



CITY OF ANAMOSA
CITY COUNCIL AGENDA – REGULAR SESSION

TUESDAY, NOVEMBER 12, 2024 – 6:00 P.M.

CITY HALL COUNCIL CHAMBERS

107 SOUTH FORD STREET, ANAMOSA, IA 52205

Zoom Meeting Link:

Unavailable

Join by Telephone:

Unavailable

*To address the City Council, please wait for the Mayor to open the floor for public comment on an agenda item.
Before speaking, approach the podium, provide your name and address, and limit comments to five (5) minutes per agenda item.
Profane, obscene, or slanderous language will not be permitted.*

- 1.0) **Roll Call**
- 2.0) **Pledge Of Allegiance**
- 3.0) **Consent Agenda (Review & Approve):**
 - a) Minutes from October 28, 2024 – Regular Session
 - b) Current bills
- 4.0) **Public Hearings:** (None)
- 5.0) **Proclamations:** (None)
- 6.0) **Postponed Items:**
 - 6.1) **Update** – Temporary Public Utilities Intern. (Steve Agnitsch)
- 7.0) **Council Action Items:**
 - 7.1) **Discussion & Possible Action** – Professional Services Agreement, with HR Green, for the Elm & Hickory Sanitary Sewer Rehab Project. (Steve Agnitsch)
 - 7.2) **Resolution 2024-58** – Approving the Design and Engineering Contract with HR Green, for the 3rd Street Sidewalk Project and committing a local match from the City for grant funding, in the amount of \$120,500. **Roll Call.**
 - 7.3) **Resolution 2024-59** – Approving the hiring and setting the salary for a Part-Time Police Officer for Fiscal Year ending June 30, 2025. **Roll Call.**
 - 7.4) **Resolution 2024-60** – Approving appointments to the Park Board for the term ending October 2026. **Roll Call.**
 - 7.5) **Resolution 2024-61** – Approving and authorizing the placement of funds in various depositories and updating authorized depositories. **Roll Call.**
 - 7.6) **Resolution 2024-62** – Setting the date for the Public Hearing to approve the rezoning request for the property located at Anamosa Commercial Park Second Addition, Lot 25, in the City of Anamosa, Jones County, Iowa. Also identified as Auditor's Parcel No. 0536353005. **Roll Call.**
 - 7.7) **Discussion & Possible Action** – Request to purchase two dehumidifiers, in the amount of \$6,763.98, for the Anamosa Fire Department. (Dan Frank)
 - 7.8) **Review & Approve** – Application of Caleb Bowser to join the Anamosa Volunteer Fire Department.
 - 7.9) **Review & Approve** – Iowa DOT Street Finance Report for FY24.
 - 7.10) **Review & Approve** – Annual Financial Report for FY24.
 - 7.11) **Review & Approve (Consent Agenda)** – Pay requests, totaling \$16,148.34.
 - a) From HR Green, in the amount of \$262.50, for the Dillon Military Bridge Project.
 - b) From HR Green, in the amount of \$204.00, for the 3rd Street Sidewalk Extension Project.
 - c) From HR Green, in the amount of \$150.00, for the Sidewalk Program.
 - d) From HR Green, in the amount of \$834.42, for the Engineering Services Master Service Agreement.
 - e) From HR Green, in the amount of \$1,000.01, for the WTP Disinfection System Project.
 - f) From HR Green, in the amount of \$588.77, for GIS Services.
 - g) From HR Green, in the amount of \$4,482.00, for Water Department GIS Services.
 - h) From Origin Design, in the amount of \$6,480.64, for the Stallion Creek Waterway Improvement Project.
 - i) From Snyder & Associates, in the amount of \$2,146.00, for the Flow EQ Project.
- 8.0) **City Administrator's Report**
- 9.0) **Mayor & Council Reports**
 - 9.1) Mayor's report
 - 9.2) Council reports
- 10.0) **Public Comment For Items Not On The Agenda**
- 11.0) **Adjournment**

STATEMENT OF COUNCIL PROCEEDINGS

October 28, 2024

The City Council of the City of Anamosa met in Regular Session October 14, 2024, at the Anamosa Library & Learning Center at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Dan Smith, Todd Weimer, Kay Smith, Teresa Tuetken, Brooke Gombert, and Rich Crump. Also present were Jeremiah Hoyt, City Administrator and Kaylee Palmer, Deputy City Clerk.

Mayor Rod Smith called the meeting to order at 6:04 P.M. Roll call was taken with a quorum present.

Motion by K. Smith, seconded by D. Smith approving consent agenda items: Minutes of 10/14/24 Regular Session; Current bills. Ayes- K. Smith, Weimer, D. Smith, Gombert, Crump. Sustained– Tuetken. Nays- none. Motion carried.

Motion by Crump, seconded by K. Smith approving the request to hire a temporary full-time Public Utilities Department employee with the contingency of researching possible internships. Roll vote: Ayes- Tuetken, Weimer, D. Smith, Gombert, Crump, K. Smith. Nays- none. Motion carried.

Motion by Crump, seconded by Gombert approving Ordinance 963 rezoning the property entitled Kouba Subdivision in Anamosa, IA from 4R-2 Multi-Family Residential to 5R-1 Single Family Residential. Roll vote: Ayes- Weimer, D. Smith, Gombert, Crump, K. Smith, Tuetken. Nays- none. Motion carried.

Motion by Gombert, seconded by Weimer approving the change order, from Martin Gardner Architecture for Phase 2 of the Downtown Revitalization Project. Roll vote: Ayes- D. Smith, Gombert, Crump, K. Smith, Tuetken, Weimer. Nays- None. Motion carried.

Motion by K. Smith, seconded by Tuetken approving the contract amendment between ECICOG and the City of Anamosa, for the Downtown Façade Improvement Project. Roll vote: Ayes- Gombert, Crump, K. Smith, Tuetken, Weimer, D. Smith. Nays- None. Motion carried.

Motion by K. Smith, seconded by Crump approving the budget amendment request to the Iowa Department of Economic Development, for the Downtown Façade Improvement Project. Roll vote: Ayes- D. Smith, Gombert, Crump, K. Smith, Tuetken, Weimer. Nays- none. Motion carried.

Motion by Crump, seconded by K. Smith approving Resolution 2024-55 hiring and setting the salary for the position of City Clerk, for Fiscal Year ending June 30, 2025. Roll vote: Ayes- Gombert, Crump, K. Smith, Tuetken, Weimer, D. Smith. Nays- none. Motion carried.

Motion by K. Smith, seconded by Crump approving the placement of two “Children At Play” signs in the public right-of-way of the alley by St. Patrick’s Park, connecting N. Garnavillo Street and N. High Street. Roll vote: Ayes- Crump, K. Smith, Tuetken, Weimer, D. Smith, Gombert. Nays- none. Motion carried.

Motion by D. Smith, seconded by Weimer approving the supplemental agreement for additional services, from Synder & Associates, for the WWTP Flow Equalization Improvement Project. Roll Vote: Ayes- K. Smith, Tuetken, Weimer, D. Smith, Gombert, Crump. Nays- none. Motion carried.

Motion by Crump, seconded by K. Smith approving the Site Plan Review for 109 Davidson Blvd, AC’S 24/7 Fitness. Roll vote: Ayes- Tuetken, Weimer, D. Smith, Gombert, Crump K. Smith. Nays- none. Motion carried.

Motion by Crump, seconded K. Smith approving the Consent Agenda pay requests totaling \$3,329.34. Roll vote: Ayes- Weimer, D. Smith, Gombert, Crump, K. Smith, Tuetken. Nays- none. Motion carried.

Meeting adjourned at 7:19 P.M.

Rod Smith, Mayor

ATTEST:

Jeremiah Hoyt, City Administrator



City of Anamosa, IA

Expense Approval Report

By Fund

Post Dates 10/31/2024 - 11/12/2024

Vendor Name	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND				
Department: 000 - 000				
THE HARTFORD	11/08/2024	AD&D	001-000-2208	54.00
WELLMARK BLUE CROSS BLUE...	11/08/2024	ALLIANCE HEALTH INSURANCE	001-000-2205	22,891.60
WELLMARK BLUE CROSS BLUE...	11/08/2024	BLUE ADVANTAGE HEALTH IN...	001-000-2205	6,414.41
COLLECTION SERVICES CENTER	11/08/2024	COLLECTION SERVICES	001-000-2204	257.55
DELTA DENTAL PLAN OF IOWA	11/08/2024	DELTA DENTAL INSURANCE	001-000-2205	1,335.18
CITY OF ANAMOSA	11/08/2024	FLEXIBLE - CHILDCARE	001-000-2204	96.15
CITY OF ANAMOSA	11/08/2024	FLEX - MEDICAL	001-000-2204	123.23
IPERS COLLECTIONS	11/08/2024	IPERS	001-000-2203	7,591.03
THE HARTFORD	11/08/2024	LIFE INSURANCE	001-000-2208	405.00
THE HARTFORD	11/08/2024	LTD	001-000-2208	354.46
IPERS COLLECTIONS	11/08/2024	IPERS	001-000-2203	3,711.89
VSP Insurance Co	11/08/2024	VSP INSURANCE	001-000-2205	373.75
941 TAX EFT PAYMENT	11/08/2024	MEDICARE TAX	001-000-2206	2,000.34
941 TAX EFT PAYMENT	11/08/2024	SOCIAL SECURITY TAX	001-000-2202	8,552.90
941 TAX EFT PAYMENT	11/08/2024	FEDERAL TAX	001-000-2200	4,900.56
TREASURER STATE OF IOWA	11/08/2024	STATE TAX	001-000-2201	2,430.50
Department 000 - 000 Total:				61,492.55
Department: 110 - POLICE				
IOWA PRISON INDUSTRIES	11/12/2024	BUSINESS CARDS	001-110-6504	38.00
IA DEPT PUB SAFETY INTELLIG...	11/12/2024	QTR3SYSTEMINVOICE	001-110-6490	300.00
IOWA LAW ENFORCEMENT A...	11/12/2024	MMPI	001-110-6412	150.00
AUXIANT	11/12/2024	SELF-FUNDED INSURANCE	001-110-6155	34.73
AUXIANT	11/12/2024	SELF-FUNDED INSURANCE	001-110-6155	1,756.35
Department 110 - POLICE Total:				2,279.08
Department: 210 - ROADS, BRIDGES, SIDEWALKS				
JOHN DEERE FINANCIAL	11/12/2024	BOOTS/JACKET/SWEATSHIRT	001-210-6181	309.97
ANAMOSA STATE PENITENTIA...	11/12/2024	INMATES	001-210-6490	255.00
AUXIANT	11/12/2024	SELF-FUNDED INSURANCE	001-210-6155	317.58
AUXIANT	11/12/2024	SELF-FUNDED INSURANCE	001-210-6155	40.00
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:				922.55
Department: 290 - SOLID WASTE				
JONES COUNTY SOLID WASTE...	11/12/2024	TRASH DISPOSAL	001-290-6460	73.55
Department 290 - SOLID WASTE Total:				73.55
Department: 450 - CEMETERY FUND				
HENRY/TROY	11/12/2024	CEMETERY	001-450-6491	500.00
HENRY/TROY	11/12/2024	CEMETERY	001-450-6491	250.00
Department 450 - CEMETERY FUND Total:				750.00
Department: 612 - CITY ADMINISTRATOR				
ANAMOSA JOURNAL-EUREKA	11/12/2024	SUBSCRIPTION	001-612-6430	105.00
Department 612 - CITY ADMINISTRATOR Total:				105.00
Department: 622 - SUPPORT ADMINISTRATION				
ENCOMPASS	11/12/2024	IT SERVICES	001-622-6480	5,107.00
ENCOMPASS	11/12/2024	IT SERVICES	001-622-6480	5,107.00
ACCESS SYSTEMS LEASING	11/12/2024	COPIER LEASE	001-622-6470	284.36
STOREY KENWORTHY	11/12/2024	NOTARY STAMPS	001-622-6535	43.56
MCALEER	11/12/2024	WATER	001-622-6530	28.00
ENCOMPASS	11/12/2024	IT SERVICES	001-622-6480	5,107.00
AMAZON	11/12/2024	OFFICE SUPPLIES	001-622-6535	72.84
Department 622 - SUPPORT ADMINISTRATION Total:				15,749.76

Expense Approval Report

Post Dates: 10/31/2024 - 11/12/2024

Vendor Name	Post Date	Description (Item)	Account Number	Amount
Department: 650 - CITY HALL				
JOHN DEERE FINANCIAL	11/12/2024	BULBS	001-650-6475	12.99
Department 650 - CITY HALL Total:				12.99
Fund 001 - GENERAL FUND Total:				81,385.48
Fund: 015 - FIRE SERVICE				
Department: 150 - FIRE DEPARTMENT				
HEIMAN FIRE EQUIPMENT, IN...	11/12/2024	RESCUE GLOVES	015-150-6542	240.00
TOYNE, INC	11/12/2024	FIRE TRUCK , FREIGHTLINER	015-150-6550	299,140.00
REDS TOWING/PETRO STOP, I...	11/12/2024	COMPRESSOR	015-150-6474	793.07
Department 150 - FIRE DEPARTMENT Total:				300,173.07
Fund 015 - FIRE SERVICE Total:				300,173.07
Fund: 041 - LIBRARY FUND				
Department: 410 - LIBRARY				
U.S. CELLULAR	11/12/2024	HOTSPOTS	041-410-6373	88.47
Department 410 - LIBRARY Total:				88.47
Fund 041 - LIBRARY FUND Total:				88.47
Fund: 043 - PARKS & RECREATION				
Department: 430 - RECREATION				
JOHN DEERE FINANCIAL	11/12/2024	ROUNDUP	043-430-6532	135.97
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	043-430-6475	9.58
JOHN DEERE FINANCIAL	11/12/2024	WEED CONTROL	043-430-6475	77.36
JOHN DEERE FINANCIAL	11/12/2024	PARTS	043-430-6475	16.62
JOHN DEERE FINANCIAL	11/12/2024	PARTS	043-430-6532	5.99
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	043-430-6532	35.98
JOHN DEERE FINANCIAL	11/12/2024	BLEACHERS	043-430-6532	28.73
JOHN DEERE FINANCIAL	11/12/2024	SUPPIES	043-430-6532	14.48
WENDLING QUARRIES	11/12/2024	LIME CARLSON FIELD	043-430-6532	986.07
ANAMOSA STATE PENITENTIA...	11/12/2024	INMATES	043-430-6025	70.00
MENARDS	11/12/2024	TRAIN SET	043-430-6532	43.84
COTTON GALLERY	11/12/2024	BASKETBALL T-SHIRTS	043-430-6531	136.00
COTTON GALLERY	11/12/2024	BASKETBALL T-SHIRTS	043-430-6531	136.00
DELANCEY ELECTRIC CO.	11/12/2024	SERVICE CALL	043-430-6310	130.00
COTTON GALLERY	11/12/2024	BASKETBALL JERSEYS	043-430-6531	450.00
GEHL LAWN SERVICE/MICHAEL	11/12/2024	BALL DIAMOND FERTILIZER	043-430-6475	90.00
BANOWETZ LUMBER COMPA...	11/12/2024	BALLFIELD SIGN	043-430-6532	65.80
TAPKEN'S CONVENIENCE PLUS	11/12/2024	FUEL	043-430-6551	316.50
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	MOWER	043-430-6520	36.79
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	MOWER	043-430-6520	32.44
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	MOWER	043-430-6520	57.60
AUTOMOTIVE SERVICES	11/12/2024	MOWER	043-430-6520	165.58
BANOWETZ LUMBER COMPA...	11/12/2024	BALLFIELD SIGN	043-430-6532	38.27
SANDER/SOPHIE	11/12/2024	VBALL OFFICIAL	043-430-6531	120.00
SHAFFER PLBG & HTG	11/12/2024	METER PIT OLD SOFTBALL	043-430-6475	105.00
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	043-430-6475	23.47
GEHL LAWN SERVICE/MICHAEL	11/12/2024	FOUNTAIN PARK FERTILIZER	043-430-6475	80.00
JOHN DEERE FINANCIAL	11/12/2024	PARTS	043-430-6550	44.99
Department 430 - RECREATION Total:				3,453.06
Fund 043 - PARKS & RECREATION Total:				3,453.06
Fund: 044 - AQUA COURT				
Department: 440 - AQUA COURT				
MCOTTO'S	11/12/2024	POOL CONCESSIONS	044-440-6546	206.50
JOHN DEERE FINANCIAL	11/12/2024	PAINT ROLLER	044-440-6475	9.98
JONES REGIONAL MEDICAL C...	11/12/2024	WORKERS COMP	044-440-6490	973.84
SHAFFER PLBG & HTG	11/12/2024	WINTERIZE POOL	044-440-6475	902.88
Department 440 - AQUA COURT Total:				2,093.20
Fund 044 - AQUA COURT Total:				2,093.20

Expense Approval Report

Post Dates: 10/31/2024 - 11/12/2024

Vendor Name	Post Date	Description (Item)	Account Number	Amount
Fund: 046 - LAWRENCE COMMUNITY CENTER FUND				
Department: 460 - LAWRENCE COMMUNITY CENTER				
FAREWAY STORES, INC.	11/12/2024	JANITORIAL	046-460-6541	19.98
ACCESS SYSTEMS LEASING	11/12/2024	COPIER LEASE	046-460-6470	209.28
CENTRAL IOWA DISTRIBUTING	11/12/2024	JANITORIAL SUPPLIES	046-460-6541	110.00
STAR FOOD SERVICE EQUIP.	11/12/2024	ICE MACHINE	046-460-6522	593.51
SHAFFER PLBG & HTG	11/12/2024	AC SERVICE	046-460-6475	668.43
SHAFFER PLBG & HTG	11/12/2024	TOILET SERVICE	046-460-6475	139.31
BANOWETZ LUMBER COMPA...	11/12/2024	PAINT ROLLERS	046-460-6540	25.97
Department 460 - LAWRENCE COMMUNITY CENTER Total:				1,766.48
Fund 046 - LAWRENCE COMMUNITY CENTER FUND Total:				1,766.48

Fund: 110 - ROAD USE TAX

Department: 211 - Public Services - community betterment				
JOHN DEERE FINANCIAL	11/12/2024	PARTS	110-211-6530	93.28
JOHN DEERE FINANCIAL	11/12/2024	PARTS	110-211-6470	29.03
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	110-211-6553	12.17
JOHN DEERE FINANCIAL	11/12/2024	PARTS	110-211-6470	217.76
JOHN DEERE FINANCIAL	11/12/2024	HYD HOSE ENDS	110-211-6470	76.97
JOHN DEERE FINANCIAL	11/12/2024	OIL/SOAP/STRING	110-211-6530	129.46
JOHN DEERE FINANCIAL	11/12/2024	HOSE SUPPLY / BATTERIES	110-211-6530	57.43
JOHN DEERE FINANCIAL	11/12/2024	HOSE & ROPE	110-211-6474	7.95
HOTSY CLEANING SYSTEMS	11/12/2024	MAINTENANCE	110-211-6530	261.92
JOHN DEERE FINANCIAL	11/12/2024	SCREWS	110-211-6553	8.99
TRUCK COUNTRY	11/12/2024	PARTS	110-211-6474	405.53
SADLER POWER TRAIN	11/12/2024	HUB CAPS	110-211-6474	88.36
STAR EQUIPMENT LTD.	11/12/2024	AIR FILTER & STARTER	110-211-6470	126.95
MENARDS	11/12/2024	RAKES	110-211-6530	64.95
TRUCK COUNTRY	11/12/2024	VCLAMP	110-211-6474	89.40
WEBER STONE COMPANY	11/12/2024	ROCK	110-211-6543	183.77
CROWLEY REPAIR	11/12/2024	RIMS	110-211-6474	690.00
TRUCK COUNTRY	11/12/2024	CONNECTOR	110-211-6474	16.69
BANOWETZ LUMBER COMPA...	11/12/2024	EYE BOLTS	110-211-6543	12.14
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	SEALER	110-211-6530	14.79
HOTSY CLEANING SYSTEMS	11/12/2024	SOAP	110-211-6530	280.00
KLUESNER CONSTRUCTION	11/12/2024	CEILING JOINTS	110-211-6790	841.80
MORTON SALT, INC	11/12/2024	SALT	110-211-6544	2,756.62
WEBER STONE COMPANY	11/12/2024	110-211-6543	110-211-6543	573.65
J&R SUPPLY	11/12/2024	TILE PROBE	110-211-6553	45.00
MORTON SALT, INC	11/12/2024	SALT	110-211-6544	6,799.24
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	OIL	110-211-6530	47.48
TRUCK COUNTRY	11/12/2024	PARTS	110-211-6474	1,284.20
SADLER POWER TRAIN	11/12/2024	HUB KIT	110-211-6474	131.51
SADLER POWER TRAIN	11/12/2024	SEAL DRIVER	110-211-6553	120.08
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	OIL FILTER	110-211-6470	165.26
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	CAB FILTER	110-211-6470	47.67
OLTMAN WELDING	11/12/2024	PARTS	110-211-6530	68.00
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	OIL	110-211-6470	52.06
KLUESNER CONSTRUCTION	11/12/2024	SEAL JOINTS	110-211-6790	29,446.30
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	FUEL FILTER	110-211-6470	36.08
LINN CO-OP OIL CO.	11/12/2024	DIESEL	110-211-6551	1,379.40
BANOWETZ LUMBER COMPA...	11/12/2024	PLYWOOD	110-211-6475	73.98
Department 211 - Public Services - community betterment Total:				46,735.87
Fund 110 - ROAD USE TAX Total:				46,735.87
Fund: 121 - LOCAL OPTION TAX 35%				
Department: 210 - ROADS, BRIDGES, SIDEWALKS				
DELANCEY ELECTRIC CO.	11/12/2024	REPAIRS	121-210-6371	670.00
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:				670.00
Fund 121 - LOCAL OPTION TAX 35% Total:				670.00

Expense Approval Report

Post Dates: 10/31/2024 - 11/12/2024

Vendor Name	Post Date	Description (Item)	Account Number	Amount
Fund: 600 - WATER FUND				
Department: 810 - 810				
JOHN DEERE FINANCIAL	11/12/2024	PARTS	600-810-6553	5.79
JOHN DEERE FINANCIAL	11/12/2024	PARTS	600-810-6553	23.66
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	600-810-6553	19.99
JOHN DEERE FINANCIAL	11/12/2024	PARTS	600-810-6455	12.49
JOHN DEERE FINANCIAL	11/12/2024	BLEACH/BUCKETS	600-810-6530	13.97
JOHN DEERE FINANCIAL	11/12/2024	HOSE FITTINGS	600-810-6553	26.34
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	600-810-6553	19.99
CHEM RIGHT LABORATORIES ...	11/12/2024	TESTS	600-810-6470	95.00
WATER SOLUTIONS UNLIMITED	11/12/2024	HMO	600-810-6501	1,580.00
WATER SOLUTIONS UNLIMITED	11/12/2024	BLEACH	600-810-6501	1,644.00
J&R SUPPLY	11/12/2024	SAW BLADES	600-810-6722	700.00
OLIN-MORLEY TELEPHONE C...	11/12/2024	PHONE	600-810-6373	104.95
US POSTMASTER	11/05/2024	UB REMINDER POSTAGE	600-810-6508	102.20
IOWA RURAL WATER ASSOCIA...	11/12/2024	2025DUES	600-810-6430	455.00
US POSTMASTER	11/07/2024	LEAD SURVEY POSTAGE	600-810-6508	803.00
Department 810 - 810 Total:				5,606.38
Fund 600 - WATER FUND Total:				5,606.38

Fund: 610 - WASTEWATER FUND

Department: 815 - 815				
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	610-815-6530	70.97
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	610-815-6530	33.20
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	610-815-6553	19.99
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	610-815-6553	18.48
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	610-815-6470	17.98
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	610-815-6504	37.57
JOHN DEERE FINANCIAL	11/12/2024	SUPPLIES	610-815-6530	24.72
CITY OF DUBUQUE	11/12/2024	WASTE	610-815-6785	74.25
JOHN DEERE FINANCIAL	11/12/2024	GARDEN HOSE	610-815-6504	54.99
JOHN DEERE FINANCIAL	11/12/2024	PIPE FITTINGS	610-815-6530	27.96
JOHN DEERE FINANCIAL	11/12/2024	CHALK LINE/BATTERIES	610-815-6530	16.97
JOHN DEERE FINANCIAL	11/12/2024	610-815-6530	610-815-6530	89.97
FAREWAY STORES, INC.	11/12/2024	PAPER TOWELS	610-815-6530	22.18
CHEM RIGHT LABORATORIES ...	11/12/2024	TEST	610-815-6479	22.00
ANAMOSA STATE PENITENTIA...	11/12/2024	INMATES	610-815-6010	90.00
CORE & MAIN LP	11/12/2024	FILTERS	610-815-6501	75.90
QC ANALYTICAL SERVICES LLC	11/12/2024	WWTP RENEWAL	610-815-6479	1,266.00
CHEM RIGHT LABORATORIES ...	11/12/2024	TEST	610-815-6479	22.00
HAWKEYE ELECTRICAL CONTR...	11/12/2024	ELECTRICAL WORK	610-815-6470	223.88
MENARDS	11/12/2024	LIME	610-815-6530	159.90
CORE & MAIN LP	11/12/2024	NITRIFICAION INHIBITOR	610-815-6501	129.67
BARD CONCRETE	11/12/2024	CONCRETE	610-815-6785	684.88
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	BULBS CRANE TRUCK	610-815-6474	32.24
LINN CO-OP OIL CO.	11/12/2024	GAS	610-815-6551	2,100.84
SCHIMBERG CO.	11/12/2024	SEWER MAIN PARTS	610-815-6785	440.86
SCHIMBERG CO.	11/12/2024	SEWER MAIN PARTS	610-815-6785	228.98
CORE & MAIN LP	11/12/2024	CLEANER	610-815-6501	15.55
US POSTMASTER	11/05/2024	UB REMINDER POSTAGE	610-815-6508	102.20
ARNOLD MOTOR SUPPLY, LLP	11/12/2024	WIPERBLADES	610-815-6474	24.46
CHEMSEARCH	11/12/2024	ECOSTORM	610-815-6501	165.00
LINN CO-OP OIL CO.	11/12/2024	DIESEL	610-815-6551	551.80
Department 815 - 815 Total:				6,845.39
Fund 610 - WASTEWATER FUND Total:				6,845.39
Grand Total:				448,817.40

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	81,385.48	63,641.21
015 - FIRE SERVICE	300,173.07	0.00
041 - LIBRARY FUND	88.47	0.00
043 - PARKS & RECREATION	3,453.06	0.00
044 - AQUA COURT	2,093.20	0.00
046 - LAWRENCE COMMUNITY CENTER FUND	1,766.48	0.00
110 - ROAD USE TAX	46,735.87	0.00
121 - LOCAL OPTION TAX 35%	670.00	0.00
600 - WATER FUND	5,606.38	905.20
610 - WASTEWATER FUND	6,845.39	102.20
Grand Total:	448,817.40	64,648.61

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-2200	FIT HOLDING	4,900.56	4,900.56
001-000-2201	SIT HOLDING	2,430.50	2,430.50
001-000-2202	FICA HOLDING	8,552.90	8,552.90
001-000-2203	IPERS HOLDING	11,302.92	11,302.92
001-000-2204	PEDC HOLDING	476.93	476.93
001-000-2205	HEALTH & CANCER INS. ...	31,014.94	31,014.94
001-000-2206	MEDICARE HOLDING	2,000.34	2,000.34
001-000-2208	LIFE HOLDING	813.46	813.46
001-110-6155	SELF FUNDED HEALTH INS	1,791.08	1,791.08
001-110-6412	PHYSICALS & MEDICAL E...	150.00	0.00
001-110-6490	SOFTWARE MAINT CON...	300.00	0.00
001-110-6504	EQUIPMENT, SMALL	38.00	0.00
001-210-6155	SELF FUNDED HEALTH INS	357.58	357.58
001-210-6181	ALLOWANCE, UNIFORM	309.97	0.00
001-210-6490	PROFESSIONAL SERVICES	255.00	0.00
001-290-6460	LANDFILL ASSESSMENT	73.55	0.00
001-450-6491	GRAVE SERVICING	750.00	0.00
001-612-6430	MEMBERSHIP DUES & S...	105.00	0.00
001-622-6470	MAINT. CONTRACT OFFI...	284.36	0.00
001-622-6480	MAINT. CONTRACT CO...	15,321.00	0.00
001-622-6530	SUPPLIES, OPERATIONS	28.00	0.00
001-622-6535	SUPPLIES/NONCAP EQUI...	116.40	0.00
001-650-6475	BUIDLING & GROUNDS ...	12.99	0.00
015-150-6474	MAINTENANCE, VEHICLE	793.07	0.00
015-150-6542	SUPPLIES, MISCELLANE...	240.00	0.00
015-150-6550	VEHICLE EXPENSES	299,140.00	0.00
041-410-6373	UTILITIES, TELEPHONE	88.47	0.00
043-430-6025	SALAIRES TEMPORARY - ...	70.00	0.00
043-430-6310	CONTRACT, MAINTENA...	130.00	0.00
043-430-6475	MAINTENANCE, BLDGS &..	402.03	0.00
043-430-6520	EQUIPMENT, PARK MAI...	292.41	0.00
043-430-6531	SUPPLIES, REC. PROGR...	842.00	0.00
043-430-6532	SUPPLIES, PARK MAINT...	1,355.13	0.00
043-430-6550	VEHICLE EXPENSES	44.99	0.00
043-430-6551	FUEL EXPENSE	316.50	0.00
044-440-6475	MAINTENANCE, BLDGS &..	912.86	0.00
044-440-6490	PROFESSIONAL SERVICES	973.84	0.00
044-440-6546	MERCHANDISE FOR RES...	206.50	0.00
046-460-6470	MAINTENANCE, EQUIP...	209.28	0.00
046-460-6475	MAINTENANCE, BLDGS &..	807.74	0.00
046-460-6522	EQUIPMENT, MAINTEN...	593.51	0.00
046-460-6540	SUPPLIES, BLDGS. & GR...	25.97	0.00
046-460-6541	SUPPLIES, JANITORIAL ...	129.98	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
110-211-6470	MAINTENANCE, EQUIP...	751.78	0.00
110-211-6474	MAINTENANCE, VEHICLE	2,713.64	0.00
110-211-6475	MAINTENANCE, BLDGS &...	73.98	0.00
110-211-6530	SUPPLIES, OPERATIONS	1,017.31	0.00
110-211-6543	SUPPLIES, STREET MAIN...	769.56	0.00
110-211-6544	SUPPLIES, SNOW & ICE R...	9,555.86	0.00
110-211-6551	VEHICLE FUEL EXPENSES	1,379.40	0.00
110-211-6553	MISCELLANEOUS SUPPLI...	186.24	0.00
110-211-6790	CAPITAL IMPROVEMENT...	30,288.10	0.00
121-210-6371	STREET/TRAFFIC LIGHTS	670.00	0.00
600-810-6373	UTILITIES, TELEPHONE	104.95	0.00
600-810-6430	MEMBERSHIP DUES & S...	455.00	0.00
600-810-6455	MAINTENANCE, EQUIP...	12.49	0.00
600-810-6470	PROF. SERVICES - TESTI...	95.00	0.00
600-810-6501	CHEMICALS	3,224.00	0.00
600-810-6508	SUPPLIES, POSTAGE	905.20	905.20
600-810-6530	SUPPLIES, OPERATIONS	13.97	0.00
600-810-6553	MISCELLANEOUS EXPEN...	95.77	0.00
600-810-6722	EQUIPMENT, OPERATIO...	700.00	0.00
610-815-6010	SALARIES, REGULAR FULL...	90.00	0.00
610-815-6470	MAINTENANCE, EQUIP...	241.86	0.00
610-815-6474	MAINTENANCE, VEHICLE	56.70	0.00
610-815-6479	PROF. SERVICES - TESTI...	1,310.00	0.00
610-815-6501	CHEMICALS	386.12	0.00
610-815-6504	EQUIPMENT, SMALL	92.56	0.00
610-815-6508	SUPPLIES, POSTAGE	102.20	102.20
610-815-6530	OPERATIONS SUPPLIES	445.87	0.00
610-815-6551	FUEL EXPENSE	2,652.64	0.00
610-815-6553	MISCELLANEOUS EXPEN...	38.47	0.00
610-815-6785	WASTEWTR SYSTEM IM...	1,428.97	0.00
Grand Total:		448,817.40	64,648.61

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	448,817.40	64,648.61
Grand Total:	448,817.40	64,648.61



PROFESSIONAL SERVICES AGREEMENT

For

**Sanitary Sewer Rehabilitation Near Elm St. and Hickory St.
Design and Bidding Services**

Steve Agnitsch, Utilities Superintendent
City of Anamosa
1205 Walworth Avenue
Anamosa, Iowa 52205
319-558-8335

Haley Jindrich, PE
HR Green, Inc.
8710 Earhart Lane SW
Cedar Rapids, Iowa 52404
2403955

November 11, 2024

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THIS **AGREEMENT** is between City of Anamosa (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

Approximately 375 feet of 12-inch sanitary sewer from the corner of Elm St. and Hickory St. to the corner near Mill St. and Mechanic St. is failing and in need of rehabilitation and/or replacement. The sewer crosses under several inhabitable structures and is predominantly Orangeburg pipe with severe deformation. Recent televising videos indicate that the sewer is collapsed near Hickory St., with a sinkhole forming near the corner residence (301 S Elm St.). The sewer alignment also appears to have been altered along the downstream section near Mill St. and Mechanic St., which has resulted in a subpar sewer plug and major voids within the flowline of the sewer. At least four services are known to tie into this sewer segment, some of which may tie in directly under permanent structures. Based on conversations with the City, it is unlikely that permanent easements exist over the sewer.

After inspecting the site on October 29, 2024, HR Green recommends the following approach to repair deficiencies and restore structural stability to the sanitary sewer pipe while also minimizing construction costs and overall disturbance to the individual properties.

- Install cured-in-place-pipe (CIPP) liner through the majority of the pipe alignment to restore structural integrity.
- The sewer collapse near 301 S Elm St. is located partially or completely under the building and thus cannot be replaced via open cut excavation. A trenchless point repair would be performed via robotic cutter or hydroblast attachment to prepare the collapsed pipe for a CIPP liner. The void area around the pipe exterior shall be filled using an injectable polyurethane foam or similar material.
- Install new PVC sewer, parallel to the existing sewer near Mill St. and Mechanic St., where the alignment appears to have been altered. A portion of the existing sewer would be filled with grout and abandoned in place.
- Replace the brick manhole near Elm St. and Hickory St with a new precast concrete manhole.
- Install new manholes on upstream and downstream end of new PVC sewer segment.
- Remove existing manhole in Mill St. and replace section of 18" corrugated HDPE sewer that was observed while viewing the inside of the manhole.
- Re-route (as needed) and reinstate sanitary services to the new PVC sewer and the CIPP-lined sewer.
- Provide temporary construction easements and permanent sewer easements (up to four each) for the various properties along the sewer alignment.

1.2 Design Criteria/Assumptions

- The existing sanitary sewer along the west side of Elm St. is approximately 2 ft higher in elevation than the sewer to be repaired, eliminating the possibility of connecting the affected structures to the existing sewer by gravity.
- An alternative approach that is considered impracticable is to construct new sanitary sewer along the east side of Elm St. and run the existing services to the new main. This alternative would be more costly from a construction standpoint (traffic control, pavement patching, utility conflicts, etc.) and any existing services under the buildings would need to be re-routed to Elm St., which would require coordination with homeowners and removal of floor slabs, plumbing, etc. in order to reroute the sanitary sewer service pipes to the new sewer.
- A 12" CIPP liner would be installed and designed to maintain the structural requirements for the oval-shaped sewer.
- The sewer collapse near 301 S Elm St. can be repaired via trenchless technology. This assumption shall be confirmed by a trenchless contractor during the design phase when televising videos are available.
- No easements exist over the existing sewer.
- No geotechnical exploration is needed based on the limited amount of excavation planned.
- The Engineer's opinion of probable construction cost is less than the State of Iowa's 2025 competitive bid threshold of \$206,000. However, HR Green recommends that the project be publicly bid due to the complexity of the project (e.g., various contractors/subcontractors involved) and the likelihood of more favorable bids associated with public bidding.
- Design will generally follow the Iowa Department of Natural Resources (IDNR) Wastewater Facilities Design Standards, Iowa Statewide Urban Design and Specifications (SUDAS), and all applicable local codes and design requirements.

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

A. Project Management & Preliminary Work

1. Provide on-going project management for the design period. Set up lines of communication, update the project schedule as needed, use applicable codes and standards, and provide quality control. Advise Client if additional data or services are necessary and assist in obtaining such data and services.
2. Project Initiation - Develop contract, work plan, budget, and schedule.
3. Monitor project budget and schedule.
4. Coordinate with sub-consultants and/or contractors, vendors, etc. as needed for the project.
 - i. Through a subcontract, complete a topographic survey for the project location, including utility locations, property research, and easement needs as identified above.

B. Design

1. 50% Schematic Design

HR Green shall compile 50% design, contract drawings, and cost estimates for the proposed improvements. The work tasks to be performed include the following:

- Prepare preliminary design sheets, including sheet index, legends, location map, sewer plan and profile, and removals sheet.
- Identify bid items to be included in the Project as well as preliminary quantity tabulations, general notes, and estimate reference information.
- Show private utilities on plan sheets, determined from coordination with the utility companies during design.
- Complete an internal quality assurance quality control (QA/QC) review of the design and make recommended changes as needed.
- Determine temporary and permanent easement needs.
- Prepare a preliminary opinion of probable construction cost for the Project work.
- Conduct a meeting with the Client to review the design and resolve any questions.

2. 100% Construction Documents

HR Green shall compile construction documents and prepare the project for bidding. Specific activities and deliverables from this task are described below:

- Finalize title sheets, including sheet index, legends, and location map.
- Prepare final bid items to be included in the Project as well as final quantity tabulations, general notes, and estimate reference information.
- Finalize right-of-way and easement plan sheets, including permanent and temporary easements for construction purposes.
- Finalize location and drafting of private utility relocations on the plan sheets, determined from coordination with the utility companies during design.
- Prepare final demolition and civil drawings and details.
- Finalize the opinion of probable construction cost based on final project quantities. Develop latest cost trends for the project.
- Prepare technical specifications.
- Complete an internal quality assurance quality control (QA/QC) review of the design and make recommended changes as needed.
- Prepare construction permit applications for Iowa Department of Natural Resources (IDNR) review.
- Conduct a meeting with the Client to review the design and resolve any questions.

C. Bidding

HR Green shall assist in the preparation of the formal Notice of Hearing and Notice to Bidders. Publication and costs shall be borne by the Client.

1. HR Green shall provide and distribute electronic copies of drawings, specifications, and contract documents for distribution to prospective bidders for the project.
2. HR Green shall post the Notice to Bidders in a relevant contractor plan room and construction lead generating service with statewide circulation. Client shall post the Notice to Bidders on their internet site.
3. HR Green shall be available to answer questions from contractors prior to the letting and shall issue addenda as appropriate to interpret, clarify, or expand the bidding documents.



4. HR Green shall have a representative present when the bids and proposals are opened, prepare a tabulation of bids for the Client, comment on the responsiveness of bidders, and assist the Client in making the award of contract.

3.0 Deliverables and Schedules Included in this Agreement

The following deliverables and schedule assume a Notice to Proceed date on or before November 15, 2024.

Phase/Task	Anticipated Completion Date
Site Survey and Boundary Research	November 27, 2024
50% Schematic Design	December 12, 2024
Client Review	December 26, 2024
100% Construction Documents	January 9, 2025
Permitting	January/February 2025
Obtain Easements	January/February 2025
Bidding	February 2025
Construction	March 2025 to June 2025 (Substantial Completion)

This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

4.0 Items not included in Agreement/Supplemental Services

The following items are not included as part of this AGREEMENT:

1. Permits not listed above.
2. Environmental field studies and preparation of environmental documents.
3. Funding application preparation and management.
4. Condemnation services.
5. Material testing and certification services.
6. Construction survey and staking.
7. Additional engineering services related to public bidding, rebidding, or bid protests.
8. Televising and or dye/testing services or assistance.
9. Revisions of the preliminary design arising from changes in the general scope, extent, or character of the project including but not limited to, changes in size, complexity, Client's schedule, character of construction, or method of financing.
10. Construction phase engineering services.

Supplemental services not included in the AGREEMENT can be provided by COMPANY under separate agreement, if desired.

5.0 Services by Others

- Topographic Survey, Property Research, and Temporary Construction/Permanent Sewer Easements to be provided by subconsultant, Vobr Niemeyer, LLC.

6.0 Client Responsibilities

- Locate and uncover manhole covers, if required, to gain access.
- Confirm the length of corrugated HDPE sewer along Mill St. requiring replacement.
- Provide televising videos of sewer related to Project scope.
- Participate in progress meetings, as necessary.
- Review and process invoices.
- Provide pertinent available drawings, past geotechnical investigations, reports, data, maps, benchmarks and utility information for the project area, if available.
- Promptly review drawings, specifications, sketches, technical memos, and information submitted by HR Green.
- Provide legal review of information as needed by the project.
- Coordinate the appropriate resolutions, public hearings, and notices of intent.
- Secure Special Use or local permits required by the City or the County.
- Post the Notice to Bidders on City's internet site.
- Coordinate with property owners to secure signed temporary easements prior to construction and permanent easements to be recorded with the County.

7.0 Professional Services Fee

7.1 Fees

The fee for services will be based on COMPANY standard hourly rates current at the time the AGREEMENT is signed. These standard hourly rates are subject to change upon 30 days' written notice. Non-salary expenses directly attributable to the project such as: (1) living and traveling expenses of employees when away from the home office on business connected with the project; (2) identifiable communication expenses; (3) identifiable reproduction costs applicable to the work; and (4) outside services will be charged in accordance with the rates current at the time the service is done.

7.2 Invoices

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, COMPANY may, without waiving any claim or right against the CLIENT, and without liability whatsoever to the CLIENT, suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event that any portion of an account remains unpaid 60 days after the billing, COMPANY may institute collection action and the CLIENT shall pay all costs of collection, including reasonable attorneys' fees.

7.3 Extra Services

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.



7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

7.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Lump sum in the amount of \$48,700



8.0 Terms and Conditions

The following Terms and Conditions are incorporated into this AGREEMENT and made a part of it.

8.1 Standard of Care

Services provided by COMPANY under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

8.2 Entire Agreement

This AGREEMENT and its attachments constitute the entire understanding between CLIENT and COMPANY relating to COMPANY's services. Any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this AGREEMENT shall be in writing and signed by the parties to this AGREEMENT. If the CLIENT, its officers, agents, or employees request COMPANY to perform extra services pursuant to this AGREEMENT, CLIENT will pay for the additional services even though an additional written agreement is not issued or signed.

8.3 Time Limit and Commencement of Services

This AGREEMENT must be executed within ninety (90) days to be accepted under the terms set forth herein. The services will be commenced immediately upon receipt of this signed AGREEMENT.

8.4 Suspension of Services

If the Project or the COMPANY'S services are suspended by the CLIENT for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this AGREEMENT, the COMPANY shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the CLIENT shall compensate the COMPANY for expenses incurred as a result of the suspension and resumption of its services, and the COMPANY'S schedule and fees for the remainder of the Project shall be equitably adjusted.

If the COMPANY'S services are suspended for more than ninety (90) days, consecutive or in the aggregate, the COMPANY may terminate this AGREEMENT upon giving not less than five (5) calendar days' written notice to the CLIENT.

If the CLIENT is in breach of this AGREEMENT, the COMPANY may suspend performance of services upon five (5) calendar days' notice to the CLIENT. The COMPANY shall have no liability to the CLIENT, and the CLIENT agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this AGREEMENT by the CLIENT. Upon receipt of payment in full of all outstanding sums due from the CLIENT, or curing of such other breach which caused the COMPANY to suspend services, the COMPANY shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

8.5 Books and Accounts

COMPANY will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses for a period of five (5) years. Said books and accounts will be available at all reasonable times for examination by CLIENT at the corporate office of COMPANY during that time.

8.6 Insurance

COMPANY will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage, and Professional Liability insurance caused by the negligent performance by COMPANY's employees of the functions and services required under this AGREEMENT.

8.7 Termination or Abandonment

Either party has the option to terminate this AGREEMENT. In the event of failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, then the obligation to provide further services under this AGREEMENT may be terminated upon seven (7) days' written notice. If any portion of the services is terminated or abandoned by CLIENT, the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the services not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for



services performed during such phase shall be based on COMPANY's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse COMPANY for termination costs.

8.8 Waiver

COMPANY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

8.9 Severability

If any provision of this AGREEMENT is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this AGREEMENT shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

8.10 Successors and Assigns

All of the terms, conditions, and provisions hereof shall inure to the benefit of and are binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this AGREEMENT shall be made without written consent of the parties to this AGREEMENT.

8.11 Third-Party Beneficiaries

Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. The COMPANY's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against the COMPANY because of this AGREEMENT or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this project to carry out the intent of this provision.

8.12 Governing Law and Jurisdiction

The CLIENT and the COMPANY agree that this AGREEMENT and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Iowa without regard to any conflict of law provisions, which may apply the laws of other jurisdictions.

It is further agreed that any legal action between the CLIENT and the COMPANY arising out of this AGREEMENT or the performance of the services shall be brought in a court of competent jurisdiction in the State of Iowa.

8.13 Dispute Resolution

Mediation. In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this AGREEMENT shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

8.14 Attorney's Fees

If litigation arises for purposes of collecting fees or expenses due under this AGREEMENT, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

8.15 Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY. COMPANY shall retain these records for a period of five (5) years following completion/submission of the records, during which period they will be made available to the CLIENT at all reasonable times.



8.16 Reuse of Documents

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

8.17 Failure to Abide by Design Documents or To Obtain Guidance

The CLIENT agrees that it would be unfair to hold COMPANY liable for problems that might occur should COMPANY'S plans, specifications or design intents not be followed, or for problems resulting from others' failure to obtain and/or follow COMPANY'S guidance with respect to any errors, omissions, inconsistencies, ambiguities or conflicts which are detected or alleged to exist in or as a consequence of implementing COMPANY'S plans, specifications or other instruments of service. Accordingly, the CLIENT waives any claim against COMPANY, and agrees to defend, indemnify and hold COMPANY harmless from any claim for injury or losses that results from failure to follow COMPANY'S plans, specifications or design intent, or for failure to obtain and/or follow COMPANY'S guidance with respect to any alleged errors, omissions, inconsistencies, ambiguities or conflicts contained within or arising as a result of implementing COMPANY'S plans, specifications or other instruments of service. The CLIENT also agrees to compensate COMPANY for any time spent and expenses incurred remedying CLIENT's failures according to COMPANY'S prevailing fee schedule and expense reimbursement policy.

8.18 Opinion of Probable Construction Cost

As part of the Deliverables, COMPANY may submit to the CLIENT an opinion of probable cost required to construct work recommended, designed, or specified by COMPANY, if required by CLIENT. COMPANY is not a construction cost estimator or construction contractor, nor should COMPANY'S rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. This requires COMPANY to make a number of assumptions as to actual conditions that will be encountered on site; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment and materials the contractor will employ; contractor's techniques in determining prices and market conditions at the time, and other factors over which COMPANY has no control. Given the assumptions which must be made, COMPANY cannot guarantee the accuracy of its opinions of cost, and in recognition of that fact, the CLIENT waives any claim against COMPANY relative to the accuracy of COMPANY'S opinion of probable construction cost.

8.19 Design Information in Electronic Form

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY's express written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore, the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the modification or reuse of these materials.

The CLIENT recognizes that designs, plans, and data stored on electronic media including, but not limited to computer disk, magnetic tape, or files transferred via email, may be subject to undetectable alteration and/or uncontrollable deterioration. The CLIENT, therefore, agrees that COMPANY shall not be liable for the completeness or accuracy of any materials provided on electronic media after a 30-day inspection period, during which time COMPANY shall correct any errors detected by the CLIENT to complete the design in accordance with the intent of the contract and specifications. After 40 days, at the request of the CLIENT, COMPANY shall submit a final set of sealed drawings, and any additional services to be performed by COMPANY relative to the

submitted electronic materials shall be subject to separate agreement. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the COMPANY and electronic files, the signed or sealed hard-copy construction documents shall govern.

8.20 Information Provided by Others

The CLIENT shall furnish, at the CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this AGREEMENT. The COMPANY may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The COMPANY shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the CLIENT and/or the CLIENT's consultants and contractors.

COMPANY is not responsible for accuracy of any plans, surveys or information of any type including electronic media prepared by any other consultants, etc. provided to COMPANY for use in preparation of plans. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the COMPANY from any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or connected in any way with the services performed by other consultants engaged by the CLIENT.

COMPANY is not responsible for accuracy of topographic surveys provided by others. A field check of a topographic survey provided by others will not be done under this AGREEMENT unless indicated in the Scope of Services.

8.21 Force Majeure

The CLIENT agrees that the COMPANY is not responsible for damages arising directly or indirectly from any delays for causes beyond the COMPANY's control. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless from any and all liability, other than that caused by the negligent acts, errors, or omissions of COMPANY, arising out of or resulting from the same. For purposes of this AGREEMENT, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; disease epidemic or pandemic; failure of any government agency to act in a timely manner; failure of performance by the CLIENT or the CLIENT'S contractors or consultants; or discovery of any hazardous substances or differing site conditions. Severe weather disruptions include but are not limited to extensive rain, high winds, snow greater than two (2) inches and ice. In addition, if the delays resulting from any such causes increase the cost or time required by the COMPANY to perform its services in an orderly and efficient manner, the COMPANY shall be entitled to a reasonable adjustment in schedule and compensation.

8.22 Job Site Visits and Safety

Neither the professional activities of COMPANY, nor the presence of COMPANY'S employees and sub-consultants at a construction site, shall relieve the general contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. COMPANY and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The CLIENT agrees that the general contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT's AGREEMENT with the general contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY'S consultants shall be indemnified and shall be made additional insureds on the general contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

8.23 Hazardous Materials

CLIENT hereby understands and agrees that COMPANY has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at CLIENT's premises, or in connection with or related to this project with respect to which COMPANY has been retained to provide professional services. The compensation to be paid COMPANY for said professional services is in no way commensurate with, and has not been calculated with reference to, the potential risk of injury or loss which may be caused by the exposure of persons or property to such substances or conditions. Therefore, to the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold COMPANY, its officers, directors,

employees, and consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, or consequential, including, but not limited to, attorney fees and Court costs, arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acid, alkalis, toxic chemicals, liquids gases, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

It is acknowledged by both parties that COMPANY'S Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event COMPANY or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of COMPANY'S services, COMPANY may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until the CLIENT retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrants that the job site is in full compliance with applicable laws and regulations.

Nothing contained within this AGREEMENT shall be construed or interpreted as requiring COMPANY to assume the status of a generator, storer, transporter, treater, or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C.A., §6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.

8.24 Certificate of Merit

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of a design professional performing professional services under similar circumstances; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to COMPANY not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any judicial proceeding.

8.25 Limitation of Liability

In recognition of the relative risks and benefits of the Project to both the CLIENT and the COMPANY, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants shall not exceed \$50,000.00, or the COMPANY'S total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

8.26 Design Without Construction Observation

It is agreed that the professional services of COMPANY do not extend to or include the review or site observation of the contractor's work or performance and the CLIENT assumes all responsibility for interpretation of the contract documents and for construction observation. It is further agreed that the CLIENT will defend, indemnify and hold harmless COMPANY from any claim or suit whatsoever, including but not limited to all payments, expenses or costs involved, arising from the contractor's performance or the failure of the contractor's work to conform to the design intent and the contract documents. COMPANY agrees to be responsible for its employees' negligent acts, errors or omissions.

8.27 Municipal Advisor

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.



This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this AGREEMENT and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

HR GREEN, INC.

A blue ink signature of Haley Jindrich.

Haley Jindrich, P.E.

Approved by:

A blue ink signature of Michael Roth.

Printed/Typed Name: Michael Roth, P.E.

Title: Principal

Date:

11/6/24

CITY OF ANAMOSA

Accepted by:

Printed/Typed Name:

Title:

Date:

3RD STREET SIDEWALK EXTENSION CONCEPT LEVEL DESIGN
ENGINEER'S OPINION OF PROJECT COST
E 3RD ST SIDEWALK - SHAW RD TO DEERWOOD DRIVE
CONTRACT NUMBER 220390
ANAMOSA, IOWA
3/29/2024
Prepared by HR Green

#	CODE	ITEM	UNIT	UNIT PRICE	QUANTITY	TOTAL COST
DIVISION 21 - EARTHWORK, SUBGRADES AND SUBBASES						\$ 113,038.43
2101	0850001	CLEARING AND GRUBBING	ACRE	\$ 5,000.00	1.1	\$ 5,500.00
2102	2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	\$ 24.50	1,535	\$ 37,607.50
2105	8425005	TOPSOIL, FURNISH AND SPREAD	CY	\$ 41.50	1,170	\$ 48,555.00
2109	9300100	SPECIAL COMPACTION OF SUBGRADE	STA	\$ 36.00	70	\$ 2,520.00
2115	1000000	MODIFIED SUBBASE, 6 IN.	CY	\$ 28.00	673	\$ 18,855.93
DIVISION 22 - BASE COURSES						\$ 4,500.00
2213	7100400	RELOCATION OF MAIL BOXES	EA	\$ 500.00	9	\$ 4,500.00
DIVISION 23 - SURFACE COURSES						\$ 60,010.00
2301	1033060	STANDARD OR SLIP FORM PCC PVEMENT, CL C, CL 3 DURABILITY, 6 IN.	SY	85.00	610	\$ 51,850.00
2301	4874106	STANDARD OR SLIP FORM PCC PVEMENT, CL C, CL 3 DURABILITY, 8 IN.	SY	\$ 120.00	68	\$ 8,160.00
DIVISION 24 - STRUCTURES						\$ 60,000.00
2416	0100015	APRON, CONCRETE, 15 IN. DIA.	EA	\$ 3,000.00	4	\$ 12,000.00
2416	0100024	APRON, CONCRETE, 24 IN. DIA.	EA	\$ 4,300.00	2	\$ 8,600.00
2435	0250700	INTAKE, SW-507	EA	\$ 6,200.00	3	\$ 18,600.00
2435	0600110	INTAKE ADJUSTMENT, MINOR	EA	\$ 3,600.00	4	\$ 14,400.00
2435	0700010	CONNECTION TO EXISTING STRUCTURE	EA	\$ 1,700.00	2	\$ 3,400.00
2435	0700020	CONNECTION TO EXISTING INTAKE	EA	\$ 3,000.00	1	\$ 3,000.00
DIVISION 25 MISCELLANEOUS CONSTRUCTION						\$ 625,086.50
2503	0114215	STORM SEWER GRAVITY MAIN, TRENCHED, RCP, 2000D (CL III), 15 IN.	LF	\$ 100.50	265	\$ 26,632.50
2503	0114224	STORM SEWER GRAVITY MAIN, TRENCHED, RCP, 2000D (CL III), 24 IN.	LF	\$ 123.00	60	\$ 7,380.00
2510	5745850	REMOVAL OF PAVEMENT	SY	\$ 10.50	610	\$ 6,405.00
2511	0302600	RECREATIONAL TRAIL, PCC, 6 IN.	SY	\$ 50.00	2,750	\$ 137,500.00
2511	2745900	REMOVAL OF SIDEWALK	SY	\$ 12.00	6	\$ 72.00
2511	7526004	SIDEWALK, PCC, 4 IN.	SY	\$ 53.00	2,465	\$ 130,645.00
2511	7528101	DETECTABLE WARNING, CAST IRON	SF	\$ 85.00	200	\$ 17,000.00
2512	1725256	CURB AND GUTTER, P.C. CONCRETE, 2.5 FT., 6 IN.	LF	\$ 40.00	2,105	\$ 84,200.00
2512	1859000	CURB AND GUTTER, P.C. CONCRETE, 2.5 FT., MOUNTABLE	LF	\$ 35.00	230	\$ 8,050.00
2514	0000200	REMOVAL OF CURB	STA.	\$ 1,000.00	2	\$ 1,700.00
2515	2475005	DRIVEWAY, PAVED, PCC, 6 IN.	SY	\$ 67.50	623	\$ 42,052.50
2515	6745600	REMOVAL OF PAVED DRIVEWAY	SY	\$ 13.00	623	\$ 8,099.00

2516	8625000	COMBINED CONCRETE SIDEWALK AND RETAINING WALL	CY	\$ 1,365.00	11.80	\$ 16,107.00
2524	6765010	REMOVE AND REINSTALL SIGN AS PER PLAN	EA	\$ 300.00	22	\$ 6,600.00
2524	9276010	PERFORATED SQUARE STEEL TUBE POSTS	LF	\$ 17.00	216	\$ 3,672.00
2524	9276021	PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTALLATION	EA	\$ 103.00	18	\$ 1,854.00
2524	9325001	TRAFFIC SIGNS, SHEET ALUMINUM	SF	\$ 37.50	505	\$ 18,937.50
2526	8285000	CONSTRUCTION SURVEY	LS	\$ 10,000.00	1	\$ 10,000.00
2527	9263117	PAINTED PAVEMENT MARKINGS, DURABLE	STA	\$ 100.00	28	\$ 2,800.00
2527	9270111	GROOVES CUT FOR PAVEMENT MARKINGS	STA	\$ 85.00	28	\$ 2,380.00
2528	8445110	TEMPORARY TRAFFIC CONTROL	LS	\$ 7,500.00	1	\$ 7,500.00
2533	4980005	MOBILIZATION	LS	\$ 30,000.00	1	\$ 30,000.00
2554	0214000	FIRE HYDRANT ADJUSTMENT	EA	\$ 3,500.00	3	\$ 10,500.00
2599	9999005	CONCRETE WASHOUT	EA	\$ 3,000.00	1	\$ 3,000.00
2599	9999005	TRAFFIC SIGNAL MODIFICATION	EA	\$ 12,000.00	1	\$ 12,000.00
2599	9999009	PEDESTRIAN SAFETY RAIL	LF	\$ 200.00	150	\$ 30,000.00
DIVISION 26 - ROADSIDE DEVELOPMENT						\$ 38,507.00
2601	2636070	MULCHING, BONDED FIBER MATRIX	AC	\$ 3,500.00	1.1	\$ 3,850.00
2601	2636043	SEEDING AND FERTILIZING (RURAL)	AC	\$ 8,000.00	0.2	\$ 1,600.00
2601	2636044	SEEDING AND FERTILIZING (URBAN)	AC	\$ 2,800.00	0.9	\$ 2,520.00
2602	0000020	SILT FENCE	LF	\$ 1.80	1,000	\$ 1,800.00
2602	0000071	REMOVAL OF SILT FENCE	LF	\$ 0.40	1,000	\$ 400.00
2602	0000101	MAINTENANCE OF SILT FENCE	LF	\$ 0.50	1,000	\$ 500.00
2602	0000309	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	LF	\$ 2.75	4,700	\$ 12,925.00
2602	0000351	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	LF	\$ 0.40	4,700	\$ 1,880.00
2602	0000500	OPEN-THROAT CURB INTAKE SEDIMENT FILTER, EC-602	LF	\$ 70.00	180	\$ 12,600.00
2602	0000510	MAINTENANCE OF OPEN-THROAT CURB INTAKE SEDIMENT FILTER	EA	\$ 14.00	18	\$ 252.00
2602	0000520	REMOVAL OF OPEN-THROAT CURB INTAKE SEDIMENT FILTER	LF	\$ 1.00	180	\$ 180.00
Subtotal Construction (Current Year)						\$ 901,141.93
Contingency % of Above					10%	\$ 90,114.19
SUB-TOTAL						\$ 991,256.12
4-LANE TO 3-LANE CONVERSION						\$ 103,288.50
2524	9276010	PERFORATED SQUARE STEEL TUBE POSTS	LF	\$ 17.00	248	\$ 4,216.00
2524	9276021	PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTALLATION	EA	\$ 103.00	20	\$ 2,060.00
2524	9325001	TYPE A SIGNS, SHEET ALUMINUM	SF	\$ 37.50	125	\$ 4,687.50
2527	9263117	PAINTED PAVEMENT MARKINGS, DURABLE	STA	\$ 100.00	235	\$ 23,545.00
2527	9263143	PAINTED SYMBOLS AND LEGENDS, DURABLE	EACH	\$ 250.00	40	\$ 10,000.00
2527	9263180	PAVEMENT MARKINGS REMOVED	STA	\$ 100.00	100	\$ 10,005.00
2527	9270111	GROOVES CUT FOR PAVEMENT MARKINGS	STA	\$ 85.00	235	\$ 19,975.00
2527	9270120	GROOVES CUT FOR SYMBOLS AND LEGENDS	EACH	\$ 220.00	40	\$ 8,800.00
2528	8445110	TEMPORARY TRAFFIC CONTROL	LS	\$ 5,000.00	1	\$ 5,000.00
2533	4980005	MOBILIZATION	LS	\$ 7,500.00	1	\$ 7,500.00
2599	9999005	TRAFFIC SIGNAL MODIFICATION	EA	\$ 7,500.00	1	\$ 7,500.00

2599	9999005	RAPID FLASHING PEDESTRIAN LED BEACONS	EA	\$ 10,000.00	2	\$ 20,000.00
Subtotal Construction (Current Year)						\$ 123,288.50
Contingency % of Above 10%						\$ 12,328.85
SUB-TOTAL						\$ 135,617.35
TOTAL Construction						\$ 1,126,873.47
		Est. ROW Acquisition (\$/sf)	SF	\$1.59	10,000	\$ 15,900.00
		Final Design		10%		\$ 112,687.35
		Construction Engineering, Legal, Administration		12.50%		\$ 140,859.18
Total Est. Project Cost						\$ 1,383,991.15

Federal-aid Summary		Total	Federal-aid	Local Match	
HSIP	4-lane to 3-lane Conversion	\$ 115,000.00	\$ 115,000.00	(115,000.00)	Counts toward local
TAP Statewide	Safe Routes to School	\$ 812,500.00	\$ 650,000.00	\$ 162,500.00	80/20
TAP Regional	Multi-use, non-motorized trails and essential support facilities and on-road improvements to enhance bicycle / pedestrian use	\$ 365,000.00	\$ 292,000.00	\$ 73,000.00	80/20
	FEDERAL-AID TOTAL	\$ 1,292,500.00	\$ 1,057,000.00	\$ 120,500.00	\$ 1,177,500.00
Local Summary					
Funding				\$ 120,500.00	
ROW Acquisition		\$ 15,900.00			
Final Design		\$ 112,687.35			
Construction Engineering & Inspection		\$ 140,859.18			
	LOCAL TOTAL	\$ 269,446.53	\$ -	\$ 120,500.00	\$ 389,946.53

February 2, 2024

documents to the Contracts and Specifications Bureau by the 1st Tuesday, 2 months prior to letting. This is the absolute last date for the Administering Bureau to turn in all necessary documents to the Contracts and Specifications Bureau.

Letting Date: The "Letting Date" is the third Tuesday of every month, except January, which is the Wednesday after the third Tuesday of the month. Refer to the Contracts and Specifications Bureau "[Proposed Contract Letting Dates](#)" webpage for future letting dates.

Submittal Dates for Local Public Agency Projects let by the Iowa DOT

Following are submittal dates for upcoming Iowa DOT lettings. All submittals shall be *received* by the Iowa DOT Administering Bureau on or before the dates shown below. However, early submittals are always encouraged.

Project Development Critical Path Dates

Federal-aid and Non-Federal-aid Major and Minor Type Projects

Federal-aid/Primary Projects		All Projects				
Concept Statement		Preliminary Plans	Check Plans	Final Plans, PDC, All other Req'd Docs	Letting Date	Year
Major (1 year)	Minor (9 months)					
01/17/23	07/18/23	07/18/23	09/05/23	10/17/23	01/17/24	2024
02/21/23	08/15/23	08/15/23	10/03/23	11/21/23	02/20/24	
03/21/23	09/19/23	09/19/23	11/07/23	12/19/23	03/19/24	
04/18/23	10/17/23	10/17/23	12/05/23	01/16/24	04/16/24	
05/16/23	11/21/23	11/21/23	01/02/24	02/20/24	05/21/24	
06/20/23	12/19/23	12/19/23	02/06/24	03/19/24	06/18/24	
07/18/23	01/16/24	01/16/24	03/05/24	04/16/24	07/16/24	
08/15/23	02/20/24	02/20/24	04/02/24	05/21/24	08/20/24	
09/19/23	2/20/24*	03/19/24	05/07/24	06/18/24	09/17/24	
10/17/23	2/20/24*	04/16/24	06/04/24	07/16/24	10/15/24	
11/21/23	02/20/24	05/21/24	07/02/24	08/20/24	11/19/24	
12/19/23	03/19/24	06/18/24	08/06/24	09/17/24	12/17/24	
01/16/24	04/16/24	07/16/24	09/03/24	10/15/24	01/22/25	2025
02/20/24	05/21/24	08/20/24	10/01/24	11/19/24	02/18/25	
03/19/24	06/18/24	09/17/24	11/05/24	12/17/24	03/18/25	
04/16/24	07/16/24	10/15/24	12/03/24	01/21/25	04/15/25	
05/21/24	08/20/24	11/19/24	01/07/25	02/18/25	05/20/25	
06/18/24	09/17/24	12/17/24	02/04/25	03/18/25	06/17/25	
07/16/24	10/15/24	01/21/25	03/04/25	04/15/25	07/15/25	
08/20/24	11/19/24	02/18/25	04/01/25	05/20/25	08/19/25	
09/17/24	12/17/24	03/18/25	05/06/25	06/17/25	09/16/25	
10/15/24	01/21/25	04/15/25	06/03/25	07/15/25	10/21/25	
11/19/24	02/18/25	05/20/25	07/01/25	08/19/25	11/18/25	
12/17/24	03/18/25	06/17/25	08/05/25	09/16/25	12/16/25	

*Transition from a 6-month to 9-month schedule.



MEMORANDUM

Date: September 5, 2024

To: Jeremiah Hoyt, City Administrator

From: Mary Rump, Transportation Director *MR*

Re: Funding Announcement – 3rd Street Extension

This correspondence is to inform you that the Region 10 Regional Planning Affiliation (RPA) has programmed Transportation Alternative Program (TAP) funds in the amount of \$292,000 for the following project: 3rd Street Extension.

Your project has been programmed into the RPA's 2025-2028 Transportation Improvement Program (TIP) in federal fiscal year 2025.

In order to receive your TAP funds, you will need to work with the Iowa Department of Transportation. To initiate the TAP process, you will need to contact the Iowa DOT TAP Program Manager. For this project, the contact is: Susan Hollenkamp, susan.hollenkamp@iowadot.us.

Please note that the City does not yet have a funding commitment nor is it authorized to expend TAP funds until the project has been authorized by the Federal Highway Administration (FHWA). The Program Manager noted above will assist in obtaining this authorization. Expenditures incurred prior to FHWA authorization will be ineligible for reimbursement. If you have questions or concerns, please contact me at (319) 365-9941, extension 128 or by email at mary.rump@ecicog.org.

TAP-U-0165()--8I-53

Project is Draft TIP Approved

Project

Project Number	TAP-U-0165()--8I-53
Name	3rd Street Sidewalk Extension
ID	55887

Work Codes

DOT	0 - Work Not Assigned
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Site

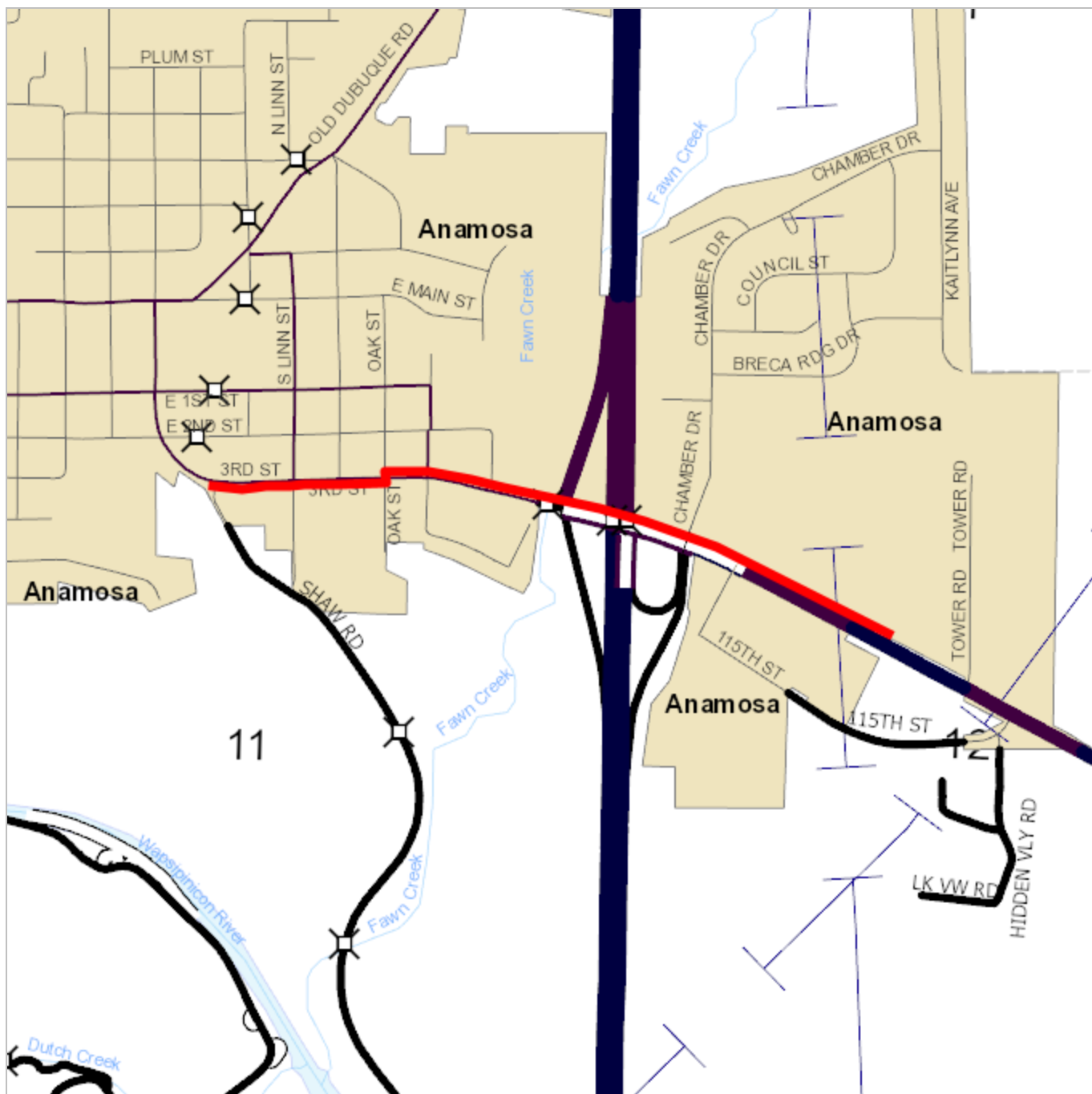
Lanes	2
Min AADT	85
Max AADT	12000
FFC	Local

Contacts

Planning Agency	RPA 10
Sponsor	Anamosa

Location

In the city of Anamosa, On MORLEY RD



Funding

Source	2025
Contract	\$120,500
HSIP (FA)	\$115,000
TAP (FA)	\$650,000
TAP (Regional) (FA)	\$292,000
Total	\$1,177,500

Appropriation Codes

No Appropriation Codes

Programs

Program	Version	Name	Project Number	Funding
2025 STIP	Original	3rd Street Sidewalk Extension	TAP-U-0165()--8I-53	\$1,177,500

Log

Friday, June 14, 2024

5:09 pm

- Approval Level changed from Submitted to Draft TIP Approved

Mary Rump
mary.rump@ecicog.org

5:09 pm

- Approval Level changed from In Prep to Submitted

Mary Rump
mary.rump@ecicog.org

ATTACHMENT A SCOPE OF SERVICES

The project is described as design and construction administration services, per Iowa DOT specifications, for the 3rd Street Sidewalk Extension Project along E 3rd Street and IA 64, between Shaw Road and Deerwood Drive. The portion of E 3rd Street west of the US Hwy 151 interchange is four lanes. East of the US Hwy 151 interchange, IA 64 has two lanes with turning lanes at Grant Wood Drive, Chamber Drive, and the interchange. The project will also include the 4-lane to 3-lane conversion of E 3rd Street, from the US Hwy 151 interchange west to where it becomes S Scott Street to the intersection with E. Main Street. The total project distance is approximately 1.25 miles. The work to be completed by the Consultant under this agreement shall encompass and include detail work, services, materials, equipment, and supplies necessary to perform project management and administration; sidewalk and trail design (grading and paving); pavement marking design; storm sewer design; public involvement; private utility coordination; traffic staging design; pedestrian crossing design; bid phase services (assuming an Iowa DOT letting); and permit applications. This agreement also encompasses construction administration services for the project. This project will be funded by Iowa's Transportation Alternatives Program (TAP, State and Regional), Highway Safety Improvement Program - Local (HSIP), and a local match.

The specific services to be provided are described in the following pages.

I. BACKGROUND

This scope of work involves design and construction engineering services for the 3rd Street Sidewalk Extension. The Consultant Team will provide the following services:

HR Green, Inc. (Consultant)

- Project Management and Administration
- Final sidewalk and trail design
- Final Storm sewer and Drainage Design
- Final Roadway and Striping Design
- Public Involvement
- Bid Phase Services
- Permitting
- Construction Phase Services

Vobr Niemeyer, LLC (VN)

- Topography Survey
- Temporary Construction Easements
- Permanent Sidewalk Easements

II. DETAILED WORK TASKS

Task A – Project Management and Administration

The work tasks to be performed under Project Management and Administration shall consist of the following:

A.1 Development of Project Instructions, Schedule, and Detailed Work Plan

Prepare written instructions for project staff. Provide background, contact names, communications procedures, responsibilities, schedule and budget information, and other important elements for the project. Establish a graphic project schedule indicating critical dates, milestones, and deliverables. Prepare a detailed work plan with specific staff assignments, by task, corresponding to the schedule.

A.2 Coordination with Project Stakeholders

Maintain communications with the City of Anamosa staff. Meet with Stakeholders to review progress, discuss specific elements of the project, promote communication between the various entities, and expedite the project development process. Prepare minutes of meetings, action items, and documentation of other communications.

- Three (3) design meetings with the Client's staff are anticipated in this scope of services. It is assumed one (1) staff member of the Consultant will participate in the meetings. The following Design Meetings are included:
 - Design Kickoff
 - Preliminary Design (60%)
 - Final Design – Check Plan (90%)
- Attendance at two (2) City Council meetings is anticipated in this scope of services. It is assumed one (1) staff member of the Consultant will participate in the meetings. The following City Council meetings are included:
 - Public Hearing and Approval of Final Plans for Letting
 - Construction Contract Award
- Other meetings are described under the specific work tasks.

A.3 Sub-Consultant Management

Coordinate with the project Sub-Consultants. Activities include preparing a subcontract, monitoring work tasks, coordinating invoicing, maintaining communications, and sharing project information.

A.4 Quality Control Plan

Establish review and check procedures for the project deliverables. Designate responsibility for implementation of the plan.

A.5 Project Management

The Consultant's project manager will be responsible for general coordination with the Client and the Iowa DOT regarding project activities, meetings, invoicing, and deliverables. This task includes interoffice administration and coordination of the project, including periodic interoffice meetings, which the project manager and task managers will attend, as well as general day-to-day administrative tasks.

- Prepare meeting minutes and action items.
- Track progress; monitor and maintain monthly project schedules.
- Distribution of plans and coordination of responses.
- Notifications as needed.
- Billing – monthly status reports/billing should include earned value calculations showing percent spent, percent completed, and scheduled percent completed.

Task B –Public Involvement

B.1 Public Information Meeting

The Consultant will conduct one (1) public meeting that will be attended by two (2) staff members of the Consultant. This meeting will be held between the Preliminary (60%) and Check Plan (90%) stages. The purpose of the meeting will be to provide a brief overview of the proposed improvements and a discussion of the final plan, as well as gather information on the concerns, priorities and specific issues of the adjacent property owners and other affected parties. This task includes preparation of display materials and hand-out information. The Client will be responsible for reserving an appropriate meeting facility and notifying the surrounding property owners and other affected parties of the meeting. The meeting results will be reviewed with the Client's staff and others, as needed.

B.2 Iowa DOT Coordination

The Consultant will coordinate with the Iowa DOT local systems office for plan submittals, final design, specification and proposal requirements, and letting. Permitting for work within the Iowa DOT ROW is included.

B.3 Individual Property Client Meetings

The Consultant will conduct meetings with individual property owners and businesses to address issues of specific concern with adjacent properties. These meetings will be held in concert with the project meetings. This will include specific discussions about access issues, changes in circulation, potential easement or right-of-way needs, and other issues related to specific parcels. The Consultant will document oral and written communications.

During the scheduled individual property owner meeting times, one (1) staff member of the Consultant will meet with the affected property owner to discuss the specifics of the project as it relates to their property, obtain information regarding issues the property owner feels are important, and receive input regarding their expectations about the project. The information gathered will be used to determine the required easement or right-of-way and develop the final project documents. It is anticipated that one (1) meeting with 14 individual property/business Clients involved in permanent/temporary acquisitions will be required.

B.4 Utility Coordination Meeting

The Consultant will conduct one (1) joint meeting per Iowa Administrative Code 761 Chapter 115(306A) with representatives of the various utility companies with facilities in the project corridor. The meeting will be to advise on the nature and extent of the improvements and potential conflicts with existing or proposed utility systems. It is anticipated that one (1) staff member will be involved in this meeting.

Task C –Topographic Survey and Easement Design

The Topographic Survey and Easement Design will be completed by Vobr Niemeyer, LLC. Services will include:

C.1 Horizontal and Vertical Control

- **Control Survey** – VN will establish horizontal and vertical control required for the project. Each permanent control point or benchmark shall have horizontal coordinates and elevation, recovery information, and monument description. Horizontal control shall have a sketch showing ties to at least three natural or manmade objects. Accurate descriptions of the horizontal control points and benchmarks will be created and recorded.
- **Reference Ties** – Provide reference ties for use in recovery of permanent control points. Each permanent control point shall have horizontal coordinates, name, description, and a sketch showing ties to at least three natural or manmade objects. Reference ties will be completed for supplemental control monuments. Prepare Reference Tie Sheets ("G" Sheets).

C.2 Design Survey

- **Topographic Survey** – Task includes topographic survey required to supplement the photogrammetrically produced topographic mapping. The topographic survey will be performed to locate features such as roadway centerline, edge of pavement, paved drives, culverts, storm intakes, manholes, signs, utility valves, telephone pedestals, located utilities, and other elements of pertinence within the project area. Data along linear features is to be obtained at 50-foot intervals.
- **Utility Survey** – Through the Iowa One-Call program, utility Clients will be contacted through the Design Information Request process. Utility Clients/operators will be requested to provide maps and drawings of the underground facilities in the final design project area. Field locates will be requested of the utility Client/operators through the Design Locate Request process for utilities requiring more specific

information. Coordinates and elevations (when possible) will be obtained for utilities that fall within the limits of the project and are visible or have been marked on the ground by the utility Client.

- **Photogrammetry** – This contract assumes the use of existing Owner aerial photography and planimetric files and that no additional control for photogrammetry will be required.
- **Digital Terrain Model** – Develop a Digital Terrain Model using a combination of photogrammetry and field-surveyed topographic data. Create two-dimensional planimetric, three-dimensional contour, and three-dimensional DTM files.

C.3 Boundary Survey

- **Property Research** – The task consists of researching City, County, and State records to establish locations of property lines, right-of-way lines, and property ownership for the properties affected by the Project and incorporates this data into the base mapping of the project
- **Property Survey** – This task consists of performing land corner and lot surveys as needed to prepare acquisition plats and legal descriptions for permanent acquisition parcels and legal descriptions only for temporary acquisition parcels.

C.4 Preserving/Setting Property Corners

This task involves preserving or resetting property corner pins disturbed during construction in accordance with Iowa Code Chapter 355.6A including preparation of a monument preservation certificate. For budgeting purposes, it is assumed that found corner pins will be disturbed and in need of resetting.

C.5 Easements

- **Easement Identification and Delineation** – Easements, as listed in the title certificates, will be identified and delineated on the base mapping. “Blanket” easements (easements described as distances right or left of a utility) will be described by a note giving the total width and Client of the easement. Utility easements include utility (water, sanitary sewer, telephone, electric, gas, and fiber optic) and drainage easements.
- **Preparation of Easement Plats and Legal Descriptions** – The level of detail for this task shall be according to the requirements of the Iowa Code. This task consists of determining the final easement needs for the project required from the various abutting properties. Individual easement plats will be prepared for each parcel with permanent takings and temporary easement descriptions will be prepared for each temporary easement taking. The plats and legal descriptions shall comply with the requirements of the Iowa Code. For the purpose of this agreement, the number of permanent easement descriptions is **10** (Public Improvements) and the number of temporary easement descriptions is **16**. Acquisition of the required permanent and temporary easements shall be by the Client.

Task D – E 3rd Street 4-lane to 3-lane Traffic Analysis

The Consultant will review the proposed E 3rd Street concept design near the Roland Street intersection related to existing school traffic that sometimes queues onto E 3rd Street during morning drop off and afternoon pick up at Strawberry Hill Elementary School as well as the development of 4-lane to 3-lane educational materials that can be used by the Client representatives and shared with the public.

D.1 Meetings

- The Consultant will conduct one (1) meeting with the Anamosa Community School District to discuss current/future student pick-up and drop-off activities. It is assumed one (1) staff member of the Consultant will participate in this meeting.
- The Consultant will attend one (1) City Council Meeting to present and discuss the traffic review findings and public educational materials. It is assumed one (1) staff member of the Consultant will participate in this meeting.

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D.2 Data Collection

- **Field Observation** - The Consultant will deploy a video observation camera to collect traffic queuing information on E 3rd Street for three days during a typical school week (no holidays)
- **Crash History** - The Consultant will obtain crash history data for the study corridor and intersections from Iowa DOT's Iowa Crash Analysis Tool (ICAT). The most recent five years of available data will be queried (assumed to be 2019 – 2023).

D.3 Traffic Analysis and School Traffic Review

Based on the input received from the Anamosa Community School District and the observations collected with the video equipment, the Consultant will review and recommend potential changes to the current E 3rd Street concept design to facilitate queued traffic resulting from school operations. The Consultant will also review possible changes closer to the school building that could help reduce the queueing on E 3rd Street.

D.4 Memorandum and Public Educational Materials

- **Memorandum** – The Consultant will develop a memorandum documenting recommendations based on the review of morning drop-off or afternoon pick-up traffic at Strawberry Hill Elementary School.
- **Public Educational Materials** – The Consultant will develop a two-page informational document including the benefits of 4-lane to 3-lane conversions, comparisons of E 3rd Street to other successful conversions, and graphics to easily explain the changes in how the street design will look and operate for drivers, bicyclists, and pedestrians.

Task E – Concept Statement, Preliminary Plans, and Field Exam – 60% Plan Preparation

The Consultant will perform preliminary design services including the preparation of preliminary design plans. Plan preparation shall conform to Iowa DOT procedures. Preliminary plans, along with the Concept Statement, will be submitted to the Client and Iowa DOT, and include:

E.1 Concept Statement

The Concept Statement will be completed by the Consultant as required for Federal-aid projects that will be let by the Iowa DOT. The Concept Statement will be submitted through the Transportation Program Management System (TPMS).

E.2 Title Sheet (A sheet)

The title sheet will include the following as required by the Iowa DOT: Index of Sheets, Mileage Summary, Legend, Location Map, Project Number, Letting Date, and Design Designation.

E.3 Typical Cross Sections and Details (B sheets)

Typical sections, grading, and/or paving cross sections for each roadway, sidewalk, or trail segment and other various details as needed. Existing features will be included.

E.4 Quantities and General Information (C Sheets)

Estimated Project Quantities for the bid items to be included in the project along with their appropriate tabulations.

E.5 Plan and Profile Sheets (D and E Sheets)

Preliminary plan and profiles for proposed roadway, sidewalk, and trail improvements. This task includes base mapping, right-of-way, easements, proposed alignments, access drive entrances, side road intersections, intersecting angles, and station equations.

Assumptions:

- The existing E 3rd Street turns into S Scott Street and will be converted from 4-lanes to 3-lanes between the southbound US Hwy 151 interchange ramps and E. Main Street. The existing roadway width will remain the same and traffic signal adjustments will be made at E 1st Street.
- A Pedestrian Crossing with Rapid Flashing Pedestrian Beacon will be provided on E 3rd Street at S Oak Street.
- A 10.0' Trail will be installed on the north side of CR 64 from Deerwood Drive to the southbound US Hwy 151 interchange ramps. Pedestrian crossings will be provided at Grant Wood Drive and at the Exit ramp and traffic signal adjustments will be made, if necessary.
- A 5.0' sidewalk will be installed on the north side of E 3rd Street from the US Hwy 151 southbound exit ramp to Oak Street, where it will cross E 3rd Street and continue along the south side of E 3rd Street to Shaw Road where it will connect to the existing trail. A 5.0' sidewalk will be provided on the south side of E 3rd Street between S Oak Street and Hamilton Street/Rosemary Lane and the east side of S Oak Street between E 3rd Street and E 2nd Street.

E.6 Survey Sheets (G Sheets)

Plan showing reference ties (including control points) and benchmarks used to develop the project design and to be preserved throughout the construction of the project.

E.7 Right-of-Way Sheets (H Sheets)

This task consists of the development of preliminary right-of-way and easement plan sheets. This includes temporary easements for construction purposes, permanent easements, and right-of-way acquisition, if necessary. Right-of-way features such as existing and proposed right-of-way, access rights, property ownership, and parcel information shall be updated on the right-of-way plans provided by the Client.

E.8 Traffic Control and Staging Sheets (J Sheets)

Develop preliminary traffic control and staging plans to indicate how traffic will be maintained during construction. The plan will include provisions for the detour of vehicular and pedestrian traffic as needed during construction. The traffic control devices, procedures, and layouts shall be as per the current Manual on Uniform Traffic Control Devices (MUTCD).

E.9 Geometric, Staking, and Jointing Sheets (L Sheets)

Develop preliminary plans for the geometric layouts for each intersection, the sidewalk, and the trail. Also included will be the geometric layouts for non-typical pavement areas. Areas where special transitions are required to maintain positive drainage will also be prepared.

E.10 Storm Sewer, Sanitary Sewer, and Water Main Sheets (M Sheets)

Develop preliminary plan and profile drawings for storm drainage. This work includes storm sewer intake adjustments and the extension of existing culverts to accommodate the sidewalk, trail, and ADA ramps. New storm intakes and outfall are necessary at new curb and gutter locations. It is not anticipated, but sanitary sewer and water main adjustments that are needed will also be shown on these sheets.

E.11 Traffic Signal and Rapid Flashing Pedestrian Beacon Sheets (N sheets)

- **Pedestrian Crossing plans with Rectangular Rapid Flashing Beacons (RRFB)** – Develop preliminary plans using available design standards and the Manual on Uniform Traffic Control Devices (MUTCD) at the 3rd Street and Oak Street intersection.
- **Traffic Signal Modifications** - Develop Preliminary Modifications at the existing traffic signals located at the US Hwy 151 Interchange Ramps, Chamber Drive, and Grant Wood Drive for pedestrian accommodations and at the existing traffic signals located at S Scott Street and E 1st Street for the 4-lane to 3-lane conversion. This task does not include:

- Signal re-timing. If authorized under a separate Supplemental Agreement, the Consultant can prepare a re-timing plan. Traffic count data collection would be needed and an analysis performed.
- Updates to the existing traffic signal system, other than the tasks described above.
- **Signing and Pavement Marking Plans:** Develop preliminary layouts according to the Manual on Uniform Traffic Control Devices (MUTCD). This includes the removal of existing pavement markings.

E.12 Erosion Control Plan and Detail Sheets (RC, RR, and RU Sheets)

Development of preliminary erosion control plans. Includes determining the location, type, and amount of erosion control required during construction and preliminary development of a Stormwater Pollution Prevention Plan (SWPPP). Plans will include areas of disturbed acreage for stabilization/crop seeding quantities that will later be added to plan quantities.

E.13 Sidewalk Sheets (S Sheets)

Prepare preliminary sidewalk plan sheets and tabulations that show detailed information for sidewalk layouts that must comply with ADA requirements. Landings, ramps, detectable warnings, and joint lines (at locations where width, grade, or slope changes occur) will be shown.

E.14 Preliminary Opinion of Probable Cost

Prepare a preliminary Opinion of Probable Construction Cost. Preliminary construction cost opinions shall be based on preliminary estimated quantities for major construction items. Detailed quantity takeoffs will not be developed for the preliminary construction cost opinion. Other construction items such as signing, traffic control, mobilization, etc. will be estimated based on historical percentages of total construction costs. Construction cost opinions will be submitted with the Preliminary Plans.

E.15 Quality Check

Involve ongoing quality control input from the Client and the Consultant's senior technical staff throughout the development of preliminary plans and documents. The Consultant is responsible for making specific recommendations and ensuring that critical issues are discussed and resolved prior to the submittal of the preliminary plan set. The Consultant's senior staff will review the preliminary engineering plan set for technical accuracy, as well as for general constructability and conformance with the project design criteria.

E.16 Field Exam

Consists of the preparation of materials for a field exam as required by the Iowa DOT, participation in the field exam, and review of results of the field exam with the Client and Iowa DOT. For budget purposes, it is assumed that two (2) staff members of the Consultant will attend the Field Exam.

Task F - Final Design – Check (90%) and Final Plan (100%) Preparation

Following the completion of the preliminary design and plan preparation, the Consultant shall subsequently proceed with the final design, contract drawings, special provisions, and opinion of costs for the proposed improvements. Final documents will be of sufficient detail to allow for construction with oversight and include:

F.1 Title Sheet (A Sheet)

This item consists of finalizing the title sheet. The title sheet will include the following: Index of Sheets, Design Traffic Data, Type of Work, Project Location Map and Scale, Project Number, County, Design Team Contacts, Signature Blocks, Letting Date, the Iowa One Call Number, and other information as required by the Iowa DOT.

F.2 Typical Cross Sections and Details (B sheets)

This item consists of the final design and drafting of typical grading and/or paving cross sections and typical details.

F.3 Quantities and General Information (C Sheets)

This item consists of final bid items to be included in the Project, the final estimated project quantities, and the development of the estimate reference information, project description, general notes, standard road plans tabulation, index of tabulations, and standard notes. It also includes the final tabulations of various elements to be provided on the Project.

F.4 Plan and Profile Sheets (D and E Sheets)

This item consists of final design and drafting of roadway, sidewalk, and trail plan sheets, including the detailed information required for plan approvals, and construction of the proposed improvements. A plan and profile legend and symbol information sheet will be included.

F.5 Survey Sheets (G Sheets)

This item consists of final design and drafting of the reference ties (including control points) and benchmark plan sheets. If necessary, tabulations of alignment coordinates, curve data, or GPS information will be included.

F.6 Right-of-Way Sheets (H Sheets)

This item consists of final design and drafting of the right-of-way and easement plan sheets. This includes temporary construction easements and if necessary, permanent easements and right-of-way acquisition.

F.7 Traffic Control and Staging Sheets (J sheets)

This item consists of final design and drafting of the construction staging and traffic control plan sheets.

F.8 Geometric, Staking, and Jointing Sheets (L Sheets)

This item consists of the final design and drafting of spot elevations, and geometric layouts for non-typical pavement areas including roadway, sidewalk, and trail. Geometric and staking sheets and Jointing sheets will be included.

F.9 Storm Sewer, Sanitary Sewer, and Water Main Sheets (M Sheets)

This item consists of final design and drafting of storm sewer plans and other drainage-related facilities impacted by the project. Required improvements and adjustments to the sanitary sewer and water main will be included on these sheets.

F.10 Traffic Signal Sheets (N sheets)

This task consists of the final design and drafting of the modifications required to the existing traffic signals for the project, including tabulations, details, conduit and wiring diagrams, equipment and camera adjustments, special provisions, and other elements of the traffic signal plans. This item also includes the final design and drafting of the pavement marking and signing plans.

F.11 Erosion Control Plan and Detail Sheets (RC, RR, and RU Sheets)

This item consists of final design and drafting of site grading and Stormwater Pollution Prevention Plan (SWPPP) sheets consistent with NPDES General Permit #2 requirements, including a three-stage erosion and sediment control plan and formal SWPPP document based on USEPA, Iowa DNR, and the Client's guidelines.

F.12 Sidewalk Sheets (S Sheets)

This item consists of final design and drafting of sidewalk plan sheets and tabulations that show detailed information for sidewalk layouts that must comply with ADA laws.

F.13 Earthwork Quantity Sheets (T Sheets)

This item provides the tabulation of earthwork quantities and contains the Tabulation of Earthwork. The final

earthwork template quantities are based on end-area analysis of the cross sections displayed in the W and X sheets. Cut and Fill end areas with volumes for each section and a summary, including shrinkage factors, shall be included in the tabulation.

F.14 Permits

The Consultant will participate in consultations with authorities having jurisdictions to approve the design of the Project and assist in preparation of required permits. It is anticipated that the following will be applied for:

- Iowa DOT – Work Within the ROW Permit
- Iowa DNR – NPDES Permit

It is assumed that this project will not involve wetland delineation, habitat review, regulated materials or cultural resources. Fees for construction permits, licenses or other costs associated with permits and approvals shall be the responsibility of the Client. The Consultant shall provide technical criteria, written descriptions, and design data for the Client's use in filing applications for permits. The Consultant shall prepare the permit applications.

F.15 Special Provisions

Provide Special Provisions for additions and modifications to the Iowa DOT standard and supplemental specifications to cover conditions peculiar to this specific project.

F.16 Opinion of Probable Cost

Prepare a Final Opinion of Probable Construction Cost. The Opinion of Probable Construction Cost is intended for the use of the Client in Financing the Project. The cost opinion will be submitted with the Final Plans.

Task G – Bid Phase Services

The work tasks to be performed under Bid Phase Services shall consist of the following:

G.1 Plan Clarification and Addenda

Answer questions from the Iowa DOT prior to letting and issue plan changes and addenda as appropriate to interpret, clarify, or expand the bidding documents.

G.2 Bid Tabs, and Award Recommendation

The Consultant will verify the accuracy of the bid tabulations provided by the Iowa DOT to the Client, advise the Client on the responsiveness of the bidders and assist the Client in making the award of contract.

Assumptions:

- The project will be bid through the Iowa DOT.

Task H – Construction Administration

The work tasks to be performed under Construction Administration shall consist of the following:

H.1 Pre-construction Meeting

The Consultant shall conduct a pre-construction meeting in Anamosa, IA after award of the construction contract for the Client's Contractor, subcontractors, utility companies, and other interested parties. The Consultant will prepare meeting minutes and distribute them to attendees. It is assumed two (2) staff members of the Consultant will participate in the meeting.

H.2 Shop Drawings

The Consultant shall review acceptability of the Contractor's submittals, such as shop drawings, product data, samples and other data, which the Contractor is required to submit, but only for the limited purpose of checking

for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The Consultant's review shall be conducted with reasonable promptness while allowing sufficient time in the Consultant's judgment to permit adequate review. The Consultant shall not be responsible for any deviations from the Construction Documents not brought to the attention of the Consultant in writing by the Contractor. The Consultant shall not be required to review partial submissions or those for which submissions of correlated items have not been received. The Consultant shall have authority to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testing, and approvals required by law, rules, regulations, ordinances, codes, orders or the Plans.

H.3 Site Visits

In connection with observations of the Contractor's work while it is in progress:

- The Senior Staff of the Consultant shall make visits to the site and at intervals appropriate to the various stages of construction, as the Consultant deems necessary, to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor's work. Based on information obtained during such visits and on such observations, the Consultant shall endeavor to determine, in general, if such work is proceeding in accordance with the Plans, and the Consultant shall keep the Client informed of the progress of the work. It is estimated that eight (8) site visits will be required involving one (1) senior staff member for this effort.
- The purpose of the Senior Staff's visits to the site will be to enable the Consultant to better carry out its duties and responsibilities during the construction phase, and to provide for the Client a greater degree of confidence that the completed work of the Contractor will conform generally to the Plans and that the integrity of the design concept as reflected in the Plans has been implemented and preserved by the Contractor.
- Such visits by the Senior Staff of the Consultant are not to be construed as part of the observation duties of the on-site observation personnel defined in Resident Engineering.

H.4 Construction Observation

- **Project Startup**
The Consultant will complete a preconstruction review of the proposed construction area, including photographs and video to document the existing conditions prior to the start of construction. The Consultant will also utilize this time to prepare its filing system for Iowa DOT contract documentation standards and incorporate Iowa DOT's Doc Express/Appia (or other system) construction management software into the Consultant's computer system. The project startup also allows the Consultant time to review the plans and specifications prior to the start of the project, become familiar with the phasing and scopes of work, conduct on-site field reviews and begin documentation of items to be removed.
Assumptions:
 - The Consultant expects the construction engineer to spend twenty-four (24) hours completing this task. Additional support by Consultant administrative staff is estimated at eight (8) hours.
- **Resident Engineering**
The work to be performed by the Consultant under Resident Engineering shall include on-site observation of the construction. This phase consists of daily, on-site inspection of the contractor's work activities and construction methods and processing of the paperwork associated with the construction contract, including written reports that document compliance or non-compliance of the construction methods and materials and change orders.

This scope of services assumes "full-time" Resident Engineering representing one (1) full-time staff with

an average of eight (8) hours of individual staff time for a period of one hundred (80) working days and “part-time” with an average of five (5) hours for a period of twenty (20) working days. The project involves construction activities beginning as early as January 2026. For budget purposes, the estimated construction duration is approximately six (6) calendar months. A supplemental agreement may be required to account for additional Resident Engineering services resulting from the Contractor working time in excess of the assumptions listed herein. An adjustment in Resident Engineering Services may result from a difference in anticipated work duration, modification to the construction contract time specified by change order, or delays in the construction caused by the Contractor’s delay in completing the work.

When the Consultant provides on-site observation personnel as part of services during construction under this Agreement, the on-site observation personnel will make reasonable efforts to guard the Client against defects and deficiencies in the work of the Contractor(s), and to help determine if the provisions of the Contract Documents are being fulfilled. The Consultant may disapprove of or reject the Contractor’s work while it is in progress if the Consultant believes that such work will not produce a completed Project that conforms generally to the Plans or that it will prejudice the integrity of the design concept of the Project as reflected in the Plans. The Consultant’s day-to-day observations will not, however, cause the Consultant to be responsible for those duties and responsibilities which belong to the Construction Contractor(s), including but not limited to, full responsibility for the means, methods, techniques, sequences, and progress of construction, and the safety precautions incidental thereto, and for performing the construction work in accordance with the Contract Documents.

H.5 Partial Pay Estimates

The Consultant will determine the amounts owed to the Contractor and recommend, in writing, payments to the Contractor in such amounts. Such recommendations of payment will constitute a representation to the Client, based on such observation and review that the work progressed to the point indicated, and that to the best of the Consultant’s knowledge, information, and belief, quality of such work is generally in accordance with the Plan and Specifications. In the case of unit-price work, the recommendations of payment will include determinations of the quantities and classifications of such work.

H.6 Plan Interpretation/Extra Work Orders

The Consultant shall issue necessary interpretations and clarifications of the Plans and in connection therewith, prepare extra work orders as required.

H.7 Final Inspection

The Consultant shall conduct a final inspection in the company of the Client to determine if the work is substantially completed. It is anticipated that two (2) staff members will attend the inspection. If the completed work is acceptable the Consultant may recommend, in writing, final payment to the Contractor and may give written notice to the Client and the Contractor that the work is acceptable. This task will also include assembling final project documentation and certifications.

H.8 Project Close-Out

The Consultant will prepare and submit final project documentation, forms and certifications per the Project Review and Audits Chapter 2.40 of the Iowa DOT Construction Manual, and perform project closeout work including:

- Check and cross reference quantity measurements and calculations.
- Evidence of material inspection will be finalized.
- Electronic files (daily diary, IDRs, and item e-sheets) and forms will be uploaded using Doc Express/Appia for Iowa DOT District Office audit.
- Collect and submit or upload survey books and traffic control diaries from the Contractor.

- Submit as-built plan sheets.
- Complete and submit Contractor evaluation reports.
- Complete and submit Materials 101 forms.
- Additional documentation for Audit follow-up and inquiries.

Total work estimates are twenty (20) hours for the construction engineer to complete this task.

H.9 As-Built Plans

The Consultant will submit as-built plans in electronic PDF format, redlined with actual contract quantities used and locations placed. Total work is estimated for the construction engineer at eight (8) hours to complete this task.

III. PROJECT SCHEDULE

After given the Notice to Proceed (NTP), the Consultant shall complete the following phases of the Project in accordance with the schedule shown (based on the Iowa DOT Project Development Critical Path dates for a Minor Project):

Concept Statement	One (1) week from NTP
Preliminary Design – Preliminary Plans to Client and Iowa DOT	Twenty-six (26) weeks from NTP
Client/Iowa DOT Review Period	Twenty-eight (28) weeks from NTP
Final Design – Check Plans to Client and Iowa DOT	Thirty-two (32) weeks from NTP
Client/Iowa DOT Review Period	Thirty-four (34) weeks from NTP
Final Design – Final Plans and PDC to Client and Iowa DOT	Thirty-nine (39) weeks from NTP
Iowa DOT Letting/Award Phase	Fifty-two (52) weeks from NTP
Begin Construction Period Services	January 2, 2026
End Construction Period Services	November 30, 2026

The schedule assumes timely review of submittals by the Client and Iowa DOT.

The completion of the project is subject to the review and approval process of agencies beyond the control of the Consultant. The completion of the project is also subject to influence from the public and political processes. Therefore, completion of the project may occur earlier or later than the schedule shown herein. The Consultant will perform these services with reasonable diligence and expediency consistent with sound professional practices.

IV. ADDITIONAL SERVICES

Additional Services are **not** included in this Agreement. If authorized under a separate Supplemental Agreement, the Consultant shall furnish or obtain from others the following services:

- Funding Procurement Services (e.g. Special Assessment Schedules and Services)
- Supplemental engineering work required to meet the requirements of regulatory or funding agencies that become effective subsequent to the date of this agreement
- Public outreach/education efforts beyond those set forth in the Scope of Services
- Environmental and Cultural Resource Services
- Hazardous Materials Investigations and Testing
- Soil Management/Mitigation Plans
- Real Estate Services (e.g. title searches, appraisals, appraisal reviews, negotiations, acquisitions and closings)
- Eminent Domain/Condemnation Services
- Private Utility Relocation Design and Plan Preparation
- Packaging of the Project into contracts and bid lettings/negotiations in number greater than one single

contract

- Assistance in legal and regulatory actions
- Visits to the construction site in excess of the number of such trips and associated time set forth in the Scope of Services
- Costs associated with project delays/scope changes outside the control of the Consultant
- Evaluation of unusually complex or unreasonably numerous claims submitted by Contractor or others in connection with the work
- Construction Survey
- Verification Testing Services beyond Quality Assurance as required by the Iowa DOT

V. CLIENT/CLIENT RESPONSIBILITIES

The Client/Client shall furnish or obtain from others the following services:

- Designate a person to act as the Owner's representative with respect to the services to be rendered under this agreement. Such person shall have authority to transmit instructions, receive information, interpret and define Owner's policies and decisions with respect to Consultant's services for the Project.
- Assist Consultant by placing at Consultant's disposal all available information pertinent to the Project including previous reports, plans, specifications, shop drawings, test results; also, other data relative to design or construction of the Project.
- Arrange for access to and make all provisions for the Consultant to enter upon public and private property as required for the Consultant to perform services under this agreement.
- Examine all sketches, drawings, specifications, and other documents presented by the Consultant; obtain advice of an attorney, insurance counselor and other consultants as Owner deems appropriate for such examination and render in writing decisions pertaining thereto.
- Coordinate the appropriate resolutions, public hearings, and notices of intent.
- Participate in project design reviews and provide written comments.
- Provide available record drawings and other information on existing roadways, and utilities.
- Provide aerial photography, electronic files and control data.
- Provide legal, accounting and insurance counseling services as necessary for the project.
- Obtain real estate services for the acquisition of easements as needed for the project.
- Coordinate/obtain appropriate location/facility for Public Meetings and provide public notices.



PROFESSIONAL SERVICES AGREEMENT

For

3rd Street Sidewalk Extension Final Design and Construction Administration

Jeremiah Hoyt, City Administrator
City of Anamosa
107 S Ford St
Anamosa, Iowa, 52205
(319) 462-6055

Melissa Clow, PE – Project Engineer I
HR Green, Inc.
8710 Earhart Lane SW
Cedar Rapids, IA 52404
P# 2403650

November 8, 2024

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THIS **AGREEMENT** is between the City of Anamosa (hereafter “CLIENT”) and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

- 1.1 General Understanding
- 1.2 Design Criteria/Assumptions

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:
See Attachment A

3.0 Deliverables and Schedules Included in this Agreement

See Attachment A

This schedule was prepared to include reasonable allowances for review and approval times required by the CLIENT and public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in the scope of the project requested by the CLIENT or for delays or other causes beyond the control of COMPANY.

4.0 Items not included in Agreement/Supplemental Services

The following items are not included as part of this AGREEMENT:
See Attachment A

Supplemental services not included in the AGREEMENT can be provided by COMPANY under separate agreement, if desired.

5.0 Services by Others

See Attachment A

6.0 Client Responsibilities

See Attachment A

7.0 Professional Services Fee

7.1 Fees

The fee for services will be based on COMPANY standard hourly rates current at the time the AGREEMENT is signed. These standard hourly rates are subject to change upon 30 days' written notice. Non-salary expenses directly attributable to the project such as: (1) living and traveling expenses of employees when away from the home office on business connected with the project; (2) identifiable communication expenses; (3) identifiable



reproduction costs applicable to the work; and (4) outside services will be charged in accordance with the rates current at the time the service is done.

7.2 Invoices

Invoices for COMPANY's services shall be submitted, on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, COMPANY may, without waiving any claim or right against the CLIENT, and without liability whatsoever to the CLIENT, suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event that any portion of an account remains unpaid 60 days after the billing, COMPANY may institute collection action and the CLIENT shall pay all costs of collection, including reasonable attorneys' fees.

7.3 Extra Services

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

7.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

7.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Time and material basis with a Not to Exceed fee of \$248,145.00.

8.0 Terms and Conditions

The following Terms and Conditions are incorporated into this AGREEMENT and made a part of it.

8.1 Standard of Care

Services provided by COMPANY under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

8.2 Entire Agreement

This AGREEMENT and its attachments constitute the entire understanding between CLIENT and COMPANY relating to COMPANY's services. Any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this AGREEMENT shall be in writing and signed by the parties to this AGREEMENT. If the CLIENT, its officers, agents, or employees request COMPANY to perform extra services pursuant to this AGREEMENT, CLIENT will pay for the additional services even though an additional written agreement is not issued or signed.

8.3 Time Limit and Commencement of Services

This AGREEMENT must be executed within ninety (90) days to be accepted under the terms set forth herein. The services will be commenced immediately upon receipt of this signed AGREEMENT.

8.4 Suspension of Services

If the Project or the COMPANY'S services are suspended by the CLIENT for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this AGREEMENT, the COMPANY shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the CLIENT shall compensate the COMPANY for expenses incurred as a result of the suspension and resumption of its services, and the COMPANY'S schedule and fees for the remainder of the Project shall be equitably adjusted.

If the COMPANY'S services are suspended for more than ninety (90) days, consecutive or in the aggregate, the COMPANY may terminate this AGREEMENT upon giving not less than five (5) calendar days' written notice to the CLIENT.

If the CLIENT is in breach of this AGREEMENT, the COMPANY may suspend performance of services upon five (5) calendar days' notice to the CLIENT. The COMPANY shall have no liability to the CLIENT, and the CLIENT agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this AGREEMENT by the CLIENT. Upon receipt of payment in full of all outstanding sums due from the CLIENT, or curing of such other breach which caused the COMPANY to suspend services, the COMPANY shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

8.5 Books and Accounts

COMPANY will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses for a period of five (5) years. Said books and accounts will be available

at all reasonable times for examination by CLIENT at the corporate office of COMPANY during that time.

8.6 Insurance

COMPANY will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage, and Professional Liability insurance caused by the negligent performance by COMPANY's employees of the functions and services required under this AGREEMENT.

8.7 Termination or Abandonment

Either party has the option to terminate this AGREEMENT. In the event of failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, then the obligation to provide further services under this AGREEMENT may be terminated upon seven (7) days' written notice. If any portion of the services is terminated or abandoned by CLIENT, the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the services not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on COMPANY's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse COMPANY for termination costs.

8.8 Waiver

COMPANY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

8.9 Severability

If any provision of this AGREEMENT is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this AGREEMENT shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

8.10 Successors and Assigns

All of the terms, conditions, and provisions hereof shall inure to the benefit of and are binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this AGREEMENT shall be made without written consent of the parties to this AGREEMENT.

8.11 Third-Party Beneficiaries

Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. The COMPANY's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against the COMPANY because of this AGREEMENT or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this project to carry out the intent of this provision.

8.12 Governing Law and Jurisdiction

The CLIENT and the COMPANY agree that this AGREEMENT and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Iowa without regard to any conflict of law provisions, which may apply the laws of other jurisdictions.

It is further agreed that any legal action between the CLIENT and the COMPANY arising out of this AGREEMENT or the performance of the services shall be brought in a court of competent jurisdiction in the State of Iowa.

8.13 Dispute Resolution

Mediation. In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this AGREEMENT shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

8.14 Attorney's Fees

If litigation arises for purposes of collecting fees or expenses due under this AGREEMENT, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

8.15 Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY. COMPANY shall retain these records for a period of five (5) years following completion/submission of the records, during which period they will be made available to the CLIENT at all reasonable times.

8.16 Reuse of Documents

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

8.17 Failure to Abide by Design Documents or To Obtain Guidance

The CLIENT agrees that it would be unfair to hold COMPANY liable for problems that might occur should COMPANY'S plans, specifications or design intents not be followed, or for problems resulting from others' failure to obtain and/or follow COMPANY'S guidance with respect to any errors, omissions, inconsistencies, ambiguities or conflicts which are detected or alleged to exist in or as a consequence of implementing COMPANY'S plans, specifications or other instruments of service. Accordingly, the CLIENT waives any claim against COMPANY, and agrees to defend, indemnify and hold COMPANY harmless from any claim for injury or losses that results from failure to follow COMPANY'S plans, specifications or design intent, or for failure to obtain and/or follow COMPANY'S guidance with respect to any alleged errors, omissions, inconsistencies, ambiguities or conflicts contained within or arising as a result of implementing COMPANY'S plans, specifications or other instruments of service. The CLIENT also agrees to compensate COMPANY for any time spent and expenses incurred remedying CLIENT's failures according to COMPANY'S prevailing fee schedule and expense reimbursement policy.

8.18 Opinion of Probable Construction Cost

As part of the Deliverables, COMPANY may submit to the CLIENT an opinion of probable cost required to construct work recommended, designed, or specified by COMPANY, if required by CLIENT. COMPANY is not a construction cost estimator or construction contractor, nor should COMPANY'S rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. This requires COMPANY to make a number of assumptions as to actual conditions that will be encountered on site; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment and materials the contractor will employ; contractor's techniques in determining prices and market conditions at the time, and other factors over which COMPANY has no control. Given the assumptions which must be made, COMPANY cannot guarantee the accuracy of its opinions of cost, and in recognition of that fact, the CLIENT waives any claim against COMPANY relative to the accuracy of COMPANY'S opinion of probable construction cost.

8.19 Design Information in Electronic Form

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY's express written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore, the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the modification or reuse of these materials.

The CLIENT recognizes that designs, plans, and data stored on electronic media including, but not limited to computer disk, magnetic tape, or files transferred via email, may be subject

to undetectable alteration and/or uncontrollable deterioration. The CLIENT, therefore, agrees that COMPANY shall not be liable for the completeness or accuracy of any materials provided on electronic media after a 30-day inspection period, during which time COMPANY shall correct any errors detected by the CLIENT to complete the design in accordance with the intent of the contract and specifications. After 40 days, at the request of the CLIENT, COMPANY shall submit a final set of sealed drawings, and any additional services to be performed by COMPANY relative to the submitted electronic materials shall be subject to separate agreement. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the COMPANY and electronic files, the signed or sealed hard-copy construction documents shall govern.

8.20 Information Provided by Others

The CLIENT shall furnish, at the CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this AGREEMENT. The COMPANY may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The COMPANY shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the CLIENT and/or the CLIENT's consultants and contractors.

COMPANY is not responsible for accuracy of any plans, surveys or information of any type including electronic media prepared by any other consultants, etc. provided to COMPANY for use in preparation of plans. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the COMPANY from any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or connected in any way with the services performed by other consultants engaged by the CLIENT.

COMPANY is not responsible for accuracy of topographic surveys provided by others. A field check of a topographic survey provided by others will not be done under this AGREEMENT unless indicated in the Scope of Services.

8.21 Force Majeure

The CLIENT agrees that the COMPANY is not responsible for damages arising directly or indirectly from any delays for causes beyond the COMPANY's control. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless from any and all liability, other than that caused by the negligent acts, errors, or omissions of COMPANY, arising out of or resulting from the same. For purposes of this AGREEMENT, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; disease epidemic or pandemic; failure of any government agency to act in a timely manner; failure of performance by the CLIENT or the CLIENT'S contractors or consultants; or discovery of any hazardous substances or differing site conditions. Severe weather disruptions include but are not limited to extensive rain, high winds, snow greater than two (2) inches and ice. In addition, if the delays resulting from any such causes increase the cost or time required by the COMPANY to perform its services in an orderly and efficient manner, the COMPANY shall be entitled to a reasonable adjustment in schedule and compensation.

8.22 Job Site Visits and Safety

Neither the professional activities of COMPANY, nor the presence of COMPANY'S employees and sub-consultants at a construction site, shall relieve the general contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. COMPANY and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The CLIENT agrees that the general contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT's AGREEMENT with the general contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY'S consultants shall be indemnified and shall be made additional insureds on the general contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

8.23 Hazardous Materials

CLIENT hereby understands and agrees that COMPANY has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at CLIENT's premises, or in connection with or related to this project with respect to which COMPANY has been retained to provide professional services. The compensation to be paid COMPANY for said professional services is in no way commensurate with, and has not been calculated with reference to, the potential risk of injury or loss which may be caused by the exposure of persons or property to such substances or conditions. Therefore, to the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold COMPANY, its officers, directors, employees, and consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, or consequential, including, but not limited to, attorney fees and Court costs, arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acid, alkalis, toxic chemicals, liquids gases, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

It is acknowledged by both parties that COMPANY'S Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event COMPANY or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of COMPANY'S services, COMPANY may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until the CLIENT retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrants that the job site is in full compliance with applicable laws and regulations.

Nothing contained within this AGREEMENT shall be construed or interpreted as requiring COMPANY to assume the status of a generator, storer, transporter, treater, or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42

U.S.C.A., §6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.

8.24 Certificate of Merit

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of a design professional performing professional services under similar circumstances; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to COMPANY not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any judicial proceeding.

8.25 Limitation of Liability

In recognition of the relative risks and benefits of the Project to both the CLIENT and the COMPANY, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants shall not exceed \$50,000.00, or the COMPANY'S total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

8.26 Construction Observation

COMPANY shall visit the project at appropriate intervals (as described in the scope of services) during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. The CLIENT has not retained COMPANY to make detailed inspections or to provide exhaustive or continuous project review and observation services. COMPANY does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

If the CLIENT desires more extensive project observation or full-time project representation, the CLIENT shall request in writing such services be provided by COMPANY as Additional Services in accordance with the terms of the AGREEMENT.

8.27 Intellectual Property Ownership of Tendered Materials

COMPANY retains title and full intellectual property ownership of all tendered documents and materials, including without limitation, analysis methods and equations, calculations, print layouts, layer operational definitions, drawings, models, plans, set of tools, etc. All such documents and materials are considered confidential and CLIENT shall not copy such documentation or materials or disclose them to third parties without COMPANY'S prior

written consent. CLIENT shall sign COMPANY'S GEOSPATIAL NONDISCLOSURE AGREEMENT and take reasonable precautions to prevent unauthorized access and use of the software and documentation by third parties. To the extent permitted by the COMPANY Geospatial Nondisclosure Agreement and relevant law, CLIENT shall not, nor allow any third party to copy, decompile, disassemble or otherwise reverse engineer the COMPANY'S analysis, reports, maps, or other products, or attempt to do so.

8.28 Data Access

COMPANY makes no warranties or guarantees concerning internet connections or access to data. COMPANY will make efforts to notify internet service provider if made aware of CLIENT connectivity issues. CLIENT GIS data consumed through COMPANY-developed web mapping applications will be inaccessible at times due to planned hardware and software maintenance and, on occasion, due to unexpected technical issues. COMPANY does NOT guarantee CLIENT access to GIS data at all times. COMPANY will endeavor to minimize periods of data inaccessibility while also providing regular database maintenance and updates to CLIENT web mapping applications during contract period. If CLIENT deems the functionality or availability of the COMPANY-developed web mapping applications and associated GIS data is unacceptable, the CLIENT's sole remedy will be to discontinue using the service provided by COMPANY, at which point COMPANY will provide CLIENT with a copy of the data.

8.29 Data Backup and Recovery

COMPANY will create scheduled data backups for the purpose of recovering CLIENT data in the event of data corruption or loss. These measures are taken to safeguard the present state of the GIS data with no intention on the part of the COMPANY to maintain archival versions of the CLIENT GIS data for the purpose of preserving a historical record of CLIENT's GIS data. The backup schedule for the CLIENT GIS data will be concurrent with COMPANY's internal data backups. COMPANY administers the backup schedule in reference to industry practices and recommendations as well as COMPANY's internal operations, and as such, schedules may be adjusted and updated without notice. No point-in-time data recovery is available. CLIENT may not request adjustment to the COMPANY data backup schedule, and COMPANY shall not grant any such request. If CLIENT deems the backup schedule or availability to the database is unacceptable, the CLIENT's sole remedy will be to discontinue using the service provided by COMPANY, at which point COMPANY will provide CLIENT with a copy of their data. If in the event that the CLIENT data needs to be recovered from a backup, COMPANY reserves the right to charge then-current time and materials charges to CLIENT for both the recovery and any rework to get the data back to a current, workable state. If in the event that none of the backups are able to restore CLIENT's database, CLIENT's sole remedy will be to discontinue using the service provided by the COMPANY or pay then-current time and materials charges to COMPANY to re-collect the necessary information and re-load the database.

8.30 Municipal Advisor

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their



independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.

This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this AGREEMENT and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

HR GREEN, INC.

Approved by: _____

Printed/Typed Name: _____

Title: _____ Date: _____

CITY OF ANAMOSA

Accepted by: _____

Printed/Typed Name: _____

Title: _____ Date: _____

RESOLUTION NO. 2024-58

RESOLUTION APPROVING THE DESIGN AND ENGINEERING CONTRACT WITH HR GREEN, FOR THE 3RD STREET SIDEWALK PROJECT, AND COMMITTING A LOCAL MATCH FROM THE CITY IN THE AMOUNT OF \$120,500.

WHEREAS, the City of Anamosa, Iowa, (hereinafter referred to as “City”) has contracted with HR Green to draft a conceptual design of the 3rd Street Sidewalk Project and apply for funding assistance for this project; and,

WHEREAS, the total estimated cost of the 3rd Street Sidewalk Project is \$1,177,500; and,

WHEREAS, the City has been approved to receive \$115,000 from the Highway Safety Improvement Program (HSIP), \$650,000 from the Federal Transportation Alternative Program (TAP), and \$292,000 from the Regional Transportation Alternative Program; and,

WHEREAS, the Iowa DOT Statewide Transportation Improvement Program has authorized the City to proceed with this project; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa approve the design and engineering contract with HR Green, for the 3rd Street Sidewalk Project, and commit to a local match from the City in the amount of \$120,500.00.

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
D. SMITH				
WEIMER				
GOMBERT				

PASSED AND APPROVED this 12th day of November, 2024.

ROD SMITH, MAYOR

ATTEST:

JEREMIAH HOYT, CITY ADMINISTRATOR



Anamosa Police Department

Dedication › Community › Integrity

November 05, 2024

Sheldon Macke

██████████
Martelle, IA 52305

On behalf of the Anamosa Police Department, I am pleased to extend you a conditional offer of employment for the position of part-time police officer. This conditional offer is contingent upon approval of the Anamosa City Council and successful completion of a standard pre-employment physical.

The part-time police officer is subject to the general terms and conditions of employment as determined by the Personnel Policy Manual for the City of Anamosa, the applicable Standard Operating Procedures of the Anamosa Police Department, and any applicable Articles of the Collective Bargaining Agreement between the City of Anamosa, Iowa, Police Department, and Teamsters Local 238. This position is an "at-will" position, and the City of Anamosa/Anamosa Police Department retains the right to terminate your employment at any time.

The part-time police officer is a sworn hourly position with a starting wage of \$22.95/hour.

Sincerely,

A handwritten signature in blue ink that reads "Eric Werling".

Eric Werling
Chief of Police

CONFIDENTIAL:

This communication is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law.

RESOLUTION NO. 2024-59

RESOLUTION APPROVING THE HIRING AND SETTING THE SALARY FOR A PART-TIME POLICE OFFICER FOR FISCAL YEAR ENDING JUNE 30, 2025.

WHEREAS, the City Council regularly approves the hiring of new staff; and

WHEREAS, the Anamosa Police Department currently has one vacant Part-Time Police Officer position; and,

WHEREAS, the Chief of Police identified and selected a qualified candidate for this sworn law enforcement position and identified a qualified candidate; and,

WHEREAS, a Conditional Offer of Employment to the qualified candidate to fill the vacant Part-Time Police Officer position; and,

WHEREAS, the Chief of Police is recommending the following candidate for the vacant Part-Time Police Officer position and is forwarding such recommendation to the City Council for review and approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the following hire be approved:

Position	Employee Name	Hourly Wage
Part-Time Police Officer	Sheldon Macke	\$22.95/hour

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
D. SMITH				
WEIMER				
GOMBERT				

PASSED AND APPROVED this 12th day of November, 2024.

ROD SMITH, MAYOR

ATTEST:

JEREMIAH HOYT, CITY ADMINISTRATOR



600 E Main Street
Anamosa, IA

319-624-6181 
cale.yoder@anamosa-ia.org 
www.anamosa-iowa.org 

Jeremiah,

The Anamosa Park Board is pleased to formally recommend the appointment of Mr. Eric Callahan and Ms. Deb Greif to serve as members of the Park Board. The board has unanimously approved and endorsed both individuals for these positions.

This will bring the Parks and Recreation Board to six out of our seven total members.

Cale Yoder

Director

Anamosa Parks and Recreation

RESOLUTION NO. 2024-60

APPROVING THE APPOINTMENTS TO THE PARK BOARD TO FILL TERM ENDING OCTOBER 15, 2026.

WHEREAS, the Anamosa Code of Ordinances provides the Mayor with the power to appoint members of the Park Board, with the approval of the City Council; and

WHEREAS, multiple vacancies exist, due to the resignation of former board members; and

WHEREAS, the Park Board and Parks & Recreation Director have reviewed and selected the applicants to fill the vacancies; and

WHEREAS, the Park Board and Parks & Recreation Director are recommending the following individuals for the vacant Park Board member positions and are forwarding such recommendations to the Mayor and the City Council for their review and approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the following appointments to the Park Board be approved, with an effective date of November 12, 2024:

Appointee Name	Term Expires
Eric Callahan	October 2026
Deb Greif	October 2026

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
D. SMITH				
WEIMER				
GOMBERT				

PASSED AND APPROVED this 12th day of November, 2024.


ROD SMITH, MAYOR

ATTEST:


JEREMIAH HOYT, CITY ADMINISTRATOR

RESOLUTION NO. 2024-61

APPROVING AND AUTHORIZING THE PLACEMENT OF FUNDS IN VARIOUS DEPOSITORIES AND UPDATING AUTHORIZED DEPOSITORS.

WHEREAS, from time to time it becomes necessary to review the status and position of funds in banks where we have them placed as designated depositories; and,

WHEREAS, in March 2023 the City Council updated the depository resolution designating the location and the maximum amount where City funds can be placed.

WHEREAS, the former City Clerk, Penny Lode, resigned in September 2024 and a new City Clerk, Jeana Less-David, was appointed to the position of City Clerk in October 2024; and,

WHEREAS, the personnel change in status, for the position of City Clerk, requires an amendment to the authorized depositors, as established by Resolution 2024-22.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa City Council does hereby maintain the following list of financial institutions to be depositories for the City of Anamosa, Iowa funds in conformance with all applicable provisions of the Iowa Code.

MAY IT BE FURTHER RESOLVED THAT, the following employees are hereby authorized to deposit funds for the City of Anamosa in amounts not to exceed the maximum approved for each respective financial institution as set forth below. These same employees shall be authorized signers on all City of Anamosa accounts at each of the listed institutions:

<u>Authorized Depositors:</u>	
Jeremiah Hoyt	
Jeana Less-David	
Madison Faber	
Kaylee Palmer	
<u>Authorized Depositories:</u>	
CITIZENS SAVINGS BANK – ANAMOSA	
Maximum balance in effect under this resolution	\$ 9,000,000.00
FIDELITY BANK AND TRUST – ANAMOSA	
(Previously Security State Bank- Anamosa)	
Maximum balance in effect under this resolution	\$ 9,000,000.00
F&M (FARMERS AND MERCHANTS) SAVINGS BANK – ANAMOSA	
Maximum balance in effect under this resolution	\$ 9,000,000.00

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
D. SMITH				
WEIMER				
GOMBERT				

PASSED AND APPROVED this 12th day of November, 2024.



ROD SMITH, MAYOR

ATTEST:



JEREMIAH HOYT, CITY ADMINISTRATOR

RESOLUTION NO. 2024-62

RESOLUTION SETTING THE DATE FOR THE PUBLIC HEARING TO APPROVE THE REZONING REQUEST FOR THE PROPERTY LOCATED AT ANAMOSA COMMERCIAL PARK SECOND ADDITION, LOT 25, IN THE CITY OF ANAMOSA, JONES COUNTY IOWA. ALSO IDENTIFIED AS AUDITOR'S PARCEL NO. 0536353005.

WHEREAS, Streicher Enterprises LLC has submitted a rezoning request, for the property located at Anamosa Commercial Park Second Addition, Lot 25, in Anamosa, Iowa; and,

WHEREAS, the rezoning request was previously reviewed and approved by the Zoning Administrator and Planning & Zoning Commission; and,

WHEREAS, the Planning & Zoning Commission is forwarding this rezoning request to the Anamosa City Council for review and approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City does hereby set November 25, 2024 at 6:00 p.m. as the date and time for the public hearing to be held in the Anamosa Library & Learning Center, in Anamosa, Iowa.

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
D. SMITH				
WEIMER				
GOMBERT				

PASSED AND APPROVED this 12th day of November, 2024.

ROD SMITH, MAYOR

ATTEST:

JEREMIAH HOYT, CITY ADMINISTRATOR

11/4/24

Jeremiah

The dehumidifier in the old truck bay stopped working. Mike Schaffer came out and looked at it and found out that they no longer make parts for the dehumidifier. Schaffer verbally told me it would be over \$4,000.00 to get a new one through him. I reached out to 8 Finger HVAC and Core& Main to get pricing on a new dehumidifier. We also need a new dehumidifier in the new addition. Core& Main put a quote together for \$6,763.98 for two dehumidifiers, saving us \$456 if we decided to purchase separately. The dehumidifier at the fire station helps dry out our wet equipment and keeps the mold and mildew at bay.

Can you put this on the upcoming council agenda

Dan Frank

Anamosa Fire Chief



Core & Main
P.O. Box
28330
St. Louis MO
63146
United States

Quote
#Q005156
10/25/2024

Bill To

CITY OF ANAMOSA
(319) 462-6055
107 S FORD ST
ANAMOSA IA 52205
United States

Ship To

City Of Anamosa
City Of Anamosa
(319) 558-8335
1205 Walworth Ave
Anamosa IA 52205
United States

TOTAL

\$3,609.99

Quote Provided By
Hogan Barnes

Acct#
96433S

Customer
City Of Anamosa

Terms
NET 30

Quote Expires
01/23/2025

Line#	QTY	Item	Rate	Amount
1	1	401631 Quest HI-E Dry 195 Dehumidifier 4036710	\$3,609.99	\$3,609.99

Subtotal \$3,609.99

Promotion

Tax Total (%) \$0.00

LTL \$0.00

Total \$3,609.99

Thank you for the opportunity to serve you! Please note that most orders ship within 2 days of receipt. To place an order please visit our website at supply.coreandmain.com or call 1-888-885-2673. For technical support call or send an email to support.supply@coreandmain.com.



Core & Main
P.O. Box
28330
St. Louis MO
63146
United States

Quote
#Q005126
10/23/2024

Bill To

CITY OF ANAMOSA
(319) 462-6055
107 S FORD ST
ANAMOSA IA 52205
United States

Ship To

City Of Anamosa
City Of Anamosa
(319) 558-8335
1205 Walworth Ave
Anamosa IA 52205
United States

TOTAL

\$6,763.98

Quote Provided By
Hogan Barnes

Acct#
96433S

Customer
City Of Anamosa

Terms
NET 30

Quote Expires
01/21/2025

Line#	QTY	Item	Rate	Amount
1	2	401631 Quest HI-E Dry 195 Dehumidifier 4036710	\$3,381.99	\$6,763.98

Subtotal \$6,763.98

Promotion

Tax Total (%) \$0.00

LTL \$0.00

Total \$6,763.98

Thank you for the opportunity to serve you! Please note that most orders ship within 2 days of receipt. To place an order please visit our website at supply.coreandmain.com or call 1-888-885-2673. For technical support call or send an email to support.supply@coreandmain.com.

ESTIMATE

8 Finger HVAC, LLC
23968 42nd St
Martelle, IA 52305

bobbyghvac86@outlook.com
+1 (319) 251-0327



Bill to
Dan
DLC Custom Builders

Ship to
Dan
DLC Custom Builders

Estimate details

Estimate no.: 1143
Estimate date: 10/23/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Sales	PROVIDE 2 COMMERCIAL 195 PINT/DAY DEHUMIDIFIERS FOR ANAMOSA FIRE STATION	2	\$3,965.00	\$7,930.00
Total						\$7,930.00

Note to customer

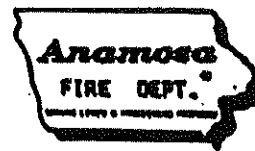
Attention: A signed proposal and a 50% deposit are required in order to start work on the project. Thank you for the opportunity to do your work!

Accepted date

Accepted by

Anamosa Fire Department

Application for Membership



(PLEASE PRINT)

Date of Application

09/22/2024

Position(s) Applied For

Fire Fighter

Referral Source:

☐

Advertisement

☒

Friend

☐

Relative

☐

Other

Name

Bowser

Last

Caleb

First

Russel

Middle

Address

300

Number

North Iowa St.

Street

Anamosa

City

Iowa

State

52205

Zip Code

Phone No.

[REDACTED]

Social Security No.

[REDACTED]

DOB

[REDACTED]

Parent's Name
Spouse Name

Zeb Bowser

Does she/he support your applying for the volunteer fire dept?

☒

Yes

☐

No

Does she/he understand you will need to attend extensive training?

☒

Yes

☐

No

Have you ever filed an application here before?

☐

Yes

☒

No

Have you ever been a firefighter before?

☐

Yes

☒

No

If yes, what department?

Served under Chief?

Reason for leaving that department?

Are you a certified Fire Fighter?

☐

Yes

☒

No

If yes, what level?

Do you have a valid Iowa Drivers License?

☒

Yes

☐

No

Iowa Drivers License #

[REDACTED]

Have You been convicted of a moving traffic violation in the last 3 years?

☒

Yes

☐

No

If yes, explain

Going 80 in a 65

Employer The Shade Tree Service Job Title Tree trimmer
Address 520 S Hwy Dr #2576 Supervisor Jeremy Gaunt
Date Hired Fenton MO April 1st Work Hours laid off

Is your present employer agreeable to release you for emergency calls? ☐ Yes ☒ No

Please list your past employers going back 7 years

- 1 The Shade Tree Service
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____
- 7 _____

Please list your past residence, if other than Anamosa, going back 7 years.

- 1 Monticello Iowa
- 2 Marion Iowa
- 3 _____
- 4 _____
- 5 _____
- 6 _____
- 7 _____

Give name, address and phone number of three references not related to you.

- 1 Ashtin Liebel 8336 Sliderock Rd. Anamosa IA. [REDACTED]
- 2 Nick Kahler 824 Ridgerview Rd. Monticello IA. [REDACTED]
- 3 _____

Summarize special skills and qualifications that you may have that would be an asset to our dept.

AGREEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements within this application for membership as may be necessary in arriving at a decision for membership status. In the event of membership status, I understand that false or misleading information given in my application or interview may result in discharge. I understand, also, that I am required to abide by all rules and regulations of this service.

Indy Brown
Signature of Applicant

09/22/2024
Date



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Anamosa

11/5/2024 10:05:28 AM

Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets	\$299,983						\$299,983
Benefits - Roads/Streets	\$97,257	\$666					\$97,923
Training & Dues		\$6,515					\$6,515
Building & Grounds Maint. & Repair		\$9,771					\$9,771
Vehicle & Office Equip Operation and Repair		\$47,737					\$47,737
Street Lights			\$93,703				\$93,703
Engineering		\$110					\$110
Insurance	\$63,859						\$63,859
Other Professional Services	\$2,682						\$2,682
Minor Equipment Purchases		\$15,034					\$15,034
Office Supplies		\$87					\$87
Operating Supplies		\$33,396					\$33,396
New Posts & Signs		\$1,137					\$1,137
Other Supplies		\$5,731					\$5,731
Storm Drainage			\$42,188				\$42,188
Street - New Roadway		\$111,614					\$111,614
Street - Preservation		\$24,467	\$271				\$24,738



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Anamosa

11/5/2024 10:05:28 AM

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Principal Payment				\$155,000			\$155,000
Interest Payment				\$42,392			\$42,392
Bond Registration Fees				\$1,200			\$1,200
Snow Removal		\$32,774					\$32,774
Total	\$463,781	\$289,039	\$136,162	\$198,592			\$1,087,574



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Anamosa

11/5/2024 10:05:28 AM

Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$463,781		\$0	\$198,592			\$662,373
Other Taxes (Hotel, LOST)			\$163,027				\$163,027
State Revenues - Road Use Taxes		\$769,827					\$769,827
Charges/fees						\$0	\$0
Total	\$463,781	\$769,827	\$163,027	\$198,592		\$0	\$1,595,227



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Anamosa

11/5/2024 10:05:28 AM

Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
Engineering Study 151 Grade Separation	\$80,643	\$0	\$0	\$0	\$0	\$80,643
OLD DUBUQUE RD EXTENSION	\$2,200,000	\$155,000	\$42,392	\$155,000	\$42,392	\$2,045,000
Total	\$2,280,643	\$155,000	\$42,392	\$155,000	\$42,392	\$2,125,643



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Anamosa

11/5/2024 10:05:28 AM

Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
International Street Sweeper	2015	Purchased	\$182,425	No Change
Sterling Dump Truck	2009	Purchased	\$97,000	No Change
2500 Ford Truck	2011	Purchased	\$19,500	No Change
Freightliner Dump Truck	2014	Purchased	\$100,000	No Change
Dodge Ram Truck 1-ton	2014	Purchased	\$32,964	No Change
Dodge Ram Truck 1-ton	2016	Purchased	\$32,358	No Change
Volvo	2015	Purchased	\$100,000	No Change
Sterling Single Axle Dump Truck	2006	Purchased	\$83,557	Sold
Freightliner Dump Truck	2019	Purchased	\$100,000	No Change
International Dump Truck	2024	Purchased	\$100,000	New
Amman Roller	2015	Purchased	\$35,000	No Change
New Holland Skid Loader	2022	Purchased	\$18,515	No Change
Ford F150 Pickup	2005	Purchased	\$15,000	No Change
Ram Promaster Van	2017	Purchased	\$15,000	No Change



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Anamosa

11/5/2024 10:05:28 AM

Street Projects

Project Description	Contract Price	Final Price	Contractor Name
---------------------	----------------	-------------	-----------------



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2024

Anamosa

11/5/2024 10:05:28 AM

Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Begining Balance	\$1,753,225	\$1,741,855	\$0	\$0	\$0	\$0	\$3,495,080
SubTotal Expenses (-)	\$463,781	\$289,039	\$136,162	\$198,592			\$1,087,574
Subtotal Revenues (+)	\$463,781	\$769,827	\$163,027	\$198,592		\$0	\$1,595,227
Ending Balance	\$1,753,225	\$2,222,643	\$26,865	\$0	\$0	\$0	\$4,002,733

Resolution Number: 2024-59

Execution Date: Tuesday, November 12, 2024

Signature: Jeremiah Hoyt

STATE OF IOWA 2024 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2024 CITY OF ANAMOSA, IOWA DUE: December 1, 2024	
	16205300100000
	CITY OF ANAMOSA
	107 S Ford Street
	ANAMOSA IA 52205-1841
	POPULATION: 5450

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	2,560,770		2,560,770	2,448,594
Less: Uncollected Property Taxes-Levy Year	0		0	0
Net Current Property Taxes	2,560,770		2,560,770	2,448,594
Delinquent Property Taxes	0		0	0
TIF Revenues	194,198		194,198	220,220
Other City Taxes	773,539	0	773,539	678,927
Licenses and Permits	175,868	0	175,868	11,600
Use of Money and Property	63,084	48,265	111,349	76,369
Intergovernmental	1,149,769	0	1,149,769	1,196,349
Charges for Fees and Service	238,534	3,970,387	4,208,921	3,143,060
Special Assessments	0	0	0	0
Miscellaneous	193,203	0	193,203	8,000
Other Financing Sources	0	0	0	119,000
Transfers In	703,557	559,150	1,262,707	1,954,175
Total Revenues and Other Sources	6,052,522	4,577,802	10,630,324	9,856,294
Expenditures and Other Financing Uses				
Public Safety	1,631,548		1,631,548	1,468,933
Public Works	1,329,523		1,329,523	1,599,731
Health and Social Services	0		0	0
Culture and Recreation	1,102,510		1,102,510	1,215,174
Community and Economic Development	87,682		87,682	183,370
General Government	591,582		591,582	749,474
Debt Service	255,223		255,223	441,592
Capital Projects	0		0	1,350,000
Total Governmental Activities Expenditures	4,998,068	0	4,998,068	7,008,274
BUSINESS TYPE ACTIVITIES		5,419,294	5,419,294	6,087,592
Total All Expenditures	4,998,068	5,419,294	10,417,362	13,095,866
Other Financing Uses	0	0	0	
Transfers Out	703,557	559,150	1,262,707	1,954,175
Total All Expenditures/and Other Financing Uses	5,701,625	5,978,444	11,680,069	15,050,041
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	350,897	-1,400,642	-1,049,745	-5,193,747
Beginning Fund Balance July 1, 2023	8,528,786	3,936,964	12,465,750	11,837,285
Ending Fund Balance June 30, 2024	8,879,683	2,536,322	11,416,005	6,643,538

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds	Pension Trust Funds
Private Purpose Trust Funds	Agency Funds

Indebtedness at June 30, 2024	Amount	Indebtedness at June 30, 2024	Amount
General Obligation Debt	3,405,000	Other Long-Term Debt	0
Revenue Debt	6,426,551	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	14,342,056

CERTIFICATION

The forgoing report is correct to the best of my knowledge and belief

Signature of Preparer Printed name of Preparer Jeremiah Hoyt	Publication
	Phone Number 319-462-6055
	Date Signed 11/12/24
Signature of Mayor or Mayor Pro Tem (Name and Title)	

PLEASE PUBLISH THIS PAGE ONLY

REVENUE P2
NON-GAAP/CASH BASIS
CITY OF ANAMOSA
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2024

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (a) through (f) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section A - Taxes	1								1
Taxes levied on property	2	1,616,925	595,930	347,915	0	0	2,560,770		2,560,770
Less: Uncollected Property Taxes - Levy Year	3	0	0	0	0	0	0		0
Net Current Property Taxes	4	1,616,925	595,930	347,915	0	0	2,560,770		2,560,770
Delinquent Property Taxes	5	0	0	0	0	0	0		0
Total Property Tax	6	1,616,925	595,930	347,915	0	0	2,560,770		2,560,770
TIF Revenues	7			194,198			194,198		194,198
Other City Taxes									
Utility Tax Replacement Excise Taxes	8	43,302	15,677	9,228	0	0	68,207		68,207
Utility Franchise Tax (Chapter 364.2, Code of Iowa)	9	0	0	0	0	0	0	0	0
Parimutuel Wager Tax	10	0	0	0	0	0	0	0	0
Gaming Wager Tax	11	0	0	0	0	0	0	0	0
Mobile Home Tax	12	8,577	0	1,524	0	0	10,101	0	10,101
Hotel / Motel Tax	13	90,110	0	0	0	0	90,110	0	90,110
Other Local Option Taxes	14	0	605,121	0	0	0	605,121	0	605,121
Total Other City Taxes	15	141,989	620,798	10,752	0	0	773,539	0	773,539
Section B - Licenses and Permits	16	175,868	0	0	0	0	175,868	0	175,868
Section C - Use of Money and Property	17								17
Interest	18	54,970	0	8,114	0	0	63,084	48,265	111,349
Rents and Royalties	19	0	0	0	0	0	0	0	0
Other Miscellaneous Use of Money and Property	20	0	0	0	0	0	0	0	0
	21	0	0	0	0	0	0	0	0
Total Use of Money and Property	22	54,970	0	8,114	0	0	63,084	48,265	111,349
Section D - Intergovernmental	24								24
Federal Grants and Reimbursements	26								26
Federal Grants	27	21,000	0	0	0	0	21,000	0	21,000
Community Development Block Grants	28	216,666	0	0	0	0	216,666	0	216,666
Housing and Urban Development	29	0	0	0	0	0	0	0	0
Public Assistance Grants	30	0	0	0	0	0	0	0	0
Payment in Lieu of Taxes	31	0	0	0	0	0	0	0	0
	32	0	0	0	0	0	0	0	0
Total Federal Grants and Reimbursements	33	237,666	0	0	0	0	237,666	0	237,666

REVENUE P3

CITY OF ANAMOSA
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2024

NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Section D - Intergovernmental - Continued	41									41
State Shared Revenues	43									43
Road Use Taxes	44	769,827					769,827		769,827	44
Other state grants and reimbursements	48									48
State grants	49	0	0	0	0	0	0	0	0	49
Iowa Department of Transportation	50	0	0	0	0	0	0	0	0	50
Iowa Department of Natural Resources	51	0	0	0	0	0	0	0	0	51
Iowa Economic Development Authority	52	0	0	0	0	0	0	0	0	52
CEBA grants	53	0	0	0	0	0	0	0	0	53
C&I Replacement and Tier I Business Tax Replacement	54	0	0	0	0	0	0	0	0	54
	55						0	0	0	55
	56						0	0	0	56
	57						0	0	0	57
	58						0	0	0	58
	59						0	0	0	59
Total State	60	0	769,827	0	0	0	769,827	0	769,827	60
Local Grants and Reimbursements										
County Contributions	63	22,625	0	0	0	0	22,625	0	22,625	63
Library Service	64	3,237	0	0	0	0	3,237	0	3,237	64
Township Contributions	65	0	0	0	0	0	0	0	0	65
Fire/EMT Service	66	108,414	0	0	0	0	108,414	0	108,414	66
JCERT	67	8,000	0	0	0	0	8,000	0	8,000	67
	68	0	0	0	0	0	0	0	0	68
	69	0	0	0	0	0	0	0	0	69
Total Local Grants and Reimbursements	70	142,276	0	0	0	0	142,276	0	142,276	70
Total Intergovernmental (Sum of lines 33, 60, and 70)	71	379,942	769,827	0	0	0	1,149,769	0	1,149,769	71
Section E - Charges for Fees and Service	72									72
Water	73	0	0	0	0	0	0	1,975,840	1,975,840	73
Sewer	74	0	0	0	0	0	0	1,994,547	1,994,547	74
Electric	75	0	0	0	0	0	0	0	0	75
Gas	76	0	0	0	0	0	0	0	0	76
Parking	77	790	0	0	0	0	790	0	790	77
Airport	78	0	0	0	0	0	0	0	0	78
Landfill/garbage	79	53,476	0	0	0	0	53,476	0	53,476	79
Hospital	80	0	0	0	0	0	0	0	0	80

REVENUE P4

CITY OF
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,

NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Section E - Charges for Fees and Service - Continued	81									81
Transit		0		0	0	0	0	0	0	82
Cable TV		0		0	0	0	0	0	0	83
Internet		0		0	0	0	0	0	0	84
Telephone		0		0	0	0	0	0	0	85
Housing Authority		0		0	0	0	0	0	0	86
Storm Water		0		0	0	0	0	0	0	87
Other:										88
Nursing Home		0		0	0	0	0	0	0	89
Police Service Fees	4,164	0		0	0	0	4,164	0	4,164	90
Prisoner Care	0	0		0	0	0	0	0	0	91
Fire Service Charges	175	0		0	0	0	175	0	175	92
Ambulance Charges	0	0		0	0	0	0	0	0	93
Sidewalk Street Repair Charges	0	0		0	0	0	0	0	0	94
Housing and Urban Renewal Charges	0	0		0	0	0	0	0	0	95
River Port and Terminal Fees	0	0		0	0	0	0	0	0	96
Public Seales	0	0		0	0	0	0	0	0	97
Cemetery Charges	15,220	0		0	0	1,200	16,420	0	16,420	98
Library Charges	11,678	0		0	0	0	11,678	0	11,678	99
Park, Recreation, and Cultural Charges	32,470	0		0	0	0	32,470	0	32,470	100
Animal Control Charges	0	0		0	0	0	0	0	0	101
AQUA COURT	68,946	0		0	0	0	68,946	0	68,946	102
LCC	50,415	0		0	0	0	50,415	0	50,415	103
Total Charges for Service	237,334	0	0	0	0	1,200	238,534	3,970,387	4,208,921	104
Section F - Special Assessments	0	0	0	0	0	0	0	0	0	106
Section G - Miscellaneous										107
Contributions	137,063	0	0	0	0	0	137,063	0	137,063	108
Deposits and Sales/Fuel Tax Refunds	0	0	0	0	0	0	0	0	0	109
Sale of Property and Merchandise	38,000	0	0	0	0	0	38,000	0	38,000	110
Fines	0	0	0	0	0	0	0	0	0	111
Internal Service Charges	0	0	0	0	0	0	0	0	0	112
MISCELLANEOUS REVENUES	18,140	0	0	0	0	0	18,140	0	18,140	113
	0	0	0	0	0	0	0	0	0	114
	0	0	0	0	0	0	0	0	0	115
	0	0	0	0	0	0	0	0	0	116
	0	0	0	0	0	0	0	0	0	117
	0	0	0	0	0	0	0	0	0	118
	0	0	0	0	0	0	0	0	0	119
Total Miscellaneous	193,203	0	0	0	0	0	193,203	0	193,203	120

REVENUE PS

CITY OF
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,

NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Total All Revenues (Sum of lines 6, 7, 15, 16, 22, 71, 104, 106, and 120)	121 2,800,231	1,986,555	194,198	366,781	0	1,200	5,348,965	4,018,652	9,367,617	121
Section H - Other Financing Sources	123									123
Proceeds of capital asset sales	124 0	0	0	0	0	0	0	0	0	124
Proceeds of long-term debt (Excluding TIF internal borrowing)	125 0	0		0	0	0	0	0	0	125
Proceeds of anticipatory warrants or other short-term debt	126 0	0		0	0	0	0	0	0	126
Regular transfers in and interfund loans	127 666,707	0		0	0	0	666,707	559,150	1,225,857	127
Internal TIF loans and transfers in	128 0	0	36,850	0	0	0	36,850	0	36,850	128
	129 0	0	0	0	0	0	0	0	0	129
	130 0	0	0	0	0	0	0	0	0	130
Total Other Financing Sources	131 666,707	0	36,850	0	0	0	703,557	559,150	1,262,707	131
Total Revenues Except for Beginning Balances (Sum of lines 121 and 131)	132 3,466,938	1,986,555	231,048	366,781	0	1,200	6,052,522	4,577,802	10,630,324	132
Beginning Fund Balance July 1, 2023	134 3,907,984	2,034,624	684,414	115,312	1,687,399	99,053	8,528,786	3,936,964	12,465,750	134
Total Revenues and Other Financing Sources (Sum of lines 132 and 134)	136 7,374,922	4,021,179	915,462	482,093	1,687,399	100,253	14,581,308	8,514,766	23,096,074	136

EXPENDITURES P6

CITY OF ANAMOSA
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2024

NON-GAAP/CASH BASIS

Item Description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (a) through (f) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section A - Public Safety	1										1
Police Department/Crime Prevention	2	1,174,539	45,007			173,022	0	1,392,568		1,392,568	2
Jail	3	0	0			0	0	0		0	3
Emergency Management	4	0	0			0	0	0		0	4
Flood control	5	0	0			0	0	0		0	5
Fire Department	6	237,780	0			0	0	237,780		237,780	6
Ambulance	7	0	0			0	0	0		0	7
Building Inspections	8	0	0			0	0	0		0	8
Miscellaneous Protective Services	9	0	0			0	0	0		0	9
Animal Control	10	1,200	0			0	0	1,200		1,200	10
Other Public Safety	11	0	0			0	0	0		0	11
	12	0	0			0	0	0		0	12
	13	0	0			0	0	0		0	13
Total Public Safety	14	1,413,519	45,007			173,022	0	1,631,548		1,631,548	14
Section B - Public Works	15										15
Roads, Bridges, Sidewalks	16	299,818	966,675			0	0	1,266,493		1,266,493	16
Parking Meter and Off-Street	17	0	0			0	0	0		0	17
Street Lighting	18	0	7,969			0	0	7,969		7,969	18
Traffic Control Safety	19	0	0			0	0	0		0	19
Snow Removal	20	0	32,774			0	0	32,774		32,774	20
Highway Engineering	21	0	0			0	0	0		0	21
Street Cleaning	22	0	0			0	0	0		0	22
Airport (if not an enterprise)	23	0	0			0	0	0		0	23
Garbage (if not an enterprise)	24	22,287	0			0	0	22,287		22,287	24
Other Public Works	25	0	0			0	0	0		0	25
	26	0	0			0	0	0		0	26
	27	0	0			0	0	0		0	27
Total Public Works	28	322,105	1,007,418			0	0	1,329,523		1,329,523	28
Section C - Health and Social Services	29										29
Welfare Assistance	30	0	0			0	0	0		0	30
City Hospital	31	0	0			0	0	0		0	31
Payments to Private Hospitals	32	0	0			0	0	0		0	32
Health Regulation and Inspections	33	0	0			0	0	0		0	33
Water, Air, and Mosquito Control	34	0	0			0	0	0		0	34
Community Mental Health	35	0	0			0	0	0		0	35
Other Health and Social Services	36	0	0			0	0	0		0	36
	37	0	0			0	0	0		0	37
	38	0	0			0	0	0		0	38
Total Health and Social Services	39	0	0			0	0	0		0	39
Section D - Culture and Recreation	40										40
Library Services	41	301,737	29,385			0	0	331,122		331,122	41
Museum, Band, Theater	42	0	0			0	0	0		0	42
Parks	43	318,885	707			0	0	319,592		319,592	43
Recreation	44	0	0			0	0	0		0	44
Cemetery	45	22,752	0			0	0	22,752		22,752	45
Community Center, Zoo, Marina, and Auditorium	46	221,264	0			0	0	221,264		221,264	46
Other Culture and Recreation	47	0	0			0	0	0		0	47
AQUA COURT	48	199,926	7,854			0	0	207,780		207,780	48
	49	0	0			0	0	0		0	49
Total Culture and Recreation	50	1,064,564	37,946			0	0	1,102,510		1,102,510	50

EXPENDITURES P7

CITY OF
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section E - Community and Economic Development	51										51
Community beautification	52	0	0	0	0	0	0	0		0	52
Economic development	53	0	0	0	0	56,361	0	56,361		56,361	53
Housing and urban renewal	54	525	0	0	0	0	0	525		525	54
Planning and zoning	55	0	0	0	0	0	0	0		0	55
Other community and economic development	56	0	0	0	0	0	0	0		0	56
TIF Rebates	57	0	0	30,796		0	0	30,796		30,796	57
	58	0	0	0	0	0	0	0		0	58
Total Community and Economic Development	59	525	0	30,796	0	56,361	0	87,682		87,682	59
Section F - General Government	60										60
Mayor, Council and City Manager	61	192,311	78,541		0	0	0	270,852		270,852	61
Clerk, Treasurer, Financial Administration	62	301,611	0	0	0	0	0	301,611		301,611	62
Elections	63	0	0		0	0	0	0		0	63
Legal Services and City Attorney	64	9,114	0	0	0	0	0	9,114		9,114	64
City Hall and General Buildings	65	6,874	0	0	0	0	0	6,874		6,874	65
Tort Liability	66	0	0	0	0	0	0	0		0	66
Other General Government	67	0	0	0	0	0	0	0		0	67
SENIOR DINING CENTER	68	3,131	0	0	0	0	0	3,131		3,131	68
	69	0	0	0	0	0	0	0		0	69
Total General Government	70	513,041	78,541		0	0	0	591,582		591,582	70
Section G - Debt Service	71	0	0	0	255,223	0	0	255,223		255,223	71
	72	0	0	0	0	0	0	0		0	72
	73	0	0	0	0	0	0	0		0	73
Total Debt Service	74	0	0	0	255,223	0	0	255,223		255,223	74
Section H - Regular Capital Projects - Specify	75										75
	76	0	0		0	0	0	0		0	76
	77	0	0		0	0	0	0		0	77
Subtotal Regular Capital Projects	78	0	0	0	0	0	0	0		0	78
TIF Capital Projects - Specify	79										79
	80	0	0		0	0	0	0		0	80
	81	0	0		0	0	0	0		0	81
Subtotal TIF Capital Projects	82	0	0		0	0	0	0		0	82
Total Capital Projects	83	0	0		0	0	0	0		0	83
Total Governmental Activities Expenditures (Sum of lines 14, 28, 39, 50, 59, 70, 74, 83)	84	3,313,754	1,168,912	30,796	255,223	229,383	0	4,998,068		4,998,068	84
	85										85

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

EXPENDITURES P8

CITY OF
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section I - Business Type Activities	87										87
Water - Current Operation	88								2,613,152	2,613,152	88
Capital Outlay	89								0	0	89
Debt Service	90								409,505	409,505	90
Sewer and Sewage Disposal - Current Operation	91								2,268,922	2,268,922	91
Capital Outlay	92								0	0	92
Debt Service	93								127,715	127,715	93
Electric - Current Operation	94									0	94
Capital Outlay	95									0	95
Debt Service	96									0	96
Gas Utility - Current Operation	97									0	97
Capital Outlay	98									0	98
Debt Service	99									0	99
Parking - Current Operation	100									0	100
Capital Outlay	101									0	101
Debt Service	102									0	102
Airport - Current Operation	103									0	103
Capital Outlay	104									0	104
Debt Service	105									0	105
Landfill/Garbage - Current operation	106									0	106
Capital Outlay	107									0	107
Debt Service	108									0	108
Hospital - Current Operation	109									0	109
Capital Outlay	110									0	110
Debt Service	111									0	111
Transit - Current Operation	112									0	112
Capital Outlay	113									0	113
Debt Service	114									0	114
Cable TV, Telephone, Internet - Current Operation	115									0	115
Capital Outlay	116									0	116
Housing Authority - Current Operation	117									0	117
Capital Outlay	118									0	118
Debt Service	119									0	119
Storm Water - Current Operation	120									0	120
Capital Outlay	121									0	121
Debt Service	122									0	122
Other Business Type - Current Operation	123									0	123
Capital Outlay	124									0	124
Debt Service	125									0	125
Internal Service Funds - Specify	126										126
	127									0	127
	128									0	128
Total Business Type Activities	129								5,419,294	5,419,294	129

EXPENDITURES P9

CITY OF ANAMOSA
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2024 -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Subtotal Expenditures (Sum of lines 84 and 129)	130	3,313,754	1,168,912	30,796	255,223	229,383	0	4,998,068	5,419,294	10,417,362	130
Section J - Other Financing Uses Including Transfers Out	131										131
Regular transfers out	132	93,669	573,038		0	0	0	666,707	559,150	1,225,857	132
Internal TIF loans/repayments and transfers out	133	0	0	36,850	0	0	0	36,850	0	36,850	133
	134	0	0	0	0	0	0	0	0	0	134
Total Other Financing Uses	135	93,669	573,038	36,850	0	0	0	703,557	559,150	1,262,707	135
Total Expenditures and Other Financing Uses (Sum of lines 130 and 135)	136	3,407,423	1,741,950	67,646	255,223	229,383	0	5,701,625	5,978,444	11,680,069	136
	137										137
Ending fund balance June 30, :	138										138
Governmental:	139										139
Nonspendable	140	0	0	0	0	0	0	0	0	0	140
Restricted	141	0	0	0	0	0	0	0	0	0	141
Committed	142	0	0	0	0	0	0	0	0	0	142
Assigned	143	0	0	0	0	0	0	0	0	0	143
Unassigned	144	3,967,499	2,279,229	847,816	226,870	1,458,016	100,253	8,879,683		8,879,683	144
Total Governmental	145	3,967,499	2,279,229	847,816	226,870	1,458,016	100,253	8,879,683		8,879,683	145
Proprietary	146								2,536,322	2,536,322	146
Total Ending Fund Balance June 30,	147	3,967,499	2,279,229	847,816	226,870	1,458,016	100,253	8,879,683	2,536,322	11,416,005	147
Total Requirements (Sum of lines 136 and 147)	148	7,374,922	4,021,179	915,462	482,093	1,687,399	100,253	14,581,308	8,514,766	23,096,074	148

OTHER P10

Part III Intergovernmental Expenditures Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. Enter amount.

Purpose	Amount paid to other local governments	Purpose	Amount paid to State
Correction	0	Highways	0
Health	0	All other	0
Highways	0		
Transit Subsidies	0		
Libraries	0		
Police protection	0		
Sewerage	0		
Sanitation	0		
All other	0		

Part IV
Wages & Salaries Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

YOU ARE REQUIRED TO ENTER SALARY DOLLARS IN THE Amount areas FOR SALARIES AND WAGES PAID

Total Salaries and Wages Paid	Amount
	2,010,437.56

Part V Debt Outstanding, Issued, and Retired

Transit subsidies

A. Long-Term Debt

Debt During the Fiscal Year			Debt Outstanding JUNE 30, 2024						
Purpose	Line	Debt Outstanding JULY 1, 2023	Issued	Retired	General Obligation	TIF Revenue	Revenue	Other	Interest Paid This Year
Water Utility	1.	6,106,996		423,766			5,683,230		89,389
Sewer Utility	2.								
Electric Utility	3.								
Gas Utility	4.								
Transit-Bus	5.								
Industrial Revenue	6.								
Mortgage Revenue	7.								
TIF Revenue	8.		810,967	67,646			743,321		
Other Purposes / Miscellaneous	9.								
GO	10.	3,695,000		290,000	3,405,000				100,223
Parking	11.								
Airport	12.								
Stormwater	13.								
Section 108	14.								
Total Long-Term		9,801,996	810,967	781,412	3,405,000	0	6,426,551	0	189,612

B. Short-Term Debt Amount

Outstanding as of July 1, 2023

Outstanding as of JUNE 30, 2024

DEBT LIMITATION FOR GENERAL OBLIGATIONS

Part VI Actual valuation -- January 1, 2022

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30, 2024

Type of asset

Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.

Amount

Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	All other Funds (d)	Total (e)
0	0	0	11,416,005	11,416,005
If you budget on a NON-GAAP CASH BASIS, the amount in the Total above SHOULD EQUAL the above summed amounts on the sheet All Funds P1: Ending fund balance, column C PLUS the amounts in the shaded Note area.				

Notes & Remarks
REMARKS



Please Remit To:
HR Green, Inc.
PO Box 8213
Des Moines, IA 50301-8213
319-841-4000

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

October 24, 2024
Project No: 2303719-0000
Invoice No: 180595

Invoice Total: \$262.50

Project 2303719-0000 Anamosa, IA - Dillion Military Bridge - Ownership & Funding Alternatives
Study
Anamosa, IA Dillion Military (Cemetery) Road Bridge
Inspection and Relocation Concept Analysis

Email invoices to Jeremiah Hoyt at jeremiah.hoyt@anamosa-ia.org

Professional Services Through October 18, 2024

Phase A Project Management

Professional Personnel

	Hours	Amount	
Professional	1.75	252.00	
Totals	1.75	252.00	
Total Labor			252.00

Unit Charges

Technology & Communication Charge	10.50	
Total Unit Charges	10.50	10.50

Total this Phase \$262.50

Billing Limits

	Current	Prior	To-Date
Total Billings	262.50	53,245.99	53,508.49
Limit			81,354.90
Remaining			27,846.41

Total this Invoice \$262.50



Please Remit To:
HR Green, Inc.
PO Box 8213
Des Moines, IA 50301-8213
319-841-4000

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

October 24, 2024
Project No: 220390
Invoice No: 180596
Invoice Total: \$204.00

Project 220390 Anamosa, IA - 3rd St Sidewalk Extension
Anamosa 3rd St Sidewalk Extension
Schematic Design & Funding Assistance
Shaw Road to Deerwood Dr
Includes Amendment No. 1
Professional Services Through October 18, 2024

Phase D Funding alternatives Analysis & Application Assistance

Professional Personnel

	Hours	Amount	
Professional	1.50	195.00	
Totals	1.50	195.00	
Total Labor			195.00

Unit Charges

Technology & Communication Charge	9.00	
Total Unit Charges	9.00	9.00

Total this Phase \$204.00

Billing Limits

	Current	Prior	To-Date
Total Billings	204.00	40,878.97	41,082.97
Limit			41,700.00
Remaining			617.03

Total this Invoice \$204.00



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319-841-4000

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

October 24, 2024
Project No: 220501
Invoice No: 180597
Invoice Total: \$150.00

Project 220501 Anamosa, IA - Sidewalk Program

Anamosa - 2022 Sidewalk Program

Professional Services Through October 18, 2024

Phase 3 Implementation Plan

Professional Personnel

	Hours	Amount	
Professional	1.00	144.00	
Totals	1.00	144.00	
Total Labor			144.00

Unit Charges

Technology & Communication Charge	6.00	
Total Unit Charges	6.00	6.00

Total this Phase \$150.00

Billing Limits

	Current	Prior	To-Date
Total Billings	150.00	13,487.50	13,637.50
Limit			31,800.00
Remaining			18,162.50

Total this Invoice \$150.00



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319-841-4000

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

October 24, 2024
Project No: 2303835-0000
Invoice No: 180598

Invoice Total: \$834.42

Project 2303835-0000 Anamosa, IA - Engineering Services Master Service Agreement
Master Agreement for Municipal Engineering Services

Services provided this month include:

Email invoices to Jeremiah Hoyt at jeremiah.hoyt@anamosa-ia.org

Professional Services Through October 18, 2024

Phase 1000 Professional Services

Professional Personnel

	Hours	Amount	
Professional	5.00	720.00	
Totals	5.00	720.00	
Total Labor			720.00

Reimbursable Expenses

Mileage	84.42	
Total Reimbursables	84.42	84.42

Unit Charges

Technology & Communication Charge	30.00	
Total Unit Charges	30.00	30.00

Total this Phase \$834.42

Total this Invoice \$834.42



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319-841-4000

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

October 25, 2024
Project No: 220409.01
Invoice No: 180749
Invoice Total: \$1,000.01

Project 220409.01 Anamosa, IA - WTP Disinfection System CPS
Water Treatment Plant
Hypochlorite Improvements - CPS

Professional Services Through October 11, 2024

Fee

Total Fee	19,100.00		
Percent Complete	85.864	Total Earned	16,400.02
		Previous Fee Billing	15,400.01
		Current Fee Billing	1,000.01
		Total Fee	1,000.01

Billing Limits

	Current	Prior	To-Date
Total Billings	1,000.01	15,400.01	16,400.02
Limit			19,100.00
Remaining			2,699.98

Total this Invoice **\$1,000.01**



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Des Moines, IA 50301-8213
319-841-4000

Jeremiah Hoyt
City of Anamosa, IA
1124 N. Williams
Anamosa, IA 52205-1841

October 25, 2024
Project No: 191791
Invoice No: 180767
Invoice Total: \$588.77

Project 191791 Anamosa, IA - GIS Services
Email invoices to: Jeremiah.Hoyt@anamosa-ia.org

Water = robert.young@anamosa-ia.org
Wastewater Department= steve.agnitsch@anamosa-ia.org
Streets Department= shane.brown@anamosa-ia.org

Professional Services Through October 18, 2024

Phase	2022	GIS Services Annual Renewal
Task	07	Fire Hydrant Map & Web Application

Fee

Total Fee	1,500.00		
Percent Complete	47.9027	Total Earned	718.54
		Previous Fee Billing	440.00
		Current Fee Billing	278.54
		Total Fee	278.54
		Total this Task	\$278.54

Task	08	Fire Department Training
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Professional Personnel

	Hours	Amount	
Senior Technician	1.50	255.00	
Totals	1.50	255.00	
Total Labor			255.00

Reimbursable Expenses

Mileage	46.23	
Total Reimbursables	46.23	46.23

Unit Charges

Technology & Communication Charge	9.00	
Total Unit Charges	9.00	9.00

Billing Limits

	Current	Prior	To-Date	
Total Billings	310.23	0.00	310.23	
Limit			500.00	
Remaining			189.77	
Total this Task				\$310.23

Project	191791	Anamosa, IA - GIS Services	Invoice	180767
Total this Phase			\$588.77	
Total this Invoice			<u>\$588.77</u>	



Please Remit To:
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319-841-4000

Jeremiah Hoyt
City of Anamosa, IA
1124 N. Williams
Anamosa, IA 52205-1841

October 25, 2024
Project No: 191791
Invoice No: 180768
Invoice Total: \$4,482.00

Project 191791 Anamosa, IA - GIS Services
Email invoices to: Jeremiah.Hoyt@anamosa-ia.org

Water = robert.young@anamosa-ia.org
Wastewater Department= steve.agnitsch@anamosa-ia.org
Streets Department= shane.brown@anamosa-ia.org

Professional Services Through October 18, 2024

Phase	2024	GIS Services Annual Renewal
Task	02	Water Department - Supplemental Services

Professional Personnel

	Hours	Amount	
Field Personnel	27.00	4,320.00	
Totals	27.00	4,320.00	
Total Labor			4,320.00

Unit Charges

Technology & Communication Charge	162.00	
Total Unit Charges	162.00	162.00

Billing Limits

	Current	Prior	To-Date
Total Billings	4,482.00	5,206.87	9,688.87
Limit			10,000.00
Remaining			311.13

Total this Task **\$4,482.00**

Total this Phase **\$4,482.00**

Total this Invoice **\$4,482.00**



137 Main Street, Suite 100
Dubuque, IA 52001
origindesign.com

City of Anamosa
107 South Ford St.
Anamosa, IA 52205

Invoice number 81085
Date 10/28/2024

Project: 21070

Stallion Creek Waterway Improvements at Division St., Anamosa, IA

Professional services as outlined in our proposal letter dated March 23, 2021 and Amendment No. 1 dated September 23, 2021.

Description	Contract Amount	Prior Billed	Total Billed	Current Amount Due
A. Initial Damage Inspection & Report Efforts as part of this phase are 100% complete	6,650.00	6,650.00	6,650.00	0.00
C. Design and Permitting Efforts from 8/25/2024 to 10/26/2024 preparing estimate of probable construction cost for repair options, and a summary report for the City to decide what to do from a budgeting standpoint.	61,400.00	35,271.36	41,752.00	6,480.64
D. Bidding and Award	8,000.00	0.00	0.00	0.00
Total	76,050.00	41,921.36	48,402.00	6,480.64

Invoice total 6,480.64



IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

October 25, 2024

City of Anamosa, Iowa
107 South Ford Street
Anamosa, IA 52205

Invoice No: 119,1164.08 - 24

Project 119,1164.08 WWTP Flow Equalization Basin

Professional Services through September 30, 2024

Basic Services

Lump Sum Fees

Total Lump Sum Fees	102,600.00			
Percent Complete	100.00	Total Earned	102,600.00	
		Previous Fee Billing	102,600.00	
		Current Fee Billing	0.00	
		Total Lump Sum Fees		0.00
		Phase Subtotal		0.00

	Total	Prior	Current
Billings to Date	102,600.00	102,600.00	0.00

Additional Services

Bidding Services

Hourly Services

	Hours	Rate	Amount	
Engineer VI	13.00	163.00	2,119.00	
Administrative II	.50	71.00	35.50	
Total Services	13.50		2,154.50	
				2,154.50

Billing Limits	Current	Prior	To-Date	
Total Billings	2,154.50	2,854.00	5,008.50	
Limit			5,000.00	
Adjustment				-8.50
		Task Subtotal		\$2,146.00

	Total	Prior	Current
Billings to Date	5,000.00	2,854.00	2,146.00

Design - Sidestream Treatment

Task Subtotal 0.00

	Total	Prior	Current
Billings to Date	2,909.50	2,909.50	0.00

Phase Subtotal \$2,146.00

REMIT TO: SNYDER & ASSOCIATES, INC.
Mailing: PO Box 1159 | Ankeny, IA 50021
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938
Federal E.I.N. 42-1379015
SNYDER-ASSOCIATES.COM

Project	119.1164.08	Anamosa-WWTPFlowEqualizationBasin	Invoice	24
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Amount Due this Invoice **\$2,146.00**

	Total	Prior	Current
Billings to Date	110,509.50	108,363.50	2,146.00

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Lindsay Beaman



SNYDER & ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

October 25, 2024

City of Anamosa, Iowa
107 South Ford Street
Anamosa, IA 52205

Invoice No: 119.1164.08 - 24

Project 119.1164.08 WWTP Flow Equalization Basin

Professional Services through September 30, 2024

Basic Services

Lump Sum Fees

Total Lump Sum Fees	102,600.00			
Percent Complete	100.00	Total Earned	102,600.00	
		Previous Fee Billing	102,600.00	
		Current Fee Billing	0.00	
		Total Lump Sum Fees		0.00
		Phase Subtotal		0.00

	Total	Prior	Current
Billings to Date	102,600.00	102,600.00	0.00

Additional Services

Bidding Services

Hourly Services

	Hours	Rate	Amount	
Engineer VI	13.00	163.00	2,119.00	
Administrative II	.50	71.00	35.50	
Total Services	13.50		2,154.50	2,154.50

Billing Limits	Current	Prior	To-Date	
Total Billings	2,154.50	2,854.00	5,008.50	
Limit			5,000.00	
Adjustment				-8.50
Task Subtotal				\$2,146.00

	Total	Prior	Current
Billings to Date	5,000.00	2,854.00	2,146.00

Design - Sidestream Treatment

Task Subtotal 0.00

	Total	Prior	Current
Billings to Date	2,909.50	2,909.50	0.00

Phase Subtotal \$2,146.00

REMIT TO: SNYDER & ASSOCIATES, INC.
Mailing: PO Box 1159 | Ankeny, IA 50021
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

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Project	119.1164.08	Anamosa-WWTPFlowEqualizationBasin	Invoice	24
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Amount Due this Invoice **\$2,146.00**

	Total	Prior	Current
Billings to Date	110,509.50	108,363.50	2,146.00

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Lindsay Beaman