

CITY OF ALTAMONT

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ALTAMONT CITY COUNCIL

Mayor Richard Hayward

Councilmembers: Ben Cochran, Raymond Coffey, Cameron Johnston,
Lyle Sykes and Kyle Wiford

December 9, 2021

7:00 PM Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE & PRAYER

APPOINTMENT - Councilmember Cameron Johnston

MINUTES - Regular meeting of November 22, 2021

INVOICES - \$49,841.37

PUBLIC COMMENT & GUESTS

A.

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

A.

OLD BUSINESS

A.

NEW BUSINESS

A. 2022 Council Dates

TABLED & PENDING BUSINESS

- A. Old Fire Department Building Demolition
- B. War Veteran Memorial
- C. Council Retreats - Will schedule in 2022
- D. Electric Rate Increase
- E. Sewer Rate Increase
- F. American Rescue Funds

DEPARTMENT REPORTS

A. City Administrator

EXECUTIVE SESSION MOTION



COMMUNICATIONS:

- December Council Meeting Date - Monday, December 27
- City Offices are closed on December 23 - 24.
- City Offices are closed on January 3.

ADJOURNMENT

MINUTES
CITY OF ALTAMONT
November 22, 2021

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and Pastor Eric Rucker led the prayer. Councilmembers present: Ben Cochran, Paul Souders, Raymond Coffey & Kyle Wiford
MINUTES	Councilmember Cochran moved and Souders seconded to approve the minutes of the City Council meeting from November 8, 2021. Motion carried.
INVOICES	Councilmember Souders moved and Cochran seconded to pay the invoices in the amount of \$41,102.12. Motion carried.
ORDINANCES	<p>ORDINANCE NO. 633</p> <p>Half cent sales tax was passed by the Governing Body of the City of Altamont, the 22nd Day of November, 2021.</p> <p>Councilmember Cochran moved and Souders seconded to approve ordinance number 633 the half cent sales tax that was voted in November 2020</p> <p>Councilmember Cochran yes, Councilmember Souders yes, Councilmember Coffey yes, Councilmember Wiford yes.</p>
MCMILLEN PARK DEVELOPMENT KICKOFF MEETING	<p>10-11AM Project Kick-off Meeting</p> <p>11AM-12PM Visit the site to complete site analysis</p> <p>1-4PM Stakeholder Interviews</p> <p>5-6PM Public Open House for Community Input</p> <p>LeaAnn will be working on the stakeholder list tomorrow for anyone who would be interested in the project and making it move along.</p>
KMGA GAS UPDATE	<p>KMGA put out a gas price projection, which was included in the packet and there isn't much change from the previous communication.</p> <p>LeaAnn looked and said there was 17,811 units of gas in storage, going into winter. Thinking there wouldn't be an injection into storage in December. Councilmember Coffey asked what the storage capacity was, and LeaAnn stated she would have to check.</p>
LINEMAN'S SERVICES	Mayor Hayward said that the Chetopa Mayor has requested a work session in Chetopa with her Council Members. In order to make a good informed decision, we probably should have a meeting and see what all the options are stated Mayor Hayward. LeaAnn stated that Jerry Beaker from KMEA had reached out and stated that we could possibly do a participation agreement and bid out jobs to other cities. Mayor Hayward stated that he would like to see a member present from KMEA to speak to all parties together. Councilmember Cochran stated he supports the conversation. Mayor Hayward thinks everyone should go in open minded in order to make the best decision for the residents.
EMPLOYEE PREMIUM PAY	<p>Proposed: to give full-time City Employees who worked during fiscal year 2020, premium pay in the amount of \$1000 for police officers and \$630 for office and utility staff using the American Rescue Plan Act funds.</p> <p>LeaAnn stated several other communities around had given back to their employees for their sacrifices during the Covid Pandemic. Councilmember Cochran asked where the figures came from. LeaAnn stated that the Utility Department got to work a week on and a week off and the Police only being three of them didn't get that opportunity, so therefore they will get more money. Councilmember Cochran asked how many employees that would be and LeaAnn stated nine. Councilmember Cochran stated that he felt there was no problem that he saw for rewarding those employees who worked hard to keep the city running during that time. Councilmember Cochran moved and Wiford seconded to approve the employee Covid-19 premium as recommended by the City Administration. Motion Carried</p>
ALTAMONT REC APPOINTMENT	Mayor Hayward appointed Rhyder Turner to the Altamont Recreation Commission, her term ending 2025. Councilmember Cochran moved and Wiford seconded to approve the appointment of Rhyder Turner to the Altamont Recreation Commission, term ending in December 2025. Motion Carried
WAR VETERAN MEMORIAL	Mayor Hayward asked if Councilmember Garretson would still spear head the project even though he wouldn't be on council anymore. Mayor Hayward stated that the city would be glad to help however they could. Mr. Garretson said that he would remain in charge of the project.

MINUTES
CITY OF ALTAMONT
November 22, 2021
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CITY ADMINISTRATOR Deputy Clerk/Treasurer-Bridget Nash Started November 12th.

Council Opening-Accepting letters of interest from anyone wishing to fill an open Council seat.

Janitor Opening-Accepting applications for a new janitor to clean City Hall, Fire and Police Departments. The position is open until filled.

McMillen Park Plans-Planning the kick-off meeting for 20 acres park development on November 30, 2021.

Lake Overflow Project-The City received \$26,324.97 from the Kansas Department of Wildlife, Parks and Tourism for completing this project. The total project cost \$38,462.25.

Certified Public Manager-LeaAnn Myers Attended her last Certified Public Manager Course.
a. Graduation Ceremony will be December 3rd, 2021.

CCMFOA-Heather Beasley attended the City Clerks and Municipal Finance Officers Association training.

ADJOURN Councilmember Cochran moved and Souders seconded to adjourn at 7:23 PM. Motion carried.

DATE Heather Beasley, City Clerk

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
40	City of Altamont Petty cash				
	11292021		Park Refund - Denise Spencer	Park Building Deposit Refunds	\$40.00
			Subtotal for Vendor 40 - City of Altamont Petty cash :		\$40.00
60	CITY OF ALTAMONT				
	1212021		utility bills	Bldg Cost/ Utilities/ Phone	\$175.16
	1212021		utility bills	Bldg Cost/ Utilities/ Phone	\$339.30
	1212021		utility bills	Bldg Cost/ Utilities/ Phone	\$150.40
	1212021		utility bills	Commodities	\$227.45
	1212021		utility bills	Commodities	\$201.41
	1212021		utility bills	Commodities	\$690.87
	1212021		utility bills	Bldg Cost/ Utilities/ Phone	\$220.16
	1212021		utility bills	Bldg Cost/ Utilities/ Phone	\$298.54
	1212021		utility bills	Bldg Cost/ Utilities/ Phone	\$129.28
	1212021		utility bills	Bldg Cost/ Utilities/ Phone	\$370.49
			Subtotal for Vendor 60 - CITY OF ALTAMONT :		\$2,803.06
100	Labette Avenue				
	11302021		Police Officer Ad	Contractual	\$85.30
			Subtotal for Vendor 100 - Labette Avenue :		\$85.30
150	Altamont Builders Supply				
	11302021		gasket maker, outlet plate, eyebolt, PTO pin, mailbox, screw, ready mix, patio block, hose, cabel ties, cord	Commodities	\$623.13
			Subtotal for Vendor 150 - Altamont Builders Supply :		\$623.13
160	ALTAMONT RECREATION COMMISSION				
	11292021		City and Library Turkey boxes	Contractual	\$25.00
	11292021		City and Library Turkey boxes	Contractual	\$25.00
			Subtotal for Vendor 160 - ALTAMONT RECREATION CO		\$50.00
404	Corner Store				
	11182021 - 1212021		fuel	Contractual	\$310.44

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
404	Corner Store				
	11182021 - 1212021		fuel	Contractual	\$310.45
	11182021 - 1212021		fuel	Contractual	\$310.45
	11182021 - 1212021		fuel	Vehicle	\$822.83
	11182021 - 1212021		fuel	Contractual	\$310.45
	11182021 - 1212021		fuel	Contractual	\$450.00
Subtotal for Vendor 404 - Corner Store :					\$2,514.62
432	JARRED, GILMORE & PHILLIPS, PA				
	45517		budget services	Contractual	\$350.00
	45517		budget services	Contractual	\$55.00
Subtotal for Vendor 432 - JARRED, GILMORE & PHILLIP					\$405.00
573	GRANT COUNTY TREASURER				
	8606 2021		Gas Storage property tax	Utility Costs	\$40.00
Subtotal for Vendor 573 - GRANT COUNTY TREASURER					\$40.00
740	HUGO'S INDUSTRIAL SUPPLY				
	11302021		desk, pop up wipers	Commodities	\$568.66
Subtotal for Vendor 740 - HUGO'S INDUSTRIAL SUPPLY					\$568.66
865	KANSAS DEPARTMENT OF REVENUE				
	1335-36BJ-364F		utility sales tax	Contractual	\$2,478.25
Subtotal for Vendor 865 - KANSAS DEPARTMENT OF R					\$2,478.25
880	KANSAS ONE CALL SYSTEM INC				
	1110133		6 locates	Contractual	\$7.20
Subtotal for Vendor 880 - KANSAS ONE CALL SYSTEM I					\$7.20
980	LEAGUE OF KANSAS				
	21-2930		MTI Council training - Hayward, Coffey, Sykes	Contractual	\$105.00
Subtotal for Vendor 980 - LEAGUE OF KANSAS :					\$105.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
1000	EVERGY			
11292021		electric	Contractual	\$24.20
11292021		electric	Contractual	\$22.74
11292021		electric	Contractual	\$793.09
Subtotal for Vendor 1000 - EVERGY :				\$840.03
1045	LABETTE INSURANCE			
2608		notary appointment - Beasley	Contractual	\$75.00
Subtotal for Vendor 1045 - LABETTE INSURANCE :				\$75.00
1057	LABETTE COUNTY PUBLIC			
112021		fuel	Commodities	\$111.45
112021		fuel	Vehicle	\$340.67
112021		fuel	Commodities	\$111.45
112021		fuel	Commodities	\$111.45
Subtotal for Vendor 1057 - LABETTE COUNTY PUBLIC :				\$675.02
1245	MCCARTY'S			
11292021		copies, nameplate, receipt books, card file, calendars	Commodities	\$98.68
Subtotal for Vendor 1245 - MCCARTY'S :				\$98.68
1246	Marmic Fire & Safety Co., Inc.			
B046635		Fire Extinguishers and service	Commodities	\$394.04
B046635		Fire Extinguishers and service	Commodities	\$394.04
B046635		Fire Extinguishers and service	Commodities	\$394.04
B046635		Fire Extinguishers and service	Commodities	\$394.03
Subtotal for Vendor 1246 - Marmic Fire & Safety Co., Inc.				\$1,576.15
1250	VISA 3470			
11172021		fire truck fuel	Vehicle	\$40.00
Subtotal for Vendor 1250 - VISA 3470 :				\$40.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
1251 MasterCard 0547				
11172021		training expense	Contractual	\$370.16
11172021		training expense	Contractual	\$300.00
Subtotal for Vendor 1251 - MasterCard 0547 :				\$670.16
1340 MIDWEST MINERALS, LLC				
11302021		rock	Commodities	\$422.59
11302021		rock	Commodities	\$5,314.15
Subtotal for Vendor 1340 - MIDWEST MINERALS, LLC :				\$5,736.74
1373 LeaAnn Myers				
12062021		Mileage to CPM Graduation	Contractual	\$194.88
Subtotal for Vendor 1373 - LeaAnn Myers :				\$194.88
1378 Miracle Recreation Equipment				
836866		Lake Swing Sets	Commodities	\$3,888.00
Subtotal for Vendor 1378 - Miracle Recreation Equipmen				\$3,888.00
1439 NAPA				
63277		trailer wire adapter	Commodities	\$12.69
Subtotal for Vendor 1439 - NAPA :				\$12.69
1600 PARSONS SUN				
209086		police ad	Contractual	\$61.20
Subtotal for Vendor 1600 - PARSONS SUN :				\$61.20
1680 PUBLIC WHOLESALE WATER SUPPLY				
11232021		water	Utility Costs	\$10,000.00
Subtotal for Vendor 1680 - PUBLIC WHOLESALE WATE				\$10,000.00
2447 VISA 5749				
11172021		20 acres deed, background check	Contractual	\$19.28
Subtotal for Vendor 2447 - VISA 5749 :				\$19.28

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
79509 Forbes Hoffman Funeral Home				
120421021		Gail Nelson Memorial - Mound Valley United Methodist Church	Contractual	\$50.00
Subtotal for Vendor 79509 - Forbes Hoffman Funeral Ho				\$50.00
79532 VISA 6275				
11172021		training expense, battery, tablet case	Commodities	\$719.60
Subtotal for Vendor 79532 - VISA 6275 :				\$719.60
79586 Monty Wertz				
12062021		utility jeans	Commodities	\$70.57
Subtotal for Vendor 79586 - Monty Wertz :				\$70.57
79706 Koons Gas Measurement				
45686		gas dials	Commodities	\$601.97
Subtotal for Vendor 79706 - Koons Gas Measurement :				\$601.97
79788 Enviro-Line				
20463		Impeller, gaskets, o-rings	Capital	\$5,326.00
Subtotal for Vendor 79788 - Enviro-Line :				\$5,326.00
79832 Core & Main				
867027		marking flags	Commodities	\$134.40
Subtotal for Vendor 79832 - Core & Main :				\$134.40
79848 Labette Hardware				
2112-107908		Conduit hanger	Commodities	\$11.56
Subtotal for Vendor 79848 - Labette Hardware :				\$11.56
79889 Border States Industries Inc				
12012021		socket, tape, hammer	Commodities	\$1,587.66
Subtotal for Vendor 79889 - Border States Industries Inc				\$1,587.66

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
79945	Vision Service Plan (CT)			
813698135		vision insurance	Contractual	\$50.05
813698135		vision insurance	Contractual	\$84.56
813698135		vision insurance	Contractual	\$31.71
Subtotal for Vendor 79945 - Vision Service Plan (CT) :				\$166.32
79967	INSURANCE AND BENEFITS GROUP			
53048		Parade Event Insurance	Contractual	\$325.00
Subtotal for Vendor 79967 - INSURANCE AND BENEFITS				\$325.00
79977	CNH INDUSTRIAL RETAIL ACCOUNTS			
1417897		Case Tractor	Contractual	\$952.01
Subtotal for Vendor 79977 - CNH INDUSTRIAL RETAIL A				\$952.01
80064	Ditch Witch Financial Services			
60052044		lease payment	Contractual	\$927.72
Subtotal for Vendor 80064 - Ditch Witch Financial Servic				\$927.72
80159	Miller Tire and Lube LLC			
12012021		tries, trie repair, tire sensor - white utility truck	Commodities	\$351.89
12012021		tries, trie repair, tire sensor - white utility truck	Commodities	\$351.90
12012021		tries, trie repair, tire sensor - white utility truck	Commodities	\$351.89
Subtotal for Vendor 80159 - Miller Tire and Lube LLC :				\$1,055.68
80195	Thomas Implement, Inc			
19308A		freight	Contractual	\$11.50
Subtotal for Vendor 80195 - Thomas Implement, Inc :				\$11.50
80229	GFL Environmental			
2287		Transfer Fees	Utility Costs	\$3,581.12
Subtotal for Vendor 80229 - GFL Environmental :				\$3,581.12
80263	Lassen Printing Services			
173371		Violation books	Commodities	\$194.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
80263	Lassen Printing Services			
Subtotal for Vendor 80263 - Lassen Printing Services :				\$194.00
80272	Visa 7646			
11172021		driving record, training expense	Contractual	\$354.14
11172021		driving record, training expense	Contractual	\$4.07
Subtotal for Vendor 80272 - Visa 7646 :				\$358.21
80283	Brenda Davis			
12062021		Park Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80283 - Brenda Davis :				\$40.00
80284	Lois Robison			
12062021		Park Building Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80284 - Lois Robison :				\$40.00
80285	Emery Davis			
11302021		Park Building Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80285 - Emery Davis :				\$40.00
80286	Don Nading			
11222021		Park Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80286 - Don Nading :				\$40.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
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Grand Total: \$49,841.37

Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
01 General Fund		
01 General Government	\$485.80	
02 Gen Police	\$1,539.61	
03 General Court	\$4.07	
04 General Fire	\$267.45	
05 General Park	\$401.41	
	<hr/>	
	\$2,698.34	
03 Municipal Equipment Reser		
00 NonDepartmental	\$1,879.73	
	<hr/>	
	\$1,879.73	
04 Library		
00 NonDepartmental	\$80.00	
	<hr/>	
	\$80.00	
07 Special Highway Fund		
00 NonDepartmental	\$5,314.15	
	<hr/>	
	\$5,314.15	
09 Lake Fund		
00 NonDepartmental	\$5,794.55	
	<hr/>	
	\$5,794.55	
50 Water Utility Fund		
00 NonDepartmental	\$12,027.88	

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
			\$12,027.88	
	51	Electric Utility Fund		
	00	NonDepartmental	\$3,546.59	
			\$3,546.59	
	52	Gas Utility Fund		
	00	NonDepartmental	\$1,540.30	
			\$1,540.30	
	53	Sewer Utility Fund		
	00	NonDepartmental	\$8,612.33	
			\$8,612.33	
	54	Sanitation Utility Fund		
	00	NonDepartmental	\$5,494.20	
			\$5,494.20	
	60	Sales Tax		
	00	NonDepartmental	\$2,478.25	
			\$2,478.25	
	82	Insurance Reserve Fund		
	00	NonDepartmental	\$375.05	
			\$375.05	
		Grand Total:	\$49,841.37	

AP Check Register (APLT43)

City of Altamont

		Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank No:	1	Account: 006572				
		35158	12/9/2021	150	Altamont Builders Supply	\$623.13
		35159	12/9/2021	160	ALTAMONT RECREATION COMMISSION	\$50.00
		35160	12/9/2021	79889	Border States Industries Inc	\$1,587.66
		35161	12/9/2021	80283	Brenda Davis	\$40.00
		35162	12/9/2021	60	CITY OF ALTAMONT	\$2,803.06
		35163	12/9/2021	40	City of Altamont Petty cash	\$40.00
		35164	12/9/2021	79977	CNH INDUSTRIAL RETAIL ACCOUNTS	\$952.01
		35165	12/9/2021	79832	Core & Main	\$134.40
		35166	12/9/2021	404	Corner Store	\$2,514.62
		35167	12/9/2021	80064	Ditch Witch Financial Services	\$927.72
		35168	12/9/2021	80286	Don Nading	\$40.00
		35169	12/9/2021	80285	Emery Davis	\$40.00
		35170	12/9/2021	79788	Enviro-Line	\$5,326.00
		35171	12/9/2021	1000	EVERGY	\$840.03
		35172	12/9/2021	79509	Forbes Hoffman Funeral Home	\$50.00
		35173	12/9/2021	80229	GFL Environmental	\$3,581.12
		35174	12/9/2021	573	GRANT COUNTY TREASURER	\$40.00
		35175	12/9/2021	740	HUGO'S INDUSTRIAL SUPPLY	\$568.66
		35176	12/9/2021	79967	INSURANCE AND BENEFITS GROUP	\$325.00
		35177	12/9/2021	432	JARRED, GILMORE & PHILLIPS, PA	\$405.00
		35178	12/9/2021	880	KANSAS ONE CALL SYSTEM INC	\$7.20
		35179	12/9/2021	79706	Koons Gas Measurement	\$601.97
		35180	12/9/2021	100	Labette Avenue	\$85.30

AP Check Register (APLT43)

City of Altamont

Check No	Check Date	Vendor No	Vendor Name	Check Amount
35181	12/9/2021	1057	LABETTE COUNTY PUBLIC	\$675.02
35182	12/9/2021	79848	Labette Hardware	\$11.56
35183	12/9/2021	1045	LABETTE INSURANCE	\$75.00
35184	12/9/2021	80263	Lassen Printing Services	\$194.00
35185	12/9/2021	1373	LeaAnn Myers	\$194.88
35186	12/9/2021	980	LEAGUE OF KANSAS	\$105.00
35187	12/9/2021	80284	Lois Robison	\$40.00
35188	12/9/2021	1246	Marmic Fire & Safety Co., Inc.	\$1,576.15
35189	12/9/2021	1251	MasterCard 0547	\$670.16
35190	12/9/2021	1245	MCCARTY'S	\$98.68
35191	12/9/2021	1340	MIDWEST MINERALS, LLC	\$5,736.74
35192	12/9/2021	80159	Miller Tire and Lube LLC	\$1,055.68
35193	12/9/2021	1378	Miracle Recreation Equipment	\$3,888.00
35194	12/9/2021	79586	Monty Wertz	\$70.57
35195	12/9/2021	1439	NAPA	\$12.69
35196	12/9/2021	1600	PARSONS SUN	\$61.20
35197	12/9/2021	1680	PUBLIC WHOLESALE WATER SUPPLY	\$10,000.00
35198	12/9/2021	80195	Thomas Implement, Inc	\$11.50
35199	12/9/2021	1250	VISA 3470	\$40.00
35200	12/9/2021	2447	VISA 5749	\$19.28
35201	12/9/2021	79532	VISA 6275	\$719.60
35202	12/9/2021	80272	Visa 7646	\$358.21
35203	12/9/2021	79945	Vision Service Plan (CT)	\$166.32
Bank Account Totals:				\$47,363.12

AP Check Register (APLT43)

City of Altamont

Check No	Check Date	Vendor No	Vendor Name
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Check Amount

Total Of Checks:**\$47,363.12**

AP Wire Register (APLT44)

City of Altamont

Wire Nbr.	Wire Date	Vendor No	Vendor Name	Wire Amount
<hr/>				
Bank No:	1	Account:	006572	
-877	12/9/2021	865	KANSAS DEPARTMENT OF REVENUE	\$2,478.25
<hr/>				
Bank Account Totals:				\$2,478.25
<hr/>				
Total Of Wires:				\$2,478.25

2022 Council Dates

January

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

February

Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	1	2	3	4	5

March

Su	Mo	Tu	We	Th	Fr	Sa
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

April

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

June

Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

July

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

August

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

September

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

October

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

November

Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

December

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

City Administrator Report City Council December 9, 2021

1. **Altamont Library** - The Altamont Library Board is planning on purchasing new carpet for the Altamont Library.
2. **McMillen Park** - On November 30, the City held a kick-off planning party to start putting together a master plan for McMillen Park.
 - a. We received a lot of good suggestions from the community.
3. **Certified Public Manager** - LeaAnn Myers graduated from the Certified Public Manager program on December 3rd, 2021 in Topeka at the Capitol.
4. **Year End** - Started working on end of the year processing
5. **Lineman Services** - The Altamont City Council will have a work session to discuss lineman services for the City of Altamont on Saturday, December 11th at 10:00 AM at Chetopa City Hall, 618 N 11th, Chetopa, Kansas.

EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;