

**MINUTES
CITY OF ALTAMONT
September 23, 2021**

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and Councilmember Souders led the prayer. Councilmembers present: Craig Carnahan, Ben Cochran, Raymond Coffey, Jeff Garretson and Paul Souders.
MINUTES	Councilmember Coffey moved and Cochran seconded to approve the minutes of the City Council meeting from September 9, 2021. Motion carried.
INVOICES	Councilmember Garretson moved and Carnahan seconded to pay the invoices in the amount of \$90,645.47. Motion carried.
CBK COLLECTIONS	Chad Hollins with CBK presented information regarding the City using collections through CBK. Councilmember Cochran moved and Garretson seconded to accept the contract with CBK Inc. Government contract with the Mayor's signature. Motion carried.
AGS 5K RUN	Carrie Agosto from Altamont Grade School provided a proposed 5K and one mile fun run route for November 20 th , 2021. Councilmember Carnahan moved and Cochran seconded to approve the Altamont Grade School 5K and one mile fun run on November 20 th . Motion carried.
EASEMENT VACATE	Derek Parrent addressed Council regarding vacating the easement next to their property at 111 S Elm Avenue. There is a 50-foot easement on the south side of their property which is a continuation of 2 nd Street. Brad Myers expressed concerns about having issues accessing the property to the east of Mr. Parrent's house if the City released the easement. Mr. Parrent would like to build a shop in that area. Mr. Parrent stated he would get his property lines figured out and then follow up with Brad. No action at this time.
KMGA	Council received an updated Natural Gas Supply Purchasing Strategy Policy from KMGA.
AMERICAN RESCUE PLAN	The City of Altamont is anticipated to receive a total of \$142,662.00 from the American Rescue Plan. The City has already received \$77,294.52 in July 2021. The City Office is currently figuring total amounts billed per account for the February Utility bill.
POLICE RADIOS	Chief Michael Shields stated the factory warranty on the radio is good for five years. After that the City would have to purchase an extended warranty for an additional cost. Councilmember Garretson moved and Cochran seconded to move forward with a seven-year contract as we discussed in the past to purchase the radios in the amount of option three and revisiting the extended warranty at a later time. Motion carried.
20 ACRES DEVELOPMENT	Council was presented with a proposal for professional design services to create a master plan for a park at the 20 acres from GLMV Architecture for \$5,000. Phase one would include project discovery followed by phase two to create a conceptual master plan for a park. Councilmember Garretson would like to turn that property in to an asset for our community. If you put in ballfields, it will bring revenue to town. Councilmember Souders is in favor of doing this tonight. Councilmember Coffey would like to look at it a little bit further, and expressed his concerns about the possible lack of involvement with phase one.
CCMFOA SCHOLARSHIP	Deputy City Clerk Heather Beasley was awarded a Certification Institute scholarship by the City Clerks and Municipal Finance Officers Association of Kansas for the fall conference.
BOO BASH	Due to Covid, the Altamont Recreation Commission would like to move the Halloween Boo Bash downtown to allow for more social distancing. Heather requested to barricade Huston Avenue for the event. The Recreation Commission is meeting on Monday to discuss new events for the Boo Bash. Councilmember Cochran moved and Garretson seconded to block Huston from 5 th to 6 th Streets from 2:00 PM to 7:00 PM on October 23 for the Boo Bash. Motion carried.
UTV POKER RUN CMB	The Altamont Recreation Commission presented an application for a CMB License to be utilized during the UTV Poker Run on November 6 th , 2021. Councilmember Cochran moved and Garretson seconded to approve the CMB application for the Altamont Recreation Commission. Coffey opposed. Motion carried.
WELLS AVENUE PETITION	The City received a written petition from several citizens residing on South Wells Avenue. They would like to see South Wells Avenue changed from a one-way street from 1 st to 4 th Street to a two-way street, citing there are several other streets in town that are narrower

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WELLS AVENUE PETITION than Wells Avenue that are two-way streets. Superintendent Brad Myers does not see an issue with changing Wells Avenue from a one-way street to a two-way street. He did note the resident at 102 South Wells would need to move the property line marker a couple feet in from the edge of the street to allow easier passing of two vehicles.

Councilmember Garretson moved and Carnahan seconded to approve opening up South Wells from a one-way street to a two-way street making it effective once the proper signage is in place. Motion carried.

EXECUTIVE SESSION Councilmember Cochran moved and Garretson seconded the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1) to include Council, City Attorney and Department Heads. The open meeting will resume in the City Council room at 8:22 PM. Motion carried. No action at this time.

EXECUTIVE SESSION Councilmember Cochran moved and Garretson seconded the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1) to include: the Attorney and Department Heads. The open meeting will resume in the City Council room at 8:33 PM. Motion carried.

CITY ADMINISTRATOR Councilmember Cochran moved and Garretson seconded to fill the City Administrator position with LeaAnn Myers; salary within the range of the ordinance effective Monday. Motion carried.

EXECUTIVE SESSION Councilmember Cochran moved and Garretson seconded the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1) to include: the Attorney, soon to be City Administrator and the deputy City Clerk to be called in later. The open meeting will resume in the City Council room at 8:50 PM. Motion carried. No action at this time.

EXECUTIVE SESSION Councilmember Cochran moved and Garretson seconded the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1) to include: the Attorney, soon to be City Administrator and Deputy City Clerk. The open meeting will resume in the City Council room at 9:00 PM. Motion carried.

CITY CLERK Councilmember Cochran moved and Carnahan seconded to promote Heather Beasley to the City Clerk position with the salary within the range of the ordinance effective Monday. Motion carried.

DEPUTY CITY CLERK Councilmember Cochran moved and Garretson seconded to open the Deputy City Clerk for applications. Motion carried.

CITY ADMINISTRATOR APPOINTMENT Mayor Hayward appointed LeaAnn Myers as City Administrator.

Councilmember Cochran moved and Garretson seconded to accept the appointment of LeaAnn Myers as the City Administrator. Motion carried.

CITY CLERK APPOINTMENT Mayor Hayward appointed Heather Beasley as City Clerk.

Councilmember Cochran moved and Garretson seconded to accept the appointment of Heather Beasley as the City Clerk. Motion carried.

RUMMAGE SALES Altamont City Wide Rummage Sales will be Saturday, September 25.

BULK TRASH Bulk Trash will be September 27 - 29.

ADJOURNMENT Councilmember Cochran moved and Carnahan seconded to adjourn the Council meeting at 9:03 PM. Motion carried.

DATE

LeaAnn Myers, City Clerk