

The City Council of the City of Anamosa met in Regular Session this June 12, 2017 in the Council Chambers at City Hall at 6:00 p.m. with Rich Crump, John Machart, Rod Smith, Cody Shaffer and Betty Weimer present. Absent: Bill Feldmann. Mayor Dale Barnes presided. Also present were Alan Johnson, City Administrator; Tammy Coons, City Clerk; Dan Smith, Wastewater Superintendent; Tyler Laing, Interim Park & Recreation Director; Jim Henson, Water Superintendent; Rebecca Vernon, Library Director and Bob Simonson, Police Chief. Guests Present Addressing the Council: Andy Shifflett, True North Company; Mike Dearborn 405 N. Division St.; Gary Weers, Weers Insurance; and Randy Day, 304 S. Oak St. Mayor Dale Barnes called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Council Minutes

Motion by Smith, second by Shaffer to approve the minutes from the May 22, 2017 Regular Council meeting. All Ayes. Motion Carried.

PUBLIC HEARING: NONE

Presentations

Andy Shifflett, True North Company addressed the Council. He asked if the Council had any questions or concerns with the current insurance coverage. None were offered. He asked how long the City had been insured with the current carrier. It was identified that the City had been with the current carrier for at least 15 years. He stated that he was here for the community and the citizens and due to the size of True North it creates value. Andy stated that all he does is risk management and that True North offers a discovery program for cities. He reviewed the steps and tools for that program and stated that there is no cost for the discovery program. Andy also stated that he had briefly reviewed the city's current policy and he has identified some items that should be changed.

COMMUNITY BETTERMENT: NONE

PUBLIC SAFETY:

Beer and Liquor Licenses

Motion by Smith, second by Weimer to approve the new Class B Beer Permit (5 days) for J & P Cycles. All Ayes. Motion Carried.

Cigarette Permits

Motion by Smith, second by Crump to approve the following renewal of cigarette permits: Casey's Stores #2690 and #2908, Deb's Sports Bar, Dollar General #3685, Fareway Store #166, Giggle Juice Liquor Station LLC, Tapken's Convenience Plus and Wal-Mart Store #646. All Ayes. Motion Carried.

Ordinance Amending Animal Protection and Control Ordinance (Chapter 55 of the City Code) to Require Animals Off Premises to be on Leash

Alan Johnson reviewed the proposed ordinance stating that this repeals "at heel" section of the current ordinance and enforcing leash requirements. Discussion followed.

Motion by Crump, second by Shaffer to approve the **First Reading of Ordinance** Amending Animal Protection and Control Ordinance (Chapter 55 of the City Code) to Require Animals Off Premises to be on Leash. Roll Vote. 1-Absent, Feldmann. All Remaining Ayes. Motion Carried.

PUBLIC WORKS:

Resolution Setting Public Hearing on Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Costs for the Water Treatment Plant Expansion Project and the Taking of Bids for Such Work

Alan explained the time line of the proposed project, receiving bids and bid letting.

Motion by Smith, second by Machart to approve **Resolution 2017-33** Setting Public Hearing on Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Costs for the Water Treatment Plant Expansion Project and the Taking of Bids for Such Work. Roll Vote. 1-Absent, Feldmann. All Remaining Ayes. Motion Carried.

Ordinance Imposing Temporary Weight Restrictions on Neighborhood Streets Pending Completion of S. Elm Street Reconstruction

Alan read the proposed ordinance in its entirety which included the list of streets that will be weight restricted during the reconstruction of S. Elm Street.

Motion by Smith, second by Weimer to approve the **First Reading of Ordinance No. 915** Imposing Temporary Weight Restrictions on Neighborhood Streets Pending Completion of S. Elm Street Reconstruction. Roll Vote. 1-Absent, Feldmann. All Remaining Ayes. Motion Carried.

Discussion followed on the timing of the implementation of the ordinance with the start of the project.

Motion by Shaffer, second by Crump to **Waiver the Second and Third Readings of Ordinance No. 915** Imposing Temporary Weight Restrictions on Neighborhood Streets Pending Completion of S. Elm Street Reconstruction. Roll Vote. 1-Absent, Feldmann. 1 – Nay, Smith. All Remaining Ayes. Motion Carried.

Request from Salaried Employee to Receive an Additional Week of Vacation per the Terms of the Personnel Handbook Section 10.0

Dan Smith, Wastewater Superintendent addressed the Council reviewing the discussion that was held with the Council two years ago on moving him from hourly to salary. He asked for clarification on getting that extra week of vacation as he would be losing his comp time. Discussion followed on the fact that Dan did receive a pay increase when he became a salaried supervisor and also whether he had taken some Fridays off work doing rounds on the weekend. Alan clarified that he had not granted any salaried employee a full week of additional vacation and also that he would consider granting extra vacation if the employee worked an “excessive” amount of overtime. Discussion then followed on the tracking of worked hours for salaried, exempt employees. Alan and Tammy explained that as they understood it by Wage and Hour that if a salaried employee punches a time clock, the City would be required to pay the employee overtime.

Discussion followed on what level of vacation accrual that Dan Smith was currently at. He currently receives two weeks of vacation per year and at the beginning of his 9th year he starts accruing the three weeks a year, which is where he is at now, so at the start of his 10th year he will have three weeks of vacation available to use. Rod Smith asked Dan if he was allowed to take time off to take care of personal things at all. Dan stated that Alan has allowed him to take time off here and there.

Mike Dearborn, 405 N. Division St. asked to address the Council. As it is a personnel matter, it was identified that he could not. Rod Smith asked if he could inquire as to Mike’s memory regarding the previous discussion and meeting. Mike stated that he was on that committee and asked what information Rod needed. Rod asked what the Committee’s decision was. Mike stated that in those talks comp time was brought up along with a request to increase the pay by \$8,000. Alan explained that all three department head’s salaries were set up in staggered scale according to their responsibility levels. Mike stated he did not remember the extra vacation being agreed to or not. He stated that it was agreed upon

that the wage was the compensation. More discussion followed on Dan's vacation accrual level. Alan explained once again that Dan had asked him three times for the additional week of vacation and he

denied it all three times as he did not feel it was an excessive amount of overtime. Discussion followed on the definition of excessive.

Rich Crump asked Dan since he will be getting three weeks of vacation next year with his tenth year of employment, if he is granted an extra week this year, will he ask for a fourth week next year. Dan stated he didn't know how to answer that. Betty Weimer stated that whatever is decided it will be the same for all department heads and any department head at any time could say they have excessive overtime. She stated she would like to see what other cities are doing.

Tammy Coons, City Clerk requested permission to address the Council. She stated that as a salaried employee herself, she was very happy to be on salary as it allowed her to complete her job duties without worrying about going into overtime for the City. She also stated that she would only expect the allotment of extra vacation time, up to 40 hours if there was an extreme event such as a flood or storm that required the department head to work an extreme amount of overtime. More discussion followed.

Motion by Weimer, second by Smith to table the request until the next council meeting. Discussion followed on canvassing other cities. Alan stated he could canvas other cities with similar populations but it will not necessarily be comparable. All Ayes. Motion Carried.

FINANCE:

Resolution Approving the Hiring and Setting Salaries of Seasonal Part Time Employees for the Anamosa Aqua Court for the Upcoming Season

Motion by Crump, second by Shaffer to approve **Resolution 2017-34** Approving the Hiring and Setting Salaries of Seasonal Part Time Employees for the Anamosa Aqua Court for the Upcoming Season. Roll Vote. 1-Absent, Feldmann. All Remaining Ayes. Motion Carried.

Resolution Approving the Hiring and Setting Salary of Part Time Employees for the Lawrence Community Center for Fiscal Year Ending June 30, 2017

Motion by Shaffer, second by Crump to approve **Resolution 2017-35** Approving the Hiring and Setting Salary of Part Time Employees for the Lawrence Community Center for Fiscal Year Ending June 30, 2017. Roll Vote. 1-Absent, Feldmann. All Remaining Ayes. Motion Carried.

CITY ADMINISTRATOR'S REPORT:

Alan reported that they had recently had a water main break in the old water tower area, which was a huge undertaking to repair. Alan stated he has given his consent for Jim Henson to contact an engineer to take that water line out of service, which is not a simple process. He stated they will be bringing a plan to the next council meeting to address this.

MAYOR AND COUNCIL:

John Machart – Jones County Landfill, reported that they are looking to purchase a new loader and finding a less expensive way to dispose of tires.

Public with Business with the Council on Items not on the Agenda:

6/12/17 Regular Council Meeting

Gary Weers addressed the Council stating he would like to commend the City on the dog leash ordinance as dog bites are the third leading of losses for insurance companies. He then reviewed the City's insurance coverage status and reasoning behind the safety group that Anamosa participates in.

Gary also reviewed the history of the safety group which started in 1981. He stated that combining coverage with other cities results in discount on premiums and buying coverages and has also resulted in dividends for the City. Gary reviewed other sources and tools available to the City to reduce losses and premium costs.

Bob Simonson, Police Chief addressed the Council stated that the new siren on N. Williams Street has been installed, but not turned on yet due some other adjustments that need to be made.

Mike Dearborn, 405 N. Division St. addressed the Council stating that the City has a great bunch of department heads and how would the City replace them if they needed to. He asked what the City would tell applicants of their time requirements. Alan stated that a minimum of 40hours per week, call outs and job requirements as needed.

Randy Day, 304 S. Oak St. addressed the Council asking what was decided on the Fireworks issue. It was explained that current ordinance would remain in place as such no individuals are allowed to shoot off fireworks. Randy thanked the Council for keeping it the same.

Rod Smith stated that a few meetings ago the amount of traffic on N. Ford St. was brought to the City's attention. He stated that the newspaper had misquoted that the City is doing nothing. He stated that it should have said that the City is gathering information and found that 84% of the traffic was going 30mph or less. He stated that the numbers don't align with the high rate of speed that had been indicated was occurring. He asked Bob Simonson if there was police presence on N. Ford. Bob stated that yes there was.

Adjournment

Motion by Crump, second by Machart to adjourn at 7:37 p.m. All Ayes. Motion Carried.

Dale Barnes, Mayor

ATTEST:

Tammy Coons, City Clerk