



CITY OF ANAMOSA

CITY COUNCIL AGENDA – REGULAR SESSION

MONDAY, FEBRUARY 13, 2023 – 6:00 P.M.
ANAMOSA LIBRARY & LEARNING CENTER
600 EAST 1ST STREET, ANAMOSA, IA 52205

Zoom Meeting Link
<https://us02web.zoom.us/j/8012629567>
Meeting ID: 801 262 9567
Passcode: Anamosa

Join by Telephone
+1 312 626 6799 US
Meeting ID: 8901 262 9567
Passcode: 4952698

If you wish to address the City Council, please wait for the Mayor to open the floor for public comment on that agenda item and then approach the podium. Before speaking, please state your name and address. Each speaker is limited to five (5) minutes per agenda item and is expected to refrain from the use of profane, obscene, or slanderous language.

The above Zoom link does not allow for participation in the meeting. It is for viewing only.

- 1.0) **ROLL CALL**
- 2.0) **PLEDGE OF ALLEGIANCE**
- 3.0) **MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:**
 - 3.1) JANUARY 23, 2023
 - 3.2) FEBRUARY 6, 2023
- 4.0) **CONCENT AGENDA:**
 - 4.1) LIQUOR LICENSE: TAPKENS
 - 4.2) LIQUOR LICENSE: WALMART
 - 4.3) LIQUOR LICENSE: GIGGLEJUICE
- 5.0) **OLD BUSINESS:**
 - 5.1) **REVIEW AND APPROVAL:** CHANGE ORDER #3 FOR POLICE STATION RENOVATION FOR PLUMBING, WALL, INSULATE, SUBFLOOR AND PATCH FOR A DECREASE COST OF \$1,263.00
 - 5.2) **REVIEW AND APPROVAL:** PAYMENT TO HR GREEN FOR GIS SERVICES THROUGH JANUARY 20, 230 IN THE AMOUNT OF \$1,193.50
 - 5.3) **REVIEW AND APPROVAL:** PAYMENT TO HR GREEN FOR AMENDMENT #2 FOR JORDAN WELL #6 IN THE AMOUNT OF 1,300.02
 - 5.4) **REVIEW AND APPROVAL:** PAY APP #3 TO DAVE'S COMPLETE CONSTRUCTION FOR THE POLICE STATION RENOVATION IN THE AMOUNT OF \$82,433.63
 - 5.5) **REVIEW AND APPROVAL:** PAYMENT TO MARTAIN GARDNER ARCHITECTURE FOR THE POLICE STATION RENOVATION IN THE AMOUNT OF \$3,033.80
- 6.0) **NEW BUSINESS**
 - 6.1) **JACKIE SCHNEITER: INSURANCE POLICY RENEWAL**
 - 6.2) **DISCUSSION AND POSSIBLE ACTION:** ACCEPTING OF VOLUNTEER FIREFIGHTER (KENT)
 - 6.3) **PRESENTATIONS:** OUTSIDE AGENCIES REQUESTING FUNDS FOR FY24
 1. JONES COUNTY ECONOMIC DEVELOPMENT
 2. ANAMOSA FESTIVALS, INC
 3. JONES COUNTY TOURISM
 4. DOLLY PARTON IMAGINATION LIBRARY

CITY OF ANAMOSA - CITY COUNCIL AGENDA – REGULAR SESSION

5. JONES COUNTY SAFE AND HEALTHY YOUTH COALITION
6. CHAMBER OF COMMERCE
7. GRANT WOOD ART GALLERY
8. ROTARY (FIREWORKS)
9. CEDAR/JONES EARLY CHILDHOOD DEVELOPMENT
10. JONES COUNTY SENIOR DINING

6.4) **RESOLUTION 2023-05:** APPROPRIATING FUNDS TO OUTSIDE AGENCIES FOR FISCAL YEAR 2024

6.5) **DISCUSSION AND POSSIBLE ACTION:** APPOINTING LARRY MCCONAUGHY TO THE PLANNING & ZONING BOARD

6.6) **DISCUSSION AND POSSIBLE ACTION:** PURCHASE OF DILIGENT ESSENTIAL SOFTWARE TO ASSIST WITH COUNCIL PACKET CREATION NOT TO EXCEED \$2,500/YEAR

6.7) **DISCUSSION AND POSSIBLE ACTION:** 3-YEAR CONTRACT FOR SCADA SYSTEM UPDATES

6.8) **DISCUSSION AND POSSIBLE ACTION:** PURCHASE FROM HELLE FARM EQUIPMENT OF LAWN MOWER FOR STREETS DEPARTMENT NOT TO EXCEED \$12,906

6.9) **DISCUSSION AND POSSIBLE ACTION:** CITY'S LOGO

6.10) **REVIEW AND APPROVAL OF CURRENT BILLS**

7.0) **CITY ADMINISTRATOR'S REPORT:**

8.0) **MAYOR AND COUNCIL REPORTS:**

8.1) MAYOR'S REPORT

8.2) COUNCIL REPORTS

9.0) **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

10.0) **EXEMPT SESSION UNDER IOWA CODE 20.17(3) TO DISCUSS STRATEGY FOR COLLECTIVE BARGAINING**

11.0) **ADJOURNMENT**

STATEMENT OF COUNCIL PROCEEDINGS
January 23, 2023

The City Council of the City of Anamosa met in Regular Session January 23, 2023, at the Anamosa Library and Learning Center and via Zoom at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Jeff Stout, Kay Smith, Teresa Tuetken, Brooke Gombert and Alan Zumbach. Absent: None. Also present: Penny Lode, Deputy Treasurer. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Motion by Smith, seconded by Zumbach to approve the minutes of 01/09/2023 Regular Council Meeting minutes. Ayes: all. Nays: none. Motion carried.

Mayor Smith opened the Public Hearing regarding Proposed Maximum Property Tax Dollars for Fiscal Year 2024. There was no public comment or discussion between the Council. Motion to close the Public Hearing by Crump, seconded by Zumbach. All ayes. Motion carried.

Motion by Zumbach, seconded by Stout approving Resolution 2023-004 Setting Max Property Tax Dollars for Fiscal Year 2024. Roll vote: Ayes: Zumbach, Stout, Gombert, Smith, Tuetken. Nays: Crump. Motion carried.

Motion by Smith, seconded by Zumbach approving payment to Martin Gardner Architecture for Police Station Renovation for December services in the amount of \$2,176.12. Ayes: all. Nays: none. Motion carried.

Motion by Crump, seconded by Zumbach approving payment to HR Green for GIS services through December 23, 2022 in the amount of \$123.00. Ayes: all. Nays: none. Motion carried.

Motion by Zumbach, seconded by Stout approving payment to Boomerang Corp for the Fire Station addition in the amount of \$6,455.25. Ayes: Tuetken, Zumbach, Stout. Nays: Crump, Smith, Gombert. Mayor Smith voted aye to break tie. Motion carried.

Motion by Crump, seconded by Smith approving Certificate of substantial completion for Jordan Well #6. Ayes: all. Nays: None. Motion carried.

Motion by Crump, seconded by Stout approving Certificate of substantial completion for the Booth Street project. Ayes: all. Nays: none. Motion carried.

Motion by Smith, seconded by Crump approving payment App #5 to Eastern Iowa Excavating for the Booth Street water and storm sewer improvements in the amount of \$41,163.20. Ayes: all. Nays: none. Motion carried.

Motion by Stout, seconded by Crump approving payment App #9 to Boomerang Corp for the Jordan Well in the amount of \$236,379.40. Ayes: all. Nays: none. Motion carried.

Motion by Smith, seconded by Tuetken approving payment App #10 to Boomerang Corp for the Jordan Well in the amount of \$982.96. Ayes: all. Nays: none. Motion carried.

Motion by Crump, seconded by Stout approving payment App #6 to Boomerang Construction for Old Dubuque Rd extension in the amount of \$91,759.48. Ayes: all. Nays: none. Motion carried.

Motion by Zumbach, seconded by Smith approving payment to HR Green for Amendment #2 the alley between Huber & N Ford for project management through January 13, 2023 in the amount of \$2,602.00. Ayes: all. Nays: none. Motion carried.

Motion by Crump, seconded by Smith approving payment App #2 to Dave's Complete Construction for the Police Department renovation in the amount of \$80,410.54. Ayes: all. Nays: none. Motion carried.

Motion by Gombert, seconded by Stout approving payment to Shive Hattery for the Fire Station addition engineering services through December 15, 2022 in the amount of \$580.40. Ayes: all. Nays: none. Motion carried.

Motion by Crump, seconded by Zumbach approving payment to Snyder & Assoc for 151 Grade Separation through December 31, 2022 in the amount of \$18,221.00. Ayes: all. Nays: none. Motion carried.

Motion by Crump, seconded by Gombert approving the bills (1/10/23) and 01/23/23). Ayes: all. Nays: none. Motion carried.

City Administrator's report: Budget Work Session, Monday 02/06/23 @ 6:00 p.m.

Meeting adjourned at 6:25 pm.

Rod Smith, Mayor

ATTEST:

Penny K. Lode, Deputy Treasurer

STATEMENT OF COUNCIL PROCEEDINGS
February 6, 2023

The City Council of the City of Anamosa met in Special Session February 6, 2023, at the Anamosa Library and Learning Center and via Zoom at 6:00 p.m. with Mayor Rod Smith presiding. The following Council Members were present: Rich Crump, Jeff Stout, Kay Smith, Teresa Tuetken, Brooke Gombert and Alan Zumbach. Absent: None. Also present: Michon Jackson, City Administrator/Clerk. Iowa Code Chapter 21, as interpreted, permits public meetings to be held electronically.

Mayor Rod Smith called the meeting to order at 6:00 p.m. Roll call was taken with a quorum present.

Motion by Crump, seconded by Stout to approve Resolution 2023-06 hiring and setting salary for Utility Billing Clerk. Roll vote. Ayes: all. Nays: none. Motion carried.

Motion by Crump, seconded by Smith approving current bills for payment. Ayes: all. Nays: none. Motion carried.

Meeting adjourned at 6:03 pm.

Rod Smith, Mayor

ATTEST:

Michon Jackson, City Administrator/Clerk

CITY OF ANAMOSA
APPROVAL FORM FOR LIQUOR AND BEER LICENSE APPLICATIONS

Class _____ Beer/Liquor
Sunday: Yes _____ No _____
New/Renewal/Amended
Circle Appropriate Info.

NAME OF APPLICANT: Tapkens Convenience Plus

TRADE NAME (DBA): Anamosa Travel Mart Inc

STREET ADDRESS: 306 S Elm

PHONE (BUSINESS): ~~319-875~~ 319-462-4241 **HOME (OR CELL):** 319-975-0305

The undersigned have by the signatures of the officials noted below, certify that the above mentioned structure conforms to all laws within the jurisdictional limits of enforcement of said officials and may receive approval of this application.

ANAMOSA POLICE DEPARTMENT

The above named applicant(s) is approved by this department to have a beer and/or liquor license at the above location.

[Signature]
Police Chief

01/25/23
Date

Leave form at City Hall after Fire and Health signatures are complete

ANAMOSA FIRE DEPARTMENT: Fire Inspection Fee -- \$35.00, includes two inspections. Each inspection after that will be \$25 each. (Make check out to: City of Anamosa)

[Signature]
Fire Chief (or designee)

1/12/23
Date

Phone: 319-462-4434 for appointment

JONES COUNTY ENVIRONMENTAL HEALTH DEPARTMENT: (If applicable)

The above mentioned structure and business is in compliance with the Jones County Board of Health Regulations.

[Signature]
Jones County Environmental Health Official

1-19-23
Date

Phone: 319-462-4715 for appointment

PLEASE RETURN FORM TO REENIE AT CITY HALL WHEN COMPLETED

Received at City Hall 1-20-23 for the 2-13-23 Council Meeting

CITY OF ANAMOSA
APPROVAL FORM FOR LIQUOR AND BEER LICENSE APPLICATIONS

Class ____ Beer/Liquor
Sunday: Yes__ No__
New/Renewal/Amended
Circle Appropriate Info.

NAME OF APPLICANT: Walmart Inc

TRADE NAME (DBA): Walmart #646

STREET ADDRESS: 101 115th st Amanosa, IA 52205

PHONE (BUSINESS): 319.462.4311

HOME (OR CELL): _____

The undersigned have by the signatures of the officials noted below, certify that the above mentioned structure conforms to all laws within the jurisdictional limits of enforcement of said officials and may receive approval of this application.

ANAMOSA POLICE DEPARTMENT

The above named applicant(s) is approved by this department to have a beer and/or liquor license at the above location.

[Signature]

Police Chief

01/23/23

Date

Leave form at City Hall after Fire and Health signatures are complete

ANAMOSA FIRE DEPARTMENT: Fire Inspection Fee -- \$35.00, includes two inspections. Each inspection after that will be \$25 each. (Make check out to: City of Anamosa)

[Signature]

Fire Chief (or designee)

Phone: 319-462-4434 for appointment

2/1/23

Date

JONES COUNTY ENVIRONMENTAL HEALTH DEPARTMENT: (If applicable)

The above mentioned structure and business is in compliance with the Jones County Board of Health Regulations.

[Signature]

Jones County Environmental Health Official

Phone: 319-462-4715 for appointment

1-19-23

Date

PLEASE RETURN FORM TO REENIE AT CITY HALL WHEN COMPLETED

Received at City Hall 2-3-23 for the 2-13-23 Council Meeting

CITY OF ANAMOSA
APPROVAL FORM FOR LIQUOR AND BEER LICENSE APPLICATIONS

Class _____ Beer/Liquor
Sunday: Yes _____ No _____
New Renewal Amended
Circle Appropriate Info.

NAME OF APPLICANT: Giggle Juice Liquor Station, LLC

TRADE NAME (DBA): _____

STREET ADDRESS: 600 W. Main St.

PHONE (BUSINESS): 319-350-6301 **HOME (OR CELL):** _____

The undersigned have by the signatures of the officials noted below, certify that the above mentioned structure conforms to all laws within the jurisdictional limits of enforcement of said officials and may receive approval of this application.

ANAMOSA POLICE DEPARTMENT

The above named applicant(s) is approved by this department to have a beer and/or liquor license at the above location.

[Signature] 02/01/23
Police Chief Date
Leave form at City Hall after Fire and Health signatures are complete

ANAMOSA FIRE DEPARTMENT: Fire Inspection Fee -- \$35.00, includes two inspections. Each inspection after that will be \$25 each. (Make check out to: City of Anamosa)

[Signature] 1/24/23
Fire Chief (or designee) Date
Phone: 319-462-4434 for appointment

JONES COUNTY ENVIRONMENTAL HEALTH DEPARTMENT: (If applicable)

The above mentioned structure and business is in compliance with the Jones County Board of Health Regulations.

[Signature] 1-23-23
Jones County Environmental Health Official Date
Phone: 319-462-4715 for appointment

PLEASE RETURN FORM TO REENIE AT CITY HALL WHEN COMPLETED

Received at City Hall 2-3-23 for the 2-13-23 Council Meeting



AIA[®] Document G701[™] – 2017

Change Order

PROJECT: *(Name and address)*
Anamosa Police Station Renovation
106 N Ford Street
Anamosa, IA 52205

CONTRACT INFORMATION:
Contract For: General Construction
Date: October 24, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 003
Date: January 17, 2023

OWNER: *(Name and address)*
City of Anamosa
107 South Ford Street
Anamosa, IA 52205

ARCHITECT: *(Name and address)*
Martin Gardner Architecture, P.C.
700 11th Street
Suite 200
Marion, IA 52302

CONTRACTOR: *(Name and address)*
Dave's Complete Construction, Inc.
303 A Franklin Street
Delhi, IA 52223

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attached Dave's Complete Construction, Inc. Change Order Request #3.

The original Contract Sum was	\$	874,537.00
The net change by previously authorized Change Orders	\$	10,478.67
The Contract Sum prior to this Change Order was	\$	885,015.67
The Contract Sum will be decreased by this Change Order in the amount of	\$	1,263.00
The new Contract Sum including this Change Order will be	\$	883,752.67

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Martin Gardner Architecture, P.C.

ARCHITECT *(Firm name)*

DocuSigned by:



SIGNATURE

Brian Stark, Senior Project Manager

PRINTED NAME AND TITLE

1/17/2023 | 13:02:00 PST

DATE

Dave's Complete Construction, Inc.

CONTRACTOR *(Firm name)*

DocuSigned by:



SIGNATURE

Dave Fink, President

PRINTED NAME AND TITLE

1/17/2023 | 16:42:54 PST

DATE

City of Anamosa

OWNER *(Firm name)*

SIGNATURE

Rod Smith, Mayor

PRINTED NAME AND TITLE

DATE

Dave's Complete Construction, Inc.

***303A Franklin St
P.O. Box 213
Delhi, IA 52223***

***Phone: 563-922-2123
Fax: 563-922-2649
Email: dcc62@iowatelecom.net***

Anamosa Police Station Renovation

Change Order Request #3

Plumbing:

Remove cast above floor sanitary piping and replace with PVC where needed	
Tap vehicle area floor drains into new PVC	
Add hot water and drain piping into North vehicle area wall for future sink	\$4,800.00
Delete 3'6" height of cement block armory walls	\$900.00
Insulate 9' mental stud exterior walls with fiberglass in lue of foam	\$9,400.00
Delete file 117 and IT 118 wood ceiling joist with OSB subfloor and replace with drop ceiling	\$558.00
Relocate file 117, IT118 and squad 116 walls and doorways	no charge
Cut, remove and replace 75sf concrete floor in storage 128 under door 128A	\$2,525.00
Add 8" of blown cellulose insulation in vehicle 127 attic area	\$1,950.00
Patch and fix damage ceiling in storage #128	<u>\$320.00</u>
Total cost decrease:	\$1,263.00

Certificate Of Completion

Envelope Id: 3C0E283385844FCB8395024467F3604B

Status: Completed

Subject: Complete with DocuSign: Anamosa Police Station Change Order #3

Source Envelope:

Document Pages: 2

Signatures: 2

Envelope Originator:

Certificate Pages: 2

Initials: 0

Justin Hoff

AutoNav: Enabled

700 11th St., Ste. 200

Enveloped Stamping: Enabled

Marion, IA 52302

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

justinh@martingardnerarch.com

IP Address: 209.252.169.97

Record Tracking

Status: Original

Holder: Justin Hoff

Location: DocuSign

1/17/2023 12:49:51 PM

justinh@martingardnerarch.com

Signer Events**Signature****Timestamp**

Brian Stark

brians@martingardnerarch.com

Senior Project Manager - Construction Specification
Manager

Martin Gardner Architecture, P.C.

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

DocuSigned by:



9A97D954EF0B403...

Sent: 1/17/2023 12:52:34 PM

Viewed: 1/17/2023 1:01:48 PM

Signed: 1/17/2023 1:02:00 PM

Signature Adoption: Uploaded Signature Image

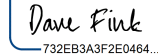
Using IP Address: 63.142.33.30

Dave Fink

dcc62@iowatelecom.net

Security Level: Email, Account Authentication
(None)

DocuSigned by:



732EB3A3F2E0464...

Sent: 1/17/2023 1:02:04 PM

Viewed: 1/17/2023 4:42:43 PM

Signed: 1/17/2023 4:42:54 PM

Signature Adoption: Pre-selected Style

Using IP Address: 98.16.116.250

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Kyle Martin

kylem@martingardnerarch.com

President

Martin Gardner Architecture, P.C.

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

COPIED

Sent: 1/17/2023 12:52:33 PM

Carbon Copy Events	Status	Timestamp
Michon Jackson michon.jackson@anamosa-ia.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 1/17/2023 4:42:57 PM
Rod Smith rod.smith@anamosa-ia.org Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 1/17/2023 4:42:59 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/17/2023 12:52:33 PM
Certified Delivered	Security Checked	1/17/2023 4:42:43 PM
Signing Complete	Security Checked	1/17/2023 4:42:54 PM
Completed	Security Checked	1/17/2023 4:42:59 PM
Payment Events	Status	Timestamps



Please Remit To:
HR Green, Inc.
PO Box 8213
Des Moines, IA 50301-8213
1-800-728-7805

City of Anamosa, IA
 1124 N. Williams
 Anamosa, IA 52205-1841

January 27, 2023
 Project No: 191791
 Invoice No: 159987
Invoice Total: \$1,193.50

Project 191791 Anamosa, IA - GIS Services
 Email invoices to: michon.jackson@anamosa-ia.org

Water = robert.young@anamosa-ia.org
 Wastewater Department= steve.agnitsch@anamosa-ia.org
 Streets Department= shane.brown@anamosa-ia.org

Professional Services Through January 20, 2023

Phase 2022 GIS Services Annual Renewal
 Task 02 Water Department Supplemental Services and Support

Water Department

Professional Personnel

	Hours	Rate	Amount	
Senior Technician				
Liska, Michael	.25	166.00	41.50	
Administrative				
Liska, Michael	.75	166.00	124.50	
Symbology for LSLI New Apps				
Field Personnel				
Carney, Emily	3.00	150.00	450.00	
Carney, Emily	1.50	150.00	225.00	
LSLI				
Carney, Emily	.50	150.00	75.00	
LSLI symbology				
Corona, Genesis	1.75	132.00	231.00	
Got on a call with Emily to discuss LSLI for Anamosa, she walked me through the process. Then worked on excel sheet for Anamosa				
Totals	7.75		1,147.00	
Total Labor				1,147.00

Unit Charges

Technology & Communication Charge	46.50	
Total Unit Charges	46.50	46.50

Billing Limits

	Current	Prior	To-Date	
Total Billings	1,193.50	385.75	1,579.25	
Limit			10,000.00	
Remaining			8,420.75	
Total this Task				\$1,193.50

Project	191791	Anamosa, IA - GIS Services	Invoice	159987
Total this Phase			\$1,193.50	
Total this Invoice			<u>\$1,193.50</u>	



Please Remit To:
HR Green, Inc.
PO Box 8213
Des Moines, IA 50301-8213
1-800-728-7805

Michon Jackson
City of Anamosa, IA
107 S Ford Street
Anamosa, IA 52205-1841

January 27, 2023
Project No: 190261.02
Invoice No: 159975
Invoice Total: \$1,300.02

Project 190261.02 Anamosa, IA - Well 6 Construction Phase
Amendment No. 2 - New Jordan Well No. 6 Construction Phase Services
Professional Services Through January 13, 2023
Fee

Total Fee	135,320.00		
Percent Complete	94.9613	Total Earned	128,501.63
		Previous Fee Billing	127,201.61
		Current Fee Billing	1,300.02
		Total Fee	1,300.02

Billing Limits	Current	Prior	To-Date
Total Billings	1,300.02	127,201.61	128,501.63
Limit			135,320.00
Remaining			6,818.37

Total this Invoice **\$1,300.02**

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER City of Anamosa
107 S. Ford St.
Anamosa, IA 52205

FROM CONTRACTOR:
Dave's Complete Construction
PO Box 213
Delhi, IA 52223

CONTRACT FOR:

PROJECT: Renovation to Anamosa
Police Station

VIA ARCHITECT: Martin Gardner Architecture, P.C.
700 11th Street, Suite 200
Marion, IA 52302

PERIOD TO: 2/1/2023

CONTRACT DATE 3/22/2022

AIA DOCUMENT G702

PAGE ONE OF

PAGES

Distribution to:

OWNER

ARCHITECT

CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM

\$ 874,537.00

2. Net change by Change Orders

\$ 9,215.67

3. CONTRACT SUM TO DATE (Line 1 + 2)

\$ 883,752.67

4. TOTAL COMPLETED & STORED TO
DATE (Column G on G703)

\$ 236,260.31

5. RETAINAGE:

a. 5 % of Completed Work

\$ 10,750.48

(Column D + E on G703)

b. 5 % of Stored Material

\$ 1,062.54

(Column F on G703)

Total Retainage (Lines 5a + 5b or
Total in Column I of G703)

\$ 11,813.02

6. TOTAL EARNED LESS RETAINAGE
(Line 4 Less Line 5 Total)

\$ 224,447.29

7. LESS PREVIOUS CERTIFICATES FOR
PAYMENT (Line 6 from prior Certificate)

\$ 142,013.66

8. CURRENT PAYMENT DUE

\$ 82,433.63

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6)

\$ 659,305.38

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Dave Fink

Date: 2/1/2023

State of: Iowa

County of: Delaware

Subscribed and sworn to before me this 1st day of February, 2023

Notary Public: Tiffany Nelson

My Commission expires: 7/5/2024

Tiffany Nelson

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 82,433.63

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [Signature]

Date: 02/07/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3

APPLICATION DATE: 2/1/2023

PERIOD TO:

ARCHITECT'S PROJECT NO: 191102

A	B	C	D	E	F	G	H	I	J
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	General Requirements	\$69,470.00	\$32,500.00			\$32,500.00	46.78%	\$36,970.00	\$1,625.00
	Earthwork/ Civil	\$62,250.00	\$2,782.03			\$2,782.03	4.47%	\$59,467.97	\$139.10
	Existing Conditions	\$21,240.00	\$10,080.00			\$10,080.00	47.46%	\$11,160.00	\$504.00
	Concrete/ Masonry	\$71,282.00	\$38,642.00			\$38,642.00	54.21%	\$32,640.00	\$1,932.10
	Metals	\$28,470.00	\$10,460.00	\$5,706.00		\$16,166.00	56.78%	\$12,304.00	\$808.30
	Woods, Plastics/ Thermal & Moisture	\$62,580.00	\$396.36	\$28,158.50		\$28,554.86	45.63%	\$34,025.14	\$1,427.74
	Openings	\$123,915.00	\$8,085.00	\$2,000.00		\$10,085.00	8.14%	\$113,830.00	\$504.25
	Finishes	\$110,421.00	\$16,061.00	\$7,200.00		\$23,261.00	21.07%	\$87,160.00	\$1,163.05
	Specialties/ Furnishes	\$23,234.00	\$2,292.00	\$3,370.00		\$5,662.00	24.37%	\$17,572.00	\$283.10
	Mechanical	\$163,000.00	\$1,000.00	\$14,332.00		\$15,332.00	9.41%	\$147,668.00	\$766.60
	Electrical	\$125,375.00	\$16,711.00	\$4,755.00	\$21,250.75	\$42,716.75	34.07%	\$82,658.25	\$2,135.84
	Alternate #1 Exterior Painting	\$13,300.00							
	Change Order #1	\$7,810.00	\$7,810.00			\$7,810.00	100.00%	\$0.00	\$390.50
	Change Order #2	\$2,668.67	\$2,668.67			\$2,668.67	100.00%	\$0.00	\$133.43
	Change Order #3	(\$1,263.00)							
	GRAND TOTALS	\$883,752.67	\$149,488.06	\$65,521.50	\$21,250.75	\$236,260.31	552%	\$635,455.36	\$11,813.01

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity



City of Anamosa
107 South Ford Street
Anamosa, IA 52205

February 09, 2023
Project No: 1191102
Invoice No: 2200180

Project 1191102 Anamosa Police Station Renovation

Professional Services from January 1, 2023 to January 31, 2023

Task 600 Construction Administration

Fee

Total Fee 9,037.50

Billing Phase	Percent of Fee	Fee	Percent Complete	Earned
Construction Administration	100.00	9,037.50	90.00	8,133.75

Total Earned	8,133.75
Previous Fee Billing	6,326.25
Current Fee Billing	1,807.50

Total Fee 1,807.50

Total this Task \$1,807.50

Task 800 Mech/Elect Engineering

Consultants

Mech./Elec. Consultant	1,100.00	
Total Consultants	1,100.00	1,100.00

Billing Limits	Current	Prior	To-Date
Consultant	1,100.00	17,600.00	18,700.00
Limit			22,000.00
Remaining			3,300.00

Total this Task \$1,100.00

Task 998 Additional Services - Change Orders

Fee

Billing Phase	Fee	Percent Complete	Earned
Change Order #1	781.00	100.00	781.00
Change Order #2	266.87	100.00	266.87
Change Order #3	126.30	100.00	126.30
Total Fee	1,174.17		1,174.17
Previous Fee Billing			1,047.87
Current Fee Billing			126.30
Total Fee			126.30

Please remit payment to Martin Gardner Architecture, P.C., 700 11th St., Ste. 200, Marion, IA 52302
Accounts Receivable Contact: Justin Hoff, CDFA, COO | (319) 200-8494 | justinh@martingardnerarch.com

Project	I191102	Anamosa Police Station Renovation	Invoice	2200180
Total this Task				\$126.30
Total this Invoice				<u>\$3,033.80</u>

Anamosa Fire Department

Application for Membership



(PLEASE PRINT)

Date of Application 12/23/22

Position(s) Applied For fire fighter

Referral Source: ☐ Advertisement ☒ Friend ☐ Relative ☐ Other

Name Kent Brandon James
Last First Middle

Address 302 South Ford St Anamosa IA 52205
City State Zip Code



December 26, 2022

Rod Smith, Mayor
City Administrator
City Clerk
Anamosa City Council:

City Hall
107 South Ford
Anamosa, Iowa 52205

RE: Request for funding Fiscal Year July 1, 2023-June 30, 2024

Thank you for your continued support of the Jones County Tourism Association.

For Fiscal Year July 1, 2023-June 30, 2024, the Jones County Tourism Association is requesting funding from Anamosa in the amount of \$12,500 from the proceeds of Anamosa's hotel/motel tax receipts and its per capita assessment of \$1,276.00. The per capita amount is \$.30/person based on the 2020 census of 5533 minus 1280 inmates at the penitentiary, making Anamosa population 4253. We encourage you to remember that only the per capita assessment comes directly from Anamosa residents' taxes. The hotel/motel monies are generated by persons visiting the area and staying at the local hotels.

Jones County, in general, and Anamosa, specifically, continues to enjoy positive tourism numbers. Anamosa's attractions continue to be major draws for individual and group travelers. Your continued support will allow us to continue to boost our efforts to market Anamosa as a tourist destination. Travel expenditures in Jones County last year totaled \$23.61 Million, making it 44th of the state's 99 counties in tourists' expenditures.

We are looking forward to better serving Anamosa and Jones County in the future. Thank you for your consideration.

Sincerely,

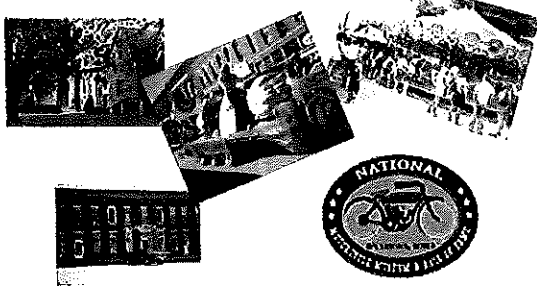
Bob Hatcher

Bob Hatcher -Director – Jones County Tourism Association

(over for fast facts)

Tourism in Jones County

• Is Big Business



Money Spent by tourists – \$ 23.61 million was spent by tourists in Jones County last year. (2021) An increase over Previous year. the state was down.

Jobs because of tourism – 115 jobs have been created because of Tourism in Jones County, with an annual payroll of over \$3.88 million.

Sales tax to Jones County – \$ 1.61 million in local tax was paid to the county, money for fire and police protection, in the general fund that local residents don't have to pay.

Hotel/Motel tax to Jones County -

Anamosa & Monticello = \$88,000. – Total Jones County Rural = \$ 401 (estimated 2021 figures)

Visitors Center - 2021 Jones County Tourism office provided information about the area including what to do, attractions to see, where to dine and stay to many travel parties!

Last year (2021) 70,000 travel parties came to Jones County . “They came for the sights and stayed for the stories!”

Jones County Marketing Reach -- Our print media advertising reached approximately 2.5 million readers last year in the upper Midwest. We filled over 650 requests for information from this printed material mainly by E-mail and referring to the Web Page.

Board Members _

Becky Dirkshaugsted – Pres .

Ned Rohwedder – V.P.

Dustin Embree – Sec

Kathy Luensman – Treas.

-Cascade

Richard Crump – Anamosa CC

Jim Christiansen – Anamosa

Derek Lumsden -JCED

Brenda Hanken - Monticello Council

Kathy Chase – Oxford Junction

Bob Hatcher - Director

2023 Budget Proposed

Income

Memberships - \$ 5,915.00

Supervisors - \$ 16,000.00

Hotel/Motel tax - \$ 12,000.00

Other income - \$ 2,350.00

Total Income - \$ 36,265.00

Expenses

Payroll, acctg, train - \$ 24,788.00

Advertising –Mktg - \$ 8,165.00

Office Expense - \$ 3,607.00

Total Expense - \$ 36,560.00



*Outside Agency Funding Request
Application and Financial Reporting Form*

City of Anamosa
107 S Ford Street
Anamosa, IA 52205

Amount of Request: \$14,000

Agency: Anamosa Chamber of Commerce
Mailing Address: 203 E Main St
City, State, Zip: Anamosa, IA 52205
Contact Person: Blair Lawton
Email: director@anamosachamber.org
Phone: 319-462-4879

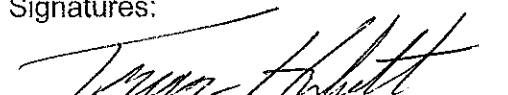
Presented On: _____
Incorporation Date: April 22, 2004

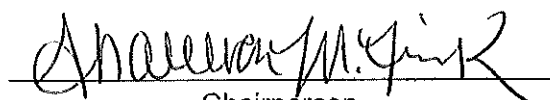
Non-Profit Certification: 501c6

Deadline for submittal to City Hall: January 15th. (If the 15th falls on a weekend the application due date is the following Monday).

The application and accompanying budget has been considered and approved for submission by the requesting agency's Board of Directors on Jan 9 of 2023.

Signatures:


Treasurer


Chairperson
or other authorized person

Agency: Anamosa Chamber of Commerce

Basic Program Information:

1. What's the agency's mission?

To foster economic and social growth in Anamosa through advocating for small businesses and the workforce's perks of living in Anamosa.

2. What specific programs/services does the agency normally provide?

Community events, economic development, business advertisement

3. What are the normal fund-raising activities of this agency?

Proceeds from local events, vendor fees, sponsorships, and membership dues.

4. To what particular use(s) will any City funds directed to this Agency be put?

Employee wages, building rent, event costs

5. The monies allocated to this agency last year (if any) were used for the following:

2022 - Funds Not Allocated

2021 - Supplemented Community Event Costs + Executive Director Salary in addition to Rent + Insurance.

Agency: Anamosa Chamber of Commerce

Receipts and expenses information (Budget)

An audit can be requested by the City of Anamosa if needed.

This table may be used or Financial Statements may be attached

Salaries of Employees				
		2021	2022	2023
Title	FTE/PTE	Last Year	Present Year	Next Year
Executive Director	FTE	15,518.31	20,035.17	50,000
Total	1	15,518.31	20,035.17	50,000

	2021	2022
	Last Year	Present Year
Revenues (All Sources)		
Allocation from the City of Anamosa	\$11,224	0
Contributions	0	0
Legacies and bequests	0	0
Allocated by Jones County	0	0
Fees and Grants from Government Agencies	3,764.96	0
Membership Dues	22,294.93	18,076
Program Services Fees, Etc.	0	0
Sales of Materials	1,056	2,167
Investment Income	23.44	11.22
*Event Income Miscellaneous Income	30,416.02	29,304.95
Total Revenues	68,839.35	49,559.17

Expenditures		
Salaries	15,518.31	20,035.17
Employee Benefits	0	0
Payroll Taxes, Etc.	7,574.12	6,677.06
Supplies	1,664.04	1,350.44
Office Rent/Lease	4,200	4,300
Equipment	0	0
Travel/Conference/Meetings	0	0
Specific Assistance to Individuals	0	0
Membership Dues	0	0
Awards and Grants	0	0
Miscellaneous	26,433.52	27,761.03
Total Expenses	55,389.99	60,123.70
Excess/Deficit	13,449.36	-\$10,564.53
Restricted Funds Balance	\$65,254.80	\$59,577.20



**Outside Agency Funding Request
Application and Financial Reporting Form**

City of Anamosa
107 S Ford Street
Anamosa, IA 52205

Amount of Request: ~~\$4,800.00~~ \$ 6,500⁰²

Agency: Grant Wood Art Festival Inc. (aka Grant Wood Art Gallery)
Mailing Address: 124 E. Main St
City, State, Zip: Anamosa, IA 52205
Contact Person: William Sperfslage
E-mail: gp4ensh@gmail.com
Phone: (319) 470-3337

Presented on: ~~January 17, 2022~~ January 17, 2023
Incorporation Date: November 29, 1972
Non-profit Certification: 064878

Deadline for Submittal to City Hall: January 15th. (if the 15th falls on a weekend the application due date is the following Monday).

This application and accompanying budget has been considered and approved for submission by the requesting agency's Board of Directors on January 17, 2022.

January 16, 2023

Signatures:

Megan Thomas
Executive Director

William F. Sperfslage
Chairperson
or other authorized person

Agency: Grant Wood Art Festivals, Inc.

Basic Program Information

1. What is this agency's mission?

Our mission is "Promoting an appreciation of the arts and preserving the heritage of Grant Wood and the Stone City-Anamosa historic area."

2. What specific programs/services does this agency normally provide?

We provide a gallery experience and tours featuring Grant Wood's works with an emphasis on his connection to the Anamosa area. In Calendar Year 2021 we had visitors from 29 states, the District of Columbia plus two other continents.

3. What are the normal fund-raising activities of this agency?

We operate a small gift shop and sell prints of Grant Wood's works. No fee is charged but we do ask visitors consider donations. The operation is totally run by volunteers.

4. To what particular use(s) will any City funds directed to this Agency be put?

These funds are utilized to help pay basic operational expenses of utilities and insurance required to continue operations.

5. The monies allocated to this agency last year (if any) were used for the following:

To cover operating costs under insurance and utilities

Agency: Grant Wood Art Festival, Inc.

Receipts and Expenses Information (Budget)

An audit can be requested by the city of Anamosa if needed.

This table may be used or Financial Statements may be attached

Salaries of Employees				
Title	FTE/PTE	Last Year	Present Year	2023 Next Year
None				None
Total				

	Last Year (CY '20)	Present Year (CY '21)	2023 Next Year (CY '22)
Revenues (All Sources)			
Allocation from the City of Anamosa	2,400.00	4,800.00	4,800.00
Contributions	315.00	0	310.00
Legacies and bequests	0	0	
Allocated by Jones County	0	0	
Fees and Grants from Government Agencies Anamosa Community Foundation (facade restoration project)	0	3,000.00	
Membership Dues	0	0	
Program Service Fees, Etc.	0	0	
Sales of Materials	3,465.90	8,448.63	2,931.74
Investment Income	0	540.08	27.17
Miscellaneous Income <i>Rent income</i>	0	0	1,050.00
Total Revenues	6,180.90	16,788.71	8,618.91
Expenditures			
Salaries (outside repairs & labor)	717.74	5,780.00	6,029.98
Employee Benefits	0	0	0
Payroll Taxes, Etc.	0	0	0
Supplies (inc. merchandise for sale)	2,812.71	3,825.66	600.00
Office Rental/Lease Utilities/Insurance	5,207.61	5,761.36	5,823.19
Equipment (website)	239.40	239.40	239.40
Travel/ Conference/Meetings	0	0	0
Specific Assistance to Individuals	0	0	0
Membership Dues (and advertising)	235.00	272.00	135.00
Awards and Grants	0	0	0
Miscellaneous	50.00	16.05	2.05
Total Expenses	9,262.46	15,894.47	7,803.90
Excess/Deficit	(3,081.56)	(894.24)	315.01
Restricted Funds Balance	0	3,000.00	0



**Outside Agency Funding Request
Application and Financial Reporting Form**

City of Anamosa
107 S Ford Street
Anamosa, IA 52205

Amount of Request:

2,000

Agency:

Anamosa Festivals, Inc

Mailing Address:

PO Box 13

City, State, Zip:

Anamosa, IA 52205

Contact Person:

Angela Winekauf

E-mail:

angela@wapsi-ins.com

Phone:

319 558 8296

Presented on:

Incorporation Date:

10/17/2006

Non-profit Certification:

5/16/2010

Deadline for Submittal to City Hall: January 15th. (if the 15th falls on a weekend the application due date is the following Monday).

This application and accompanying budget has been considered and approved for submission by the requesting agency's Board of Directors on Oct 27, 2022.

Signatures:

Executive Director

Chairperson
or other authorized person

Agency: Anamosa Festivals, Inc

Basic Program Information

1. What is this agency's mission?

Effectively promote the charitable goals of promoting Civic pride, historic preservation & cultural development within the Anamosa Community

2. What specific programs/services does this agency normally provide?

501c3 status to increase donor base to fund community wide festivals & events

3. What are the normal fund-raising activities of this agency?

Fundraising is performed by the organization or committee utilizing our services

4. To what particular use(s) will any City funds directed to this Agency be put?

Insurance & overhead operating expenses so that we do not have to charge organizations for our services.

5. The monies allocated to this agency last year (if any) were used for the following:

N/A

In 2022 Anamosa Festivals assisted the Anamosa Chamber in raising \$12,849.14 to help offset expenses of Anamosa Pumpkinfest and Ryan Norlin GIANT Pumpkin Weigh-Off and served as the fiscal agent for the Anamosa Rotary so they could receive a grant in the amount of \$3,400 for Wapsi-Ana Park sidewalk installation. The sidewalk installation is a joint project between the City of Anamosa and the Anamosa Rotary.

Agency: Anamosa Festivals Inc

Receipts and Expenses Information (Budget)

An audit can be requested by the city of Anamosa if needed.

This table may be used or Financial Statements may be attached

Salaries of Employees				
Title	FTE/PTE	Last Year	Present Year	Next Year
N/A				
Total				

	Last Year	Present Year	Next Year
Revenues (All Sources)			
Allocation from the City of Anamosa			
Contributions			
Legacies and bequests			
Allocated by Jones County			
Fees and Grants from Government Agencies			
Membership Dues			
Program Service Fees, Etc.			
Sales of Materials			
Investment Income			
Miscellaneous Income			
Total Revenues			
Expenditures			
Salaries			
Employee Benefits			
Payroll Taxes, Etc.			
Supplies		93.09	
Office Rental/Lease			
Equipment			
Travel/ Conference/Meetings			
Specific Assistance to Individuals			
Membership Dues			
Awards and Grants			
Miscellaneous			
Total Expenses			
Excess/Deficit			
Restricted Funds Balance			

Insurance

#1324

\$1349

?

PO Box

51.96

2022 total expenses = \$1494.05

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

MAY 16 2010

ANAMOSA FESTIVALS INC
124 E MAIN ST
ANAMOSA, IA 52205

Employer Identification Number:

26-3913375

DLN:

17053103315010

Contact Person:

JENNIFER NICOLIN

ID# 95152

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

April 9, 2010

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

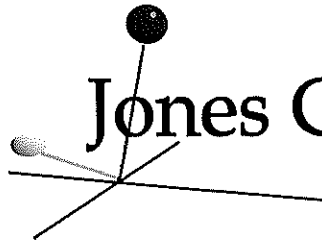
ANAMOSA FESTIVALS INC

Sincerely,

A handwritten signature in dark ink, appearing to read "Robert Choi". The signature is stylized with a large, looping "R" and a cursive "Choi".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC



Jones County Economic Development

YOUR success is OUR point!

December 27, 2022

Anamosa City Council
City of Anamosa
107 S. Ford Street
Anamosa, IA 52205

Dear Anamosa City Council Members,

Jones County Economic Development (JCED) is a public/private partnership dedicated to strengthening the economic base in the region by assisting existing businesses, attracting new investment and jobs, and fostering a business climate favorable to economic growth. With the help of local government and private business, JCED is able to supply vital information and training to help keep Jones County growing.

2022 was another great year, marked by a myriad of accomplishments across Jones County. From doing planning sessions and roundtables regarding childcare solutions to working with local businesses to understand and apply for Manufacturing 4.0 grants, JCED has been excited to see all of the work going on around the community. In Anamosa, JCED is proud to have worked with the City on numerous projects, including the completion of the first CDBG downtown façade project, the application round for Phase 2 of the CDBG downtown project, and working with staff to look at different codes and ideas from the 2019 Downtown Assessment.

As the new year dawns, Jones County Economic Development will continue to partner with the City on projects from quality of life initiatives to working with local businesses to make sure they continue to thrive. We have a lot to do, but JCED is committed to the success of Anamosa and Jones County. We feel that all of these elements will help contribute to the continued success that Anamosa continues to showcase. Thank you for your support this past year. At this time, JCED would like to request \$15,000 from the City of Anamosa to help us continue our activities and assist in moving Anamosa and Jones County forward. Thank you for your continued support and trust in our organization.

Sincerely,

Derek Lumsden, Executive Director
Jones County Economic Development
107 S. Ford
Anamosa, IA 52205

AGREEMENT

This Agreement ("Agreement") is made as of the date of last signature below between the **CITY OF ANAMOSA, IOWA** ("CITY"), an Iowa Municipal Corporation, and **Jones County Economic Development** ("ORGANIZATION"), an Iowa Non-Profit Corporation.

RECITALS

WHEREAS, the Organization has made a request of the City for funding; and

WHEREAS, the City, when expending City funds, must consider and find that the use of said funds for the requested purpose has a beneficial public purpose; and

WHEREAS, the Organization is a domestic non-profit corporation pursuant to applicable laws of the State of Iowa and a 501(c)(6) organization pursuant to applicable regulations of the Internal Revenue Service; and

WHEREAS, any agreement by the City to support the Organization must be reduced to writing, approved by Resolution of the Council, and recorded in the City Council minutes with the minutes and the Resolution clearly setting forth the public purpose of the expenditure; and

WHEREAS, the ORGANIZATION proposes to use the requested funds for the following public purpose(s) / qualifying expenses: (Consider and describe services provided directly to the City and/or services/benefits to the "Public" in general.)

Grant research, writing, and project management where necessary; continued Business Retention, Recruiting, and Expansion activities; childcare and housing research and solutions implementation (where feasible); and other areas of mutual interest

WHEREAS, the City Council hereby finds that the ORGANIZATION will use the funds requested for a valid public purpose as set forth above and should, therefore, be approved in the amount of \$ 15,000 in cash and \$4,000 in in-kind office and internet services.

AGREEMENT

NOW THEREFORE, in consideration of identified Public Purpose(s) set forth above to be provided and/or performed by the ORGANIZATION and other good and valuable consideration, the CITY and the ORGANIZATION do hereby agree as follows:

1. **FINANCIAL CONTRIBUTION.** The CITY agrees to invest \$ 15,000 in the ORGANIZATION to be used by the ORGANIZATION for the public purposes identified above.

2. **MANNER OF PAYMENT.** The CITY'S investment to the ORGANIZATION shall be paid as follows for the proposed qualifying expenses: The relationship by and between JCED and the City of Anamosa is mutually beneficial and that the City should continue to invest in the JCED to provide Grant research, writing, and project management where necessary; continued Business Retention, Recruiting, and Expansion activities; childcare and housing research and solutions implementation (where feasible); and other areas of mutual interest .

3. **PROOF OF QUALIFYING EXPENSES.** ORGANIZATION agrees to submit to the CITY one or more application(s) for reimbursement of qualifying expenses to the CITY, said application(s) to provide sufficient detail for the City Council to find that the public purpose is being met by said qualifying expenses.

4. **REPAYMENT OF INVESTMENT.** The ORGANIZATION agrees to repay to the CITY any and all investment made by the CITY to the ORGANIZATION in the event the ORGANIZATION does not satisfy the obligations of this agreement within one (1) year of the date of this agreement. In such event, the ORGANIZATION shall remit payment to the CITY within sixty (60) days of receiving the CITY'S written demand for repayment.

5. **GENERAL PROVISIONS.** In the performance of this Agreement time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the ORGANIZATION. This Agreement contains the entire agreement of the parties and shall not be amended, except by a written instrument duly signed by the CITY and ORGANIZATION. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine, or neuter gender according to the context.

6. **NOTICE.** Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery, email, or mailed by certified mail, addressed to the parties at the addresses given below.

7. **APPROVAL.** This Agreement is expressly contingent upon approval hereof by the City Council.

8. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which, when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all parties are not signatories to the original or the same counterpart. Furthermore, the parties may execute and deliver this Agreement by electronic means, such as .pdf or a similar format. ORGANIZATION and CITY agree delivery of the Agreement by electronic means shall have the same force and effect as delivery of original signatures and that each of the parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by all parties to the same extent as an original signature.

9. **EXECUTION.** When and if executed by both ORGANIZATION and CITY, this Agreement shall become a binding contract.

ORGANIZATION
an Iowa Non-Profit Corporation

Dated this 3rd day of January 2023.

By: _____

Derek Lumsden, Executive Director
(Print Name), (Print Title)

CITY OF ANAMOSA, IOWA,
an Iowa Municipal Corporation

Dated this _____ day of _____ 2023.

By: _____

Rod Smith, Mayor

Attest: _____
Michon Jackson, City Clerk

Address: 107 S. Ford Street
Anamosa, IA 52205

Address: Anamosa City Hall
107 S. Ford Street
Anamosa, Iowa 52205

Telephone: (319) 480 - 7446

Telephone: (319) 462 - 6055

Non-Restricted Income Sources	2022 Projected Income	2022 Actual Income
Jones County Supervisors	\$50,000	\$50,000
City of Anamosa	\$15,000	\$15,000
City of Monticello	\$15,000	\$15,000
City of Cascade	\$2,000	\$2,000
Other Public Investment	\$500	\$500
Private Membership Investment	\$35,000	\$26,350
Miscellaneous	\$0	\$741.10
Total Non-Restricted Income	\$117,500	\$109,591
Restricted Income Sources		
In-kind Office Space in Anamosa	\$4,000	\$4,000
In-kind Office Space in Monticello	\$4,000	\$4,000
Total Restricted Income	\$8,000	\$8,000

Restricted Expenses	2022 Projected Expenses	2022 Actual Expenses
Employee Salary and Expense	\$80,000	\$74,497.46
Cell Phone	\$1,500	\$1,006.04
Accounting Services	\$2,000	\$1,326
Rent and Internet	\$0	\$0
Insurance	\$2,000	\$1,829
Website	\$500	\$107.20
Office Supplies	\$500	\$1,064.14
Advertising	\$5,000	\$6,100
Event Committee	\$3,000	\$2,163.54
Postage	\$1,000	\$1,320
Dues & Memberships	\$4,000	\$7,180.70
In-County Mileage	\$2,500	\$1,000.00
Out of County Mileage	\$2,500	\$2,000
Workshops/Conferences	\$3,000	\$4,841.42
YP Memberships	\$1,000	\$1,000
<i>Finance Committee</i>	\$0	\$0
<i>Membership Committee</i>	\$0	\$0
<i>Ag Advisory Committee</i>	\$0	\$0
<i>Strategic Planning Committee</i>	\$0	\$0
Miscellaneous	\$500	\$241.10
Total Non-Restricted Expense	\$109,000	\$105,676.60
Restricted Expenses		
In-kind Office Space in Anamosa	\$4,000	\$4,000
In-kind Office Space in Monticello	\$4,000	\$4,000
Total Restricted Expenses	\$8,000	\$8,000
 NON-RESTRICTED INCOME AFTER NON-RESTRICTED EXPENSE	 \$8,500	 \$3,914.40

2023 Projected Income	2023 Actual Income
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\$50,000	
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\$15,000	
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\$15,000	
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\$2,000	
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\$500	
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\$35,000	
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\$0	
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\$117,500	
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\$4,000	
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\$4,000	
---------	--

\$8,000	
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2023 Projected Expenses	2023 Actual Expenses
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\$85,000	
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\$1,500	
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\$2,000	
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\$0	
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\$2,000	
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\$500	
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\$1,000	
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\$6,000	
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\$3,000	
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\$1,600	
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\$4,000	
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\$2,500	
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\$2,500	
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\$3,000	
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\$1,000	
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\$0	
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\$0	
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\$0	
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\$0	
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\$500	
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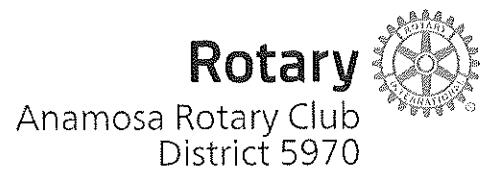
\$116,100	
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\$4,000	
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\$4,000	
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\$8,000	
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\$1,400	
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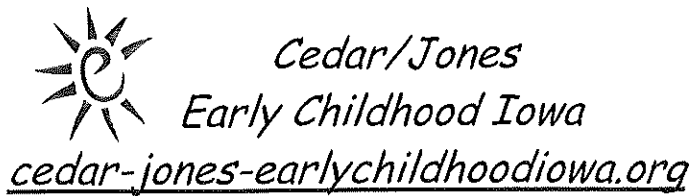
To: Anamosa City Council

From: Anamosa Rotary Club

Anamosa Rotary Club would like to request a \$3000 donation from the City Council to help fund the Anamosa Fireworks held around the Fourth of July. Rotary puts on the Fireworks Display, sets it up and coordinates the event as well as taking care of clean-up. We collect donations, but that does not begin to cover the expenses. In order to continue to provide this service to the public, we need additional support from the city. Thus, we are requesting \$3000 to help make this special event possible. Thank you for your consideration.

Sincerely,

Anamosa Rotary Club



January 5th, 2023

City of Anamosa
107 S. Ford Street
Anamosa, IA 52205

To whom it may concern:

Cedar/Jones Early Childhood Iowa (ECI) is respectfully requesting \$1,000 to support the Dolly Parton Imagination Library in Anamosa in Fiscal Year 24. The Dolly Parton Imagination Library mails a new, age-appropriate book to a child's home each month until they reach the age of five.

Cedar/Jones Early Childhood Iowa has a vision that "Every child, beginning at birth, will be healthy and successful." We are a quasi-governmental entity with a mission is to strengthen the health, education, and well-being of children 0-5 years of age and their families, supporting services and increasing the quality of these services through community collaboration.

Our independent Board of Directors leading early childhood efforts in Jones County brings communities together – parents; childcare, human service, and health care providers; educators; business community; and the faith community – to identify strengths, needs, and gaps in services in the community. We base our work in the community on children and families as first priority, avoiding duplication, focusing on outcomes, accessible services within the community, need based services, assessment for continuous improvement, efficient, consumer-friendly service delivery, and open, collaborative communication.

We know that there are approximately 2000 Days between birth and the first day of kindergarten. The first 2000 Days of a child's life can have a profound and lifelong impact on physical and emotional well-being, readiness to learn and succeed, and ability to become a productive citizen. We also know that 90-95% of a child's brain develops within those first five years. We must support our youngest resource and we must start at birth.

Our goal is to encourage reading at a very young age, grow a child's love of reading, promote parent-child interaction, and provide a child with a strong literacy base, thus getting them ready to learn when they enter kindergarten.

Over 165 children in Anamosa and over 375 in Jones County currently enrolled in this program. Offering the Dolly Parton Imagination Library to the children in Jones County costs our organization approximately \$26 per child per year for 12 books or \$2.20 per book, with back-office support and distribution provided by the Imagination Library. With their magnitude of buying power, it is a very cost efficient and well-managed program. This program is primarily grant funded.

Children and families love this program. I am often told about how excited the kids are to get their own books in the mail and beg to be read to when receiving the books. And where else can a child get their own book for \$2.10?

Additionally, success of the program has been demonstrated through an annual survey to enrolled families. Through this survey, we know that 74% of parents reported an increase in reading to their children each day and 73.2% of parents reported an increase in talking to their child about new words in stories as a result of getting these books. We would anticipate these numbers to be even higher, but not all parents responded to our request for survey completion.

ECI highly values early literacy, both in the home and in our community. Our organization has great respect for our community libraries and the work they do with children and families. The Imagination Library is providing additional resources to children when we know it can be very difficult for families to always get to the library. Iowa is the second state in the nation with both parents of children under the age of 6 working outside of the home. In fact, our libraries as well as other community partners work with us to help identify eligible children for the program.

Children are the future of our community and we must invest in them early. Learning begins at birth and every child deserves the same access to resources, opportunities, and books prior to entering kindergarten.

Thank you for your consideration. Your support is very much appreciated. And please don't hesitate to let us know if you'd like more information or have further questions.

Sherri Hunt
Cedar/Jones Early Childhood Iowa
Director
24594 110th Street
Anamosa, IA 52205
319-551-3402
Sherri.hunt@jonescountyiowa.gov

Jones County Senior Center
112 North Ford St.
Anamosa, Iowa 52205
(319) 462-4484

January 10, 2023

Michon Jackson, City Administrator
City of Anamosa
107 S. Ford St.
Anamosa, Ia. 52205

RE: Request for financial support for operating costs of the Jones County Senior Dining Program for the fiscal year 2024 (July 1, 2023-June 30, 2024).

I am writing to you on behalf of the Jones County Senior Dining Center, which is requesting financial support in the amount of \$5265.00; this will be used for premise cost -heat, lights, water etc. This amount was based on the number of meals served in Anamosa this last fiscal year and is based on a percentage of what the Program needs to help provide services to our seniors.

Meals are also served in Monticello, Olin, Oxford Junction and Wyoming; therefore we will be requesting funds from them as well.

Since we are a county wide program we will be requesting funds from the Board of Supervisors too.

The operation of the Jones County Senior Center benefits senior's throughout the county. Seniors receive nutritious noon meals in addition to the opportunity for socialization and education. Frail homebound seniors in the county receive nutritious meals delivered to their homes and are monitored on a regular basis.

We need your continued support to maintain nutritious meal options with an increasingly growing senior population.

We appreciate your assistance with funding for the program. If at any time you have any questions or concerns please contact Lisa Tallman at 462-4484.

Sincerely,

A handwritten signature in black ink that reads "Lisa Tallman". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

Lisa Tallman, Program Director
Jones County Senior Center



Jones County Safe and Healthy Youth Coalition
110 S. Williams St.
Anamosa, Iowa 52205
(319) 462-4327 x661
www.jonescountycoalition.org

Anamosa City Council
107 S. Ford St.
Anamosa, IA 52205

November 29, 2022

Dear Anamosa City Council,

We would like to say once again how thankful we are for the generous support of our Coalition efforts! The partnership of so many across the county helps us sustain good outcomes for our youth.

In the past 18 years, tremendous strides have been made in reducing youth substance use in Jones County. **When the Coalition began working on underage drinking in 2004, 52% of our county's 11th graders reported binge drinking, according to the Iowa Youth Survey (IYS). The 2021 Jones County IYS results showed 8% now reporting binge drinking.** Since 2008, when we received the Drug Free Community (DFC) grant to include other drugs most affecting our youth, **marijuana use has decreased from 16% to 5%** and prescription drug misuse has decreased from 9% to 1%. These are not just numbers-- they are our kids. These kids quickly become adults with improved family relationships and the ability to provide for their families without substance use disorders. Unfortunately, youth vaping skyrocketed between '16 and '18 (10% to 23%) erasing the gains made with tobacco/nicotine prevention in the prior two decades. The good news is 11th grade vaping decreased back to 11% between '18 and '21, but that is still too many kids addicted to tobacco. Thankfully, meth and opioid use remained <1% in '18 and '21. We have also been addressing mental health for a number of years within our work on substances. After seeing a drastic increase in suicide ideation for both our middle and high school students over the past several years, the Coalition officially added mental wellness promotion to our mission statement. Suicide ideation decreased between '18 and '21, but still 25% (1 in 4) of 11th graders reported thinking about suicide, and 11% even made a plan to do so. About one in five 6th graders and a third of 8th and 11th graders reported feeling sad or hopeless. The Coalition is developing an action plan with its community partners to build resilience and increase mental wellness with our youth and their families.

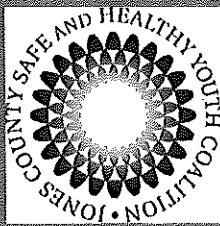
Please help us continue our youth prevention efforts. The Coalition did not have any grant funding during most of 2022 and could not have continued efforts without the city of Anamosa's support. Thankfully, we received two smaller grants this fall. One is for assessing capacity and building a plan to address mental wellness. It has a very brief duration through February of 2023. The other is a 4-year grant to reduce underage drinking, but only 40% of what the DFC grant was. We need the community support to sustain our efforts. We are again requesting \$3000 at this time to be used to continue our work with the county's youth through our youth advisory committee, BEASTS (Being Excellent and Staying Totally Safe). This group not only advises the Coalition on trends and ideas on what actions to take to meet the needs of youth, but they also create marketing campaigns for youth and participate in many other coalition activities. In the long run, the preventative work of the Coalition saves money in our communities.

Please join us in supporting this life-saving work. We are striving to protect the most vital resource in our community, our youth. If you would like more information or to have a presentation at an upcoming meeting, please feel free to contact me or Jennifer Husmann at 319-462-4327 x661. We thank you again for your time and support.

Sincerely,

John Klein, President of the Jones County Safe and Healthy Youth Coalition

Engaging our communities in efforts to promote mental wellness and reduce substance use by creating and maintaining a safe and healthy environment for youth and adults in Jones County.
110 S. Williams St. Suite A | Anamosa, IA 52205 | 319.462.4327x661 | www.jonescountycoalition.org



Jones County Safe and Healthy Youth Coalition

Enhancing the Quality of Life in Jones County

Coalition Mission

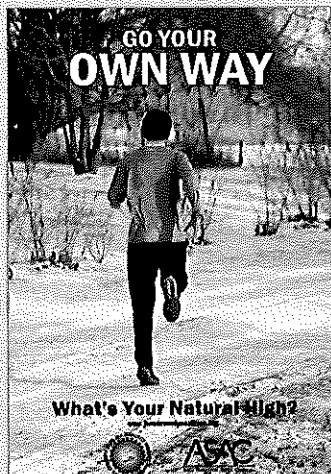
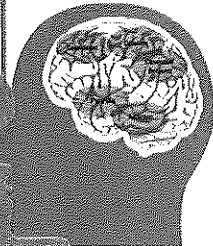
Engaging our communities in efforts to promote mental wellness and reduce substance use by creating and maintaining a safe and healthy environment for youth and adults in Jones County.



NOT. EVEN. ONCE.

Meth Changes Everything

Meth is highly addictive. It causes chemical changes that make it extremely difficult to stop using and can cause lasting damage to critical areas in the brain.



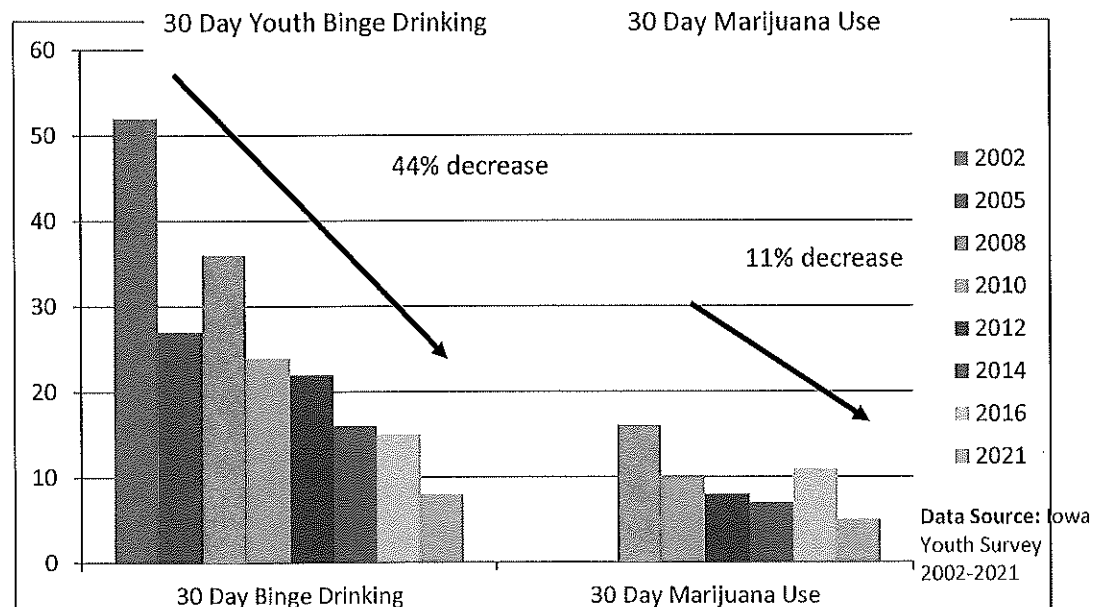
THE ISSUE

In response to tragedies and overwhelmingly high rates of underage drinking, the Jones County school districts began a project in 2004 that included community efforts to reduce underage drinking through coalition work.

Those efforts became the "Jones County Safe and Healthy Youth Coalition." In 2008 when the Drug Free Community grant was received, the Coalition expanded its focus beyond alcohol to include marijuana, nicotine, and Rx drug misuse. In 2018, youth meth use was added when another grant was received.

A few of our accomplishments...

- The Iowa Youth Survey (IYS) shows that from 2002 to 2021, reported binge drinking among Jones County 11th graders dropped 44 percentage points (52% down to 8%)! Marijuana use, since 2008, has also gone down 11 percentage points (16% to 5%) See chart below.
- The IYS shows from 2008 to 2021, reported cigarette use among 11th graders is down 25 percentage points (from 27% to 2%). Vaping has recently become a great concern though, with 11% using regularly. Prescription drug misuse decreased from 6% to 1%.
- Education and advocacy for youth to County officials aiding in the passage of the Social Host Ordinance and the Underage Consumption Ordinance.
- Worked with Jones County Sheriff's Department to implement Responsible Beverage Service Training (TIPS), quarterly for "On" and "Off Premise" Businesses (Bars and Stores). Many communities have adopted a Responsible Beverage Service ordinance.
- Worked with Monticello and Anamosa Police Departments to support, coordinate and increase alcohol compliance checks and compliance rates in Jones Co.



Your help is needed!

Volunteer... Consider becoming involved in our Coalition efforts by joining us for lunch at our meetings on the second Wednesday of the month at 11:30 and/or joining committees in areas of your expertise.

Donate... It is vital to our organization to secure funding for activities and towards future efforts to reduce substance misuse. In-kind donations of other items and services are also valuable to our work.

Support our partners... Many of our partners are doing prevention work every day through education and enforcement that help make our youth and community safer and healthier.

Take a stand... Do what you can from where you are to support the goals of reducing substance misuse and promoting wellness for youth and adults in Jones County.

Check out our website-

www.jonescountycoalition.org

Our Facebook page- www.facebook.com/jcshycoalition

Stop into our office or call us at the contact information below!

The Coalition's federal funding sources ended in December of 2021 and there are few related funding opportunities to apply for in recent years. Unless we can continue to secure local support through existing and new county partnerships, the gains we have seen in our county will be threatened. The Coalition is the only entity of adults and youth working on this issue looking at changing the culture/environment related to substance use and mental health.

Promoting mental wellness has been added into the Coalition's mission in the past year. The Jones County 2021 Iowa Youth Survey shows that out of the 11th grade students, 1 in 4 have thought about killing themselves in the past 12 months. Over 1 in 3 have felt sad or hopeless almost every day for 2 weeks or more in a row in the past year. For 8th graders, 1 in 6 have contemplated suicide in the past year, and 29% of them have felt hopeless in the past 12 months.

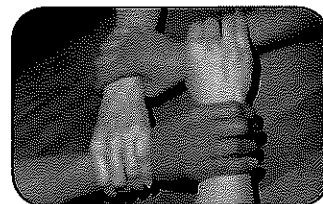
Funds are needed to support coordination of effective activities to promote mental wellness and reduce substance misuse. Without your help in raising funds for the coalition efforts, the momentum gained on reducing underage drinking and other drug use in our county may be lost, adding to the mental health issues of our young people.

Jones Co. Safe & Healthy Youth Coalition's Partners

- ★ *All School Districts in the county*
- ★ *All 3 Law Enforcement Agencies*
- ★ *Both Newspaper/Media Outlets*
- ★ *Many churches throughout the county*
- ★ *Many other County entities*
- ★ *Parents, youth, and more!*



Representatives from these organizations and other individuals work together to reduce underage drinking and other substance abuse.



Contact

Jennifer Husmann
Project Coordinator
JCSHY Coalition
110 S Williams St. Suite A
Anamosa, Iowa 52205
Phone: 319-462-4327x661
Cell: 319-721-4463
Email: jhusmann@asac.us
EIN #45-3460055



Jones Regional Pharmacy
1791 Hwy 64 East
Anamosa, IA 52205

Nightingale Drug Pharmacy Centre
303 W. Main St
Anamosa, IA 52205

Haskig Drug
419 E. 1st St
Monticello, Iowa 52310

Nightingale Drug Shoppe
304 E. 1st St
Monticello, IA 52310

Nightingale Drug/Wyoming
126 W. Main St
Wyoming, IA 52362

Jones County Sheriff's Office
500 W. Main St
Jones County Court House
Anamosa, IA 52205

Anamosa Police Department
100 E. First St
Anamosa, IA 52205

Monticello Police Department
Emergency Response Center
201 E. South St
Monticello, IA 52310

Drug Disposal
UNWANTED EXPIRED UNUSED
DROP OFF

For more information:
319 462-4327
www.JonesCountyCoalition.org
www.asac.us

JonesCountyCoalition.org

Project SAFE

Presents a Project SAFE Town Hall:
Mental Health Suicide Awareness & Prevention

Local expert panelists lead an honest, vital conversation for parents and teens. The goal of this Town Hall-style meeting is to provide a safe environment where attendees can gain a deeper understanding of the causes, warning signs and coping strategies regarding depression, anxiety and suicidal ideation.

FREE event, no registration required!

Questions? Contact Mike Carr at 319-721-9812

Tuesday, April 19, 2022

Anamosa High School (Anamosa Community Arts Center)
209 Saddle St., Anamosa, IA
6:30-8:00pm

LOCAL RESOURCE VENDOR MARKET @ 5PM

We will be giving away (1) \$1,000 scholarship and (2) \$500 scholarships to the event. Money will be present to award all money paid directly to the college — Open for grades 9-12th — you are responsible for getting the school information to receive funds.

Sponsored by Jones County Safe and Healthy Youth Coalition

WWW.PROJECTSAFEIA.ORG



CITY OF ANAMOSA

NATIONAL NIGHT OUT 2022

AUGUST 2, 2022 5:30-7:30PM

WAPSI-ANA PARK
SOUTH LINN ST AND E 1ST STREET
ANAMOSA, IA

Come meet the officers of the Anamosa Police Department while enjoying free food, music, and door prizes. Gift bags available for the kids.

TOGETHER, WE ARE MAKING COMMUNITIES SAFER, MORE CARING PLACES TO LIVE AND WORK

Just a few of our accomplishments this past year

- Youth Advisory group, BEASTS (Being Excellent and Staying Totally Safe), helped with games and resources at Anamosa NNO (National Night Out), Trunk or Treat, Christmas City in Wyoming, Coalition 5K/Family Fishing Day and Fall Festival at Central Park. The whole Coalition helped plan the NNO event with Hidden in Plain Sight Mock Teen Bedroom Scene, meal, face painting, and more!
- Project SAFE event was held with panel of youth & experts on Mental Health Suicide Awareness & Prevention co-sponsored by the Coalition with a meal, resource fair, and college scholarships for 3 local students.
- BEASTS attended the Youth Substance Abuse Prevention Day on the Hill with 80 others from across the state.
- "What's Your Natural High? 5K event was held, promoting healthy activities to enjoy life to the fullest.
- New Rx drug disposal places brochures, Self-care is Health Care and 5210 magnets (nutrition, screen time, exercise information), and meth prevention flyers were given out at all events and career development days at Cascade and Monticello HS and to mobile food pantries, Pumpkinfest, holiday and back to school events.
- Seven Monticello HS youth attended the statewide Alliance of Coalitions for Change Prevention Conference.
- 10 Responsible Beverage Service trainings were held, as well as Youth and Adult Mental Health First Aid trainings.

RESOLUTION NO. 2023-05

***RESOLUTION APPROPRIATING FUNDS TO OUTSIDE AGENCIES
FOR FISCAL YEAR 2024***

WHEREAS, the Anamosa City Council appropriated funds to allocate to requests from Outside Agencies; and

WHEREAS, the amount of the funds allocated was set at \$82,541; and

WHEREAS, the State Code of Iowa stipulates that at least 50% of the funds received from Hotel/Motel must benefit recreation and tourism purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANAMOSA, IOWA, that the City of Anamosa City Council after considering the requests received hereby allocates the following funds to the designated agencies for the Fiscal Year 2024;

AGENCY	Requested FY24	Approved FY24	Purpose
Hotel/Motel Funds			
Jones County Tourism	\$12,500	\$	Tourism
Chamber of Commerce	\$14,000	\$	Economic Development
Grant Wood Art Gallery	\$6,500	\$	Tourism
Anamosa Festivals, Inc	\$2,000	\$	Tourism
Anamosa Parks and Rec (transfer)	\$19,000	\$	Recreation
Jones County Economic Director	\$15,000	\$	Economic Development
Anamosa July 4 th Fireworks (Rotary)	\$3,000	\$	Recreation
General Fund			
Jones County Tourism	\$1,276.00	\$	Set contribution
	per capita	per capita	
Cedar/Jones Early Childhood Development	\$1,000	\$	Public Service
Jones County Senior Dining	\$5,265	\$	Public Service
Jones County Safe & Healthy Youth Coalition	\$3,000	\$	Public Service
Total Hotel/Motel	\$72,000	\$	
Total General Fund	\$10,541	\$	
GRAND TOTAL	\$82,541	\$	

Projected Hotel/Motel Funds \$72,000.00

Councilmember _____ introduced **Resolution No. 2023-05** and moved for its adoption. Councilmember _____ seconded the motion to adopt. The roll was called and the following indicates the result of the vote.

COUNCILMEMBER	AYES	NAYS	ABSENT	ABSTAIN
Crump, Rich				
Smith, Kay				
Tuetken, Teresa				
Zumbach, Alan				
Stout, Jeff				
Gombert, Brooke				

PASSED AND APPROVED this 13th day of January 2023.

Rod Smith, Mayor

ATTEST:

Michon Jackson, City Administrator/City Clerk

CITY OF ANAMOSA

BOARD/COMMISSION CONSIDERATION REQUEST

BOARD/COMMISSION

NAME:

Planning & Zoning

NAME:

Larry M Conaughy

ADDRESS:

473 Chamber Drive

PHONE NUMBER:

319-480-1378

BRIEF BIOGRAPHY (Please give us some background information about yourself including employment, areas of interest, why this committee is of interest to you, how long you have lived in Anamosa, etc.)

I grew up in the Morley Area, I am a 1977 Graduate of
Anamosa Community Schools. I have worked in the Car-pentry trade
Since 1979, I am currently self-employed and do finish
Carpentry on Newhomes in th. Cedar Rapids/Marian area.
I have served on the Anamosa fire Dept, Anamosa
School Board, and am a Member of the Methodist
Church.

I lived in Anamosa from 1979 thru 2003 and
then lived in Rural Jones County from 2003 thru April
2022. I currently live @ 473 Chamber Dr. Anamosa.

Features	Offerings	
	Community	Essentials
Agenda Management		
Agenda Packet Creation	✓	✓
Automatically Share agendas to members	✓	✓
Publish agenda to public	✓	✓
Copy/Move Items	✓	✓
Members Private Annotations	✓	✓
Full Agenda PDF Packet Downloads	✓	✓
Agenda Item staff submissions w/ Collaboration Tools	✓	✗
Agenda Item Workflow/Approvals	✓	✗
Minutes Management		
Minutes Creation	✓	✓
Automatically Share minutes to members	✓	✓
Publish minutes to public	✓	✓
Member Digital Voting	✓	✗
Minutes E-signatures	✓	✗
Public Engagement		
Public Site - Portal	✓	✓
Public meeting calendar	✓	✓
Public meeting subscription	✓	✗
Goals basic	✓	✗
Live Meeting presentation view	✓	✓
Request to Speak	✓	✗
General Admin		
Self-Serve user admin	✓	✓
Self-Serve workflow admin	✓	✗
SMS text notifications	✓	✗
Self-Serve Document Library permissions management	✓	✓
Request to Speak	✓	✗
Subscribers	✓	✗
Public site settings	✓	✓
Self-Serve Meeting templates	✓	✓
Agenda cover report templates	✓	✗
Document Library		
Document Library Public Folder	✓	✓
Document Library Internal Folder	✓	✗
Document Library Private Folders	✓	✗
Microsoft Office Word & PowerPoint integration	✓	✗
Video Management		
Time stamping - YouTube integration	✓	✓
Closed Caption Searching	✓	✗
Add-ons		
Live Streaming Video Manager (BoxCast)	✓	✗
Meeting Groups	✓	1 only
Send for Review option (Agenda/Minutes)	✓	✗
Sign and Adopt	✓	✗

2-1-23

Michon and council,

The current SCADA computers that run the Water and Wastewater plant are need of some updating. Last summer the WW computer crashed and did not call to notify anyone and caused a bypass at the baseball field on the north side of the WWTP. JETCO managed to get it operational temporarily but needs to be replaced. The Water plant needs some software upgrades also. Robert and I are also looking to combine SCADA systems so they will talk to each other or if for some reason you cannot physically get to either plant, you can control either plant from either location. We are also updating the alarm system so it will be easier to troubleshoot and not always have to come in to see what is going on. The last thing we are wanting to do is switch the system to fiber instead of a radio system. Currently we use a radio to have the lift stations talk to the WWTP or the towers to the WTP. These radio's loose signs by trees growing or even fog. Also, with switching to fiber we will have better control of outlying facilities. JETCO is the current service provider. With SCADA systems you cannot just call anyone to come fix or trouble shoot any problems. Every provider writes its programs differently. It would cost almost \$180,000 to switch to a different service provider. I would recommend that we sign this 3 year contract with JETCO to update the current system.

Steve Agnitsch

Utilities Superintendent



Jetco SCADA System Support Contract Terms and Conditions

Customer: City of Anamosa, IA

Facilities Covered: Water Treatment Plant
Wastewater Treatment Plant

Term of Contract: 3-year

Year 1: 3/1/2023 thru 3/1/2024

Year 2: 3/1/2024 thru 3/1/2025

Year 3: 3/1/2025 thru 3/1/2026

Year 1 Upgrades/Additions:

Wastewater Treatment Plant:

SCADA Hardware Upgrade:

- (1) Dell Workstation with (1) Monitor. See attached detailed specs.
- (1) Grandstream Voice over IP Ethernet Modem for Win911 Software
NOTE: Modem will require dial-up phone line or SIP Service
- (1) SonicWall VPN Hardware. See attached detailed specs

Software Upgrades:

- (1) Wonderware Intouch Runtime. License #: 1712102
- (1) Win911 Interactive Software. License #: 8004780

Water Treatment Plant:

SCADA Hardware Upgrade:

- (1) Dell Workstation with (1) Monitor. See attached detailed specs.
- (1) SonicWall VPN Hardware. See attached detailed specs

Software Upgrades:

- (1) Wonderware Intouch Runtime. License #: 1464933
- (1) Wonderware Historian. License #: 1464930
- (1) Wonderware Historian Client. License #: 1464931
- (1) Win911 Interactive Software. License #: 8007657

Jetco Services:

- Configuration and Set-up of all new Hardware
- Migration of all SCADA Software and Applications to new computer workstations
- Set up of Win911 Software and Grandstream Modem at WWTP
- Reconfigure IP Addresses for all devices at the WTP.
- Set up of (2) SonicWall Upgrades and create VPN Tunnel between WWTP and WTP for VNC Access to both sites.
- Operator instruction on any changes to remote access.



Software Support and Upgrades:

At the start of the contract period Jetco shall purchase and maintain a software support contract with Wonderware on behalf of the City of Anamosa, IA. This support contract shall include at no additional cost any software upgrades, patches or fixes that are available during the support contract period. If software upgrades are necessary Jetco shall make 1-trip per year to the customer's facility and install available Wonderware Software upgrades. The software support contract shall cover the licenses listed above for each facility:

NOTE: Wonderware Software Upgrades that would require an upgrade to the current computer hardware or Windows Operating Systems would need to be evaluated before the installation process occurs. Upgrades to current Computer Hardware and Windows Operating Systems are NOT included during the contract period.

Database Back-up Services:

Jetco shall purchase and maintain a cloud-based back-up service contract on behalf of the City of Anamosa, IA. Jetco shall configure this service from the SCADA Computer that contains the Historian Database. The back-up shall be configured to back-up the database, Offline PLC Programs, and System Reports on a daily basis. Jetco shall monitor the status of the back-up system via remote access.

Remote Troubleshooting Services for the SCADA PC, PLC and Instrumentation systems:

During the contract period Jetco shall provide up to (6) remote troubleshooting service calls each year. Each individual call can be up to 1 hour in length. If call exceeds more than 1 hour or if more than (6) calls are performed in 1-year Jetco reserves the right to invoice the City for the time and/or dispatch a field technician to the facility at Jetco's current service rates. All remote troubleshooting services shall be documented via email to the City. Please note that only PLC's connected to the treatment plant network can be accessed remotely. PLC's located at Water Towers, Booster Stations, Lift Stations or other remote sites are not accessible from this remote connection.

Full 3-year Jetco Warranty on all Computer/Network Hardware and Software

Warranty shall cover:

- Hardware failures due to manufacturer's defects/failures for the computer workstation, monitor, keyboards, mouse and Sonic Wall VPN/Firewall.
- Software failures due to configuration or manufacturer issues
- Labor and travel expenses for Jetco Technician to make repairs due to any of these failures. Jetco reserves the right to attempt remote login troubleshooting and/or repair if possible.

Warranty **SHALL NOT** cover:

- Hardware failures due to misuse or mishandling by city personnel.
- Hardware failures due to power surges, power failures, lightning, floods, storm damage, or any other acts of nature.
- Computer Workstation UPS Units.
- Printers
- Damage resulting from computer virus infections.
- Hardware or Software problems or failures as a result of customer installing additional software or hardware on the computer workstation or on the network.



208 1st Ave. S.
Altoona, IA 50009
Ph. 515.967.5874 | Fax 515.967.4110
jetcoinfo@jetcoelectric.com

Pricing and Payment Terms:

- A. Support Contract Year 1 3/1/2023 thru 3/1/2024: \$ 37,712.00
- B. Support Contract Year 2 3/1/2024 thru 3/1/2025: \$ 6,752.00
- C. Support Contract Year 3 3/1/2025 thru 3/1/2026: \$ 7,059.00

Payment Terms: Net 30 from date of invoice.

- Items A: Invoiced at start of contract Year 1.
- Item B: Invoiced at start of contract Year 2.
- Item C: Invoiced at start of contract Year 3.

Contract Acceptance and Date:

Accepted by:

Date: _____

Jetco Inc.

Name (printed): _____ Title: _____

Signature: _____

City of Anamosa, IA

Name (printed): _____ Title: _____

Signature: _____

Sincerely,


John M. Whitacre, President



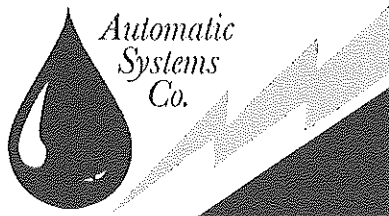
208 1st Ave. S.
Altoona, IA 50009
Ph. 515.967.5874 | Fax 515.967.4110
jetcoinfo@jetcoelectric.com

SCADA COMPUTER SPECS:

Precision 3660 Tower
12th Gen Intel® Core™ i7-12700 (25 MB cache, 12 cores, 20 threads, 2.10 GHz to 4.90 GHz Turbo, 65 W)
16 GB, 2 x 8 GB, DDR5, 4400 MHz
Windows 10 Pro (Windows 11 Pro license included)
Microsoft Office Home and Business 2021
Intel Integrated Graphics
RAID 1 for M.2 NVMe SSD
1TB PCIe NVMe™ Class 40 M.2 SSD
1TB PCIe NVMe™ Class 40 M.2 SSD
Optional 2nd RJ-45 Ethernet Port
8x DVD+/-RW 9.5mm Optical Disk Drive
Cyberlink Media Suite Essentials
Wired Keyboard
Dell Optical Mouse
500W Platinum PSU
Internal Speaker for Precision 3660
Intel® Rapid Storage Technology Driver
ProSupport and Next Business Day Onsite Service, 36 Month(s)
1 x Dell UltraSharp 24 Monitor - U2422H

SonicWall VPN/Remote Access Hardware Specs:

SonicWall TZ370 Wireless-AC Secure Upgrade Plus (AGSS) Essential Edition (3 Years)
3 Years of licensing comes with that upgrade.



AUTOMATIC SYSTEMS CO.

Mr. Steve Agnitsch
Anamosa, IA Water Treatment Plant
107 South Ford Street
Anamosa, IA 52205

September 28, 2022

SUBJECT: Anamosa, IA Water and Wastewater Treatment Plant Upgrades

Mr. Agnitsch:

The following proposal is for the upgrade of your Wastewater Treatment Facility SCADA System to include controlling and monitoring both the Water Treatment Plant and the Wastewater Treatment Plant with the city Fiber Optic Network. Upgrading your control system provides the latest in communication protocol, Hardware, Software, advanced graphics and system analysis via SCADA system. This will include a VPN to provide connectivity for remote access which allows remote monitoring, control, and decreased maintenance costs. Operators will be able to securely view, monitor, and control the process system from smart phones, tablets, or computers. Fiber optic ethernet will connect your system back to the Wastewater Treatment Plant. Our proposal includes equipment and services as detailed below.

SCADA Networking Hardware and Software

- A One (1) **SCADA Computer Workstation** to include Dell Precision Desktop Computer, Intel Core i7 Processor, Windows 10 Operating System, 32GB 2133 MHz DDR4 memory, (Qty. 2) 24" Monitors, Microsoft Office, 1 Dell Quiet Keyboard, 6-button laser mouse, Dell 3-year Premium Support Plus Service, UPS, WIN-911 Interactive Software and Grandstream Modem.
- B One (1) **WIN-911 Interactive Software with Grandstream Modem**, to include securely interacting with equipment alarms, receive and send notifications in real-time via mobile app, text message, email, voice or in-plant announcement.
- C Twelve (12) **VPN/Firewall** establishes a secure VPN connection, the gateway seamlessly communicates on the local area network with the existing PLC's and HMI's, and allows remote connection from a computer, tablet, or smartphone.
- D One (1) **AVEVA InTouch Runtime License** for installation on the desktop computer, SCADA software to include (1) runtime licenses for operation on the workstation. All software files and media will be licensed in the city's name and turned over to the city upon completion.
- E One (1) **Onsite Field Services** to include integrating all Control Panels, including your High Pressure System to the SCADA Computer Workstation including PLC and Software Programming, start-up, testing and training.
- F Three (3) **Set of Complete Installation, Operation and Maintenance Manuals.**

MANUFACTURERS REPRESENTATIVES

- ☐ MAIN OFFICE P.O. BOX 120359
☒ BRANCH OFFICE P.O. BOX 787
☐ BRANCH OFFICE

SYSTEMS INTEGRATION

- ST. PAUL, MINNESOTA 55112 PHONE 651-631-9005
• AMES, IOWA 50010 PHONE 515-232-4770
• CHICAGO, ILLINOIS PHONE 815-927-3386

INSTRUMENTATION

- FAX (651) 631-0027
FAX (515) 232-0795
FAX (651) 631-0027

Your net price for Items A through F, FOB factory with **freight allowed** to jobsite including **one (1) year warranty** from date of startup (not to exceed 18 months from date of shipment) ... \$ 183,142.00 plus tax if applicable.

The above price for Items A through F **does not** include any:

1. Sales or use taxes.
2. Bond costs.
3. License fees or permits of any kind.
4. Internet activation or recurring fees.
5. Fiber Optic Cable.

Thank you very much for the opportunity of providing you with the above proposal, should you wish to proceed with this order please sign on the space provided below and return a copy to this office.

We look forward to hearing from you, should you have any questions please give me a call.

Sincerely,



Dan Nolan
Automatic Systems Company

Accepted by: _____ Date: _____

Line Item: _____ Quantity: _____

Total Order Amount: _____ Purchase Order Number: _____



MASSEY FERGUSON



Prepared for: City Of Anamosa
Good Through: 12-31-2022
Dealer Representative: Phil Helle
Representative Email: precision@hellefarmequipment.com
Representative Phone:

Model #	MSRP
MFGC1723E Compact Tractor	\$ 14,360.00

Multi-unit quote attachments:

1) MF2320 Mower

Total Freight and Delivery	\$ 1,848.00
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Total Retail Price	\$ 16,208.00
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Cash Price	\$12,906.00
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Cash Price	
Sale Price	\$ 12,906.00
Trade-In:	\$ 0.00
Net Price	\$ 12,906.00
Taxes	\$ 0.00
Final Customer Price	\$ 12,906.00



5 YEAR
POWERTRAIN
WARRANTY



ASK ABOUT
EXTENDED
COVERAGE

This Letter is a non-binding indication of interest regarding a possible transaction on the general terms and conditions outlined herein and is not a legal commitment. This Letter is intended for the use of the Customer only. *The following is a proposal for financing for the customer named herein ("Customer") regarding the equipment described herein ("Equipment") by AGCO Finance LLC for discussion purposes only. Customer participation subject to credit qualification and approval by AGCO Finance LLC. Not all Customers may qualify for this rate or term. This proposal is not a statement of all terms and conditions of any financing that may be approved. This Letter is intended for the use of the Customer only. This Letter is valid until "Good Through" date listed above and thereafter shall automatically be deemed to be null and void. ***The cash price is a good faith dealer estimate only. See dealer for details.



Model Number: MFGC1723E
Model Year: 2022

QQ Number: QQ-0699337
Serial Number:

Invoice Number:
Order Number:

Dealership Name: Helle Farm Equipment, Inc.
Location: Dyersville (630568)



MASSEY FERGUSON

Line Item details of components on MFGC1723E Compact Tractor

- MFGC1723E Compact Tractor
- GC1723E - HST Platform
- F18X8.50-10 R26X12.00-12 TUR
- NA Assembly Package
- EN Op & Safety Manual - GC17
- Proposition 65 Decal

Line Item details for Attachment # 1 - MF2320 Mower

- MF2320 54" Mower
 - EN Op & Safety Manual - MF2320
-

Prepared for: City Of Anamosa

Good Through: 12-31-2022

Dealer Representative: Phil Helle

Representative Email: precision@hellefarmequipment.com

Representative Phone:

Model Number: MFGC1723E
Model Year: 2022

QQ Number: QQ-0699337
Serial Number:

Invoice Number:
Order Number:

Dealership Name: Helle Farm Equipment, Inc.
Location: Dyersville (630568)



GC1723E GARDEN COMPACT

(F.O.B. Port of Entry)

TRACTOR FEATURES

POWER TRAIN

- Engine:
 - 22.5 Gross HP 3 Cyl Diesel
 - 1.12 L Displacement
 - 21.6 Net HP @ 2600 RPM
 - 18.3 PTO HP @ 2600 RPM
- Dry Type Single Air Cleaner
- Transmission: 2 Range Hydrostatic with Cruise Control
- Wet Disk Brakes
- Parking Brake
- Differential Lock
- PTO: 540 RPM Independent PTO
2000 RPM Mid Independent PTO

HYDRAULIC SYSTEM

- 3-Point Hitch, Cat I With Directional Control, Auto Return Lever System
- Engine Driven Gear Pump
- 3-Point Hitch 4.3 GPM (16.5 LPM)
- Power Steering 2.0 GPM (7.5 LPM)
- Total Combined Flow 6.3 GPM (24 LPM)

INSTRUMENTS

- Tachometer / Hourmeter
- Engine Coolant Gauge Fuel Gauge
- Warning Lights: Electrical Charging, Oil Pressure and Water Temperature

OTHER STANDARD FEATURES

- Hydrostatic Power Steering
- Tilt Steering Column
- Hand Accelerator
- Forward and Reverse Foot Pedal
- Rubber Floor Mat
- Covered Storage Compartment
- Electric Fuel Shut-Off
- 12 Volt Electrical System
- Battery: 390 Cold Cranking Amps
- Fully Adjustable Seat With Retractable Seatbelt
- 2 Post Fixed Rops
- Tilt-Up Hood
- Turn Signals, Flashers, Tail Lights
- Factory Joystick Optional
- Hydraulic Manifold with Pressure and Return Lines on Model with Factory Joystick

- **Note: 3-Point Mounted Backhoe Installation Voids Warranty. Use the Required Subframe Mounting Kit.**

IMPLEMENT FEATURES

MF FL1805 LOADER

- One Piece Main Frame with Tapered Arms and Single Cross Member
- Quick Attach Loader Frame Mount with Pin Lock
- Built-in Parking Stands
- (2) 1.57 inch Double Acting Lift Cylinders
- (2) 1.57 inch Double Acting Bucket Cylinders
- Simultaneous Operation of Lift/Lower and Curl/Dump Functions
- Hydraulic Lines Routed Inside Main Frame for Protection and Visibility
- Galvanized Pins with Recessed Grease Points
- 48-inch Standard Duty Skid Steer Bucket
- Grille Guard Standard
- Maximum Lift Height at Pivot Pins: 74 Inches
- Lift Capacity to Full Height at Pivot Pins: 922 lbs
- Breakout Force at Pivot Pins: 1,392 lbs
- Rated Hydraulic Pressure: 1,920 PSI
- Fits all GC1700 Series Tractors

AVAILABLE ATTACHMENTS (REFER TO IMPLEMENT SECTIONS)

- MF 2315, 2320 and 2326 Mid Mounted Mowers
- MF 2360 Front Mounted Snow Blower
- MF 2330 Front Mounted Rotary Broom
- MF 2335 Front Mounted Blade
- MF 2340 Front Mounted Heavy Duty Blade

March 2022

Model Number: MFGC1723E
Model Year: 2022

QQ Number: QQ-0699337
Serial Number:

Invoice Number:
Order Number:

Dealership Name: Helle Farm Equipment, Inc.
Location: Dyersville (630566)

MF2300 SERIES MOWER



MASSEY FERGUSON

(F.O.B. Port of Entry)

FEATURES

- Mid-Mounted Stamped Tunnel Deck
- Right Hand Discharge (only on MF2320 and 2326)
- Mulching Deck (Only 2315)
- Cutting Width:
 - MF2315: 54 inches
 - MF2320: 54 inches
 - MF2326: 60 inches
- Six (6) Overlapping Offset Mulching Blades on MF2315
Three (3) Overlapping Offset Blades on MF2320
and MF2326
- Cutting Height:
 - MF2315: 1.3 - 4.9 inches
 - MF2320: 1.2 - 4.7 inches
 - MF2326: 1.2 - 4.7 inches
- Lift: Parallel Linkage, Hydraulic
- Transport Height: 5.9 inches
- Lock-up Kit Standard. Allows use of 3-Point
- Quick Disconnect with Single Handle Front Latch and Two Spring Loaded Pins at Rear
- Compatible with Loader and Backhoe
- Mid PTO Driveshaft to Mower Gear Box
- Blade Tip Speed:
 - MF2315: 16,200 FPM
 - MF2320: 17,200 FPM
 - MF2326: 17,600 FPM
- Two (2) Front Hard Rubber Gauge Wheels with Bearings, Castering Regreasable
- Two (2) Rear Hard Rubber Gauge Wheels with Bearings, Regreasable
- One (1) Front Roller and Two (2) Rear Rollers
- **Note! Backhoe must be removed on TLB versions in order to install mower**

March 2022

Model Number: MFGC1723E
Model Year: 2022

QQ Number: QQ-0699337
Serial Number:

Invoice Number:
Order Number:

Dealership Name: Helle Farm Equipment, Inc.
Location: Dyersville (630568)



City of Anamosa

107 South Ford Street, Anamosa, Iowa 52205

Phone: (319)462-6055 | Fax: (319) 462-6081

Michon Jackson, City Administrator/City Clerk

Email: michon.jackson@anamosa-ia.org

MEMO

DATE: 01/31/23

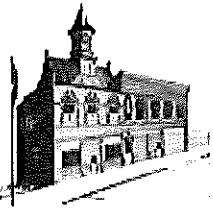
SUBJECT: City logo

The current City logo (pictured above) is over five (5) years old. Below are a few examples of general streamlined ideas for an updated logo. Clearly, this is not the final listing, this is just beginning conversation and images to give you an idea of a more updated professional look.





Michon Jackson
City Administrator/City Clerk



City of Anamosa, IA

Expense Approval Report

By Vendor Name

Payment Dates 2/7/2023 - 2/13/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 005697 - ACME TOOLS					
ACME TOOLS	10824126	02/13/2023	STREET SAW	110-211-6504	825.66
ACME TOOLS	10824126	02/13/2023	STREET SAW	600-810-6504	825.67
ACME TOOLS	10824126	02/13/2023	STREET SAW	610-815-6504	825.67
Vendor 005697 - ACME TOOLS Total:					2,477.00
Vendor: 000185 - AUTOMOTIVE SERVICES					
AUTOMOTIVE SERVICES	73809	02/13/2023	REPAIRS	600-810-6474	85.00
Vendor 000185 - AUTOMOTIVE SERVICES Total:					85.00
Vendor: 005731 - BANOWETZ LUMBER COMPANY INC					
BANOWETZ LUMBER COMPA	CM0000105	02/13/2023	CODED WRONG	110-211-6553	-18.35
Vendor 005731 - BANOWETZ LUMBER COMPANY INC Total:					-18.35
Vendor: 005272 - BLACK HILLS ENERGY					
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	001-110-6370	914.73
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	001-110-6370	780.79
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	001-650-6370	947.56
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	015-150-6370	940.82
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	015-150-6370	717.15
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	044-440-6370	35.26
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	046-460-6370	2,443.40
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	110-211-6370	1,188.08
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	600-810-6370	1,176.00
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	610-815-6370	2,269.59
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	610-815-6370	216.92
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	610-815-6370	35.26
BLACK HILLS ENERGY	020323	02/13/2023	NATURAL GAS	610-815-6370	2,329.01
Vendor 005272 - BLACK HILLS ENERGY Total:					13,994.57
Vendor: 004052 - COUNTRY AUTO, INC.					
COUNTRY AUTO, INC.	050615	02/13/2023	PAINT	110-211-6474	65.00
Vendor 004052 - COUNTRY AUTO, INC. Total:					65.00
Vendor: 004760 - DELANCEY ELECTRIC CO.					
DELANCEY ELECTRIC CO.	5273	02/13/2023	REPAIRS	610-815-6470	1,470.00
DELANCEY ELECTRIC CO.	5274	02/13/2023	repairs	110-211-6553	550.00
Vendor 004760 - DELANCEY ELECTRIC CO. Total:					2,020.00
Vendor: 005165 - DIGITAL ALLEY, INC					
DIGITAL ALLEY, INC	1122648	02/13/2023	CHEST CAM	001-110-6504	145.00
Vendor 005165 - DIGITAL ALLEY, INC Total:					145.00
Vendor: 003826 - ECICOG					
ECICOG	9973	02/13/2023	CDBG GRANT REHAB	331-601-6455	3,150.00
Vendor 003826 - ECICOG Total:					3,150.00
Vendor: 006150 - ENCOMPASS					
ENCOMPASS	13321	02/13/2023	NETWORK PROTECTION	001-110-6490	2,519.00
ENCOMPASS	13321	02/13/2023	NETWORK PROTECTION	001-612-6490	2,519.00
Vendor 006150 - ENCOMPASS Total:					5,038.00
Vendor: 003891 - GRAINGER					
GRAINGER	9587952897	02/13/2023	HOIST HOOK	610-815-6504	115.03
Vendor 003891 - GRAINGER Total:					115.03
Vendor: 004989 - HENDERSON PRODUCTS					
HENDERSON PRODUCTS	367157	02/13/2023	CHAIN WELDMENT	110-211-6474	387.86
Vendor 004989 - HENDERSON PRODUCTS Total:					387.86
Vendor: 000096 - IOWA ASSOC. OF MUNICIPAL UTIL.					
IOWA ASSOC. OF MUNICIPAL	26186	02/13/2023	JULY-SEPT 22 TRAINING	110-211-6450	1,551.20

Expense Approval Report

Payment Dates: 2/7/2023 - 2/13/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
IOWA ASSOC. OF MUNICIPAL	26186	02/13/2023	JULY-SEPT 22 TRAINING	600-810-6450	1,551.20
IOWA ASSOC. OF MUNICIPAL	26186	02/13/2023	JULY-SEPT 22 TRAINING	610-815-6450	1,551.20
IOWA ASSOC. OF MUNICIPAL	26924	02/13/2023	JAN-MARCH 23 TRAINING	110-211-6450	1,551.20
IOWA ASSOC. OF MUNICIPAL	26924	02/13/2023	JAN-MARCH 23 TRAINING	600-810-6450	1,551.20
IOWA ASSOC. OF MUNICIPAL	26924	02/13/2023	JAN-MARCH 23 TRAINING	610-815-6450	1,551.20
Vendor 000096 - IOWA ASSOC. OF MUNICIPAL UTIL. Total:					9,307.20
Vendor: 000028 - IOWA PARK & RECREATION					
IOWA PARK & RECREATION	4058	02/13/2023	POOL OPERATOR SCHOOL	043-430-6230	515.00
Vendor 000028 - IOWA PARK & RECREATION Total:					515.00
Vendor: 000245 - JONES COUNTY ENGINEER					
JONES COUNTY ENGINEER	020723	02/13/2023	FUEL	001-110-6551	1,407.42
JONES COUNTY ENGINEER	020723	02/13/2023	FUEL	015-150-6551	27.11
JONES COUNTY ENGINEER	020723	02/13/2023	FUEL	110-211-6551	1,170.57
JONES COUNTY ENGINEER	020723	02/13/2023	FUEL	600-810-6551	637.27
JONES COUNTY ENGINEER	020723	02/13/2023	FUEL	610-815-6551	159.49
Vendor 000245 - JONES COUNTY ENGINEER Total:					3,401.86
Vendor: 006483 - KAREN CHRISTNER					
KAREN CHRISTNER	012523	02/13/2023	FINANCIAL CONTRACTOR	001-622-6401	771.60
Vendor 006483 - KAREN CHRISTNER Total:					771.60
Vendor: 001068 - KOCH OFFICE GROUP					
KOCH OFFICE GROUP	INV461492	02/13/2023	COPIER	043-430-6535	409.86
Vendor 001068 - KOCH OFFICE GROUP Total:					409.86
Vendor: 000647 - MIDWEST WHEEL COMPANY					
MIDWEST WHEEL COMPANY	3034655-01	02/13/2023	TOOL BOX	610-815-6504	1,655.71
Vendor 000647 - MIDWEST WHEEL COMPANY Total:					1,655.71
Vendor: 005547 - NELSON ELECTRIC					
NELSON ELECTRIC	179987	02/13/2023	LAMPS	046-460-6475	2,005.94
Vendor 005547 - NELSON ELECTRIC Total:					2,005.94
Vendor: 005741 - RECREATIONAL MOTOR SPORTS					
RECREATIONAL MOTOR SPOR	60264	02/13/2023	SHIPPING	610-815-6431	217.98
RECREATIONAL MOTOR SPOR	60419	02/13/2023	SHIPPING	600-810-6508	19.10
RECREATIONAL MOTOR SPOR	60699	02/13/2023	SHIPPING	600-810-6508	19.94
RECREATIONAL MOTOR SPOR	60869	02/13/2023	SUPPLIES	110-211-6553	18.35
Vendor 005741 - RECREATIONAL MOTOR SPORTS Total:					275.37
Vendor: 006428 - REGION I AWWA					
REGION I AWWA	030123	02/13/2023	TRAINING	600-810-6445	50.00
Vendor 006428 - REGION I AWWA Total:					50.00
Vendor: 006223 - ROGERS ROCK AND SAND					
ROGERS ROCK AND SAND	2471-1	02/13/2023	SAND	110-211-6544	318.54
Vendor 006223 - ROGERS ROCK AND SAND Total:					318.54
Vendor: 006492 - SOUTHERN SOURCE INDUSTRIES INC					
SOUTHERN SOURCE INDUSTRI	S01343-05	02/13/2023	WEED KILLER	043-430-6532	1,001.90
Vendor 006492 - SOUTHERN SOURCE INDUSTRIES INC Total:					1,001.90
Vendor: 005701 - TRUCK COUNTRY OF CEDAR RAPIDS					
TRUCK COUNTRY OF CEDAR R	X103523890.01	02/13/2023	PARTS	110-211-6474	357.36
Vendor 005701 - TRUCK COUNTRY OF CEDAR RAPIDS Total:					357.36
Vendor: 004430 - TRUCK COUNTRY					
TRUCK COUNTRY	CM0000068	10/10/2022	CORRECTION FOR PAYING TW	015-150-6474	-442.01
TRUCK COUNTRY	CM0000073	11/14/2022	WARRANTY PARTS	110-211-6470	-476.27
TRUCK COUNTRY	CM0000078	11/14/2022	WARRANTY	110-211-6474	-21.82
Vendor 004430 - TRUCK COUNTRY Total:					-940.10
Vendor: 004002 - U.S. CELLULAR					
U.S. CELLULAR	0558438235	02/13/2023	PHONE	001-110-6480	177.96
U.S. CELLULAR	0558438235	02/13/2023	PHONE	600-810-6373	33.48
U.S. CELLULAR	0558438235	02/13/2023	PHONE	610-815-6373	33.48
Vendor 004002 - U.S. CELLULAR Total:					244.92

Expense Approval Report

Payment Dates: 2/7/2023 - 2/13/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 000359 - US POSTMASTER					
US POSTMASTER	020823	02/08/2023	POSTAGE	600-810-6535	19.82
US POSTMASTER	020823	02/08/2023	POSTAGE	610-815-6535	19.81
Vendor 000359 - US POSTMASTER Total:					39.63
Vendor: 004565 - USA BLUE BOOK					
USA BLUE BOOK	237726	02/13/2023	CHEMICALS	610-815-6501	118.72
USA BLUE BOOK	245998	02/13/2023	LAB SUPPLIES	610-815-6530	92.56
Vendor 004565 - USA BLUE BOOK Total:					211.28
Vendor: 000396 - UTILITY EQUIPMENT CO.					
UTILITY EQUIPMENT CO.	30065842	02/13/2023	SAW BLADES	110-211-6553	217.90
UTILITY EQUIPMENT CO.	30065842	02/13/2023	SAW BLADES	600-810-6504	217.90
UTILITY EQUIPMENT CO.	30065842	02/13/2023	SAW BLADES	610-815-6504	217.89
Vendor 000396 - UTILITY EQUIPMENT CO. Total:					653.69
Vendor: 004582 - WAPSI WASTE SERVICE, INC.					
WAPSI WASTE SERVICE, INC.	4190	02/13/2023	TRASH PICKUP	001-650-6474	412.00
WAPSI WASTE SERVICE, INC.	4190	02/13/2023	TRASH PICKUP	015-150-6475	45.00
WAPSI WASTE SERVICE, INC.	4190	02/13/2023	TRASH PICKUP	610-815-6523	45.00
WAPSI WASTE SERVICE, INC.	4236	02/13/2023	TRASH PICKUP OCT	001-650-6474	412.00
WAPSI WASTE SERVICE, INC.	4236	02/13/2023	TRASH PICKUP OCT	015-150-6475	45.00
WAPSI WASTE SERVICE, INC.	4236	02/13/2023	TRASH PICKUP OCT	610-815-6523	45.00
WAPSI WASTE SERVICE, INC.	4284	02/13/2023	TRASH PICKUP SEPT	001-650-6474	412.00
WAPSI WASTE SERVICE, INC.	4284	02/13/2023	TRASH PICKUP SEPT	015-150-6475	45.00
WAPSI WASTE SERVICE, INC.	4284	02/13/2023	TRASH PICKUP SEPT	610-815-6523	45.00
WAPSI WASTE SERVICE, INC.	4329	02/13/2023	TRASH PICKUP NOV	001-650-6474	412.00
WAPSI WASTE SERVICE, INC.	4329	02/13/2023	TRASH PICKUP NOV	015-150-6475	45.00
WAPSI WASTE SERVICE, INC.	4329	02/13/2023	TRASH PICKUP NOV	610-815-6523	45.00
WAPSI WASTE SERVICE, INC.	4371	02/13/2023	TRASH PICKUP DEC	001-650-6474	412.00
WAPSI WASTE SERVICE, INC.	4371	02/13/2023	TRASH PICKUP DEC	015-150-6475	45.00
WAPSI WASTE SERVICE, INC.	4371	02/13/2023	TRASH PICKUP DEC	610-815-6523	45.00
WAPSI WASTE SERVICE, INC.	4416	02/13/2023	TRASH PICKUP JAN 23	001-650-6474	412.00
WAPSI WASTE SERVICE, INC.	4416	02/13/2023	TRASH PICKUP JAN 23	015-150-6475	45.00
WAPSI WASTE SERVICE, INC.	4416	02/13/2023	TRASH PICKUP JAN 23	610-815-6523	45.00
Vendor 004582 - WAPSI WASTE SERVICE, INC. Total:					3,012.00
Vendor: 005299 - WOODWARD COMMUNITY MEDIA					
WOODWARD COMMUNITY M	012347097	02/13/2023	JOB FAIR RENTAL ADS	046-460-6542	527.00
WOODWARD COMMUNITY M	012347098	02/13/2023	LEGALS PUBLICATIONS	001-622-6414	801.80
Vendor 005299 - WOODWARD COMMUNITY MEDIA Total:					1,328.80
Grand Total:					52,079.67

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	13,456.86	0.00
015 - FIRE SERVICE	1,513.07	0.00
043 - PARKS & RECREATION	1,926.76	0.00
044 - AQUA COURT	35.26	0.00
046 - LAWRENCE COMMUNITY CENTER FUND	4,976.34	0.00
110 - ROAD USE TAX	7,685.28	0.00
331 - DOWNTOWN PROJECTS/PROGRAMS	3,150.00	0.00
600 - WATER FUND	6,186.58	19.82
610 - WASTEWATER FUND	13,149.52	19.81
Grand Total:	52,079.67	39.63

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-110-6370	UTILITIES, GAS	1,695.52	0.00
001-110-6480	COMPUTER INTERNET S	177.96	0.00
001-110-6490	SOFTWARE MAINT CON	2,519.00	0.00
001-110-6504	EQUIPMENT, SMALL	145.00	0.00
001-110-6551	VEHICLE FUEL EXPENSES	1,407.42	0.00
001-612-6490	MAINT. CONTRACT SOFT	2,519.00	0.00
001-622-6401	AUDITING SERVICES	771.60	0.00
001-622-6414	PUBLIC NOTICES	801.80	0.00
001-650-6370	UTILITIES, GAS	947.56	0.00
001-650-6474	MAINTENANCE, BLDGS	2,472.00	0.00
015-150-6370	UTILITIES, GAS	1,657.97	0.00
015-150-6474	MAINTENANCE, VEHICLE	-442.01	0.00
015-150-6475	MAINTENANCE, GROUN	270.00	0.00
015-150-6551	VEHICLE FUEL EXPENSES	27.11	0.00
043-430-6230	TRAINING, REGISTRATIO	515.00	0.00
043-430-6532	SUPPLIES, PARK MAINT	1,001.90	0.00
043-430-6535	SUPPLIES, OFFICE	409.86	0.00
044-440-6370	UTILITIES, GAS	35.26	0.00
046-460-6370	UTILITIES, GAS	2,443.40	0.00
046-460-6475	MAINTENANCE, BLDGS	2,005.94	0.00
046-460-6542	SUPPLIES, MISCELLANEO	527.00	0.00
110-211-6370	UTILITIES, GAS	1,188.08	0.00
110-211-6450	SAFETY COUNCIL	3,102.40	0.00
110-211-6470	MAINTENANCE, EQUIP	-476.27	0.00
110-211-6474	MAINTENANCE, VEHICLE	788.40	0.00
110-211-6504	EQUIPMENT, SMALL	825.66	0.00
110-211-6544	SUPPLIES, SNOW & ICE R	318.54	0.00
110-211-6551	VEHICLE FUEL EXPENSES	1,170.57	0.00
110-211-6553	MISCELLANEOUS SUPPLI	767.90	0.00
331-601-6455	GENERAL CONTRACTS	3,150.00	0.00
600-810-6370	UTILITIES, GAS	1,176.00	0.00
600-810-6373	UTILITIES, TELEPHONE	33.48	0.00
600-810-6445	TRAINING, REGISTRATIO	50.00	0.00
600-810-6450	SAFETY COUNCIL EXPEN	3,102.40	0.00
600-810-6474	MAINTENANCE, VEHICLE	85.00	0.00
600-810-6504	EQUIPMENT, SMALL	1,043.57	0.00
600-810-6508	SUPPLIES, POSTAGE	39.04	0.00
600-810-6535	SUPPLIES, OFFICE	19.82	19.82
600-810-6551	FUEL EXPENSE	637.27	0.00
610-815-6370	UTILITIES, GAS	4,850.78	0.00
610-815-6373	UTILITIES, TELEPHONE	33.48	0.00
610-815-6431	SHIPPING	217.98	0.00
610-815-6450	SAFETY COUNCIL EXPEN	3,102.40	0.00
610-815-6470	MAINTENANCE, EQUIP	1,470.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
610-815-6501	CHEMICALS	118.72	0.00
610-815-6504	EQUIPMENT, SMALL	2,814.30	0.00
610-815-6523	EQUIPMENT, BLDG. MAI	270.00	0.00
610-815-6530	OPERATIONS SUPPLIES	92.56	0.00
610-815-6535	SUPPLIES, OFFICE	19.81	19.81
610-815-6551	FUEL EXPENSE	159.49	0.00
	Grand Total:	52,079.67	39.63

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	52,079.67	39.63
Grand Total:	52,079.67	39.63