

**MINUTES
CITY OF ALTAMONT
January 14, 2021**

REGULAR MEETING The meeting was called to order via Zoom at 7:00 PM with Mayor Richard Hayward presiding. Councilmembers present: Craig Carnahan, Ben Cochran, Raymond Coffey, Jeff Garretson and Paul Souders.

MINUTES Councilmember Cochran moved and Garretson seconded to accept the minutes from the December 28, 2020 meeting. Motion carried.

INVOICES Councilmember Garretson moved and Carnahan seconded to pay \$77,121.61 on invoices. Motion carried.

CITY ADMINISTRATOR Report written by Audree Aguilera. City Hall will reopen on Tuesday, January 19, 2021. City Hall closed on Monday, January 18, 2021 in observance of Martin Luther King, Jr. Day. Utility Department return to full staff on Tuesday, January 19, 2021. Land Bank Application for Miller Tire and Lube. Electric Fund – the electric fund rate study and cost benefit analysis is complete. Audree is working with KMEA on the presentation. KMEA and Audree will present the rate study results and cost benefit analysis for lineman services at City Council on February 11, 2021. USDA has accepted all our documents and begun the under writing of the loan. Working on year end: implementation of changes for payroll, lake booking, website and budget. Audit preparation. Upcoming projects – utility billing and procedures, towing policy for Police Department, GIS Maps for utilities, update of personnel handbooks (policies and guidelines.) The website is complete. Audree will do some updates on the website to make sure it is ready to go before we go live in February.

POLICE Report by Michael Shields. The Police Department has handled numerous calls with traffic citations, citizens assist, lake patrol and safety checks. Assisted other agencies with calls and traffic situations. The Police have conducted numerous investigations and made several arrests. Some ranging from simple battery, warrants, driving while suspended, possession of marijuana and possession of drug paraphernalia. Other more serious crimes, they have investigated and arrested subjects with possession of methamphetamines, disorderly conduct, domestic battery, aggravated burglary, child endangerment times three, interference with officer and aggravated assault with deadly weapon situations. Doing some upgrades to the Police Department pistol range to get it up to date with KLETC. Chief Shields is going to try to conduct a self-defense class for the Junior and Senior girls at the High School in the near future. All officers will be attending training to maintain their certifications. Chief Shields has been working with Audree on designs for signage for the Police Department and the Fire Department. The new patrol vehicle has arrived, outfitted and is in service. The Police Interceptor is out of service and cleaned up.

Councilmember Souders commended the Police Department for the good job they are doing.

UTILITY Report by Brad Myers. Replaced two sewer main lines; 10” main south of the Pool and on 4th Street between Wabash and Illinois. Installed new lights in the Shop, patched holes, replaced check valves and vacuum pump at the South Lift Station. They pulled motor to get some debris out. New gas line installed at 100 N Karner. USDI did the yearly gas leak survey. Took down electric for the tree trimmers, put up new electric for a garage on Wabash. Replaced fuse cut in the alley between 4th and 5th Street next to the Liquor Shack.

Mayor Hayward thanked the Utility Department for all the work they are doing.

TREASURER’S REPORT Audree went over the 2020 City Treasurer’s Report.

CITY COUNCIL PAY Councilmember Cochran moved and Souders seconded to approve Ordinance #622 Council Pay Ordinance as written. Souders- yes, Garretson - yes, Coffey - yes, Cochran - yes, Carnahan - yes. Motion carried.

GAAP WAIVER Councilmember Cochran moved and Carnahan seconded to approve Resolution #283 the GAAP Waiver Resolution. Cochran - yes, Souders - yes, Carnahan - yes, Garretson - yes, Coffey - yes.

LAND BANK Miller Tire and Lube, LLC submitted a Land Bank Application for the city-owned property between Dollar General and Miller Tire and Lube, LLC to expand the business for parking for larger trucks and for tire repair. The City paid \$6250 for that land. Audree would like to charge \$200 since it is for economic development. The City could include in the quick claim deed if we need any kind of right-a-way or an area for sidewalk. Councilmember Coffey agrees. Councilmember Carnahan asked if the City could recover some cost if the new owner decides to sell part of that property. Audree said we could write it in the deed conditional for five or ten years. Councilmember Souders stated if part of the property is

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- LAND BANK** sold, he would like the City to be able to recuperate some of the money. Councilmember Garretson was concerned about the whole lot being sold but looking at the economic development side he is ok with selling it. Audree stated we needed a motion to approve the sell of the property to Miller Tire and Lube LLC for a total of \$200 with the conditions of any road or easements would be granted to City, current and future, and any proceeds from the sale of property in a 10-year period 50% of the proceeds would go to the City.
- Councilmember Coffey moved and Cochran seconded to sell the property in the Land Bank to Miller Tire and Lube LLC with the conditions listed concerning easements and selling of the property in 10 years. Motion carried by roll call.
- RECREATION** Mayor Hayward appointed Kendall Hall to the Altamont Recreation Commission. Councilmember Carnahan moved and Cochran seconded to approve the appointment of Kendall Hall to the Altamont Recreation Commission term ending December 31, 2023. Motion carried by roll call.
- PARK BUILDING** Janie Blackburn requested to have alcohol at the City Park Building on March 13, 2021. Councilmember Coffey asked if the City is liable if there is an accident. Attorney Jones said with the contract we are protecting ourselves from liability. Mayor Hayward noted times for the building rental is from 5 PM to midnight.
- Councilmember Cochran moved and Carnahan seconded to allow alcohol to be served at the Park Building pursuant to the application on March 13, 2021. Councilmember Cochran rescinded the motion.
- Councilmember Cochran amended the motion and Carnahan seconded to allow alcohol to be consumed pursuant to the contract at the City Parking Building on March 13, 2021. Coffey abstained. Motion carried by roll call.
- Councilmember Cochran moved and Carnahan seconded to allow the City Park building to be used until midnight on March 13, 2021 as stated in the contract. Motion carried by roll call.
- WATER EMERGENCY PLAN** Councilmember Carnahan moved and Souders seconded to accept the Water Emergency Plan as presented. Motion carried by roll call.
- CITY OFFICE** The City Office will be closed Monday, January 18 for Martin Luther King Jr. Day. The City Office and City Departments will reopen to the public on Tuesday, January 19, 2021.
- ADJOURNMENT** Councilmember Cochran moved and Carnahan seconded to adjourn the Council meeting at 7:44 PM. Motion carried.

DATE

LeaAnn Myers, City Clerk