

CITY OF ALTAMONT

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ALTAMONT CITY COUNCIL

Mayor Richard Hayward
Councilmembers: Ben Cochran, Raymond Coffey,
Cameron Johnston, Lyle Sykes and Kyle Wiford

February 10, 2022

7:00 PM Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE & PRAYER

MINUTES - Regular meeting of February 10, 2022

INVOICES - 2021 Invoices \$141.45 + 2022 Invoices - \$123,344.00 = **\$123,485.45**

PUBLIC COMMENT & GUESTS

A.

ORDINANCES/RESOLUTIONS/PROCLAMATIONS

A.

OLD BUSINESS

- A. Council Retreat - Rescheduled for Thursday, March 3 at the Altamont City Park Building starting at 6 PM

NEW BUSINESS

- A. Leadership Labette - Shannon Noble
- B. Altamont Police Uncover THC Products, Arrest 2 Juveniles
- C. Commander Wiford Gets Officer of the Year Award

TABLED & PENDING BUSINESS

- A. Old Fire Department Building Demolition
- B. War Veteran Memorial
- C. Electric Rate Increase
- D. Sewer Rate Increase
- E. American Rescue Funds

DEPARTMENT REPORTS

- A. City Administrator

EXECUTIVE SESSION MOTION

COMMUNICATIONS

ADJOURNMENT



MINUTES
CITY OF ALTAMONT
February 10, 2022

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Ben Cochran, Raymond Coffey and Kyle Wiford.
MINUTES	Councilmember Cochran moved and Wiford seconded to approve the minutes for January 27, 2022. Motion carried.
INVOICES	Councilmember Coffey moved and Cochran seconded to accept to pay the invoices in the amount of \$31,212.83. Motion carried.
COUNCIL RETREAT	Council Retreat is scheduled for Thursday February 17 th at the City Park Building from 6-8:30PM.
KMGA	The council was provided a KMGA member update in their packets.
CITY ADMINISTRATOR	<ol style="list-style-type: none">1. Year End – Finished up end of the year processing for 1099's and W2's2. Payment Plans – Continuing to review payment plan balances3. Annual Reports – the City Office is working on annual reports4. Audit – Preparing for the 2021 City audit which is scheduled for March 29, 20225. Council Retreat – The City Council Retreat will be held at the Altamont City Park Building Thursday, February 17th from 6:00 p.m. to 8:30 p.m. with presenter Don Osenbaugh. A meal will be provided.6. McMillen Park Master Plan – Chad Weinand with GLMV Architecture is planning on attending the March 10, 2022 Council meeting to go over the concept.7. Office Closed – The City Office is closed to the public until further notice.8. Utility Schedule – The Utility Department is on alternating work schedules for a couple of weeks to protect their department from the effects of Covid-199. Accounts Payable – Stated cross-training Heather on Accounts Payable.
COMMUNICATIONS	The City Office will be closed on Monday, February 21 st in observation of President's Day.
ADJOURN	Councilmember Cochran moved and Coffey seconded to adjourn. Motion carried. 7:04 PM

DATE

Bridget Nash, Deputy City Clerk

Invoices Selected for Payment (APLT33)

City of Altamont

Invoice	Inv Date	Due Date	Description	Invoice Amt
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Vendor: 754 TouchTone Communications

1487785 2/18/2022 12/31/2021 phone service \$141.45

Bank: 1 Account: 006572 Wire: Yes Direct Dep: No

GL Acct	GL Description	Amount
52005200	Contractual	\$47.15
53005200	Contractual	\$47.15
54005200	Contractual	\$47.15

Subtotal for Vendor 754 : \$141.45

Grand Total : \$141.45

Invoice	Inv Date	Due Date	Description	Invoice Amt
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Fund Totals		
Fund	Fund Name	Fund Total
52	Gas Utility Fund	\$47.15
53	Sewer Utility Fund	\$47.15
54	Sanitation Utility Fund	\$47.15
Grand Total:		\$141.45

AP Wire Register (APLT44)

City of Altamont

Wire Nbr.	Wire Date	Vendor No	Vendor Name	Wire Amount
<hr/>				
Bank No:	1	Account:	006572	
-906	2/24/2022	754	TouchTone Communications	\$70.02
<hr/>				
Bank Account Totals:				\$70.02
<hr/>				
Total Of Wires:				\$70.02

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
83 Verizon				
9899145113		Police Cell Phones	Contractual	\$139.35
Subtotal for Vendor 83 - Verizon :				\$139.35
240 B&L Waterworks Supply				
134517		meter boxes, regulators, check valves	Commodities	\$756.62
Subtotal for Vendor 240 - B&L Waterworks Supply :				\$756.62
402 Computer Information Concepts				
PSI34034		Tax forms - W2, 1099s	Commodities	\$96.51
Subtotal for Vendor 402 - Computer Information Concep				\$96.51
681 HEATSHARE DONATIONS				
021822		Donation to Heatshare from Ed Patton	Contractual	\$50.87
021822		Donation to Heatshare from Ed Patton	Contractual	\$3.86
2/18/2022		donations	Contractual	\$190.00
Subtotal for Vendor 681 - HEATSHARE DONATIONS :				\$244.73
754 TouchTone Communications				
1515181		phone service	Contractual	\$35.01
1515181		phone service	Contractual	\$35.01
Subtotal for Vendor 754 - TouchTone Communications :				\$70.02
885 ADVANCE INSURANCE COMPANY				
03-22		Life Insurance Premiums	Contractual	\$8.48
03-22		Life Insurance Premiums	Contractual	\$8.48
03-22		Life Insurance Premiums	Contractual	\$8.48
03-22		Life Insurance Premiums	Contractual	\$8.48
03-22		Life Insurance Premiums	Contractual	\$8.48
03-22		Life Insurance Premiums	Contractual	\$14.90
03-22		Life Insurance Premiums	Contractual	\$5.30
Subtotal for Vendor 885 - ADVANCE INSURANCE COMP				\$62.60

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
949	KANSAS MUNICIPAL ENERGY AGENCY			
2022-01		Electric	Utility Costs	\$43,533.72
Subtotal for Vendor 949 - KANSAS MUNICIPAL ENERGY				\$43,533.72
950	Kansas Municipal Gas Agency			
2022-01		natural gas	Utility Costs	\$19,276.98
Subtotal for Vendor 950 - Kansas Municipal Gas Agency				\$19,276.98
971	KANSAS STATE TREASURER			
R1220401116162		Low Interest Loan Gas Payment	Payment Plan- Loan Payback	\$8,488.85
Subtotal for Vendor 971 - KANSAS STATE TREASURER				\$8,488.85
1047	Labette Health			
0122		New Police Officer Physical	Contractual	\$66.00
Subtotal for Vendor 1047 - Labette Health :				\$66.00
1660	POSTMASTER			
3-2022		Postage	Contractual	\$40.00
3-2022		Postage	Contractual	\$40.00
3-2022		Postage	Contractual	\$40.00
3-2022		Postage	Contractual	\$40.00
3-2022		Postage	Contractual	\$40.00
Subtotal for Vendor 1660 - POSTMASTER :				\$200.00
1800	Regional Veterinary Service			
02012022		Animal Control fees	Animal Control	\$65.00
Subtotal for Vendor 1800 - Regional Veterinary Service :				\$65.00
2111	CenturyLink			
02072022		phone service	Contractual	\$57.67
02072022		phone service	Contractual	\$57.72
02072022		phone service	Contractual	\$57.68
02072022		phone service	Contractual	\$57.68

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
2111	CenturyLink				
	02072022		phone service	Contractual	\$11.53
	02072022		phone service	Contractual	\$47.28
	02072022		phone service	Contractual	\$107.28
	02072022		phone service	Contractual	\$57.68
Subtotal for Vendor 2111 - CenturyLink :					\$454.52
2230	THOMAS IMPLEMENT				
	19987A		Def Fuel for Shop and Fire	Commodities	\$11.69
	19987A		Def Fuel for Fire	Commodities	\$11.70
Subtotal for Vendor 2230 - THOMAS IMPLEMENT :					\$23.39
2306	MERIDIAN ANALYTICAL LABS, LLC				
	2200134		Wastewater Analysis	Contractual	\$294.55
Subtotal for Vendor 2306 - MERIDIAN ANALYTICAL LAB					\$294.55
79494	City of Altamont Flex Spending Accts				
	PR-29202215233		Automatic Invoice From Payroll	Withholding Payable	\$100.00
	PR-29202215233		Automatic Invoice From Payroll	Withholding Payable	\$47.38
	PR-29202215233		Automatic Invoice From Payroll	Withholding Payable	\$40.00
	PR-29202215233		Automatic Invoice From Payroll	Withholding Payable	\$2.62
Subtotal for Vendor 79494 - City of Altamont Flex Spendi					\$190.00
79498	City of Altamont Blue Cross Blue Shield				
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$12.24
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$6.97
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$23.22
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$0.34
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$19.66
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$9.35
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$257.84
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$2.79

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
79498	City of Altamont Blue Cross Blue Shield				
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$18.86
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$9.33
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$6.33
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$1.89
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$0.52
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$0.38
	PR-29202215235		Automatic Invoice From Payroll	Withholding Payable	\$30.85
Subtotal for Vendor 79498 - City of Altamont Blue Cross					\$400.57
79499	AFLAC				
	PR-29202215236		Automatic Invoice From Payroll	Withholding Payable	\$0.25
	PR-29202215236		Automatic Invoice From Payroll	Withholding Payable	\$39.72
	PR-29202215236		Automatic Invoice From Payroll	Withholding Payable	\$2.19
	PR-29202215236		Automatic Invoice From Payroll	Withholding Payable	\$28.91
	PR-29202215236		Automatic Invoice From Payroll	Withholding Payable	\$4.43
	PR-29202215236		Automatic Invoice From Payroll	Withholding Payable	\$0.72
	PR-29202215236		Automatic Invoice From Payroll	Withholding Payable	\$12.06
	PR-29202215236		Automatic Invoice From Payroll	Withholding Payable	\$12.74
Subtotal for Vendor 79499 - AFLAC :					\$101.02
79500	Als Fitness Center				
	03-2022		Membership	Contractual	\$70.00
	03-2022		Membership	Contractual	\$10.00
	03-2022		Membership	Contractual	\$30.00
	03-2022		Membership	Contractual	\$30.00
	03-2022		Membership	Contractual	\$20.00
	PR-29202215237		Automatic Invoice From Payroll	Withholding Payable	\$0.80
	PR-29202215237		Automatic Invoice From Payroll	Withholding Payable	\$25.00
	PR-29202215237		Automatic Invoice From Payroll	Withholding Payable	\$9.47
	PR-29202215237		Automatic Invoice From Payroll	Withholding Payable	\$4.73

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
79500	Als Fitness Center			
Subtotal for Vendor 79500 - Als Fitness Center :				\$200.00
79503	KPERS LIFE			
PR-292022152310		Automatic Invoice From Payroll	Withholding Payable	\$1.66
PR-292022152310		Automatic Invoice From Payroll	Withholding Payable	\$10.77
PR-292022152310		Automatic Invoice From Payroll	Withholding Payable	\$8.73
PR-292022152310		Automatic Invoice From Payroll	Withholding Payable	\$22.67
PR-292022152310		Automatic Invoice From Payroll	Withholding Payable	\$11.55
Subtotal for Vendor 79503 - KPERS LIFE :				\$55.38
79547	Cintas Corporation			
8405561337		First Aid Supplies	Commodities	\$24.25
8405561337		First Aid Supplies	Commodities	\$24.25
8405561337		First Aid Supplies	Commodities	\$24.25
8405561337		First Aid Supplies	Commodities	\$24.25
8405561337		First Aid Supplies	Commodities	\$24.25
Subtotal for Vendor 79547 - Cintas Corporation :				\$121.25
79653	Dollar General-Regions 410526			
1001137589		storage containers	Commodities	\$144.70
Subtotal for Vendor 79653 - Dollar General-Regions 410				\$144.70
79670	Mid-American Research Chemical			
0753741		weed killer	Commodities	\$762.20
Subtotal for Vendor 79670 - Mid-American Research Che				\$762.20
79706	Koons Gas Measurement			
47218 47154		cooper, gas regulator tools	Commodities	\$1,044.03
Subtotal for Vendor 79706 - Koons Gas Measurement :				\$1,044.03
79879	Globe Life			
PR-292022152311		Automatic Invoice From Payroll	Withholding Payable	\$11.26

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
79879	Globe Life				
	PR-292022152311		Automatic Invoice From Payroll	Withholding Payable	\$1.63
	PR-292022152311		Automatic Invoice From Payroll	Withholding Payable	\$0.61
Subtotal for Vendor 79879 - Globe Life :					\$13.50
79970	STANFIELD ROOFING				
	2022		Rooftop Maintenance	Contractual	\$228.00
	2022		Rooftop Maintenance	Contractual	\$500.00
Subtotal for Vendor 79970 - STANFIELD ROOFING :					\$728.00
79977	CNH INDUSTRIAL RETAIL ACCOUNTS				
	1680271		tractor payment	Contractual	\$952.01
Subtotal for Vendor 79977 - CNH INDUSTRIAL RETAIL A					\$952.01
80031	UTILITY SAFETY AND DESIGN INC				
	20220278		Annual Operations and Maintenance Contract	Contractual	\$28,020.00
Subtotal for Vendor 80031 - UTILITY SAFETY AND DESI					\$28,020.00
80133	City of Altamont VSP				
	PR-292022152312		Automatic Invoice From Payroll	Withholding Payable	\$0.78
	PR-292022152312		Automatic Invoice From Payroll	Withholding Payable	\$6.70
	PR-292022152312		Automatic Invoice From Payroll	Withholding Payable	\$0.39
	PR-292022152312		Automatic Invoice From Payroll	Withholding Payable	\$13.89
	PR-292022152312		Automatic Invoice From Payroll	Withholding Payable	\$3.35
Subtotal for Vendor 80133 - City of Altamont VSP :					\$25.11
80211	S3 Screen Printing LLC				
	1736-1		utility shirts	Commodities	\$96.40
Subtotal for Vendor 80211 - S3 Screen Printing LLC :					\$96.40
80267	Carson-Wall Funeral Home				
	Jpanek		Memorial in honor of Judy Panek	Contractual	\$50.00
Subtotal for Vendor 80267 - Carson-Wall Funeral Home :					\$50.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
80336 Signature Public Funding				
500289001020922		Trash Truck Payment	Contractual	\$17,323.57
Subtotal for Vendor 80336 - Signature Public Funding :				\$17,323.57
80337 CBK Inc.				
8149		January Collection fees	Contractual	\$9.00
Subtotal for Vendor 80337 - CBK Inc. :				\$9.00
80338 Lindsey Wilson				
2-17-2022		Park Buildng Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80338 - Lindsey Wilson :				\$40.00
80339 Jordan Sparks				
0222222		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80339 - Jordan Sparks :				\$40.00
80340 Alisha Foster				
22222		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80340 - Alisha Foster :				\$40.00
80341 Courtney Greve				
2-22-22		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80341 - Courtney Greve :				\$40.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
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Grand Total: \$124,169.58

Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
01 General Fund		
00 NonDepartmental	\$260.00	
01 General Government	\$101.81	
02 Gen Police	\$1,067.23	
04 General Fire	\$88.98	
05 General Park	\$160.00	
	<hr/>	
	\$1,678.02	
03 Municipal Equipment Reser		
00 NonDepartmental	\$18,275.58	
	<hr/>	
	\$18,275.58	
04 Library		
00 NonDepartmental	\$10.00	
	<hr/>	
	\$10.00	
09 Lake Fund		
00 NonDepartmental	\$11.53	
	<hr/>	
	\$11.53	
50 Water Utility Fund		
00 NonDepartmental	\$974.28	
	<hr/>	
	\$974.28	
51 Electric Utility Fund		
00 NonDepartmental	\$43,856.18	

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
			\$43,856.18	
	52	Gas Utility Fund		
	00	NonDepartmental	\$57,380.29	
			\$57,380.29	
	53	Sewer Utility Fund		
	00	NonDepartmental	\$1,465.16	
			\$1,465.16	
	54	Sanitation Utility Fund		
	00	NonDepartmental	\$258.54	
			\$258.54	
	61	Heatshare		
	00	NonDepartmental	\$190.00	
			\$190.00	
	65	Al's Fitness Center		
	00	NonDepartmental	\$70.00	
			\$70.00	
		Grand Total:	\$124,169.58	

AP Check Register (APLT43)

City of Altamont

		Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank No:	1	Account: 006572				
		35392	2/24/2022	885	ADVANCE INSURANCE COMPANY	\$62.60
		35393	2/24/2022	80340	Alisha Foster	\$40.00
		35394	2/24/2022	79500	Als Fitness Center	\$160.00
		35395	2/24/2022	240	B&L Waterworks Supply	\$756.62
		35396	2/24/2022	80267	Carson-Wall Funeral Home	\$50.00
		35397	2/24/2022	80337	CBK Inc.	\$9.00
		35398	2/24/2022	2111	CenturyLink	\$454.52
		35399	2/24/2022	79547	Cintas Corporation	\$121.25
		35400	2/24/2022	79977	CNH INDUSTRIAL RETAIL ACCOUNTS	\$952.01
		35401	2/24/2022	402	Computer Information Concepts	\$96.51
		35402	2/24/2022	80341	Courtney Greve	\$40.00
		35403	2/24/2022	79653	Dollar General-Regions 410526	\$144.70
		35404	2/24/2022	681	HEATSHARE DONATIONS	\$244.73
		35405	2/24/2022	80339	Jordan Sparks	\$40.00
		35406	2/24/2022	949	KANSAS MUNICIPAL ENERGY AGENCY	\$43,533.72
		35407	2/24/2022	950	Kansas Municipal Gas Agency	\$19,276.98
		35408	2/24/2022	971	KANSAS STATE TREASURER	\$8,488.85
		35409	2/24/2022	79706	Koons Gas Measurement	\$1,044.03
		35410	2/24/2022	1047	Labette Health	\$66.00
		35411	2/24/2022	80338	Lindsey Wilson	\$40.00
		35412	2/24/2022	2306	MERIDIAN ANALYTICAL LABS, LLC	\$294.55
		35413	2/24/2022	79670	Mid-American Research Chemical	\$762.20
		35414	2/24/2022	1660	POSTMASTER	\$200.00

AP Check Register (APLT43)

City of Altamont

Check No	Check Date	Vendor No	Vendor Name	Check Amount
35415	2/24/2022	1800	Regional Veterinary Service	\$65.00
35416	2/24/2022	80211	S3 Screen Printing LLC	\$96.40
35417	2/24/2022	80336	Signature Public Funding	\$17,323.57
35418	2/24/2022	79970	STANFIELD ROOFING	\$728.00
35419	2/24/2022	2230	THOMAS IMPLEMENT	\$23.39
35420	2/24/2022	80031	UTILITY SAFETY AND DESIGN INC	\$28,020.00
35421	2/24/2022	83	Verizon	\$139.35
Bank Account Totals:				\$123,273.98
Total Of Checks:				\$123,273.98

From: [Shannon Noble](#)
To: toni.crumrine@chetopa.org; chetopacity@kans.com; cityoffice@altamontks.com
Subject: Leadership Labette 2021-2022 Class
Date: Tuesday, February 15, 2022 2:40:15 PM

Good Afternoon,

My name is Shannon Noble with the Leadership Labette program. Our class project this year is to raise funds to provide trees to our local communities. Please let me know if you would like to participate, and send me a listing of trees in order of preference back to me. We would like to purchase the trees and drop them off for your city personnel to plant and maintain. If you have any questions or concerns please feel free to contact me. 620-423-2721.

Thank you for your time
Shannon Noble
Bartlett Co-op

https://www.parsonssun.com/news/article_ga81e57c-7b45-11ec-9013-4ff5cf08a075.html

Altamont police uncover THC products, arrest 2 juveniles

By Colleen Williamson cwilliamson@parsonssun.com

Jan 21, 2022



Altamont Police Department Officer Jonathon Davis displays marijuana and numerous items containing THC that were collected as evidence following a traffic stop for speeding Tuesday night. Two juveniles were arrested. The exact charges are being determined.

Colleen Williamson/Sun photo

ALTAMONT — Following a Tuesday night traffic stop in Altamont, two juveniles were arrested and charges are being filed possibly for possession and intent to distribute THC products and marijuana.

Officer Jonathon Davis said while out on regular patrol about 10 p.m., he clocked a vehicle traveling 56 mph in a 30 mph zone through town and pulled it over.

He approached the vehicle to speak to the driver and smelled marijuana, giving Davis the right to search the vehicle.

Altamont Police Chief Mike Shields said Davis was assisted by the Labette County Sheriff Office's K-9 unit.

Officer Davis said he discovered the many items dispersed throughout the vehicle, in addition to a backpack full of items in the trunk.

"Some of this was in a backpack in the trunk, some of it was scattered out through the vehicle in the driver's seat area and front passenger's seat area," Davis said. "All four were juveniles. The front two laid claim to everything and said they had it in the vehicle before they picked the younger two up."

Davis said he was happy to have made the bust and to have all the items off the street.

More than 20 packages of vials containing THC oil for vape pens were laid out in evidence bags on a desk in the Altamont Police Department, along with baggies containing containers of THC waxes, marijuana, blunts, THC edibles and paraphernalia, money and a firearm.

"This amount is kind of upsetting to me to see in our area. We're not used to seeing this, but, unfortunately, it is becoming a more prevalent thing. We're going to try to stay ahead of it as much as we can.

"It's a whole smorgasbord of infusions of medicinal products that are coming out of Oklahoma," Shields said. "This is a pretty good seizure. The weapon inside the vehicle was actually a stolen weapon. Very good find."

The juveniles arrested were not from Labette County.

"It's still an ongoing investigation," Shields said.

"This is something that is going to be becoming more and more common here in Kansas, with Oklahoma and Missouri having these products," Shields said. "I'm very proud of officer Davis for this seizure. He did a good job. ... It gets this stuff out of the hands of kids. This is something that is very concerning for our community, something the department is really starting to crack down on.

"We've had several cases generated here lately with the THC oil vape pens at our high school. We've had some THC infused gummy candies here at the high school recently. It's really getting out of hand, because a lot of these products, like on these vape pens, you don't detect the odor of marijuana when they smoke it. The same thing with these candies. You won't detect the

marijuana coming out of the candies. ... It's unbelievable the amount of these that are coming out of the high school. I know Dr. Wyrick, Mr. Holtzman, Principal Smith and Assistant Principal Raschen, we're all working together on this stuff right now."

https://www.parsonssun.com/news/article_680d8218-8df6-11ec-bfe0-a3a4f6e60a75.html

Commander Wiford gets officer of the year award

Feb 14, 2022

Parsons Police Department's Kansas Combined Anti-Drug Task Force (K-CAT) Acting Commander Kyle Wiford was presented with the officer of the year award from the Brown-Bishop Post No. 704, Veterans of Foreign Wars (VFW), on Thursday.

VFW Post 704 selects an officer each year for this award. Wiford has been a member of the Parsons Police Department for over a decade. During this period, he has risen through the ranks, starting his career in dispatch and then moving to patrol officer. He now serves as the acting commander with responsibilities for the Investigations Division and commander for K-CAT.

"I am humbled to be honored by the veterans in our community," Wiford said. "As a citizen and as a police officer, I have always felt a deep sense of respect for those that have served in the military. That kind of sacrifice is evident in their actions. Law enforcement puts their life on the

line for their community; the military does the same for the entire nation. Neither know if the day they report for work will be their last, but each day they put on that uniform and do what they are asked and what they must."

Wiford acts as the liaison for the Parsons Police Department to the Kansas Bureau of Investigation as the K-CAT commander. Having been a part of all kinds of investigations from the mundane to the most heinous crimes gives Wiford the expertise in training and educating new officers in investigation tactics.

Wiford has assumed and volunteered for additional job responsibilities in his current capacity and has been a trainer and a mentor serving as a field training officer and more recently as a trainer in assisting staff with honing skills in developing search warrants.

During Wiford's time with the Parsons Police Department, he has earned two lifesaving awards and earned a distinguished service award for discovering a burglary in progress. Wiford has also been given awards for making the most full-custody arrests for five consecutive years as a patrol officer and earned the supervisor of the year award in 2013.

Wiford is a Labette Community College graduate and athlete. He was a member of the Phi-Theta-Kappa for honors in junior college. Continuing his education, he earned his bachelor's degree in criminal justice, graduating summa cum laude from Columbia Southern University in 2021.

Wiford has served as an incident commander for major events, developed operational plans for narcotics raids as well as community events and has continued to develop his expertise through ongoing training. He also serves as a defensive tactics instructor, training police officers to handle intense situations professionally and safely.

"Commander Wiford is a great asset to the agency and really stepped up into a leadership role early in his career," Parsons Police Chief Robert Spinks said. "Good leadership is imperative for a police department to run and even more importantly is required to build trust in a community."

"We will continue to strive to develop officers like Commander Wiford for our community. Because that is what the community deserves," Spinks added.

City Administrator Report City Council February 24, 2022

1. **Payment Plans** - Continuing to review payment plan balances
2. **Annual Reports** - the City Office is working on annual reports
 - a. Bridget has completed two annual water reports and has started working on gas.
 - b. I completed the annual KMIT work comp wage audit.
3. **Audit** - Preparing for the 2021 City audit which is scheduled for March 29, 2022.
4. **Council Retreat** - Rescheduled the City Council Retreat for Thursday, March 3 to be held at the Altamont City Park Building starting at 6 p.m.
5. **McMillen Park Master Plan** - Chad Weinand with GLMV Architecture is planning on attending the March 10, 2022 Council meeting to go over the concept.
6. **City Office** - The City Office is now open to the public.
7. **Utility Schedule** - The Utility Department is now back to full staff.
8. **Fireworks** - Finalizing the purchase of fireworks for the City's Firework Display on July 3rd.
9. **Fireworks Distributor License** - Received our 2022 Fireworks Distributor Display Fireworks license from the Kansas State Fire Marshal.
10. **Accounts Payable and Payroll** - Continuing to cross-training Heather on Accounts Payable and Payroll.
11. **Stanfield Roofing** - Renewed the Rooftop Maintenance Agreement with Stanfield Roofing for the bi-annual inspection of the Police Department Roof for warranty purposes.
12. **Court** - Heather and I have been reviewing the court account for accuracy.
13. **Fire and Trash Truck** - Filed for tax exemption status on the new Fire and Trash Truck.
14. **Insurance Renewal** - Met with Brannon Green from Insurance Benefit Group to review our current insurance policy for renewal.



EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;