



CITY OF ANAMOSA

CITY COUNCIL AGENDA – REGULAR SESSION

MONDAY, SEPTEMBER 13, 2021 – 6:00 P.M.
ANAMOSA LIBRARY & LEARNING CENTER
600 EAST 1ST STREET, ANAMOSA, IA 52205

Zoom Meeting Link

<https://us02web.zoom.us/j/84234601387>

Meeting ID: 842 3460 1387

Passcode: Anamosa

Join by Telephone

+1 312 626 6799

Meeting ID: 842 3460 1387

Passcode 1244510

If you wish to address the City Council, please wait for the Mayor to open the floor for public comment on that agenda item and then approach the podium. Before speaking, please state your name and address. Each speaker is limited to five (5) minutes per agenda item and is expected to refrain from the use of profane, obscene, or slanderous language. The above Zoom link does not allow for participation in the meeting. It is for viewing only.

1.0) ROLL CALL

2.0) PLEDGE OF ALLEGIANCE

3.0) APPROVAL OF AGENDA

4.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:

4.1) August 23, 2021 – Regular City Council Meeting

5.0) PUBLIC HEARINGS: NONE

6.0) PROCLAMATIONS: CONSTITUTION WEEK

7.0) OLD BUSINESS:

7.1) **DISCUSSION** AND POSSIBLE ACTION ON ADDITIONAL STREET LIGHT LOCATIONS.

7.2) **DISCUSSION** AND POSSIBLE ACTION ON PROJECT COSTS FOR CITY HALL SECOND FLOOR RENOVATIONS.

8.0) NEW BUSINESS

8.1) **REVIEW** AND APPROVAL OF THE STREET CLOSURE REQUEST FOR PUMPKINFEST.

8.2) **REVIEW AND APPROVAL** OF AGREEMENT FOR WELL #6 BID PACKAGE 1.

8.3) **REVIEW AND APPROVAL** OF THE NOTICE TO PROCEED FOR WELL #6 BID PACKAGE 1.

8.4) **REVIEW AND APPROVAL** OF AGREEMENT FOR WELL #6 BID PACKAGE 2 PENDING RECEIPT OF ADEQUATE INSURANCE DOCUMENTATION.

- 8.5) **REVIEW AND APPROVAL** OF THE NOTICE TO PROCEED FOR WELL #6 BID PACKAGE 2 PENDING RECEIPT OF ADEQUATE INSURANCE DOCUMENTATION.
- 8.6) **DISCUSSION** AND POSSIBLE ACTION ON UTILITIES DEPARTMENT REORGANIZATION, JOB DESCRIPTIONS AND POSTINGS.
- 8.7) **DISCUSSION** AND POSSIBLE ACTION ON THE PAINTING OF THE DOWNTOWN LIGHT POLES.
- 8.8) **REVIEW** AND APPROVAL OF THE STREET CLOSURE REQUEST FOR THE HOMECOMING PARADE.
- 8.9) **REVIEW** AND APPROVAL OF LIQUOR LICENSE RENEWAL FOR AMERICINN.
- 8.10) **REVIEW** AND APPROVAL OF CURRENT BILLS.
- 9.0) **CITY ADMINISTRATOR’S REPORT:**
- 10.0) **MAYOR AND COUNCIL REPORTS:**
 - 10.1) MAYOR’S REPORT
 - 10.2) COUNCIL REPORTS
- 11.0) **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**
- 12.0) **ADJOURNMENT**

STATEMENT OF COUNCIL PROCEEDINGS

August 23, 2021

The City Council of the City of Anamosa met in Regular Session August 23, 2021 at the Anamosa Library and Learning Center and via Zoom at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: John Machart, Rich Crump, Jeff Stout, Kay Smith, Alan Zumbach, and Galen Capron. Absent: none. Also present were Beth Brincks, City Administrator/Clerk; Rebecca Vernon, Library Director and Jeremiah Hoyt, Police Chief. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Pledge of Allegiance.

Motion by Crump, second by Zumbach to approve the agenda. Ayes: all. Nays: none. Motion carried.

Motion by Stout, second by Capron to approve the minutes of the August 9, 2021 Regular City Council meeting. Ayes: all. Nays: none. Motion carried.

The Mayor opened the public hearing on proposed plans, specs and cost estimate for the Well #6 Project Bid Package No. 1: Well Drilling at 6:01pm.

Crump inquired to whether any comments had been received. There were no submitted written or verbal comments, and with no further public comments or questions.

Motion by Zumbach to close the public hearing, second by Crump. Ayes: all. Nays: none. Motion carried. Hearing closed at 6:02 p.m.

Motion by Smith, second by Crump to approve Resolution 2021-51 accepting the plans and specifications, accepting bid and awarding contract to Gingerich Well & Pump Service, LLC for the Well #6 Bid Package No. 1: Well Drilling. Roll vote. Ayes: Crump, Capron, Stout, Smith, Machart, and Zumbach. Nays: none. Motion carried.

The Mayor opened the public hearing on proposed plans, specs and cost estimate for the Well #6 Project Bid Package No. 2: Well Equipment And Pipeline at 6:03pm.

Crump inquired to whether any comments had been received. There were no submitted written or verbal comments, and with no further public comments or questions.

Motion by Crump to close the public hearing, second by Zumbach. Ayes: all. Nays: none. Motion carried. Hearing closed at 6:04 p.m.

Motion by Stout, second by Crump to approve Resolution 2021-52 accepting the plans and specifications, accepting bid and awarding contract to Boomerang Corp. for the Well #6 Bid Package No. 2: Well Equipment And Pipeline. Roll vote. Ayes: Crump, Smith, Machart, Zumbach, Stout and Capron. Nays: none. Motion carried.

Motion by Crump, second by Smith to approve the professional services agreement amendment with HR Green for Well #6 construction phase. Ayes: all. Nays: none. Motion carried.

Andrew Marsh from HR Green gave a project status update.

Derek Lumsden from Jones County Economic Development gave an update on the Downtown Façade Project and presented Change Order No. 8 for approval. The Change Order is actually a reduction in cost. He stated that currently the construction is facing some supply chain issues. He has received good feedback on the renderings. Motion by Smith, second by Crump to approve Change Order No. 8. Ayes: all. Nays: none. Motion carried.

Derek next gave an overview of the county wide Childcare feasibility study. Strategies for creating and retaining quality child care options were presented.

Lindsay Beaman of Snyder and Associates presented their monthly project status update. The public information meeting for the Highway 151 Grade Separation went well.

Motion by Crump, second by Zumbach to approve Final Reading and Adoption of Ordinance 949 providing for the division of taxes levied on taxable property in the July, 2021 addition to the Anamosa Corridor Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa. Roll Vote. Ayes: Zumbach, Stout, Capron, Crump, Smith and Machart. Nays: None. Motion carried.

Motion by Smith, second by Crump to approve the Outside Agency Funding Request Form. This form will be sent out ahead of time so that applicants will know what is needed. Ayes: all. Nays: none.

Motion by Crump, second by Smith to approve offering the Penitentiary the use of the banner space for their anniversary. Ayes: all. Nays: none.

Motion by Crump, second by Machart to approve the appointment of new Park Board Members Bruce Miell, Mindy Brown, and Hailee Adam as recommended by the Anamosa Park Board. Ayes: all. Nays: none. Motion carried.

Motion by Stout, second by Capron to approve a new Tobacco Permit for Main Street Tobacco. Ayes: all. Nays: none. Motion carried.

Motion by Zumbach, second by Smith to approve current bills. Ayes: all. Nays: none. Motion carried.

Beth Brincks, City Administrator/City Clerk presented her City Administrator's report.

Mayor and Council Reports: Smith gave a reminder about the Library Levy Petition. Stout reported that the pool has closed for the season, co-ed slow pitch league was starting as well as youth flag football.

There were no Public comments for items not on the agenda.

Motion by Crump, second by Machart to adjourn. Ayes: all. Nays: none. Motion Carried. Meeting adjourned at 7:00 pm.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

CONSTITUTION WEEK PROCLAMATION

WHEREAS: September 17, 2021, marks the two hundred- and thirty-four-year anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS; It is fitting and proper to accord official recognition to this anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Rod Smith by virtue of the authority vested in me as Mayor of the City of Anamosa, IA in the City of Anamosa IA do hereby proclaim the week of September 17 through September 23 as:

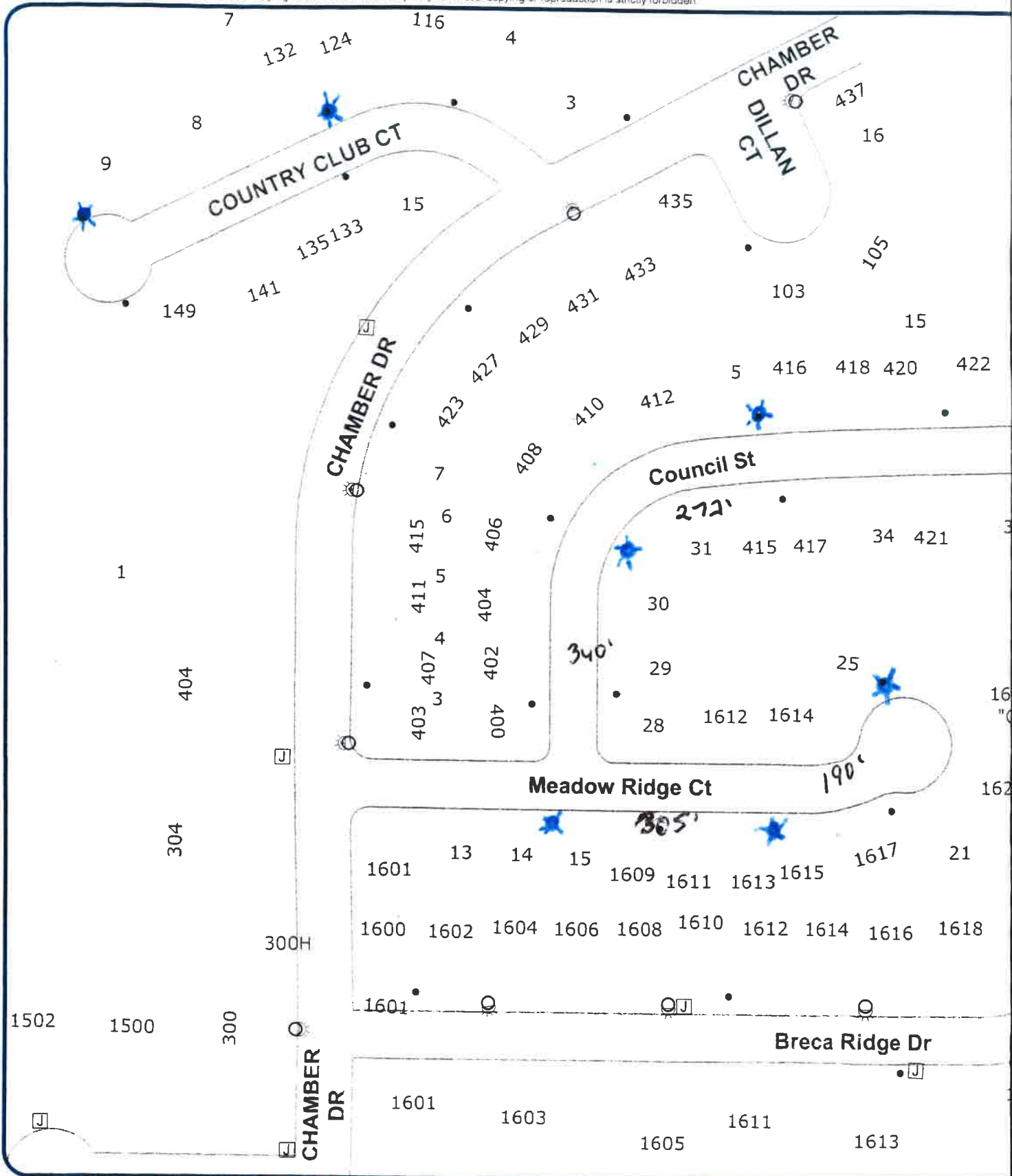
CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights can never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this _____ day of _____ in the year of our Lord, two thousand and twenty one.

Signed _____ Seal Attest

Interstate Power and Light Company (IPL) and Wisconsin Power and Light Company (WPL) both Alliant Energy utility companies and hereafter referred to as the Utilities assume no liability and make no warranty for the use of this information. Prior to excavation, the actual physical location of owned facilities must be determined pursuant to applicable law. This information is provided for informational purposes only and is not to be used for any other purpose. If you disagree, please destroy this map and do not reproduce for internal use by the Utilities or copied, reproduced, or disclosed by You subject to the terms of a nondisclosure or confidentiality agreement between your organization and those to whom you intend to disclose this information. Any other use, copying or reproduction is strictly forbidden.



Alliant Energy Confidential
Classification: Confidential

Map Title

1:2,000

Anamosa City Hall Office Space Renovation

Type	Date	Num	Name	Memo	Amount
Bill	5/1/2021	20A	Shaffer Plumbing & Heating LLC	Improvements to City Hall - Plumbing Heating Equipment	\$ 18,104.77
Bill	5/1/2021	15706-1	Pospisil Painting, Inc	Upgrades to City Hall Building	\$ 21,978.61
General Journal	5/29/2021	AMEX		IT Supplies - CAT 5 wiring and networking cables	\$ 931.54
General Journal	5/29/2021	AMEX		Ceiling panels - Anamosa Temp Office	\$ 8,245.33
Check	6/17/2021		20251 Timothy L Krebs	Install Ceiling Tiles	\$ 645.00
Check	6/17/2021		20252 Heidi O'Hare	Install Ceiling Tiles	\$ 437.50
Bill	7/1/2021		2924 John's Electrical Service, Inc.	Electrical Upgrades to Temp City Hall Facility	\$ 17,629.24
Bill	7/6/2021		70621 Showcase Cleaning	Cleaning & Preparation Temp Office	\$ 645.26
General Journal	6/4/2021	VISA	Home Appliance	Refrigerator and Microwave	\$ 1,324.66
Bill	7/14/2021	38A	Shaffer Plumbing & Heating LLC	Temp Location Plumbing Labor	\$ 9,484.82
Total					79,406.83

Original Estimate - MDSI

\$36,000.00

City of Anamosa

\$12,500.00

Overage:

\$30,906.83

CITY OF ANAMOSA
NOISE / STREET CLOSURE PERMIT APPLICATION

Date: 9-7-21

☐ NOISE PERMIT
☒ STREET CLOSURE PERMIT

Applicants Name: Anamosa Chamber of Commerce - Pumpkinfest

Applicant's Address: 213 E Main St

Applicant's Phone: 462-4879

Event Location/Address: Downtown Main St (See map)

Detailed Description of Event:

Date of Event: Sat Oct 2, 2021 Time Period of Event: 10am - 6pm

TYPE OF NOISE VARIANCE REQUESTED:

☐ MUSICAL INSTRUMENT

☐ SOUND EQUIPMENT

STREET CLOSURE INFORMATION (If Applicable)

Street(s) to be affected: (See map)

Starting at intersection(s) of: _____

End at intersection(s) of: _____

Please attach a detailed map/drawing of area.

Barricades Needed? Y/N

How many: _____ Type: _____

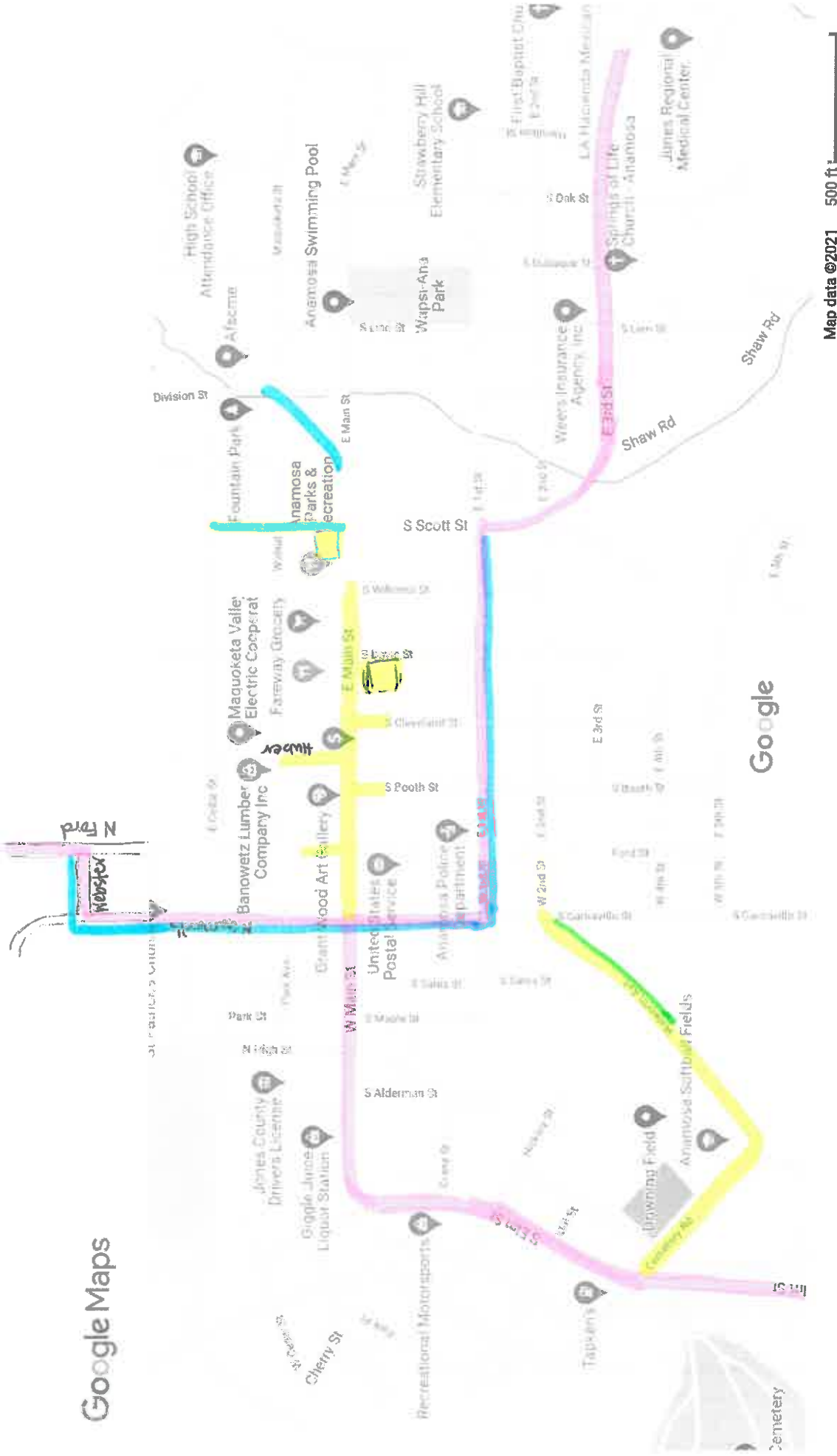
Barricades are to be picked up at the City Shop area by 12:00 p.m. Noon on Friday prior to weekend event. Barricades are to be returned to the City Shop area by 12:00 p.m. Noon on the Monday following a weekend event.

COPY OF ORDINANCE GIVEN TO APPLICANT? _____

COUNCIL APPROVED ON: _____
AMOUNT OF FEE PAID: _____

DISTRIBUTE COPIES TO:	* APPLICANT	* POLICE DEPT.
	* PUBLIC SERVICES	* FIRE DEPT.

Google Maps



Closed

- Thurs. 9/30 5pm - 6pm

Detail

Closed

- Sat. 10/2 6am - 6pm

No Parking

**SECTION 00520
AGREEMENT**

THIS AGREEMENT is dated as of the _____ day of _____, 2021, by and between the City of Anamosa (hereafter called Owner) and Gingerich Well & Pump Service, LLC (hereafter called Contractor).

Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK.

Contractor shall complete all Work as specified or indicated under the Contract Documents entitled Jordan Well No. 6, Bid Package 1: Well Drilling generally described as follows:

Furnish all labor, materials, and equipment needed for the drilling and construction of one Cambrian-Ordovician well into the Jordan Sandstone aquifer. Depth of the well bottom shall be 1,640-feet.

ARTICLE 2. CONTRACT TIMES.

Work under the proposed Contract Documents shall be commenced upon written Notice to Proceed to be issued on or before September 14, 2021. Tree clearing shall commence no sooner than October 1, 2021 and be completed by a Milestone Date of October 29, 2021. The project shall be substantially completed and ready for operation on or before June 24, 2022, and shall be fully complete on or before August 26, 2022, subject to any extension of time, which may be granted by the Owner.

ARTICLE 3. LIQUIDATED DAMAGES.

Owner and the contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not completed within the time specified in Article 2 herein, plus any extensions thereof allowed in accordance with Article 15 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal proceeding the actual loss suffered by the Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Owner \$250 for each day that expires after the Milestone Date, \$750 for each day that expires after Substantial Completion, and \$500 for each day that expires after Final Completion. Liquidated Damages for the Milestone, Substantial, and Final Completion Dates shall not be additive.

ARTICLE 4. CONTRACT PRICE.

Owner shall pay Contractor for completion of the Work pursuant to the Contractor's Bid Form and in accordance with the Contract Documents in current funds as follows: One Million Four Hundred Forty Two Thousand Seven Hundred and No/100 dollars, (\$1,442,700.00)

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

ARTICLE 6. ASSIGNMENT.

No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

Owner and contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

ARTICLE 7. CONTRACT DOCUMENTS.

The Contract Documents, which comprise the entire contract between Owner and Contractor concerning the Work, consist of this Agreement; Performance and Maintenance Bond and Payment Bond; Notice to Proceed; General Conditions; Supplementary General Conditions; and Drawings and Technical Specifications, Contractor's Bid Form, and all written amendments and other documents amending, modifying or supplementing the Contract Documents pursuant to paragraph 3.04 of the General Conditions, which may be fully executed after the effective date of the Agreement, for the said project.

ARTICLE 8. ENGINEER'S ADDITIONAL SERVICES AND ATTORNEY'S FEES

The Contractor shall reimburse the Owner for any Engineer's additional services or attorney's fees made necessary by the Contractor's failure to Finally Complete the Work within the time specified in Article 2 herein or within sixty (60) days after the date specified in in Article 2 herein for Project Substantial Completion, whichever occurs first.

ARTICLE 9. ATTORNEY'S FEES

In the event the Owner should prevail in any legal action arising out of the performance or non-performance of this Agreement, the Contractor shall pay, in addition to any damages, all expenses of such action including reasonable attorney's fees, all expert witness fees, costs, and

HR Green, Inc.
Project No. 190261

Jordan Well No. 6
Bid Package No. 1: Well Drilling
Anamosa, Iowa

litigation expenses incurred by the Owner, including those incurred on appeal. The term "legal action" shall be deemed to include any arbitration, administrative proceedings, and all actions at law or in equity, including appeals.

HR Green, Inc.
Project No. 190261

Jordan Well No. 6
Bid Package No. 1: Well Drilling
Anamosa, Iowa

IN WITNESS WHEREOF, Owner and contractor have caused this Agreement to be executed
the day and year first above written.

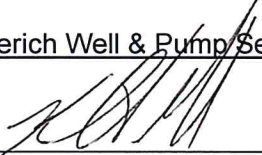
City of Anamosa

By:

Rod Smith, Mayor

Gingerich Well & Pump Service, LLC

By:



Klint Gingerich, President

CORPORATE SEAL

Attest:

Beth Brincks, City Administrator

Attest:



Helen Davidson, Secretary

Address for giving notices

City of Anamosa
107 S. Ford Street
Anamosa, IA 52205

Address for giving notices

Gingerich Well & Pump Service, LLC
1331 Hwy 1
Kalona, IA 52247

END OF SECTION 00520

HR Green, Inc.
Project No. 190261

Jordan Well No. 6
Bid Package No. 1: Well Drilling
Anamosa, Iowa

**SECTION 00550
NOTICE TO PROCEED**

TO: Gingerich Well & Pump Service, LLC
1331 Hwy 1
Kalona, IA 52247

DATE: _____

Jordan Well No. 6, Bid Package 1: Well Drilling
City of Anamosa
107 S. Ford Street
Anamosa, IA 52205

You are hereby notified to commence WORK in accordance with the Agreement dated _____, 2021, on or after _____. The date of completion of all WORK is August 26, 2022.

City of Anamosa

By _____

Title _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by:

Gingerich Well & Pump Service, LLC, this the _____ day of _____, 2021

By _____
Klint Gingerich, President

END OF SECTION 00550

HR Green, Inc.
Project No. 190261

Jordan Well No. 6
Bid Package No. 2: Well Equipment and Pipeline
Anamosa, Iowa

**SECTION 00520
AGREEMENT**

Contract date

THIS AGREEMENT is dated as of the _____ day of _____, 2021, by and between the City of Anamosa (hereafter called Owner) and Boomerang Corp. (hereafter called Contractor).

Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK.

Contractor shall complete all Work as specified or indicated under the Contract Documents entitled Jordan Well No. 6, Bid Package 2: Well Equipment and Pipeline generally described as follows:

Furnish all labor, materials, and equipment needed for the construction of a new Well House to house the discharge meter and valves for Well No. 6, as well as associated electrical and mechanical equipment. Bid Package No. 2 also includes the installation of submersible well pump equipment in the City of Anamosa's new Jordan Well No. 6, as well as construction of a new PCC access drive, generator and pad, associated site work, and approximately 700 feet of 8" PVC raw water main to supply the existing Water Treatment Plant.

ARTICLE 2. CONTRACT TIMES.

Work under the proposed Contract Documents shall be commenced upon written Notice to Proceed to be issued on or before September 4, 2021. The project shall be substantially completed and ready for operation on or before August 5, 2022, and shall be and shall be fully complete on or before October 7, 2022, subject to any extension of time, which may be granted by the Owner.

ARTICLE 3. LIQUIDATED DAMAGES.

Owner and the contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not completed within the time specified in Article 2 herein, plus any extensions thereof allowed in accordance with Article 15 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal proceeding the actual loss suffered by the Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Owner \$750 dollars for each day that expires after Substantial Completion, and \$250 for each day that expires after Final Completion. Liquidated Damages for the Substantial and Final Completion Dates shall not be additive.

ARTICLE 4. CONTRACT PRICE.

Owner shall pay Contractor for completion of the Work pursuant to the Contractor's Bid Form and in accordance with the Contract Documents in current funds as follows: One Million Two Hundred Seventy One Thousand and No/100 dollars, (\$1,271,000.00)

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

ARTICLE 6. ASSIGNMENT.

No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

Owner and contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

ARTICLE 7. CONTRACT DOCUMENTS.

The Contract Documents, which comprise the entire contract between Owner and Contractor concerning the Work, consist of this Agreement; Performance and Maintenance Bond and Payment Bond; Notice to Proceed; General Conditions; Supplementary General Conditions; and Drawings and Technical Specifications, Contractor's Bid Form, and all written amendments and other documents amending, modifying or supplementing the Contract Documents pursuant to paragraph 3.04 of the General Conditions, which may be fully executed after the effective date of the Agreement, for the said project.

ARTICLE 8. ENGINEER'S ADDITIONAL SERVICES AND ATTORNEY'S FEES

The Contractor shall reimburse the Owner for any Engineer's additional services or attorney's fees made necessary by the Contractor's failure to Finally Complete the Work within the time specified in Article 2 herein or within sixty (60) days after the date specified in in Article 2 herein for Project Substantial Completion, whichever occurs first.

HR Green, Inc.
Project No. 190261

Jordan Well No. 6
Bid Package No. 2: Well Equipment and Pipeline
Anamosa, Iowa

ARTICLE 9. ATTORNEY'S FEES

In the event the Owner should prevail in any legal action arising out of the performance or non-performance of this Agreement, the Contractor shall pay, in addition to any damages, all expenses of such action including reasonable attorney's fees, all expert witness fees, costs, and litigation expenses incurred by the Owner, including those incurred on appeal. The term "legal action" shall be deemed to include any arbitration, administrative proceedings, and all actions at law or in equity, including appeals.

IN WITNESS WHEREOF, Owner and contractor have caused this Agreement to be executed the day and year first above written.

City of Anamosa

By:

Rod Smith, Mayor

Boomerang Corp.

By:

Sarah Ricklefs
Sarah Ricklefs, Vice President

no seal
CORPORATE SEAL

Attest:

Beth Brincks, City Administrator

Attest:

Jenna Haag
Jenna Haag, Secretary

Address for giving notices

City of Anamosa
107 S. Ford Street
Anamosa, IA 52205

Address for giving notices

Boomerang Corp.
13225 Circle Drive, Suite A, PO Box 227
Anamosa, IA 52205

END OF SECTION 00520

HR Green, Inc.
Project No. 190261

Jordan Well No. 6
Bid Package No. 2: Well Equipment and Pipeline
Anamosa, Iowa

**SECTION 00550
NOTICE TO PROCEED**

TO: Boomerang Corp.
13225 Circle Drive, Suite A, PO Box 227
Anamosa, IA 52205

DATE: _____

Jordan Well No. 6, Bid Package 2: Well Equipment and Pipeline
City of Anamosa
107 S. Ford Street
Anamosa, IA 52205

You are hereby notified to commence WORK in accordance with the Agreement dated _____, 2021, on or after _____. The date of completion of all WORK is October 7, 2022.

City of Anamosa

By _____

Title _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by:

Boomerang Corp., this the _____ day of _____, 2021

By _____
Sarah Ricklefs, Vice President

END OF SECTION 00550

CITY OF ANAMOSA JOB DESCRIPTION

Division/Department: Utilities

Location: Water & Wastewater Plants

Position Title: Assistant Utilities

Employee Type: Full-Time

Superintendent/Collection and
Distribution Project Supervisor

Reports To: Utilities Superintendent

Pay Type: Salary

Supervises: All Utilities Staff

FLSA: Exempt

Probationary Period: 90 days

Pay Range: \$50,000-\$60,000

Summary: Responsible for the operation of the collection and distribution systems. Assist the Utilities Superintendent oversee the daily operation, maintenance, testing, and reporting of both water and wastewater systems to ensure operations are conducted properly and in compliance with local, state, and federal regulations governing treatment. Develops and implements regular maintenance programs, capital improvement plans, and annual department budgets for the collections and distribution systems. Coordinates with engineer(s), Utilities Superintendent, and the City Administrator to oversee the design and construction of projects. The position will be heavily focused on system maintenance and construction.

Principal Responsibilities:

- To assume the duties of the Superintendent in the absence of the Superintendent.
- Oversee or manage? (in conjunction with the Director?) all utilities staff, including but not limited to, scheduling, provision of equipment, training/employee development, evaluations, conflict resolution and discipline
- Ensure all utility operations are being conducted safely and in compliance with all pertinent OSHA standards
- Perform or oversee daily system operation, maintenance, testing, and reporting
- Perform and oversee water/sewer line inspections and repairs
- Coordinate with Administrative staff to schedule and perform/oversee the completion of water meter reading, door posting of late bills, and all other work orders
- Assist in the development and implementation of regular maintenance programs, capital improvement plans, and annual department budgets

- Assist in the oversight of the design and construction of projects in compliance with appropriate construction standards and local, state, and federal regulations governing treatment facilities
 - Assist with the creation and maintenance an emergency response program for both utility systems
 - Requisition and order supplies, chemicals, machinery, parts, and equipment and maintain inventory with approval of the Utilities Superintendent
 - Follow and ensure staff compliance with all City policies, City's personnel manual and department procedures
 - Provide assistance and coordinate with other departments
 - Must be available 24/7 in case of emergency and will be on call
 - Perform other duties as assigned
-

Knowledge, Skills, and Abilities:

- Strong verbal and written communication skills
 - Ability to make decisions within the boundaries of the chain of command
 - Strong skills with respect to organizing and prioritizing work
 - Ability to establish and maintain effective relationships with coworkers, vendors and the public
 - Expert knowledge on the daily operations of water and wastewater treatment systems
 - Expert knowledge on the collections and distribution systems
 - Expert knowledge on the operation of excavation equipment
 - Expert knowledge with underground utility materials, methods, equipment and current practices used in the maintenance, repair and improvements of water and sewer lines
 - Ability to adapt to and learn new technologies adopted by the organization and currently possess the skills to effectively use the following technologies:
 - Geographic Information Systems (GIS)
 - Supervisory Control and Data Acquisition (SCADA)
 - Thorough knowledge and training on safety best practices and OSHA standards
 - Thorough knowledge regarding the process and management of capital improvement projects
 - Thorough knowledge about effectively managing, training, developing and evaluating employees, including maintaining confidential personnel information
-

Minimum Qualifications:

- Possess State of Iowa Grade III Wastewater Treatment Certification or the ability to obtain license within 3 years

- Possess State of Iowa Grade II Water Treatment Certification or the ability to obtain license within 1 year
- Possess Three (3) years' experience in wastewater treatment operations
- Possess Three (3) years' experience in water treatment operations
- Possess Three (3) years' experience in underground utility work
- Possess Three (3) years' experience with heavy equipment operation
- Must be able to pass a pre-employment drug test, background investigation, credit check, and pre-employment physical exam
- Possess a valid Iowa Driver's License Class B with air brake and tanker endorsement and insurable under the City's insurance coverage
- Must be able to reside within a 20 mile radius of Anamosa within 6 months of hire date

Preferred Qualifications:

- Possess Grade III Wastewater Treatment Certification
- Possess Grade II Water Treatment Certification
- Possess Five (5) + years of underground utility experience
- Possess Bachelor's Degree in environmental sciences or related field
- Possess a valid Iowa Driver's License Class A and insurable under the City's insurance coverage

Working Conditions: Work will be performed in both an office and field environment. Must be able to work outdoors in all kinds of weather in all seasons, and will be exposed to extreme temperatures and wet or humid conditions. The employee is regularly exposed to moving mechanical parts and/or heavy equipment, and vibration. The employee is frequently exposed to fumes or airborne particles. The employee is occasionally exposed to high or precarious places, confined spaces, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is usually loud.

Physical Demands: Must be able to meet the following physical demands

Standing	Stand and work from a standing position for durations up to 4 hours
Walking	Walk for durations up to 4 hours
Sitting	Sit and work from seated position for durations up to 4 hours
Lifting	Lift up to 60 pounds from floor to 48 inches elevation and lower items up to 60 pounds from 48 inch elevation back to floor
Carrying	Carry items weighing 60 pounds up to 20 feet at a time
Pushing & Pulling	Push or pull up to 120 pounds 4 feet at a time
Climbing	Climb up to 15 standard or ladder steps to access plant area, utilize ladders,

	and step stools
Bending	Bend, twist, stoop, and squat in order to perform maintenance
Reaching	Reach elevations as high as 7 feet from the floor (step stool available)
Gripping	Grip 60 inches bilaterally to handle small hand tools and operate equipment
Pinching	Pinch up to 5 inches bilaterally to handle small parts and tools
Hand Coordination	Hand coordination to write and use computer, telephone, mobile devices, and small parts and tools
Vision	Close, distant, color, peripheral, and depth vision required

CITY OF ANAMOSA JOB DESCRIPTION

Division/Department: Utilities

Position Title: Utilities Superintendent

Reports To: City Administrator

Supervises: All Utilities Staff

Probationary Period: 90 days

Location: Water & Wastewater Plants

Employee Type: Full-Time

Pay Type: Salary

FLSA: Exempt

Pay Range: \$65,000 - \$75,000

Summary: Responsible for the operation of the water and wastewater departments. Conducts and/or oversees the daily operation, maintenance, testing, and reporting of both water and wastewater systems to ensure operations are conducted properly and in compliance with local, state, and federal regulations governing treatment facilities. Develops and implements regular maintenance programs, capital improvement plans, and annual department budgets. Coordinates with engineer(s) and City Administrator to oversee the design and construction of all capital projects.

Principal Responsibilities:

- Manage all utilities staff, including but not limited to, scheduling, provision of equipment, training/employee development, performance evaluations, conflict resolution, and discipline
- Ensure all utility operations are being conducted safely and in compliance with all pertinent OSHA standards
- Perform or oversee daily system operation, maintenance, testing, and reporting
- Perform or oversee water/sewer line inspections and repairs
- Coordinate with Administrative staff to schedule and perform/oversee the completion of water meter reading, door posting of late bills, and all other work orders
- Develop and implement regular maintenance programs, capital improvement plans, and annual department budgets
- Oversee the design and construction of all capital projects in compliance with appropriate construction standards and local, state, and federal regulations governing treatment facilities
- Create and maintains an emergency response program for both utility systems
- Requisition and order supplies, chemicals, machinery, parts, and equipment and maintain inventory with approval of the City Administrator

- Follow and ensure staff compliance with all City policies, City's personnel manual and department procedures
 - Provide regular communication to the City Administrator regarding utility operations
 - Tracks and submits all necessary reports to state and federal regulators
 - Provide assistance to and coordinate with other departments
 - Must be available 24/7 in case of emergency and will be on call
 - Perform other duties as assigned by the City Administrator
-

Knowledge, Skills, and Abilities:

- Strong verbal and written communication skills
 - Strong skills with respect to organizing and prioritizing work
 - Ability to establish and maintain effective relationships with coworkers, vendors and the public
 - Expert knowledge on the daily operations of water and wastewater treatment systems and the regulation thereof
 - Ability to adapt to and learn new technologies adopted by the organization and currently possess the skills to effectively use the following technologies:
 - Geographic Information Systems (GIS)
 - Supervisory Control and Data Acquisition (SCADA)
 - Thorough knowledge and training on safety best practices and OSHA standards
 - Thorough knowledge regarding the process and management of capital improvement projects
 - Thorough knowledge about effectively managing, training, developing and evaluating employees, including maintaining confidential personnel information
-

Minimum Qualifications:

- Possess State of Iowa Grade III Wastewater Treatment Certification
- Possess State of Iowa Grade II Water Treatment Certification
- Possess Three (3) years' experience in wastewater treatment operations
- Possess Three (3) years' experience in water treatment operations
- Possess Three (3) years' experience in a supervisory role; managing employees
- Must be able to pass a pre-employment drug test, background investigation, credit check, and pre-employment, post-offer physical exam
- Possess a valid Iowa Driver's License Class A and insurable under the City's insurance coverage
- Must be able to reside within a 20 mile radius of Anamosa within 6 months of hire date

Preferred Qualifications:

- Possess Ten or more (10+) years combined experience in water and wastewater treatment operations with five or more (5+) years in a managerial role
- Possess Bachelor's Degree in environmental sciences or related field

Working Conditions: Work will be performed in both an office and field environment. Must be able to work outdoors in all kinds of weather in all seasons, and will be exposed to extreme temperatures and wet or humid conditions. The employee is regularly exposed to moving mechanical parts and/or heavy equipment, and vibration. The employee is frequently exposed to fumes or airborne particles. The employee is occasionally exposed to high or precarious places, confined spaces, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is usually loud and ear protection is required.

Physical Demands: Must be able to meet the following physical demands

Standing	Stand and work from a standing position for durations up to 4 hours
Walking	Walk for durations up to 4 hours
Sitting	Sit and work from seated position for durations up to 4 hours
Lifting	Frequently lift up to 60 pounds from floor to 48 inches elevation and lower items up to 60 pounds from 48 inch elevation back to floor
Carrying	Carry items weighing 60 pounds up to 20 feet at a time
Pushing & Pulling	Push or pull up to 120 pounds 4 feet at a time
Climbing	Climb up to 15 standard or ladder steps to access plant area, utilize ladders, and step stools
Bending	Bend, twist, stoop, and squat in order to perform maintenance
Reaching	Reach elevations as high as 7 feet from the floor (step stool available)
Gripping	Grip 60 inches bilaterally to handle small hand tools and operate equipment
Pinching	Pinch up to 5 inches bilaterally to handle small parts and tools
Hand Coordination	Hand coordination to write and use computer, telephone, mobile devices, and small parts and tools
Vision	Close, distant, color, peripheral, and depth vision required

Cerification Pay Schedule - Water/Wastewater

	Wastewater		Water		Distribution		Total
Grade I	\$	2.00	\$	0.50	\$	0.50	\$ 3.00
Grade II	\$	1.00	\$	0.50	\$	0.50	\$ 2.00
Grade III	\$	2.00	\$	-	\$	-	\$ 2.00

Starting wage	17.86
Grade I	21.01
Grade II	23.11
Grade III	25.11

The classes will need to be reimbursed if employee leaves within 12 months of City investment in training.

CITY OF ANAMOSA
NOISE / STREET CLOSURE PERMIT APPLICATION

Date: 9/9/21

☒ NOISE PERMIT
☒ STREET CLOSURE PERMIT

Applicants Name: Anamosa High School

Applicant's Address: 209 Sadie St

Applicant's Phone: (319) 462-3594

Event Location/Address: Homecoming Parade

Detailed Description of Event:

2021 Homecoming Parade, featuring Marching Band,
vehicles, King & Queen - Candidates, school groups

Date of Event: Fri. Sept. 24 Time Period of Event: 1:30 - 3pm

TYPE OF NOISE VARIANCE REQUESTED:

☒ MUSICAL INSTRUMENT

☐ SOUND EQUIPMENT

STREET CLOSURE INFORMATION (If Applicable)

Street(s) to be affected: E. Main, Old Dubuque Rd, Sadie St.

Starting at intersection(s) of: Garnaville & Main

End at intersection(s) of: Old Dubuque & Sadie St

Please attach a detailed map/drawing of area.

Barricades Needed?: Y (N)

How many: _____ Type: _____

I'm not sure → have barricades been used in the past? Y
***Barricades are to be picked up at the City Shop area by 12:00 p.m.

Noon on Friday prior to weekend event. Barricades are to be returned to the City Shop area by 12:00 p.m. Noon on the Monday following a weekend event.***

COPY OF ORDINANCE GIVEN TO APPLICANT? _____

COUNCIL APPROVED ON: _____
AMOUNT OF FEE PAID: _____

DISTRIBUTE COPIES TO: _____ * APPLICANT _____ * POLICE DEPT.
_____ * PUBLIC SERVICES _____ * FIRE DEPT.

CITY OF ANAMOSA
APPROVAL FORM FOR LIQUOR AND BEER LICENSE APPLICATIONS

Class C Beer/Liquor
Sunday: (Yes) No
New/(Renewal) Amended
Circle Appropriate Info.

NAME OF APPLICANT: PKS Hospitality Group Inc.

TRADE NAME (DBA): Americ Inn of Anamosa

STREET ADDRESS: 101 Harley Avenue Anamosa IA 52205

PHONE (BUSINESS): 319-462-4119 **HOME (OR CELL):** 319-480-0462

The undersigned have by the signatures of the officials noted below, certify that the above mentioned structure conforms to all laws within the jurisdictional limits of enforcement of said officials and may receive approval of this application.

ANAMOSA POLICE DEPARTMENT

The above named applicant(s) is approved by this department to have a beer and/or liquor license at the above location.

Police Chief

Date

Leave form at City Hall after Fire and Health signatures are complete

ANAMOSA FIRE DEPARTMENT: Fire Inspection Fee -- \$35.00, includes two inspections. Each inspection after that will be \$25 each. (Make check out to: City of Anamosa)


Fire Chief (or designee)

Phone: 319-462-4434 for appointment

9/4/21
Date

JONES COUNTY ENVIRONMENTAL HEALTH DEPARTMENT: (If applicable)

The above mentioned structure and business is in compliance with the Jones County Board of Health Regulations.


Jones County Environmental Health Official

Phone: 319-462-4715 for appointment

9-3-21
Date

PLEASE RETURN FORM TO REENIE AT CITY HALL WHEN COMPLETED

Received at City Hall _____ for the _____ Council Meeting



City of Anamosa, IA

Expense Approval Report

By Vendor Name

Payable Dates 8/25/2021 - 9/14/2021

Payment Dates 8/25/2021 - 9/14/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 006357 - ABRIL'S LLC					
ABRIL'S LLC	1421	09/13/2021	WINDOW REHAB CITY HALL	001-650-6474	3,007.77
Vendor 006357 - ABRIL'S LLC Total:					3,007.77
Vendor: 005858 - ALL CLEAR WINDOW CLEANING INC					
ALL CLEAR WINDOW CLEANING ...39717		09/13/2021	LCC WINDOW CLEANING	046-460-6452	70.00
Vendor 005858 - ALL CLEAR WINDOW CLEANING INC Total:					70.00
Vendor: 000277 - ALLIANT ENERGY					
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC PD	001-110-6371	531.52
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC SIREN	001-111-6371	41.22
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC CITY HALL	001-650-6371	906.94
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC FIRE DEPT	015-150-6371	477.10
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC LIBRARY	041-410-6371	1,966.57
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC PARKS	043-430-6371	577.12
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC POOL	044-440-6371	2,169.40
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC LLC	046-460-6371	2,454.16
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC STREET DEPT	110-211-6371	313.40
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC STREET LIGHTS	122-210-6372	5,981.35
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC WELLS	600-810-6371	10,101.52
ALLIANT ENERGY	083121	09/13/2021	ELECTRIC WWTP	610-815-6371	11,899.55
Vendor 000277 - ALLIANT ENERGY Total:					37,419.85
Vendor: 006141 - AMAZON CAPITAL SERVICES					
AMAZON CAPITAL SERVICES	1T6C-6VRX-M6LQ	09/13/2021	STOPPER/STIR STICKS	610-815-6530	28.97
AMAZON CAPITAL SERVICES	17Q9-1CGN-TWDJ	09/13/2021	BLUE BINDERS	001-622-6535	92.90
AMAZON CAPITAL SERVICES	1PCQ-PNQK-XP1N	09/13/2021	PIPETTE FILLER	610-815-6553	205.00
Vendor 006141 - AMAZON CAPITAL SERVICES Total:					326.87
Vendor: 000185 - AUTOMOTIVE SERVICES					
AUTOMOTIVE SERVICES	0042791	09/13/2021	MOWER TIRE REPAIR	110-211-6474	10.00
AUTOMOTIVE SERVICES	0042852	09/13/2021	TIRE REPAIR	110-211-6553	20.00
Vendor 000185 - AUTOMOTIVE SERVICES Total:					30.00
Vendor: 000191 - BARRON MOTOR SUPPLY					
BARRON MOTOR SUPPLY	271531	09/13/2021	CRANE TRUCK BRAKES	610-815-6474	534.10
BARRON MOTOR SUPPLY	271548	09/13/2021	CRANE TRUCK BRAKES	610-815-6474	249.90
BARRON MOTOR SUPPLY	271567	09/13/2021	CRANE TRUCK BRAKES	610-815-6474	249.90
BARRON MOTOR SUPPLY	271587	09/13/2021	BRAKES 99 DODGE	610-815-6474	518.52
BARRON MOTOR SUPPLY	CM0000007	09/13/2021	CRANE TRUCK BRAKES	610-815-6474	-112.50
BARRON MOTOR SUPPLY	271629	09/13/2021	WHEEL BEARINGS DODGE	610-815-6474	52.82
BARRON MOTOR SUPPLY	CM0000008	09/13/2021	CORE 99 DODGE	610-815-6474	-187.50
BARRON MOTOR SUPPLY	271783	09/13/2021	LUBE SPIN ON	110-211-6555	20.76
BARRON MOTOR SUPPLY	271785	09/13/2021	GL BRAKE FLUID	110-211-6555	36.36
BARRON MOTOR SUPPLY	271821	09/13/2021	WASHER	110-211-6555	40.80
BARRON MOTOR SUPPLY	271858	09/13/2021	BATTERY	110-211-6552	92.54
Vendor 000191 - BARRON MOTOR SUPPLY Total:					1,495.70
Vendor: 6262 - BICKEL/HILLARY					
BICKEL/HILLARY	60005200009	08/27/2021	REFUND OVERPYMNT 600-052...	600-810-4500	37.89
Vendor 6262 - BICKEL/HILLARY Total:					37.89
Vendor: 006168 - BRINCKS/BETH					
BRINCKS/BETH	091321	09/13/2021	MTHLY PHONE REIMBURSEME...	001-622-6373	20.00
Vendor 006168 - BRINCKS/BETH Total:					20.00
Vendor: 003283 - CENTRAL IOWA DISTRIBUTING					
CENTRAL IOWA DISTRIBUTING	215704	09/13/2021	CLEANER, TRASH BAGS, LINERS	044-440-6533	281.00
Vendor 003283 - CENTRAL IOWA DISTRIBUTING Total:					281.00

Expense Approval Report

Payable Dates: 8/25/2021 - 9/14/2021 Payment Dates: 8/25/2021 - 9/14/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 000395 - CENTURYLINK					
CENTURYLINK	082521	09/13/2021	PHONE SERVICE	001-110-6373	165.63
CENTURYLINK	082521	09/13/2021	PHONE SERVICE	001-622-6373	367.80
CENTURYLINK	082521	09/13/2021	PHONE SERVICE	015-150-6373	58.16
CENTURYLINK	082521	09/13/2021	PHONE SERVICE	041-410-6373	71.24
CENTURYLINK	082521	09/13/2021	PHONE SERVICE	043-430-6373	73.66
CENTURYLINK	082521	09/13/2021	PHONE SERVICE	600-810-6373	63.24
CENTURYLINK	082521	09/13/2021	PHONE SERVICE	610-815-6373	227.39
Vendor 000395 - CENTURYLINK Total:					1,027.12
Vendor: 004883 - CHEM RIGHT LABORATORIES INC					
CHEM RIGHT LABORATORIES INC	23348	09/13/2021	BAC TEST HIGH SCHOOL	600-810-6470	34.00
Vendor 004883 - CHEM RIGHT LABORATORIES INC Total:					34.00
Vendor: 000008 - CITY OF ANAMOSA					
CITY OF ANAMOSA	090321	09/03/2021	PAYROLL TRANSFER 9/3/21	001-000-1110	57,749.78
CITY OF ANAMOSA	090321	09/03/2021	PAYROLL TRANSFER 9/3/21	041-410-1110	11,997.18
CITY OF ANAMOSA	090321	09/03/2021	PAYROLL TRANSFER 9/3/21	043-430-1110	6,275.25
CITY OF ANAMOSA	090321	09/03/2021	PAYROLL TRANSFER 9/3/21	044-440-1110	3,303.89
CITY OF ANAMOSA	090321	09/03/2021	PAYROLL TRANSFER 9/3/21	046-460-1110	2,478.18
CITY OF ANAMOSA	090321	09/03/2021	PAYROLL TRANSFER 9/3/21	600-810-1110	10,693.43
CITY OF ANAMOSA	090321	09/03/2021	PAYROLL TRANSFER 9/3/21	610-815-1110	12,757.44
Vendor 000008 - CITY OF ANAMOSA Total:					105,255.15
Vendor: 004431 - CREATIVE FORMS & CONCEPT, INC.					
CREATIVE FORMS & CONCEPT, ...	118823	09/13/2021	UB POSTCARDS	600-810-6531	316.43
CREATIVE FORMS & CONCEPT, ...	118823	09/13/2021	UB POSTCARDS	610-815-6531	316.44
Vendor 004431 - CREATIVE FORMS & CONCEPT, INC. Total:					632.87
Vendor: 006356 - DIFCO INC.					
DIFCO INC.	MW-3006-2021	09/13/2021	SOUTH TOWER EXTERIOR CLEA...	600-810-6472	4,900.00
Vendor 006356 - DIFCO INC. Total:					4,900.00
Vendor: 006358 - DURCHENWALD/LUCILLE					
DURCHENWALD/LUCILLE	083121	09/13/2021	CAR WINDOW REPAIR MOWER ...	001-210-6419	361.62
Vendor 006358 - DURCHENWALD/LUCILLE Total:					361.62
Vendor: 004526 - ELAN-CARDMEMBER SERVICE					
ELAN-CARDMEMBER SERVICE	42902909146	09/13/2021	IRWA FALL CONFERENCE STEVE...	610-815-6445	340.00
ELAN-CARDMEMBER SERVICE	IOWDNR010432811	09/13/2021	EXAM APP GRADE 2 CURTIS	600-810-6447	60.00
Vendor 004526 - ELAN-CARDMEMBER SERVICE Total:					400.00
Vendor: 006279 - EMPLOYEE GROUP SERVICES LTD					
EMPLOYEE GROUP SERVICES LTD	0000119164	09/01/2021	GROUP INSURANCE ADMIN FEE	001-110-6155	52.50
EMPLOYEE GROUP SERVICES LTD	0000119164	09/01/2021	GROUP INSURANCE ADMIN FEE	001-210-6155	61.25
EMPLOYEE GROUP SERVICES LTD	0000119164	09/01/2021	GROUP INSURANCE ADMIN FEE	001-622-6155	26.25
EMPLOYEE GROUP SERVICES LTD	0000119164	09/01/2021	GROUP INSURANCE ADMIN FEE	041-410-6155	35.00
EMPLOYEE GROUP SERVICES LTD	0000119164	09/01/2021	GROUP INSURANCE ADMIN FEE	600-810-6155	26.25
EMPLOYEE GROUP SERVICES LTD	0000119164	09/01/2021	GROUP INSURANCE ADMIN FEE	610-815-6155	35.00
Vendor 006279 - EMPLOYEE GROUP SERVICES LTD Total:					236.25
Vendor: 004334 - FAREWAY STORES, INC.					
FAREWAY STORES, INC.	00024686	09/13/2021	YOUTH PARTY SUPPLIES	043-430-6490	45.98
FAREWAY STORES, INC.	00016686	09/13/2021	DISTILLED WATER	610-815-6501	26.73
Vendor 004334 - FAREWAY STORES, INC. Total:					72.71
Vendor: 006246 - FRAZIER/SPENCER					
FRAZIER/SPENCER	091321	09/13/2021	MTHLY PHONE REIMBURSEME...	110-211-6373	20.00
Vendor 006246 - FRAZIER/SPENCER Total:					20.00
Vendor: 006182 - HENRY/TROY					
HENRY/TROY	115333	09/13/2021	AUGUST GRAVE OPENINGS	001-450-6491	250.00
Vendor 006182 - HENRY/TROY Total:					250.00
Vendor: 003615 - HOME DECORATING CENTER					
HOME DECORATING CENTER	106736	09/13/2021	PAINT SUPPLIES	001-650-6540	8.83
Vendor 003615 - HOME DECORATING CENTER Total:					8.83

Expense Approval Report

Payable Dates: 8/25/2021 - 9/14/2021 Payment Dates: 8/25/2021 - 9/14/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 004946 - HOWARD R GREEN					
HOWARD R GREEN	146119	09/13/2021	CCTV SERVER	610-815-6489	79.00
Vendor 004946 - HOWARD R GREEN Total:					79.00
Vendor: 000313 - IOWA LEAGUE OF CITIES					
IOWA LEAGUE OF CITIES	25382	09/13/2021	MUNICIPAL PROF INSTITUTE - B...	001-110-6445	160.00
IOWA LEAGUE OF CITIES	25597	09/13/2021	MUNICIPAL INSTITUTE FALL SES...	001-110-6445	128.00
Vendor 000313 - IOWA LEAGUE OF CITIES Total:					288.00
Vendor: 000268 - IOWA MUNICIPAL FINANCE OFFICER					
IOWA MUNICIPAL FINANCE OFF...	25545	09/13/2021	FALL CONFERENCE - BRINCKS	001-612-6445	175.00
IOWA MUNICIPAL FINANCE OFF...	091321	09/13/2021	MEMBERSHIP - LODGE	001-622-6430	50.00
Vendor 000268 - IOWA MUNICIPAL FINANCE OFFICER Total:					225.00
Vendor: 000387 - JOHN DEERE FINANCIAL					
JOHN DEERE FINANCIAL	4033658	09/13/2021	SUNDRIES	600-810-6455	2.35
JOHN DEERE FINANCIAL	4033658	09/13/2021	SUNDRIES	600-810-6540	16.00
JOHN DEERE FINANCIAL	P12328	09/13/2021	SPINDLE	043-430-6470	149.30
JOHN DEERE FINANCIAL	P12399	09/13/2021	MOWER PARTS	043-430-6470	6.24
JOHN DEERE FINANCIAL	P12399	09/13/2021	MOWER PARTS	110-211-6470	119.94
JOHN DEERE FINANCIAL	4035735	09/13/2021	CAULK	600-810-6455	4.79
JOHN DEERE FINANCIAL	4035748	09/13/2021	BELT	600-810-6455	22.99
JOHN DEERE FINANCIAL	4036065	09/13/2021	CLEVIS 7/16" UTILITY	110-211-6553	4.99
JOHN DEERE FINANCIAL	4036208	09/13/2021	STAIN, BRUSHES	610-815-6553	33.31
JOHN DEERE FINANCIAL	P12829	09/13/2021	FILLER CAP	600-810-6504	6.04
JOHN DEERE FINANCIAL	4036723	09/13/2021	HOLE SAWS	610-815-6540	71.97
JOHN DEERE FINANCIAL	4036728	09/13/2021	SCREWS	610-815-6540	14.56
JOHN DEERE FINANCIAL	4036734	09/13/2021	CLEANER	110-211-6553	115.81
JOHN DEERE FINANCIAL	4036843	09/13/2021	COLD SHUTS	110-211-6553	4.58
Vendor 000387 - JOHN DEERE FINANCIAL Total:					572.87
Vendor: 003328 - JONES COUNTY EXTENSION					
JONES COUNTY EXTENSION	090121	09/13/2021	FY 22 CONTRIBUTION	001-610-6479	500.00
Vendor 003328 - JONES COUNTY EXTENSION Total:					500.00
Vendor: 004919 - KLUESNER CONSTRUCTION					
KLUESNER CONSTRUCTION	28492	09/13/2021	VARIOUS STREETS ASPHALT	110-211-6790	20,270.25
KLUESNER CONSTRUCTION	28492	09/13/2021	MANHOLES	610-815-6472	1,700.00
KLUESNER CONSTRUCTION	28493	09/13/2021	ASPHALT ALLEYS	110-211-6790	41,422.49
KLUESNER CONSTRUCTION	28494	09/13/2021	CEMETERY OVERLAY	001-450-6796	14,782.25
KLUESNER CONSTRUCTION	28520	09/13/2021	ASPHALT STREETS/ALLEYS	110-211-6790	62,031.66
Vendor 004919 - KLUESNER CONSTRUCTION Total:					140,206.65
Vendor: 005286 - KRAY/JEFF					
KRAY/JEFF	091321	09/13/2021	MTHLY PHONE REIMBURSEME...	110-211-6373	20.00
Vendor 005286 - KRAY/JEFF Total:					20.00
Vendor: 001186 - LAWSON PRODUCTS, INC.					
LAWSON PRODUCTS, INC.	9308757387	09/13/2021	FLAPWHEEL	110-211-6530	85.44
Vendor 001186 - LAWSON PRODUCTS, INC. Total:					85.44
Vendor: 006042 - LEAF					
LEAF	12258113	09/13/2021	PRINTER/COPIER	043-430-6475	49.26
Vendor 006042 - LEAF Total:					49.26
Vendor: 004483 - LODGE/ERIC					
LODGE/ERIC	091321	09/13/2021	MTHLY PHONE REIMBURSEME...	110-211-6373	20.00
Vendor 004483 - LODGE/ERIC Total:					20.00
Vendor: 006123 - LYNCH DALLAS, P.C.					
LYNCH DALLAS, P.C.	189954	09/13/2021	GENERAL LEGAL	001-640-6455	1,501.50
LYNCH DALLAS, P.C.	189955	09/13/2021	HUMAN RESOURCES	001-640-6455	280.50
LYNCH DALLAS, P.C.	189956	09/13/2021	REAL ESTATE	001-640-6455	99.00
LYNCH DALLAS, P.C.	189957	09/13/2021	GENERAL LEGAL	001-640-6455	174.00
LYNCH DALLAS, P.C.	189958	09/13/2021	POLICE MATTERS - PROSECUTI...	001-110-6411	203.00
Vendor 006123 - LYNCH DALLAS, P.C. Total:					2,258.00

Expense Approval Report

Payable Dates: 8/25/2021 - 9/14/2021 Payment Dates: 8/25/2021 - 9/14/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 006152 - MARTIN GARDNER ARCHITECTURE					
MARTIN GARDNER ARCHITECT...	30	09/13/2021	DOWNTOWN FACADE	331-600-6490	1,250.00
Vendor 006152 - MARTIN GARDNER ARCHITECTURE Total:					1,250.00
Vendor: 005908 - MATHESON TRI-GAS INC					
MATHESON TRI-GAS INC	51850145	09/13/2021	AUGUST RENTAL	110-211-6530	57.21
Vendor 005908 - MATHESON TRI-GAS INC Total:					57.21
Vendor: 005161 - MCALEER					
MCALEER	090121	09/13/2021	WATER COOLER CITY HALL	001-110-6530	47.00
MCALEER	090121	09/13/2021	WATER COOLER CITY HALL	610-815-6535	17.00
Vendor 005161 - MCALEER Total:					64.00
Vendor: 003146 - MENARDS					
MENARDS	73729	09/13/2021	CABINETS, COUNTER TOP	610-815-6553	568.89
Vendor 003146 - MENARDS Total:					568.89
Vendor: 002225 - MINGER MOWING & LANDSCAPE, INC					
MINGER MOWING & LANDSCA...	18273	09/13/2021	MAIN ST NODES MULCH	001-650-6543	800.00
Vendor 002225 - MINGER MOWING & LANDSCAPE, INC Total:					800.00
Vendor: 003950 - MISSISSIPPI VALLEY PUMP, INC.					
MISSISSIPPI VALLEY PUMP, INC.	13858	09/13/2021	STORM WATER STATION PUMP...	122-210-6757	535.00
Vendor 003950 - MISSISSIPPI VALLEY PUMP, INC. Total:					535.00
Vendor: 005239 - ORIGIN DESIGN CO.					
ORIGIN DESIGN CO.	76092	09/13/2021	STALLION CREEK WATERWAY I...	361-511-6490	1,988.50
Vendor 005239 - ORIGIN DESIGN CO. Total:					1,988.50
Vendor: 006278 - PAYMENT SERVICE NETWORK					
PAYMENT SERVICE NETWORK	244527	09/13/2021	AUGUST PAYMENTS SERVICE	600-810-6489	36.85
PAYMENT SERVICE NETWORK	244527	09/13/2021	AUGUST PAYMENTS SERVICE	610-815-6489	36.85
Vendor 006278 - PAYMENT SERVICE NETWORK Total:					73.70
Vendor: 000357 - PETTY CASH					
PETTY CASH	091321	09/13/2021	CERTIFIED MAIL	001-110-6508	162.20
Vendor 000357 - PETTY CASH Total:					162.20
Vendor: 005741 - RECREATIONAL MOTOR SPORTS					
RECREATIONAL MOTOR SPORTS	55772	09/13/2021	MOWER MAINTENANCE	110-211-6470	123.20
Vendor 005741 - RECREATIONAL MOTOR SPORTS Total:					123.20
Vendor: 006244 - SCHWING BIOSET, INC.					
SCHWING BIOSET, INC.	18001782	09/13/2021	CONVEYOR BELT SPLICE REPAIR	610-815-6472	3,076.00
Vendor 006244 - SCHWING BIOSET, INC. Total:					3,076.00
Vendor: 000426 - SHADA/TIM					
SHADA/TIM	091321	09/13/2021	MTHLY PHONE REIMBURSEME...	610-815-6373	20.00
Vendor 000426 - SHADA/TIM Total:					20.00
Vendor: 006359 - T&W GRINDING & COMPOST SERVICE					
T&W GRINDING & COMPOST S...	2152	09/13/2021	GRIND BRUSH PILE	001-290-6427	2,400.00
Vendor 006359 - T&W GRINDING & COMPOST SERVICE Total:					2,400.00
Vendor: 006197 - THOMAS/GINGER					
THOMAS/GINGER	091321	09/13/2021	MTHLY PHONE REIMBURSEME...	001-622-6373	20.00
Vendor 006197 - THOMAS/GINGER Total:					20.00
Vendor: 006195 - TYLER TECHNOLOGIES, INC					
TYLER TECHNOLOGIES, INC	025-347237	09/13/2021	INCODE FINANCIALS	001-622-6490	1,312.50
Vendor 006195 - TYLER TECHNOLOGIES, INC Total:					1,312.50
Vendor: 000359 - US POSTMASTER					
US POSTMASTER	090221	09/02/2021	POSTAGE STAMPS	001-110-6508	58.00
US POSTMASTER	090221	09/02/2021	POSTAGE STAMPS	001-622-6508	116.00
US POSTMASTER	090221	09/02/2021	POSTAGE STAMPS	600-810-6508	58.00
US POSTMASTER	090221	09/02/2021	POSTAGE STAMPS	610-815-6508	58.00
US POSTMASTER	090821	09/08/2021	POSTAGE UB NOTICES	600-810-6508	51.07
US POSTMASTER	090821	09/08/2021	POSTAGE UB NOTICES	610-815-6508	51.07
Vendor 000359 - US POSTMASTER Total:					392.14

Expense Approval Report

Payable Dates: 8/25/2021 - 9/14/2021 Payment Dates: 8/25/2021 - 9/14/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 000398 - WALMART COMMUNITY CARD					
WALMART COMMUNITY CARD	62669672	09/13/2021	CLEANING SUPPLIES / HARDDDRI...	610-815-6540	52.26
WALMART COMMUNITY CARD	41477982	09/13/2021	PRINTER INK	001-110-6535	51.05
WALMART COMMUNITY CARD	13212182	09/13/2021	CLEANING SUPPLIES	001-110-6530	48.40
WALMART COMMUNITY CARD	13212182	09/13/2021	CLEANING SUPPLIES & OFFICE ...	001-110-6540	3.74
WALMART COMMUNITY CARD	00937145	09/13/2021	OIL	110-211-6553	167.05
Vendor 000398 - WALMART COMMUNITY CARD Total:					322.50
Vendor: 004582 - WAPSI WASTE SERICE, INC.					
WAPSI WASTE SERICE, INC.	3644	09/13/2021	WASTE SERVICE	001-650-6474	347.00
WAPSI WASTE SERICE, INC.	3644	09/13/2021	WASTE SERVICE	015-150-6475	45.00
WAPSI WASTE SERICE, INC.	3644	09/13/2021	WASTE SERVICE	610-815-6523	45.00
Vendor 004582 - WAPSI WASTE SERICE, INC. Total:					437.00
Vendor: 000144 - WAYNE HALL CHRYSLER					
WAYNE HALL CHRYSLER	107913	09/13/2021	HUB BOLTS	610-815-6474	53.82
Vendor 000144 - WAYNE HALL CHRYSLER Total:					53.82
Vendor: 003989 - WEBER STONE COMPANY					
WEBER STONE COMPANY	0191844-IN	09/13/2021	ROAD ROCK	110-211-6543	66.22
WEBER STONE COMPANY	0191844-IN	09/13/2021	ROAD ROCK	110-211-6543	70.20
WEBER STONE COMPANY	3053125	09/13/2021	CLASS A GRAD 11	110-211-6543	97.76
Vendor 003989 - WEBER STONE COMPANY Total:					234.18
Vendor: 000002 - WELTER STORAGE EQUIPMENT CO.					
WELTER STORAGE EQUIPMENT ...	M137162	09/13/2021	STANDING DESK RISER	043-430-6535	125.00
Vendor 000002 - WELTER STORAGE EQUIPMENT CO. Total:					125.00
Vendor: 005299 - WOODWARD COMMUNITY MEDIA					
WOODWARD COMMUNITY ME...	082147097	09/13/2021	LEGALS/NOTICES	001-622-6414	299.29
Vendor 005299 - WOODWARD COMMUNITY MEDIA Total:					299.29
Vendor: 006047 - ZIPPY'S SALT BARN					
ZIPPY'S SALT BARN	205796	09/13/2021	SALT	110-211-6544	803.02
Vendor 006047 - ZIPPY'S SALT BARN Total:					803.02
Grand Total:					315,310.00

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	87,362.44	57,923.78
015 - FIRE SERVICE	580.26	0.00
041 - LIBRARY FUND	14,069.99	11,997.18
043 - PARKS & RECREATION	7,301.81	6,275.25
044 - AQUA COURT	5,754.29	3,303.89
046 - LAWRENCE COMMUNITY CENTER FUND	5,002.34	2,478.18
110 - ROAD USE TAX	126,033.68	0.00
122 - LOCAL OPTION TAX 65%	6,516.35	0.00
331 - DOWNTOWN PROJECTS/PROGRAMS	1,250.00	0.00
361 - CAPITAL PROJECTS	1,988.50	0.00
600 - WATER FUND	26,430.85	10,877.24
610 - WASTEWATER FUND	33,019.49	12,903.36
Grand Total:	315,310.00	105,758.88

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-1110	GENERAL CASH ACCOUNT	57,749.78	57,749.78
001-110-6155	SELF FUNDED HEALTH INS	52.50	0.00
001-110-6371	UTILITIES, ELECTRIC	531.52	0.00
001-110-6373	UTILITIES, TELEPHONE	165.63	0.00
001-110-6411	PROFESSIONAL SERVICES, ...	203.00	0.00
001-110-6445	TRAINING AND REGISTRAT..	288.00	0.00
001-110-6508	SUPPLIES, POSTAGE	220.20	58.00
001-110-6530	SUPPLIES, OPERATIONS	95.40	0.00
001-110-6535	SUPPLIES, OFFICE	51.05	0.00
001-110-6540	BLDG & GROUNDS MAINT...	3.74	0.00
001-111-6371	UTILITIES, ELECTRIC (SIRE...	41.22	0.00
001-210-6155	SELF FUNDED HEALTH INS	61.25	0.00
001-210-6419	VEHICLE INSURANCE	361.62	0.00
001-290-6427	YARD WASTE DISPOSAL - ...	2,400.00	0.00
001-450-6491	GRAVE SERVICING	250.00	0.00
001-450-6796	CEMETERY CAPITAL IMPR...	14,782.25	0.00
001-610-6479	CONTRIBUTIONS TO OUTS...	500.00	0.00
001-612-6445	TRAINING, REGISTRATION	175.00	0.00
001-622-6155	SELF FUNDED HEALTH INS	26.25	0.00
001-622-6373	UTILITIES, TELEPHONE	407.80	0.00
001-622-6414	PUBLIC NOTICES	299.29	0.00
001-622-6430	MEMBERSHIP DUES & SU...	50.00	0.00
001-622-6490	MAINT. CONTRACT SOFT...	1,312.50	0.00
001-622-6508	SUPPLIES, POSTAGE	116.00	116.00
001-622-6535	SUPPLIES/NONCAP EQUIP...	92.90	0.00
001-640-6455	CONTRACTS, GEN. CITY A...	2,055.00	0.00
001-650-6371	UTILITIES, ELECTRIC	906.94	0.00
001-650-6474	MAINTENANCE, BLDGS &...	3,354.77	0.00
001-650-6540	SUPPLIES, BLDGS. & GRO...	8.83	0.00
001-650-6543	SUPPLIES, DOWNTOWN	800.00	0.00
015-150-6371	UTILITIES, ELECTRIC	477.10	0.00
015-150-6373	UTILITIES, TELEPHONE	58.16	0.00
015-150-6475	MAINTENANCE, GROUND...	45.00	0.00
041-410-1110	LIBRARY CASH ACCOUNT	11,997.18	11,997.18
041-410-6155	SELF FUNDED HEALTH INS	35.00	0.00
041-410-6371	UTILITIES, ELECTRIC	1,966.57	0.00
041-410-6373	UTILITIES, TELEPHONE	71.24	0.00
043-430-1110	CASH ACCOUNT	6,275.25	6,275.25
043-430-6371	UTILITIES, ELECTRIC	577.12	0.00
043-430-6373	UTILITIES, TELEPHONE	73.66	0.00
043-430-6470	MAINTENANCE, EQUIPM...	155.54	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
043-430-6475	MAINTENANCE, BLDGS &...	49.26	0.00
043-430-6490	EVENT EXPENSES	45.98	0.00
043-430-6535	SUPPLIES, OFFICE	125.00	0.00
044-440-1110	CASH ACCOUNT	3,303.89	3,303.89
044-440-6371	UTILITIES, ELECTRIC	2,169.40	0.00
044-440-6533	EQUIP., AQUA CRT. CHEM...	281.00	0.00
046-460-1110	CASH ACCOUNT	2,478.18	2,478.18
046-460-6371	UTILITIES, ELECTRIC	2,454.16	0.00
046-460-6452	CONTRCT,MAINT. BLDGS ...	70.00	0.00
110-211-6371	UTILITIES, ELECTRIC	313.40	0.00
110-211-6373	UTILITIES, TELEPHONE	60.00	0.00
110-211-6470	MAINTENANCE, EQUIPM...	243.14	0.00
110-211-6474	MAINTENANCE, VEHICLE	10.00	0.00
110-211-6530	SUPPLIES, OPERATIONS	142.65	0.00
110-211-6543	SUPPLIES, STREET MAINT...	234.18	0.00
110-211-6544	SUPPLIES, SNOW & ICE R...	803.02	0.00
110-211-6552	VEHICLE PARTS EXPENSES	92.54	0.00
110-211-6553	MISCELLANEOUS SUPPLIES	312.43	0.00
110-211-6555	MAINTENANCE, EQUIPM...	97.92	0.00
110-211-6790	CAPITAL IMPROVEMENTS,...	123,724.40	0.00
122-210-6372	ELECTRIC UTILITIES, ST LI...	5,981.35	0.00
122-210-6757	STORM SEWER IMPROVE...	535.00	0.00
331-600-6490	PROFESSIONAL SVS	1,250.00	0.00
361-511-6490	PROFESSIONAL SERVICES	1,988.50	0.00
600-810-1110	CASH ACCOUNT	10,693.43	10,693.43
600-810-4500	WATER SALES	37.89	37.89
600-810-6155	SELF FUNDED HEALTH INS	26.25	0.00
600-810-6371	UTILITIES, ELECTRIC	10,101.52	0.00
600-810-6373	UTILITIES, TELEPHONE	63.24	0.00
600-810-6447	TRAINING EXPENSES	60.00	0.00
600-810-6455	MAINTENANCE, EQUIPM...	30.13	0.00
600-810-6470	PROF. SERVICES - TESTING	34.00	0.00
600-810-6472	MAINTENANCE, SYSTEM	4,900.00	0.00
600-810-6489	PROFESSIONAL SERVICES	36.85	36.85
600-810-6504	EQUIPMENT, SMALL	6.04	0.00
600-810-6508	SUPPLIES, POSTAGE	109.07	109.07
600-810-6531	SUPPLIES, BILLING	316.43	0.00
600-810-6540	SUPPLIES, BLDGS. & GRO...	16.00	0.00
610-815-1110	CASH ACCOUNT	12,757.44	12,757.44
610-815-6155	SELF FUNDED HEALTH INS	35.00	0.00
610-815-6371	UTILITIES, ELECTRIC	11,899.55	0.00
610-815-6373	UTILITIES, TELEPHONE	247.39	0.00
610-815-6445	TRAINING, REGISTRATION	340.00	0.00
610-815-6472	MAINTENANCE, SYSTEM	4,776.00	0.00
610-815-6474	MAINTENANCE, VEHICLE	1,359.06	0.00
610-815-6489	PROFESSIONAL SERVICES	115.85	36.85
610-815-6501	CHEMICALS	26.73	0.00
610-815-6508	SUPPLIES, POSTAGE	109.07	109.07
610-815-6523	EQUIPMENT, BLDG. MAIN...	45.00	0.00
610-815-6530	OPERATIONS SUPPLIES	28.97	0.00
610-815-6531	SUPPLIES, BILLING	316.44	0.00
610-815-6535	SUPPLIES, OFFICE	17.00	0.00
610-815-6540	SUPPLIES, BLDGS. & GRO...	138.79	0.00
610-815-6553	MISCELLANEOUS EXPENS...	807.20	0.00
Grand Total:		315,310.00	105,758.88

Project Account Summary**Project Account Key**

None

	Expense Amount	Payment Amount
	315,310.00	105,758.88
Grand Total:	315,310.00	105,758.88