67%								\$ 118,591.57
Library Special Gift	F&M	400045504	\$ 118,194.20	12/24/15	06/24/16	06/24/16	0.67%								\$ 118,591.57
Library Special Gift	F&M	400045505	\$ 118,194.21	12/24/15	06/24/17	06/26/17	1.25%								\$ 120,429.77
Library Special Gift	F&M	400045563	\$ 118,591.57	06/27/16	06/27/18	06/27/18	1.26%	\$ 118,591.57						\$ 118,591.57	\$ 121,613.22
Library Special Gift	F&M	400045564	\$ 118,591.57	06/27/16	06/27/19	06/27/19	1.26%	\$ 118,591.57						\$ 118,591.57	
Library Special Gift	Fidelity	125446	\$ 118,591.57	06/27/16	06/27/20	06/27/20	1.45%	\$ 118,591.57						\$ 118,591.57	
Library Special Gift	Fidelity	125447	\$ 118,591.57	06/27/16	06/27/21	06/27/21	1.55%	\$ 118,591.57						\$ 118,591.57	
Library Special Gift	Fidelity	127026	\$ 110,322.85	06/27/17	06/27/22	06/27/22	1.30%	\$ 110,322.85						\$ 110,322.85	
Library Special Gift	Fidelity	129283	\$ 121,614.53	06/29/18	06/29/23	06/29/23	2.65%	\$ 121,614.53						\$ 121,614.53	
Total			\$ 1,601,967.26					\$ 594,712.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 594,712.09	\$ 1,023,175.52
Berndes Trust															
Cemetery Operations	Citizens	76200	\$ 10,000.00	08/09/12	08/09/14	08/11/14	1.00%								\$ 10,201.51
Sub-Total			\$ 60,000.00					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,752.84
Cemetery PC															
Cemetery PC	Citizens	76128	\$ 84,502.52	01/20/12	01/20/13	01/24/13	0.80%								\$ 85,224.29
Sub-Total			\$ -					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wetlands															
Total			\$ 60,000.00					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,752.84
Total			\$ -					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Anamosa  
Investment Report for Month Ending November 30, 2018

Investments Water Fund	Financial Institution	Investment Number	Amount of CD	Purchase Date	Maturity Date	Redemption Date	Interest Rate	YTD CD Value as of Oct 31, 2018	This month's Investments	This Month's Interest Earned	YTD and Maturity Interest Earned	Monthly Interest Added	YTD and Maturity Interest Added	YTD CD Value as of Nov 30, 2018	Redemption /Rollover Amount
Consumer Deposits	Citizens	76201	\$ 305,000.00	08/09/12	08/09/14	08/11/14	1.05%								\$ 311,455.62
Sub-Total			\$ 1,425,000.00					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,441,442.11
Water	Citizens	76207	\$ 600,000.00	08/09/12	05/09/12	05/10/13	0.50%								\$ 602,245.68
Sub-Total			\$ 950,245.82					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,745,254.25
TOTAL			\$ 2,375,245.82					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,186,696.36
Wastewater Fund															
W/TR	Citizens	76127	\$ 500,000.00	01/20/12	01/20/13	01/24/13	0.80%								\$ 504,270.73
W/TR	Citizens	76204	\$ 700,000.00	08/09/12	08/09/13	08/14/13	0.65%								\$ 704,557.39
TOTAL			\$ 955,794.66					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,202,787.44
Total								\$ 596,896.90	\$ -	\$ 11,481.48	\$ -	\$ -	\$ 3.33	\$ 596,896.90	\$ 15,763,173.83

# NOVEMBER 2018 LIBRARIAN'S REPORT

## FRIENDS OF THE LIBRARY

The Friends of the Library meet on the 2<sup>nd</sup> Tuesday of the month at 10 AM at the library. They have voted new officers in who will assume their positions in January: President- Loretta Brickley, Vice-President- Joan Husmann, Treasurer- Mary Jo Messerli, and Secretary- Roxy Schrader.

## PROGRAMS & SERVICES

### CHILDREN

Our three different storytimes continue, as well as outreach programs at local daycares.

#### Upcoming Programs:

- **Santa, Mrs. Claus, and Jordy the therapy dog** will be at the library on Wednesday, December 19<sup>th</sup> for a special Christmas storytime.
- We will be hosting a **Teen Lock-in** Friday, December 21<sup>st</sup> from 5-11:30 PM.
- **Christmas Ornament** crafting sessions are being held throughout the month of December

#### Weekly Children's Programs:

**Traditional Storytime:** 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 2:00 PM

**Family Storytime:** 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays at 5:30 PM

**Movers & Shakers:**  
Wednesdays at 11:00 AM

### ADULTS

The **Cedar Street Book Club** met on Thursday, November 5<sup>th</sup> for discuss "Girl in the Blue Coat" by Monica Hesse and "Ghost" by Jason Reynolds. We've been hosting the **History of the Book Exhibit** from the State Library of Iowa. We send it to the next library on December 13<sup>th</sup>.

#### Upcoming Programs:

- **A Live Reading of "A Christmas Carol" by Charles Dickens** on Saturday, December 22<sup>nd</sup> at 1 PM.

### BOARD OF TRUSTEES

The Board of Trustees has been discussing upcoming maintenance issues for the building as well as the upcoming budget proposal for the Fiscal Year 2019-2020.

### UPCOMING CLOSINGS

The library will be closing at 1 PM on Monday, December 24<sup>th</sup> and Monday, December 31<sup>st</sup>, as well as all day on Tuesday, December 25<sup>th</sup> and Tuesday, January 1<sup>st</sup>.

### STATISTICAL REPORT

The intent of the report is to provide objective data of the library with which to evaluate the library's basic services. It is provided quarterly to the Library Board of Trustees and monthly to the City Council and the Jones County Board of Supervisors.

# November Librarian's Report

Prepared by Library Director

	2017		2018	
	November	Year to Date	November	Year to Date
<b>CHECKOUTS</b>				
Books	1,622	8,854	1,581	9,630
Other Materials	1,110	5,153	1,144	5,998
Digital Materials	366	1,953	444	1,981
Computers	506	2,536	455	2,815
<b>TOTAL</b>	<b>3,604</b>	<b>18,496</b>	<b>3,624</b>	<b>20,424</b>

<b>% OF CHECKOUTS BY RURAL PATRONS*</b>	27.59%	29.91%	30.72%	33.49%
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<b>NUMBER OF VISITORS</b>	4,729	23,996	4,670	25,303
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<b>NEW REGISTRATIONS</b>	25	167	33	197
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<b>MATERIALS</b>				
Donations	96	371	35	214
Purchased	172	466	71	423
Removed	375	2,823	78	720

<b>PROGRAMS</b>				
Number of Programs	16	107	20	85
Number of Attendees	310	4,173	20	1,389

<b>MEETING ROOM USE</b>	12	41	8	39
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\*Does not include digital materials checkouts.

**CITY OF ANAMOSA  
PAYMENTS FOR PUBLICATION  
NOVEMBER 2018**

<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
<b>LIBRARY &amp; UTILITY BILLS</b>		
ALL CLEAR WINDOW CLEANING, INC	POWER WASH/GUTTER CLEAN	1,530.00
ALLIANT ENERGY	OCT SRVC	29,908.29
AMAZON	DVD'S	163.87
AQUA TECHNOLOGIES OF IOWA, LLC	GEOHERMAL CHEMICALS	457.15
BAKER & TAYLOR	BOOKS	880.64
BLACK HILLS ENERGY	OCT SRVC	752.86
BLADE PEST CONTROL	MONTHLY PEST CONTROL	62.00
CENTURYLINK	OCT SRVC	976.32
CREATIVE SOFTWARE SVS INC	NEW SERVER INSTALLATION	1,034.24
DEMCO	BOOK SUPP	113.91
EDWARDS SANITATION	GARBAGE PU DEC/JAN	33.50
GAZETTE COMMUNICATIONS, Inc	YEARLY SUBSCRIP	409.88
MAQUOKETA VALLEY ELECTRIC	COOP OCT ELEC SVS COM PARK	77.99
MCMANN/LINDA	BOOKS	40.00
MINGER MOWING & LANDSCAPE, INC	LAWN CARE	70.44
OFFICE EXPRESS	PRINTER PAPER	59.85
PETTY CASH	POSTAGE: PETTY CASH	40.60
TRANSWORLD NETWORK, CORP	OCT SRVC	104.12
TUMBLEWEED PRESS INC	YEARLY SUBSCRIP	325.00
U.S. CELLULAR	OCT: CELL PH	542.83
VISA	PIZZA TRIVIA NIGHT	188.56
WALMART COMMUNITY BRC	SUPP	126.37
<b>COUNCIL VOUCHERS APPROVED 11/27/18</b>		
ADT SECURITY SERVICES	QTR SECURITY SVS WTR PLT	74.16
AMERICAN CARNIVAL MART	PIZZA - SPOOK PARADE	785.35
ANAMOSA CHAMBER OF COMMERCE	1ST QTR FY 19 CONTRIB	4,215.34
ANAMOSA PUBLICATIONS	PUBLICATIONS	985.59
ANAMOSA STATE PENITENTIARY	INMATE LABOR	370.00
APPARATUS TESTING SERVICES	PUMP CERTIFCATIONS	580.00
ASCAP	ANNUAL MUSIC LICENSE FEE	348.00
ATLANTIC COCA-COLA	POP RESALE	630.89
BANOWETZ LUMBER COMPANY INC	SUPP	25.61
BARD CONCRETE	CEMENT BLOCKS WWTP	106.00
BARRON MOTOR SUPPLY	BATTERY	137.13
BRECKE MECHANICAL CONTRACTORS	CONVEYOR BELT REPAIR	10,311.03
BROKAW/NICK	REIMB: MILEAGE TRAINING	50.15
BROWN SUPPLY CO., INC.	FLAGS	413.15
BUNTING/DON	REIMB: ABORETUM PLANTING	135.60
C.J. COOPER & ASSOCIATES, INC.	ANNUAL ADMIN FEE	85.00
CASEY'S GENERAL STORES INC.	OCT FUEL:P&R 65.64 GAL	358.38
CITIZENS SAVINGS BANK	DEPOSIT TICKETS - CH	163.07
CLIFTON LARSON ALLEN LLP	FY 18 AUDIT PROGRESS BILL	1,800.00



**CITY OF ANAMOSA****PAYMENTS FOR PUBLICATION****NOVEMBER 2018**

CONDUENT ENTERPRICE SOLUTIONS	MNTHLY CONTRACT:10/18	3,251.95
COONS/TAMMY	MLG REIMB: IMFOA CONF	178.76
CORE & MAIN LP	PARTS - AEROMOD AIR LEAK	711.00
CORPSTEIN/JULIE	RPL LOST CK VD CD REF	72.83
CREATIVE FORMS & CONCEPT, INC.	UB BILLS	2,682.02
CUSTOM CONVEYOR CORPORATION	REPAIR ROLLERS BELT PRES	1,497.05
CUSTOM HOSE & SUPPLIES	RPR HOSE END JETTER	9.51
CYRIL FROMMELT	TREE TRIM N DAVIS	225.00
DECIOUS/LYNN	UB REF OVPD	50.35
FAMILY FOODS	DRINKING WATER	11.96
FAREWAY STORES, INC.	HALLOWEEN SUPP	360.94
GALL'S INC.	UNIFORM SHIRTS	274.86
HACH COMPANY	ASORBIC ACID	37.29
HI-VIZ SAFETY	4 - INSULATED LINERS	240.00
HOLIDAY INN AIRPORT DES MOINES	LDOGING IMFOA CONF COONS	201.60
HOME DECORATING CENTER	PAINT	33.21
HORSFIELD CONSTRUCTION	5TH PAY REQ 2017 STP PRJ	14,429.25
HOWARD R GREEN	ENG: WTR TRMT PLT EXP	26,777.37
IA WORKFORCE DEVELOPMENT	UNEMPLOYMENT K HERMAN	5,390.00
INFRASTRUCTURE TECHNOLOGY SOLU	EMAIL EXHANGE/BU	497.00
IOWA ASSOC. OF MUNICIPAL UTIL.	ECIASSIO DUES OCT-DEC	2,425.44
IOWA LAW ENFORCEMENT ACADEMY	RECERT INSTRUC - HOYT	125.00
IOWA PRISON INDUSTRIES	AIR FILTERS	262.40
J&R SUPPLY	SUPP	431.00
JOHN DEERE FINANCIAL	PARTS/SUPP	2,738.82
JONES COUNTY ENGINEER	OCT FUEL	4,518.36
JONES COUNTY RECORDER	RECORDING FEE FGVL LOAN	7.00
JONES COUNTY TOURISM	FY 19 1ST QTR CONTRIB	4,215.34
JP SCHERRMAN	PARTS EQUIP MAINT	404.43
KELTECK	EQUIP NEW VEHICLE	13,673.12
KNUTH/ATTY AT LAW ADRIAN	GEN LEGAL	3,418.04
KONICA MINOLTA BUSINESS SOLUTI	COPIER MAINT	21.84
KONICA PREMIER FINANCE	COPIER CONTRACT	151.64
L.L. PELLING COMPANY	PREMIX	366.35
LINN20 LLC	PH PROBE W/TEMP	365.00
MARION IRON COMPANY	METAL SUPPORTS DIVING BD	34.44
MATHESON TRI-GAS INC	ACETYLENE & O2	38.44
MCALEER	WATER COOLER RENT	17.00
MCNALLY/TRAVIS	REIMB LODGING TRAINING	111.48
MEDIACOM	NOV INTERNET SVS	334.01
MENARDS	DEER FENCE	44.99
MICHAEL TODD & CO., INC.	MARKING FLAGS BLDG PERMT	171.60
MID-IOWA SOLID WASTE	SWEEPER PARTS	1,851.20
MISSISSIPPI VALLEY PUMP, INC.	RPR BELT PRESS	11,715.19
MUNICIPAL SUPPLY, INC.	4" METER/PARTS	3,230.70
NATCHEZ SHOOTERS SUPPLY	AMMO	1,394.93
NORLIN/GREG	NOV: QUARRY LEASE	300.00

**CITY OF ANAMOSA****PAYMENTS FOR PUBLICATION****NOVEMBER 2018**

QC ANALYTICAL SERVICES LLC	TESTING	3,449.57
RECREATIONAL MOTOR SPORTS	PARTS	225.58
RED'S SALES & SERVICE	RPR BRAKES/ROTORS	672.44
REECE ELECTRIC, INC	ELECTRIC NEW BLDG	8,188.90
ROTO ROOTER	VAC-JET SEWER LN C CLUB	3,556.25
SELECT SERVICE PORTABLE RESTRO	PORTABLE RESTROOM RENTAL	510.00
SHAFFER PLBG & HTG	NEW HEATING WWTR BLDG	9,011.49
SHUTTLEWORTH & INGERSOLL	LEAGL SVS: PD UNION	2,410.20
SNYDER & ASSOCIATES INC.	ENG: PHOSPHORUS REMOVAL	4,710.00
STAR FOOD SERVICE EQUIP.	CLEAN/SANITIZED ICE MACH	311.14
STATE INDUSTRIAL PRODUCTS	PIT RAIDER LS	1,382.12
STONE CITY QUARRIES	SAND	687.18
STOREY KENWORTHY	OFC SUPP	589.51
STORM STEEL	STEEL	140.37
STROTHER LANDSCAPING & LAWN CAR	WEED CONTROL FTN PARK	60.00
TAPKEN'S CONVENIENCE PLUS	OCT FUEL: 97.08 GAL	452.36
TRUCK COUNTRY	NEW DUMP TRUCK	80,029.00
U.S. CELLULAR	SQUAD MODEMS	175.04
UNITY POINT HEALTH PHYSICIANS	EMP PHYSICAL S KRAMER	273.00
US POSTMASTER	ANNUAL BULK MAILING FEE	225.00
USA BLUE BOOK	REFERENCE BOOK LAB	665.74
WALMART COMMUNITY BRC	CLEANING SUPP	806.59
WAPSI WASTE SERVICE, INC.	OCT: WASTE PU	425.00
WELAND CLINICAL LABS	DRUG TESTING	192.00
WELTER STORAGE EQUIPMENT CO.	USED CART	100.00

**CONSUMER DEPOSIT REFUNDS**

BOHLKEN/TYLER	CD REFUND	66.69
FRANKFURT/RICK	CD REFUND	75.59
MAY/CARL	CD REFUND	60.56
POTTER/REBECCA	CD REFUND	76.61
VANGUARD APPRAISALS	CD REFUND	51.26

**HAND CHECKS**

CITY OF ANAMOSA - PAYROLL	PAYROLL TRANSFER	102,567.04
US POSTMASTER	POSTAGE	104.41
IOWA DEPT. OF NATURAL RESOURCES	OPERATOR LICENSE FEE	40.00
ELAN CARDMEMBER SVS	LODGING/REG/SCHED SVS/SUPP	2,881.67
IOWA DEPT. OF NATURAL RESOURCES	LICENSE TESTING FEE	30.00
PETTY CASH-PD	POSTAGE	76.91
US POSTMASTER	POSTAGE	516.83
CITY OF ANAMOSA - PAYROLL	PAYROLL TRANSFER	67,694.13
PHIL STAAB	COMPUTER/TECH WORK	780.00
TREASURER STATE OF IOWA	SALES/WET TAX	4,339.57
FAREWAY	SUPP	11.96
WALMART	SUPP	94.97
CITY OF ANAMOSA - PAYROLL	PAYROLL TRANSFER	69,569.86