

CITY OF ALTAMONT

407 S HUSTON ▪ P.O. BOX 305 ▪ ALTAMONT, KS 67330
PHONE (620) 784-5612 ▪ FAX (620) 784-5882 ▪ WEBSITE: ALTAMONTKS.COM

ALTAMONT CITY COUNCIL

Mayor Richard Hayward
Councilmembers: Colt Booth, Ben Cochran,
Tyler Julich, Lyle Sykes and Kyle Wiford

February 22, 2024

7:00 PM Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRAYER – Eric Rucker

MINUTES - Regular meeting of February 08, 2024

INVOICES – P13 \$2,525.00 + \$142,621.60 = **\$145,146.60**

PUBLIC COMMENT & GUESTS

- A. Jim Johnson – Extended Lake Stay
- B. Frances Graves & Jeff Bohnenblust – HELP Committee

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

A.

OLD BUSINESS

- A. Sewer Line Replacement
 - a. Tri-Star Utilities - \$93,750.00

NEW BUSINESS

- A. Library Board Appointment – Debbie Gatton

TABLED & PENDING BUSINESS

- A. Old Fire Department Building Demolition
- B. Lansdowne Garden
- C. McMillen Park
- D. Sewer Rate Increase

DEPARTMENT REPORTS

- A. City Administrator
- B. Police
- C. Utility

EXECUTIVE SESSION MOTION



COMMUNICATIONS:

- Labette County Floodplain Open House – Tuesday, February 27, Altamont City Park Building, 2:00 PM – 6:30 PM

ADJOURNMENT

MINUTES
CITY OF ALTAMONT
FEBRUARY 8, 2024

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Jeremy Morford was present to lead prayer. Councilmembers present: Ben Cochran, Kyle Wiford, Colt Booth & Tyler Julich.
MINUTES	Councilmember Cochran moved and Wiford seconded to approve the minutes from January 25 th , 2024. Motion carried.
INVOICES	Councilmember Wiford moved and Julich seconded to approve invoices totaling \$72,442.37. Motion carried.
LABETTE COUNTY FFA	<p>Payton Merrick and Riley Bebb along with their FFA sponsor Dustin Wiley, were present for Labette County High School’s FFA to request the closure of Huston between 5th and 6th on April 10, 2024, from 8AM-3PM for their annual Safety Day. The council requested that FFA reach out to Beachner Grain to let them know that trucks would need to be rerouted during that time.</p> <p>Councilmember Cochran moved and Booth seconded to allow closure of S Huston Street from 5th to 6th street on April 10th for the FFA Safety Day from 7:30AM-3PM. Motion carried.</p>
AMI WATER METERS	<p>The Council was provided with quotes from DC&B for water meter & AMI system quote for \$252,179.86 and meter pits and risers for \$12,300.00. Also a quote from W&W Backhoe for water meter installation at \$35.00 per meter, totaling \$18,445.00 for 527 meters.</p> <p>Councilmember Julich stated he will be abstaining from any discussion or voting on the AMI water meter project, due to a conflict of interest.</p> <p>The Council was also provided with the balance of the capital improvement fund as well as financing options for the \$185,000 requested by council to be financed. Commercial Bank offered 4.75% on a 10 year term. Community National Bank offered 6.75% on a 10 year term with semi-annual payments of \$13,074.97. Great Southern Bank offered only a fixed 5 year rate of 5.46%. Labette Bank offered 5.5% on a 10 year term with estimated semi-annual payments of \$12,150.89.</p> <p>Councilmember Wiford moved, and councilmember Cochran seconded moved to accept the quote proposal from Commercial Bank for 4.75 for a term of 10 years for \$185,000 for the AMI water meter project. Motion carried. Julich abstained.</p> <p>Councilmember Cochran moved and councilmember Booth seconded to approve the quote from DC&B Supply in the total amount of \$264,479.86. Motion carried. Julich abstained.</p> <p>Councilmember Cochran moved and Wiford seconded to approve the quote for \$35.00 a meter for W&W Backhoe. Motion carried. Julich abstained.</p>
STRATEGIC PLANNING	City Administrator Myers requested setting up a work session time with the council to discuss strategic planning. Councilmember Wiford suggested doing it on Thursday February 22 nd at 6PM before the regularly scheduled council meeting. The council agreed that day and time would work.
CITY ADMINISTRATOR	<p>1) Purple Wave – Started the process to get the Grasshopper mower listed on Purple Wave. They expect the Grasshopper mower to be added to the website on February 7th, 2024, with a sell date of March 5th, 2024.</p> <p>2) HELP – Heather Beasley and LeaAnn Myers attended the monthly HELP meeting.</p> <p>3) Hazard Mitigation – Attended webinar for the Southeast Kansas Regional Hazard Mitigation Plan</p> <p>4) Downtown Parking – Contacted Wildcat Striping letting him know, Council approved him striping downtown. He will keep an eye on the weather and call when it looks like it will work.</p> <p>5) Police Equipment – Tasers, Body and In-Car Cameras are expected in February, with training scheduled for March 13, 2024.</p> <p>6) Forestry Grant – Collected budget information for the Kansas Forestry Grant.</p> <p>7) Insurance Renewal – Working with Agent Brannon Green and City departments to prepare for the upcoming insurance renewal.</p> <p>8) Audit – The 2023 Municipal Audit is scheduled for February 26th. The office staff has started gathering requested information for the audit.</p> <p>9) Water Meter Pilot Program – Eight water meters and AMI endpoints were installed throughout town on October 10, 2023, to start the water meter pilot program.</p> <p>a) Contacted financial institutions for financing options.</p>

MINUTES
PAGE TWO
FEBRUARY 8, 2024

- 10) USD 506 Auxiliary Gym** – USD 506 sent an email agreeing to pay for “all the cost as listed on the attached document totaling \$50,414.76” on December 11, 2023.
- a) Brad Myers ordered utility supplies on December 15, 2023.
 - b) Billed USD 506 \$4,611.02 for some of the electric supplies on January 10, 2024.
 - c) Billed USD 506 \$4,646.26 for some of the gas supplies on February 1, 2024.
- 11) LMI Study** – Heather is working with SEK Regional Planning on the Low to Moderate Income Study.
- 12) Lead and Copper** – If you have not turned in your Lead and Copper survey, please get those turned in. Contact the City Office if you need a new copy of the survey.
- a) The Utility Department has started contacting residents if we have not received their survey.

POLICE REPORT

The Police Department had handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

- Warning issued for traffic infractions by officers – (7) – 3 speed, 1 taillight, 3 headlight
- Citations issued for traffic infractions by officers – (9) – 2 speed, 3 no insurance, 1 illegal tag display, 1 taillight, 1 no driver’s license, 1 driving while suspended license
- 1 minor accident assist with Sheriff’s Department at 13,000 and Ness Rd
- Several medical calls and lift assists with EMS and Fire Department
- LCHS basketball game security handled the last couple weeks

All officers have been busy with patrol duties and community relations, very proactive lately. Working on scheduling officers for upcoming continuing education training.

UTILITY REPORT

- Take down Christmas lights
- Went to Mound Valley and helped with sewer line plug
- Checked electric at residents on South Huston, found loose connections in their breaker box.
- Changed out electric fuse and cut out holder on 9th and Washington
- Replaced gas line
- Brad went to Oswego and had a meeting with Brandy Scott 911 director on our gas plan
- Build a new electric stack for 208 Centennial Dr, meter lug bolt stripped out
- Pushed up burn dump
- Still working on lead and copper reports
- Nate and JB are signed up for pool training in April
- Touch up paint on Gas Regulator Stations and starting on residential house meters
- Unplugged sewer main in alley between 6th and 7th from Wabash to High School

Councilmember Cochran moved and Booth seconded to allow Tri Star to replace the sewer main between 6th and 7th from Wabash to High School at \$110 per linear foot. Motion carried.

COMMUNICATIONS

- The City Offices will be closed Monday February 19th in observance of President’s Day.
- Youth Soccer sign-ups are due in the City Office by February 21st.

ADJOURN

Councilmember Cochran moved and Julich seconded to adjourn. Motion Carried 7:28PM

DATE

Heather Beasley, City Clerk

Approved Invoices by Vendor- Summary

City of Altamont

Vendor				
Invoice	PO	Description	Account Description	Invoice Amt
79543	SEK Garage Doors, LLC			
362851		Garage Door Repair	Contractual	\$2,525.00
Subtotal for Vendor 79543 - SEK Garage Doors, LLC :				\$2,525.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor				
Invoice	PO	Description	Account Description	Invoice Amt
			Grand Total:	\$2,525.00

Approved Invoices - Fund/Dept. Totals		
Fund	Fund Total	Fund Name
51 Electric Utility Fund		
00 NonDepartmental		\$2,525.00
		\$2,525.00
	Grand Total:	\$2,525.00

AP Check Register (APLT43)

City of Altamont

Check No		Check Date	Vendor No	Vendor Name	Check Amount
Bank No:		1	Account: 006572		
37388		2/22/2024	79543	SEK Garage Doors, LLC	\$2,525.00
Bank Account Totals:					\$2,525.00
Total Of Checks:					\$2,525.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
83 Verizon				
9956243426		New Police Cell Phones	Commodities	\$199.96
9956243426		Cell Phone Service	Contractual	\$180.88
Subtotal for Vendor 83 - Verizon :				\$380.84
404 Corner Store				
02112024		Fuel	Contractual	\$612.94
Subtotal for Vendor 404 - Corner Store :				\$612.94
885 ADVANCE INSURANCE COMPANY				
03012024		life insurance	Contractual	\$7.56
03012024		life insurance	Contractual	\$7.56
03012024		life insurance	Contractual	\$7.56
03012024		life insurance	Contractual	\$7.56
03012024		life insurance	Contractual	\$7.56
03012024		life insurance	Contractual	\$20.60
03012024		life insurance	Contractual	\$5.40
Subtotal for Vendor 885 - ADVANCE INSURANCE COMP				\$63.80
949 KANSAS MUNICIPAL ENERGY AGENCY				
2024-01		Electricity	Utility Costs	\$50,491.00
Subtotal for Vendor 949 - KANSAS MUNICIPAL ENERGY				\$50,491.00
950 Kansas Municipal Gas Agency				
2024-01		Natural Gas and Transportation	Utility Costs	\$33,766.49
Subtotal for Vendor 950 - Kansas Municipal Gas Agency				\$33,766.49
971 KANSAS STATE TREASURER				
82235		Gas Emergency Loan Payment	Payment Plan- Loan Payback	\$8,868.31
Subtotal for Vendor 971 - KANSAS STATE TREASURER				\$8,868.31
1660 POSTMASTER				
03012024		Postage	Contractual	\$50.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
1660 POSTMASTER				
03012024		Postage	Contractual	\$50.00
03012024		Postage	Contractual	\$50.00
03012024		Postage	Contractual	\$50.00
03012024		Postage	Contractual	\$50.00
Subtotal for Vendor 1660 - POSTMASTER :				\$250.00
79500 Als Fitness Center				
03-2024		Gym Membership	Benefits	\$30.00
03-2024		Gym Membership	Benefits	\$30.00
03-2024		Gym Membership	Contractual	\$65.00
03-2024		Gym Membership	Benefits	\$30.00
Subtotal for Vendor 79500 - Als Fitness Center :				\$155.00
79536 Protective Equipment Testing Laboratory				
84246		Electric Truck Inspection	Contractual	\$770.00
Subtotal for Vendor 79536 - Protective Equipment Testin				\$770.00
79547 Cintas Corporation				
8406676790		First Aid Kit Restock	Commodities	\$21.14
Subtotal for Vendor 79547 - Cintas Corporation :				\$21.14
79816 Axon				
226301		3 In-Car Cameras payment	Contractual	\$3,199.34
Subtotal for Vendor 79816 - Axon :				\$3,199.34
79832 Core & Main				
01262024		marking flags, black iron	Commodities	\$103.42
01262024		1x1/4 MI Bush, pulse cable, inlet/outlet, adapter ring, Saddle, tubing, water lids	Commodities	\$2,906.30
Subtotal for Vendor 79832 - Core & Main :				\$3,009.72

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
79927	D GERBER COMMERCIAL POOL PRODUCTS				
	24028		CPO Registration - Barnett & Bertling	Contractual	\$700.00
Subtotal for Vendor 79927 - D GERBER COMMERCIAL P					\$700.00
79945	Vision Service Plan (CT)				
	8196518969		vision insurance	Contractual	\$51.15
	8196518969		vision insurance	Benefits	\$15.25
	8196518969		vision insurance	Benefits	\$15.24
	8196518969		vision insurance	Benefits	\$15.24
	8196518969		vision insurance	Benefits	\$15.25
	8196518969		vision insurance	Benefits	\$15.25
	8196518969		vision insurance	Benefits	\$43.56
	8196518969		vision insurance	Benefits	\$10.89
Subtotal for Vendor 79945 - Vision Service Plan (CT) :					\$181.83
79970	STANFIELD ROOFING				
	3636		Yearly Roof Check Program	Contractual	\$250.00
	3636		Yearly Roof Check Program	Contractual	\$228.00
	3636		Yearly Roof Check Program	Contractual	\$250.00
Subtotal for Vendor 79970 - STANFIELD ROOFING :					\$728.00
80031	UTILITY SAFETY AND DESIGN INC				
	20240288		Gas Annual Operations Contract	Contractual	\$30,840.00
Subtotal for Vendor 80031 - UTILITY SAFETY AND DESI					\$30,840.00
80416	Marion National Bank				
	7		Case Compact Tractor Payoff for 2-28-2024	Contractual	\$2,837.68
Subtotal for Vendor 80416 - Marion National Bank :					\$2,837.68
80464	Brightspeed				
	02072024		phone service	Contractual	\$90.55
	02072024		phone service	Contractual	\$15.00
	02072024		phone service	Contractual	\$48.15

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
80464 Brightspeed				
02072024		phone service	Contractual	\$15.00
02072024		phone service	Contractual	\$59.00
02072024		phone service	Contractual	\$59.01
02072024		phone service	Contractual	\$59.00
02072024		phone service	Contractual	\$59.01
02072024		phone service	Contractual	\$59.00
Subtotal for Vendor 80464 - Brightspeed :				\$463.72
80499 Emert Chubb, LLC				
8385		Court Appointed Attorney - Case T23-127, T23-086	Contractual	\$800.00
Subtotal for Vendor 80499 - Emert Chubb, LLC :				\$800.00
80700 KPERS - Payback Contributions				
Kpers - Myers		Catch-up Employer Contributions - Robert Myers	Contractual	\$2,000.00
Kpers - Myers		Catch-up Employer Contributions - Robert Myers	Contractual	\$500.00
Kpers - Myers		Catch-up Employer Contributions - Robert Myers	Contractual	\$500.00
Kpers - Myers		Catch-up Employer Contributions - Robert Myers	Contractual	\$244.29
Kpers - Myers		Catch-up Employer Contributions - Robert Myers	Contractual	\$500.00
Subtotal for Vendor 80700 - KPERS - Payback Contributi				\$3,744.29
80701 Peoples Auto				
802953		Transmission Fluid Flush, Rear main seal for 2003 Chevy Truck- labor	Contractual	\$617.50
Subtotal for Vendor 80701 - Peoples Auto :				\$617.50
80702 Cathy Kibler				
2142024		Park Building Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80702 - Cathy Kibler :				\$40.00
80703 Peyton Frazier				
02202024		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80703 - Peyton Frazier :				\$40.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
80704	Audrey Wertz				
	02202024		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80704 - Audrey Wertz :					\$40.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
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Grand Total: \$142,621.60

Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
01 General Fund		
01 General Government	\$16.29	
02 Gen Police	\$793.55	
03 General Court	\$1,059.29	
04 General Fire	\$78.15	
05 General Park	\$120.00	
11 Municipal Pool	\$700.00	
	\$2,767.28	
02 Public Safety Equipment		
00 NonDepartmental	\$3,199.34	
	\$3,199.34	
03 Municipal Equipment		
00 NonDepartmental	\$2,837.68	
	\$2,837.68	
09 Lake Fund		
00 NonDepartmental	\$15.00	
	\$15.00	
50 Water Utility Fund		
00 NonDepartmental	\$3,788.11	
	\$3,788.11	
51 Electric Utility Fund		

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
	00	NonDepartmental	\$53,422.82	
			\$53,422.82	
	52	Gas Utility Fund		
	00	NonDepartmental	\$74,210.02	
			\$74,210.02	
	53	Sewer Utility Fund		
	00	NonDepartmental	\$1,499.31	
			\$1,499.31	
	54	Sanitation Utility Fund		
	00	NonDepartmental	\$765.89	
			\$765.89	
	65	Al's Fitness Center		
	00	NonDepartmental	\$65.00	
			\$65.00	
	82	Insurance Reserve Fund		
	00	NonDepartmental	\$51.15	
			\$51.15	
		Grand Total:	\$142,621.60	

AP Check Register (APLT43)

City of Altamont

		Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank No:	1	Account: 006572				
		37366	2/22/2024	885	ADVANCE INSURANCE COMPANY	\$63.80
		37367	2/22/2024	79500	Als Fitness Center	\$155.00
		37368	2/22/2024	80704	Audrey Wertz	\$40.00
		37369	2/22/2024	79816	Axon	\$3,199.34
		37370	2/22/2024	80464	Brightspeed	\$463.72
		37371	2/22/2024	80702	Cathy Kibler	\$40.00
		37372	2/22/2024	79547	Cintas Corporation	\$21.14
		37373	2/22/2024	79832	Core & Main	\$3,009.72
		37374	2/22/2024	404	Corner Store	\$612.94
		37375	2/22/2024	79927	D GERBER COMMERCIAL POOL PRODUCTS &	\$700.00
		37376	2/22/2024	80499	Emert Chubb, LLC	\$800.00
		37377	2/22/2024	949	KANSAS MUNICIPAL ENERGY AGENCY	\$50,491.00
		37378	2/22/2024	950	Kansas Municipal Gas Agency	\$33,766.49
		37379	2/22/2024	80416	Marion National Bank	\$2,837.68
		37380	2/22/2024	80701	Peoples Auto	\$617.50
		37381	2/22/2024	80703	Peyton Frazier	\$40.00
		37382	2/22/2024	1660	POSTMASTER	\$250.00
		37383	2/22/2024	79536	Protective Equipment Testing Laboratory	\$770.00
		37384	2/22/2024	79970	STANFIELD ROOFING	\$728.00
		37385	2/22/2024	80031	UTILITY SAFETY AND DESIGN INC	\$30,840.00
		37386	2/22/2024	83	Verizon	\$380.84
		37387	2/22/2024	79945	Vision Service Plan (CT)	\$181.83
Bank Account Totals:						\$130,009.00

AP Check Register (APLT43)**City of Altamont**

Check No	Check Date	Vendor No	Vendor Name	Check Amount
Total Of Checks:				\$130,009.00

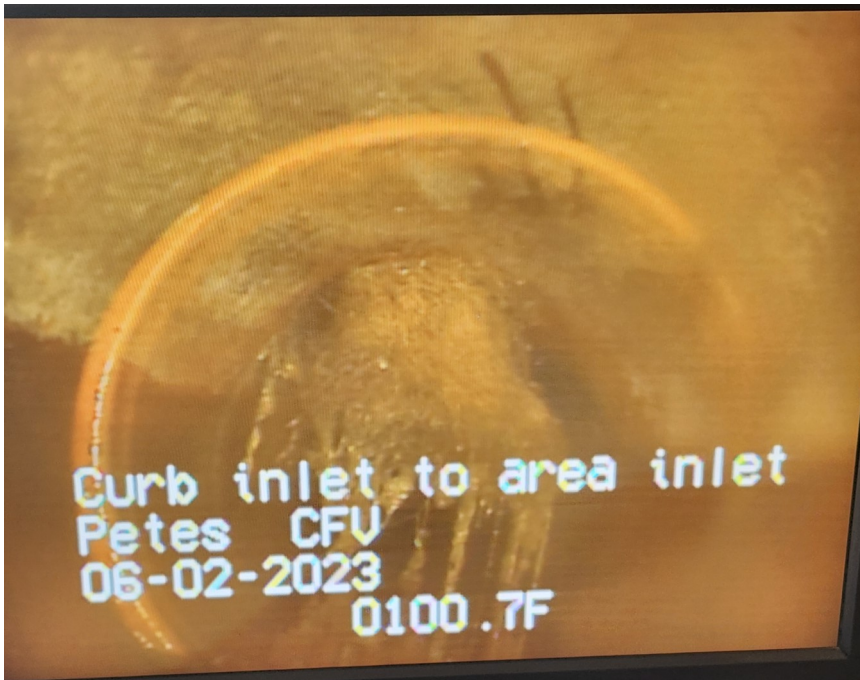
AP Wire Register (APLT44)

City of Altamont

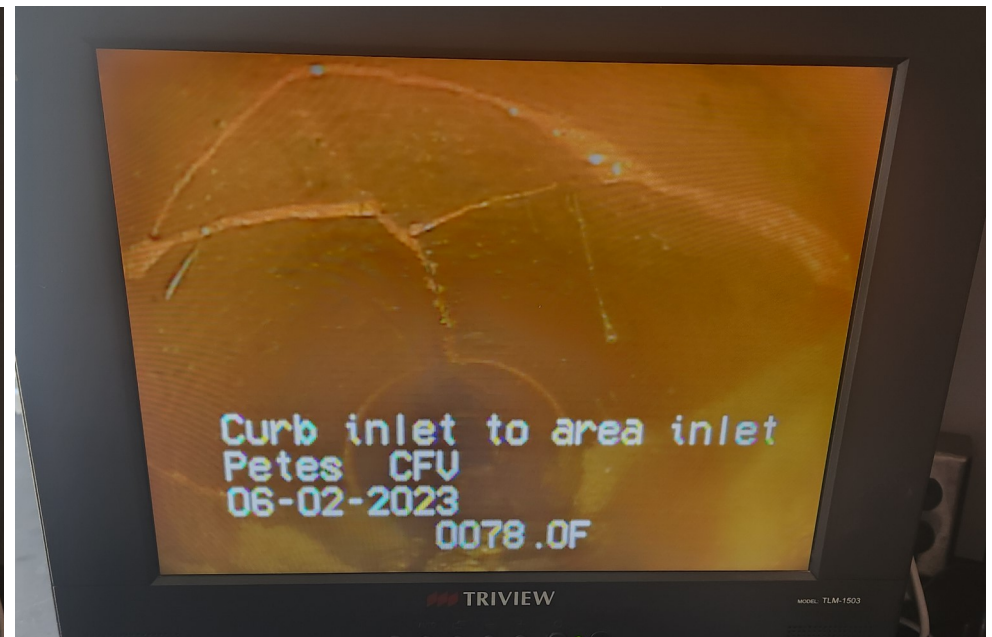
Wire Nbr.	Wire Date	Vendor No	Vendor Name	Wire Amount
Bank No: 1 Account: 006572				
-1210	2/22/2024	80700	KPERS - Payback Contributions	\$3,744.29
-1209	2/22/2024	971	KANSAS STATE TREASURER	\$8,868.31
Bank Account Totals:				\$12,612.60
Total Of Wires:				\$12,612.60

Sewer Line Replacement





Tree Roots from Sewer Tap



Cracked Sewer Pipe

2-14-2024

P.O. Box 903
Independence, KS 67301



Phone: 620-331-7159
Fax: 620-331-7455
indyunderground@outlook.com

2/14/2024

City of Altamont
ATTN: Brad
shop@altamontks.com

Estimate for:

Quantity	Description	Unit Price	per	Extended Price
950 LF	Pipe Burst 8" Clay w/8" DR17 Poly	75.00	LF	71,250.00
18 EA	Reinstate 4" Service Taps on New 8" DR17	1,000.00	EA	18,000.00
3 EA	Reestablish Flow Line & Walls in Existing MH	1,500.00	EA	<u>4,500.00</u>
				\$ 93,750.00

Fund Status Report

City of Altamont

Report Selection Criteria:

Selected Fund Type: ALL
Include Encumbrances? NO
Include Pri Yr Liabilities? NO
Printed in Alpha by Fund Name? NO
Exclude Additional Cash? NO
Selected Funds : '53','62','79'

Fiscal Year: 2024

From Period: 1

To Period: 2

From Date: 1/1/2024

Thru Date: 2/15/2024

Option: YTD

	Beginning Balance	Receipts	Disbursements	Transfers	Ending Balance
General Fund (01)					
53 - Sewer Utility Fund	\$61,758.90	\$19,728.70	(\$6,185.47)	\$0.00	\$75,302.13
62 - Capital Improvement Fund	\$500,325.93	\$6,696.10	(\$5,194.80)	\$0.00	\$501,827.23
79 - Sewer Reserve	\$154,422.84	\$0.00	\$0.00	\$0.00	\$154,422.84
* Fund Type Total *	\$716,507.67	\$26,424.80	(\$11,380.27)	\$0.00	\$731,552.20
* Report Total *	\$716,507.67	\$26,424.80	(\$11,380.27)	\$0.00	\$731,552.20

February 8, 2024

Altamont City Council

Altamont, Kansas

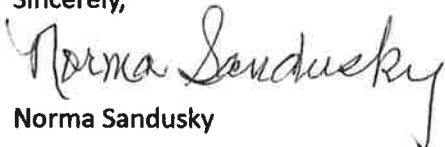
Dear Mayor and Council members;

We would like to inform the council that on February 7, 2024 the Altamont Public Library Board accepted the resignation of Marjorie Sloan from the board. Debbie Gatton, who resides in the city of Altamont, had previously stated she had a desire to serve the community and volunteered to fulfill the term remaining of Marjorie Sloan on the Altamont Public Library Board. The board did approve her to fulfill the position vacated by Marjorie Sloan.

The Altamont Public Library Board, requests the approval of the decision made by the board to have Debbie Gatton fulfill the vacated position on the board.

If the council has any questions concerning this decision of the board, please contact our librarian, Marilyn Nelson or myself, Norma Sandusky, President of the board.

Sincerely,

A handwritten signature in cursive script that reads "Norma Sandusky". The ink is dark and the signature is fluid.

Norma Sandusky

President of the Altamont Public Library Board

City Administrator Report City Council February 22, 2024

1. **KMU** – Employees attended the monthly KMU Safety meeting over slip and fall protection.
2. **Insurance Renewal** – Working with Agent Brannon Green and City departments to prepare for the upcoming insurance renewal
 - a. Had a meet and greet with the City's EMC underwriters out of Wichita
3. **AMI Water Meters** – Ordered AMI water meters and supplies
 - a. Working with Commercial Bank on the lease purchase paperwork
4. **Utility Reading Software** – Attended a webinar with Smart Phone Meter Reader (SPMR) over a possible solution for reading our monthly utility readings. We are planning on doing a pilot program of their software in March.
5. **Purple Wave** – The Grasshopper mower is listed on Purple Wave with a sell date of March 5th, 2024.
6. **Floodplain Meeting** – There will be a Labette County Floodplain Mapping update on Tuesday, February 27 at the Altamont City Park Building from 2:00 PM to 6:30 PM for anyone who has questions about the floodplain. LeaAnn contacted the Altamont residents who had proposed changes of their property in the floodplain.
 - a. Attended a planning webinar for this meeting
7. **Police Equipment** – Tasers, Body and In-Car Cameras are expected in February, with training scheduled for March 13, 2024.
8. **Audit** – The 2023 Municipal Audit is scheduled for February 26th. The requested documentation has been sent to the Auditor.
9. **USD 506 Auxiliary Gym** – USD 506 sent an email agreeing to pay for "all the cost as listed on the attached document totaling \$50,414.76" on December 11, 2023.
 - i. Brad Myers ordered utilities supplies on December 15, 2023.
 - ii. Billed USD 506 \$4,611.02 for some of the electric supplies on January 10, 2024. This bill was paid on February 13, 2024.
 - iii. Billed USD 506 \$4,646.26 for some of the gas supplies on February 1, 2024



10. **LMI Study** – Heather is working with SEK Regional Planning on the Low to Moderate Income Study.
11. **Lead and Copper** - If you have not turned in your Lead and Copper Survey, please get those turned in. Contact the City Office if you need a new copy of the survey.
 - a. The Utility Department has started contacting residents if we have not received their survey.

Altamont Police Department

Council Report

The police department has handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

Warnings issued for traffic infractions by officers – (9) – 1 speed, 3 tail light, 1 Headlight, 2 no proof of Insurance, 1 Brake light, 1 Improper passing

Citations issued for traffic infractions by officers – (8) - 3 Speed, 3 No Insurance, 1 tail light, 1 Headlight

Officers conducted an investigation that lead to gaining a search warrant for a residence in town that resulted in 2 adults and 1 minor being arrested for possession of Marijuana, Possession of Psilocybin Mushrooms, Possession of Cocaine and large number of Paraphernalia items

Conducted an investigation into several vehicles being burglarized in town, after numerous interviews during the investigation, 4 juveniles from Coffeyville were charged with burglary in connection to the burglaries.

LCBS basketball game security handled the last couple weeks

All officers have been busy with patrol duties and community relations, very proactive lately

Working on scheduling officers for upcoming continuing education training

We received a new Preliminary Breath test instrument for detecting the odor of Alcohol through the Click it or Ticket program.

Were starting to receive some of the new camera equipment and will be participating in training on the new cameras soon.

Report submitted by Chief Michael Shields

From: shop@altamontks.com
To: ["LeaAnn Myers"; "Richard Hayward"](#)
Subject: UTILITY REPORT
Date: Tuesday, February 20, 2024 7:18:19 AM

Put rock in alleys and spread out

Send in ¼ water samples to the state

Build and put up electric stack for new house on 5th street

We had our annual KDHE water audit (they come every 3 years)

Read meters

Take our bucket trucks and digger truck to Twin Valley for annual inspection

Tri-Star Utilitys came to inspect and camera sewer lines, there camera was broke so they could not film it

EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

(1) Personnel matters of nonelected personnel;

(2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;

(3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;

(4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;

(5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;

(6) preliminary discussions relating to the acquisition of real property;

Labette County Floodplain Open House

**Tuesday, February 27, 2024
2:00 p.m. to 6:30 p.m.**

**Altamont Park Building
620 S Wabash Ave
Altamont, KS 67330**

ATTEND THE OPEN HOUSE TO LEARN:

- **Whether your home is in the floodplain**
- **How floodplains are mapped and why they change**
- **Why flood insurance is important**
- **How to get a flood insurance quote**
- **How to provide feedback or comments on your community's flood map**
- **How to make your home and community safer**
- **When a floodplain permit is required**

RESOURCES:

Draft floodplain viewer: <https://gis2.kda.ks.gov/gis/labette/>

Project website: tinyurl.com/LowerNeosho

These floodplains were created by KDA-DWR's contractor in support of FEMA's National Flood Insurance Program. Learn more about the NFIP at <https://www.floodsmart.gov/>.

