

CITY OF ALTAMONT

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ALTAMONT CITY COUNCIL

Mayor Richard Hayward
Councilmembers: Ben Cochran, Raymond Coffey, Cameron Johnston,
Lyle Sykes and Kyle Wiford

December 9, 2021

7:00 PM Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE & PRAYER

APPOINTMENT - Councilmember Cameron Johnston

MINUTES - Regular meeting of November 22, 2021

INVOICES - \$49,841.37

PUBLIC COMMENT & GUESTS

A.

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

A.

OLD BUSINESS

A.

NEW BUSINESS

A. 2022 Council Dates

TABLED & PENDING BUSINESS

- A. Old Fire Department Building Demolition
- B. War Veteran Memorial
- C. Council Retreats - Will schedule in 2022
- D. Electric Rate Increase
- E. Sewer Rate Increase
- F. American Rescue Funds

DEPARTMENT REPORTS

A. City Administrator

EXECUTIVE SESSION MOTION



COMMUNICATIONS:

- December Council Meeting Date - Monday, December 27
- City Offices are closed on December 23 - 24.
- City Offices are closed on January 3.

ADJOURNMENT



**MINUTES
CITY OF ALTAMONT
November 22, 2021**

- REGULAR MEETING The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and Pastor Eric Rucker led the prayer. Councilmembers present: Ben Cochran, Paul Souders, Raymond Coffey & Kyle Wiford
- MINUTES Councilmember Cochran moved and Souders seconded to approve the minutes of the City Council meeting from November 8, 2021. Motion carried.
- INVOICES Councilmember Souders moved and Cochran seconded to pay the invoices in the amount of \$41,102.12. Motion carried.
- ORDINANCES ORDINANCE NO. 633
- Half cent sales tax was passed by the Governing Body of the City of Altamont, the 22nd Day of November, 2021.
- Councilmember Cochran moved and Souders seconded to approve ordinance number 633 the half cent sales tax that was voted in November 2020
- Councilmember Cochran yes, Councilmember Souders yes, Councilmember Coffey yes, Councilmember Wiford yes.
- MCMILLEN PARK DEVELOPMENT KICKOFF MEETING 10-11AM Project Kick-off Meeting
11AM-12PM Visit the site to complete site analysis
1-4PM Stakeholder Interviews
5-6PM Public Open House for Community Input
LeaAnn will be working on the stakeholder list tomorrow for anyone who would be interested in the project and making it move along.
- KMGA GAS UPDATE KMGA put out a gas price projection, which was included in the packet and there isn't much change from the previous communication.
- LeaAnn looked and said there was 17,811 units of gas in storage, going into winter. Thinking there wouldn't be an injection into storage in December. Councilmember Coffey asked what the storage capacity was, and LeaAnn stated she would have to check.
- LINEMAN'S SERVICES Mayor Hayward said that the Chetopa Mayor has requested a work session in Chetopa with her Council Members. In order to make a good informed decision, we probably should have a meeting and see what all the options are stated Mayor Hayward. LeaAnn stated that Jerry Beaker from KMEA had reached out and stated that we could possibly do a participation agreement and bid out jobs to other cities. Mayor Hayward stated that he would like to see a member present from KMEA to speak to all parties together. Councilmember Cochran stated he supports the conversation. Mayor Hayward thinks everyone should go in open minded in order to make the best decision for the residents.
- EMPLOYEE PREMIUM PAY **Proposed:** to give full-time City Employees who worked during fiscal year 2020, premium pay in the amount of \$1000 for police officers and \$630 for office and utility staff using the American Rescue Plan Act funds.
- LeaAnn stated several other communities around had given back to their employees for their sacrifices during the Covid Pandemic. Councilmember Cochran asked where the figures came from. LeaAnn stated that the Utility Department got to work a week on and a week off and the Police only being three of them didn't get that opportunity, so therefore they will get more money. Councilmember Cochran asked how many employees that would be and LeaAnn stated nine. Councilmember Cochran stated that he felt there was no problem that he saw for rewarding those employees who worked hard to keep the city running during that time. Councilmember Cochran moved and Wiford seconded to approve the employee Covid-19 premium as recommended by the City Administration. Motion Carried
- ALTAMONT REC APPOINTMENT Mayor Hayward appointed Rhyder Turner to the Altamont Recreation Commission, her term ending 2025. Councilmember Cochran moved and Wiford seconded to approve the appointment of Rhyder Turner to the Altamont Recreation Commission, term ending in December 2025. Motion Carried
- WAR VETERAN MEMORIAL Mayor Hayward asked if Councilmember Garretson would still spear head the project even though he wouldn't be on council anymore. Mayor Hayward stated that the city would be glad to help however they could. Mr. Garretson said that he would remain in charge of the project.

**MINUTES
CITY OF ALTAMONT
November 22, 2021
Page 2**

CITY ADMINISTRATOR

Deputy Clerk/Treasurer-Bridget Nash Started November 12th.

Council Opening-Accepting letters of interest from anyone wishing to fill an open Council seat.

Janitor Opening-Accepting applications for a new janitor to clean City Hall, Fire and Police Departments. The position is open until filled.

McMillen Park Plans-Planning the kick-off meeting for 20 acres park development on November 30, 2021.

Lake Overflow Project-The City received \$26,324.97 from the Kansas Department of Wildlife, Parks and Tourism for completing this project. The total project cost \$38,462.25.

Certified Public Manager-LeaAnn Myers Attended her last Certified Public Manager Course.
a. Graduation Ceremony will be December 3rd, 2021.

CCMFOA-Heather Beasley attended the City Clerks and Municipal Finance Officers Association training.

ADJOURN

Councilmember Cochran moved and Souders seconded to adjourn at 7:23 PM. Motion carried.

DATE

Heather Beasley, City Clerk

Approved Invoices by Vendor- Summary

City of Altamont

| Vendor Invoice | PO | Description | Account Description | Invoice Amt |
|---|---------------------------------------|--|-------------------------------|-------------------|
| 40 | City of Altamont Petty cash | | | |
| 11292021 | | Park Refund - Denise Spencer | Park Building Deposit Refunds | \$40.00 |
| Subtotal for Vendor 40 - City of Altamont Petty cash : | | | | \$40.00 |
| 60 | CITY OF ALTAMONT | | | |
| 1212021 | | utility bills | Bldg Cost/ Utilities/ Phone | \$175.16 |
| 1212021 | | utility bills | Bldg Cost/ Utilities/ Phone | \$339.30 |
| 1212021 | | utility bills | Bldg Cost/ Utilities/ Phone | \$150.40 |
| 1212021 | | utility bills | Commodities | \$227.45 |
| 1212021 | | utility bills | Commodities | \$201.41 |
| 1212021 | | utility bills | Commodities | \$690.87 |
| 1212021 | | utility bills | Bldg Cost/ Utilities/ Phone | \$220.16 |
| 1212021 | | utility bills | Bldg Cost/ Utilities/ Phone | \$298.54 |
| 1212021 | | utility bills | Bldg Cost/ Utilities/ Phone | \$129.28 |
| 1212021 | | utility bills | Bldg Cost/ Utilities/ Phone | \$370.49 |
| Subtotal for Vendor 60 - CITY OF ALTAMONT : | | | | \$2,803.06 |
| 100 | Labette Avenue | | | |
| 11302021 | | Police Officer Ad | Contractual | \$85.30 |
| Subtotal for Vendor 100 - Labette Avenue : | | | | \$85.30 |
| 150 | Altamont Builders Supply | | | |
| 11302021 | | gasket maker, outlet plate, eyebolt, PTO pin, mailbox, screw, ready mix, patio block, hose, cabel ties, cord | Commodities | \$623.13 |
| Subtotal for Vendor 150 - Altamont Builders Supply : | | | | \$623.13 |
| 160 | ALTAMONT RECREATION COMMISSION | | | |
| 11292021 | | City and Library Turkey boxes | Contractual | \$25.00 |
| 11292021 | | City and Library Turkey boxes | Contractual | \$25.00 |
| Subtotal for Vendor 160 - ALTAMONT RECREATION CO | | | | \$50.00 |
| 404 | Corner Store | | | |
| 11182021 - 1212021 | | fuel | Contractual | \$310.44 |

Approved Invoices by Vendor- Summary

City of Altamont

| Vendor Invoice | PO | Description | Account Description | Invoice Amt |
|--|---|---|---------------------|-------------------|
| 404 | Corner Store | | | |
| 11182021 - 1212021 | | fuel | Contractual | \$310.45 |
| 11182021 - 1212021 | | fuel | Contractual | \$310.45 |
| 11182021 - 1212021 | | fuel | Vehicle | \$822.83 |
| 11182021 - 1212021 | | fuel | Contractual | \$310.45 |
| 11182021 - 1212021 | | fuel | Contractual | \$450.00 |
| Subtotal for Vendor 404 - Corner Store : | | | | \$2,514.62 |
| 432 | JARRED, GILMORE & PHILLIPS, PA | | | |
| 45517 | | budget services | Contractual | \$350.00 |
| 45517 | | budget services | Contractual | \$55.00 |
| Subtotal for Vendor 432 - JARRED, GILMORE & PHILLIP | | | | \$405.00 |
| 573 | GRANT COUNTY TREASURER | | | |
| 8606 2021 | | Gas Storage property tax | Utility Costs | \$40.00 |
| Subtotal for Vendor 573 - GRANT COUNTY TREASURER | | | | \$40.00 |
| 740 | HUGO'S INDUSTRIAL SUPPLY | | | |
| 11302021 | | desk, pop up wipers | Commodities | \$568.66 |
| Subtotal for Vendor 740 - HUGO'S INDUSTRIAL SUPPLY | | | | \$568.66 |
| 865 | KANSAS DEPARTMENT OF REVENUE | | | |
| 1335-36BJ-364F | | utility sales tax | Contractual | \$2,478.25 |
| Subtotal for Vendor 865 - KANSAS DEPARTMENT OF R | | | | \$2,478.25 |
| 880 | KANSAS ONE CALL SYSTEM INC | | | |
| 1110133 | | 6 locates | Contractual | \$7.20 |
| Subtotal for Vendor 880 - KANSAS ONE CALL SYSTEM I | | | | \$7.20 |
| 980 | LEAGUE OF KANSAS | | | |
| 21-2930 | | MTI Council training - Hayward, Coffey, Sykes | Contractual | \$105.00 |
| Subtotal for Vendor 980 - LEAGUE OF KANSAS : | | | | \$105.00 |

Approved Invoices by Vendor- Summary

City of Altamont

| Vendor Invoice | PO | Description | Account Description | Invoice Amt |
|--|----|--|---------------------|-------------------|
| 1000 | | EVERGY | | |
| 11292021 | | electric | Contractual | \$24.20 |
| 11292021 | | electric | Contractual | \$22.74 |
| 11292021 | | electric | Contractual | \$793.09 |
| Subtotal for Vendor 1000 - EVERGY : | | | | \$840.03 |
| 1045 | | LABETTE INSURANCE | | |
| 2608 | | notary appointment - Beasley | Contractual | \$75.00 |
| Subtotal for Vendor 1045 - LABETTE INSURANCE : | | | | \$75.00 |
| 1057 | | LABETTE COUNTY PUBLIC | | |
| 112021 | | fuel | Commodities | \$111.45 |
| 112021 | | fuel | Vehicle | \$340.67 |
| 112021 | | fuel | Commodities | \$111.45 |
| 112021 | | fuel | Commodities | \$111.45 |
| Subtotal for Vendor 1057 - LABETTE COUNTY PUBLIC : | | | | \$675.02 |
| 1245 | | MCCARTY'S | | |
| 11292021 | | copies, nameplate, receipt books, card file, calendars | Commodities | \$98.68 |
| Subtotal for Vendor 1245 - MCCARTY'S : | | | | \$98.68 |
| 1246 | | Marmic Fire & Safety Co., Inc. | | |
| B046635 | | Fire Extinguishers and service | Commodities | \$394.04 |
| B046635 | | Fire Extinguishers and service | Commodities | \$394.04 |
| B046635 | | Fire Extinguishers and service | Commodities | \$394.04 |
| B046635 | | Fire Extinguishers and service | Commodities | \$394.03 |
| Subtotal for Vendor 1246 - Marmic Fire & Safety Co., Inc. | | | | \$1,576.15 |
| 1250 | | VISA 3470 | | |
| 11172021 | | fire truck fuel | Vehicle | \$40.00 |
| Subtotal for Vendor 1250 - VISA 3470 : | | | | \$40.00 |

Approved Invoices by Vendor- Summary

City of Altamont

| Vendor Invoice | PO | Description | Account Description | Invoice Amt |
|---|----|---------------------------------|---------------------|--------------------|
| 1251 MasterCard 0547 | | | | |
| 11172021 | | training expense | Contractual | \$370.16 |
| 11172021 | | training expense | Contractual | \$300.00 |
| Subtotal for Vendor 1251 - MasterCard 0547 : | | | | \$670.16 |
| 1340 MIDWEST MINERALS, LLC | | | | |
| 11302021 | | rock | Commodities | \$422.59 |
| 11302021 | | rock | Commodities | \$5,314.15 |
| Subtotal for Vendor 1340 - MIDWEST MINERALS, LLC : | | | | \$5,736.74 |
| 1373 LeaAnn Myers | | | | |
| 12062021 | | Mileage to CPM Graduation | Contractual | \$194.88 |
| Subtotal for Vendor 1373 - LeaAnn Myers : | | | | \$194.88 |
| 1378 Miracle Recreation Equipment | | | | |
| 836866 | | Lake Swing Sets | Commodities | \$3,888.00 |
| Subtotal for Vendor 1378 - Miracle Recreation Equipmen | | | | \$3,888.00 |
| 1439 NAPA | | | | |
| 63277 | | trailer wire adapter | Commodities | \$12.69 |
| Subtotal for Vendor 1439 - NAPA : | | | | \$12.69 |
| 1600 PARSONS SUN | | | | |
| 209086 | | police ad | Contractual | \$61.20 |
| Subtotal for Vendor 1600 - PARSONS SUN : | | | | \$61.20 |
| 1680 PUBLIC WHOLESALE WATER SUPPLY | | | | |
| 11232021 | | water | Utility Costs | \$10,000.00 |
| Subtotal for Vendor 1680 - PUBLIC WHOLESALE WATE | | | | \$10,000.00 |
| 2447 VISA 5749 | | | | |
| 11172021 | | 20 acres deed, background check | Contractual | \$19.28 |
| Subtotal for Vendor 2447 - VISA 5749 : | | | | \$19.28 |

Approved Invoices by Vendor- Summary

City of Altamont

| Vendor Invoice | PO | Description | Account Description | Invoice Amt |
|---|----|---|---------------------|-------------------|
| 79509 Forbes Hoffman Funeral Home | | | | |
| 120421021 | | Gail Nelson Memorial - Mound Valley United Methodist Church | Contractual | \$50.00 |
| Subtotal for Vendor 79509 - Forbes Hoffman Funeral Ho | | | | \$50.00 |
| 79532 VISA 6275 | | | | |
| 11172021 | | training expense, battery, tablet case | Commodities | \$719.60 |
| Subtotal for Vendor 79532 - VISA 6275 : | | | | \$719.60 |
| 79586 Monty Wertz | | | | |
| 12062021 | | utility jeans | Commodities | \$70.57 |
| Subtotal for Vendor 79586 - Monty Wertz : | | | | \$70.57 |
| 79706 Koons Gas Measurement | | | | |
| 45686 | | gas dials | Commodities | \$601.97 |
| Subtotal for Vendor 79706 - Koons Gas Measurement : | | | | \$601.97 |
| 79788 Enviro-Line | | | | |
| 20463 | | Impeller, gaskets, o-rings | Capital | \$5,326.00 |
| Subtotal for Vendor 79788 - Enviro-Line : | | | | \$5,326.00 |
| 79832 Core & Main | | | | |
| 867027 | | marking flags | Commodities | \$134.40 |
| Subtotal for Vendor 79832 - Core & Main : | | | | \$134.40 |
| 79848 Labette Hardware | | | | |
| 2112-107908 | | Conduit hanger | Commodities | \$11.56 |
| Subtotal for Vendor 79848 - Labette Hardware : | | | | \$11.56 |
| 79889 Border States Industries Inc | | | | |
| 12012021 | | socket, tape, hammer | Commodities | \$1,587.66 |
| Subtotal for Vendor 79889 - Border States Industries Inc | | | | \$1,587.66 |

Approved Invoices by Vendor- Summary

City of Altamont

| Vendor Invoice | PO | Description | Account Description | Invoice Amt |
|---|---------------------------------------|---|---------------------|-------------------|
| 79945 | Vision Service Plan (CT) | | | |
| 813698135 | | vision insurance | Contractual | \$50.05 |
| 813698135 | | vision insurance | Contractual | \$84.56 |
| 813698135 | | vision insurance | Contractual | \$31.71 |
| Subtotal for Vendor 79945 - Vision Service Plan (CT) : | | | | \$166.32 |
| 79967 | INSURANCE AND BENEFITS GROUP | | | |
| 53048 | | Parade Event Insurance | Contractual | \$325.00 |
| Subtotal for Vendor 79967 - INSURANCE AND BENEFITS | | | | \$325.00 |
| 79977 | CNH INDUSTRIAL RETAIL ACCOUNTS | | | |
| 1417897 | | Case Tractor | Contractual | \$952.01 |
| Subtotal for Vendor 79977 - CNH INDUSTRIAL RETAIL A | | | | \$952.01 |
| 80064 | Ditch Witch Financial Services | | | |
| 60052044 | | lease payment | Contractual | \$927.72 |
| Subtotal for Vendor 80064 - Ditch Witch Financial Servic | | | | \$927.72 |
| 80159 | Miller Tire and Lube LLC | | | |
| 12012021 | | tries, trie repair, tire sensor - white utility truck | Commodities | \$351.89 |
| 12012021 | | tries, trie repair, tire sensor - white utility truck | Commodities | \$351.90 |
| 12012021 | | tries, trie repair, tire sensor - white utility truck | Commodities | \$351.89 |
| Subtotal for Vendor 80159 - Miller Tire and Lube LLC : | | | | \$1,055.68 |
| 80195 | Thomas Implement, Inc | | | |
| 19308A | | freight | Contractual | \$11.50 |
| Subtotal for Vendor 80195 - Thomas Implement, Inc : | | | | \$11.50 |
| 80229 | GFL Environmental | | | |
| 2287 | | Transfer Fees | Utility Costs | \$3,581.12 |
| Subtotal for Vendor 80229 - GFL Environmental : | | | | \$3,581.12 |
| 80263 | Lassen Printing Services | | | |
| 173371 | | Violation books | Commodities | \$194.00 |

Approved Invoices by Vendor- Summary

City of Altamont

| Vendor Invoice | PO | Description | Account Description | Invoice Amt |
|---|---------------------------------|----------------------------------|-------------------------------|-----------------|
| 80263 | Lassen Printing Services | | | |
| Subtotal for Vendor 80263 - Lassen Printing Services : | | | | \$194.00 |
| 80272 | Visa 7646 | | | |
| 11172021 | | driving record, training expense | Contractual | \$354.14 |
| 11172021 | | driving record, training expense | Contractual | \$4.07 |
| Subtotal for Vendor 80272 - Visa 7646 : | | | | \$358.21 |
| 80283 | Brenda Davis | | | |
| 12062021 | | Park Refund | Park Building Deposit Refunds | \$40.00 |
| Subtotal for Vendor 80283 - Brenda Davis : | | | | \$40.00 |
| 80284 | Lois Robison | | | |
| 12062021 | | Park Building Refund | Park Building Deposit Refunds | \$40.00 |
| Subtotal for Vendor 80284 - Lois Robison : | | | | \$40.00 |
| 80285 | Emery Davis | | | |
| 11302021 | | Park Building Refund | Park Building Deposit Refunds | \$40.00 |
| Subtotal for Vendor 80285 - Emery Davis : | | | | \$40.00 |
| 80286 | Don Nading | | | |
| 11222021 | | Park Refund | Park Building Deposit Refunds | \$40.00 |
| Subtotal for Vendor 80286 - Don Nading : | | | | \$40.00 |

Approved Invoices by Vendor- Summary

City of Altamont

| Vendor Invoice | PO | Description | Account Description | Invoice Amt |
|----------------|----|-------------|---------------------|-------------|
|----------------|----|-------------|---------------------|-------------|

Grand Total: \$49,841.37

Approved Invoices - Fund/Dept. Totals

| Fund | Fund Total | Fund Name |
|-------------------------------------|--------------------|-------------|
| 01 General Fund | | |
| 01 | General Government | \$485.80 |
| 02 | Gen Police | \$1,539.61 |
| 03 | General Court | \$4.07 |
| 04 | General Fire | \$267.45 |
| 05 | General Park | \$401.41 |
| | | <hr/> |
| | | \$2,698.34 |
| 03 Municipal Equipment Reser | | |
| 00 | NonDepartmental | \$1,879.73 |
| | | <hr/> |
| | | \$1,879.73 |
| 04 Library | | |
| 00 | NonDepartmental | \$80.00 |
| | | <hr/> |
| | | \$80.00 |
| 07 Special Highway Fund | | |
| 00 | NonDepartmental | \$5,314.15 |
| | | <hr/> |
| | | \$5,314.15 |
| 09 Lake Fund | | |
| 00 | NonDepartmental | \$5,794.55 |
| | | <hr/> |
| | | \$5,794.55 |
| 50 Water Utility Fund | | |
| 00 | NonDepartmental | \$12,027.88 |

Approved Invoices by Vendor- Summary

City of Altamont

| Vendor Invoice | PO | Description | Account Description | Invoice Amt |
|----------------|-----------|--------------------------------|---------------------|--------------------|
| | | | | \$12,027.88 |
| | 51 | Electric Utility Fund | | |
| | 00 | NonDepartmental | | \$3,546.59 |
| | | | | \$3,546.59 |
| | 52 | Gas Utility Fund | | |
| | 00 | NonDepartmental | | \$1,540.30 |
| | | | | \$1,540.30 |
| | 53 | Sewer Utility Fund | | |
| | 00 | NonDepartmental | | \$8,612.33 |
| | | | | \$8,612.33 |
| | 54 | Sanitation Utility Fund | | |
| | 00 | NonDepartmental | | \$5,494.20 |
| | | | | \$5,494.20 |
| | 60 | Sales Tax | | |
| | 00 | NonDepartmental | | \$2,478.25 |
| | | | | \$2,478.25 |
| | 82 | Insurance Reserve Fund | | |
| | 00 | NonDepartmental | | \$375.05 |
| | | | | \$375.05 |
| | | Grand Total: | | \$49,841.37 |

AP Check Register (APLT43)

City of Altamont

| Check No | Check Date | Vendor No | Vendor Name | Check Amount |
|-------------------|-----------------|-----------|--------------------------------|--------------|
| Bank No: 1 | Account: | 006572 | | |
| 35158 | 12/9/2021 | 150 | Altamont Builders Supply | \$623.13 |
| 35159 | 12/9/2021 | 160 | ALTAMONT RECREATION COMMISSION | \$50.00 |
| 35160 | 12/9/2021 | 79889 | Border States Industries Inc | \$1,587.66 |
| 35161 | 12/9/2021 | 80283 | Brenda Davis | \$40.00 |
| 35162 | 12/9/2021 | 60 | CITY OF ALTAMONT | \$2,803.06 |
| 35163 | 12/9/2021 | 40 | City of Altamont Petty cash | \$40.00 |
| 35164 | 12/9/2021 | 79977 | CNH INDUSTRIAL RETAIL ACCOUNTS | \$952.01 |
| 35165 | 12/9/2021 | 79832 | Core & Main | \$134.40 |
| 35166 | 12/9/2021 | 404 | Corner Store | \$2,514.62 |
| 35167 | 12/9/2021 | 80064 | Ditch Witch Financial Services | \$927.72 |
| 35168 | 12/9/2021 | 80286 | Don Nading | \$40.00 |
| 35169 | 12/9/2021 | 80285 | Emery Davis | \$40.00 |
| 35170 | 12/9/2021 | 79788 | Enviro-Line | \$5,326.00 |
| 35171 | 12/9/2021 | 1000 | EVERGY | \$840.03 |
| 35172 | 12/9/2021 | 79509 | Forbes Hoffman Funeral Home | \$50.00 |
| 35173 | 12/9/2021 | 80229 | GFL Environmental | \$3,581.12 |
| 35174 | 12/9/2021 | 573 | GRANT COUNTY TREASURER | \$40.00 |
| 35175 | 12/9/2021 | 740 | HUGO'S INDUSTRIAL SUPPLY | \$568.66 |
| 35176 | 12/9/2021 | 79967 | INSURANCE AND BENEFITS GROUP | \$325.00 |
| 35177 | 12/9/2021 | 432 | JARRED, GILMORE & PHILLIPS, PA | \$405.00 |
| 35178 | 12/9/2021 | 880 | KANSAS ONE CALL SYSTEM INC | \$7.20 |
| 35179 | 12/9/2021 | 79706 | Koons Gas Measurement | \$601.97 |
| 35180 | 12/9/2021 | 100 | Labette Avenue | \$85.30 |

AP Check Register (APLT43)

City of Altamont

| Check No | Check Date | Vendor No | Vendor Name | Check Amount |
|-----------------------------|------------|-----------|--------------------------------|--------------------|
| 35181 | 12/9/2021 | 1057 | LABETTE COUNTY PUBLIC | \$675.02 |
| 35182 | 12/9/2021 | 79848 | Labette Hardware | \$11.56 |
| 35183 | 12/9/2021 | 1045 | LABETTE INSURANCE | \$75.00 |
| 35184 | 12/9/2021 | 80263 | Lassen Printing Services | \$194.00 |
| 35185 | 12/9/2021 | 1373 | LeaAnn Myers | \$194.88 |
| 35186 | 12/9/2021 | 980 | LEAGUE OF KANSAS | \$105.00 |
| 35187 | 12/9/2021 | 80284 | Lois Robison | \$40.00 |
| 35188 | 12/9/2021 | 1246 | Marmic Fire & Safety Co., Inc. | \$1,576.15 |
| 35189 | 12/9/2021 | 1251 | MasterCard 0547 | \$670.16 |
| 35190 | 12/9/2021 | 1245 | MCCARTY'S | \$98.68 |
| 35191 | 12/9/2021 | 1340 | MIDWEST MINERALS, LLC | \$5,736.74 |
| 35192 | 12/9/2021 | 80159 | Miller Tire and Lube LLC | \$1,055.68 |
| 35193 | 12/9/2021 | 1378 | Miracle Recreation Equipment | \$3,888.00 |
| 35194 | 12/9/2021 | 79586 | Monty Wertz | \$70.57 |
| 35195 | 12/9/2021 | 1439 | NAPA | \$12.69 |
| 35196 | 12/9/2021 | 1600 | PARSONS SUN | \$61.20 |
| 35197 | 12/9/2021 | 1680 | PUBLIC WHOLESALE WATER SUPPLY | \$10,000.00 |
| 35198 | 12/9/2021 | 80195 | Thomas Implement, Inc | \$11.50 |
| 35199 | 12/9/2021 | 1250 | VISA 3470 | \$40.00 |
| 35200 | 12/9/2021 | 2447 | VISA 5749 | \$19.28 |
| 35201 | 12/9/2021 | 79532 | VISA 6275 | \$719.60 |
| 35202 | 12/9/2021 | 80272 | Visa 7646 | \$358.21 |
| 35203 | 12/9/2021 | 79945 | Vision Service Plan (CT) | \$166.32 |
| Bank Account Totals: | | | | \$47,363.12 |

AP Check Register (APLT43)

City of Altamont

| Check No | Check Date | Vendor No | Vendor Name | Check Amount |
|----------|------------|-----------|-------------|--------------|
|----------|------------|-----------|-------------|--------------|

Total Of Checks:**\$47,363.12**

AP Wire Register (APLT44)

City of Altamont

| Wire Nbr. | Wire Date | Vendor No | Vendor Name | Wire Amount |
|-----------------------------|------------------------|-----------|------------------------------|-------------------|
| Bank No: 1 | Account: 006572 | | | |
| -877 | 12/9/2021 | 865 | KANSAS DEPARTMENT OF REVENUE | \$2,478.25 |
| Bank Account Totals: | | | | \$2,478.25 |
| Total Of Wires: | | | | \$2,478.25 |

2022 Council Dates

January

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |

February

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 1 | 2 | 3 | 4 | 5 |

March

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 27 | 28 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |

April

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

May

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | 1 | 2 | 3 | 4 |

June

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 29 | 30 | 31 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 1 | 2 |

July

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |

August

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |

September

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |

October

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |

November

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 1 | 2 | 3 |

December

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 27 | 28 | 29 | 30 | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

City Administrator Report City Council December 9, 2021

1. **Altamont Library** - The Altamont Library Board is planning on purchasing new carpet for the Altamont Library.
2. **McMillen Park** - On November 30, the City held a kick-off planning party to start putting together a master plan for McMillen Park.
 - a. We received a lot of good suggestions from the community.
3. **Certified Public Manager** - LeaAnn Myers graduated from the Certified Public Manager program on December 3rd, 2021 in Topeka at the Capitol.
4. **Year End** - Started working on end of the year processing
5. **Lineman Services** - The Altamont City Council will have a work session to discuss lineman services for the City of Altamont on Saturday, December 11th at 10:00 AM at Chetopa City Hall, 618 N 11th, Chetopa, Kansas.



EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

(1) Personnel matters of nonelected personnel;

(2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;

(3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;

(4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;

(5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;

(6) preliminary discussions relating to the acquisition of real property;