



# CITY OF ANAMOSA

## CITY COUNCIL AGENDA – REGULAR SESSION

MONDAY, NOVEMBER 13, 2023 – 6:00 P.M.  
ANAMOSA LIBRARY & LEARNING CENTER  
600 EAST 1ST STREET, ANAMOSA, IA 52205

<u>Zoom Meeting Link (Viewing Only)</u> <a href="https://us02web.zoom.us/j/8012629567">https://us02web.zoom.us/j/8012629567</a> Meeting ID: 801 262 9567 Passcode: Anamosa	<u>Join by Telephone</u> +1 312 626 6799 US Meeting ID: 8901 262 9567 Passcode: 4952698
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*To address the City Council, please wait for the Mayor to open the floor for public comment on an agenda item.  
Before speaking, approach the podium, provide your name and address, and limit comments to five (5) minutes per agenda item.  
Profane, obscene, or slanderous language will not be permitted.*

- 1.0) **Roll Call**
- 2.0) **Pledge of Allegiance**
- 3.0) **Consent Agenda (Review & Approve):**
  - a) Minutes from October 23, 2023 – Regular Session
  - b) Minutes of October 24, 2023 – Special/Closed Session
  - c) Minutes of October 25, 2023 – Special/Closed Session
  - d) Current bills
  - e) Noise/Street closure permit applications
- 4.0) **Public Hearings:** (None)
- 5.0) **Proclamations:** (None)
- 6.0) **Postponed Items:** (None)
- 7.0) **Council Action Items:**
  - 7.1) **Project Status Update** – HR Green
  - 7.2) **Report** – CDBG Funding Site Visit and Final Report from Iowa Economic Development Authority.
  - 7.3) **Ordinance** – Amending the Anamosa Code of Ordinances, by repealing Section 72.07, pertaining to Golf Cart Registration Requirements (1<sup>st</sup> Reading). **Roll Call.**
  - 7.4) **Ordinance** – Amending the Anamosa Code of Ordinances, by amending Chapter 69.12, pertaining to Downtown Restricted Parking (1<sup>st</sup> Reading). **Roll Call.**
  - 7.5) **Ordinance** – Amending the Anamosa Code of Ordinances, by repealing Chapter 76, pertaining to Bicycle Licensing (1<sup>st</sup> Reading). **Roll Call.**
  - 7.6) **Resolution 2023-73** – Approving the hiring and setting salary for the position of Parks & Recreation Director, for fiscal year ending June 30, 2024. **Roll Call.**
  - 7.7) **Resolution 2023-74** – Amending the existing lease agreement with Access Systems, due to the addition of office equipment (Print/Copy/Fax Machine). **Roll Call.**
  - 7.8) **Resolution 2023-75** – Approving the Master Agreement For Municipal Engineering Services with HR Green, Inc. **Roll Call.**
  - 7.9) **Discussion & Possible Action** – Hearing to appeal designation and removal of a dangerous/vicious/aggressive animal (Yeisley).
  - 7.10) **Review & Approve** – Application of Kallie Ruhl to join the Anamosa Volunteer Fire Department.
  - 7.11) **Review & Approve** – Supplemental Agreement No. 01, from HR Green, for the 3<sup>rd</sup> Street Sidewalk Extension Project.
  - 7.12) **Review & Approve (Consent Agenda)** – Pay requests, totaling \$21,023.64.
    - a) From HR Green, in the amount of \$750.00, for the WTP Disinfection System CPS Project.
    - b) From HR Green, in the amount of \$140.00, for the Sycamore Street Resurfacing & ADA Ramps Project.
    - c) From HR Green, in the amount of \$1,645.00, for the 3<sup>rd</sup> Street Sidewalk Extension Project.
    - d) From HR Green, in the amount of \$435.50, for the Cedar & Huber Reconstruction Project.
    - e) From HR Green, in the amount of \$320.00, for GIS Services.

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- f)* From Martin Gardner Architecture, in the amount of \$5,872.89, for the Downtown Revitalization Project-Phase 2.
- g)* From Snyder & Associates, in the amount of \$1,448.25, for the 2<sup>nd</sup> Street Lift Station Improvements Project-Phase 2.
- h)* From Snyder & Associates, in the amount of \$10,412.00, for the US 151 Grade Separation and Roundabout Project.

**8.0) City Administrator's Report**

**9.0) Mayor and Council Reports**

**9.1)** Mayor's report

**9.2)** Council reports

**10.0) Public Comment for Items Not on The Agenda**

**11.0) Adjournment**

STATEMENT OF COUNCIL PROCEEDINGS  
OCTOBER 23, 2023

The City Council of the City of Anamosa met in Regular Session October 23, 2023, at the Anamosa Library and Learning Center and via Zoom at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Kay Smith, Jeff Stout, Teresa Tuetken, Brooke Gombert and Alan Zumbach. Absent: None. Also present: Jeremiah Hoyt, City Administrator and Penny Lode, City Clerk. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Motion by Crump, seconded by Zumbach approving consent agenda items; Minutes of 10/09/23 Regular Council Meeting, Corrected Minutes of 10/18/23 Special Session, Current bills, Liquor Licenses and Cigarette/Tobacco/Nicotine/Vapor Permits. Ayes: Crump, Smith, Zumbach, Stout, Gombert. Nays: none. Abstain: Tuetken. Motion carried.

Mayor opened the Public Hearing at 6:04 p.m. approving the plans and specs and awarding the contract for Phase 2 of the CDBG Downtown Façade Revitalization Project. No Public comments. Mayor closed the Public Hearing at 6:05 p.m.

Motion by Zumbach, seconded by Crump approving Resolution 2023-68 approving the plans and specs and awarding the contract for Phase 2 of the CDBG Downtown Façade Revitalization Project. Roll Vote. Ayes: Tuetken, Zumbach, Stout, Gombert, Crump, Smith. Nays: none. Motion carried.

Mayor opened the Public Hearing at 6:09 p.m. accepting public comment and proceeding with the Wastewater Treatment Facility Improvement Project, using funds acquired through a State Revolving Fund (SRF) loan. No public comment. Mayor closed the Public Hearing at 6:09 p.m.

Motion by Stout, seconded by Tuetken approving Resolution 2023-69 approving the hiring and setting salary for the position of part-time Lawrence Community Center Front Desk, for fiscal year ending June 30, 2024. Roll vote: Ayes: Zumbach, Stout, Gombert, Crump, Smith, Tuetken. Nays: none. Motion carried.

Motion by Crump, seconded by Smith approving Resolution 2023-70 approving the hiring and setting salary for the position of Temporary/Seasonal Public Works Laborer, for the November 2023 – May 2024 season. Roll vote. Ayes: Stout, Gombert, Crump, Smith, Tuetken, Zumbach. Nays: none. Motion carried.

Bruce Miell addressed the Council with the improvement needs at the Lawrence Community Center. The consensus of the Council was to move forward with the improvements. Motion by Crump, seconded by Zumbach to approve Resolution 2023-71 authorizing the transfer of funds from the Lawrence Community Center Money Market Fund (046-460-1160) to the General Lawrence Community Center Sub-Fund (046-460-1110) in the amount of \$60,000 to cover the

discussed improvements. Roll vote. Ayes: Gombert, Crump, Smith, Tuetken, Zumbach, Stout. Nays: none. Motion carried.

Motion by Smith, seconded by Zumbach to approve Resolution 2023-72 approving the contract, hiring, setting of salary for Police Chief for fiscal year ending June 30, 2024. Roll vote: Stout, Zumbach, Tuetken, Smith, Crump, Gombert. Nays: none. Motion carried.

Motion by Smith, seconded by Stout authorizing to select contractor and proceed with removal and replacement of intake at S Oak Street/E 3<sup>rd</sup> Street. Ayes: all. Nays: none. Motion carried.

Motion by Smith, seconded by Crump accepting proposal submitted by Delancey Electric in the amount of \$3,172.00 to resolve issues with traffic control device at Hwy 64 (southbound)/Hwy 151 intersection. Ayes: all. Nays: none. Motion carried.

Motion by Crump, seconded by Zumbach approving the Corrective Dedication of Outlot A Meadow Ridge Eighth Addition. Ayes: all. Nays: none. Motion carried.

Motion by Smith, seconded by Tuetken approving application of Justin Siefker to join the Anamosa Volunteer Fire Department. Ayes: all. Nays: none. Motion carried.

Motion by Crump, seconded by Stout approving consent agenda approving pay requests totaling \$240,099.31; Boomerang Construction - \$149,699.79 for Old Dubuque Rd Extension Project, Boomerang Construction - \$71,376.64 for WWTF Tank Demo Project, WHKS - \$19,022.88 for WWTF Improvements Project. Ayes: all. Nays: none. Motion carried.

Meeting adjourned at 6:42 p.m.

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Rod Smith, Mayor

ATTEST:

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Penny K. Lode, City Clerk

STATEMENT OF COUNCIL PROCEEDINGS  
October 24, 2023

The City Council of the City of Anamosa met in Special Session October 24, 2023, at the Lawrence Community Center at 5:30 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Kay Smith, Teresa Tuetken, Alan Zumbach, Jeff Stout, and Brooke Gombert. Absent: None. Also present: Jeremiah Hoyt (City Administrator), Penny Lode (City Clerk), Heath Englebart (Park Board President), Nancy Shaffer (Park Board Member), and Tom Durgin (Park Board Member).

Mayor Smith called the meeting to order at 5:32 p.m. Roll call was taken with a quorum present.

Motion by Crump, seconded by Tuetken to enter Closed Session per Iowa State Code Section 21.5(i) – to evaluate the professional competency of an individual(s) who's appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that person(s) reputation and that the individuals have requested a closed session. Ayes: Crump, Smith, Tuetken, Zumbach, Stout, Gombert. Nays: none. Motion carried.

Council entered into the first Closed Session at 5:33 p.m.

Council returned to Open Session at 6:38 p.m.

Council entered into the second Closed Session at 6:40 p.m.

Council returned to Open Session at 7:29 p.m.

Meeting adjourned at 7:30 p.m.

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Rod Smith, Mayor

ATTEST:

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Penny K. Lode, City Clerk

STATEMENT OF COUNCIL PROCEEDINGS  
October 25, 2023

The City Council of the City of Anamosa met in Special Session October 25, 2023, at the Lawrence Community Center at 5:30 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Kay Smith, Teresa Tuetken, Alan Zumbach, Jeff Stout, and Brooke Gombert. Absent: None. Also present: Jeremiah Hoyt (City Administrator), Penny Lode (City Clerk), Heath Englebart (Park Board President), Nancy Shaffer (Park Board Member), and Tom Durgin (Park Board Member).

Mayor Smith called the meeting to order at 5:33 p.m. Roll call was taken with a quorum present.

Motion by Crump, seconded by Tuetken to enter Closed Session per Iowa State Code Section 21.5(i) – to evaluate the professional competency of an individual(s) who's appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that person(s) reputation and that the individuals have requested a closed session. Ayes: Crump, Smith, Tuetken, Zumbach, Stout, Gombert. Nays: none. Motion carried.

Council entered into the first Closed Session at 5:35 p.m.

Council returned to Open Session at 6:26 p.m.

Council entered into the second Closed Session at 6:26 p.m.

Council returned to Open Session at 8:02 p.m.

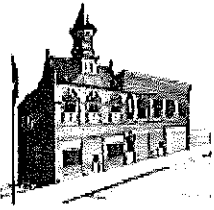
Motion by Crump, seconded by Gombert to make conditional offer of employment to the selected candidate with the discussed amendments. Ayes: Crump, Smith, Tuetken, Zumbach, Stout, Gombert. Nays: none. Motion carried.

Meeting adjourned at 8:03 p.m.

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Rod Smith, Mayor

ATTEST:

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Penny K. Lode, City Clerk



City of Anamosa, IA

# Expense Approval Report

## By Fund

Post Dates 10/24/2023 - 11/13/2023  
Payment Dates - 11/13/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 001 - GENERAL FUND</b>					
<b>Department: 000 - 000</b>					
IPERS COLLECTIONS	INV0001086	10/24/2023	IPERS	001-000-2203	82.17
941 TAX EFT PAYMENT	INV0001087	10/24/2023	MEDICARE TAX	001-000-2206	15.34
941 TAX EFT PAYMENT	INV0001088	10/24/2023	SOCIAL SECURITY TAX	001-000-2202	65.64
941 TAX EFT PAYMENT	INV0001089	10/24/2023	FEDERAL TAX	001-000-2200	59.59
TREASURER STATE OF IOWA	INV0001090	10/24/2023	STATE TAX	001-000-2201	28.26
IPERS COLLECTIONS	INV0001091	10/25/2023	IPERS	001-000-2203	0.75
941 TAX EFT PAYMENT	INV0001092	10/25/2023	MEDICARE TAX	001-000-2206	0.14
941 TAX EFT PAYMENT	INV0001093	10/25/2023	SOCIAL SECURITY TAX	001-000-2202	0.60
941 TAX EFT PAYMENT	INV0001094	10/25/2023	FEDERAL TAX	001-000-2200	0.54
TREASURER STATE OF IOWA	INV0001095	10/25/2023	STATE TAX	001-000-2201	0.27
COLLECTION SERVICES CENTE	INV0001096	10/27/2023	COLLECTION SERVICES	001-000-2204	257.55
CITY OF ANAMOSA	INV0001097	10/27/2023	FLEX - MEDICAL	001-000-2204	69.23
IPERS COLLECTIONS	INV0001098	10/27/2023	IPERS	001-000-2203	7,813.80
IPERS COLLECTIONS	INV0001099	10/27/2023	IPERS	001-000-2203	2,843.16
941 TAX EFT PAYMENT	INV0001100	10/27/2023	MEDICARE TAX	001-000-2206	1,977.16
941 TAX EFT PAYMENT	INV0001101	10/27/2023	SOCIAL SECURITY TAX	001-000-2202	8,454.02
941 TAX EFT PAYMENT	INV0001102	10/27/2023	FEDERAL TAX	001-000-2200	5,098.93
TREASURER STATE OF IOWA	INV0001103	10/27/2023	STATE TAX	001-000-2201	2,293.60
IPERS COLLECTIONS	INV0001104	11/03/2023	IPERS	001-000-2203	216.29
941 TAX EFT PAYMENT	INV0001105	11/03/2023	MEDICARE TAX	001-000-2206	108.76
941 TAX EFT PAYMENT	INV0001106	11/03/2023	SOCIAL SECURITY TAX	001-000-2202	294.50
WELLMARK BLUE CROSS BLUE	CM0000139	11/10/2023	BLUE ADVANTAGE HEALTH IN	001-000-2205	-571.51
941 TAX EFT PAYMENT	INV0001107	11/10/2023	MEDICARE TAX	001-000-2206	1.82
941 TAX EFT PAYMENT	INV0001108	11/10/2023	SOCIAL SECURITY TAX	001-000-2202	7.80
941 TAX EFT PAYMENT	INV0001109	11/10/2023	FEDERAL TAX	001-000-2200	7.54
TREASURER STATE OF IOWA	INV0001110	11/10/2023	STATE TAX	001-000-2201	3.59
THE HARTFORD	INV0001111	11/10/2023	AD&D	001-000-2208	50.40
WELLMARK BLUE CROSS BLUE	INV0001112	11/10/2023	ALLIANCE HEALTH INSURANC	001-000-2205	23,513.64
WELLMARK BLUE CROSS BLUE	INV0001113	11/10/2023	BLUE ADVANTAGE HEALTH IN	001-000-2205	2,267.63
COLLECTION SERVICES CENTE	INV0001114	11/10/2023	COLLECTION SERVICES	001-000-2204	257.55
DELTA DENTAL PLAN OF IOWA	INV0001115	11/10/2023	DELTA DENTAL INSURANCE	001-000-2205	1,237.40
CITY OF ANAMOSA	INV0001116	11/10/2023	FLEX - MEDICAL	001-000-2204	69.23
IPERS COLLECTIONS	INV0001117	11/10/2023	IPERS	001-000-2203	7,506.23
THE HARTFORD	INV0001118	11/10/2023	LIFE INSURANCE	001-000-2208	378.00
THE HARTFORD	INV0001119	11/10/2023	LTD	001-000-2208	375.27
IPERS COLLECTIONS	INV0001120	11/10/2023	IPERS	001-000-2203	2,592.13
VSP Insurance Co	INV0001121	11/10/2023	VSP INSURANCE	001-000-2205	266.52
941 TAX EFT PAYMENT	INV0001122	11/10/2023	MEDICARE TAX	001-000-2206	1,854.98
941 TAX EFT PAYMENT	INV0001123	11/10/2023	SOCIAL SECURITY TAX	001-000-2202	7,931.36
941 TAX EFT PAYMENT	INV0001124	11/10/2023	FEDERAL TAX	001-000-2200	4,675.08
TREASURER STATE OF IOWA	INV0001125	11/10/2023	STATE TAX	001-000-2201	2,091.29
<b>Department 000 - 000 Total:</b>					<b>84,196.25</b>
<b>Department: 110 - POLICE</b>					
AUXIANT	0000157130	11/13/2023	SELF-FUND INSURANCE	001-110-6155	55.50
WAPSI WASTE SERVICE, INC.	004582	11/13/2023	WASTE REMOVAL	001-110-6540	163.50
MAQUOKETA VALLEY ELECTRI	048107	11/13/2023	PHONE	001-110-6373	81.56
MAQUOKETA VALLEY ELECTRI	048107-1	11/13/2023	PHONE	001-110-6373	138.66
U.S. CELLULAR	0612895663	11/13/2023	SERVICES	001-110-6480	244.92
BLACK HILLS ENERGY	10092023	11/13/2023	SERVICES	001-110-6370	74.76
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	001-110-6371	459.09
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	001-110-6371	266.54
BLACK HILLS ENERGY	11032023	11/13/2023	SERVICES	001-110-6370	77.29

## Expense Approval Report

Post Dates: 10/24/2023 - 11/13/2023 Payment Dates: - 11/13/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PETTY CASH	11132023	11/13/2023	PRIORITY MAIL	001-110-6508	99.74
WAYNE HALL CHRYSLER	12281	11/13/2023	VEHICLE SERVICE	001-110-6474	64.00
ENCOMPASS	14205	11/13/2023	WIRELESS SERVICE	001-110-6490	26.00
ENCOMPASS	14230	11/13/2023	SERVICES	001-110-6490	3,289.00
ENCOMPASS	14288	11/13/2023	IT SERVICES	001-110-6490	2,575.00
TRANSWORLD NETWORK, CO	15656894-8710	11/13/2023	SERVICES	001-110-6373	12.04
AT&T	287298794726X10272023	11/13/2023	SERVICES	001-110-6373	544.98
ACCESS SYSTEMS LEASING	35142606	11/13/2023	COPIER	001-110-6470	133.04
RECREATIONAL MOTOR SPOR	62595	11/13/2023	PARTS	001-110-6530	46.46
STANARD & ASSOCIATES INC	SA000055802	11/13/2023	SERVICES	001-110-6412	107.50
Department 110 - POLICE Total:					8,459.58
Department: 111 - 111					
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	001-111-6371	40.61
Department 111 - 111 Total:					40.61
Department: 210 - ROADS, BRIDGES, SIDEWALKS					
AUXIANT	0000157130	11/13/2023	SELF-FUND INSURANCE	001-210-6155	37.00
AUXIANT	11132023	11/13/2023	SERVICES	001-210-6155	3,755.40
ANAMOSA STATE PENITENTIA	4068	11/13/2023	SERVICES	001-210-6490	245.00
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:					4,037.40
Department: 290 - SOLID WASTE					
WAPSI WASTE SERVICE, INC.	004582	11/13/2023	WASTE REMOVAL	001-290-6461	75.00
Department 290 - SOLID WASTE Total:					75.00
Department: 450 - CEMETERY FUND					
MINGER MOWING & LANDSC	21458	11/13/2023	LAWN CARE	001-450-6542	375.00
HENRY/TROY	277538	11/13/2023	OSTERKAMP CREMATION	001-450-4553	1,000.00
Department 450 - CEMETERY FUND Total:					1,375.00
Department: 610 - CITY COUNCIL					
ANAMOSA FESTIVALS	11132023	11/13/2023	HOTEL/MOTEL TAX	001-610-6479	2,000.00
Department 610 - CITY COUNCIL Total:					2,000.00
Department: 612 - CITY ADMINISTRATOR					
ENCOMPASS	14288	11/13/2023	IT SERVICES	001-612-6490	2,575.00
AT&T	287298794790X10272023	11/13/2023	SERVICES	001-612-6373	49.96
Department 612 - CITY ADMINISTRATOR Total:					2,624.96
Department: 622 - SUPPORT ADMINISTRATION					
US POSTMASTER	102623	10/26/2023	POSTAGE STAMPS FOR GRANT	001-622-6508	330.00
AUXIANT	0000157130	11/13/2023	SELF FUND INSURANCE	001-622-6155	37.00
MAQUOKETA VALLEY ELECTRI	048106	11/13/2023	PHONE	001-622-6373	136.22
MAQUOKETA VALLEY ELECTRI	048106-1	11/13/2023	PHONE	001-622-6373	262.56
WOODWARD COMMUNITY M	101323	11/13/2023	NEWSPAPER SUBSCRIPTION	001-622-6430	55.00
KAREN CHRISTNER	111323	11/13/2023	FINANCIAL CONTRACTOR	001-622-6401	1,319.90
TRANSWORLD NETWORK, CO	15656894-8710	11/13/2023	SERVICES	001-622-6373	44.48
AMAZON CAPITAL SERVICES	1CFD-FRMV-1643	11/13/2023	OFFICE SUPPLIES	001-622-6535	86.70
AMAZON CAPITAL SERVICES	1TNP-WFNT-MKQW	11/13/2023	OFFICE SUPPLIES	001-622-6535	158.12
IA CODIFICATION/SIMMERIN	2023-IC-0096	11/13/2023	CODIFICATION	001-622-6420	3,470.00
MCALEER	233183	11/13/2023	WATER	001-622-6530	35.00
ACCESS SYSTEMS LEASING	35142606	11/13/2023	COPIER	001-622-6470	133.04
Department 622 - SUPPORT ADMINISTRATION Total:					6,068.02
Department: 650 - CITY HALL					
WAPSI WASTE SERVICE, INC.	004582	11/13/2023	WASTE REMOVAL	001-650-6474	163.50
BLACK HILLS ENERGY	10092023	11/13/2023	SERVICES	001-650-6370	52.94
BLACK HILLS ENERGY	11032023	11/13/2023	SERVICES	001-650-6370	122.57
Department 650 - CITY HALL Total:					339.01
Fund 001 - GENERAL FUND Total:					109,215.83
Fund: 015 - FIRE SERVICE					
Department: 150 - FIRE DEPARTMENT					
WAPSI WASTE SERVICE, INC.	004582	11/13/2023	WASTE REMOVAL	015-150-6475	75.00
BLACK HILLS ENERGY	10092023	11/13/2023	SERVICES	015-150-6370	38.77



## Expense Approval Report

Post Dates: 10/24/2023 - 11/13/2023 Payment Dates: - 11/13/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BLACK HILLS ENERGY	10092023	11/13/2023	SERVICES	015-150-6370	40.55
CENTURYLINK	102523	11/13/2023	PHONE	015-150-6373	71.24
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	015-150-6371	394.32
BLACK HILLS ENERGY	11032023	11/13/2023	SERVICES	015-150-6370	59.85
BLACK HILLS ENERGY	11032023	11/13/2023	SERVICES	015-150-6370	84.97
TRANSWORLD NETWORK, CO	15656894-8710	11/13/2023	SERVICES	015-150-6373	1.23
Department 150 - FIRE DEPARTMENT Total:					765.93
Fund 015 - FIRE SERVICE Total:					765.93

## Fund: 041 - LIBRARY FUND

## Department: 410 - LIBRARY

AUXIANT	0000157130	11/13/2023	SELF-FUND INSURANCE	041-410-6155	27.75
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	041-410-6371	1,149.30
AT&T	287298794790X10272023	11/13/2023	SERVICES	041-410-6373	49.96
Department 410 - LIBRARY Total:					1,227.01
Fund 041 - LIBRARY FUND Total:					1,227.01

## Fund: 043 - PARKS &amp; RECREATION

## Department: 430 - RECREATION

COTTON GALLERY	0000051219-91658	11/13/2023	SHIRTS	043-430-6531	1,575.00
HELLE FARM EQUIPMENT	01-114354	11/13/2023	GASKET	043-430-6522	5.01
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	043-430-6371	534.09
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	043-430-6371	1,089.65
GEHL LAWN SERVICE/MICHAEL	11132023	11/13/2023	FERTILIZER	043-430-6310	170.00
TRANSWORLD NETWORK, CO	15656894-8710	11/13/2023	SERVICES	043-430-6373	12.57
AT&T	287298794790X10272023	11/13/2023	SERVICES	043-430-6373	49.96
ROGERS CONCRETE CONSTRU	30803A	11/13/2023	PICKLEBALL COURTS	043-430-6475	500.00
MENARDS	31771	11/13/2023	SUPPLIES	043-430-6532	78.18
RECREATIONAL MOTOR SPOR	62641	11/13/2023	PARTS	043-430-6522	42.85
Department 430 - RECREATION Total:					4,057.31
Fund 043 - PARKS & RECREATION Total:					4,057.31

## Fund: 044 - AQUA COURT

## Department: 440 - AQUA COURT

BLACK HILLS ENERGY	10092023	11/13/2023	SERVICES	044-440-6370	39.91
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	044-440-6371	113.93
BLACK HILLS ENERGY	11032023	11/13/2023	SERVICES	044-440-6370	38.00
TRANSWORLD NETWORK, CO	15656894-8710	11/13/2023	SERVICES	044-440-6373	1.23
Department 440 - AQUA COURT Total:					193.07
Fund 044 - AQUA COURT Total:					193.07

## Fund: 046 - LAWRENCE COMMUNITY CENTER FUND

## Department: 460 - LAWRENCE COMMUNITY CENTER

AUXIANT	0000157130	11/13/2023	SELF-FUND INSURANCE	046-460-6155	9.25
BLACK HILLS ENERGY	10092023	11/13/2023	SERVICES	046-460-6370	60.76
BLACK HILLS ENERGY	11032023	11/13/2023	SERVICES	046-460-6370	357.99
BANOWETZ LUMBER COMPA	29734	11/13/2023	HAND RAIL	046-460-6475	63.36
MENARDS	34483	11/13/2023	SUPPLIES	046-460-6540	31.46
HOMETOWN PEST SOLUTION	6517	11/13/2023	SERVICES	046-460-6452	55.00
KOCH OFFICE GROUP	INV484317	11/13/2023	SUPPLIES	046-460-6429	13.89
Department 460 - LAWRENCE COMMUNITY CENTER Total:					591.71
Fund 046 - LAWRENCE COMMUNITY CENTER FUND Total:					591.71

## Fund: 110 - ROAD USE TAX

## Department: 211 - Public Services - community betterment

AUTOMOTIVE SERVICES	0046316	11/13/2023	MOWER TIRES & PARTS	110-211-6470	93.88
AUTOMOTIVE SERVICES	0046384	11/13/2023	MOWER TIRE	110-211-6470	25.00
HELLE FARM EQUIPMENT	01-114353	11/13/2023	PARTS	110-211-6470	253.94
HELLE FARM EQUIPMENT	01-114609	11/13/2023	PARTS	110-211-6470	22.72
HELLE FARM EQUIPMENT	01-114610	11/13/2023	BLADE/ MOWER	110-211-6470	148.98
HOTSY CLEANING SYSTEMS	0217485-IN	11/13/2023	MAINTENANCE	110-211-6470	208.75
U.S. CELLULAR	0609877908	11/13/2023	SERVICES	110-211-6490	64.93

## Expense Approval Report

Post Dates: 10/24/2023 - 11/13/2023 Payment Dates: - 11/13/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MID-AMERICAN RESEARCH	0803327-IN	11/13/2023	TAR REMOVER	110-211-6543	514.91
BLACK HILLS ENERGY	10092023	11/13/2023	SERVICES	110-211-6370	38.01
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	110-211-6371	243.04
BLACK HILLS ENERGY	11032023	11/13/2023	SERVICES	110-211-6370	38.01
TRANSWORLD NETWORK, CO	15656894-8710	11/13/2023	SERVICES	110-211-6373	2.46
KLUESNER CONSTRUCTION	35398	11/13/2023	STREET REPAIR	110-211-6543	1,450.00
MORTON SALT, INC	5402906097	11/13/2023	SNOW REMOVAL SALT	110-211-6544	17,550.75
RECREATIONAL MOTOR SPOR	62733	11/13/2023	FUEL LINE	110-211-6474	2.29
KROMMINGA MOTORS	78847	11/13/2023	SKID LOADER SERVICE	110-211-6470	388.76
DAN'S TIRES AND MORE	8706	11/13/2023	SWEEPER TIRES	110-211-6474	2,339.78
DAN'S TIRES AND MORE	8706	11/13/2023	END LOADER TIRES	110-211-6474	4,464.00
SCHERRMAN'S IMPLEMENT	IM72244	11/13/2023	PARTS	110-211-6474	89.05
TRUCK COUNTRY OF CEDAR R	X103546520-02	11/13/2023	WATER PUMP	110-211-6474	722.54
TRUCK COUNTRY OF CEDAR R	X103546520-03	11/13/2023	O-RINGS	110-211-6474	133.36
TRUCK COUNTRY OF CEDAR R	X103546520-04	11/13/2023	PARTS	110-211-6474	73.73
TRUCK COUNTRY OF CEDAR R	X203547781-01	11/13/2023	PART	110-211-6474	2.94
Department 211 - Public Services - community betterment Total:					28,871.83
Fund 110 - ROAD USE TAX Total:					28,871.83

## Fund: 122 - LOCAL OPTION TAX 65%

## Department: 210 - ROADS, BRIDGES, SIDEWALKS

ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	122-210-6372	6,619.31
DELANCEY ELECTRIC CO.	5354	11/13/2023	SERVICES	122-210-6372	4,422.00
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:					11,041.31
Fund 122 - LOCAL OPTION TAX 65% Total:					11,041.31

## Fund: 600 - WATER FUND

## Department: 810 - 810

US POSTMASTER	102623	10/26/2023	POSTAGE STAMPS FOR GRANT	600-810-6508	660.00
US POSTMASTER	110723	11/07/2023	POSTAGE REMINDER NOTICES	600-810-6508	63.68
AUXIANT	0000157130	11/13/2023	SELF-FUND INSURANCE	600-810-6155	27.75
AUXIANT	0000157130	11/13/2023	SELF-FUND INSURANCE	600-810-6155	18.50
U.S. CELLULAR	0609877908	11/13/2023	SERVICES	600-810-6373	241.50
BLACK HILLS ENERGY	10092023	11/13/2023	SERVICES	600-810-6370	38.13
BLACK HILLS ENERGY	10092023	11/13/2023	SERVICES	600-810-6370	37.38
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	600-810-6371	8,141.98
OLIN-MORLEY TELEPHONE CO	11012023	11/13/2023	PHONE SERVICES	600-810-6373	104.95
BLACK HILLS ENERGY	11032023	11/13/2023	SERVICES	600-810-6370	38.76
BLACK HILLS ENERGY	11032023	11/13/2023	SERVICES	600-810-6370	37.38
IOWA RURAL WATER ASSOCIA	11132023	11/13/2023	IRWA DUES	600-810-6553	305.00
TRANSWORLD NETWORK, CO	15656894-8710	11/13/2023	SERVICES	600-810-6373	2.46
AMAZON CAPITAL SERVICES	1QPX-KLC4-FCNN	11/13/2023	BOOTS	600-810-6530	199.98
IOWA ONE CALL	255483	11/13/2023	LOCATING SERVICES	600-810-6489	118.55
BANOWETZ LUMBER COMPA	29685	11/13/2023	HARDWARE	600-810-6540	32.13
KLUESNER CONSTRUCTION	35398	11/13/2023	STREET REPAIR	600-810-6472	1,398.25
LINN CO-OP OIL CO.	887735	11/13/2023	FUEL	600-810-6551	221.62
USA BLUE BOOK	INV00160560	11/13/2023	LOCATING SUPPLIES	600-810-6530	207.90
Department 810 - 810 Total:					11,895.90
Fund 600 - WATER FUND Total:					11,895.90

## Fund: 610 - WASTEWATER FUND

## Department: 815 - 815

US POSTMASTER	102623	10/26/2023	POSTAGE STAMPS FOR GRANT	610-815-6508	660.00
US POSTMASTER	110723	11/07/2023	POSTAGE REMINDER NOTICES	610-815-6508	63.67
WAPSI WASTE SERVICE, INC.	004582	11/13/2023	WASTE REMOVAL	610-815-6523	75.00
U.S. CELLULAR	0609877908	11/13/2023	SERVICES	610-815-6373	173.02
BLACK HILLS ENERGY	10092023	11/13/2023	SERVICES	610-815-6370	211.98
ALLIANT ENERGY	102723	11/13/2023	ELECTRICITY	610-815-6371	10,927.85
BLACK HILLS ENERGY	11032023	11/13/2023	SERVICES	610-815-6370	804.11
SCHMITZ JANITORIAL SUPPLY	12970	11/13/2023	GLOVES	610-815-6530	680.00
MISSISSIPPI VALLEY PUMP, IN	14844	11/13/2023	PUMP WORK	610-815-6554	883.75

## Expense Approval Report

Post Dates: 10/24/2023 - 11/13/2023 Payment Dates: - 11/13/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TRANSWORLD NETWORK, CO	15656894-8710	11/13/2023	SERVICES	610-815-6373	1.23
AMAZON CAPITAL SERVICES	1DRY-CVPP-14HX	11/13/2023	KEY CABINET	610-815-6504	84.55
IOWA ONE CALL	255483	11/13/2023	LOCATING SERVICES	610-815-6489	118.55
CHEM RIGHT LABORATORIES I	27064	11/13/2023	ECOLI TESTING	610-815-6479	22.00
CHEM RIGHT LABORATORIES I	27069	11/13/2023	ECOLI TESTING	610-815-6479	22.00
CHEM RIGHT LABORATORIES I	27093	11/13/2023	ECOLI TESTING	610-815-6479	22.00
BANOWETZ LUMBER COMPA	29653	11/13/2023	HARDWARE	610-815-6553	21.53
BANOWETZ LUMBER COMPA	29700	11/13/2023	HARDWARE	610-815-6530	21.42
KLUESNER CONSTRUCTION	35399	11/13/2023	PARKING LOT REPAIR	610-815-6783	3,179.75
RECREATIONAL MOTOR SPOR	62556	11/13/2023	SHIPPING	610-815-6431	104.75
JC CROSS CO.	70391	11/13/2023	BLOWER	610-815-6555	24,365.00
KROMMINGA MOTORS	78847	11/13/2023	SKID LOADER SERVICE	610-815-6559	388.76
CHEMSEARCH	8448030	11/13/2023	ECOSTORM	610-815-6501	165.00
LINN CO-OP OIL CO.	887628	11/13/2023	FUEL	610-815-6551	2,243.43
LINN CO-OP OIL CO.	887734	11/13/2023	FUEL	610-815-6551	3,002.89
LAWSON PRODUCTS, INC.	9311042385	11/13/2023	AIR LINE FITTINGS	610-815-6472	123.40
GRAINGER	9887564277	11/13/2023	SCREEN REPAIRS	610-815-6559	473.93
USA BLUE BOOK	INV00160560	11/13/2023	LAB SUPPLIES	610-815-6530	208.61
USA BLUE BOOK	INV00164028	11/13/2023	LAB SUPPLIES	610-815-6530	77.74
HOUSBY HEAVY EQUIPMENT	P59043	11/13/2023	PARTS	610-815-6470	269.28
				Department 815 - 815 Total:	49,395.20
				Fund 610 - WASTEWATER FUND Total:	49,395.20
				Grand Total:	217,255.10

## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	109,215.83	88,411.15
015 - FIRE SERVICE	765.93	0.00
041 - LIBRARY FUND	1,227.01	27.75
043 - PARKS & RECREATION	4,057.31	0.00
044 - AQUA COURT	193.07	0.00
046 - LAWRENCE COMMUNITY CENTER FUND	591.71	9.25
110 - ROAD USE TAX	28,871.83	0.00
122 - LOCAL OPTION TAX 65%	11,041.31	0.00
600 - WATER FUND	11,895.90	769.93
610 - WASTEWATER FUND	49,395.20	723.67
<b>Grand Total:</b>	<b>217,255.10</b>	<b>89,941.75</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-2200	FIT HOLDING	9,841.68	9,841.68
001-000-2201	SIT HOLDING	4,417.01	4,417.01
001-000-2202	FICA HOLDING	16,753.92	16,753.92
001-000-2203	IPERS HOLDING	21,054.53	21,054.53
001-000-2204	PEDC HOLDING	653.56	653.56
001-000-2205	HEALTH & CANCER INS.	26,713.68	26,713.68
001-000-2206	MEDICARE HOLDING	3,958.20	3,958.20
001-000-2208	LIFE HOLDING	803.67	803.67
001-110-6155	SELF FUNDED HEALTH IN	55.50	55.50
001-110-6370	UTILITIES, GAS	152.05	0.00
001-110-6371	UTILITIES, ELECTRIC	725.63	0.00
001-110-6373	UTILITIES, TELEPHONE	777.24	0.00
001-110-6412	PHYSICALS & MEDICAL E	107.50	0.00
001-110-6470	EQUIPMENT MAINT CO	133.04	0.00
001-110-6474	MAINTENANCE, VEHICLE	64.00	0.00
001-110-6480	COMPUTER INTERNET S	244.92	0.00
001-110-6490	SOFTWARE MAINT CON	5,890.00	0.00
001-110-6508	SUPPLIES, POSTAGE	99.74	0.00
001-110-6530	SUPPLIES, OPERATIONS	46.46	0.00
001-110-6540	BLDG & GROUNDS MAI	163.50	0.00
001-111-6371	UTILITIES, ELECTRIC (SIR	40.61	0.00
001-210-6155	SELF FUNDED HEALTH IN	3,792.40	3,792.40
001-210-6490	PROFESSIONAL SERVICE	245.00	0.00
001-290-6461	SOLID WASTE COLLECTI	75.00	0.00
001-450-4553	BURIAL CHARGES	1,000.00	0.00
001-450-6542	SUPPLIES, MISCELLANEO	375.00	0.00
001-610-6479	CONTRIBUTIONS TO OUT	2,000.00	0.00
001-612-6373	UTILITIES, TELEPHONE	49.96	0.00
001-612-6490	MAINT. CONTRACT SOFT	2,575.00	0.00
001-622-6155	SELF FUNDED HEALTH IN	37.00	37.00
001-622-6373	UTILITIES, TELEPHONE	443.26	0.00
001-622-6401	AUDITING SERVICES	1,319.90	0.00
001-622-6420	PROF. SVCES.-CODIFICAT	3,470.00	0.00
001-622-6430	MEMBERSHIP DUES & S	55.00	0.00
001-622-6470	MAINT. CONTRACT OFFI	133.04	0.00
001-622-6508	SUPPLIES, POSTAGE	330.00	330.00
001-622-6530	SUPPLIES, OPERATIONS	35.00	0.00
001-622-6535	SUPPLIES/NONCAP EQUI	244.82	0.00
001-650-6370	UTILITIES, GAS	175.51	0.00
001-650-6474	MAINTENANCE, BLDGS	163.50	0.00
015-150-6370	UTILITIES, GAS	224.14	0.00
015-150-6371	UTILITIES, ELECTRIC	394.32	0.00
015-150-6373	UTILITIES, TELEPHONE	72.47	0.00

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
015-150-6475	MAINTENANCE, GROUN	75.00	0.00
041-410-6155	SELF FUNDED HEALTH IN	27.75	27.75
041-410-6371	UTILITIES, ELECTRIC	1,149.30	0.00
041-410-6373	UTILITIES, TELEPHONE	49.96	0.00
043-430-6310	CONTRACT, MAINTENAN	170.00	0.00
043-430-6371	UTILITIES, ELECTRIC	1,623.74	0.00
043-430-6373	UTILITIES, TELEPHONE	62.53	0.00
043-430-6475	MAINTENANCE, BLDGS	500.00	0.00
043-430-6522	EQUIPMENT, MAINTENA	47.86	0.00
043-430-6531	SUPPLIES, REC. PROGRA	1,575.00	0.00
043-430-6532	SUPPLIES, PARK MAINT	78.18	0.00
044-440-6370	UTILITIES, GAS	77.91	0.00
044-440-6371	UTILITIES, ELECTRIC	113.93	0.00
044-440-6373	UTILITIES, TELEPHONE	1.23	0.00
046-460-6155	SELF FUNDED HEALTH IN	9.25	9.25
046-460-6370	UTILITIES, GAS	418.75	0.00
046-460-6429	CONTRACT, MAINTENAN	13.89	0.00
046-460-6452	CONTRACT, MAINT. BLDGS	55.00	0.00
046-460-6475	MAINTENANCE, BLDGS	63.36	0.00
046-460-6540	SUPPLIES, BLDGS. & GR	31.46	0.00
110-211-6370	UTILITIES, GAS	76.02	0.00
110-211-6371	UTILITIES, ELECTRIC	243.04	0.00
110-211-6373	UTILITIES, TELEPHONE	2.46	0.00
110-211-6470	MAINTENANCE, EQUIP	1,142.03	0.00
110-211-6474	MAINTENANCE, VEHICLE	7,827.69	0.00
110-211-6490	MAINT. CONTRACT PAGE	64.93	0.00
110-211-6543	SUPPLIES, STREET MAIN	1,964.91	0.00
110-211-6544	SUPPLIES, SNOW & ICE R	17,550.75	0.00
122-210-6372	ELECTRIC UTILITIES, ST LI	11,041.31	0.00
600-810-6155	SELF FUNDED HEALTH IN	46.25	46.25
600-810-6370	UTILITIES, GAS	151.65	0.00
600-810-6371	UTILITIES, ELECTRIC	8,141.98	0.00
600-810-6373	UTILITIES, TELEPHONE	348.91	0.00
600-810-6472	MAINTENANCE, SYSTEM	1,398.25	0.00
600-810-6489	PROFESSIONAL SERVICE	118.55	0.00
600-810-6508	SUPPLIES, POSTAGE	723.68	723.68
600-810-6530	SUPPLIES, OPERATIONS	407.88	0.00
600-810-6540	SUPPLIES, BLDGS. & GR	32.13	0.00
600-810-6551	FUEL EXPENSE	221.62	0.00
600-810-6553	MISCELLANEOUS EXPEN	305.00	0.00
610-815-6370	UTILITIES, GAS	1,016.09	0.00
610-815-6371	UTILITIES, ELECTRIC	10,927.85	0.00
610-815-6373	UTILITIES, TELEPHONE	174.25	0.00
610-815-6431	SHIPPING	104.75	0.00
610-815-6470	MAINTENANCE, EQUIP	269.28	0.00
610-815-6472	MAINTENANCE, SYSTEM	123.40	0.00
610-815-6479	PROF. SERVICES - TESTIN	66.00	0.00
610-815-6489	PROFESSIONAL SERVICE	118.55	0.00
610-815-6501	CHEMICALS	165.00	0.00
610-815-6504	EQUIPMENT, SMALL	84.55	0.00
610-815-6508	SUPPLIES, POSTAGE	723.67	723.67
610-815-6523	EQUIPMENT, BLDG. MAI	75.00	0.00
610-815-6530	OPERATIONS SUPPLIES	987.77	0.00
610-815-6551	FUEL EXPENSE	5,246.32	0.00
610-815-6553	MISCELLANEOUS EXPEN	21.53	0.00
610-815-6554	MAINTENANCE, GENERA	883.75	0.00
610-815-6555	WASTEWATER TREATME	24,365.00	0.00
610-815-6559	MAINTENANCE, EQUIP	862.69	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
610-815-6783	WASTEWATER TREATME	3,179.75	0.00
Grand Total:		217,255.10	89,941.75

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	217,255.10	89,941.75
Grand Total:	217,255.10	89,941.75

CITY OF ANAMOSA  
NOISE / STREET CLOSURE PERMIT APPLICATION

Date: 11-3-23

☐ NOISE PERMIT  
☒ STREET CLOSURE PERMIT

Applicants Name: Leciana Boone - Anamosa Downtown Retail Association

Applicant's Address: 14984 230<sup>th</sup> Ave

Applicant's Phone: 319 821-0071

Event Location/Address: Booth St - From Main St to the Alley behind Tuckers

Detailed Description of Event:

We are bringing 2 vendors to town and  
this street would work best for the event

Date of Event: 12-16-23 Time Period of Event: 11am-2pm

TYPE OF NOISE VARIANCE REQUESTED:

☐ MUSICAL INSTRUMENT

☐ SOUND EQUIPMENT

**STREET CLOSURE INFORMATION (If Applicable)**

Street(s) to be affected: Booth (partial)

Starting at intersection(s) of: Main

End at intersection(s) of: Booth (alley behind Tuckers)

*Please attach a detailed map/drawing of area.*

Barricades Needed?: Y/N How many: 2 Type: large

\*\*\*Barricades are to be picked up at the City Shop area by 12:00 p.m. Noon on Friday prior to weekend event. Barricades are to be returned to the City Shop area by 12:00 p.m. Noon on the Monday following a weekend event.\*\*\*

COPY OF ORDINANCE GIVEN TO APPLICANT?     

COUNCIL APPROVED ON: 11-13-23

AMOUNT OF FEE PAID:                     

DISTRIBUTE COPIES TO: <u>    </u> * APPLICANT	* POLICE DEPT.
<u>    </u> * PUBLIC SERVICES	* FIRE DEPT.

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To: Jeremiah Hoyt, City of Anamosa  
From: HR Green  
Subject: Anamosa Project Status  
Date: October 29, 2023

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### 1. 3<sup>rd</sup> Street Sidewalk

- Held Public Information Meeting on 10/10/23.
  - As a result of comments received, additional Traffic Safety / calming efforts on 3<sup>rd</sup> Street may benefit the project. There is funding available for a Road Diet (4- to 3-lane conversion) and Radar Feedback Speed Limit Signs if the City is interested in pursuing. Funding applications are due Nov 15.
- Concept sidewalk/trail alignment and opinion of construction cost are being updated per the changes discussed at the Public Meeting.
- Coordinating proposed alignment/pedestrian crossing at the interchange with DOT
- Preparation for grant applications:
  - Iowa Transportation Alternatives Program – Statewide TA Set-Aside due November 27, 2023
  - Iowa Transportation Alternatives Program – Regional TA Set-Aside Due February, 2023
  - Highway Safety Improvement Program – Local, program is a good candidate for reconfiguration projects (4- to 3-lane conversions) and pedestrian-crossing improvements. Applications due November 15, 2023.
  - Speed Feedback Signs Program

**Action Items:** Continued coordination for the distribution and collection of a school walking survey with help from the Anamosa Community School District. Availability of a local match will need to be coordinated with the City. There is potential for staging the construction in a number of phases to achieve the desired connectivity of the public.

### 2. Sidewalk Program

- Submitted draft Sidewalk Inspection Guidelines and policy
- Coordinating with GIS team
- Held meeting with City council to discuss proposed ordinance and standards

**Action Items:** Met with City staff to gather feedback on the sidewalk program on 6/21/23. Waiting for direction from the City to perform a City-wide survey of existing sidewalk and ADA ramp conditions in order to provide a fair implementation plan and schedule for the Program.

### 3. Cedar & Huber Reconstruction

- Final plans, OPC and temporary construction easement provided to City on 9/11/23.
- IDNR water and sanitary permitting currently in progress.



- Bidding and construction schedule to be determined based on the alley sewer project and available budget.

**Action Items:** Permitting, Temporary Easement Signatures, Utility Coordination.

#### 4. Well 7 siting study

- Met with City and new school superintendent to discuss proposed future well location
- Investigating additional options outside of school property

**Action Items:** Met with City staff 10/26/23 to discuss next steps.

#### 5. Water Treatment Plant Disinfection – Liquid Chlorine (bleach)

- Held preconstruction meeting with City staff on 2/15/23
- Held progress meeting on 5/9/23
- HR Green reviewing Contractor submittals

**Action Items:** Temporary bleach system installed and in operation. Demolition of gas feed system to begin, followed by construction and installation of permanent bleach system.

#### 6. Sewer in Alley between Ford and N Huber

- Received construction permit from the IDNR, expired August 3, 2023; HR Green will apply for new IDNR construction permit when all easements have been obtained.
- Bidding scheduled for winter or spring, after easement documents signed by homeowners.
- HR Green met with city staff on June 12, 2023 to assess easement statuses; currently waiting on signatures from 14 property owners.

**Action Items:** City staff, HR Green, and City attorney met 10/26/23 to discuss options moving forward.

#### 7. City GIS

- Cemetery Mapping Project
  - Work is ongoing on updating Headstones and Plots.
- Lead Service Line Inventory
  - Need to meet with Robert Young to discuss the Survey to send out to City residents.
- Fire Department Map
  - Waiting on a response from Robert (Water Department) to see if HR Green can assist in obtaining more updated information on the Fire Hydrants in town to generate a more accurate map of all fire hydrants. Once that is complete a map will be printed and framed and an application will be completed to provide the Fire Department with live view of the hydrants status.
- City Hall GIS
  - City Hall needs to have GIS set back up on computers for access to the GIS Apps. Mike is coordinating with Steve to set this meeting up.

## Anamosa

Recipient: Anamosa  
Contract Number: 21-HSG-003  
Award Date: November 5, 2021  
Award Amount: \$ 207,495

Monitoring Notification Date: October 4, 2023  
Date of Site Visit: October 30, 2023  
Report Date: November 10, 2023  
Person Interviewed: Paula Mitchell, ECICOG

### Elected Official

Honorable Rod Smith, Mayor  
107 South Ford Street  
Anamosa, Iowa 52205  
rod.smith@anamosa-ia.org  
319.-46.6055

### Administrator

Tracey Achenbach, City Administrator/Clerk  
East Central Iowa Council of Governments  
700 16th St NE  
Cedar Rapids, Iowa 52402  
tracey.achenbach@ecicog.org  
(31.9) .0072

### Project Manager

Joyce Brown  
200 E. Grand Ave.  
Des Moines, Iowa 50309  
515.348.6209  
Joyce.Brown@IowaEDA.com

The following areas were reviewed for compliance with the HUD CDBG requirements:

#### National Objectives / Project Progress

Anamosa has met the National Objective of serving low- to moderate-income (LMI) individuals.

#### Citizen Participation

Anamosa has met the requirements for Citizen Participation.

#### Environmental

Anamosa has met the requirements of the environmental review.

Additional Comments: Tier II reviews were completed on each project.

Radon was not an eligible activity for this program. None of the projects had radon that needed to be mitigated anyway.

#### Financial Management

Anamosa has adequate financial management controls in place.

Additional Comments: City needs to work on having more segregation of duties when dealing with their financing processes.

#### Procurement

Anamosa has met the requirements for Procurement.

Additional Comments: The Procurement Policy that was adopted by the City was not the most current version. The project has reached their contract end date, or we would have made them go back and adopt the correct policy.

#### Administration & Project Administration

Anamosa has met the requirements for Administration.

Additional Comments: The Administrative Contract and the Technical Services contracts are to be two separate entities. The Grant Administrator has them combined. They each have an individual scope of work and the Technical Services contract must always be procured for. Whereas the administrative contract only has to be procured for if the recipient is not going to use their local Council of Governments as their administrator.

#### Article 2.3.0 Access and Maintenance of Records

2.3.1 The language has been revised. The Grant Administrator needs to update their template. There is no longer a reference to five (5) years. Refer to your IEDA Contract at the bottom of Page 5, top of Page 6, "greater of three years after the date the recipient is notified that the state CDBG contract has been closed with HUD."

The Section 3 Clause referenced in the administrative contract was the old rule (24 CFR Part 135). This program was awarded under the new rule (24 CFR Part 75).

#### Other Professional / Technical Services

Anamosa has met the requirements for Other Professional / Technical Services.

Additional Comments: The Administrative Contract and the Technical Services contracts are to be two separate entities. The Grant Administrator has them combined. They each have an individual scope of work and the Technical Services contract must always be procured for. Whereas the administrative contract only has to be procured for if the recipient is not going to use their local Council of Governments as their administrator.

#### Article 2.3.0 Access and Maintenance of Records

2.3.1 The language has been revised. The Grant Administrator needs to update their template. There is no longer a reference to five (5) years. Refer to your IEDA Contract at the bottom of Page 5, top of Page 6, "greater of three years after the date the recipient is notified that the state CDBG contract has been closed with HUD."

\*\*Please upload the requested documents to IowaGrants.gov and e-mail your project manager by the date indicated for each document.

## Anamosa

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Contract Number: 21-HSG-003  
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(31.9) .0072

### Project Manager

Joyce Brown  
200 E. Grand Ave.  
Des Moines, Iowa 50309  
515.348.6209  
Joyce.Brown@IowaEDA.com

The following areas were reviewed for compliance with the HUD CDBG requirements:

The Section 3 Clause referenced in the administrative contract was the old rule (24 CFR Part 135). This program was awarded under the new rule (24 CFR Part 75).

Additional Comments: null

### Civil Rights

Anamosa has met the requirements for Civil Rights.

Additional Comments: 1) The city has over 50 employees and does not have any kind of work force analysis.

2) They make mention in their policies and procedures manual about affirmative action relating to equal employment opportunities, but nothing is written regarding goals or what their plan consists of.

### Section 3

Anamosa has met the requirements for Section 3.

### Individual Housing File Review

Anamosa has met the requirements for the Individual Housing File Review.

Additional Comments: 1) The initial inspection wasn't dated and signed.

2) They did not give the homeowner the State of Iowa Notification Prior to Renovation, Remodeling or Repainting

3) The lien was originally signed and recorded with the lead dollars included. The lien has since been corrected.

## **ORDINANCE NO. ---**

### **AN ORDINANCE AMENDING THE ANAMOSA CODE OF ORDINANCES, BY REPEALING SECTION 72.07, PERTAINING TO GOLF CART REGISTRATION REQUIREMENTS.**

**BE IT ENACTED** by the City Council of the City of Anamosa, Iowa:

**SECTION 1. CHAPTER REPEALED.** The Anamosa Code of Ordinances, Anamosa, Iowa, is hereby amended by repealing Section 72.07, pertaining to Golf Cart Registration Requirements, and amending Sections 72.08 and 72.09, to replace the repealed Section, adopting the following in lieu thereof:

**72.07 UNLAWFUL OPERATION.** A person shall not operate a golf cart under any of the following conditions:

1. In a careless, reckless, or negligent manner so as to:
  - A. Endanger any person;
  - B. Cause injury or damage to person or property; or,
  - C. Create unnecessary skidding or sliding or cause any wheel or wheels to unnecessarily lose contact with the ground.
2. Without wearing a properly adjusted and fastened seatbelt if the golf cart is so equipped from the manufacturer.
3. Possess in the golf cart an open or unsealed bottle, can, jar, or other receptacle containing an alcoholic beverage.
4. While driving impaired from an intoxicating beverage or narcotic or habit-forming drug.
5. With more persons on the golf cart than it was designed to carry.

**72.08 PENALTIES.** Violation of any of the provisions of this chapter shall constitute a municipal infraction and subject the operator of the golf cart to the issuance of a municipal infraction citation seeking the assessment of a civil penalty not to exceed \$750.00 for first offense and not to exceed \$1,000.00 for subsequent offenses. In addition, the Police Chief or City Administrator may, in their discretion, suspend the operator of the golf cart from further operation of a golf cart within the City. If the Police Chief or City Administrator invokes this provision, the operator shall be given advance notice of the City's proposed action and be afforded the opportunity to be heard before the City Council before implementation of the suspension. If the operator of the golf cart being given notice of the proposed suspension of their operating privileges desires to invoke their right to have a hearing before the City Council before implementation of the suspension, they shall give the City written notice of that fact within seven days of receiving notice of the City's proposed suspension of their operating privileges.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

**PASSED AND APPROVED** by the Anamosa City Council on the 13<sup>th</sup> day of November , 2023

\_\_\_\_\_  
**ROD SMITH, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JEREMIAH HOYT, CITY ADMINISTRATOR**

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ , on the \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_

\_\_\_\_\_  
City Clerk

**ORDINANCE NO. ---**

**AN ORDINANCE AMENDING THE ANAMOSA CODE OF ORDINANCES, BY AMENDING  
CHAPTER 69.12 PERTAINING TO DOWNTOWN RESTRICTED PARKING**

**BE IT ENACTED** by the City Council of the City of Anamosa, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 69.12 of the Anamosa Code of Ordinances, Anamosa, Iowa, is repealed and the following adopted in lieu thereof:

**69.12 DOWNTOWN RESTRICTED PARKING.**

- A. No one shall stop, stand, or park a vehicle, except upon being issued a parking permit by the Anamosa Police Department or when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer or traffic control device on any of the following streets from 2:00 a.m. to 5:00 a.m. on a year-round basis:
  - 1. Both sides of Main Street from Garnavillo Street to Scott Street.
  - 2. Both sides of North Garnavillo Street from West Main Street to a point 120 feet to the north of Main Street.
  - 3. Both sides of South Garnavillo Street from West Main Street to a point 280 feet to the south of Main Street.
  - 4. Both sides of North Ford Street from West Main Street to the first alley to the north of Main Street.
  - 5. Both sides of South Ford Street from West Main Street to the entrance of the City Parking Lot on the south side of City Hall.
  - 6. Both sides of Booth Street from East Main Street to a point 140 feet to south of East Main Street.
  - 7. Both sides of Cleveland Street from East Main Street to a point 213 feet south of Main Street.
  - 8. Both sides of South Davis Street from East Main Street to point 170 feet south of Main Street.
  - 9. Both sides of North Davis Street from East Main Street to a point 180 feet north of Main Street.
  - 10. The west side of Huber Street from East Main Street to the first alley to the north of Main Street.
- B. No one shall stop, stand, or park a vehicle for more than 2 hours, except when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer or traffic control device on any of the following streets from 8:00 a.m. to 6:00 p.m. except for Sundays and holidays:
  - 1. Both sides of Main Street between Garnavillo Street and Cleveland Street

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

**PASSED AND APPROVED** by the Anamosa City Council on the 13<sup>th</sup> day of November , 2023

\_\_\_\_\_  
**ROD SMITH, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JEREMIAH HOYT, CITY ADMINISTRATOR**

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ , on the \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_

\_\_\_\_\_  
City Clerk

**ORDINANCE NO. ---**

**AN ORDINANCE AMENDING THE ANAMOSA CODE OF ORDINANCES, BY REPEALING CHAPTER 76,  
PERTAINING TO BICYCLE LICENSING.**

**BE IT ENACTED** by the City Council of the City of Anamosa, Iowa:

**SECTION 1. CHAPTER REPEALED.** The Anamosa Code of Ordinances, Anamosa, Iowa, is hereby amended by repealing Chapter 76, pertaining to Bicycle Licensing, and removing this Chapter in its entirety.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

**PASSED AND APPROVED** by the Anamosa City Council on the 13<sup>th</sup> day of November , 2023

\_\_\_\_\_  
**ROD SMITH, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JEREMIAH HOYT, CITY ADMINISTRATOR**

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ , on the \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_

\_\_\_\_\_  
City Clerk





## City of Anamosa

107 South Ford Street  
Anamosa, Iowa 52205  
Phone 319-462-6055  
Fax 1-319-462-6081

Thursday, October 26, 2023

Cale Yoder  
[REDACTED]  
[REDACTED]

Dear Cale Yoder,

On behalf of the City of Anamosa, I am pleased to extend you a conditional offer of employment for the position of Parks & Recreation Director. This conditional offer is contingent upon a background investigation, pre-employment physical, drug screen, and approval of the Anamosa City Council.

The Parks & Recreation Director position is subject to the general terms and conditions of employment as determined by the Personnel Policy Manual for the City of Anamosa. This position is an "at-will" position, and the City of Anamosa retains the right to terminate your employment at any time. All employees are subject to a 90-day probationary period.

The Parks & Recreation Director is a full-time, salaried, FLSA Exempt position, with a starting annual salary of \$46,000/year. In addition, the general benefits offered to full-time employees of the City of Anamosa will apply to this position. Upon completion of 6 months of service and a satisfactory performance evaluation, your annual salary will be increased to \$48,000/year. Tentatively, you are scheduled to begin employment anytime between Tuesday, November 14<sup>th</sup>, 2023 and Thursday, November 30<sup>th</sup>, 2023.

Sincerely,

Jeremiah Hoyt  
City Administrator, City of Anamosa

**CONFIDENTIAL:**

This communication is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law.



## SUPPLEMENT

MASTER AGREEMENT NO.  
1720806-000APPLICATION NO.  
1916459CONTRACT/SUPPLEMENT NO.  
CT20678-01

## CUSTOMER ("YOU" OR "YOUR")

FULL LEGAL NAME: Anamosa, City of

FEDERAL TAX ID #:

ADDRESS: 107 S Ford St

Anamosa, IA 52205-1841

## MASTER AGREEMENT

REFERS TO THE AGREEMENT BETWEEN CUSTOMER AND OWNER IDENTIFIED IN OWNER'S RECORDS BY THE MASTER AGREEMENT NO. ABOVE.

## DESCRIPTION OF EQUIPMENT

MAKE, MODEL NUMBER & SERIAL NO.	NOT FINANCED UNDER THIS AGREEMENT	BEGINNING METER READING		MONTHLY IMAGE ALLOWANCE		EXCESS PER IMAGE CHARGE (PLUS TAX)	
		B&W	COLOR	B&W	COLOR	B&W	COLOR
1 - Ricoh IM C2510	<input type="checkbox"/>						
	<input type="checkbox"/>						
	<input type="checkbox"/>						
TOTAL CONSOLIDATED MONTHLY IMAGE ALLOWANCE AND EXCESS PER IMAGE CHARGES (IF CONSOLIDATED)*				4,500	2,500	\$0.0066	\$0.0484

\* THE AMOUNT SHOWN, IF ANY, APPLIES TO (CHECK ONE): ☐ EQUIPMENT INSTALLED UNDER THIS SUPPLEMENT ONLY, OR ☒ EQUIPMENT INSTALLED UNDER THIS SUPPLEMENT TOGETHER WITH EQUIPMENT LISTED ON THE MASTER AGREEMENT AND ANY APPLICABLE SUPPLEMENT(S) (I.E., AN AGGREGATE CONSOLIDATION). IF NO INFORMATION IS PROVIDED ABOVE, ALLOWANCE AND EXCESS PER IMAGE INFORMATION REMAINS UNCHANGED.

EQUIPMENT LOCATION: As Stated Above

METER FREQUENCY: Quarterly

## ADDITIONAL SERVICE OPTIONS

By initialing where indicated below, you elect to include the indicated service option(s) for the additional monthly fee of \$5.00 per device per service option. THE BELOW SELECTIONS APPLY TO THE EQUIPMENT INSTALLED UNDER THIS SUPPLEMENT ONLY

## Secure Data Protection

Customer's Initials to Elect: \_\_\_\_\_

If you do not initial to elect this service, you acknowledge you assume full responsibility for performing all end of lease device data disposal procedures to remove confidential information. Data disposal procedures may be required for your compliance with applicable industry standards and state and federal laws and regulations.

## Connectivity Assurance

Customer's Initials to Elect: \_\_\_\_\_

Includes remote connectivity assistance to allow for networked device functionality. If you do not initial to elect this service, you acknowledge that any connectivity work we provide will be billable at our hourly rate.

## DESCRIPTION OF EQUIPMENT REMOVED

MAKE, MODEL NUMBER & SERIAL NO.	CUSTOMER OWNED	ENDING METER READING	
		B&W	COLOR
	<input type="checkbox"/>		
	<input type="checkbox"/>		

## PAYMENT (CHECK ONE PAYMENT OPTION)

- ☒ MONTHLY BASE PAYMENT AMOUNT: \$190.92 (INCLUDES AMOUNTS DUE UNDER THIS SUPPLEMENT ONLY) (\*PLUS TAX)
- ☐ TOTAL CONSOLIDATED MONTHLY BASE PAYMENT AMOUNT: \$ (INCLUDES AMOUNTS DUE UNDER THIS SUPPLEMENT, THE MASTER AGREEMENT, AND ANY OTHER APPLICABLE SUPPLEMENT(S) DURING THE TERM THEREOF)

## TERM (CHECK ONE TERM OPTION)

- ☒ TERM: THE END OF THE TERM OF THIS SUPPLEMENT IS THE END OF TERM OF THE MASTER AGREEMENT (COTERMINOUS).
- ☐ TERM IN MONTHS: (APPLIES TO THIS SUPPLEMENT ONLY)

## AGREEMENT

If this Supplement relates to Equipment not subject to the Master Agreement (i.e., additional Equipment), this Supplement, together with the preprinted terms of the Master Agreement (as amended), constitutes an agreement between Customer and Owner with respect to the Equipment referenced herein, separate and distinct from the Master Agreement. Customer agrees to be bound by the terms of this Supplement, which includes the preprinted terms of the Master Agreement (as amended) and agrees this Supplement shall commence on the date of Owner's acceptance. The parties agree that the original hereof for enforcement and perfection purposes, and the sole "record" constituting "chattel paper" under the UCC, is the paper copy hereof bearing (i) the original or a copy of either your manual signature or an electronically applied indication of your intent to enter into this Supplement, and (ii) our original manual signature. If any provision in this Supplement conflicts with a provision in the Master Agreement, the provision in this Supplement shall control.

If this Supplement relates to Equipment subject to the Master Agreement (i.e. replaced or removed Equipment and/or payment modifications), the Master Agreement shall be modified or supplemented as set forth above as of the date Owner accepts this Supplement. Except as specifically modified by this Supplement, all other terms and conditions of the Master Agreement (as amended) remain in full force and effect.

## CUSTOMER'S AUTHORIZED SIGNATURE

ONCE YOU SIGN THIS SUPPLEMENT AND OWNER ACCEPTS IT, THIS SUPPLEMENT WILL BE NON-CANCELABLE FOR THE FULL TERM.

(As Stated Above)

CUSTOMER

SIGNATURE

PRINT NAME &amp; TITLE

DATE

OWNER ("WE", "US", "OUR")

Access Systems, Inc.

OWNER

SIGNATURE

PRINT NAME &amp; TITLE

DATE

## Amendment

This Amendment amends that certain agreement by and between Access Systems, Inc. ("Owner") and Anamosa, City of ("Customer") which agreement is identified in the Owner's internal books and records as Agreement No. 1720806-000 (the "Agreement"). All capitalized terms used in this Amendment, which are not otherwise defined herein, shall have the meanings given to such terms in the Agreement. Owner and Customer have mutually agreed upon the following statement.

Co-term Agreement No. 1916459 must install by 12/18/2023 to use the additional monthly payment of \$190.92. If delivery is not accepted by 12/18/2023, a new agreement will be required with a higher monthly payment given the shorter remaining duration.

Except as specifically modified by this Amendment, all other terms and conditions of the Agreement remain in full force and effect. If, and to the extent there is a conflict between the terms of this Amendment and the terms of the Agreement, the terms of this Amendment shall control. A facsimile copy of this Amendment bearing authorized signatures may be treated as an original. This Amendment is not binding until accepted by Owner.

<u>Access Systems, Inc.</u>	<u>CITY OF ANAMOSA</u>
Owner	Customer
By: _____	By: X <u>[Signature]</u>
Signature	Signature
_____	<u>Jeremiah Hoyt, City Administrator</u>
Print Name & Title	Print Name & Title
Date Accepted: _____	Date: <u>11/09/23</u>



955 SE Olson Drive Waukee, Iowa 50263  
P:515.987.6227 F:515.987.6228  
[www.AccessSystems.com](http://www.AccessSystems.com)

## EQUIPMENT REMOVAL - BUYOUT AUTHORIZATION

Customer Name: Anamosa, City of

Description of Device(s): \_\_\_\_\_

### Equipment leased or under service contract by Customer from a Third Party (Customer to provide invoice copy)

Upon execution and delivery by Customer of a sale, lease/rental, service and/or other agreement, Access Systems ("AS") agrees to pay to the Customer or Payee Identified below, an amount not to exceed \$850.00 to pay off and/or reduce Customer's obligations owed under that certain equipment lease/maintenance agreement between Customer and Payee relating to the equipment.

Check Payable to (Note: Access Systems must cut the check to the Customer directly, not your previous Vendor):

Customer or Payee Name: CITY OF ANAMOSA

Address: 107 S. FORD STREET

City, State & Zip Code: ANAMOSA, IA 52205

Attention: Jeremiah Hoyt, City Administrator

### Customer agrees to the following:

- This payment does not terminate or transfer payment obligations the Customer has with any existing third-party lease or maintenance agreement.
- Customer must continue to make the existing lease payment or make arrangements to obtain a final lease or maintenance agreement payoff and make said payoff.
- Customer understands that existing lease and/or maintenance agreement obligations must be fulfilled in addition to any new lease obligations Customer may execute in connection with equipment purchased from AS.
- Customer to use the funds provided by AS to reduce or payoff the existing lease obligations with their current vendor.
- Any additional charges such as costs associated with the return of leased equipment or service contract obligations beyond the amount indicated above are the responsibility of Customer.
- Customer to obtain the final buyout amount from the current vendor. AS will adjust the check amount to this final buyout amount assuming the amount is does not exceed the amount listed above. In the event the final buyout costs exceed the amount listed above, Customer may pay the difference or renegotiate the terms of the lease to include the balance due.
- Should AS agree to pick-up and return said equipment above to the Payee, Customer to provide AS with Return Shipping Instructions no less than 30 days prior to agreement expiration. Additionally, customer to notify Payee of their intent to return said equipment no later than 91 - 180 days prior to agreement expiration (or pursuant to the Terms and Conditions of your lease agreement). In the event that the above does not happen either timely, or at all, the Customer will release AS from any and all claims, liabilities, costs, expenses, and fees arising from or relating to any breach of your representations or obligations in this Authorization or of any obligation owing by you to any third party in respect of all equipment identified in this request.

### Agreed and Accepted (Customer):

### Access Systems:

By: [Signature]

By: \_\_\_\_\_

Name: Jeremiah Hoyt

Name: \_\_\_\_\_

Title: CITY ADMINISTRATOR

Title: \_\_\_\_\_

Date: 11/09/23

Date: \_\_\_\_\_

## NON-APPROPRIATION ADDENDUM

This is an addendum ("Addendum") to and part of that certain agreement between Access Systems, Inc. ("we", "us", "our") and Anamosa, City of ("Governmental Entity", "you", "your"), which agreement is identified in our records as agreement number 1916459 ("Agreement"). All capitalized terms used in this Addendum which are not defined herein shall have the meanings given to such terms in the Agreement.

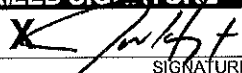
### APPLICABLE TO GOVERNMENTAL ENTITIES ONLY

You hereby represent and warrant to us that as of the date of the Agreement: (a) you are a municipal corporation and political subdivision duly organized and existing under the laws of the state; (b) you have never failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease or similar agreement; (c) the individual who executed the Agreement had full power and authority to execute the Agreement on your behalf; (d) all required procedures necessary to make the Agreement a legal and binding obligation against you have been followed; (e) the Equipment will be operated and controlled by you and will be used for essential government purposes for the entire term of the Agreement; (f) that all payments due and payable for the current fiscal year are within the current budget and are within an available, unexhausted, and unencumbered appropriation; (g) you intend to pay all amounts payable under the terms of the Agreement when due, if funds are legally available to do so; (h) your obligations to remit amounts under the Agreement constitute a current expense and not a debt under applicable state law; (i) no provision of the Agreement constitutes a pledge of your tax or general revenues; and (j) you will comply with any applicable information reporting requirements of the tax code, which may include 8038-G or 8038-GC Information Returns. If funds are not appropriated to pay amounts due under the Agreement for any future fiscal period, you shall have the right to return the Equipment (subject to the terms of the Agreement) and terminate the Agreement on the last day of the fiscal period for which funds were available, without penalty or additional expense to you (other than the expense of returning the Equipment to the location designated by us), provided that at least sixty (60) days prior to the start of the fiscal period for which funds were not appropriated, your Chief Executive Officer (or Legal Counsel) delivers to us a certificate (or opinion) certifying that (a) you are a state or a fully constituted political subdivision or agency of the state in which you are located; (b) funds have not been appropriated for the applicable fiscal period to pay amounts due under the Agreement; (c) such non-appropriation did not result from any act or failure to act by you; and (d) you have exhausted all funds legally available for the payment of amounts due under the Agreement. You agree that this paragraph shall only apply if, and to the extent that, state law precludes you from entering into the Agreement if the Agreement constitutes a multi-year unconditional payment obligation. A copy of this document containing your original or facsimile signature, or other indication of your intent to agree to the terms set forth herein, shall be enforceable for all purposes.

The undersigned, as a representative of the Governmental Entity, agrees that this Addendum is made a part of the Agreement.

#### GOVERNMENTAL ENTITY'S AUTHORIZED SIGNATURE

(As Stated Above)

  
SIGNATURE

Jeremiah Hoyt, City Administrator  
PRINT NAME & TITLE

11/09/23  
DATE

#### OUR SIGNATURE

Access Systems, Inc.

SIGNATURE

PRINT NAME & TITLE

DATE



## MASTER AGREEMENT FOR MUNICIPAL ENGINEERING SERVICES

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the City of Anamosa, Iowa, a municipal corporation, hereafter referred to as "CITY" and HR Green, Inc., a consulting engineering corporation, hereafter referred to as "HR GREEN".

The CITY hereby agrees to employ HR GREEN, including all of its professional services work products, to perform consulting engineering services consisting of Municipal City Engineering Services and provide Engineering Services for Projects described as follows:

### I. SCOPE OF SERVICES

#### A. Municipal City Engineering Services

HR GREEN shall serve as the CITY's professional engineering representative in performing consulting services as directed by the CITY for work including, but not limited to the following:

1. Review of site plans and subdivision plats for conformance with minimum standard specifications for public improvements and the City's Comprehensive Plan.
  - HR GREEN's reviews are to determine compliance with the Municipal Ordinance, Zoning Ordinance and State Statute, and in a manner consistent with that degree of care and skill ordinarily exercised by engineers and surveyors currently practicing under similar circumstances. HR GREEN's reviews will not include an examination of submitted documents as to their overall style or presentation, field verification of existing conditions, elevation grades and topography as shown on the plans, and verification of the submittal or the issuance of permits from any other governmental regulatory agency. HR GREEN disclaims responsibility for any errors, or omissions. The developer, their engineer, and their surveyor are not relieved of any responsibility for the correctness of the existing field conditions and design of public or private improvements because of HR GREEN's review, or subsequent approval of plats, plans or specifications by the CITY.
2. Attendance at City Council meetings to answer questions related to proposed and on-going capital improvements projects as requested by the CITY.
3. Assist City staff with resolution of technical issues related to maintenance, improvement, and expansion of public improvements.
4. Provide technical assistance to City Council and staff for preparation of annual capital improvement program to consist of:
  - Preparation of Opinion of Probable Construction Costs.
  - Assistance with prioritization of proposed improvements.
  - Assistance with determining allocation of funds for proposed improvements, not including financial advice.



5. Outside funding source investigations to determine feasibility, requirements, application process and necessary submittals.
6. Participation in meetings and conferences as the CITY's technical representative for engineering issues not related to specific projects under contract as requested by the CITY.

**B. Engineering Services for Projects**

Professional services that can be provided by HR GREEN as directed by the CITY include, but are not limited to the following: survey, traffic, water, wastewater, civil, structural, mechanical, electrical, architectural, landscape and planning services.

HR GREEN, through discussions with the CITY will develop supplemental Engineering Services Agreements for individual projects as programmed by the CITY. Dependent on the size, complexity, schedule and funding sources for the proposed improvement, the scope of required services can vary and may include, but is not limited to services described as follows:

1. Conceptual plan development
2. Topographic survey and mapping
3. Preliminary plans
4. Final plans and specifications
5. Bidding documents
6. Construction administration
7. Construction staking
8. Construction observation
9. Project closeout
10. Record drawings
11. Acquisition plats and legal descriptions

**Extra Services**

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

**II. CITY RESPONSIBILITIES**

- A. The CITY agrees to provide HR GREEN with all available mapping, reports, city policies, and documents necessary to complete the assigned duties. Documents necessary include:
- Standard specifications for public improvements
  - Zoning ordinance
  - Comprehensive plan
  - City policies related to public improvements, i.e., assessment policy.
  - Electronic files for city base map, city utility mapping, and any other available mapping in AutoCAD format.
  - City master plans such as trails plans, annexation plans.

- Facility plans and/or feasibility studies for public improvements not yet completed.
- B. The CITY agrees to provide HR GREEN with complete information concerning the scope of any proposed project and to perform the following services:
1. Access to project site: The CITY will make provisions for HR GREEN to enter upon public and private lands as necessary for HR GREEN to perform surveys and inspections in the development of a project or performance of municipal engineering services.
  2. Consideration of HR GREEN's Work: The CITY shall give prompt and thorough consideration to all reports, sketches, opinion of probable cost, drawings, specifications, proposals, reports, and other documents prepared by HR GREEN. CITY shall inform HR GREEN of decisions made within a reasonable time to not delay the work of HR GREEN.
  3. Legal Requirements: The CITY shall hold promptly all required meetings, serve and publish required public notices, and perform all requirements necessary to meet project notification requirements. The CITY's attorney shall be responsible for assurance that all legal documents are in conformance with applicable City Ordinances and State Statutes.

### III. Fees and Payments

A. Municipal City Engineering Services

HR GREEN fee for services as the Municipal City Engineer shall be based on the following:

1. Work will be billed in accordance with the most current HR GREEN standard hourly rate schedule (typically updated at the start of each calendar year), see Exhibit A.

B. Engineering Services for Projects

At the CITY's request, HR GREEN may prepare a time analysis and fee for each project for CITY review and approval. An Amendment to this agreement may be prepared for the approved scope and fee with payment based on the terms for services provided as specified in III.A and any additional terms agreed upon in the Amendment.

- C. The fee for services will be based on the terms for services provided as specified in III.A. and III.B. and HR GREEN's standard hourly rates current at the time the work is done. Non-salary expenses directly attributable to the project such as: (1) living and traveling expenses of employees when away from the home office on business connected with the project; (2) identifiable communication expenses; (3) identifiable reproduction costs applicable to the work; and (4) outside services will be charged in accordance with the rates current at the time the service is done.





HRGreen®

- D. Payment shall be due within forty-five (45) days after date of monthly invoice describing the work performed and expenses incurred during the preceding month.
- E. CITY agrees that timely payment is a material term of this Agreement and that failure to make timely payment as agreed constitutes a breach hereof. In the event payment for services rendered has not been made within forty-five (45) days from the date of invoice, HR GREEN may, after giving seven (7) days written notice to CITY and without penalty or liability of any nature, and without waiving any claim against CITY, suspend all work on all authorized services as set forth herein. Upon receipt of payment in full for services rendered, plus interest charges, HR GREEN will continue with all services not inconsistent with Article V.D herein. Payment of all compensation due HR GREEN pursuant to this Agreement shall be a condition precedent to CITY using any of HR GREEN's professional services work products furnished under this Agreement.
- F. In order to defray carrying charges resulting from delayed payments, simple interest at the rate of twelve percent (12%) per annum (but not exceeding the maximum rate allowed by law) will be added to the unpaid balance of each invoice. The interest period shall commence forty-five (45) days after date of original invoice and shall terminate upon date of payment. Payments will be first credited to interest and then to principal. No interest charge will be added during the initial forty-five (45) day period following date of invoice.

#### **IV. Commencement of Work**

The work will be commenced immediately upon receipt of this signed Agreement. If after commencement of work is delayed for any reason beyond the control of HR GREEN for more than sixty (60) days, the terms and conditions contained herein are subject to revision. Subsequent modifications shall be in writing and signed by the parties to this Agreement.

This Agreement shall terminate two (2) years from the start of the Agreement but shall be renewable for an additional one (1) year thereafter under the same terms and conditions of this Agreement, except for the standard hourly rate which shall be subject to renegotiation. During the initial term and during any period of renewal following, either the CITY or HR GREEN may provide thirty (30) days prior written notice to effectuate termination of this Agreement for the terminating party's convenience. Notice shall be by ordinary first-class mail and shall be complete upon mailing.

#### **V. Miscellaneous Provisions**

##### **A. BOOKS OF ACCOUNT**

HR GREEN will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses. Said books and accounts will be available at all reasonable times for examination by CITY at the corporate office of HR GREEN.



**B. INSURANCE/INDEMNIFICATION/RISK ALLOCATION**

1. HR GREEN will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage arising from the negligent performance by HR GREEN's employees of the functions and services required under this Agreement.
2. HR GREEN is skilled in the professional calling necessary to perform the services and duties proposed to be performed, and shall perform such services and duties in conformance to and consistent with the standards generally recognized as being employed by professionals of HR GREEN's same locality, and to that end HR GREEN agrees to purchase insurance for HR GREEN, its officers, and employees from and against any and all liability, claims, suits, loss, damages, costs, and expenses arising out of or resulting from any negligent acts, errors, or omissions of HR GREEN, its officers and employees, in the performance of their services and duties hereunder, but not from the negligence or willful misconduct of CITY, its officers, and employees. Notwithstanding the existence of professional liability insurance, the total aggregate of HR GREEN's, its employees, officers, directors, agents, or consultants, liability to all parties related to this Agreement shall not exceed \$1,000,000.
3. CITY hereby understands and agrees that HR GREEN has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at CITY's premises, or in connection with or related to this project with respect to which HR GREEN has been retained to provide professional engineering services. Should any environmental hazardous conditions occur that were not anticipated, HR GREEN will notify the CITY to the extent of the conditions which HR GREEN is aware of. Proposed methods to proceed will be mutually determined.
4. Nothing contained within this Agreement shall be construed or interpreted as requiring HR GREEN to assume the status of a generator, storer, transporter, treater, or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C.A., § 6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.
5. Notwithstanding any provisions in this Agreement to the contrary, if this project involves construction, as that term is generally understood, and HR GREEN does not provide engineering services during construction, including, but not limited to, observation, site visits, shop drawing review, and design clarifications, then in that event, HR GREEN shall not be liable to the CITY or to any third party as a result of the Contractor's failure to construct the improvements in conformance with HR GREEN's plans and specifications, or because of the CITY's failure to properly inspect during the construction phase.

**C. DOCUMENTS**

The CITY acknowledges HR GREEN's construction documents as instruments of professional service. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the CITY upon completion of the work and payment in full of all monies due to HR GREEN. The CITY shall not reuse or make any modifications to the plans and specifications without the prior written authorization of HR GREEN, which authorization shall not be unreasonably withheld.

D. TERMINATION OR ABANDONMENT

If any portion of the work is terminated or abandoned by the CITY, the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the work not terminated or abandoned. If said termination occurs prior to completion of any phase of the work, the fee for services performed during such phase shall be based on a mutually agreed upon and reasonable estimate of the portion of such phase completed prior to said termination, plus a maximum of 5% reimbursement to HR GREEN for termination costs.

E. WAIVER

HR GREEN's and the CITY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

F. ENTIRE AGREEMENT

This Agreement, and its attachments, constitutes the entire understanding between CITY and HR GREEN relating to professional engineering services. Any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this Agreement shall be in writing and signed by the parties to this Agreement.

G. SUCCESSORS AND ASSIGNS.

All of the terms, conditions, and provisions hereof shall insure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this Agreement shall be made without written consent of the parties to this Agreement.

H. OPINION OF PROBABLE CONSTRUCTION COSTS

Opinion of probable construction costs for the facilities considered and designed under this Agreement are prepared by HR GREEN through exercise of its experience and judgment in applying presently available cost data, but it is recognized that HR GREEN has no control over costs of labor and materials, or over the construction contractor's methods of determining prices, or over



competitive bidding procedures, market conditions, and unknown field conditions so that HR GREEN cannot and does not guarantee that proposals, bids, or the project construction costs will not vary from HR GREEN's opinion of probable construction costs.

I. INJURY TO WORKERS

It is understood and agreed that HR GREEN's fee is based on HR GREEN being named as an Additional Insured on construction contractor's insurance policy for Comprehensive General Liability and Builders All Risk Liability, and CITY agrees to insert into all Contracts for construction between CITY and construction contractor(s) arising out of this design a provision requiring the construction contractor(s) to defend, indemnify, and hold harmless both CITY and HR GREEN from any and all actions arising out of the construction project, including, but not limited to, injury to or death of any worker on the job site, not caused by the sole negligence of CITY or HR GREEN.

J. SITE VISITS

Visits to the construction site and observations made by HR GREEN as part of services during construction under this Agreement shall not make HR GREEN responsible for, nor relieve the construction contractor(s) of the obligation to conduct comprehensive monitoring of the work sufficient to ensure conformance with the intent of the Contract Documents.

K. ON-SITE OBSERVATION

When HR GREEN provides on-site observation, it shall first notify the CITY to inquire whether or not CITY staff wishes to be present during such visit. HR GREEN personnel, as part of services during construction under this Agreement, will make reasonable efforts to guard CITY against defects and deficiencies in the work of the contractor(s), and to help determine if the provisions of the Contract Documents are being fulfilled. HR GREEN will immediately notify the CITY of any defect in construction that is discovered as a result of such on-site observations. Their day-to-day observation will not, however, cause HR GREEN to be responsible for those duties and responsibilities which belong to the construction contractor(s), including, but not limited to, full responsibility for the means, methods, techniques, sequences, and progress of construction, and the safety precautions incidental thereto, and for performing the construction work in accordance with the Contract Documents. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractors work but rather are to allow HR GREEN to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract Documents.

L. SEVERABILITY

If any provision of this Agreement is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining



provisions of this Agreement shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

M. NON-EXCLUSIVE

Nothing in this Agreement shall be interpreted to prevent the CITY from engaging additional engineering corporations. At the CITY's sole discretion, it may solicit other engineering corporations to submit qualifications for projects and thereafter award contracts for such projects.

CITY OF ANAMOSA, IOWA

HR GREEN, INC.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

By: \_\_\_\_\_

By: Andrew Marsh

Title: \_\_\_\_\_

Title: Vice President

Date: \_\_\_\_\_

Date: 11/6/23

ATTEST:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

By: \_\_\_\_\_

By: Timothy W. Cutsforth

Title: \_\_\_\_\_

Title: GROUP LEADER

Date: \_\_\_\_\_

Date: 11/6/23



# EXHIBIT A

## HR GREEN

Billing Rate Schedule  
Effective January 1, 2023

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Professional Services	Billing Rate Range
Principal	\$215- \$350
Senior Professional	\$210- \$320
Professional	\$150- \$220
Junior Professional	\$100- \$150
Senior Technician	\$135- \$175
Technician	\$80- \$140
Senior Field Personnel	\$155- \$225
Field Personnel	\$90- \$170
Junior Field Personnel	\$95- \$145
Administrative Coordinator	\$75- \$125
Administrative	\$75- \$110
Corporate Admin	\$95- \$150
Operators/Interns	\$70- \$125

### Reimbursable Expenses

1. All materials and supplies used in the performance of work on this project will be billed at cost plus 10%.
2. Auto mileage will be charged per the standard mileage reimbursement rate established by the Internal Revenue Service. Survey and construction vehicle mileage will be charged on the basis of \$0.85 per mile or \$65.00 per day.
3. Charges for sub-consultants will be billed at their invoice cost plus 15%.
4. A rate of \$6.00 will be charged per HR Green labor hour for a technology and communication fee.
5. All other direct expenses will be invoiced at cost plus 10%.

Appeal

Jadelyn Yeisley

Anamosa City Clerk  
Case # 23-13014

November 2nd, 2023

I am Jadelyn Yeisley, the owner of the tan, bulldog mix, Meilyn (MeiMei), who was deemed a vicious dog on October 31st, 2023, by Officer Colin Reeg. I am writing this appeal to state that I don't believe my family dog, Meilyn, would ever bite someone, let alone someone who has been to our house before. On October 31st around 7:00PM-8:00PM, I was trick-or-treating, in Anamosa, with my 15-month-old daughter, and fiancé. When we came back home, Adrian Cudahy (who I grew up with and consider my cousin) and his friend, Lucas, came out of my house saying my father, Josh Yeisley, had "flipped out on Lucas and told us to leave." They then showed my fiancé and I the cut on Lucas' ear and Lucas stated, "I think Mei Mei bit me but it all happened so fast so I don't know," when I asked what happened to his ear. My brother, Zander Yeisley, and my sister, Skyler Yeisley were both there and seen the whole thing happen. They both stated Lucas had called my dad "gay", they said Lucas thought my dad was joking and my dad then yelled to "get the fuck out of my house", Lucas still didn't listen. My dad then charged at him yelling telling him to leave. Lucas then stumbled out of the bar stool, trying to run backwards out of the front door to leave.

Lucas then stumbled, tripping over the edge of our tile flooring. My siblings stated they seen him fall when he tripped, and they believe the cut is from hitting his head on the edge of the tile. They also said when everything was happening, Mellynn was too far away ~~from~~ from Lucas and my dad to could have bit him. She has never shown any type of aggression, she has never bit anyone, and if I'm being honest, she's not smart enough to "get someone" on command. I trust this dog around my 15 month old daughter, and they are inseperable. She had her puppy shots, the ones you can buy at Theisens and give to them yourself. She hasnt had any since then as our budget got cut short with having our daughter, unexpectedly, at such a young age. All I ask is that you consider some people dont tell the truth, or maybe they might not know how they got the cut, since it "all happened so fast" and maybe Lucas decided to blame an innocent, family friendly dog. I can't say for sure how Lucas got the cut on his ear, since I wasn't physically there, but I do know for sure that Mellynn didn't bite him, and has never bitten anyone. I ask that you please REVERSE this order, and let me keep my babygirl at home, where she belongs. Thank You.

Jadelyn Yeisley

Contact me at (319) 550-3856

203 W Walnut St Ames IA 51225



**HEARING TO APPEAL DESIGNATION AND REMOVAL OF A DANGEROUS/VICIOUS/AGGRESSIVE ANIMAL**

On 11/13/23, a sworn peace officer of the Anamosa Police Department designated the following animal as dangerous, vicious, and/or aggressive and order that the animal be removed from the City limits of Anamosa, in accordance with Chapter 56 of the Anamosa Code of Ordinances:

Animal Name:	Meilynn
Animal Description:	Tan Bulldog Mix
Owner's Name:	Jadelyn Yeisley
Owner's Address:	203 W Walnut

The owner of the animal filed a written appeal with the City Clerk (within 3 days of the order). With good cause, the hearing was scheduled for the City Council Meeting-Regular Session, on 11/13/23.

**Upon hearing the facts and circumstances related to this incident, the Anamosa City Council hereby:**

- ☐ Affirms the action of the peace officer and orders the person owning, sheltering, harboring, or keeping such dangerous, vicious, or aggressive animal to remove such animal from the City or destroy it, in accordance with Chapter 56 of the Anamosa Code of Ordinances.

*Failure to comply with an order of the Council after an appeal constitutes a simple misdemeanor and a peace officer is authorized to seize, impound, or destroy such dangerous, vicious, or aggressive animal.*

- ☐ Reverses the action of the peace officer, rescinding the animal's designation as a dangerous, vicious, or aggressive animal and permitting the animal to remain within the City.

*This designation may be reinstated upon future incidents in violation of Chapter 56 of the Anamosa Code of Ordinances.*

COUNCIL MEMBER	AFFIRM	REVERSE	ABSENT	ABSTAIN
CRUMP				
SMITH				
TUETKEN				
ZUMBACH				
STOUT				
GOMBERT				

\_\_\_\_\_  
MAYOR:

\_\_\_\_\_  
DATE:

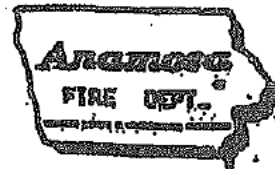
\_\_\_\_\_  
ATTEST:

A copy of this decision and order shall immediately be served upon the person against whom rendered in the same manner as the notice of removal.

Approved By Board 10/2/23  
Approved by membership 11/6/23

# Anamosa Fire Department

## Application for Membership



(PLEASE PRINT)

Date of Application 10/2/23

Position(s) Applied For Firefighter

Referral Source:

☐

Advertisement

☐

Friend

☐

Relative

☒

Other

Name

Ruhl  
Last

Kallie  
First

Christine  
Middle

Address

Number

Street

City

State

Zip Code

Phone No.

Social Security No.

DOB

Spouse Name None

Does she/he support your applying for the volunteer fire dept?

☐ Yes

☐ No

Does she/he understand you will need to attend extensive training?

☐ Yes

☐ No

Have you ever filed an application here before?

☐ Yes

☒ No

Have you ever been a firefighter before?

☐ Yes

☒ No

If yes, what department?

Served under Chief?

Reason for leaving that department?

Are you a certified Fire Fighter?

☐ Yes

☒ No

If yes, what level

Do you have a valid Iowa Drivers License?

☒ Yes

☐ No

Iowa Drivers License #

Have You been convicted of a moving traffic violation in the last 3 years?

☒ Yes

☐ No

If yes, explain

Speeding. Just one

Employer Affordable Heating + Cooling Job Title Clerical  
Address 9525 Hwy 151 Supervisor Sonja Spicer  
Date Hired 12/21/2015 Work Hours 40-50

Is your present employer agreeable to release you for emergency calls?

☒ Yes ☐ No

Please list your past employers going back 7 years

1 Affordable / 5 Star Plumbing - same owner just moved companies

2

3

4

5

6

7

Please list your past residence, if other than Anamosa, going back 7 years.

1 Marion - '18-'19

2 Cedar Rapids - '17-'18

3

4

5

6

7

Give name, address and phone number of three references not related to you.

1 [Redacted]

2 [Redacted]

3 [Redacted]

Summarize special skills and qualifications that you may have that would be an asset to our dept.

Good at following instructions and good in high stress/pressure situations.

#### AGREEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements within this application for membership as may be necessary in arriving at a decision for membership status. In the event of membership status, I understand that false or misleading information given in my application or interview may result in discharge. I understand, also, that I am required to abide by all rules and regulations of this service.

Khalid Nuh  
Signature of Applicant

3/10/2023  
Date



HR GREEN, INC.

**SUPPLEMENTAL AGREEMENT NO. 1**  
**3<sup>rd</sup> Street Sidewalk Extension Project**  
**Anamosa, IA**

THIS AMENDMENT, made this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between, The City of Anamosa the CLIENT, and HR GREEN, INC. (hereafter "COMPANY"), for professional services concerning:

**3<sup>RD</sup> STREET SIDEWALK EXTENSION**

hereby amends the original Professional Services Agreement dated March 30, 2022.

The CITY desires to have the COMPANY provide additional services for the project as shown in the attached Exhibit "A".

The COMPANY is willing to provide said services.

The scope of services to be performed by the COMPANY under this Supplemental Agreement No. 1 is set forth in the Scope of Services attached hereto. The work shall be performed by the COMPANY in a timely and satisfactory manner and shall encompass and include the detail work, services, materials, equipment, and supplies necessary to complete the work as defined for this project.

The COMPANY shall complete the following Deliverables and Schedules:

1. Revised Memo summarizing potential funding sources and application details (November 7, 2024)
2. Schematic Plans (January 31, 2024)
3. Revised Project Opinion of Cost (January 31, 2024)
4. Up to three (3) Funding Applications (February 15, 2024)

In consideration for these services, the CLIENT AGREES to adjust the payment for services performed by COMPANY on the following basis:

Per current rate schedule Not to Exceed: Twenty-one Thousand Eight Hundred Dollars (\$21,800)

THIS AMENDMENT is subject to all provisions of the original Professional Services Agreement.

THIS AMENDMENT, together with the original Professional Services Agreement and all previous amendments represents the entire and integrated AGREEMENT between the CLIENT and COMPANY.

THIS AMENDMENT executed the day and year written above.

City of Anamosa

HR GREEN, INC.

By: Jeremiah Hoyt, City Administrator

By: Andrew Marsh, PE, Vice President

Date: \_\_\_\_\_

Date: 11/6/23

[filetag]

application to the Statewide TA Set-Aside.

#### **B.4 ECICOG / RPA 10 Coordination**

The COMPANY will coordinate with the East Central Iowa Council of Governments and the Regional Planning Affiliation for support and assistance with the preparation of funding applications, including the Regional TA Set-Aside.

#### **Task C – Concept Design – Schematic Plan Preparation**

The COMPANY will revise the schematic design to conform to Iowa DOT specifications as required for use in seeking funding. The Schematic plans may be included as a part of the funding applications as necessary.

#### **C.7 Schematic Plan Revision**

The COMPANY will revise the schematic plans, estimate of quantities and opinion of probable cost to reflect the following revisions as directed by the CLIENT:

- To be considered for funding through the Transportation Alternatives Program, the design along 3<sup>rd</sup> Street must consider the accommodation of bicycle traffic throughout its length. Include a five-foot sidewalk and five-foot minimum bike lanes with a 4-lane to 3-lane conversion on 3<sup>rd</sup> Street between the US 151 westbound off-ramp and Shaw Road. Include a ten-foot multi-use path between the US 151 westbound off-ramp and Deerwood Drive to the east.
- Show a proposed crosswalk with Flashing Pedestrian Beacons at Oak Street.
- Extend the proposed trail, from the ending point currently shown at Grant Wood Drive, to Deerwood Drive to adequately serve the Strawberry Hill Apartments and the mobile home community.
- Provide a five-foot sidewalk connection on S. Oak Street, between 3<sup>rd</sup> Street and 2<sup>nd</sup> Street.
- Provide a ten-foot multi-use path connection to the proposed School District path from the Anamosa High School to Strawberry Hill Elementary School.
- Provide a five-foot sidewalk on Chamber Drive to the existing sidewalks ending at Chamber Drive and Chamber Court.
- Provide five-foot sidewalks along Grant Wood Drive and 115<sup>th</sup> Street to serve the Jones Regional Medical Center and Walmart Supercenter.

#### **Task D – Funding Alternative Analysis & Application Assistance**

##### **D.1 Funding Alternative Research**

The COMPANY will identify additional potential funding sources to address the traffic safety improvements. A memo will be prepared summarizing the available options, match amounts, requirements, and deadlines.

##### **D.2 Preparation of Funding Applications**

The COMPANY will assist the CLIENT in preparing up to three (3) additional funding applications such as Highway Safety Improvement Program, Speed Feedback Signs Program and Traffic Safety Improvement Program.



Please Remit To:  
HR Green, Inc.  
PO Box 8213  
Des Moines, IA 50301-8213  
1-800-728-7805

Jeremiah Hoyt  
City of Anamosa, IA  
107 S Ford Street  
Anamosa, IA 52205-1841

October 23, 2023  
Project No: 220409.01  
Invoice No: 168182  
**Invoice Total: \$750.00**

Project 220409.01 Anamosa, IA - WTP Disinfection System CPS  
Water Treatment Plant  
Hypochlorite Improvements - CPS

**Professional Services Through October 13, 2023**

**Fee**

Total Fee	19,100.00		
Percent Complete	27.4869	Total Earned	5,250.00
		Previous Fee Billing	4,500.00
		Current Fee Billing	750.00
		<b>Total Fee</b>	<b>750.00</b>

**Billing Limits**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	750.00	4,500.00	5,250.00
Limit			19,100.00
Remaining			13,850.00

**Total this Invoice** **\$750.00**



Please Remit To:  
HR Green, Inc.  
PO Box 8213  
Des Moines, IA 50301-8213  
1-800-728-7805

Jeremiah Hoyt  
City of Anamosa, IA  
1124 N. Williams  
Anamosa, IA 52205-1841

October 27, 2023  
Project No: 201647  
Invoice No: 168430  
**Invoice Total: \$140.00**

Project 201647 Anamosa, IA - Sycamore St. Resurfacing & ADA Ramps  
Includes Amendment No. 1, 2

**Professional Services Through October 20, 2023**

Phase B Construction Phase Services

**Professional Personnel**

	Hours	Amount	
Professional	1.00	134.00	
Totals	1.00	134.00	
<b>Total Labor</b>			<b>134.00</b>

**Unit Charges**

Technology & Communication Charge	6.00	
<b>Total Unit Charges</b>	<b>6.00</b>	<b>6.00</b>

**Total this Phase \$140.00**

**Billing Limits**

	Current	Prior	To-Date
Total Billings	140.00	69,441.65	69,581.65
Limit			79,700.00
Remaining			10,118.35

**Total this Invoice \$140.00**



Please Remit To:  
HR Green, Inc.  
PO Box 8213  
Des Moines, IA 50301-8213  
1-800-728-7805

Jeremiah Hoyt  
City of Anamosa, IA  
107 S Ford Street  
Anamosa, IA 52205-1841

October 27, 2023  
Project No: 220390  
Invoice No: 168431  
**Invoice Total: \$1,645.00**

Project 220390 Anamosa, IA - 3rd St Sidewalk Extension  
Anamosa 3rd St Sidewalk Extension  
Schematic Design & Funding Assistance  
Shaw Road to Deerwood Dr

**Professional Services Through October 20, 2023**

Phase B Stakeholder Coordination/Public Engagement

**Professional Personnel**

	Hours	Amount	
Professional	11.75	1,574.50	
Totals	11.75	1,574.50	
<b>Total Labor</b>			<b>1,574.50</b>

**Unit Charges**

Technology & Communication Charge	70.50	
<b>Total Unit Charges</b>	<b>70.50</b>	<b>70.50</b>

**Total this Phase \$1,645.00**

**Billing Limits**

	Current	Prior	To-Date
Total Billings	1,645.00	17,757.25	19,402.25
Limit			19,900.00
Remaining			497.75
<b>Total this Invoice</b>			<b><u>\$1,645.00</u></b>





**Please Remit To:**  
**HR Green, Inc.**  
**PO Box 8213**  
**Des Moines, IA 50301-8213**  
**1-800-728-7805**

Jeremiah Hoyt  
 City of Anamosa, IA  
 107 S Ford Street  
 Anamosa, IA 52205-1841

October 27, 2023  
 Project No: 2202073-0000  
 Invoice No: 168538

**Invoice Total: \$435.50**

Project 2202073-0000 Anamosa, IA - Cedar & Huber Reconstruction  
 Cedar & Huber Street - Reconstruction & Utility Improvements from Ford Street to Main Street

**Professional Services Through October 20, 2023**

Phase B Project Coordination

**Professional Personnel**

	Hours	Amount	
Professional	2.50	317.50	
Totals	2.50	317.50	
<b>Total Labor</b>			<b>317.50</b>

**Unit Charges**

Technology & Communication Charge	15.00	
<b>Total Unit Charges</b>	<b>15.00</b>	<b>15.00</b>
<b>Total this Phase</b>		<b>\$332.50</b>

Phase E Final Design (100%)

**Professional Personnel**

	Hours	Amount	
Professional	.50	100.00	
Totals	.50	100.00	
<b>Total Labor</b>			<b>100.00</b>

**Unit Charges**

Technology & Communication Charge	3.00	
<b>Total Unit Charges</b>	<b>3.00</b>	<b>3.00</b>
<b>Total this Phase</b>		<b>\$103.00</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	435.50	125,476.75	125,912.25
Limit			129,000.00
Remaining			3,087.75
<b>Total this Invoice</b>			<b><u>\$435.50</u></b>



Please Remit To:  
HR Green, Inc.  
PO Box 8213  
Des Moines, IA 50301-8213  
1-800-728-7805

Jeremiah Hoyt  
City of Anamosa, IA  
1124 N. Williams  
Anamosa, IA 52205-1841

November 02, 2023  
Project No: 191791  
Invoice No: 168584  
**Invoice Total: \$320.00**

Project 191791 Anamosa, IA - GIS Services  
Email invoices to: [Jeremiah.Hoyt@anamosa-ia.org](mailto:Jeremiah.Hoyt@anamosa-ia.org)

Water = [robert.young@anamosa-ia.org](mailto:robert.young@anamosa-ia.org)  
Wastewater Department= [steve.agnitsch@anamosa-ia.org](mailto:steve.agnitsch@anamosa-ia.org)  
Streets Department= [shane.brown@anamosa-ia.org](mailto:shane.brown@anamosa-ia.org)

**Professional Services Through October 20, 2023**

Phase	2023	GIS Services Annual Renewal
Task	02	Water Department - Supplemental Services

**Professional Personnel**

	Hours	Amount	
Senior Technician	.50	83.00	
Field Personnel	1.50	225.00	
Totals	2.00	308.00	
<b>Total Labor</b>			<b>308.00</b>

**Unit Charges**

Technology & Communication Charge	12.00	
<b>Total Unit Charges</b>	<b>12.00</b>	<b>12.00</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	320.00	651.50	971.50
Limit			10,000.00
Remaining			9,028.50

**Total this Task \$320.00**

**Total this Phase \$320.00**

**Total this Invoice \$320.00**



City of Anamosa  
107 South Ford Street  
Anamosa, IA 52205

November 07, 2023  
Project No: 1191103  
Invoice No: 2300553

Project 1191103 Anamosa Downtown Revitalization Project Phase #2

**Professional Services from October 01, 2023 to October 31, 2023**

Task 501 Re-Bidding

**Fee**

Total Fee 6,250.00

Billing Phase	Percent of Fee	Fee	Percent Complete	Earned
Re-Bidding	100.00	6,250.00	100.00	6,250.00
Total Earned				<b>6,250.00</b>
Previous Fee Billing				1,562.50
Current Fee Billing				4,687.50

**Total Fee 4,687.50**

**Reimbursable Expenses**

Reproductions/Photocopy

10/20/2023 Rapids Reproductions Inc Rebid Sets 7 Printed 1,065.82

Misc. Reimbursable Expense

10/9/2023 Visa - FSB 9/28 Campaignmonitor 11.81

**Total Reimbursables 1.1 times 1,077.63 1,185.39**

**Total this Task \$5,872.89**

**Total this Invoice \$5,872.89**



# SNYDER & ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

## INVOICE FOR PROFESSIONAL SERVICES

October 16, 2023

Jeremiah Hoyt  
City of Anamosa, Iowa  
107 South Ford Street  
Anamosa, IA 52205

Invoice No: 121.1106.08 - 6

Project 121.1106.08 2nd St Lift Station Improvements Phase 2

### Professional Services through September 30, 2023

#### Basic Services

##### Lump Sum Fees

Total Lump Sum Fees	67,500.00		
Percent Complete	100.00	Total Earned	67,500.00
		Previous Fee Billing	67,500.00
		Current Fee Billing	0.00
		<b>Total Lump Sum Fees</b>	<b>0.00</b>
		<b>Phase Subtotal</b>	<b>0.00</b>

#### Basic Services Hourly

##### Bidding Services

##### Hourly Services

	Hours	Rate	Amount	
Sr. Engineer	.50	190.00	95.00	
Technician IV	5.00	80.00	400.00	
Total Services	5.50		495.00	495.00
		<b>Task Subtotal</b>		<b>\$495.00</b>
		<b>Phase Subtotal</b>		<b>\$495.00</b>

#### Easement Acquisition Services

##### Lump Sum Fees

	0.00		
Fee Each	1,500.00		
Total Lump Sum Fees	0.00		
		Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00
		<b>Total Lump Sum Fees</b>	<b>0.00</b>
		<b>Phase Subtotal</b>	<b>0.00</b>

#### Additional Services

##### Revisions

REMIT TO: SNYDER & ASSOCIATES, INC.  
Mailing: PO Box 1159 | Ankeny, IA 50021  
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938  
Federal E.I.N. 42-1379015  
SNYDER-ASSOCIATES.COM

Project	121.1106.08	Ana-2ndStLiftStationImprovPh2	Invoice	6
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# Hourly Services

		Hours	Rate	Amount	
Engineer II		7.75	123.00	953.25	
	Total Services	7.75		953.25	
					953.25
			Task Subtotal		\$953.25
			Phase Subtotal		\$953.25

Amount Due this Invoice \$1,448.25

	Total	Prior	Current
Billings to Date	68,948.25	67,500.00	1,448.25

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: [ar@snyder-associates.com](mailto:ar@snyder-associates.com)

Project Manager: Nicholas Eisenbacher



**SNYDER**  
& ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

October 17, 2023

City of Anamosa, Iowa  
107 South Ford Street  
Anamosa, IA 52205

Invoice No: 120.0620.08 - 26

Project 120.0620.08 US 151 Grade Separation and Roundabout

Professional Services through September 30, 2023

**Basic Services**

**Lump Sum Fees**

Total Lump Sum Fees	439,700.00			
Percent Complete	64.50	Total Earned	283,606.50	
		Previous Fee Billing	283,606.50	
		Current Fee Billing	0.00	
		<b>Total Lump Sum Fees</b>		<b>0.00</b>

	<b>Total</b>	<b>Prior</b>	<b>Current</b>
<b>Billings to Date</b>	<b>283,606.50</b>	<b>283,606.50</b>	<b>0.00</b>

**Construction Services**

**Lump Sum Fees**

Total Lump Sum Fees	260,300.00			
Percent Complete	94.00	Total Earned	244,682.00	
		Previous Fee Billing	234,270.00	
		Current Fee Billing	10,412.00	
		<b>Total Lump Sum Fees</b>		<b>10,412.00</b>

	<b>Total</b>	<b>Prior</b>	<b>Current</b>
<b>Billings to Date</b>	<b>244,682.00</b>	<b>234,270.00</b>	<b>10,412.00</b>

Amount Due this Invoice **\$10,412.00**

	<b>Total</b>	<b>Prior</b>	<b>Current</b>
<b>Billings to Date</b>	<b>528,288.50</b>	<b>517,876.50</b>	<b>10,412.00</b>

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: [ar@snyder-associates.com](mailto:ar@snyder-associates.com)

Project Manager: Lindsay Beaman

REMIT TO: **SNYDER & ASSOCIATES, INC.**  
Mailing: PO Box 1159 | Ankeny, IA 50021  
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938  
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SNYDER-ASSOCIATES.COM