

CITY OF ALTAMONT

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ALTAMONT CITY COUNCIL

Mayor Richard Hayward
Councilmembers: Ben Cochran, Raymond Coffey,
Cameron Johnston, Lyle Sykes and Kyle Wiford

February 10, 2022

7:00 PM Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE & PRAYER

MINUTES - Regular meeting of January 27, 2022

INVOICES - \$28,157.13 + \$82.70 = \$28,239.83

PUBLIC COMMENT & GUESTS

A.

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

A.

OLD BUSINESS

A. Council Retreat

a. February 17th, City Park Building 6:00 - 8:30 p.m.

NEW BUSINESS

A. KMGa Member Update - January 31, 2022

TABLED & PENDING BUSINESS

A. Old Fire Department Building Demolition

B. War Veteran Memorial

C. Electric Rate Increase

D. Sewer Rate Increase

E. American Rescue Funds

DEPARTMENT REPORTS

A. City Administrator

EXECUTIVE SESSION MOTION

COMMUNICATIONS: The City Offices will be closed on Monday, February 21st in observation of President's Day.

ADJOURNMENT



MINUTES
CITY OF ALTAMONT
January 27, 2022

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Ben Cochran, Raymond Coffey, Kyle Wiford, and Cameron Johnston
MINUTES	Councilmember Coffey moved and Wiford seconded to accept the Council Meeting on January 13, 2022. Motion carried.
INVOICES	Councilmember Cochran moved and Coffey seconded to pay the invoices in the amount of \$84,786.93. Motion carried.
NEW POLICE OFFICER	Blake Sanchez was introduced by Chief Shields as the new officer hired on for the City of Altamont. He has been doing ride along and will get his psychiatric evaluation next week. Chief Shields pushing for February enrollment of the 14 week academy and if not it will be March. Blake was born and raised in Tulsa and is excited to be a part of the Altamont Police Department
DEAN RUARK	Looking at a couple local properties and would like to extend his stay at the lake for a couple more months. Councilmember Johnston motioned and Coffey seconded to approve the extension. Motion carried.
COUNCIL RETREATS	Council Retreat is scheduled for February 17, 2022 at the City Park Building from 6-8:30PM
CITY ADMINISTRATOR	<ol style="list-style-type: none">1. Year End – Finishing up end of the year processing for 1099's and W2's2. Payment Plans – Continuing to review payment plan balances3. Annual Reports – the City Office is working on annual reports4. Audit – Preparing for the 2021 City audit which is scheduled for March 29, 20225. Police Interviews – Conducted Police Interviews with Chief Shields<ol style="list-style-type: none">a. Hired Blake Sanchez to fill the 4th police officer openingb. Officer Sanchez started on January 19, 20226. New Hire – Processed new hire paperwork and enrollments7. ARPA Funds – Attended a webinar by the Department of the Treasury regarding American Rescue Plan Act funds reporting.8. Council Retreat – The City Council Retreat will be held at the Altamont City Park Building on Thursday February 17th from 6PM to 8PM with presenter Don Osenbaugh. A meal will be provided.9. McMillen Park – Met with GLMV Architecture and Dick Horton Consulting regarding the McMillen Park master plan concept.<ol style="list-style-type: none">a. Chad Weinand with GLMV Architecture is planning on attending an upcoming Council Meeting to go over the concept.10. Office Closed – The City Office is closed to the public until further notice.
COMMUNICATIONS	The City Office is closed to the public until further notice, due to the increase in COVID numbers. Councilmember Johnston asked about utility extensions for anyone in financial trouble due to COVID. Mayor Hayward reassured him that anyone who needed to make arrangements with bills could contact the City Office.
ADJOURN	Councilmember Cochran moved and Coffey seconded to adjourn. Motion carried. 7:11PM

DATE

Heather Beasley, City Clerk

AP Wire Register (APLT44)

City of Altamont

Wire Nbr.	Wire Date	Vendor No	Vendor Name	Wire Amount
Bank No: 1	Account:	006572		
-901	1/26/2022	79624	Main Street Checks	\$82.70
Bank Account Totals:				\$82.70
Total Of Wires:				\$82.70

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
79624 Main Street Checks					
	Deposit Slips 2022		Deposit Slips	Commodities	\$16.54
	Deposit Slips 2022		Deposit Slips	Commodities	\$16.54
	Deposit Slips 2022		Deposit Slips	Commodities	\$16.54
	Deposit Slips 2022		Deposit Slips	Commodities	\$16.54
	Deposit Slips 2022		Deposit Slips	Commodities	\$16.54
Subtotal for Vendor 79624 - Main Street Checks :					\$82.70

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
Invoice				
Grand Total:				\$82.70

Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
50 Water Utility Fund		
00 NonDepartmental		\$16.54
		\$16.54
51 Electric Utility Fund		
00 NonDepartmental		\$16.54
		\$16.54
52 Gas Utility Fund		
00 NonDepartmental		\$16.54
		\$16.54
53 Sewer Utility Fund		
00 NonDepartmental		\$16.54
		\$16.54
54 Sanitation Utility Fund		
00 NonDepartmental		\$16.54
		\$16.54
Grand Total:		\$82.70

AP Check Register (APLT43)

City of Altamont

	Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank No:	1	Account:	006572		
	35356	2/10/2022	80330	620 Guns & Ammo	\$575.00
	35357	2/10/2022	61	ACE HARDWARE	\$111.96
	35358	2/10/2022	240	B&L Waterworks Supply	\$165.00
	35359	2/10/2022	248	BAUGHER EQUIPMENT, INC.	\$7.60
	35360	2/10/2022	60	CITY OF ALTAMONT	\$3,221.03
	35361	2/10/2022	404	Corner Store	\$709.00
	35362	2/10/2022	80328	Defensive Edge Training & Consulting, In	\$450.00
	35363	2/10/2022	80064	Ditch Witch Financial Services	\$927.72
	35364	2/10/2022	1000	EVERGY	\$783.36
	35365	2/10/2022	80229	GFL Environmental	\$2,958.54
	35366	2/10/2022	80274	Gilbert's Tool Box	\$494.00
	35367	2/10/2022	880	KANSAS ONE CALL SYSTEM INC	\$18.00
	35368	2/10/2022	100	Labette Avenue	\$127.30
	35369	2/10/2022	1057	LABETTE COUNTY PUBLIC	\$1,571.23
	35370	2/10/2022	79848	Labette Hardware	\$142.00
	35371	2/10/2022	79860	Law Enforcement Systems	\$125.00
	35372	2/10/2022	1030	LCHS Project Prom	\$75.00
	35373	2/10/2022	1251	MasterCard 0547	\$690.59
	35374	2/10/2022	1245	MCCARTY'S	\$692.13
	35375	2/10/2022	1444	National Sign Company Inc.	\$144.53
	35376	2/10/2022	1598	Parcom Telephone Company	\$140.00
	35377	2/10/2022	1680	PUBLIC WHOLESALE WATER SUPPLY	\$11,250.00
	35378	2/10/2022	80331	Shannon Brown	\$40.00

AP Check Register (APLT43)

City of Altamont

Check No	Check Date	Vendor No	Vendor Name	Check Amount
35379	2/10/2022	80332	Stephen Colley	\$300.00
35380	2/10/2022	80333	Tamra Carson	\$40.00
35381	2/10/2022	80334	Tegan Bennett	\$40.00
35382	2/10/2022	2422	UCI Testing	\$20.00
35383	2/10/2022	1250	VISA 3470	\$160.12
35384	2/10/2022	2447	VISA 5749	\$275.00
35385	2/10/2022	79532	VISA 6275	\$813.00
35386	2/10/2022	80272	Visa 7646	\$7.38
35387	2/10/2022	79945	Vision Service Plan (CT)	\$332.64
35388	2/10/2022	79847	Wichita State University	\$750.00
Bank Account Totals:				\$28,157.13
Total Of Checks:				\$28,157.13

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
60	CITY OF ALTAMONT				
	01132022		Utility Bills	Contractual	\$212.95
	01132022		Utility Bills	Contractual	\$450.95
	01132022		Utility Bills	Contractual	\$374.62
	01132022		Utility Bills	Contractual	\$494.51
	01132022		Utility Bills	Contractual	\$355.98
	01132022		Utility Bills	Contractual	\$114.05
	01132022		Utility Bills	Contractual	\$300.85
	01132022		Utility Bills	Contractual	\$340.62
	01132022		Utility Bills	Contractual	\$276.51
	01132022		Utility Bills	Contractual	\$299.99
Subtotal for Vendor 60 - CITY OF ALTAMONT :					\$3,221.03
61	ACE HARDWARE				
	36218		Sprayer & Cutoff Wheel	Commodities	\$111.96
Subtotal for Vendor 61 - ACE HARDWARE :					\$111.96
100	Labette Avenue				
	01132022		Treasurer's Report	Contractual	\$127.30
Subtotal for Vendor 100 - Labette Avenue :					\$127.30
240	B&L Waterworks Supply				
	134230		Blue Tubing	Commodities	\$165.00
Subtotal for Vendor 240 - B&L Waterworks Supply :					\$165.00
248	BAUGHER EQUIPMENT, INC.				
	3799229		Foam Grip	Commodities	\$7.60
Subtotal for Vendor 248 - BAUGHER EQUIPMENT, INC. :					\$7.60
404	Corner Store				
	02012022		Diesel	Commodities	\$709.00
Subtotal for Vendor 404 - Corner Store :					\$709.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
880	KANSAS ONE CALL SYSTEM INC				
	2010132		One Call Locates	Contractual	\$18.00
Subtotal for Vendor 880 - KANSAS ONE CALL SYSTEM I					\$18.00
1000	EVERGY				
	02162022		Electric	Contractual	\$723.13
	02162022		Electric	Contractual	\$37.50
	02162022		Electric	Contractual	\$22.73
Subtotal for Vendor 1000 - EVERGY :					\$783.36
1030	LCHS Project Prom				
	02042022		Donation	Contractual	\$75.00
Subtotal for Vendor 1030 - LCHS Project Prom :					\$75.00
1057	LABETTE COUNTY PUBLIC				
	2023		Fuel	Vehicle	\$941.88
	2023		Fuel	Contractual	\$157.34
	2023		Fuel	Contractual	\$157.35
	2023		Fuel	Contractual	\$157.33
	2023		Fuel	Contractual	\$157.33
Subtotal for Vendor 1057 - LABETTE COUNTY PUBLIC :					\$1,571.23
1245	MCCARTY'S				
	01272022		Copies, Paper, Deskpap, Toner, Envelopes, Flags, Laminaion Pouch	Commodities	\$132.04
	01272022		Copies, Paper, Deskpap, Toner, Envelopes, Flags, Laminaion Pouch	Commodities	\$132.05
	01272022		Copies, Paper, Deskpap, Toner, Envelopes, Flags, Laminaion Pouch	Commodities	\$132.05
	01272022		Copies, Paper, Deskpap, Toner, Envelopes, Flags, Laminaion Pouch	Commodities	\$132.05
	01272022		Desk Calendar	Commodities	\$31.89
	01272022		Copies, Paper, Deskpap, Toner, Envelopes, Flags, Laminaion Pouch	Commodities	\$132.05

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
1245	MCCARTY'S				
Subtotal for Vendor 1245 - MCCARTY'S :					\$692.13
1250	VISA 3470				
	01182022		Diesel	Vehicle	\$160.12
Subtotal for Vendor 1250 - VISA 3470 :					\$160.12
1251	MasterCard 0547				
	02122022		Uniforms, Shop Cloth, Grease, Tordon & Tire Sealant	Commodities	\$138.11
	02122022		Uniforms, Shop Cloth, Grease, Tordon & Tire Sealant	Commodities	\$138.12
	02122022		Uniforms, Shop Cloth, Grease, Tordon & Tire Sealant	Commodities	\$138.12
	02122022		Uniforms, Shop Cloth, Grease, Tordon & Tire Sealant	Commodities	\$138.11
	02122022		Uniforms, Shop Cloth, Grease, Tordon & Tire Sealant	Commodities	\$138.13
Subtotal for Vendor 1251 - MasterCard 0547 :					\$690.59
1444	National Sign Company Inc.				
	IN-199270		Sign Posts	Commodities	\$144.53
Subtotal for Vendor 1444 - National Sign Company Inc. :					\$144.53
1598	Parcom Telephone Company				
	1448		Labor & Service Call	Contractual	\$20.00
	1448		Labor & Service Call	Contractual	\$20.00
	1448		Labor & Service Call	Contractual	\$20.00
	1448		Labor & Service Call	Contractual	\$20.00
	1448		Labor & Service Call	Contractual	\$20.00
	1448		Labor & Service Call	Contractual	\$20.00
	1448		Labor & Service Call	Contractual	\$20.00
Subtotal for Vendor 1598 - Parcom Telephone Company					\$140.00
1680	PUBLIC WHOLESALE WATER SUPPLY				
	01242022		Water	Utility Costs	\$11,250.00
Subtotal for Vendor 1680 - PUBLIC WHOLESALE WATE					\$11,250.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
2422	UCI Testing				
	29038		Pre-Employment Test B.Nash	Contractual	\$20.00
Subtotal for Vendor 2422 - UCI Testing :					\$20.00
2447	VISA 5749				
	01182022		Police Training and Membership Fees	Contractual	\$25.00
	01182022		Police Training and Membership Fees	Training/ Conference/ Dues	\$250.00
Subtotal for Vendor 2447 - VISA 5749 :					\$275.00
79532	VISA 6275				
	01182022		Utility D&A, Folders, Notary Journal, Batteries CPR Manikin & Epipen Trainer	Commodities	\$300.00
	01182022		Utility D&A, Folders, Notary Journal, Batteries CPR Manikin & Epipen Trainer	Commodities	\$20.06
	01182022		Utility D&A, Folders, Notary Journal, Batteries CPR Manikin & Epipen Trainer	Commodities	\$20.06
	01182022		Utility D&A, Folders, Notary Journal, Batteries CPR Manikin & Epipen Trainer	Commodities	\$20.06
	01182022		Utility D&A, Folders, Notary Journal, Batteries CPR Manikin & Epipen Trainer	Commodities	\$20.06
	01182022		Utility D&A, Folders, Notary Journal, Batteries CPR Manikin & Epipen Trainer	Commodities	\$100.00
	01182022		Utility D&A, Folders, Notary Journal, Batteries CPR Manikin & Epipen Trainer	Commodities	\$222.52
	01182022		Utility D&A, Folders, Notary Journal, Batteries CPR Manikin & Epipen Trainer	Commodities	\$15.18
	01182022		Utility D&A, Folders, Notary Journal, Batteries CPR Manikin & Epipen Trainer	Contractual	\$75.00
	01182022		Utility D&A, Folders, Notary Journal, Batteries CPR Manikin & Epipen Trainer	Commodities	\$20.06
Subtotal for Vendor 79532 - VISA 6275 :					\$813.00
79847	Wichita State University				
	02012022		CCMFOA Spring Conference LeaAnn & Heather	Contractual	\$100.00
	02012022		CCMFOA Spring Conference LeaAnn & Heather	Contractual	\$100.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
79847	Wichita State University				
	02012022		CCMFOA Spring Conference LeaAnn & Heather	Contractual	\$100.00
	02012022		CCMFOA Spring Conference LeaAnn & Heather	Contractual	\$100.00
	02012022		CCMFOA Spring Conference LeaAnn & Heather	Contractual	\$100.00
	02012022		CCMFOA Spring Conference LeaAnn & Heather	Contractual	\$250.00
Subtotal for Vendor 79847 - Wichita State University :					\$750.00
79848	Labette Hardware				
	2201-312276		Key, Socket Set, Plug, Outlet	Commodities	\$19.40
	2201-312276		Key, Socket Set, Plug, Outlet	Commodities	\$19.41
	2201-312276		Key, Socket Set, Plug, Outlet	Commodities	\$19.40
	2201-312276		Key, Socket Set, Plug, Outlet	Commodities	\$19.40
	2201-312276		Key, Socket Set, Plug, Outlet	Commodities	\$44.98
	2201-312276		Key, Socket Set, Plug, Outlet	Commodities	\$19.41
Subtotal for Vendor 79848 - Labette Hardware :					\$142.00
79860	Law Enforcement Systems				
	01312022		Case Files	Commodities	\$125.00
Subtotal for Vendor 79860 - Law Enforcement Systems :					\$125.00
79945	Vision Service Plan (CT)				
	814174468		Vision Insurance	Contractual	\$216.37
	814174468		Vision Insurance	Benefits	\$10.57
	814174468		Vision Insurance	Benefits	\$31.71
	814174468		Vision Insurance	Benefits	\$21.14
	814174468		Vision Insurance	Benefits	\$21.14
	814174468		Vision Insurance	Benefits	\$21.14
	814174468		Vision Insurance	Benefits	\$10.57
Subtotal for Vendor 79945 - Vision Service Plan (CT) :					\$332.64
80064	Ditch Witch Financial Services				
	6069110		Ditch Witch Lease Payment	Contractual	\$927.72

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
80064	Ditch Witch Financial Services				
			Subtotal for Vendor 80064 - Ditch Witch Financial Servic		\$927.72
80229	GFL Environmental				
	BM0000002310		Transfer Station Fees	Utility Costs	\$2,958.54
			Subtotal for Vendor 80229 - GFL Environmental :		\$2,958.54
80272	Visa 7646				
	01182022		Court Postage	Contractual	\$7.38
			Subtotal for Vendor 80272 - Visa 7646 :		\$7.38
80274	Gilbert's Tool Box				
	203297		Tools	Commodities	\$98.80
	203297		Tools	Commodities	\$98.80
	203297		Tools	Commodities	\$98.80
	203297		Tools	Commodities	\$98.80
	203297		Tools	Commodities	\$98.80
			Subtotal for Vendor 80274 - Gilbert's Tool Box :		\$494.00
80328	Defensive Edge Training & Consulting, In				
	3397		Armorer Training J.March	Training/ Conference/ Dues	\$450.00
			Subtotal for Vendor 80328 - Defensive Edge Training &		\$450.00
80330	620 Guns & Ammo				
	689462		Gun-Glock G22	Equipment	\$575.00
			Subtotal for Vendor 80330 - 620 Guns & Ammo :		\$575.00
80331	Shannon Brown				
	02042022		Park Deposit	Park Building Deposit Refunds	\$40.00
			Subtotal for Vendor 80331 - Shannon Brown :		\$40.00
80332	Stephen Colley				
	02012022		Meter Deposit	Contractual	\$120.00
	02012022		Meter Deposit	Contractual	\$120.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor		PO	Description	Account Description	Invoice Amt
Invoice					
80332	Stephen Colley				
02012022			Meter Deposit	Contractual	\$60.00
Subtotal for Vendor 80332 - Stephen Colley :					\$300.00
80333	Tamra Carson				
02012022			Park Deposit	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80333 - Tamra Carson :					\$40.00
80334	Tegan Bennett				
02042022			Park Deposit	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80334 - Tegan Bennett :					\$40.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
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Grand Total: \$28,157.13

Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
01 General Fund		
01 General Government	\$949.00	
02 Gen Police	\$2,949.51	
03 General Court	\$7.38	
04 General Fire	\$845.72	
05 General Park	\$420.85	
06 General Street	\$144.53	
11 Municipal Pool	\$100.00	
	\$5,416.99	
03 Municipal Equipment Reser		
00 NonDepartmental	\$927.72	
	\$927.72	
09 Lake Fund		
00 NonDepartmental	\$864.78	
	\$864.78	
50 Water Utility Fund		
00 NonDepartmental	\$12,742.85	
	\$12,742.85	
51 Electric Utility Fund		
00 NonDepartmental	\$1,344.13	
	\$1,344.13	

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
	52	Gas Utility Fund		
	00	NonDepartmental	\$1,056.20	
			\$1,056.20	
	53	Sewer Utility Fund		
	00	NonDepartmental	\$1,070.97	
			\$1,070.97	
	54	Sanitation Utility Fund		
	00	NonDepartmental	\$4,517.12	
			\$4,517.12	
	82	Insurance Reserve Fund		
	00	NonDepartmental	\$216.37	
			\$216.37	
		Grand Total:	\$28,157.13	



KMGA Member Update – January 31, 2022

Some winter like temperatures showed up throughout January. January is expected to register as the coldest on record since 2014. The good thing was the cold snaps were short-term, so daily index pricing did not go crazy. There was one day that the daily index price did reach \$5.13 per MMBtu. Daily Mid-continent prices averaged just over \$4.00 per MMBtu for January.

The January First of Month (FOM) index did post fairly high. The average FOM index across the mid-continent pipes was near \$5.50 per MMBtu, but the FOM index for one of the pipelines posted at \$5.95. Utilizing the daily index market, along with our fixed priced deals in place helped to ease the FOM index price in January.

As we are getting ready to move into February, fear is a main driver of prices. The February NYMEX futures contract closed on January 27th. The price it closed at was \$6.265 per MMBtu, which is an increase of almost \$2.00 from the previous day. The NYMEX contracts are used in setting the FOM index, so I anticipated February's FOM prices to be higher than the January FOM prices.

The forecast for the first week of February is showing cold weather for the 2nd through the 6th. As shown on the following page the latest forecast from NOAA shows cold reaching down into Oklahoma and Texas. Most suppliers/producers expect some wellhead freeze offs, but nothing widespread.

Prices are reacting to this colder forecast over the next few days. As you know, KMGA's executive committee implemented a revised purchasing policy effective July 1, 2021. We have supply purchased based on the FOM index and we have fixed price deals in place. For those members who hold storage contracts, we will be utilizing those to the max contract rights during this forecasted cold. We do have gas purchases based on the daily index market, but the volume is within the range as stated in our purchasing policy.

Also attached is a document with ways to conserve natural gas, which will help lower gas usage. Next week and through the end of the month the weather forecast has highs around 50° with lows in the upper 20's. Once through the cold snap this week, I would expect prices to retreat.

Please give me a call with any questions.

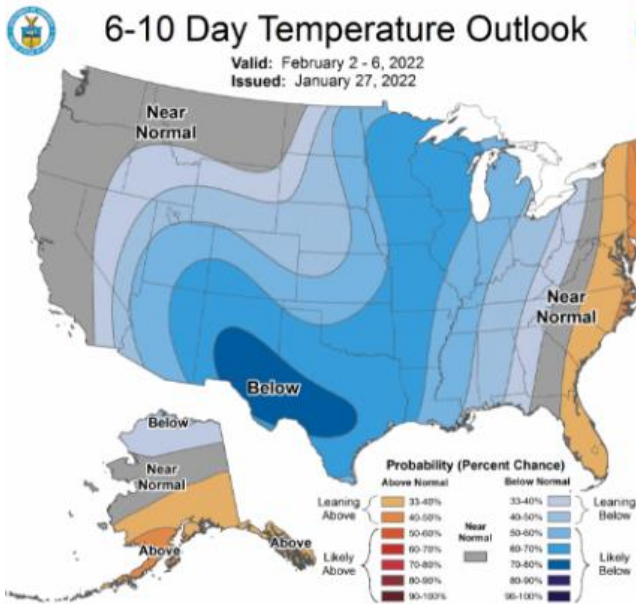
Thanks,
Dixie

NWS DAYS 6-10

Friday's Latest

6-10 Day Temperature Outlook

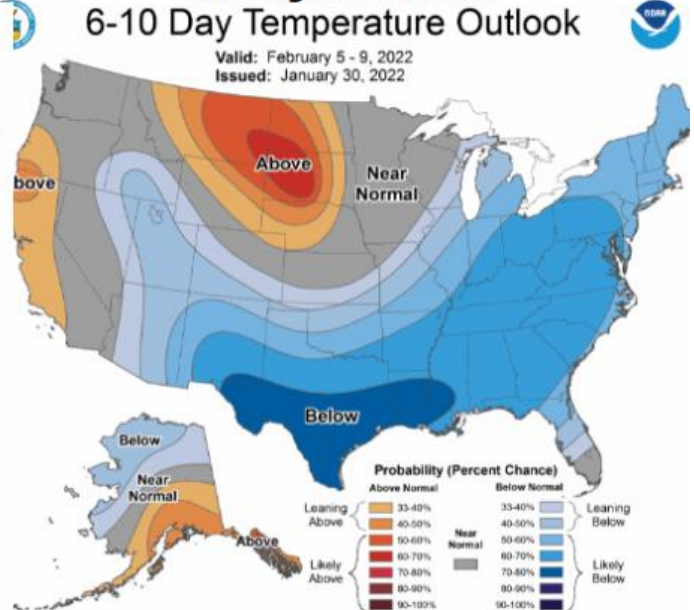
Valid: February 2 - 6, 2022
Issued: January 27, 2022



Today's Latest

6-10 Day Temperature Outlook

Valid: February 5 - 9, 2022
Issued: January 30, 2022



Note on the NOAA/NWS Forecast: It is "probabilistic", so the colors show percentage chance of above and below, and NOT intensity of above and below. Also note that their forecast is issued on the afternoon of the previous day, but still valid for the same days as other forecasts issued this morning. The NWS forecaster has the disadvantage of not seeing the latest 00z/06z models. Forecasts made by the NWS on weekends are automated.

City Administrator Report City Council February 10, 2022

1. **Year End** - Finished up end of the year processing for 1099's and W2's
2. **Payment Plans** - Continuing to review payment plan balances
3. **Annual Reports** - the City Office is working on annual reports
4. **Audit** - Preparing for the 2021 City audit which is scheduled for March 29, 2022.
5. **Council Retreat** - The City Council Retreat will be held at the Altamont City Park Building on Thursday, February 17th from 6:00 p.m. to 8:30 p.m. with presenter Don Osenbaugh. A meal will be provided.
6. **McMillen Park Master Plan** - Chad Weinand with GLMV Architecture is planning on attending the March 10, 2022 Council meeting to go over the concept.
7. **Office Closed** - The City Office is closed to the public until further notice.
8. **Utility Schedule** - The Utility Department is on alternating work schedules for a couple of weeks to protect their department from the effects of Covid-19.
9. **Fireworks** - Finalizing the purchase of fireworks for the City's Firework Display on July 3rd
10. **Accounts Payable** - Started cross-training Heather on Accounts Payable



EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

(1) Personnel matters of nonelected personnel;

(2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;

(3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;

(4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;

(5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;

(6) preliminary discussions relating to the acquisition of real property;