

The City Council of the City of Anamosa met in Regular Session this December 27, 2017 in the Council Chambers at City Hall at 6:00 p.m. with Rich Crump, Bill Feldmann, John Machart, Rod Smith, Cody Shaffer and Betty Weimer present. Absent: None. Mayor Dale Barnes presided. Also present were Tammy Coons, Interim City Administrator/City Clerk; Dan Smith, Wastewater Superintendent; Rebecca Vernon, Library Director; Bob Simonson, Police Chief; and Travis McNally, Police Sergeant. Guests Present Addressing the Council: Mallory Hansen; Cara Biggs; Pat Callahan; Scott Pottorff, MMS Consultants; John Ely, 301 N. Davis St. Wanda Tuetken, owner of Gatherings. Mayor Dale Barnes called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Council Minutes

Motion by Crump, second by Shaffer to approve the minutes from the December 9, 2017 Special Council meeting, the December 11, 2017 Regular Council meeting and the December 12, 2017 Special Council meeting. All Ayes. Motion Carried.

PUBLIC HEARING:

Public Hearing on Proposal to Sell 101 ½ E. Main Street to Charlotte Scheckel

Mayor Barnes opens the public hearing at 6:01 p.m. No comments were offered by the public present. Tammy Coons, Interim City Administrator/City Clerk stated that no written comments had been received and one verbal inquiry on the sale had been made at City Hall. Motion by Feldmann, second by Machart to close the public hearing at 6:02 p.m. All Ayes. Motion Carried.

COMMUNITY BETTERMENT:

Resolution Granting Easement to Mike and Carrie Klatt to Install and Maintain Concrete Pad within West Liberty Street Right-of-Way

Motion by Shaffer, second by Feldmann to approve **Resolution 2017-63** Granting Easement to Mike and Carrie Klatt to Install and Maintain Concrete Pad within West Liberty Street Right-of-Way. Weimer asked if this transaction would be recorded. Tammy stated that the resolution would be recorded. Roll Vote. All Ayes. Motion Carried.

Contract Between Cara Briggs and the City of Anamosa for Artwork

Mallory Hansen and Cara Briggs addressed the Council and distributed copies describing the artwork along with a picture. Cara reviewed her process that she used to create the artwork. Discussion followed on the actual location of the project and the visibility of the artwork. Mallory also stated that a limestone base will probably be added to the project. She stated that this contract transfers ownership of the artwork from Cara to the City.

Motion by Feldmann, second by Shaffer to approve the contract between the City of Anamosa and Cara Briggs for the design, fabrication and installation of artwork at the corner of South Elm Street and East Main Street. All Ayes. Motion Carried.

Resolution Authorizing Acquisition of Title to Abandoned Property and Subsequent Sale of Property Located at 101 ½ E. Main Street

Motion by Feldmann, second by Weimer to approve **Resolution 2017-64** Authorizing Acquisition of Title to Abandoned Property and Subsequent Sale of Property Located at 101 ½ E. Main Street. Discussion followed. Roll Vote. All Ayes. Motion Carried.

Appointment to the Anamosa Library Board of Trustees

Motion by Feldmann, second by Shaffer to appoint Sandra Antons to the Anamosa Library Board of Trustees. All Ayes. Motion Carried.

PUBLIC SAFETY:

Beer and Liquor Licenses

Motion by Crump, second by Feldmann to approve new Class C Liquor License with Sunday Sales Privileges for El Cerrito 2 LLC. All Ayes. Motion Carried.

PUBLIC WORKS: NONE

FINANCE:

Offer of Employment and Approving Employment Agreement for City Administrator

Motion by Feldmann, second by Crump to approve the offer of employment and approve employment agreement with Jacob Sheridan for new City Administrator. Pat Callahan addressed the Council updating them stating that Jacob had found an apartment to rent in Anamosa and that Jacob has indicated that he is anxious to start work with the City. Pat also thanked the Mayor, Council, Department Heads, Tammy Coons, Rebecca Vernon and Cecila Hatcher for all their hard work. Weimer asked if a “meet and greet” would be a good idea for the new City Administrator. Pat stated yes, that would a good idea and that he will also be meeting with the new Administrator to update and review the needs of Anamosa. Pat also stated he will be available by phone to the new Administrator if there are any additional questions he can answer. A vote was taken. All Ayes. Motion Carried.

Resolution Hiring and Setting Salary for City Administrator for Fiscal Year Ending June 30, 2018

Motion by Feldmann, second by Crump to approve **Resolution 2017-65** approving the hiring and setting salary of the City Administrator for Fiscal Year Ending June 30, 2018. Roll Vote. All Ayes. Motion Carried.

Re-Appointment of Adrian Knuth as City Attorney for 2018

Discussion was held on whether this position had ever been opened up to other candidates.

Motion by Feldmann, second by Crump to re-appoint Adrian Knuth as City Attorney for 2018 at a fee of \$175.00 per hour. All Ayes. Motion Carried.

Fiscal Year 2018-19 Fire Department Budget

Motion by Shaffer, second by Feldmann to approve the proposed Fiscal Year 2018-19 Fire Department Budget as recommended by the Fire Service Board. Discussion followed. All Ayes. Motion Carried.

Change Order No. 1 for the 2nd Street Lift Station Project

Motion by Shaffer, second by Crump to approve Change Order No. 1 for the 2nd Street Lift Station Project in the amount of \$51,424.98 to Ricklefs Excavating. Discussion followed. Shaffer withdrew his motion and Crump withdrew his second.

Motion by Smith, second by Feldmann to table any action on this Change Order No. 1 for the 2nd Street Lift Station Project until a representative from Snyder & Associates can be present to answer questions and provide an explanation. All Ayes. Motion Carried.

Pay Request No. 4 for the 2nd Street Lift Station Project

Motion by Feldmann, second by Shaffer to approve Pay Request No. 4 for the 2nd Street Lift Station Project in the amount of \$471,759.74 to Ricklefs Excavating. Tammy explained that this pay request does not include the proposed Change Order No. 1 as previously discussed. All Ayes. Motion Carried.

Change Order's No. 5 & 6 for the 2017 STP Project

Scott Pottorff, MMS Consultants addressed the Council offering to answer any questions and reviewed the two change orders. He stated that Change Order No. 5 was a net reduction due to liquidated damages and an incentive given for thickness of PCC pavement. Scott explained that this is standard for Iowa

DOT contracts. He then reviewed Change Order No. 6 which is an increase, but only due to an increase in the plan quantities actually used in the project.

Motion by Feldmann, second by Machart to approve Change Order No. 5 & 6 for the 2017 STP Project in the respective amounts of -\$2,832.86 and \$1,778.65 to Horsfield Construction. All Ayes. Motion Carried.

Pay Request No. 4 for the 2017 STP Project

Motion by Feldmann, second by Shaffer to approve Pay Request No. 4 for the 2017 STP Project in the amount of \$70,446.61 to Horsfield Construction. All Ayes. Motion Carried.

Pay Request No. 3 for the Water Treatment Plant Expansion Project

Motion by Shaffer, second by Feldmann to approve Pay Request No. 3 for the Water Treatment Plant Expansion Project in the amount of \$124,212.50 to Calacci Construction. All Ayes. Motion Carried.

Payment of Bills for the Month of December, 2017

Motion by Feldmann, second by Shaffer to approve the payment of bills for the month of December, 2017. All Ayes. Motion Carried.

CITY ADMINISTRATOR'S REPORT:

Tammy reported the following:

1.) As of today the City has received 11 requests for reimbursement for cemetery items totaling \$644.17. 2.) After the meeting she would like to give the oath of office to Rod Smith, Barnes and Machart for the new term of office starting Jan. 2, 2018. 3.) Tammy explained the availability of grant funds through the Brownfield Redevelopment Program to cover 100% of the cost up to \$25,000 for an asbestos inspection of the "Old Hospital Site" and also the availability of a 50% match of up to \$25,000 on the asbestos abatement of the same site. Tammy stated that in talking with the Bonding Attorney, that if this area is added to the Corridor Urban Renewal District that it would be eligible for TIF funds created with an improved building or new building on the site. Weimer stated that she would like to see this proposal in writing. Tammy also stated that as of today the expenses accrued to date on the property total \$2,280.38. 4.) Tammy explained the request from the property owners of 402 and 403 Walworth Avenue for the City to pay for the labor to replace the retaining wall located in the City ROW, of which part of it was removed to connect the sewer service line to the new sewer main. Discussion followed. It was the consensus of the Council that the City would not participate in this cost, that it would be the property owners responsibility to replace the wall. The Council also questioned whether the wall should be put back in the ROW. 5.) Tammy reviewed the condition of the sidewalk along the north side of Walworth Avenue that belongs to the Anamosa Schools. (Pictures were distributed for review) Discussion followed and it was consensus of the Council to camera the storm sewer under the street there to determine if there were issues that were causing the problems on the sidewalk. 6.) Tammy stated that the video of the December 11th Council meeting had only audio recorded, not the video itself. She apologized and stated that they would be replacing the SD video cards on a quarterly basis to avoid this from happening. 7.) Tammy explained a proposal to rent out the front office on the south side of City Hall to a private party on a trial basis. It was recommended that nothing be done at this time and to wait until the City Administrator was in place. 8.) Tammy reminded Council of the upcoming budget process and proposed budget meeting calendar and that she was in process of meeting with each Department Head to review their budgets.

MAYOR AND COUNCIL:

Crump, Jones County Tourism – reported that the annual meeting will be held on January 23rd at the Anamosa Motorcycle Museum and invited all the Council member to attend.

Smith, Library Board – reported that the Board is working on the proposed FY 2018-19 Library budget. They have also implemented and approved new hours and staffing policies. They have also elected Barb Kleis as Vice President. Rod stated that Rebecca had also given the Board a tour of the new website.

Public with Business with the Council on Items not on the Agenda:

John Ely, 301 N. Davis Street addressed the Council thanking Pat Callahan for the information he provided on the new City Administrator. He then asked the Mayor what items listed on the agenda could the public present comment on during discussion. Mayor Barnes stated that agenda item 12.0 is the time for the public to make comments.

Wanda Tuetken, owner of Gatherings in Anamosa addressed the Council explaining her recent error in to pay her utility bill for her business using an incorrect check book. She questioned why she still had to pay the \$30.00 NSF fee even though she came in before the bill was due and before the City received the NSF notice. Discussion followed. Several of the Council members indicated that they would recommend that the \$30.00 NSF fee be waived in this circumstance.

Adjournment

Motion by Crump, second by Shaffer to adjourn at 7:28 p.m. All Ayes. Motion Carried.

Dale Barnes, Mayor

ATTEST:

Tammy Coons, City Clerk