

CITY OF ALTAMONT

407 S HUSTON ▪ P.O. BOX 305 ▪ ALTAMONT, KS 67330
PHONE (620) 784-5612 ▪ FAX (620) 784-5882 ▪ WEBSITE: ALTAMONTKS.COM

ALTAMONT CITY COUNCIL

Mayor Richard Hayward
Councilmembers: Ben Cochran, Raymond Coffey,
Cameron Johnston, Lyle Sykes and Kyle Wiford

January 27, 2022

7:00 PM Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE & PRAYER

MINUTES - Regular meeting of January 13, 2022

INVOICES - \$84,786.93

PUBLIC COMMENT & GUESTS

- A. New Police Officer - Blake Sanchez
- B. Dean Ruark - Extended Lake Stay

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

A.

OLD BUSINESS

- A. Council Retreat
 - a. February 17th, City Park Building 6:00 - 8:30 p.m.

NEW BUSINESS

A.

TABLED & PENDING BUSINESS

- B. Old Fire Department Building Demolition
- C. War Veteran Memorial
- D. Electric Rate Increase
- E. Sewer Rate Increase
- F. American Rescue Funds

DEPARTMENT REPORTS

- A. City Administrator

EXECUTIVE SESSION MOTION

COMMUNICATIONS:

The City Office is closed to the public until further notice.

ADJOURNMENT



Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
40	City of Altamont Petty cash			
01-27-2022		Fire Truck title	Contractual	\$10.00
01-27-2022		Park building - King & Waun	Park Building Deposit Refunds	\$80.00
Subtotal for Vendor 40 - City of Altamont Petty cash :				\$90.00
83	Verizon			
02-2022		Police Cell Phones	Contractual	\$139.35
Subtotal for Vendor 83 - Verizon :				\$139.35
160	ALTAMONT RECREATION COMMISSION			
01-2022		tax distribution	Contractual	\$2,850.00
Subtotal for Vendor 160 - ALTAMONT RECREATION CO				\$2,850.00
248	BAUGHER EQUIPMENT, INC.			
01-2022		tire assy, bolt, 15w40, idler, bearing, filters blades	Commodities	\$500.00
01-2022		tire assy, bolt, 15w40, idler, bearing, filters blades	Commodities	\$500.00
01-2022		tire assy, bolt, 15w40, idler, bearing, filters blades	Commodities	\$292.95
Subtotal for Vendor 248 - BAUGHER EQUIPMENT, INC. :				\$1,292.95
289	Vail's Automotive and Towing			
4835		Police vehicle tow for Court	Contractual	\$104.00
Subtotal for Vendor 289 - Vail's Automotive and Towing				\$104.00
382	CITY ATTORNEY'S ASSOC. OF KS			
3632		Membership Dues	Contractual	\$35.00
Subtotal for Vendor 382 - CITY ATTORNEY'S ASSOC. O				\$35.00
464	Don Osenbaugh			
2022-2		Council Retreat	Contractual	\$500.00
Subtotal for Vendor 464 - Don Osenbaugh :				\$500.00
691	HIGHER CALLING TECHNOLOGIES LLC			
37412		Offsite Computer Backup	Contractual	\$525.60
37412		Offsite Computer Backup	Contractual	\$525.60

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
691		HIGHER CALLING TECHNOLOGIES LLC		
37412		Offsite Computer Backup	Contractual	\$525.60
37412		Offsite Computer Backup	Contractual	\$525.60
37412		Offsite Computer Backup	Contractual	\$525.60
Subtotal for Vendor 691 - HIGHER CALLING TECHNOLO				\$2,628.00
800		IIMC		
2022 Myers		Annual Renewal	Contractual	\$175.00
Subtotal for Vendor 800 - IIMC :				\$175.00
881		KANSAS RURAL WATER ASSN.		
2022		Annual Dues	Contractual	\$481.70
Subtotal for Vendor 881 - KANSAS RURAL WATER ASS				\$481.70
940		KDHE - WATER - ENVIRON. LABS		
54067		colilert drinking water	Contractual	\$247.00
Subtotal for Vendor 940 - KDHE - WATER - ENVIRON. LA				\$247.00
949		KANSAS MUNICIPAL ENERGY AGENCY		
011220222		electric	Utility Costs	\$41,096.73
Subtotal for Vendor 949 - KANSAS MUNICIPAL ENERGY				\$41,096.73
950		Kansas Municipal Gas Agency		
01-2022		gas	Utility Costs	\$21,795.69
Subtotal for Vendor 950 - Kansas Municipal Gas Agency				\$21,795.69
960		KANSAS MUNICIPAL UTILITIES,INC		
16753		Membership Dues	Contractual	\$418.60
16753		Membership Dues	Contractual	\$418.60
16753		Membership Dues	Contractual	\$418.60
16753		Membership Dues	Contractual	\$418.60
16753		Membership Dues	Contractual	\$418.60
Subtotal for Vendor 960 - KANSAS MUNICIPAL UTILITIE				\$2,093.00

Approved Invoices by Vendor- Summary

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Vendor Invoice	PO	Description	Account Description	Invoice Amt
971	KANSAS STATE TREASURER			
02-2022		Loan Interest Gas Loan Payment	Payment Plan- Loan Payback	\$8,488.85
Subtotal for Vendor 971 - KANSAS STATE TREASURER				\$8,488.85
973	Kansas Mayors Association			
3858		Membership Dues	Contractual	\$50.00
Subtotal for Vendor 973 - Kansas Mayors Association :				\$50.00
1373	LeaAnn Myers			
2022-1		Sewing Police Patches	Contractual	\$22.50
Subtotal for Vendor 1373 - LeaAnn Myers :				\$22.50
1660	POSTMASTER			
02-2022		Postage	Contractual	\$40.00
02-2022		Postage	Contractual	\$40.00
02-2022		Postage	Contractual	\$40.00
02-2022		Postage	Contractual	\$40.00
02-2022		Postage	Contractual	\$40.00
Subtotal for Vendor 1660 - POSTMASTER :				\$200.00
2111	CenturyLink			
01312022		phone service	Contractual	\$47.28
01312022		phone service	Contractual	\$100.00
01312022		phone service	Contractual	\$18.81
01312022		phone service	Contractual	\$57.69
01312022		phone service	Contractual	\$57.69
01312022		phone service	Contractual	\$57.68
01312022		phone service	Contractual	\$57.68
01312022		phone service	Contractual	\$57.69
Subtotal for Vendor 2111 - CenturyLink :				\$454.52
2385	USD 506 LCHS YEARBOOK			
2022		Yearbook ad	Contractual	\$275.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
2385	USD 506 LCHS YEARBOOK			
Subtotal for Vendor 2385 - USD 506 LCHS YEARBOOK :				\$275.00
79500	Als Fitness Center			
02-2022		gym memberships	Contractual	\$10.00
02-2022		gym memberships	Contractual	\$30.00
02-2022		gym memberships	Contractual	\$30.00
02-2022		gym memberships	Contractual	\$20.00
02-2022		gym memberships	Contractual	\$70.00
Subtotal for Vendor 79500 - Als Fitness Center :				\$160.00
79541	Nathan Barnett			
01172022		work jeans	Commodities	\$76.63
Subtotal for Vendor 79541 - Nathan Barnett :				\$76.63
79977	CNH INDUSTRIAL RETAIL ACCOUNTS			
02-01-2022		tractor payment	Contractual	\$952.01
Subtotal for Vendor 79977 - CNH INDUSTRIAL RETAIL A				\$952.01
80264	Heather Beasley			
01242022		Park Building refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80264 - Heather Beasley :				\$40.00
80324	Erika Biggs			
01212022		Park building refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80324 - Erika Biggs :				\$40.00
80325	Glock Professional, Inc.			
100160472		Armorer's Course - J. March	Training/ Conference/ Dues	\$250.00
Subtotal for Vendor 80325 - Glock Professional, Inc. :				\$250.00
80326	Blue to Gold, LLC			
JOP-22-IG0007		Criminal Investigations, Interview & Interrogation - J. March	Training/ Conference/ Dues	\$249.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
Invoice				
80326		Blue to Gold, LLC		
			Subtotal for Vendor 80326 - Blue to Gold, LLC :	\$249.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
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Grand Total: \$84,786.93

Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
01 General Fund		
01	General Government	\$1,035.00
02	Gen Police	\$800.85
03	General Court	\$104.00
04	General Fire	\$77.28
05	General Park	\$452.95
		<hr/>
		\$2,470.08
03 Municipal Equipment Reser		
00	NonDepartmental	\$952.01
		<hr/>
		\$952.01
04 Library		
00	NonDepartmental	\$10.00
		<hr/>
		\$10.00
05 Recreation		
00	NonDepartmental	\$2,850.00
		<hr/>
		\$2,850.00
09 Lake Fund		
00	NonDepartmental	\$518.81
		<hr/>
		\$518.81
50 Water Utility Fund		
00	NonDepartmental	\$1,770.59

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
			\$1,770.59	
	51	Electric Utility Fund		
	00	NonDepartmental	\$42,215.25	
			\$42,215.25	
	52	Gas Utility Fund		
	00	NonDepartmental	\$31,326.43	
			\$31,326.43	
	53	Sewer Utility Fund		
	00	NonDepartmental	\$1,561.88	
			\$1,561.88	
	54	Sanitation Utility Fund		
	00	NonDepartmental	\$1,041.88	
			\$1,041.88	
	65	Al's Fitness Center		
	00	NonDepartmental	\$70.00	
			\$70.00	
		Grand Total:	\$84,786.93	

AP Check Register (APLT43)

City of Altamont

Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank No: 1	Account:	006572		
35322	1/27/2022	79500	Als Fitness Center	\$160.00
35323	1/27/2022	160	ALTAMONT RECREATION COMMISSION	\$2,850.00
35324	1/27/2022	248	BAUGHER EQUIPMENT, INC.	\$1,292.95
35325	1/27/2022	80326	Blue to Gold, LLC	\$249.00
35326	1/27/2022	2111	CenturyLink	\$454.52
35327	1/27/2022	382	CITY ATTORNEY'S ASSOC. OF KS	\$35.00
35328	1/27/2022	40	City of Altamont Petty cash	\$90.00
35329	1/27/2022	79977	CNH INDUSTRIAL RETAIL ACCOUNTS	\$952.01
35330	1/27/2022	464	Don Osenbaugh	\$500.00
35331	1/27/2022	80324	Erika Biggs	\$40.00
35332	1/27/2022	80325	Glock Professional, Inc.	\$250.00
35333	1/27/2022	80264	Heather Beasley	\$40.00
35334	1/27/2022	691	HIGHER CALLING TECHNOLOGIES LLC	\$2,628.00
35335	1/27/2022	800	IIMC	\$175.00
35336	1/27/2022	973	Kansas Mayors Association	\$50.00
35337	1/27/2022	949	KANSAS MUNICIPAL ENERGY AGENCY	\$41,096.73
35338	1/27/2022	950	Kansas Municipal Gas Agency	\$21,795.69
35339	1/27/2022	960	KANSAS MUNICIPAL UTILITIES,INC	\$2,093.00
35340	1/27/2022	881	KANSAS RURAL WATER ASSN.	\$481.70
35341	1/27/2022	971	KANSAS STATE TREASURER	\$8,488.85
35342	1/27/2022	940	KDHE - WATER - ENVIRON. LABS	\$247.00
35343	1/27/2022	1373	LeaAnn Myers	\$22.50
35344	1/27/2022	79541	Nathan Barnett	\$76.63

AP Check Register (APLT43)

City of Altamont

Check No	Check Date	Vendor No	Vendor Name	Check Amount
35345	1/27/2022	1660	POSTMASTER	\$200.00
35346	1/27/2022	2385	USD 506 LCHS YEARBOOK	\$275.00
35347	1/27/2022	289	Vail's Automotive and Towing	\$104.00
35348	1/27/2022	83	Verizon	\$139.35
Bank Account Totals:				\$84,786.93
Total Of Checks:				\$84,786.93

City Administrator Report City Council January 27, 2022

1. **Year End** - Finishing up end of the year processing for 1099's and W2's
2. **Payment Plans** - Continuing to review payment plan balances
3. **Annual Reports** - the City Office is working on annual reports
4. **Audit** - Preparing for the 2021 City audit which is scheduled for March 29, 2022.
5. **Police Interviews** - Conducted Police Interviews with Chief Shields
 - a. Hired Blake Sanchez to fill the 4th police officer opening
 - b. Officer Sanchez started on January 19, 2022
6. **New Hire** - Processed new hire paperwork and enrollments
7. **ARPA Funds**- Attended a webinar by the Department of the Treasury regarding American Rescue Plan Act funds reporting.
8. **Council Retreat** - The City Council Retreat will be held at the Altamont City Park Building on Thursday, February 17th from 6:00 p.m. to 8:30 p.m. with presenter Don Osenbaugh. A meal will be provided.
9. **McMillen Park** - Met with GLMV Architecture and Dick Horton Consulting regarding the McMillen Park master plan concept.
 - a. Chad Weinand with GLMV Architecture is planning on attending an upcoming Council meeting to go over the concept.
10. **Office Closed** - The City Office is closed to the public until further notice.



EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

(1) Personnel matters of nonelected personnel;

(2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;

(3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;

(4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;

(5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;

(6) preliminary discussions relating to the acquisition of real property;