

CITY OF ALTAMONT

407 S HUSTON ▪ P.O. BOX 305 ▪ ALTAMONT, KS 67330
PHONE (620) 784-5612 ▪ FAX (620) 784-5882 ▪ WEBSITE: ALTAMONTKS.COM

ALTAMONT CITY COUNCIL

Mayor Richard Hayward
Councilmembers: Ben Cochran, Raymond Coffey,
Cameron Johnston, Lyle Sykes and Kyle Wiford

September 22, 2022

7:00 PM Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE & PRAYER

MINUTES - Regular meeting of September 8, 2022

INVOICES - **\$136,473.98**

PUBLIC COMMENT & GUESTS

A.

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

A.

OLD BUSINESS

A.

NEW BUSINESS

- A. Boo Bash Street Closure - Sunday, October 23rd
- B. ATV Poker Run - Saturday, November 5th

TABLED & PENDING BUSINESS

- A. Old Fire Department Building Demolition
- B. War Veteran Memorial
- C. Electric Rate Increase
- D. Sewer Rate Increase

DEPARTMENT REPORTS

- A. City Administrator

EXECUTIVE SESSION MOTION

- A. Non-elect Personnel

COMMUNICATIONS:

- Tobacco Free Park Kick Off - Kick Ball Tournament - Friday, September 30th

ADJOURNMENT



MINUTES
CITY OF ALTAMONT
September 8, 2022

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Raymond Coffey, Kyle Wiford, & Ben Cochran
MINUTES	Councilmember Coffey moved and Wiford seconded to accept the minutes of the City of Altamont from August 25, 2022. Motion carried.
INVOICES	Councilmember Cochran moved and Coffey seconded to approve payment of invoices totaling \$53,132.18. Motion carried.
ORDINANCE #641	<p>An Ordinance providing rates and certain controls for the water system of the City of Altamont, Kansas and repealing Ordinance No. 577 was presented to, and discussed by, Council.</p> <p>Councilmember Coffey moved and Cochran seconded to approve Ordinance #641, the Water Rate Ordinance. Roll Call: Cochran Yes, Wiford Yes, Coffey Yes. Motion carried.</p>
DITCH WITCH TRENCHER	<p>Labette Bank quoted \$5,000 a year with a 3.75% interest rate for 48 months and an \$8,500 down payment.</p> <p>Councilmember Coffey moved and Cochran seconded to allow the purchase of 2015 Ditch Witch Trencher, getting the loan through Labette Bank. Paying the Ditch Witch for \$28,500, getting the loan for \$20,000 and paying \$8,500 down. Motion carried.</p>
CITY ADMINISTRATOR	<p>1. City Wide Rummage Sales – Sales are scheduled for Saturday, September 17th. Contact the City Office to be placed on the map by Monday September 15th.</p> <p>2. Bulk Trash – Bulk trash is scheduled for September 19th-21st. Please have your items set out by noon on September 21st. We do NOT accept tires, roofing material or building demolition.</p> <p>3. Culpepper & Merriweather Circus – The Circus will be returning to Altamont on Monday, September 19th at McMillen Park.</p> <p>a. There will be a tent raising ceremony that morning around 9:30AM, the public is invited to attend.</p> <p>b. There will be two shows that evening at 5PM and 7:30PM.</p> <p>c. Tickets are now available at the Altamont City Office, Altamont Labette Bank and the Corner Store.</p> <p>i. Advanced Adult Tickets are \$12. The day of the show they will be \$15.</p> <p>ii. Advanced Children Tickets (Ages 2-12) and Seniors Ages (65 & older) are \$7. The day of the show they will be \$8.</p> <p>iii. Everyone is encouraged to purchase advanced tickets. The Altamont Recreation Commission will get back between 40%-50% of the advance ticket sales.</p> <p>4. City Office Closed – The City Office will close at 4:30PM on Monday, September 19th so our employees can enjoy time with their family at the Circus.</p> <p>5. Utility Rates – Reviewed City utility rates</p> <p>6. Back to School Dance – The Altamont Recreation Commission had a great turn out at the Back to School Dance on August 26th.</p> <p>7. 2023 Budget – Submitted the 2023 Budget to the Labette County Clerk.</p> <p>8. Midwest Engineering – Compiled multiple sewer reports for Midwest Engineering on the sewer study.</p> <p>9. Tobacco Free Parks – Heather is working on a Tobacco Free Parks Kick-off event. She is planning on a kickball tournament on Friday September 30th. More details will be released soon.</p> <p>10. Utility Bills – We have had a few calls about utility bills. September utility bills are a little higher due to the triple digit heat we had in July and August.</p> <p>11. Click it or Ticket – \$1,000 now to start program given to police department.</p>
COMMUNICATIONS	<p>-City Wide Rummage Sales – Saturday, September 17</p> <p>-Bulk Trash – September 19-21</p> <p>-Merriweather & Culpepper Circus discount advanced tickets are available at the Altamont City Office, Altamont Labette Bank and Corner Store. The Circus will be here on Monday, September 19th.</p>
ADJOURN	Councilmember Cochran moved and Wiford seconded to adjourn. Motion carried. 7:20PM

DATE

Bridget Nash, Deputy City Clerk

AP Check Register (APLT43)

City of Altamont

		Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank No:	1	Account: 006572				
		35978	9/22/2022	885	ADVANCE INSURANCE COMPANY	\$58.30
		35979	9/22/2022	79500	Als Fitness Center	\$180.00
		35980	9/22/2022	80424	Altamont Food Pantry	\$850.00
		35981	9/22/2022	80351	Bridget Nash	\$28.13
		35982	9/22/2022	2111	CenturyLink	\$428.98
		35983	9/22/2022	40	City of Altamont Petty cash	\$47.85
		35984	9/22/2022	404	Corner Store	\$837.00
		35985	9/22/2022	80455	Ditch Witch UnderCon	\$8,500.00
		35986	9/22/2022	79653	Dollar General-Regions 410526	\$236.25
		35987	9/22/2022	80456	Edna Bamberry	\$40.00
		35988	9/22/2022	681	HEATSHARE DONATIONS	\$690.00
		35989	9/22/2022	949	KANSAS MUNICIPAL ENERGY AGENCY	\$69,336.06
		35990	9/22/2022	950	Kansas Municipal Gas Agency	\$39,680.32
		35991	9/22/2022	1057	LABETTE COUNTY PUBLIC	\$45.04
		35992	9/22/2022	1045	LABETTE INSURANCE	\$350.00
		35993	9/22/2022	80263	Lassen Printing Services	\$79.50
		35994	9/22/2022	980	LEAGUE OF KANSAS	\$100.00
		35995	9/22/2022	80416	Marion National Bank	\$2,862.35
		35996	9/22/2022	79955	MIDWEST ENGINEERING GROUP LLC	\$11,522.50
		35997	9/22/2022	1600	PARSONS SUN	\$130.90
		35998	9/22/2022	1660	POSTMASTER	\$250.00
		35999	9/22/2022	80457	Ronda Rohling	\$40.00
		36000	9/22/2022	83	Verizon	\$180.80

AP Check Register (APLT43)

City of Altamont

Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank Account Totals:				\$136,473.98
Total Of Checks:				\$136,473.98

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
40	City of Altamont Petty cash			
09192022		Park Deposit Refund - Merinda Wilson	Park Building Deposit Refunds	\$40.00
09192022		Postage	Contractual	\$7.85
Subtotal for Vendor 40 - City of Altamont Petty cash :				\$47.85
83	Verizon			
9915386156		Cellphone	Contractual	\$180.80
Subtotal for Vendor 83 - Verizon :				\$180.80
404	Corner Store			
09012022		Trash Truck Diesel	Contractual	\$837.00
Subtotal for Vendor 404 - Corner Store :				\$837.00
681	HEATSHARE DONATIONS			
09-2022		Heat Share Donations	Contractual	\$690.00
Subtotal for Vendor 681 - HEATSHARE DONATIONS :				\$690.00
885	ADVANCE INSURANCE COMPANY			
10-2022		life insurance	Contractual	\$58.30
Subtotal for Vendor 885 - ADVANCE INSURANCE COMP				\$58.30
949	KANSAS MUNICIPAL ENERGY AGENCY			
2022-08		Electricity	Utility Costs	\$69,336.06
Subtotal for Vendor 949 - KANSAS MUNICIPAL ENERGY				\$69,336.06
950	Kansas Municipal Gas Agency			
2022-08		Natural Gas	Utility Costs	\$39,680.32
Subtotal for Vendor 950 - Kansas Municipal Gas Agency				\$39,680.32
980	LEAGUE OF KANSAS			
4939		Police Officer job posting	Contractual	\$100.00
Subtotal for Vendor 980 - LEAGUE OF KANSAS :				\$100.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
1045	LABETTE INSURANCE			
2806		Surety Bond - LeaAnn Myers	Contractual	\$350.00
Subtotal for Vendor 1045 - LABETTE INSURANCE :				\$350.00
1057	LABETTE COUNTY PUBLIC			
2240		Diesel for Mowing	Contractual	\$45.04
Subtotal for Vendor 1057 - LABETTE COUNTY PUBLIC :				\$45.04
1600	PARSONS SUN			
9/23/2022		Newspaper	Contractual	\$130.90
Subtotal for Vendor 1600 - PARSONS SUN :				\$130.90
1660	POSTMASTER			
10-2022		Postage	Contractual	\$100.00
10-2022		Postage	Contractual	\$100.00
10-2022		Postage	Contractual	\$25.00
10-2022		Postage	Contractual	\$25.00
Subtotal for Vendor 1660 - POSTMASTER :				\$250.00
2111	CenturyLink			
9/2022		phone service	Contractual	\$100.00
9/2022		phone service	Contractual	\$100.00
9/2022		phone service	Contractual	\$28.98
9/2022		phone service	Contractual	\$100.00
9/2022		phone service	Contractual	\$100.00
Subtotal for Vendor 2111 - CenturyLink :				\$428.98
79500	Als Fitness Center			
10-2022		Gym Memberships	Contractual	\$80.00
10-2022		Gym Memberships	Contractual	\$30.00
10-2022		Gym Memberships	Contractual	\$30.00
10-2022		Gym Memberships	Contractual	\$10.00
10-2022		Gym Memberships	Contractual	\$30.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
79500	Als Fitness Center			
Subtotal for Vendor 79500 - Als Fitness Center :				\$180.00
79653	Dollar General-Regions 410526			
09-04-2022		supplies	Commodities	\$13.60
09-04-2022		utility drinks, cooler	Commodities	\$222.65
Subtotal for Vendor 79653 - Dollar General-Regions 410				\$236.25
79955	MIDWEST ENGINEERING GROUP LLC			
3		Sewer Review	Contractual	\$6,750.00
3		GIS Mapping, Sewer Review	Contractual	\$4,772.50
Subtotal for Vendor 79955 - MIDWEST ENGINEERING G				\$11,522.50
80263	Lassen Printing Services			
177768		C. Powell Business Cards	Commodities	\$79.50
Subtotal for Vendor 80263 - Lassen Printing Services :				\$79.50
80351	Bridget Nash			
09-19-2022		Mileage for Circus Clown	Contractual	\$28.13
Subtotal for Vendor 80351 - Bridget Nash :				\$28.13
80416	Marion National Bank			
2		Case Compact Tractor Lease Payment	Contractual	\$2,862.35
Subtotal for Vendor 80416 - Marion National Bank :				\$2,862.35
80424	Altamont Food Pantry			
9-2022		Food Pantry Donations	Contractual	\$850.00
Subtotal for Vendor 80424 - Altamont Food Pantry :				\$850.00
80455	Ditch Witch UnderCon			
E01803		2015 DW RT30 Trencher Down payment	Contractual	\$8,500.00
Subtotal for Vendor 80455 - Ditch Witch UnderCon :				\$8,500.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
80456	Edna Bamberry				
	09-12-2022		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80456 - Edna Bamberry :					\$40.00
80457	Ronda Rohling				
	09-12-2022		Park Building Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80457 - Ronda Rohling :					\$40.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
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Grand Total: \$136,473.98

Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
01 General Fund		
02 Gen Police		\$398.15
04 General Fire		\$30.00
05 General Park		\$120.00
12 General Library		\$10.00
		<hr/>
		\$558.15
03 Municipal Equipment Reser		
00 NonDepartmental		\$11,362.35
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		\$11,362.35
05 Recreation		
00 NonDepartmental		\$28.13
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		\$28.13
09 Lake Fund		
00 NonDepartmental		\$74.02
		<hr/>
		\$74.02
18 American Rescue Funds		
00 NonDepartmental		\$6,750.00
		<hr/>
		\$6,750.00
50 Water Utility Fund		
00 NonDepartmental		\$422.65
		<hr/>
		\$422.65

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
	51	Electric Utility Fund		
	00	NonDepartmental	\$69,680.56	
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			\$69,680.56	
	52	Gas Utility Fund		
	00	NonDepartmental	\$39,680.32	
			<hr/>	
			\$39,680.32	
	53	Sewer Utility Fund		
	00	NonDepartmental	\$125.00	
			<hr/>	
			\$125.00	
	54	Sanitation Utility Fund		
	00	NonDepartmental	\$1,400.30	
			<hr/>	
			\$1,400.30	
	61	Heatshare		
	00	NonDepartmental	\$690.00	
			<hr/>	
			\$690.00	
	62	Capital Improvement Fund		
	00	NonDepartmental	\$4,772.50	
			<hr/>	
			\$4,772.50	
	65	Al's Fitness Center		
	00	NonDepartmental	\$80.00	
			<hr/>	
			\$80.00	
	66	Food Pantry		
	00	NonDepartmental	\$850.00	
			<hr/>	
			\$850.00	
		Grand Total:	\$136,473.98	

Bridget Nash
Secretary/Treasurer



P.O. Box 305
Altamont, Kansas 67330
Phone: (620) 784-5612
Fax: (620) 784-5882

Altamont Recreation Commission

September 20, 2022

Dear Council,

The Altamont Recreation Commission is hosting the 9th Annual Boo Bash Sunday, October 23, 2022. This is a free and safe event for the youth to kick off their Halloween season. We would like to ask permission to close Huston Street between 4th and 6th from 2:00 pm to 7:00 pm that afternoon/evening. Thank you for your consideration.

Sincerely,

Bridget Nash
Secretary/Treasurer
Altamont Recreation Commission

Bridget Nash
Secretary/Treasurer



P.O. Box 305
Altamont, Kansas 67330
Phone: (620) 784-5612
Fax: (620) 784-5882

Altamont Recreation Commission



We are preparing for the 2nd Annual Chasing Daylight Poker Run on November 5th, 2022. Starting at the 20 Acres and ending at the lake with no Beer Garden. Live Music will be provided by Ty Ellis and followed by Kota Lewis and the Flyers.

City Administrator Report City Council September 22, 2022

1. **KMU Training** - Rob Gartner presented the monthly safety training on fire prevention.
2. **Police** - Officer Jonathon Davis has accepted a position with the Labette County Sheriff's Department. We would like to wish him the best of luck.
3. **Police Officer Opening** - We are currently accepting applications for a full-time police officer. Information can be found at www.altamontks.com.
4. **Burn Site** - The brush site is currently closed to the public until the burn ban is lifted and we can burn the brush already at the site.
5. **Tobacco Free Parks** - Kick Ball Tournament will be September 30, 2022 at the Altamont Softball Field at 6 p.m. Teams can sign up by visiting or calling the City Office. This is a free event.
6. **Circus** - The Circus was here on Monday, September 19. There were 450 people total who attended the performances.
7. **Lions Club** - Attended the Lions Club meeting
8. **2023 Fuel Prices** - Labette County was able to lock in the 2023 fuel prices at \$2.845 for unleaded and \$3.675 for diesel through September 30, 2023. These prices are much lower than we originally expected.
9. **Annual Evaluations** - Supervisors are starting employee annual evaluations for their employees.



EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

(1) Personnel matters of nonelected personnel;

(2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;

(3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;

(4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;

(5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;

(6) preliminary discussions relating to the acquisition of real property;

TOBACCO FREE PARKS KICK-OFF KICKBALL TOURNAMENT

The City of Altamont will be hosting a Kickball Tournament at the softball field on Friday September 30th at 6PM.

Come enjoy a fun evening with your family and friends as we kick-off our new Tobacco-Free Parks Policy.

Registration is free and you may do so by visiting or calling the city office at (620)784-5612

Teams will be made up of 8-10 members and can be 5 years of age and older.



FREE

Softball Field

**Promotional
Gifts**

Snacks

**September 30
@ 6PM**

**8-10 Person Teams
Ages 5 and Older**

Friendly Competition