



CITY OF ANAMOSA
CITY COUNCIL AGENDA – REGULAR SESSION

TUESDAY, DECEMBER 26, 2023 – 6:00 P.M.
ANAMOSA CITY HALL COUNCIL CHAMBERS
107 S. FORD STREET, ANAMOSA, IA 52205

*To address the City Council, please wait for the Mayor to open the floor for public comment on an agenda item.
Before speaking, approach the podium, provide your name and address, and limit comments to five (5) minutes per agenda item.
Profane, obscene, or slanderous language will not be permitted.*

- 1.0) Roll Call**
- 2.0) Pledge of Allegiance**
- 3.0) Consent Agenda (Review & Approve):**
 - a) Minutes from December 11, 2023 – Regular Session
 - b) Current bills
 - c) Liquor Licenses
- 4.0) Public Hearings: (None)**
- 5.0) Proclamations: (None)**
- 6.0) Postponed Items: (None)**
- 7.0) Council Action Items:**
 - 7.1) Ceremony** – Swearing-in of the newly elected City Council members.
 - 7.2) Project Status Update** – WHKS Wastewater Treatment Plant.
 - 7.3) Resolution 2023-84** – Approving and Setting the Date for the First Regular City Council Meeting in Calendar Year 2024. **Roll Call.**
 - 7.4) Resolution 2023-85** – Approving the Hiring and Setting the Salary for the Deputy City Clerk for Fiscal Year Ending June 30, 2024. **Roll Call.**
 - 7.5) Review & Approve** – FY25 Budget Timeline.
 - 7.6) Review & Approve (Consent Agenda)** – Pay requests, totaling \$202,268.53.
 - a) From Pirc Tobin Construction, in the amount of \$84,010.65, for the 2nd Street Lift Station Project-Phase 2.
 - b) From Boomerang Construction, in the amount of \$40,655.98, for the Anamosa Fire Station Project (retainage).
 - c) From Schaffer Plumbing & Heating, in the amount of \$51,480.60, for the WTP Disinfection System Improvements Project.
 - d) From HR Green, in the amount of \$1,000, for the WTP Disinfection System CPS.
 - e) From HR Green, in the amount of \$1,626.22, for the Engineering Services Master Service Agreement.
 - f) From HR Green, in the amount of \$15,379.72, for the 3rd Street Sidewalk Extension Project.
 - g) From WHKS, in the amount of \$8,115.36, for the Anamosa WWTF Improvements Project.
- 8.0) City Administrator's Report**
- 9.0) Mayor and Council Reports**
 - 9.1)** Mayor's report
 - 9.2)** Council reports
- 10.0) Public Comment for Items Not on The Agenda**
- 11.0) Adjournment**

STATEMENT OF COUNCIL PROCEEDINGS
December 11, 2023

The City Council of the City of Anamosa met in Regular Session December 11, 2023, at the Anamosa Library and Learning Center and via Zoom at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Jeff Stout, Kay Smith, Teresa Tuetken, and Alan Zumbach. Absent: Brooke Gombert. Also, present were Jeremiah Hoyt, City Administrator and Penny Lode, City Clerk. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Motion by Crump, seconded by Tuetken approving consent agenda items: Minutes 11/27/23 Regular Session; Current bills. Ayes: all. Nays: none. Motion carried.

Motion by K. Smith, seconded by Zumbach approving Final Reading of Ordinance amending Code of Ordinances by repealing Section 72.074, pertaining to Golf Cart Registration requirements. Roll vote: Ayes: Tuetken, Zumbach, Stout, Crump, K. Smith. Nays: none. Motion carried.

Motion by Smith, seconded by Tuetken approving Final Reading of Ordinance amending Code of Ordinances by amending Chapter 69.12 pertaining to Downtown Restricted Parking. Roll vote: Ayes: K. Smith. Nays: Zumbach, Stout, Crump, Tuetken. Motion failed.

Motion by K. Smith, seconded by Crump approving Final Reading of Ordinance amending Code of Ordinances by repealing Chapter 76 pertaining to Bicycle Licensing. Roll vote: Ayes: Stout, Crump, K. Smith, Tuetken, Zumbach. Nays: none. Motion carried.

Motion by Crump, seconded by Zumbach approving First Reading of Ordinance amending Code of Ordinances by amending Chapter 90.31 pertaining to Water Service System Material for Service Pipes. Roll vote. Ayes: Zumbach, Tuetken, K. Smith, Crump, Stout. Nays: none. Motion carried. Motion by Zumbach, seconded by K. Smith to waive Second and Third Readings. Ayes: Tuetken, K. Smith, Crump, Zumbach. Nays: Stout. Motion carried.

Motion by Stout, seconded by Zumbach approving the amended 28E Agreement between the City of Anamosa and Anamosa Community School District regarding the use and maintenance of recreational facilities. Ayes: all. Nays: none. Motion carried.

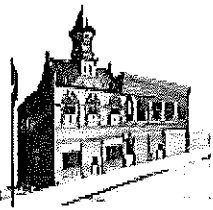
Motion by Crump, seconded by Zumbach approving Consent Agenda items Pay Requests: HR Green - \$515.58, HR Green - \$344.00, Martin Gardner Architecture - \$1,312.50, Snyder & Associates - \$ 3,931.00, Snyder & Associates - \$10,412.00. Ayes: all. Nays: none. Motion carried.

Meeting adjourned at 6:41 p.m.

Rod Smith, Mayor

ATTEST:

Penny K. Lode, City Clerk



City of Anamosa, IA

Expense Approval Report

By Fund

Payment Dates 12/12/2023 - 12/26/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - 000					
COLLECTION SERVICES CENTE	INV0001149	12/22/2023	COLLECTION SERVICES	001-000-2204	257.55
CITY OF ANAMOSA	INV0001150	12/22/2023	FLEX - MEDICAL	001-000-2204	69.23
IPERS COLLECTIONS	INV0001151	12/22/2023	IPERS	001-000-2203	7,622.99
IPERS COLLECTIONS	INV0001152	12/22/2023	IPERS	001-000-2203	3,088.01
941 TAX EFT PAYMENT	INV0001153	12/22/2023	MEDICARE TAX	001-000-2206	2,031.02
941 TAX EFT PAYMENT	INV0001154	12/22/2023	SOCIAL SECURITY TAX	001-000-2202	8,684.30
941 TAX EFT PAYMENT	INV0001155	12/22/2023	FEDERAL TAX	001-000-2200	5,135.78
TREASURER STATE OF IOWA	INV0001156	12/22/2023	STATE TAX	001-000-2201	2,299.46
Department 000 - 000 Total:					29,188.34
Department: 110 - POLICE					
SCHNEITER WEERS INSURANC	092723	12/13/2023	INSURANCE POLICY ADDITION	001-110-6408	5,097.00
STREICHER'S	11666666	12/26/2023	JCERT	001-110-6537	1,231.58
IOWA LAW ENFORCEMENT AC	325237	12/26/2023	EVALUATION	001-110-6412	150.00
JONES COUNTY CLERK OF CO	112723	12/26/2023	COURT FEES	001-110-6461	285.00
ARNOLD MOTOR SUPPLY, LLP	55NV000394	12/26/2023	VEHICLE MAINT	001-110-6474	163.58
IOWA PRISON INDUSTRIES	052659	12/26/2023	AIR FILTERS	001-110-6540	84.00
ARNOLD MOTOR SUPPLY, LLP	55NV000500	12/26/2023	VEHICLE MAINT	001-110-6474	44.27
GALVION	SG00006622	12/26/2023	BLK MSS	001-110-6504	511.95
ARNOLD MOTOR SUPPLY, LLP	55NV000542	12/26/2023	BRAKES	001-110-6474	134.67
AUTOMOTIVE SERVICES	075900	12/26/2023	TIRES	001-110-6474	914.68
VISA	120123	12/13/2023	GALLS	001-110-6181	379.15
VISA	120123	12/13/2023	AMAZON	001-110-6504	30.99
VISA	120123	12/13/2023	BEST BUY	001-110-6504	138.03
VISA	120123	12/13/2023	AMAZON	001-110-6504	55.96
VISA	120123	12/13/2023	SAFARILAND	001-110-6504	152.03
VISA	120123	12/13/2023	BEST BUY	001-110-6504	716.87
VISA	120123	12/13/2023	AXON	001-110-6504	976.90
VISA	120123	12/13/2023	GALLS	001-110-6504	65.94
VISA	120123	12/13/2023	AMAZON	001-110-6504	97.11
VISA	120123	12/13/2023	WALMART	001-110-6535	43.76
VISA	120123	12/13/2023	AMAZON	001-110-6535	36.98
ENCOMPASS	14389	12/26/2023	IT SUPPORT	001-110-6490	2,575.00
IPCA	3989	12/26/2023	MEMBERSHIP	001-110-6430	125.00
DEFENSE EDGE TRAINING &	3970	12/26/2023	ARMORER COURSE	001-110-6445	550.00
BLACK HILLS ENERGY	120623	12/26/2023	GAS UTILITY	001-110-6370	424.28
JONES COUNTY ENGINEER	120723	12/26/2023	FUEL	001-110-6551	282.79
WERLINNG, ERIC	120823	12/26/2023	FUEL REIMBURSEMENT	001-110-6446	30.37
ARNOLD MOTOR SUPPLY, LLP	55NV000919	12/26/2023	OIL FILTER	001-110-6474	4.37
ARNOLD MOTOR SUPPLY, LLP	55NV000937	12/26/2023	DOOR ACTUATORS	001-110-6474	14.34
IOWA PRISON INDUSTRIES	374657	12/26/2023	UNIFORMS	001-110-6181	179.25
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	001-110-6540	56.23
TRANSWORLD NETWORK, CO	15700776-8731	12/26/2023	LONG DISTANCE	001-110-6373	2.46
AUXIANT	121523	12/26/2023	SELF FUND INSURANCE	001-110-6155	80.00
SUNSET LAW ENFORCEMENT	0009432-IN	12/26/2023	AMMO	001-110-6530	1,205.20
LYNCH DALLAS, P.C.	215143	12/26/2023	PROSECUTION	001-110-6411	116.00
ATAP	300027098	12/26/2023	MEMBERSHIP	001-110-6430	125.00
Department 110 - POLICE Total:					17,080.74
Department: 210 - ROADS, BRIDGES, SIDEWALKS					
SCHNEITER WEERS INSURANC	092723	12/13/2023	INSURANCE POLICY ADDITION	001-210-6408	2,771.00
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	001-210-6181	159.96

Expense Approval Report

Payment Dates: 12/12/2023 - 12/26/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	001-210-6181	262.97
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:					3,193.93
Department: 450 - CEMETERY FUND					
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	001-450-6542	52.83
Department 450 - CEMETERY FUND Total:					52.83
Department: 612 - CITY ADMINISTRATOR					
VISA	113023-JH	12/13/2023	WALMART RETURN	001-612-6536	-10.88
VISA	113023-JH	12/13/2023	WALMART	001-612-6536	20.94
VISA	113023-JH	12/13/2023	WALMART	001-612-6536	20.76
ENCOMPASS	14389	12/26/2023	IT SUPPORT	001-612-6490	2,575.00
Department 612 - CITY ADMINISTRATOR Total:					2,605.82
Department: 622 - SUPPORT ADMINISTRATION					
SCHNEITER WEERS INSURANC	092723	12/13/2023	INSURANCE POLICY ADDITION	001-622-6160	3,058.00
VISA	113023-PL	12/13/2023	ZOOM	001-622-6430	15.99
TRANSWORLD NETWORK, CO	15700776-8731	12/26/2023	LONG DISTANCE	001-622-6373	6.16
MAQUOKETA VALLEY ELECTRI	121523	12/26/2023	PHONE/INTERNET	001-622-6373	59.11
Department 622 - SUPPORT ADMINISTRATION Total:					3,139.26
Department: 640 - CITY ATTORNEY					
LYNCH DALLAS, P.C.	215140	12/26/2023	GENERAL MATTERS	001-640-6455	262.50
LYNCH DALLAS, P.C.	215141	12/26/2023	CONTRACTS	001-640-6455	99.00
LYNCH DALLAS, P.C.	215142	12/26/2023	REAL ESTATE	001-640-6455	115.50
Department 640 - CITY ATTORNEY Total:					477.00
Department: 650 - CITY HALL					
BLACK HILLS ENERGY	120623	12/26/2023	GAS UTILITY	001-650-6370	214.55
Department 650 - CITY HALL Total:					214.55
Fund 001 - GENERAL FUND Total:					55,952.47
Fund: 015 - FIRE SERVICE					
Department: 150 - FIRE DEPARTMENT					
BLACK HILLS ENERGY	120623	12/26/2023	GAS UTILITY	015-150-6370	347.74
MEDIACOM	120723	12/26/2023	INTERNET	015-150-6373	109.53
JONES COUNTY ENGINEER	120723	12/26/2023	FUEL	015-150-6551	209.65
TRANSWORLD NETWORK, CO	15700776-8731	12/26/2023	LONG DISTANCE	015-150-6373	1.23
Department 150 - FIRE DEPARTMENT Total:					668.15
Fund 015 - FIRE SERVICE Total:					668.15
Fund: 041 - LIBRARY FUND					
Department: 410 - LIBRARY					
ENCOMPASS	14191	12/20/2023	COMPUTER	041-410-6480	670.31
SEILER, THERESA	2311	12/13/2023	INTERPRETER	041-410-6455	100.00
BAKER & TAYLOR	2037914339	12/20/2023	BOOKS	041-410-6501	24.28
BAKER & TAYLOR	2037940877	12/20/2023	BOOKS	041-410-6501	370.86
AMAZON CAPITAL SERVICES	14XM-44CC-7R9Y	12/20/2023	SUPPLIES	041-410-6540	56.99
BAKER & TAYLOR	2037956676	12/20/2023	BOOKS	041-410-6501	395.04
IOWA PRISON INDUSTRIES	052659	12/26/2023	AIR FILTERS	041-410-6475	349.08
SEILER, THERESA	2314	12/20/2023	INTERPRETER	041-410-6455	80.00
BAKER & TAYLOR	2037974364	12/20/2023	SUPPLIES	041-410-6501	75.35
VISA	121023	12/20/2023	CREDIT CARD	041-410-6480	167.88
VISA	121023	12/20/2023	CREDIT CARD	041-410-6508	74.15
VISA	121023	12/20/2023	CREDIT CARD	041-410-6535	81.36
VISA	121023	12/20/2023	CREDIT CARD	041-410-6537	156.02
AMAZON CAPITAL SERVICES	14YJ-6TNX-GFJC	12/20/2023	SUPPLIES	041-410-6501	104.80
AMAZON	1CXG-KPTH-DWL7	12/20/2023	SUPPLIES	041-410-6501	52.90
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	041-410-6475	48.39
Department 410 - LIBRARY Total:					2,807.41
Fund 041 - LIBRARY FUND Total:					2,807.41
Fund: 043 - PARKS & RECREATION					
Department: 430 - RECREATION					
VISA	113023-RC	12/13/2023	ADOBE	043-430-6210	21.19

Expense Approval Report

Payment Dates: 12/12/2023 - 12/26/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MENARDS	38181	12/26/2023	SUPPLIES	043-430-6490	44.90
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	043-430-6520	46.96
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	043-430-6532	374.24
TRANSWORLD NETWORK, CO	15700776-8731	12/26/2023	LONG DISTANCE	043-430-6373	12.03
Department 430 - RECREATION Total:					499.32
Fund 043 - PARKS & RECREATION Total:					499.32

Fund: 044 - AQUA COURT

Department: 440 - AQUA COURT

BLACK HILLS ENERGY	120623	12/26/2023	GAS UTILITY	044-440-6370	37.38
TRANSWORLD NETWORK, CO	15700776-8731	12/26/2023	LONG DISTANCE	044-440-6373	1.23
Department 440 - AQUA COURT Total:					38.61
Fund 044 - AQUA COURT Total:					38.61

Fund: 046 - LAWRENCE COMMUNITY CENTER FUND

Department: 460 - LAWRENCE COMMUNITY CENTER

IDEAL WINDOW & DOOR SUP	15841	12/26/2023	WINDOW	046-460-6475	135.00
LEAF	15675304	12/26/2023	COPIER	046-460-6429	55.82
MENARDS	37399	12/26/2023	FAUCET	046-460-6475	264.96
VISA	113023-RC	12/13/2023	AMAZON	046-460-6522	494.99
VISA	113023-RC	12/13/2023	WALMART	046-460-6522	137.95
VISA	113023-RC	12/13/2023	WALMART	046-460-6541	153.20
VISA	113023-RC	12/13/2023	TUCKERS TAVERN	046-460-6542	42.43
VISA	113023-RC	12/13/2023	TUCKERS TAVERN	046-460-6542	53.34
VISA	113023-RC	12/13/2023	AMAZON	046-460-6542	75.99
MENARDS	38956	12/26/2023	SUPPLIES	046-460-6475	36.92
BLACK HILLS ENERGY	120623	12/26/2023	GAS UTILITY	046-460-6370	747.34
CENTRAL IOWA DISTRIBUTIN	01003594	12/26/2023	BRUSH	046-460-6541	297.00
RAPIDS WHOLESALE	2020340	12/26/2023	ICE MACHINE CLEANER	046-460-6542	33.30
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	046-460-6475	33.98
Department 460 - LAWRENCE COMMUNITY CENTER Total:					2,562.22
Fund 046 - LAWRENCE COMMUNITY CENTER FUND Total:					2,562.22

Fund: 110 - ROAD USE TAX

Department: 210 - ROADS, BRIDGES, SIDEWALKS

IOWA PRISON INDUSTRIES	037625	12/26/2023	POSTS	110-210-6512	187.80
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:					187.80

Department: 211 - Public Services - community betterment

VISA	113023-SB	12/13/2023	WALMART	110-211-6530	50.56
FRAZIER/SPENCER	120123	12/26/2023	PHONE STIPEND	110-211-6373	20.00
KRAY/JEFF	120123	12/26/2023	PHONE STIPEND	110-211-6373	20.00
LODE/ERIC	120123	12/26/2023	PHONE STIPEND	110-211-6373	20.00
RECREATIONAL MOTOR SPOR	63005	12/26/2023	CARBURETOR	110-211-6470	58.27
STONE CITY QUARRIES	0202355-IN	12/26/2023	SHOULDER STONE	110-211-6543	91.80
BLACK HILLS ENERGY	120623	12/26/2023	GAS UTILITY	110-211-6370	348.56
MIDWEST WHEEL COMPANY	3495325-00	12/26/2023	FUSES	110-211-6530	41.22
ALTORFER MACHINERY CO	WO400042231	12/26/2023	GENERATOR SERVICE	110-211-6470	758.00
BARD CONCRETE	129832	12/26/2023	GENERATOR PAD	110-211-6475	453.50
CENTURYLINK	121023	12/26/2023	PHONE	110-211-6373	62.04
ARNOLD MOTOR SUPPLY, LLP	55NV001001	12/26/2023	CONNECTOR	110-211-6474	25.98
LAWSON PRODUCTS, INC.	9311149563	12/26/2023	ELECTRICAL FITTING	110-211-6474	254.00
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	110-211-6470	139.61
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	110-211-6474	30.94
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	110-211-6530	287.36
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	110-211-6543	256.00
SCHMITZ JANITORIAL SUPPLY	13542	12/26/2023	ROBBER GLOVES	110-211-6530	220.00
TRANSWORLD NETWORK, CO	15700776-8731	12/26/2023	LONG DISTANCE	110-211-6373	2.46
ARNOLD MOTOR SUPPLY, LLP	55NV001113	12/26/2023	TAPE FOR VEHICLES	110-211-6474	13.86
DAKOTA SUPPLY GROUP	5103307648.001	12/26/2023	PLOWGUARD	110-211-6474	782.70
LAWSON PRODUCTS, INC.	9311157029	12/26/2023	2 WAY KIT	110-211-6470	86.43

Expense Approval Report

Payment Dates: 12/12/2023 - 12/26/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LAWSON PRODUCTS, INC.	9311164942	12/26/2023	ELECTRIC SUPPLIES	110-211-6530	113.05
Department 211 - Public Services - community betterment Total:					4,136.34
Fund 110 - ROAD USE TAX Total:					4,324.14
Fund: 122 - LOCAL OPTION TAX 65%					
Department: 110 - POLICE					
ULINE, INC	167705028	12/26/2023	DRY ERASE BOARD	122-110-6722	458.78
ULINE, INC	169715355	12/26/2023	FILE	122-110-6722	578.28
HUNTINGTON TECHNOLOGY F	992243	12/26/2023	DOCUMENT FEE	122-110-6722	150.00
HUNTINGTON TECHNOLOGY F	992244	12/26/2023	LEASE	122-110-6722	14,310.57
VISA	113023-JH	12/13/2023	AMAZON	122-110-6722	58.99
VISA	113023-JH	12/13/2023	AMAZON	122-110-6722	165.36
Department 110 - POLICE Total:					15,721.98
Department: 210 - ROADS, BRIDGES, SIDEWALKS					
MAQUOKETA VALLEY ELECTRI	120823-336992035	12/26/2023	STREET LIGHTS	122-210-6372	60.19
MAQUOKETA VALLEY ELECTRI	120823-77203042	12/26/2023	STREET LIGHTS	122-210-6372	55.11
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:					115.30
Department: 410 - LIBRARY					
MIDWEST TAPE LLC	504720801	12/20/2023	BOOKS	122-410-6725	97.29
GRAYBILL COMMUNICATIONS	31560	12/20/2023	ALARM MONITORING	122-410-6727	42.00
LEAF	15743035	12/20/2023	COPIER	122-410-6727	201.60
GAZETTE COMMUNICATIONS,	121223	12/20/2023	NEWSPAPER SUBSCRIPTION	122-410-6725	457.60
AMAZON CAPITAL SERVICES	14YJ-6TNX-GFJC	12/20/2023	SUPPLIES	122-410-6727	16.19
KONICA PREMIER FINANCE	81475235	12/20/2023	COPIER	122-410-6727	498.63
TUMBLEWEED PRESS INC	115991	12/20/2023	SUBSCRIPTION	122-410-6725	475.00
Department 410 - LIBRARY Total:					1,788.31
Fund 122 - LOCAL OPTION TAX 65% Total:					17,625.59
Fund: 125 - TAX INCREMENT FUND					
Department: 599 - ECONOMIC ASSISTANCE					
FAREWAY STORES, INC	07012023	12/15/2023	FY23 TIF	125-599-6489	12,177.12
BLUE MAX ENTERPRISES INC	070123	12/15/2023	FY 23 TIF	125-599-6490	1,240.13
NOVA HOLDINGS	070123	12/15/2023	FY23 TIF CHAMBER DR LOT 2	125-599-6491	3,188.67
NOVA HOLDINGS	070123-2	12/15/2023	FY 23 TIF CHAMBER DR LOT 3	125-599-6492	14,189.96
Department 599 - ECONOMIC ASSISTANCE Total:					30,795.88
Fund 125 - TAX INCREMENT FUND Total:					30,795.88
Fund: 331 - DOWNTOWN PROJECTS/PROGRAMS					
Department: 602 - 602					
ECICOG	10285	12/26/2023	DOWNTOWN PHASE 2 ADMIN	331-602-6490	1,312.50
Department 602 - 602 Total:					1,312.50
Fund 331 - DOWNTOWN PROJECTS/PROGRAMS Total:					1,312.50
Fund: 600 - WATER FUND					
Department: 810 - 810					
REXCO EQUIPMENT	E062358	12/26/2023	TRAILER	600-810-6710	17,450.00
VISA	113023-SA	12/13/2023	WALMART	600-810-6535	17.82
VISA	113023-SA	12/13/2023	IDNR	600-810-6553	104.04
VISA	113023-SA	12/13/2023	IDNR	600-810-6553	119.41
BLACK HILLS ENERGY	120623	12/26/2023	GAS UTILITY	600-810-6370	134.10
CHEM RIGHT LABORATORIES I	27258	12/26/2023	BAC T TESTING	600-810-6470	95.00
WAPSI WASTE SERVICE, INC.	4875	12/26/2023	WASTE - WATER PLANT	600-810-6541	75.00
ALTORFER MACHINERY CO	400042236	12/26/2023	GENERATOR SERVICE	600-810-6556	969.00
ALTORFER MACHINERY CO	400042237	12/26/2023	GENERATOR SERVICE	600-810-6556	780.00
ALTORFER MACHINERY CO	400042240	12/26/2023	GENERATOR SERVICE	600-810-6556	1,119.00
MUNICIPAL SUPPLY, INC.	0893985-IN	12/26/2023	WATER METER	600-810-6504	2,143.42
MUNICIPAL SUPPLY, INC.	0893986-IN	12/26/2023	FLOW METER REBUILD	600-810-6722	4,035.75
WATER SOLUTIONS UNLIMITED	119612	12/26/2023	HMO & BLEACH	600-810-6501	4,119.17
CREATIVE FORMS & CONCEPT,	120345	12/26/2023	WATER BILLS	600-810-6531	807.58
CREATIVE FORMS & CONCEPT,	120345	12/26/2023	WATER BILLS	600-810-6531	807.59
MUNICIPAL SUPPLY, INC.	0894113-IN	12/26/2023	SMARTPOINT	600-810-6504	7,525.00

Expense Approval Report

Payment Dates: 12/12/2023 - 12/26/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
J&R SUPPLY	2311575-IN	12/26/2023	MARKING PAINT	600-810-6530	180.00
ARNOLD MOTOR SUPPLY, LLP	55NV001059	12/26/2023	SHOCKS 17 RAM	600-810-6474	91.42
ARNOLD MOTOR SUPPLY, LLP	55NV001082	12/26/2023	SHOCKS 14 RAM	600-810-6474	91.42
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	600-810-6455	4.19
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	600-810-6530	217.70
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	600-810-6554	7.96
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	600-810-6556	35.36
TRANSWORLD NETWORK, CO	15700776-8731	12/26/2023	LONG DISTANCE	600-810-6373	2.46
SADLER POWER TRAIN	0110531963	12/26/2023	TRUCK LIGHTS	600-810-6504	564.21
US POSTMASTER	121523	12/15/2023	POSTAGE UTILITY BILLS	600-810-6531	366.17
SHAFFER PLBG & HTG	2581	12/26/2023	HEATER REPAIR - WTP	600-810-6455	240.62
LAWSON PRODUCTS, INC.	9311164942	12/26/2023	ELECTRIC SUPPLIES	600-810-6474	113.05
TREASURER STATE OF IOWA	122223	12/22/2023	NOVEMBER SALES TAX	600-810-6491	4,845.64
Department 810 - 810 Total:					47,062.08
Fund 600 - WATER FUND Total:					47,062.08

Fund: 610 - WASTEWATER FUND

Department: 815 - 815

SCHNEITER WEERS INSURANC	092723	12/13/2023	INSURANCE POLICY ADDITION	610-815-6408	3,005.00
SHADA/TIM	093023	12/26/2023	UNIFORM BOOTS	610-815-6510	229.99
REXCO EQUIPMENT	E062358	12/26/2023	TRAILER	610-815-6710	5,100.00
SHADA/TIM	120123	12/26/2023	PHONE STIPEND	610-815-6373	20.00
MIDWEST INJECTION, INC	2694	12/26/2023	SLUDGE HAULING	610-815-6722	53,200.00
RECREATIONAL MOTOR SPOR	63027	12/26/2023	SHIPPING SUPPLIES	610-815-6431	171.48
BLACK HILLS ENERGY	120623	12/26/2023	GAS UTILITY	610-815-6370	1,353.59
JJ MERRILL CUSTOM FABRICA	500	12/26/2023	TRASH BASKET REPAIR	610-815-6472	762.45
ALTORFER MACHINERY CO	WO400042229	12/26/2023	GENERATOR SERVICE	610-815-6470	768.00
ALTORFER MACHINERY CO	WO400042230	12/26/2023	GENERATOR SERVICE	610-815-6470	952.00
ALTORFER MACHINERY CO	400042238	12/26/2023	GENERAOTR SERVICE	610-815-6472	974.00
STONE CITY QUARRIES	0202389-IN	12/26/2023	ROAD ROCK	610-815-6530	628.88
MISSISSIPPI VALLEY PUMP, IN	15000	12/26/2023	SERVICE CALL	610-815-6472	668.75
QC ANALYTICAL SERVICES LLC	2312094	12/26/2023	TESTING	610-815-6479	1,294.50
MUNICIPAL SUPPLY, INC.	0894113-IN	12/26/2023	SMARTPOINT	610-815-6504	7,087.50
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	610-815-6504	142.48
JOHN DEERE FINANCIAL	121423	12/26/2023	THEISENS/FARM PLAN	610-815-6530	23.46
TRANSWORLD NETWORK, CO	15700776-8731	12/26/2023	LONG DISTANCE	610-815-6373	1.23
US POSTMASTER	121523	12/15/2023	POSTAGE UTILITY BILLS	610-815-6531	366.16
TREASURER STATE OF IOWA	122223	12/22/2023	NOVEMBER SALES TAX	610-815-6491	1,011.46
TREASURER STATE OF IOWA	122223	12/22/2023	NOVEMBER SALES TAX	610-815-6493	168.58
Department 815 - 815 Total:					77,929.51
Fund 610 - WASTEWATER FUND Total:					77,929.51
Grand Total:					241,577.88

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	55,952.47	42,934.87
015 - FIRE SERVICE	668.15	0.00
041 - LIBRARY FUND	2,807.41	2,409.94
043 - PARKS & RECREATION	499.32	21.19
044 - AQUA COURT	38.61	0.00
046 - LAWRENCE COMMUNITY CENTER FUND	2,562.22	957.90
110 - ROAD USE TAX	4,324.14	50.56
122 - LOCAL OPTION TAX 65%	17,625.59	2,012.66
125 - TAX INCREMENT FUND	30,795.88	30,795.88
331 - DOWNTOWN PROJECTS/PROGRAMS	1,312.50	0.00
600 - WATER FUND	47,062.08	5,453.08
610 - WASTEWATER FUND	77,929.51	4,551.20
Grand Total:	241,577.88	89,187.28

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-2200	FIT HOLDING	5,135.78	5,135.78
001-000-2201	SIT HOLDING	2,299.46	2,299.46
001-000-2202	FICA HOLDING	8,684.30	8,684.30
001-000-2203	IPERS HOLDING	10,711.00	10,711.00
001-000-2204	PEDC HOLDING	326.78	326.78
001-000-2206	MEDICARE HOLDING	2,031.02	2,031.02
001-110-6155	SELF FUNDED HEALTH IN	80.00	80.00
001-110-6181	ALLOWANCE, UNIFORM	558.40	379.15
001-110-6370	UTILITIES, GAS	424.28	0.00
001-110-6373	UTILITIES, TELEPHONE	2.46	0.00
001-110-6408	LIABILITY INSURANCE	5,097.00	5,097.00
001-110-6411	PROFESSIONAL SERVICE	116.00	0.00
001-110-6412	PHYSICALS & MEDICAL E	150.00	0.00
001-110-6430	MEMBERSHIP DUES & S	250.00	0.00
001-110-6445	TRAINING AND REGISTR	550.00	0.00
001-110-6446	TRAVEL EXPENSES	30.37	0.00
001-110-6461	NUISANCE ABATEMENT-	285.00	0.00
001-110-6474	MAINTENANCE, VEHICLE	1,275.91	0.00
001-110-6490	SOFTWARE MAINT CON	2,575.00	0.00
001-110-6504	EQUIPMENT, SMALL	2,745.78	2,233.83
001-110-6530	SUPPLIES, OPERATIONS	1,205.20	0.00
001-110-6535	SUPPLIES, OFFICE	80.74	80.74
001-110-6537	JCERT	1,231.58	0.00
001-110-6540	BLDG & GROUNDS MAI	140.23	0.00
001-110-6551	VEHICLE FUEL EXPENSES	282.79	0.00
001-210-6181	ALLOWANCE, UNIFORM	422.93	0.00
001-210-6408	INSURANCE EXPENSE	2,771.00	2,771.00
001-450-6542	SUPPLIES, MISCELLANEO	52.83	0.00
001-612-6490	MAINT. CONTRACT SOFT	2,575.00	0.00
001-612-6536	SUPPLIES, COMPUTER	30.82	30.82
001-622-6160	WORKER'S COMP INSUR	3,058.00	3,058.00
001-622-6373	UTILITIES, TELEPHONE	65.27	0.00
001-622-6430	MEMBERSHIP DUES & S	15.99	15.99
001-640-6455	CONTRACTS, GEN. CITY	477.00	0.00
001-650-6370	UTILITIES, GAS	214.55	0.00
015-150-6370	UTILITIES, GAS	347.74	0.00
015-150-6373	UTILITIES, TELEPHONE	110.76	0.00
015-150-6551	VEHICLE FUEL EXPENSES	209.65	0.00
041-410-6455	GENERAL CONTRACTS	180.00	180.00
041-410-6475	MAINTENANCE, BLDGS	397.47	0.00
041-410-6480	MAINT. CONTRACT COM	838.19	838.19

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
041-410-6501	BOOKS AND PERIODICA	1,023.23	1,023.23
041-410-6508	SUPPLIES, POSTAGE	74.15	74.15
041-410-6535	SUPPLIES, OFFICE	81.36	81.36
041-410-6537	SUPPLIES, CHILDRENS PR	156.02	156.02
041-410-6540	SUPPLIES, BLDGS. & GR	56.99	56.99
043-430-6210	MEMBERSHIP DUES & S	21.19	21.19
043-430-6373	UTILITIES, TELEPHONE	12.03	0.00
043-430-6490	EVENT EXPENSES	44.90	0.00
043-430-6520	EQUIPMENT, PARK MAIN	46.96	0.00
043-430-6532	SUPPLIES, PARK MAINT	374.24	0.00
044-440-6370	UTILITIES, GAS	37.38	0.00
044-440-6373	UTILITIES, TELEPHONE	1.23	0.00
046-460-6370	UTILITIES, GAS	747.34	0.00
046-460-6429	CONTRACT, MAINTENAN	55.82	0.00
046-460-6475	MAINTENANCE, BLDGS	470.86	0.00
046-460-6522	EQUIPMENT, MAINTENA	632.94	632.94
046-460-6541	SUPPLIES, JANITORIAL M	450.20	153.20
046-460-6542	SUPPLIES, MISCELLANEO	205.06	171.76
110-210-6512	TRAFFIC SIGNS AND MA	187.80	0.00
110-211-6370	UTILITIES, GAS	348.56	0.00
110-211-6373	UTILITIES, TELEPHONE	124.50	0.00
110-211-6470	MAINTENANCE, EQUIP	1,042.31	0.00
110-211-6474	MAINTENANCE, VEHICLE	1,107.48	0.00
110-211-6475	MAINTENANCE, BLDGS	453.50	0.00
110-211-6530	SUPPLIES, OPERATIONS	712.19	50.56
110-211-6543	SUPPLIES, STREET MAIN	347.80	0.00
122-110-6722	OPERATIONS EQUIPMEN	15,721.98	224.35
122-210-6372	ELECTRIC UTILITIES, ST LI	115.30	0.00
122-410-6725	EQUIPMENT	1,029.89	1,029.89
122-410-6727	MAINTENANCE EQUIPM	758.42	758.42
125-599-6489	TIF REBATE FAREWAY ST	12,177.12	12,177.12
125-599-6490	TIF REBATE - BLUE MAX	1,240.13	1,240.13
125-599-6491	TIF REBATE CHAMBER L	3,188.67	3,188.67
125-599-6492	TIF REBATE-CHAMBER D	14,189.96	14,189.96
331-602-6490	PROFESSIONAL SERVICE	1,312.50	0.00
600-810-6370	UTILITIES, GAS	134.10	0.00
600-810-6373	UTILITIES, TELEPHONE	2.46	0.00
600-810-6455	MAINTENANCE, EQUIP	244.81	0.00
600-810-6470	PROF. SERVICES - TESTIN	95.00	0.00
600-810-6474	MAINTENANCE, VEHICLE	295.89	0.00
600-810-6491	SALES TAXES PAID	4,845.64	4,845.64
600-810-6501	CHEMICALS	4,119.17	0.00
600-810-6504	EQUIPMENT, SMALL	10,232.63	0.00
600-810-6530	SUPPLIES, OPERATIONS	397.70	0.00
600-810-6531	SUPPLIES, BILLING	1,981.34	366.17
600-810-6535	SUPPLIES, OFFICE	17.82	17.82
600-810-6541	MAINT. SUPPLIES BLDG	75.00	0.00
600-810-6553	MISCELLANEOUS EXPEN	223.45	223.45
600-810-6554	MAINTENANCE, GENERA	7.96	0.00
600-810-6556	MAINTENANCE, EQUIP	2,903.36	0.00
600-810-6710	CAPITAL EXPENSE TO M	17,450.00	0.00
600-810-6722	EQUIPMENT, OPERATIO	4,035.75	0.00
610-815-6370	UTILITIES, GAS	1,353.59	0.00
610-815-6373	UTILITIES, TELEPHONE	21.23	0.00
610-815-6408	INSURANCE EXPENSE	3,005.00	3,005.00
610-815-6431	SHIPPING	171.48	0.00
610-815-6470	MAINTENANCE, EQUIP	1,720.00	0.00
610-815-6472	MAINTENANCE, SYSTEM	2,405.20	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
610-815-6479	PROF. SERVICES - TESTIN	1,294.50	0.00
610-815-6491	SALES TAXES PAID	1,011.46	1,011.46
610-815-6493	LOCAL OPTION SALES TA	168.58	168.58
610-815-6504	EQUIPMENT, SMALL	7,229.98	0.00
610-815-6510	SAFETY EQUIPMENT	229.99	0.00
610-815-6530	OPERATIONS SUPPLIES	652.34	0.00
610-815-6531	SUPPLIES, BILLING	366.16	366.16
610-815-6710	EQUIPMENT, TRUCK/VE	5,100.00	0.00
610-815-6722	EQUIPMENT, OPERATIO	53,200.00	0.00
Grand Total:		241,577.88	89,187.28

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	241,577.88	89,187.28
Grand Total:	241,577.88	89,187.28

Class C Beer/Liquor
Sunday: Yes X No
New/Renewal/Amended
Circle Appropriate Info.

TRADE NAME (DBA): _____

PHONE (BUSINESS): 319-462-9002 HOME (OR CELL): 319-551-6927


ANAMOSA POLICE DEPARTMENT

Nick [Signature] Date 11/16/2023

Police Chief

Leave form at City Hall after Fire and Health signatures are complete

Inspection after that will be \$25 each (Phone check only)



Fire Chief (or designee)
Phone: 319-462-4434 for appointment

11/9/23
Date

The above mentioned structure and business is in compliance with the Jones County Board of Health Regulations.

Received at City Hall _____ for the _____ Council Meeting

MEMORANDUM

TO: City of Anamosa

FROM: Jonathan Contag

DATE: December 18, 2023

RE: UPDATE on WWTP Design

Items Completed

- 1) WHKS – Topo survey of WWTF site and structures
- 2) WHKS – Review of original construction drawings for WWTP
- 3) WHKS and City Staff – Project Initiation Meeting with IDNR Staff
- 4) WHKS – Submission of Anti-degradation Alternatives Analysis to IDNR for approval
 - IDNR – Approved Anti-degradation Alternatives Analysis on 05/16/23
- 5) WHKS – Submission of IUP Application including IDNR Schedules on 06/01/23
 - IDNR SRF – Accepted Application for FY 2024 Q2 on 08/01/23
- 6) WHKS – Submission of Facility Plan to IDNR for approval
 - IDNR – Approved Facility Plan on 06/26/23
- 7) Improving Biological Removal:
 - WHKS and City Staff – City Staff took Oxidation Reduction Potential (ORP) and DO readings in fermenter and selector tanks. WHKS evaluated readings and worked with City on cycle adjustments to the system. City Staff installed temporary solids pump in selector tank to send biomass to fermenter.
- 8) WHKS – Solids, chemical addition, polymer, and hydraulics calculations completed for sizing.
- 9) WHKS – Preliminary layout for new piping, equipment, and structures completed for City review.
- 10) WHKS and City Staff – Continue evaluating improved biological phosphorus removal. City Staff continue taking ORP and DO readings.
- 11) WHKS – Finalize draft plan sheets for City Staff review and feedback.
- 12) WHKS – Develop construction sequencing outline
- 13) WHKS – Coordinate with suppliers on proposed treatment equipment needs.
- 14) WHKS – Continue work on final design (60-90%)
- 15) City Staff – Publish Notice for 30 day comment period and hold Public Hearing for SRF Environmental Review process.
- 16) WHKS – Review draft plan sheets with Wastewater Plant Staff
- 17) WHKS – Equipment specifications
- 18) City Staff – Submit one year of weekly total phosphorus sampling data on October 1, 2023 per NPDES Permit.
- 19) WHKS – Submit final plans (90%) to City Staff for feedback (October 2023)
- 20) WHKS – Coordinate with IDNR Floodplain and City Staff on Plans.
- 21) WHKS – Submission of 100% Final Plans and Specifications to IDNR for Review (December 2023)**

Items Ongoing

- 22) Improving Biological Removal: WHKS – Work with equipment manufacturer, AeroMod, on optimizing system for improving biological phosphorus removal. Draft and finalize recommendations.
- 23) SRF/IDNR – Continuing Environmental Review Process for SRF Funding.

Items Upcoming

- 24) IDNR – Review of plans and specifications and issuance of construction permit
- 25) SRF Staff – Issue FNSI for project.
- 26) WHKS/City Staff – Project Bid anticipated for January or February 2024 pending IDNR review of documents.

RESOLUTION NO. 2023-84

RESOLUTION APPROVING AND SETTING THE DATE FOR THE FIRST REGULAR CITY COUNCIL MEETING IN CALENDAR YEAR 2024

WHEREAS, section 17.04(1) of the Anamosa Code of Ordinances, the City Council is required to set the date, time, and location of the regular City Council meetings at the first meeting in January; and,

WHEREAS, the above ordinance makes it necessary to set the date of the first regular City Council meeting in the subsequent year, when setting the dates of the regular City Council meetings in the current year; and,

WHEREAS, the date, time, and location of the first regular City Council meeting in January 2024 was not fixed, by Resolution, at the first meeting in January 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the first regular City Council meeting for Calendar Year 2024 be set for January 13th, 2024, at 6:00pm, at the Anamosa Library and Learning Center, Anamosa, Iowa, and via ZOOM; at which time the regular City Council meetings for Calendar Year 2024, will be fixed by Resolution.

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
ZUMBACH				
STOUT				
GOMBERT				

PASSED AND APPROVED this 26th day of December, 2023.

ROD SMITH, MAYOR

ATTEST:

JEREMIAH HOYT, CITY ADMINISTRATOR



City of Anamosa

107 South Ford Street
Anamosa, Iowa 52205
Phone 319-462-6055
Fax 1-319-462-6081

Friday, December 15, 2023

Kaylee Harris

Anamosa, IA 52205

Dear Kaylee Harris,

On behalf of the City of Anamosa, I am pleased to extend you a conditional offer of employment for the position of Deputy City Clerk. This conditional offer is contingent upon a background investigation and approval of the Anamosa City Council.

The Deputy City Clerk position is subject to the general terms and conditions of employment as determined by the Personnel Policy Manual for the City of Anamosa. All employees are subject to a 90-day probationary period. This position is an "at-will" position, and the City of Anamosa retains the right to terminate your employment at any time.

The Deputy City Clerk is a full-time, hourly position, with a starting wage of \$21.45/hour (approximately \$44,616.00/year). In addition, the general benefits offered to full-time employees of the City of Anamosa will apply to this position. Tentatively, you may begin employment anytime between Wednesday, December 27th, 2023, and Thursday, January 11th, 2024.

Sincerely,

Jeremiah Hoyt
City Administrator, City of Anamosa

CONFIDENTIAL:

This communication is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law.

RESOLUTION NO. 2023-85

**RESOLUTION APPROVING THE HIRING AND SETTING THE SALARY FOR DEPUTY CITY CLERK FOR
FISCAL YEAR ENDING JUNE 30, 2024**

WHEREAS, the Deputy City Clerk position is currently vacant; and,

WHEREAS, an advertisement to fill this vacant position was posted for a period 10 days or longer; and,

WHEREAS, City Hall personnel reviewed applications and conducted interviews with six (6) candidates; and,

WHEREAS, a consensus was reached and the City Administrator is recommending the following candidate for the Deputy City Clerk position; and,

WHEREAS, a conditional offer of employment was provided to the recommended candidate and is forwarded onto the City Council for their review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa approve the hiring and setting the salary of the following applicant, for the Deputy City Clerk position:

Position	Employee Name	Annual Starting Wage
Deputy City Clerk	Kaylee Harris	\$21.45/hour (\$44,616/year)

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
ZUMBACH				
STOUT				
GOMBERT				

PASSED AND APPROVED this 26th day of December, 2023.

ATTEST:

ROD SMITH, MAYOR

JEREMIAH HOYT, CITY ADMINISTRATOR

FY25 BUDGET TIMELINE

JANUARY 5 TH	Department Budget Requests Due
JANUARY 8 TH -19 TH	Review & edit budgets
JANUARY 22 ND	Regular Council Meeting <ul style="list-style-type: none"> • Work Session Reminder • Budget Documents provided to Council
JANUARY 29 TH	Special Council Meeting: Budget Work Session
FEBRUARY 5 TH	Special Council Meeting: Budget Work Session
FEBRUARY 6 TH -29 TH	Complete required budget forms with Iowa DOM
MARCH 5 TH	Submit required information to County Auditor for the Property Tax Public Hearing (on March 25 th) *NEW*
MARCH 11 TH	Regular Council Meeting <ul style="list-style-type: none"> • Resolution setting the date for the Property Tax Public Hearing (on March 25th) *NEW*
MARCH 14 TH	Publication Notice for Property Tax Hearing *NEW*
MARCH 25 TH	Property Tax Public Hearing *NEW* Regular Council Meeting *Must be separate meeting* <ul style="list-style-type: none"> • Resolution setting the date for the Budget Adoption Public Hearing (on April 8th)
APRIL 8 TH	Regular Council Meeting <ul style="list-style-type: none"> • Budget Adoption Public Hearing
APRIL 9 TH -26 TH	Finalize required budget forms with Iowa DOM
APRIL 30 TH	Budget Certifications due to County Auditor and Iowa DOM



December 19, 2023

Jeremiah Hoyt, City Administrator
City of Anamosa
107 South Ford Street
Anamosa, IA 52205

RE: 2nd STREET LIFT STATION AND SEWER SYSTEM IMPROVEMENTS PHASE 2 –
PAY APPLICATION #2

Dear Mr. Hoyt, Mayor and City Council:

Enclosed for your review and approval is Pay Request No. 2 for the partial payment for construction with regards to the 2nd Street Lift Station and Sewer System Improvements Phase 2. This work includes continued installation of sanitary sewer force main, bore pits, paving associated with restoring the surface at the bore pit locations and storm sewer repairs associated with Change Order #1.

We have reviewed the pay request and find it in agreement with the work completed to date. We, therefore, recommend approval of Pay Application #2 in the amount of **\$84,010.65** to Pirc-Tobin Construction.

If there are any questions regarding this payment request or overall construction, feel free to contact me at (319) 362-9394.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Nick Eisenbacher', is written over a light blue horizontal line.

Nick Eisenbacher, P.E.
Project Manager

Enclosure: Pirc-Tobin Construction Pay Application #2 & Change Order #1

cc: Craig Tobin – President, Pirc-Tobin Construction

AIA Type Document
Application and Certification for Payment

Pg 1 of 3

TO (OWNER): City of Anamosa
107 South Ford St
Anamosa, IA 52205

PROJECT: Anamosa 2nd St Lift Station

APPLICATION NO: 718231223
PERIOD TO: 12/15/2023

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Pirc Tobin Construction
PO Box 160
2650 Old Quaas Rd.
Alburnett, IA 52202

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE: 10/23/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM\$ 676,784.50

2. Net Change by Change Orders\$ 5,949.02

3. CONTRACT SUM TO DATE (Line 1 + 2).....\$ 682,733.52

4. TOTAL COMPLETED AND STORED TO DATE\$ 219,777.27

5. RETAINAGE:

a. 5.00 % of Completed Work\$ 10,988.87

b. 0.00 % of Stored Material\$ 0.00

Total retainage (Line 5a + 5b)\$ 10,988.87

6. TOTAL EARNED LESS RETAINAGE\$ 208,788.40
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate)\$ 124,777.75

8. CURRENT PAYMENT DUE\$ 84,010.65

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6)\$ 473,945.12

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	5,949.02	0.00
TOTALS	5,949.02	0.00
NET CHANGES by Change Order	5,949.02	

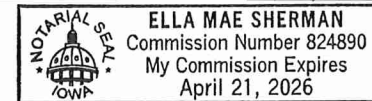
The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Pirc Tobin Construction
PO Box 160 2650 Old Quaas Rd.
Alburnett, IA 52202

By:

Date: 12/18/2023

State of: Iowa
County of: Linn



Subscribed and Sworn to before me this 18

Day of December 20 23

Notary Public:

My Commission Expires: April 21, 2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$ \$84,010.65

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By:

Date: 12/19/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

OWNER:

By:

Date:

AIA Type Document
Application and Certification for Payment

Pg 2 of 3

TO (OWNER): City of Anamosa
 107 South Ford St
 Anamosa, IA 52205

PROJECT: Anamosa 2nd St Lift Station

APPLICATION NO: 718231223

PERIOD TO: 12/15/2023

DISTRIBUTION
TO:
 _ OWNER
 _ ARCHITECT
 _ CONTRACTOR

FROM (CONTRACTOR): Pirc Tobin Construction
 PO Box 160
 2650 Old Quaas Rd.
 Alburnett, IA 52202

VIA (ARCHITECT):

ARCHITECT'S
PROJECT NO:

CONTRACT FOR:

CONTRACT DATE: 10/23/2023

ITEM	DESCRIPTION	PLAN QTY	UNIT	UNIT PRICE	SCHEDULED VALUE	PREV COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMP QTY/% TO DATE	COMPLETED AND STORED	%	BALANCE
1	Clearing And Grubbing	1.000	LSQ	\$2,500.00	\$2,500.00	1.0000	\$2,500.00	.0000	\$0.00	\$0.00	1.0000	\$2,500.00	100.00	\$0.00
2	Topsoil On Site	333.000	CY	\$20.00	\$6,660.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$6,660.00
3	Subgrade Preparation	1,070.000	SY	\$3.25	\$3,477.50	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$3,477.50
4	Subbase Modified 12	1,070.000	SY	\$20.00	\$21,400.00	243.0000	\$4,860.00	37.5000	\$750.00	\$0.00	280.5000	\$5,610.00	26.21	\$15,790.00
5	Compaction Testing	1.000	LSQ	\$2,000.00	\$2,000.00	.1500	\$300.00	.0500	\$100.00	\$0.00	.2000	\$400.00	20.00	\$1,600.00
6	Trench Foundation	10.000	TON	\$75.00	\$750.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$750.00
7	Replacement Of Unsuitable Backfill Materials	38.000	CY	\$60.00	\$2,280.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$2,280.00
8	Trench Compaction Testing	1.000	LSQ	\$500.00	\$500.00	.1500	\$75.00	.0500	\$25.00	\$0.00	.2000	\$100.00	20.00	\$400.00
9	Sanitary Sewer Gravity Main Trenchless HDPE 12	356.000	LF	\$200.00	\$71,200.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$71,200.00
10	Sanitary Sewer Force Main Trenchless 8	2,810.000	LF	\$75.00	\$210,750.00	648.0000	\$48,600.00	720.0000	\$54,000.00	\$0.00	1,368.0000	\$102,600.00	48.68	\$108,150.00
11	Sewage Air Release Valve And Pit	1.000	EACH	\$17,500.00	\$17,500.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$17,500.00
12	Bypass Pumping	1.000	LSQ	\$5,000.00	\$5,000.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$5,000.00
13	Fire Hydrant Assembly	1.000	EACH	\$9,500.00	\$9,500.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$9,500.00
14	Fire Hydrant Assembly Removal	1.000	EACH	\$1,000.00	\$1,000.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$1,000.00
15	Sanitary Sewer Manhole 48 Depth 10 15	2.000	EACH	\$8,500.00	\$17,000.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$17,000.00
16	Sanitary Sewer Manhole 48 Depth 15 20	1.000	EACH	\$11,500.00	\$11,500.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$11,500.00
17	Remove Manhole	3.000	EACH	\$2,000.00	\$6,000.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$6,000.00
18	Pavement PCC 7	964.000	SY	\$72.50	\$69,890.00	.0000	\$0.00	246.3000	\$17,856.75	\$0.00	246.3000	\$17,856.75	25.55	\$52,033.25
19	Removal Of Sidewalk	85.000	SY	\$20.00	\$1,700.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$1,700.00
20	Sidewalk PCC 4	54.000	SY	\$100.00	\$5,400.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$5,400.00
21	Sidewalk PCC 6	31.000	SY	\$105.00	\$3,255.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$3,255.00
22	Detectable Warning	64.000	SF	\$60.00	\$3,840.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$3,840.00
23	Full Depth Patches PCC	120.000	SY	\$135.00	\$16,200.00	.0000	\$0.00	38.1000	\$5,143.50	\$0.00	38.1000	\$5,143.50	31.75	\$11,056.50
24	Full Depth Patches HMA	100.000	SY	\$115.00	\$11,500.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$11,500.00

Pg 3 of 3

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

ARCHITECT'S
PROJECT NO:

CONTRACT DATE: 10/23/2023

ITEM	DESCRIPTION	PLAN QTY	UNIT	UNIT PRICE	SCHEDULED VALUE	PREV COMP QTY/%	PREVIOUS APPL	COMP QTY/% THIS PERIOD	COMP AMT THIS PERIOD	STORED MATERIAL	COMP QTY/% TO DATE	COMPLETED AND STORED	%	BALANCE
25	Pavement Removal	964.000	SY	\$10.00	\$9,640.00	251.0000	\$2,510.00	.0000	\$0.00	\$0.00	251.0000	\$2,510.00	26.04	\$7,130.00
26	Painted Pavement Markings Solvent Water Borne	1.800	ST	\$315.00	\$567.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$567.00
27	Temporary Traffic Control	1.000	LSQ	\$7,500.00	\$7,500.00	.0000	\$0.00	.5000	\$3,750.00	\$0.00	.5000	\$3,750.00	50.00	\$3,750.00
28	Hydraulic Seeding Seeding Fertilizing And Mulching	.310	ACRE	\$20,000.00	\$6,200.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$6,200.00
29	SWPPP Management	1.000	LSQ	\$2,500.00	\$2,500.00	.0000	\$0.00	.1500	\$375.00	\$0.00	.1500	\$375.00	15.00	\$2,125.00
30	Filter Sock 12	850.000	LF	\$3.00	\$2,550.00	.0000	\$0.00	86.0000	\$258.00	\$0.00	86.0000	\$258.00	10.12	\$2,292.00
31	Filter Socks Removal	850.000	LF	\$0.10	\$85.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$85.00
32	Inlet Protection Device Drop In	2.000	EACH	\$200.00	\$400.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$400.00
33	Inlet Protection Device Maintenance	2.000	EACH	\$20.00	\$40.00	.0000	\$0.00	.0000	\$0.00	\$0.00	.0000	\$0.00	.00	\$40.00
34	Mobilization	1.000	LSQ	\$145,000.00	\$145,000.00	.5000	\$72,500.00	.0000	\$0.00	\$0.00	.5000	\$72,500.00	50.00	\$72,500.00
35	Concrete Washout	1.000	LSQ	\$1,500.00	\$1,500.00	.0000	\$0.00	.1500	\$225.00	\$0.00	.1500	\$225.00	15.00	\$1,275.00
Change Order #1														
914	Repair 24" RCP Near Rosemary Intersection	1.000	LSQ	\$3,523.77	\$3,523.77	.0000	\$0.00	1.0000	\$3,523.77	\$0.00	1.0000	\$3,523.77	100.00	\$0.00
915	Repair 24" HDPE Pipe East of Rosemary Intersection	1.000	LSQ	\$2,425.25	\$2,425.25	.0000	\$0.00	1.0000	\$2,425.25	\$0.00	1.0000	\$2,425.25	100.00	\$0.00
Change Order #1 - TOTAL					\$5,949.02		\$0.00		\$5,949.02	\$0.00		\$5,949.02		\$0.00
REPORT TOTALS					\$682,733.52		\$131,345.00		\$88,432.27			\$219,777.27		
										\$0.00				\$462,956.25

PIRC CONSTRUCTION INC. TOBIN

P.O. Box 160 Alburnett, Iowa 52202 Phone: (319) 842-2130 Fax: (319) 842-2131

To:	City Of Anamosa	Contact:	Nick Eisenbacher, P.E.
Address:	Office Of The Anamosa City Clerk, City Hall, 107 S. Ford Street Anamosa, IA 52205	Phone:	(319) 362-9394
		Fax:	
Project Name:	2nd St. Lift Station And Sewer System Improv. Phase 2 Anamosa	Bid Number:	
Project Location:	Anamosa, IA	Bid Date:	10/4/2023
Addendum #:	1,2		

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
914	Repair 24 Inch RCP Near Rosemary Intersection	1.00	LS	\$3,523.77	\$3,523.77
915	Repair 24 HDPE Pipe East Of Rosemary Intersection	1.00	LS	\$2,425.25	\$2,425.25

Total Bid Price: \$5,949.02

Notes:

- The above proposed items are to remove and repair a 24 inch section of RCP class 3 and 24 inch HDPE pipe located near the Rosemary Intersection. Both locations were found during hydrovac exploration of the existing 4 inch forcemain.

See attache photos and proposed joint detail.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: Jeremiah H. City Administrator

Signature: [Signature]

Date of Acceptance: 12/07/23

CONFIRMED:

Pirc-Tobin Construction, Inc.

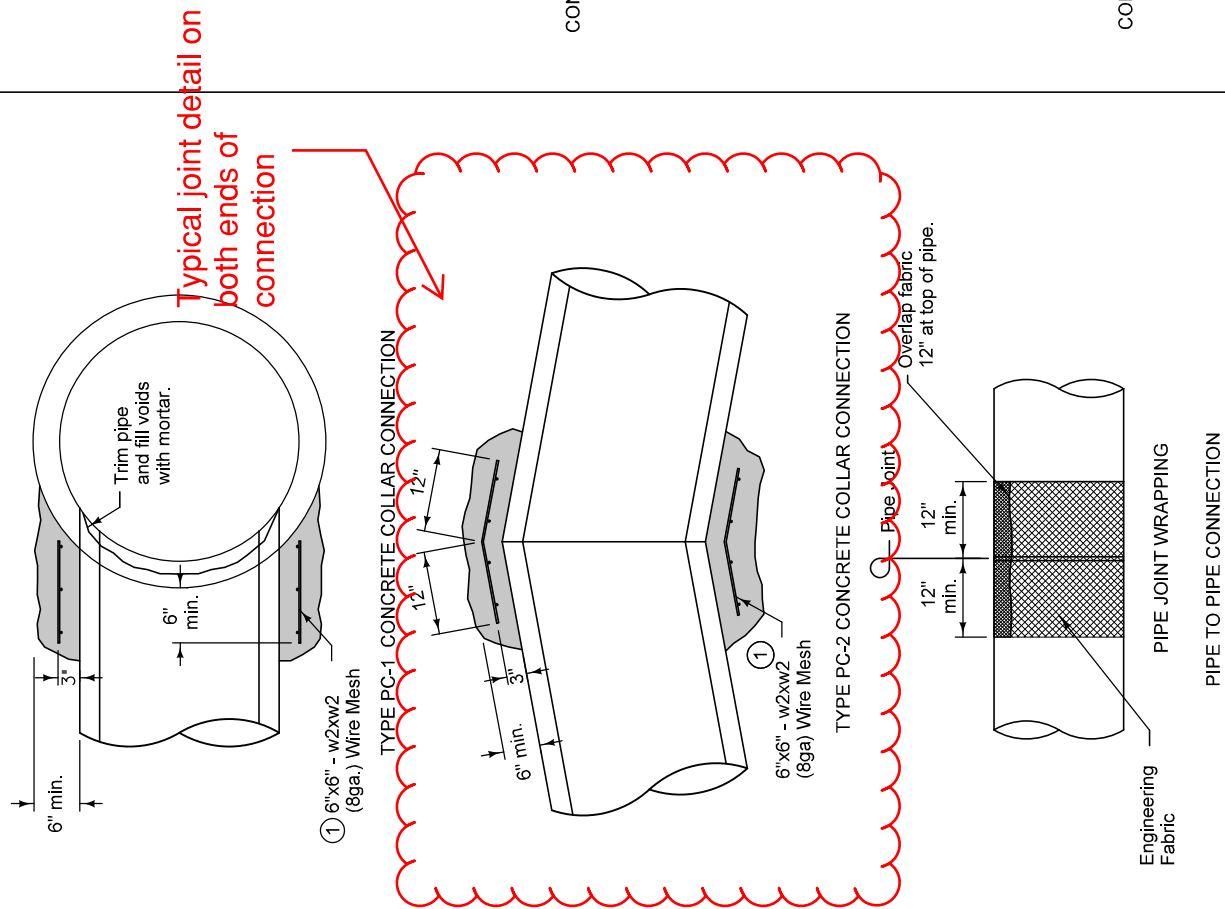
Authorized Signature: Craig J. Tobin

Estimator: Craig J. Tobin

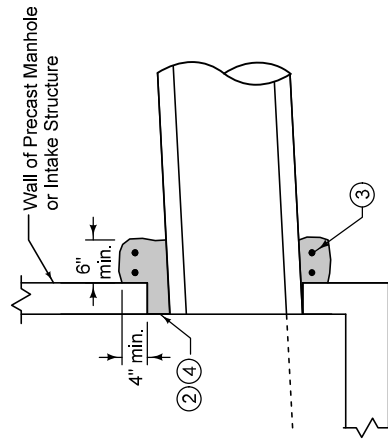
319-929-6701 cjtobin@pirtobin.com



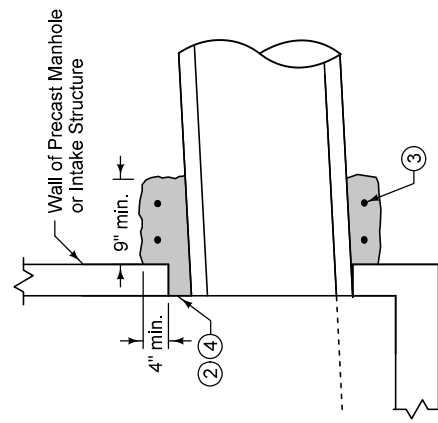




- ① Lap ends of wire mesh a minimum of 6 inches.
- ② Concrete collar is required when annular space between the outside of the pipe and the wall of the structure is 2 inches or greater.
- ③ Provide two #4 hoop bars in concrete collar. Lap bars a minimum of 6 inches.
- ④ Trowel concrete flush with inside wall of structure.




CONCRETE COLLAR FOR PIPES 12" AND SMALLER



CONCRETE COLLAR FOR PIPES GREATER THAN 12"

PIPE TO STRUCTURE CONNECTION

	SUDAS	IOWA DOT	REVISION	
			2	04-17-18
FIGURE 4020.211		SW-211		
STANDARD ROAD PLAN		SHEET 1 of 1		
REVISIONS: Reboxed Markings, on plan is Structure View. Rolled and reboxed old Iowa DOT and SUDAS logos with new logos.				
Paul D. Wigand		Brian Smith		
SUDAS DIRECTOR		DESIGN METHOD ENGINEER		
STORM SEWER PIPE CONNECTIONS				

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER: City of Anamosa

PROJECT: Anamosa Fire Station

APPLICATION NO: 16 Release Retainage
PERIOD TO: 9/20/2023
PROJECT NOS:

CONTRACT DATE:

FROM CONTRACTOR:
Boomerang Corp
PO Box 227
Anamosa, Iowa 52205

VIA ENGINEER: Shive-Hattery
Ron Hinds

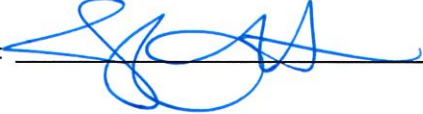
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$	760,800.00
2. Net change by Change Orders	\$	52,319.67
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	813,119.67
4. TOTAL COMPLETED & STORED TO DATE	\$	813,119.67
5. RETAINAGE:			
a. 5% of Work Completed		\$	-
(Columns D + E on Continuation Sheet)			
b. <u>5</u> % of Stored Material		
(Column F on Continuation Sheet)			
Total Retainage (Line 5a + 5b)	\$	-
(Total in Column I on Continuation Sheet)			
6. TOTAL EARNED LESS RETAINAGE	\$	813,119.67
(Line 4 less Line 5 Total)			
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	772,463.69
(Line 6 from prior Certificate)			
8. CURRENT PAYMENT DUE	\$	40,655.98
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	-
(Line 3 less Line 6)			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 

Date: 09/20/23

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 40,655.98

(Attached explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified)

ENGINEER:

By: 

Date: 09-25-2023

OWNER'S APPROVAL:

By: _____

Date: _____

CONTINUATION SHEET

CERTIFICATE FOR PAYMENT.
signed Certification, is attached.

units are stated to the nearest dollar.

variable retainage for line items may apply.

APPLICATION NO: 16 Release Retainage
APPLICATION DATE:
PERIOD TO: 9/20/2023
ENGINEER'S PROJECT NO.:

A	B	C	D	E	F	G	H	I	
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (not in D or E)	Total Completed & Stored to Date (D + E + F)	% (G/C)	Balance to Finish (C - G)	Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
1	General Requirements								
	Bonds / Permits / Insurance	\$ 52,000.00	\$ 52,000.00	\$ -	\$ -	\$ 52,000.00	100%	\$ -	\$ -
	Administrative Requirements	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	100%	\$ -	\$ -
	Mobilize in	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	100%	\$ -	\$ -
	Temporary Facilities and Controls	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100%	\$ -	\$ -
	Testing	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100%	\$ -	\$ -
2	Existing Conditions								
	Strip Topsoil	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	100%	\$ -	\$ -
	Excavate for Footings	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	100%	\$ -	\$ -
	Import Fill	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	100%	\$ -	\$ -
	Erosion Control	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	100%	\$ -	\$ -
3	Concrete								
	Cast-In-Place Concrete	\$ 232,758.00	\$ 232,758.00	\$ -	\$ -	\$ 232,758.00	100%	\$ -	\$ -
	7" PCC Parking Lot	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	100%	\$ -	\$ -
7	Thermal and Moisture Protection								
	Included in Concrete and Special Construction								
8	Openings								
	Hollow Metal Doors and Frames	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -	\$ 6,500.00	100%	\$ -	\$ -
	Sectional Doors	\$ 21,992.00	\$ 21,992.00	\$ -	\$ -	\$ 21,992.00	100%	\$ -	\$ -
	Aluminum Windows	\$ 2,100.00	\$ 2,100.00	\$ -	\$ -	\$ 2,100.00	100%	\$ -	\$ -
	Door Hardware	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100%	\$ -	\$ -
9	Finishes								
	Painting and Coating	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	100%	\$ -	\$ -
13	Special Construction								
	Metal Building Systems submittals and engineering	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	100%	\$ -	\$ -
	Metal Building Fabrication	\$ 104,000.00	\$ 104,000.00	\$ -	\$ -	\$ 104,000.00	100%	\$ -	\$ -
	Building delivery and Labor	\$ 33,000.00	\$ 33,000.00	\$ -	\$ -	\$ 33,000.00	100%	\$ -	\$ -
22	Plumbing								
	Materials	\$ 24,000.00	\$ 24,000.00	\$ -	\$ -	\$ 24,000.00	100%	\$ -	\$ -
	Labor	\$ 8,450.00	\$ 8,450.00	\$ -	\$ -	\$ 8,450.00	100%	\$ -	\$ -
23	Heating, Ventilating, and Air-Conditioning (HVAC)								
	HVAC Equipment	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	100%	\$ -	\$ -
	Labor	\$ 22,000.00	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00	100%	\$ -	\$ -

CERTIFICATE FOR PAYMENT,
signed Certification, is attached.

APPLICATION DATE:
PERIOD TO: 9/20/2023
ENGINEER'S PROJECT NO.:

units are stated to the nearest dollar.
variable retainage for line items may apply.

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (not in D or E)	Total Completed & Stored to Date (D + E + F)	% (G/C)	Balance to Finish (C - G)	Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
23	Electrical								
	Labor	\$ 18,000.00	\$ 18,000.00	\$ -	\$ -	\$ 18,000.00	100%	\$ -	\$ -
	Gear	\$ 10,000.00	\$ 10,000.00		\$ -	\$ 10,000.00	100%	\$ -	\$ -
	Lighting materials	\$ 11,500.00	\$ 11,500.00	\$ -	\$ -	\$ 11,500.00	100%	\$ -	\$ -
	Equipment	\$ 2,000.00	\$ 2,000.00		\$ -	\$ 2,000.00	100%	\$ -	\$ -
	Pipe/ Wire	\$ 17,500.00	\$ 17,500.00		\$ -	\$ 17,500.00	100%	\$ -	\$ -
	Underground	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	100%	\$ -	\$ -
	Misc. Material	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	100%	\$ -	\$ -
	Trim Out	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	100%	\$ -	\$ -
	Change Orders								
CO2	Lift Station	\$ 24,451.00	\$ 24,451.00	\$ -	\$ -	\$ 24,451.00	100%	\$ -	\$ -
CO3	ADS Field Tile	\$ 16,032.19	\$ 16,032.19	\$ -	\$ -	\$ 16,032.19	100%	\$ -	\$ -
CO3	Backwater Valve	\$ 6,891.00	\$ 6,891.00	\$ -	\$ -	\$ 6,891.00	100%	\$ -	\$ -
CO4	Trench Drain	\$ 1,353.55	\$ 1,353.55	\$ -	\$ -	\$ 1,353.55	100%	\$ -	\$ -
CO5	Pricing & Scope Change for PR005	\$ 3,591.93	\$ 3,591.93	\$ -	\$ -	\$ 3,591.93	100%	\$ -	\$ -
		\$813,119.67	\$813,119.67	\$0.00	\$0.00	\$813,119.67		\$0.00	\$0.00



▶ 8710 Earhart Lane SW
Cedar Rapids, IA 52404
Main 319.841.4000 + **Fax** 713.965.0044
▶ HRGREEN.COM

December 20, 2023

Jeremiah Hoyt
City Administrator
City of Anamosa
107 S. Ford Street
Anamosa, IA 52205

Re: Water Treatment Plant Disinfection System Improvements
Contractor's Pay Request No. 1

Dear Jeremiah,

Enclosed is Pay Request No. 1 from Shaffer Plumbing & Heating, LLC for the above-referenced project. This payment application is for work completed through December 2023. This includes delivery and materials stored on-site for the disinfection system. The Contractor has implemented the temporary sodium hypochlorite feed system to replace the gas feed system.

The total request for Pay Request No. 1 is \$51,480.60. This payment application represents approximately 40% of the total contract value, not including retainage. We have reviewed and recommend full partial payment of Payment Application No. 1 as submitted by Shaffer. Please execute the pay application and distribute copies to all parties.

Sincerely,

HR GREEN, INC.

A handwritten signature in blue ink that reads 'Josh Scanlon'.

Josh Scanlon, P.E.
Project Manager

J:\2022\220409\Construction\Payment\Pay_Estimates\1\ltr-20231220-WTP_Disinfection-Shaffer_Pay_Request_1.docx

Shaffer Plumbing and Heating LLC

803 N. Division Ct.
Anamosa, IA 52205

Invoice

Date	Invoice #
10/31/2023	2125A

Bill To
CITY OF ANAMOSA N FORD ST ANAMOSA, IA 52205

P.O. No.	Terms	Project
	Due on receipt	

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
PLBG N...	WATER TREATMENT PLANT DISINFECTION SYSTEM IMPROVEMENTS 2022 PROJECT LIQUID CHEM EQUIPMENT- SUPPLIER HAWKINS, INC INV 6574730 DELIVERED 09/11/2023	128701.49			0.4	128,701.49	40.00%	40.00%	51,480.60

1.5% per month (APR 18%) service charge on all invoices past due.

Subtotal \$51,480.60

Sales Tax (0.0%) \$0.00

Total \$51,480.60

Payments/Credits \$0.00

Balance Due \$51,480.60



Please Remit To:
HR Green, Inc.
PO Box 8213
Des Moines, IA 50301-8213
319-841-4000

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

December 19, 2023
Project No: 220409.01
Invoice No: 170251
Invoice Total: \$1,000.00

Project 220409.01 Anamosa, IA - WTP Disinfection System CPS
Water Treatment Plant
Hypochlorite Improvements - CPS

Professional Services Through December 15, 2023

Fee

Total Fee	19,100.00		
Percent Complete	39.5288	Total Earned	7,550.00
		Previous Fee Billing	6,550.00
		Current Fee Billing	1,000.00
		Total Fee	1,000.00

Billing Limits

	Current	Prior	To-Date
Total Billings	1,000.00	6,550.00	7,550.00
Limit			19,100.00
Remaining			11,550.00

Total this Invoice **\$1,000.00**



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Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

December 20, 2023
Project No: 2303835-0000
Invoice No: 170374
Invoice Total: \$1,626.22

Project 2303835-0000 Anamosa, IA - Engineering Services Master Service Agreement
Master Agreement for Municipal Engineering Services

Services provided this month include:

Email invoices to Penny Lode at Penny.lode@anamosa-ia.org and cc Jeremiah Hoyt at jeremiah.hoyt@anamosa-ia.org

Professional Services Through December 15, 2023

Phase 1000 Professional Services

Professional Personnel

	Hours	Amount	
Professional	11.00	1,474.00	
Totals	11.00	1,474.00	
Total Labor			1,474.00

Reimbursable Expenses

Other Misc Expenses	92.22	
Total Reimbursables	92.22	92.22

Unit Charges

Technology & Communication Charge	60.00	
Total Unit Charges	60.00	60.00

Total this Phase \$1,626.22

Total this Invoice \$1,626.22



Please Remit To:
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Des Moines, IA 50301-8213
319-841-4000

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

December 20, 2023
Project No: 220390
Invoice No: 170355
Invoice Total: \$15,379.72

Project 220390 Anamosa, IA - 3rd St Sidewalk Extension
Anamosa 3rd St Sidewalk Extension
Schematic Design & Funding Assistance
Shaw Road to Deerwood Dr
Includes Amendment No. 1

Professional Services Through December 15, 2023

Phase A Project Management and Administration

Professional Personnel

	Hours	Amount	
Professional	14.00	1,820.00	
Admin Coordinator	.50	50.00	
Totals	14.50	1,870.00	
Total Labor			1,870.00

Unit Charges

Technology & Communication Charge	87.00	
Total Unit Charges	87.00	87.00

Total this Phase \$1,957.00

Phase B Stakeholder Coordination/Public Engagement

Professional Personnel

	Hours	Amount	
Professional	29.00	3,770.00	
Administrative	2.00	152.00	
Totals	31.00	3,922.00	
Total Labor			3,922.00

Reimbursable Expenses

Other Misc Expenses	92.22	
Total Reimbursables	92.22	92.22

Unit Charges

Technology & Communication Charge	186.00	
Total Unit Charges	186.00	186.00

Total this Phase \$4,200.22

Phase C Concept Design - Preliminary Plan Preparation

Professional Personnel

	Hours	Amount	
Professional	7.00	910.00	

Payment is due within 30 days unless prior arrangements are made. Interest of 1.5% per month will be levied on overdue balances.

Project	220390	Anamosa, IA - 3rd St Sidewalk Extension			Invoice	170355
Operators/Interns		8.50		909.50		
Totals		15.50		1,819.50		
Total Labor						1,819.50
Unit Charges						
Technology & Communication Charge				93.00		
Total Unit Charges				93.00		93.00
				Total this Phase		\$1,912.50

Phase	D	Funding alternatives Analysis & Application Assistance				
Professional Personnel						
		Hours		Amount		
Professional		53.75		6,987.50		
Totals		53.75		6,987.50		
Total Labor						6,987.50
Unit Charges						
Technology & Communication Charge				322.50		
Total Unit Charges				322.50		322.50
				Total this Phase		\$7,310.00
Billing Limits						
		Current	Prior	To-Date		
Total Billings		15,379.72	19,402.25	34,781.97		
Limit				41,700.00		
Remaining				6,918.03		
				Total this Invoice		\$15,379.72



engineers + planners + land surveyors

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Federal ID: 42-0943938

December 18, 2023

Project No: 09433.10

Invoice No: 50053

Steve Agnitsch
Utility Superintendent
City of Anamosa, Iowa
107 South Ford
Anamosa, IA 52205

Project 09433.10 Anamosa WWTF Improvements - Final Design

Professional Engineering Services from October 28, 2023 through November 24, 2023

Technical Services 8,115.36

Total this Invoice \$8,115.36

Billings to Date

	Current	Prior	Total
Labor	8,115.36	134,545.12	142,660.48
Expense	0.00	982.36	982.36
Expense - Unit	0.00	354.36	354.36
Totals	8,115.36	135,881.84	143,997.20

*Billings to date total includes work from Items 1-4 of Original Agreement and Item 5 of Amendment #1