



## **CITY OF ANAMOSA**

### **CITY COUNCIL AGENDA – REGULAR SESSION**

**MONDAY, SEPTEMBER 27, 2021 – 6:00 P.M.**  
**ANAMOSA LIBRARY & LEARNING CENTER**  
**600 EAST 1ST STREET, ANAMOSA, IA 52205**

Zoom Meeting Link

<https://us02web.zoom.us/j/82492674955>

Meeting ID: 824 9267 4955

Passcode: Anamosa

Join by Telephone

+1 312 626 6799

Meeting ID: 824 9267 4955

Passcode: 4925239

*If you wish to address the City Council, please wait for the Mayor to open the floor for public comment on that agenda item and then approach the podium. Before speaking, please state your name and address. Each speaker is limited to five (5) minutes per agenda item and is expected to refrain from the use of profane, obscene, or slanderous language. The above Zoom link does not allow for participation in the meeting. It is for viewing only.*

- 1.0) ROLL CALL**
- 2.0) PLEDGE OF ALLEGIANCE**
- 3.0) APPROVAL OF AGENDA**
- 4.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:**
  - 4.1) September 13, 2021 – Regular City Council Meeting
- 5.0) PUBLIC HEARINGS: NONE**
- 6.0) PROCLAMATIONS: NONE**
- 7.0) OLD BUSINESS:**
  - 7.1) **DOWNTOWN FAÇADE PROJECT UPDATE: DISCUSSION AND POSSIBLE ACTION ON CHANGE ORDERS 9-13.** (Derek Lumsden)
  - 7.2) **REVIEW AND APPROVAL OF PAY APPLICATION NO. 3 TO TRICON IN THE AMOUNT OF \$181,803.50 FOR THE DOWNTOWN FAÇADE PROJECT.**
  - 7.3) **REVIEW AND APPROVAL OF ENGINEERING AGREEMENT AMENDMENT WITH ORIGIN DESIGN FOR THE GABIAN WALL REPLACEMENT PROJECT (FEMA)(Nate Miller, Julie Neebel)**
  - 7.4) **REVIEW AND APPROVAL OF ENGINEERING AGREEMENT AMENDMENT WITH ORIGIN DESIGN FOR THE DIVISION STREET BRIDGE REPLACEMENT PROJECT (Nate Miller, Julie Neebel)**
  - 7.5) **PROJECT STATUS UPDATE FROM SNYDER AND ASSOCIATES (Lindsay Beaman, Tim Wallace)**
  - 7.6) **PROJECT STATUS UPDATE FROM HR GREEN (Andrew Marsh, Josh Scanlon)**

- 7.7)        **DISCUSSION AND POSSIBLE ACTION ON TEAP STUDY PARTICIPANTS**
- 8.0)        NEW BUSINESS**
- 8.1)        **REVIEW AND APPROVAL** OF ENGINEERING AGREEMENT WITH HR GREEN FOR THE BOOTH STREET MAIN REPLACEMENT (Andrew Marsh, Josh Scanlon)
- 8.2)        **REVIEW AND APPROVAL** OF ENGINEERING AGREEMENT WITH HR GREEN FOR THE WELL #7 SITING STUDY (Andrew Marsh, Josh Scanlon)
- 8.3)        **REVIEW AND APPROVAL** OF ENGINEERING AGREEMENT AMENDMENT WITH HR GREEN FOR THE ADDITION OF SANITARY SEWER TO THE SYCAMORE STREET PROJECT (Andrew Marsh, Josh Scanlon)
- 8.4)        **DISCUSSION AND POSSIBLE ACTION ON ENTERING IN TO A MUTUAL AID AND ASSISTANCE AGREEMENT FOR THE IOWA WATER/WASTEWATER AGENCY RESPONSE NETWORK (IOWARN)**
- 8.5)        **RESOLUTION** APPOINTING LIBRARY TRUSTEES EDWARD GREEN AND RANDY ANTONS TO 3 YEAR TERMS ENDING JUNE 2024. **ROLL VOTE.**
- 8.6)        **RESOLUTION** APPROVING THE OFFICIAL IOWA DEPARTMENT OF TRANSPORTATION ANNUAL STREET FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2021. **ROLL VOTE.**
- 8.7)        **RESOLUTION** HIRING AND SETTING SALARIES FOR UTILITIES SUPERINTENDENT AND ASSISTANT SUPERINTENDENT. **ROLL VOTE.**
- 8.8)        **RESOLUTION** SETTING PUBLIC HEARING DATE OF OCTOBER 11, 2021 AT 6:00PM AT THE ANAMOSA LIBRARY AND LEARNING CENTER FOR THE STATUS OF FUNDING ACTIVITIES FOR THE COMMUNITEE DEVELOPMENT BLOCK GRANT FOR THE DOWNTOWN FAÇADE PROJECT . **ROLL VOTE.**
- 8.9)        **REVIEW AND APPROVAL OF CURRENT BILLS.**
- 9.0)        CITY ADMINISTRATOR’S REPORT:**
- 10.0)       MAYOR AND COUNCIL REPORTS:**
- 10.1)       MAYOR’S REPORT
- 10.2)       COUNCIL REPORTS
- 11.0)       PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**
- 12.0)       ADJOURNMENT**

STATEMENT OF COUNCIL PROCEEDINGS  
September 13, 2021

The City Council of the City of Anamosa met in Regular Session September 13, 2021 at the Anamosa Library and Learning Center and via Zoom at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: John Machart, Rich Crump, Jeff Stout, Kay Smith, and Galen Capron. Absent: Alan Zumbach. Also present were Beth Brincks, City Administrator/Clerk; Rebecca Vernon, Library Director and Jeremiah Hoyt, Police Chief. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Pledge of Allegiance.

Motion by Crump, second by Stout to approve the agenda. Ayes: all. Nays: none. Motion carried.

Motion by Smith, second by Machart to approve the minutes of the August 23, 2021 Regular City Council meeting. Ayes: all. Nays: none. Motion carried.

The Mayor proclaimed the week of September 17 through September 23, 2021 as Constitution Week.

Motion by Crump, second by Smith to approve the submitted additional street light locations. Ayes: all. Nays: none. Motion carried.

Motion by Stout, second by Machart to approve splitting the remaining costs of the second floor City Hall renovation with Metal Design Systems. Ayes: all. Nays: None. Motion carried.

Motion by Smith, second by Crump to approve the Street Closure Request for PumpkinFest. Ayes: all. Nays: none.

Motion by Crump, second by Machart to approve the agreement for Well #6 Bid Package 1. Ayes: all. Nays: none.

Motion by Crump, second by Machart to approve the notice to proceed for Well #6 Bid Package 1. Ayes: all. Nays: none. Motion carried.

Motion by Stout, second by Capron to approve the agreement for Well #6 Bid Package 2 pending receipt of adequate insurance documentation. Ayes: all. Nays: none.

Motion by Crump, second by Smith to approve the notice to proceed for Well #6 Bid Package 2 pending receipt of adequate insurance documentation. Ayes: all. Nays: none. Motion carried.

Motion by Smith, second by Capron to approve the Utilities Department reorganization, job descriptions and postings. Ayes: all. Nays: none. Motion carried.

Motion by Stout, second by Capron to solicit bids for the painting of the light poles with two tone blue and silver and single tone gloss black and bid for painting railings, trash cans, and benches. Ayes: all. Nays: none. Motion carried.

Motion by Crump, second by Smith to approve the Street Closure Request for the Homecoming Parade. Ayes: all. Nays: none. Motion carried.

Motion by Crump, second by Machart to approve the liquor license renewal for AmericInn. Ayes: all. Nays: none. Motion carried.

Motion by Smith, second by Crump to approve current bills. Ayes: all. Nays: none. Motion carried.

Beth Brincks, City Administrator/City Clerk presented her City Administrator's report.

Mayor and Council Reports: Machart reported that Emergency Management and E911 met and have a great deal of PPE on hand. The Iowa Prison Industries will be discontinuing metal and woodworking operations. Stout reported the last Park Board Meeting was very good and they did a tour of all park facilities.

There were no Public comments for items not on the agenda.

Motion by Machart, second by Crump to adjourn. Ayes: all. Nays: none. Motion Carried.  
Meeting adjourned at 6:37 pm.

---

Rod Smith, Mayor

ATTEST:

---

Beth Brincks, City Clerk





# AIA Document G701™ – 2017

## Change Order

**PROJECT:** (Name and address)  
Anamosa Downtown Revitalization  
Facade Improvement Project  
Downtown Business District (Multiple  
Addresses)  
Anamosa, IA 52205

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: March 4, 2021

**CHANGE ORDER INFORMATION:**  
Change Order Number: 009  
  
Date: August 23, 2021

**OWNER:** (Name and address)  
City of Anamosa  
107 South Ford Street  
Anamosa, IA 52205

**ARCHITECT:** (Name and address)  
Martin Gardner Architecture, P.C.  
700 11th St., Ste. 200  
Marion, IA 52302

**CONTRACTOR:** (Name and address)  
Tricon General Construction, Inc.  
1230 East 12th Street  
Dubuque, IA 52001

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attached Tricon COR #2R2-209 E dated July 13, 2021 for address 209 E.

The original Contract Sum was	\$	913,980.00
The net change by previously authorized Change Orders	\$	17,233.67
The Contract Sum prior to this Change Order was	\$	931,213.67
The Contract Sum will be decreased by this Change Order in the amount of	\$	485.82
The new Contract Sum including this Change Order will be	\$	930,727.85

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Martin Gardner Architecture, P.C.  
**ARCHITECT** (Firm name)

DocuSigned by:  


**SIGNATURE**

Bethany Jordan, Project Architect  
**PRINTED NAME AND TITLE**  
8/30/2021 | 07:34:30 PDT

**DATE**

Tricon General Construction, Inc.  
**CONTRACTOR** (Firm name)

DocuSigned by:



**SIGNATURE**

Ronald L. Richard, Owner  
**PRINTED NAME AND TITLE**  
8/23/2021 | 08:20:03 PDT

**DATE**

City of Anamosa  
**OWNER** (Firm name)

**SIGNATURE**

Rod Smith, Mayor  
**PRINTED NAME AND TITLE**

**DATE**


[www.triconcg.com](http://www.triconcg.com)

746 58th Ave Ct SW  
Cedar Rapids, IA 52404  
P 866.588.9516

Corporate Office  
1230 East 12<sup>th</sup> Street  
Dubuque, IA 52001  
P 563.588.9516  
F 563.588.9519

July 13, 2021

Bethany Jordan  
Martin Gardner Architecture  
700 11<sup>th</sup> St, Suite 200  
Marion, IA 52302

Project: Downtown Revitalization Façade Improvement Project  
Re: COR # 2R2 – 209 E

### 209 EAST MAIN

a. No added cost or deduct	
b. Tricon	(261.13)
Goldsmith	(165.00)
d. Door is removed & inside building	
e. Tricon: KDAT to Cement Trim	(59.69)
<b>Total Deduct</b>	<b>(\$ 485.82)</b>

The above work will add \_\_3\_\_ days to the completion date.

### Approved By:

Ron Richard

Project Manager – Tricon Construction

07/13/2021

Date

Architect

Date

Owner

Date

From: Brent Goldsmith <brentgoldsmith@yahoo.com>

Sent: Wednesday, June 30, 2021 6:19 AM

To: Andy Knapp <andyknapp@triconcg.com>

Subject: Anamosa

- 209 East main

Deduct 3 hours@\$55=\$165

**Certificate Of Completion**

Envelope Id: B8A113BADE614723B641538AADA842A9

Status: Completed

Subject: Please DocuSign: Anamosa Facades Change Order #9

Source Envelope:

Document Pages: 3

Signatures: 2

Certificate Pages: 2

Initials: 0

AutoNav: Enabled

Envelope Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

Envelope Originator:

Justin Hoff

700 11th St., Ste. 200

Marion, IA 52302

justinh@martingardnerarch.com

IP Address: 173.23.136.135

**Record Tracking**

Status: Original

8/23/2021 7:17:33 AM

Holder: Justin Hoff

justinh@martingardnerarch.com

Location: DocuSign

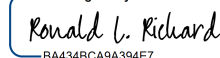
**Signer Events**

Ronald L. Richard

RonRichard@triconcg.com

Security Level: Email, Account Authentication  
(None)**Signature**

DocuSigned by:



BA434BCA9A394E7...

Signature Adoption: Pre-selected Style

Using IP Address: 199.10.4.34

**Timestamp**

Sent: 8/23/2021 7:21:42 AM

Viewed: 8/23/2021 8:05:02 AM

Signed: 8/23/2021 8:20:03 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Bethany Jordan

bethanyj@martingardnerarch.com

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



477F3EF5B6E4417...

Signature Adoption: Uploaded Signature Image

Using IP Address: 209.252.169.97

Sent: 8/23/2021 8:20:04 AM

Resent: 8/30/2021 7:28:50 AM

Viewed: 8/23/2021 6:27:42 PM

Signed: 8/30/2021 7:34:30 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Kyle Martin

kylem@martingardnerarch.com

President

Martin Gardner Architecture, P.C.

Security Level: Email, Account Authentication  
(None)**COPIED**

Sent: 8/23/2021 8:20:04 AM

Viewed: 8/23/2021 8:20:31 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Beth Brincks beth.brincks@anamosa-ia.org Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 8/30/2021 7:34:31 AM
Derek Lumsden director@jonescountydevelopment.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 8/30/2021 7:34:31 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/23/2021 7:21:42 AM
Certified Delivered	Security Checked	8/23/2021 6:27:42 PM
Signing Complete	Security Checked	8/30/2021 7:34:30 AM
Completed	Security Checked	8/30/2021 7:34:31 AM
Payment Events	Status	Timestamps



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Anamosa Downtown Revitalization Facade Improvement Project Downtown Business District (Multiple Addresses) Anamosa, IA 52205	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: March 4, 2021	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 010  Date: August 23, 2021
<b>OWNER:</b> <i>(Name and address)</i> City of Anamosa 107 South Ford Street Anamosa, IA 52205	<b>ARCHITECT:</b> <i>(Name and address)</i> Martin Gardner Architecture, P.C. 700 11th St., Ste. 200 Marion, IA 52302	<b>CONTRACTOR:</b> <i>(Name and address)</i> Tricon General Construction, Inc. 1230 East 12th Street Dubuque, IA 52001

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

See attached Tricon COR #4-207 E dated August 17, 2021 for address 207 E.

The original Contract Sum was	\$ 913,980.00
The net change by previously authorized Change Orders	\$ 16,747.85
The Contract Sum prior to this Change Order was	\$ 930,727.85
The Contract Sum will be decreased by this Change Order in the amount of	\$ 95.68
The new Contract Sum including this Change Order will be	\$ 930,632.17

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Martin Gardner Architecture, P.C.  
**ARCHITECT** *(Firm name)*

DocuSigned by:



**SIGNATURE**

Bethany Jordan, Project Architect

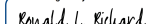
**PRINTED NAME AND TITLE**

8/30/2021 | 07:36:29 PDT

**DATE**

Tricon General Construction, Inc.  
**CONTRACTOR** *(Firm name)*

DocuSigned by:



**SIGNATURE**

Ronald L. Richard, Owner

**PRINTED NAME AND TITLE**

8/23/2021 | 08:20:29 PDT

**DATE**

City of Anamosa  
**OWNER** *(Firm name)*

**SIGNATURE**

Rod Smith, Mayor

**PRINTED NAME AND TITLE**

**DATE**



[www.triconcg.com](http://www.triconcg.com)

746 58th Ave Ct SW  
Cedar Rapids, IA 52404  
P 866.588.9516

Corporate Office 1230  
East 12<sup>th</sup> Street  
Dubuque, IA 52001 P  
563.588.9516 F  
563.588.9519

August 17, 2021

Bethany Jordan  
Martin Gardner Architecture  
700 11<sup>th</sup> St, Suite 200  
Marion, IA 52302

Project: Downtown Revitalization Façade Improvement Project  
Re: COR # 4 – 207 E

### 207 EAST MAIN

Tricon: KDAT to Cement Trim (95.68)

The above work will add \_\_\_\_ days to the completion date.

### Approved By:

Ron Richard \_\_\_\_\_  
Project Manager – Tricon Construction

\_\_\_\_\_08/17/2021\_\_\_\_\_  
Date

\_\_\_\_\_  
Architect

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

**From:** Bethany Jordan [mailto:[bethanyj@martingardnerarch.com](mailto:bethanyj@martingardnerarch.com)]  
**Sent:** Friday, August 13, 2021 2:48 PM  
**To:** Executive Director <[director@jonescountydevelopment.com](mailto:director@jonescountydevelopment.com)>; Andy Knapp  
<[andyknapp@triconcg.com](mailto:andyknapp@triconcg.com)>  
**Subject:** RE: 207 E. Main

Good Afternoon Derek,  
Just to confirm, Doug doesn't want to do any of the following?

*b. Fill gap uncovered between foundation and sidewalk with concrete or non-shrink grout. Allow for expansion at stone foundation and tie into existing sidewalk as required.*  
*c. On stone foundation just east of new step, infill area of crumbled/loose limestone with (1) new solid limestone piece. Along foundation, remove any cement parge that is loose, but do not remove any that is securely attached. Repoint any open joints to the full depth of deterioration.*

I just want to make sure he knows that if he doesn't do this repair work, water will likely get into his basement (particularly over the winter as snow sits and melts against the foundation). And I forget the rules on when a property owner can do work on their own after the project is complete – do you know that and how it works with the easement? I can always ask Tom if needed.

I just want to make sure he knows how long it will be before he can do the ramp on his own.

Thanks much,  
**BETHANY JORDAN, AIA, NCARB**  
PROJECT ARCHITECT  
(319) 200-8499  
[MartinGardnerArch.com](http://MartinGardnerArch.com)



**Certificate Of Completion**

Envelope Id: 00FAA9715FB1409CAF171E8CEDD0C96B

Status: Completed

Subject: Please DocuSign: Anamosa Facades Change Order #10

Source Envelope:

Document Pages: 3

Signatures: 2

Envelope Originator:

Certificate Pages: 2

Initials: 0

Justin Hoff

AutoNav: Enabled

700 11th St., Ste. 200

Enveloped Stamping: Enabled

Marion, IA 52302

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

justinh@martingardnerarch.com

IP Address: 173.23.136.135

**Record Tracking**

Status: Original

Holder: Justin Hoff

Location: DocuSign

8/23/2021 7:21:48 AM

justinh@martingardnerarch.com

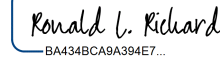
**Signer Events**

Ronald L. Richard

RonRichard@triconcg.com

Security Level: Email, Account Authentication  
(None)**Signature**

DocuSigned by:



BA434BCA9A394E7...

**Timestamp**

Sent: 8/23/2021 7:24:15 AM

Viewed: 8/23/2021 8:10:14 AM

Signed: 8/23/2021 8:20:29 AM

Signature Adoption: Pre-selected Style

Using IP Address: 199.10.4.34

**Electronic Record and Signature Disclosure:**

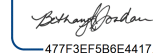
Not Offered via DocuSign

Bethany Jordan

bethanyj@martingardnerarch.com

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



477F3EF5B6E4417...

Sent: 8/23/2021 8:20:30 AM

Resent: 8/30/2021 7:28:52 AM

Viewed: 8/30/2021 7:30:40 AM

Signed: 8/30/2021 7:36:29 AM

Signature Adoption: Uploaded Signature Image

Using IP Address: 209.252.169.97

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Kyle Martin

kylem@martingardnerarch.com

President

Martin Gardner Architecture, P.C.

Security Level: Email, Account Authentication  
(None)**COPIED**

Sent: 8/23/2021 8:20:30 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Beth Brincks beth.brincks@anamosa-ia.org Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 8/30/2021 7:36:30 AM
Derek Lumsden director@jonescountydevelopment.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 8/30/2021 7:36:30 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/23/2021 7:24:15 AM
Certified Delivered	Security Checked	8/30/2021 7:30:40 AM
Signing Complete	Security Checked	8/30/2021 7:36:29 AM
Completed	Security Checked	8/30/2021 7:36:30 AM
Payment Events	Status	Timestamps



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Anamosa Downtown Revitalization Facade Improvement Project Downtown Business District (Multiple Addresses) Anamosa, IA 52205	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: March 4, 2021	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 011  Date: September 13, 2021
<b>OWNER:</b> <i>(Name and address)</i> City of Anamosa 107 South Ford Street Anamosa, IA 52205	<b>ARCHITECT:</b> <i>(Name and address)</i> Martin Gardner Architecture, P.C. 700 11th St., Ste. 200 Marion, IA 52302	<b>CONTRACTOR:</b> <i>(Name and address)</i> Tricon General Construction, Inc. 1230 East 12th Street Dubuque, IA 52001

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

See attached Tricon COR #3R-205 E dated September 8, 2021 and COR#5 dated August 31, 2021.

The original Contract Sum was	\$	913,980.00
The net change by previously authorized Change Orders	\$	16,652.17
The Contract Sum prior to this Change Order was	\$	930,632.17
The Contract Sum will be increased by this Change Order in the amount of	\$	4,914.77
The new Contract Sum including this Change Order will be	\$	935,546.94

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Martin Gardner Architecture, P.C.  
**ARCHITECT** *(Firm name)*

DocuSigned by:  
  
(Firm name)

**SIGNATURE**

Bethany Jordan, Project Architect

**PRINTED NAME AND TITLE**

9/14/2021 | 13:11:43 PDT

**DATE**

Tricon General Construction, Inc.  
**CONTRACTOR** *(Firm name)*

DocuSigned by:  
  
(Firm name)

**SIGNATURE**

Ronald L. Richard, Owner

**PRINTED NAME AND TITLE**

9/14/2021 | 12:45:20 PDT

**DATE**

City of Anamosa  
**OWNER** *(Firm name)*

**SIGNATURE**

Rod Smith, Mayor

**PRINTED NAME AND TITLE**

**DATE**


[www.triconcg.com](http://www.triconcg.com)

746 58th Ave Ct SW  
Cedar Rapids, IA 52404  
P 866.588.9516

Corporate Office 1230  
East 12<sup>th</sup> Street  
Dubuque, IA 52001 P  
563.588.9516 F  
563.588.9519

September 8, 2021

Bethany Jordan  
Martin Gardner Architecture  
700 11<sup>th</sup> St, Suite 200  
Marion, IA 52302

Project: Downtown Revitalization Façade Improvement Project  
Re: COR # 3R – 205 E

### 205 EAST MAIN

Tricon Labor	(94.73)
Tricon Material	<u>(60.00)</u>
<b>Total Deduct</b>	<b>(\$ 151.73)</b>

The above work will add \_\_\_\_ days to the completion date.

### Approved By:

Ron Richard  
Project Manager – Tricon Construction

09/8/2021  
Date

Architect

Date

\_\_\_\_\_

\_\_\_\_\_

Owner

Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



205 E Main

a. CB paneling material \$24  
labor 0.5 hr  
CB trim material \$36  
labor 1 hr


[www.triconcg.com](http://www.triconcg.com)

746 58th Ave Ct SW  
Cedar Rapids, IA 52404  
P 866.588.9516

Corporate Office  
2245 Kerper Blvd  
Suite 2  
Dubuque, IA 52001  
P 563.588.9516  
F 563.588.9519

August 31, 2021

Bethany Jordan  
Martin Gardner Architecture  
700 11th St, Suite 200  
Marion, IA 52302

Project: Downtown Revitalization Façade Improvement Project  
Re: COR #5

Additional work to 205 E Main due to the studs alongside and under window are rotten. This will include removing plaster finish on the interior and replacing with drywall and wood trim.

Tricon Carpenter (48 HRS @ \$69.55/HR)	3,338.40
Tricon Materials	982.00
Sub-total	4,320.40
OHP	648.06
General Liability Insurance	24.64
Bond	73.40
<b>Total</b>	<b>\$ 5,066.50</b>

The above work will add \_\_\_\_\_ days to the completion date.

**Approved By:**

Ron Richard  
Project Manager – Tricon Construction

8/31/21

Date

Architect

Date

## Bethany Jordan

---

**From:** Andy Knapp <andyknapp@triconcg.com>  
**Sent:** Friday, September 10, 2021 9:47 AM  
**To:** Derek  
**Cc:** Bethany Jordan  
**Subject:** Anamosa Facade 205 East Bay Window

Derek,

The additional cost to the work on the bay window are for as follows.

We were hoping that the studs coming along the sides of the window were in tact, however that is not the case so we have nothing to tie the bottoms back to the studs. The studs are currently free floating. This means that we have to replace the studs.

We are going to have to remove everything from top of existing window openings down.

We will then need to re build the structure so it is sound and stable.

To do this we will have additional shoring that needs to be done.

Once the structure is completed we need the install new paneling on the outside and redo the drywall on the inside.

We then have additional finishes to do on the inside since there is additional demo being done.

This is labor intensive work getting the structure to where it needs to be and to get everything looking back to how it should.

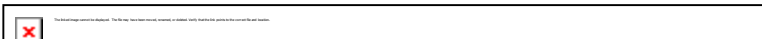
Let me know if you need more.

Thanks

**Andy Knapp** | Field Manager

**TRICON CONSTRUCTION GROUP**

C: [563.451.3796](tel:563.451.3796)  
[andyknapp@triconcg.com](mailto:andyknapp@triconcg.com)



[746 58<sup>th</sup> Ave.](#) Ct. SW  
[Cedar Rapids, IA 52404](#)  
T: [563.588.9516](tel:563.588.9516) | F: [563.588.9519](tel:563.588.9519)

**Certificate Of Completion**

Envelope Id: 777D81A586904109891FC06CD921ED29

Status: Completed

Subject: Please DocuSign: Anamosa Facades Change Order #11

Source Envelope:

Document Pages: 5

Signatures: 2

Envelope Originator:

Certificate Pages: 2

Initials: 0

Justin Hoff

AutoNav: Enabled

700 11th St., Ste. 200

Enveloped Stamping: Enabled

Marion, IA 52302

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

justinh@martingardnerarch.com

IP Address: 107.77.209.53

**Record Tracking**

Status: Original

Holder: Justin Hoff

Location: DocuSign

9/13/2021 6:26:56 AM

justinh@martingardnerarch.com

**Signer Events****Signature****Timestamp**

Ronald L. Richard

RonRichard@triconcg.com

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



BA434BCA9A394E7...

Sent: 9/13/2021 6:30:32 AM

Viewed: 9/13/2021 6:37:03 AM

Signed: 9/14/2021 12:45:20 PM

Signature Adoption: Pre-selected Style

Using IP Address: 199.10.4.34

**Electronic Record and Signature Disclosure:**

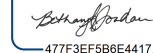
Not Offered via DocuSign

Bethany Jordan

bethanyj@martingardnerarch.com

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



477F3EF5B6E4417...

Sent: 9/14/2021 12:45:22 PM

Viewed: 9/14/2021 1:11:34 PM

Signed: 9/14/2021 1:11:43 PM

Signature Adoption: Uploaded Signature Image

Using IP Address: 209.252.169.97

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Beth Brincks

beth.brincks@anamosa-ia.org

Security Level: Email, Account Authentication  
(None)**COPIED**

Sent: 9/14/2021 1:11:44 PM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign



Carbon Copy Events	Status	Timestamp
Derek Lumsden director@jonescountydevelopment.com Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 9/14/2021 1:11:44 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/13/2021 6:30:32 AM
Certified Delivered	Security Checked	9/14/2021 1:11:34 PM
Signing Complete	Security Checked	9/14/2021 1:11:43 PM
Completed	Security Checked	9/14/2021 1:11:44 PM

Payment Events	Status	Timestamps
----------------	--------	------------



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Anamosa Downtown Revitalization Facade Improvement Project Downtown Business District (Multiple Addresses) Anamosa, IA 52205	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: March 4, 2021	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 012  Date: September 16, 2021
<b>OWNER:</b> <i>(Name and address)</i> City of Anamosa 107 South Ford Street Anamosa, IA 52205	<b>ARCHITECT:</b> <i>(Name and address)</i> Martin Gardner Architecture, P.C. 700 11th St., Ste. 200 Marion, IA 52302	<b>CONTRACTOR:</b> <i>(Name and address)</i> Tricon General Construction, Inc. 1230 East 12th Street Dubuque, IA 52001

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

See attached Tricon COR #3R-201 E dated September 8, 2021.

The original Contract Sum was	\$	913,980.00
The net change by previously authorized Change Orders	\$	21,566.94
The Contract Sum prior to this Change Order was	\$	935,546.94
The Contract Sum will be increased by this Change Order in the amount of	\$	3,800.64
The new Contract Sum including this Change Order will be	\$	939,347.58

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Martin Gardner Architecture, P.C.  
**ARCHITECT** *(Firm name)*

DocuSigned by:  


**SIGNATURE**

Bethany Jordan, Project Architect  
**PRINTED NAME AND TITLE**  
9/16/2021 | 07:20:59 PDT

**DATE**

Tricon General Construction, Inc.  
**CONTRACTOR** *(Firm name)*

DocuSigned by:  


**SIGNATURE**

Ronald L. Richard, Owner  
**PRINTED NAME AND TITLE**  
9/16/2021 | 07:14:50 PDT

**DATE**

City of Anamosa  
**OWNER** *(Firm name)*

**SIGNATURE**

Rod Smith, Mayor  
**PRINTED NAME AND TITLE**

**DATE**


[www.triconcg.com](http://www.triconcg.com)

746 58th Ave Ct SW  
Cedar Rapids, IA 52404  
P 866.588.9516

Corporate Office 1230  
East 12<sup>th</sup> Street  
Dubuque, IA 52001 P  
563.588.9516 F  
563.588.9519

September 8, 2021

Bethany Jordan  
Martin Gardner Architecture  
700 11<sup>th</sup> St, Suite 200  
Marion, IA 52302

Project: Downtown Revitalization Façade Improvement Project  
Re: COR # 3R – 201 E

### 201 EAST MAIN

Bi-State Masonry	2,470.00
Tricon Labor (12.6 HRS @ \$63.15)	795.69
Tricon Material	<u>190.04</u>
<i>Subtotal</i>	<i>3,455.73</i>
OHP (Subcontracted)	123.50
OHP (Self-Performed)	147.86
General Liability Insurance	18.49
Bond	<u>55.06</u>
<b>Total</b>	<b>\$ 3,800.64</b>

The above work will add \_\_\_\_ days to the completion date.

### Approved By:

Ron Richard  
Project Manager – Tricon Construction

09/8/2021  
Date

Architect \_\_\_\_\_ Date \_\_\_\_\_

Owner \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_



3511 8<sup>th</sup> St  
Rock Island, IL 61201  
Phone: (309) 786-8800  
Fax: (309) 786-8801

September 7, 2021

---

## CO#06 – AITC-02

---

Revision C – 09/07/2021

### 201 East Main Street

- Attachment A1
  - Fill (3) holes with brick as required.
  - Replace brick with limestone to match at foundation wall.
  - Glazed brick replacement in original contract.
- Attachment A2
  - Replace foundation wall stones, one location.

**CO#06 Total:** \$ 2,470.00

Labor	16 Hours @ \$95.00/ HR	\$ 1,520.00
Material	Brick, Stone, Mortar	\$ 800.00
Equipment	Demo Equipment	\$ 150.00
<b>Total</b>		<b>\$ 2,470.00</b>

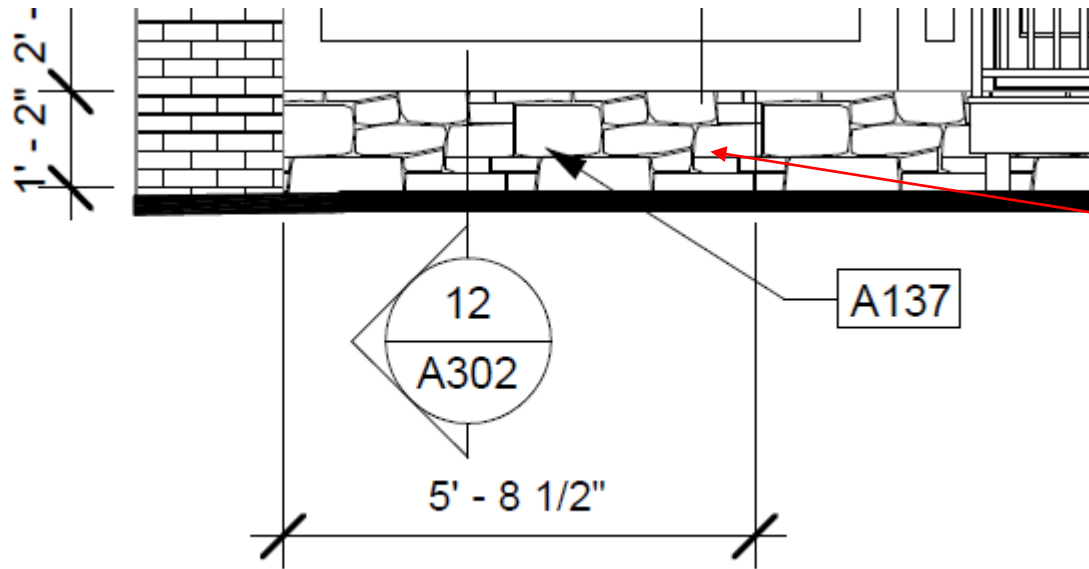
Respectfully submitted,

Justin Smith  
Bi-State Masonry Inc.  
C. (563) 370-4393  
E. [justin@bsmqc.com](mailto:justin@bsmqc.com)





<a href="http://www.triconcg.com">www.triconcg.com</a>	201 E Main
Corporate Office 1230 East 12 <sup>th</sup> Street Dubuque, IA 52001 P 563.588.9516 F 563.588.9519	<div>a. no cost change</div> <div>b. Wood Epoxy materials \$61 labor 8 hrs Wood Stops material \$22.80 labor 1 hr</div> <div>e. 2x4 material (\$58.24) labor (2.6 hr) CB siding material (\$40) labor (1 hr) CB trim material (\$8)</div> <div>f. TBD after allowance is finalized</div>



$$5' 8\frac{1}{2}'' \times 1' 2'' = 6.66 \text{ SF}$$



$$7' 6'' \times 1' 5'' = 10.625 \text{ SF}$$

Add 4 SF

**Certificate Of Completion**

Envelope Id: 93B82920D0064EFC85D792A6037D3A96

Status: Completed

Subject: Please DocuSign: Anamosa Facades Change Order #12

Source Envelope:

Document Pages: 5

Signatures: 2

Certificate Pages: 2

Initials: 0

AutoNav: Enabled

Envelope Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

Envelope Originator:

Justin Hoff

700 11th St., Ste. 200

Marion, IA 52302

justinh@martingardnerarch.com

IP Address: 209.252.169.97

**Record Tracking**

Status: Original

9/16/2021 6:59:11 AM

Holder: Justin Hoff

justinh@martingardnerarch.com

Location: DocuSign

**Signer Events**

Ronald L. Richard

RonRichard@triconcg.com

Security Level: Email, Account Authentication  
(None)**Signature**

DocuSigned by:



BA434BCA9A394E7...

Signature Adoption: Pre-selected Style

Using IP Address: 199.10.4.34

**Timestamp**

Sent: 9/16/2021 7:02:35 AM

Viewed: 9/16/2021 7:14:27 AM

Signed: 9/16/2021 7:14:50 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Bethany Jordan

bethanyj@martingardnerarch.com

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



477F3EF5B6E4417...

Signature Adoption: Uploaded Signature Image

Using IP Address: 209.252.169.97

Sent: 9/16/2021 7:14:51 AM

Viewed: 9/16/2021 7:20:52 AM

Signed: 9/16/2021 7:20:59 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Beth Brincks

beth.brincks@anamosa-ia.org

Security Level: Email, Account Authentication  
(None)**COPIED**

Sent: 9/16/2021 7:21:00 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Derek Lumsden director@jonescountydevelopment.com Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 9/16/2021 7:21:00 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/16/2021 7:02:35 AM
Certified Delivered	Security Checked	9/16/2021 7:20:52 AM
Signing Complete	Security Checked	9/16/2021 7:20:59 AM
Completed	Security Checked	9/16/2021 7:21:00 AM

Payment Events	Status	Timestamps
----------------	--------	------------





# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Anamosa Downtown Revitalization Facade Improvement Project Downtown Business District (Multiple Addresses) Anamosa, IA 52205	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: March 4, 2021	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 013  Date: September 17, 2021
<b>OWNER:</b> <i>(Name and address)</i> City of Anamosa 107 South Ford Street Anamosa, IA 52205	<b>ARCHITECT:</b> <i>(Name and address)</i> Martin Gardner Architecture, P.C. 700 11th St., Ste. 200 Marion, IA 52302	<b>CONTRACTOR:</b> <i>(Name and address)</i> Tricon General Construction, Inc. 1230 East 12th Street Dubuque, IA 52001

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

See attached Tricon COR#6 dated September 16, 2021.

The original Contract Sum was	\$	913,980.00
The net change by previously authorized Change Orders	\$	25,367.58
The Contract Sum prior to this Change Order was	\$	939,347.58
The Contract Sum will be increased by this Change Order in the amount of	\$	511.71
The new Contract Sum including this Change Order will be	\$	939,859.29

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


Martin Gardner Architecture, P.C.  
**ARCHITECT** *(Firm name)*

DocuSigned by:  
  
**SIGNATURE**

Bethany Jordan, Project Architect  
**PRINTED NAME AND TITLE**  
9/17/2021 | 14:00:57 PDT

**DATE**


Tricon General Construction, Inc.  
**CONTRACTOR** *(Firm name)*

DocuSigned by:  
  
**SIGNATURE**

Ronald L. Richard, Owner  
**PRINTED NAME AND TITLE**  
9/17/2021 | 14:00:01 PDT

**DATE**

City of Anamosa  
**OWNER** *(Firm name)*

DocuSigned by:  
  
**SIGNATURE**

Rod Smith, Mayor  
**PRINTED NAME AND TITLE**

**DATE**


[www.triconcg.com](http://www.triconcg.com)

746 58th Ave Ct SW  
Cedar Rapids, IA 52404  
P 866.588.9516

Corporate Office  
2245 Kerper Blvd  
Suite 2  
Dubuque, IA 52001  
P 563.588.9516  
F 563.588.9519

September 16, 2021

Bethany Jordan  
Martin Gardner Architecture  
700 11th St, Suite 200  
Marion, IA 52302

Project: Downtown Revitalization Façade Improvement Project  
Re: COR #6

Additional work to 209 W Main to remove paneling above the entrance door and the door going up to apartments, replace with cement board paneling/trim and modify the door going up to apartments to be able to close fully.

Tricon Labor (4 HRS @ \$75.19/HR)	300.76
Tricon Materials (Hardie Board & Trim)	135.60
Sub-total	436.36
OHP	65.45
General Liability Insurance	2.49
Bond	7.41
<b>Total</b>	<b>\$ 511.71</b>

The above work will add \_\_\_\_\_ days to the completion date.

**Approved By:**

Ron Richard  
Project Manager – Tricon Construction

9/16/21

Date

Architect

Date

**Certificate Of Completion**

Envelope Id: 5FA398B290E5400E93C0046816183EBE

Status: Completed

Subject: Please DocuSign: Anamosa Facades Change Order #13

Source Envelope:

Document Pages: 2

Signatures: 2

Envelope Originator:

Certificate Pages: 2

Initials: 0

Justin Hoff

AutoNav: Enabled

700 11th St., Ste. 200

Enveloped Stamping: Enabled

Marion, IA 52302

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

justinh@martingardnerarch.com

IP Address: 209.252.169.97

**Record Tracking**

Status: Original

Holder: Justin Hoff

Location: DocuSign

9/17/2021 11:30:23 AM

justinh@martingardnerarch.com

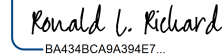
**Signer Events**

Ronald L. Richard

RonRichard@triconcg.com

Security Level: Email, Account Authentication  
(None)**Signature**

DocuSigned by:

  
BA434BCA9A394E7...**Timestamp**

Sent: 9/17/2021 11:33:16 AM

Viewed: 9/17/2021 1:59:53 PM

Signed: 9/17/2021 2:00:01 PM

Signature Adoption: Pre-selected Style

Using IP Address: 199.10.4.34

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Bethany Jordan

bethanyj@martingardnerarch.com

Security Level: Email, Account Authentication  
(None)

DocuSigned by:

  
477F3EF5B6E4417...

Sent: 9/17/2021 2:00:02 PM

Viewed: 9/17/2021 2:00:36 PM

Signed: 9/17/2021 2:00:57 PM

Signature Adoption: Uploaded Signature Image

Using IP Address: 209.252.169.97

Signed using mobile

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Kyle Martin

kylem@martingardnerarch.com

President

Martin Gardner Architecture, P.C.

Security Level: Email, Account Authentication  
(None)**COPIED**

Sent: 9/17/2021 2:00:02 PM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Beth Brincks beth.brincks@anamosa-ia.org Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 9/17/2021 2:00:57 PM
Derek Lumsden director@jonescountydevelopment.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 9/17/2021 2:00:57 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/17/2021 11:33:16 AM
Certified Delivered	Security Checked	9/17/2021 2:00:36 PM
Signing Complete	Security Checked	9/17/2021 2:00:57 PM
Completed	Security Checked	9/17/2021 2:00:57 PM
Payment Events	Status	Timestamps

**APPLICATION AND CERTIFICATE FOR PAYMENT**  
**AIA DOCUMENT G702**

PAGE ONE OF FIVE PAGES

**TO OWNER:**

City of Anamosa  
 107 South Ford Street  
 Anamosa, IA 52205

**PROJECT:**

Downtown Revitalization Facade  
 Improvement Project  
 Anamosa, IA 52205

**APPLICATION NO:** 3  
**APPLICATION DATE:** 09/14/21  
**PERIOD TO:** 09/10/21  
**PROJECT NO:** 11919.01

**Distribution to:**

OWNER  
 CONSTRUCTION  
 MANAGER  
 ARCHITECT  
 CONTRACTOR  
 OTHER  
 OTHER

**FROM CONTRACTOR:**

Tricon General Construction  
 1230 East 12th Street  
 Dubuque, IA 52001

**CONTRACT DATE:** 03/04/21

**CONTRACT FOR:** General Construction

**VIA ARCHITECT:** Martin Gardner Architecture 700 11th Street, Marion, IA 52302

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$913,980.00
2. Net change by Change Orders	\$16,652.17
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$930,632.17
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$403,417.67
5. RETAINAGE:	
a. 5% of Completed Work (Column D + E on G703)	\$20,170.88
b. 5% of Stored Material (Column F on G703)	\$0.00
<b>TOTAL RETAINAGE</b> (Lines 5a + 5b or Total in Column I of G703)	\$20,170.88
6. TOTAL EARNED LESS RETAINAGE	\$383,246.79
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$201,443.29
8. CURRENT PAYMENT DUE	\$181,803.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$547,385.38

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months		
Total approved this Month	\$20,615.10	\$3,962.93
<b>TOTALS:</b>	\$20,615.10	\$3,962.93
<b>NET CHANGES by Change Order:</b>	\$16,652.17	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR: Tricon Construction Group**

By: *Cory J. Jett*

Date: 9-14-2021

State of: Iowa County of: Dubuque  
 Subscribed and sworn to before me this 14th day of  
 Notary Public:

*Mary K. Stone*



**CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED**

**\$ 181,803.50**

(Attach explanation if amount certified differs from amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

**ARCHITECT**

By: *Bethany Jordan*

Date: 9/14/21

This Certificate is not negotiable. the AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 APPLICATION AND CERTIFICATE FOR PAYMENT CONSTRUCTION MANAGER ADVISER 1992 EDITION AIA

THE AMERICAN INSTITUTE OF ARCHITECTS, 1745 NEW YORK AVE. N.W. WASHINGTON, DC 20006-5292

Users may obtain validation of this document by requesting of the license a completed AIA Document D401- Certification of Document's Authenticity



AIA DOCUMENT G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3

APPLICATION DATE: 9/14/2021

PERIOD TO: 9/10/2021

ARCHITECT'S PROJECT NO: I1919.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% ( G / C )		
01	103 E Main								
02	General Conditions	\$6,214.00	\$1,948.35	\$1,006.86		\$2,955.21	47.6%	\$3,258.79	\$147.76
03	Masonry	\$24,413.00	\$20,000.00	\$4,413.00		\$24,413.00	100.0%	\$0.00	\$1,220.65
04	Demolition	\$4,721.00	\$4,721.00			\$4,721.00	100.0%	\$0.00	\$236.05
05	Rough Carpentry/Drywall	\$2,203.00	\$1,800.00	\$403.00		\$2,203.00	100.0%	\$0.00	\$110.15
06	Finish Carpentry	\$4,723.00	\$0.00	\$1,000.00		\$1,000.00	21.2%	\$3,723.00	\$50.00
07	Steel	\$2,524.00	\$2,524.00			\$2,524.00	100.0%	\$0.00	\$126.20
08	Roofing	\$1,120.00	\$0.00	\$1,120.00		\$1,120.00	100.0%	\$0.00	\$56.00
09	Windows - Restore	\$4,478.00	\$0.00			\$0.00	0.0%	\$4,478.00	\$0.00
10	Wood Windows - New	\$20,398.00	\$0.00			\$0.00	0.0%	\$20,398.00	\$0.00
11	Window Labor	\$3,149.00	\$0.00			\$0.00	0.0%	\$3,149.00	\$0.00
12	Storm Windows	\$5,794.00	\$0.00			\$0.00	0.0%	\$5,794.00	\$0.00
13	Painting	\$13,447.00	\$0.00	\$6,700.00		\$6,700.00	49.8%	\$6,747.00	\$335.00
14									
15	201 E Main								
16	General Conditions	\$12,098.00	\$296.55	\$6,033.97		\$6,330.52	52.3%	\$5,767.48	\$316.53
17	Masonry	\$101,087.00	\$0.00	\$75,815.25		\$75,815.25	75.0%	\$25,271.75	\$3,790.76
18	Demolition	\$8,855.00	\$1,200.00	\$7,655.00		\$8,855.00	100.0%	\$0.00	\$442.75
19	Rough Carpentry/Drywall	\$3,960.00	\$0.00	\$3,960.00		\$3,960.00	100.0%	\$0.00	\$198.00
20	Finish Carpentry	\$5,742.00	\$0.00	\$1,500.00		\$1,500.00	26.1%	\$4,242.00	\$75.00
21	Metal Railings	\$3,748.00	\$0.00			\$0.00	0.0%	\$3,748.00	\$0.00
22	Sheet Metal	\$2,830.00	\$0.00			\$0.00	0.0%	\$2,830.00	\$0.00
23	Roofing	\$8,895.00	\$0.00	\$6,404.40		\$6,404.40	72.0%	\$2,490.60	\$320.22
24	Wood Windows - New	\$7,915.00	\$0.00			\$0.00	0.0%	\$7,915.00	\$0.00
25	Windows Labor	\$1,125.00	\$0.00			\$0.00	0.0%	\$1,125.00	\$0.00
26	Aluminum Systems	\$4,251.00	\$0.00			\$0.00	0.0%	\$4,251.00	\$0.00
27	Acoustical Ceiling	\$900.00	\$0.00			\$0.00	0.0%	\$900.00	\$0.00
28	Painting	\$25,163.00	\$2,000.00			\$2,000.00	7.9%	\$23,163.00	\$100.00
29	Electrical	\$5,170.00	\$1,500.00			\$1,500.00	29.0%	\$3,670.00	\$75.00
30									
31	203 E Main								
32	General Conditions	\$4,000.00	\$400.00	\$229.94		\$629.94	15.7%	\$3,370.06	\$31.50
33	Masonry	\$1,168.00	\$0.00	\$1,168.00		\$1,168.00	100.0%	\$0.00	\$58.40
34									
	Subtotal	\$290,091.00	\$36,389.90	\$117,409.42	\$0.00	\$153,799.32	53.0%	\$136,291.68	\$7,689.97

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

AIA DOCUMENT G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3

APPLICATION DATE: 9/14/2021

PERIOD TO: 9/10/2021

ARCHITECT'S PROJECT NO: 11919.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% ( G / C )		
	<b>Subtotal</b>	<b>\$290,091.00</b>	<b>\$36,389.90</b>	<b>\$117,409.42</b>	<b>\$0.00</b>	<b>\$153,799.32</b>	<b>53.0%</b>	<b>\$136,291.68</b>	<b>\$7,689.97</b>
35									
36	Demolition	\$4,921.00	\$4,921.00			\$4,921.00	100.0%	\$0.00	\$246.05
37	Rough Carpentry/Drywall	\$1,916.00	\$1,500.00	\$416.00		\$1,916.00	100.0%	\$0.00	\$95.80
38	Finish Carpentry	\$5,547.00	\$0.00	\$1,000.00		\$1,000.00	18.0%	\$4,547.00	\$50.00
39	Wood Windows - New	\$8,147.00	\$0.00			\$0.00	0.0%	\$8,147.00	\$0.00
40	Window Labor	\$1,231.00	\$0.00			\$0.00	0.0%	\$1,231.00	\$0.00
41	Aluminum Systems	\$21,478.00	\$0.00			\$0.00	0.0%	\$21,478.00	\$0.00
42	Acoustical Ceiling	\$200.00	\$0.00			\$0.00	0.0%	\$200.00	\$0.00
43	Painting	\$15,784.00	\$0.00			\$0.00	0.0%	\$15,784.00	\$0.00
44	Electrical	\$1,678.00	\$1,000.00			\$1,000.00	59.6%	\$678.00	\$50.00
45									
46	<b>205 E Main</b>								
47	General Conditions	\$4,000.00	\$160.00	\$108.73		\$268.73	6.7%	\$3,731.27	\$13.44
48	Masonry	\$1,167.00	\$0.00	\$1,167.00		\$1,167.00	100.0%	\$0.00	\$58.35
49	Demolition	\$4,401.00	\$2,000.00			\$2,000.00	45.4%	\$2,401.00	\$100.00
50	Rough Carpentry/Drywall	\$3,762.00	\$0.00			\$0.00	0.0%	\$3,762.00	\$0.00
51	Finish Carpentry	\$5,264.00	\$0.00			\$0.00	0.0%	\$5,264.00	\$0.00
52	Wood Windows - New	\$7,865.00	\$0.00			\$0.00	0.0%	\$7,865.00	\$0.00
53	Window Labor	\$819.00	\$0.00			\$0.00	0.0%	\$819.00	\$0.00
54	Aluminum Systems	\$14,330.00	\$0.00			\$0.00	0.0%	\$14,330.00	\$0.00
55	Acoustical Ceiling	\$200.00	\$0.00			\$0.00	0.0%	\$200.00	\$0.00
56	Painting	\$14,985.00	\$0.00			\$0.00	0.0%	\$14,985.00	\$0.00
57	Electrical	\$1,660.00	\$600.00			\$600.00	36.1%	\$1,060.00	\$30.00
58									
59	<b>205 W Main</b>								
60	General Conditions	\$6,654.00	\$1,834.07	\$1,928.92		\$3,762.99	56.6%	\$2,891.01	\$188.15
61	Asbestos	\$1,324.00	\$1,324.00			\$1,324.00	100.0%	\$0.00	\$66.20
62	Masonry	\$34,011.00	\$16,000.00	\$18,011.00		\$34,011.00	100.0%	\$0.00	\$1,700.55
63	Demolition	\$4,066.00	\$2,000.00			\$2,000.00	49.2%	\$2,066.00	\$100.00
64	Rough Carpentry/Drywall	\$3,255.00	\$0.00			\$0.00	0.0%	\$3,255.00	\$0.00
65	Finish Carpentry	\$3,560.00	\$0.00			\$0.00	0.0%	\$3,560.00	\$0.00
66	Steel	\$4,852.00	\$4,852.00			\$4,852.00	100.0%	\$0.00	\$242.60
67	Roofing	\$1,120.00	\$0.00	\$1,120.00		\$1,120.00	100.0%	\$0.00	\$56.00
68	Wood Windows - New	\$11,674.00	\$0.00			\$0.00	0.0%	\$11,674.00	\$0.00
69	Window Labor	\$2,161.00	\$0.00			\$0.00	0.0%	\$2,161.00	\$0.00
70									
	<b>Subtotal</b>	<b>\$482,123.00</b>	<b>\$72,580.97</b>	<b>\$141,161.07</b>	<b>\$0.00</b>	<b>\$213,742.04</b>	<b>44.3%</b>	<b>\$268,380.96</b>	<b>\$10,687.10</b>



AIA DOCUMENT G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3

APPLICATION DATE: 9/14/2021

PERIOD TO: 9/10/2021

ARCHITECT'S PROJECT NO: 11919.01

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% ( G / C )	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Subtotal	\$482,123.00	\$72,580.97	\$141,161.07	\$0.00	\$213,742.04	44.3%	\$268,380.96	\$10,687.10
71									
72	Aluminum Systems	\$4,251.00	\$0.00			\$0.00	0.0%	\$4,251.00	\$0.00
73	Painting	\$11,451.00	\$0.00	\$5,152.95		\$5,152.95	45.0%	\$6,298.05	\$257.65
74									
75	207 E Main								
76	General Conditions	\$4,000.00	\$601.91	\$900.23		\$1,502.14	37.6%	\$2,497.86	\$75.11
77	Masonry	\$14,766.00	\$2,000.00	\$12,766.00		\$14,766.00	100.0%	\$0.00	\$738.30
78	Demolition	\$4,874.00	\$4,874.00			\$4,874.00	100.0%	\$0.00	\$243.70
79	Rough Carpentry/Drywall	\$2,188.00	\$2,000.00	\$188.00		\$2,188.00	100.0%	\$0.00	\$109.40
80	Finish Carpentry	\$4,496.00	\$0.00			\$0.00	0.0%	\$4,496.00	\$0.00
81	Sheetmetal	\$350.00	\$0.00			\$0.00	0.0%	\$350.00	\$0.00
82	Windows Restore	\$6,851.00	\$0.00			\$0.00	0.0%	\$6,851.00	\$0.00
83	Aluminum Systems	\$14,948.00	\$0.00			\$0.00	0.0%	\$14,948.00	\$0.00
84	Storm Windows	\$2,400.00	\$0.00			\$0.00	0.0%	\$2,400.00	\$0.00
85	Painting	\$4,855.00	\$0.00			\$0.00	0.0%	\$4,855.00	\$0.00
86									
87	209 E Main								
88	General Conditions	\$4,000.00	\$698.00	\$278.03		\$976.03	24.4%	\$3,023.97	\$48.80
89	Masonry	\$192.00	\$0.00	\$192.00		\$192.00	100.0%	\$0.00	\$9.60
90	Demolition	\$6,122.00	\$6,122.00			\$6,122.00	100.0%	\$0.00	\$306.10
91	Rough Carpentry/Drywall	\$2,144.00	\$2,000.00			\$2,000.00	93.3%	\$144.00	\$100.00
92	Finish Carpentry	\$6,982.00	\$0.00	\$2,500.00		\$2,500.00	35.8%	\$4,482.00	\$125.00
93	Sheetmetal	\$775.00	\$0.00			\$0.00	0.0%	\$775.00	\$0.00
94	Aluminum Systems	\$15,477.00	\$0.00			\$0.00	0.0%	\$15,477.00	\$0.00
95	Painting	\$11,487.00	\$0.00			\$0.00	0.0%	\$11,487.00	\$0.00
96									
97	209 W Main								
98	General Conditions	\$4,663.00	\$1,445.53	\$145.58		\$1,591.11	34.1%	\$3,071.89	\$79.56
99	Masonry	\$5,480.00	\$5,206.00	\$274.00		\$5,480.00	100.0%	\$0.00	\$274.00
100	Demolition	\$2,276.00	\$500.00			\$500.00	22.0%	\$1,776.00	\$25.00
101	Rough Carpentry/Drywall	\$2,408.00	\$0.00			\$0.00	0.0%	\$2,408.00	\$0.00
102	Finish Carpentry	\$4,105.00	\$0.00			\$0.00	0.0%	\$4,105.00	\$0.00
103	Sheetmetal	\$1,336.00	\$0.00			\$0.00	0.0%	\$1,336.00	\$0.00
104	Roofing	\$12,145.00	\$11,537.75	\$607.25		\$12,145.00	100.0%	\$0.00	\$607.25
105									
106									
	Grand Total	\$637,145.00	\$109,566.16	\$164,165.11	\$0.00	\$273,731.27	43.0%	\$363,413.73	\$13,686.56



AIA DOCUMENT G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3

APPLICATION DATE: 9/14/2021

PERIOD TO: 9/10/2021

ARCHITECT'S PROJECT NO: 11919.01

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% ( G / C )	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Subtotal	\$637,145.00	\$109,566.16	\$164,165.11	\$0.00	\$273,731.27	43.0%	\$363,413.73	\$13,686.56
107									
108	Wood Windows - New	\$4,882.00	\$0.00			\$0.00	0.0%	\$4,882.00	\$0.00
109	Window Labor	\$626.00	\$0.00			\$0.00	0.0%	\$626.00	\$0.00
110	Storm Windows	\$1,100.00	\$0.00			\$0.00	0.0%	\$1,100.00	\$0.00
111	Painting	\$16,554.00	\$0.00			\$0.00	0.0%	\$16,554.00	\$0.00
112									
113	211 W Main								
114	General Conditions	\$9,882.00	\$5,237.46	\$823.19		\$6,060.65	61.3%	\$3,821.35	\$303.03
115	Asbestos	\$1,324.00	\$1,324.00			\$1,324.00	100.0%	\$0.00	\$66.20
116	Masonry	\$91,018.00	\$81,916.20	\$9,101.80		\$91,018.00	100.0%	\$0.00	\$4,550.90
117	Demolition	\$4,522.00	\$500.00			\$500.00	11.1%	\$4,022.00	\$25.00
118	Rough Carpentry/Drywall	\$6,875.00	\$0.00			\$0.00	0.0%	\$6,875.00	\$0.00
119	Finish Carpentry	\$4,721.00	\$0.00			\$0.00	0.0%	\$4,721.00	\$0.00
120	Sheetmetal	\$4,009.00	\$0.00			\$0.00	0.0%	\$4,009.00	\$0.00
121	Roofing	\$12,145.00	\$11,537.75	\$607.25		\$12,145.00	100.0%	\$0.00	\$607.25
122	Wood Windows - New	\$9,187.00	\$0.00			\$0.00	0.0%	\$9,187.00	\$0.00
123	Window Labor	\$1,436.00	\$0.00			\$0.00	0.0%	\$1,436.00	\$0.00
124	Aluminum Systems	\$19,041.00	\$0.00			\$0.00	0.0%	\$19,041.00	\$0.00
125	Acoustical Ceilings	\$200.00	\$0.00			\$0.00	0.0%	\$200.00	\$0.00
126	Painting	\$14,574.00	\$0.00			\$0.00	0.0%	\$14,574.00	\$0.00
127	Electrical	\$789.00	\$0.00			\$0.00	0.0%	\$789.00	\$0.00
128	213 E Main								
129	General Conditions	\$3,500.00	\$140.00	\$542.47		\$682.47	19.5%	\$2,817.53	\$34.12
130	Asbestos	\$1,324.00	\$1,324.00			\$1,324.00	100.0%	\$0.00	\$66.20
131	Demolition	\$3,506.00	\$500.00	\$3,006.00		\$3,506.00	100.0%	\$0.00	\$175.30
132	Rough Carpentry/Drywall	\$2,178.00	\$0.00	\$2,000.00		\$2,000.00	91.8%	\$178.00	\$100.00
133	Finish Carpentry	\$1,418.00	\$0.00			\$0.00	0.0%	\$1,418.00	\$0.00
134	Wood Windows - New	\$9,058.00	\$0.00			\$0.00	0.0%	\$9,058.00	\$0.00
135	Window Labor	\$1,444.00	\$0.00			\$0.00	0.0%	\$1,444.00	\$0.00
136	Aluminum Systems	\$17,773.00	\$0.00			\$0.00	0.0%	\$17,773.00	\$0.00
137	Painting	\$4,472.00	\$0.00			\$0.00	0.0%	\$4,472.00	\$0.00
138	Electrical	\$297.00	\$0.00			\$0.00	0.0%	\$297.00	\$0.00
139									
140	Alternate #2	\$26,000.00	\$0.00			\$0.00	0.0%	\$26,000.00	\$0.00
141	Alternate #3	\$1,880.00	\$0.00			\$0.00	0.0%	\$1,880.00	\$0.00
142	Alternate #4	\$1,100.00	\$0.00			\$0.00	0.0%	\$1,100.00	\$0.00
	Subtotal	\$913,980.00	\$212,045.57	\$180,245.82	\$0.00	\$392,291.39	42.9%	\$521,688.61	\$19,614.57

AIA DOCUMENT G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3

APPLICATION DATE: 9/14/2021

PERIOD TO: 9/10/2021

ARCHITECT'S PROJECT NO: 11919.01

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% ( G / C )	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Subtotal	\$913,980.00	\$212,045.57	\$180,245.82	\$0.00	\$392,291.39	42.9%	\$521,688.61	\$19,614.57
143									
144	Change Order #1	\$11,126.28	\$0.00	\$11,126.28		\$11,126.28	100.0%	\$0.00	\$556.31
145	Change Order #2	(\$86.01)	\$0.00			\$0.00	0.0%	(\$86.01)	\$0.00
146	Change Order #3	(\$1,079.96)	\$0.00			\$0.00	0.0%	(\$1,079.96)	\$0.00
147	Change Order #4	\$5,196.70	\$0.00			\$0.00	0.0%	\$5,196.70	\$0.00
148	Change Order #5	\$4,292.12	\$0.00			\$0.00	0.0%	\$4,292.12	\$0.00
149	Change Order #6	(\$96.81)	\$0.00			\$0.00	0.0%	(\$96.81)	\$0.00
150	Change Order #7	(\$1,027.49)	\$0.00			\$0.00	0.0%	(\$1,027.49)	\$0.00
151	Change Order #8	(\$1,091.16)	\$0.00			\$0.00	0.0%	(\$1,091.16)	\$0.00
152	Change Order #9	(\$485.82)	\$0.00			\$0.00	0.0%	(\$485.82)	\$0.00
153	Change Order #10	(\$95.68)	\$0.00			\$0.00	0.0%	(\$95.68)	\$0.00
154									
155									
156									
157									
158									
159									
160									
161									
162									
163									
164									
165									
166									
167									
168									
169									
170									
171									
172									
173									
174									
175									
176									
177									
178									
	Grand Total	\$930,632.17	\$212,045.57	\$191,372.10	\$0.00	\$403,417.67	43.3%	\$527,214.50	\$20,170.88

September 23, 2021

Beth Brincks  
City of Anamosa  
107 South Ford St  
Anamosa, IA 52205

RE: **Amendment No. 1 to Proposal for Professional Services**  
**Stallion Creek Waterway Improvements at Division Street, Anamosa, Iowa**  
**Origin Design Project Number 21070**

Dear Beth:

Origin Design has prepared the following as the basis for Amendment No. 1 to the Professional Services Agreement dated March 23, 2021.

The City plans to proceed with the design and construction of both the FEMA funded Stallion Creek Waterway Improvements at Division Street and replacement of the Division Street Structure at Stallion Creek. This contract amendment assumes both projects will be completed at the same time and the bid documents indicate which elements are included as part of the FEMA project as eligible for FEMA funding and which are not eligible for FEMA funding. Both projects will be bid as one set of plans. This proposal also assumes the projects are locally bid. Should additional funding be received that requires bidding through the Iowa DOT, an additional contract amendment may be required.

The project must follow City and County procurement requirements.

### **Scope of Services**

Items A and B of the original Professional Services Agreement remain unchanged. The following additional services are added by this Amendment No. 1 and will be provided by or under the direct personal supervision of a Professional Engineer licensed to practice in the State of Iowa.

#### **C. Design and Permitting (Services added)**

1. Collect additional topographic data as needed to prepare permitting and bidding documents.
2. Confirm FEMA Project Workplan and environmental commitments, such as provisions for endangered species, to verify scope of project eligible for FEMA funding.
3. Perform hydraulic analysis, as needed, to obtain floodplain permits from the Iowa DNR. Prepare documentation and permits for submittal to the U.S. Army Corps of Engineers due to impact to waters of the U.S. Services do not include cost of archeological investigation or endangered species investigation, if required.
4. Prepare structural calculations for the concrete wall proposed to line both sides of the channel. Confirm extent of roadway that will need to be replaced as a part of the wall construction.
5. Identify proposed bid items and calculate quantities associated with the proposed construction.
6. Complete plans and specifications to allow bidding.
7. Prepare estimate of probable construction cost.



8. Submit Plans and specifications to FEMA for review.
9. Incorporate comments (if any) from FEMA.
10. Prepare NPDES permit for submittal to the Iowa DNR.

**D. Bidding and Award (Services added)**

1. Prepare the form of contract and bidding documents (Contract Documents). All contract documents should be reviewed by the Owner's legal counsel.
2. Attend the public hearing held concerning the plans and specifications.
3. Provide one (1) copy and PDF files of detailed plans, specifications, contract and bidding documents for the use of the Owner.
4. Assist the Owner in obtaining construction bids by:
  - a. Suggesting dates and times for publications and receipt of bids.
  - b. Notifying interested and qualified contractors and bulletins of the time and date of the receipt of bids and the general nature of the project.
  - c. Providing copies of drawings, specifications and contract and bidding documents to interested and qualified contractors, and other interested parties. Iowa law requires the Owner to pay for copies of documents provided to interested parties. Plans and specifications will be distributed in PDF format or printed by Tri-State Blueprint/Rapids Reproduction. Tri-State Blueprint/Rapids Reproduction will invoice the Owner for the costs associated with electronic sets downloaded, printing, binding, packaging, and postage/shipping if mailed/shipped, of all plans and specifications.
  - d. Answering questions from contractors and issuing addenda, as necessary.
  - e. Attending and conduct the bid opening.
5. Assist the Owner in evaluating bids by:
  - a. Reviewing bids for completeness and correctness.
  - b. Tabulating bids received.
  - c. Investigating qualifications of contractors.
6. Issue Bid Results Letter to the Owner within ten (10) days after the receipt of bids.
7. Prepare and distribute contracts for contract between City and Contractor selected for award.

**E. Services During Construction (Services added)**

These efforts will be performed simultaneously with the construction observation, administration, and documentation efforts needed for the Stallion Creek Structure at Division Street replacement. Time will be tracked separately, and efforts associated with each contract billed separately.

1. Perform staking during construction. Efforts to include:
  - a. Offset stakes to indicate locations of proposed walls.
  - b. Location of proposed storm sewer and associated structures.
  - c. Street grading and paving stakes
2. Prepare preconstruction meeting agenda.
3. Conduct preconstruction meeting and prepare and distribute meeting minutes.
4. Review submittals from the contractor.

5. The Engineer shall make periodic visits to the construction site as needed to observe progress and quality of the executed work and respond to questions during construction.
6. The Consultant shall provide an engineer, senior inspector, or a technician to perform regular on-site observations as deemed necessary by the Consultant and approved by the Client. It is anticipated that the proposed construction efforts and delicate nature of the structure will require someone to be present at most times the contractor is working. This contract amendment assumes six (6) months of construction. The on-site observations shall note the progress and quality of various aspects of the work of the Contractor and shall perform field checks and testing of material and documentation as required by the FEMA. A partial list of activities includes:
  - a. On-site observation of removals
  - b. On-site observation of roadway and embankment grading
  - c. On-site observation of storm sewer including structures
  - d. On-site observation and field testing of concrete placement for walls
  - e. Observation of streambank riffles, landscaping and finish grading
7. Conduct certified plant monitoring for PCC plant operations. Off-site strength testing conducted by subconsultant.
8. Conduct routine progress meetings with Contractor and Client. Anticipated to be monthly. Prepare agenda and meeting notes for progress meetings. Progress meetings to include contractor schedule updates.
9. Issue instructions of the Client to the Contractor(s) and prepare routine change orders as required (assumes three (3) change orders), including necessary calculations to determine accuracy and veracity of change orders.
10. Based on on-site observations and documentation, prepare monthly pay estimates and submit to the Client with recommendations. (Assumes eight (8) pay requests total.)
11. Provide documentation of quantities.
12. Conduct wage interviews and perform certified payroll review (if required).
13. Conduct a field review to develop a punch list and to determine if the project is substantially complete. Conduct a final field review to determine if the project has been completed in substantial compliance with the Contract Documents.
14. Prepare necessary certificates of completion for Client and FEMA acceptance.
15. Finalize construction documentation in preparation for submittal to FEMA.
16. Prepare record drawings documenting any conditions that were modified during construction.
17. General project management and communication, including documentation of project progress and attendance at up to four (4) City Council meetings

### **Compensation**

Origin Design proposes to complete the Scope of Services as follows:

Section C - Design and Permitting shall be a lump sum fee of \$61,400.00 (Sixty-One Thousand Four Hundred Dollars and Zero Cents).

Section D - Bidding and Award shall be a lump sum fee of \$8,000.00 (Eight Thousand Dollars and Zero Cents).



Item 4.c of the Scope of Services is not included in the above fee. Under Iowa law the Owner is required to provide and pay for any paper or electronic copies drawings, specifications and contract and bidding documents to interested parties. Tri-State Blueprint/Rapids Reproduction will directly invoice the City for the costs associated with electronic sets downloaded, printing, binding, packaging, and postage/shipping if mailed/shipped, of all plans and specifications.

Section E - Services During Construction - a fee will be provided after the construction year and schedule is known.

#### **General Terms and Conditions**

The General Terms and Conditions of the original Professional Services Agreement dated March 23, 2021 shall be applicable to this Amendment. If the services and fees defined in this Amendment are acceptable, please return one signed copy to our office. If you have any questions, or require further assistance, please feel free to contact me at **Julie.Neebel@origindesign.com** or our office at **563 556-2464**. Thank you for choosing Origin Design as the provider of professional services for your project.

Sincerely,  
**Origin Design Co.**

A handwritten signature in blue ink that reads "Julie Neebel".

Julie P. Neebel, P.E.  
Transportation Team Leader

A handwritten signature in blue ink that reads "Patrick R. Ready".

Patrick R. Ready, P.E.  
President & CEO

I hereby accept this Amendment No. 1 and authorize this work.

FOR: **City of Anamosa**

---

*Authorized Signature*

---

*Date*

September 23, 2021

Beth Brincks  
City of Anamosa  
107 South Ford St  
Anamosa, IA 52205

RE: **Amendment No. 1 to Proposal for Professional Services**  
**Stallion Creek Structure at Division Street, Anamosa, Iowa**  
**Origin Design Project Number 21090**

Dear Beth:

Origin Design has prepared the following as the basis for Amendment No. 1 to the Professional Services Agreement dated April 9, 2021.

The City plans to proceed with the design and construction of both the FEMA funded Stallion Creek Waterway Improvements at Division Street and replacement of the Division Street Structure at Stallion Creek. This contract amendment assumes both projects will be completed at the same time and the bid documents indicate which elements are included as part of the FEMA project as eligible for FEMA funding and which are not eligible for FEMA funding. Both projects will be bid as one set of plans. This proposal assumes the projects are locally bid. Should additional funding be received that requires bidding through the Iowa DOT, a contract amendment may be required. At this time temporary and/or permanent construction easements are not anticipated. If easements are needed, a contract amendment will be required.

The general nature of the reconstruction will include replacement of the street, utilities, and structure between E. Cedar Street and Old Dubuque Road. A 4-inch water main will be added to the street corridor to create a connection with existing water main in E. Cedar St and Old Highway Rd. The project also includes the addition of sidewalk on the east side of Division Street. The anticipated structure is a box culvert with a concrete barrier rail to separate the traffic from the sidewalk and a sidewalk extended across the structure and to the driveway just north of the structure. The proposed street width does not need to accommodate parking.

### **Scope of Services**

Item A of the original Professional Services Agreement remains unchanged. The following additional services are added by this Amendment and will be provided by or under the direct personal supervision of a Professional Engineer licensed to practice in the State of Iowa.

#### **B. Design & Permitting (Services added)**

1. Coordinate and conduct asbestos testing and lead and/or chromium paint testing of the existing structure.
2. Collect additional topographic data as needed to prepare permitting and bidding documents. Identify existing right-of-way in the vicinity of the Stallion Creek structure.
3. Identify potential Stallion Creek streambank stabilization upstream of the existing Division Street structure.

4. Schedule and conduct a pre-application meeting with the Iowa DNR to confirm the flood flows used for the hydraulic analysis.
5. Perform hydraulic analysis, as needed, to obtain floodplain permits from the Iowa DNR. Prepare documentation and permits for submittal to the U.S. Army Corps of Engineers due to impact to waters of the U.S. Does not include cost of archeological investigation or endangered species investigation, if required.
6. Prepare structural calculations for proposed box culvert structure and connections to the wall proposed to line both sides of the channel.
7. Perform street and intersection design.
8. Perform water main design including a creek crossing of Stallion Creek, to provide for a new 4" watermain within the proposed street corridor.
9. Perform sanitary sewer design, including a revised creek crossing, to connect to the proposed sanitary sewer manhole near Old Highway Road.
10. Submit sanitary sewer and water main permits to the Iowa DNR.
11. Perform roadway and sidewalk design. Sidewalk shall meet ADA criteria including two curb ramps to allow the crossing of Division Street north of the proposed structure.
12. Identify proposed bid items and calculate quantities associated with the proposed construction.
13. Prepare estimate of probable construction cost.
14. Prepare plans showing detail for bidding.

**C. Bidding and Award (Services added)**

1. Prepare the form of contract and bidding documents (Contract Documents). All contract documents should be reviewed by the Owner's legal counsel.
2. Attend the public hearing held concerning the plans and specifications.
3. Provide one (1) copy and PDF files of detailed plans, specifications, contract and bidding documents for the use of the Owner.
4. Assist the Owner in obtaining construction bids by:
  - a. Suggesting dates and times for publications and receipt of bids.
  - b. Notifying interested and qualified contractors and bulletins of the time and date of the receipt of bids and the general nature of the project.
  - c. Providing copies of drawings, specifications and contract and bidding documents to interested and qualified contractors, and other interested parties. Iowa law requires the Owner to pay for copies of documents provided to interested parties. Plans and specifications will be distributed in PDF format or printed by Tri-State Blueprint/Rapids Reproduction. Tri-State Blueprint/Rapids Reproduction will invoice the Owner for the costs associated with electronic sets downloaded, printing, binding, packaging, and postage/shipping if mailed/shipped, of all plans and specifications.
  - d. Answering questions from contractors and issuing addenda, as necessary.
  - e. Attending and conduct the bid opening.
- a. Assist the Owner in evaluating bids by:
  - a. Reviewing bids for completeness and correctness.
  - b. Tabulating bids received.
  - c. Investigating qualifications of contractors.



5. Issue Bid Results Letter to the Owner within ten (10) days after the receipt of bids.
6. Prepare and distribute contracts for contract between City and Contractor selected for award.

**D. Services During Construction (Services added)**

These efforts will be performed simultaneously with the construction observation, administration, and documentation efforts needed for the Stallion Waterway Improvements. Time will be tracked separately, and efforts associated with each contract billed separately.

1. Perform staking during construction. Efforts to include:
  - a. Offset stakes to indicate corners of proposed structures.
  - b. Location of proposed sanitary sewer, storm sewer, and water main and associated structures.
  - c. Street grading and paving stakes
2. Prepare preconstruction meeting agenda.
3. Conduct preconstruction meeting and prepare and distribute meeting minutes.
4. Review submittals from the contractor.
5. The Engineer shall make periodic visits to the construction site as needed to observe progress and quality of the executed work and respond to questions during construction.
6. The Consultant shall provide an engineer, senior inspector, or a technician to perform regular on-site observations as deemed necessary by the Consultant and approved by the Client. It is anticipated that the proposed construction efforts and delicate nature of the structure will require someone to be present at most times the contractor is working. This contract amendment assumes six (6) months of construction. The on-site observations shall note the progress and quality of various aspects of the work of the Contractor and shall perform field checks and testing of material and documentation as required by the FEMA. A partial list of activities includes:
  - a. On-site observation of removals
  - b. On-site observation of roadway and sidewalk grading
  - c. On-site observation of storm sewer including structures
  - d. On-site observation of sanitary sewer including structures
  - e. On-site observation of water main installation
  - f. On-site observation and field testing of concrete placement for box culvert
  - g. On-site observation and field testing of concrete placement for street and sidewalk construction.
  - h. Observation of streambank erosion protection, landscaping and finish grading
7. Conduct certified plant monitoring for PCC plant operations. Off-site strength testing conducted by subconsultant.
8. Conduct routine progress meetings with Contractor and Client. Anticipated to be monthly. Prepare agenda and meeting notes for progress meetings. Progress meetings to include contractor schedule updates.

9. Issue instructions of the Client to the Contractor(s) and prepare routine change orders as required (assumes three), including necessary calculations to determine accuracy and veracity of change orders.
10. Based on on-site observations and documentation, prepare monthly pay estimates and submit to the Client with recommendations. (Assumes eight (8) pay requests total)
11. Provide documentation of quantities.
12. Conduct a field review to develop a punch list and to determine if the project is substantially complete. Conduct a final field review to determine if the project has been completed in substantial compliance with the Contract Documents.
13. Prepare necessary certificates of completion for Client acceptance.
14. Finalize construction documentation.
15. Prepare record drawings documenting any conditions that were modified during construction.
16. Following construction perform load rating for the vehicles as required by the Iowa DOT. Enter load rating information and update SIIMS bridge record.
17. General project management and communication, including documentation of project progress and attendance at up to four (4) City Council meetings

### **Compensation**

Origin Design proposes to complete the Scope of Services as follows:

Section B - Design and Permitting shall be a lump sum fee of \$65,300.00 (Sixty-Five Thousand Three Hundred Dollars and Zero Cents).

Section C - Bidding and Award shall be a lump sum fee of \$8,000.00 (Eight Thousand Dollars and Zero Cents).

Item 4.c of the Scope of Services is not included in the above fee. Under Iowa law the Owner is required to provide and pay for any paper or electronic copies drawings, specifications and contract and bidding documents to interested parties. Tri-State Blueprint/Rapids Reproduction will directly invoice the City for the costs associated with electronic sets downloaded, printing, binding, packaging, and postage/shipping if mailed/shipped, of all plans and specifications.

Section D - Services During Construction to be determined by contract amendment

### **General Terms and Conditions**

The General Terms and Conditions of the original Professional Services Agreement dated April 9, 2021 shall be applicable to this Amendment. If the services and fees defined in this Amendment are acceptable, please return one signed copy to our office. The second copy is for your records.

If you have any questions, or require further assistance, please feel free to contact me at **Julie.Neebel@origindesign.com** or our office at **563 556-2464**. Thank you for choosing Origin Design as the provider of professional services for your project.

Sincerely,  
**Origin Design Co.**



Julie P. Neebel, P.E.  
Transportation Team Leader



Patrick R. Ready, P.E.  
President & CEO

I hereby accept this Amendment No. 1 and authorize this work.

FOR: **City of Anamosa**

---

*Authorized Signature*

---

*Date*

## Memorandum

**To:** City of Anamosa

**From:** Snyder & Associates

**RE:** Engineers' Report

**Date:** September 27, 2021

---

### CITY PROJECTS

#### **WWTP Flow Equalization Basin**

Soil borings were completed at the new proposed location to determine its suitability for the basin. We are waiting on the geotechnical report before moving forward with design.

#### **2nd Street Lift Station – Phase 2**

No update on this project as we are waiting for clarifications from the department heads on the additional scope items that were requested. We have provided information to all three department heads to clarify the additional scope that has been requested to be added to this project.

#### **Old Dubuque Road Extension and Roundabout**

##### *Project Administration*

Check Plans were submitted online for review on September 7<sup>th</sup>. We are awaiting Iowa DOT comments before we proceed towards our Final Plan submittal. To stay on track for a January 2022 Bid Letting, Final Plans are due on October 19<sup>th</sup>. After speaking with the Iowa DOT reviewer, we do not anticipate receiving comments in a manner that allows us to address in time for the Final Plan submittal date. We recommend pushing the letting date to February 2021. We do not anticipate any delays to construction with this revised letting date. Please confirm that the City is agreeable to this.

##### *Roadway Design*

Lighting analysis is completed. A pdf of this analysis may be provided if requested. Proposed locations will be shown in the plans and will be noted to be constructed by others. Notes will be included in the plans for the Contractor to coordinate with Maquoketa Valley Electric Cooperative (MVEC) during construction.

##### *Sewer and Water Preliminary Engineering Report*

A preliminary water main alignment was sent to the City for comments. After meeting with City representatives on September 22<sup>nd</sup>, we are awaiting confirmation on the alignment location. As

this alignment may affect adjacent right of way (ROW) needs, final ROW locations have not been finalized.

*Right-of-Way Services*

Once the water main alignment is confirmed, we will work to finalize ROW needs. Our understanding is that the Snyder & Associates will put together the acquisition plans while the City will handle negotiations. Please let us know if this is incorrect.

**Project Costs:**

An itemized Engineer's Opinion of Probable Cost (EOPC) has been included with our Preliminary Plan submittal on June 17<sup>th</sup>. (EOPC: \$1,825,000)

**Revised Upcoming Schedule:**

<b>MILESTONE/TASK</b>	<b>SCHEDULE</b>
Utility Meeting	November 2021
Final Plans	November 2021
Acquisitions Complete	December 2021
Bid Letting	January 2022
Construction Complete	Spring 2023

---

To: Beth Brincks, City of Anamosa

From: HR Green

Subject: Anamosa Project Status

Date: September 10, 2021

---

### 1. Sycamore Street Rehabilitation

- Plans reviewed with Beth April 28, 2021.
- Submitted retaining wall easement to City on May 10, 2021.
- 100% plans submitted.
- Sanitary sewer video reviewed

**Action Items:** Since we may not be able to get a temporary easement for the project, HR Green is currently working on a new sidewalk concept that could be constructed without the need for an easement. The sanitary sewer replacement and associated street repairs can be added to the project plans by amendment if needed.

### 2. 5-Way Intersection TEAP Study

- Getting underway with DOT for TEAP study of 5-way intersection.

**Action Items:** HR Green is scheduling a project kick-off meeting.

### 3. Jordan Well No. 6

- Bid Packages 1 and 2 have been Awarded to Gingerich and Boomerang, respectively.
- Working with both Contractors to obtain insurance, bonds, and get under Contract. Will send via separate correspondence to have Council take official action to sign Contracts and issue Notice to Proceed.

**Action Items:** HR Green working with Contractors, will send separate correspondence to execute Contracts and Notice to Proceed.

### 4. City GIS

- New Subdivision by Chamber Dr Data Collection.
  - Inspect and update information on Stormwater Assets and Sanitary Manholes. Still **On Hold for now still ongoing.**
- Cemetery Head Stone Mapping Project
  - Headstones have all been mapped.
  - Mike will discuss the drawing in of lots that are missing plots. Mike will also discuss the transferring of plot information from card index to GIS plots.



## **PROFESSIONAL SERVICES AGREEMENT**

**For**

**S Booth Street Water Main & Storm Sewer Replacement**

Beth Brincks  
City of Anamosa  
107 S. Ford Street  
Anamosa, IA 52205-1841  
319-462-3473

Andrew Marsh, Vice President  
HR Green, Inc.  
8710 Earhart Lane  
Cedar Rapids, IA 52404  
HR Green Project Number 20121

September 2, 2021

## **TABLE OF CONTENTS**

1.0	PROJECT UNDERSTANDING
2.0	SCOPE OF SERVICES
3.0	DELIVERABLES AND SCHEDULES INCLUDED IN THIS AGREEMENT
4.0	ITEMS NOT INCLUDED IN AGREEMENT/SUPPLEMENTAL SERVICES
5.0	SERVICES BY OTHERS
6.0	CLIENT RESPONSIBILITIES
7.0	PROFESSIONAL SERVICES FEE
8.0	TERMS AND CONDITIONS





THIS **AGREEMENT** is between CITY OF ANAMOSA (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

## 1.0 Project Understanding

### 1.1 General Understanding

The City of Anamosa has identified a need for replacement of approximately two blocks of water main due to age and condition. The project will include full water service line replacement and surface restoration associated with the water main work in the right-of-way outside the extents of the roadway, except for crossings for distribution system reconnections. The project is anticipated to consist of replacing approximately 1,650 of 4-inch and 6-inch cast iron water main with new 6-inch PVC main. The project corridor will consist of the following:

- S Ford Street from E Main Street to E 1<sup>st</sup> Street (approximately 650 feet)
- E 1<sup>st</sup> Street from S Fort Street to S Booth Street (approximately 350 feet)
- S Booth Street from E Main Street to E 1<sup>st</sup> Street (approximately 650 feet)

The City has identified the presence of lead service lines in the project corridor. This project will include lead service line replacement (LSLR) in accordance with the Lead and Copper Rule Revisions (LCRR) that were finalized by EPA in late 2020.

In addition to the water main, the City has identified the need for storm sewer improvements along the project corridor. The storm sewer improvements will consist of the following:

- Installation of additional intakes at the 1<sup>st</sup> and Ford intersection to replace the current configuration with flared outlets along the curb line.
- Installation of additional intakes at the 1<sup>st</sup> and Booth intersection, similar to 1<sup>st</sup> and Ford.
- Additional intakes along 1<sup>st</sup> at the alley intersections between Ford and Booth, and between Booth and Cleveland. These intakes are anticipated to drain the 1<sup>st</sup> street roadway near the alleys.
- Installation of new 15" storm sewer to connect the new intakes to the existing storm sewer network. New storm sewer piping is anticipated to consist of the following:
  - S Ford Street from E Main Street to E 1<sup>st</sup> Street (approximately 650 feet)
  - E 1<sup>st</sup> Street from S Fort Street to S Booth Street (approximately 400 feet)
  - S Booth Street from E Main Street to E 1<sup>st</sup> Street (approximately 350 feet)

As part of the installation of the storm sewer piping, the curb and gutter along S Ford and S Booth will be replaced north of 1<sup>st</sup> Street towards E Main Street. The City recently replaced curb and gutter along Main Street as part of a separate project. The curb and gutter replacement will connect to this newer curb and gutter, the extents generally as follows:

- Ford Street: From 1<sup>st</sup> Street to just south of City Hall
- Booth Street: From 1<sup>st</sup> Street to the alleyway near the 101/102 S Booth Street properties.

## 1.2 Design Criteria/Assumptions

The project will utilize the following design standards:

- Recommended Standards for Water Works (aka Ten States Standards), 2012 Edition as adopted design standards by the Iowa Department of Natural Resources
- Applicable Chapters of Section 567 of the Iowa Administrative Code for additional design standards of the Iowa Department of Natural Resources
- Statewide Urban Design and Specifications (SUDAS), current edition, for additional design standards and construction specifications.
- All water main replacement and new storm sewer will be completed within City-owned right-of-way. No easements are anticipated for the project.
- By City Ordinance, service lines are completely privately owned by the customer from the City main to the property. Service line replacement will be from the main to a new curb stop box. Lead service lines may require complete replacement beyond the curb stop box, at the individual homeowner's cost.
- Replacement of other utilities not identified above, or the entire roadway, is not anticipated.
- Sidewalk replacement and pedestrian ramps at street intersections will be designed to meet current ADA requirements.

## 2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

### Preliminary and General Work

- 2.1 Conduct a kick-off meeting with CLIENT to review the project scope, schedule, fee, and to discuss key elements.
- 2.2 Collect maps, drawings, specifications, reports, and other pertinent information from CLIENT.
- 2.3 Provide project management throughout the project duration; project duration is estimated to be approximately 6 months.

### Design Phase Services

- 2.4 Perform topographic survey services of the water main route in order to collect additional information on water services, sanitary sewer, storm sewer, private utility information, and other surface features. This is to include the following:
  - a. Data collection of utilities along the proposed water main alignment will be performed only as marked in the field through Iowa One-Call or readily visible on the surface. This includes the location of utility appurtenances (e.g., telephone pedestals, power poles, guy wires, valves, manholes, intakes, etc.) Locations of all un-marked utilities will be based off paper and/or digital maps available through Iowa One-Call.
  - b. Incorporate all new survey data and information from the City's existing GIS database create a base map for the design of the proposed water main improvements.
- 2.5 Coordinate with utility companies to determine the location of their existing facilities within the project limits and any specific construction requirements (e.g., crossing, separation, etc.).

- 2.6 Prepare construction drawings anticipated as follows:

**Booth Street Water Main Replacement**

Anticipated as 13 Sheets to include the following:

General

- G.01 Cover Sheet with Location Map and Sheet Index
- G.02 Legend and Abbreviations, Control
- G.03 General Notes
- G.04 Estimate of Quantities
- G.05 Estimate Reference Information

Civil Plans

- C.101 Water Main Plan and Profile Sheet (Half-Size Sheet at 1"=40')
- C.102 Water Main Plan and Profile Sheet (Half-Size Sheet at 1"=40')
- C.103 Water Main Plan and Profile Sheet (Half-Size Sheet at 1"=40')
- C.201 Storm Sewer Plan and Profile Sheet (Half-Size Sheet at 1"=40')
- C.202 Storm Sewer Plan and Profile Sheet (Half-Size Sheet at 1"=40')
- C.203 Storm Sewer Plan and Profile Sheet (Half-Size Sheet at 1"=40')
- C.501 Pedestrian Ramp Details
- C.502 Pedestrian Ramp Details
- C.901 Standard Details
- C.902 Standard Details
- C.903 Standard Details

Traffic Control

- T.01 Traffic Control Plan
- T.02 Traffic Control Details

- 2.7 Prepare construction specifications and contract documents. Iowa Statewide Urban Design and Specifications (SUDAS) will be used as standard specifications.
- 2.8 Prepare an opinion of probable cost for the project at the 60% complete milestone. Provide a final opinion of probable cost for the project to file with the completed documents.
- 2.9 Submit 3 copies of the drawings, specifications, contract documents, and opinion of probable cost at the 60% complete milestone to CLIENT for review.
- 2.10 Conduct a project status meeting with CLIENT to review the 60% complete documents, discuss content and schedule of project, and receive comments from CLIENT to be incorporated into the contract documents.
- 2.11 Provide an internal quality assurance and quality control review of final documents.
- 2.12 Prepare and submit construction permit application documents to the IDNR for approval.
- 2.13 Develop a final project schedule for advertisement, bidding, and construction completion.

Bidding Phase Services

- 2.14 Provide construction documents to prospective bidders and area plan houses.
- 2.15 Maintain a record of parties to whom bidding documents have been issues.
- 2.16 Correspond with prospective bidders, suppliers, and other interested parties with questions and comments during the bid period. Issue addenda as appropriate to interpret, clarify, or expand bidding documents.

- 2.17 Attend bid opening and assist CLIENT with opening of bids.
- 2.18 Prepare bid tabulation sheets and distribute to CLIENT and planholders.
- 2.19 Assist CLIENT with evaluation of bids. Prepare a recommendation for award of contract.
- 2.20 Prepare construction contract documents and submit to contractor for completion. Review and submit the executed contract documents to CLIENT for approval.

### **3.0 Deliverables and Schedules Included in this Agreement**

The Project shall be initiated upon authorization by CLIENT. Based on approval at the CLIENT's September 13<sup>th</sup> Council Meeting and for an early 2022 public bid letting, the estimated project schedule is as follows:

1. Notice to Proceed – NTP .....September 14, 2021
2. Kick-off meeting with CLIENT .....Week of September 20, 2021
3. Site Survey ..... October 15, 2021
4. 60% complete documents to CLIENT .....November 19, 2021
5. 60% complete review meeting .....Week November 29, 2021
6. Submit final documents to CLIENT and permit agencies .....December 17, 2021
7. Distribute bid documents ..... January 2022
8. Bid opening.....February 2022
9. City Council award contract ..... March 2022

This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

### **4.0 Items not included in Agreement/Supplemental Services**

The following items are not included as part of this AGREEMENT:

1. Additional GIS data collection or surveying other than the design data collection and base mapping as outlined above.
2. Property boundary research, including subdivision maps, right-of-way widths, property lines, and property ownership information other than readily available property line information from the County.
3. Easements, easement appraisals, negotiation of easements with property owners, and payment of easements.
4. Geotechnical investigations.
5. Hydraulic water modeling.
6. Storm sewer modeling.
7. Any evaluation or modification to the City's sanitary sewer systems.
8. Any significant roadway replacement and/or modifications other than patching associated with the installation of the water main and curb/gutter replacement as identified.
9. Construction administrative services.

10. Construction observation services.
11. Construction staking.
12. Preparation or administration of additional maps, plats, deeds, or easement documents not specifically referenced in the scope of services.
13. Environmental, archeological, historical, or cultural resources investigations, assessments, tests, studies, and reports.
14. Wetlands investigations, assessments, tests, studies, and reports.
15. Floodplain investigations, assessments, tests, studies, and reports.
16. Additional meetings with local, State, or Federal agencies to discuss the project.
17. Additional appearances at public meetings and public hearings.
18. Additional meetings with CLIENT.

Supplemental services not included in the AGREEMENT can be provided by COMPANY under separate agreement, if desired.

## **5.0 Services by Others**

Design Survey Services to be provided by a subconsultant through HR Green.

## **6.0 Client Responsibilities**

1. Provide access to work sites for COMPANY to perform or furnish services.
2. Field locate all existing water mains, water service lines, and curb stops.
3. Provide relevant materials, such as maps, drawings, specifications, shop drawings, O&M manuals, operating data and reports, maintenance data and reports, water quality data and reports.
4. Provide personnel knowledgeable about operations and maintenance of facilities to be available for discussions and to answer questions.
5. Provide assistance in determining the locations of existing facilities and utilities.
6. Pay all permit fees and other required fees associated with the project.
7. Review all project deliverable documents submitted by COMPANY and provide all comments back to COMPANY within one week, or otherwise as required by the project scope of services and schedule.

## **7.0 Professional Services Fee**

### **7.1 Fees**

The fee for services will be based on COMPANY standard hourly rates current at the time the AGREEMENT is signed. These standard hourly rates are subject to change upon 30 days' written notice. Non-salary expenses directly attributable to the project such as: (1) living and traveling expenses of employees when away from the home office on business connected with the project; (2) identifiable communication expenses; (3) identifiable reproduction costs applicable to the work; and (4) outside services will be charged in accordance with the rates current at the time the service is done.

### **7.2 Invoices**

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 15 days, COMPANY may,

without waiving any claim or right against the CLIENT, and without liability whatsoever to the CLIENT, suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event that any portion of an account remains unpaid 60 days after the billing, COMPANY may institute collection action and the CLIENT shall pay all costs of collection, including reasonable attorneys' fees.

### 7.3 Extra Services

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

### 7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

### 7.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Lump sum in the amount of \$67,857.

## 8.0 Terms and Conditions

The following Terms and Conditions are incorporated into this AGREEMENT and made a part of it.

### 8.1 Standard of Care

Services provided by COMPANY under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

### 8.2 Entire Agreement

This AGREEMENT and its attachments constitute the entire understanding between CLIENT and COMPANY relating to COMPANY's services. Any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this AGREEMENT shall be in writing and signed by the parties to this AGREEMENT. If the CLIENT, its officers, agents, or employees request COMPANY to perform extra services pursuant to this AGREEMENT, CLIENT will pay for the additional services even though an additional written agreement is not issued or signed.

### 8.3 Time Limit and Commencement of Services

This AGREEMENT must be executed within ninety (90) days to be accepted under the terms set forth herein. The services will be commenced immediately upon receipt of this signed AGREEMENT.

### 8.4 Suspension of Services

If the Project or the COMPANY'S services are suspended by the CLIENT for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this AGREEMENT, the COMPANY shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the CLIENT shall compensate the COMPANY for expenses incurred as a result of the suspension and resumption of its services, and the COMPANY'S schedule and fees for the remainder of the Project shall be equitably adjusted.



If the COMPANY'S services are suspended for more than ninety (90) days, consecutive or in the aggregate, the COMPANY may terminate this AGREEMENT upon giving not less than five (5) calendar days' written notice to the CLIENT.

If the CLIENT is in breach of this AGREEMENT, the COMPANY may suspend performance of services upon five (5) calendar days' notice to the CLIENT. The COMPANY shall have no liability to the CLIENT, and the CLIENT agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this AGREEMENT by the CLIENT. Upon receipt of payment in full of all outstanding sums due from the CLIENT, or curing of such other breach which caused the COMPANY to suspend services, the COMPANY shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

#### 8.5 Books and Accounts

COMPANY will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses for a period of five (5) years. Said books and accounts will be available at all reasonable times for examination by CLIENT at the corporate office of COMPANY during that time.

#### 8.6 Insurance

COMPANY will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage, and Professional Liability insurance caused by the negligent performance by COMPANY's employees of the functions and services required under this AGREEMENT.

#### 8.7 Termination or Abandonment

Either party has the option to terminate this AGREEMENT. In the event of failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, then the obligation to provide further services under this AGREEMENT may be terminated upon seven (7) days' written notice. If any portion of the services is terminated or abandoned by CLIENT, the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the services not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on COMPANY's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse COMPANY for termination costs.

#### 8.8 Waiver

COMPANY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

#### 8.9 Severability

If any provision of this AGREEMENT is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this AGREEMENT shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

#### 8.10 Successors and Assigns

All of the terms, conditions, and provisions hereof shall inure to the benefit of and are binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this AGREEMENT shall be made without written consent of the parties to this AGREEMENT.

#### 8.11 Third-Party Beneficiaries

Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. The COMPANY's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against the COMPANY because of this AGREEMENT or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this project to carry out the intent of this provision.

8.12 Governing Law and Jurisdiction

The CLIENT and the COMPANY agree that this AGREEMENT and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Iowa without regard to any conflict of law provisions, which may apply the laws of other jurisdictions.

It is further agreed that any legal action between the CLIENT and the COMPANY arising out of this AGREEMENT or the performance of the services shall be brought in a court of competent jurisdiction in the State of Iowa.

8.13 Dispute Resolution

Mediation. In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this AGREEMENT shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

8.14 Attorney's Fees

If litigation arises for purposes of collecting fees or expenses due under this AGREEMENT, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

8.15 Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY. COMPANY shall retain these records for a period of five (5) years following completion/submission of the records, during which period they will be made available to the CLIENT at all reasonable times.

8.16 Reuse of Documents

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

8.17 Failure to Abide by Design Documents or To Obtain Guidance

The CLIENT agrees that it would be unfair to hold COMPANY liable for problems that might occur should COMPANY'S plans, specifications or design intents not be followed, or for problems resulting from others' failure to obtain and/or follow COMPANY'S guidance with respect to any errors, omissions, inconsistencies, ambiguities or conflicts which are detected or alleged to exist in or as a consequence of implementing COMPANY'S plans, specifications or other instruments of service. Accordingly, the CLIENT waives any claim against COMPANY, and agrees to defend, indemnify and hold COMPANY harmless from any claim for injury or losses that results from failure to follow COMPANY'S plans, specifications or design intent, or for failure to obtain and/or follow COMPANY'S guidance with respect to any alleged errors, omissions, inconsistencies, ambiguities or conflicts contained within or arising as a result of implementing COMPANY'S plans, specifications or other instruments of service. The CLIENT also agrees to compensate COMPANY for any time spent and expenses incurred remedying CLIENT's failures according to COMPANY'S prevailing fee schedule and expense reimbursement policy.



**8.18 Opinion of Probable Construction Cost**

As part of the Deliverables, COMPANY may submit to the CLIENT an opinion of probable cost required to construct work recommended, designed, or specified by COMPANY, if required by CLIENT. COMPANY is not a construction cost estimator or construction contractor, nor should COMPANY'S rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. This requires COMPANY to make a number of assumptions as to actual conditions that will be encountered on site; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment and materials the contractor will employ; contractor's techniques in determining prices and market conditions at the time, and other factors over which COMPANY has no control. Given the assumptions which must be made, COMPANY cannot guarantee the accuracy of its opinions of cost, and in recognition of that fact, the CLIENT waives any claim against COMPANY relative to the accuracy of COMPANY'S opinion of probable construction cost.

**8.19 Design Information in Electronic Form**

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY's express written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore, the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the modification or reuse of these materials.

The CLIENT recognizes that designs, plans, and data stored on electronic media including, but not limited to computer disk, magnetic tape, or files transferred via email, may be subject to undetectable alteration and/or uncontrollable deterioration. The CLIENT, therefore, agrees that COMPANY shall not be liable for the completeness or accuracy of any materials provided on electronic media after a 30-day inspection period, during which time COMPANY shall correct any errors detected by the CLIENT to complete the design in accordance with the intent of the contract and specifications. After 40 days, at the request of the CLIENT, COMPANY shall submit a final set of sealed drawings, and any additional services to be performed by COMPANY relative to the submitted electronic materials shall be subject to separate agreement. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the COMPANY and electronic files, the signed or sealed hard-copy construction documents shall govern.

**8.20 Information Provided by Others**

The CLIENT shall furnish, at the CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this AGREEMENT. The COMPANY may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The COMPANY shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the CLIENT and/or the CLIENT's consultants and contractors.

COMPANY is not responsible for accuracy of any plans, surveys or information of any type including electronic media prepared by any other consultants, etc. provided to COMPANY for use in preparation of plans. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the COMPANY from any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or connected in any way with the services performed by other consultants engaged by the CLIENT.

COMPANY is not responsible for accuracy of topographic surveys provided by others. A field check of a topographic survey provided by others will not be done under this AGREEMENT unless indicated in the Scope of Services.

**8.21 Force Majeure**

The CLIENT agrees that the COMPANY is not responsible for damages arising directly or indirectly from any delays for causes beyond the COMPANY's control. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless from any and all liability, other than that caused by the

negligent acts, errors, or omissions of COMPANY, arising out of or resulting from the same. For purposes of this AGREEMENT, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; failure of any government agency to act in a timely manner; failure of performance by the CLIENT or the CLIENT'S contractors or consultants; or discovery of any hazardous substances or differing site conditions. Severe weather disruptions include but are not limited to extensive rain, high winds, snow greater than two (2) inches and ice. In addition, if the delays resulting from any such causes increase the cost or time required by the COMPANY to perform its services in an orderly and efficient manner, the COMPANY shall be entitled to a reasonable adjustment in schedule and compensation.

#### 8.22 Job Site Visits and Safety

Neither the professional activities of COMPANY, nor the presence of COMPANY'S employees and sub-consultants at a construction site, shall relieve the general contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. COMPANY and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The CLIENT agrees that the general contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT's AGREEMENT with the general contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY'S consultants shall be indemnified and shall be made additional insureds on the general contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

#### 8.23 Hazardous Materials

CLIENT hereby understands and agrees that COMPANY has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at CLIENT's premises, or in connection with or related to this project with respect to which COMPANY has been retained to provide professional services. The compensation to be paid COMPANY for said professional services is in no way commensurate with, and has not been calculated with reference to, the potential risk of injury or loss which may be caused by the exposure of persons or property to such substances or conditions. Therefore, to the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold COMPANY, its officers, directors, employees, and consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, or consequential, including, but not limited to, attorney fees and Court costs, arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acid, alkalis, toxic chemicals, liquids gases, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

It is acknowledged by both parties that COMPANY'S Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event COMPANY or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of COMPANY'S services, COMPANY may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until the CLIENT retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrants that the job site is in full compliance with applicable laws and regulations.

Nothing contained within this AGREEMENT shall be construed or interpreted as requiring COMPANY to assume the status of a generator, storer, transporter, treater, or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C.A., §6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.

#### 8.24 Certificate of Merit

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care

expected of a design professional performing professional services under similar circumstances; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to COMPANY not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any judicial proceeding.

#### 8.25 Limitation of Liability

In recognition of the relative risks and benefits of the Project to both the CLIENT and the COMPANY, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants shall not exceed \$50,000.00, or the COMPANY'S total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

#### 8.26 Drywells, Underdrains and Other Infiltration Devices

Services provided by COMPANY under this AGREEMENT do NOT include the geotechnical design of drywells, underdrains, injection wells or any other item that may be devised for the purpose of removing water from the CLIENT'S property by infiltration into the ground. Due to the high variability of soil types and conditions such devices will not be reliable in all cases. While for this reason COMPANY does not recommend the use of these devices, in some cases their use may be necessary to obtain an adequate amount of area for development on the CLIENT'S property. Since the use of these devices is intended to enhance the value of the CLIENT'S property and, in some cases, allow development that would otherwise not be possible, the CLIENT will assume all risks inherent in the design and construction of these devices, unless the contractor or a Geotechnical Engineer assumes these risks. Typical risks include but are not limited to:

- Failure to obtain the required release rate;
- Variability of the soils encountered during construction from those encountered in soil borings. (Soils can vary widely over a small change in location, horizontal or vertical, particularly with regards to permeability);
- Failure of the device due to siltation, poor construction or changes in the water table;
- Need to obtain additional soils information (i.e. borings etc.) to evaluate the function of installed devices;
- Reconstruction of failed or inadequate devices;
- Enlargement of detention/ retention facilities to make up for release rates that are lower than those used in the stormwater design, including engineering design and additional land required for such enlargement; and
- Regular maintenance to remove accumulated silt over the device's life span.

If the use of these devices is required COMPANY will advise the CLIENT that a Geotechnical Engineer must be retained to consult on the project. The CLIENT must enter into a separate agreement directly with this consultant. They will not be sub-contracted through COMPANY nor are their fees included as part of this AGREEMENT. COMPANY will work together with this consultant to obtain a final design. Our collaboration may include the use of a common standard detail or the creation of a new standard detail. COMPANY may make suggestions to the Geotechnical Engineer on ways to tailor these devices to meet the needs of the overall site design. The Geotechnical Engineer will evaluate these suggested details and modifications based on his experience and measured soils information to estimate the release rate for each detail considered. COMPANY may use a release rate of these devices as provided by the Geotechnical Engineer for the design of the stormwater system. This rate may be faxed to us, as a draft copy of the Geotechnical Engineers report or as a final copy of that report. In no case will COMPANY accept responsibility for the determination of the expected release rate of these devices.

If certification of the contractor's construction of these devices is required by the municipality or desired by the CLIENT a Geotechnical Engineer must also be obtained for these services. This is highly recommended in order to observe the actual soils where the devices are being constructed and to verify that the construction methods used do not violate any assumptions made by the Geotechnical Engineer during the design and evaluation of the standard detail. If a Geotechnical Engineer is not retained by the CLIENT to provide construction review, the CLIENT shall assume all risks that the devices may fail requiring additional geotechnical

investigation or reconstruction and shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom. Any construction observation services provided by COMPANY shall not include these devices.

8.27 Environmental Audits/Site Assessments

Environmental Audit/Site Assessment report(s) are prepared for CLIENT's sole use. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless against all damages, claims, expenses, and losses arising out of or resulting from any reuse of the Environmental Audit/Site Assessment report(s) without the written authorization of COMPANY.

8.28 Construction Observation Without Design

It is agreed that the professional services of COMPANY are limited to a review and observation of the work of the contractor to ascertain that such work is proceeding in general accordance with the contract documents and that such contract documents have not been prepared by the COMPANY. Unless otherwise stated, the CLIENT warrants that any documents provided to COMPANY by the CLIENT or by the prior consultant may be relied upon as to their accuracy and completeness without independent investigation by the successor consultant and that the CLIENT has the right to provide such documents to COMPANY free of any claims of copyright or patent infringement or violation of any other party's rights in intellectual property. It is further agreed that the CLIENT will defend, indemnify and hold harmless COMPANY from any claim or suit whatsoever, including all payments, expenses or costs, arising from or alleged to have arisen from an error or omission in the plans, specifications or contract documents. COMPANY agrees to be responsible for its employees own negligent acts, errors or omissions in the performance of their professional services.

8.29 Design Without Construction Observation

It is agreed that the professional services of COMPANY do not extend to or include the review or site observation of the contractor's work or performance and the CLIENT assumes all responsibility for interpretation of the contract documents and for construction observation. It is further agreed that the CLIENT will defend, indemnify and hold harmless COMPANY from any claim or suit whatsoever, including but not limited to all payments, expenses or costs involved, arising from the contractor's performance or the failure of the contractor's work to conform to the design intent and the contract documents. COMPANY agrees to be responsible for its employees' negligent acts, errors or omissions.

8.30 Construction Observation

COMPANY shall visit the project at appropriate intervals (as described in the scope of services) during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. The CLIENT has not retained COMPANY to make detailed inspections or to provide exhaustive or continuous project review and observation services. COMPANY does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

If the CLIENT desires more extensive project observation or full-time project representation, the CLIENT shall request in writing such services be provided by COMPANY as Additional Services in accordance with the terms of the AGREEMENT.

8.31 Soliciting Employment

Neither party to this AGREEMENT will solicit an employee of the other nor hire or make an offer of employment to an employee of the other that is working on this PROJECT, without prior written consent of the other party, during the time this AGREEMENT is in effect.

8.32 DGPS Signal Accuracy

Regional RTN, local RTK, or Omnistar Data Service may be interrupted, or the validity of the data changed, by local conditions such as blockage by trees and buildings or radio interference. Published system accuracies are dependent on the CLIENT'S GPS receiver and CLIENT'S location. The Regional RTN, local RTK, or Omnistar Data Services coverage is approximate and when CLIENT intends to operate on the extremes of the published coverage area, CLIENT is advised to verify the anticipated Data Services performance with vendor prior to use.



8.33 8.37 Municipal Advisor

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.

This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this AGREEMENT and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

HR GREEN, INC.

Approved by:

A handwritten signature in blue ink, appearing to read 'AM', written over a horizontal line.

Printed/Typed Name: Andrew Marsh

Title: Vice President

Date: 9/02/21

CITY OF ANAMOSA

Accepted by:

Printed/Typed Name:

Title:

Date:



## Simple Scope Short Form Agreement

Project: City of Anamosa  
Well 7 Jordan Well Siting Study

Project No: 211098  
Phase No(s):  
Date: 9/20/2021

Client: City of Anamosa  
Contact: Beth Brincks  
Title: City Administrator  
Address: 107 S. Ford Street  
City/State/Zip: Anamosa, IA 52205  
Phone/Email/Fax No. 319.462.6055

The City of Anamosa is currently in the process of drilling a new Jordan Well #6 to provide a long-term replacement for Well #4 located at the Water Treatment Plant site. Well #5 is located in a residential area without the current radius of legal control, and will be in need of long-term replacement in the future. The City desires to identify a favorable location for a new Well #7 in the Cambrian-Ordovician (a.k.a. Jordan) aquifer.

The new Well #7 will be needed in the future for the following two reasons: 1) provide additional capacity if demands increase beyond the current 20-year projection, and/or 2) replace the aging Well #5. This study will initiate a capital improvement plan that represents a procurement strategy for the City's future water source and help identify properties that the City may want to purchase when available. The new well will be sited where the regulatory 200-foot radius of legal control can be secured for water quality protection. The target capacity is a minimum of 700 gallons per minute (gpm).

Keys to successful siting of the new well are consideration of the following factors:

1. Separation distance from the City's existing wells (Well Nos. 4, 5, and 6).
2. Separation distance from the Iowa State Penitentiary's existing two existing wells.
3. Consideration of new regulatory requirements for siting a well in this aquifer.
4. Location, size, and terrain of land available for purchase or easement.
  - a. Radius of legal control around the well head.
  - b. Proximity to connect back to the Water Treatment Plant and/or existing raw water transmission main.
  - c. Constructability of the well on the proposed site.

HR Green will assist the City in identifying a location that mitigates development costs and well pumping interference, while at the same time captures the benefits of reliable aquifer yield and conservation of the aquifer's water level and volume of groundwater in storage.





The CLIENT agrees to employ HR Green, Inc. (COMPANY) to perform the following services:

1. Conduct desktop hydrogeologic review of the Cambrian-Ordovician aquifer to verify aquifer conditions.
2. Assess groundwater availability and yield of the Cambrian-Ordovician aquifer.
3. Determine preliminary production well size and the well spacing needed to capture the available yield.
4. Identify other existing (major) Cambrian-Ordovician aquifer wells.<sup>(1)</sup>
5. Consult with the Iowa DNR Water Supply Section regarding the regulatory requirements of IAC Chapter 52. Obtain DNR's preliminary views on Anamosa's likely Tier Classification and the potential for a volume/rate increase to the Water Allocation Permit.
6. Evaluate up to two (2) potential well sites using land ownership information from Jones County, proximity to the existing Water Treatment Plant and/or raw water system, and existing topography for constructability.<sup>(2)</sup>
7. Deliverable #1: Draft Report summarizing the findings and recommendations. Meet with CLIENT to discuss findings, conclusions, and recommendations.
  - a. Hydrogeologic review and groundwater availability.
  - b. Potential well location(s), depth, diameter, spacing, and capacity.
  - c. Preliminary map showing 2 potential well sites and tie-in to existing infrastructure. Both well sites will be based upon replacing the existing Well #5.
  - d. Preliminary opinion of probable cost to develop the recommended well, not including property acquisition or legal costs. Up to 2 sites will be evaluated.
8. Deliverable #2: finalize the report and submit to CLIENT.
  - (1) The well search to identify private and PWS wells will include readily available information from the Iowa Geological Survey within a 15-mile radius of the City of Anamosa.
  - (2) CLIENT will advise COMPANY on up to 2 properties available for purchase or easement and that are desirable to the CLIENT.
  - (3) Not included: property negotiations, environmental assessments, drilling, testing, survey, modeling, permit applications, design, bidding, and construction phase services. Any of these may be added at the Client's request.

The CLIENT agrees to pay COMPANY for the above scope of services:

Lump Sum in the amount of \$ 14,200

☒ Reimbursable Expenses Included

☒ Sub-Consultant Services Included

Copy To:

☒ Accounting



#### TERMS AND CONDITIONS

Services provided by COMPANY under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.



Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. COMPANY's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against COMPANY because of this AGREEMENT or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all agreements with contractors, subcontractors, sub-consultants, vendors and other entities involved in this project to carry out the intent of this provision.

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this AGREEMENT shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

If litigation arises for purposes of collecting fees or expenses due under this AGREEMENT, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY.

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY's express written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore, the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the modification or reuse of these materials.

The CLIENT agrees that the General Contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT's agreement with the general contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY's consultants shall be indemnified and shall be made additional insureds on the general contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises.

The CLIENT agrees, to the fullest extent permitted by law, to limit the liability of COMPANY and COMPANY's officers, directors, partners, employees, shareholders, owners and sub-consultants to the CLIENT for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of COMPANY and its officers, directors, partners, employees, shareholders, owners and sub-consultants to all those named shall not exceed \$ 10,000. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, COMPANY may, without waiving any claim or right against the CLIENT, and without liability whatsoever to the CLIENT suspend or terminate the performance of services. The retainer shall be





credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event any portion of an account remains unpaid 60 days after the billing, COMPANY may institute collection action and the CLIENT shall pay all costs of collection, including reasonable attorneys' fees.

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.

This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. The effective date of the AGREEMENT shall be the last date entered below.

CITY OF ANAMOSA, IOWA

HR GREEN, INC.  
8710 Earhart Lane SW  
Cedar Rapids, IA 52404  
319-841-4000

Accepted by: \_\_\_\_\_

Approved by: \_\_\_\_\_ 

Printed/  
Typed Name: \_\_\_\_\_

Printed/  
Typed Name: Andrew Marsh, P.E.

Title: \_\_\_\_\_

Title: Vice President

Date: \_\_\_\_\_

Date: 9/17/21



**HR GREEN, INC.**  
**PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 1**

THIS AMENDMENT, made this 20<sup>th</sup> day of September, 2021 by and between, City of Anamosa the CLIENT, and HR GREEN, INC. (hereafter "COMPANY"), for professional services concerning:

Sycamore Street from Davis to Williams

hereby amends the original Professional Services Agreement dated February 15<sup>th</sup>, 2021 as follows:

The CLIENT and COMPANY agree to amend the Scope of Services of the original Professional Services Agreement and previous amendments as follows:

Additional design and construction phase services for Sanitary Sewer Replacement on Sycamore St between Davis and Williams, and related changes to roadway design to include the following -

Sanitary Sewer designed as 8" PVC, following SUDAS guidance, and assuming installation of 1 MH at the east end of project. The system shall be gravity flowing at 0.5% from the proposed MH, 275' west to an existing MH in the Sycamore and Williams intersection. 315' Existing Sewer and 6 Residential Services shall be removed, and new services run to the edge of the ROW. The existing pipe flowing east across Davis shall be plugged and abandoned at the edge of the project limits.

Roadway design will be changed from 3" Mill & Overlay with curb replacement to a full reconstruction for installation of proposed Sanitary Improvements. Typical section remains 31' wide, but changes to include subgrade preparation, 6" drainable subbase, and an option for 7" PCC or 7" HMA pavement. Project limits remain the same, except for the addition of pavement repair around the existing MH. Vertical grades will be adjusted to maintain driveway maximums of 10% and minimums of 0.5%.

COMPANY Project Number: 201647

The CLIENT and COMPANY agree to amend other provisions of the original Professional Services Agreement and previous amendments as follows:

N/A

In consideration for these services, the CLIENT AGREES to adjust the payment for services performed by COMPANY on the following basis:

- ☒ Per current rate schedule with a maximum fee to be increased by eleven-thousand and two-hundred Dollars (\$ 11,200)

THIS AMENDMENT is subject to all provisions of the original Professional Services Agreement.

THIS AMENDMENT, together with the original Professional Services Agreement and all previous amendments represents the entire and integrated AGREEMENT between the CLIENT and COMPANY.

THIS AMENDMENT executed the day and year written above.



CITY OF ANAMOSA

HR GREEN, INC.

A blue ink signature of Andrew Marsh, P.E., written over a horizontal line.

Andrew Marsh, P.E.

By:

By: Vice President

\\hrgreen.com\HRG\Data\2020\201647\Admin\Contract\Client\Amend#1\AMD#1\_HRG\_AmendmentProfessionalServicesAgreement\_09032021.dotx

**Mutual Aid and Assistance Agreement for the Iowa  
Water/Wastewater Agency Response Network (IOWARN)**

**AGREEMENT**

This Agreement is made and entered into by public and private water and wastewater utilities and emergency management commissions and agencies that have, by executing this Agreement, manifested their intent to participate in an intrastate program for Mutual Aid and Assistance among Iowa Water and Wastewater Utilities known as the IOWARN Mutual Aid and Assistance Program.

This Agreement is authorized under Chapter 29C, Iowa Code, which authorizes mutual aid arrangements for reciprocal disaster services and recovery. This Agreement is further authorized as to the public agencies' utility parties hereto by the respective authority of 357, 357A, 358, 364, 384, 386, 388, 389 and 504A Iowa Code, which authorize Water and Wastewater Utilities that are public agencies to contract to provide services. This Agreement is further authorized by Section 28E.12 Iowa Code, but this Agreement is not otherwise adopted pursuant to Chapter 28E, Iowa Code, and is not intended to be a 28E Agreement.

**ARTICLE I.  
PURPOSE**

Recognizing that emergencies may require aid or assistance in the form of personnel, equipment, and supplies from outside the area of impact, the signatory utilities hereby establish a program for Mutual Aid and Assistance for Iowa Water and Wastewater Utilities known as the "IOWARN Mutual Aid and Assistance Program". Through the IOWARN Mutual Aid and Assistance Program, Members coordinate response activities and share resources during emergencies, with the support and assistance of the Associated Agencies. This Agreement sets forth the procedures and standards for the administration of the IOWARN Mutual Aid and Assistance Program.

**ARTICLE II.  
DEFINITIONS**

- A. Authorized Official – An employee or officer of a Member that is authorized to:
  - 1. Request assistance;
  - 2. Offer assistance;
  - 3. Refuse to offer assistance; or
  - 4. Withdraw assistance under this Agreement.
- B. Emergency – A natural or human caused event or circumstance causing, or imminently threatening to cause, loss of life, injury to person or property, human suffering or financial loss, and includes, but is not limited to, fire, explosion, flood, severe weather, drought, earthquake, volcanic activity, spills or releases of oil or hazardous material, contamination, utility or transportation emergencies, disease, blight, infestation, civil disturbance, riot, war and terrorism, sabotage or other intentional acts, that are, or could reasonably be, beyond the capability of the services, personnel, equipment, and facilities of a IOWARN Mutual Aid and Assistance Program Member to fully manage and mitigate internally.

C. Members – Any public or private Water or Wastewater Utility that manifests intent to participate in the IOWARN Mutual Aid and Assistance Program by executing this Agreement. Members are primarily Iowa Water or Wastewater Utilities, but membership is open to water and wastewater utilities outside the State of Iowa that operate in areas contiguous to an Iowa utility Member.

1. Requesting Member – A Member who makes a Request for Assistance under the IOWARN Mutual Aid and Assistance Program.
2. Responding Member – A Member that responds to a Request for Assistance under the IOWARN Mutual Aid and Assistance Program.
3. Non-Responding Member - A Member that does not provide aid or assistance during a Period of Assistance under the IOWARN Mutual Aid and Assistance Program.

D. Associated Agencies – The Iowa Emergency Management Commissions and Agencies and other non utility participants that agree to provide a support role for the IOWARN Mutual Aid and Assistance Program by separate agreement or other undertaking approved by the Statewide Steering Committee. Associated Agencies are not parties to this Agreement and do not provide or receive emergency services under this Agreement. To the extent Associated Agencies do provide any emergency services to any Member the terms under which such services are provided shall be as the provider and recipient shall separately agree. The initial Associated Agencies include: (1) the Iowa Section of the American Water Works Association; (2) the Iowa Rural Water Association; (3) the Iowa Department of Natural Resources, and (4) the Homeland Security and Emergency Management Division of the Iowa Department of Public Defense. Additional Associated Agencies may be added by vote of the Statewide Committee.

E. Confidential Information - Any document shared with any signatory of this Agreement that is marked confidential and that is confidential under Section 22.7 Iowa Code or other exemption from disclosure under Ch. 22, Code of Iowa.

F. Request for Assistance. A request by a Requesting Member to any one or more other Members for mutual aid or assistance in the event of an Emergency under the IOWARN Mutual Aid and Assistance Program.

F. Period of Assistance – A specified period of time when a Responding Member assists a Requesting Member. The period commences when personnel, equipment, or supplies depart from Responding Member's facility and ends when the resources return to their facility (portal to portal). All protections identified in this Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from an emergency, as previously defined.

G. Statewide Committee – The Statewide Committee established under Article III.

H. Statewide Chair – The chair of the Statewide Committee selected under Article III.

I. Statewide Coordinator – The person appointed to such position by the Statewide Committee as provided under Article III.

J. National Incident Management System (NIMS): A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.

### **ARTICLE III. ADMINISTRATION**

The IOWARN Mutual Aid and Assistance Program shall be administered through a Statewide Committee, a Statewide Chair and a Statewide Coordinator. The Statewide Committee shall provide coordination of the IOWARN Mutual Aid and Assistance Program before, during, and after an emergency and shall include regional representatives from across the state. The designated regions shall be consistent with the regions established by the Iowa Department of Natural Resources. The Statewide Committee shall consist of one Member representative from each region selected by the Members in such region by written ballot and a Statewide Chair selected by the Members annually by written ballot, plus one non-voting representative of each Associate Agency. The Statewide Committee shall meet at least annually and shall plan and coordinate emergency planning and response activities for the IOWARN Mutual Aid and Assistance Program under the leadership of the Statewide Chair. The Statewide Committee shall appoint a Statewide Coordinator from among the employees of the Members or Associated Agencies who shall facilitate, coordinate, and administer the activities of the IOWARN Mutual Aid and Assistance Program under the direction of the Statewide Committee.

The Statewide Committee shall establish rules of procedure for the conduct of committee business.

Meetings of the Statewide Committee shall be conducted in accordance with the Iowa Open Meetings Law, Chapter 21, Iowa Code.

### **ARTICLE IV. PROCEDURES**

In coordination with the emergency management and public health system of the state, the Statewide Committee shall develop operational and planning procedures for the IOWARN Mutual Aid and Assistance Program. These procedures shall be reviewed at least annually and updated as needed by the Statewide Committee and shall be set forth in an IOWARN Mutual Aid and Assistance Program Manual and an IOWARN Mutual Aid and Assistance Handbook.

### **ARTICLE V. REQUESTS FOR ASSISTANCE**

A. Member Responsibility: Members shall: (1) identify an Authorized Official and alternates; (2) provide contact information, including 24-hour access; and (3) provide information on resources that may be available from the utility for mutual aid and assistance response. Such contact information shall be updated annually or when changes occur, shall be provided to the State Committee for inclusion in the IOWARN Mutual Aid and Assistance Program Manual and the IOWARN Mutual Aid and Assistance Handbook.

In the event of an Emergency, a Member's Authorized Official may request mutual aid and assistance directly from a specific Member by making a Request for Assistance to such Member or may make a general Request for Assistance to the Statewide Coordinator.

Requests for Assistance can be made orally or in writing. When made orally, the specific request for personnel, equipment, and supplies shall be subsequently confirmed in writing as soon as practicable. Requests for Assistance to a Member shall be directed to the Authorized Official of any Member. If a Request for Assistance is made to the Statewide Coordinator, the Statewide Coordinator shall forward the Request for Assistance to one or more Authorized Officials of Members for direct response to the Requesting Member. Specific detailed protocols for making and responding to Requests for Assistance shall be set forth in the IOWARN Mutual Aid and Assistance Program Manual and the IOWARN Mutual Aid and Assistance Handbook.

- B. Response to a Request for Assistance – Members are not obligated to respond to a request. After a Member receives a Request for Assistance, the Authorized Official shall evaluate whether or not to respond, whether resources are available to respond, or if other circumstances would hinder response. Following the evaluation, the Authorized Official shall, as soon as possible, inform the Requesting Member whether it will respond. If the Member is willing and able to provide assistance, the Member shall inform the Requesting Member about the type of available resources and the approximate arrival time of such assistance.
- C. Discretion of Responding Member's Authorized Official – Execution of this Agreement does not create any duty to respond to a Request for Assistance. When a Member receives a Request for Assistance, the Authorized Official shall have sole and absolute discretion as to whether or not to respond, or the availability of resources to be used in such response. An Authorized Member's decisions on the availability of resources shall be final.

## **ARTICLE VI.**

### **RESPONDING MEMBER PERSONNEL**

- A. National Incident Management System - When providing assistance under this Agreement, the Requesting Member and Responding Member shall be organized and shall function under the National Incident Management System.
- B. Control - While employees so provided may be under the supervision of the Responding Member, the Responding Member's employees come under the direction and control of the Requesting Member, consistent with the NIMS Incident Command System to address the needs identified by the Requesting Member. The Requesting Member's Authorized Official shall coordinate response activities with the designated supervisors of the Responding Member. The Responding Member's designated supervisors must keep accurate records of work performed by personnel during the specified Period of Assistance.
- C. Food and Shelter – Whenever practical, Responding Member personnel must be self sufficient for up to 72 hours. When possible, the Requesting Member shall supply reasonable food and shelter for Responding Member personnel. If the Requesting Member is unable to provide food and shelter for Responding Member personnel, the Responding Member's designated supervisor is authorized to secure the resources necessary to meet the needs of its personnel. Except as provided below, the cost for such resources must not exceed the normal cost for such resources for that area. To the extent Food and Shelter costs exceed the normal costs for the area, the Responding Member must demonstrate that the additional costs were reasonable and necessary under the circumstances. Unless otherwise agreed to in writing, the Requesting Member remains responsible for reimbursing

the Responding Member for all reasonable and necessary costs associated with providing food and shelter, if such resources are not otherwise provided by the Requesting Member.

- D. Communication – The Requesting Member shall provide Responding Member personnel with radio equipment as available, or radio frequency information to program existing radio equipment, in order to facilitate communications with local responders and utility personnel.
- E. Status – Unless otherwise provided by law, the Responding Member's officers and employees retain the same privileges, immunities, rights, duties and benefits as provided in their respective jurisdictions.
- F. Licenses and Permits – To the extent permitted by law, Responding Member personnel that hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance.
- G. Right to Withdraw – The Responding Member's Authorized Official retains the right to withdraw some or all of its resources at any time for any reason in the Responding Member's sole and absolute discretion. Notice of intention to withdraw must be communicated to the Requesting Member's Authorized Official as soon as is practicable under the circumstances.

## **ARTICLE VII.**

### **COST- REIMBURSEMENT**

The Requesting Member shall reimburse the Responding Member for each of the following categories of costs incurred during the specified Period of Assistance as agreed in whole or in part by both parties; provided, that any Responding Member may, if it so elects, assume in whole or in part such loss, damage, expense, or other cost, or may loan such equipment or donate such services to the Requesting Member without charge or cost.

- A. Personnel – The Responding Member shall be reimbursed by the Requesting Member for personnel costs incurred for work performed during the specified Period of Assistance. Responding Member personnel costs shall be calculated according to the terms provided in their employment contracts or other conditions of employment. The Responding Member's designated supervisors must keep accurate records of work performed by personnel during the specified Period of Assistance. Requesting Member reimbursement to the Responding Member may consider all personnel costs, including salaries or hourly wages, costs for fringe benefits, and indirect costs.



- B. Equipment – The Requesting Member shall reimburse the Responding Member for the use of equipment during the specified Period of Assistance, including, but not limited to, reasonable rental rates, all fuel, lubrication, maintenance, transportation, and loading/unloading of loaned equipment. All equipment shall be returned to the Responding Member in substantially the same condition the equipment was in at the time it was supplied to the Requesting Member as soon as is practicable and reasonable under the circumstances. At a minimum, rates for equipment use must be based on the Federal Emergency Management Agency's (FEMA) Schedule of Equipment Rates. If a Responding Member uses rates different from those in the FEMA Schedule of Equipment Rates, the Responding Member must provide such rates orally or in writing to the Requesting Member prior to supplying the equipment. Mutual agreement on which rates are used must be reached in writing prior to dispatch of the equipment. Reimbursement for equipment not referenced on the FEMA Schedule of Equipment Rates must be developed based on actual recovery of costs. If Responding Member must lease a piece of equipment while its equipment is being repaired, Requesting Member shall reimburse Responding Member for such rental costs.
- C. Materials and Supplies – The Requesting Member must reimburse the Responding Member in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Member must not charge direct fees or rental charges to the Requesting Member for other supplies and reusable items that are returned to the Responding Member in a clean, damage-free condition. Reusable supplies that are returned to the Responding Member with damage that renders them unusable must be treated as expendable supplies for purposes of cost reimbursement.
- D. Payment Period – The Responding Member must provide an itemized bill to the Requesting Member for all expenses incurred by the Responding Member while providing assistance under this Agreement. The Requesting Member must send the itemized bill not later than (90) ninety days following the end of the Period of Assistance. The Responding Member may request additional periods of time within which to submit the itemized bill, and Requesting Member shall not unreasonably withhold consent to such request. The Requesting Member must pay the bill in full on or before the forty-fifth (45<sup>th</sup>) day following the billing date. The Requesting Member may request additional periods of time within which to pay the itemized bill, and Responding Member shall not unreasonably withhold consent to such request, provided, however, that all payment shall occur not later than one-year after the date a final itemized bill is submitted to the Requesting Member.
- E. Records – Each Responding Member and their duly authorized representatives shall have access to a Requesting Member's books, documents, notes, reports, papers and records which are directly pertinent to the Request for Assistance made pursuant to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. Each Requesting Member and their duly authorized representatives shall have access to a Responding Member's books, documents, notes, reports, papers and records which are directly pertinent to a Response to a Request for Assistance made pursuant to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. Such records shall be maintained for at least three (3) years or longer where required by law.

**ARTICLE VIII.**  
**DISPUTES**

If any controversy or claim arises out of, or relates to, the execution of the Agreement, including, but not limited to, alleged breach of the Agreement, the disputing Members shall first attempt to resolve the dispute by negotiation, followed by mediation and finally shall be settled by arbitration in accordance with the Rules of the American Arbitration Association. Any court of competent jurisdiction may enter the judgment rendered by the arbitrators as final judgment that is binding on the parties.

**ARTICLE IX.**  
**REQUESTING MEMBER'S DUTY TO INDEMNIFY**

Except as provided in Article XIII pertaining to Insurance, the Requesting Member shall assume the defense of, fully indemnify and hold harmless, the Responding Member, its officers and employees, from all claims, loss, damage, injury and liability of every kind, nature and description, directly or indirectly arising from Responding Member's work during a specified Period of Assistance. The scope of the Requesting Member's duty to indemnify includes, but is not limited to, suits arising from, or related to, negligent or wrongful use of equipment or supplies on loan to the Requesting Member, or faulty workmanship or other negligent acts, errors or omissions by Requesting Member or the Responding Member personnel.

The Requesting Member's duty to indemnify is subject to, and shall be applied consistent with, the conditions set forth in Article X.

**ARTICLE X.**  
**SIGNATORY INDEMNIFICATION**

In the event of a liability, claim, demand, action, or proceeding of whatever kind or nature arising out of a specified Period of Assistance, the Requesting Member shall have a duty to defend, indemnify, save and hold harmless all Non-Responding Members, their officers, agents and employees from any liability, claim, demand, action, or proceeding of whatever kind or nature arising out of a Period of Assistance.

**ARTICLE XI.**  
**WORKER'S COMPENSATION CLAIMS**

The Responding Member is responsible for providing worker's compensation and other injury and death benefits for its employees and for administering worker's compensation for its employees. The Requesting Member is responsible for providing worker's compensation and other injury and death benefits for its employees and for administering worker's compensation for its employees.

**ARTICLE XII.**  
**NOTICE**

A Member who becomes aware of a claim or suit that in anyway, directly or indirectly, contingently or otherwise, affects or might affect other Members of this Agreement shall provide prompt and timely notice to the Members who may be affected by the suit or claim. Each Member reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

**ARTICLE XIII.**  
**INSURANCE**

Members of this Agreement shall maintain an insurance policy or maintain a self insurance program that covers activities that it may undertake by virtue of membership in the IOWARN Mutual Aid and Assistance Program. Each Member waives subrogation for any injury or damage covered by its own insurance against any other member.

**ARTICLE XIV.**  
**CONFIDENTIAL INFORMATION**

To the fullest extent allowed by Chapter 22, Iowa Code or other applicable law, each Member and Associated Agency shall maintain in the strictest confidence and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information disclosed under this Agreement. If any Member, Associated Participant, third party or other entity requests or demands, by subpoena or otherwise, that a Member or Associated Participant disclose any Confidential Information disclosed under this Agreement, the Member or Associated Participant shall immediately notify the owner of the Confidential Information and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information by asserting all applicable rights and privileges with respect to such information and shall cooperate fully in any judicial or administrative proceeding relating thereto.

**ARTICLE XV.**  
**EFFECTIVE DATE**

This Agreement shall be effective after the Water and Wastewater Utility's authorized representative executes the Agreement and the Statewide Committee Chair receives the Agreement. The Statewide Committee Chair shall maintain a master list of all Members and Associated Agencies in the IOWARN Mutual Aid and Assistance Program.

**ARTICLE XVI.**  
**WITHDRAWAL**

A Member may withdraw from this Agreement by providing written notice of its intent to withdraw to the Statewide Chair. Withdrawal takes effect 60 days after the appropriate officials receive notice. Withdrawal from this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance, which duty shall survive such withdrawal.

## **ARTICLE XVII. MODIFICATION**

No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement may be due to programmatic operational changes to support the agreement, legislative action, creation of an interstate aid and assistance agreement, or other developments. Modifications to this Agreement may be proposed by the Statewide Committee. The Statewide Committee Chair shall provide written notice to all Members of proposed modifications to this Agreement together with a written ballot allowing Members to vote for or against the proposed modification. A proposed modification shall become effective only if it is approved by written vote of at least a majority of the Members. Approved modifications shall take effect 60 days after the date upon which notice of the approved modification is sent to the Members.

## **ARTICLE XVIII. SEVERABILITY**

The parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

## **ARTICLE XIX. PRIOR AGREEMENTS**

This Agreement supersedes all prior Agreements between Members to the extent that such prior Agreements are inconsistent with this Agreement.

## **ARTICLE XX. PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES**

This Agreement is for the sole benefit of the Members and no person or entity shall have any rights under this Agreement as a third party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and shall be without effect.

## **ARTICLE XXI. INTRASTATE AND INTERSTATE IOWARN MUTUAL AID AND ASSISTANCE PROGRAMS**

To the extent practicable, Members shall participate in Mutual Aid and Assistance activities conducted under the State of Iowa Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC) as set forth in Chapter 29C, Iowa Code. Members may voluntarily agree to participate in an interstate mutual aid and assistance program for water and wastewater utilities through this Agreement if such a program is established.

Now, therefore, in consideration of the covenants and obligations set forth in this Agreement, the Water and Wastewater Utility or other Agency listed here manifests its intent to be a Member of the IOWARN Mutual Aid and Assistance Program by executing this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

City of or Water/Wastewater Utility or Agency:\_\_\_\_\_

Signature:\_\_\_\_\_

Signature:\_\_\_\_\_

Title:\_\_\_\_\_

Title\_\_\_\_\_

\_\_\_\_\_

Please Print Name

\_\_\_\_\_

Please Print Name

**RESOLUTION NO. 2021-**

***RESOLUTION APPROVING THE APPOINTMENT TO THE LIBRARY BOARD OF TRUSTEES TO  
FILL TERM ENDING JUNE 30, 2023***

**WHEREAS**, Section 15.03 of the Anamosa Code of Ordinances provides the Mayor with the power to appoint members of the Library Board of Trustees, with the approval of the City Council; and

**WHEREAS**, a trustee term expired on June 30, 2021 and the Library Board has made a recommendation to fill the openings; and

**WHEREAS**, such recommendation is now forwarded onto the Mayor and the City Council for their review and consideration.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA**, that the following appointments to the Library Board of Trustees be approved with an effective date of September 27, 2021:

Position	Appointee Name	Term Expires
Library Board Trustee	Randy Antons	June 30, 2024
Library Board Trustee	Edward Green	June 30, 2024

Councilmember \_\_\_\_\_ introduced the foregoing **Resolution No. 2021-** and moved for its adoption.

Councilmember \_\_\_\_\_ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

Council Member	AYE	NAY	ABSENT
CRUMP			
SMITH			
MACHART			
ZUMBACH			
STOUT			
CAPRON			

**PASSED AND APPROVED** this 27<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
Rod Smith, Mayor

ATTEST:

\_\_\_\_\_  
Beth Brincks, City Clerk

# **CITY OF ANAMOSA**

## **BOARD/COMMISSION CONSIDERATION REQUEST**

**BOARD/ COMMISSION NAME:** Library Board of Trustees

**NAME:** Edward M. Green

**ADDRESS:** 17002 E23 County Home Road, Anamosa, Iowa 52205

**PHONE NUMBER:** 319-431-9765.

**BRIEF BIOGRAPHY (Please give us some background information about yourself including employment, areas of interest, why this committee is of interest to you, how long you have lived in Anamosa, etc.)**

I have lived in Anamosa for seventeen years now, moving here to Iowa after 20 years in the Marine Corps to work for Rockwell Collins in Cedar Rapids. Anamosa really appealed to me because it is a small town and I felt the school experience would be good for my daughter. While I was in the Marine Corps, I flew tactical jet aircraft and also had numerous other jobs in the Marine Corps besides being a pilot. In the late 1990s I managed the fleet of fifty-five AV8B aircraft for the Pacific Fleet and was responsible to support all the logistics, engineering and maintenance for the fleet. My last job in the Marine Corps, in addition to flying C-12 aircraft, was to support the maintenance and scheduling for a million-acre military range in Arizona.

I am a life long learner who has an avid interest in reading and learning. Two of my favorite places to go are bookstores and the library. I like the fact that both represent a storehouse of human knowledge and creativity and that they both represent growth. Most importantly, the library is an institution that serves the community and serves the overall greater good. As such, now as I get older, I would like to give some of my time, energy and knowledge to the local community and I think the Library Board is a great fit for me. I am a resourceful and hard-working person with many business skills that I think will be of value to the Library Board.

I am currently employed as a Manager of Project Managers for Vontas, which is a small software company that makes systems for transit agencies. In my current role, I coach and mentor Project Managers, who deliver our systems for the agencies. As a manager, I get to do a lot of critical thinking and solving of business problems, working with customers and also managing a staff of six project managers. I also routinely present information to my team, my customers and C-suite executives in both my company and customer organizations.

My original education was a Bachelors of Science, in Science, from the Pennsylvania State University. While in the Marine Corps I began my Master of Business Administration with the University of Phoenix, which I completed in 2007. More importantly, I am a lifelong learner with a growth mindset and a desire to serve others and contribute to my local community.

I look forward to your favorable consideration for membership on the Library Board.

Best Regards, *Ed Green*

32

**CITY OF ANAMOSA**  
**BOARD/COMMISSION CONSIDERATION REQUEST**

**BOARD/COMMISSION  
NAME:**

Anamosa Library & Learning Center

**NAME:** Randy Antons

**ADDRESS:** 733 Dakota St. Anamosa IA

**PHONE NUMBER:** 319-462-4957

**BRIEF BIOGRAPHY (Please give us some background information about yourself including employment, areas of interest, why this committee is of interest to you, how long you have lived in Anamosa, etc.)**

Senior Test Engineer of Software for General Dynamics

Lived in Anamosa since 1993.

Served on the long range planning committee for the school.

Served on the Technology committee for the school.

Served as Treasurer for our church.

Member of Fawn Creek Country Club for 20 years.

I would like to see the library continue to be an important part of the community.



**RESOLUTION NO. 2021-**

**RESOLUTION APPROVING THE OFFICIAL IOWA DEPARTMENT  
OF TRANSPORTATION FINANCIAL REPORT FOR CITY STREETS AND PARKING  
FOR FISCAL YEAR ENDING JUNE 30, 2021**

***WHEREAS***, the City of Anamosa receives annually Road Use Tax Funds from the Iowa Department of Transportation; and

***WHEREAS***, these funds are required to be used for street related expenses; and

***WHEREAS***, to insure that these funds are expended in the proper manner the City is required to annually submit to the Iowa Department of Transportation a financial report for the previous fiscal year showing how the Road Use Tax Funds were expended.

***NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA***, by the City Council of Anamosa, Iowa, that the attached financial report for Fiscal Year ending June 30, 2021 is correct and do hereby approve the same.

Councilmember \_\_\_\_\_ introduced the foregoing **Resolution No. 2021-** and moved for its adoption. Councilmember \_\_\_\_\_ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

<b>Council Member</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
CRUMP			
SMITH			
MACHART			
ZUMBACH			
STOUT			
CAPRON			

***PASSED AND APPROVED*** this 27<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
Rod Smith, Mayor

ATTEST:

\_\_\_\_\_  
Beth Brincks, City Clerk



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2021

Anamosa

9/23/2021 2:55:05 PM

### Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets	\$238,939						\$238,939
Benefits - Roads/Streets	\$59,971	\$1,533					\$61,504
Training & Dues		\$4,522					\$4,522
Building & Grounds Maint. & Repair		\$25,771					\$25,771
Vehicle & Office Equip Operation and Repair		\$13,174					\$13,174
Operational Equipment Repair		\$24,538					\$24,538
Street Lights		\$1,068	\$66,828				\$67,896
Other Utilities		\$5,632					\$5,632
Engineering		\$11,720			\$198,445		\$210,165
Insurance	\$86,819						\$86,819
Medical	\$425	\$778					\$1,203
Other Contract Services		\$2,680					\$2,680
Minor Equipment Purchases		\$3,654					\$3,654
Other Equipment		\$299					\$299
Office Supplies		\$34					\$34
Operating Supplies		\$43,975					\$43,975
Replacement Posts & Signs		\$1,899	\$1,315				\$3,214



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2021

Anamosa

9/23/2021 2:55:05 PM

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Other Supplies		\$360					\$360
Storm Drainage			\$3,160				\$3,160
Street - Preservation		\$237,114	\$27,813				\$264,927
Principal Payment				\$70,000			\$70,000
Interest Payment				\$5,180			\$5,180
Transfer Out		\$233,000					\$233,000
Snow Removal		\$40,664					\$40,664
<b>Total</b>	\$386,154	\$652,415	\$99,116	\$75,180	\$198,445		\$1,411,310



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2021

Anamosa

9/23/2021 2:55:05 PM

### Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$153,154		\$0	\$75,180			\$228,334
Other Taxes (Hotel, LOST)			\$99,116				\$99,116
State Revenues - Road Use Taxes		\$828,081					\$828,081
Charges/fees						\$0	\$0
Sale of Property & Merchandise		\$4,952					\$4,952
Proceeds from Debt					\$100,643		\$100,643
Transfer In	\$233,000						\$233,000
<b>Total</b>	<b>\$386,154</b>	<b>\$833,033</b>	<b>\$99,116</b>	<b>\$75,180</b>	<b>\$100,643</b>	<b>\$0</b>	<b>\$1,494,126</b>



Bureau of Local Systems

Ames, IA 50010

## City Street Finance Report

Fiscal Year 2021

Anamosa

9/23/2021 2:55:05 PM

### Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
700,000 GO Bond	\$140,000	\$70,000	\$5,180	\$70,000	\$5,180	\$70,000
Engineering Study 151 Grade Separation	\$100,643	\$0	\$0	\$0	\$0	\$100,643



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2021

Anamosa

9/23/2021 2:55:05 PM

### Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
International Street Sweeper	2015	Purchased	\$182,425	No Change
Sterling Dump Truck	2009	Purchased	\$97,000	No Change
Sterling Single Axle Dump Truck	2006	Purchased	\$83,557	No Change
2500 Ford Truck	2011	Purchased	\$19,500	No Change
International 4900 Single Axle Dump Truck	2002	Purchased	\$67,600	No Change
Freightliner Dump Truck	2003	Purchased	\$138,104	No Change
Freightliner Dump Truck	2014	Purchased	\$100,000	No Change
Dodge Ram Truck 1-ton	2014	Purchased	\$32,964	No Change
Dodge Ram Truck 1-ton	2016	Purchased	\$32,358	No Change
Volvo Wheel Loader	2017	Purchased	\$128,600	No Change



Bureau of Local Systems

Ames, IA 50010

## City Street Finance Report

Fiscal Year 2021

Anamosa

9/23/2021 2:55:05 PM

### Street Projects

Project Description	Contract Price	Final Price	Contractor Name
---------------------	----------------	-------------	-----------------





Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2021

Anamosa

9/23/2021 2:55:05 PM

### Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Begining Balance	\$0	\$1,217,526	\$0	\$0	\$38,715	\$0	\$1,256,241
SubTotal Expenses (-)	\$386,154	\$419,415	\$99,116	\$75,180	\$198,445		\$1,178,310
Transfers Out (-)		\$233,000					\$233,000
Subtotal Revenues (+)	\$153,154	\$833,033	\$99,116	\$75,180	\$100,643	\$0	\$1,261,126
Transfers In (+)	\$233,000						\$233,000
Ending Balance	\$0	\$1,398,144	\$0	\$0	(\$59,087)	\$0	\$1,339,057

Resolution Number:

Execution Date:

Signature:

**RESOLUTION NO. 2021-**

**RESOLUTION APPROVING THE HIRING AND SETTING SALARY FOR FULL TIME  
UTILITIES SUPERINTENDENT AND ASSISTANT UTILITIES SUPERINTENDENT FOR  
THE FISCAL YEAR ENDING JUNE 30, 2022**

**WHEREAS**, the City Council regularly approves the hiring of staff; and

**WHEREAS**, the Water and Wastewater Superintendent positions will be discontinued and combined into a Utilities Superintendent and Utilities Assistant Superintendent position; and

**WHEREAS**, the City Administrator has reviewed applications and is now recommending the candidates below for the positions of Utilities Superintendent and Assistant Utilities Superintendent; and

**WHEREAS**, such recommendation is now forwarded onto the City Council for their review and consideration; and

**WHEREAS**, these candidates are currently employed by the City of Anamosa in good standing.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA**, that the following hire be approved and in effect September 27, 2021.

Position	Employee Name	Annual Salary
Utilities Superintendent	Steven Agnitsch	\$70,000.00
Assistant Utilities Superintendent	Robert Young	\$57,680.00

Councilmember \_\_\_\_\_ introduced the foregoing **Resolution No. 2021-** and moved for its adoption. Councilmember \_\_\_\_\_ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

COUNCILMEMBER		AYES	NAYS	ABSENT
CRUMP				
SMITH				
MACHART				
ZUMBACH				
STOUT				
CAPRON				

**PASSED AND APPROVED** this 27<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
Rod Smith, Mayor

ATTEST:

\_\_\_\_\_  
Beth Brincks, City Clerk

**RESOLUTION NO. 2021-**

***RESOLUTION SETTING THE DATE FOR THE STATUS OF FUNDED ACTIVITIES  
FOR THE DOWNTOWN REVITALIZATION PROJECT OF THE CITY OF ANAMOSA,  
IOWA***

**WHEREAS**, the City of Anamosa has committed to participation in a community development block grant for a Downtown Revitalization Project; and

**WHEREAS**, the funded activities process requires a public hearing to update the public on the status of the project funds; and

**WHEREAS**, a public notice of said public hearing is required to be published in the designated local paper no less than four and no more than 20 days prior to the public hearing;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA**, that the City of Anamosa City Council does hereby set October 11, 2021 at 6:00 p.m. as the date and time for the public hearing to be held in the Anamosa Library and in Anamosa, Iowa.

**FURTHERMORE**, that publication of said public notice shall be made in accordance with the State Code of Iowa.

Councilmember \_\_\_\_\_ introduced the foregoing **Resolution No. 2021-** and moved for its adoption. Councilmember \_\_\_\_\_ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

COUNCILMEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
SMITH				
MACHART				
ZUMBACH				
STOUT				
CAPRON				

**PASSED AND APPROVED** this 27<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
Rod Smith, Mayor

ATTEST:

\_\_\_\_\_  
Beth Brincks, City Clerk



City of Anamosa, IA

# Expense Approval Report

## By Vendor Name

Payment Dates 9/14/2021 - 9/28/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: 005770 - AMAZON</b>					
AMAZON	789463934976	09/20/2021	DVD	041-410-6501	16.00
AMAZON	663734983363	09/20/2021	DVD & BOOKS	041-410-6501	98.47
AMAZON	996388498854	09/20/2021	DVD	041-410-6501	35.92
<b>Vendor 005770 - AMAZON Total:</b>					<b>150.39</b>
<b>Vendor: 000188 - BAKER &amp; TAYLOR</b>					
BAKER & TAYLOR	2036133161	09/20/2021	BOOKS	041-410-6501	34.76
BAKER & TAYLOR	2036153105	09/20/2021	BOOKS	041-410-6501	748.59
BAKER & TAYLOR	2036173167	09/20/2021	BOOKS	041-410-6501	68.26
<b>Vendor 000188 - BAKER &amp; TAYLOR Total:</b>					<b>851.61</b>
<b>Vendor: 005731 - BANOWETZ LUMBER COMPANY INC</b>					
BANOWETZ LUMBER COMPANY...	22443	09/27/2021	CAULK, SHIMS	610-815-6540	19.91
<b>Vendor 005731 - BANOWETZ LUMBER COMPANY INC Total:</b>					<b>19.91</b>
<b>Vendor: 003434 - BARCO MUNICIPAL PRODUCTS</b>					
BARCO MUNICIPAL PRODUCTS	IN-241542	09/27/2021	CONES ORANGE	110-211-6543	664.75
<b>Vendor 003434 - BARCO MUNICIPAL PRODUCTS Total:</b>					<b>664.75</b>
<b>Vendor: 000191 - BARRON MOTOR SUPPLY</b>					
BARRON MOTOR SUPPLY	272114	09/27/2021	PRONTO A/F 61	110-211-6553	66.60
BARRON MOTOR SUPPLY	272177	09/27/2021	CAPSULE	110-211-6553	6.40
BARRON MOTOR SUPPLY	272221	09/27/2021	BATTERIES	110-211-6553	189.92
<b>Vendor 000191 - BARRON MOTOR SUPPLY Total:</b>					<b>262.92</b>
<b>Vendor: 006178 - BERGANKDV</b>					
BERGANKDV	1138602	09/27/2021	AUDIT	001-610-6514	1,332.00
<b>Vendor 006178 - BERGANKDV Total:</b>					<b>1,332.00</b>
<b>Vendor: 005272 - BLACK HILLS ENERGY</b>					
BLACK HILLS ENERGY	090321	09/15/2021	MTHLY GAS SERVICE	001-110-6370	70.84
BLACK HILLS ENERGY	090321	09/15/2021	MTHLY GAS SERVICE	001-650-6370	35.00
BLACK HILLS ENERGY	090321	09/15/2021	MTHLY GAS SERVICE	015-150-6370	39.20
BLACK HILLS ENERGY	090321	09/15/2021	MTHLY GAS SERVICE	044-440-6370	493.96
BLACK HILLS ENERGY	090321	09/15/2021	MTHLY GAS SERVICE	046-460-6370	80.40
BLACK HILLS ENERGY	090321	09/15/2021	MTHLY GAS SERVICE	110-211-6370	35.00
BLACK HILLS ENERGY	090321	09/15/2021	MTHLY GAS SERVICE	600-810-6370	35.00
BLACK HILLS ENERGY	090321	09/15/2021	MTHLY GAS SERVICE	610-815-6370	136.93
<b>Vendor 005272 - BLACK HILLS ENERGY Total:</b>					<b>926.33</b>
<b>Vendor: 005100 - BLADE PEST CONTROL</b>					
BLADE PEST CONTROL	080221	09/20/2021	PEST CONTROL	041-410-6475	62.00
<b>Vendor 005100 - BLADE PEST CONTROL Total:</b>					<b>62.00</b>
<b>Vendor: 004362 - BOOMERANG</b>					
BOOMERANG	3378	09/27/2021	CAMERA RETRIEVAL	610-815-6472	1,765.00
BOOMERANG	3379	09/27/2021	STORM REPAIR COUNTRY CLUB...	122-210-6757	8,015.00
<b>Vendor 004362 - BOOMERANG Total:</b>					<b>9,780.00</b>
<b>Vendor: 006168 - BRINCKS/BETH</b>					
BRINCKS/BETH	091621	09/27/2021	EMPLOYEE REIMBURSEMENT	001-612-6446	50.33
<b>Vendor 006168 - BRINCKS/BETH Total:</b>					<b>50.33</b>
<b>Vendor: 006032 - BROKAW/NICK</b>					
BROKAW/NICK	091021	09/27/2021	EMPLOYEE REIMBURSE MILEAGE	001-110-6446	131.04
<b>Vendor 006032 - BROKAW/NICK Total:</b>					<b>131.04</b>
<b>Vendor: 000395 - CENTURYLINK</b>					
CENTURYLINK	091021	09/27/2021	INTERNET	110-211-6373	66.04
<b>Vendor 000395 - CENTURYLINK Total:</b>					<b>66.04</b>

## Expense Approval Report

Payment Dates: 9/14/2021 - 9/28/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: 000808 - CHEMSEARCH</b>					
CHEMSEARCH	7493599	09/27/2021	ECOSTORM	610-815-6501	150.00
<b>Vendor 000808 - CHEMSEARCH Total:</b>					<b>150.00</b>
<b>Vendor: 000008 - CITY OF ANAMOSA</b>					
CITY OF ANAMOSA	091721	09/15/2021	PAYROLL TRANSFER 09/17/21	001-000-1110	45,301.29
CITY OF ANAMOSA	091721	09/15/2021	PAYROLL TRANSFER 09/17/21	041-410-1110	5,952.05
CITY OF ANAMOSA	091721	09/15/2021	PAYROLL TRANSFER 09/17/21	043-430-1110	5,440.92
CITY OF ANAMOSA	091721	09/15/2021	PAYROLL TRANSFER 09/17/21	044-440-1110	53.83
CITY OF ANAMOSA	091721	09/15/2021	PAYROLL TRANSFER 09/17/21	046-460-1110	2,188.85
CITY OF ANAMOSA	091721	09/15/2021	PAYROLL TRANSFER 09/17/21	600-810-1110	6,865.87
CITY OF ANAMOSA	091721	09/15/2021	PAYROLL TRANSFER 09/17/21	610-815-1110	8,175.81
<b>Vendor 000008 - CITY OF ANAMOSA Total:</b>					<b>73,978.62</b>
<b>Vendor: 000771 - DANS OVERHEAD DOORS</b>					
DANS OVERHEAD DOORS	524097	09/27/2021	DOOR REMOTES	610-815-6540	120.00
<b>Vendor 000771 - DANS OVERHEAD DOORS Total:</b>					<b>120.00</b>
<b>Vendor: 004760 - DELANCEY ELECTRIC CO.</b>					
DELANCEY ELECTRIC CO.	5060	09/27/2021	FIRE DEPT SIGN LIGHTS	015-150-6475	135.00
<b>Vendor 004760 - DELANCEY ELECTRIC CO. Total:</b>					<b>135.00</b>
<b>Vendor: 006361 - DUNCAN CHIROPRACTIC CLINIC</b>					
DUNCAN CHIROPRACTIC CLINIC	090821	09/27/2021	WORK COMP - BARNES FD	015-150-6412	310.00
<b>Vendor 006361 - DUNCAN CHIROPRACTIC CLINIC Total:</b>					<b>310.00</b>
<b>Vendor: 003826 - ECICOG</b>					
ECICOG	9407	09/27/2021	CDBG GRANT ADMIN	331-601-6455	825.00
<b>Vendor 003826 - ECICOG Total:</b>					<b>825.00</b>
<b>Vendor: 004585 - EDWARDS SANITATION</b>					
EDWARDS SANITATION	83425	09/20/2021	TRASH PICKUP OCT/NOV	041-410-6475	33.50
EDWARDS SANITATION	86828	09/20/2021	MICROWAVE DISPOSAL	041-410-6475	15.00
<b>Vendor 004585 - EDWARDS SANITATION Total:</b>					<b>48.50</b>
<b>Vendor: 003909 - EHRISMAN ENTERPRISES, INC</b>					
EHRISMAN ENTERPRISES, INC	091621	09/27/2021	TREE & STUMP REMOVAL	001-290-6428	2,100.00
<b>Vendor 003909 - EHRISMAN ENTERPRISES, INC Total:</b>					<b>2,100.00</b>
<b>Vendor: 004526 - ELAN-CARDMEMBER SERVICE</b>					
ELAN-CARDMEMBER SERVICE	091421	09/27/2021	BASIC WASTEWATER TRAINING ...	610-815-6445	495.00
ELAN-CARDMEMBER SERVICE	INV108312145	09/27/2021	ZOOM	001-622-6430	29.98
ELAN-CARDMEMBER SERVICE	495786	09/27/2021	WASTEWATER REVIEW CLASS - ...	600-810-6445	130.00
<b>Vendor 004526 - ELAN-CARDMEMBER SERVICE Total:</b>					<b>654.98</b>
<b>Vendor: 005469 - EMC INSURANCE</b>					
EMC INSURANCE	091621	09/27/2021	DEDUCTIBLE - A MAREK	001-110-6429	1,000.00
<b>Vendor 005469 - EMC INSURANCE Total:</b>					<b>1,000.00</b>
<b>Vendor: 005973 - ENVIRONMENTAL EXPRESS</b>					
ENVIRONMENTAL EXPRESS	1000663258	09/27/2021	BOD BOTTLES	610-815-6530	227.33
<b>Vendor 005973 - ENVIRONMENTAL EXPRESS Total:</b>					<b>227.33</b>
<b>Vendor: 004334 - FAREWAY STORES, INC.</b>					
FAREWAY STORES, INC.	00012260-324	09/27/2021	CLEANING SUPPLIES	600-810-6472	39.14
FAREWAY STORES, INC.	00018243	09/27/2021	SUPPLIES	600-810-6540	46.78
FAREWAY STORES, INC.	00019089	09/27/2021	BUG SPRAY	600-810-6540	4.79
<b>Vendor 004334 - FAREWAY STORES, INC. Total:</b>					<b>90.71</b>
<b>Vendor: 000539 - GRAYBILL ELECTRONICS</b>					
GRAYBILL ELECTRONICS	28611	09/20/2021	QRTLY MONITORING FEE	041-410-6475	42.00
<b>Vendor 000539 - GRAYBILL ELECTRONICS Total:</b>					<b>42.00</b>
<b>Vendor: 003615 - HOME DECORATING CENTER</b>					
HOME DECORATING CENTER	106855	09/27/2021	PAINT & SUPPLIES	001-650-6540	57.71
<b>Vendor 003615 - HOME DECORATING CENTER Total:</b>					<b>57.71</b>

## Expense Approval Report

Payment Dates: 9/14/2021 - 9/28/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: 000712 - HOTSY CLEANING SYSTEMS</b>					
HOTSY CLEANING SYSTEMS	0202797-IN	09/27/2021	SWIVEL	110-211-6553	79.50
<b>Vendor 000712 - HOTSY CLEANING SYSTEMS Total:</b>					<b>79.50</b>
<b>Vendor: 004946 - HOWARD R GREEN</b>					
HOWARD R GREEN	146536	09/27/2021	RISK & RESILIANCE	600-810-6407	128.00
HOWARD R GREEN	146703	09/27/2021	WELL #6	600-810-6407	3,500.05
<b>Vendor 004946 - HOWARD R GREEN Total:</b>					<b>3,628.05</b>
<b>Vendor: 006056 - HUNT/TYLER</b>					
HUNT/TYLER	091021	09/27/2021	MILEAGE REIMBURSEMENT	001-110-6446	175.28
<b>Vendor 006056 - HUNT/TYLER Total:</b>					<b>175.28</b>
<b>Vendor: 005184 - INFRASTRUCTURE TECHNOLOGY SOLU</b>					
INFRASTRUCTURE TECHNOLOGY...26375		09/27/2021	ONLINE BACKUP SERVICE	001-110-6490	144.00
<b>Vendor 005184 - INFRASTRUCTURE TECHNOLOGY SOLU Total:</b>					<b>144.00</b>
<b>Vendor: 006115 - IOWA DEPT OF PUBLIC SAFETY</b>					
IOWA DEPT OF PUBLIC SAFETY	090821	09/27/2021	ONLINE WARRANTS & ARTICLES...	001-110-6490	402.00
<b>Vendor 006115 - IOWA DEPT OF PUBLIC SAFETY Total:</b>					<b>402.00</b>
<b>Vendor: 000721 - IOWA DEPT. OF TRANSPORTATION</b>					
IOWA DEPT. OF TRANSPORTATI...	CI-0000650	09/27/2021	PAINT	110-211-6543	2,298.92
<b>Vendor 000721 - IOWA DEPT. OF TRANSPORTATION Total:</b>					<b>2,298.92</b>
<b>Vendor: 000098 - JC CROSS CO.</b>					
JC CROSS CO.	63801	09/27/2021	BLOWER BELTS	610-815-6472	466.07
<b>Vendor 000098 - JC CROSS CO. Total:</b>					<b>466.07</b>
<b>Vendor: 000387 - JOHN DEERE FINANCIAL</b>					
JOHN DEERE FINANCIAL	4038410	09/27/2021	TIRES, WASHERS	610-815-6470	56.51
JOHN DEERE FINANCIAL	4039301	09/27/2021	GAUGER FEELER STANDARD	110-211-6552	4.99
JOHN DEERE FINANCIAL	4039316	09/27/2021	DRILL BITS, TOWELS	610-815-6553	25.96
JOHN DEERE FINANCIAL	4039484	09/27/2021	KEROSENE	110-211-6553	75.98
JOHN DEERE FINANCIAL	4039694	09/27/2021	MOWER BLADE	110-211-6553	21.99
JOHN DEERE FINANCIAL	P13443	09/27/2021	BATTERY CABLE	110-211-6553	31.06
JOHN DEERE FINANCIAL	4041467	09/27/2021	WEED SPRAY	610-815-6501	109.98
JOHN DEERE FINANCIAL	4041725	09/27/2021	TRICKLE CHRGR - CORD REEL	610-815-6471	89.98
JOHN DEERE FINANCIAL	4043282	09/27/2021	COLD SHUTS	110-211-6553	2.58
<b>Vendor 000387 - JOHN DEERE FINANCIAL Total:</b>					<b>419.03</b>
<b>Vendor: 000245 - JONES COUNTY ENGINEER</b>					
JONES COUNTY ENGINEER	091021	09/27/2021	FUEL	001-110-6551	1,359.16
JONES COUNTY ENGINEER	091021	09/27/2021	FUEL	015-150-6552	273.61
JONES COUNTY ENGINEER	091021	09/27/2021	FUEL	110-211-6550	1,284.38
JONES COUNTY ENGINEER	091021	09/27/2021	FUEL	600-810-6551	437.78
JONES COUNTY ENGINEER	091021	09/27/2021	FUEL	610-815-6551	435.86
<b>Vendor 000245 - JONES COUNTY ENGINEER Total:</b>					<b>3,790.79</b>
<b>Vendor: 000043 - JONES COUNTY RECORDER</b>					
JONES COUNTY RECORDER	AM4312	09/27/2021	ATV REGISTRATION	015-150-6550	17.75
<b>Vendor 000043 - JONES COUNTY RECORDER Total:</b>					<b>17.75</b>
<b>Vendor: 004919 - KLUESNER CONSTRUCTION</b>					
KLUESNER CONSTRUCTION	28519	09/27/2021	DRIVEWAY WORK	610-815-6555	3,335.75
KLUESNER CONSTRUCTION	28559	09/27/2021	SEALING AROUND TRICKLING FI...	610-815-6559	2,298.50
KLUESNER CONSTRUCTION	28615	09/27/2021	S ELM & CEMETERY RD ASPHALT	110-211-6790	3,978.00
<b>Vendor 004919 - KLUESNER CONSTRUCTION Total:</b>					<b>9,612.25</b>
<b>Vendor: 005907 - KONICA PREMIER FINANCE</b>					
KONICA PREMIER FINANCE	38444897	09/27/2021	COPIER PURCHASE CONTRACT	001-622-6470	151.64
<b>Vendor 005907 - KONICA PREMIER FINANCE Total:</b>					<b>151.64</b>
<b>Vendor: 006042 - LEAF</b>					
LEAF	12298791	09/20/2021	COPIER LEASE	041-410-6471	96.00
<b>Vendor 006042 - LEAF Total:</b>					<b>96.00</b>
<b>Vendor: 006123 - LYNCH DALLAS, P.C.</b>					
LYNCH DALLAS, P.C.	190641	09/27/2021	GENERAL LEGAL	001-640-6455	396.50

## Expense Approval Report

Payment Dates: 9/14/2021 - 9/28/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LYNCH DALLAS, P.C.	190642	09/27/2021	HUMAN RESOURCES	001-640-6455	132.00
LYNCH DALLAS, P.C.	190643	09/27/2021	REAL ESTATE	001-640-6455	147.00
LYNCH DALLAS, P.C.	190644	09/27/2021	NUISANCE	001-110-6411	87.00
LYNCH DALLAS, P.C.	190645	09/27/2021	PD MATTERS PROSECUTION	001-110-6411	301.00
LYNCH DALLAS, P.C.	190646	09/27/2021	NUISANCE ENFORCEMENT	001-110-6411	66.00
Vendor 006123 - LYNCH DALLAS, P.C. Total:					1,129.50
Vendor: 006159 - MACQUEEN EQUIPMENT					
MACQUEEN EQUIPMENT	P13407	09/27/2021	JETTER ATTACHMENTS	610-815-6472	3,967.40
MACQUEEN EQUIPMENT	P13449	09/27/2021	REPAIR PARTS FOR JETTER	610-815-6471	411.68
MACQUEEN EQUIPMENT	W02880	09/27/2021	CAMERA CABLE REPAIR	610-815-6559	1,043.82
Vendor 006159 - MACQUEEN EQUIPMENT Total:					5,422.90
Vendor: 005346 - MAQUOKETA VALLEY ELECTRIC COOP					
MAQUOKETA VALLEY ELECTRIC ...	090921	09/27/2021	INDUSTRIAL PARK LIGHTS	122-210-6372	49.50
MAQUOKETA VALLEY ELECTRIC ...	091521	09/27/2021	INTERNET	600-810-6535	139.85
Vendor 005346 - MAQUOKETA VALLEY ELECTRIC COOP Total:					189.35
Vendor: 006152 - MARTIN GARDNER ARCHITECTURE					
MARTIN GARDNER ARCHITECT...	31	09/27/2021	DOWNTOWN FACADE	331-600-6490	922.72
Vendor 006152 - MARTIN GARDNER ARCHITECTURE Total:					922.72
Vendor: 004769 - MEDIACOM					
MEDIACOM	091221	09/27/2021	INTERNET	001-622-6454	304.90
Vendor 004769 - MEDIACOM Total:					304.90
Vendor: 006334 - METAL DESIGN SYSTEMS, INC.					
METAL DESIGN SYSTEMS, INC.	090121	09/27/2021	CITY HALL UPSTAIRS RENOVATI...	122-650-6750	15,453.41
Vendor 006334 - METAL DESIGN SYSTEMS, INC. Total:					15,453.41
Vendor: 000333 - MIDWEST RADAR					
MIDWEST RADAR	170677	09/27/2021	SQUAD CAR RADAR MAINTENA...	001-110-6530	160.00
Vendor 000333 - MIDWEST RADAR Total:					160.00
Vendor: 005982 - MIDWEST TAPE					
MIDWEST TAPE	500928016	09/20/2021	DIGITAL MATERIALS	122-410-6725	100.08
Vendor 005982 - MIDWEST TAPE Total:					100.08
Vendor: 002225 - MINGER MOWING & LANDSCAPE, INC					
MINGER MOWING & LANDSCA...	18223	09/20/2021	FERTILIZER	041-410-6475	73.50
MINGER MOWING & LANDSCA...	18353	09/27/2021	NUISANCE MOWING	001-110-6461	448.00
Vendor 002225 - MINGER MOWING & LANDSCAPE, INC Total:					521.50
Vendor: 003950 - MISSISSIPPI VALLEY PUMP, INC.					
MISSISSIPPI VALLEY PUMP, INC.	13873	09/27/2021	ANNUAL MAINTENANCE CONT...	610-815-6472	1,050.00
MISSISSIPPI VALLEY PUMP, INC.	13874	09/27/2021	PUMP REPAIR	610-815-6472	7,745.00
Vendor 003950 - MISSISSIPPI VALLEY PUMP, INC. Total:					8,795.00
Vendor: 003491 - MUNICIPAL SUPPLY, INC.					
MUNICIPAL SUPPLY, INC.	0809999-IN	09/27/2021	COUP, METERS	600-810-6504	2,080.00
MUNICIPAL SUPPLY, INC.	0809999-IN	09/27/2021	COUP, METERS, PORT TOUCH	600-810-6504	361.25
MUNICIPAL SUPPLY, INC.	0809999-IN	09/27/2021	COUP, METERS	610-815-6504	7,776.00
Vendor 003491 - MUNICIPAL SUPPLY, INC. Total:					10,217.25
Vendor: 005880 - NORTH CENTRAL LABORATORIES					
NORTH CENTRAL LABORATORIES	459403	09/27/2021	LAB STIR PLATE	610-815-6504	299.46
Vendor 005880 - NORTH CENTRAL LABORATORIES Total:					299.46
Vendor: 005480 - OVERDRIVE					
OVERDRIVE	CD0649721332825	09/20/2021	BRIDGES EBOOK CONTENT FEE	122-410-6725	1,295.94
Vendor 005480 - OVERDRIVE Total:					1,295.94
Vendor: 000357 - PETTY CASH					
PETTY CASH	092021	09/20/2021	POSTAGE	041-410-6508	11.00
Vendor 000357 - PETTY CASH Total:					11.00
Vendor: 005680 - PROQUEST LLC					
PROQUEST LLC	70696841	09/20/2021	ANCESTRY.COM	122-410-6725	1,934.98
Vendor 005680 - PROQUEST LLC Total:					1,934.98

## Expense Approval Report

Payment Dates: 9/14/2021 - 9/28/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: 005835 - QC ANALYTICAL SERVICES LLC</b>					
QC ANALYTICAL SERVICES LLC	2109038	09/27/2021	AUGUST LAB	610-815-6479	1,642.28
<b>Vendor 005835 - QC ANALYTICAL SERVICES LLC Total:</b>					<b>1,642.28</b>
<b>Vendor: 005741 - RECREATIONAL MOTOR SPORTS</b>					
RECREATIONAL MOTOR SPORTS	55654	09/27/2021	AUGUST UPS SHIPPING	610-815-6431	251.65
<b>Vendor 005741 - RECREATIONAL MOTOR SPORTS Total:</b>					<b>251.65</b>
<b>Vendor: 000364 - RED'S SALES &amp; SERVICE</b>					
RED'S SALES & SERVICE	49256	09/27/2021	MAINTENANCE 2017 EXPLORER	001-110-6474	102.93
RED'S SALES & SERVICE	49279	09/27/2021	BATTERY 2018 EXPLORER	001-110-6474	37.50
RED'S SALES & SERVICE	49286	09/27/2021	MAINTENANCE 2017 EXPLORER	001-110-6474	311.20
RED'S SALES & SERVICE	49294	09/27/2021	MAINTENANCE2018 EXPLORER	001-110-6474	37.04
<b>Vendor 000364 - RED'S SALES &amp; SERVICE Total:</b>					<b>488.67</b>
<b>Vendor: 005817 - REECE ELECTRIC,INC</b>					
REECE ELECTRIC,INC	2188	09/27/2021	BREAKER FOR PUMP	110-211-6470	471.85
<b>Vendor 005817 - REECE ELECTRIC,INC Total:</b>					<b>471.85</b>
<b>Vendor: 004520 - ROGERS CONCRETE CONSTRUCTION</b>					
ROGERS CONCRETE CONSTRUCT..	25406A	09/27/2021	GUTTER MCNAMARA DRIVE	110-211-6543	625.00
<b>Vendor 004520 - ROGERS CONCRETE CONSTRUCTION Total:</b>					<b>625.00</b>
<b>Vendor: 000377 - SHAFFER PLBG &amp; HTG</b>					
SHAFFER PLBG & HTG	417	09/27/2021	AC FOR OFFICE	610-815-6783	4,590.00
<b>Vendor 000377 - SHAFFER PLBG &amp; HTG Total:</b>					<b>4,590.00</b>
<b>Vendor: 005454 - TAC 10, INC.</b>					
TAC 10, INC.	TACMN0000083	09/27/2021	ANNUAL TAC10 RENEWAL	001-110-6490	7,661.68
<b>Vendor 005454 - TAC 10, INC. Total:</b>					<b>7,661.68</b>
<b>Vendor: 000740 - TAPKEN'S CONVENIENCE PLUS</b>					
TAPKEN'S CONVENIENCE PLUS	3979	09/27/2021	FUEL	043-430-6551	294.55
TAPKEN'S CONVENIENCE PLUS	3979	09/27/2021	FUEL	110-211-6551	292.17
<b>Vendor 000740 - TAPKEN'S CONVENIENCE PLUS Total:</b>					<b>586.72</b>
<b>Vendor: 004654 - TRANSWORLD NETWORK, CORP</b>					
TRANSWORLD NETWORK, CORP	15148801-8579	09/27/2021	MONTHLY LONG DISTANCE	001-110-6373	4.87
TRANSWORLD NETWORK, CORP	15148801-8579	09/27/2021	MONTHLY LONG DISTANCE	001-622-6373	46.24
TRANSWORLD NETWORK, CORP	15148801-8579	09/27/2021	MONTHLY LONG DISTANCE	015-150-6373	0.54
TRANSWORLD NETWORK, CORP	15148801-8579	09/27/2021	MONTHLY LONG DISTANCE	043-430-6373	14.49
TRANSWORLD NETWORK, CORP	15148801-8579	09/27/2021	MONTHLY LONG DISTANCE	044-440-6373	2.75
TRANSWORLD NETWORK, CORP	15148801-8579	09/27/2021	MONTHLY LONG DISTANCE	110-211-6373	1.08
TRANSWORLD NETWORK, CORP	15148801-8579	09/27/2021	MONTHLY LONG DISTANCE	600-810-6373	5.50
TRANSWORLD NETWORK, CORP	15148801-8579	09/27/2021	MONTHLY LONG DISTANCE	610-815-6373	2.75
<b>Vendor 004654 - TRANSWORLD NETWORK, CORP Total:</b>					<b>78.22</b>
<b>Vendor: 006236 - TRICON GENERAL CONSTRUCTION</b>					
TRICON GENERAL CONSTRUCTI...	3	09/27/2021	DOWNTOWN FACADE PROJECT	331-600-6555	181,803.50
<b>Vendor 006236 - TRICON GENERAL CONSTRUCTION Total:</b>					<b>181,803.50</b>
<b>Vendor: 006195 - TYLER TECHNOLOGIES, INC</b>					
TYLER TECHNOLOGIES, INC	025-348360	09/27/2021	INCODE FINANCIALS	001-622-6490	735.00
TYLER TECHNOLOGIES, INC	025-349133	09/27/2021	INCODE FINANCIALS	001-622-6490	1,207.50
<b>Vendor 006195 - TYLER TECHNOLOGIES, INC Total:</b>					<b>1,942.50</b>
<b>Vendor: 000359 - US POSTMASTER</b>					
US POSTMASTER	091521	09/15/2021	UTILITY BILLS POSTAGE	600-810-6508	313.21
US POSTMASTER	091521	09/15/2021	UTILITY BILLS POSTAGE	610-815-6508	313.22
<b>Vendor 000359 - US POSTMASTER Total:</b>					<b>626.43</b>
<b>Vendor: 004565 - USA BLUE BOOK</b>					
USA BLUE BOOK	707992	09/27/2021	WIPES, BOTTLES	610-815-6530	386.52
USA BLUE BOOK	709431	09/27/2021	STIR BAR, DRYING RACK, TUBING	610-815-6530	192.50
USA BLUE BOOK	710902	09/27/2021	PH BUFFERS, PROBE CLEANER	610-815-6530	302.80
USA BLUE BOOK	715384	09/27/2021	ADAPTER	610-815-6722	44.55
USA BLUE BOOK	719522	09/27/2021	MARKING FLAGS	610-815-6530	92.63
<b>Vendor 004565 - USA BLUE BOOK Total:</b>					<b>1,019.00</b>



## Expense Approval Report

Payment Dates: 9/14/2021 - 9/28/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: 005703 - VISA</b>					
VISA	24493981230207808900037	09/20/2021	IA LIBRARY ASSOC	041-410-6445	215.00
VISA	24493981230207808900037	09/20/2021	IA LIBRARY ASSOC	041-410-6445	265.00
<b>Vendor 005703 - VISA Total:</b>					<b>480.00</b>
<b>Vendor: 000398 - WALMART COMMUNITY CARD</b>					
WALMART COMMUNITY CARD	04294	09/20/2021	MICROWAVE	041-410-6553	159.00
WALMART COMMUNITY CARD	06652	09/20/2021	TRASH BAGS	041-410-6540	19.48
WALMART COMMUNITY CARD	04021	09/20/2021	PENCIL SCIENCE SUPPLIES	041-410-6537	17.01
<b>Vendor 000398 - WALMART COMMUNITY CARD Total:</b>					<b>195.49</b>
<b>Vendor: 004582 - WAPSI WASTE SERICE, INC.</b>					
WAPSI WASTE SERICE, INC.	3681	09/27/2021	MONTHLY WASTE REMOVAL	001-650-6474	347.00
WAPSI WASTE SERICE, INC.	3681	09/27/2021	MONTHLY WASTE REMOVAL	015-150-6475	45.00
WAPSI WASTE SERICE, INC.	3681	09/27/2021	MONTHLY WASTE REMOVAL	610-815-6523	45.00
WAPSI WASTE SERICE, INC.	3694	09/27/2021	WATER SPEC P/U	600-810-6540	55.00
<b>Vendor 004582 - WAPSI WASTE SERICE, INC. Total:</b>					<b>492.00</b>
<b>Vendor: 000144 - WAYNE HALL CHRYSLER</b>					
WAYNE HALL CHRYSLER	108055	09/27/2021	VEHICLE TRANSMISSION CLEAN...	110-211-6474	289.95
WAYNE HALL CHRYSLER	108067	09/27/2021	VEHICLE TRANSMISSION CLEAN...	110-211-6474	289.95
<b>Vendor 000144 - WAYNE HALL CHRYSLER Total:</b>					<b>579.90</b>
<b>Vendor: 006363 - WEAVER/PAT</b>					
WEAVER/PAT	INV0000259	09/27/2021	REFUND 2ND METER	600-810-6497	135.00
<b>Vendor 006363 - WEAVER/PAT Total:</b>					<b>135.00</b>
<b>Vendor: 003989 - WEBER STONE COMPANY</b>					
WEBER STONE COMPANY	0192049-IN	09/27/2021	CLASS A SHOULDER STONE	110-211-6543	97.76
WEBER STONE COMPANY	3053178	09/27/2021	CLASS A GRAD 11	110-211-6543	93.83
WEBER STONE COMPANY	0192067-IN	09/27/2021	CLASS A	110-211-6543	93.83
WEBER STONE COMPANY	0192123-IN	09/27/2021	CLASS A SHOULDER STONE	001-450-6796	93.38
WEBER STONE COMPANY	0192123-IN	09/27/2021	CLASS A SHOULDER STONE	001-450-6796	99.00
WEBER STONE COMPANY	0192123-IN	09/27/2021	CLASS A SHOULDER STONE	001-450-6796	94.95
WEBER STONE COMPANY	0192231-IN	09/27/2021	FILL DIRT - TOP SOIL - ROAD RO...	122-210-6757	3,783.86
WEBER STONE COMPANY	0192231-IN	09/27/2021	FILL DIRT - TOP SOIL - ROAD RO...	122-430-6799	714.60
<b>Vendor 003989 - WEBER STONE COMPANY Total:</b>					<b>5,071.21</b>
<b>Vendor: 006362 - WILLCO INC</b>					
WILLCO INC	10139	09/27/2021	DO PROBE CAL KIT	610-815-6472	180.00
<b>Vendor 006362 - WILLCO INC Total:</b>					<b>180.00</b>
<b>Vendor: 005299 - WOODWARD COMMUNITY MEDIA</b>					
WOODWARD COMMUNITY ME...	062147098	09/27/2021	LEGALS	001-622-6414	133.33
WOODWARD COMMUNITY ME...	082147098	09/27/2021	LEGALS	001-622-6414	261.96
<b>Vendor 005299 - WOODWARD COMMUNITY MEDIA Total:</b>					<b>395.29</b>
<b>Grand Total:</b>					<b>371,392.83</b>

## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	65,556.25	45,407.13
015 - FIRE SERVICE	821.10	39.20
041 - LIBRARY FUND	7,962.54	7,962.54
043 - PARKS & RECREATION	5,749.96	5,440.92
044 - AQUA COURT	550.54	547.79
046 - LAWRENCE COMMUNITY CENTER FUND	2,269.25	2,269.25
110 - ROAD USE TAX	11,061.53	35.00
122 - LOCAL OPTION TAX 65%	31,347.37	3,331.00
331 - DOWNTOWN PROJECTS/PROGRAMS	183,551.22	0.00
600 - WATER FUND	14,277.22	7,214.08
610 - WASTEWATER FUND	48,245.85	8,625.96
<b>Grand Total:</b>	<b>371,392.83</b>	<b>80,872.87</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-1110	GENERAL CASH ACCOUNT	45,301.29	45,301.29
001-110-6370	UTILITIES, GAS	70.84	70.84
001-110-6373	UTILITIES, TELEPHONE	4.87	0.00
001-110-6411	PROFESSIONAL SERVICES, ...	454.00	0.00
001-110-6429	WORK COMP DEDUC	1,000.00	0.00
001-110-6446	TRAVEL EXPENSES	306.32	0.00
001-110-6461	NUISANCE ABATEMENT-...	448.00	0.00
001-110-6474	MAINTENANCE, VEHICLE	488.67	0.00
001-110-6490	SOFTWARE MAINT CONT...	8,207.68	0.00
001-110-6530	SUPPLIES, OPERATIONS	160.00	0.00
001-110-6551	VEHICLE FUEL EXPENSES	1,359.16	0.00
001-290-6428	TREE TRIMMING/STUMP ...	2,100.00	0.00
001-450-6796	CEMETERY CAPITAL IMPR...	287.33	0.00
001-610-6514	CONTINGENCY, COUNCIL	1,332.00	0.00
001-612-6446	TRAVEL EXPENSES	50.33	0.00
001-622-6373	UTILITIES, TELEPHONE	46.24	0.00
001-622-6414	PUBLIC NOTICES	395.29	0.00
001-622-6430	MEMBERSHIP DUES & SU...	29.98	0.00
001-622-6454	MAINT. CONTRACT PAGE...	304.90	0.00
001-622-6470	MAINT. CONTRACT OFFICE..	151.64	0.00
001-622-6490	MAINT. CONTRACT SOFT...	1,942.50	0.00
001-640-6455	CONTRACTS, GEN. CITY A...	675.50	0.00
001-650-6370	UTILITIES, GAS	35.00	35.00
001-650-6474	MAINTENANCE, BLDGS &...	347.00	0.00
001-650-6540	SUPPLIES, BLDGS. & GRO...	57.71	0.00
015-150-6370	UTILITIES, GAS	39.20	39.20
015-150-6373	UTILITIES, TELEPHONE	0.54	0.00
015-150-6412	PHYSICALS & MEDICAL EX...	310.00	0.00
015-150-6475	MAINTENANCE, GROUND...	180.00	0.00
015-150-6550	VEHICLE EXPENSES	17.75	0.00
015-150-6552	VEHICLE PARTS EXPENSES	273.61	0.00
041-410-1110	LIBRARY CASH ACCOUNT	5,952.05	5,952.05
041-410-6445	TRAINING, REGISTRATION	480.00	480.00
041-410-6471	MAINTENANCE, COPIER	96.00	96.00
041-410-6475	MAINTENANCE, BLDGS &...	226.00	226.00
041-410-6501	BOOKS AND PERIODICALS	1,002.00	1,002.00
041-410-6508	SUPPLIES, POSTAGE	11.00	11.00
041-410-6537	SUPPLIES, CHILDRENS PR...	17.01	17.01
041-410-6540	SUPPLIES, BLDGS. & GRO...	19.48	19.48
041-410-6553	MISCELLANEOUS EXPENS...	159.00	159.00
043-430-1110	CASH ACCOUNT	5,440.92	5,440.92
043-430-6373	UTILITIES, TELEPHONE	14.49	0.00

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
043-430-6551	FUEL EXPENSE	294.55	0.00
044-440-1110	CASH ACCOUNT	53.83	53.83
044-440-6370	UTILITIES, GAS	493.96	493.96
044-440-6373	UTILITIES, TELEPHONE	2.75	0.00
046-460-1110	CASH ACCOUNT	2,188.85	2,188.85
046-460-6370	UTILITIES, GAS	80.40	80.40
110-211-6370	UTILITIES, GAS	35.00	35.00
110-211-6373	UTILITIES, TELEPHONE	67.12	0.00
110-211-6470	MAINTENANCE, EQUIPM...	471.85	0.00
110-211-6474	MAINTENANCE, VEHICLE	579.90	0.00
110-211-6543	SUPPLIES, STREET MAINT...	3,874.09	0.00
110-211-6550	VEHICLE EXPENSES	1,284.38	0.00
110-211-6551	VEHICLE FUEL EXPENSES	292.17	0.00
110-211-6552	VEHICLE PARTS EXPENSES	4.99	0.00
110-211-6553	MISCELLANEOUS SUPPLIES	474.03	0.00
110-211-6790	CAPITAL IMPROVEMENTS,...	3,978.00	0.00
122-210-6372	ELECTRIC UTILITIES, ST LI...	49.50	0.00
122-210-6757	STORM SEWER IMPROVE...	11,798.86	0.00
122-410-6725	EQUIPMENT	3,331.00	3,331.00
122-430-6799	RECREATIONAL IMPROV...	714.60	0.00
122-650-6750	FACILITIES IMPROVEMEN...	15,453.41	0.00
331-600-6490	PROFESSIONAL SVS	922.72	0.00
331-600-6555	CONSTRUCTION	181,803.50	0.00
331-601-6455	GENERAL CONTRACTS	825.00	0.00
600-810-1110	CASH ACCOUNT	6,865.87	6,865.87
600-810-6370	UTILITIES, GAS	35.00	35.00
600-810-6373	UTILITIES, TELEPHONE	5.50	0.00
600-810-6407	PROF. SERVICES, ENGINE...	3,628.05	0.00
600-810-6445	TRAINING, REGISTRATION	130.00	0.00
600-810-6472	MAINTENANCE, SYSTEM	39.14	0.00
600-810-6497	OVERPAYMENT REFUND	135.00	0.00
600-810-6504	EQUIPMENT, SMALL	2,441.25	0.00
600-810-6508	SUPPLIES, POSTAGE	313.21	313.21
600-810-6535	SUPPLIES, OFFICE	139.85	0.00
600-810-6540	SUPPLIES, BLDGS. & GRO...	106.57	0.00
600-810-6551	FUEL EXPENSE	437.78	0.00
610-815-1110	CASH ACCOUNT	8,175.81	8,175.81
610-815-6370	UTILITIES, GAS	136.93	136.93
610-815-6373	UTILITIES, TELEPHONE	2.75	0.00
610-815-6431	SHIPPING	251.65	0.00
610-815-6445	TRAINING, REGISTRATION	495.00	0.00
610-815-6470	MAINTENANCE, EQUIPM...	56.51	0.00
610-815-6471	JETTER MAINTENANCE	501.66	0.00
610-815-6472	MAINTENANCE, SYSTEM	15,173.47	0.00
610-815-6479	PROF. SERVICES - TESTING	1,642.28	0.00
610-815-6501	CHEMICALS	259.98	0.00
610-815-6504	EQUIPMENT, SMALL	8,075.46	0.00
610-815-6508	SUPPLIES, POSTAGE	313.22	313.22
610-815-6523	EQUIPMENT, BLDG. MAIN...	45.00	0.00
610-815-6530	OPERATIONS SUPPLIES	1,201.78	0.00
610-815-6540	SUPPLIES, BLDGS. & GRO...	139.91	0.00
610-815-6551	FUEL EXPENSE	435.86	0.00
610-815-6553	MISCELLANEOUS EXPENS...	25.96	0.00
610-815-6555	WASTEWATER TREATME...	3,335.75	0.00
610-815-6559	MAINTENANCE, EQUIPM...	3,342.32	0.00
610-815-6722	EQUIPMENT, OPERATIONS	44.55	0.00
610-815-6783	WASTEWATER TREATME...	4,590.00	0.00
Grand Total:		371,392.83	80,872.87

**Project Account Summary**

Project Account Key	Expense Amount	Payment Amount
**None**	371,392.83	80,872.87
Grand Total:	371,392.83	80,872.87