

**MINUTES
CITY OF ALTAMONT
November 30, 2020**

REGULAR MEETING The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and Councilmember Souders led the prayer. Councilmembers present: Craig Carnahan, Ben Cochran, Raymond Coffey, Jeff Garretson and Paul Souders.

PUBLIC HEARING The public hearing for the USDA Low Interest Loan for the Fire Truck was held.

MINUTES Councilmember Garretson moved and Carnahan seconded to approve the minutes of November 12, 2020. Motion carried.

INVOICES Councilmember Cochran moved and Carnahan seconded to pay the invoices in the amount of \$73,530.08. Motion carried.

CITY ADMINISTRATOR Report written by Audree Aguilera. Fire Truck Public Hearing tonight. Electric Fund under review - rate study under way. 2019 Rate Ordinance to increase 3-phase base fee from \$25 to \$75 never implemented, change has been made. Working with KMEA to help develop a Co-Op of small cities for electric services. Would like to pledge up to \$150,000 for such service. The rate study will incorporate these costs. January 1 implementation – bi-weekly payroll, merit/COLA pay increases, Gwork Court Software, Higher Calling server backup, new trash rates, sales tax increase for Public Safety Equipment Reserve, lake/community building booking software and new website launch. Working on a fixed asset listing and inventory audit. Department heads will present 4th Quarter Year-in-review report on January 14 City Council Meeting. Police Department – passed out masks to businesses and helped educate with new mask mandate and staying up on annual required police training. Utility department – completed Gas Leak Survey on 11/20/2020, USDI Weld Test at beginning of 2021 and at half-staff until at least January 1, 2021.

Commercial electric meters were not included in the ordinance to add the surcharge when the City got new meters. Audree is updating the personnel policies and guidelines. She has received several samples from other Cities. EMC Insurance can also review these. Audree would like to start a low to moderate income survey in the next year. The LMI survey is good for five years.

Amber Walker would like to take pictures for the Christmas Parade using the City Council room. Council concurred not to have pictures for this year’s Christmas Parade held at City Hall due to Covid-19.

OLD FIRE DEPT BUILDING Nothing at this time.

ADJOURNMENT Councilmember Cochran moved and Carnahan seconded to adjourn the meeting at 7:16 PM. Motion carried.

DATE

LeaAnn Myers, City Clerk