

**MINUTES  
CITY OF ALTAMONT  
December 10, 2020**

REGULAR MEETING The meeting was called to order via Zoom at 7:00 PM with Mayor Richard Hayward presiding. Councilmembers present: Ben Cochran, Raymond Coffey, Jeff Garretson and Paul Souders.

MINUTES Councilmember Garretson moved and Cochran seconded to approve the minutes for November 30, 2020. Motion carried.

INVOICES Councilmember Cochran moved and Souders seconded to pay the invoices in the amount of \$40,001.54. Motion carried.

CITY ADMINISTRATOR Report written by Audree Aguilera. City hall is closed until further notice. A COVID-19 Policy to handle how leave, quarantining, and other COVID-19 procedures for review. Court was cancelled for 12/09/2020. Christmas parade was cancelled for 12/05/2020. New police vehicle is here - expected to be in commission before January 1<sup>st</sup> and vehicles will have decals and equipment installed the next two weeks. Electric Fund under review - nearing completion. Will have a conversation on the findings with KMEA next week. Started meetings with other cities for electric services through KMEA. If implemented, Altamont is looking at being the home station. Department heads will present 4<sup>th</sup> Quarter/ Year-in-review Report on January 14<sup>th</sup> City Council Meeting. Working on a policy for utility billing/ pay agreement. Working on a policy for towing for Police Department. Utility Department will remain at half-staff until directed otherwise.

CITY COUNCIL PAY We currently pay City Councilmembers for each meeting they attend. Audree would like to change it to a month stipend. Some other cities pay Councilmembers \$80 to \$100 per month, Council President and Mayor from \$100 to \$300 per month because they have more duties. Audree will work with Attorney Stephen Jones and bring some ideas to the next Council meeting.

CMB LICENSES Councilmember Cochran moved and Garretson seconded to approve the Cereal Malt Beverage license for the Corner Store LLC. Motion carried.

Councilmember Cochran moved and Souders seconded to approve the Cereal Malt Beverage license for Casey's General Store. Motion carried.

COVID-19 POLICY The Covid-19 Policy tells when employees should wear a mask and what exempts them from wearing a mask. The public should wear a mask when visiting City Hall. If employees travel to any areas of high-risk, they would have to quarantine. After 80 hours of Covid-19 leave, the employee would have to use their vacation or sick time. The policy also lays out a modified quarantine leave. If employees follow this policy, the policy grants them administrative leave. The policy gives the City Administrator discretion on how to handle the leave.

Councilmember Cochran would like the policy to state it is subject to change based on the CDC recommendations. Mayor Hayward stated this policy has been in effect since March. Audree put it in writing for the employees to have. Councilmember Garretson asked about the length of quarantine if someone in your household test positive. Councilmember Cochran said the current guidelines from the Health Department is an individual has to quarantine from the last known exposure to a positive Covid-19 case. Council would like to add to the policy per KDHE and CDC current guidelines.

Councilmember Cochran moved and Garretson seconded to approve the Covid-19 Policy and guide as written with changes discussed tonight. Motion carried.

COURT Court was cancelled for this week.

CITY HALL City Hall is closed until further notice.

FOOD DISTRIBUTION Altamont Food Box distribution will be December 11, 2020 from 11:30 AM to 12:30 PM while supplies last behind the Police Department.

COUNCIL MEETING Next Council meeting will be Monday, December 28 at 7:00 PM via Zoom. Mayor Hayward thanked Audree for her hard work on the Zoom meeting.

ADJOURNMENT Councilmember Souders moved and Cochran seconded to adjourn the December 10 Council meeting at 7:25 PM. Motion carried.

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DATE

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LeaAnn Myers, City Clerk