

MONDAY

-- SEPTEMBER 25, 2017 --

**REGULAR SESSION – 6:00 P.M.
OF THE ANAMOSA CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
AGENDA**

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF ANAMOSA IOWA, WILL MEET AT THE CITY HALL COUNCIL CHAMBERS, ANAMOSA, IOWA, REGULAR SESSION AT 6:00 P.M. ON MONDAY THE 25TH DAY OF SEPTEMBER, 2017 TO CONSIDER THE MATTERS ENUMERATED IN THE AGENDA BELOW:

- 1.0) ROLL CALL**
- 2.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:**
 - 2.1) September 11, 2017 – Regular Council Meeting**
- 3.0) PUBLIC HEARINGS:**
 - 3.1) PUBLIC HEARING ON PROPOSAL TO ENTER INTO A GENERAL OBLIGATION FIRE TRUCK ACQUISITION LOAN AGREEMENT TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$175,000**
 - A) MAYOR OPENS THE PUBLIC HEARING**
 - B) PROCEEDINGS**
 - C) MOTION TO CLOSE THE PUBLIC HEARING**
- 4.0) PRESENTATION(S): NONE**
- 5.0) PROCLAMATIONS: NONE**

COUNCIL ACTION ITEMS

- 6.0) COMMUNITY BETTERMENT:**
 - 6.1) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION DIRECTING ADVERTISEMENT TO SOLICIT BIDS FOR SALE OF OLD HOSPITAL SITE. ROLL VOTE.**
 - 6.2) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION APPROVING THE OFFICIAL IOWA DEPARTMENT OF TRANSPORTATION FINANCIAL REPORT FOR CITY STREETS AND PARKING FOR FISCAL YEAR ENDIN JUNE 30, 2017. ROLL VOTE.**
 - 6.3) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION CONSENTING TO ASSIGNMENT OF DEVELOPMENT AGREEMENT AND TAX INCREMENT PAYMENTS. ROLL VOTE.**
- 7.0) PUBLIC SAFETY:**

- 7.1) MOTION TO APPROVE THE RENEWAL OF BEER AND LIQUOR LICENSES:
A.) RENEWAL OF CLASS E LIQUOR LICENSE, CLASS B WINE PERMIT, CLASS C BEER PERMIT – FAREWAY STORES, INC. #166.
B.) NEW OUTDOOR SERVICE FOR 10/7/17 – TUCKER’S TAVERN.
- 7.2) DISCUSSION AND POSSIBLE ACTION APPROVING EXTENSIONS TO THE STREET CLOSURE REQUEST FOR PUMPKINFEST.

8.0) **PUBLIC WORKS:**

- 8.1) DISCUSSION AND POSSIBLE ACTION ON QUANTITY ADJUSTMENT TO UPSIZE AND REPLACE SEWER MAIN ALONG WALWORTH AVENUE FOR THE PHASE I OF THE 2ND STREET LIFT STATION AND SEWER MAIN IMPROVEMENTS PROJECT.
- 8.2) DISCUSSION AND POSSIBLE ACTION ON PHASE II OF 2ND STREET LIFT STATION - HIGH PRESSURE BETWEEN LIFT STATIONS AND UPCOMING NUTRIENT REDUCTION PROGRAM REQUIRED BY IOWA DNR.

9.0) **FINANCE:**

- 9.1) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** AUTHORIZING AND APPROVING A LOAN AGREEMENT AND PROVIDING FOR THE ISSUANCE OF A \$171,400 GENERAL OBLIGATION FIRE TRUCK ACQUISITION NOTE AND PROVIDING FOR THE LEVY OF TAXES TO PAY THE SAME. **ROLL VOTE.**
- 9.2) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** APPOINTING INTERIM CITY ADMINISTRATOR AND SETTING INTERIM SALARY. **ROLL VOTE.**
- 9.3) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** APPOINTING INTERIM ZONING ADMINISTRATOR AND SETTING INTERIM SALARY. **ROLL VOTE.**
- 9.4) DISCUSSION AND POSSIBLE ACTION ON PAY REQUEST NO. 2 TO HORSFIELD CONSTRUCTION IN THE AMOUNT OF \$324,942.53 FOR 2017 STP STREET PROJECT.
- 9.5) DISCUSSION AND POSSIBLE ACTION APPROVING **RESOLUTION** APPROVING THE HIRING AND SETTING SALARY OF PART TIME EMPLOYEES FOR THE THE LAWRENCE COMMUNITY CENTER FOR FISCAL YEAR ENDING JUNE 30, 2018. **ROLL VOTE.**
- 9.6) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** HIRING AND SETTING SALARY OF FULL TIME STREET DEPARTMENT EMPLOYEE FOR FISCAL YEAR ENDING JUNE 30, 2018. **ROLL VOTE.**
- 9.7) DISCUSSION AND POSSIBLE ACTION ON **RESOLUTION** HIRING AND SETTING SALARY OF FULL TIME WATER OPERATOR TRAINEE FOR FISCAL YEAR ENDING JUNE 30, 2018. **ROLL VOTE.**
- 9.8) DISCUSSION AND POSSIBLE ACTION THE PAYMENT OF BILLS FOR THE MONTH OF SEPTEMBER, 2017.

10.0) **CITY ADMINISTRATORS REPORT:**

11.0) **MAYOR AND COUNCIL REPORTS:**

- 11.1) COUNCIL REPORTS ON BOARDS AND COMMISSIONS.
- 12.0) PUBLIC WITH BUSINESS WITH THE COUNCIL ON ITEMS NOT ON THE AGENDA.
- 13.0) ADJOURNMENT.

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE FRONT DOOR IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.


Alan Johnson, City Administrator



To: Mayor & City Council Members
From: Alan Johnson, City Administrator
Subject: FYI
Date: 21 Sept 17
Meeting: 25 Sept 17

Agenda items.....

3.1 Public Hearing – Fire Truck Loan. This will be the public hearing to enter into a loan agreement with the local banks for the balance of funds to purchase the new fire truck. This has been passed by the Fire Service Board.

6.1 Set Resolution for Old Hospital site. This will be the resolution to set the date for a public hearing to sale the Old Hospital. Besides the two parties that have shown interest, this gives public notice of the councils intent to sale the property "AS-IS". A performance plan will be part of the bid package.

6.2 Annual Iowa Transportation Plan. This is a detailed report to the state as to how the city's portion of RUT funds have been utilized and the planned expenditures.

6.3 T.I.F. Funding Transfer. The Americ-Inn & Suites has been sold by Jill Parham. This action is to transfer the remaining T.I.F. eligibility to the new owners.

7.1(B) Tuckers Tavern Outdoor Service. Tucker's Tavern has requested a revision to their outdoor service permit to accommodate PumpkinFest. The PumpkinFest Committee has endorsed this action.

8.1 Ricklef's Construction / Snyder Engineering - Extension to WW contract. A revision to the quantities and replacement of the gravity flow sewer on Walworth Ave. is being proposed. Lindsay Beaman, Engineer will be here to explain.

8.2 Possible Phase II – High Pressure lines between lift stations & DNR mandated Nutrient Reduction process. Lindsay will explain the potential high pressure main revisions between the 2nd Street & Strawberry Hill lift stations.

She will also explain the DNR's mandate for implementation of Nutrient Reduction process and timeframe for implementation.

9.1 Resolution to authorize a loan for a new fire truck. This action will authorize the borrowing of funds for the balance of the contract for a new fire truck. The three local banks will collaborate on this.

9.2 Resolution to appoint Tammy Coons as Interim City Administrator.

9.3 Resolution to appoint Penny Lode as Interim Planning & Zoning Administrator.

9.4 Pay Request Drawdown. Horsfield Construction has submitted a pay partial request for the Elm Street project in the amount of \$324,942.53. This project is going well.

9.5 Hiring & Setting Salary of part-time employees for the Lawrence Community Center.

9.6 Hiring & Setting Salary for a full-time Street Dept. Employee. We received 11 applications for this position and considered/interviewed 3. The recommended candidate is in your packet.

9.7 Hiring & Setting Salary for a full-time Water Dept. trainee. We received 13 applications of which 3 were considered/interviewed. The recommended candidate is in your packet.

Four applications submitted were for either opening of which one of those was interviewed for both positions.

HAVE A GREAT WEEKEND !!

The City Council of the City of Anamosa met in Regular Session this September 11, 2017 in the Council Chambers at City Hall at 6:00 p.m. with Rich Crump, Bill Feldmann, John Machart, Rod Smith, Cody Shaffer and Betty Weimer present. Absent: None. Mayor Dale Barnes presided. Also present were Alan Johnson, City Administrator; Tammy Coons, City Clerk; Tyler Laing, Park & Recreation Director; Rebecca Vernon, Library Director; Jim Henson, Water Superintendent; Dan Smith, Wastewater Superintendent; and Travis McNally, Police Sergeant. Guests Present Addressing the Council: Mallory Marlatt, Grant Wood Scenic Byway Coordinator; Pat Callahan, Callahan Municipal Consultants, LLC; and Eleisha Barnett, 200 E. 1st Street. Mayor Dale Barnes called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Council Minutes

Motion by Smith, second by Feldmann to approve the minutes from the August 28, 2017 Regular Council meeting. All Ayes. Motion Carried.

PUBLIC HEARING: NONE

Presentations

Mallory Marlatt, Grant Wood Scenic Byway

Mallory Marlatt, Grant Wood Scenic Byway Coordinator addressed the Council distributing information on the proposed Scenic Byway art project to be placed in Anamosa. She stated that this is one of fifteen projects across the state. The selected artist is Carla Biggs Farmer. Mallory also displayed a model of the proposed art project. She stated that they have raised \$7,000 of the \$12,000 needed for the project. Discussion followed on the material that will be used on the project, the location and the timing of the installation. Mallory invited any and all of the Council members to attend the upcoming meetings to add their input.

COMMUNITY BETTERMENT:

Professional Services Agreement with Callahan Municipal Consultants, LLC for Administrator Search Services

Pat Callahan, Callahan Municipal Consultants, LLC addressed the Council reviewing his forty-three years of experience in City Government. He then reviewed his recruitment process proposal for the City Administrator Search. Discussion followed. Pat also reviewed his proposal for Administrative Services during the interim.

Motion by Feldmann, second by Crump to approve the Professional Services Agreement with Callahan Municipal Consultants, LLC for Administrator Search Services. All Ayes. Motion Carried.

Professional Services Agreement with Callahan Municipal Consultants, LLC for Administrative Services and Plan of Action During Interim Period of Administrator Search

Motion by Feldmann, second by Machart to approve Professional Services Agreement with Callahan Municipal Consultants, LLC for Administrative Services during interim period of Administrator search, with a not to exceed amount of \$5,000 without prior Council approval. Discussion followed on the possibility of a need to appoint an interim administrator and which person would best fit that role. Bill Feldmann suggested that City Clerk, Tammy Coons be appointed as "Interim City Administrator". Betty Weimer suggested that a list of upcoming projects and issues by department for the next three months be prepared and distributed to the Council. Discussion followed. All Ayes. Motion Carried.

Proposed Amendment to the Zoning Regulations Regarding Types of Wire Fencing and Forwarding on to the Planning & Zoning Commission

Motion by Feldmann, second by Smith to forward the proposed amendment to the Zoning Regulations regarding types of wire fencing to the Planning and Zoning Commission. Discussion followed on the moratorium on any fencing in the C-1 and C-2 Zoning Districts put in place by the Zoning Administrator Alan Johnson. 2 – Nays, Shaffer and Crump. All Remaining Ayes. Motion Carried.

Resolution Setting Public Hearing to Amend Zoning Regulations to Prohibit Razor Wire, Concertina Wire and Similar Wire Fences

Motion by Feldmann, second by Smith to approve **Resolution 2017-43** Setting date for public hearing regarding Amending Zoning Regulations to Prohibit Razor Wire, Concertina Wire and Similar Wire Fences for October 9, 2017 at 6:00 p.m. Roll Vote. 2 – Nays, Shaffer and Crump. All Remaining Ayes. Motion Carried.

PUBLIC SAFETY:

Ordinance Amending Animal Protection and Control Ordinance to Delete First Bite Exception

Motion by Feldmann, second by Smith to approve the **Third Reading of Ordinance No. 918** Amending Animal Protection and Control Ordinance to delete first bite exception. Roll Vote. All Ayes. Motion Carried.

Ordinance Amending Animal Control Protection and Control Ordinance to Add Definition for Aggressive Dogs and a Provision Prohibiting the Keeping or Harboring of Aggressive Dogs within the City

Motion by Feldmann, second by Weimer to approve the **First Reading of Ordinance No. 919** Amending Animal Protection and Control Ordinance to Add Definition for Aggressive Dogs and a Provision Prohibiting the Keeping or Harboring of Aggressive Dogs within the City. Discussion followed. Roll Vote. All Ayes. Motion Carried.

Motion by Feldmann, second by Crump to **Waiver the Second and Third Readings of Ordinance No. 919** Amending Animal Protection and Control Ordinance to Add Definition for Aggressive Dogs and a Provision Prohibiting the Keeping or Harboring of Aggressive Dogs within the City.

Eleisha Barnett, 200 E. 1st Street addressed the Council questioning that people may consider all dogs “aggressive” in certain situations and feels that the term “aggressive” is an overly broad definition. She also questioned whether there should be input from a veterinarian regarding whether the dog was aggressive. Discussion followed. Roll Vote. All ayes. Motion Carried.

PUBLIC WORKS: NONE

FINANCE:

Resolution to Fix Date for a Public Hearing on Proposal to Enter into a General Obligation Fire Truck Acquisition Loan Agreement and to Borrow Money Thereunder in Principal Amount not to Exceed \$175,000

Motion by Feldmann, second by Crump to approve **Resolution 2017-44** to Fix Date for a Public Hearing on Proposal to Enter into a General Obligation Fire Truck Acquisition Loan Agreement and to Borrow Money Thereunder in Principal Amount not to Exceed \$175,000. Roll Vote. All Ayes. Motion Carried.

CITY ADMINISTRATOR'S REPORT:

Alan Johnson reported that both parties that have expressed interest in purchasing the "old hospital property" have toured the facility. He stated that at the next regular council meeting there will be an action item to set the public hearing for the proposed sale of the property for the Oct. 9th council meeting. Alan also stated that both parties have been informed that they will need to present a plan of action for the property. He also suggested that the Council may wish to set a minimum bid amount. Alan stated that he just been informed of interest from Jones County to possibly purchase a small piece of land next to the County garage to expand their building.

Alan reminded the Council that the City Wide Clean Up day will be held Oct. 21st from 8:00 am to 3:00 p.m.

MAYOR AND COUNCIL: NONE

Public with Business with the Council on Items not on the Agenda: NONE

Adjournment

Motion by Smith, second by Feldmann to adjourn at 7:14 p.m. All Ayes. Motion Carried.

ATTEST:

Dale Barnes, Mayor

Tammy Coons, City Clerk

RESOLUTION NO. 2017-__

**RESOLUTION DIRECTING ADVERTISEMENT TO SOLICIT BIDS FOR SALE OF
OLD HOSPITAL SITE**

WHEREAS the City owns the old hospital site at 104 Broadway Place as a result of the property having been abandoned in accord with the provisions of Section 657A.10A of the Iowa Code; and,

WHEREAS the City has no plans for use of the property and is desirous of seeing the property returned to the tax rolls and generating economic growth for the community;

BE IT RESOLVED, THEREFORE, that the City Clerk is directed to advertise for the solicitation of bids for the sale of the old hospital site. The bids shall be received by City Hall prior to the Council meeting scheduled for October 9, 2017. The bids shall be for cash and shall be accompanied by a proposed development plan for the site. The advertisement shall also note the City reserves the right to reject any and all bids.

PASSED, ADOPTED AND APPROVED THIS 25th day of September, 2017.

Dale Barnes, Mayor

ATTEST: _____
Tammy Coons, City Clerk

RESOLUTION NO. 2017-__

**RESOLUTION APPROVING THE OFFICIAL IOWA DEPARTMENT
OF TRANSPORTATION FINANCIAL REPORT FOR CITY STREETS AND PARKING
FOR FISCAL YEAR ENDING JUNE 30, 2017**

WHEREAS, the City of Anamosa receives annually Road Use Tax Funds from the Iowa Department of Transportation; and

WHEREAS, these funds are required to be used for street related expenses; and

WHEREAS, to insure that these funds are expended in the proper manner the City is required to annually submit to the Iowa Department of Transportation a financial report for the previous fiscal year showing how the Road Use Tax Funds were expended.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, by the City Council of Anamosa, Iowa, that the attached financial report for Fiscal Year ending June 30, 2017 is correct and do hereby approve the same.

PASSED AND APPROVED this 25th day of September, 2017.

APPROVAL BY MAYOR

I hereby approve the foregoing Resolution No. 2017-__ by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 25th day of September, 2017.

Dale Barnes, Mayor

ATTEST:

Tammy Coons, City Clerk

City Name
ANAMOSA

City Street Financial Report

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Cover Sheet

Now therefore let it be resolved that the city council ANAMOSA, Iowa
(City Name)

On _____ did hereby approve and adopt the annual
(month/day/year)

City Street Financial Report from July 1, 2016 to June 30, 2017
(Year) (Year)

Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
Tammy Coons	tcoons@mchsi.com	107 S. Ford Street	Anamosa	52205-0000
Hours	Phone	Extension	Phone(Alternative)	
7:30 a.m. - 4:30 p.m.	319-462-6055	0000000302	319-480-7104	

Preparer Information

Name	E-mail Address	Phone	Extension
Tammy Coons	tcoons@mchsi.com	319-462-6055	0000000302

Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
Dale Barnes	tcoons@mchsi.com	107 S. Ford Street	Anamosa	52205-0000
Phone	Extension			
319-462-6055				

Resolution Number _____

Signature Mayor

Signature City Clerk

City Name
ANAMOSA

City Street Financial Report

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Summary Statement Sheet

Column 1 Column 2 Column 3 Column 4
Road use Other Street Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollars

Column 1 Column 2 Column 3 Column 4
Road use Other Street Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollars

A.BEGINNING BALANCE				
1. July 1 Balance	\$804,048	\$0	\$0	\$804,048
2. Adjustments (Note on Explanation Sheet)	\$0	\$0	\$0	\$0
3. Adjusted Balance	\$804,048	\$0	\$0	\$804,048
B. REVENUES				
1. Road Use Tax	\$686,887			\$686,887
2. Property Taxes		\$371,102	\$139,690	\$510,792
3. Special Assessments		\$43,000	\$0	\$43,000
4. Miscellaneous		\$204,814	\$0	\$204,814
5. Proceeds from Bonds, Notes, and Loans		\$0	\$0	\$0
6. Interest Earned		\$0	\$0	\$0
7. Total Revenues (Lines B1 thru B6)	\$686,887	\$618,916	\$139,690	\$1,445,493
C. Total Funds Available (Line A3 + Line B7)	\$1,490,935	\$618,916	\$139,690	\$2,249,541

EXPENSES				
D. Maintenance				
1. RoadWay Maintenance	\$326,909	\$366,145	\$0	\$693,054
2. Snow and Ice Removal	\$19,976	\$0	\$0	\$19,976
E. Construction, Reconstruction and Improvements				
1. Engineering	\$800	\$94,900	\$0	\$95,700
2. Right of Way Purchased	\$0	\$0	\$0	\$0
3. Street/Bridge Construction	\$347,974	\$101,883	\$0	\$449,857
4. Traffic Services	\$0	\$0	\$0	\$0
F. Administration	\$0	\$68,483	\$0	\$68,483
G. Equipment	\$104	\$39,405	\$0	\$39,509
H. Miscellaneous		\$0	\$0	\$0
J. street Debt				
1. Bonds, Notes and Loans -Principal Paid	\$57,000	\$43,000	\$126,250	\$196,250
2. Bonds, Notes and Loans - Interest Paid	\$10,567	\$0	\$13,440	\$29,865
TOTALS				
K. Total Expenses (Lines D thru J)	\$763,330	\$713,816	\$139,690	\$1,616,836
L. Ending Balance (Line C-K)	\$727,605	-\$94,900	\$0	\$632,705
M. Total Funds Accounted For (K + L = C)	\$1,490,935	\$618,916	\$139,690	\$2,249,541

City Street Financial Report

City Name
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Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
174--Sales Tax / Local Option	\$204,814.00	\$0.00
Line B4 Totals	\$204,814.00	\$0.00

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
Line H Totals		

City Street Financial Report

City Name
ANAMOSA
Street Number
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Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Street Improvements	101	05/30/2012	\$905,000	100	2022	\$384,250	\$126,250	\$16,425	\$126,250	\$16,425	\$258,000
<input type="checkbox"/>	General Obligation	Street Improvements	102	10/18/2011	\$700,000	100	2022	\$420,000	\$70,000	\$13,440	\$70,000	\$13,440	\$350,000
New Bond Totals					\$0	\$0	Totals	\$804,250	\$196,250	\$29,865	\$196,250	\$29,865	\$608,000



Form 517007 {5-2017}
Office of Local Systems
Ames, IA 50010

City Name
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Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

Check here if there are no entities for this year ☒

Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
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Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/ Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
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City Street Financial Report

City Name
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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
	2015	International Street Sweeper	\$182,425	\$0		\$0		No	NOCH
	2009	Sterling Dump Truck	\$97,000	\$0		\$0		No	NOCH
	2009	Street Patching Machine	\$25,000	\$0		\$0		No	NOCH
	2006	Sterling Single Axle Dump Truck	\$83,557	\$0		\$0		No	NOCH
	2006	Dodge Ram Truck 1-ton	\$19,500	\$0		\$0		No	SOLD
	2011	2500 Ford Truck	\$19,500	\$0		\$0		No	NOCH
	2004	Volvo Enloader	\$78,000	\$0		\$0		No	NOCH
	2002	4900 IH Single Axle Dump Truck	\$67,600	\$0		\$0		No	NOCH
	1996	Vermeer 1250 Brush Chipper	\$12,000	\$0		\$0		No	NOCH
	2006	Dodge Ram Truck 1-ton	\$25,149	\$0		\$0		No	SOLD
	2003	Bobcat S185 Skid Loader	\$22,449	\$0		\$0		No	NOCH
	2014	Freightliner Dump Truck	\$100,000	\$0		\$0		No	NOCH
	2014	Dodge Ram Truck 1-Ton	\$32,964	\$0		\$0		No	NOCH
	2016	Dodge Ram Truck 1-Ton	\$32,358	\$0		\$0		No	NEW

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ANAMOSA
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Explanation Sheet

Comments



Form 517007 {5-2017}
Office of Local Systems
Ames, IA 50010

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Monthly Payment Sheet

Month	Road Use tax Payments
July	\$51,493.37
August	\$75,667.61
September	\$71,356.20
October	\$55,005.36
November	\$61,725.10
December	\$51,161.89
January	\$61,743.64
February	\$64,594.44
March	\$54,532.18
April	\$38,754.51
May	\$43,507.21
June	\$57,345.45
Totals	\$686,886.96

RESOLUTION 2017-_____

Resolution Consenting to Assignment of Development Agreement and Tax Increment Payments

WHEREAS, the City of Anamosa, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Northeast Urban Renewal Area/Highway 151 TIF District (the "Urban Renewal Area"); and

WHEREAS, the City previously authorized and entered into a development agreement (the "Agreement") with Anamosa Lodge & Suites, LLC (the "Original Developer"), pursuant to which the Original Developer agreed to undertake the construction, operation and maintenance in the Urban Renewal Area (the "Project") and the City agreed to provide tax increment payments to the Original Developer; and

WHEREAS, pursuant to Section C.1 of the Agreement, the assignment of rights and responsibilities thereunder was made subject to prior consent of the contracting parties; and

WHEREAS, the Original Developer has requested that the City consent to the assignment of all of its rights and responsibilities under the Agreement to PKS Hospitality Group, Inc. (the "Successor Developer"); and

WHEREAS, it is now necessary for the City to provide consent to the assignment and approve an Assignment of Development Agreement (the "Assignment Agreement") and Consent to Assignment to carry out the assignment of the Development Agreement;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Anamosa, Iowa, as follows:

Section 1. The City hereby consents to the request by the Original Developer that all of its rights and responsibilities under the Agreement be assigned to the Successor Developer, and the assignment is hereby consented to and approved. The Assignment Agreement is hereby approved, and the Mayor and City Clerk are hereby authorized and directed to execute and deliver Consent to Assignment in substantially the form and content in which it has been presented to this City Council, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to give effect to the Assignment Agreement and Consent to Assignment.

Section 2. Subject to due authorization, execution and delivery of the Assignment Agreement; the Original Developer is hereby released from all remaining duties to be performed under the Agreement, and all remaining communications and payments to be made with respect to the Agreement shall exclusively be directed to the Successor Developer. The Successor Developer shall in all ways be substituted into the Agreement on the same terms and basis as the Original Developer. All future payments under the Agreement shall be remitted to PKS Hospitality Group, LLC, 400 S. Roosevelt Ave., Burlington, IA 52601.

Section 3. Nothing contemplated herein shall be interpreted as (i) interfering with the division of incremental property tax revenues and/or the payments to be funded therefrom as contemplated in the Agreement regardless of the future recipient of such payments; or (ii) creating any liability in the City to either the Original Developer or the Successor Developer except to the extent set forth in the Agreement.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved this 25th day of September, 2017.

Dale Barnes, Mayor

Attest:

Tammy Coons, City Clerk

Applicant License Application (LE0002798)

Name of Applicant: <u>Fareway Stores, Inc.</u>		
Name of Business (DBA): <u>Fareway Stores, Inc. #166</u>		
Address of Premises: <u>402 E Main Street</u>		
City <u>Anamosa</u>	County: <u>Jones</u>	Zip: <u>52205</u>
Business	<u>(319) 462-4425</u>	
Mailing	<u>2300 Industrial Park Road</u>	
City <u>Boone</u>	State <u>IA</u>	Zip: <u>50036</u>

Contact Person

Name <u>Tracey Wilson</u>	
Phone: <u>(515) 433-5336</u>	Email <u>twilson@farewaystores.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 10/01/2017

Expiration Date: 09/30/2018

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>253</u>	Federal Employer ID <u>42-0240920</u>

Ownership

Fred E. Vitt Trust

First Name: <u>Fred E.</u>	Last Name: <u>Vitt Trust</u>	
City: <u>Boone</u>	State: <u>Iowa</u>	Zip: <u>50036</u>
Position: <u>Trust</u>		
% of Ownership: <u>10.85%</u>	U.S. Citizen: <u>Yes</u>	

Frederick Greiner

First Name: <u>Frederick</u>	Last Name: <u>Greiner</u>	
City: <u>Boone</u>	State: <u>Iowa</u>	Zip: <u>50036</u>
Position: <u>President</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Paul S. Beckwith Trust

First Name: <u>Paul S.</u>	Last Name: <u>Beckwith Trust</u>	
City: <u>Boone</u>	State: <u>Iowa</u>	Zip: <u>50036</u>

Position: Trust

% of Ownership: 55.78%

U.S. Citizen: Yes

Various Individuals and Trust

Each holding less than 5%

First Name: Various Individuals and

Last Name: Each holding less than 5%

City: Unknown

State: Iowa

Zip: 55555

Position: Stockholders

% of Ownership: 33.37%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 10/01/2017

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LC0034145)

Name of Applicant: Lil-Mac, Inc.

Name of Business (DBA): Tucker's Tavern

Address of Premises: 201 E. Main St.

City Anamosa

County: Jones

Zip: 52205

Business (319) 462-9909

Mailing 201 E. Main St.

City Anamosa

State IA

Zip: 52205

Contact Person

Name Teresa Tuetken

Phone: (319) 462-9909

Email

teresa.tuetken@aol.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 11/01/2016

Expiration Date: 10/31/2017

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: 300283

Federal Employer ID 20 1645228

Ownership

Teresa Tuetken

First Name: Teresa

Last Name: Tuetken

City: Anamosa

State: Iowa

Zip: 52205

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Founders Insurance Company

Policy Effective Date: 11/01/2016

Policy Expiration 11/01/2017

Bond Effective

Dram Cancel Date:

Outdoor Service Effective 10/07/2017

Outdoor Service Expiration 10/08/2017

Temp Transfer Effective

Temp Transfer Expiration Date:

Request for minor extensions on street closures for Pumpkinfest, 10-7-17

Extend the original closure from Main street from the West line of North and South Williams to the East side of Sales (previous approval was to the East line of Garnavillo) We would not block access on S Garnavillo in case Emergency Vehicles needed an entrance.

Close North Garnavillo from Main to the North Side of Park Ave, instead of just " No Parking"

These additional requests are for the Car Show.

Pumpkinfest Committee 2017

Google Maps



- requested changes



- approved

Memorandum

To: City of Anamosa

Date: September 7, 2017

From: Lindsay Beaman, P.E.

RE: Phase 1 2nd Street Lift Station and Force Main – Additional Sewer Quantities

This memo intends to provide an update regarding a significant quantity adjustment that for Phase 1 of the 2nd Street Lift Station and Force Main project. Along Walworth Ave, from the end of 2nd Street to the baseball fields, it was discovered during construction activities that the actual size of the existing pipe is 8-inches. This went undiscovered during the design phase of this project since actual field conditions include 12-inch pipe connections at the manholes hooked to buried 8-inch pipe outside of the manhole. Apparently, at some point in time, the sewer main along this route was replaced with a smaller diameter pipe but the manholes were not replaced.

Regardless, what exists in the field lacks the necessary sewage conveyance capacity from the upstream sewer along 2nd Street to the baseball fields. We have been in contact with Dan Smith and Ricklefs Excavating to formulate a solution. We recommend that the City authorize Ricklefs Excavating to replace and upsize this main under their current contract.

Here is a summary of the estimated quantity and costs increases anticipated by this work:

Item Description	Quantity	Cost per unit	Total Cost
12" Trenched Sanitary Sewer Main, Gravity	575 LF	\$70/LF	\$40,250
12" Trenchless Sanitary Sewer Main, Gravity	450 LF	\$95/LF	\$42,750
Sanitary Sewer Service Connection	1 Connection	\$800/EA	\$800
Sanitary Sewer Manholes, 48" Dia.	3 MH	\$5,000/MH	\$15,000
Sanitary Sewer Manhole Removal	2 MH	\$250/EA	\$500
Sanitary Sewer Abandonment	1 MH	\$2,000/MH	\$2,000
Sanitary Sewer Abandonment	26 CY	\$125/CY	\$3,250
Sanitary Sewer Televising	1,025 LF	\$1/LF	\$1,025
PCC Full Depth Patch	180 SY	\$40/SY	\$7,200
Strip and Respread Topsoil	225 CY	\$5/CY	\$1,125
Seeding	0.30 AC	\$5,000/AC	\$1,500
TOTAL			\$115,400

At this time a change order is not required as the majority of the work being proposed is defined under the current contract documents. A change order to adjust the final quantities is typically executed at the completion of a unit price construction job and therefore we would recommend the final quantity adjustments be made at that time. At this time, we would like some concurrence from the Council on the proposed action such that the work can be executed immediately.

RESOLUTION NO. 2017-_____

Resolution authorizing and approving a Loan Agreement and providing for the issuance of a \$171,400 General Obligation Fire Truck Acquisition Note and providing for the levy of taxes to pay the same

WHEREAS, the City of Anamosa (the “City”), in Jones County, State of Iowa, heretofore proposed to enter into a General Obligation Fire Truck Acquisition Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$175,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of acquiring a fire truck for use by the municipal fire department (the “Acquisition”), and has published notice of the proposed action and has held a hearing thereon on September 25, 2017; and

WHEREAS, it is necessary at this time to authorize and approve the Loan Agreement and to make provision for the issuance of a General Obligation Fire Truck Acquisition Note (the “Note”) in evidence of the obligation of the City under the Loan Agreement;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Anamosa, Iowa, as follows:

Section 1. The City hereby determines to enter into the Loan Agreement with Citizens Bank, Anamosa, Iowa, as lender (the “Lender”), providing for a loan to the City in the principal amount of \$171,400 for the purpose or purposes set forth in the preamble hereof.

The Mayor and City Clerk are hereby authorized and directed to sign the Loan Agreement on behalf of the City, and the Loan Agreement is hereby approved.

Section 2. The Note is hereby authorized to be issued in evidence of the obligation of the City under the Loan Agreement in the principal amount of \$171,400, and shall be dated as of the date of its delivery to the Lender (anticipated to be October 5, 2017). Principal of the Note shall be payable in seven (7) annual installments due on June 1 in each of the years, and in the respective amounts, as follows:

<u>Year</u>	<u>Principal Installment</u>	<u>Year</u>	<u>Principal Installment</u>
2018	\$23,800	2022	\$25,000
2019	\$22,700	2023	\$25,700
2020	\$23,500	2024	\$26,500
2021	\$24,200		

The Note bears interest at the rate of 3.15% per annum. Accrued interest on the Note shall be payable semiannually on the first day of June and December in each year, commencing June 1, 2018 and continuing to, and including, final maturity on June 1, 2024. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

The City Clerk is hereby designated as the registrar and paying agent for the Note and may be hereinafter referred to as the "Registrar" or the "Paying Agent."

Payment of both principal of and interest on the Note shall be made to the registered owners appearing on the registration books of the City at the close of business on the fifteenth day of the month next preceding the interest payment date and shall be paid to the registered owners at the addresses shown on such registration books. Principal of the Note shall be payable in lawful money of the United States of America to the registered owners or their legal representatives upon presentation and surrender of the Note at the office of the Paying Agent.

The City reserves the right to prepay principal of the Note in whole or in part at any time prior to and in inverse order of maturity on terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the prepayment date.

The Note shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk and shall be a fully registered Note without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Note shall cease to be such officer before the delivery of the Note, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Note shall be fully registered as to principal and interest in the name of the owner on the registration books of the City kept by the Registrar, and after such registration, payment of the principal thereof and interest thereon shall be made only to the registered owner or its legal representatives or assigns. The Note shall be transferable only upon the registration books of the City upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of any owners of the Note shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

Section 3. The Note shall be in substantially the following form:

(Form of Note)

**UNITED STATES OF AMERICA
STATE OF IOWA JONES COUNTY
CITY OF ANAMOSA**

GENERAL OBLIGATION FIRE TRUCK ACQUISITION NOTE

\$171,400

RATE	MATURITY DATE	NOTE DATE
3.15%	June 1, 2024	October 5, 2017

The City of Anamosa (the "City"), in Jones County, State of Iowa, for value received, promises to pay in the manner hereinafter provided to

Citizens Bank
Anamosa, Iowa

or registered assigns, the principal sum of ONE HUNDRED SEVENTY-ONE THOUSAND FOUR HUNDRED DOLLARS, together with interest on the outstanding principal hereof from the Note Date, or from the most recent payment date on which interest has been paid, except as the provisions hereinafter set forth with respect to prepayment prior to maturity may be or become applicable hereto.

Principal of this Note shall be payable in seven (7) annual installments due on June 1 in each of the years, and in the respective amounts, as follows:

<u>Year</u>	<u>Principal Installment</u>	<u>Year</u>	<u>Principal Installment</u>
2018	\$23,800	2022	\$25,000
2019	\$22,700	2023	\$25,700
2020	\$23,500	2024	\$26,500
2021	\$24,200		

This Note bears interest at the rate of 3.15% per annum. Accrued interest on this Note shall be payable semiannually on the first day of June and December in each year, commencing June 1, 2018 and continuing to, and including, final maturity on June 1, 2024. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Both principal of and interest on this Note are payable to the registered owner appearing on the registration books of the City maintained by the City Clerk (hereinafter referred to as the "Registrar" or the "Paying Agent") at the close of business on the fifteenth day of the month next preceding the payment date in lawful money of the United States of America to the registered owner at the address shown on such registration books; provided, however, that the final installment of principal and interest will be payable only upon presentation and surrender of this Note to the Paying Agent.

This Note is issued by the City to evidence its obligation under a certain Loan Agreement, dated as of the date hereof (the "Loan Agreement") entered into by the City for the purpose of paying the cost, to that extent, of acquiring a fire truck for use by the municipal fire department.

This Note is issued pursuant to and in strict compliance with the provisions of Chapter 76 and Chapter 384 of the Code of Iowa, 2017, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Loan Agreement and providing for the issuance and securing the payment of this Note (the "Resolution"), and reference is hereby made to the Resolution and the Loan Agreement for a more complete statement as to the source of payment of this Note and the rights of the owner of this Note.

The City reserves the right to prepay principal of this Note, in whole or in part, at any time prior to and in inverse order of maturity on terms of par and accrued interest. All principal so prepaid will cease to bear interest on the prepayment date.

This Note is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Note to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Note were and have been properly existent, had, done and performed in regular and due form and time; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the City for the payment of the principal of and interest on this Note as the same will respectively become due; and that the total indebtedness of the City, including this Note, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Anamosa, Iowa, by its City Council, has caused this Note to be executed by its Mayor and attested by its City Clerk, on the Note Date.

CITY OF ANAMOSA, IOWA

By (DO NOT SIGN)

Mayor

Attest:

(DO NOT SIGN)

City Clerk

ABBREVIATIONS

The following abbreviations, when used in this Note, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	- as tenants in common	UTMA _____ (Custodian)
TEN ENT	- as tenants by the entireties	As Custodian for _____
JT TEN	- as joint tenants with right of survivorship and not as tenants in common	(Minor) under Uniform Transfers to Minors Act _____ (State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Note to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR
OTHER IDENTIFYING NUMBER OF
ASSIGNEE

and does hereby irrevocably appoint _____,
Attorney, to transfer this Note on the books kept for registration thereof with full power of substitution.

Dated: _____

Signature guaranteed:

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Note in every particular, without alteration or enlargement or any change whatever.

Section. 4. The Note shall be executed as herein provided as soon after the adoption of this resolution as may be possible and thereupon shall be delivered to the Registrar for registration and delivery to or upon the direction of the Lender, upon receipt of the loan proceeds (the "Loan Proceeds"), and all action heretofore taken in connection with the Loan Agreement is hereby ratified and confirmed in all respects. To the extent that the date of closing (anticipated to be October 5, 2017) needs to be adjusted, the City Clerk, with advice from the Lender, and Bond Counsel to the City, is hereby authorized to make such adjustment and to modify the transaction documents accordingly.

The City shall deposit the Loan Proceeds, and any investment earnings thereon, in a separate, segregated fund and use them to pay the costs of the Acquisition and costs of issuance of the Note. Any Loan Proceeds remaining after the full payment of the costs of Acquisition shall be deposited in the Debt Service Fund and used to pay principal of and interest on the Note as the same become due. The City shall keep a detailed accounting of the investment and expenditures of such funds on the Acquisition.

Section. 5. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Note as the same become due, there is hereby ordered levied on all the taxable property in the City in each of the years while the Note is outstanding, the following direct annual tax:

For collection in the fiscal year beginning July 1, 2018,
sufficient to produce the net annual sum of \$27,350;

For collection in the fiscal year beginning July 1, 2019,
sufficient to produce the net annual sum of \$27,435;

For collection in the fiscal year beginning July 1, 2020,
sufficient to produce the net annual sum of \$27,395;

For collection in the fiscal year beginning July 1, 2021,
sufficient to produce the net annual sum of \$27,432;

For collection in the fiscal year beginning July 1, 2022,
sufficient to produce the net annual sum of \$27,345; and

For collection in the fiscal year beginning July 1, 2023,
sufficient to produce the net annual sum of \$27,335.

Section 6. A certified copy of this resolution shall be filed with the County Auditor of Jones County, and the County Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the City and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the City and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Note hereby authorized and for no other purpose whatsoever.

Pursuant to the provisions of Section 76.4 of the Code of Iowa, each year while the Note remains outstanding and unpaid, any funds of the City which may lawfully be applied for such purpose may be appropriated, budgeted and, if received, used for the payment of the principal of and interest on the Note as the same become due, and if so appropriated, the taxes for any given fiscal year as provided for in Section 5 of this Resolution, shall be reduced by the amount of such alternate funds as have been appropriated for such purpose, and evidenced in the City's budget.

Section 7. The interest or principal and both of them falling due in any year or years shall, if necessary, be paid promptly from current funds on hand in advance of taxes levied and when the taxes shall have been collected, reimbursement shall be made to such current funds to the sum thus advanced.

Section 8. It is the intention of the City that interest on the Note be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue Code"). In furtherance thereof, the City covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Note will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the City are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The City hereby designates the Note as a "Qualified Tax Exempt Obligation" as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 9. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 10. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved on September 25, 2017.

Dale Barnes, Mayor

Attest:

Tammy Coons, City Clerk

RESOLUTION NO. 2017-__

RESOLUTION APPOINTING INTERIM CITY ADMINISTRATOR AND SETTING INTERIM SALARY

WHEREAS, the current City Administrator, Alan Johnson is retiring as of October 6, 2017; and

WHEREAS, the City Council has hired Patrick Callahan of Callahan Municipal Consultants , LLC to provide the Administrator Search Services and to also provide Administrative Consultant Services in the interim; and

WHEREAS, Patrick Callahan has also recommended that the City Council appoint a current City Employee to act as Interim City Administrator until such a time that a new City Administrator is hired and in place.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, authorizes the hiring and setting of interim salary of Tammy Coons, City Clerk to the position of “Interim City Administrator”, effective October 9, 2017 until such a time that a new City Administrator is hired and in place.

Position	Employee Name	Salary
“Interim” City Administrator	Tammy Coons, City Clerk	\$40.00/hour

PASSED AND APPROVED this 25th of September, 2017.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 2017-__** by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 25th day of September, 2017.

Dale Barnes, Mayor

ATTEST:

Tammy Coons, City Clerk

RESOLUTION NO. 2017-__

RESOLUTION APPOINTING INTERIM ZONING ADMINISTRATOR AND SETTING INTERIM SALARY

WHEREAS, the current City Administrator, Alan Johnson is retiring as of October 6, 2017; and

WHEREAS, the current City Administrator is also the Zoning Administrator; and

WHEREAS, the City Council has appointed Tammy Coons, City Clerk as Interim City Administrator;
and

WHEREAS, the Interim City Administrator will be carrying out the duties of both the Interim City Administrator and City Clerk, there is a need to appoint an Interim Zoning Administrator who can also assist with the Zoning Administrator and City Clerk duties as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, authorizes the hiring and setting of interim salary of Penny Lode, Deputy City Clerk to the position of "Interim Zoning Administrator", effective October 9, 2017 until such a time that a new City Administrator is hired and in place.

Position	Employee Name	Hourly Wage
"Interim" Zoning Administrator	Penny Lode, Deputy City Clerk	\$22.64/hour

PASSED AND APPROVED this 25th of September, 2017.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 2017-__** by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 25th day of September, 2017.

Dale Barnes, Mayor

ATTEST:

Tammy Coons, City Clerk

CONSTRUCTION PROGRESS PAYMENT

Project Description	Elm Street Reconstruction	PN:	STP-U-0165(605)-70-53
Contract Date	8-May-17		
Contractor:	Horsfield Construction, Inc.	Owner:	City of Anamosa
Address:	505 East Main Street P.O. Bix 305	Attn:	
City, St., Zip:	Epworth, Iowa 52045	Address:	107 South Ford Street
Phone:	563-876-3335	City, St., Zip:	Anamosa, IA 52205
Fax:	563-876-3487	Phone:	319-462-6055
		Fax:	319-462-6081

Estimate #	<input checked="" type="checkbox"/> 2	FOR PERIOD:	Owner PN
	<input checked="" type="checkbox"/> Partial Payment	FROM: 8/17/17	Federal PN
	<input type="checkbox"/> Final Payment	TO: 9/19/17	State PN

Base Contract Price	\$699,282.41
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Change #	1	\$0.00
Change #	2	\$21,725.16
Change #	3	\$1,000.00
Change #		
Change #		
Change #		

Total Contract	\$722,007.57
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Materials on Hand	\$ -
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Construction Completed	\$526,923.80
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Total Earned	\$526,923.80
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Less Retainage	\$15,807.71
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Less Previous Payment	\$186,173.56
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Amount Due This Est	\$324,942.53
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% Complete	73.0%
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Requested by: _____
 Title: Cody Lawler
 Date: Project Manager

Approved by: _____
 Title: _____
 Date: _____

Recommended by: _____
 Title: Scott Pottorff
 Date: Project Engineer

Attested by: _____
 Title: _____
 Date: _____

MMS Consultants, Inc.
 1917 South Gilbert Street, Iowa City, IA 52240

i:\proj\forms\payreqst.xls

Elm Street Reconstruction Project

Pay Estimate No.: 2

Payable to: Horsfield Construction, Inc.
 Date: September 20, 2017
 Week Ending: September 19, 2017

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
0010	2101-0850002								
0020	2102-2713090	Unit	87	\$50.00	\$4,350.00	-	-	87.00	\$ 4,350.00
0030	2105-8425005	CY	1303	\$10.00	\$13,030.00	-	-	1,000.00	\$ 10,000.00
0040	2107-0875000	CY	480	\$22.00	\$10,560.00	-	-	-	-
0050	2115-0100000	CY	1165	\$3.50	\$4,077.50	-	-	-	-
0060	2121-7425010	CY	1383	\$29.00	\$40,107.00	234.00	\$ 6,786.00	1,080.00	\$ 30,740.00
0070	2123-7450020	Tons	150	\$25.00	\$3,750.00	-	-	-	-
0080	2301-0690203	Sta	28.6	\$315.00	\$9,009.00	24.00	\$ 7,560.00	24.00	\$ 7,560.00
0090	2301-1034080	SY	284	\$140.00	\$39,760.00	-	-	-	-
0100	2303-1031500	SY	6079.3	\$39.30	\$238,916.49	4,686.00	\$ 184,159.80	4,686.00	\$ 184,159.80
0110	2303-1033500	Ton	70	\$125.00	\$8,750.00	-	-	-	-
0120	2303-1258283	Ton	35	\$125.00	\$4,375.00	-	-	-	-
0130	2315-8275025	Ton	6	\$340.00	\$2,040.00	-	-	-	-
0140	2401-7207010	Ton	25	\$25.00	\$625.00	-	-	-	-
0150	2435-0140200	SY	285	\$15.00	\$4,275.00	-	-	-	-
0160	2435-0250500	Each	1	\$3,000.00	\$3,000.00	-	-	1.00	\$ 3,000.00
0170	2435-0250700	Each	1	\$3,500.00	\$3,500.00	0.50	\$ 1,750.00	1.00	\$ 3,500.00
0180	2435-0250900	Each	1	\$2,800.00	\$2,800.00	0.50	\$ 1,400.00	0.50	\$ 1,400.00
0190	2435-0251224	Each	1	\$2,400.00	\$2,400.00	0.50	\$ 1,200.00	1.00	\$ 2,400.00
0200	2435-0254100	Each	3	\$3,000.00	\$9,000.00	-	-	-	-
0210	2435-0254200	Each	5	\$1,500.00	\$7,500.00	5.00	\$ 7,500.00	5.00	\$ 7,500.00
0220	2435-0254500	Each	5	\$3,500.00	\$17,500.00	2.50	\$ 8,750.00	5.00	\$ 17,500.00
0230	2435-0600010	Each	4	\$1,000.00	\$4,000.00	-	-	-	-
0240	2502-8212304	LF	1651	\$7.00	\$11,557.00	-	-	1,651.00	\$ 11,557.00
0250	2502-8221006	Each	2	\$750.00	\$1,500.00	2.00	\$ 1,500.00	2.00	\$ 1,500.00
0260	2502-8221303	LF	6	\$150.00	\$900.00	-	-	6.00	\$ 900.00
0270	2503-0114212	LF	103	\$53.00	\$5,459.00	-	-	33.00	\$ 1,749.00
0280	2503-0114215	LF	92	\$63.00	\$5,796.00	-	-	32.00	\$ 2,016.00
0290	2503-0114218	LF	270	\$59.00	\$15,930.00	-	-	270.00	\$ 15,930.00
0300	2503-0114224	LF	784	\$65.00	\$50,960.00	-	-	837.00	\$ 54,405.00
0310	2503-0200036	LF	45	\$10.00	\$450.00	-	-	45.00	\$ 450.00
0320	2510-6745850	SY	6328.9	\$9.70	\$61,390.33	5,125.00	\$ 49,712.50	5,125.00	\$ 49,712.50
0330	2510-6750600	Each	3	\$370.00	\$1,110.00	-	-	3.00	\$ 1,110.00
0340	2511-6745900	SY	89.1	\$15.00	\$1,336.50	-	-	89.10	\$ 1,336.50
0350	2511-7528004	SY	134.8	\$40.00	\$5,392.00	211.80	\$ 8,472.00	211.80	\$ 8,472.00
0360	2511-7528101	SF	58	\$30.00	\$1,740.00	58.00	\$ 1,740.00	58.00	\$ 1,740.00
0370	2515-2475006	SY	1416	\$40.00	\$56,640.00	1,230.30	\$ 49,212.00	1,230.30	\$ 49,212.00
0380	2515-6745600	SY	1359.4	\$10.00	\$13,594.00	-	-	1,359.40	\$ 13,594.00
0390	2518-6910000	Each	11	\$200.00	\$2,200.00	-	-	8.00	\$ 1,600.00
0400	2527-9263109	Sta	6.49	\$175.00	\$1,135.75	-	-	-	-
0410	2528-8445110	LS	1	\$9,000.00	\$9,000.00	0.25	\$ 2,250.00	0.75	\$ 6,750.00

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Estimate	Amount This Estimate	To Date Quantity	To Date Amount
0420	2528-8445113	Each	25	\$450.00	\$11,250.00	-	\$ -	-	\$ -
0430	2533-4980005	LS	1	\$20,000.00	\$20,000.00	-	\$ -	1.00	\$ 20,000.00
0440	2801-2834150	Acre	1.00	\$1,500.00	\$1,500.00	-	\$ -	-	\$ -
0450	2801-2838044	Acre	1.00	\$2,200.00	\$2,200.00	-	\$ -	-	\$ -
0460	2602-0000309	LF	1500	\$2.50	\$3,750.00	-	\$ -	-	\$ -
0470	2802-0000350	LF	1500	\$1.00	\$1,500.00	-	\$ -	-	\$ -
	TOTAL CONTRACT				\$721,007.57		\$334,992.30		\$526,923.80
8002	2301-6811722	LS	1,000	\$1,000.00	\$1,000.00		\$ -		\$ -
	TOTAL CHANGE C.O. #3				\$1,000.00		\$ -		\$ -
	TOTAL CONTRACT WITH CHANGE ORDERS				\$722,007.57		\$334,992.30		\$526,923.80

* Bid Items Changed with Change Order #2

Pay Estimate #1
Pay Estimate #2
Pay Estimate #3

Retainage 3% \$ 15,807.71
Total Value of Completed Work Less Retainage \$ 511,116.09
Previous Payments \$ 186,173.56
Current Payment Due \$ 324,942.53

\$ 186,173.56
\$
\$

LAWRENCE

Community Center



Anamosa Parks & Recreation Department

600 East Main Street Anamosa, Iowa 52205

319-462-6181

Dear Council,

I would like to request the approval for hiring the following three individuals to help with special event purposes starting at a wage of \$7.50.

Brad Hallman, Madison Camp and Shelby Hollett

Thanks,
Tyler Laing

RESOLUTION NO. 2017-__

***RESOLUTION APPROVING THE HIRING AND SETTING SALARY OF PART TIME EMPLOYEES
FOR THE LAWRENCE COMMUNITY CENTER FOR FISCAL YEAR ENDING JUNE 30, 2018***

WHEREAS, there is a need to hire an additional employees for the Lawrence Community Center (LCC) due to staffing needs; and

WHEREAS, the Director and the Parks and Recreation Board are recommending the new employee for employment and moving the other employees from temporary/seasonal to permanent part time; and

WHEREAS, such recommendation is now forwarded onto the City Council for their review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the following hires be approved:

Position	Employee Name	Hourly Rate
Part Time – LCC	Brad Hallman	\$7.50
Part Time – LCC	Madison Camp	\$7.50
Part Time – LCC	Shelby Hollett	\$7.50

PASSED AND APPROVED this 25th day of September, 2017.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 2017-__** fixing below my official signature as Mayor of the City of Anamosa, Iowa, this 25th day of September, 2017.

Dale Barnes, Mayor

ATTEST:

Tammy Coons, City Clerk

RESOLUTION NO. 2017-__

***RESOLUTION HIRING AND SETTING SALARY FOR FULL TIME STREET DEPARTMENT
EMPLOYEE FOR THE FISCAL YEAR ENDING JUNE 30, 2018***

WHEREAS, there is a need to fill a vacant position in the Streets Department; and

WHEREAS, the City of Anamosa advertised for this position; and

WHEREAS, the City Administrator and Streets Superintendent interviewed 3 candidates from the 11 applications received; and

WHEREAS, Shane Brown was selected to be recommended to the City Council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the salary be set as follows for the remaining Fiscal Year ending June 30, 2018 and after the completion of the employee's 90-probationary period.

Position	Employee Name	Hourly Rate
Streets Department Full Time	Shane Brown	\$16.00/ hr (after the completion of 90 day probationary period the hourly rate will be \$16.50/hr)

PASSED AND APPROVED this 25th of September, 2017.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 2017-__** by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 25th day of September, 2017.

Dale Barnes, Mayor

ATTEST:

Tammy Coons, City Clerk

**STREET DEPARTMENT
GENERAL LABOR
JOB DESCRIPTION
CITY OF ANAMOSA**

POSITION: *Street Labor - General*

FULL TIME HOURLY POSITION

SUMMARY OF DUTIES: Performs majority of work under general administrative direction and from time to time, as needed, works independently without administrative direction. Duties and responsibilities include, but are not limited to, general work within the Streets Department such as shoveling, truck driving, snow plowing, mowing, etc. Responsibilities also include maintenance and orderly repair of the City's vehicles and equipment. Reports to the Department Supervisor all work completed on any vehicle, parts used, mileage/hours at time of repair or service, etc.

REPORTS TO: Street Department Superintendent / Asst. Supervisor
Ultimate Supervisor: City Administrator

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. To perform duties as assigned by the Street Supervisor and/or his designee.
2. Perform manual labor such as shoveling various types of material, lifting, loading material, sweeping, truck driving, snow plowing / sand/salt spreading, mowing, etc.
3. To perform the duties of the Streets Department Employee as assigned and to assist other employees within the department as needed.
4. To take proper action and assist any Public Works employee with department safety rules and regulations.
5. To perform such other duties as his/her supervisor may require.
6. To promote work safety insure safety procedures are followed.
7. To assist and be responsible for work assigned and to perform duties in a safe manor.
8. To inform the Supervisor of anything that may be needed.
9. Responsible for the repair and maintenance of City equipment and vehicles.
10. Responsible for following the established methods of a preventative maintenance program for City vehicles and City equipment.
11. Responsible for the proper care of supplies, materials and equipment.
12. Responsible for tools and other related items used in the maintenance and repairs of equipment and vehicles.
13. Responsible for reporting the misuse of equipment and vehicles to the Supervisor.
14. To report any major repairs to Supervisor and the cost estimates of those repairs prior to performance.
15. Responsible for keeping work area clean and safe
16. To order, as directed, materials, supplies, and parts needed for proper operation.
17. To adhere to the proper and safe operation of City equipment and vehicles.

18. To recommend to Supervisor any equipment that needs to be replaced or added.
 19. To attend conferences and seminars as directed by the Supervisor that relate to the Department's operation.
 - 20.. To provide assistance to other City departments as requested.
 21. To perform any duties as assigned.
 22. To follow City of Anamosa personnel policies as stated in Manual.
 23. Regular attendance is expected and required.
-

ENTRY REQUIREMENTS:

1. Must have high school diploma or equivalency.
 2. Be able to work under various weather conditions and work conditions.
 3. Must pass drug and alcohol test.
 4. Experience in the operation and maintenance of vehicles and heavy equipment.
 5. Experience in the operation and maintenance of small power tools.
 6. Be able to accept supervision.
 7. Experience of the materials, methods, equipment and current practices used in the maintenance, repair and improvements of streets and roads.
 8. Knowledge of concrete materials and be able to perform concrete repairs.
 9. Must have the ability to speak and write effectively, and to establish effective working relationships with fellow employees.
 10. Minimum of 2 years training and experience in the proper maintenance and repairs of vehicles and equipment.
 11. Working knowledge of vehicle and equipment diagnostics.
 12. Job duties requires frequent lifting of objects in excess of 30 pounds.
 13. Job duties requires learning first aid and be able to be trained in CPR.
 14. Must be in good health and pass medical physical.
 15. May work in the water and wastewater departments from time to time.
 16. May be assigned weekend and odd hours of duty; especially in winter months.
-

REQUIRED SPECIAL QUALIFICATIONS:

1. Shall have a valid Driver's License issued by the State of Iowa.
 2. Chemical applicator's license may be required.
 3. Minimum of 2 years experience in a Public Works Department or similar occupation.
 4. Must have a CDL License with Tanker endorsement issued by the State of Iowa or able to obtain before the expiration of the probationary period.
-

EQUIPMENT USED:

Trucks, end loader, mowers, sweeper, maintainer, snowplow, backhoe, Jetting equipment. Shovels, brooms, hand tools, etc. Small and large power tools and other equipment.

OTHER REMARKS:

Required to perform duties during off-hour emergencies as well as weekend and holiday shifts.

Probationary Period: 90 days. At the end of such period an evaluation shall be completed to determine extension of employment to permanent status.

Residency Requirements: Residency within Anamosa School District required within 2 months after serving the probationary period.

Able to lift heavy loads

Able to drive and operate various equipment and vehicles

Able to work in confined space areas.

Able to work in hot and cold weather.

Able to do standing work for long periods of time.

Able to take direction and implement those directives.

RESOLUTION NO. 2017-__

***RESOLUTION APPROVING THE HIRING OF FULL TIME WATER OPERATOR TRAINEE
EMPLOYEE AND SETTING SALARY FOR FISCAL YEAR ENDING JUNE 30, 2018***

WHEREAS, there is a need to fill a vacant position in the Water Department; and

WHEREAS, there is also a need to assist the other Public Works Departments, Wastewater and Streets Department as situations occur; and

WHEREAS, the City of Anamosa advertised for this position; and

WHEREAS, the City Administrator and the Water Superintendent interviewed 3 candidates from the 13 applications that were received; and

WHEREAS, Caleb Payton was selected to be recommended to the City Council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that David Carson be approved to fill the full time position indicated below and at the pay rates shown below for Fiscal Year 2017-18.

Position	Employee Name	Hourly Rate
Water Operator <u>Trainee</u> (Until Grade I Water Operator certification received)	Caleb Payton	\$14.00/hr. after completion of probationary period of 6 months the hourly rate will be \$14.50/hr. and after receipt of Grade I Water Operator certification \$17.50

PASSED AND APPROVED this 25th day of September, 2017.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 2016-50** by affixing below my official signature as Mayor of the City of Anamosa, Iowa, this 10th day of October, 2016.

Dale Barnes, Mayor

ATTEST:

Tammy Coons, City Clerk

JOB DESCRIPTION CITY OF ANAMOSA

POSITION: *Water Operator I*

FULL TIME HOURLY POSITION

DUTIES: In direct employment of the Water treatment plant and Water system. You will perform daily maintenance, testing and follow the City's Water permit issued by the State of Iowa. This position will be under direct supervision from the Water Superintendent. Performs various duties, but not limited to, water meter reading, wastewater plant and wastewater system, streets, storm sewers, city parks, vehicle upkeep and equipment repair.

Immediate Supervisor: Department Superintendent

Ultimate Supervisor: City Administrator

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Performs daily water plant maintenance and daily water plant rounds.
2. Completes daily testing, record keeping according to the water permit and Water Superintendent..
3. Completes monthly meter reading when required. Must complete in 7 working days.
4. Performs work as assigned, but not limited to; water & sewer line repairs, wastewater testing, water system and work orders.
5. Completes all water line inspections as required by the Water Superintendent.
6. Notifies and consults with Water Superintendent regarding projects to be completed, prioritizing work items, and potential problems and needs.
7. Performs basic construction work as needed on municipal facilities including carpentry, wiring, welding, plumbing and painting.
8. Will fill in on a regular basis at the Wastewater treatment plant and Wastewater system.
9. Completes routine custodial duties necessary for upkeep of all City buildings.
10. Assist in the investigation of and in responding to inquiries, questions and complaints from the public regarding water.
11. Must be able to deal with the public in a precise and professional manner.
12. Follow all policies of the City as well as those listed in the City's Personnel Manual. Must follow established departmental policies.
13. Perform related duties in and out of the department as assigned.
14. Must work well with a variety of people, timelines and pressure situations.
15. To provide assistance to other City departments as requested and directed.

16. Will complete a weekly activity report and will be turned in weekly.
 17. Must be aware and comply with all State and Federal safety rules and regulations.
-

ENTRY REQUIREMENTS:

1. Must have the ability to walk long distance on a daily bases.
 2. Will perform weekend duty as assigned.
 3. Must have high school diploma or equivalency.
 4. Must have experience and knowledge in the water field.
 5. Must be able to work under various weather conditions and work conditions.
 6. Experience in the operation and maintenance of small power tools.
 7. Ability to establish and maintain effective relationships with co-workers and the public.
 8. Must be able to be trained in first aid and CPR.
-

REQUIRED SPECIAL QUALIFICATIONS:

1. Shall have a valid Commercial Driver's License issued by the State of Iowa by the end of the probationary period.
 2. Have a valid CDL License with Tanker endorsement.
 3. Be able to read water meters on a daily bases.
 4. Must obtain a Grade 1 Water treatment plant license issued by the State of Iowa within 1 year of date of hire.
 5. Must have a minimum of 3 years experience in the water field unless hired under trainee status.
-

EQUIPMENT USED:

Trucks, end loader, mower, snow equipment, skid loader and Jetting equipment.

OTHER REMARKS:

1. Shall be available for off-hour emergencies.
2. Able to work in confined or close space areas.
3. Be in good physical health.
4. Be able to work in hot and cold weather.
5. Be able to pass a pre-employment drug and alcohol test.
6. Be able to perform standing work for long periods of time

Probationary Period: 180 days. At the end of such period an evaluation shall be completed to determine extension of employment to permanent status.

Residency Requirements: It is suggested that the employee reside in the Anamosa School District within one (1) month after serving probationary period.

Regular Work Week --- 40 hours per week

SEPTEMBER 2017
COUNCIL VOUCHERS

CHECK #	DATE	VENDOR	VENDOR #	DESCRIPTION	AMOUNT	INVOICE #	EXPENSE #
60508	9/25/2017	AFFORDABLE HEATING &	5009	CHECK AC UNIT NOT WRK	127.50	95142	01.00.4.8410.268000
60509	9/25/2017	ALL CLEAR WINDOW CLE	5858	CLEAN WINDOWS	212.50	9291	01.43.2.4043.230052
60510	9/25/2017	ANAMOSA PUBLICATIONS	5299	JOB OPENING	60.00	15664	51.00.3.5100.210000
60510	9/25/2017	ANAMOSA PUBLICATIONS	5299	LAWN MOWING/JOB OPENI	100.00	15664	06.00.3.7000.350000
60510	9/25/2017	ANAMOSA PUBLICATIONS	5299	JUL CLAIMS PAID	92.37	15856	01.00.4.8004.210001
60510	9/25/2017	ANAMOSA PUBLICATIONS	5299	07/24 REG COUNCIL MT	101.40	15856	01.00.4.8004.210001
60510	9/25/2017	ANAMOSA PUBLICATIONS	5299	08/14 REG COUNCIL MTG	163.65	15856	01.00.4.8004.210001
60510	9/25/2017	ANAMOSA PUBLICATIONS	5299	VARIANCE REC FENCE	10.54	15856	01.00.4.8004.210001
					527.96	*CHECK TOTAL	
60511	9/25/2017	ANAMOSA STATE PENITE	4787	PRISON LABOR	155.00	3592	01.70.3.7000.220021
60512	9/25/2017	AUTOMOTIVE SERVICES	185	TIRES/WHEELS FOR TRAI	385.00	35435	06.00.3.7000.260000
60512	9/25/2017	AUTOMOTIVE SERVICES	185	TIRES & ALIGNMENTS	653.38	5777/57956	06.00.3.7000.265000
60512	9/25/2017	AUTOMOTIVE SERVICES	185	RPR BRAKES	75.00	58005	01.00.1.1111.265000
					1,113.38	*CHECK TOTAL	
60513	9/25/2017	BAKER PAPER CO. INC.	4408	PAPER PRODUCTS	47.20	155327	01.44.2.4044.360020
60514	9/25/2017	BARRON MOTOR SUPPLY	191	T ROD/STABILIZER	773.11	230167	06.00.3.7000.265000
60514	9/25/2017	BARRON MOTOR SUPPLY	191	BRAKE ROTOR/DRUM	105.60	230274	06.00.3.7000.265000
60514	9/25/2017	BARRON MOTOR SUPPLY	191	BELT FOR MOWER	16.22	230546	52.00.3.5200.360000
60514	9/25/2017	BARRON MOTOR SUPPLY	191	BATTERIES	249.90	230874	06.00.3.7000.265000
					1,144.83	*CHECK TOTAL	
60515	9/25/2017	BRAY ELECTRIC	973	RPL SURGE PROTECTOR	360.52	5518	52.00.3.5200.250000
60515	9/25/2017	BRAY ELECTRIC	973	RPR LIGHTS GYM	504.66	5524	01.43.2.4043.268000
60515	9/25/2017	BRAY ELECTRIC	973	LOCATE WIRE AROUND BF	400.00	5527	52.00.3.5200.260050
					1,265.18	*CHECK TOTAL	
60516	9/25/2017	BROWN SUPPLY CO., IN	4421	PARTS	393.75	78560	52.00.3.5200.350000
60517	9/25/2017	BUNTING/DON	5402	REIMB: ABORETUM SUPP	862.08		01.00.2.4041.320014
60518	9/25/2017	CASEY'S GENERAL STOR	3169	AUG FUEL: P&R 67.29 G	165.63		01.00.2.4001.330010
60519	9/25/2017	CELEBRATION RIVER CR	5423	CRUISE TRIP	732.55	22420-13	01.42.2.4042.220000
60520	9/25/2017	CHEM RIGHT LABORATOR	4883	TESTING	45.00	17939	51.00.3.5100.220070
60520	9/25/2017	CHEM RIGHT LABORATOR	4883	TESTING	30.00	17940	51.00.3.5100.220070
60520	9/25/2017	CHEM RIGHT LABORATOR	4883	TESTING	75.00	17953	51.00.3.5100.220070
					150.00	*CHECK TOTAL	
60521	9/25/2017	CHEMSEARCH	808	DRAIN MAINTENANCE	160.57	2844215	52.00.3.5200.320000
60522	9/25/2017	CLIFTON LARSON ALLEN	5531	FY AUDIT PROGRESS	15,500.00	1609132	01.00.4.8004.220040
60523	9/25/2017	COLONY HEATING & AIR	5943	RPR HUMIDIFIER	391.37	415234	51.00.3.5100.310060
60524	9/25/2017	CONDUENT ENTERPRICE	3981	MNTHLY CONTRACT:09/17	3,126.87	1403181	01.00.4.8004.230090
60525	9/25/2017	DUTCH CREEK TURF CAR	5692	WEED CONTROL	425.00		01.00.2.4041.230050
60526	9/25/2017	ECICOG	3826	CDBG GRANT ADMIN WTR	930.00	8086	71.05.8.9051.220000
60527	9/25/2017	FAREWAY STORES, INC.	4334	SUPP	12.47		01.44.2.4044.321000
60528	9/25/2017	GALL'S INC.	3059	HOLSTER	92.80	8129466	01.00.1.1111.320060
60528	9/25/2017	GALL'S INC.	3059	BOOTS	129.99	8194087	01.00.1.1111.180001
					222.79	*CHECK TOTAL	
60529	9/25/2017	HACH COMPANY	703	CHEMICALS	216.19	10593884	51.00.3.5100.320000
60530	9/25/2017	HARRIS GLOBAL	5894	SFTWRE MAINT TAC 10 4	,186.00	1800532	01.00.1.1111.230090
60531	9/25/2017	HAWKINS, INC	5645	TONKAZORB	1,032.50	4146743	52.00.3.5200.320000
60531	9/25/2017	HAWKINS, INC	5645	AQUA HAWK	1,032.50	4147678	52.00.3.5200.320000

SEPTEMBER 2017
COUNCIL VOUCHERS

60531	9/25/2017	HAWKINS, INC	5645	RETURN AQUA HAWK	1,032.50CR	4148862	52.00.3.5200.320000
60531	9/25/2017	HAWKINS, INC	5645	AQUA HAWK	1,048.00	4149761	52.00.3.5200.320000
60531	9/25/2017	HAWKINS, INC	5645	TONKAZORB	2,476.76	4149803	51.00.3.5100.320000
					4,557.26	*CHECK TOTAL	
60532	9/25/2017	HOME DECORATING CENT	3615	PAINT	57.15	95990	01.43.2.4043.268000
60532	9/25/2017	HOME DECORATING CENT	3615	PAINT/BRUSHES	28.02	96116	52.00.3.5200.320070
					85.17	*CHECK TOTAL	
60533	9/25/2017	HORSFIELD CONSTRUCTI	3629	2ND PAY REQ 2017 STP PRJ	324,942.53		70.09.8.9070.520000
60534	9/25/2017	HOTSY CLEANING SYSTE	712	PRESSURE WASHER SOAP	200.00	174956	06.00.3.7000.260000
60535	9/25/2017	HOWARD R GREEN	4946	ENG: WTR TRTMT PLT EXP	1,782.50	113561	71.05.8.9051.220020
60536	9/25/2017	INDUSTRIAL SAFETY LL	5944	APR CANISTERS	561.40	60771	01.00.1.1111.320060
60537	9/25/2017	INFRASTRUCTURE TECHN	5184	EMAIL HOST/ COMP BU	302.00	16518/19	01.00.1.1111.230090
60537	9/25/2017	INFRASTRUCTURE TECHN	5184	WEBSITE	25.00	16530	01.00.4.8004.230090
					327.00	*CHECK TOTAL	
60538	9/25/2017	IOWA PRISON INDUSTRI	75	TOTE	17.00	57422	06.00.3.7000.320010
60538	9/25/2017	IOWA PRISON INDUSTRI	75	SIGN	47.60	944982	06.00.3.7000.320100
					64.60	*CHECK TOTAL	
60539	9/25/2017	JETCO INC	5397	RPR CONTROL PANEL	423.60	13719	52.00.3.5200.320000
60540	9/25/2017	JETS	290	FY 18 ALLOCATION	1,500.00		01.00.4.8001.290000
60541	9/25/2017	JIM MCDONOUGH PRODUC	5896	DWN PMT CONCERT	2,500.00		01.42.2.4042.220000
60542	9/25/2017	JOHN DEERE FINANCIAL	387	PARTS	306.98		06.00.3.7000.320010
60542	9/25/2017	JOHN DEERE FINANCIAL	387	RETURN ADAPTER	7.19CR		01.00.1.1111.320010
60542	9/25/2017	JOHN DEERE FINANCIAL	387	TOOLS	44.98		01.00.2.4041.260000
60542	9/25/2017	JOHN DEERE FINANCIAL	387	HEDGE TRIMMER	332.99		06.00.3.7000.310000
60542	9/25/2017	JOHN DEERE FINANCIAL	387	SUPP	8.47		06.00.3.7000.260000
60542	9/25/2017	JOHN DEERE FINANCIAL	387	LIGHT BULB	1.99		01.31.2.3100.268000
60542	9/25/2017	JOHN DEERE FINANCIAL	387	PARTS	42.74		52.00.3.5200.320010
60542	9/25/2017	JOHN DEERE FINANCIAL	387	PARTS	2.86		06.00.3.7000.330020
60542	9/25/2017	JOHN DEERE FINANCIAL	387	BOOTS/PANTS/GLOVES	540.91		52.00.3.5200.180001
60542	9/25/2017	JOHN DEERE FINANCIAL	387	SUPP	67.54		01.43.2.4043.320090
60542	9/25/2017	JOHN DEERE FINANCIAL	387	TOOLS	1,024.15		52.00.3.5200.310000
60542	9/25/2017	JOHN DEERE FINANCIAL	387	SUPP	115.97		52.00.3.5200.320070
60542	9/25/2017	JOHN DEERE FINANCIAL	387	PARTS	5.29		06.00.3.7000.350000
					2,487.68	*CHECK TOTAL	
60543	9/25/2017	JONES COUNTY ENGINEE	245	AUG FUEL: PD	1,188.13		01.00.1.1111.330010
60543	9/25/2017	JONES COUNTY ENGINEE	245	AUG FUEL: FD	172.24		01.14.1.1114.330010
60543	9/25/2017	JONES COUNTY ENGINEE	245	AUG: FUEL WWTP	331.15		52.00.3.5200.330010
60543	9/25/2017	JONES COUNTY ENGINEE	245	AUG FUEL: WTR DEPT	220.66		51.00.3.5100.330010
60543	9/25/2017	JONES COUNTY ENGINEE	245	AUG FUEL: ST DEPT	973.08		06.00.3.7000.330010
					2,885.26	*CHECK TOTAL	
60544	9/25/2017	JONES COUNTY SOLID W	296	DUMP TICKETS	17.00	11792	01.00.2.4041.230050
60545	9/25/2017	KIECK'S	299	GLOVES & CHAINS	83.25	17-09-0004	01.00.1.1111.180001
60546	9/25/2017	KLUESNER CONSTRUCTIO	4919	CRACK SEALING 2017	32,000.00	21383	09.00.3.7000.540030
60547	9/25/2017	KNUTH/ATTY AT LAW AD	165	GEN LEGAL:07/21-09/11	1,979.21		01.00.4.8210.230000
60547	9/25/2017	KNUTH/ATTY AT LAW AD	165	PD LEGAL SVS:07/20-9/15	1,954.85		01.00.1.1111.220010
60547	9/25/2017	KNUTH/ATTY AT LAW AD	165	LEGAL:LIB	165.00		01.31.2.3100.220010
					4,099.06	*CHECK TOTAL	
60548	9/25/2017	KONICA MINOLTA BUSIN	5364	COPIER MONTHLY MAINT	37.72	246961986	01.00.1.1111.230070
60549	9/25/2017	KONICA PREMIER FINAN	5907	COPIER CONTRACT	151.64	3077487	01.00.4.8004.230070
60550	9/25/2017	KONICA PREMIER FINAN	5945	COPIER CONTRACT	227.55	MULTIPLE	01.00.1.1111.230070
60551	9/25/2017	KOOB/DENISE	0.0693	REF UB 100.0178.00.04	26.00		51.00.3.5100.920000
60552	9/25/2017	L.L. PELLING COMPANY	321	PREMIX	1,229.10	121775	06.00.3.7000.320100

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60553	9/25/2017	MARCCK PRODUCTS INC	0.06931	REF UB 100.0178.00.03	193.02		51.00.3.5100.920000
60554	9/25/2017	MCALEER	5161	WATER COOLER RENT	17.00		52.00.3.5200.320070
60555	9/25/2017	MCOTTO'S	3946	CONCESSION SUPP	79.91		01.44.2.4044.321000
60556	9/25/2017	MEDIACOM	4769	SEP: INTERNET SVS	63.02		01.00.2.4001.270010
60556	9/25/2017	MEDIACOM	4769	SEP: INTERNET SVS	63.02		51.00.3.5100.320020
60556	9/25/2017	MEDIACOM	4769	SEP INTERNET SVS CH	109.95		01.00.4.8004.230054
					235.99	*CHECK TOTAL	
60557	9/25/2017	MENARDS	3146	SUPP	24.48	60687	01.43.2.4043.268000
60558	9/25/2017	MIDWEST WHEEL COMPAN	647	SEAL	49.53	907391	06.00.3.7000.265000
60559	9/25/2017	MMS CONSULTANTS, INC	1004	ENG: 2017 STP PROJ	25,130.76	21689	70.09.8.9070.220020
60560	9/25/2017	MONTICELLO SPORTS	339	FLAG FOOTBALL SHIRTS	676.00	091517-2	01.42.2.4042.320015
60561	9/25/2017	MOTOROLA	5572	SOFTWARE	265.00		01.14.1.1114.320090
60562	9/25/2017	MUNICIPAL SUPPLY, IN	3491	BATTER- HANDHELD	54.09	668085	52.00.3.5200.260050
60562	9/25/2017	MUNICIPAL SUPPLY, IN	3491	BATTER- HANDHELD	54.09	668085	51.00.3.5100.360010
					108.18	*CHECK TOTAL	
60563	9/25/2017	NORLIN/GREG	3478	SEP: QUARRY LEASE	300.00		01.00.3.5400.237100
60564	9/25/2017	PETTY CASH	357	RENT CARPET STEAMER	51.36		01.43.2.4043.268000
60564	9/25/2017	PETTY CASH	357	RENT CARPET STEAMER	32.10		01.43.2.4043.268000
					83.46	*CHECK TOTAL	
60565	9/25/2017	PLUNKETT'S PEST CONT	4889	QTR PEST CONTROL	55.16	5744117	01.43.2.4043.230052
60566	9/25/2017	POOL TECH, INC.	358	VAC HEAD/VACUUM CAR	2,196.76	1963-1/176	01.44.2.4044.320070
60566	9/25/2017	POOL TECH, INC.	358	POOL SHUT DOWN	2,268.50	3284-1	01.44.2.4044.230050
					4,465.26	*CHECK TOTAL	
60567	9/25/2017	PUSH PEDAL PULL	5070	PARTS FOR SCHWIN BIKE	39.59	200462	01.43.2.4043.230050
60568	9/25/2017	QC ANALYTICAL SERVIC	5835	TESTING	1,700.00	179049	52.00.3.5200.220070
60569	9/25/2017	RAMADA NORTHWEST INN	5946	LODGING TRAINING KELC	72.80		01.00.1.1111.280020
60570	9/25/2017	RED'S SALES & SERVIC	364	RPR TIRE ROD 2010 FOR	35.00	43838	52.00.3.5200.265000
60571	9/25/2017	REECE ELECTRIC, INC	5817	RPR GENERATOR WELL	1,258.67	649	51.00.3.5100.360000
60571	9/25/2017	REECE ELECTRIC, INC	5817	RPR BYPASS CONTROL	117.50	650	52.00.3.5200.260050
					1,376.17	*CHECK TOTAL	
60572	9/25/2017	ROTO ROOTER	3240	JET SWR MAIN N GARNAV	300.00	087-52985	52.00.3.5200.260050
60573	9/25/2017	SCHNEIDER-ADAMS/SUSA	5947	ZUMBA CERTIFIED	320.00		01.42.2.4042.230000
60574	9/25/2017	SCOTT VAN KEPPEL, LL	4869	TOUCH UP PAINT	55.00	P40643	06.00.3.7000.260000
60575	9/25/2017	SEEHUSEN/MICHAEL	5864	3/8 DRIVE	12.99	D10024	06.00.3.7000.265000
60575	9/25/2017	SEEHUSEN/MICHAEL	5864	WRENCH	32.99	D9956	06.00.3.7000.265000
					45.98	*CHECK TOTAL	
60576	9/25/2017	SNYDER & ASSOCIATES	1036	ENG: 2ND ST LS IMPR	6,955.48	116.0518.0	72.03.8.9052.220020
60577	9/25/2017	STATE HYGENIC LABORA	265	TESTING POOL	13.00	545757	01.44.2.4044.220070
60577	9/25/2017	STATE HYGENIC LABORA	265	TESTING BABY POOL	13.00	545761	01.44.2.4044.220070
					26.00	*CHECK TOTAL	
60578	9/25/2017	STATE INDUSTRIAL PRO	5677	PIT RAIDER	286.09	900148113	52.00.3.5200.320000
60578	9/25/2017	STATE INDUSTRIAL PRO	5677	PIT RAIDER	286.09	900171919	52.00.3.5200.320000
					572.18	*CHECK TOTAL	
60579	9/25/2017	TAPKEN'S CONVENIENCE	740	AUG FUEL: 60.15 GAL	169.62		01.00.2.4001.330010
60579	9/25/2017	TAPKEN'S CONVENIENCE	740	AUG: FUEL 82.29 GAL	232.04		52.00.3.5200.330010
60579	9/25/2017	TAPKEN'S CONVENIENCE	740	AUG: FUEL ST 15.09 GA	41.58		06.00.3.7000.330010
					443.24	*CHECK TOTAL	

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60580	9/25/2017	TECHNICOM, INC.	4601	SYSTEM UPGRADE PROTEC	94.00	26458	01.00.4.8410.268000
60581	9/25/2017	THOMPSON TRUCK & TRA	5700	BRAKES/BEARINGS/HUB	1,590.46	X101067074	06.00.3.7000.265000
60581	9/25/2017	THOMPSON TRUCK & TRA	5700	RETURN PARTS	125.49CR	X101067164	06.00.3.7000.265000
60581	9/25/2017	THOMPSON TRUCK & TRA	5700	PARTS	55.37	X101067276	06.00.3.7000.265000
60581	9/25/2017	THOMPSON TRUCK & TRA	5700	RETURN PARTS	6.28CR	X101067289	06.00.3.7000.265000
					1,514.06	*CHECK TOTAL	
60582	9/25/2017	TOWN & COUNRTY WHOLE	5660	CONCESSION SUPP	304.50	302691	01.44.2.4044.321000
60583	9/25/2017	ULRICH/TERESA	0.06933	REF UB 100.0253.00.02	19.61		51.00.3.5100.920000
60584	9/25/2017	UNIFORM DEN, INC	5465	UNIFORMS	102.00	94002	01.00.1.1111.180001
60585	9/25/2017	WALMART COMMUNITY BR	398	SUPP	480.79		01.43.2.4043.320090
60585	9/25/2017	WALMART COMMUNITY BR	398	SUPP	119.40		06.00.3.7000.265000
60585	9/25/2017	WALMART COMMUNITY BR	398	OFC SUPP	75.76		01.00.1.1117.320020
					675.95	*CHECK TOTAL	
60586	9/25/2017	WAPSI WASTE SERICE,	4582	AUG: WASTE PU	320.00	1652	01.00.3.5400.237000
60586	9/25/2017	WAPSI WASTE SERICE,	4582	AUG: WASTE PU	40.00	1652	01.14.1.1114.268000
60586	9/25/2017	WAPSI WASTE SERICE,	4582	AUG: WASTE PU	40.00	1652	52.00.3.5200.220000
60586	9/25/2017	WAPSI WASTE SERICE,	4582	MAY: WASTE PU	50.00	1668	51.00.3.5100.220000
					450.00	*CHECK TOTAL	
60587	9/25/2017	WATER SOLUTIONS UNLI	4987	PHOSPHATE	1,750.80	42347	51.00.3.5100.320000
60588	9/25/2017	WEERS INSURANCE	401	INSUR ENDLOADER	800.00		01.70.3.7000.220055
60588	9/25/2017	WEERS INSURANCE	401	INSUR CREDIT 02 EXPL	328.00CR		01.14.1.1114.220054
					472.00	*CHECK TOTAL	
60589	9/25/2017	WELTER STORAGE EQUIP	2	FILING CABINET	90.00	M125655	52.00.3.5200.310010
60590	9/25/2017	WIMS/WILLIAM	5881	REIMB: FILES	14.96		52.00.3.5200.320020
				TOTAL	461,370.21		



CITY OF ANAMOSA POLICE DEPARTMENT

Information Only

September 21, 2017

Anamosa City Council Members
107 S Ford St.
Anamosa, IA 52205

RE: Timeline for recent nuisance case
Prohibition of unhealthy, unsanitary conditions. 55.16

*Citizens Complaint filed April 18, 2017.

*Nuisance Abatement served and signed on April 21, 2017

A consent inspection was done at this time and a progressive plan discussed. Residents lead me to believe cats were being removed and cleanup efforts were being done via KILZ paint to remove the smell. Clean up efforts continued through May and June and ultimately failed.

*Municipal Infraction issued on June 26, 2017 with court date of July 12, 2017.

*Residents pled NOT GUILTY trial set for August 23, 2017.

*City won the case and the resident was given a Judgement to rid residence of smell and remove all cats by April 23, 2018.

*Resident filed an appeal on the judgement.

I detailed this case out as it gives a good idea of the time frame that the nuisance abatement process can take. This was an eye opener for myself as well as the victims in the neighborhood.

Thank you for your time,

Sgt. Travis McNally

Phone (319) 462-4434 Fax (319) 462-2351

100 E. 1st St. Anamosa, IA 52205 Anamosa Police Dispatcher (319) 462-4371