CITY OF ALTAMONT

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ALTAMONT CITY COUNCIL

Mayor Richard Hayward Councilmembers: Colt Booth, Ben Cochran, Tyler Julich, Lyle Sykes and Kyle Wiford

February 08, 2024 7:00 PM Regular Meeting

CALL TO ORDER
PLEDGE OF ALLEGIANCE
PRAYER – Jeremy Morford
MINUTES - Regular meeting of January 25, 2024

INVOICES - P13 \$133.00 + \$250.00 + \$72,059.37 = \$72,442.37

PUBLIC COMMENT & GUESTS

A. Riley Bebb - LCHS FFA Annual Safety Day - April 10, 2024

ORDINANCES/RESOLUTIONS /PROCLAMATIONS A.

OLD BUSINESS

- A. AMI Water Meter Replacement Project
 - a. DC&B Supply Water Meter & AIM System Quote \$252,179.86
 - b. DC&B Supply Meter Pits and Risers Quote \$12,300.00
 - c. W&W Backhoe Water Meter Installation Option
 - i. \$35.00 per meter
 - ii. Estimated water meters 527 x \$35.00 = \$18,445.00
 - d. AMI Water Meter Project Financing Options
 - i. Capital Improvement Fund
 - ii. Commercial Bank 4.75%
 - iii. Community National Bank & Trust 6.75%
 - iv. Great Southern Bank See attached
 - v. Labette Bank Lease Purchase 5.5%

NEW BUSINESS

A. Strategic Planning – Set up Work Session(s) dates and times



TABLED & PENDING BUSINESS

- A. Old Fire Department Building Demolition
- B. Lansdowne Garden
- C. McMillen Park
- D. Sewer Rate Increase

DEPARTMENT REPORTS

- A. City Administrator
- B. Police
- C. Utility

EXECUTIVE SESSION MOTION

COMMUNICATIONS:

- The City Offices will be closed Monday, February 19th in observance of President's Day.
- Youth Soccer Sign-ups are due in the City Office by February 21.

ADJOURNMENT



MINUTES

CITY OF ALTAMONT JANUARY 25, 2024

REGULAR MEETING

The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Greg Garrett was present to lead the prayer. Councilmembers present: Ben Cochran, Kyle Wiford, Colt Booth, Lyle Sykes & Tyler Julich.

MINUTES

Councilmember Cochran moved and Wiford seconded to approve the minutes from January 11th, 2024. Motion carried.

INVOICES

Councilmember Sykes moved and Wiford seconded to pay invoices totaling \$56,252.09. Motion carried.

INNOVATIVE UTILITY

Bruce Beaver & Chris Gillis were present to discuss the AMI Water Meter company change from SET Flow to Innovative Utility Solutions. Bruce said that SET Flow chose to wind down and file bankruptcy because they were pulling out of the US, as they were an Australian Company. Fenix USA purchased the assets from SET and kept their customers and business flowing. Councilmember Cochran asked how long the timeframe would be from purchasing to installation. The lead time on those according to Bruce is 6-8 weeks. Superintendent Brad Myers & City Administrator LeaAnn Myers stated that there hadn't been any disruptions in business or service from SET switching to FENIXusa.

AMI WATER METERS

DC&B Supply quoted the water meter and AMI System for \$252,179.86 and the meter pits and risers at \$12,300.00. W&W Backhoe quoted the water meter installation at \$35.00 per meter totaling \$18,445.00 for 527 meters.

The council was provided with the Capital Improvement Fund Status report showing the available funds of \$495,131.13 that could be used to pay for the project or getting a lease purchase through Labette Bank.

Councilmember Sykes asked about the cost of shipping, Superintendent Brad Myers said the company quoted him approximately 2-3 thousand dollars if they are all shipped at one time

Councilmember Wiford moved, and Sykes seconded to give LeaAnn permission now to go ahead and look at all financing options. Motion carried.

City Administrator LeaAnn Myers requested the total amount they wanted to finance, and they decided \$185,000.

DOWNTOWN PARKING

The downtown street project to resurface and stripe cost \$15,785.00 in 2021. All American Paving did the seal and crack filling for \$13,820.00 and Wildcat Striping did the striping for \$2,055.00.

The council was provided with quotes for the 2024 project in their packets and are as follows. Springfield Striping and Sealing had a total quote of \$23,985.03, this includes sealcoating for \$14,720.03, crack sealing for \$6,118.20 and striping for \$3,146.80. Wildcat Striping had a total quote of \$1,876.00 which would be striping only. All American Paving had a total quote of \$14,400.00 that included seal and crack filling. Road Safe Traffic Systems had a total quote of \$9,976.40 which would be striping only.

Utility Superintendent Brad Myers thought the best option at this time was to stripe parking spots this year and revisit filling cracks and sealing in a couple years. Councilmember Wiford felt that it was also the best option and to set the money back and continue saving to look at it down the road.

Councilmember Wiford moved, and Booth seconded to accept the quote from Wildcat Striping in the amount of \$1,876.00 for the downtown striping project.

LMI Survey

The City Office has started making phone calls to collect any LMI Surveys that haven't already been turned in. City Clerk Heather Beasley said that they will continue collecting those by phone and may need to go door to door to ensure the city is ready to apply for CDBG this year.

COUNCIL CPR TRAINING

Mayor Hayward wanted to offer his time to put on a CPR class for council if they were interested in becoming CPR certified.

EMERGENCY LIAISON

Superintendent Brad Myers included the Emergency Liaison Program in council packets to educate and refresh the council as well as city employees. Brad Myers hit on the main points of the program and allowed each of them time to go over and read them as well.

MINUTES PAGE TWO JANUARY 25, 2024

CITY ADMINISTRATOR

- 1) Downtown Parking Received quotes for updating downtown parking.
- 2) Police Equipment Tasers, body and in-car cameras are expected in February.
- **3) Strategic Planning –** Working with Department Heads to finalize strategic planning for Council.
- **4) Housing** Attended housing meeting with Commissioner Weidert, City of Edna and City of Mound Valley.
- **5) KMEA** Attended KMEA/KMGA webinar over the cold weather event.
- **6) Grants** LeaAnn Myers and Heather Beasley attended the Community Development Block Grant Road Show.
- 7) Year End Working on year-end
 - a) Processed and mailed 1099's
 - b) Filed W2's, KW3 and 1099's to the State
 - c) Filed 1099's to IRS
 - d) Completed the 2023 KMIT Work Comp Audit
- **8)** Audit The 2023 Municipal Audit is scheduled for February 26th. The Office staff has started gathering requested information for the audit.
- **9) Water Meter Pilot Program** Eight water meters and AMI endpoints were installed throughout town on October 10, 2023, to start the water meter pilot program.
 - a) Smart Earth Technologies, the AMI portion of this project, filed for bankruptcy
- **10) USD 506 Auxiliary Gym** USD 506 sent an email agreeing to pay for "all the cost as listed on the attached document totaling \$50,414.76" on December 11, 2023.
 - a) Brad Myers ordered utilities supplies on December 15, 2023.
- **11) LMI Study** Heather is working with SEK Regional Planning on the Low to Moderate Income Study.
 - a) Heather has started making phone calls to complete this.
 - **b)** If Council is willing to help go door to door, please let us know.
- **12)** Lead and Copper If you have not turned in your Lead and Copper survey, please get those turned in. Contact the City Office if you need a new copy of the survey.
- a) The Utility Department has started contacting residents if we have not received their survey.

POLICE REPORT

The Police Department had handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

- Warning issued for traffic infractions by officers 6 4 speed, 1 tail light and 1 headlight
- Citations issued for traffic infractions by officers 11 10 speed, 1 no insurance
- -1 Accident Report
- Handled a couple citizen complaints pertaining to animals
- Investigated a missing 16 year old juvenile female, who later returned home safe
- Ordered new camera equipment
- All officers have been very active with patrol duties and community relations, very proactive lately.
- Working on scheduling officers for upcoming education training

UTILITY REPORT

- Read meters
- Working on updating gas emergency plan (names and phone numbers) will have it at next council meeting
- Put rock at trash truck area, at water leak on Gartner where it had settled
- Many gas and water meters frozen this past weekend
- Work on both trash trucks, 1 fuel gelled the other airlines froze up
- Replace 3 water valves
- Unplug sewer main on $\mathbf{1}^{\text{st}}$ between Wells and Wabash, full of roots
- Turn off water at detail shop, they had a leak
- Help Evergy with electric outage
- Unthaw water pressure line at tower, so Big Hill can tell our pressure
- Put insulation in water meter pits that had frozen in the past

Brad wanted to bring winter lake camping to Councils attention regarding water freezing and hydrants breaking and needing replaced. The amount of overtime and the cost of the hydrants isn't worth having a few campers at the lake, as it is costing the city more money.

FIRE REPORT

Mayor Hayward has applied for two grants so far, one for the city, one for the township, and is working on a third. There is also a fourth that he is looking at possibly applying for.

COMMUNICATIONS

- Please turn in your low-to-moderate income survey to the City Office
- Please turn in your lead and copper survey to the City Office
- The Low-Income Energy Assistance Program (LIEAP) is now open. Stop by the City Office if you need help filling out your application.

MINUTES
PAGE THREE
JANUARY 25, 2024

ADJOURN	Councilmember Wiford moved and Sykes seconded to adjourn. Motion Carried 8:19P
DATE	Heather Beasley, City Clerk

Approved Invoices by	Approved Invoices by Vendor- Summary					
Vendor Invoice	РО	Description	Account Description	Invoice Amt		
80272 Visa 9 - Office						
12182023A		cleaner, tissues	Commodities	\$10.75		
		Subtotal for Vendor 802	272 - Visa 9 - Office :	\$10.75		
80673 Visa 7 - Utility						
12312023		heaters	Commodities	\$32.00		
12312023		water, cleaning supplies, heaters	Commodities	\$90.25		
		Subtotal for Vendor 800	673 - Visa 7 - Utility :	\$122.25		

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Approved Invoices by Vendor- Summary

Vendor
Invoice

PO Description

City of Altamont
Account Description Invoice Amt

Grand Total: \$133.00

Fur	nd	Fund	d Total	Fund Name
0	Water U	tility Fund		
	00	NonDepartmenta		\$90.25
				\$90.25
3	Sewer Ut	ility Fund		
	00	NonDepartmenta	l	\$42.75
				\$42.75
			Grand Total:	\$42 \$133.

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AP Check	Register (A	PLT43)				City of Altamont
	Check No	Check Date	Vendor No	Vendor Name		Check Amount
Bank No:	1 Accou	nt: 006572				
	37362	2/8/2024	80673	Visa 7 - Utility		\$122.25
	37363	2/8/2024	80272	Visa 9 - Office		\$10.75
					Bank Account Totals:	\$133.00
					Total Of Checks:	\$133.00

Operator: Imyers
Report ID: (APLT43)

Approved Invoices by	Approved Invoices by Vendor- Summary			City of Altamont
Vendor Invoice	PO	Description	Account Description	Invoice Amt
1660 POSTMASTER				
2-1-2024		Postage	Contractual	\$50.00
2-1-2024		Postage	Contractual	\$50.00
2-1-2024		Postage	Contractual	\$50.00
2-1-2024		Postage	Contractual	\$50.00
2-1-2024		Postage	Contractual	\$50.00
		Subtotal for Ve	endor 1660 - POSTMASTER :	\$250.00

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Approved Invoices by Vendor- Summary

Vendor
Invoice
PO Description

City of Altamont
Account Description Invoice Amt

Grand Total: \$250.00

Fι	ınd	Fund Total	Fund Name
50	Water U	tility Fund	
	00	NonDepartmental	\$50.00
			\$50.00
51	Electric	Utility Fund	
	00	NonDepartmental	\$50.00
			\$50.00
52	Gas Utili	ty Fund	
	00	NonDepartmental	\$50.00
			\$50.00
53	Sewer Ut	tility Fund	
	00	NonDepartmental	\$50.00
			\$50.00
54	Sanitatio	n Utility Fund	
	00	NonDepartmental	\$50.00
			\$50.00
		Grand T	Total: \$250.00

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AP Check	Register (A	PLT43)				City of Altamont
	Check No	Check Date	Vendor No	Vendor Name		Check Amount
Bank No:	1 Accou	nt: 006572				
	37331	2/1/2024	1660	POSTMASTER		\$250.00
					Bank Account Totals:	\$250.00
					Total Of Checks:	\$250.00

Operator: *Imyers*Report ID: (APLT43)

Approved Invoices by Vendor- Summary City of the state o					
Vendor Invoice	PO Description		Account Description	Invoice Amt	
40 City of Altamont Petty cash					
01302024	Park Deposit Refund		Park Building Deposit Refunds	\$40.00	
212024	Postage		Contractual	\$8.95	
	Sub	total for Vendor 40 - City of Al	tamont Petty cash :	\$48.95	
60 CITY OF ALTAMONT					
02012024	Utility Bills		Contractual	\$172.48	
02012024	Utility Bills		Contractual	\$285.87	
02012024	Utility Bills		Contractual	\$604.35	
02012024	Utility Bills		Contractual	\$375.83	
02012024	Utility Bills		Contractual	\$643.64	
02012024	Utility Bills		Contractual	\$430.96	
02012024	Utility Bills		Contractual	\$380.94	
02012024	Utility Bills		Contractual	\$435.22	
02012024	Utility Bills		Contractual	\$260.59	
02012024	Utility Bills		Contractual	\$463.55	
	Sub	total for Vendor 60 - CITY OF	ALTAMONT:	\$4,053.43	
61 ACE HARDWARE					
90778	Extension Cord		Commodities	\$114.99	
	Sub	total for Vendor 61 - ACE HAR	RDWARE :	\$114.99	
150 Altamont Builders Supply					
1312024	tools, fuel can, starting f meter key, chain	luid, propane, fittings, gloves, water	Commodities	\$125.00	
1312024	tools, fuel can, starting f meter key, chain	luid, propane, fittings, gloves, water	Commodities	\$50.00	
1312024	tools, fuel can, starting f meter key, chain	luid, propane, fittings, gloves, water	Commodities	\$120.96	
1312024	tools, fuel can, starting f meter key, chain	luid, propane, fittings, gloves, water	Commodities	\$125.00	
1312024	fitting		Commodities	\$2.59	
	Sub	total for Vendor 150 - Altamor	nt Builders Supply :	\$423.55	

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Approved Invoices	by Vendor- Summary	·		City of Altamor
Vendor				
Invoice	PO Description	on	Account Description	Invoice Am
240 B&L Waterworks	Supply			
9333	Yard Hydra	nts	Commodities	\$519.78
		Subtotal for Vendor 240 -	B&L Waterworks Supply :	\$519.78
754 TouchTone Com	munications			
02012024	phone servi	ice	Contractual	\$17.8
02012024	phone servi	ice	Contractual	\$17.8
02012024	phone servi	ice	Contractual	\$5.0
02012024	phone servi	ice	Contractual	\$5.0
02012024	phone servi	ice	Contractual	\$17.8
02012024	phone servi	ice	Contractual	\$17.8
02012024	phone servi	ice	Contractual	\$17.8
02012024	phone servi	ice	Contractual	\$5.0
		Subtotal for Vendor 754 -	TouchTone Communications :	\$104.2
800 IIMC				
2024 Membership	2024 Memb	oership - Myers, Nash	Contractual	\$250.0
		Subtotal for Vendor 800 -	IIMC :	\$250.0
363 KANSAS DEPAR	TMENT OF LABOR			
243383512	4th Qtr Une	employment Tax	Contractual	\$5.0
243383512	4th Qtr Une	employment Tax	Contractual	\$20.0
243383512	4th Qtr Une	employment Tax	Contractual	\$30.0
243383512	4th Qtr Une	employment Tax	Contractual	\$20.1
		Subtotal for Vendor 863 -	KANSAS DEPARTMENT OF LA	\$75.1
865 KANSAS DEPAR	TMENT OF REVENUE			
4032-NK2N-5AM8	utility sales	tax	Contractual	\$3,935.1
		Subtotal for Vendor 865 -	KANSAS DEPARTMENT OF R	\$3,935.1
949 KANSAS MUNIC	IPAL ENERGY AGENCY			
2023-12	Electricity		Utility Costs	\$37,981.5

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Appro	oved Invoices by	/ Vendor- Sum	mary		City of Altamon
Vendor					
Invoi	ce	PO De	escription	Account Description	Invoice Amt
949	KANSAS MUNICIPA	L ENERGY AGENCY	′		
			Subtotal for Vendor 949	- KANSAS MUNICIPAL ENERGY	\$37,981.51
1000	EVERGY				
01262	024	Ele	ectricity	Contractual	\$81.53
01262	024 Lake	Ele	ectricity	Contractual	\$658.77
01262	024A	Ele	ectric	Contractual	\$25.34
			Subtotal for Vendor 1000	- EVERGY:	\$765.64
1057	LABETTE COUNTY	PUBLIC			
2578		Fu	el	Commodities	\$30.80
2578		Fu	el	Commodities	\$163.64
2578		Fu	el	Commodities	\$144.65
2578		Fu	el	Commodities	\$144.66
2578		Fu	el	Commodities	\$144.66
2578		Fu	el	Vehicle	\$1,061.31
2578		Fu	el	Commodities	\$144.66
			Subtotal for Vendor 1057	- LABETTE COUNTY PUBLIC :	\$1,834.38
1245	MCCARTY'S				
12920	24	co	py paper, paid stamp, color copies, calendars,	toner Commodities	\$302.83
12920	24	cal	lendars	Commodities	\$20.91
12920	24	co	py paper, paid stamp, color copies, toner	Commodities	\$302.84
12920	24	co	py paper, paid stamp, color copies, toner	Commodities	\$302.84
12920	24	co	py paper, paid stamp, color copies, toner	Commodities	\$302.84
12920	24	co	py paper, paid stamp, color copies, toner	Commodities	\$302.84
			Subtotal for Vendor 1245	- MCCARTY'S:	\$1,535.10
1251	MasterCard				
01052	024	ba	tteries	Commodities	\$15.75
			Subtotal for Vendor 1251	- MasterCard :	\$15.75

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Approved Inve	Approved Invoices by Vendor- Summary						
Vendor							
Invoice	РО	Description	Account Description	Invoice Amt			
1340 MIDWEST	MINERALS, LLC						
01032024		rock	Commodities	\$509.01			
			Subtotal for Vendor 1340 - MIDWEST MINERALS, LLC :	\$509.01			
1439 NAPA							
133805		diesel additive	Commodities	\$45.96			
			Subtotal for Vendor 1439 - NAPA :	\$45.96			
1550 O'REILLY	AUTOMOTIVE INC						
01282024		oil, antifreezer	Commodities	\$20.00			
01282024		oil, antifreezer	Commodities	\$20.00			
01282024		oil, antifreezer	Commodities	\$28.86			
01282024		oil, antifreezer	Commodities	\$20.00			
			Subtotal for Vendor 1550 - O'REILLY AUTOMOTIVE INC	\$88.86			
1600 PARSONS	SUN						
2024		Subscription	Contractual	\$67.00			
			Subtotal for Vendor 1600 - PARSONS SUN :	\$67.00			
1680 PUBLIC W	HOLESALE WATER S	UPPLY					
01242024		Water	Utility Costs	\$11,250.00			
			Subtotal for Vendor 1680 - PUBLIC WHOLESALE WATE	\$11,250.00			
1802 Reliable M	ledical Supply						
44358		Gloves	Commodities	\$57.90			
			Subtotal for Vendor 1802 - Reliable Medical Supply :	\$57.90			
2230 THOMAS	MPLEMENT						
02012024		freight	Contractual	\$25.90			
02012024		anti-gel	Commodities	\$61.52			
02012024		filter	Commodities	\$31.03			
			Subtotal for Vendor 2230 - THOMAS IMPLEMENT :	\$118.45			

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Approved Invoices by Vendor- Summary City						
Vendor Invoice	РО	Description		Account Description	Invoice Amt	
79543 SEK Garage Doors, LLC						
263461		Trash Truck Building Do	oor Repair	Contractual	\$250.00	
263461		Trash Truck Building Do	oor Repair	Commodities	\$21.00	
		Sub	ototal for Vendor 79543	- SEK Garage Doors, LLC :	\$271.00	
79570 KDHE Bureau of Water						
W WW		Waste Water Permit - B	Barnett & Wertz	Contractual	\$40.00	
w ww		Water Permit - Bertling		Contractual	\$20.00	
		Sub	ototal for Vendor 79570	- KDHE Bureau of Water :	\$60.00	
79706 Koons Gas Measurement						
103284		2" Gas Meter, dresser r	oots, gasket	Commodities	\$4,227.33	
		Sub	ototal for Vendor 79706	- Koons Gas Measurement :	\$4,227.33	
80042 JACOB AND JULIE RYAN	l					
2052024		Park Deposit Refund		Park Building Deposit Refunds	\$40.00	
		Sub	ototal for Vendor 80042	- JACOB AND JULIE RYAN :	\$40.00	
80229 GFL Environmental						
2621		Transfer Station Fees		Utility Costs	\$3,202.39	
		Sub	ototal for Vendor 80229	- GFL Environmental :	\$3,202.39	
80264 Heather Beasley						
01242024		Mileage to CDBG Road	Ishow Chanute	Contractual	\$61.64	
		Sub	ototal for Vendor 80264	- Heather Beasley :	\$61.64	
80506 Morgan Goins						
02052024		Park Deposit Refund		Park Building Deposit Refunds	\$40.00	
		Sub	ototal for Vendor 80506	- Morgan Goins :	\$40.00	
80637 Labette Health Education						
FireCPR		11 CPR Certs for the Fi	re Dept	Contractual	\$198.00	
		Sub	ototal for Vendor 80637	- Labette Health Education :	\$198.00	

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Approved Invoices by Vendor- S	Summary		City of Altamont
Vendor Invoice PO	Description	Account Description	Invoice Amt
80657 Visa 5 - Utility			
01142024	tape	Commodities	\$12.78
	Š	ubtotal for Vendor 80657 - Visa 5 - Utility :	\$12.78
80696 Taylor Mahan			
02012024	Park Deposit Refund	Park Building Deposit Refunds	\$40.00
	\$	ubtotal for Vendor 80696 - Taylor Mahan :	\$40.00
80697 Audrey &/or Christopher Coonrod			
02012024	Final Bill Remaining	Balance Credit Contractual	\$111.44
	Š	ubtotal for Vendor 80697 - Audrey &/or Christopher Co	\$111.44

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Vendor Invoice

PO Description

Account Description

Invoice Amt

Grand Total:

I: \$72,059.37

Approved Invoices - Fund/Dept. Totals

Fι	ınd	Fund Total	Fund Name
1	General	Fund	
	01	General Government	\$732.50
	02	Gen Police	\$1,425.71
	04	General Fire	\$670.81
	05	General Park	\$540.94
			\$3,369.96
)7	Special F	lighway Fund	
	00	NonDepartmental	\$539.81
			\$539.81
)9	Lake Fu	nd	
	00	NonDepartmental	\$1,351.03
			\$1,351.03
60	Water U	tility Fund	
	00	NonDepartmental	\$12,337.21
			\$12,337.21
51	Electric 1	Utility Fund	
	00	NonDepartmental	\$39,493.30
		-	\$39,493.30
52	Gas Utili	ty Fund	
	00	NonDepartmental	\$5,132.29
		_	\$5,132.29

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Approved Invoice	es by Vendor- Summary		City of Altamont
Vendor Invoice	PO Description	Account Description	Invoice Amt
	53 Sewer Utility Fund	, 1000 a.m. 2000 n.p.10 n.	
	00 NonDepartmental	\$1,219.57	
		\$1,219.57	
	54 Sanitation Utility Fund		
	00 NonDepartmental	\$4,569.65	
		\$4,569.65	
	59 Unapplied Credit		
	00 NonDepartmental	\$111.44	
		\$111.44	
	60 Sales Tax		
	00 NonDepartmental	\$3,935.11	
		\$3,935.11	
	Grand Total:	\$72,059.37	

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AP Check	Register (A	APLT43)			City of Altamont
	Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank No:	1 Acco	unt: 006572			
	37332	2/8/2024	61	ACE HARDWARE	\$114.99
	37333	2/8/2024	150	Altamont Builders Supply	\$423.55
	37334	2/8/2024	80697	Audrey &/or Christopher Coonrod	\$111.44
	37335	2/8/2024	240	B&L Waterworks Supply	\$519.78
	37336	2/8/2024	60	CITY OF ALTAMONT	\$4,053.43
	37337	2/8/2024	40	City of Altamont Petty cash	\$48.95
	37338	2/8/2024	1000	EVERGY	\$765.64
	37339	2/8/2024	80229	GFL Environmental	\$3,202.39
	37340	2/8/2024	80264	Heather Beasley	\$61.64
	37341	2/8/2024	800	IIMC	\$250.00
	37342	2/8/2024	80042	JACOB AND JULIE RYAN	\$40.00
	37343	2/8/2024	949	KANSAS MUNICIPAL ENERGY AGENCY	\$37,981.51
	37344	2/8/2024	79570	KDHE Bureau of Water	\$60.00
	37345	2/8/2024	79706	Koons Gas Measurement	\$4,227.33
	37346	2/8/2024	1057	LABETTE COUNTY PUBLIC	\$1,834.38
	37347	2/8/2024	80637	Labette Health Education	\$198.00
	37348	2/8/2024	1251	MasterCard	\$15.75
	37349	2/8/2024	1245	MCCARTY'S	\$1,535.10
	37350	2/8/2024	1340	MIDWEST MINERALS, LLC	\$509.01
	37351	2/8/2024	80506	Morgan Goins	\$40.00
	37352	2/8/2024	1439	NAPA	\$45.96
	37353	2/8/2024	1550	O'REILLY AUTOMOTIVE INC	\$88.86
	37354	2/8/2024	1600	PARSONS SUN	\$67.00

Operator: *Imyers*Report ID: (APLT43)

2/6/2024 3:34:49 PM

AP Check Register (APLT43)				City of Altamont	
Cl	neck No	Check Date	Vendor No	Vendor Name	Check Amount
	37355	2/8/2024	1680	PUBLIC WHOLESALE WATER SUPPLY	\$11,250.00
	37356	2/8/2024	1802	Reliable Medical Supply	\$57.90
	37357	2/8/2024	79543	SEK Garage Doors, LLC	\$271.00
	37358	2/8/2024	80696	Taylor Mahan	\$40.00
	37359	2/8/2024	2230	THOMAS IMPLEMENT	\$118.45
	37360	2/8/2024	754	TouchTone Communications	\$104.23
	37361	2/8/2024	80657	Visa 5 - Utility	\$12.78
				Bank Account Totals:	\$68,049.07
				Total Of Checks:	\$68,049.07

Page 2 of 2

Operator: *Imyers* 2/6/2024 3:34:49 PM

Report ID: (APLT43)

AP Wire Register (APLT44)			City of Altamont		
Wire	Nbr.	Wire Date	Vendor No	Vendor Name	Wire Amount
Bank No:	1	Account:	006572		
ı	-1203	2/8/2024	865	KANSAS DEPARTMENT OF REVENUE	\$3,935.11
	-1202	2/8/2024	863	KANSAS DEPARTMENT OF LABOR	\$75.19
				Bank Account Totals:	\$4,010.30
				Total Of Wires:	\$4,010.30

Operator: *Imyers* 2/6/2024 3:34:30 PM

Report ID: (APLT44)

Page 1 of 1

The Labette County FFA Chapter would like to present a Safety Day to all students enrolled in Agricultural Education at Labette County High School and all seventh and eighth graders in USD 506 on April 10. We feel this would be a great idea because the kids in high school are now old enough to gain jobs that may be in a dangerous field of work. The junior high students are getting to the age to start driving and joining the workforce. We want students to be prepared for any dangerous situation that may occur.

Stations: ***These Stations are Subject to Change***

	-	-	-
Station 1	Grain Bin Safety	Brad Boss	8:30 - 9:00
Station 2	Electrical Safety	Jennifer Winters	9:05 - 9:35
Station 3	PTO/Tractor Safety	Justin Bebb	9:40 - 10:10
Station 4	Road Safety	Dusty Conrad	10:15 - 10:45
Station 5	Lunch	Dr. Wyrick	10:50 - 11:50
Station 6	Digging Safety	Allen Winters	11:55 - 12:25
Station 7	Chemical Safety	Lester Wagner	12:30 - 1:00
Station 8	Fire Safety	Bryson Shaffer	1:05 - 1:35
Station 9	Hunter Safety	Game Warden	1:40 - 2:10

DC&B Supply, Inc 420 W 10th Pratt, KS 67124

Estimate

Date	Estimate #
1/25/2024	1516

Name / Address	
City of Altamont	
PO Box 305	
Altamont, KS 67330	

Project

Description	Qty	Cost	Total
ZENNER/FENIX SOLAR CELLULAR X330W			
3/4" SL Zenner Stealth Residential Ultrasonic with NDC Module with 5' Nicor Connector Module Cable U.S. Gallons ZSUR03US	540	147.20	79,488.00
1" Zenner Stealth Residential Ultrasonic with NDC Module with 5' Nicor Connector Module Cable U.S. Gallons ZSUR07US	5	162.33	811.65
2" Zenner Stealth Ultrasonic with NDC Module with Nicor Connector U.S. Gallons Cast Iron Housing, 10" LL ZSU02US	9	1,067.51	9,607.59
Spool, 2" Pipe with Oval Flanges 1" Test Port with 1" Lead Free Brass Plug 2" X 6 7/8" LL Blue Powder Coating SPL02X1-0687-BLU	9	47.79	430.11
2" Zenner Stealth Residential Ultrasonic with NDC Module with 5' Nicor Connector Module Cable U.S. Gallons Cast Iron Housing, 17" LL ZSUR12US	1	382.51	382.51
We appreciate the opportunity to bid, please call if you have any ques	tions. Best Regards.	Total	

we appreciate the opportunity to old, please can if you have any questions. Dest regards

Total

Phone # 620-672-6342

Customer Signature
E-mail
dcb@dcbsupply.com
Page 1

DC&B Supply, Inc 420 W 10th Pratt, KS 67124

Estimate

Date	Estimate #
1/25/2024	1516

Name / Address	
City of Altamont	
PO Box 305	
Altamont, KS 67330	

Project Cost Description Qty Total FENIX X330W ENDPOINT 540 299.00 161,460.00 -Nicor Connection -Solar and Battery Powered -20 Year Multi-Carrier LTE-M Cellular Data plan -FENIX Consumer Portal-Homeowner access platform -Meter Data Management Software (MDMS), -User dashboard, mapping, valve control, -FENIX Field Mobile application for -Android-Unlimited Licenses. Customer can supply their own Android Device -FENIX Billing Interface-Custom interface with Billing Software -Contractor Installation Training 1) Product quoted is current product, latest revision 0.00 0.00 2) Included in the 1st year's investment is 20 years cellular service for each FENIX Device,. 3) Pricing for above quanity Zenner meters does not include shipping. Shipping will be calculated and added to above quote pricing at time of purchase to from Adison TX to end customer destination 4)Pricing for above quanity of FENIX X330W LTE-M Cellular Endpoint does not include shipping. Shipping will be calculated and added to above quote pricing at time of purchase to from Atlanta, GA to end customer destination Prices Firm Through:02/29/2024 Terms; Net 30 days We appreciate the opportunity to bid, please call if you have any questions. Best Regards. **Total** \$252,179.86

Phone # 620-672-6342

Customer Signature
E-mail

dcb@dcbsupply.com

Page 2

DC&B Supply, Inc 420 W 10th Pratt, KS 67124

Estimate

Date	Estimate #			
1/25/2024	1515			

Name / Address
City of Altamont PO Box 305
Altamont, KS 67330

Project

Description	Qty	Cost	Total
Water Meter Project			
18" X 30 " Meter Pit	100	96.00	9,600.00
2" X 18" Meter Pit Riser	25	20.00	500.00
3" X 18" Meter Pit Riser	50	28.00	1,400.00
4" X 18" Meter Pit Riser	25	32.00	800.00
We appreciate the opportunity to bid, please call if you have any ques	stions. Best Regards.	Total	\$12,300.00

Phone # 620-672-6342

Customer Signature E-mail dcb@dcb supply.com

Report Selection Criteria:

Selected Fund Type: ALL

Fiscal Year: 2024

From Date: 1/1/2024

Include Encumbrances? NO Include Pri Yr Liabilities? NO

From Period: 1

Thru Date: 2/6/2024

Printed in Alpha by Fund Name? NO

To Period:

Option: YTD

Exclude Additional Cash? NO

Selected Funds: '62'

Beginning Balance		Receipts Disbursements		Transfers	Ending Balance
General Fund (01)					
62 - Capital Improvement Fund	\$500,325.93	\$6,696.10	(\$5,194.80)	\$0.00	\$501,827.23
* Fund Type Total *	\$500,325.93	\$6,696.10	(\$5,194.80)	\$0.00	\$501,827.23
* Report Total *	\$500,325.93	\$6,696.10	(\$5,194.80)	\$0.00	\$501,827.23

Operator: *Imyers* 2/6/2024 4:24:51 PM Page 1 of 1

Report ID: GLLT85a

Commercial Bank

January 29, 2024

LeaAnn Myers City of Altamont

LeaAnn,

Commercial Bank would like to offer terms and conditions on lease financing for the purchase of the AMI Water Meter project.

Amount Rate Term \$185,000 4.75% 10 Years

We appreciate the opportunity to offer terms to support the City of Altamont. Please contact me if you have any questions. 795-4411

Sincerely,

Mark Helt

Vice-President

markh@commercialbank.net

Mark Helt by Il



Chanute 620-431-3200 1315 S. Santa Fe



January 29, 2024

City of Altamont P.O. Box 305 Altamont, KS 67330

Re: Lease Purchase arrangement for Water Meter Project

Dear LeaAnn Myers:

Community National Bank, 330 N. 16th, Parsons, Kansas appreciates the opportunity to submit the following bid for lease-purchase of the City of Altamont's AMI Water Meter Project as referenced in the request dated January 26, 2024:

Request #1:

Loan amount \$185,000.00

Term of 10 years with semi-annual payments starting October 1, 2024

Payments: Semi-annual payments \$13,074.97

Interest rate: 6.75% Amortization attached.

Thanks for the opportunity for the lease purchase financing on the AMI Water Meter Project. Attached is amortization schedule with terms and payments. Please feel free to call with any questions or comments.

Sincerely, Level A Butter

Keith A. Butler

President

CC: amortization schedule

330 N. 16th PO Box 799 Parsons, KS 67357 (620) 423-0314 Fax (620) 423-0336 www.mybankcnb.com

Community National Bank & Trust

Funding Date: 01/29 First Payment Date: 10/01

01/29/2024 10/01/2024 Compounding: U.S. Rule Period: Actual/360

Pmt Schedule: Semi-Annually

Principal: Initial Interest Rate:

0.000% 6.750% 13,074.97

185,000.00

Interest Rate: Pmt Amount:

* Escrowed Interest

			Listic wed interest				
Payment	Payment		Payment	Interest	Principal	Outstanding	Equity
Number	Date	Days	Amount	Amount	Reduction	Balance	Built
	04/01/2024	63		2,185.31	-2,185.31*	185,000.00	
1	10/01/2024	183	\$13,074.97	6,347.81	4,541.85	180,458.15	\$4,541.85
2	04/01/2025	182	\$13,074.97	6,158.13	6,916.84	173,541.31	\$11,458.69
3	10/01/2025	183	\$13,074.97	5,954.64	7,120.33	166,420.98	\$18,579.02
4	04/01/2026	182	\$13,074.97	5,679.12	7,395.85	159,025.13	\$25,974.87
5	10/01/2026	183	\$13,074.97	5,456.55	7,618.42	151,406.71	\$33,593.29
6	04/01/2027	182	\$13,074.97	5,166.75	7,908.22	143,498.49	\$41,501.51
7	10/01/2027	183	\$13,074.97	4,923.79	8,151.18	135,347.31	\$49,652.69
8	04/01/2028	183	\$13,074.97	4,644.10	8,430.87	126,916.44	\$58,083.56
9	10/01/2028	183	\$13,074.97	4,354.82	8,720.15	118,196.29	\$66,803.71
10	04/01/2029	182	\$13,074.97	4,033.45	9,041.52	109,154.77	\$75,845.23
11	10/01/2029	183	\$13,074.97	3,745.37	9,329.60	99,825.17	\$85,174.83
12	04/01/2030	182	\$13,074.97	3,406.53	9,668.44	90,156.73	\$94,843.27
13	10/01/2030	183	\$13,074.97	3,093.50	9,981.47	80,175.26	\$104,824.74
14	04/01/2031	182	\$13,074.97	2,735.98	10,338.99	69,836.27	\$115,163.73
15	10/01/2031	183	\$13,074.97	2,396.26	10,678.71	59,157.56	\$125,842.44
16	04/01/2032	183	\$13,074.97	2,029.84	11,045.13	48,112.43	\$136,887.57
17	10/01/2032	183	\$13,074.97	1,650.86	11,424.11	36,688.32	\$148,311.68
18	04/01/2033	182	\$13,074.97	1,251.99	11,822.98	24,865.34	\$160,134.66
19	10/01/2033	183	\$13,074.97	853.19	12,221.78	12,643.56	\$172,356.44
20	04/01/2034	182	\$13,074.97	431.46	12,643.51	.05	\$184,999.95
2034	Totals:		261,499.40	76,499.45	184,999.95		
Grai	nd Totals:		261,499.40	76,499.45	184,999.95		

This amortization schedule is provided to you for your convenience. The amortization may include estimates based upon information provided by you. Actual terms of credit offered by us may vary from this amortization schedule. The outstanding balance shown above will vary from your actual outstanding balance owed to the Bank because of the timing of payments.

 From:
 Montie Taylor

 To:
 "LeaAnn Myers"

 Cc:
 Montie Taylor

Subject: City of Altamont, Lease/Purchase RFP

Date: Monday, January 29, 2024 10:35:59 AM

Attachments: <u>image9f76ef.PNG</u>

LeaAnn......On behalf of Great Southern Bank, I wanted to thank you for the opportunity to submit an RFP for your tax exempt, water meter project.

Your RFP indicated that you were seeking a 10 year, fixed rate amortization of approximately \$185,000.

Great Southern Bank would certainly consider a 10 year amortization; however, our guaranteed fixed interest rate would only be fixed for FIVE years at a rate of 5.46%.

If you believe the Council would consider an alternative amortization, I would be happy to submit a formal RFP

We do appreciate the opportunity to consider your RFP and would certainly appreciate the opportunity to be included for future Altamont lease/purchase projects.

Thanks.

Montie Taylor



Montie Taylor | Senior Business Banking Relationship Manager Great Southern Bank | Business Banking 1900 Main St | Parsons, KS 67357 Phone: (620) 421-5700 | Mobile: (620) 778-5358 | Fax: (855) 432-0772 MTaylor@greatsouthernbank.com | www.greatsouthernbank.com



January 26, 2024

City of Altamont

RE: Automatic Read System-Water Meters

To Whom It May Concern:

Thank you for allowing Labette Bank the opportunity to assist in your current leasing needs. The interest rate Labette Bank will be able to provide for the lease purchase is listed below. This quote reflects a lease amount in the amount of \$185,000.00. There will be no fees associated with the lease.

120-month Lease Option - 5.5% - estimated semi-annual payments are \$12,150.89

If we are fortunate enough to be the bank you choose, we will need the following documentation to proceed with the lease. Please forward this information to Labette Bank, Attn: Joni Stringer.

- 1) An Invoice for the automatic ready system showing the Bank as Purchaser
- 2) Copies of your Minutes stating that your Board has approved the purchase and the financing with Labette Bank and what parties will be signing the lease paperwork on your behalf
- 3) Name of Insurance Company who you will be using, along with proof of insurance
- 4) Name of your Attorney
- 5) Name of your Treasurer if they are not signing the lease paperwork
- 6) The City's Fiscal year Ending Date

If you have any additional questions please feel free to contact me at 620-784-5311.

Respectfully Submitted,

Joni Stringer

Loan Officer

Labette Bank

PO Box 497

Altamont, KS 67330

620-784-5311

NMLS #2528601

CITY OF ALTAMONT

407 S HUSTON • P.O. BOX 305 • ALTAMONT, KS 67330 PHONE (620) 784-5612 • FAX (620) 784-5882 • WEBSITE: ALTAMONTKS.COM

City Administrator Report City Council February 8, 2024

- 1. **Purple Wave** Started the process to get the Grasshopper mower listed on Purple Wave. They expect the Grasshopper mower to be added to the website on February 7th, 2024, with a sell date of March 5th, 2024.
- 2. **HELP** Heather Beasley and LeaAnn Myers attended the monthly HELP meeting.
- 3. **Hazard Mitigation** Attended webinar for the Southeast Kansas Regional Hazard Mitigation Plan
- 4. **Downtown Parking** Contacted Wildcat Striping letting him know Council approved him striping downtown. He will keep an eye on the weather and call when it looks like it will work.
- 5. **Police Equipment** Tasers, Body and In-Car Cameras are expected in February, with training scheduled for March 13, 2024.
- 6. **Forestry Grant** Collected budget information for the Kansas Forestry Grant
- 7. **Insurance Renewal –** Working with Agent Brannon Green and City departments to prepare for the upcoming insurance renewal
- 8. **Audit** The 2023 Municipal Audit is scheduled for February 26th. The Office staff have started gathering requested information for the audit.
- 9. **Water Meter Pilot Program** Eight water meters and AMI endpoints were installed throughout town on October 10, 2023, to start the water meter pilot program.
 - a. Contacted financial institutions for financing options
- USD 506 Auxiliary Gym USD 506 sent an email agreeing to pay for "all the cost as listed on the attached document totaling \$50,414.76" on December 11, 2023.
 - i. Brad Myers ordered utilities supplies on December 15, 2023.
 - ii. Billed USD 506 \$4,611.02 for some of the electric supplies on January 10, 2024
 - iii. Billed USD 506 \$4,646.26 for some of the gas supplies on February 1, 2024



- 11. **LMI Study** Heather is working with SEK Regional Planning on the Low to Moderate Income Study.
- 12. **Lead and Copper** If you have not turned in your Lead and Copper Survey, please get those turned in. Contact the City Office if you need a new copy of the survey.
 - a. The Utility Department has started contacting residents if we have not received their survey.



Altamont Police Department Council Report

The police department has handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

Warnings issued for traffic infractions by officers – (7) – 3 speed, 1 tail light, 3 Headlight

Citations issued for traffic infractions by officers – (9) - 2 Speed, 3 No Insurance, 1 Illegal tag display, 1 tail light, 1 No Drivers License, 1 Driving While Suspended License

1 Minor accident assist with Sheriff dept. at 13,000 and Ness Rd

Several medical calls and lift assist with EMS and Fire dept.

LCHS basketball game security handled the last couple weeks

All officers have been busy with patrol duties and community relations, very proactive lately

Working on scheduling officers for upcoming continuing education training

Report submitted by Chief Michael Shields

 From:
 shop@altamontks.com

 To:
 "LeaAnn Myers"

 Subject:
 UTILITY REPORT

Date: Tuesday, February 6, 2024 10:19:08 AM

Take down Christmas lights

Went to Mound Valley and help with sewer line plug

Check electric at residents on south Huston, found loose connections in there breaker box

Change out Electric fuse cut out holder on 9th and Washington

Replace gas line at 307 East

I went to Oswego and had a meeting with Brandy Scott 911 director on our Gas plan

Build a new electric stack for 208 Centennial Drive , meter lug bolt stripped out

Push up burn dump

Still working on lead and copper reports

Nate and JB are signed up for pool training in April

Touch up paint on Gas Regulator Stations and starting on residential house meters

Unplug sewer main in alley between 6th and 7th from Wabash to High School

EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room atPM.
I move the city council recess into executive session to discuss <u>Attorney – Client privilege</u> matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room atPM.
I move the city council recess into executive session to preliminary discuss employee negotiations matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room atPM.
I move the city council recess into executive session to preliminary discuss property acquisition matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room atPM.
I move the city council recess into executive session to discuss data relating to <u>financial affairs or</u> <u>trade secrets</u> of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room atPM.

- **K.S.A. 75-4319.** Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.
- (b) No subjects shall be discussed at any closed or executive meeting, except the following:
- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;

YOUTH COED SOCCER K-6TH GRADE

GAMES PLAYED SATURDAYS IN PARSONS:
MARCH 30 - APRIL 20

REGISTRATION FEE: \$35

ENROLLMENT DEADLINE: FEBRUARY 21, 2024

PLAYERS WILL NEED TENNIS
SHOES/CLEATS <u>AND</u> SHIN GUARDS

Questions?
Contact Bridget Nash
bridget@altamontks.com
620-784-5612
407 S. Huston
Altamont, KS 67330
Like us on Facebook:
Altamont Recreation Commission