



CITY OF ANAMOSA

CITY COUNCIL AGENDA – SPECIAL SESSION

WEDNESDAY, AUGUST 16, 2023 – 5:15 P.M.
ANAMOSA CITY HALL COUNCIL CHAMBERS
107 S. FORD STREET, ANAMOSA, IA 52205

If you wish to address the City Council, please wait for the Mayor to open the floor for public comment on that agenda item and then approach the podium. Before speaking, please state your name and address. Each speaker is limited to five (5) minutes per agenda item and is expected to refrain from the use of profane, obscene, or slanderous language.

The above Zoom link does not allow for participation in the meeting. It is for viewing only.

1.0) Roll Call

2.0) Special Session:

- 2.1) Resolution 2023-51** – Awarding the Contract for the CDBG Downtown Revitalization Facade Improvement Project-Phase 2. *Roll Vote*
- 2.2) Resolution 2023-52** – Appointing Park Board members. *Roll Vote*
- 2.3) Resolution 2023-53** – Approving MOU between the Iowa Department of Revenue and City for the State Setoff Program. *Roll Vote*
- 2.4) Review & Approve** – Payment to Kluesner Construction, in the amount of \$111,613.45, for various Streets Department projects.
- 2.5) Discussion & Possible Action** – Planning & Zoning Commission’s recommendation to amend Ordinance 167.14, removing the prohibition of vertical, colored metal siding in the C-1 Central Commercial District.

3.0) Adjournment

RESOLUTION NO. 2023-51

**RESOLUTION AWARDING THE CONSTRUCTION CONTRACT FOR PHASE 2 OF THE CDBG
DOWNTOWN FAÇADE REVITALIZATION**

WHEREAS, Bids were due on July 24th and one (1) bid was received; and,

WHEREAS, Bids were opened and the firm of Tricon General Construction, Inc. Dubuque, Iowa was the sole bidder and determined to be found qualified to the complete the work; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa City Council does hereby award the construction contract for Phase 2 of the CDBG Downtown Façade Revitalization Project to Tricon General Construction, of Dubuque, Iowa, in the amount of \$1,177,000.00 for the base, plus alternate bids for the project, in the amount of \$9,000.00 and \$12,000.00.

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
SMITH				
TUETKEN				
ZUMBACH				
STOUT				
GOMBERT				

PASSED AND APPROVED this 16th day of August, 2023.

ATTEST:

ROD SMITH, MAYOR

JEREMIAH HOYT, CITY ADMINISTRATOR

RESOLUTION NO. 2023-52

APPROVING THE APPOINTMENTS TO THE PARK BOARD TO FILL TERM ENDING OCTOBER 15, 2026

WHEREAS, the Anamosa Code of Ordinances provides the Mayor with the power to appoint members of the Park Board, with the approval of the City Council; and

WHEREAS, two vacancies exist, due to the resignation of current trustees; and

WHEREAS, the Park Board, along with the Parks & Recreation Director have reviewed and selected the applicants to fill the vacancies; and

WHEREAS, such recommendation is now forwarded onto the Mayor and the City Council for their review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the following appointments to the Park Board be approved, with an effective date of October 10, 2022:

Appointee Name	Term Expires
Tom Durgin	October 15, 2026
Megan Gerst	October 15, 2026

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
SMITH				
TUETKEN				
ZUMBACH				
STOUT				
GOMBERT				

PASSED AND APPROVED this 16th day of August, 2023.

ATTEST:

ROD SMITH, MAYOR

JEREMIAH HOYT, CITY ADMINISTRATOR

RESOLUTION NO. 2023-53

APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE IOWA DEPARTMENT OF REVENUE AND THE CITY OF ANAMOSA, IOWA, FOR PARTICIPATION IN THE STATE SETOFF PROGRAM

WHEREAS, the City of Anamosa, Jones County, State of Iowa, is a duly organized Municipal Organization; and,

WHEREAS, Section 421.65 of the Code of Iowa provides for the offsetting of payments made by the State to satisfy liabilities to the State (the Program), with the Department of Revenue (IDR) directed to establish and maintain a procedure to collect any claim owed to a person by a state agency and apply money owed to the person against the debt owed by the person to the State of Iowa; and,

WHEREAS, the Program allows IDR to enter into agreements with political subdivisions of the state for the collection of monies owed to those subdivisions; and,

WHEREAS, the City of Anamosa previously approved participation in this program with Resolution 2015-40 on October 12, 2015 when it was thru the Iowa Department of Administrative Services; and,

WHEREAS, law changes have moved this program to Iowa Department of Revenue (IDR) and changed the name from Iowa Offset Program to State Offset Program and is requiring a new Memorandum of Understanding (MOU) as a result of changes in the Iowa Administrative Rules governing the Setoff Program;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Anamosa, Iowa, hereby approves the attached Memorandum of Understanding between the Iowa Department of Revenue and the City of Anamosa, Iowa, for participation in the State Setoff Program and authorizes the Mayor to execute said agreement.

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
SMITH				
TUETKEN				
ZUMBACH				
STOUT				
GOMBERT				

PASSED AND APPROVED this 16th day of August, 2023.

ATTEST:

ROD SMITH, MAYOR

JEREMIAH HOYT, CITY ADMINISTRATOR



1-800-ASPHALT

1007 1st Ave. NW • PO Box 355
Farley, IA 52046
(563) 744-3422 Fax (563) 744-3146
Fed ID # 42-1463491
office@kluesnerconstruction.com

Invoice

DATE	INVOICE #
7/27/2023	34442

BILL TO
CITY OF ANAMOSA 107 S FORD ST ANAMOSA, IA 52205-1841

	ESTIMATE NUMBER	TERMS
		DUE ON RECEIPT
CELL NUMBER	FAX NUMBER	PHONE NUMBER
	319-462-6081	319-462-6055

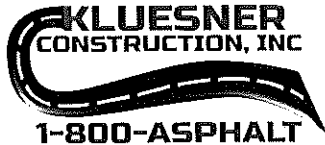
QUANTITY	DESCRIPTION	RATE	AMOUNT
	REPLACEMENT OF ASPHALT ALLEYS <ul style="list-style-type: none">• REMOVE EXISTING ASPHALT AND HAUL TO AN AREA PROVIDED BY THE CITY• FINE GRADE AND SHAPE• COMPACT BASE• FURNISH AND PLACE 3" OF ASPHALT ALLEY BETWEEN FORD ST AND GARNAVILLO ST, AND FROM ST. PATS PARKING LOT TO MAIN ST <ul style="list-style-type: none">• APPROXIMATELY 11,178 SQ FT	36,328.50	36,328.50

**PAYMENT IS DUE UPON RECEIPT

A 1.5% per month finance charge will be added on accounts over 15 days for a total of 18% annually.

If you would like to pay by credit card, please add 3.5% to the total. Thanks!

Total	\$36,328.50
Payments/Credits	\$0.00
Balance Due	\$36,328.50



1007 1st Ave. NW • PO Box 355
 Farley, IA 52046
 (563) 744-3422 Fax (563) 744-3146
 Fed ID # 42-1463491
 office@kluesnerconstruction.com

Invoice

DATE	INVOICE #
7/27/2023	34440

BILL TO
CITY OF ANAMOSA 107 S FORD ST ANAMOSA, IA 52205-1841

ESTIMATE NUMBER	TERMS
	DUE ON RECEIPT
CELL NUMBER	FAX NUMBER
	319-462-6081
	PHONE NUMBER
	319-462-6055

QUANTITY	DESCRIPTION	RATE	AMOUNT
	ASPHALT PAVING OF HAMILTON ST FROM EAST 3RD TO EAST 2ND • APPROXIMATELY 6,500 SQ FT • REMOVE EXISTING ASPHALT AND HAUL TO AN AREA PROVIDED BY THE CITY • FINE GRADE AND SHAPE • COMPACT BASE • FURNISH AND PLACE 4" OF ASPHALT IN TWO 2" LIFTS	29,705.00	29,705.00
48.36	TONS • BASE STONE	20.00	967.20

**PAYMENT IS DUE UPON RECEIPT

A 1.5% per month finance charge will be added on accounts over 15 days for a total of 18% annually.

If you would like to pay by credit card, please add 3.5% to the total. Thanks!

Total	\$30,672.20
Payments/Credits	\$0.00
Balance Due	\$30,672.20



1-800-ASPHALT

1007 1st Ave. NW • PO Box 355
Farley, IA 52046
(563) 744-3422 Fax (563) 744-3146
Fed ID # 42-1463491
office@kluesnerconstruction.com

Invoice

DATE	INVOICE #
7/27/2023	34441

BILL TO
CITY OF ANAMOSA 107 S FORD ST ANAMOSA, IA 52205-1841

		ESTIMATE NUMBER	TERMS
			DUE ON RECEIPT
CELL NUMBER		FAX NUMBER	PHONE NUMBER
		319-462-6081	319-462-6055

QUANTITY	DESCRIPTION	RATE	AMOUNT
	ASPHALT PAVING OF SOUTH LINN ST FROM SHAW ROAD TO EAST 3RD ST <ul style="list-style-type: none">• GRIND EXISTING ROADWAY• FINE GRADE AND SHAPE• COMPACT BASE• FURNISH AND PLACE 3" OF ASPHALT CITY OF ANAMOSA • APPROXIMATELY 13,727 SQUARE FEET	44,612.75	44,612.75

**PAYMENT IS DUE UPON RECEIPT

A 1.5% per month finance charge will be added on accounts over 15 days for a total of 18% annually.

If you would like to pay by credit card, please add 3.5% to the total. Thanks!

Total	\$44,612.75
Payments/Credits	\$0.00
Balance Due	\$44,612.75

6. Proposed landscaping plan indicating plant types, number, and timing for installation.
7. Existing zoning classifications of the property.
8. Existing and proposed type and number of parking spaces on the property.
9. A photometric plan showing proposed light levels for development measured in foot candles. This should, at minimum, show light intensity at the property line, brightest point, and average light intensity.

167.13 RESIDENTIAL DWELLING STANDARDS. All dwelling units and accessory buildings as defined under Chapter 165 shall meet the following minimum standards:

1. The minimum dwelling width shall be 22 feet at the exterior dimension.
2. All dwelling units, including attached garages, shall be placed on a permanent frost-free perimeter foundation. A permanent frost-free perimeter foundation is one having footings below the frost line and a continuous foundation wall of concrete, concrete block, or stone. The permanent foundation for a manufactured home, however, may be a pier footing foundation system designed and constructed to be compatible with the structure and the conditions of the site; provided, however: (i) the footings for the pier foundations are placed below the frost line; and (ii) the manufactured home is skirted with construction materials giving the appearance of a poured concrete, cement block or stone foundation to insure visual compatibility with surrounding residential structures. Ground level additions to a dwelling unit that are served by the dwelling unit's principal heating source require permanent frost-free perimeter foundations. Other enclosed additions to dwelling units may have a pier footing foundation system provided: (i) the footings for the pier foundations are placed below the frost line; and (ii) no pier footing foundations are placed in the front yard of the lot upon which the dwelling is situated. A permanent foundation shall not include footings for steps, porches, decks, or stoops.
3. All dwelling units shall provide for a minimum of 800 square feet of ground floor space.
4. Have for the exterior wall covering either:
 - A. Wood or masonry finish or its appearance, or;
 - B. Vertical or horizontal grooved siding or lap siding or its appearance.
 - C. All skirting covering pier footings or converted mobile homes shall be visually compatible with adjacent residential structures.
5. No structures within residential districts shall use non-colored sheet metal, corrugated, or flat metal to cover its exterior walls or roof. In addition, the use of vertical colored metal siding is prohibited. Use of standing seam colored metal roofing is permitted.

167.14 BUILDING STANDARDS.

1. ~~The following building standards shall apply to the C-1 District:~~
 - ~~A. No structures as defined under Chapter 165 within this district shall use non-colored sheet metal, corrugated, or flat metal to cover its exterior walls or roof. In addition, the use of vertical colored metal siding is prohibited.~~

~~2-~~ **1.** The following building standards shall apply to the C-2, M-1, and M-2 Zoning Districts:

- A. No structures as defined under Chapter 165 within this district shall use non-colored sheet metal, corrugated, or flat metal to cover its exterior walls or roof.

167.15 PURPOSE OF LANDSCAPE PLAN REVIEW. The regulations covering landscape plan review are intended to provide uniform standards for the development and maintenance of landscaping on private property and public right-of-way. Landscaping improves livability of residential neighborhoods; it enhances the appearance and customer attraction of commercial area; it increases property values; it improves the compatibility of adjacent uses; it screens undesirable views; and it can reduce air and noise pollution. The intent of these regulations is to achieve a reasonable balance between the right of individuals to develop and maintain their property in a manner they prefer and the right of the City residents to live, work, shop, and recreate in pleasant and attractive surroundings. The results of this effort will be the strengthening of the economic stability of the City's business, cultural, and residential areas. The intent of these regulations is to work with new construction and new subdivisions. The intent is to also regulate plantings within the public right-of-way. In addition, the intent of this chapter is to prevent plantings which would jeopardize the safety of vehicles, property, and, most importantly, people. It is not the intent of this chapter to regulate existing developed private property except in areas as stated within this chapter.

167.16 LANDSCAPE PLANS REQUIRED. The landscape plan requirements of the Tree and Landscaping Regulations Ordinance are as follows:

1. A preliminary landscape plan shall be submitted in support of all preliminary plans. A final landscape plan shall be submitted in support of all final plans. These landscape plans shall be designed and signed by a registered landscape architect or a landscape professional who has been in the landscape business a minimum of three years. Said plan must be approved by the Zoning/Building Administrator.
2. New residential subdivisions will show requirements for all lots to have approved trees planted within one year after structure is completed. As a minimum, for each lot an approved tree must be planted in the front or front side yard and rear yard or rear side yard. Said requirement shall be part of the subdivision covenants.
3. A landscape plan is required for all residential except single and two-family dwellings, commercial, professional office and industrial developments, redevelopments, additions, or changes in usage. When same is adjacent to a residentially zoned area, a landscape plan showing a landscape buffer between the different zoned areas is required. All preliminary and final landscape plans shall have the following information:
 - A. North point and scale.
 - B. Topographic information and final grading adequate to identify and properly specify planting for areas needing slope protection.
 - C. The location, size, and surface of materials of all structures and parking areas.
 - D. The location, size, and type of all above-ground and underground utilities and structures with proper notation where appropriate, as to any safety hazards to avoid during landscape installation.