

The City Council of the City of Anamosa met in Regular Session this December 12, 2016 in the Council Chambers at City Hall at 6:00 p.m. with Bill Feldmann, Rod Smith, Cody Shaffer and Betty Weimer present. Absent: Rick Sanborn (vacant) and Chuck Smith. (vacant). Mayor Dale Barnes presided. Also present were Alan Johnson, City Administrator; Tammy Coons, City Clerk; Scott Kelly, Parks & Recreation Director; and Bob Simonson, Police Chief. Guests Present Addressing the Council: Jim Miner, 104 S. Booth St.; Randy Day, 304 S. Oak St.; Dusty Embree, 602 N. Linn St.; Mike Dearborn, 405 N. Division St. and Nancy Shaffer, 803 N. Division Ct. Mayor Dale Barnes called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Council Minutes

Motion by Feldmann, second by Rod Smith to approve the minutes from the November 28, 2016 Regular Council meeting. All Ayes. Motion Carried.

COMMUNITY BETTERMENT:

Filling Two Vacancies on the Anamosa City Council

Alan Johnson reviewed the process and options for filling the two vacancies. He also explained that if the Council chose to fill the vacancies by appointment that the person(s) would only fill these vacancies until the next city election which will be in November 2017 and then the newly elected candidates would each fill the remaining terms of the original seats. Rod Smith indicated that he would like to see the Council use the same format that the Council had previously used of interviewing applicants and fill the vacancies until the next city election. Discussion followed. Cody Shaffer stated that he would like to see this taken to a special election as he is not comfortable appointing two vacancies.

Jim Miner, 104 S. Booth Street addressed the Council stating he feels that the Council should go back to last election and appoint the candidates that had received the next highest number of votes. Bill Feldmann stated that he agreed with Rod Smith's suggestion.

Randy Day, 304 S. Oak Street addressed the Council asking if the Council appointed and petitions were received, would these then go to special election. Alan stated yes.

Dusty Embree, 602 N. Linn Street addressed the Council asking how long before a special election would be held. Alan stated it would be 32 days minimum notice from the receipt of the petition.

Motion by Rod Smith, second by Feldmann to proceed filling the two vacancies by appointment with interested applicants getting the application from City Hall to have new council members in place by January 23, 2017. 1-Nay, Shaffer. All Remaining Ayes. Motion Carried.

Regular Council Meeting on December 26, 2016

Alan stated that with the current council vacancies three members constitute a quorum. He stated that due to the 2nd regular meeting falling on a holiday and absences that there are multiple communities that have waived that meeting. Alan also stated that per the State Code of Iowa the Council can authorize the City Clerk to pay the bills. He stated that the Council has the option of waiving the second meeting in December due to the holiday or move the meeting date.

Motion by Feldmann, second by Rod Smith to approve waiving the second regular City Council meeting in December. 1- Nay, Shaffer. All Remaining Ayes. Motion Carried.

Ordinance to Add Chapter 148 – Minimum Dwelling Standards to the Ordinances of the City of Anamosa, Iowa

Motion by Feldmann, second by Weimer to approve the **second reading of Ordinance** to add Chapter 148 – Minimum Dwelling Standards to the Ordinances of the City of Anamosa, Iowa. Shaffer asked how this ordinance would be enforced. Alan stated it would be enforced just as the nuisance ordinance

is enforced. Discussion followed on the timeline of abatement. Mike Dearborn, 405 N. Division St. addressed the Council asking who will be entering and inspecting the buildings. Alan stated he will be doing that until someone is trained. Discussion followed on what this ordinance actually covers. Mike Dearborn stated that this is a “slippery slope” and questioned once someone was in the house for inspection if that person would be looking for other items to after the homeowner for. Roll Vote. 2 - Vacant, Chuck Smith and Sanborn. 1-Nay, Shaffer. All Remaining Ayes. Motion Carried.

Ordinance to Add Chapter 149 – Minimum Living Standards to Ordinances of the City of Anamosa, Iowa

Motion by Feldmann, second by Weimer to approve the **second reading of Ordinance** to add Chapter 149 – Minimum Living Standards to Ordinances of the City of Anamosa, Iowa. Rod Smith asked for clarification on the change made to this proposed ordinance. Randy Day, 304 S. Oak Street addressed the Council asking if the Public Health Department would be called in to identify these issues. Alan stated that yes they would be, if needed. Nancy Shaffer, 803 N. Division Ct. addressed the Council questioned if the Health Department had been contacted on the properties of concern right now. Alan stated yes, but the City did not receive a response, but basically it was indicated that City needed to be self-reliant. Nancy suggested that another attempt to contact the Human services would be a good idea. Roll Vote. 2 - Vacant Chuck Smith and Sanborn. 1-Nay, Shaffer. All Remaining Ayes. Motion Carried.

Old Community Care Property

Alan stated that since the last time they met that the court system has finalized the legal process for the property at 104 Broadway Place. He stated that as recommended the City has placed liability insurance on the property and the City can now dispose of the property. Alan suggested a “as-is” bid process, with bid deposit, bid threshold and a required business plan from the bidders. Discussion followed on obtaining cost of potential demolition and a possible contract with the purchaser to protect the city to include a performance bond in case the City has to demolish the building. More discussion followed. No action was taken at this time. Alan will be gathering more information for the Council.

Park & Rec Board Recommendation on Interim P & R Department Management

Alan reviewed the recommendation received from the P & R Board which includes an interim period of 6 months with Tyler Laing being the Interim P & R Director at \$17.50 per hour and Shelly Carr being the Interim Program Assistant at \$16.50 per hour. Al stated he is recommending that these positions be considered “exempt” salaried positions. Discussion followed and Scott Kelly identified that the proposal would not exceed the current budget, but it would be tight.

Motion by Shaffer, second by Feldmann to approve the recommendation from the Parks & Recreation Board to appoint Tyler Laing as Interim Parks & Rec Director at a salaried/exempt position for \$17.50 per hour and Shelly Carr as Interim Program Assistant at a salaried/exempt position for \$16.50 per hour for a period beginning January 1, 2017 through June 30, 2017. All Ayes. Motion Carried.

PUBLIC SAFETY:

Beer and Liquor Licenses

Motion by Shaffer, second by Feldmann to approve the new Class C Liquor License with Sunday Sales Privileges for Knucklehead’s Pub ‘n Grub. All Ayes. Motion Carried.

PUBLIC WORKS:

Resolution Approving and Accepting the Work Done by F.L. Krapfl, Inc. on the Wastewater Disinfection System Project

Motion by Feldmann, second by Weimer to approve **Resolution 2016-56** Approving and Accepting the Work Done by F.L. Krapfl, Inc. on the Wastewater Disinfection System Project. Rod Smith asked if final inspections were completed on this project. Alan stated that yes, inspections were done by the engineer, City staff and vendors. Roll Vote. 2 - Vacant Chuck Smith and Sanborn. All Remaining Ayes. Motion Carried.

FINANCE:

Authorize City Clerk to Pay Bills for the Month December 2016

Motion by Feldmann, second by Weimer to authorize the City Clerk to pay the bills for the month of December, 2016 prior to council review and approval on January 9, 2016. All Ayes. Motion Carried.

Proposal to Purchase Tablets and Laptops for the Council and City Staff

Tammy Coons reviewed the proposed purchase of tablets possibly from US Cellular with current promotional price for the Council and laptops and software for herself and Alan Johnson explaining how the process would work to receive the future council packets electronically. Discussion followed.

Motion by Shaffer, second by Feldmann to approve the purchase of tablets from US Cellular and two laptops and software as recommended. All Ayes. Motion Carried.

CITY ADMINISTRATOR'S REPORT:

Alan stated that in discussion with Iowa DNR the City and ASP are looking at signing a one-year pretreatment agreement approved by the Iowa DNR. This one year time frame will allow time for the penitentiary to make the needed repairs.

Alan stated that they recently had a meeting with the engineers on the 2017 Street Project and they are looking at April bid letting for the project.

MAYOR AND COUNCIL: NONE

Public with Business with the Council on Items not on the Agenda

Nancy Shaffer, 803 N. Division Ct. addressed the Council asking if the future council packets could be placed on the website for the public availability. Tammy stated that she will check with the website host to see what cost is involved with this, but until that time anyone who would like the packet electronically could receive it by email if requested. Tammy stated they are looking into other website hosts for the future.

Adjournment

Motion by Feldmann, second by Rod Smith to adjourn at 7:07 p.m. All Ayes. Motion Carried.

Dale Barnes, Mayor

ATTEST:

Tammy Coons, City Clerk