



CITY OF ANAMOSA

CITY COUNCIL AGENDA – REGULAR SESSION

MONDAY, April 26, 2021 – 6:00 P.M.
ANAMOSA LIBRARY & LEARNING CENTER (VIA ZOOM)
600 EAST 1ST STREET, ANAMOSA, IA 52205

Zoom Meeting Link

<https://us02web.zoom.us/j/85073491948>

Meeting ID: 850 7349 1948

Passcode: Anamosa

Join by Telephone

+1 312 626 6799

Meeting ID: 850 7349 1948

Passcode 0245187

If you wish to address the City Council, please use the “raise your hand” feature or comment indicating such. Once the Mayor has opened the issue for public comment, you will be called on and your microphone will be turned on. Before speaking, please state your name and address. Each speaker is limited to five (5) minutes per agenda item and is expected to refrain from the use of profane, obscene, or slanderous language.

1.0) ROLL CALL

2.0) PLEDGE OF ALLEGIANCE

3.0) APPROVAL OF AGENDA

4.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:

4.1) April 12, 2021 – Regular City Council Meeting

5.0) PUBLIC HEARINGS: NONE

6.0) PROCLAMATIONS: SEXUAL ASSAULT AWARENESS MONTH

7.0) OLD BUSINESS:

7.1) **REQUEST FROM THE ANAMOSA RAGBRAI COMMITTEE FOR SEED MONEY FOR THE EVENT (LeeAnna Boone)**

7.2) **SECOND READING OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ANAMOSA, IOWA UNDER GENERAL CODE PROVISIONS BY ADDING A NEW CHAPTER, CHAPTER 10 ENTITLED "RAGBRAI - MISCELLANEOUS PERMITS and REGULATIONS"**

8.0) NEW BUSINESS

8.1) **REQUEST FOR MEMORIAL DAY CEREMONY AT RIVERSIDE CEMETERY (Becky DirksHaugsted)**

8.2) **REQUEST TO SET A DATE FOR SPRING CLEAN-UP DAY OF JUNE 5, 2021 FROM 7AM-NOON AT THE STREET SHOP (Shane Brown, Street Superintendent)**

8.3) **REVIEW AND APPROVAL OF ANAMOSA ECIGHTF AGREEMENT FOR LMI HOUSING DOWNPAYMENT ASSISTANCE**

- 8.4) **FIRST** READING OF AN ORDINANCE FOR A VACANT PROPERTY REGISTER
- 8.5) **RESOLUTION** SETTING THE DATE OF MAY 10,2021 AT 6:00PM AT THE ANAMOSA LIBRARY AND LEARNING CENTER AND VIA ZOOM FOR A PUBLIC HEARING FOR AMENDING THE CURRENT CITY BUDGET FOR FISCAL YEAR 2021
- 8.6) **RESOLUTION** SETTING THE DATE OF MAY 10, 2021 AT 6:00PM AT THE ANAMOSA LIBRARY AND LEARNING CENTER AND VIA ZOOM FOR A PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COSTS FOR THE ANAMOSA FIRE STATION ADDITION PROJECT AND THE TAKING OF BIDS FOR SUCH WORK
- 8.7) **RESOLUTION** APPROVING THE TIME EXTENSION AND SETTING SALARY FOR FULL TIME TEMPORARY WATER OPERATOR FOR THE FISCAL YEAR ENDING JUNE 30, 2021
- 8.8) **RESOLUTION** APPROVING THE HIRE AND SETTING SALARY FOR FULL TIME AND PART TIME PATROL OFFICER FOR FISCAL YEAR 2021
- 8.9) **RESOLUTION** APPROVING THE HIRING AND SETTING SALARY FOR INTERIM WATER DEPARTMENT SUPERINTENDENT AND FULL TIME WATER OPERATOR II FOR THE FISCAL YEAR ENDING JUNE 30, 2021
- 8.10) **REVIEW** AND APPROVAL FOR THE AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH SHIVE-HATTERY FOR THE FIRE STATION ADDITION
- 8.11) **REVIEW** AND APPROVAL OF CURRENT BILLS
- 9.0) **CITY ADMINISTRATOR’S REPORT:**
- 10.0) **MAYOR AND COUNCIL REPORTS:**
 - 10.1) MAYOR’S REPORT
 - 10.2) COUNCIL REPORTS
- 11.0) **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**
- 12.0) **ADJOURNMENT**

STATEMENT OF COUNCIL PROCEEDINGS

April 12, 2021

The City Council of the City of Anamosa met in Regular Session April 12, 2021 at the Anamosa Library and Learning Center and via Zoom at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: John Machart, Rich Crump, Jeff Stout (via Zoom), Kay Smith, Alan Zumbach, and Galen Capron. Absent: none. Also present were Beth Brincks, City Administrator/Clerk; Rebecca Vernon, Library Director and Jeremiah Hoyt, Police Chief. Due to the restrictions on public gatherings, the public utilized Zoom to participate in the meeting from their homes. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present. All votes will be called as roll votes. Robert Young, Water Operator for the City of Anamosa was welcomed home from his deployment.

Pledge of Allegiance.

Director Vernon gave some brief instructions on use of Zoom and how to participate in the meeting.

Motion by Zumbach, second by Machart to approve the agenda. Ayes: all. Nays: none. Motion carried.

Motion by Crump, second by Smith to approve the minutes of the March 22, 2021 Regular City Council meeting. Ayes: all. Nays: none. Motion carried.

Motion by Crump, second by Zumbach to approve the wayfinding signage bid for fabrication only. City staff will install. Derek Lumsden (JCED) presented the single bid received from ASI. The signs have a 2 year limited warranty and a 15-20 year life span. All installation hardware is included. Ayes: all. Nays: none. Motion carried.

Ambulance funding was considered. Jeff Swisher, Jones County Supervisor stated that the County did not fund in 2021 but is still considering 2022. No action was taken on this item and it can comeback for future consideration.

Shelly Carr, Park and Rec Director gave an update on the plans for the flower nodes downtown. Planting will take place on the Day of Caring, May 14th.

The seasonal alley closure was discussed. Insurance coverage was discussed and liability will need to be shared. LeeAnna Boone will have a meeting with the property owners to confirm support.

The seasonal parklet placement was also discussed. LeeAnna Boone did not have information to present at this time. Downtown construction was discussed and use of the parklets.

Motion by Stout, second by Crump to accept the proposal from Kreg Tjelmeland, Kjore to purchase the City building located at 100 E 1st Street, Anamosa, IA. Kreg was present at the meeting and reaffirmed his commitment to renovate the building for a commercial venture. Ayes: all. Nays: none. Motion carried.

Motion by Smith, second by Crump to approve moving forward with a development agreement as requested with By Design, LLC. Kreg Tjelmeland of By Design gave an overview of the renovation and expansion plans for the property. Ayes: all. Nays: none. Motion carried.

Josh Scanlon from HR Green gave an overview of the projects the City is working on. These projects include: Well #6, the five way intersection, Sycamore Street, Scott and Main, and continued GIS updates.

Motion by Smith, second by Crump to approve the plans and specs for the Fire Department expansion project. Brincks informed the Council that final meeting for last resolved issues was held right before the Council meeting and the public hearing and contract award will be on the May 10th meeting. Ayes: all. Nays: none. Motion carried.

Motion by Crump, second by Zumbach to approve engineering agreements with IIW for the FEMA gabion wall project and the Division Street Bridge replacement. Nate Miller from IIW gave an overview of the projects. Cost share information on the FEMA portion (City share is 15% of the project). The Division Street Bridge is part of the same project but will not be covered by FEMA. The City will have a cost savings by doing these projects together. Ayes: all. Nays: none. Motion carried.

No one was present for the utility bill protest for 202 N Huber Street. No action was taken.

Motion by Smith, second by Crump to approve Resolution 2021-14 hiring and setting of salary for Steven Agnitch as the Wastewater Superintendent for the Fiscal Year ending June 30, 2021. Roll Vote. Ayes: Crump, Stout, Smith, Machart, Capron, and Zumbach. Nays: none. Motion carried.

Motion by Stout, second by Smith to approve Resolution 2021-15 extending the time and setting the salary for full time temporary Water Operator, Kyle Dochterman. Ayes: Capron, Machart, Smith, Zumbach, Crump, and Stout. Nays: none. Motion carried.

Motion by Crump, second by Machart to approve Resolution 2021-16 Hiring and setting salaries for seasonal part time employees for the Park and Rec Department for the 2021 summer season. Roll vote. Ayes: Capron, Stout, Crump, Smith, Machart, and Zumbach. Nays: none. Motion carried.

Motion by Crump, second by Zumbach to approve the RAGBRAI Agreement as submitted by the RAGBRAI organization. Ayes: all. Nays: none. Motion carried.

The local RAGBRAI committee members and the RAGBRAI director gave a very heated response. The Mayor allowed this discussion to exceed the allowed time limits for public comment. Heckling and derogatory statements by this group were not halted. The Mayor wanted the Council to rescind the motion and vote. They did not rescind. Crump asked if the Mayor was on the committee in an official capacity or as private citizen. The Mayor stated that he was on as a private citizen. The Committee will come back to the Council with a seed money request at the next meeting.

The Mayor made statements to halt the next two agenda items. Council Member Crump stated that the Council can have the discussion. He also ask for clarification of why we should not have the discussion. Brincks requested not to have item 10.11 stopped as it is essential to keep this moving forward for the RAGBRAI event.

Motion by Crump, second by Smith to approve the donation of the charitable funds from item 3. of the RAGBRAI Agreement to support the purchase of the God Bless America statue (Anamosa Festivals) for permanent residency in Anamosa. Doug Wortman spoke as to the process and fundraising done for the statue to date. Crump asked where the money will go if the statue is not purchased. Wortman stated that they would buy another art installation. Ayes: all. Nays: none. Motion carried.

Motion by Smith, second by Zumbach to approve the first reading of an Ordinance amending the Code of Ordinances of the City of Anamosa under general code provisions adding a new chapter, Chapter 10 entitled "RAGBRAI – Miscellaneous Permits and regulations". Brincks explained that this is similar to the Ordinance approved in 2012 with adjustments to the Municipal infractions, days and fees. Ayes: Zumbach, Crump, Smith, Capron, Stout, and Machart. Nays: none. Motion carried.

Motion by Zumbach, second by Crump to approve the March 2021 Treasurer's Report. Ayes: all. Nays: none. Motion carried.

Motion by Stout, to approve the current bills, second by Zumbach. Ayes: all. Nays: none. Motion carried.

City Administrators Report: Brincks reported that we are waiting on the review of the Auditor's findings. There will be some notes but we will make sure to correct things and move forward. The 4 year audit is not progressing and time is of the essence with our upcoming system change. I hope to have an update or request to terminate the contract at the next meeting. Projects moving forward.

Mayor and Council Reports: The Mayor apologized to the RAGBRAI committee for allowing things to move forward without extra discussion. There is a promotional video for the God Bless America statue on the statue's Facebook page. Wapsi Trail is moving to next phase. Positively Anamosa is looking for positive news to share. Machart reported that he attended Emergency Management and 911 meetings. Topics of discussion were vaccines, infrastructure funds, and the Courthouse generator project. Vaccination clinics at the LCC have gone very smoothly.

There were no Public comments for items not on the agenda.

Motion by Machart, second by Zumbach to adjourn. Ayes: all. Nays: none. Motion Carried. Meeting adjourned at 8:27 pm.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

PROCLAMATION

- WHEREAS,** sexual assault affects people of all backgrounds – including age, race, cultural background, gender identity, sexual orientation, economic status, level of physical or cognitive abilities; and
- WHEREAS,** in addition to the immediate physical and emotional costs, sexual assault may also have associated consequences of post-traumatic stress disorder, substance abuse, depression, homelessness, eating disorders and suicide; and
- WHEREAS,** sexual assault can be devastating not only to the survivor, but also for the family, friends, and community of the survivor; and
- WHEREAS,** since no one person, organization, agency, or community can eliminate sexual assault on their own, we must work together to educate our entire population about what can be done to prevent sexual assault, support survivors and their significant others, and support those agencies providing services to survivors.

NOW THEREFORE, WE THE CITY COUNCIL OF ANAMOSA AND ON BEHALF OF ALL STAFF AND CITIZENS OF JONES COUNTY, DO HEREBY PROCLAIM THE MONTH OF APRIL, 2021 AS

“SEXUAL ASSAULT AWARENESS MONTH”

IN THE CITY OF ANAMOSA IN JONES COUNTY, IOWA AND ENCOURAGE ALL CITIZENS TO LEARN MORE ABOUT PREVENTING SEXUAL VIOLENCE.

IN WITNESS THEREOF, we have set our hand and caused the Great Seal of Jones County to be affixed this ____ day of April 2021

Mayor Rod Smith

To: City of Anamosa

From: Anamosa RAGBRAI Committee

Re: Allocation of funding from State RAGBRAI Officials

Showcasing our community to thousands of people from around the world to RAGBRAI riders is a great honor, privilege and responsibility and one that the Anamosa RAGBRAI committee does not take lightly.

The responsibilities include (but are not limited to): providing camping areas with access to showers, bathrooms, and garbage; having enough food vendors and making sure that transient booths have electricity, water and garbage; providing entertainment and a beverage area; providing transport to and from areas around town, ensuring public safety and medical needs are covered, providing an information center, having communications and more. All of these responsibilities involve hundreds of people in our community, but they must be coordinated via one organization in this case—Anamosa Festivals under the leadership of LeeAnna Boone.

As you know RAGBRAI provides \$15,000 to each community with the purpose of supporting the above tasks that must be undertaken to support the riders.

The Anamosa RAGBRAI committee would like to propose that the official Anamosa RAGBRAI committee receive \$10,000 of this funding and that a payment of \$5,000 would go to the City for some of the expenses they will incur as a result of hosting such as electricity, staff time, etc. We do not pretend that either of these dollar amounts will cover all of the expenses of either entity, but they will assist in making the event happen successfully.

Our ultimate goal is that the businesses, churches, and non-profits choosing to participate in the day of RAGBRAI have their best day of business ever, and that the riders leave our community with the best possible impression. Without funding to support the requirements set above, the committee will be unable to make this happen.

ORDINANCE NO.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ANAMOSA, IOWA UNDER GENERAL CODE PROVISIONS BY ADDING A NEW CHAPTER, CHAPTER 10 ENTITLED "RAGBRAI - MISCELLANEOUS PERMITS and REGULATIONS"

Be it enacted by the City Council of Anamosa, Iowa:

SECTION 1: This ordinance as amended is enacted to help city officials and citizens deal with the public health and safety problems created by the infusion of a large number of people into the City of Anamosa when the Des Moines Register's Annual Great Bicycle Ride Across Iowa™ (RAGBRAI®) arrives in Anamosa on July 29, 2021 and departs on July 30, 2021.

SECTION 2: That General Code Provisions, Chapter 10, RAGBRAI - Miscellaneous Permits of the Code of Ordinances of the City of Anamosa, Iowa, be and the same is hereby amended to read as follows:

**General Code Provisions Chapter 10
RAGBRAI Ordinance - Miscellaneous Permits
and Regulations**

Sections:

| | |
|--------------|---|
| 10-1 | Commercial Booth Food - Permit Required |
| 10-2 | Commercial Booth Food Fees |
| 10-3 | Commercial Booth Food Location |
| 10-4 | Non-Profit Booth Food – Permit Required |
| 10-5 | Non-Profit Booth Food Fees |
| 10-6 | Non-Profit Booth Food Location |
| 10-7 | Health Regulations |
| 10-8 | Commercial Booth Non-Food – Permit Required |
| 10-9 | Commercial Booth Non-Food Fees |
| 10-10 | Commercial Booth Non-Food Location |
| 10-11 | Non-Profit Booth Non-Food Permit Required |
| 10-12 | Non-Profit Booth Non-Food Fees |
| 10-13 | Non-Profit Booth Non-Food – Location |
| 10-14 | Charge for Electricity at any Booth or Location |
| 10-15 | Deposit Fee for Cleanup |
| 10-16 | Glass Containers |
| 10-17 | Nuisance |
| 10-18 | Violations-Penalties |
| 10-19 | Effective Period |
| 10-20 | Street Closings |
| 10-21 | Golf Cart, Gator and Similar Vehicles |
| 10-22 | Primary Entertainment Venue and Beverage Garden |
| 10-23 | Authority |
| 10-24 | Audit |
| 10-25 | Compliance with City and Iowa Code |

10-1 Commercial Booth Food - Permit Required. No for-profit person, club, group, organization, corporation, or entity of any kind shall provide or sell food to the public in Anamosa on July 29, 2021 or July 30, 2021, at a location other than their regularly established place of business unless said person or entity shall first obtain a Commercial Booth Food Permit from the Anamosa RAGBRAI committee through Anamosa Festivals, Inc at 213 E Main St, Anamosa, IA. However, any person or entity which is a resident of Jones County and in possession of a valid permit issued by the State of Iowa for the sale of food to be consumed on its premises as of June 14, 2021, or in possession of a current Iowa retail sales tax permit, shall be exempt from the requirements of this Section.

10-2 Commercial Booth Food Fees. The fee for a Commercial Booth Food Permit shall be \$700. \$550 for Members of the Anamosa Chamber. * Must be an Anamosa Chamber member by 5-1-2021 to get the reduced rate and be a member at the time the application is submitted.

10-3 Commercial Booth Food Location. A vendor who has been granted an Anamosa Commercial Booth Food Permit shall locate its temporary sale facility at a location to be determined by the official Anamosa RAGBRAI Committee. A vendor who has been granted an Anamosa Vendor Booth permit shall locate its temporary sale facility at a location, and only at that location, to be determined by the official Anamosa RAGBRAI Committee.

10-4 Non-Profit Booth Food - Permit Required. No non-profit person, club, group, organization, corporation, or entity of any kind shall provide or sell food to the public in Anamosa on July 29, 2021 or July 30, 2021, at a location other than their regularly established place of business unless said person or entity shall first obtain a Non-Profit Booth Food Permit from the Anamosa RAGBRAI committee through Anamosa Festivals, Inc at 213 E Main St, Anamosa, IA. Those Anamosa organizations that operate only from their regularly established locations are exempt from the requirements of this section. For purposes of this Section, the Jones County Pork Producers and the Jones County Cattleman's Association shall each be deemed a local non-profit organization.

10-5 Non-Profit Booth Food Fees. The fee for a Non-Profit Booth Food Permit shall be \$350, \$250 for Members of the Anamosa Chamber. * Must be an Anamosa Chamber member by 5-1-2021 to get the reduced rate and be a member at the time the application is submitted.

10-6 Non-Profit Booth Food Location. A vendor who has been granted an Anamosa Non-Profit Booth Food Permit shall locate its temporary facility at a location to be determined by the official Anamosa RAGBRAI Committee. A vendor who has been granted an Anamosa Vendor Booth permit shall locate its temporary sale facility at a location, and only at that location, to be determined by the official Anamosa RAGBRAI Committee.

10-7 Health Regulations. A person or entity issued a commercial or non-profit booth food permit pursuant to this Chapter shall comply with the Iowa Department of Health and Jones County Department of Health rules and regulations pertaining to the sale and dispensing of food for consumption on its premises. Any issued license from the State must be posted and visible.

10-8 Commercial Booth Non-Food - Permit Required. No For-Profit person, club, group, organization, corporation, or entity of any kind shall provide or sell merchandise to the public in Anamosa on July 29, 2021 or July 30, 2021, at a location other than their regularly established place of business unless said person or entity shall first obtain a Commercial Booth Non-Food Permit from the Anamosa RAGBRAI committee through Anamosa Festivals, Inc at 213 E Main St, Anamosa, IA. However, any person or entity which is a resident of Jones County and in possession of a valid permit issued by the State of Iowa for the sale of merchandise as of June 14, 2021, or in possession of a current Iowa retail sales tax permit, shall be exempt from the requirements of this Section. A vendor who has been granted an Anamosa Vendor Booth permit shall locate its temporary sale facility at a location, and only at that location, to be determined by the official Anamosa RAGBRAI Committee.

10-9 Commercial Booth Non-Food Fees. The fee for a Commercial Booth Non-Food Permit shall be \$700, \$550 for Members of the Anamosa Chamber. * Must be an Anamosa Chamber member by 5-1-2021 to get the reduced rate and be a member at the time the application is submitted.

10-10 Commercial Booth Non-Food Location. A vendor who has been granted an Anamosa Commercial Booth Non-Food Permit shall locate its temporary sale facility at a location to be determined by the official Anamosa RAGBRAI Committee. A vendor who has been granted an Anamosa Vendor Booth permit shall locate its temporary sale facility at a location, and only at that location, to be determined by the official Anamosa RAGBRAI Committee.

10-11 Non-Profit Booth Non-Food - Permit Required. No non-profit person, club, group, organization, corporation, or entity of any kind shall sell merchandise to the public on July 29, 2021 or July 30, 2021, at a location other than their regularly established place of business unless said person or entity shall first obtain a Non-Profit Booth Non-Food Permit from the Anamosa RAGBRAI committee through Anamosa Festivals, Inc at 213 E Main St, Anamosa, IA. Those Anamosa businesses that operate only from their regularly established locations are exempt from the requirements of this section. A vendor who has been granted an Anamosa Vendor Booth permit shall locate its temporary sale facility at a location, and only at that location, to be determined by the official Anamosa RAGBRAI Committee.

10-12 Non-Profit Booth Non-Food Fees. The fee for a Non-Profit Booth Non-Food Permit shall be \$350, \$250 for Members of the Anamosa Chamber. * Must be an Anamosa Chamber member by 5-1-2021 to get the reduced rate and be a member at the time the application is submitted.

10-13 Non-Profit Booth Non-Food Location. A vendor who has been granted an Anamosa Non-Profit Booth Non-Food Permit shall locate its temporary facility at a location to be determined by the official Anamosa RAGBRAI Committee. A vendor who has been granted an Anamosa Vendor

Booth permit shall locate its temporary sale facility at a location, and only at that location, to be determined by the official Anamosa RAGBRAI Committee.

10-14 Charge for Electricity at any booth or location. Any booth requiring electricity, shall make arrangements for service through the official RAGBRAI Committee. The minimum fee shall be \$75.00. **No booth may provide their own electric generator or alternate source of electricity unless you are specifically granted permission by the RAGBRAI committee.**

10-15 Deposit Fee for Clean-up. Each booth shall be charged a refundable \$100.00 fee for cleanup. Each site shall have all trash, waste, leftovers, etc. removed from the site and/or properly disposed of. Upon satisfactory inspection of site after shutting down, the fee shall be recommended for refund of the deposit. All temporary signs, markings, etc., shall be thoroughly removed. If the area is **unsatisfactory**, the fee shall be forfeited. The decision of the Anamosa RAGBRAI Official shall be final.

10-16 Glass Containers. To promote safety during RAGBRAI, all beverages sold in Anamosa, Iowa, by Commercial and Non-Profit Booth permitted vendors, on July 29, 2021 and until 10:00 a.m. on July 30, 2021, shall be sold in non-glass containers only. This requirement shall also apply to any existing business, restaurant, service station, grocery store or other establishment selling beverages on its premises in an outdoor setting open to the public.

10-17 Nuisance. The sale of food or the erection of a temporary facility for the sale of food or other merchandise without an Anamosa Commercial Booth permit on July 29 or 30, 2021, in violation of the provisions of this Chapter shall be considered a nuisance, as defined by the Code of Ordinances. If this type of nuisance is determined to exist, the notice, reasonable time to rehabilitate the nuisance, and appeal procedure sections contained in Chapter 50 of the Anamosa Municipal Code are suspended under the authority of this section, and an emergency procedure is hereby authorized to immediately abate the nuisance under this section. This emergency abatement procedure may be executed by any peace officer or those acting at their direction by dismantling and removing the nuisance without notice. However, if the only nuisance or violation of this chapter is the offender's failure to obtain the necessary permit, abatement may be delayed for a period not to exceed one hour so that the vendor or person may petition the official Anamosa RAGBRAI Official to immediately purchase a necessary permit as provided by this Ordinance in order to be in compliance with this section. This applies to both public and private property not being used as normal business operation. **ALL VENDORS MUST BE APPROVED BY THE OFFICIAL RAGBRAI COMMITTEE.**

10-18 Violations - Penalties. Selling or supplying food or merchandise to the public without an Anamosa Commercial / Non-Profit Booth or Anamosa Commercial / Non-Profit Booth Non-Food Permit on July 29 or 30, 2021, or any violation of this chapter shall be a municipal infraction is punishable by the following civil penalties:(Code of Iowa, Sec. 364.22[1])

1. Standard Civil Penalties.

A. First offense – not to exceed \$750.00

B. Each repeat offense – not to exceed \$1,000.00

Each day that a violation occurs or is permitted to exist constitutes a repeat offense as set forth in Chapter 4 of the City Code of Ordinances, and, therefore, any civil penalties may likewise be assessed and enforced as set forth.

10-19 Effective Period. The provisions of this ordinance shall be effective from 5:00 a.m. (local time) on July 29, 2021 until 10:00 am (local time) on July 30, 2021.

10-20 Street Closings. During the effective dates of this ordinance and without prior Council approval regarding the blocking of any city streets, the Anamosa City Administrator, Police Chief, or those at their direction, may place barricades or roadblocks in any City street, alley, or roadway to redirect vehicular traffic in order to enhance the proper and safe flow of bicycle and vehicular traffic within the City limits of the City of Anamosa. The following streets shall be closed from 12 am on Thursday July 29, 2021 until 10:00 am on Friday July 30, 2021: East Main Street from Garnavillo Street to Williams Street. Ford Street from East Main Street to Cedar Street, and Huber Street from East Main Street to an area south of Cedar Street. Booth St From East Main Street to the S Side of the alley.

10.21 Golf Cart, Gator, and other Similar Vehicles. Official members of the Anamosa RAGBRAI 2021 Committee may operate golf carts (or other similar vehicles not designed for street use) on the City streets and other public property on July 28, 29 and 30, 2021, provided they shall otherwise remain subject to all traffic laws and the direction of local law enforcement personnel, and FURTHER PROVIDED that the operator shall at all times have an official authorization tag issued by a City of Anamosa RAGBRAI 2021 Official in their possession while operating a golf cart (or other similar vehicle).

10.22 Primary Entertainment Venue and Beverage Garden. The primary and only entertainment venue beverage garden shall be located at City Parking lot on the 300 Block of East Main Street and other areas as shown on the attached map which is incorporated by reference. The beverage garden shall be constructed so as to meet the requirements of the vendor's liquor liability insurance and the liquor license or beer permit. Only beverage gardens already having a licensed outdoor sales permit prior to the announcement of RAGBRAI 2021 on January 30, 2021 shall be allowed to operate during Anamosa RAGBRAI 2021. No other outdoor entertainment other than the official Anamosa RAGBRAI 2021 venue as established by the official Anamosa RAGBRAI Committee shall be allowed to operate during or on July 29 or 30, 2021.

10-23 Authority. Any and all issues and appeals regarding this ordinance will be brought to the official Anamosa RAGBRAI Officials for resolution. All requests for use of City resources including labor, materials and equipment shall be sent in writing to City Hall for approval by the City Administrator.

10-24 Audit. Upon request of the City Council, the Anamosa RAGBRAI committee through Anamosa Festivals, Inc. shall promptly provide an accounting of all permits issued, and to which persons or entities, and such other information as the Council may request.

10-25 Compliance with City and Iowa Code. All persons obtaining permits under this ordinance shall comply with Iowa Code Section 9C and Anamosa Code section 122.06, and Anamosa RAGBRAI committee through Anamosa Festivals, Inc.

SECTION 3: REPEALER. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4: SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of this ordinance as a whole or any section, provision, or party thereof not adjudged invalid or unconstitutional.

SECTION 5: WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved by this Council on the ____ day of May 2021.

Rod Smith, Mayor

ATTEST: _____
Beth Brincks, City Clerk



Beth Brincks <beth.brincks@anamosa-ia.org>

Memorial Day Ceremony Request

bkyhaugsted <bkyhaugsted@gmail.com>
To: beth.brincks@anamosa-ia.org

Sat, Apr 10, 2021 at 11:16 PM

Hello Beth

On behalf of the veterans organizations of Anamosa, I would like to request the use of the Riverside Cemetery for a Memorial Day ceremony on Monday, May 31st. We are not considering having a parade, as has been conducted in the past. The ceremony would begin at 10 am and last apx 45 minutes.

We would also like to request the use of the pavilion across the street located within the ballpark for a fundraiser picnic benefiting the Jones County Freedom Rock.

All COVID precautions will be followed in the conduct of these events

Thank you for your consideration
Becky DirksHaugsted
Bkyhaugsted@gmail.com
319-361-2728

FUNDING COMMITMENT AGREEMENT

Whereas, a Funding Assistance – Award Agreement, is executed with an effective date of February 25, 2021, by and between the EAST CENTRAL IOWA HOUSING TRUST FUND (hereinafter referred to as the “ECIHTF”) and FORGE, INC (hereinafter referred to as “RECIPIENT”) for the purpose of ECIHTF making a funding award of \$25,000 to RECIPIENT, and

Whereas, the CITY OF ANAMOSA, IOWA (hereinafter referred to as “THE CITY”) has committed to providing ECIHTF \$20,000 as a local match for the project for which the ECIHTF funding award was made to RECIPIENT for the purpose of providing down payment to a low-to-moderate income home buyer of a home built in Meadow Ridge 9th Addition in Anamosa.

Now Therefore,

Be it Resolved by the Parties hereto, that it is hereby mutually agreed that:

1. RECIPIENT shall submit the necessary income documentation for ECIHTF to confirm that the home buyer of the identified property meets the low-to-moderate income criteria and that the purchase of the home is deemed to be affordable for the buyer; and
2. After ECIHTF confirms the buyer meets the income criteria and the home is affordable, and ten days prior to the closing on the identified property, RECIPIENT shall submit an ECIHTF Payment Request Form to ECIHTF and a copy of the document to be used at closing to execute a 5-year forgivable lien on the property to ensure it remains the buyer’s primary residence for five years after purchase; and
3. Prior to the closing, THE CITY shall submit the total local match commitment to ECIHTF. The maximum local match THE CITY shall provide to ECIHTF for the project is \$20,000; and
4. ECIHTF shall combine THE CITY’s \$20,000 local match with the ECIHTF award of \$25,000 to RECIPIENT for the purpose of providing down payment assistance to the income-qualified buyer of the property described above. The maximum down payment assistance ECIHTF shall provide utilizing THE CITY and ECIHTF funding is \$45,000.
5. All provisions outlined in the Funding Assistance – Award Agreement between RECIPIENT and ECIHTF shall also apply.

Effective Dates. The effective date for this COMMITMENT AGREEMENT shall be _____, 2021. This COMMITMENT AGREEMENT shall remain in effect through October 31, 2021.

SIGNED: _____ Date: _____
Robert Yoder, Chairperson, ECIHTF

SIGNED: _____ Date: _____
Rod Smith, Mayor of Anamosa, Iowa

Ordinance No.

An Ordinance Regulating Vacant Residential and Commercial Properties within the City of Anamosa and Establishing a Vacant Building Permit and Inspection Process

SECTION 1: The City Council hereby adopts the following language to establish regulations on vacant and residential properties in the City of Anamosa.

SECTION 2: PURPOSE.

The purpose of this ordinance is to establish a program for identifying and registering vacant residential and commercial buildings; to determine the responsibilities of the owners and/or persons in control of vacant buildings and structures, including but not limited to a lender or servicing company as the result of a foreclosure or default; and to speed the rehabilitation of the vacant buildings. Shifting the cost of burden from the general citizenry to the owners of the vacant buildings will be the result of this Ordinance.

SECTION 3: DEFINITIONS.

The following definitions shall apply in this Section:

- (1) **Accessory Building/Structure.** A detached building or structure on the same lot, with and of a nature customarily incidental and subordinate to the principle building or structure or use of the land; i.e. a garden house, greenhouse, garage, carport, shed, fence, or retaining wall.
- (2) **Building.** Any structure used or intended for supporting or sheltering any use of occupancy.
- (3) **Exterior Premises.** The open space on the premises or the portion of the premises upon which there is not a structure.
- (4) **Good Repair.** "Good Repair" shall mean free from blighting and hazardous conditions, clean and sanitary, and in safe condition.
- (5) **Imminent Hazard.** A condition which could cause serious or life-threatening injury or death at any time.
- (6) **Mixed Occupancy.** Occupancy of a structure in part for residential use and in part for some other use not accessory thereto.
- (7) **Occupant.** An occupant is any person who leases or lawfully resides in a building or premises, or a portion of a building or premises.
- (8) **Owner.** Any person having a title to the premises, as recorded in the Office of the Recorder for Jones County, or as recorded on the Jones County assessment rolls.
- (9) **Partially Vacant.** A multi-storied building or structure that has one (1) or more stories vacant, including the ground level store front. For the purpose of this ordinance the ground floor store front must be vacant to be deemed partially vacant.
- (10) **Responsible Person.** A natural person who is the owner, operator or manager of any building, structure, or premises and is responsible for the property's maintenance and management.
- (11) **Rubbish.** Combustible and noncombustible waste materials, except garbage. The term shall include the residue from the burning of wood, coal, coke, and other combustible materials, papers, rags, cartons, boxes, wood excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass, crockery, and dust and other similar materials.

- (12) **Structure.** Anything constructed or erected, which requires location on the ground or attached to something having location on the ground.
- (13) **Vacant.** A commercial or industrial building or structure shall be deemed to be vacant if it is unoccupied and/or no person or persons currently operate a lawful business open regularly for business (4-5 days a week between the hours of 9am and 10pm) with the exception of holidays, and meets one or more of the following:
- a. Unsecured or secured by means other than those used in the design of the building;
 - b. Declared unfit for occupancy as determined by the Building Inspector;
 - c. Non-compliant with International Property Code or other City and State building codes as adopted by the City;
 - d. Existence of housing, building, fire, health and safety, or zoning code violations; or
 - e. Not receiving service by public utilities.
- (14) **Evidence of Vacancy.** "Evidence of vacancy" means any condition that on its own or combined with other conditions present would lead a reasonable person to believe the property is vacant. Such conditions include, but are not limited to:
- a. Significantly below standard utility usage
 - b. Overgrown and/or dead vegetation
 - c. Accumulation of newspapers, circulars, flyers, and/or mail
 - d. Accumulation of trash, junk, and/or debris
 - e. Broken or boarded up windows
 - f. Abandoned vehicles, auto parts or materials
 - g. Absence of window coverings, such as curtains, blinds, and/or shutters
 - h. Absence of furnishings and/or personal items consistent with habitation or occupation
 - i. Statement by governmental employee(s) that the property is vacant.
- (15) **Waste.** "Waste" shall mean garbage, ashes, rubbish or trash.
- (16) **Weeds.** "Weeds" or "Noxious Weeds" shall be those as defined by the local jurisdictions of the City of Anamosa and Jones County.

SECTION 4: APPLICABILITY

- (1) **General.** The provisions of this section shall apply to all manufacturing, commercial, industrial, residential, and mixed occupancy buildings vacant for one hundred eighty (180) consecutive days, and all manufacturing, commercial, industrial and mixed occupancy buildings, which have been partially vacant for one hundred eighty (180) days, in any commercial or industrial zoned district.
- (2) **Conflict.** In any case where a provision of this Section is found to be in conflict with a provision of the Zoning Code or any other provisions of the Code of General Ordinances, the provision which established the higher standard for the protection of the public health, safety, and welfare shall prevail.
- (3) **Application of Other Ordinances.** Nothing contained herein shall be deemed to authorize the use of a structure or premises contrary to any other provision of the Code of Ordinances for the Zoning Code. Repairs, additions or alterations to a structure shall be done in accordance with the procedures and provisions of State law, applicable chapters of this Code of Ordinances and

NFPA 70 (National Electric Code). Nothing in this Section shall be construed to cancel, modify or set aside any provision of the City Zoning Code or Building Code.

- (4) **Existing Remedies.** The provisions in this Section shall not be construed to abolish or impair existing remedies of the City, or its officers or agencies, under State laws or this Code of Ordinances, including the Zoning Code, relating to the removal or demolition of any structure which is dangerous, unsafe and unsanitary, or the abatement of public nuisances.
- (5) **Historic Buildings.** The provisions of this Section shall apply to structures designated by the Federal Government, State or City as historic buildings. Any work to said structures shall also comply with current International Building Code as adopted by the City.

SECTION 5: VACANT PROPERTY/BUILDING REGISTRATION

- (1) **Vacant Building Permit.** The owner of any vacant or partially vacant building or structure which this Section applies shall obtain a Vacant Building Permit within thirty (30) days of becoming vacant or partially vacant. Upon enactment of this chapter of the City Code, any building vacant or partially vacant must apply for a Vacant Building Permit no later than December 30, 2021.
- (2) **Application.** Application for a Vacant Building Permit shall be made by completing a Vacant Building Registration Form, which shall be submitted to the Building Inspector or the Zoning Official. The owner must maintain a valid Vacant Building Permit for any building or structure to which this Section applies and must continue to renew the permit as long as the building or structure remains vacant or partially vacant, subject to this Section.
- (3) **Vacant Building Permit Process.** When completing the Vacant Building Registration Form, which is available to be downloaded from the City website, or obtained at City Hall or from the Building Inspector, applicants shall disclose all measures to be taken to ensure that the building will be kept weathertight, secure from trespassers, and safe for entry by police officers and firefighters in times of exigent circumstances or emergency. The application shall include, but not be limited to, the following:
 - a. Contact information for each owner. If the owner does not reside within Jones County or within ten miles of the City of Anamosa, the owners shall provide the name, address, and telephone number of an agent who is available for service of process within the State of Iowa. If the owner is other than a natural person or persons, the following shall apply, as appropriate:
 - 1. If the owner is a corporation, limited liability company, limited or general partnership, the registration statement shall provide the names and residence addresses of all responsible persons and the name and business address of the registered agent for service of process appointed pursuant to the Iowa Code.
 - 2. If an estate, the name and business address of the personal representative of the estate.
 - 3. If a trust, the names and addresses of the trustee or trustees.
 - 4. If a partnership, the names and residence addresses of the partner or partners.
 - 5. If a foreclosure or default property, the names and contact information for the responsible party at the bank or lending company that is responsible for the property.
 - b. Contact information for a responsible person, as defined by this Section, who is a natural person who may be contacted at all times for inspections, emergency repairs, or

- maintenance, and who can respond to the vacant building or structure when requested.
- c. Any rehabilitation or demolition plans for the building or structure. If the building is to be demolished, a demolition plan indicating the proposed time frame for demolition, which includes starting within thirty (30) days of acceptance of the proposed demolition timeline and completion, according to the plan, and does not exceed one year.
 - d. An acknowledgement by the owner that grass and weeds shall not exceed a height of eight (8) inches and a plan for how the owner will comply with this requirement.
 - e. An acknowledgement by the owner that snow and ice shall be removed from the public right-of-way within twenty-four (24) hours of snowfall and a plan for how the owner will comply with this requirement.
 - f. An acknowledgement by the applicant that the owner is aware of and understands the Vacant Building Maintenance Standards in this Section.
 - g. All applicable laws and codes shall be complied with by the owner or person in control. The owner or person in control shall notify the Property Maintenance Officer/Building Inspector of any changes in the information of their vacant building registration within thirty (30) days of the change. If the plan or timetable for the vacant building is revised in any way, the revision(s) must be in writing and must meet the approval of the Property Maintenance Officer/Building Inspector and/or Zoning Administrator.
 - h. The owner or person in control and subsequent owners or persons in control shall keep the building secured and safe and the building and grounds properly maintained as laid out in this Section.
 - i. A new owner(s) or person in control shall register or re-register the vacant building with the Property Maintenance Officer/Building Inspector within thirty (30) days of any transfer or an ownership interest in the vacant building if the building continues to remain vacant after transfer. The new owner(s) shall comply with the approved plan and timetable submitted by the previous owner until any proposed changes are submitted and meet the approval of the Property Maintenance Officer/Building Inspector and/or Zoning Administrator.
 - j. The failure of the owner or person in control of the vacant building to obtain a deed for the property or to file the deed with the County Recorder shall not excuse the property owner or person in control from registering the property.
 - k. Failure of the owner or person in control or any subsequent owner(s) or persons in control to maintain the building and premises that result in remedial action taken by the City shall be grounds for revocation of the approved plan and shall be subject to any applicable penalties provided by the law.
 - l. The Property Maintenance Officer/Building Inspector shall include in the file any property specific written statements from community organizations, other interested parties, or citizens regarding the history, problems, status, or blighting influence of a vacant building.
 - m. The registration and all associated processes must be completed in its entirety annually for so long as the property remains vacant or partially vacant.
 - n. The owner of a building or house kept vacant shall acquire or otherwise maintain general liability insurance in an amount not less than \$300,000 for buildings designed

primarily for use as residential units, including buildings containing no more than four dwelling units; and not less than \$1,000,000 for any other building, including but not limited to buildings designed for manufacturing, industrial, storage or commercial uses, including buildings containing five or more dwelling units. Any insurance policy shall provide for written notice to the Building Administrator within 30 days of any lapse, cancellation or change in coverage. Upon request, the owner shall provide evidence of the insurance to the Chief of Police, the Fire Chief, Code Enforcement Officer, or the City Administrator.

- (4) **Vacant Building Permit Renewal.** Any applicant seeking to renew a permit must submit and updated Vacant Building Registration Form and shall pay the required fee as established by the City Council.
- (5) **Vacant Building Permit Requirements.** A permit may only be issued or renewed if the building or structure which is subject to the application satisfies the following requirements:
- (A) **Code Compliant.** All buildings or structures subject to the application shall comply with all building, fire, property maintenance, zoning, and other applicable sections of the Code of Ordinances, and shall apply for all necessary permits, if any are required to bring the building into compliance, upon application for a Vacant Building Permit.
 - (B) **Vacant Building Maintenance Standards.** All buildings or structures subject to the application shall adequately protect the building from intrusion by trespassers and pests, and from deterioration by the weather. The buildings must also comply with the following Vacant Building Maintenance Standards:
 - (i). **Building Openings.** Doors, windows, areaways, and other openings shall be weathertight and secured against entry by birds, vermin, and trespassers. Missing or broken glass in doors, windows, and other such openings shall be repaired/replaced with glass. No building openings shall be boarded. All first floor or ground floor windows, doors and openings shall be free of any posters, paper or fabric coverings.
 - (ii). **Waste Removal.** All waste, debris, rubbish and garbage shall be removed from the interior of the building or structure and surrounding premises.
 - (iii). **Roofs.** The roof and flashings shall be sound and tight, not admit moisture, or have defects which might admit moisture, rain, or roof draining and shall allow for sufficient drainage to prevent dampness or deterioration in the interior of the building.
 - (iv). **Drainage.** The building storm drainage system shall be functional and installed in an approved manner, and allow discharge in an approved manner.
 - (v). **Building Structure.** The building shall be maintained in good repair and structurally sound. The building shall be maintained in a sanitary manner and in a manner that does not pose a threat to the public health, safety, and welfare.
 - (vi). **Structural Members.** The structural members shall be free of deterioration and capable of safely bearing imposed dead and live loads.
 - (vii). **Foundation Walls.** The foundation walls shall be maintained structurally sound and in a sanitary condition so as not to pose a threat to the public health, safety and welfare, shall be capable of supporting the load which normal use may cause to be placed thereon, and shall be free from open cracks and breaks free from

leaks, and be animal and rat-proof.

- (viii). **Exterior Walls.** The exterior walls shall be free of holes, breaks, and loose or rotting materials. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment.
 - (ix). **Decorative Features.** The cornices, belt courses, corbels, terra cotta trim, wall facings and similar decorative features shall be safe, anchored and in good repair. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment.
 - (x). **Overhanging Extensions.** All balconies, canopies, marquees, signs, metal awnings, stairways, fire escapes, standpipes, exhaust ducts and similar features shall be in good repair, anchored, safe and sound. Exposed metal, wood, or other surfaces shall be protected from the elements against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment.
 - (xi). **Appurtenance.** Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof shall be of sufficient strength or stability, and anchored so as to be capable of resisting wind pressure of one-half (1/2) of that specified in the building code for new buildings of similar structure, purpose or location without exceeding the working stresses permitted in the building code for such buildings.
 - (xii). **Chimneys and Towers.** Chimneys, cooling towers, smokestacks and similar appurtenances shall be structurally safe and in good repair. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic applications of weather-coating materials, such as paint or similar surface treatment.
 - (xiv). **Walkways.** Public walkways shall be in good repair, shall be safe for pedestrian travel, and shall be free of snow and ice. Snow and ice removal shall be completed within twenty-four (24) hours of a snowfall.
 - (xv). **Accessory Building/Structures.** Accessory buildings/structures such as garages, sheds, and fences shall be free from safety, health and fire hazards, and shall comply with these Vacant Building Maintenance Standards.
 - (xvi). **Exterior Premises.** The surrounding premises upon which the structure or building is located shall be clean, safe, sanitary, free from waste, rubbish, garbage, excessive vegetation, shall not be used for exterior storage, and shall not pose a threat to public health, welfare, or safety.
- (6) **Issuance of Vacant Building Permit.** The Building Inspector shall issue or renew a Vacant Building Permit upon being satisfied that the building has been inspected and is in compliance with all applicable provisions of this Code and the Vacant Building Maintenance Standards set forth in this Section, and is adequately protected from intrusion by trespassers and from deterioration by the weather. This Permit shall be effective for a period of three hundred sixty-five (365) days from the date of issuance or renewal.

- (7) **Vacant Building Permit Conditions.** All permits issued are subject to all other applicable conditions of the Code of Ordinances and the following additional conditions:
- (A) **Consent to Entry.** All applicants and owners holding a permit consent to the entry of duly authorized officials of the City at all reasonable hours and upon reasonable notice for the purpose of inspection. Refusal to consent to entry shall be a violation of this Section. In addition to issuing a municipal infraction citation in the event of refusal, the City may file a complaint under oath to any Court of competent jurisdiction and said Court shall thereupon issue its Order authorizing the appropriate person to enter such establishment to inspect.
 - (B) **Consent to Emergency Inspections/Emergency Repairs.** All applicants and owners holding a permit consent to the entry of duly authorized officials of the City if such official has reason to believe that an emergency situation exists with respect to the building or structure that tends to create an imminent hazard to health, welfare or safety of the general public, in the discretion of such official, then such official may enter the building to inspect the premises, without notifying the responsible party or obtaining a warrant. If such official finds an emergency situation exists in fact, which presents an imminent hazard to the health, welfare or safety of the general public, then such official may cause any reasonable action, including the employment of necessary labor and materials, to perform emergency repairs to alleviate the hazard. City employees will confer with legal counsel prior to entering or causing entry to be made to premises and/or performing any emergency repairs without prior owner notification and consent. Costs incurred in the performance of emergency repairs may be paid by the City and if so paid, the City may levy a special assessment against the property to recover those costs.
 - (C) **Cooperation by Owner or Responsible Person.** All owners holding a permit or responsible persons identified in a permit application shall cooperate with and facilitate inspections of the premises at reasonable times pursuant to reasonable notice to determine compliance with the requirements of this Section. Obstructing a duly authorized inspection, including refusing entry or access to portions of the building subject to the permit, shall be a violation of this Section. The owner shall notify the Building Inspector within thirty (30) business days of any changes to the contact information of the owner or responsible person.
 - (D) **Continued Compliance.** For the Vacant Building Permit to remain valid, the building or structure subject to the permit shall continue to comply with all of the requirements of the Vacant Building Maintenance Standards.
- (8) **Enforcement.**
- (A) **Authorized Officials.** The Zoning Administrator and the Building Inspector shall have the authority to enforce the provisions of this Section and to exercise the powers and duties specified in this Section and may delegate their authority to appropriate City personnel as his/her designee.
 - (B) **Right of Entry.** An authorized official has the right to enter buildings, structures, or premises subject to this Section at reasonable times, with the express or implied consent of the owner, responsible person, or occupant, to inspect in accordance with the City's policy and procedure for entering onto private property to conduct administrative interior and exterior inspections for Code administration and enforcement. If entry is

refused, it shall be a violation of this ordinance for which a municipal infraction citation may be issued.

(C) **Inspections.** An authorized official may inspect the premises and structures to determine compliance with this Section at their discretion. All reports of such inspections shall be in writing, signed, or initialed and dated. An authorized official may engage any expert opinion as deemed necessary to report upon unusual technical issues that arise in the course of their duties, in accordance with City policy. An authorized official, or his/her designee(s), may conduct inspections made pursuant to the provisions of this Section in conjunction with other inspectors of the Department, police officers, fire fighters, or inspectors from other governmental bodies.

(i). Vacant or partially vacant properties will be both internally and externally inspected at the start of each registration period (new and renewal) and when the registration is terminated by the property owner or the person in control.

(ii). Vacant or partially vacant properties will be both internally and externally inspected upon acquisition of the property by a new owner or person in control and prior to an issuance of an Occupancy Permit.

(iii). Any inspection that is to take place within thirty (30) days of a previous inspection may or may not be conducted at the discretion of the Property Maintenance Officer/Building Inspector.

(D) **Issuance of Orders to Repair.** Upon inspection, an authorized official or his/her designee, shall issue orders to repair for work needed:

(i). To adequately protect the building from intrusion by trespassers and from deterioration by the weather;

(ii). To comply with the Vacant Building Maintenance Standards set forth in this Section;

(iii). To ensure that allowing the building to remain will not be detrimental to public health, safety and welfare, will not unreasonably interfere with the reasonable and lawful use and enjoyment of other premises within the neighborhood; or

(iv). To eliminate any hazards to police officers or firefighters that may enter the premises in times of emergency.

When issuing Orders to Repair, the authorized official shall specify the deadline for completion of the repair required and shall mail the notice to the owner or responsible person identified in the permit. All work done pursuant to this Section shall be done in compliance with any applicable codes and ordinances.

(E) **Reinspections.** Reinspections may be conducted after the deadline for repair as stated in the Order. Reinspections are subject to applicable reinspection fees.

(F) **Notices and Orders.** An authorized official may issues notices and orders to owners, responsible persons, operators, or occupants to obtain compliance with this Section.

(G) **Revocation, Reinstatement Measures.** If a vacant building permit is revoked by the Building Inspector for noncompliance with any provisions of this code, the owner of the building shall be given thirty (30) days to comply with the provisions of this code. Extensions of such thirty (30) day period may be granted at the discretion of the Building Inspector. Upon expiration of the thirty (30) day period, or any extension thereof, if the building continues to be noncompliant, a municipal infraction will be issued.

- (9) **Process and Timeline.** No later than January 1, 2022, following passage of this ordinance, and subsequently within thirty (30) days of a manufacturing, commercial, industrial, residential, or mixed occupancy building becoming vacant or partially vacant as defined herein, a building owner must complete a Vacant Building Registration Form, which serves as an application for a Vacant Building Permit.

SECTION 6: ESCROW

Each demolition of a vacant building requires that the owner or person in control hold in escrow with the City a deposit of ten thousand (\$10,000.00) dollars for a residential building and seventy-five thousand (\$75,000.00) dollars for a commercial building. If the amount to be set up in escrow cannot be paid in full, the City will place a lien on the property for the amount previously specified. The City will use these funds to complete the plans submitted by the owner or person in control in the event that the owner does not comply with the deadlines as previously submitted in the owners' or person in control's vacant building plan. Escrow funds will be released upon completion of the work or transfer of ownership, provided that all fees have been paid in full. New owners or persons in control must sign a form accepting responsibility for completing the demolition. All deposits received under this section shall be placed in the Code Enforcement Violations line item.

SECTION 7: VACANT BUILDING FEES AND PENALTIES.

The fees shall be reasonably related to the administrative costs for registering and processing the vacant building owner registration form and for the costs incurred by the City in monitoring the vacant or partially vacant building site. The annually increased fee amounts shall be reasonably related to the costs incurred by the City for the demolition and hazard abatement of or repairs to vacant buildings, as well as the continued normal administrative costs stated above.

- (1) The owner or person in control of a vacant residential building shall pay an annual fee of two hundred (\$200.00) dollars for the first year the building remains vacant. For every consecutive year that the building remains vacant, the annual fee will be assessed at double the previous year's amount for a maximum annual fee equaling the five (5) year of three thousand two hundred (\$3200.00) dollars to be used for the fifth and for all consecutive years of vacancy.
- (2) The owner or person in control of a vacant commercial building shall pay an annual fee of four hundred (\$400.00) dollars for the first year the building remains vacant. For every consecutive year that the building remains vacant, the annual fee will be assessed at double the previous year's fee amount for a maximum annual fee equaling the five (5) years of six thousand four hundred (\$6400.00) dollars to be used for the fifth and all consecutive subsequent years of vacancy.
- (3) The first annual fee shall be paid at the time the building is registered. If the fee is not paid, the penalties for the municipal infractions for this chapter shall be:
 - A) First offense: \$250.00
 - B) Second offense: \$750.00
 - C) Third and subsequent offenses: \$1,000.00
- (4) The fee shall be paid in full prior to the issuance of any building permits unless the property is granted an exemption.

- (5) All delinquent fees shall be paid by the owner or person in control prior to any transfer of ownership interest in the vacant building. A lien may be placed on the property to collect delinquent fees.
- (6) Late fees shall be paid in addition to the annual registration and will be equal to the annual fee of one thousand (\$1000.00) dollars, whichever is less.
- (7) All fees received under this section shall be deposited under the Code Enforcement Violations line item.
- (8) Reinspection Fees.
 - A. To compensate the City for its inspection and administrative costs reasonably related to the enforcement, an escalating fee established by the Council through resolution, may be charged for any reinspection following the initial inspection which resulted in an order for corrective action, and the first inspection to determine compliance with an order for corrective action issued hereunder.
 - B. Failure to pay reinspection fees within thirty (30) days of mailing an invoice to the property owner of record shall constitute a violation of this ordinance for which a municipal infraction citation may be issued.

SECTION 8: EXEMPTIONS

- A. A building under active construction/renovation and having a valid building permit(s) at the time of the initial inspection shall be exempt from registration until the expiration of the longest running, currently active building permit.
- B. A building which has suffered fire damage or damage caused by extreme weather conditions shall be exempt from the registration requirement for a period of ninety (90) days after the date of the fire or extreme weather event if the property owner or person in control submits a request for exemption in writing to the Property Maintenance Officer. This request shall include the names and addresses of the owner or owners or person or persons in control, and a statement of intent to repair and reoccupy the building in an expedient manner, or the intent to demolish the building.
- C. A building that has been granted an exemption pursuant to the following: Any owner or person in control of a vacant building may request an exemption from the provisions of this Chapter by filing a written application with the Property Maintenance Officer who shall timely consider same. In determining whether a request for exemption should be granted, the Property Maintenance Officer shall consider the following: The applicants prior record as it pertains to City Housing Code, Building Code, or Property Maintenance Code violations; The amount of vacant property the applicant currently has within the City; and the length of time that the building for which the exception is sought has been vacant.
- D. The application of this Ordinance shall not be inconsistent with or contrary to any and all requirements for historical structures established by any City, State, or Federal Agency.
- E. All requests for an exemption shall be made to the Property Maintenance Officer. The Property Maintenance Officer shall make a decision and notify the applicant within seven (7) days of the filing of the request for exemption.

SECTION 9: APPEALS

Any owner or person in control who is served a notice of vacant property registration may, within ten (10) calendar days of receipt of such notice, apply for an exemption or appeal the findings of the Property Maintenance Officer as set forth in the codified ordinances of the City of Anamosa.

SECTION 10: This Ordinance shall take effect and be in force from and after its passage, approval by the Mayor and the earliest period allowed by law.

PASSED AND APPROVED this _____ day of _____, 2021.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Administrator

Budget Summary by Program-2021, as adopted

Dated: March 31, 2021

| Department | Budget 20-21 As adopted | amend budget 1 | Budget 20-21 Amended | |
|---|----------------------------|-------------------|-------------------------|--------------------------|
| Public Safety | | | | |
| General-Police | 836,077.00 | 131,595.00 | 967,672.00 | COVID |
| LOST - Police | 126,590.00 | | 126,590.00 | |
| Fire | 124,750.00 | 12,146.00 | 136,896.00 | Insurance Claim |
| General-Animal Control | 1,400.00 | | 1,400.00 | |
| Emergency Services Admin | 51,828.00 | | 51,828.00 | |
| Total | 1,140,645.00 | 143,741.00 | 1,284,386.00 | |
| Public Works | | | | |
| General - Streets 01.70.3 | 456,215.00 | 200,000.00 | 656,215.00 | 132,000 derecho FEMA |
| LOST storm sewer | 10,000.00 | | 10,000.00 | 51,000 derecho insurance |
| Road Use (separate snow) | 426,300.00 | | 426,300.00 | 17,000 storm sewer |
| Snow Removal | 40,000.00 | | 40,000.00 | |
| LOST Streetlights | 70,000.00 | | 70,000.00 | |
| LOST Traffic Safety 09.00.1.1200 | 7,000.00 | | 7,000.00 | |
| Garbage | 52,600.00 | | 52,600.00 | |
| Totals | 1,062,115.00 | 200,000.00 | 1,262,115.00 | |
| Health and Social Services | | | | |
| Totals | | | 0.00 | |
| Culture and Recreation | | | | |
| Library | 272,641.00 | | 272,641.00 | |
| LOST - Library | 30,000.00 | | 30,000.00 | |
| Park and Rec Admin | 164,728.00 | | 164,728.00 | |
| LOST - Park and Rec Admin | 0.00 | | | |
| Parks Maint & Development | 44,664.00 | 500,000.00 | 544,664.00 | Insurance Claim |
| LOST - Parks | 60,000.00 | | 60,000.00 | |
| Rec Programs | 36,120.00 | 50,000.00 | 86,120.00 | Insurance Claim |
| General-Cemetery | 28,298.00 | | 28,298.00 | |
| Lawrence Community Center | 158,200.00 | 200,000.00 | 358,200.00 | Insurance Claim |
| LOST - LCC | 115,000.00 | | 115,000.00 | |
| General-Aquatic Center (other) | 165,370.00 | | 165,370.00 | |
| LOST - Aquatic Center | 50,000.00 | | 50,000.00 | |
| Totals | 1,125,021.00 | 750,000.00 | 1,875,021.00 | |
| Community and Economic Development | | | | |
| TIF-Rebates | 19,272.00 | | 19,272.00 | |
| LMI Housing | | 20,000.00 | | LMI |
| Totals | 19,272.00 | 20,000.00 | 39,272.00 | |
| General Government | | | | |
| Mayor & City Council | 94,764.00 | | 94,764.00 | |
| City Admin | 157,197.00 | | 157,197.00 | |
| LOST-Mayor CC City Admin | 12,500.00 | | 12,500.00 | |
| Support Admin | 289,641.00 | | 289,641.00 | |
| LOST - Support Admin | 22,000.00 | | 22,000.00 | |
| Attorney | 27,500.00 | | 27,500.00 | RAGBRAI seed |
| City Hall/Gen Bldg Operating | 12,300.00 | 31,000.00 | 43,300.00 | Remodel |
| Senior Center | 2,900.00 | | 2,900.00 | Insurance claim |
| Insurance Admin (Tort) | 12,007.00 | | 12,007.00 | |
| Totals | 630,809.00 | 31,000.00 | 661,809.00 | |
| Debt Service | | | | |
| Debt Service | 382,252.00 | | 382,252.00 | |
| Totals | 382,252.00 | 0.00 | 382,252.00 | |

| | | | |
|----------------------------------|---------------|---------------|---------------|
| Capital Projects | | | |
| Fire Station | | 700,000.00 | |
| Water project | 3,000,000.00 | -3,000,000.00 | 0.00 |
| Sewer Project Construction | 2,000,000.00 | -2,000,000.00 | 0.00 |
| HWY 151 Grade Separation | | 100,000.00 | |
| Downtown Fasade CDBG | | 750,000.00 | |
| Police Station | | 700,000.00 | |
| Totals | 5,000,000.00 | -2,750,000.00 | 2,250,000.00 |
| Business Type/Enterprises | | | |
| Water Operating | 774,783.00 | | 774,783.00 |
| Customer Deposits | 200.00 | | 200.00 |
| Water Capital Improvements | 0.00 | 3,000,000.00 | 3,000,000.00 |
| Sewer Operating | 1,535,459.00 | | 1,535,459.00 |
| Sewer Capital Improvements | 305,000.00 | 2,000,000.00 | 2,305,000.00 |
| Water Debt | 234,301.00 | | 234,301.00 |
| Sewer Debt | 124,640.00 | | 124,640.00 |
| Totals | 2,974,383.00 | 5,000,000.00 | 7,974,383.00 |
| Transfers Out | | | |
| FS Equip to Debt | 27,439.00 | | 27,439.00 |
| RUT to Gen Salaries | 233,000.00 | | 233,000.00 |
| 65% LOST to FS Equip | 25,976.00 | | 25,976.00 |
| UR Corridor to Debt Srvs | 8,303.00 | | 8,303.00 |
| UR Hwy 151 to Debt Srvs | 127,307.00 | | 127,307.00 |
| UR MR to Debt Srvs | 55,351.00 | | 55,351.00 |
| UR HWY 64 to Debt Srvs | 44,281.00 | | 44,281.00 |
| Special Assess to Debt Srvs | 42,011.00 | | 42,011.00 |
| Employee Benefit to General | 505,000.00 | | 505,000.00 |
| Emergency Levy to General | 36,591.00 | | 36,591.00 |
| Totals | 1,105,259.00 | 0.00 | 1,105,259.00 |
| Intrafund transfer | | | |
| FS Operation to Equip | 14,024.00 | | 14,024.00 |
| General-Fire | 68,656.00 | | 68,656.00 |
| General-FS Equip | 52,111.00 | | 52,111.00 |
| General-LCC | 20,000.00 | | 20,000.00 |
| General-Library | 260,496.00 | | 260,496.00 |
| Water to Water Sinking | 234,301.00 | | 234,301.00 |
| Wastewater to Wastewater Sinking | 124,640.00 | | 124,640.00 |
| | | | 0.00 |
| Totals | 774,228.00 | 0.00 | 774,228.00 |
| Grand Total | 14,213,984.00 | 3,394,741.00 | 17,608,725.00 |

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

ANAMOSA
Fiscal Year July 1, 2020 - June 30, 2021

The City of ANAMOSA will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2021

Meeting Date/Time: 5/10/2021 06:00 PM

Contact: Beth Brincks

Phone: (319) 462-6055 ext: 302

Meeting Location: Anamosa Library and learning Center, 600 E First St, Anamosa, IA and via Zoom

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

| REVENUES & OTHER FINANCING SOURCES | | Total Budget as Certified or Last Amended | Current Amendment | Total Budget After Current Amendment |
|--|-----------|---|-------------------|--------------------------------------|
| Taxes Levied on Property | 1 | 1,974,112 | 0 | 1,974,112 |
| Less: Uncollected Delinquent Taxes - Levy Year | 2 | 0 | 0 | 0 |
| Net Current Property Tax | 3 | 1,974,112 | 0 | 1,974,112 |
| Delinquent Property Tax Revenue | 4 | 0 | 0 | 0 |
| TIF Revenues | 5 | 329,788 | 0 | 329,788 |
| Other City Taxes | 6 | 603,264 | 0 | 603,264 |
| Licenses & Permits | 7 | 170,600 | 0 | 170,600 |
| Use of Money & Property | 8 | 50,100 | 0 | 50,100 |
| Intergovernmental | 9 | 840,961 | 763,595 | 1,604,556 |
| Charges for Service | 10 | 3,012,800 | 0 | 3,012,800 |
| Special Assessments | 11 | 0 | 0 | 0 |
| Miscellaneous | 12 | 246,776 | 845,146 | 1,091,922 |
| Other Financing Sources | 13 | 5,007,500 | 1,750,000 | 6,757,500 |
| Transfers In | 14 | 1,879,487 | 0 | 1,879,487 |
| Total Revenues & Other Sources | 15 | 14,115,388 | 3,358,741 | 17,474,129 |
| EXPENDITURES & OTHER FINANCING USES | | | | |
| Public Safety | 16 | 1,140,645 | 143,741 | 1,284,386 |
| Public Works | 17 | 1,062,115 | 200,000 | 1,262,115 |
| Health and Social Services | 18 | 0 | 0 | 0 |
| Culture and Recreation | 19 | 1,125,021 | 750,000 | 1,875,021 |
| Community and Economic Development | 20 | 19,272 | 20,000 | 39,272 |
| General Government | 21 | 630,809 | 31,000 | 661,809 |
| Debt Service | 22 | 382,252 | 0 | 382,252 |
| Capital Projects | 23 | 5,000,000 | -2,750,000 | 2,250,000 |
| Total Government Activities Expenditures | 24 | 9,360,114 | -1,605,259 | 7,754,855 |
| Business Type/Enterprise | 25 | 2,974,383 | 5,000,000 | 7,974,383 |
| Total Gov Activities & Business Expenditures | 26 | 12,334,497 | 3,394,741 | 15,729,238 |
| Tranfers Out | 27 | 1,879,487 | 0 | 1,879,487 |
| Total Expenditures/Transfers Out | 28 | 14,213,984 | 3,394,741 | 17,608,725 |
| Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out | 29 | -98,596 | -36,000 | -134,596 |
| Beginning Fund Balance July 1, 2020 | 30 | 9,339,866 | 0 | 9,339,866 |
| Ending Fund Balance June 30, 2021 | 31 | 9,241,270 | -36,000 | 9,205,270 |

Explanation of Changes: Revenue additions: GO Bond Proceeds for Police, Fire, Road, and Downtown projects. CDBG Grant funds also received for the Downtown Façade Project. Insurance proceeds from claims for derecho , ice dam and auto claims. FEMA assistance for derecho debris removal. COVID relief funds. RAGBRAI funds received to offset expenditures of the event. Expenditures: COVID relief funds expended for Public Safety labor. Insurance funds expended for repairs to Public Safety equipment, Culture and Recreation building and equipment repairs, and General Government repairs at City Hall. FEMA funds were expended on derecho debris removal in Public Works. Community and Economic Development increase was due to expenditure of LMI funds for down payment assistance. General Government had the expenditure of RAGBRAI money as seed money for the event. Water and Wastewater Capital projects were moved to Enterprise as financing will be done with enterprise revenue. Projects funded with new GO bond financing were added to the expenditures as these projects are moving forward in this fiscal year.

RESOLUTION NO. 2021-

RESOLUTION SETTING THE DATE FOR THE PUBLIC HEARING FOR AMENDING THE CURRENT CITY BUDGET FOR FISCAL YEAR 2021

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa City Council does hereby set the date of May 10, 2021 and the time of 6:00 p.m. for the public hearing on amending the Fiscal Year 2021 Budget. The hearing shall be held at 6:00 PM, Central Time on May 10, 2021, at the Anamosa Library and Learning Center, 600 E First St, Anamosa, IA 52205 and via Zoom:

Zoom Meeting Link

<https://us02web.zoom.us/j/85798697318>

Meeting ID: 857 9869 7318

Passcode: Anamosa

Join by Telephone

+1 312 626 6799

Meeting ID: 857 9869 7318

Passcode 4240133

Councilmember _____ introduced the foregoing Resolution No. 2021- and moved for its adoption. Councilmember _____ seconded the motion to adopt. The roll was called and the following indicates the vote;

| COUNCILMEMBER | AYES | NAYS | ABSENT | ABSTAIN |
|----------------------|-------------|-------------|---------------|----------------|
| Crump, Rich | | | | |
| Smith, Kay | | | | |
| Machart, John | | | | |
| Zumbach, Alan | | | | |
| Stout, Jeff | | | | |
| Capron, Galen | | | | |

PASSED AND APPROVED this 26th day of April, 2021.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

RESOLUTION NO. 2021-

RESOLUTION SETTING PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COSTS FOR THE ANAMOSA FIRE STATION ADDITION PROJECT AND THE TAKING OF BIDS FOR SUCH WORK

WHEREAS, the City Council of the City of Anamosa, Iowa now desires to construct an addition to the Fire Station in the City of ANAMOSA, Iowa; and

WHEREAS, the City Council has contracted with Shive-Hattery Architecture to design the addition to the Fire Station; and

WHEREAS, the City Council of the City of ANAMOSA, Iowa, has heretofore authorized the preparation of plans, specifications and bid documents for the construction of the Fire Station addition, said plans having been filed with the City Clerk on, or about, April 16, 2021, and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of ANAMOSA, Iowa, that said improvements are hereby ordered constructed, and that the City Clerk publish notice of date of letting for May 6, 2021 at which time the City Clerk will receive bids for said work up until 2:00 pm, at which time all bids will be opened and publicly read with action to be taken on said bids at a City Council meeting at 6:00 P.M. on May 10, 2021, said notice to be published once at least four, but not more than 45 clear days prior to the date set for letting.

BE IT FURTHER RESOLVED, that a public hearing be held, on May 10, 2021, at 6:00 P.M. for consideration of the adoption by the City Council of the proposed plans, specifications and proposed form of contract for said improvements. The City Clerk shall publish notice of said hearing once at least four, but not more than 20 days prior to the date set for hearing.

Councilmember _____ introduced the foregoing Resolution No. 2021- and moved for its adoption. Councilmember _____ seconded the motion to adopt. The roll was called and the following indicates the vote;

| COUNCILMEMBER | AYES | NAYS | ABSENT | ABSTAIN |
|----------------------|-------------|-------------|---------------|----------------|
| Crump, Rich | | | | |
| Smith, Kay | | | | |
| Machart, John | | | | |
| Zumbach, Alan | | | | |
| Stout, Jeff | | | | |
| Capron, Galen | | | | |

PASSED AND APPROVED this 26th day of April, 2021.

Rod Smith, Mayor

ATTEST: _____
Beth Brincks, City Clerk

RESOLUTION NO. 2021-

RESOLUTION APPROVING THE TIME EXTENSION AND SETTING SALARY FOR FULL TIME TEMPORARY WATER OPERATOR FOR THE FISCAL YEAR ENDING JUNE 30, 2021

WHEREAS, the City Council regularly approves the hiring of new staff; and

WHEREAS, a temporary opening of a Water Operator position has been created by military leave; and

WHEREAS, the City Council had approved a temporary assignment of a Water Trainee with a duration of approximately twelve months, starting on March 23,2020.

WHEREAS, he was hired to temporarily cover a military leave and due to staffing issues a request to extend his assignment until June 30, 2021 is requested.

WHEREAS, the Water Trainee has received his Water Operator I Certification from the Iowa Department of Natural Resources during his 12 month assignment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the following temporary assignment be extended until June 30, 2021.

| Position | Employee Name | Hourly Wage |
|------------------|----------------------|--------------------|
| Water Operator I | Kyle Dochterman | \$20.40 |

Councilmember _____ introduced the foregoing **Resolution No. 2021-** and moved for its adoption. Councilmember _____ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

| COUNCILMEMBER | AYES | NAYS | ABSENT |
|----------------------|-------------|-------------|---------------|
| CRUMP | | | |
| SMITH | | | |
| MACHART | | | |
| ZUMBACH | | | |
| STOUT | | | |
| CAPRON | | | |

PASSED AND APPROVED this 26th day of April, 2021.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

RESOLUTION NO. 2021-

**RESOLUTION APPROVING THE HIRE AND SETTING SALARY FOR FULL TIME PATROL
AND PART TIME OFFICER FOR FISCAL YEAR 2021**

WHEREAS, the City Council regularly approves the hiring of new staff; and

WHEREAS, one of the Full Time Patrol Officer positions is currently vacant; and

WHEREAS, filling this vacancy with a current Part Time Officer will leave Part Time vacancy; and

WHEREAS, the Chief of Police has reviewed applications, conducted interviews, and is now recommending the candidates below for the positions of Full Time Patrol Officer and Part Time Patrol Officer; and

WHEREAS, such recommendation is now forwarded onto the City Council for their review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the following hire be approved:

| Position | Employee Name | Hourly Wage |
|--------------------------|----------------------|--------------------|
| Full Time Patrol Officer | Gabriel Humphrey | \$22.50 |
| Part Time Patrol Officer | Josh Lamey | \$22.50 |

Councilmember _____ introduced the foregoing **Resolution No. 2021-** and moved for its adoption. Councilmember _____ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

| COUNCILMEMBER | AYES | NAYS | ABSENT | ABSTAIN |
|----------------------|-------------|-------------|---------------|----------------|
| CRUMP | | | | |
| SMITH | | | | |
| MACHART | | | | |
| ZUMBACH | | | | |
| STOUT | | | | |
| CAPRON | | | | |

PASSED AND APPROVED this 26th day of April, 2021.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk

RESOLUTION NO. 2021-

RESOLUTION APPROVING THE HIRING AND SETTING SALARY FOR INTERIM WATER DEPARTMENT SUPERINTENDENT AND FULL TIME WATER OPERATOR II FOR THE FISCAL YEAR ENDING JUNE 30, 2021

WHEREAS, the City Council regularly approves the hiring and changes in staff; and

WHEREAS, staffing changes have become necessary in the Water Department; and

WHEREAS, the City Administrator is recommending to the City Council the following staffing changes in the Water Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the following titles and pay rates become affective April 26, 2021.

| Position | Employee Name | Hourly Wage |
|---|----------------------|----------------------|
| Water Operator II | Jim Henson | \$22.44 |
| Position | Employee Name | Annual Salary |
| Interim Water Department Superintendent | Robert Young | \$56,000.00 |

Councilmember _____ introduced the foregoing **Resolution No. 2021-** and moved for its adoption. Councilmember _____ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

| COUNCILMEMBER | | AYES | NAYS | ABSENT |
|----------------------|--|-------------|-------------|---------------|
| CRUMP | | | | |
| SMITH | | | | |
| MACHART | | | | |
| ZUMBACH | | | | |
| STOUT | | | | |
| CAPRON | | | | |

PASSED AND APPROVED this 26th day of April, 2021.

Rod Smith, Mayor

ATTEST:

Beth Brincks, City Clerk



AIA® Document G802™ – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
 City of Anamosa - Fire Station Addition
 701 E. Third Street, Anamosa, IA 52205

AGREEMENT INFORMATION:
 Date: January 12, 2021

AMENDMENT INFORMATION:
 Amendment Number: 01
 Date: April 20, 2021

OWNER: *(name and address)*
 Beth Brincks, on behalf of the Anamosa
 City Council»
 «
 107 S. Ford Street
 Anamosa, IA 52205

ARCHITECT: *(name and address)*
 Shive-Hattery, Inc.
 «
 4125 Westown Parkway, Suite 100
 West Des Moines, IA 50266

The Owner and Architect amend the Agreement as follows:
 The Owner has requested additional scope items be added to the project as follows:

1. The new building addition has been designed to tie into the existing fire station building and will extend above the existing roof elevation. This will cause an additional snow load to be placed on the existing building structure. We will evaluate the existing roof structure and provide design documentation to structurally reinforce the existing roof.

Estimated Construction Cost: \$19,000

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

| | |
|--------------------------------------|-----------|
| Original Basic Agreement: AIA, B101: | \$ 99,500 |
| Amendment 1 Scope of Work Chnage | \$ 5,900 |
| Expenses: | \$ 1,000 |

| | |
|-------------------|------------------|
| Total Fee: | \$106,400 |
|-------------------|------------------|

Schedule Adjustment:

No Change

SIGNATURES:

Shive-Hattery, Inc.
 ARCHITECT *(Firm name)*

City of Anamosa, IA
 OWNER *(Firm name)*

 SIGNATURE
 Ronald L. Hinds, Project
 Manager
 PRINTED NAME AND TITLE

 SIGNATURE

 PRINTED NAME AND TITLE

April 20, 2021
 DATE

 DATE

CITY OF ANAMOSA

PAYMENTS FOR APPROVAL BY CITY COUNCIL ON APRIL 26, 2021

April Library Vouchers

| Date Issued | Warrant | In Favor of | Check Amount | Description |
|-------------|---------|------------------------|--------------|-------------------------|
| 4/19/2021 | 66819 | ADVANTAGE ARCHIVES LLC | 200.00 | PRESERVATION MICROFILM |
| 4/19/2021 | 66820 | AMAZON | 24.49 | DVD |
| | | | 203.29 | DVDS |
| | | | 15.54 | BOOK |
| | | | 112.75 | SHELF BRACKETS/COUPLERS |
| | | | 15.64 | CREDIT ERROR FROM PREV |
| TOTAL ** | 66820 | | 371.71 | |
| 4/19/2021 | 66821 | BAKER & TAYLOR | 1,451.54 | BOOKS |
| 4/19/2021 | 66822 | BLADE PEST CONTROL | 62.00 | MONTHLY PEST CONTROL |
| 4/19/2021 | 66823 | E&J GEOTHERMAL INC | 465.45 | REPLACEMENT VALVE |
| 4/19/2021 | 66824 | EDWARDS SANITATION | 20.00 | MONITOR DISPOSAL FEE |
| 4/19/2021 | 66825 | KEVIN'S A-1 VACCUM | 50.00 | VACUUM MAINT |
| 4/19/2021 | 66826 | KOCH OFFICE GROUP | 332.42 | QUARTERLY SERICE FEE |
| 4/19/2021 | 66827 | LEAF | 96.00 | MONTHLY COPIER LEASE |
| 4/19/2021 | 66828 | MIDWEST TAPE | 87.83 | DIGITAL MATERIALS |
| 4/19/2021 | 66829 | OFFICE EXPRESS | 70.57 | COLORLED PAPER |
| | | | 7.17 | CARD STOCK |
| TOTAL ** | 66829 | | 77.74 | |
| 4/19/2021 | 66830 | PERFECTION LEARNING | 314.91 | IOWA AWARD BOOKS |
| 4/19/2021 | 66831 | SHAFFER PLBG & HTG | 93.90 | TOILET REPAIR |
| 4/19/2021 | 66832 | VISA | 109.16 | SHELVING SUPPLIES |
| | | | 47.67 | SIGN HOLDERS |
| | | | 56.25 | AHS 2021 YEARBOOK |
| TOTAL ** | 66832 | | 213.08 | |
| 4/19/2021 | 66833 | WALMART COMMUNITY BRC | 57.62 | APRIL ACTIVITY BAGS |
| | | | 17.00 | FOOD TEEN READING EVENT |
| | | | 20.86 | APRIL ACTIVITY BAGS |
| TOTAL ** | 66833 | | 95.48 | |
| | | | 3,932.06 | |

FUND RECAP:

| FUND DESCRIPTION | DISBURSEMENTS |
|---------------------|---------------|
| 01 GENERAL FUND | 3,587.98 |
| 09 LOCAL OPTION TAX | 344.08 |
| TOTAL ALL FUNDS | 3,932.06 |

April 26, 2021 Council Vouchers

Date Issued Warrant In Favor of

Check Amount

Description

4/26/2021 66834 AMERICAN BANKERS INSURANCE CO
 4/26/2021 66835 AON EDGE
 4/26/2021 66836 AVENU
 4/26/2021 66837 BARRON MOTOR SUPPLY
 4/26/2021 66838 BERGANKDV
 4/26/2021 66839 BLACK HILLS ENERGY

5,183.00 FLOOD INS STREET SHOP
 3,080.50 WWTP FLOOD INS
 3,652.59 JAN-JUNE SOFTWARE MAINT
 57.56 LUBE PRECISION WHITE TRK
 450.00 AUDIT
 299.01 100 E 1ST STREET
 207.48 108 N FORD
 184.02 701 E 3RD STREET
 264.38 1210 WALWORTH AVE
 456.36 107 S FORD STREET
 584.01 600 E MAIN
 31.53 106 S LINN
 307.22 1124 N WILLIAMS
 475.51 1205 WALWORTH AVE WWTP
 31.53 1205 WALWORTH AVE
 663.91 2ND STREET LIFT STATION

TOTAL ** 66839

3,504.96

4/26/2021 66840 CENTRAL IOWA DISTRIBUTING

194.50 VACUUM REPAIRS
 302.80 JANITORIAL SUPPLIES

TOTAL ** 66840

497.30

4/26/2021 66841 CENTURYLINK

66.04 STREETS
 4.60 INTERNET

TOTAL ** 66841

70.64

4/26/2021 66842 CHEM RIGHT LABORATORIES INC

85.00 MONTHLY TESTING

4/26/2021 66843 CHEMSEARCH

150.00 ECOSTORM PROGRAM

4/26/2021 66844 CITIZENS SAVINGS BANK

68.40 QTRY PAYROLL ACH
 99.40 QTRLY UB ACH

TOTAL ** 66844

167.80

4/26/2021 66845 DRJ GROUP LLC

31.50 CITY HALL FIRE EXT
 213.50 WWTR FIRE EXT
 170.50 PUBLIC WORKS FIRE EXT
 196.50 PD FIRE EXT
 129.80 SENIOR DINING FIRE HOOD
 123.00 WATER FIRE EXT
 31.50 LIBRARY FIRE EXT
 588.50 PARK REC FIRE EXT

| | | | | |
|-----------|-------|--------------------------------|-----------|--------------------------|
| TOTAL ** | 66845 | | 1,484.80 | |
| 4/26/2021 | 66846 | EMC INSURANCE | 2,263.13 | WORK COMP PD |
| 4/26/2021 | 66847 | GALL'S INC. | 32.85 | TECH SHEATH OD |
| | | | 144.90 | MENS TEFLON PROOF PANTS |
| TOTAL ** | 66847 | | 177.75 | |
| 4/26/2021 | 66848 | HOME DECORATING CENTER | 7.98 | UTILITY KNIVES |
| | | | 84.69 | FLOOR REMOVAL SUPPLIES |
| TOTAL ** | 66848 | | 92.67 | |
| 4/26/2021 | 66849 | HOTSY CLEANING SYSTEMS | 204.00 | POWER WASHER SOAP |
| 4/26/2021 | 66850 | HOWARD R GREEN | 4,230.50 | SYCAMORE STREET PROJECT |
| 4/26/2021 | 66851 | INFRASTRUCTURE TECHNOLOGY SOLU | 144.00 | GB ITS ONLINE BACKUP |
| 4/26/2021 | 66852 | IOWA ASSOC. OF MUNICIPAL UTIL. | 4,429.31 | ECIASSO DUES APRIL JUNE |
| 4/26/2021 | 66853 | IOWA DEPT OF PUBLIC SAFETY | 453.00 | IA ONLINE WARRANTS |
| 4/26/2021 | 66854 | IOWA ONE CALL | 115.70 | EMAIL NOTIFY |
| 4/26/2021 | 66855 | IOWA PRISON INDUSTRIES | 2,250.00 | ALEXANDER SOFA |
| 4/26/2021 | 66856 | IOWA PUMP WORKS INC | 11,439.02 | REPAIR REPLACE WWTP PUMP |
| 4/26/2021 | 66857 | JOHN DEERE FINANCIAL | 319.99 | SELP PROP MOWER |
| | | | 74.18 | CLEANER TIRE ALL SEASONS |
| | | | 10.28 | PVC ADAPTOR CAP |
| | | | 26.24 | SCREWS INNER TUBE ROD |
| | | | .99 | STIHL MISSISSIPPI |
| | | | 125.98 | JACK TOPWIND SWIVEL 500 |
| | | | 3.12 | LOCKNUTS |
| | | | 7.49 | SAFETY HASP |
| TOTAL ** | 66857 | | 568.27 | |
| 4/26/2021 | 66858 | JONES REGIONAL MEDICAL CENTER | 125.00 | FRAZIER SCREENING |
| | | | 110.00 | AGNITSCH SCREEN |
| | | | 110.00 | DUNCAN SCREEN |
| TOTAL ** | 66858 | | 345.00 | |
| 4/26/2021 | 66859 | KIECK'S | 650.00 | BLACK MENS HILITE |
| 4/26/2021 | 66860 | KIESLER'S POLICE SUPPLY | 293.31 | SPEER FORCE |
| | | | 109.75 | DEFENSE TECH WAND HOSE |
| | | | 827.70 | CANISTER GRENADE POWDER |
| TOTAL ** | 66860 | | 1,230.76 | |
| 4/26/2021 | 66861 | KIRKWOOD COMMUNITY COLLEGE | 154.00 | BLS PROVIDER |
| 4/26/2021 | 66862 | KONICA MINOLTA BUSINESS SOLUTI | 81.00 | COPIER MAINT |
| | | | 4.72 | COPIER METER COUNT |
| TOTAL ** | 66862 | | 85.72 | |
| 4/26/2021 | 66863 | KONICA PREMIER FINANCE | 151.64 | COPIER PURCHASE CONTRACT |

| | | | | |
|-----------|-------|--------------------------------|----------|--------------------------|
| 4/26/2021 | 66864 | KONICA PREMIER FINANCE | 155.70 | MARCH APRIL COPIER RENTA |
| 4/26/2021 | 66865 | LODE/ERIC | 128.39 | HIKER BOOTS |
| | | | 74.37 | JEANS |
| TOTAL ** | 66865 | | 202.76 | |
| 4/26/2021 | 66866 | LYNCH DALLAS, P.C. | 4,913.50 | GENERAL LEGAL |
| | | | 581.00 | REAL ESTATE |
| | | | 87.00 | NUISANCE |
| | | | 214.50 | CONTRACTS |
| TOTAL ** | 66866 | | 5,796.00 | |
| 4/26/2021 | 66867 | MAQUOKETA VALLEY ELECTRIC COOP | 139.85 | WATER INTERNET |
| | | | 54.73 | INDUSTRIAL PARK LIGHTS |
| TOTAL ** | 66867 | | 194.58 | |
| 4/26/2021 | 66868 | MARTIN GARDNER ARCHITECTURE | 1,750.00 | DTOWN FACAD CONST ADMIN |
| | | | 2,000.00 | DTOWN FACADE CONS ADMIN |
| TOTAL ** | 66868 | | 3,750.00 | |
| 4/26/2021 | 66869 | MCCLEARY/CHAD | 3,620.00 | OPERATIONS |
| | | | 1,711.00 | TESTING |
| TOTAL ** | 66869 | | 5,331.00 | |
| 4/26/2021 | 66870 | MEDIACOM | 83.02 | INTERNET SERVICE |
| | | | 148.98 | MEDIACOM |
| | | | 136.90 | CITY HALL INTERNET |
| TOTAL ** | 66870 | | 368.90 | |
| 4/26/2021 | 66871 | MID-IOWA SOLID WASTE | 73.65 | TYMCO SWEEPER PARTS |
| 4/26/2021 | 66872 | PETTY CASH | 48.15 | CERTIFIED MAIL |
| 4/26/2021 | 66873 | RADIO COMMUNICATIONS | 382.50 | SQUARD CARPROGRM RADIOS |
| | | | 42.50 | RADIO REPAIR |
| TOTAL ** | 66873 | | 425.00 | |
| 4/26/2021 | 66874 | RED'S SALES & SERVICE | 25.00 | TIRE REPAIR |
| 4/26/2021 | 66875 | REECE ELECTRIC, INC | 440.00 | STOP SWITCH FOR BOILER |
| | | | 480.81 | EMERGENCY BOILER SWITCH |
| | | | 662.16 | REPLCAE SENSOR |
| | | | 110.00 | SOLENOID PANEL REPAIR |
| | | | 248.97 | LED TUBES JOURNEYMEN |
| | | | 220.00 | PROGRAM GATE |
| | | | 1,120.19 | 2ND ST LIFT |
| | | | 6,070.92 | AEROMOD TANK |
| | | | 1,444.89 | BELT PRESS ROOM |
| | | | 263.65 | WWTP FUSES |
| | | | 147.60 | CONDUIT PIPE REP UNDGRND |

| | | | | |
|-----------|-------|---------------------------|------------|--------------------------|
| | | | 1,537.00 | WEG MOTOR |
| | | | 340.51 | LED LIGHT CONVERSION |
| | | | 2,722.76 | SOUTH WATER TOWER |
| | | | 383.24 | CHLORINE PUMP REPAIR |
| TOTAL ** | 66875 | | 16,192.70 | |
| 4/26/2021 | 66876 | SADLER POWER TRAIN | 59.76 | FILTERS |
| 4/26/2021 | 66877 | SCHMITZ JANITORIAL SUPPLY | 153.20 | SHOP SUPPLIES |
| 4/26/2021 | 66878 | SPEER FINANCIAL | 3,866.00 | GO BOND SALE FD |
| | | | 3,866.00 | GO BOND SALE PD |
| | | | 579.90 | GO BOND SALE 151 GRADE |
| | | | 1,353.10 | GO BOND SALE DTOWN RVTLZ |
| TOTAL ** | 66878 | | 9,665.00 | |
| 4/26/2021 | 66879 | SPRAY-LAND USA | 107.54 | POWER WASHER NOZZLE |
| 4/26/2021 | 66880 | ST. LUKE'S HEALTH SERVICE | 35.00 | NEW HIRE SCREEN DUNCAN |
| 4/26/2021 | 66881 | T & D TREE SERVICE | 1,220.00 | TREE REMOVAL |
| 4/26/2021 | 66882 | TERRACON | 6,450.00 | FIRE STATION GEOTECH |
| | | | 3,750.00 | WELL #6 GEOTECH |
| TOTAL ** | 66882 | | 10,200.00 | |
| 4/26/2021 | 66883 | TRANSWORLD NETWORK, CORP | 5.68 | PD |
| | | | 71.61 | CH |
| | | | 5.10 | LCC |
| | | | 2.46 | STREETS |
| | | | 1.23 | FD |
| | | | 1.23 | POOL |
| | | | 2.46 | WATER DEPT |
| | | | 1.23 | WWTP |
| TOTAL ** | 66883 | | 91.00 | |
| 4/26/2021 | 66884 | WALMART COMMUNITY BRC | 107.98 | SUPPLIES CLEANING BB ROD |
| | | | 398.57 | VACUUMS CLEANING SUPPLIE |
| TOTAL ** | 66884 | | 506.55 | |
| 4/26/2021 | 66885 | WAPSI WASTE SERVICE, INC. | 110.00 | WATER SPECAIL PICK UP |
| 4/26/2021 | 66886 | WATER SOLUTIONS UNLIMITED | 1,637.02 | POLYPHOSPHATE |
| | | | 3,676.64 | HMO SOLUTION |
| TOTAL ** | 66886 | | 5,313.66 | |
| 4/26/2021 | 66887 | WELAND CLINCAL LABS | 106.00 | DRUG SCREEN |
| TOTAL | | | 107,499.77 | |

FUND RECAP:
FUND DESCRIPTION

DISBURSEMENTS

| | | |
|----|------------------------------|------------|
| 01 | GENERAL FUND | 26,949.79 |
| 06 | ROAD USE TAX FUND | 3,218.59 |
| 09 | LOCAL OPTION TAX | 7,937.82 |
| 51 | WATER FUND | 14,641.46 |
| 52 | WASTEWATER FUND | 34,887.11 |
| 70 | STREET PROJECTS | 579.90 |
| 73 | DOWNTOWN REVITALIZATION PROG | 5,103.10 |
| 74 | CITY BUILDING PROJECTS | 10,316.00 |
| 75 | PARK & REC PROJECTS | 3,866.00 |
| | TOTAL ALL FUNDS | 107,499.77 |

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