

CITY OF ALTAMONT

407 S HUSTON ▪ P.O. BOX 305 ▪ ALTAMONT, KS 67330
PHONE (620) 784-5612 ▪ FAX (620) 784-5882 ▪ WEBSITE: ALTAMONTKS.COM

ALTAMONT CITY COUNCIL

Mayor Richard Hayward
Councilmembers: Ben Cochran, Raymond Coffey,
Cameron Johnston, Lyle Sykes and Kyle Wiford

August 24, 2023

6:30 PM Exceeding the Revenue Neutral Rate and Budget Hearings

7:00 PM Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRAYER – Pastor Eric Rucker

MINUTES - Regular meeting of August 10, 2023

INVOICES - **\$97,474.06**

PUBLIC COMMENT & GUESTS

A. Noah Dixon – Extended Lake Stay

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

- A. Resolution 296 - Exceeding the Revenue Neutral Rate – Roll Call Vote
- B. Ordinance 649 - Standard Traffic Ordinance – Roll Call Vote
- C. Ordinance 650 - Uniform Public Offense Code – Roll Call Vote
- D. Charter Ordinance 11 – Official Newspaper or Website – Roll Call Vote

OLD BUSINESS

- A. 2024 Budget Approval
- B. Lansdowne Garden
 - a. Grant Awarded
 - b. Letters of Support
 - c. Volmer Construction Quote
- C. Employee Policies
 - a. Longevity Pay
 - b. Phone Reimbursement
 - c. Clothing Reimbursement
 - d. Incentive Pay

NEW BUSINESS

- A. Recreation Commission Appointment
 - a. Taylor Bradfield



TABLED & PENDING BUSINESS

- A. Old Fire Department Building Demolition
- B. War Veteran Memorial
- C. McMillen Park
- D. Sewer Rate Increase

DEPARTMENT REPORTS

- A. City Administrator
- B. Police Report
- C. Utility Report

EXECUTIVE SESSION MOTION

- A. Non-Elected Personnel

COMMUNICATIONS:

- The City Office will be closed Monday, September 4th in observation of Labor Day
- City Wide Rummages Sales are set for Saturday, September 23
- Bulk Trash is set for September 25 - 27

ADJOURNMENT

MINUTES
CITY OF ALTAMONT
AUGUST 10, 2023

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance. Councilmembers present: Ben Cochran, Raymond Coffey, Kyle Wiford, & Lyle Sykes.										
MINUTES	Councilmember Cochran moved and Sykes seconded to approve the minutes from July 27, 2023. Motion carried. Councilmember Cochran moved and Sykes seconded to approve the minutes from August 3, 2023. Motion carried. Councilmember Cochran moved and Coffey seconded to approve the minutes from August 9, 2023. Motion carried.										
PRAYER	Greg Garrett led the Council Meeting in Prayer.										
INVOICES	Councilmember Sykes moved and Wiford seconded to pay the invoices totaling \$42,070.88. Motion carried.										
TONY NOTO	Tony Noto requested an extended lake stay. Councilmember Cochran moved and Coffey seconded to allow Mr. Noto an extended 60 day stay at the Altamont Lake. Motion carried.										
2022 CITY AUDIT	Kyle Spielbusch was in attendance to present the results of the 2022 City Audit to Council.										
BURL MOORE	Burl Moore was in attendance to discuss and update the Council on the 2023 Softball and Baseball Season.										
ORDINANCE #648	<p>The City Administrator requested a copy of the ABBC & Girl’s Summer Ball Board Members and the Code of Conduct that will be put in place in the Spring of 2024.</p> <p>The Council was provided Ordinance #648 with the recommended changes to the Utility Department and an alternate ordinance proposing changes in the Police Department wage ranges.</p> <table><tr><td>0-2 Years</td><td>\$17 - \$20/hr.</td></tr><tr><td>2-4 Years</td><td>\$19 - \$22.50/hr.</td></tr><tr><td>4-6 Years</td><td>\$21 - \$24/hr.</td></tr><tr><td>6-9 Years</td><td>\$23 - \$27/hr.</td></tr><tr><td>10+ Years</td><td>\$23 - \$30/hr.</td></tr></table> <p>The City Administrator included the Police Department pay scale increase in the policy to cut down on publication costs and to save from having to redo Ordinance #648 in a few months.</p> <p>Councilmember Wiford understands the proposal to adjust the merit to save money on the publication but stated the Council took a lot of time to discuss their decision for the Utility Department and would rather have the time to do that for police before adjusting everything. The City Administrator noted she would like to see that too and this adjustment does not approve any raises, it would just be saving the cost to publish in the paper twice. She stated the cost is about \$60 for each posting. Wiford said he would be fine with paying that twice. The City Attorney said this would just be adjusting the minimums and maximums. The City Administrator touched on an advertisement sent out by the Sheriff’s Department with starting wage of \$21.87/hour plus a shift differential. She stated the City’s current wage is not competitive with that.</p> <p>Coffey and Sykes both agree with Wiford’s viewpoint and Sykes would like to see how these rates fall with surrounding towns. Cochran agrees this will probably need to be done with office staff as well. The City Administrator said the office staff are all listed in that policy currently with a wide range of wages and no adjustment is needed for the time being. She requested the Police Department be placed on the next council meeting. Council would like to see more comparable rates to area towns, like Chetopa and Oswego.</p> <p>Councilman Wiford moved, and Coffey seconded to approve Ordinance #648 with Council recommendations. Motion carried.</p> <p>Cochran affirmative, Coffey yes, Wiford yes, Sykes yes.</p>	0-2 Years	\$17 - \$20/hr.	2-4 Years	\$19 - \$22.50/hr.	4-6 Years	\$21 - \$24/hr.	6-9 Years	\$23 - \$27/hr.	10+ Years	\$23 - \$30/hr.
0-2 Years	\$17 - \$20/hr.										
2-4 Years	\$19 - \$22.50/hr.										
4-6 Years	\$21 - \$24/hr.										
6-9 Years	\$23 - \$27/hr.										
10+ Years	\$23 - \$30/hr.										
AUDIT APPROVAL	Councilmember Cochran moved and Wiford seconded to approve the 2022 Audit Report as reported by Jared Gilmore & Phillips. Motion carried.										

MINUTES
PAGE TWO
AUGUST 10, 2023

2024 BUDGET REVIEW	LeaAnn Myers provided and went over the proposed 2024 Budget with the City Council. The council will have two weeks to review the proposed budget and bring questions or concerns back to the Budget Hearing before the Council Meeting on August 24, 2023.
CITY ADMINISTRATOR	<p>1) Budget – Submitted the 2024 City budget information to the Labette Avenue for Publication.</p> <p>a) The RNR and budget hearing is scheduled for August 24th, 2023, at 6:30PM prior to the regular Council meeting.</p> <p>2) Streets – The County is planning on asphaltting Oak Avenue in the next few weeks.</p> <p>3) KMU Safety Meeting – The employees attended the monthly KMU Safety meeting over bloodborne pathogens.</p> <p>4) Pool – The Back-to-School Swim Party is scheduled for Saturday, August 12.</p> <p>a) The last day for the Pool is Sunday, August 13.</p> <p>b) Ordered a new pool vacuum for the baby pool, 4 new pool chairs, and 8 new loungers. These items were on sale for the end of the season.</p> <p>5) Janitor Position – Posted janitor position for the City’s website and Facebook page.</p> <p>6) Utility – reviewed utility accounts budgets and employee benefits.</p> <p>7) Water Meter Pilot Program – We are working with D.C.&B. Supply to do a pilot program for advanced metering infrastructure</p> <p>a) D.C.&B. is partnering with Smart Earth Technologies and Innovative Utility Solutions to provide the AMI service. Their system can do AMI for electric, gas, and water.</p> <p>b) They are hopeful if we decide to update our water meters with, they can input the electric and gas reading into their software via a tablet with mobile data. They are working with their programmers to try to find a solution for this. We need to find a solution for our current utility palm pilots which we use to read meters. They are starting to have issues. Bridget received a bid to replace what we currently have but the technology is extremely out-of-date. The bid for 5 palm pilots like our current ones is just over \$16,000.</p> <p>c) Shipping dates have been delayed. They are still waiting for the solar end point which would send the readings back to the City Office.</p> <p>8) Lead and Copper – If you have not turned in your Lead and Copper Survey, please get those turned in. Contact the City Office if you need a new copy of the survey.</p>
COMMUNICATIONS	<p>- The Altamont Recreation Commission Budget and Exceeding the Revenue Neutral Rate hearings are Monday, August 21 at 6:30 PM in the City Office.</p> <p>- The City of Altamont Budget and Exceeding the Revenue Neutral Rate hearings are Thursday, August 24, 2023, at 6:30 PM in the City Council Room.</p> <p>- Back-to-School Swim Party- Saturday, August 12, Altamont Pool, 7:00-8:30PM. Free Admission.</p> <p>Councilman Cochran moved, and Coffey seconded to have Department Heads return to attending regular Council meetings. Motion carried.</p>
ADJOURN	Councilmember Cochran moved and Coffey seconded to adjourn. Motion Carried 8:05PM.
DATE	Bridget Nash, Deputy City Clerk

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
40	City of Altamont Petty cash			
08112023		Back to School Pool Party Money Drop	Contractual	\$40.00
Subtotal for Vendor 40 - City of Altamont Petty cash :				\$40.00
83	Verizon			
9941591273		Police Cell Phones	Contractual	\$180.40
Subtotal for Vendor 83 - Verizon :				\$180.40
404	Corner Store			
08012023		fuel	Commodities	\$634.00
Subtotal for Vendor 404 - Corner Store :				\$634.00
949	KANSAS MUNICIPAL ENERGY AGENCY			
2023-07		Electricity	Utility Costs	\$52,393.00
Subtotal for Vendor 949 - KANSAS MUNICIPAL ENERGY				\$52,393.00
950	Kansas Municipal Gas Agency			
2023-07		Natural Gas and Transportation	Utility Costs	\$4,606.52
Subtotal for Vendor 950 - Kansas Municipal Gas Agency				\$4,606.52
971	KANSAS STATE TREASURER			
10012023		Engery Crisis Gas Loan Payment	Payment Plan- Loan Payback	\$8,854.10
Subtotal for Vendor 971 - KANSAS STATE TREASURER				\$8,854.10
1660	POSTMASTER			
912023		Postage	Contractual	\$125.00
912023		Postage	Contractual	\$125.00
Subtotal for Vendor 1660 - POSTMASTER :				\$250.00
1909	SEK Auto Sales, Inc.			
52012		Fuel Pump Replacement 2010 Ford Pickup	Contractual	\$305.00
Subtotal for Vendor 1909 - SEK Auto Sales, Inc. :				\$305.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
79500 Als Fitness Center				
09012023		gym memberships	Benefits	\$30.00
09012023		gym memberships	Benefits	\$30.00
09012023		gym memberships	Benefits	\$10.00
09012023		gym memberships	Benefits	\$20.00
09012023		gym memberships	Contractual	\$55.00
Subtotal for Vendor 79500 - Als Fitness Center :				\$145.00
79670 Mid-American Research Chemical				
0797727-IN		White Spray Paint	Commodities	\$144.00
Subtotal for Vendor 79670 - Mid-American Research Che				\$144.00
79744 The Cart Guy				
3269		100 Polycarts	Commodities	\$8,425.00
Subtotal for Vendor 79744 - The Cart Guy :				\$8,425.00
79832 Core & Main				
653982		5/8x3/4 Ang BMV FX MN	Commodities	\$906.00
Subtotal for Vendor 79832 - Core & Main :				\$906.00
79848 Labette Hardware				
2308-156672		plumbing, bushing, nuts, bolts and screws	Commodities	\$19.51
Subtotal for Vendor 79848 - Labette Hardware :				\$19.51
80111 Revize				
16633		Annual Support and Website Hosting	Contractual	\$295.00
16633		Annual Support and Website Hosting	Contractual	\$295.00
16633		Annual Support and Website Hosting	Contractual	\$295.00
16633		Annual Support and Website Hosting	Contractual	\$295.00
16633		Annual Support and Website Hosting	Contractual	\$500.00
16633		Annual Support and Website Hosting	Contractual	\$295.00
Subtotal for Vendor 80111 - Revize :				\$1,975.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
80336	Signature Public Funding				
	500289001080923		Trash Truck Payment	Contractual	\$17,323.57
Subtotal for Vendor 80336 - Signature Public Funding :					\$17,323.57
80351	Bridget Nash				
	08212023		Recreation Mileage - Dolly Parton Imagination Library Mileage	Contractual	\$204.36
Subtotal for Vendor 80351 - Bridget Nash :					\$204.36
80435	Josh Edgington				
	08062023 08192023		Mow lagoons, industrial park, Huston, and Lake	Salaries	\$200.00
	08062023 08192023		Mow lagoons, industrial park, Huston, and Lake	Salaries	\$40.00
	08062023 08192023		Mow lagoons, industrial park, Huston, and Lake	Salaries	\$240.00
Subtotal for Vendor 80435 - Josh Edgington :					\$480.00
80464	Brightspeed				
	08072023		phone service	Contractual	\$10.00
	08072023		phone service	Contractual	\$90.55
	08072023		phone service	Contractual	\$19.00
	08072023		phone service	Contractual	\$57.65
	08072023		phone service	Contractual	\$47.55
	08072023		phone service	Contractual	\$118.10
	08072023		phone service	Contractual	\$118.10
	08072023		phone service	Contractual	\$47.65
Subtotal for Vendor 80464 - Brightspeed :					\$508.60
80625	Hannah Burnett				
	08182023		Park Building Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80625 - Hannah Burnett :					\$40.00
80626	Brenda Daniels				
	08182023		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80626 - Brenda Daniels :					\$40.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
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Grand Total: \$97,474.06

Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
01 General Fund		
01 General Government	\$557.65	
02 Gen Police	\$300.95	
03 General Court	\$10.00	
04 General Fire	\$67.55	
05 General Park	\$120.00	
11 Municipal Pool	\$87.65	
	\$1,143.80	
03 Municipal Equipment		
00 NonDepartmental	\$17,323.57	
	\$17,323.57	
04 Library		
00 NonDepartmental	\$10.00	
	\$10.00	
05 Recreation		
00 NonDepartmental	\$204.36	
	\$204.36	
09 Lake Fund		
00 NonDepartmental	\$259.00	
	\$259.00	
50 Water Utility Fund		

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
	00	NonDepartmental	\$1,220.51	
			\$1,220.51	
	51	Electric Utility Fund		
	00	NonDepartmental	\$52,931.10	
			\$52,931.10	
	52	Gas Utility Fund		
	00	NonDepartmental	\$14,477.72	
			\$14,477.72	
	53	Sewer Utility Fund		
	00	NonDepartmental	\$495.00	
			\$495.00	
	54	Sanitation Utility Fund		
	00	NonDepartmental	\$9,354.00	
			\$9,354.00	
	65	Al's Fitness Center		
	00	NonDepartmental	\$55.00	
			\$55.00	
		Grand Total:	\$97,474.06	

AP Check Register (APLT43)

City of Altamont

	Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank No:	1	Account:	006572		
	36899	8/24/2023	79500	Als Fitness Center	\$145.00
	36900	8/24/2023	80626	Brenda Daniels	\$40.00
	36901	8/24/2023	80351	Bridget Nash	\$204.36
	36902	8/24/2023	80464	Brightspeed	\$508.60
	36903	8/24/2023	40	City of Altamont Petty cash	\$40.00
	36904	8/24/2023	79832	Core & Main	\$906.00
	36905	8/24/2023	404	Corner Store	\$634.00
	36906	8/24/2023	80625	Hannah Burnett	\$40.00
	36907	8/24/2023	80435	Josh Edgington	\$480.00
	36908	8/24/2023	949	KANSAS MUNICIPAL ENERGY AGENCY	\$52,393.00
	36909	8/24/2023	950	Kansas Municipal Gas Agency	\$4,606.52
	36910	8/24/2023	971	KANSAS STATE TREASURER	\$8,854.10
	36911	8/24/2023	79848	Labette Hardware	\$19.51
	36912	8/24/2023	79670	Mid-American Research Chemical	\$144.00
	36913	8/24/2023	1660	POSTMASTER	\$250.00
	36914	8/24/2023	80111	Revize	\$1,975.00
	36915	8/24/2023	1909	SEK Auto Sales, Inc.	\$305.00
	36916	8/24/2023	80336	Signature Public Funding	\$17,323.57
	36917	8/24/2023	79744	The Cart Guy	\$8,425.00
	36918	8/24/2023	83	Verizon	\$180.40
Bank Account Totals:					\$97,474.06
Total Of Checks:					\$97,474.06

A RESOLUTION OF THE CITY OF ALTAMONT, KANSAS TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE;

WHEREAS, the Revenue Neutral Rate for the City of Altamont was calculated as 41.863 mills by the Labette County Clerk; and

WHEREAS, the budget proposed by the Governing Body of the City of Altamont will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

WHEREAS, the Governing Body held a hearing on August 24, 2023 allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and

WHEREAS, the Governing Body of the City of Altamont, having heard testimony, still finds it necessary to exceed the Revenue Neutral Rate.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALTAMONT:

The City of Altamont shall levy a property tax rate exceeding the Revenue Neutral Rate of 41.836 mills.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

ADOPTED this 24th day of August 2023 and **SIGNED** by the Mayor.

Richard Hayward, Mayor

Attested:

Heather Beasley, City Clerk

ORDINANCE #649

AN ORDINANCE regulating traffic within the corporate limits of the City of Altamont, Kansas; incorporating by reference the “Standard Traffic Ordinance for Kansas Cities”, 50th Edition of 2023; providing certain penalties and repealing Ordinance 638.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ALTAMONT, KANSAS:

SECTION 1. INCORPORATING STANDARD TRAFFIC ORDINANCE. There is hereby incorporated by reference for the purpose of regulating within the corporate limits of the City of Altamont, Kansas, that certain standard traffic ordinance known as the “Standard Traffic Ordinance for Kansas Cities”, 50th Edition of 2023, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas. Also incorporated into this section is K.S.A. 8-2118. No fewer than three copies of said Standard Traffic Ordinance shall be marked or stamped “Official Copy as Adopted by Ordinance No. 649” with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this ordinance and filed with the city clerk to open to inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the city charged with enforcement of the ordinance shall be supplied, at the cost of the city, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.

SECTION 2. TRAFFIC INFRACTIONS AND TRAFFIC OFFENSES.

- (a) An ordinance traffic infraction is a violation of any section of this ordinance that prescribes or requires the same behavior as that prescribed or required by a statutory provision that is classified as a traffic infraction in K.S.A. 8-2118.
- (b) All traffic violations which are included within this ordinance, and which are not ordinance traffic infractions, as defined in subsection (a) of this section, shall be considered traffic offenses.

SECTION 3. PENALTY FOR SCHEDULED FINES. The fine for violation of an ordinance traffic infraction or any other traffic offense for which the municipal judge establishes a fine in a fine schedule shall not be less than \$5.00 nor more than \$2500.00, except for speeding which shall not be less than \$45.00 nor more than \$2500.00. A person tried and convicted for violation of an ordinance traffic infraction or other traffic offense for which a fine has been established in a schedule of fines shall pay a fine fixed by the court not to exceed \$2500.00.

SECTION 4. REPEAL. Ordinance numbered 638 is hereby repealed.

SECTION 5. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its passage, approval, and publication once in the official City Newspaper – The Labette Avenue.

PASSED AND APPROVED by the governing body and SIGNED by the Mayor this 24th day of August 2023.

Richard O. Hayward, Mayor

Attest:

Heather N. Beasley, City Clerk

ORDINANCE #650

AN ORDINANCE regulating public offenses within the corporate limits of the City of Altamont, Kansas; incorporating by reference the “Uniform Public Offense Code for Kansas Cities,” 39th Edition, providing certain penalties and repealing Ordinance 639.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ALTAMONT, KANSAS:

SECTION 1. INCORPORATING UNIFORM PUBLIC OFFENSE CODE. There is hereby incorporated by reference for the purpose of regulating within the corporate limits of the City of Altamont, Kansas, that certain code known as the “Uniform Public Offense Code”, 39th Edition, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas. No fewer than three copies of said Uniform Public Offense Code shall be marked or stamped “Official Copy as Adopted by Ordinance No. 650”, to which shall be attached a copy of this ordinance and filed with the city clerk to open to inspection and available to the public at all reasonable hours.

SECTION 2. REPEAL. Ordinance numbered 639 is hereby repealed.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its passage, approval, and publication once in the official City Newspaper – The Labette Avenue.

PASSED AND APPROVED by the governing body and SIGNED by the Mayor this 24th day of August 2023.

Richard O. Hayward, Mayor

Attest:

Heather Beasley, City Clerk

CHARTER ORDINANCE NO. 11

A CHARTER ORDINANCE EXEMPTING THE CITY OF ALTAMONT, KANSAS, FROM THE PROVISIONS OF K.S.A. 12-1651, PROVIDING SUBSTITUTE PROVISIONS REGARDING THE DESIGNATION OF THE OFFICIAL CITY NEWSPAPER, AND CREATING SECTION 1-111, CHAPTER I, ARTICLE I OF THE CODE OF THE CITY OF ALTAMONT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ALTAMONT, KANSAS:

WHEREAS, the City of Altamont, Kansas (the "City"), is a city of the third class duly organized and existing under the laws of the State of Kansas; and

WHEREAS, pursuant to Article 12, Section 5, of the Constitution of the State of Kansas, cities are empowered to determine their local affairs and government except for legislative enactments applicable uniformly to all cities; and

WHEREAS, K.S.A. 12-1651 applies to the City, and its provisions are not uniformly applicable to all cities in that K.S.A. 12-1651 applies only to cities of the second and third class; and

WHEREAS, the Governing Body of the City hereby determines that it is in the best interest of the City to exempt the City from K.S.A. 12-1651 and to provide substitute provisions for such statute; and

WHEREAS, the City finds it necessary and advisable to create Section 1-111 of Chapter I, Article I of the Code of the City of Altamont, Kansas (the "City") relating to the designation of the official city newspaper.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ALTAMONT, KANSAS:

Section 1. Inapplicability. The City, by virtue of the powers vested in it by Article 12, Section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself from and hereby make inapplicable to it the provisions of K.S.A. 12-1651. Such referenced provision is applicable to the City but is part of enactments not uniformly applicable to all cities and the City finds and determines it necessary and advisable to provide substitute provisions as set forth herein.

Section 2. Substitute Provisions. By virtue of the powers vested in it by Article 12, Section 5 of the Constitution of the State of Kansas, the City hereby enacts the following substitute and additional provisions of K.S.A. 12-1651 by the approval and passing of Charter Ordinance 11 and is created to read as follows:

Official Newspaper or Website.

The Governing Body of the City of Altamont shall from time to time appoint an official city newspaper that meets one of the qualifications set forth below. Once designated the publication method shall be the official city newspaper until such time as the governing body designates a different official city newspaper by appointment.

(a) The newspaper selected as the official city newspaper may be a printed newspaper which has the following qualifications: (i) It must be published at least weekly 50 times each year and have been so published for at least one year prior to the publication of any official city publication; (ii) It must be entered at the post office of publication as second class mail matter; (iii) More than 50% of the circulation must be sold to the subscribers either on a daily, weekly, monthly or yearly basis; and (iv) It shall have general paid circulation on a daily, weekly, monthly or yearly basis in the county and shall not be a trade, religious or fraternal publication; or

(b) In the alternative, the official city newspaper may be a designated website which has the following qualifications: (i) It must be a public facing website available to website users at all times, except during website maintenance as reasonably determined necessary by the City Administrator; (ii) The website must be easily accessible from the City's website home page (<https://www.AltamontKS.com>); (iii) It must be available to website users free of charge; and (iv) All current notices and unrepealed ordinances uploaded to the website for publication shall be uploaded in their entirety during any period they are in effect.

Section 3. This Charter Ordinance shall be published once each week for two consecutive weeks in the official city newspaper.

Section 4. This Charter Ordinance shall take effect 61 days after the final publication unless a sufficient petition for a referendum is filed, requiring a referendum to be held on the ordinance as provided by Article 12, Section 5, Subsection (c)(3) of the Constitution of the State of Kansas, in which case this Charter Ordinance shall become effective upon approval by the majority of the electors voting thereon.

Passed by the Governing Body, not less than two-thirds of the members elect voting in favor thereof, this 24th day of August 2023.

Richard Hayward, Mayor

ATTEST:

Heather Beasley, City Clerk



Dear Frances Graves and Project Team,

Thank you for your application to the NetWorked Community Solutions Grant. After careful review and consideration, it is our pleasure to offer your project team the following grant award.

Award amount:

- ☐ \$5,000
- ☒ \$10,000

For the following project: Altamont Landsdowne Placemaking Project

Approved and eligible funding use:

The City of Altamont is planning to develop a pocket park in the current location known as Landsdowne Garden. The hope is to offer a space that would allow our community the opportunity to slow down in the busy world that surrounds them. Developing Landsdowne into a pocket park would develop a welcoming space as the entryway to downtown Main Street, and allow a location for a community patio for the city Farmer's Market, weekly food trucks, picnics and gathering for events.

A community garden is planned for the space as well, to enable us to provide free nutritional produce to our community. We currently offer a food pantry for our community to utilize and the community garden would allow for healthy seasonal options to be offered as well. Along with a prime location to gather and create a community garden we would also be able to use this space to host other activities such as live music, outdoor movie showings and a farmers market.

Landsdowne is located in downtown Altamont which would allow extra seating during our annual events such as Flag Day, The Boo Bash and The Christmas Parade. Altamont has also been in the discussion stages of creating a Veterans Memorial in town and would eventually like to see that happen in Landsdowne as well. Our ideas and the possibilities are endless and we are excited to see the plan begin to come to life.



This award is subject to your acceptance.

Please indicate whether you will accept or decline this Grant by submitting your written reply back to Christina Long, NetWorked Director by email: christina@cmlcollective.com, on or before 5 p.m.

Monday, August 14, 2023. Failure to respond by the noted deadline will indicate to our office that you do not accept the funding offer. Your grant application will be closed and we will note that the offer was not accepted. Congratulations on being selected.

Initial your choice below:

_____ I, [insert your first and last name], [insert title], accept the NetWorked Community Solutions Grant as outlined in this Award Letter.

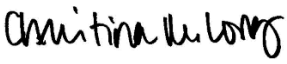
_____ I, [insert your first and last name], [insert title], **do not** accept the NetWorked Community Solutions Grant as outlined in this Award Letter.

LEAD APPLICANT PRINTED NAME: Click or tap here to enter text.

SIGNATURE: Click or tap here to enter text.

DATE: Click or tap here to enter text.

NetWorked Partnership for Community Investment Director: Christina M. Long

SIGNATURE: 

DATE: August 8, 2023

The NetWorked Community Solutions Grant is a pilot initiative of NetWork Kansas with funding support from Blue Cross and Blue Shield of Kansas and the Kansas Health Foundation.

For more information, please visit: www.networkedforchange.com

K-STATE

Research and Extension

Wildcat Extension District

Wildcatdistrict.k-state.edu
Find us on Facebook.com
/wildcat.extension.district

Girard Office

120 East Buffalo Street
Girard, KS 66763-1547
620-724-8233
FAX:620-724-7042

Altamont Office

524 Huston Street
P.O. Box 39
Altamont, KS 67330-0039
620-784-5338
FAX:620-724-7042

Independence Office

410 Peter Pan Road, Suite B
Independence, KS 67301-9372
620-331-2690
FAX:620-724-7042

Fredonia Office

Wilson County Courthouse Room 1
615 Madison Street
Fredonia, KS 66736-1383
620-378-2167
FAX:620-724-7042

Kansas State University
Agricultural Experiment
Station and Cooperative
Extension Service

K-State Research and Extension is an equal
opportunity provider and employer.

March 30, 2023

Dear Hometown Grant Committee,

I am writing in support of the City of Altamont's application for assistance with their Landsdowne project. As the community vitality agent with our local Extension District, I have learned that placemaking and outdoor spaces like this proposed project have brought a community together. This plan thoughtfully provides eating, meeting and garden space while beautifying the entryway to this small town's main street. With only one restaurant in town, food trucks have become particularly important to this town, which includes a high school and is the hub for the school district. This project would provide a designated place for a visiting truck, offering a safe place for patrons to purchase items while visiting with neighbors and friends. In addition, Altamont hosts multiple community festivals throughout the year that march down the main street, and this project would again serve as a hub for community members participating and celebrating together.

Downtown Altamont has had a resurgence in recent years – the City has beautified its services and facility buildings, and a new business owner completely renovated the building next to this proposed project into an attractive and successful auto detailing showroom. Our local extension district has also invested heavily in renovating our downtown storefront, creating a mixed-use community space with a state-inspected kitchen to allow entrepreneurs, community clubs and families to gather and enliven downtown. The proposed Landsdowne project is another important step in revitalizing the City of Altamont.

The City of Altamont is a great partner for K-State Research and Extension. We would use this outdoor space for meetings and small group classes and assist with the garden planning and adding educational elements seasonally for residents to enjoy. Thank you for considering this project for your grant, and please let me know if I can provide further information on our support.

Sincerely,



Frances Graves
Wildcat District Director & Community Vitality Agent

Becky Barr
Becky's Beauty Shop and Fitness, LLC
502 S. Huston
Altamont, KS 67330

To Whom It May Concern:

As a business owner in Altamont, I am writing this letter of recommendation in support of the proposed grant application pertaining to the revitalization of our downtown. My business is located in downtown Altamont. I have been in my current location for over 20 years. Throughout these years, I have seen businesses leave the downtown area. Moving forward, I would love to see our downtown become alive again. With this proposed grant, the City of Altamont could accomplish projects that the citizens could enjoy and benefit from. This could also lead to more people coming to our community. In turn, this will help our existing businesses generate growth as well.

The project being proposed will definitely be beneficial to an area in Altamont that is heavily traveled. It would provide a place for our citizens to sit and relax, enjoy the outdoor air, as well as accommodate other activities. The goal of this project will hopefully enhance community involvement by providing a place to gather and enjoy.

I highly support the approval of this grant application for the revitalization of our downtown and encourage your favorable consideration.

Sincerely,

A handwritten signature in cursive script that reads "Becky Barr".

Becky Barr

To Whom It May Concern:

Please accept this letter of support for the Landsdowne Park Project in the City of Altamont, Kansas. This project would greatly enhance our residents, and non-residents, experience in the city. This property is located at the corner of State Highway 160 and our downtown area on Huston Street. Through the years our downtown, as have other small communities, area has seen businesses close and is becoming dilapidated with unoccupied buildings. The north end of this area is facing the state highway for all travelers to see. The building facing the north has not been properly maintained and is old, and worn looking. The proposed mural would greatly beautify this building for everyone travelling to see. The building owner has been contacted and has given his consent for the mural to be painted on the building.

This mural would oversee a currently open lot. This project proposes creating a community gathering place. It would include raised "Community Garden" beds which offers an excellent community service benefit for the local school district FFA students and providing healthy food options. It would include a concrete seated area to allow for people to relax, enjoy conversations and possibly enjoy a meal/drink in a shaded area. This would greatly benefit those people who walk in town to have a safe place. I also believe this could be an incentive for the business owners along that main street to beautify their storefronts which in the end would greatly enhance the downtown area. Aesthetically this could possibly bring new businesses to the downtown area and fill up some of the empty buildings.

This area would have electricity that would allow for concerts for the community. It would have an area set aside for food trucks, giving additional choices for all interested to have a meal with a seating area. I believe this would be an area that ALL people could utilize and enjoy. The importance of this is that travelers would have an important rest area thereby remaining in town and, hopefully, spending some much needed funds in our community. There are limitless possibilities for this area to provide reasonable, sometimes free, entertainment for our families and others. With a population of 1100 residents these possibilities are few and far between and the hope is that after COVID this would re-integrate families and friends.

Finally, with a 10.4% poverty rate (data USA) we do not have the tax base to fully finance this project. Any, and hopefully all, that could be granted would ensure this project could be accomplished. At that time the City of Altamont would have a start on beautifying part of the community, provide a healthy lifestyle (healthy food, walkers, etc.) and increased revenue (travelers, residents, food trucks & new businesses) that a small community needs to survive. We hope that you can agree and grant an award to this awesome community and the great residents of Altamont, Kansas.

Sincerely,

Richard Hayward, Mayor
City of Altamont, Kansas

3-29-2023

To Whom This May Concern:

I strongly support a grant application for painting a mural on the side of my building and developing a park for food trucks and people to gather.

I believe it will bring a lot of revenue to the City of Altamont.

Sincerely,
Main Street Auto Detailing

A handwritten signature in black ink, appearing to read "Gordon Hill", with a stylized flourish at the end.

CITY OF ALTAMONT POLICE DEPARTMENT

407 S HUSTON ▪ P.O. BOX 305 ▪ ALTAMONT, KS 67330
PHONE (620) 784-5582 ▪ FAX (620) 784-5714 ▪ WEBSITE: ALTAMONTKS.COM



To Whom it may concern,

Altamont City Clerk Heather Beasley has been exploring ways to brighten up areas within the City, her idea is to take a garden area that has potential to serve as a Community Patio gathering place for our community members and travelers passing through our community, the patio area could be used as a picnic area, host live music, community movie shows, farmers market.

If awarded the grant Mrs. Beasley also will have an area of the community Patio area paved specifically for food truck parking to allow these types of services to our community.

As the city's Police Chief, I support this revitalization of the area because it will benefit the community as a whole, something our citizens can utilize year round.

Thank you for your time,


Michael Shields, Chief of Police

Altamont Police Department.





UNIFIED SCHOOL DISTRICT 506
401 S. HIGH SCHOOL ST.
ALTAMONT, KS 67330
PHONE: (620)784-5326
FAX: (620)784-5879

March 21, 2023

To whom it may concern,

We are writing this letter in support of the Landsdowne garden initiative. As a representative of USD 506-Labette County Schools, we understand the importance of community projects and their impact on the well-being of individuals and society at large. We believe that a community garden will benefit the Altamont community in several ways.

Firstly, the garden will serve as a platform for community members to engage in healthy and sustainable practices. It will be a space to learn about and appreciate the natural environment while promoting active living. We know that spending time in nature can reduce stress levels and increase mental wellness.

The community garden will also provide opportunities for community members to come together and collaborate. By working alongside each other, people of different ages and backgrounds can learn from each other and foster a stronger sense of unity.

In conclusion, we fully support the Landsdowne garden initiative and believe it has the potential to greatly benefit the Altamont community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jennifer Thompson', with a long horizontal line extending to the right.

Jennifer Thompson
Marketing and Communications Coordinator
USD 506-Labette County Schools

VOLMER CONSTRUCTION LLC
1531 21,000 RD
PARSONS, KS 67357
620-778-3424

Estimate

Date	Estimate #
11/9/2022	330

Updated 6/6/2023

CITY OF ALTAMONT

Description	Qty	Rate	Total
PREP & POUR 26'X55'X6" & 26'X50'X6" SLAB 4,000 PSI MIX 6 Ga. REMESH WIRE BROOM FINISH SAW CUT		19,000.00	19,000.00
APPROX. 40 TON AB-3 BASE ROCK		900.00	900.00
Quote Adjustment for 2023		500.00	500.00
To change to rebar (Optional) - Add an additional \$300		300.00	300.00
MATERIAL PRICES ARE SUBJECT TO CHANGE. ALL ESTIMATES ARE VALID FOR FIFTEEN DAYS.		Total	\$19,900.00

Updated Quote \$20,400.00
Concrete with Rebar Option \$20,700.00

VOLMER CONSTRUCTION LLC

1531 21,000 RD
PARSONS, KS 67357
620-778-3424

Estimate

Date	Estimate #
7/10/2023	366

CITY OF ALTAMONT

Description	Qty	Rate	Total
PREP & POUR 26'X55'X4" PATIO 6 Ga. REMESH WIRE 4,000 PSI MIX BROOM FINISH SAW CUT		10,250.00	10,250.00
APPROX 40 TON AB-3 BASE ROCK		900.00	900.00
MATERIAL PRICES ARE SUBJECT TO CHANGE. ALL ESTIMATES ARE VALID FOR FIFTEEN DAYS.		Total	\$11,150.00

City of Altamont

Longevity Pay Policy

The City of Altamont employees are the backbone of our City. Without them, our infrastructure and community would suffer. This policy was created to show appreciation and to encourage the retention of employees who are dedicated and continue to serve the City of Altamont.

Eligibility

To be eligible to receive longevity pay, an employee must occupy a permanent full-time position with the City of Altamont with a minimum of five years of continuous service in a full-time capacity.

Compensation

All eligible employees will receive longevity pay annually, following the employee's work anniversary of 5 years of continuous full-time employment and continue annually, as follows:

Years of Service	Longevity Pay
5 - 9 years	\$50.00
10 - 14 years	\$100.00
15 - 19 years	\$150.00
20 - 24 years	\$200.00
25 - 29 years	\$250.00
30+ years	\$300.00

Longevity pay will be included in the pay cycle which falls during the employee's employment anniversary as stated above. Longevity pay is part of the individual's total compensation and affects federal and state withholdings and Social Security (FICA).

If an employee who resigns or retires has completed an additional year of creditable service for longevity payment purposes, then the longevity pay shall be made. However, no pro-rated payment will be made for a partial year's service.

Exceptions

Employees who have serious rule violations that usually involve suspension from duty are not eligible.

If a return-to-work employee or retiree subsequently leaves employment for one day or more, longevity pay must begin a new period of eligibility when re-employed. No previous City service will be counted towards their longevity pay.

Part-time employees are not eligible for longevity pay.

Longevity pay is not included when calculating lump sum payment of vacation upon termination; nor is it included when calculating lump sum payment of vacation and sick leave to the estate of a deceased employee.

City of Altamont Cell Phone Policy

The City of Altamont's primary purpose is to serve the residents, members, and community. As such, certain positions within the City of Altamont require a cell phone to fulfil job responsibilities. The purpose of this policy is to define a reimbursement policy for the use of employee's cell phones.

Definition

Cell phone means a wireless, handheld electronic device used to make telephone calls across a wide geographic area by means of a network of stations that transmit and receive radio signals, allowing the user to be mobile.

Eligibility for Reimbursement

Full-time employees whose job descriptions and duties require a cell phone may receive extra compensation in the form of a reimbursement to cover business use of their personal cell phone.

Cell phone reimbursement can be provided for job duties where the employee is either: often away from the office and needs to be accessible on short notice, or in a position where he or she is expected to be "on call" outside of normal working hours.

Any employee who is provided a City issued cell phone is not eligible for cell phone reimbursement.

Payment

Cell phone reimbursement for eligible employees will be at a rate of \$25.00 per month. Cell phone reimbursement will be paid via payroll. The Internal Revenue Service has deemed minimal cell phone reimbursements as de minimis, and taxes will not be withheld from this reimbursement.

Cell phone reimbursement will terminate upon an individual's separation of service from the City of Altamont or when an employee no longer meets the eligibility for reimbursement.

Use of Phone

Employees receiving cell phone reimbursement must retain an active cell phone contract as long as cell phone reimbursement is in place. Employees must notify the City Administrator within 5 days if cell phone service is terminated. Employees shall take reasonable care to protect their cell phones and avoid accessing or storing confidential data on such devices. The City of Altamont is not liable for equipment theft or loss of an employee's personal cell phone.

Use of the phone in any manner contrary to local, state, and federal laws constitutes misuse, and will result in immediate termination of the cell phone reimbursement. In the event of

litigation, the rules of civil procedure may require the employee to save any data about potential litigation that is stored on a personal cell phone or mobile device, whether or not purchased by the City of Altamont.

Review Requirements

The employee's supervisor is responsible for an annual review, or anytime there is a change in employee status, of employee business-related cellphone use, to determine if existing cell phone reimbursement should be initiated, continued, or discontinued. The supervisor shall notify the City Administrator if any changes need to be made to an employee's cell phone reimbursement. The City Administrator will determine if a change needs to be made.

Employees may be required to provide his or her cell phone billing statement for verification of eligibility of the cell phone reimbursement policy.

City of Altamont Clothing Allowance Policy

The City of Altamont recognizes certain departments and employees within the City of Altamont are likely to ruin clothing while performing duties of their job. To address this issue, the City of Altamont has provided the following policy to help employees mitigate the cost of clothing to perform the duties of their position.

Eligibility for Reimbursement

A full-time employee who has a job description or duties which require an employee to work with refuse, wastewater or other products that are likely to ruin clothing are eligible.

Full-time police uniforms, including shirts, pants, boots/shoes and duty gear, are provided by the City of Altamont, so they will not be eligible to receive clothing reimbursement.

Payment

Clothing reimbursement for eligible employees may be paid on an annual basis. Work boots or shoes in the amount up to \$150.00 every 12 months, and work pants in the amount up to \$225.00 every 12 months. Employees will not be reimbursed for any unused clothing reimbursement amount. Eligible clothing items are subject to approval by the department head or the City Administrator.

To receive reimbursement for the approved items, the employee must purchase approved items with their personal funds and then turn their receipt to the City Administrator for reimbursement.

Leaving Employment

If any employee leaves employment with the City of Altamont for any reason after receiving a clothing reimbursement, the employee may be docked a prorated annual amount. Any employee who leaves prior to completing 40 working days after receiving these benefits or during their probationary period shall have the full reimbursement recaptured. Any recapture of clothing allowance shall be taken from the employee's final paycheck. The Altamont Police Department clothing expense will be pursuant to K.S.A. 74-5609a(b).

City of Altamont Incentive Pay Policy

The City of Altamont is not required to provide incentives for its staff and can deny the application or remove the incentive pay based on performance, disciplinary action, or loss of funding.

All incentives are at the discretion of the City Administrator.

Employees who are eligible for incentive pay must complete an incentive pay request form. The form must be signed off by the supervisor and turned into the City Administrator. A copy of the requested incentive pay certificate(s) must be included with the incentive pay request form.

Incentive pay will be paid at the rate of \$25.00 per month for approved certifications, with a maximum incentive pay of \$75.00 per month.

Section D-10, item #5 in the City of Altamont Personnel Manual, relating to an eligible raise for successful completion of a certified program is hereby suspended. This incentive pay policy will now take its place.

The City of Altamont will consider the following certifications for incentive pay:

Administrator and City Office:

Certified Municipal Clerk (CMC)

Master Municipal Clerk (MMC)

Certified Public Manager (CPM)

Micro-Credential in Grant Writing Basics - Employee must apply for a minimum of two grants per calendar year to remain eligible.

Police Department:

Intoxilyzer 9000 Certification

Standard Field Sobriety Testing Certification

Radar Certification

Taser Certification

Narcotics Field Testing Certification

Emergency Vehicle Operation Certification

Utility Department:

Certified Pool / Spa Operator

Small System Water Operator

Class I Wastewater Operator

Completion of all Operator Qualification Gas Certificates as laid out by the Kansas Corporation Commission and the City of Altamont Operator Qualification Plan

Incentive pay recognizes exemplary performance, but it is a discretionary payment. Incentives can be terminated for the following reasons:

Serious rule violations that usually involve the suspension from duty. Suspension of the incentive pay, at the discretion of the City Administrator, determination may run through the current calendar year or longer.

Failure to maintain a 3.0 average on an annual performance evaluation. If a deficient performed evaluation is received, then the incentive pay is suspended for that coming calendar year. That does not mean that the duty assignments automatically terminate, that would be at the determination of the City Administrator.

Removal of assigned duties by the City Administrator or the Altamont Governing Body (This may not always be associated with a performance deficiency but could occur because of a promotion or other issue for the need to have career rotation).

Loss of funding.

Bridget Nash
Secretary/Treasurer



PO Box 305
Altamont, KS 67330
Phone: (620) 784-5612
Fax: (620) 784-5882

Altamont Recreation Commission

August 22, 2023

Dear Mayor and Council:

We would like to ask the City Council to appoint Taylor Bradfield to the Altamont Recreation Commission, term ending December 31, 2024.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bridget Nash', is written over the printed name.

Bridget Nash
Altamont Recreation Commission
Deputy Clerk/Treasurer

City Administrator Report City Council August 24, 2023

1. **Budget and RNR hearings**- The Revenue Neutral Rate and Budget hearings are scheduled for August 24, 2023, at 6:30 PM prior to the regular Council meeting.
 - a. There was a publication in the Labette Avenue stating these hearings would be held on September 14. The September date has been cancelled and we will continue with the original budget hearing date and time listed above.
2. **City Policies** – Reviewed and prepared City policies regarding employee clothing and cellphone reimbursement and longevity and incentive pay for Council's consideration
3. **Ordinance 648** – Ordinance 648 summary regarding employee wages was published in Labette Avenue on August 17, 2023.
4. **Charter Ordinance 11** – Prepared Charter Ordinance 11 for Council's consideration with the assistance of Attorney Robert Myers
5. **Neighborhood Revitalization Program** – The Attorney General approved the City of Altamont's application for the Neighborhood Revitalization Program.
 - a. Delinda White from the County went over the NRP process with the City Office.
 - b. One application has already been turned in.
 - c. Council needs to look at our current new home and business incentive programs to decide if we need both programs in place at an upcoming meeting.
6. **HELP** – LeaAnn and Heather attended the HELP meeting over the Lansdowne Garden grant award.
 - a. Heather has been added as a member of the HELP committee
7. **Recreation** – The Altamont Recreation Commission met this week to discuss upcoming fall events.
8. **Worker's Comp** – LeaAnn, Heather and Michael attended a worker's comp training.
9. **Library** – Due to unforeseen circumstances, the Library will be closed until further notice.



10. **Streets** – The County is planning on asphaltting Oak Avenue in the next few weeks.
11. **Janitor Position** – Accepting applications for a part-time janitor position for City buildings
12. **Water Meter Pilot Program** - We are working with D.C.&B. Supply to do a pilot program for advanced metering infrastructure (AMI) and new ultrasonic water meters. They will be getting us test meters to try.
 - a. D.C.&B. is partnering with Smart Earth Technologies and Innovative Utility Solutions to provide the AMI service. Their system can do AMI for electric, gas, and water.
 - b. We need to find a solution for our current utility palm pilots which we use to read meters. They are starting to have issues. Bridget received a bid to replace what we currently have but the technology is extremely out-of-date. The bid for 5 palm pilots like our current ones is just over \$16,000.
 - c. Shipping dates have been delayed for the AMI pilot program. They are waiting on the solar end points which would send the readings back to the City Office.
13. **Lead and Copper** - If you have not turned in your Lead and Copper Survey, please get those turned in. Contact the City Office if you need a new copy of the survey.

Altamont Police Department

Council Report

The police department has handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

Several medical calls, 1 unattended Death report

Warnings issued for traffic infractions by officers – 28 – 16 speed, 10 defective equipment & 2 Misc violations

Citations issued for traffic infractions by officers – 46 – 36 speed, 10 defective equipment/infractions

KBI Adult reports - 4 Possession of Marijuana, 1 Possession of Drug Paraphernalia, 2 Driving while suspended, 1 Driving Under the Influence, 2 Domestic Battery Charges

2 state accident reports handled.

All officers have been busy with patrol duties and community relations, very proactive lately and preparing for the start of schools back in session which are usually very busy for us.

Preparing for ballgame security for LCHS football games

Report submitted by Chief Michael Shields

From: shop@altamontks.com
To: "LeaAnn Myers"
Subject: UTILITY 1/4 REPORT
Date: Tuesday, August 22, 2023 9:51:22 AM

CLEAN UP USED OIL THAT WAS PUT IN DUMPSTER THIS PAST WEEKEND AT TRASH TRUCK,
LEAAN IS GOING TO GET PICTURES TO YOU FOR NEXT COUNCIL MEETING

KANSAS DIVISION OF LABOR AUDIT CHECK ALL CITY BUILDINGS
PATCH HOLES BEHIND SENIOR HOUSING
REPLACE GAS SERVICE LINE AT 909 S HUSTON
REPLACE STOP SIGN AT 3RD AND WASHINGTON. I HAVE ORDERED STREET SIGS AND
POST FOR MISSING ONES AROUND TOWN
HOOK UP ELECTRIC AT NEW SHOP ON 13048 MEADE ROAD, WE ALSO PUT UP
TRANSFORMER
CLEAN SEWER MAIN IN ALLEY BEHIND OLD GROCERY STORE
I HAD A METTING WITH COX 6-28-23 TO DISCUSS CLEAN AROUND TOWN THAT WAS LEFT,
THEY ARE GOING TO COME THE WEEK OF JULY 10TH
MOVE ELECTRIC LINE TO SHOP AT 1200 HUSTON
REPLACE BATTERIES IN FORD BUCKET TRUCK
PATCH HOLES
CUT UP AND HAUL OFF TREE LIMB THAT FELL ON 4TH AND HIGH SCHOOL AND BY BANK
TRIM TREES AT CAMPSITE 6
STORM DAMAGE, CUT TREES OFF PRIMARY ELE. REPLACE DOWN GUY AND WIRE, CUT TREES
OFF 2ND ARY ELE. HAUL OFF BRUSH
REPLACE FLOAT ON LIFT STATION
CUT TREES ON LANSDOWN GARDEN
MAKE A NEW WATER TAP AT 500 LINCOLN
PUT UP NEW STREET LIGHT AT 4TH AND WELLS
REPLACE 35' POLE, METER CAN AND STACK AT COUNTY BARN. COUNTY DUMP TRUCK TORE
DOWN
PATCH HOLES
DIG UP AND VAC-TRON SEWER MAIN AND FORCED MAIN IN ALLEY BEHIND LICQUER STORE
TURN WATER OFF AT LANSDOWN GARDEN DUE TO A LEAK
PUT PICINIC TABLES TOGETHER AND SET THEM ON SIDEWALK BY LANSDOWN GARDEN
MOVE DESK'S IN CITY HALL
DRAIN AND WINTERIZE POOL
REPLACE WATER METER SET AND TILE AT 400 LINCOLN
CHECK FOR GAS LEAK AT 505 EAST 6TH AND RELIGHT APPLIANCES
NEW TRASH TRUCK WOULD NOT START. UNHOOK BATTERIES AND STARTED . LAST WEEK WE
REPLACED FUEL FILTER, CAUSE CHECK ENGINE LIGHT CAME ON , 506 HOOKED IT UP TO COMPUTER
FOR US
REPAIR LIGHT FIXTURE AT SWIMMING POOL , FROM KANSAS DIVISION OF LABOR AUDIT. I
TURNED THE PAPER WORK IN TO LEAANN THEY IS ONE ITEM TO FIX AT FIRE DEPT.
ELECTRIC CALL OUT 406 SOUTH WELLS (AC COIL WAS VERY DIRTY CAUSING TO

OVERHEAT AND BLOW MAIN BREAKER)

EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

(1) Personnel matters of nonelected personnel;

(2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;

(3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;

(4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;

(5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;

(6) preliminary discussions relating to the acquisition of real property;

Altamont City Wide Rummage Sales



Saturday, Sept 23, 2023

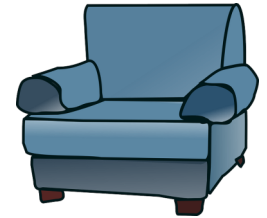
Contact Bridget in the City Office at
620-784-5612 to be included on the map.

It only cost \$2.00 and includes
a list of a few sale items.

Map Deadline is Monday, Sept. 18.

Maps available at local businesses
Friday afternoon prior to the sale.

ALTAMONT BULK TRASH



Sept. 25 – 27, 2023

NO tires, roofing materials-shingles,
or building demolition will be accepted.

Separate Bulk Trash into Piles of
Metal, Brush, Appliances.

Place items by street by Wednesday, May 10th
before noon or they may be taken to the
large roll-off dumpster by the water tower.

**Bulk Trash is for those who are paying for
trash service through the City only.**