



CITY OF ANAMOSA

CITY COUNCIL AGENDA – REGULAR SESSION

MONDAY, OCTOBER 9, 2023 – 6:00 P.M.
ANAMOSA LIBRARY & LEARNING CENTER
600 EAST 1ST STREET, ANAMOSA, IA 52205

<u>Zoom Meeting Link (Viewing Only)</u> https://us02web.zoom.us/j/8012629567 Meeting ID: 801 262 9567 Passcode: Anamosa	<u>Join by Telephone</u> +1 312 626 6799 US Meeting ID: 8901 262 9567 Passcode: 4952698
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*To address the City Council, please wait for the Mayor to open the floor for public comment on an agenda item.
Before speaking, approach the podium, provide your name and address, and limit comments to five (5) minutes per agenda item.
Profane, obscene, or slanderous language will not be permitted.*

- 1.0) Roll Call
- 2.0) Pledge of Allegiance
- 3.0) Consent Agenda (Review & Approve):
 - a) Minutes from September 25, 2023 – Regular Session
 - b) Current bills
- 4.0) Public Hearings:
 - 4.1) Public Hearing – Approving the Sale and Conveyance of Parcel 2010-69, a part of Lot 15, Anamosa Commercial Park Second Addition, Anamosa, IA, also identified as Auditor’s Parcel No. 0535476009
 - a) Mayor opens the public hearing.
 - b) Proceedings
 - c) Motion to close the public hearing.
 - d) Council action – **Resolution 2023-64. Roll Call.**
- 5.0) Postponed Items:
 - 5.1) Discussion & Possible Action – Memo and pay requests, from Shive-Hattery, regarding final closeout of Fire Station Addition Project.
- 6.0) Council Action Items:
 - 6.1) Resolution 2023-67 – Approving the Hiring and Setting Salary for the Position of Lawrence Community Center Front Desk for Fiscal Year Ending June 30, 2024. **Roll Call.**
 - 6.2) Discussion & Possible Action – Trick-or-Treat in Anamosa
 - 6.3) Review & Approve – Submission of the Street Finance Report to the Iowa DOT.
 - 6.4) Review & Approve (Consent Agenda) – Pay requests, totaling \$28,628.04.
 - a) From Martin Gardner Architecture, in the amount of \$1,100.00, for the Police Station Renovation Project.
 - b) From HR Green, in the amount of \$175.00, for the 3rd Street Sidewalk Extension Project.
 - c) From HR Green, in the amount of \$1,061.50, for the Cedar & Huber Reconstruction Project.
 - d) From HR Green, in the amount of \$2,842.00, for GIS Services.
 - e) From HR Green, in the amount of \$500.00, for the WTP Disinfection System CPS Project.
 - f) From Martin Gardner Architecture, in the amount of \$1,562.50, for Phase 2 of the Anamosa Downtown Revitalization Project.
 - g) From WHKS, in the amount of \$5,323.04, for the Anamosa WWTF Improvements Project.
 - h) From Snyder & Associates, in the amount of \$10,412.00, for the US 151 Grade Separation and Roundabout Project.
 - i) From Snyder & Associates, in the amount of \$5,652.00, for the WWTP Flow Equalization Project.
 - 6.5) Resolution 2023-65 – Approving the appointment to the Library Board of Trustees to fill the term ending June 30, 2026. **Roll Call**
 - 6.6) Resolution 2023-66 – Accepting bids and awarding the contract for Phase 2 of the 2nd Street Lift Station and Sewer Improvement Project. **Roll Call.**
- 7.0) City Administrator’s Report

8.0) Mayor and Council Reports

8.1) Mayor's report

8.2) Council reports

9.0) Public Comment for Items Not on The Agenda

10.0) Adjournment

STATEMENT OF COUNCIL PROCEEDINGS
SEPTEMBER 25, 2023

The City Council of the City of Anamosa met in Regular Session September 25, 2023, at the Anamosa Library and Learning Center and via Zoom at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Kay Smith, Jeff Stout, Teresa Tuetken, Brooke Gombert and Alan Zumbach. Absent: None. Also present: Jeremiah Hoyt, City Administrator and Brandon Schrader, Deputy City Clerk. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Motion by Crump, seconded by Smith approving consent agenda items; Minutes of 09/11/23 Regular Council Meeting and Current bills. Ayes: all. Nays: none. Motion carried.

Mayor opened the Public Hearing approving the release of the bidding documents and the notice to bidders for Phase 2 of the Downtown Revitalization Project Motion by Crump, seconded by Stout to close the public hearing. Ayes: all. Nays: none. Motion carried.

The topics were presented and discussed during the Public Hearing.

Anamosa, Iowa, September 25, 2023, at 6:00 P.M.
Council Meeting / Public Hearing

Council Comments: none
Public Comments: none

Project Motion by Crump, seconded by Stout to close the public hearing. Ayes: all. Nays: none. Motion carried.

Motion by Smith, seconded by Crump approving Resolution 2023-61 approving the release of the bidding documents and the Notice to Bidders for Phase 2 of the Downtown Revitalization Project. Ayes: Crump, Smith, Tuetken, Zumbach, Stout, Gombert. Nays: none. Motion carried.

Motion by Zumbach, seconded by Gombert to move to table discussion and possible action for memo and pay requests, from Shive-Hattery, regarding final closeout of Fire Station Addition Project. Ayes: all. Nays: none. Motion carried.

Motion by Smith, seconded by Gombert approving the purchase of a replacement blower for the Wastewater Department, in the amount of \$63,380.00 + freight. Ayes: Smith, Stout, Crump, Tuetken, Zumbach, Gombert. Nays: none. Motion carried.

Motion by Crump, seconded by Stout approving consent agenda for pay requests totaling \$150,313.09. Ayes: Crump, Smith, Tuetken, Zumbach, Stout, Gombert. Nays: none. Motion carried.

Motion by Smith, seconded by Crump approving Resolution 2023-62 approving the hiring and setting salary for the position of Lawrence Community Center front desk for FY ending June 30, 2024. Ayes: Zumbach, Gombert, Stout, Smith, Crump, Tuetken. Nays: none. Motion carried.

City Administrator's Report: Hoyt recognized the Streets Department & other departments who helped grind the heaved cement on 3rd St and other spots in town. There is a public hearing for the 3rd St sidewalk on October 10th at the Lawrence Community Center 6 pm. Hoyt also filled in the council that Penny Lode & himself attended the Iowa League Conference in Cedar Rapids and attended different sessions so they could benefit from the different sessions of: Accessing of Financial Health, Best Legal Practices, City Finances including TIF, Tax Abatement, Marketing for Public Organizations, as well as Council Orientations.

Mayor's report: Smith seconded Hoyt's comments on smoothing out the streets.

No other Council reports.

Motion by Crump, seconded by Zumbach to enter into closed session, per Iowa State Code Section 21.5(j)- To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Ayes: All. Nays: none. Motion carried.

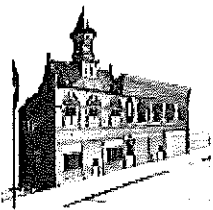
Motion by Crump, seconded by Gombert to approve Resolution 2023-63 setting Public Hearing on the proposed sale of City owned real estate, pursuant to Section 364.7 of Iowa Code, for October 9, 2023, @ 6 PM Ayes: Smith, Crump, Zumbach, Tuetken, Gombert, Stout. Nays: none. Motion carried.

Meeting adjourned at 6:45 p.m.

Rod Smith, Mayor

ATTEST:

Brandon Schrader, Deputy City Clerk



City of Anamosa, IA

Expense Approval Report

By Fund

Post Dates 9/26/2023 - 10/9/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - 000					
COLLECTION SERVICES CENTE	INV0001063	09/29/2023	COLLECTION SERVICES	001-000-2204	257.55
CITY OF ANAMOSA	INV0001064	09/29/2023	FLEX - MEDICAL	001-000-2204	69.23
IPERS COLLECTIONS	INV0001065	09/29/2023	IPERS	001-000-2203	7,658.16
IPERS COLLECTIONS	INV0001066	09/29/2023	IPERS	001-000-2203	2,534.21
941 TAX EFT PAYMENT	INV0001067	09/29/2023	MEDICARE TAX	001-000-2206	1,906.38
941 TAX EFT PAYMENT	INV0001068	09/29/2023	SOCIAL SECURITY TAX	001-000-2202	8,151.60
941 TAX EFT PAYMENT	INV0001069	09/29/2023	FEDERAL TAX	001-000-2200	4,763.63
TREASURER STATE OF IOWA	INV0001070	09/29/2023	STATE TAX	001-000-2201	2,151.48
Department 000 - 000 Total:					27,492.24
Department: 110 - POLICE					
JONES COUNTY SOLID WASTE	190258	10/09/2023	TRASH DISPOSAL	001-110-6553	37.70
AT&T MOBILITY	287298794726-1	10/09/2023	CELL PHONES	001-110-6373	543.68
LYNCH DALLAS, P.C.	211731	10/09/2023	POLICE MATTERS	001-110-6411	40.18
U.S. CELLULAR	0606795579	10/09/2023	CELL PHONES	001-110-6480	74.75
SIGN SHOP/THE	5519	10/09/2023	VEHICLE LETTERING	001-110-6710	1,251.00
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	001-110-6371	526.11
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	001-110-6371	262.20
DIGITAL ALLEY, INC	1124641	10/09/2023	CHEST CAM	001-110-6504	145.00
AUXIANT	100123	10/09/2023	SELF FUND INSURANCE	001-110-6155	37.00
EMC INSURANCE	100123	10/09/2023	WORK COMP DEDUCTIBLE	001-110-6429	744.75
ENCOMPASS	14156	10/09/2023	COMPUTER NETWORK HOSTI	001-110-6490	2,562.00
Department 110 - POLICE Total:					6,224.37
Department: 111 - 111					
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	001-111-6371	40.89
Department 111 - 111 Total:					40.89
Department: 210 - ROADS, BRIDGES, SIDEWALKS					
ANAMOSA STATE PENITENTIA	4059	10/09/2023	INMATE LABOR	001-210-6490	250.00
AUXIANT	092923	10/09/2023	SELF FUND INSURANCE	001-210-6155	66.14
AUXIANT	100123	10/09/2023	SELF FUND INSURANCE	001-210-6155	37.00
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:					353.14
Department: 450 - CEMETERY FUND					
HENRY/TROY	277532	10/09/2023	BURIAL FEES	001-450-6491	1,000.00
Department 450 - CEMETERY FUND Total:					1,000.00
Department: 610 - CITY COUNCIL					
JONES COUNTY ECONOMIC D	100223	10/09/2023	2ND QTR FY24	001-610-6479	3,750.00
Department 610 - CITY COUNCIL Total:					3,750.00
Department: 612 - CITY ADMINISTRATOR					
AT&T MOBILITY	287298794790X09272023	10/09/2023	CELL PHONES	001-612-6373	49.85
ENCOMPASS	14156	10/09/2023	COMPUTER NETWORK HOSTI	001-612-6490	2,562.00
Department 612 - CITY ADMINISTRATOR Total:					2,611.85
Department: 622 - SUPPORT ADMINISTRATION					
ELAN-CARDMEMBER SERVICE	091823	10/09/2023	ADOBE	001-622-6430	296.54
ACCESS SYSTEMS LEASING	34926807	10/09/2023	COPIER LEASE	001-622-6470	1,220.75
TYLER TECHNOLOGIES, INC	025-439872	10/09/2023	FINANCIALS	001-622-6447	250.00
WOODWARD COMMUNITY M	092347098	10/09/2023	LEGALS PUBLICATIONS	001-622-6414	660.45
AUXIANT	100123	10/09/2023	SELF FUND INSURANCE	001-622-6155	37.00
MCALIER	100123	10/09/2023	WATER COOLER	001-622-6530	57.00
Department 622 - SUPPORT ADMINISTRATION Total:					2,521.74
Department: 640 - CITY ATTORNEY					
LYNCH DALLAS, P.C.	211733	10/09/2023	GENERAL MATTERS	001-640-6455	561.00

Expense Approval Report

Post Dates: 9/26/2023 - 10/9/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LYNCH DALLAS, P.C.	211734	10/09/2023	HUMAN RESOURCES	001-640-6455	16.50
LYNCH DALLAS, P.C.	211735	10/09/2023	REAL ESTATE	001-640-6455	181.50
Department 640 - CITY ATTORNEY Total:					759.00
Department: 650 - CITY HALL					
IOWA DIVISION OF LABOR SE	190514	10/09/2023	BOILER INSPECTION	001-650-6474	40.00
SHAFFER PLBG & HTG	2254	10/09/2023	TOILET REPAIR	001-650-6474	131.19
ANAMOSA HOME DECORATIN	093023	10/09/2023	CITY HALL DOOR	001-650-6540	16.58
Department 650 - CITY HALL Total:					187.77
Fund 001 - GENERAL FUND Total:					44,941.00
Fund: 015 - FIRE SERVICE					
Department: 150 - FIRE DEPARTMENT					
SANDRY FIRE SUPPLY, LLC	INV029854	10/09/2023	AFFF 5 GAL	015-150-6470	400.46
WEBER STONE COMPANY	0200943-IN	10/09/2023	ROAD ROCK	015-150-6475	94.82
AMAZON CAPITAL SERVICES	1WLN-HWPY-17TL	10/09/2023	DOOR CONTROLS	015-150-6556	370.30
SANDRY FIRE SUPPLY, LLC	INV030429	10/09/2023	SCBA TESTING	015-150-6470	1,868.51
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	015-150-6371	435.27
Department 150 - FIRE DEPARTMENT Total:					3,169.36
Fund 015 - FIRE SERVICE Total:					3,169.36
Fund: 041 - LIBRARY FUND					
Department: 410 - LIBRARY					
AT&T MOBILITY	287298794790X09272023	10/09/2023	CELL PHONES	041-410-6373	49.85
CENTURYLINK	092523	10/09/2023	PHONE SERVICE	041-410-6373	70.04
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	041-410-6371	1,253.13
AUXIANT	100123	10/09/2023	SELF FUND INSURANCE	041-410-6155	27.75
Department 410 - LIBRARY Total:					1,400.77
Fund 041 - LIBRARY FUND Total:					1,400.77
Fund: 043 - PARKS & RECREATION					
Department: 430 - RECREATION					
LUDLEY/JOSHUA	1	10/02/2023	MUSIC IN PARK	043-430-6490	500.00
LUDLEY/JOSHUA	1-R	10/02/2023	MUSIC IN PARK	043-430-6490	-500.00
JONES COUNTY SOLID WASTE	190258	10/09/2023	TRASH DISPOSAL	043-430-6475	20.15
STEVE KALMES MUSIC	91423	10/09/2023	MUSIC IN PARK	043-430-6490	200.00
AT&T MOBILITY	287298794790X09272023	10/09/2023	CELL PHONES	043-430-6373	49.85
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	043-430-6371	1,378.36
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	043-430-6371	539.47
LEAF	15391818	10/09/2023	COPIER LEASE	043-430-6310	8.78
SELECT SERVICE PORTABLE RE	008054	10/09/2023	PORTAPOTTY	043-430-6531	230.00
NEVCO SCOREBOARD COMPA	0000206665	10/09/2023	SWITCH	043-430-6531	131.88
MENARDS	32872	10/09/2023	SUPPLIES	043-430-6532	48.74
ANAMOSA HOME DECORATIN	093023-LCC	10/09/2023	PAINT	043-430-6532	252.61
LUDLEY/JOSHUA	001	10/02/2023	MUSIC IN PARK	043-430-6490	500.00
TAPKEN'S CONVENIENCE PLUS	4790	10/09/2023	FUEL	043-430-6551	469.68
Department 430 - RECREATION Total:					3,829.52
Fund 043 - PARKS & RECREATION Total:					3,829.52
Fund: 044 - AQUA COURT					
Department: 440 - AQUA COURT					
SPLASH POOL & SPA BUILDER	15075	10/09/2023	ANTI FREEZE	044-440-6490	723.40
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	044-440-6371	176.72
CARRICO AQUATIC RESOURCE	20234566	10/09/2023	POOL CHEMICALS	044-440-6533	1,793.08
TOWN & COUNRTY WHOLESA	422173	10/09/2023	SNACK SHACK RESALE PRODU	044-440-6546	635.65
TOWN & COUNRTY WHOLESA	424194	10/09/2023	SNACK SHACK RESALE PRODU	044-440-6546	544.43
TOWN & COUNRTY WHOLESA	424974	10/09/2023	SNACK SHACK RESALE PRODU	044-440-6546	1,680.71
Department 440 - AQUA COURT Total:					5,553.99
Fund 044 - AQUA COURT Total:					5,553.99
Fund: 046 - LAWRENCE COMMUNITY CENTER FUND					
Department: 460 - LAWRENCE COMMUNITY CENTER					
ALL SECURE	034757	10/09/2023	FIRE ALARM MONITORING	046-460-6429	75.00

Expense Approval Report

Post Dates: 9/26/2023 - 10/9/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AUXIANT	100123	10/09/2023	SELF FUND INSURANCE	046-460-6155	9.25
Department 460 - LAWRENCE COMMUNITY CENTER Total:					84.25
Fund 046 - LAWRENCE COMMUNITY CENTER FUND Total:					84.25

Fund: 110 - ROAD USE TAX

Department: 211 - Public Services - community betterment

U.S. CELLULAR	091023	10/09/2023	CELL PHONES	110-211-6490	79.36
BARRON MOTOR SUPPLY	289045	10/09/2023	PARTS	110-211-6474	188.00
BARRON MOTOR SUPPLY	289046	10/09/2023	PARTS	110-211-6474	23.34
BARRON MOTOR SUPPLY	CM0000138	10/09/2023	RETURN	110-211-6474	-56.00
BARRON MOTOR SUPPLY	289106	10/09/2023	PARTS	110-211-6474	29.37
BARRON MOTOR SUPPLY	289175	10/09/2023	PARTS	110-211-6474	95.60
AUTOMOTIVE SERVICES	75479	10/09/2023	TRUCK MAINT	110-211-6474	766.00
CERTIFIED LABORATORIES	8386320	10/09/2023	CHEMICALS	110-211-6530	520.34
DAKOTA SUPPLY GROUP	S103082063.001	10/09/2023	PLOW GUARD	110-211-6544	500.00
AUTOMOTIVE SERVICES	75559	10/09/2023	TRUCK MAINT	110-211-6474	99.00
REXCO EQUIPMENT	R08644	10/09/2023	EQUIP RENTAL - PLANER	110-211-6543	1,975.00
FAIRVIEW CONCRETE	581140	10/09/2023	ADA RAMPs 2ND & GARNAVIL	110-211-6543	1,141.00
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	110-211-6371	312.86
WAYNE HALL CHRYSLER	12050	10/09/2023	SERVICE	110-211-6474	289.95
L.L. PELLING COMPANY	130550	10/09/2023	ASPHALT PREMIX	110-211-6543	808.00
WAYNE HALL CHRYSLER	12063	10/09/2023	SERVICE	110-211-6474	289.95
BRIAN'S AUTO	930535	10/09/2023	EXHAUST REPAIR	110-211-6470	52.50
FRAZIER/SPENCER	100123	10/09/2023	PHONE STIPEND	110-211-6373	20.00
KRAY/JEFF	100123	10/09/2023	PHONE STIPEND	110-211-6373	20.00
LODE/ERIC	100123	10/09/2023	PHONE STIPEND	110-211-6373	20.00
IOWA ASSOC. OF MUNICIPAL	28732	10/09/2023	OCT-DEC SAFETY TRAINING	110-211-6450	1,628.75
TAPKEN'S CONVENIENCE PLUS	4790	10/09/2023	FUEL	110-211-6551	79.10
Department 211 - Public Services - community betterment Total:					8,882.12
Fund 110 - ROAD USE TAX Total:					8,882.12

Fund: 122 - LOCAL OPTION TAX 65%

Department: 210 - ROADS, BRIDGES, SIDEWALKS

ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	122-210-6372	6,594.12
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:					6,594.12
Fund 122 - LOCAL OPTION TAX 65% Total:					6,594.12

Fund: 600 - WATER FUND

Department: 810 - 810

U.S. CELLULAR	091023	10/09/2023	CELL PHONES	600-810-6373	397.70
MUNICIPAL SUPPLY, INC.	0885420-IN	10/09/2023	SMART POINTS	600-810-6504	2,362.50
CHEM RIGHT LABORATORIES I	26930	10/09/2023	MTHLY TESTING	600-810-6470	95.00
OLIN-MORLEY TELEPHONE CO	100123	10/09/2023	INTERNET	600-810-6373	104.95
FAIRVIEW CONCRETE	581140	10/09/2023	ADA RAMPs 2ND & GARNAVIL	600-810-6782	1,141.00
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	600-810-6371	10,101.38
IOWA ONE CALL	254617	10/09/2023	LOCATES	600-810-6489	93.70
AUXIANT	100123	10/09/2023	SELF FUND INSURANCE	600-810-6155	27.75
IOWA ASSOC. OF MUNICIPAL	28732	10/09/2023	OCT-DEC SAFETY TRAINING	600-810-6450	1,628.76
Department 810 - 810 Total:					15,952.74
Fund 600 - WATER FUND Total:					15,952.74

Fund: 610 - WASTEWATER FUND

Department: 815 - 815

ULINE, INC	166823973	10/09/2023	SPILL RESPONSE KITS	610-815-6553	1,035.28
USA BLUE BOOK	125053	10/09/2023	PH PROBE	610-815-6504	426.95
RECREATIONAL MOTOR SPOR	62409	10/09/2023	SHIPPING	610-815-6431	104.74
WAYNE HALL CHRYSLER	11935	10/09/2023	SEAT REPAIRS	610-815-6474	794.00
U.S. CELLULAR	091023	10/09/2023	CELL PHONES	610-815-6373	304.81
WEBER STONE COMPANY	0201199-IN	10/09/2023	ROCK	610-815-6555	877.40
USA BLUE BOOK	133684	10/09/2023	LAB SUPPLIES	610-815-6530	186.47
GPM	IE-7607	10/09/2023	SAMPLER REPAIR	610-815-6559	740.99
MUNICIPAL SUPPLY, INC.	0885420-IN	10/09/2023	SMART POINTS	610-815-6504	2,362.50

Expense Approval Report

Post Dates: 9/26/2023 - 10/9/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MISSISSIPPI VALLEY PUMP, IN	14810	10/09/2023	DIGESTER PUMP REPAIR	610-815-6783	5,712.50
MISSISSIPPI VALLEY PUMP, IN	14811	10/09/2023	SPARE DIGESTER PUMP	610-815-6555	6,975.85
RHINO INDUSTRIES INC	3271	10/09/2023	POLYMER	610-815-6501	4,669.00
AEROMOD	SO44203-1	10/09/2023	PLANT DIFFUSERS	610-815-6472	10,332.80
ALLIANT ENERGY	092723	10/09/2023	ELECTRIC BILL	610-815-6371	13,184.42
MISSISSIPPI VALLEY PUMP, IN	14821	10/09/2023	PUMP PARTS	610-815-6555	1,733.75
IOWA ONE CALL	254617	10/09/2023	LOCATES	610-815-6489	93.70
CR LC SOLID WASTE AGENCY	48185	10/09/2023	SLUDGE	610-815-6472	72.08
AUXIANT	100123	10/09/2023	SELF FUND INSURANCE	610-815-6155	18.50
SHADA/TIM	100123	10/09/2023	PHONE STIPEND	610-815-6373	20.00
WELTER STORAGE EQUIPMEN	141263	10/09/2023	CARTS	610-815-6553	178.00
IOWA ASSOC. OF MUNICIPAL	28732	10/09/2023	OCT-DEC SAFETY TRAINING	610-815-6450	1,628.76
Department 815 - 815 Total:					51,452.50
Fund 610 - WASTEWATER FUND Total:					51,452.50
Grand Total:					141,860.37

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	44,941.00	27,669.38
015 - FIRE SERVICE	3,169.36	0.00
041 - LIBRARY FUND	1,400.77	27.75
043 - PARKS & RECREATION	3,829.52	500.00
044 - AQUA COURT	5,553.99	0.00
046 - LAWRENCE COMMUNITY CENTER FUND	84.25	9.25
110 - ROAD USE TAX	8,882.12	0.00
122 - LOCAL OPTION TAX 65%	6,594.12	0.00
600 - WATER FUND	15,952.74	27.75
610 - WASTEWATER FUND	51,452.50	18.50
Grand Total:	141,860.37	28,252.63

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-2200	FIT HOLDING	4,763.63	4,763.63
001-000-2201	SIT HOLDING	2,151.48	2,151.48
001-000-2202	FICA HOLDING	8,151.60	8,151.60
001-000-2203	IPERS HOLDING	10,192.37	10,192.37
001-000-2204	PEDC HOLDING	326.78	326.78
001-000-2206	MEDICARE HOLDING	1,906.38	1,906.38
001-110-6155	SELF FUNDED HEALTH IN	37.00	37.00
001-110-6371	UTILITIES, ELECTRIC	788.31	0.00
001-110-6373	UTILITIES, TELEPHONE	543.68	0.00
001-110-6411	PROFESSIONAL SERVICE	40.18	0.00
001-110-6429	WORK COMP DEDUC	744.75	0.00
001-110-6480	COMPUTER INTERNET S	74.75	0.00
001-110-6490	SOFTWARE MAINT CON	2,562.00	0.00
001-110-6504	EQUIPMENT, SMALL	145.00	0.00
001-110-6553	MISCELLANEOUS EXPEN	37.70	0.00
001-110-6710	EQUIPMENT, TRUCK/AU	1,251.00	0.00
001-111-6371	UTILITIES, ELECTRIC (SIR	40.89	0.00
001-210-6155	SELF FUNDED HEALTH IN	103.14	103.14
001-210-6490	PROFESSIONAL SERVICE	250.00	0.00
001-450-6491	GRAVE SERVICING	1,000.00	0.00
001-610-6479	CONTRIBUTIONS TO OUT	3,750.00	0.00
001-612-6373	UTILITIES, TELEPHONE	49.85	0.00
001-612-6490	MAINT. CONTRACT SOFT	2,562.00	0.00
001-622-6155	SELF FUNDED HEALTH IN	37.00	37.00
001-622-6414	PUBLIC NOTICES	660.45	0.00
001-622-6430	MEMBERSHIP DUES & S	296.54	0.00
001-622-6447	TRAINING EXPENSES	250.00	0.00
001-622-6470	MAINT. CONTRACT OFFI	1,220.75	0.00
001-622-6530	SUPPLIES, OPERATIONS	57.00	0.00
001-640-6455	CONTRACTS, GEN. CITY	759.00	0.00
001-650-6474	MAINTENANCE, BLDGS	171.19	0.00
001-650-6540	SUPPLIES, BLDGS. & GR	16.58	0.00
015-150-6371	UTILITIES, ELECTRIC	435.27	0.00
015-150-6470	MAINTENANCE, EQUIP	2,268.97	0.00
015-150-6475	MAINTENANCE, GROUN	94.82	0.00
015-150-6556	MAINTENANCE, GROUN	370.30	0.00
041-410-6155	SELF FUNDED HEALTH IN	27.75	27.75
041-410-6371	UTILITIES, ELECTRIC	1,253.13	0.00
041-410-6373	UTILITIES, TELEPHONE	119.89	0.00
043-430-6310	CONTRACT, MAINTENAN	8.78	0.00
043-430-6371	UTILITIES, ELECTRIC	1,917.83	0.00
043-430-6373	UTILITIES, TELEPHONE	49.85	0.00
043-430-6475	MAINTENANCE, BLDGS	20.15	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
043-430-6490	EVENT EXPENSES	700.00	500.00
043-430-6531	SUPPLIES, REC. PROGRA	361.88	0.00
043-430-6532	SUPPLIES, PARK MAINT	301.35	0.00
043-430-6551	FUEL EXPENSE	469.68	0.00
044-440-6371	UTILITIES, ELECTRIC	176.72	0.00
044-440-6490	PROFESSIONAL SERVICE	723.40	0.00
044-440-6533	EQUIP, AQUA CRT. CHE	1,793.08	0.00
044-440-6546	MERCHANDISE FOR RES	2,860.79	0.00
046-460-6155	SELF FUNDED HEALTH IN	9.25	9.25
046-460-6429	CONTRACT, MAINTENAN	75.00	0.00
110-211-6371	UTILITIES, ELECTRIC	312.86	0.00
110-211-6373	UTILITIES, TELEPHONE	60.00	0.00
110-211-6450	SAFETY COUNCIL	1,628.75	0.00
110-211-6470	MAINTENANCE, EQUIP	52.50	0.00
110-211-6474	MAINTENANCE, VEHICLE	1,725.21	0.00
110-211-6490	MAINT. CONTRACT PAGE	79.36	0.00
110-211-6530	SUPPLIES, OPERATIONS	520.34	0.00
110-211-6543	SUPPLIES, STREET MAIN	3,924.00	0.00
110-211-6544	SUPPLIES, SNOW & ICE R	500.00	0.00
110-211-6551	VEHICLE FUEL EXPENSES	79.10	0.00
122-210-6372	ELECTRIC UTILITIES, ST LI	6,594.12	0.00
600-810-6155	SELF FUNDED HEALTH IN	27.75	27.75
600-810-6371	UTILITIES, ELECTRIC	10,101.38	0.00
600-810-6373	UTILITIES, TELEPHONE	502.65	0.00
600-810-6450	SAFETY COUNCIL EXPEN	1,628.76	0.00
600-810-6470	PROF. SERVICES - TESTIN	95.00	0.00
600-810-6489	PROFESSIONAL SERVICE	93.70	0.00
600-810-6504	EQUIPMENT, SMALL	2,362.50	0.00
600-810-6782	WATER SYSTEM IMPROV	1,141.00	0.00
610-815-6155	SELF FUNDED HEALTH IN	18.50	18.50
610-815-6371	UTILITIES, ELECTRIC	13,184.42	0.00
610-815-6373	UTILITIES, TELEPHONE	324.81	0.00
610-815-6431	SHIPPING	104.74	0.00
610-815-6450	SAFETY COUNCIL EXPEN	1,628.76	0.00
610-815-6472	MAINTENANCE, SYSTEM	10,404.88	0.00
610-815-6474	MAINTENANCE, VEHICLE	794.00	0.00
610-815-6489	PROFESSIONAL SERVICE	93.70	0.00
610-815-6501	CHEMICALS	4,669.00	0.00
610-815-6504	EQUIPMENT, SMALL	2,789.45	0.00
610-815-6530	OPERATIONS SUPPLIES	186.47	0.00
610-815-6553	MISCELLANEOUS EXPEN	1,213.28	0.00
610-815-6555	WASTEWATER TREATME	9,587.00	0.00
610-815-6559	MAINTENANCE, EQUIP	740.99	0.00
610-815-6783	WASTEWATER TREATME	5,712.50	0.00
Grand Total:		141,860.37	28,252.63

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	141,860.37	28,252.63
Grand Total:	141,860.37	28,252.63

Offer to Purchase

TO: City of Anamosa
107 S. Ford St.
Anamosa IA 52205

The undersigned Buyer hereby offers the following terms for the purchase of the following property:

Parcel 2010-69, a part of Lot 15, Anamosa Commercial Park Second Addition to the City of Anamosa, Jones County, Iowa, according to the Plat of Survey filed September 3, 2010 at Plat Book T, Page 162 (and as Doc. No. 2010 2322) of the Jones County, Iowa records.

Jones County Tax Parcel ID: 0535476009 Address: Bare lot on Davidson Blvd., Anamosa

Purchase Price: \$25,000.00 and reimbursement to the City for all out-of-pocket costs incurred in connection with the transaction.

Closing shall be by mutual agreement upon acceptance by the Anamosa City Council and City certification.

Buyer waives all property inspections and offers to purchase said property "As-is".

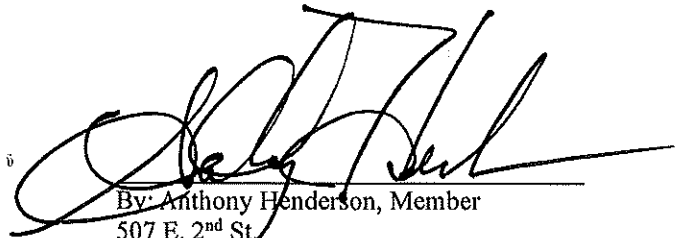
Dated: August 24, 2023

SIGNATURE AND ACKNOWLEDGEMENT

SAJA Land LLC, Buyer



By: Sharon Minger, Member
21828 Co Rd E34
Anamosa IA 52205

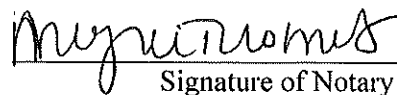


By: Anthony Henderson, Member
507 E. 2nd St
Anamosa IA 52205

STATE OF IOWA, COUNTY OF JONES:

This record was acknowledged before me on 24th of August 2023 by Sharon Minger, Member and Anthony Henderson, Member of SAJA Land LLC.




Signature of Notary Public

IOWA SECRETARY OF STATE
PAUL D. PATE



CERTIFICATE OF EXISTENCE

Issue Date: 8/15/2023

Name: SAJA LAND, LLC (489DLC - 759156)

Date of Incorporation: 8/8/2023

Duration: PERPETUAL

I, Paul D. Pate, Secretary of State of the State of Iowa, custodian of the records of incorporations, certify the following for the limited liability company named on this certificate:

- a. The entity is in existence and duly incorporated under the laws of Iowa.
- b. All fees, taxes and penalties required under the Revised Uniform Limited Liability Company Act and other laws due the Secretary of State have been paid.
- c. The most recent biennial report required has been filed with the Secretary of State.
- d. The Secretary of State has not administratively dissolved the limited liability company.
- e. The Secretary of State has not filed either a statement of dissolution or statement of termination.

Certificate ID: CS273305

To validate certificates visit:

sos.iowa.gov/ValidateCertificate

A handwritten signature of Paul D. Pate in black ink.

Paul D. Pate, Iowa Secretary of State

RESOLUTION NO. 2023-63

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING ON THE PROPOSED SALE OF CITY OWNED REAL ESTATE PURSUANT TO SECTION 364.7 OF THE IOWA CODE.

WHEREAS, the City of Anamosa has received an offer to purchase the City-owned real estate, described as Parcel 2010-69, a part of Lot 15, Anamosa Commercial Park Second Addition; and

WHEREAS, the City has no future plans or purpose for this city owned real estate; and

WHEREAS, a public notice of said public hearing is required to be published in the designated local paper no less than four and no more than 20 days prior to the public hearing;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa City Council does hereby set October 9, 2023 at 6:00 p.m. as the date and time for the public hearing to be held in the Anamosa Library and in Anamosa, Iowa.

FURTHERMORE, that publication of said public notice shall be made in accordance with the State Code of Iowa.

Councilmember Crump introduced this Resolution and moved for its adoption.

Councilmember Gombert seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP	X			
SMITH	X			
TUETKEN	X			
ZUMBACH	X			
STOUT	X			
GOMBERT	X			

PASSED AND APPROVED this 25th day of September, 2023.


ROD SMITH, MAYOR

ATTEST:


JEREMIAH HOYT, CITY ADMINISTRATOR

RESOLUTION NO. 2023-64

**RESOLUTION APPROVING SALE AND CONVEYANCE OF PARCEL 2010-69, A PART OF LOT 15,
ANAMOSA COMMERCIAL PARK SECOND ADDITION, ANAMOSA, IA, ALSO IDENTIFIED AS
AUDITOR'S PARCEL NO. 0535476009**

WHEREAS, the City of Anamosa previously gave consideration to selling and conveying the following real estate to SAJA Land LLC, described as Parcel 2010-69, a part of Lot 15, Anamosa Commercial Park Second Addition; and

WHEREAS, the City has no future plans or purpose for this city owned real estate; and

WHEREAS, the Council is of the opinion it would be in the City's best interests to sell and convey the real property described as Parcel 2010-69, a part of Lot 15, Anamosa Commercial Park Second Addition, Anamosa. IA in Jones County to SAJA Land LLC for \$25,000.00 and reimbursement to the City for all out-of-pocket costs incurred in connection with the transaction; and

WHEREAS, advanced notice of the public hearing was published as required by law; and

WHEREAS, the public hearing was held on October 9, 2023, as previously scheduled; and,

WHEREAS, no objections to the proposed sale and conveyance of the property were voiced at the public hearing;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City Administrator, in conjunction with the City Attorney, be authorized to negotiate the purchase agreement with SAJA Land LLC and return to Council for final approval.

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
SMITH				
TUETKEN				
ZUMBACH				
STOUT				
GOMBERT				

PASSED AND APPROVED this 9th day of October, 2023.

ATTEST:

ROD SMITH, MAYOR

JEREMIAH HOYT, CITY ADMINISTRATOR

MEMO

TO: Honorable Mayor and Members of the Anamosa City Council

FROM: Isaac Hodgins, P.E., Civil Engineer, Shive-Hattery, Inc.

DATE: September 20, 2023

RE: Remaining and Final Invoices for the Fire Station Addition

Dear Council Members,

Below is documentation of invoicing to-date of the Fire Station Addition project construction administration by Shive-Hattery, Inc. We ask you review the below and attached information and approve outstanding invoices as well as prepare for our final invoice for the project in the near future. As we near project completion we want City officials to have a clear picture of what we have completed for services, what we have left, and what payment is outstanding.

Attached you find unpaid invoice #09 dated October 13, 2022, for \$3,868.06. This was for services under Amendment 2, additional construction administration. We have no record of this being paid whereas invoices #01 through #08 and #10 through #11 have all been paid. We request this invoice be paid as fulfillment of Amendment 2 services. We submit this information as documentation regarding Council discussion at the August 14, 2023, Council meeting requesting documentation by City Administrator Jeremiah Hoyt of payment for this invoice. Invoice approval was tabled at that meeting. This invoice amount was not included in subsequent invoices and remains outstanding.

Also attached is unpaid invoice #12 dated July 25, 2023, for \$7,260.20. This was for services under Amendment 3, additional construction administration. Payment of this invoice was tabled at the August 14, 2023, Council meeting as a result of needing documentation of payment for invoice #09. We request this invoice be paid as a follow up to providing the requested documentation needed to pay invoice #09. Detailed labor reports for this invoice and invoice #09 have been submitted as requested in previous correspondence with Jeremiah Hoyt.

To-date, we have invoiced \$18,020 toward our \$22,500 Amendment 3 contract amount (\$4,480 remaining). Amendment #03 was approved at the April 24, 2023, Council meeting that I attended and discussed the project with the City Council. This amendment is also attached. From our final invoice, we will subtract the amount (\$1,796) that was agreed upon for partial payment to the City of Anamosa for Change Order Request #11, electrical changes for adding GFCI breakers/outlets that were included in Proposal Request #05. This is 50% of the amount requested by Boomerang Corp. in Pay Application #15 and not approved at the August 14, 2023 Council meeting. This pay application is attached and includes the amount for Proposal Request #05.

We do not plan to submit our final invoice until project closeout is complete. Project closeout is not complete until after Boomerang Corp. completes their closeout items. This includes items such as O & M Manuals, Warranties, As-Built Documents, Final Pay Application, etc. We have been in contact with Boomerang Corp. as recently as last week to obtain closeout items. We have received some but not all necessary information to-date.

Please note that we do not intend to invoice for any more than the \$4,480 remaining on Amendment 3, minus the (\$1796) credit. This is regardless of how much remaining effort it takes to complete the project, unless additional services are requested by the City—which we are understandably not



expecting. We intend to fulfill our construction administrative contract responsibilities and request the City does the same by paying the two outstanding invoices and final project closeout invoice to come hopefully soon. Finally, if any charges documented on the outstanding invoices are in question, please let us know in writing (e-mail will suffice). We will provide a response explaining their legitimacy as needed.

Thank you for your consideration of the above request for payment of outstanding invoices as well as the upcoming final invoice. We would like to acknowledge the dedication and work of City staff, Council, and Boomerang Corp. on completing an essential expansion of the Fire Station for this growing community. Please let us know if you have any comments or questions. Always great working with you on this project.

Sincerely,
SHIVE-HATTERY, INC.



Isaac Hodgins, P.E., Civil Engineer

ijh/

CC:

Jeremiah Hoyt, Interim City Manager, City of Anamosa
Ron Hinds, Project Manager, Shive-Hattery, Inc.
Phil Parrott, Architect, Shive-Hattery, Inc.
Jeni Haas, Business Manager, Boomerang Corp.





INVOICE

Shive-Hattery | PO Box 1599 | Cedar Rapids, IA 52406-1599 | 319.362.0313 | shive-hattery.com

October 13, 2022

Invoice No: 4207090 - 9

Michon Jackson
City of Anamosa, IA
107 S. Ford Street
Anamosa, IA 52205-1841

Anamosa Fire Station Addition

Services provided through October 7, 2022:

Phase	01	General
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	Total Fee	Percent Complete	Fee Earned	Previous Fee Billing	Current Fee Billing
Base Contract	99,500.00	100.00	99,500.00	99,500.00	0.00
Amend 1 - Structural Snow Load	5,900.00	100.00	5,900.00	5,900.00	0.00
Total Fee	105,400.00		105,400.00	105,400.00	0.00
	Total Fee				0.00
			Total this Phase		0.00

Phase	71	Construction Admin - Amendment-2
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	Hours	Rate	Total
Grade 5 Professional Staff	11.80	166.00	1,958.80
Grade 6 Professional Staff	4.90	179.00	877.10
Grade 2 Technician	4.80	86.00	412.80
Grade 6 Technician	2.50	136.00	340.00
Grade 7 Technician	.50	152.00	76.00
Totals	24.50		3,664.70
Total Labor			3,664.70
		Total this Phase	\$3,664.70

Phase	99	Expenses
-------	----	----------

Reimbursable Expenses

Reimbursed Exp/Mileage	203.36	
Total Reimbursables	203.36	203.36
	Total this Phase	\$203.36

AMOUNT DUE THIS INVOICE	\$3,868.06
--------------------------------	-------------------

RLH

TERMS: PAYMENT SHALL BE DUE UPON RECEIPT.

ACH PAYMENTS NOW ACCEPTED. PLEASE EMAIL AR@SHIVE-HATTERY.COM FOR DETAILS.

Shive-Hattery | PO Box 1599 | Cedar Rapids, IA 52406-1599 | 319.362.0313 | shive-hattery.com

July 25, 2023

Invoice No: 4207090 - 12

Jeremiah Hoyt
City of Anamosa, IA
107 S. Ford Street
Anamosa, IA 52205-1841

Anamosa Fire Station Addition

Services provided through July 25, 2023:

Phase 73 Construction Admin - Amend-03

	Hours	Rate	Total	
Grade 1 Professional Staff	6.00	104.00	624.00	
Grade 5 Professional Staff	13.50	172.00	2,322.00	
Grade 6 Professional Staff	18.10	185.00	3,348.50	
Grade 2 Technician	6.80	89.00	605.20	
Grade 6 Technician	2.00	141.00	282.00	
Grade 7 Technician	.50	157.00	78.50	
Totals	46.90		7,260.20	
Total Labor				7,260.20
Total this Phase				\$7,260.20
AMOUNT DUE THIS INVOICE				\$7,260.20

RLH

TERMS: PAYMENT SHALL BE DUE UPON RECEIPT.

ACH PAYMENTS NOW ACCEPTED. PLEASE EMAIL AR@SHIVE-HATTERY.COM FOR DETAILS.

AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
Anamosa Fire Station Addition
701 E. Third Street, Anamosa, IA 52205

AGREEMENT INFORMATION:
Date: January 12, 2021

AMENDMENT INFORMATION:
Amendment Number: 03
Date: January 1, 2023

OWNER: *(name and address)*

Anamosa City Council
107 S. Ford Street
Anamosa, IA 52205

ARCHITECT: *(name and address)*

Shive-Hattery, Inc.
4125 Westown Parkway, Suite 100
West Des Moines, IA 50266

The Owner and Architect amend the Agreement as follows:

Requesting Contract Time Extension and Fee for Additional Construction Administration Services:

The project bids were received on May 6, 2021 and a Substantial Completion date was established for January 31, 2022. Amendment-02 was generated to continue construction administration services due to the contractor extending the construction completion of the project, the termination date was established as December 30, 2022. We are still waiting for construction of the building to be completed. Substantial completion has been delayed/extended by the contractor to some time in January, 2023, therefore, we are requesting a contract time extension for additional CA-Services beginning on January 1, 2023 to perform the following Scope of Work:

- 1.1 Attend Owner/Architect/Contractor meetings as requested virtual or onsite.
- 1.2 Generate contract modifications requests from owner/contractor.
- 1.3 Respond to additional Requests for Information.
- 1.4 Review of project for Substantial Completion.
- 1.5. Final review of project for completion.
- 1.6 Processing additional Pay Applications.
- 1.7 Review of close out documentation.
- 1.8 Project Closeout.
- 1.9 Additional services are required for changes to scope of work.

ADD Hourly Fee: \$22,500

We will perform the above scope of work on an hourly basis not to exceed.

Reference Exhibit-A: 2023 STANDARD HOURLY FEE SCHEDULE (For Staffing Levels & Expenses).

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Original Basic Agreement: AIA, B101:	\$ 99,500
Amendment-01 Scope of Work Change	\$ 6,900
Amendment-02 Add Construction Admin:	\$ 15,000
Added Expenses:	\$ 2,500

Current Contract Total: \$123,900

Amendment-03 Add Construction Admin: \$ 22,500

Total Fee: \$146,400

Schedule Adjustment:

Contract Termination: Upon final completion of the construction & project closeout, or no later than June 30, 2023.

SIGNATURES:

Shive-Hattery, Inc.

ARCHITECT *(Firm name)*



SIGNATURE

Ronald L. Hinds, Project
Manager

PRINTED NAME AND TITLE

04-27-2023

DATE

City of Anamosa, IA

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER: City of Anamosa PROJECT: Anamosa Fire Station APPLICATION NO: 15
PERIOD TO: 7/18/2023
PROJECT NOS:
FROM CONTRACTOR: Boomerang Corp VIA ENGINEER: Shive-Hattery
PO Box 227 Ron Hinds
Anamosa, Iowa 52205 CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

- 1. ORIGINAL CONTRACT SUM \$ 760,800.00
- 2. Net change by Change Orders \$ 52,319.67
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 813,119.67
- 4. TOTAL COMPLETED & STORED TO DATE \$ 813,119.67

CONTRACTOR:

By: [Signature] Date: 07/19/2023

5. RETAINAGE:

- a. 5% of Work Completed (Columns D + E on Continuation Sheet) \$ 40,655.98
- b. 5 % of Stored Material (Column F on Continuation Sheet) \$ 40,655.98
- Total Retainage (Line 5a + 5b) (Total in Column I on Continuation Sheet) \$ 772,463.69

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 5,312.34

(Attached explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified)

ENGINEER:

By: [Signature] Date: 07/25/2023

OWNER'S APPROVAL:

By: _____ Date: _____

8. CURRENT PAYMENT DUE \$ 5,312.34

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 40,655.98
(Line 3 less Line 6)

CONTINUATION SHEET

CERTIFICATE FOR PAYMENT, APPLICATION NO: 15
 signed Certification, is attached. APPLICATION DATE: 7/18/2023
 PERIOD TO: ENGINEER'S PROJECT NO.:

units are stated to the nearest dollar.
 variable retainage for line items may apply.

A	B	C		D		E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		This Period	Materials Presently Stored (not in D or E)	Total Completed & Stored to Date (D + E + F)	% (G/F)	Balance to Finish (C - G)	Retainage (if Variable Rate)	
			From Previous Application (D + E)								
1	General Requirements Bonds / Permits / Insurance Administrative Requirements Mobilize in Temporary Facilities and Controls Testing	\$ 52,000.00 \$ 15,000.00 \$ 20,000.00 \$ 1,000.00 \$ 1,000.00	\$ 52,000.00 \$ 15,000.00 \$ 20,000.00 \$ 1,000.00 \$ 1,000.00		- - - - -	\$ - \$ - \$ - \$ - \$ -	\$ 52,000.00 15,000.00 20,000.00 1,000.00 1,000.00	100% 100% 100% 100% 100%	- - - - -	\$ 2,600.00 750.00 1,000.00 50.00 50.00	
2	Existing Conditions Strip Topsoil Excavate for Footings Import Fill Erosion Control	\$ 5,000.00 \$ 20,000.00 \$ 10,000.00 \$ 3,500.00	\$ 5,000.00 \$ 20,000.00 \$ 10,000.00 \$ 3,500.00		- - - -	\$ - \$ - \$ - \$ -	\$ 5,000.00 20,000.00 10,000.00 3,500.00	100% 100% 100% 100%	- - - -	\$ 250.00 1,000.00 500.00 175.00	
3	Concrete Cast-In-Place Concrete 7" PCC Parking Lot	\$ 232,758.00 \$ 20,000.00	\$ 232,758.00 \$ 20,000.00		- -	\$ - \$ -	\$ 232,758.00 20,000.00	100% 100%	- -	\$ 11,637.90 1,000.00	
7	Thermal and Moisture Protection Included in Concrete and Special Construction										
8	Openings Hollow Metal Doors and Frames Sectional Doors Aluminum Windows Door Hardware	\$ 6,500.00 \$ 21,992.00 \$ 2,100.00 \$ 1,000.00	\$ 6,500.00 \$ 21,992.00 \$ 2,100.00 \$ 1,000.00		- - - -	\$ - \$ - \$ - \$ -	\$ 6,500.00 21,992.00 2,100.00 1,000.00	100% 100% 100% 100%	- - - -	\$ 325.00 1,099.60 105.00 50.00	
9	Finishes Painting and Coating	\$ 2,000.00	\$ 2,000.00	\$ -	2,000.00	\$ -	\$ 2,000.00	100%	-	\$ 100.00	
13	Special Construction Metal Building Systems submittals and engineering Metal Building Fabrication Building delivery and Labor	\$ 50,000.00 \$ 104,000.00 \$ 33,000.00	\$ 50,000.00 \$ 104,000.00 \$ 33,000.00		- - -	\$ - \$ - \$ -	\$ 50,000.00 104,000.00 33,000.00	100% 100% 100%	- - -	\$ 2,500.00 5,200.00 1,650.00	
22	Plumbing Materials Labor	\$ 24,000.00 \$ 8,450.00	\$ 24,000.00 \$ 8,450.00		- -	\$ - \$ -	\$ 24,000.00 8,450.00	100% 100%	- -	\$ 1,200.00 422.50	
23	Heating, Ventilating, and Air-Conditioning (HVAC) HVAC Equipment Labor	\$ 40,000.00 \$ 22,000.00	\$ 40,000.00 \$ 22,000.00		- -	\$ - \$ -	\$ 40,000.00 22,000.00	100% 100%	- -	\$ 2,000.00 1,100.00	

CERTIFICATE FOR PAYMENT,
signed Certification, is attached.

units are stated to the nearest dollar.

variable retainage for line items may apply.

APPLICATION DATE:
7/18/2023
PERIOD TO:
ENGINEER'S PROJECT NO.:

A Item No.	B Description of Work	C Scheduled Value		D Work Completed		E This Period	F Materials Presently Stored (not in D or E)	G Total Completed & Stored to Date (D + E + F)	H Balance to Finish (C - G)	I Retainage (If Variable Rate)
				From Previous Application (D + E)						
23	Electrical Labor Gear Lighting materials Equipment Pipe/Wire Underground Misc. Material Trim Out	\$ 18,000.00	\$ 10,000.00	\$ 18,000.00	\$ 10,000.00	-	\$ -	\$ 18,000.00	\$ -	\$ 900.00
		\$ 10,000.00	\$ 11,500.00	\$ 10,000.00	\$ 11,500.00	-	\$ -	\$ 10,000.00	\$ -	\$ 500.00
		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	-	\$ -	\$ 2,000.00	\$ -	\$ 575.00
		\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	-	\$ -	\$ 17,500.00	\$ -	\$ 100.00
		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	-	\$ -	\$ 2,000.00	\$ -	\$ 875.00
		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	-	\$ -	\$ 3,000.00	\$ -	\$ 100.00
		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	-	\$ -	\$ 1,500.00	\$ -	\$ 150.00
		\$ 24,451.00	\$ 24,451.00	\$ 24,451.00	\$ 24,451.00	-	\$ -	\$ 24,451.00	\$ -	\$ 75.00
CO2	Change Orders	\$ 24,451.00	\$ 24,451.00	\$ 24,451.00	\$ 24,451.00	-	\$ -	\$ 24,451.00	\$ -	\$ 1,222.55
CO3	Lift Station	\$ 16,032.19	\$ 16,032.19	\$ 16,032.19	\$ 16,032.19	-	\$ -	\$ 16,032.19	\$ -	\$ 801.61
CO3	ADS Field Tile	\$ 6,891.00	\$ 6,891.00	\$ 6,891.00	\$ 6,891.00	-	\$ -	\$ 6,891.00	\$ -	\$ 544.55
CO4	Backwater Valve	\$ 1,353.55	\$ 1,353.55	\$ 1,353.55	\$ 1,353.55	-	\$ -	\$ 1,353.55	\$ -	\$ 67.68
CO5	Trench Drain	\$ 3,591.93	\$ 3,591.93	\$ 3,591.93	\$ 3,591.93	-	\$ -	\$ 3,591.93	\$ -	\$ 179.60
	Phoning & Scope Change for PR005	\$ 813,119.67	\$ 813,119.67	\$ 813,119.67	\$ 813,119.67	-	\$ -	\$ 813,119.67	\$ 0.00	\$ 40,655.98

Transmittal

PROJECT: City of Anamosa - Fire Station Addition
DATE: 9/20/2023
SUBJECT: Memo for Payment Request / Project Completion
VIA: Email
PURPOSE: For your use and distribution

TO:	COMPANY / ADDRESS	PHONE
Jeremiah Hoyt jeremiah.hoyt@anamosa-ia.org	City of Anamosa, IA 107 S. Ford Street Anamosa IA 52205-1841 United States	319.462.6055 ext 304

FROM:	COMPANY / ADDRESS	PHONE
Isaac Hodgins ihodgins@shive-hattery.com	Shive-Hattery, Inc.	319.364.0227

REMARKS: Dear Jeremiah,

Attached is our memo to City Council for payment request of remaining invoices and preparation for finalization of project closeout/final payment for the Fire Station Addition project.

We request you supply this information to the Mayor and Council Members prior to the next Council meeting on September 25, 2023. We plan to be in attendance at this meeting to answer any questions from City officials.

Please let us know if you have any comments or questions. Always great working with you on this project.

Regards,
Isaac Hodgins

Description of Contents

QTY	DATED	TITLE	NOTES
1	9/20/2023	2023-09-20_MemoCityCouncilforPayment.pdf	

COPIES:

Ronald Hinds	Shive-Hattery, Inc.
Phillip Parrott	Shive-Hattery, Inc.
Jeni Haas	Boomerang Corp

When electronic files are a part of this transmittal, upon opening the electronic file, the recipient agrees to Shive-Hattery's Terms and Conditions For Use. A copy can be found at: www.shive-hattery.com/pdf/EFT-TermsAndConditions.pdf. In the event that the recipient does not have internet access or the link is not available, please contact the sender for a copy.



MEMO

TO: Honorable Mayor and Members of the Anamosa City Council
FROM: Isaac Hodgins, P.E., Civil Engineer, Shive-Hattery, Inc.
DATE: October 3, 2023
RE: Amounts Requested for Payment

Dear Council Members,

As a follow up to our memo submitted on September 20, the following are the amounts requested for construction services for the Fire Station Addition project:

Outstanding Invoices

Invoice #09, October 13, 2022	\$3,868.06
Invoice #12, July 25, 2023	<u>\$7,260.20</u>
TOTAL	\$11,128.26

FINAL Invoice

Invoice #13, October 2023 (PENDING)	PENDING
Credit (Partial Payment of PR #05)	(\$1,796.00)
TOTAL	PENDING

Our understanding is all construction work is complete and contractor project closeout items have been submitted. We plan to follow up with a final invoice #13 soon.

Thank you again for your consideration of the above request for payment of outstanding invoices as well as the upcoming final invoice. We would like to acknowledge the dedication and work of City staff, Council, and Boomerang Corp. on completing an essential expansion of the Fire Station for this growing community. Please let us know if you have any comments or questions. Always great working with you on this project.

Sincerely,
SHIVE-HATTERY, INC.



Isaac Hodgins, P.E., Civil Engineer

ijh/



CC:

Jeremiah Hoyt, Interim City Manager, City of Anamosa
Ron Hinds, Project Manager, Shive-Hattery, Inc.





Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Anamosa

10/3/2023 1:22:58 PM

Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets	\$288,333						\$288,333
Benefits - Roads/Streets	\$95,180	\$2,614					\$97,794
Training & Dues		\$6,275					\$6,275
Building & Grounds Maint. & Repair		\$18,356					\$18,356
Vehicle & Office Equip Operation and Repair		\$28,722					\$28,722
Other Maintenance and Repair		\$2,307					\$2,307
Engineering	\$117	\$110					\$227
Insurance	\$63,145						\$63,145
Minor Equipment Purchases		\$68,919					\$68,919
Operating Supplies		\$35,591					\$35,591
Replacement Posts & Signs		\$2,706					\$2,706
Other Supplies		\$8,441					\$8,441
Vehicles		\$164,810					\$164,810
Storm Drainage			\$54,927				\$54,927
Street - Capacity Improvement		\$279,340					\$279,340
Street - Preservation		\$31,203	\$369,883				\$401,086



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Anamosa

10/3/2023 1:22:58 PM

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Principal Payment				\$20,000			\$20,000
Interest Payment				\$50,870			\$50,870
Transfer Out		\$235,821					\$235,821
Street Lighting			\$76,666				\$76,666
Snow Removal		\$32,377					\$32,377
Depreciation & Building Utilities		\$9,698					\$9,698
Total	\$446,775	\$927,290	\$501,476	\$70,870			\$1,946,411



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Anamosa

10/3/2023 1:22:58 PM

Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$0		\$0	\$70,870			\$70,870
Other Taxes (Hotel, LOST)			\$501,476				\$501,476
State Revenues - Road Use Taxes		\$749,981					\$749,981
Charges/fees						\$0	\$0
Proceeds from Debt	\$2,200,000						\$2,200,000
Total	\$2,200,000	\$749,981	\$501,476	\$70,870		\$0	\$3,522,327



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023
Anamosa
10/3/2023 1:22:58 PM

Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
700,000 GO Bond	\$70,000	\$0	\$0	\$0	\$0	\$70,000
Engineering Study 151 Grade Separation	\$100,643	\$20,000	\$800	\$20,000	\$800	\$80,643
OLD DUBUQUE RD EXTENSION	\$2,200,000	\$0	\$50,870	\$0	\$50,870	\$2,200,000
Total	\$2,370,643	\$20,000	\$51,670	\$20,000	\$51,670	\$2,350,643



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Anamosa

10/3/2023 1:22:58 PM

Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
International Street Sweeper	2015	Purchased	\$182,425	No Change
Sterling Dump Truck	2009	Purchased	\$97,000	No Change
2500 Ford Truck	2011	Purchased	\$19,500	No Change
Sterling Single Axle Dump Truck	2006	Purchased	\$83,557	No Change
Freightliner Dump Truck	2003	Purchased	\$138,104	Sold
Freightliner Dump Truck	2014	Purchased	\$100,000	No Change
Dodge Ram Truck 1-ton	2014	Purchased	\$32,964	No Change
Dodge Ram Truck 1-ton	2016	Purchased	\$32,358	No Change
Volvo Wheel Loader	2017	Purchased	\$128,600	Traded
International 4900 Single Axle Dump Truck	2002	Purchased	\$67,600	Sold
Volvo	2015	Purchased	\$100,000	New



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Anamosa

10/3/2023 1:22:58 PM

Street Projects

Project Description	Contract Price	Final Price	Contractor Name
Old Dubuque Rd Extension	\$2,157,000	\$2,157,000	Boomerang



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Anamosa

10/3/2023 1:22:58 PM

Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Beginning Balance	\$0	\$1,683,343	\$0	\$0	\$0	\$0	\$1,683,343
Sub Total Expenses (-)	\$446,775	\$691,469	\$501,476	\$70,870			\$1,710,590
Transfers Out (-)		\$235,821					\$235,821
Subtotal Revenues (+)	\$2,200,000	\$749,981	\$501,476	\$70,870		\$0	\$3,522,327
Ending Balance	\$1,753,225	\$1,506,034	\$0	\$0	\$0	\$0	\$3,259,259

Resolution Number:

Execution Date:

Signature:



City of Anamosa
107 South Ford Street
Anamosa, IA 52205

September 07, 2023
Project No: I191102
Invoice No: 2300454

Project I191102 Anamosa Police Station Renovation

Professional Services from August 01, 2023 to August 31, 2023

Task 800 Mech/Elect Engineering

Consultants

Mech./Elec. Consultant	1,100.00	
Total Consultants	1,100.00	1,100.00

Billing Limits

	Current	Prior	To-Date
Consultant	1,100.00	20,900.00	22,000.00
Limit			22,000.00

Total this Task \$1,100.00

Total this Invoice \$1,100.00



Please Remit To:
HR Green, Inc.
PO Box 8213
Des Moines, IA 50301-8213
1-800-728-7805

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

September 27, 2023
Project No: 220390
Invoice No: 167292
Invoice Total: \$175.00

Project 220390 Anamosa, IA - 3rd St Sidewalk Extension
Anamosa 3rd St Sidewalk Extension
Schematic Design & Funding Assistance
Shaw Road to Deerwood Dr

Professional Services Through September 15, 2023

Phase B Stakeholder Coordination/Public Engagement

Professional Personnel

	Hours	Amount	
Professional	.25	33.50	
Totals	.25	33.50	
Total Labor			33.50

Unit Charges

Technology & Communication Charge	1.50	
Total Unit Charges	1.50	1.50
Total this Phase		\$35.00

Phase D Funding alternatives Analysis & Application Assistance

Professional Personnel

	Hours	Amount	
Professional	1.00	134.00	
Totals	1.00	134.00	
Total Labor			134.00

Unit Charges

Technology & Communication Charge	6.00	
Total Unit Charges	6.00	6.00
Total this Phase		\$140.00

Billing Limits

	Current	Prior	To-Date
Total Billings	175.00	17,582.25	17,757.25
Limit			19,900.00
Remaining			2,142.75
Total this Invoice			\$175.00



Please Remit To:
HR Green, Inc.
PO Box 8213
Des Moines, IA 50301-8213
1-800-728-7805

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

September 25, 2023
Project No: 2202073-0000
Invoice No: 167110
Invoice Total: \$1,061.50

Project 2202073-0000 Anamosa, IA - Cedar & Huber Reconstruction
Cedar & Huber Street - Reconstruction & Utility Improvements from Ford Street to Main Street

Professional Services Through September 15, 2023

Phase A Project Management & Administration

Professional Personnel

	Hours	Amount	
Professional	.50	100.00	
Totals	.50	100.00	
Total Labor			100.00
Total this Phase			\$100.00

Phase B Project Coordination

Professional Personnel

	Hours	Amount	
Professional	1.50	227.00	
Totals	1.50	227.00	
Total Labor			227.00
Total this Phase			\$227.00

Phase E Final Design (100%)

Professional Personnel

	Hours	Amount	
Professional	5.00	635.00	
Totals	5.00	635.00	
Total Labor			635.00
Total this Phase			\$635.00

Phase G Trunkline Relocation Design

Professional Personnel

		Hours	Amount	
Professional		.50	99.50	
	Totals	.50	99.50	
	Total Labor		99.50	
			Total this Phase	\$99.50

Billing Limits		Current	Prior	To-Date
Total Billings		1,061.50	124,415.25	125,476.75
Limit				129,000.00
Remaining				3,523.25
			Total this Invoice	<u>\$1,061.50</u>



Please Remit To:
HR Green, Inc.
PO Box 8213
Des Moines, IA 50301-8213
1-800-728-7805

Jeremiah Hoyt
 City of Anamosa, IA
 1124 N. Williams
 Anamosa, IA 52205-1841

September 28, 2023
 Project No: 191791
 Invoice No: 167306
Invoice Total: \$2,842.00

Project 191791 Anamosa, IA - GIS Services
 Email invoices to: Jeremiah.Hoyt@anamosa-ia.org

Water = robert.young@anamosa-ia.org
 Wastewater Department= steve.agnitsch@anamosa-ia.org
 Streets Department= shane.brown@anamosa-ia.org

Professional Services Through September 22, 2023

Phase 2022 GIS Services Annual Renewal
 Task 09 Cemetary Project Phase 3

Professional Personnel

	Hours	Amount	
Field Personnel	24.50	2,695.00	
Totals	24.50	2,695.00	
Total Labor			2,695.00

Unit Charges

Technology & Communication Charge	147.00	
Total Unit Charges	147.00	147.00

Billing Limits

	Current	Prior	To-Date
Total Billings	2,842.00	13,422.50	16,264.50
Limit			59,000.00
Remaining			42,735.50

Total this Task \$2,842.00

Total this Phase \$2,842.00

Total this Invoice \$2,842.00



Please Remit To:
HR Green, Inc.
PO Box 8213
Des Moines, IA 50301-8213
1-800-728-7805

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

September 26, 2023
Project No: 220409.01
Invoice No: 167212

Invoice Total: \$500.00

Project 220409.01 Anamosa, IA - WTP Disinfection System CPS
Water Treatment Plant
Hypochlorite Improvements - CPS

Professional Services Through September 08, 2023

Fee

Total Fee	19,100.00		
Percent Complete	23.5602	Total Earned	4,500.00
		Previous Fee Billing	4,000.00
		Current Fee Billing	500.00
		Total Fee	500.00

Billing Limits

	Current	Prior	To-Date
Total Billings	500.00	4,000.00	4,500.00
Limit			19,100.00
Remaining			14,600.00

Total this Invoice \$500.00



City of Anamosa
107 South Ford Street
Anamosa, IA 52205

October 04, 2023
Project No: 1191103
Invoice No: 2300511

Project 1191103 Anamosa Downtown Revitalization Project Phase #2

Professional Services from August 01, 2023 to September 30, 2023

Task	501	Re-Bidding			
Fee					
Total Fee		6,250.00			
Billing Phase	Percent of Fee	Fee	Percent Complete	Earned	
Re-Bidding	100.00	6,250.00	25.00	1,562.50	
Total Earned				1,562.50	
Previous Fee Billing				0.00	
Current Fee Billing				1,562.50	
Total Fee				1,562.50	
Total this Task				1,562.50	
Total this Invoice				1,562.50	



engineers + planners + land surveyors

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Federal ID: 42-0943938

August 23, 2023

Project No: 09433.10

Invoice No: 49062

Steve Agnitsch
Utility Superintendent
City of Anamosa, Iowa
107 South Ford
Anamosa, IA 52205

Project 09433.10 Anamosa WWTF Improvements - Final Design

Professional Engineering Services from July 1, 2023 through July 28, 2023

Technical Services 5,323.04

Total this Invoice \$5,323.04

Billings to Date

	Current	Prior	Total
Labor	5,323.04	84,920.64	90,243.68
Expense	0.00	686.95	686.95
Expense - Unit	0.00	354.36	354.36
Totals	5,323.04	85,961.95	91,284.99



SNYDER
& ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

September 21, 2023

City of Anamosa, Iowa
107 South Ford Street
Anamosa, IA 52205

Invoice No: 120.0620.08 - 25

Project 120.0620.08 US 151 Grade Separation and Roundabout

Professional Services through August 31, 2023

Basic Services

Lump Sum Fees

Total Lump Sum Fees	439,700.00		
Percent Complete	64.50	Total Earned	283,606.50
		Previous Fee Billing	283,606.50
		Current Fee Billing	0.00
		Total Lump Sum Fees	0.00

	Total	Prior	Current
Billings to Date	283,606.50	283,606.50	0.00

Construction Services

Lump Sum Fees

Total Lump Sum Fees	260,300.00		
Percent Complete	90.00	Total Earned	234,270.00
		Previous Fee Billing	223,858.00
		Current Fee Billing	10,412.00
		Total Lump Sum Fees	10,412.00

	Total	Prior	Current
Billings to Date	234,270.00	223,858.00	10,412.00

Amount Due this Invoice **\$10,412.00**

	Total	Prior	Current
Billings to Date	517,876.50	507,464.50	10,412.00

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Lindsay Beaman

REMIT TO: **SNYDER & ASSOCIATES, INC.**
Mailing: PO Box 1159 | Ankeny, IA 50021
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938
Federal E.I.N. 42-1379015
SNYDER-ASSOCIATES.COM



SNYDER
& ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

September 21, 2023

City of Anamosa, Iowa
107 South Ford Street
Anamosa, IA 52205

Invoice No: 119.1164.08 - 22

Project 119.1164.08 WWTP Flow Equalization Basin

Professional Services through August 31, 2023

Basic Services

Lump Sum Fees

Total Lump Sum Fees	102,600.00			
Percent Complete	100.00	Total Earned	102,600.00	
		Previous Fee Billing	97,470.00	
		Current Fee Billing	5,130.00	
		Total Lump Sum Fees		5,130.00

	Total	Prior	Current
Billings to Date	102,600.00	97,470.00	5,130.00

Additional Services

Current Services

	Hours	Rate	Amount	
Engineer II	4.50	116.00	522.00	
Total Services	4.50		522.00	
Total Services				522.00

	Total	Prior	Current
Billings to Date	3,431.50	2,909.50	522.00

Amount Due this Invoice \$5,652.00

	Total	Prior	Current
Billings to Date	106,031.50	100,379.50	5,652.00

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Lindsay Beaman

REMIT TO: SNYDER & ASSOCIATES, INC.
Mailing: PO Box 1159 | Ankeny, IA 50021
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938
Federal E.I.N. 42-1379015
SNYDER-ASSOCIATES.COM

CITY OF ANAMOSA
BOARD/COMMISSION CONSIDERATION REQUEST

BOARD/COMMISSION
NAME: _____

LIBRARY

NAME: _____

Bob Klemme

ADDRESS: _____

[REDACTED]

PHONE NUMBER: _____

[REDACTED]

BRIEF BIOGRAPHY (Please give us some background information about yourself including employment, areas of interest, why this committee is of interest to you, how long you have lived in Anamosa, etc.)

I'm a rural collector for the USPS in town. I collect many different items along with paper back cartoon books. I've only lived here 2 years but want to give something back to the community.

RESOLUTION NO. 2023-65

**RESOLUTION APPROVING THE APPOINTMENT TO THE LIBRARY BOARD OF TRUSTEES TO FILL
TERM ENDING JUNE 30, 2026**

WHEREAS, Section 15.03 of the Anamosa Code of Ordinances provides the Mayor with the power to appoint members of the Library Board of Trustees, with the approval of the City Council; and

WHEREAS, a vacancy exists within the Library Board of Trustees and the Library Board has made a recommendation to fill the openings; and

WHEREAS, such recommendation is now forwarded onto the City Council for their review and consideration.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA that the following appointments to the Library Board of Trustees be approved with an effective date of October 9, 2023:

Position	Appointee Name	Term Expires
Library Board Trustee	Bob Klemme	June 30, 2026

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
SMITH				
TUETKEN				
ZUMBACH				
STOUT				
GOMBERT				

PASSED AND APPROVED this 9th day of October, 2023.

ATTEST:

ROD SMITH, MAYOR

JEREMIAH HOYT, CITY ADMINISTRATOR



October 5, 2023

City of Anamosa
107 S Ford Street
Anamosa, IA 52205

RE: 2ND STREET LIFT STATION AND SEWER SYSTEM IMPROVEMENTS – PHASE 2 -
RECOMMENDATION FOR AWARD

Dear Mayor and Council Members:

On Wednesday, October 4th, 2023, we received four bids for Phase 2 of the 2nd Street Lift Station and Sewer System Improvements project, all of which were opened and read aloud publicly. One bid has been considered irregular and has been rejected based on the grounds that it was an unbalanced bid containing unit prices that do not reflect reasonable actual costs to complete that item.

The lowest responsive bid was from Pirc-Tobin Construction Inc. of Alburnett, IA in the amount of **\$676,784.50**.

We recommend that the City award the 2nd Street Lift Station and Sewer System Improvements – Phase 2 project to **Pirc-Tobin Construction Inc.**

Sincerely,

A handwritten signature in blue ink that reads 'Lindsay Beaman'.

Lindsay Beaman, P.E.
Project Engineer

Enclosure

Penny Lode

From: Lindsay Beaman <lbeaman@snyder-associates.com>
Sent: Thursday, October 5, 2023 11:02 AM
To: Penny Lode; Jeremiah Hoyt; Steve Agnitsch
Cc: Nick Eisenbacher
Subject: RE: Anamosa 2nd LS Ph2 - Recommendation to Award
Attachments: BidTab_Anamosa2ndStPh2_Summary.pdf; Ltr_2023-10-05_RecToAward.pdf

If not too late, please replace my previously submitted recommendations and bid tab with the attached. The only change is that I have called out the irregular bid submitted by Boomerang as it should be rejected on the grounds of it being an obviously unbalanced bid. As it is not the low bid, there is no bearing on the results or the recommendations, but I felt it important to point this out as it is in conflict with the contract specifications.

1.11 IRREGULAR AND NONRESPONSIVE PROPOSALS

- A. Proposals will be considered irregular and may be rejected for any unauthorized changes in the proposal form or for any of the following reasons:
1. If submitted on a form other than that furnished by the Jurisdiction, or if the form is altered or any part thereof is detached or missing;
 2. If the bidder submits an obviously unbalanced bid. An unbalanced bid shall be defined as a bid containing lump sum prices or unit bid prices that do not reflect reasonable actual costs plus a reasonable proportionate share of the bidder's anticipated profit, overhead costs, and other indirect costs to complete that item;
 3. If the proposal does not contain a unit price for each pay item listed, except in the case of authorized alternate pay items; or
 4. If the bidder submits more than one proposal for the same work under the same or different names.

Lindsay Beaman, P.E. (she/her)

Business Unit Leader

Snyder & Associates, Inc.

From: Lindsay Beaman

Sent: Wednesday, October 4, 2023 4:43 PM

To: Penny Lode <penny.lode@anamosa-ia.org>; Jeremiah Hoyt <jeremiah.hoyt@anamosa-ia.org>; Steve Agnitsch <steve.agnitsch@anamosa-ia.org>

Cc: Nick Eisenbacher <neisenbacher@snyder-associates.com>

Subject: Anamosa 2nd LS Ph2 - Recommendation to Award

Please see the attached letter and bid tab for council consideration.

Lindsay Beaman, P.E. (she/her)

Business Unit Leader

TABULATION OF BIDS
 2nd St Lift Station and Sewer System Improvements
 City of Anamosa
 121.1106.08
 October 4th, 2023 at 2:00 PM

					ENGINEER'S ESTIMATE		1 Pirc-Tobin Construction, Inc.	
ITEM NO.	ITEM CODE	ITEM	Unit	Estimated Quantities	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	2010-C	Clearing and Grubbing	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00
2	2010-D-1	Topsoil, On-site	CY	333	\$ 15.50	\$ 5,161.50	\$ 20.00	\$ 6,660.00
3	2010-G	Subgrade Preparation	SY	1070	\$ 2.60	\$ 2,782.00	\$ 3.25	\$ 3,477.50
4	2010-I	Subbase, Modified, 12"	SY	1070	\$ 15.90	\$ 17,013.00	\$ 20.00	\$ 21,400.00
5	2010-M	Compaction Testing	LS	1	\$ 500.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00
6	3010-C	Trench Foundation	TON	10	\$ 34.00	\$ 340.00	\$ 75.00	\$ 750.00
7	3010-D	Replacement of Unsuitable Backfill Material	CY	38	\$ 38.00	\$ 1,444.00	\$ 60.00	\$ 2,280.00
8	3010-F	Trench Compaction Testing	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 500.00	\$ 500.00
9	4010-A-2	Sanitary Sewer Gravity Main, Trenchless, HDPE, 12"	LF	356	\$ 240.00	\$ 85,440.00	\$ 200.00	\$ 71,200.00
10	4010-C-2	Sanitary Sewer Force Main, Trenchless, 8"	LF	2810	\$ 145.00	\$ 407,450.00	\$ 75.00	\$ 210,750.00
11	4010-G	Sewage Air Release Valve and Pit	EA	1	\$ 12,000.00	\$ 12,000.00	\$ 17,500.00	\$ 17,500.00
12	4050-G	Bypass Pumping	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
13	5020-C	Fire Hydrant Assembly	EA	1	\$ 5,000.00	\$ 5,000.00	\$ 9,500.00	\$ 9,500.00
14	5020-J	Fire Hydrant Assembly Removal	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
15	6010-A	Sanitary Sewer Manhole, 48", Depth: 10'-15'	EA	2	\$ 8,000.00	\$ 16,000.00	\$ 8,500.00	\$ 17,000.00
16	6010-A	Sanitary Sewer Manhole, 48", Depth: 15'-20'	EA	1	\$ 10,000.00	\$ 10,000.00	\$ 11,500.00	\$ 11,500.00
17	6010-H	Remove Manhole	EA	3	\$ 1,000.00	\$ 3,000.00	\$ 2,000.00	\$ 6,000.00
18	7010-A	Pavement, PCC, 7"	SY	964	\$ 41.00	\$ 39,524.00	\$ 72.50	\$ 69,890.00
19	7030-A	Removal of Sidewalk	SY	85	\$ 13.00	\$ 1,105.00	\$ 20.00	\$ 1,700.00
20	7030-E	Sidewalk, PCC, 4"	SY	54	\$ 69.00	\$ 3,726.00	\$ 100.00	\$ 5,400.00
21	7030-E	Sidewalk, PCC, 6"	SY	31	\$ 87.00	\$ 2,697.00	\$ 105.00	\$ 3,255.00
22	7030-G	Detectable Warning	SF	64	\$ 46.00	\$ 2,944.00	\$ 60.00	\$ 3,840.00
23	7040-A	Full Depth Patches, PCC	SY	120	\$ 110.00	\$ 13,200.00	\$ 135.00	\$ 16,200.00
24	7040-A	Full Depth Patches, HMA	SY	100	\$ 80.00	\$ 8,000.00	\$ 115.00	\$ 11,500.00
25	7040-H	Pavement Removal	SY	964	\$ 17.00	\$ 16,388.00	\$ 10.00	\$ 9,640.00
26	8020-B	Painted Pavement Markings, Solvent/Waterborne	STA	1.8	\$ 110.00	\$ 198.00	\$ 315.00	\$ 567.00
27	8030-A	Temporary Traffic Control	LS	1	\$ 16,500.00	\$ 16,500.00	\$ 7,500.00	\$ 7,500.00
28	9010-B	Hydraulic Seeding, Seeding, Fertilizing, and Mulching	AC	0.31	\$ 5,700.00	\$ 1,767.00	\$ 20,000.00	\$ 6,200.00
29	9040-A-2	SWPPP, Management	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00
30	9040-D-1	Filter Sock, 12"	LF	850	\$ 3.10	\$ 2,635.00	\$ 3.00	\$ 2,550.00
31	9040-D-2	Filter Socks, Removal	LF	850	\$ 0.65	\$ 552.50	\$ 0.10	\$ 85.00
32	9040-T-1	Inlet Protection Device, Drop-in	EA	2	\$ 200.00	\$ 400.00	\$ 200.00	\$ 400.00
33	9040-T-2	Inlet Protection Device, Maintenance	EA	2	\$ 25.00	\$ 50.00	\$ 20.00	\$ 40.00
34	11,020-A	Mobilization	LS	1	\$ 104,597.55	\$ 104,597.55	\$ 145,000.00	\$ 145,000.00
35	11,050-A	Concrete Washout	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00
TOTAL BASE BID:					\$	801,414.55	\$	676,784.50

TABULATION OF BIDS
 2nd St Lift Station and Sewer System Improvements
 City of Anamosa
 121.1106.08
 October 4th, 2023 at 2:00 PM

ITEM NO.	ITEM CODE	ITEM	Unit	2		3		4	
				Tschiggfrie Excavating Company		Boomerang Corporation IRREGULAR PROPOSAL		Central Excavating, Inc.	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	2010-C	Clearing and Grubbing	LS	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,088.40	\$ 4,088.40
2	2010-D-1	Topsoil, On-site	CY	\$ 11.00	\$ 3,663.00	\$ 2.50	\$ 832.50	\$ 47.00	\$ 15,651.00
3	2010-G	Subgrade Preparation	SY	\$ 1.30	\$ 1,391.00	\$ 1.00	\$ 1,070.00	\$ 6.50	\$ 6,955.00
4	2010-I	Subbase, Modified, 12"	SY	\$ 18.00	\$ 19,260.00	\$ 12.00	\$ 12,840.00	\$ 17.80	\$ 19,046.00
5	2010-M	Compaction Testing	LS	\$ 3,000.00	\$ 3,000.00	\$ 100.00	\$ 100.00	\$ 6,400.00	\$ 6,400.00
6	3010-C	Trench Foundation	TON	\$ 37.00	\$ 370.00	\$ 10.00	\$ 100.00	\$ 97.60	\$ 976.00
7	3010-D	Replacement of Unsuitable Backfill Material	CY	\$ 69.00	\$ 2,622.00	\$ 10.00	\$ 380.00	\$ 113.80	\$ 4,324.40
8	3010-F	Trench Compaction Testing	LS	\$ 3,000.00	\$ 3,000.00	\$ 100.00	\$ 100.00	\$ 12,800.00	\$ 12,800.00
9	4010-A-2	Sanitary Sewer Gravity Main, Trenchless, HDPE, 12"	LF	\$ 225.00	\$ 80,100.00	\$ 1.00	\$ 356.00	\$ 256.60	\$ 91,349.60
10	4010-C-2	Sanitary Sewer Force Main, Trenchless, 8"	LF	\$ 92.00	\$ 258,520.00	\$ 160.00	\$ 449,600.00	\$ 120.80	\$ 339,448.00
11	4010-G	Sewage Air Release Valve and Pit	EA	\$ 25,000.00	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00	\$ 56,809.30	\$ 56,809.30
12	4050-G	Bypass Pumping	LS	\$ 8,200.00	\$ 8,200.00	\$ 100.00	\$ 100.00	\$ 39,084.30	\$ 39,084.30
13	5020-C	Fire Hydrant Assembly	EA	\$ 13,200.00	\$ 13,200.00	\$ 7,000.00	\$ 7,000.00	\$ 16,760.50	\$ 16,760.50
14	5020-J	Fire Hydrant Assembly Removal	EA	\$ 1,100.00	\$ 1,100.00	\$ 1,500.00	\$ 1,500.00	\$ 1,283.80	\$ 1,283.80
15	6010-A	Sanitary Sewer Manhole, 48", Depth: 10'-15'	EA	\$ 10,900.00	\$ 21,800.00	\$ 1.00	\$ 2.00	\$ 11,024.20	\$ 22,048.40
16	6010-A	Sanitary Sewer Manhole, 48", Depth: 15'-20'	EA	\$ 12,300.00	\$ 12,300.00	\$ 1.00	\$ 1.00	\$ 15,262.90	\$ 15,262.90
17	6010-H	Remove Manhole	EA	\$ 1,700.00	\$ 5,100.00	\$ 1.00	\$ 3.00	\$ 504.90	\$ 1,514.70
18	7010-A	Pavement, PCC, 7"	SY	\$ 77.00	\$ 74,228.00	\$ 50.00	\$ 48,200.00	\$ 92.50	\$ 89,170.00
19	7030-A	Removal of Sidewalk	SY	\$ 8.40	\$ 714.00	\$ 10.00	\$ 850.00	\$ 16.30	\$ 1,385.50
20	7030-E	Sidewalk, PCC, 4"	SY	\$ 73.00	\$ 3,942.00	\$ 65.00	\$ 3,510.00	\$ 116.00	\$ 6,264.00
21	7030-E	Sidewalk, PCC, 6"	SY	\$ 83.00	\$ 2,573.00	\$ 130.00	\$ 4,030.00	\$ 154.30	\$ 4,783.30
22	7030-G	Detectable Warning	SF	\$ 66.00	\$ 4,224.00	\$ 50.00	\$ 3,200.00	\$ 71.10	\$ 4,550.40
23	7040-A	Full Depth Patches, PCC	SY	\$ 230.00	\$ 27,600.00	\$ 100.00	\$ 12,000.00	\$ 181.80	\$ 21,816.00
24	7040-A	Full Depth Patches, HMA	SY	\$ 180.00	\$ 18,000.00	\$ 75.00	\$ 7,500.00	\$ 233.70	\$ 23,370.00
25	7040-H	Pavement Removal	SY	\$ 10.00	\$ 9,640.00	\$ 20.00	\$ 19,280.00	\$ 17.60	\$ 16,966.40
26	8020-B	Painted Pavement Markings, Solvent/Waterborne	STA	\$ 350.00	\$ 630.00	\$ 300.00	\$ 540.00	\$ 384.00	\$ 691.20
27	8030-A	Temporary Traffic Control	LS	\$ 8,500.00	\$ 8,500.00	\$ 7,400.00	\$ 7,400.00	\$ 9,472.00	\$ 9,472.00
28	9010-B	Hydraulic Seeding, Seeding, Fertilizing, and Mulching	AC	\$ 9,200.00	\$ 2,852.00	\$ 16,600.00	\$ 5,146.00	\$ 19,200.00	\$ 5,952.00
29	9040-A-2	SWPPP, Management	LS	\$ 3,200.00	\$ 3,200.00	\$ 5,600.00	\$ 5,600.00	\$ 6,400.00	\$ 6,400.00
30	9040-D-1	Filter Sock, 12"	LF	\$ 2.90	\$ 2,465.00	\$ 5.00	\$ 4,250.00	\$ 3.40	\$ 2,890.00
31	9040-D-2	Filter Socks, Removal	LF	\$ 1.20	\$ 1,020.00	\$ 0.55	\$ 467.50	\$ 0.20	\$ 170.00
32	9040-T-1	Inlet Protection Device, Drop-in	EA	\$ 290.00	\$ 580.00	\$ 250.00	\$ 500.00	\$ 192.00	\$ 384.00
33	9040-T-2	Inlet Protection Device, Maintenance	EA	\$ 58.00	\$ 116.00	\$ 62.00	\$ 124.00	\$ 12.80	\$ 25.60
34	11,020-A	Mobilization	LS	\$ 127,000.00	\$ 127,000.00	\$ 141,000.00	\$ 141,000.00	\$ 84,608.00	\$ 84,608.00
35	11,050-A	Concrete Washout	LS	\$ 3,600.00	\$ 3,600.00	\$ 500.00	\$ 500.00	\$ 1,472.00	\$ 1,472.00
				\$	753,510.00	\$	IRREGULAR PROPOSAL 773,082.00	\$	934,172.70

RESOLUTION NO. 2023-66

RESOLUTION ACCEPTING BIDS AND AWARDING THE CONTRACT FOR PHASE 2 OF THE 2ND STREET LIFT STATION AND SEWER IMPROVEMENT PROJECT

WHEREAS, the City Council has determined a need to continue with improvements on the 2nd Street Lift Station and other sanitary sewer improvements; and

WHEREAS, Snyder & Associates was selected to prepare the plans, specifications, form of contract, and estimated costs for the 2nd Street Lift Station and Sewer System Improvements – Phase 2 Project; and

WHEREAS, the notice of public hearing regarding the plans and specifications and notice to bidders was published in accordance with the Code of Iowa; and

WHEREAS, the public hearing was held on September 11, 2023 and no objections were filed regarding the construction of the 2nd Street Lift Station and Sewer System Improvements – Phase 2 Project; and

WHEREAS, the bid letting occurred on October 4, 2023, when the City did receive and open four bids; and

WHEREAS, Snyder & Associates has recommended that the City award the contract to Pirc-Tobin Construction, Inc., out of Alburnett, Iowa, at the lowest responsive bid, of \$676,784.50.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City Council does hereby accept the bids received on October 4, 2023 and award the bid for Phase 2 of the 2nd Street Lift Station Project, in the amount of \$676,784.50, to Pirc-Tobin Construction, Inc., out of Alburnett, Iowa.

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
SMITH				
TUETKEN				
ZUMBACH				
STOUT				
GOMBERT				

PASSED AND APPROVED this 9th day of October, 2023.

ATTEST:

ROD SMITH, MAYOR

JEREMIAH HOYT, CITY ADMINISTRATOR