



CITY OF ANAMOSA

CITY COUNCIL AGENDA – REGULAR SESSION

MONDAY, APRIL 21, 2025 – 6:00 P.M.

ANAMOSA CITY HALL COUNCIL CHAMBERS

600 EAST 1ST STREET, ANAMOSA, IA 52205

Zoom Meeting Link (Viewing Only)
<https://us02web.zoom.us/j/86089851793>
Meeting ID: 860 8985 1793
Passcode: Anamosa

Join by Telephone
+1 312 626 6799 US
Meeting ID: 860 8985 1793
Passcode: 7681616

*To address the City Council, please wait for the Mayor to open the floor for public comment on an agenda item.
Before speaking, approach the podium, provide your name and address, and limit comments to five (5) minutes per agenda item.
Profane, obscene, or slanderous language will not be permitted.*

- 1.0) **Roll Call**
- 2.0) **Pledge Of Allegiance**
- 3.0) **Consent Agenda (Review & Approve):**
 - a) Minutes from April 14, 2025 – Regular Session
 - b) Current bills
- 4.0) **Public Hearings:**
 - 4.1) **Public Hearing – FY26 Budget Adoption**
 - a) Mayor opens the public hearing.
 - b) Proceedings.
 - c) Mayor closes the public hearing.
 - 4.2) **Resolution 2025-15** – Adopting the annual budget for Fiscal Year beginning July 1, 2025 and ending June 30, 2026. **Roll Call.**
- 5.0) **Proclamations:** (None)
- 6.0) **Postponed Items/Unfinished Business:** (None)
- 7.0) **Council Action Items:**
 - 7.1) **Resolution 2025-16** – Approving plans and specifications, authorizing the bid letting, and setting the date and time for the Public Hearing for the Ford & Huber Sanitary Sewer Replacement Project. **Roll Call.**
 - 7.2) **Resolution 2025-17** – To set the wages of seasonal part-time Parks & Recreation employees for the 2025 summer season. **Roll Call.**
 - 7.3) **Resolution 2025-18** – To set the wages of the seasonal part-time Streets Department employee for the 2025 summer season. **Roll Call.**
 - 7.4) **Discussion & Possible Action** – Proposed solution to prevent motor vehicle traffic from traveling through center portion of roundabout on Old Dubuque Road. (Shane Brown)
 - 7.5) **Review & Approve** – Federal Aid Agreement for a Transportation Alternatives Program (TAP) Project, to receive TAP funding for the 3rd Street Sidewalk Extension Project.
 - 7.6) **Review & Approve** – Request, on behalf of the Veterans organizations of Anamosa, to hold the Remembrance of the Fallen, Parade, and Memorial Day Ceremony, on Monday, May 26th, 2025.
 - 7.7) **Review & Approve** – Pay request, from HR Green, in the amount of \$2,399.00, for the Anamosa Sidewalk Project (Corrected).
- 8.0) **City Administrator's Report**
- 9.0) **Mayor & Council Reports**
 - 9.1) Mayor's report
 - 9.2) Council reports
- 10.0) **Public Comment For Items Not On The Agenda**
- 11.0) **Adjournment**

STATEMENT OF COUNCIL PROCEEDINGS

April 14, 2025

The City Council of the City of Anamosa met in Regular Session April 14, 2025, at the Anamosa Library & Learning Center at 6:00 P.M. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Todd Weimer, Dan Smith, and Brooke Gombert. Absent: Kay Smith and Teresa Tuetken. Also present were Jeremiah Hoyt, City Administrator and Jeana Less-David, City Clerk.

Mayor Rod Smith called the meeting to order at 6:00 P.M. Roll call was taken with a quorum present.

Motion by Crump, seconded by Gombert approving Consent Agenda Items: Minutes of 4/7/25 Special Session (Property Tax Public Hearing), 4/7/25 Special Session, current bills, liquor licenses, and Noise/Street Closure Permits. Roll vote: Ayes- Weimer, D. Smith, Gombert, Crump. Nays- none. Motion carried.

Motion by Crump, seconded by Gombert approving the School Resource Officer 28E Agreement between the City of Anamosa and the Anamosa Community School District. Roll vote: Ayes- D. Smith, Gombert, Crump. Nays- Weimer. Motion carried.

Public comment was heard from Bill Fliehler of 401 N. Davis Street voicing concerns about the missing sidewalk at 306 N. Davis Street.

Motion by Weimer, seconded by D. Smith to continue discussion of the sidewalk replacement at 306 N. Davis Street at the 5/12/25 Council Meeting. Roll vote: Ayes- Gombert, Crump, Weimer, D. Smith. Nays- none. Motion carried.

Motion by Crump, seconded by Weimer approving the IEDA Contract for Phase 3 of the Downtown Façade Improvement Project. Roll vote: Ayes- Crump, Weimer, D. Smith, Gombert. Nays- none. Motion carried.

Motion by Crump, seconded by Weimer approving the IEDA Administrative Plan for Phase 3 of the Downtown Façade Improvement Project. Roll vote: Ayes- Weimer, D. Smith, Gombert, Crump. Nays- none. Motion carried.

Motion by Crump, seconded by Weimer approving the IEDA Acknowledgement of Environmental Review Requirements for Phase 3 of the Downtown Façade Improvement Project. Roll vote: Ayes- D. Smith, Gombert, Crump, Weimer. Nays- none. Motion carried.

Motion by Gombert, seconded by Crump approving the IEDA Authorization for Alternate Signators for Phase 3 of the Downtown Façade Improvement Project. Roll vote: Ayes- Gombert, Crump, Weimer, D. Smith. Nays- none. Motion carried.

Motion by Crump, seconded by Weimer approving ECICOG Contract for Phase 3 of the Downtown Façade Improvement Project. Roll vote: Ayes- Crump, Weimer, D. Smith, Gombert. Nays- none. Motion carried.

Motion by Crump, seconded by Weimer approving the ECICOG Procurement Policies and Procedures for Phase 3 of the Downtown Façade Improvement Project. Roll vote: Ayes- Weimer, D. Smith, Gombert, Crump. Nays- none. Motion carried.

Motion by Crump, seconded by D. Smith approving the Lease Buyout Agreement from Keltek, in the amount of \$46,680.09, for two Police Department vehicles. Roll vote: Ayes- D. Smith, Gombert, Crump. Nays- Weimer. Motion carried.

Motion by Weimer, seconded by Crump approving the Invoice from Affordable Heating & Cooling, in the amount of 872.80, to replace the water heater at the Jones County Senior Center. Roll vote: Ayes- Gombert, Crump, Weimer, D. Smith. Nays- none. Motion carried.

Motion by Crump, seconded by Gombert approving the Consent Agenda pay requests totaling \$713,026.33. Roll vote: Ayes- Crump, Weimer, D. Smith, Gombert. Nays- none. Motion carried.

Meeting adjourned at 6:50 P.M.

Rod Smith, Mayor

ATTEST:

Jeana Less-David, City Clerk

Expense Approval Report

By Fund

Post Dates 4/15/2025 - 4/21/2025

Vendor Name	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND				
Department: 110 - POLICE				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	001-110-6371	538.05
GALL'S INC.	04/21/2025	PANTS AND BOOTS - CR	001-110-6181	261.86
LYNCH DALLAS, P.C.	04/21/2025	GENERAL LEGAL MATTERS - D	001-110-6411	280.00
LYNCH DALLAS, P.C.	04/21/2025	LEGAL PROSECUTION - DMM	001-110-6411	80.00
IOWA DEPT OF PUBLIC SAFET	04/21/2025	QUARTERLY APR-JUNE 2025	001-110-6490	300.00
DRJ GROUP LLC	04/21/2025	SLB MAINTENANCE / DRY CHE	001-110-6504	36.50
KIECK'S	04/21/2025	PANTS & SHIRTS - RC	001-110-6181	499.94
MAQUOKETA VALLEY ELECTRI	04/21/2025	PHONE/INTERNET	001-110-6373	164.80
AUXIANT	04/21/2025	SELF FUNDED INSURANCE	001-110-6155	76.00
Department 110 - POLICE Total:				2,237.15
Department: 190 - 190				
ANAMOSA VET CLINIC	04/21/2025	ANIMAIL HOSPITALIZATION A	001-190-6460	468.12
Department 190 - 190 Total:				468.12
Department: 210 - ROADS, BRIDGES, SIDEWALKS				
AUXIANT	04/21/2025	SELF FUNDED HEALTH INSURA	001-210-6155	1,891.00
AUXIANT	04/21/2025	SELF FUNDED HEALTH INSURA	001-210-6155	17.52
AUXIANT	04/21/2025	SELF FUNDED INSURANCE	001-210-6155	47.50
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:				1,956.02
Department: 610 - CITY COUNCIL				
JONES COUNTY ECONOMIC D	04/21/2025	4TH QTR FY25	001-610-6479	3,750.00
Department 610 - CITY COUNCIL Total:				3,750.00
Department: 612 - CITY ADMINISTRATOR				
AUXIANT	04/21/2025	SELF FUNDED INSURANCE	001-612-6155	9.50
Department 612 - CITY ADMINISTRATOR Total:				9.50
Department: 622 - SUPPORT ADMINISTRATION				
ANAMOSA JOURNAL-EUREKA	04/21/2025	LEGALS	001-622-6414	162.12
MAQUOKETA VALLEY ELECTRI	04/21/2025	PHONE/INTERNET	001-622-6373	224.60
ANAMOSA JOURNAL-EUREKA	04/21/2025	LEGALS	001-622-6414	177.75
AUXIANT	04/21/2025	SELF FUNDED INSURANCE	001-622-6155	19.00
Department 622 - SUPPORT ADMINISTRATION Total:				583.47
Department: 640 - CITY ATTORNEY				
LYNCH DALLAS, P.C.	04/21/2025	GENERAL LEGAL MATTERS - PJ	001-640-6455	100.00
LYNCH DALLAS, P.C.	04/21/2025	GENERAL LEGAL MATTERS - D	001-640-6455	320.00
Department 640 - CITY ATTORNEY Total:				420.00
Department: 650 - CITY HALL				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	001-650-6371	256.94
Department 650 - CITY HALL Total:				256.94
Fund 001 - GENERAL FUND Total:				9,681.20
Fund: 015 - FIRE SERVICE				
Department: 150 - FIRE DEPARTMENT				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	015-150-6371	489.71
JONES COUNTY ENGINEER	04/21/2025	FIRE DEPARTMENT FUEL	015-150-6551	839.02
MAQUOKETA VALLEY ELECTRI	04/21/2025	PHONE/INTERNET	015-150-6373	139.85
Department 150 - FIRE DEPARTMENT Total:				1,468.58
Fund 015 - FIRE SERVICE Total:				1,468.58
Fund: 041 - LIBRARY FUND				
Department: 410 - LIBRARY				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	041-410-6371	1,679.94

Expense Approval Report

Post Dates: 4/15/2025 - 4/21/2025

Vendor Name	Post Date	Description (Item)	Account Number	Amount
AUXIANT	04/21/2025	SELF FUNDED INSURANCE	041-410-6155	28.50
Department 410 - LIBRARY Total:				1,708.44
Fund 041 - LIBRARY FUND Total:				1,708.44
Fund: 043 - PARKS & RECREATION				
Department: 430 - RECREATION				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	043-430-6371	524.88
FAILLE, TRISTAN	04/21/2025	BASKETBALL OFFICIAL	043-430-6531	100.00
AUXIANT	04/21/2025	SELF FUNDED INSURANCE	043-430-6155	9.50
Department 430 - RECREATION Total:				634.38
Fund 043 - PARKS & RECREATION Total:				634.38
Fund: 044 - AQUA COURT				
Department: 440 - AQUA COURT				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	044-440-6371	100.98
JONES COUNTY ENVIRONMEN	04/21/2025	FOOD SERVICE ESTABLISHME	044-440-6490	150.00
TREASURER STATE OF IOWA	04/21/2025	SALES TAX	044-440-6491	58.80
TREASURER STATE OF IOWA	04/21/2025	SALES TAX	044-440-6493	9.80
Department 440 - AQUA COURT Total:				319.58
Fund 044 - AQUA COURT Total:				319.58
Fund: 046 - LAWRENCE COMMUNITY CENTER FUND				
Department: 460 - LAWRENCE COMMUNITY CENTER				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	046-460-6371	1,890.07
ATLANTIC COCA-COLA	04/21/2025	VENDING SUPPLIES	046-460-6546	182.39
PUSH PEDAL PULL	04/21/2025	TREADMILL REPAIR	046-460-6522	465.00
MENARDS	04/21/2025	LIGHT SWITCH	046-460-6475	7.57
MAQUOKETA VALLEY ELECTRI	04/21/2025	PHONE/INTERNET	046-460-6373	184.90
Department 460 - LAWRENCE COMMUNITY CENTER Total:				2,729.93
Fund 046 - LAWRENCE COMMUNITY CENTER FUND Total:				2,729.93
Fund: 110 - ROAD USE TAX				
Department: 211 - Public Services - community betterment				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	110-211-6371	420.09
C.J. COOPER & ASSOCIATES, I	04/21/2025	DRUG TEST	110-211-6412	145.00
MAQUOKETA VALLEY ELECTRI	04/21/2025	PHONE/INTERNET	110-211-6373	104.90
Department 211 - Public Services - community betterment Total:				669.99
Fund 110 - ROAD USE TAX Total:				669.99
Fund: 122 - LOCAL OPTION TAX 65%				
Department: 210 - ROADS, BRIDGES, SIDEWALKS				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	122-210-6372	6,521.34
MAQUOKETA VALLEY ELECTRI	04/21/2025	ROUNABOUT STREET LIGHT	122-210-6372	54.21
MAQUOKETA VALLEY ELECTRI	04/21/2025	INSUDTRIAL PARK LIGHTS	122-210-6372	70.32
Department 210 - ROADS, BRIDGES, SIDEWALKS Total:				6,645.87
Fund 122 - LOCAL OPTION TAX 65% Total:				6,645.87
Fund: 600 - WATER FUND				
Department: 810 - 810				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	600-810-6371	10,450.21
HACH COMPANY	04/21/2025	TESTING SUPPLIES	600-810-6501	193.98
WATER SOLUTIONS UNLIMITE	04/21/2025	HMO, BLEACH, PO4	600-810-6501	8,216.35
CHEM RIGHT LABORATORIES I	04/21/2025	APRIL BAC T	600-810-6470	110.00
HACH COMPANY	04/21/2025	TESTING SUPPLIES	600-810-6501	29.59
MAQUOKETA VALLEY ELECTRI	04/21/2025	PHONE/INTERNET	600-810-6373	134.90
US POSTMASTER	04/15/2025	UB POSTAGE	600-810-6508	394.19
AUXIANT	04/21/2025	SELF FUNDED HEALTH INSURA	600-810-6155	146.66
TREASURER STATE OF IOWA	04/21/2025	WET TAX	600-810-6491	4,409.69
AUXIANT	04/21/2025	SELF FUNDED INSURANCE	600-810-6155	28.50
Department 810 - 810 Total:				24,114.07
Fund 600 - WATER FUND Total:				24,114.07

Expense Approval Report

Post Dates: 4/15/2025 - 4/21/2025

Vendor Name	Post Date	Description (Item)	Account Number	Amount
Fund: 610 - WASTEWATER FUND				
Department: 815 - 815				
ALLIANT ENERGY	04/21/2025	ELECTRICITY	610-815-6371	9,634.35
HACH COMPANY	04/21/2025	TESTING SUPPLIES	610-815-6501	687.98
HACH COMPANY	04/21/2025	TESTING SUPPLIES	610-815-6501	92.49
CHEM RIGHT LABORATORIES I	04/21/2025	ECOLI TEST	610-815-6479	26.00
LINN CO-OP OIL CO.	04/21/2025	GAS	610-815-6551	1,443.93
LINN CO-OP OIL CO.	04/21/2025	DIESEL	610-815-6551	566.70
HACH COMPANY	04/21/2025	TESTING SUPPLIES	610-815-6501	311.19
MAQUOKETA VALLEY ELECTRI	04/21/2025	PHONE/INTERNET	610-815-6373	149.85
US POSTMASTER	04/15/2025	UB POSTAGE	610-815-6508	394.19
TREASURER STATE OF IOWA	04/21/2025	SALES TAX	610-815-6491	749.48
TREASURER STATE OF IOWA	04/21/2025	SALES TAX	610-815-6493	124.91
AUXIANT	04/21/2025	SELF FUNDED INSURANCE	610-815-6155	19.00
Department 815 - 815 Total:				14,200.07
Fund 610 - WASTEWATER FUND Total:				14,200.07
Grand Total:				62,172.11

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	9,681.20	2,060.52
015 - FIRE SERVICE	1,468.58	0.00
041 - LIBRARY FUND	1,708.44	28.50
043 - PARKS & RECREATION	634.38	9.50
044 - AQUA COURT	319.58	68.60
046 - LAWRENCE COMMUNITY CENTER FUND	2,729.93	0.00
110 - ROAD USE TAX	669.99	0.00
122 - LOCAL OPTION TAX 65%	6,645.87	0.00
600 - WATER FUND	24,114.07	4,979.04
610 - WASTEWATER FUND	14,200.07	1,287.58
Grand Total:	62,172.11	8,433.74

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-110-6155	SELF FUNDED HEALTH IN	76.00	76.00
001-110-6181	ALLOWANCE, UNIFORM	761.80	0.00
001-110-6371	UTILITIES, ELECTRIC	538.05	0.00
001-110-6373	UTILITIES, TELEPHONE	164.80	0.00
001-110-6411	PROFESSIONAL SERVICE	360.00	0.00
001-110-6490	SOFTWARE MAINT CON	300.00	0.00
001-110-6504	EQUIPMENT, SMALL	36.50	0.00
001-190-6460	CONTRACT, VETERINARI	468.12	0.00
001-210-6155	SELF FUNDED HEALTH IN	1,956.02	1,956.02
001-610-6479	CONTRIBUTIONS TO OUT	3,750.00	0.00
001-612-6155	SELF FUNDED HEALTH IN	9.50	9.50
001-622-6155	SELF FUNDED HEALTH IN	19.00	19.00
001-622-6373	UTILITIES, TELEPHONE	224.60	0.00
001-622-6414	PUBLIC NOTICES	339.87	0.00
001-640-6455	CONTRACTS, GEN. CITY	420.00	0.00
001-650-6371	UTILITIES, ELECTRIC	256.94	0.00
015-150-6371	UTILITIES, ELECTRIC	489.71	0.00
015-150-6373	UTILITIES, TELEPHONE	139.85	0.00
015-150-6551	VEHICLE FUEL EXPENSES	839.02	0.00
041-410-6155	SELF FUNDED HEALTH IN	28.50	28.50
041-410-6371	UTILITIES, ELECTRIC	1,679.94	0.00
043-430-6155	SELF FUNDED HEALTH IN	9.50	9.50
043-430-6371	UTILITIES, ELECTRIC	524.88	0.00
043-430-6531	SUPPLIES, REC. PROGRA	100.00	0.00
044-440-6371	UTILITIES, ELECTRIC	100.98	0.00
044-440-6490	PROFESSIONAL SERVICE	150.00	0.00
044-440-6491	SALES TAXES PAID	58.80	58.80
044-440-6493	LOCAL OPTION SALES TA	9.80	9.80
046-460-6371	UTILITIES, ELECTRIC	1,890.07	0.00
046-460-6373	UTILITIES, TELEPHONE	184.90	0.00
046-460-6475	MAINTENANCE, BLDGS	7.57	0.00
046-460-6522	EQUIPMENT, MAINTENA	465.00	0.00
046-460-6546	MERCHANDISE FOR RES	182.39	0.00
110-211-6371	UTILITIES, ELECTRIC	420.09	0.00
110-211-6373	UTILITIES, TELEPHONE	104.90	0.00
110-211-6412	MEDICAL AND PYSICALS	145.00	0.00
122-210-6372	ELECTRIC UTILITIES, ST LI	6,645.87	0.00
600-810-6155	SELF FUNDED HEALTH IN	175.16	175.16
600-810-6371	UTILITIES, ELECTRIC	10,450.21	0.00
600-810-6373	UTILITIES, TELEPHONE	134.90	0.00
600-810-6470	PROF. SERVICES - TESTIN	110.00	0.00
600-810-6491	SALES TAXES PAID	4,409.69	4,409.69
600-810-6501	CHEMICALS	8,439.92	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
600-810-6508	SUPPLIES, POSTAGE	394.19	394.19
610-815-6155	SELF FUNDED HEALTH IN	19.00	19.00
610-815-6371	UTILITIES, ELECTRIC	9,634.35	0.00
610-815-6373	UTILITIES, TELEPHONE	149.85	0.00
610-815-6479	PROF. SERVICES - TESTIN	26.00	0.00
610-815-6491	SALES TAXES PAID	749.48	749.48
610-815-6493	LOCAL OPTION SALES TA	124.91	124.91
610-815-6501	CHEMICALS	1,091.66	0.00
610-815-6508	SUPPLIES, POSTAGE	394.19	394.19
610-815-6551	FUEL EXPENSE	2,010.63	0.00
Grand Total:		62,172.11	8,433.74

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	62,172.11	8,433.74
Grand Total:	62,172.11	8,433.74

RESOLUTION NO. 2025-15

RESOLUTION ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026

WHEREAS, the Iowa Legislature adopted legislation that mandates that a City shall prepare and adopt a balanced budget and shall certify taxes; and,

WHEREAS, the City Council of the City of Anamosa set the date of April 21, 2025 and the time of 6:00 p.m. at the Anamosa City Hall Council Chambers to hold the Public Hearing on Fiscal Year 2026 Proposed Budget; and,

WHEREAS, the notice was published in the Anamosa Eureka-Journal on April 10, 2025 and copies of the proposed budget were available at City Hall and on the City's Website for the public to review; and

WHEREAS, The City Council has held and conducted said Public Hearing on the proposed budget for Fiscal Year 2026;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the following State of Iowa Budget Estimate Summary for Fiscal Year 2026, which shows the revenue estimates and appropriation expenditures and allocations to programs for said fiscal year, is adopted.

BE IT FURTHER RESOLVED, that the City Clerk is also directed to complete the necessary forms, file same in the time so established by law, and set up the books in accordance with the summary and details as adopted.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.				
The estimated Total tax levy rate per \$1000 valuation on regular property		16.55237		
The estimated tax levy rate per \$1000 valuation on Agricultural property is		3.00375		
At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.				
Phone Number (319) 462-6055 ext: 304		City Clerk/Finance Officer's NAME Jeremiah Hoyt		
		Budget FY 2026	Re-estimated FY 2025	Actual FY 2024
Revenues & Other Financing Sources				
Taxes Levied on Property	1	2,616,472	2,540,913	2,560,770
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	2,616,472	2,540,913	2,560,770
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	409,500	395,500	194,198
Other City Taxes	6	758,400	731,790	773,539
Licenses & Permits	7	15,525	15,525	175,868
Use of Money and Property	8	24,000	22,500	111,349
Intergovernmental	9	939,668	865,400	1,149,769
Charges for Fees & Service	10	4,420,631	2,976,964	4,208,921
Special Assessments	11	3,300	0	0
Miscellaneous	12	40,750	6,250	193,203
Other Financing Sources	13	5,153,800	1,326,000	0
Transfers In	14	3,062,700	2,980,814	1,262,707
Total Revenues and Other Sources	15	17,444,746	11,861,656	10,630,324
Expenditures & Other Financing Uses				
Public Safety	16	1,665,015	1,541,725	1,631,548
Public Works	17	1,809,849	1,620,982	1,329,523
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,233,643	1,194,354	1,102,510
Community and Economic Development	20	922,969	510,500	87,682
General Government	21	2,467,571	777,307	591,582
Debt Service	22	385,660	786,120	255,223
Capital Projects	23	1,733,947	937,500	0
Total Government Activities Expenditures	24	10,218,654	7,368,488	4,998,068
Business Type / Enterprises	25	7,571,896	7,405,720	5,419,294
Total ALL Expenditures	26	17,790,550	14,774,208	10,417,362
Transfers Out	27	3,062,700	2,980,814	1,262,707
Total ALL Expenditures/Transfers Out	28	20,853,250	17,755,022	11,680,069
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-3,408,504	-5,893,366	-1,049,745
Beginning Fund Balance July 1	30	5,522,639	11,416,005	12,465,750
Ending Fund Balance June 30	31	2,114,135	5,522,639	11,416,005

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
D. SMITH				
WEIMER				
GOMBERT				

PASSED AND APPROVED this 21st day of April, 2025.

ROD SMITH, MAYOR

ATTEST:

JEREMIAH HOYT, CITY ADMINISTRATOR

RESOLUTION NO. 2025-16

RESOLUTION APPROVING PLANS AND SPECIFICATIONS, AUTHORIZING THE BID LETTING, AND SETTING THE DATE FOR THE PUBLIC HEARING FOR THE FORD & HUBER SANITARY SEWER REPLACEMENT PROJECT.

WHEREAS, the City of Anamosa contracted with HR Green, in March 2022, to complete the Sanitary Sewer Replacement Project; and,

WHEREAS, the City of Anamosa has acquired the necessary construction easements and is prepared to proceed with said project; and,

WHEREAS, HR Green has prepared and submitted a tentative timeline, Plans & Specifications, and bid documents for this project; and,

WHEREAS, the recommended deadline to receive bids will be at 2:00pm, on May 20, 2025; and

WHEREAS, the recommended date/time for the required Public Hearing is May 27, 2025, at 6:00pm, during the regular City Council meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa does hereby approve the Plans and Specifications, authorize the bid letting, and set the date and time for the Public Hearing on the Ford & Huber Sanitary Sewer Replacement Project for May 27, 2025 at 6:00 p.m., to be held in the Anamosa Library and Learning Center in Anamosa, Iowa.

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
D. SMITH				
WEIMER				
GOMBERT				

PASSED AND APPROVED this 21st, day of April, 2025.

ROD SMITH, MAYOR

ATTEST:

JEREMIAH HOYT, CITY ADMINISTRATOR

RESOLUTION NO. 2025-17

RESOLUTION TO SET THE WAGES OF SEASONAL PART TIME PARKS & RECREATION EMPLOYEES FOR THE 2025 SUMMER SEASON

WHEREAS, with the upcoming summer season there is a need to hire additional part time seasonal personnel in the Parks & Recreation Department; and,

WHEREAS, the personnel list and personnel to hire have been reviewed and recommended by the Park Board, Parks & Recreation Director, and City Administrator; and

WHEREAS, the wages of the seasonal part time Parks & Recreation employees are now being forwarded onto the City Council for their review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the wages for the following Parks & Recreation Department personnel be approved for the upcoming summer season:

Lifeguards	
Name	Hourly Wage
Austin Wickham – MANAGER	\$16.00
Ella Vaughn – HEAD LIFEGUARD	\$15.00
Lola Holub – HEAD LIFEGUARD	\$15.00
Ingrid Vaughn	\$14.00
Nolan Petsche	\$14.00
Addison Dales	\$14.00
Halle Gatto	\$14.00
Avri Trumblee-Looney	\$14.00
Zoey Staab	\$14.00
Hannah Petsche	\$14.00
Sophie Sander	\$14.00
Olivia Miller	\$14.00
Norah Humpal	\$14.00
Jacoby Moore	\$14.00
Brooke Heying	\$14.00
Avary Besler	\$14.00
Addison Appelhans	\$14.00
Brylea Bildstein	\$14.00
Allyson Gibbs	\$14.00
Ava Gibbs	\$14.00
Rayce Gombert	\$14.00
Ryan Carlson	\$14.00
Drew Staab	\$14.00

Concessions	
Name	Hourly Wage
Olivia Bierbrodt	\$11.00
Drake Heim	\$11.00
Liam Daly	\$11.00
Talon Bildstein	\$11.00
Dayton Bowman	\$11.00
Aviyah Hoyt	\$11.00
Selah Hoyt	\$11.00

Kyleigh Graham	\$11.00
Jadalyn Miell	\$11.00
Rebekah Bonifazi King	\$11.00
Jenna Plymesser	\$11.00
Caleb Simmons	\$11.00
Grace McWherter	\$11.00
Audrey Zoller	\$11.00
Peyton Werling	\$11.00
Addie Zieser	\$11.00
Oaklee Baysinger	\$11.00
Malachi Herrick	\$11.00
Ethan Gray	\$11.00
Mickala Herrick	\$11.00
Carter Hudson	\$11.00
Johanna Shaffer	\$11.00

Parks/Grounds	
Name	Hourly Wage
Dane Owen	\$11.00
Tristan Faille	\$11.00
Connor Capron	\$11.00
Luke Mormann	\$11.00
Jaden Marcus	\$11.00
Austin Hansen	\$11.00
James Townsend	\$11.00

Councilmember _____ introduced this Resolution and moved for its adoption.
Councilmember _____ seconded the motion to adopt.
The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
D. SMITH				
WEIMER				
GOMBERT				

PASSED AND APPROVED this 21st day of April, 2025.

ROD SMITH, MAYOR

ATTEST:

JEREMIAH HOYT, CITY ADMINISTRATOR

RESOLUTION NO. 2025-18

**RESOLUTION TO SET THE WAGES OF SEASONAL PART-TIME STREETS DEPARTMENT EMPLOYEE
FOR THE 2025 SUMMER SEASON**

WHEREAS, with the upcoming summer season there is a need to hire additional part-time seasonal personnel in the Streets Department; and,

WHEREAS, the following candidate has been reviewed and recommended by the Streets Department Superintendent and City Administrator; and,

WHEREAS, the wage of the seasonal part-time Streets Department employee is now forwarded onto the City Council for their review and consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the wages for the following Streets Department personnel be approved for the upcoming summer season:

GENERAL LABORER	WAGE	YRS. OF EXPERIENCE
Walker Marsh	\$16.38/hour	4

Councilmember _____ introduced this Resolution and moved for its adoption.

Councilmember _____ seconded the motion to adopt.

The roll was called and the following indicates the result of the vote.

COUNCIL MEMBER	AYES	NAYS	ABSENT	ABSTAIN
CRUMP				
K. SMITH				
TUETKEN				
D. SMITH				
WEIMER				
GOMBERT				

PASSED AND APPROVED this 21st day of April, 2025.

ROD SMITH, MAYOR

ATTEST:

JEREMIAH HOYT, CITY ADMINISTRATOR

**IOWA DEPARTMENT OF TRANSPORTATION
Federal-Aid Agreement for a
Transportation Alternatives Program (TAP) Project**

Subrecipient: **City of Anamosa**

Subrecipient Unique Entity Identifier: **FKF2L29FZKZ9**

Project Number(s): **TAP-U-0165(607)--8I-53**

Iowa DOT Agreement Number: **25-TAP-119**

This agreement, made as of the date of the last party's signature below, is between the city of Anamosa (hereinafter referred to as Subrecipient) and the Iowa Department of Transportation, the federal pass-through entity (hereinafter referred to as the Department). Iowa Code Sections 306A.7 and 307.44 provide for the Subrecipient and the Department to enter into agreements with each other for the purpose of financing transportation improvement projects in Iowa with federal funds. Federal regulations require federal funds to be administered by the Department. The federal-aid highway funds included in this agreement are jointly implemented by the Federal Highway Administration (FHWA) and the Department.

The Subrecipient has received federal funding through the Transportation Alternatives Program (TAP), which is funded by the Transportation Alternatives Set-aside of the Surface Transportation Block Grant Program (TA Set-aside), as codified in Section 133(h) of Title 23, United States Code (U.S.C.), which are hereinafter referred to as TA Set-aside funds. The Catalog of Federal Domestic Assistance (CFDA) number and title for this funding is 20.205 Highway Planning and Construction.

Pursuant to the terms of this agreement, applicable statutes, and administrative rules, the Department agrees to provide the funding named above to the Subrecipient for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The Subrecipient shall be responsible for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The Department's contact person shall be Troy Schroeder, Local Systems Bureau, 800 Lincoln Way, Ames, Iowa 50010, 515-239-1861. The Subrecipient's contact person shall be Jeremiah Hoyt, City Administrator, 107 South Ford Street, Anamosa, Iowa 52205, 319-462-6055.
3. The Subrecipient shall be responsible for the development and completion of the following described project:

3rd Street Trail from Deerwood Drive to Shaw Road
4. The Subrecipient shall receive reimbursement for costs of authorized and approved eligible project activities under the TAP program from TA Set-aside funds. The portion of the project costs reimbursed with TA Set-aside funds shall be limited to a maximum of either **80 percent** of eligible

costs (other than those reimbursed with other federal funds) or the amount listed (**\$942,000**) in the East Central Iowa Council of Governments current Transportation Improvement Program (TIP) and approved in the current Statewide Transportation Improvement Program (STIP), whichever is less. Eligible project activities will be as described in Section 133(h) of Title 23, United States Code (U.S.C.), and determined by the Department to be eligible.

5. Eligible project costs in excess of the amount reimbursed by the Department above will be considered the local contribution and may include cash, non-cash or approved state fund contributions, subject to Department approval. The local contribution must equal a minimum of 20 percent of eligible project costs. The subrecipient shall certify to the Department the value of any non-cash contribution to the project prior to it being incurred and in accordance with the procedures outlined in the applicable Instructional Memorandum to Local Public Agencies (I.M.s). The Department retains the sole authority to determine the eligibility and value of the Subrecipient's non-cash contribution for the purposes of this agreement. If the Subrecipient's total cash and non-cash contribution is determined by the Department to be less than that required by this agreement, the Subrecipient shall increase its cash contribution or the grant amount associated with this project shall be reduced accordingly.
6. The Subrecipient must have let the contract or have construction started within two years of October 1, 2024. If the Subrecipient does not do this, they will be in default for which the Department can revoke funding commitments. The Department may approve extensions of this agreement for periods up to six months upon receipt of a written request from the Subrecipient at least sixty (60) days prior to the deadline.
7. If the Subrecipient fails to perform any obligation under this agreement, the Department shall have the right, after first giving thirty (30) days written notice to the Subrecipient by certified mail return receipt requested, to declare any part or all of this agreement in default. The Subrecipient shall have thirty (30) days from date of mailing of the notice to cure the default. If the Recipient cures the default, the Subrecipient shall notify Department no later than five (5) days after cure or before the end of said thirty (30) day period given to cure the default. The Department may thereafter determine whether the default has, in fact, been cured, or whether the Subrecipient remains in default.
8. This agreement may be declared to be in default by the Department if the Department determines that the Subrecipient's application for funding contained inaccuracies, omissions, errors or misrepresentations; or if the Department determines that the project is not developed as described in the application and according to the requirements of this agreement.
9. In the event a default is not cured the Department may do any of the following: a) revoke funding commitments of funds loaned or granted by this agreement; b) seek repayment of funds loaned or granted by this agreement; or c) revoke funding commitments of funds loaned or granted by this agreement and also seek repayment of funds loaned or granted by this agreement. By signing this agreement the Subrecipient agrees to repay said funding if they are found to be in default. Repayment methods may include cash repayment, installment repayments with negotiable interest rates, or other methods as approved by the Department.

10. The Subrecipient shall comply with Exhibit 1, General Agreement Provisions for use of Federal Highway Funds on Non-primary Highways, which is attached hereto and by this reference is incorporated into this agreement.
11. The Subrecipient shall maintain, or cause to be maintained for the intended public use, the improvement for twenty (20) years from the completion date in a manner acceptable to the Department.
12. This agreement is not assignable without the prior written consent of the Department.
13. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
14. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
15. This agreement and the attached exhibit constitute the entire agreement between the Department and the Subrecipient concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the Department and the Subrecipient.

IN WITNESS WHEREOF, each of the parties hereto has executed this agreement as of the date shown opposite its signature below.

SUBRECIPIENT: City of Anamosa

By: _____ Date _____, _____

Title: _____

CERTIFICATION:

I, _____, certify that I am the Clerk of the city, and that
(Name of City Clerk)

_____, who signed said Agreement for and on behalf of
(Name of Mayor/Signer Above)

the city was duly authorized to execute the same by virtue of a formal resolution duly passed and adopted by the city, on the ____ day of _____, _____.

Signed: _____

City Clerk of Anamosa, Iowa.

IOWA DEPARTMENT OF TRANSPORTATION

Transportation Development Division
800 Lincoln Way, Ames, Iowa 50010
Tel. 515-239-1664

By: _____ Date _____, _____

Debra Arp
Grant Team Leader
Local Systems Bureau

EXHIBIT 1

General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects

Unless otherwise specified in this agreement, the Subrecipient shall be responsible for the following:

1. General Requirements.

- a. The Subrecipient shall take the necessary actions to comply with applicable state and federal laws and regulations. To assist the Subrecipient, the Department has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: https://iowadot.gov/local_systems/im/lpa-ims. The Subrecipient shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the Subrecipient shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the Subrecipient shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability. The Subrecipient agrees to comply with the requirements outlined in [I.M. 1.070](#), Title VI and Nondiscrimination Requirements which includes the requirement to provide a copy of the Subrecipient's Title VI Plan or Agreement and Standard DOT Title VI Assurances to the Department.
- c. The Subrecipient shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in [I.M. 1.080](#), ADA Requirements. When bicycle and/or pedestrian facilities are constructed, reconstructed, or altered, the Subrecipient shall make such facilities compliant with the ADA and Section 504, which includes following the requirements set forth in Chapter 12A for sidewalks and Chapter 12B for Bicycle Facilities of the Iowa DOT Design Manual.
- d. To the extent allowable by law, the Subrecipient agrees to indemnify, defend, and hold the Department harmless from any claim, action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the Department's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by 2 CFR 200.501 "Audit Requirements," a non-federal entity expending \$750,000 or more in federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal

Domestic Assistance (CFDA) number and title as shown in this agreement. If the Subrecipient will pay initial project costs and request reimbursement from the Department, the Subrecipient shall report this project on its SEFA. If the Department will pay initial project costs and then credit those accounts from which initial costs were paid, the Department will report this project on its SEFA. In this case, the Subrecipient shall not report this project on its SEFA.

- f. The Subrecipient shall supply the Department with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.
- g. The Subrecipient shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:
 - i. The Subrecipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any Department-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Subrecipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Department-assisted contracts.
 - ii. The Subrecipient shall comply with the requirements of [I.M. 5.010](#), DBE Guidelines.
 - iii. The Department's DBE program, as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Subrecipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the Department shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The federal government, legislature or governor fail in the sole opinion of the Department to appropriate funds sufficient to allow the Department to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Department to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Department in its sole discretion; or 3) If the Department's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The Department shall provide the Subrecipient with written notice of termination pursuant to this section.

2. Programming and Federal Authorization.

- a. The Subrecipient shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The Subrecipient shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the Department, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, federal funds cannot be authorized.
- b. Before beginning any work for which federal funding reimbursement will be requested, the Subrecipient shall contact the Department to obtain the procedures necessary to secure FHWA authorization. The Subrecipient shall submit a written request for FHWA authorization to the Department. After reviewing the Subrecipient's request, the Department will forward the request to the FHWA for authorization and obligation of federal funds. The Department will notify the Subrecipient when FHWA authorization is obtained. The cost of work performed prior to FHWA authorization will not be reimbursed with federal funds.
- c. Upon receiving FHWA authorization, the Subrecipient must show federal aid funding activity to receive the programmed amount authorized for the project. If there is no funding activity for nine or more months after the previous activity, the remaining unused programmed amount will be de-obligated from the project and there will be no further federal aid reimbursement issued for the project. If the Subrecipient knows in advance that funding activity will not occur for the nine months, the Contract Administrator needs to be notified to determine if programming of funds can be adjusted or other options can be explored.
- d. Upon receipt of Federal Highway Administration (FHWA) authorization a Federal Award Identification Number (FAIN) will be assigned to this project by the FHWA based on a methodology that incorporates identifying information about the federal award such as the federal funding program code and the federal project number. This FAIN will be used to identify this project and award on the federal government's listing of financial assistance awards consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA) at usaspending.gov.
- e. A period of performance for this federal funding award will be established at the time of FHWA authorization. The start date of the period of performance will be the FHWA authorization date. The project end date (PED) will be determined according to the methodology in [I.M. 1.200](#), Federal Funds Management. Costs incurred before the start date or after the PED of the period of performance will not be eligible for reimbursement.

3. Federal Participation in Work Performed by Subrecipient Employees.

- a. If federal reimbursement will be requested for engineering, construction inspection, right-of-way acquisition or other services provided by employees of the Subrecipient, the Subrecipient shall follow the procedures in [I.M. 3.330](#), Federal-aid Participation in In-House Services.

- b. If federal reimbursement will be requested for construction performed by employees of the Subrecipient, the Subrecipient shall follow the procedures in [I.M. 6.010](#), Federal-aid Construction by Local Agency Forces.
- c. If the Subrecipient desires to claim indirect costs associated with work performed by its employees, the Subrecipient shall prepare and submit to the Department an indirect cost rate proposal and related documentation in accordance with the requirements of 2 CFR 200. Before incurring any indirect costs, such indirect cost rate proposal shall be certified by the FHWA or the federal agency providing the largest amount of federal funds to the Subrecipient. If approved, the approved indirect cost rate shall be incorporated by means of an addendum to this agreement.

4. Design and Consultant Services

- a. The Subrecipient shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the Department in the Guide and applicable I.M.s.
- b. If the Subrecipient requests federal funds for consultant services, the Subrecipient and the Consultant shall prepare a contract for consultant services in accordance with 23 CFR Part 172. These regulations require a qualifications-based selection process. The Subrecipient shall follow the procedures for selecting and using consultants outlined in [I.M. 3.310](#), Federal-aid Participation in Consultant Costs.

5. Environmental Requirements and other Agreements or Permits.

- a. The Subrecipient shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location approval. The Subrecipient shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in [I.M. 3.020](#), Concept Statement Instructions; [4.020](#), NEPA Process; [4.110](#), Threatened and Endangered Species; and [4.120](#), Cultural Resource Regulations.
- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the Subrecipient shall follow the procedures in [I.M. 4.170](#), Farmland Protection Policy Act.
- c. The Subrecipient shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the Department, or other agencies as required. The Subrecipient shall follow the procedures in [I.M. 4.130](#), 404 Permit Process; [4.140](#), Storm Water Permits; [4.150](#), Iowa DNR Floodplain Permits and Regulations; [4.160](#), Asbestos Inspection, Removal and Notification Requirements; and [4.190](#), Highway Improvements in the Vicinity of Airports or Heliports.
- d. In all contracts entered into by the Subrecipient, and all subcontracts, in connection with this project that exceed \$100,000, the Subrecipient shall comply with the requirements of Section

114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the Subrecipient shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

6. Right-of-Way, Railroads and Utilities.

- a. The Subrecipient shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in [I.M. 3.600](#), Right-of-Way Acquisition, and the Department's Right of Way Bureau Local Public Agency Manual. The Subrecipient shall contact the Department for assistance, as necessary, to ensure compliance with the required procedures, even if no federal funds are used for right-of-way activities. The Subrecipient shall obtain environmental concurrence before acquiring any needed right-of-way. With prior approval, hardship and protective buying is possible. If the Subrecipient requests federal funding for right-of-way acquisition, the Subrecipient shall also obtain FHWA authorization before purchasing any needed right-of-way.
- b. If the project right-of-way is federally funded and if the actual construction is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the federal funds were authorized, the Subrecipient shall repay the amount of federal funds reimbursed for right-of-way costs to the Department.
- c. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the Subrecipient shall obtain agreements, easements, or permits as needed from the railroad. The Subrecipient shall follow the procedures in [I.M. 3.670](#), Work on Railroad Right-of-Way, and [I.M. 3.680](#), Federal-aid Projects Involving Railroads.
- d. The Subrecipient shall comply with the Policy for Accommodating Utilities on City and County Federal-aid Highway Right of Way for projects on non-primary federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the Subrecipient shall follow the Department's Policy for Accommodating Utilities on Primary Road System. Certain utility relocation, alteration, adjustment, or removal costs to the Subrecipient for the project may be eligible for federal funding reimbursement. The Subrecipient should also use the procedures outlined in [I.M. 3.640](#), Utility Accommodation and Coordination, as a guide to coordinating with utilities.
- e. If the Subrecipient desires federal reimbursement for utility costs, it shall submit a request for FHWA authorization prior to beginning any utility relocation work, in accordance with the procedures outlined in [I.M. 3.650](#), Federal-aid Participation in Utility Relocations.

7. Construction Contract Procurement.

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer, architect, or landscape architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the Department, the Subrecipient shall be responsible for the following:
 - i. Prepare and submit the PS&E and other contract documents to the Department for review and approval in accordance with [I.M. 3.700](#), Check and Final Plans and [I.M. 3.500](#), Bridge or Culvert Plans, as applicable.
 - ii. The contract documents shall use the Department's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the Subrecipient for individual construction items shall be approved by the Department.
 - iii. Follow the procedures in [I.M. 5.030](#), Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, execute the contract documents in Doc Express.
- c. For projects that are let locally by the Subrecipient, the Subrecipient shall follow the procedures in [I.M. 5.120](#), Local Letting Process, Federal-aid.
- d. The Subrecipient shall forward a completed Project Development Certification (Form 730002) to the Department in accordance with [I.M. 5.050](#), Project Development Certification Instructions. The project shall not receive FHWA authorization for construction or be advertised for bids until after the Department has reviewed and approved the Project Development Certification.
- e. If the Subrecipient is a city, the Subrecipient shall comply with the public hearing requirements of the Iowa Code section 26.12.
- f. The Subrecipient shall not provide the contractor with notice to proceed until after receiving notice in Doc Express that the Department has concurred in the contract award.

8. Construction.

- a. A full-time employee of the Subrecipient shall serve as the person in responsible charge of the construction project. For cities that do not have any full-time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the Department.
- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 IAC Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
- c. For projects let through the Department, the project shall be constructed under the Department's Standard Specifications for Highway and Bridge Construction and the Subrecipient shall comply with the procedures and responsibilities for materials testing according to the

Department's Materials I.M.s applicable to the letting. Available on-line at:
<https://www.iowadot.gov/erl/index.html>.

- d. For projects let locally, the Subrecipient shall provide materials testing and certifications as required by the approved specifications.
- e. If the Department provides any materials testing services to the Subrecipient, the Department will bill the Subrecipient for such testing services according to its normal policy as per Materials I.M. 103, Inspection Services Provided to Counties, Cities, and Other State Agencies.
- f. The Subrecipient shall follow the procedures in [I.M. 6.000](#), Construction Inspection, and the Department's Construction Manual, as applicable, for conducting construction inspection activities.

9. Reimbursements.

- a. After costs have been incurred, the Subrecipient shall submit to the Department periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least once every six months but not more than bi-weekly.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the Department by August 1.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the Subrecipient, are reasonable and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.
- d. Reimbursement claims shall be submitted on forms identified by the Department along with all required supporting documentation. The Department will reimburse the Subrecipient for properly documented and certified claims for eligible project costs. The Department may withhold up to 5% of the federal share of construction costs or 5% of the total federal funds available for the project, whichever is less. Reimbursement will be made either by state warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the Department determines the Subrecipient has been overpaid, the Subrecipient shall reimburse the overpaid amount to the Department. After the final audit or review is complete and after the Subrecipient has provided all required paperwork, the Department will release the federal funds withheld.
- e. The total funds collected by the Subrecipient for this project shall not exceed the total project costs. The total funds collected shall include any federal or state funds received, any special assessments made by the Subrecipient (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total

funds collected by the Subrecipient do exceed the total project costs, the Subrecipient shall either:

- i. in the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
- ii. Refund to the Department all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the Department will either credit reimbursement billings to the FHWA or credit the appropriate state fund account in the amount of refunds received from the Subrecipient.

10. Project Close-out.

- a. Within 30 days of completion of construction or other activities authorized by this agreement, the Subrecipient shall provide written notification to the Department and request a final audit, in accordance with the procedures in [I.M. 6.110](#), Final Review, Audit, and Close-out Procedures for Federal-aid, Federal-aid Swap, and Farm-to-Market Projects. Failure to comply with the procedures will result in loss of federal funds remaining to be reimbursed and the repayment of funds already reimbursed. The Subrecipient may be suspended from receiving federal funds on future projects.
- b. For construction projects, the Subrecipient shall provide a certification by a professional engineer, architect, or landscape architect as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of federal funds shall be made only after the Department accepts the project as complete.
- d. The Subrecipient shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The Subrecipient shall also make these materials available at all reasonable times for inspection by the Department, FHWA, or any authorized representatives of the federal government. Copies of these materials shall be furnished by the Subrecipient if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval of the final closure document, the Department will notify the Subrecipient of the record retention date.
- e. The Subrecipient shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the Department and the FHWA.

April 15, 2025

To Mayor of Anamosa, City Council and City Administrator

On behalf of the Veterans organizations of Anamosa, I would like to request the following community gatherings on Monday, May 26, 2025, for the traditional observation of Memorial Day. The schedule is as follows:

9:00 am **Remembrance of the Fallen** held at the war memorial on the east side of the Jones County courthouse (North High Street)

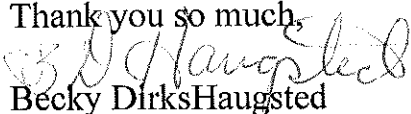
9:30 am **Parade** commences at the conclusion of the Remembrance Ceremony from North High Street proceeding on Main Street to Elm Street and concluding at the Riverside Cemetery.

10:00 am **Memorial Day Ceremony** to be held at the Riverside Cemetery in front of the flagpole on the concrete pad at the east end of the cemetery. While every intention is to begin the ceremony at 10 am, there may be some delays based on the arrival of parade participants. The ceremony traditionally lasts approximately 45 minutes.

The ceremony may be held at the American Legion hall in case of rain.

Mayor, I would like to invite you to say a few words at the Memorial Day Ceremony, should you be inclined to do so.

Thank you so much,



Becky DirksHaugsted

VFW Post 4077, Commander

Bkyhaugsted@gmail.com

319-361-2728



Please Remit To:
HR Green, Inc.
PO Box 8213
Des Moines, IA 50301-8213
319-841-4000

Jeremiah Hoyt
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

March 28, 2025
Project No: 220501
Invoice No: 186102
Invoice Total: \$2,399.00

Project 220501 Anamosa, IA - Sidewalk Program
Anamosa - 2022 Sidewalk Program

Send Invoice to Jeremiah Hoyt at jeremiah.hoyt@anamosa-ia.org and copy Jeana Less-David at jeana.less-david@anamosa-ia.org and Kaylee Palmer at kaylee.palmer@anamosa-ia.org

Professional Services Through March 21, 2025

Phase 1 Program Management and Administration

Professional Personnel

	Hours	Amount	
Professional	1.00	208.00	
Totals	1.00	208.00	
Total Labor			208.00

Unit Charges

Technology & Communication Charge	6.00	
Total Unit Charges	6.00	6.00

Total this Phase \$214.00

Phase 5 Revised Implementation Plan

Professional Personnel

	Hours	Amount	
Junior Professional	12.50	2,110.00	
Totals	12.50	2,110.00	
Total Labor			2,110.00

Unit Charges

Technology & Communication Charge	75.00	
Total Unit Charges	75.00	75.00

Total this Phase \$2,185.00

Billing Limits

	Current	Prior	To-Date
Total Billings	2,399.00	13,637.50	16,036.50
Limit			31,800.00
Remaining			15,763.50

Total this Invoice \$2,399.00