

CITY OF ALTAMONT

407 S HUSTON ▪ P.O. BOX 305 ▪ ALTAMONT, KS 67330
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ALTAMONT CITY COUNCIL

Mayor Richard Hayward
Councilmembers: Ben Cochran, Raymond Coffey,
Cameron Johnston, Lyle Sykes, Kyle Wiford

December 27, 2021 7:00 PM Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE & PRAYER

MINUTES - Regular meeting of December 9, 2021

INVOICES - \$83,866.04

PUBLIC COMMENT & GUESTS

A.

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

A. Wage Ordinance #634

OLD BUSINESS

A. KMGa Update

B. KMEA Linemen Services

a. December 11, 2021 Meeting Notes

b. Updated Contract

c. City of Dighton Projected Charges

NEW BUSINESS

A. CMB License Approval

a. Casey's General Store

b. Corner Store

B. 2022 Budget Adjustment Public Hearing

a. Adjust library budget to meet state grant requirements

b. Approval of 2022 Budget Adjustment

TABLED & PENDING BUSINESS

A. Old Fire Department Building Demolition

B. War Veteran Memorial

C. Council Retreats - Will schedule in 2022

D. Electric Rate Increase

E. Sewer Rate Increase

F. American Rescue Funds



DEPARTMENT REPORTS
A. City Administrator

EXECUTIVE SESSION MOTION

COMMUNICATIONS:

- City Offices are closed on January 3.

ADJOURNMENT

MINUTES
CITY OF ALTAMONT
December 09, 2021

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Ben Cochran, Raymond Coffey, Kyle Wiford, Lyle Sykes and Cameron Johnston.
APPOINTMENT	Mayor Hayward appointed Cameron Johnston to the open council position effective immediately. Councilmember Cochran moved and Councilmember Coffey seconded to approve the appointment of Cameron Johnston to the vacant City Council seat.
MINUTES	Councilmember Cochran moved and Wiford seconded to accept the minutes of the City Council meeting from November 22, 2021. Motion carried.
INVOICES	<p>Councilmember Johnston had a question about the invoice for Marmic and the contract for them to service the city’s extinguisher’s, he thought it would be cheaper to take the extinguisher’s to them rather than paying for a service call. Councilmember Johnston agreed to reach out and see about a better option.</p> <p>Councilmember Cochran moved and Councilmember Wiford seconded to pay the invoices in the amount of \$49,841.37. Motion carried.</p>
2022 COUNCIL DATES	Councilmember Wiford moved and Cochran seconded to accept the 2022 council dates as shown in the packet.
CITY ADMINISTRATOR	<ol style="list-style-type: none">1. The Altamont Library Board is planning on purchasing new carpet for the Altamont Library.2. McMillen Park-On November 30, the City held a kick-off planning party to start putting together a master plan for McMillen Park.<ol style="list-style-type: none">a. We received a lot of good suggestions from the community.3. Certified Public Manager-LeaAnn Myers graduated from the Certified Public Manager program on December 3rd, 2021 in Topeka at the Capitol.4. Year End-Started working on end of the year processing5. Lineman Services-The Altamont City Council will have a work session to discuss lineman services for the City of Altamont on Saturday, December 11th at 10:00AM at Chetopa City Hall, 618 N 11th, Chetopa, Kansas.
CITY ADMINISTRATOR PAY INCREASE	<p>Mayor Hayward mentioned to Council that the employee handbook states that once a certified program is completed the employee is eligible for a 25 cent pay increase.</p> <p>Councilmember Cochran moved and Wiford seconded to increase LeaAnn’s pay per the handbook for completion of her program. Motion carried</p>
ADJOURN	Councilmember Cochran moved and Johnston seconded to adjourn. Motion carried. 7:14 PM

DATE

Heather Beasley, City Clerk

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
40	City of Altamont Petty cash			
12132021		Park Deposit Refund - Hockett	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 40 - City of Altamont Petty cash :				\$40.00
83	Verizon			
9894661296		cell phones	Bldg Cost/ Utilities/ Phone	\$139.44
Subtotal for Vendor 83 - Verizon :				\$139.44
160	ALTAMONT RECREATION COMMISSION			
12132021		tax distribution	Contractual	\$1,940.00
Subtotal for Vendor 160 - ALTAMONT RECREATION CO				\$1,940.00
667	H & D TIRE AND BATTERY			
12302020		sales tax refund	Contractual	\$1.57
Subtotal for Vendor 667 - H & D TIRE AND BATTERY :				\$1.57
681	HEATSHARE DONATIONS			
12172021		heatshare donations	Contractual	\$680.61
12172021		heatshare donations - Stegall	Contractual	\$55.93
Subtotal for Vendor 681 - HEATSHARE DONATIONS :				\$736.54
691	HIGHER CALLING TECHNOLOGIES LLC			
12/202021		Server Backup	Contractual	\$219.00
Subtotal for Vendor 691 - HIGHER CALLING TECHNOLO				\$219.00
864	Kansas Alcoholic Bev. Control			
122021		CMB License - Casey's, Corner Store	Contractual	\$50.00
Subtotal for Vendor 864 - Kansas Alcoholic Bev. Control				\$50.00
885	ADVANCE INSURANCE COMPANY			
01012022		life insurance	Contractual	\$73.30
Subtotal for Vendor 885 - ADVANCE INSURANCE COMP				\$73.30

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
949	KANSAS MUNICIPAL ENERGY AGENCY				
	12132021		electricity	Utility Costs	\$32,652.56
			Subtotal for Vendor 949 - KANSAS MUNICIPAL ENERGY		\$32,652.56
950	Kansas Municipal Gas Agency				
	12132021		gas and transportation	Utility Costs	\$28,078.54
			Subtotal for Vendor 950 - Kansas Municipal Gas Agency		\$28,078.54
960	KANSAS MUNICIPAL UTILITIES,INC				
	200005868		transformer workshop - Bertling	Training/ Conferences/ Dues	\$600.00
			Subtotal for Vendor 960 - KANSAS MUNICIPAL UTILITIE		\$600.00
1660	POSTMASTER				
	12212021		postage	Contractual	\$200.00
			Subtotal for Vendor 1660 - POSTMASTER :		\$200.00
2111	CenturyLink				
	12072021		phone service	Contractual	\$50.00
	12072021		phone service	Contractual	\$47.64
	12072021		phone service	Contractual	\$360.64
			Subtotal for Vendor 2111 - CenturyLink :		\$458.28
2306	MERIDIAN ANALYTICAL LABS, LLC				
	MV2101174		wastewater analysis	Contractual	\$294.55
			Subtotal for Vendor 2306 - MERIDIAN ANALYTICAL LAB		\$294.55
2320	TWIN VALLEY ELECTRIC COOP. INC				
	12152021		Pole Replacement and Electric Work	Contractual	\$13,151.27
			Subtotal for Vendor 2320 - TWIN VALLEY ELECTRIC CO		\$13,151.27
2422	UCI Testing				
	28773		annual drug testing	Contractual	\$725.00
			Subtotal for Vendor 2422 - UCI Testing :		\$725.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
79500	Als Fitness Center				
	01012022		Gym Memberships	Contractual	\$70.00
	01012022		Gym Memberships	Contractual	\$20.00
	01012022		Gym Memberships	Contractual	\$10.00
	01012022		Gym Memberships	Contractual	\$30.00
	01012022		Gym Memberships	Contractual	\$30.00
Subtotal for Vendor 79500 - Als Fitness Center :					\$160.00
79653	Dollar General-Regions 410526				
	12042021		water, batteries	Commodities	\$49.95
Subtotal for Vendor 79653 - Dollar General-Regions 410					\$49.95
79788	Enviro-Line				
	0036398 Freight		Freight - Sewer	Contractual	\$127.99
Subtotal for Vendor 79788 - Enviro-Line :					\$127.99
79961	WICHITA STATE UNIVERSITY				
	24614		Spring 2022 Course - LeaAnn Myers	Training/ Conferences/ Dues	\$827.08
	24614		Spring 2022 Course - LeaAnn Myers	Training/ Conferences/ Dues	\$349.90
Subtotal for Vendor 79961 - WICHITA STATE UNIVERSIT					\$1,176.98
79977	CNH INDUSTRIAL RETAIL ACCOUNTS				
	01012022		tractor payment	Contractual	\$952.01
Subtotal for Vendor 79977 - CNH INDUSTRIAL RETAIL A					\$952.01
80086	Audree Aguilera				
	1217202180086		February Utility Bill Refund from ARPA Funds	Contractual	\$58.13
	1217202180086		February Utility Bill Refund from ARPA Funds	Contractual	\$21.84
Subtotal for Vendor 80086 - Audree Aguilera :					\$79.97
80146	Erin Jones				
	12142020		sales tax refund	Contractual	\$0.33
Subtotal for Vendor 80146 - Erin Jones :					\$0.33

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City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
80153 Josh Russell				
12222020		sales tax refund	Contractual	\$0.95
Subtotal for Vendor 80153 - Josh Russell :				\$0.95
80253 Susan Souders				
12202021		Park Building Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80253 - Susan Souders :				\$40.00
80255 Cara Comstock				
12172021		February Utility Bill refund from ARPA funds	Contractual	\$29.07
Subtotal for Vendor 80255 - Cara Comstock :				\$29.07
80257 Ryleigh Dewey				
12172021		February utility bill refund from APRA funds	Contractual	\$8.05
12172021		February utility bill refund from APRA funds	Contractual	\$26.64
Subtotal for Vendor 80257 - Ryleigh Dewey :				\$34.69
80263 Lassen Printing Services				
173583		Business Cards - Nash	Commodities	\$85.86
Subtotal for Vendor 80263 - Lassen Printing Services :				\$85.86
80267 Carson-Wall Funeral Home				
12172021		Lynette Steeby Memorial	Contractual	\$50.00
Subtotal for Vendor 80267 - Carson-Wall Funeral Home :				\$50.00
80287 David &/or Brenda Daniels				
12182020		sales tax refund	Contractual	\$0.35
Subtotal for Vendor 80287 - David &/or Brenda Daniels :				\$0.35
80288 Kayla &/or Joel Garcia				
12172021		February Utility bill Refund from APRA Funds	Contractual	\$3.15
12172021		February Utility bill Refund from APRA Funds	Contractual	\$7.58
12172021		February Utility bill Refund from APRA Funds	Contractual	\$50.87

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City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
80288	Kayla &/or Joel Garcia				
Subtotal for Vendor 80288 - Kayla &/or Joel Garcia :					\$61.60
80289	Perry House				
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$87.20
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$23.38
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$5.91
Subtotal for Vendor 80289 - Perry House :					\$116.49
80291	Shannon &/or Katie Morin				
	12042020		sales tax refund	Contractual	\$0.42
	12172021		February utility bill refund from ARPA Funds	Contractual	\$83.09
	12172021		February utility bill refund from ARPA Funds	Contractual	\$72.67
Subtotal for Vendor 80291 - Shannon &/or Katie Morin :					\$156.18
80292	Bill &/or Christina Schlatter				
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$27.36
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$138.06
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$8.83
Subtotal for Vendor 80292 - Bill &/or Christina Schlatter					\$174.25
80293	Connie &/or Kirk Wyckoff				
	12112020		sales tax refund	Contractual	\$0.35
Subtotal for Vendor 80293 - Connie &/or Kirk Wyckoff :					\$0.35
80294	Kenneth &/or Eleanor Zylstra				
	01262021		sales tax refund	Contractual	\$1.06
Subtotal for Vendor 80294 - Kenneth &/or Eleanor Zylstr					\$1.06
80297	Gage Lahey				
	12132021		Park Building Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80297 - Gage Lahey :					\$40.00

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Vendor	Invoice	PO	Description	Account Description	Invoice Amt
80298	Kimi Blackburn				
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$4.83
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$72.67
Subtotal for Vendor 80298 - Kimi Blackburn :					\$77.50
80299	Robert &/or Nicole Vanderford				
	1217202180299		February Utility Bill Refund from ARPA Funds	Contractual	\$50.87
	1217202180299		February Utility Bill Refund from ARPA Funds	Contractual	\$32.12
Subtotal for Vendor 80299 - Robert &/or Nicole Vanderfo					\$82.99
80300	Paul &/or Marlene Reynolds				
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$50.87
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$16.81
Subtotal for Vendor 80300 - Paul &/or Marlene Reynolds					\$67.68
80301	Brittany Beery				
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$18.74
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$72.67
Subtotal for Vendor 80301 - Brittany Beery :					\$91.41
80302	Amy &/or Bryant Stafford				
	12172021		February Utility Bill Refund from ARPA funds	Contractual	\$33.86
	12172021		February Utility Bill Refund from ARPA funds	Contractual	\$50.87
Subtotal for Vendor 80302 - Amy &/or Bryant Stafford :					\$84.73
80303	Brad &/or Lynn Myers				
	12172021		February Utility Bill refund from APRA Funds	Contractual	\$16.00
	12172021		February Utility Bill refund from APRA Funds	Contractual	\$58.13
Subtotal for Vendor 80303 - Brad &/or Lynn Myers :					\$74.13
80305	Pam &/or Randy Blackwell				
	12172021		February Utility Bill refund from ARPA funds	Contractual	\$46.76
	12172021		February Utility Bill refund from ARPA funds	Contractual	\$21.80

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Vendor Invoice	PO	Description	Account Description	Invoice Amt
80305 Pam &/or Randy Blackwell				
Subtotal for Vendor 80305 - Pam &/or Randy Blackwell :				\$68.56
80306 Shawn Blackburn				
12172021		February Utility Bill refund from APRA Funds	Contractual	\$12.44
12172021		February Utility Bill refund from APRA Funds	Contractual	\$58.13
Subtotal for Vendor 80306 - Shawn Blackburn :				\$70.57
80307 Linda Whitson				
12172021		February Utility Bill refund from APRA Funds	Contractual	\$3.36
12172021		February Utility Bill refund from APRA Funds	Contractual	\$7.27
Subtotal for Vendor 80307 - Linda Whitson :				\$10.63
80308 Tony &/or Carla Blackburn				
12172021		February Utility bill refund from APRA Funds	Contractual	\$17.08
12172021		February Utility bill refund from APRA Funds	Contractual	\$43.60
Subtotal for Vendor 80308 - Tony &/or Carla Blackburn :				\$60.68
80309 Jenny Stewart				
12172021		February Utility Bill Refund from APRA funds	Contractual	\$58.13
12172021		February Utility Bill Refund from APRA funds	Contractual	\$5.68
Subtotal for Vendor 80309 - Jenny Stewart :				\$63.81
80310 David F Merrick				
12172021		February Utility bill refund from APRA funds	Contractual	\$23.19
12172021		February Utility bill refund from APRA funds	Contractual	\$101.73
Subtotal for Vendor 80310 - David F Merrick :				\$124.92
80311 Carolyn Barnett				
12172021		February Utility Bill from APRA Funds	Contractual	\$8.31
12172021		February Utility Bill from APRA Funds	Contractual	\$116.26
Subtotal for Vendor 80311 - Carolyn Barnett :				\$124.57

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
80312	Natalie Lattimore				
	12172021		February Utility Bill Refund from APRA Funds	Contractual	\$12.56
	12172021		February Utility Bill Refund from APRA Funds	Contractual	\$36.33
Subtotal for Vendor 80312 - Natalie Lattimore :					\$48.89
80313	Ed &/or Cherry Patton				
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$3.86
	12172021		February Utility Bill Refund from ARPA Funds	Contractual	\$50.87
Subtotal for Vendor 80313 - Ed &/or Cherry Patton :					\$54.73
80314	Victoria Hayward				
	12172021		February Utility bill Refund from ARPA funds	Contractual	\$21.80
Subtotal for Vendor 80314 - Victoria Hayward :					\$21.80
80315	Rob &/or Jenny Gartner				
	12172021		February Utility bill Refund from APRA funds	Contractual	\$0.31
Subtotal for Vendor 80315 - Rob &/or Jenny Gartner :					\$0.31
80316	Kirstien Russell				
	10012021		Park Building refund from 10/1/2021	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80316 - Kirstien Russell :					\$40.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
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Grand Total: \$83,866.04

Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
01 General Fund		
01 General Government	\$50.00	
02 Gen Police	\$219.44	
04 General Fire	\$77.64	
05 General Park	\$160.00	
	<hr/>	
	\$507.08	
03 Municipal Equipment Reser		
00 NonDepartmental	\$952.01	
	<hr/>	
	\$952.01	
04 Library		
00 NonDepartmental	\$10.00	
	<hr/>	
	\$10.00	
05 Recreation		
00 NonDepartmental	\$1,940.00	
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	\$1,940.00	
50 Water Utility Fund		
00 NonDepartmental	\$962.89	
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	\$962.89	
51 Electric Utility Fund		
00 NonDepartmental	\$46,896.40	
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	\$46,896.40	

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
	52	Gas Utility Fund		
	00	NonDepartmental	\$30,728.65	
			<hr/>	
			\$30,728.65	
	53	Sewer Utility Fund		
	00	NonDepartmental	\$442.54	
			<hr/>	
			\$442.54	
	54	Sanitation Utility Fund		
	00	NonDepartmental	\$652.94	
			<hr/>	
			\$652.94	
	59	Unapplied Credit		
	00	NonDepartmental	\$5.03	
			<hr/>	
			\$5.03	
	60	Sales Tax		
	00	NonDepartmental	\$17.89	
			<hr/>	
			\$17.89	
	61	Heatshare		
	00	NonDepartmental	\$680.61	
			<hr/>	
			\$680.61	
	65	Al's Fitness Center		
	00	NonDepartmental	\$70.00	
			<hr/>	
			\$70.00	
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		Grand Total:	\$83,866.04	

AP Check Register (APLT43)

City of Altamont

		Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank No:	1	Account: 006572				
		35212	12/27/2021	885	ADVANCE INSURANCE COMPANY	\$73.30
		35213	12/27/2021	79500	Als Fitness Center	\$160.00
		35214	12/27/2021	160	ALTAMONT RECREATION COMMISSION	\$1,940.00
		35215	12/27/2021	80302	Amy &/or Bryant Stafford	\$84.73
		35216	12/27/2021	80086	Audree Aguilera	\$79.97
		35217	12/27/2021	80292	Bill &/or Christina Schlatter	\$174.25
		35218	12/27/2021	80303	Brad &/or Lynn Myers	\$74.13
		35219	12/27/2021	80301	Brittany Beery	\$91.41
		35220	12/27/2021	80255	Cara Comstock	\$29.07
		35221	12/27/2021	80311	Carolyn Barnett	\$124.57
		35222	12/27/2021	80267	Carson-Wall Funeral Home	\$50.00
		35223	12/27/2021	2111	CenturyLink	\$458.28
		35224	12/27/2021	40	City of Altamont Petty cash	\$40.00
		35225	12/27/2021	79977	CNH INDUSTRIAL RETAIL ACCOUNTS	\$952.01
		35226	12/27/2021	80293	Connie &/or Kirk Wyckoff	\$0.35
		35227	12/27/2021	80287	David &/or Brenda Daniels	\$0.35
		35228	12/27/2021	80310	David F Merrick	\$124.92
		35229	12/27/2021	79653	Dollar General-Regions 410526	\$49.95
		35230	12/27/2021	80313	Ed &/or Cherry Patton	\$54.73
		35231	12/27/2021	79788	Enviro-Line	\$127.99
		35232	12/27/2021	80146	Erin Jones	\$0.33
		35233	12/27/2021	80297	Gage Lahey	\$40.00
		35234	12/27/2021	667	H & D TIRE AND BATTERY	\$1.57

AP Check Register (APLT43)

City of Altamont

Check No	Check Date	Vendor No	Vendor Name	Check Amount
35235	12/27/2021	681	HEATSHARE DONATIONS	\$736.54
35236	12/27/2021	691	HIGHER CALLING TECHNOLOGIES LLC	\$219.00
35237	12/27/2021	80309	Jenny Stewart	\$63.81
35238	12/27/2021	80153	Josh Russell	\$0.95
35239	12/27/2021	864	Kansas Alcoholic Bev. Control	\$50.00
35240	12/27/2021	949	KANSAS MUNICIPAL ENERGY AGENCY	\$32,652.56
35241	12/27/2021	950	Kansas Municipal Gas Agency	\$28,078.54
35242	12/27/2021	960	KANSAS MUNICIPAL UTILITIES,INC	\$600.00
35243	12/27/2021	80288	Kayla &/or Joel Garcia	\$61.60
35244	12/27/2021	80294	Kenneth &/or Eleanor Zylstra	\$1.06
35245	12/27/2021	80298	Kimi Blackburn	\$77.50
35246	12/27/2021	80316	Kirstien Russell	\$40.00
35247	12/27/2021	80263	Lassen Printing Services	\$85.86
35248	12/27/2021	80307	Linda Whitson	\$10.63
35249	12/27/2021	2306	MERIDIAN ANALYTICAL LABS, LLC	\$294.55
35250	12/27/2021	80312	Natalie Lattimore	\$48.89
35251	12/27/2021	80305	Pam &/or Randy Blackwell	\$68.56
35252	12/27/2021	80300	Paul &/or Marlene Reynolds	\$67.68
35253	12/27/2021	80289	Perry House	\$116.49
35254	12/27/2021	1660	POSTMASTER	\$200.00
35255	12/27/2021	80315	Rob &/or Jenny Gartner	\$0.31
35256	12/27/2021	80299	Robert &/or Nicole Vanderford	\$82.99
35257	12/27/2021	80257	Ryleigh Dewey	\$34.69
35258	12/27/2021	80291	Shannon &/or Katie Morin	\$156.18

AP Check Register (APLT43)

City of Altamont

Check No	Check Date	Vendor No	Vendor Name	Check Amount
35259	12/27/2021	80306	Shawn Blackburn	\$70.57
35260	12/27/2021	80253	Susan Souders	\$40.00
35261	12/27/2021	80308	Tony &/or Carla Blackburn	\$60.68
35262	12/27/2021	2320	TWIN VALLEY ELECTRIC COOP. INC	\$13,151.27
35263	12/27/2021	2422	UCI Testing	\$725.00
35264	12/27/2021	83	Verizon	\$139.44
35265	12/27/2021	80314	Victoria Hayward	\$21.80
35266	12/27/2021	79961	WICHITA STATE UNIVERSITY	\$1,176.98
Bank Account Totals:				\$83,866.04
Total Of Checks:				\$83,866.04

ORDINANCE # 634

AN ORDINANCE PROVIDING FOR SALARIES AND WAGES OF CERTAIN APPOINTIVE OFFICERS AND EMPLOYEES OF THE CITY OF ALTAMONT, KANSAS EFFECTIVE JANUARY 1, 2022, AND REPEALING ORDINANCES #621.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ALTAMONT, KANSAS:

SECTION 1. That the following named officers and employees shall have and receive as base compensation for their services such salaries within the amounts hereinafter provided:

CITY ADMINISTRATOR: \$45,000 - \$70,000/yr.

PUBLIC WORKS SUPERINTENDENT: \$36,000 – \$65,000/yr.

ASSISTANT SUPERINTENDENT: \$14.00 - \$25.00/hr.

PUBLIC WORKS LABORERS:

0-3 Years: \$14.00 - \$18.00/hr.

3-6 Years: \$15.95 - \$20.00/hr.

6-10 Years: \$16.95 - \$22.00/hr.

10 Years +: \$17.95 - \$25.00/hr.

CITY CLERK/COURT CLERK: \$34,000 - \$65,000/yr.

CITY TREASURER/DEPUTYCITY CLERK: \$21,000 - \$45,000

CITY OFFICE STAFF:

0-3 Years: \$7.25 - \$14.00/hr.

3-6 Years: \$9.00 - \$16.00/hr.

6-10 Years: \$11.00 - \$18.00/hr.

10-15 Years: \$14.00 - \$20.00/hr.

15 Years +: \$16.00 - \$22.00/hr.

POLICE CHIEF: \$36,000 - \$65,000/yr.

PATROLMAN (FULL-TIME):

0-6 Years: \$17.00 - \$20.00/hr.

6–10 + Years: \$18.00 - \$24.00/hr.

PATROLMAN (PART-TIME);

Uncertified part-time - \$12.50/hr.

Certified part-time - \$15.00/hr.

FIRE CHIEF:

\$200.00 per month plus \$15.00 per fire run

ASSISTANT FIRE CHIEF:

\$30.00 each quarter plus \$15.00 per fire run

VOLUNTEER FIRE FIGHTER:

\$15.00 per fire run

FOR ALL FULL-TIME, AFTER FIRST 6 MONTHS SUCCESSFUL PROBATIONARY PERIOD GIVE .25/HR RAISE.

ALL PART-TIME PERSONNEL AT \$7.25/HR UNLESS SPECIFIED BY THE CITY COUNCIL OR CITY ADMINISTRATOR.

SECTION 2. Ordinance 621 is hereby repealed in its entirety.

SECTION 3. Related fringe benefits discussed annually.

SECTION 4. This Ordinance shall take effect and be in full force from and after its passage, approval and publication once in the Official City Newspaper.

PASSED AND APPROVED by the Governing Body the 27th day of December 2021.

Richard O Hayward, Mayor

Attest:

Heather Beasley, City Clerk



KMGA Member Update – December 2021

Natural gas prices have declined over the past few of weeks. The main driver in this is the non-winter like temperatures across most of the country. December 2021 is currently on track to be one of the warmest on record in the lower 48. This is following the seventh warmest November on record.

Supply: Late November natural gas production surged setting a pandemic-era record and nearly a two-year high at over 95 Billion Cubic Feet (Bcf) per day. Gains in Appalachia and Texas account for much of the recent growth, along with a slow but steady rebound in offshore production receipts that mostly accrued earlier this fall in the destructive wake of Hurricane Ida. (S&P Global Platts Analytics)

Storage: Due to the warm temperatures across the continental U.S., storage inventory levels have narrowed the gap compared to the 5-year average. Current storage levels are 2.5% less than the 5-year average.

Exports: Exports of natural gas continue to be around 11 Bcf/day with a destination for the Asia and Europe markets where spot prices are near \$35 per MMBtu. In the first quarter of 2022, two additional ports are scheduled to be put online, which will increase the volume of exports nearly 2 Bcf/day.

Fear: Some of the concern/fear of winter supply and prices has eased a little. January and February prices are currently trading around the \$4.00 mark. One forecast of a cold snap may be all it takes to raise the anxiety level once again.

New Employee

On December 6th, Kay Forsen joined our staff as our Energy Controller – Gas/Electric. We plan to resume our on-site visits after the first of the year to make formal introductions.

We look forward to working with you in 2022!

HAPPY HOLIDAYS

KMEA Linemen Services Meeting Notes December 11, 2021

- KMEA estimated annual cost between \$350,000 - \$370,000 to be split between anchor cities.
 - The anchor cities would be responsible for actual cost of linemen services. This is just an estimate.
- Two year contract is required.
 - Contract can be changed if necessary before entering into the agreement for linemen services.
- Linemen pay including benefits would \$70-\$75 per hour **plus** overtime.
 - Wage and benefits for two Linemen estimated between \$291,000 - \$312,000 annually not including overtime.
- Vehicle and equipment lease estimated at \$4000 per month or \$48,000 per year.
 - KMEA would be responsible for maintenance and insurance on their vehicles and equipment.
- Additional cost to the City on top of linemen services would include building up stock piles of electric supplies to have on hand for repairs and upgrades.
- Option: Allowing other cities to sign a participation agreement for the linemen services.
 - Participating cities would pay \$15,000 for the future use of the linemen services.
 - When the participating cities used the linemen services, those charges would reduce the annual linemen service price for the anchor cities.

Operations and Maintenance Assistance Agreement

This agreement is made and entered into this ____ day of _____, 2021, by and between the Kansas Municipal Energy Agency, a quasi-municipal corporation ("KMEA") and the City of _____, Kansas, a municipal corporation (the "City") for the purpose of establishing an Operations and Maintenance Assistance Agreement ("Agreement") between KMEA and the City.

WHEREAS, the City owns and operates an electric distribution system which provides retail electric service to the retail customers in the City and its environs;

WHEREAS, the City seeks to continue to deliver to its retail customers reliable electric service and desires to obtain assistance in operating and maintaining its electric distribution system; and

WHEREAS, KMEA desires to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants stated herein and the benefits resulting to the public, the parties agree:

1. **City's Electric Distribution System.** The City owns and operates an electric distribution system ("System") which is used to serve all the electric customers of the City. The electric distribution system includes the overhead and underground wires, poles, transformers, street lights, meters, switches and distribution substations.
2. **Provided Services.** KMEA shall provide two qualified individuals to serve as electric lineman ("Linemen") to assist with the operation and maintenance the System. The Linemen will be supervised by KMEA in direct consultation with the City staff.
3. **Standard of Service.** KMEA shall assist the City with the operation and maintenance of the System using prudent utility practice and in compliance with all applicable federal, state and local laws, statutes, rules and regulations.
4. **KMEA's Duties and Responsibilities.** The Linemen, in conjunction with KMEA, will assist the City as directed by City Staff. Functions that the Linemen are able to perform for the City:
 - a. Provide and assist with new line construction.
 - b. Provide and assist with replacement of poles, crossarms, transformers, and conductor.
 - c. Connect and disconnect electric customers according to the direction of City staff.
 - d. Install service lines and extensions according to the direction of City staff.
 - e. Provide tree trimming, spraying, growth and inhibitors and other chemical applications for right of way maintenance.
 - f. Service and maintain the City's street lighting system.
 - g. Assist City staff with inventory management of materials and equipment needed to operate and maintain the System.
 - h. Provide a pickup truck, a bucket truck and a digger derrick truck or similar vehicles for use by the Linemen.

5. **City's Duties and Responsibilities.** The City is responsible for the following items:
- a. Budgeting, planning for and authorization of any capital and/or system improvements of the System.
 - b. Meter reading, billing, collections and all accounting and recordkeeping for the System.
 - c. Employ a sufficient number of qualified individuals to work with the System and the Linemen.
 - d. Receiving service calls (inquiries, complaints, requests for services, etc.) from the public.
 - e. City will pay the cost of all consumables, material and parts needed for the operation and maintenance of the System, including fuel for all equipment owned and operated by KMEA when being used for the benefit of the City.
 - f. Maintain System inventory and inventory records.
 - g. Maintain all permits, warranties, guarantees, easements, rights-of-way and licenses that have been granted to the City. All expenses related thereto will be paid by the City.
 - h. Maintain insurance and pay all insurance costs associated with the System and all vehicles owned or leased by the City.
 - i. Provide direction of KMEA staff in operating and maintaining the System in accordance with prudent utility practice and in compliance with all applicable federal, state and local laws, statutes, rules and regulations.
 - j. Provide a location/working space for the Linemen and equipment provided by KMEA.
6. **Term.** The term of this Agreement will commence on _____, 2021 and remain in effect for an initial term through December 31, 2023. The term of the Agreement will automatically renew for successive two (2) year periods unless either party provides at least 120 days advance notice to the other party of an intent to terminate the Agreement effective as of the current term.
7. **Reporting.** On or before the 10th business day of the month, KMEA shall provide the City a monthly report of the services performed by the Linemen during the previous month and the hours assigned to each task. The monthly report will also include the services performed by the Linemen for other cities in the region and the hours and rates charged for the services.
8. **Charges.**

In addition to this section 8, the City will be responsible for costs and expenses as provided for in section 5.

9. **Invoicing.** On or before the 10th business day of each month, KMEA will invoice the City for fees calculated under this Agreement. The City will pay the invoice on or before the date specified in the invoice by ACH or wire transfer to the banking information provided by KMEA. Unless otherwise specified in the invoice, the City will pay KMEA the amount due and owing without set-off of any other the amounts.
10. **Indemnification.** To the extent permitted under the laws of the State of Kansas, each of the parties will defend and indemnify the other party from any and all claims, actions, causes of action, and lawsuits for property damage or personal injury arising out of the actions or omissions of such party pursuant to this Agreement. In no event will either party be liable to the other party by way of indemnity, breach of contract, tort or any other legal theory for (i) any loss of profit, loss of power, any cost of purchased or replacement power, loss of use, loss of contracts, loss of revenue or anticipated revenue, loss of savings or anticipated savings, loss of interest, loss of opportunity, loss of information and/or data (whether the losses are direct or indirect); or (ii) any indirect or consequential loss, costs or expenses not excluded by clause (i) hereof.
11. **Force Majeure.** Neither party to this Agreement shall be considered to be in default in performance of any obligation hereunder if failure of performance shall be due to a Force Majeure Event. A party shall not, however, be relieved of liability for failure of performance if such failure is due to events arising out of removable or remediable events which it fails to remove or remedy with reasonable dispatch. Any party rendered unable to fulfill any obligation by reason of a Force Majeure Event shall exercise due diligence to remove such inability with all reasonable dispatch. Nothing contained herein, however, shall be construed to require a party to prevent or settle a strike or labor disagreement against its will.

“Force Majeure Event” means an event that prevents the claiming party from performing any of its obligations under or in connection with this Agreement, that is not within the reasonable control of, or the result of the negligence of, the claiming party, and that by the exercise of due diligence the claiming party is unable to avoid, cause to be avoided, or overcome. Force Majeure Events may include, but are not restricted to: acts of God; acts of the public enemy, terroristic acts, war, blockades, insurrections, civil disturbances and riots, and epidemics; landslides, lightning, earthquakes, firestorms, hurricanes, tornadoes, floods, washouts, and extreme weather conditions; fire, explosion, breakage, freezing or accidents; strikes, lock-outs or other industrial disturbances or labor disputes; labor or material shortage; sabotage; and order or restraint by governmental authority (so long as the claiming party has not applied for or assisted in the application for, and has opposed where and to the extent reasonable, such order or restraint).

12. **Assignment.** This Agreement may be transferred, assigned or subcontracted by KMEA at any time. If KMEA subcontracts its obligations, KMEA will remain responsible for the performance of the obligations set forth in this Agreement. Except as provided otherwise in this section, neither party shall be entitled to transfer or assign this Agreement without the prior written consent of the other party.
13. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Kansas.

14. **Entire Agreement.** This Agreement contains the entire understanding and agreement between the parties in connection with the subject matter of this Agreement and supersedes all earlier and other agreements and understandings between them and all earlier representations by any party about such subject matter. Each party warrants that there is no representation, warranty, promise, term, condition, obligation or statement upon which it has relied in entering into this Agreement and which is not expressly set out in this Agreement. Any prior representations, warranties, statements and assurances which are not expressly set out in this Agreement will not be of any effect. If a party has given any representation, warranty, promise or statement then (except to the extent that it has been set out in this Agreement) the party to whom it is given waives any rights or remedies which it may have in respect of it. If any provision (or part of a provision) of this Agreement is found by any court or administrative body of competent jurisdiction to be invalid, unenforceable or illegal, the other provisions shall remain in force. If any invalid, unenforceable or illegal provision would be valid, enforceable or legal if some part of it were deleted, the provision shall apply with whatever modification is necessary to give effect to the commercial intention of the parties.

15. **Notices.** Any notice which either party is required or permitted or wishes to give or make to the other party pursuant to this Agreement shall be in writing and shall be effected by (a) delivering in person to any authorized representative of such other party, or (b) sending it by prepaid first-class mail to such other party at the following address:

KMEA
6300 W. 95th Street
Overland Park, Kansas 66212-1431
Attn: General Manager

City of _____, Kansas

Attn: City Clerk

Signatures are provided by a duly appointed, elected, or otherwise authorized agent of each party.

Kansas Municipal Energy Agency

Date: _____

Paul Mahlberg, General Manager

City of _____, Kansas

Date: _____

_____, Mayor

Dighton Lineman Srv
Income Statement
Projected 2021 Based on Actual YTD 11/30/21

<u>Projected 2021</u>	
<u>Revenues</u>	
Other Revenue	\$176,543
Total Revenues	\$176,543
<u>Expenses</u>	
Admin. & Gen. Salaries	199,299
Office expense - general	2,601
Office expense - travel	1,079
Telephone	1,081
Meals	142
Insurance	20,514
Pensions & benefits	46,719
Materials	3,091
Equipment Rental	63,315
Depreciation Expense	14,357
Tax other than inc. tax	13,534
Total Expenses	\$365,732
Net Income	(\$189,189)

Admin. & Gen. Salaries	<u>Projected 2021</u>	Lineman 1	Foreman
Base Salary (2 lineman)	\$186,815	\$89,677	\$97,139
OT	10,234	4,580	5,655
Per Diem	1,050	150	900
Phone Reimb	1,200	600	600
Total	199,299	95,006	104,293

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of **ALTAMONT**

SECTION 1 – LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-201025921F-01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation CASEY'S RETAIL COMPANY	Principal Place of Business ONE SE CONVENIENCE BLVD		
Corporation Street Address ONE SE CONVENIENCE BLVD	Corporation City ANKENY	State IA	Zip Code 50021
Date of Incorporation 04/14/04	Articles of Incorporation are on file with the Secretary of State.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name C T CORPORATION SYSTEM	Phone No. 866-331-2303		
Residence Street Address 112 SW 7TH ST, SUITE 3C	City TOPEKA	State KS	Zip Code 66603

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name CASEY'S GENERAL STORE #1333	Name CASEY'S RETAIL COMPANY, ATTN: GAYLE BEGALSKE
Business Location Address 500 E 4TH ST	Address PO BOX 3001
City ALTAMONT, KS 67330	City ANKENY, IA 50021
State	State
Zip	Zip
Business Phone No. (620) 784-2122	<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.
Business Location Owner Name(s) CASEY'S RETAIL COMPANY	

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name NO PERSONS INDIVIDUALLY OR IN AGGREGATE OWN 25% OR MORE OF CORPORATE STOCK	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION

My place of business or special event will be conducted by a manager or agent. ☒ Yes ☐ No

If yes, provide the following:

Manager/Agent Name TIAGO COELHO	Phone No. 515-601-6311	Date of Birth 09-05-1982
Residence Street Address 2420 N LAKESIDE DR	City ANDOVER	Zip Code 67002

Manager or Agent Spousal Information*

Spouse Name N/A	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Within 2 years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*:
(1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.

☐ Yes ☒ No

Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:
(1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.

☐ Yes ☒ No

All of the individuals identified in Sections 4 & 5 are at least 21 years of age*.

☒ Yes ☐ No

SECTION 7 – DURATION OF SPECIAL EVENT

Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☒ 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

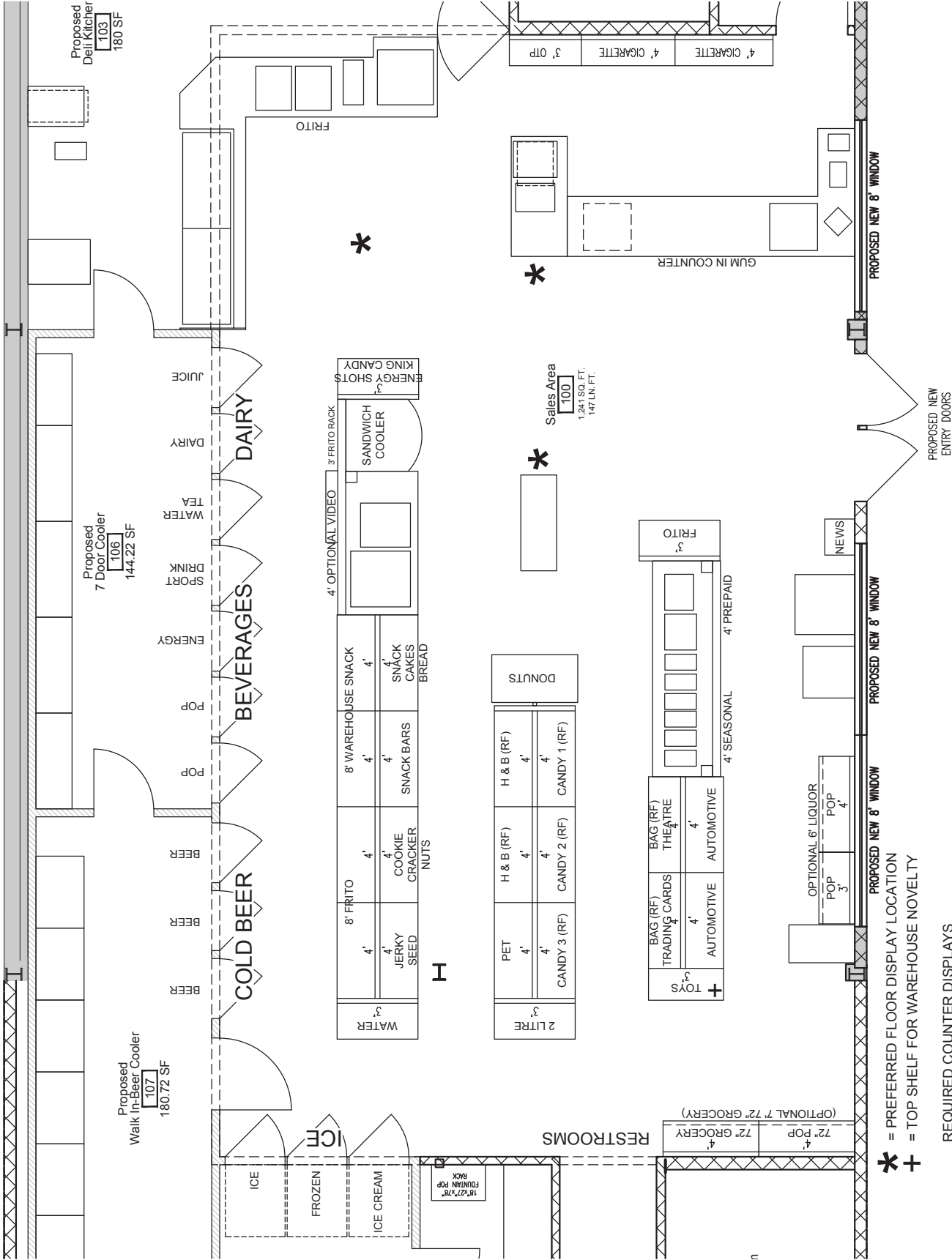
SIGNATURE *Douglas M. Reed* DATE 10/12/21

FOR CITY/COUNTY OFFICE USE ONLY:

- ☐ **License Fee Received** Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)
- ☐ **\$25 CMB Stamp Fee Received** Date _____
- ☐ **Background Investigation** ☐ Completed Date _____ ☐ Qualified ☐ Disqualified
- ☐ **Verified applicant has registered with the TTB as an Alcohol Dealer**
- ☐ **New License Approved** Valid From Date _____ to _____ **By:** _____
- ☐ **License Renewed** Valid From Date _____ to _____ **By:** _____
- ☐ **Special Event Permit Approved** Valid From Date _____ to _____ **By:** _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship, residency or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)



CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of Altamont

SECTION 1 - LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-463394869F-01

I have registered as an Alcohol Dealer with the TTB ☐ Yes (required for new application)

Name of Corporation	<u>Corner Store LLC</u>	Principal Place of Business	<u>1107 E. 4th</u>		
Corporation Street Address	<u>1107 E. 4th</u>	Corporation City	<u>Altamont</u>	State	<u>KS</u>
Date of Incorporation	<u>9/2/13</u>	Articles of Incorporation are on file with the Secretary of State.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Resident Agent Name	<u>Cynthia D Wandertford</u>	Phone No.	<u>620-784-2160</u>		
Residence Street Address	<u>202 E. 7th</u>	City	<u>Altamont</u>	State	<u>KS</u>
				Zip Code	<u>67330</u>

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name	Name
Business Location Address	Address
City	City
State	State
Zip	Zip
Business Phone No.	<input type="checkbox"/> Applicant owns the proposed business location <input type="checkbox"/> Applicant does not own the proposed business location.
Business Location Owner Name(s)	

SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name	Position	Date of Birth
<u>Cynthia D Wandertford</u>	<u>Owner</u>	<u>2-3-66</u>
Residence Street Address	City	State
<u>202 E. 7th</u>	<u>Altamont</u>	<u>KS</u>
		Zip Code
		<u>67330</u>
Spouse Name	Position	Date of Birth
<u>Ronald D Wandertford Jr</u>	<u>Owner</u>	<u>7-1-62</u>
Residence Street Address	City	State
<u>202 E. 7th</u>	<u>Altamont</u>	<u>KS</u>
		Zip Code
		<u>67330</u>
Name	Position	Date of Birth
Residence Street Address	City	State
		Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State
		Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State
		Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State
		Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION

My place of business or special event will be conducted by a manager or agent.

☐ Yes ☒ No

If yes, provide the following.

Manager/Agent Name	Phone No	Date of Birth
Residence Street Address	City	Zip Code

Manager or Agent Spousal Information*

Spouse Name	Phone No	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Within 2 years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*:

(1) Any felony; (2) a crime involving moral turpitude, (3) drunkenness (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law

☐ Yes ☒ No

Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:

(1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas

☐ Yes ☒ No

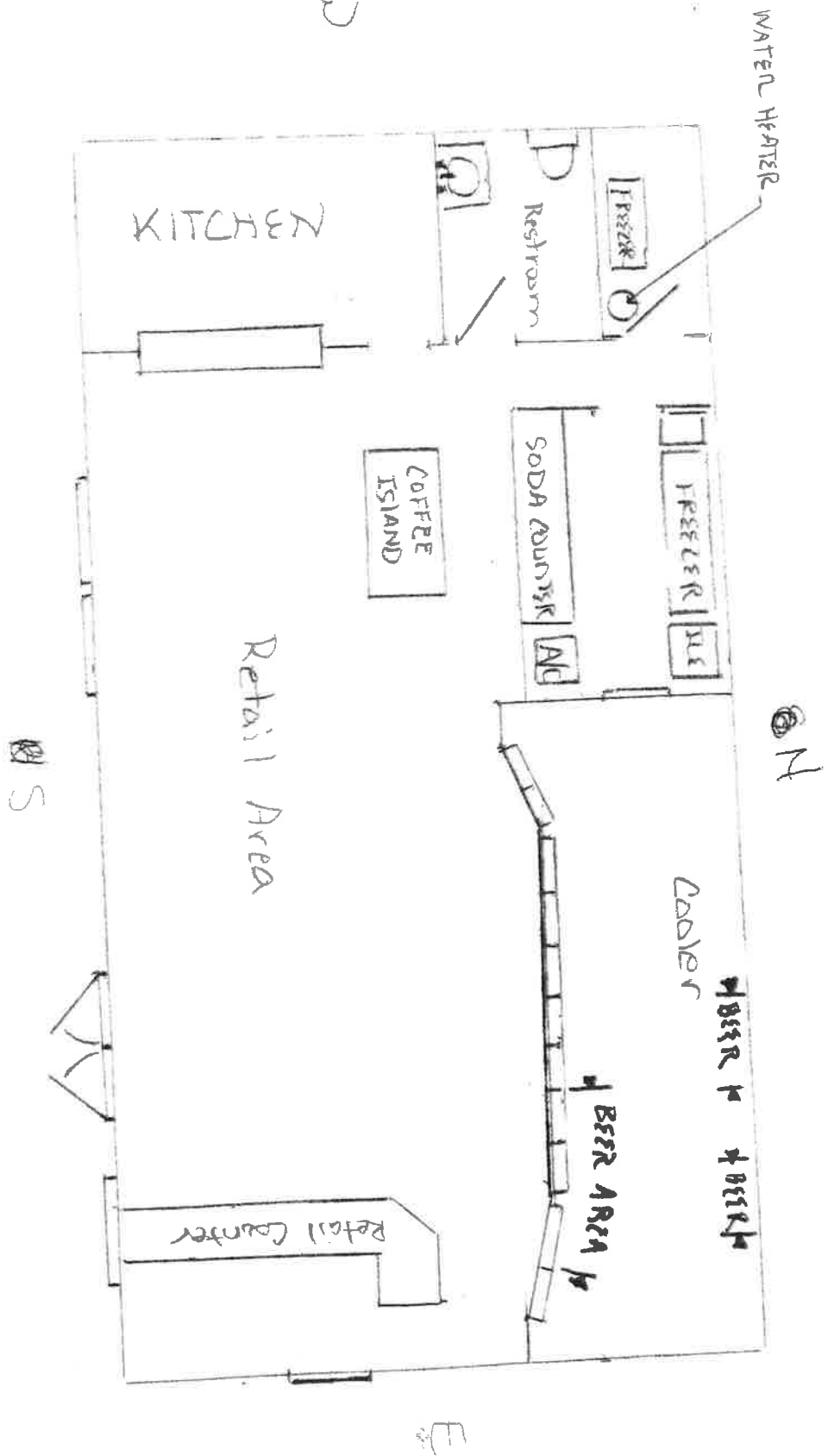
All of the individuals identified in Sections 4 & 5 are at least 21 years of age*

☒ Yes ☐ No**SECTION 7 – DURATION OF SPECIAL EVENT**

Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 8 on the next page.

3



SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☐ 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE

Lythia DeKouderford

DATE

12/9/21

FOR CITY/COUNTY OFFICE USE ONLY:

☐ License Fee Received Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

☐ \$25 CMB Stamp Fee Received Date _____

☐ Background Investigation

☐ Completed Date _____

☐ Qualified

☐ Disqualified

☐ Verified applicant has registered with the TTB as an Alcohol Dealer

☐ New License Approved

Valid From Date _____ to _____ By: _____

☐ License Renewed

Valid From Date _____ to _____ By: _____

☐ Special Event Permit Approved

Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET, TOPEKA, KS 66612.

* Applicant's spouse is not required to meet citizenship, residency or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

2022

**Amended
Certificate
For Calendar Year 2022**

To the Clerk of Labette County, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
City of Altamont
certify that: (1) the hearing mentioned in the attached publication was
held;(2) after the Budget Hearing this Budget was duly approved and
adopted as the maximum expenditure for the various funds for the year.

			2022 Amended Budget		
Table of Contents:			Amount of 2021 Tax that was Levied	Adopted 2022 Expenditures	Proposed Amended 2022 Expenditures
Fund	K.S.A.	Page No.			
General	12-101a	2	198,545	1,011,590	1,011,590
Totals		xxxxxxxxxx	198,545	1,011,590	1,011,590
Summary of Amendments		4			

Attested date: _____

County Clerk

Assisted by:
Philip A. Jarred, CPA
Jarred, Gilmore & Phillips, PA
Address:
1815 S Santa Fe
Chanute, KS 66720

Email:
pjarred@jgppa.com

Governing Body

City of Altamont

2022

Adopted Budget

General	2022 Adopted Budget	2022 Proposed Amended Budget
Unencumbered Cash Balance January 1	131,256	131,256
Receipts:		
Ad Valorem Tax	196,229	196,229
Delinquent Tax	2,105	2,105
Motor Vehicle Tax	40,809	40,809
Recreational Vehicle Tax	225	225
16/20M Vehicle Tax	616	616
Commercial Vehicle Tax	459	459
Watercraft Tax	161	161
Intergovernmental		
Sales Tax	196,000	196,000
Special Assessment	1,000	1,000
Spark Grant Proceeds	0	0
Charges for Services		
Copies	250	250
Advertising	250	250
Permits/ Dog Tags	2,500	2,500
Cereal Malt Beverage Licenses	300	300
Utility Penalties	12,000	12,000
Court Fines	46,200	46,200
Lake Revenue	61,230	61,230
Swimming Pool Fees	26,400	26,400
Land Bank	2,500	2,500
Use of Money and Property		
Park Building Rent	9,000	9,000
Other Reciepts		
Reimbursed Expense	7,500	7,500
Donations	200,000	200,000
Miscellaneous	3,500	3,500
Operating Transfers From:		
City Sales Tax Fund		
Sewer Utility Fund	10,000	10,000
Gas Utility Fund	25,000	25,000
Water Utility Fund	10,000	10,000
Electric Utility Fund	25,000	25,000
Interest on Idle Funds	1,100	1,100
Total Receipts	880,334	880,334
Resources Available:	1,011,590	1,011,590
Expenditures:		
Administration	104,900	104,900
Police Department	339,700	339,700
Municipal Court	13,250	13,250
Fire Department	131,710	131,710
Park Department	77,700	55,200
Street Department	6,500	6,500
Municipal Pool	53,600	53,600
Lake	61,230	61,230
Library	0	22,500
Operating Transfers to:		
Special Highway	50,000	50,000
Cash Forward	173,000	173,000
Total Expenditures	1,011,590	1,011,590
Unencumbered Cash Balance December 31	0	0

City of Altamont

2022

Adopted Budget		2022 Adopted Budget	2022 Proposed Amended Budget
General Fund - Detail Page 1			
Expenditures:			
Administration			
Salaries		71,700	71,700
Contractual		26,700	26,700
Commodities		6,500	6,500
Capital Outlay		0	0
Total		104,900	104,900
Police Department			
Salaries		242,400	242,400
Contractual		77,300	77,300
Commodities		19,500	19,500
Capital Outlay		500	500
Total		339,700	339,700
Municipal Court			
Salaries		10,850	10,850
Contractual		2,000	2,000
Commodities		400	400
Capital Outlay		0	0
Total		13,250	13,250
Fire Department			
Salaries		10,800	10,800
Contractual		110,000	110,000
Commodities		10,500	10,500
Capital Outlay		410	410
Total		131,710	131,710
Park Department			
Salaries		1,100	1,100
Contractual		60,800	38,300
Commodities		10,800	10,800
Capital Outlay		5,000	5,000
Total		77,700	55,200
Street Department			
Salaries		2,500	2,500
Contractual		0	0
Commodities		4,000	4,000
Capital Outlay		0	0
Total		6,500	6,500
Municipal Pool			
Salaries		26,800	26,800
Contractual		12,000	12,000
Commodities		2,800	2,800
Capital Outlay		12,000	12,000
Total		53,600	53,600
Lake			
Salaries		3,000	3,000
Contractual		48,230	48,230
Commodities		5,000	5,000
Capital Outlay		5,000	5,000
Total		61,230	61,230
Page 1 - Total		788,590	766,090

City of Altamont

2022

Adopted Budget		2022 Adopted Budget	2022 Proposed Amended Budget
General Fund - Detail Page 2			
Expenditures:			
Library			
Salaries		0	0
Contractual - Appropriation to Library		0	22,500
Commodities		0	0
Capital Outlay		0	0
		0	0
Total		0	22,500
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total		0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total		0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total		0	0
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Capital Outlay			
Total		0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total		0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total		0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total		0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total		0	0
Page 2 -Total		0	22,500
Page 1 -Total		788,590	766,090
Grand Total		788,590	788,590

(Note: Should agree with general sub-totals.)

2022

**Notice of Budget Hearing for Amending the
2022 Budget**

The governing body of

City of Altamont

will meet on the day of December 27, 2021 at 7:00 PM at Altamont City Council Room for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at Altamont City Hall
and will be available at this hearing.

Summary of Amendments

Fund	2022 Adopted Budget			2022 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
General	42.096	198,545	1,011,590	1,011,590

LeaAnn Myers
Official Title: City Administrator

City Administrator Report City Council December 9, 2021

1. **Year End** - Working on end of the year processing
2. **Year End training** - Attended municipal training for processing 1099's, W2's and budgetary year end process
3. **KMU Safety training** - KMU presented safety training to the employees on safe lifting.
4. **Notary Training** - Attended a training over the new notary requirements
5. **Lineman Services** - Attended lineman services discussion with Kansas Municipal Electric Agency and City of Chetopa on Saturday, December 11th.
6. **Employee Benefits** - Worked with employees to finalize optional benefits for 2022.
7. **American Rescue Funds Act** - Worked with CIC Municipal Software support to complete the processing of the American Rescue Funds to the pay 10% percent of the resident's February energy crisis bill.
 - a. Due to restrictions within the software, a credit was applied to each resident's account instead of going towards their back bill if they still owed.
8. **Utility Accounts** - Bridget has been working to clean up terminated accounts with outstanding balances by sending them to CBK for collections.

EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;