

# CITY OF ALTAMONT

407 S HUSTON ▪ P.O. BOX 305 ▪ ALTAMONT, KS 67330  
PHONE (620) 784-5612 ▪ FAX (620) 784-5882 ▪ WEBSITE: ALTAMONTKS.COM

## ALTAMONT CITY COUNCIL

Mayor Richard Hayward  
Councilmembers: Colt Booth, Ben Cochran,  
Tyler Julich, Lyle Sykes and Kyle Wiford

**January 11, 2024**

**7:00 PM Regular Meeting**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRAYER – Rusty Husted

MINUTES - Regular meeting of December 28, 2023

INVOICES – P13 **\$98,098.06 + \$46,366.91 = \$144,464.97**

PUBLIC COMMENT & GUESTS

A.

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

A. Resolution 298 - GAAP Waiver

OLD BUSINESS

A. Downtown Parking

a. 2021 Cost for Project

i. All American Paving for seal and crack filling - \$13,820.00

ii. Wildcat Striping - \$2,055.00

b. 2024 Bids for Project

i. Springfield Striping & Sealing - \$23,985.03

ii. Wildcat Striping - \$1,876.00

NEW BUSINESS

A.

TABLED & PENDING BUSINESS

A. Old Fire Department Building Demolition

B. Lansdowne Garden

C. McMillen Park

D. Sewer Rate Increase



## DEPARTMENT REPORTS

- A. City Administrator
- B. Fire
- C. Police
- D. Utility

## EXECUTIVE SESSION MOTION

## COMMUNICATIONS:

- The City Office will be closed Monday, January 15, 2024, in observation of Martin Luther King Day.
- If you haven't already, please turn in your Low-to- Moderate Income survey to the City Office. This survey allows the City of Altamont and USD 506 to apply for grants for our community.

## ADJOURNMENT

**MINUTES**  
**CITY OF ALTAMONT**  
**DECEMBER 28, 2023**

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Ben Cochran led the prayer. Councilmembers present: Ben Cochran, Kyle Wiford, Colt Booth, Lyle Sykes & Tyler Julich.
MINUTES	Councilmember Cochran moved, and Sykes seconded to approve the minutes of the December 14 <sup>th</sup> meeting. Motion carried.
INVOICES	Councilmember Sykes moved and Wiford seconded to pay invoices totaling \$33,496.14. Motion carried.
HOUSING	<p>Jerri Hammerschmidt with First Step Builders, LLC came to speak about assisting with bringing housing to Altamont and the services she would help provide such as an assessment of housing needs, developing framework for addressing needs, obtaining additional benefits and resources, and working to implement a housing plan. She emphasized the importance of economic development, housing, and daycare.</p> <p>Cochran stepped out at 7:14PM</p> <p>Cochran back in at 7:14PM</p>
VETERANS MEMORIAL	<p>O’Brien Ready Mix is donating the concrete for the Veteran’s Memorial and Matt Volmer will donate the finishing of the concrete. The remaining costs are the Marble Tablet, Heather is currently working on a grant through the Parsons Area Community Foundation, the pavers, and flagpole.</p> <p>Discussed the average engraving cost of the 8x4” checkered gray and mahogany pavers before and after being laid. Before: \$84.50/paver. After: \$118.50/paver.</p> <p>The City would like to begin selling the pavers and getting information out to the community to establish interest and set the preselling cost to \$125/paver and after the order selling at \$150/paver to offset the cost of the engraving.</p> <p>Cochran has no issue with beginning to sell pavers as long as the funds are kept separate. Mayor Hayward commented to keep contact information as well. Sykes wants to know what the letter limit would be for each paver but thinks moving forward is great and would like to see the diagram and details posted in an advertisement to give a good visual and see what interest there is and he is excited for this project and is happy to be a part of it.</p> <p>LeaAnn commented on the possibility of having a flagpole base set in the concrete as it is laid to allow the placement of a flag and pole behind the Tablet of the Veteran’s Memorial. Council agreed if it is lit properly.</p>
POLICE EQUIPMENT	<p>Council was provided quotes to update Police Body and In-Car Cameras from Axon, Safe Fleet, and Lenslock.</p> <ul style="list-style-type: none"><li>- Axon Total Bundle: \$79,486.70 with Tasers, \$65,075.70 without Tasers Tasers Quote and Payments: \$14,411.00 Body Camera Quotes and Payments: \$33,082.50 In-Car Camera Quotes and Payments: \$31,993.20</li><li>- Safe Fleet Total Body and In-Car Camera Quote: \$59,380.00</li><li>- Lenslock Total Body and In-Car Camera Quote: \$55,725</li></ul> <p>City Administrator went over the differences between the three companies and what they have to offer over the time of their contracts.</p> <p>Wiford comments he appreciates the other quotes being provided, he understands how important this equipment is and his issue was with how it was a last-minute thing and would like to see more preparation and having a plan in place to replace equipment in a timely manner. He would like to see this purchase to come out of the Public Safety Sales Tax, so the Police and Vehicle Budgets are not impacted and work together with the fire department to make a strategic plan to be able to purchase the cameras and tasers as well as looking at the SBCA’s for the fire department.</p> <p>Councilmember Wiford moved and Sykes seconded to approve the purchase of the Axon quote, total bundle purchase is \$79,486.70. Motion carried.</p> <p>Police Chief Shields expressed his appreciation to the Council for the approval.</p>

**MINUTES  
CITY OF ALTAMONT  
DECEMBER 28, 2023**

CITY ADMINISTRATOR	<p><b>1) Downtown Parking</b> – Contacted several companies to request a quote for striping the downtown parking area. I have one quote but will have additional quotes in time for this Council meeting.</p> <p><b>2) Police Equipment</b> – Worked with the Police Department to get additional quotes for body and in-car cameras.</p> <p><b>3) Housing</b> – Jerri Hammerschmidt with First Steps Builders is planning on attending Council to discuss housing options.</p> <p>    <b>a)</b> Commissioner Terry Weidert has reached out to set up a meeting with Altamont and a few of the other cities after the first of the year.</p> <p><b>4) Year End</b> – Working on year-end</p> <p><b>5) Council Training</b> – Included two opportunities in your packet for Council training through the Kansas League of Municipalities. Please let me know if you would like me to sign you up.</p> <p><b>6) Employee Benefits</b> – Employees were given the opportunity to discuss optional retirement plans through SEK Financials.</p> <p><b>7) USD 506 Auxiliary Gym</b> – USD 506 sent an email agreeing to pay for “all the cost as listed on the attached document totaling \$50,414.76” on December 11, 2023.</p> <p>    <b>a)</b> Brad Myers ordered utilities supplies on December 15, 2023.</p> <p>    <b>b)</b> Attorney Robert Myers was sending USD 506 a clarification email regarding their response.</p> <p><b>8) LMI Study</b> – Heather is working with SEK Regional Planning on the LMI Study.</p> <p><b>9) Water Meter Pilot Program</b> – Eight water meters and AMI endpoints were installed throughout town on October 10, 2023, to start the water meter pilot program.</p> <p><b>10) Lead and Copper</b> – If you have not turned in your Lead and Copper Survey, please get those turned in. Contact the City Office if you need a new copy of the survey.</p> <p>    <b>a)</b> The Utility Department has started contacting residents if we have not received their survey.</p>
POLICE REPORT	<ul style="list-style-type: none"><li>- Been pretty active.</li><li>- Participated in the Shop with a Cop with the Parsons Police Department</li><li>- Officers are in an enforcement period during the holiday season for DUI’s and seatbelts.</li><li>- The Department has remained busy but uneventful during this time.</li></ul>
UTILITY REPORT	<ul style="list-style-type: none"><li>- Read meters</li><li>- Replaced 2 gas meters and 3 regulators at residences on North Ness Road. We were having some pressure issues.</li><li>- Change out 5 gas dials and 1 electric meter during meter reading.</li><li>- Gas meter hit by auto at 804 4<sup>th</sup>, repair set and replace meter and regulator. Going to move to house at a later date.</li><li>- Cut trees</li><li>- Unplug sewer main line between 6<sup>th</sup> and 7<sup>th</sup> from Illinois to Virginia, we have a lot of trouble there</li><li>- Replace 2 gas meters and regulators on North Ness</li><li>- Lead and Copper Reports</li><li>- Take ¼ sewer samples and take to Meridian Lab in Mound Valley.</li></ul>
COMMUNICATIONS	<ul style="list-style-type: none"><li>- The City Offices will be closed Monday January 1<sup>st</sup>, in observation of New Year’s Day.</li><li>- Raymond Coffey was present to discuss Water board project updates and to thank his fellow Councilmembers during his time served on Council.</li></ul>
ADJOURN	Councilmember Cochran moved and Sykes seconded to adjourn. Motion Carried 8:03PM
DATE	<hr/> Bridget Nash, Deputy City Clerk

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
<b>60</b>	<b>CITY OF ALTAMONT</b>				
	01012024		utility bills	Contractual	\$230.39
	01012024		utility bills	Contractual	\$377.90
	01012024		utility bills	Contractual	\$436.71
	01012024		utility bills	Contractual	\$514.35
	01012024		utility bills	Contractual	\$269.31
	01012024		utility bills	Contractual	\$96.03
	01012024		utility bills	Contractual	\$290.72
	01012024		utility bills	Contractual	\$348.14
	01012024		utility bills	Contractual	\$229.19
	01012024		utility bills	Contractual	\$304.87
<b>Subtotal for Vendor 60 - CITY OF ALTAMONT :</b>					<b>\$3,097.61</b>
<b>100</b>	<b>Labette Avenue</b>				
	12312023		Wage Ordinance 654	Contractual	\$31.11
<b>Subtotal for Vendor 100 - Labette Avenue :</b>					<b>\$31.11</b>
<b>150</b>	<b>Altamont Builders Supply</b>				
	134770		primer, pipe, couplings, propane, fescue seed	Commodities	\$163.39
	134770		cable ties	Commodities	\$6.99
	134770		sprayer	Commodities	\$44.99
	134770		pvc elbow, pipe, plug	Commodities	\$428.99
<b>Subtotal for Vendor 150 - Altamont Builders Supply :</b>					<b>\$644.36</b>
<b>164</b>	<b>ALTAMONT LIBRARY</b>				
	12312023		Tax distribution	Contractual	\$17,866.12
<b>Subtotal for Vendor 164 - ALTAMONT LIBRARY :</b>					<b>\$17,866.12</b>
<b>240</b>	<b>B&amp;L Waterworks Supply</b>				
	8780		Storm Wall Pipe	Commodities	\$553.20
<b>Subtotal for Vendor 240 - B&amp;L Waterworks Supply :</b>					<b>\$553.20</b>

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>248</b>	<b>BAUGHER EQUIPMENT, INC.</b>			
342		900D Grasshopper Mower, additional 72" Deck	Capital Outlay	\$17,826.95
342		900D Grasshopper Mower, additional 72" Deck	Commodities	\$8,000.00
<b>Subtotal for Vendor 248 - BAUGHER EQUIPMENT, INC. :</b>				<b>\$25,826.95</b>
<b>754</b>	<b>TouchTone Communications</b>			
3244143		phone service	Contractual	\$29.01
3244143		phone service	Contractual	\$29.02
3244143		phone service	Contractual	\$29.02
<b>Subtotal for Vendor 754 - TouchTone Communications :</b>				<b>\$87.05</b>
<b>806</b>	<b>ISCO INDUSTRIES</b>			
1111760tax		Tax on Gas Pipe	Contractual	\$100.46
<b>Subtotal for Vendor 806 - ISCO INDUSTRIES :</b>				<b>\$100.46</b>
<b>865</b>	<b>KANSAS DEPARTMENT OF REVENUE</b>			
12312023		Utility Sales Tax	Contractual	\$2,479.10
<b>Subtotal for Vendor 865 - KANSAS DEPARTMENT OF R</b>				<b>\$2,479.10</b>
<b>866</b>	<b>KANSAS DEPT OF REVENUE</b>			
Q4 2023		Water Protection	Contractual	\$307.59
<b>Subtotal for Vendor 866 - KANSAS DEPT OF REVENUE :</b>				<b>\$307.59</b>
<b>880</b>	<b>KANSAS ONE CALL SYSTEM INC</b>			
3120137		14 Locates	Contractual	\$16.80
<b>Subtotal for Vendor 880 - KANSAS ONE CALL SYSTEM I</b>				<b>\$16.80</b>
<b>940</b>	<b>KDHE - WATER - ENVIRON. LABS</b>			
65699		Colilert Drinking Water	Contractual	\$283.00
<b>Subtotal for Vendor 940 - KDHE - WATER - ENVIRON. LA</b>				<b>\$283.00</b>
<b>1000</b>	<b>EVERGY</b>			
12272023		electric	Contractual	\$56.60
12272023		electric	Contractual	\$446.70

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
<b>1000</b>	<b>EVERGY</b>				
	12272023		electric	Contractual	\$23.69
<b>Subtotal for Vendor 1000 - EVERGY :</b>					<b>\$526.99</b>
<b>1057</b>	<b>LABETTE COUNTY PUBLIC</b>				
	2563		fuel	Contractual	\$180.16
	2563		fuel	Contractual	\$109.93
	2563		fuel	Contractual	\$583.54
	2563		fuel	Contractual	\$25.00
	2563		fuel	Vehicle	\$1,030.04
<b>Subtotal for Vendor 1057 - LABETTE COUNTY PUBLIC :</b>					<b>\$1,928.67</b>
<b>1245</b>	<b>MCCARTY'S</b>				
	12272023		ink, color copies, toner, calendars	Commodities	\$278.66
<b>Subtotal for Vendor 1245 - MCCARTY'S :</b>					<b>\$278.66</b>
<b>1250</b>	<b>VISA 2 - Fire</b>				
	12182023		fuel	Vehicle	\$146.85
	12182023		turtle wax	Commodities	\$26.22
<b>Subtotal for Vendor 1250 - VISA 2 - Fire :</b>					<b>\$173.07</b>
<b>1340</b>	<b>MIDWEST MINERALS, LLC</b>				
	12312023		stockpile rock	Commodities	\$440.68
<b>Subtotal for Vendor 1340 - MIDWEST MINERALS, LLC :</b>					<b>\$440.68</b>
<b>1550</b>	<b>O'REILLY AUTOMOTIVE INC</b>				
	12282023		Capsules	Commodities	\$104.67
	12282023		Capsules	Vehicle	\$16.82
<b>Subtotal for Vendor 1550 - O'REILLY AUTOMOTIVE INC</b>					<b>\$121.49</b>
<b>1680</b>	<b>PUBLIC WHOLESALE WATER SUPPLY</b>				
	12262023		Water	Utility Costs	\$11,250.00
<b>Subtotal for Vendor 1680 - PUBLIC WHOLESALE WATE</b>					<b>\$11,250.00</b>

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>2230 THOMAS IMPLEMENT</b>				
01022024		freight	Contractual	\$47.45
<b>Subtotal for Vendor 2230 - THOMAS IMPLEMENT :</b>				<b>\$47.45</b>
<b>2306 MERIDIAN ANALYTICAL LABS, LLC</b>				
MV2301234		Wastewater Analysis	Contractual	\$387.75
<b>Subtotal for Vendor 2306 - MERIDIAN ANALYTICAL LAB</b>				<b>\$387.75</b>
<b>2447 VISA 8 - Police</b>				
12182023		de-icer, parade candy, window washer fluid	Commodities	\$91.75
<b>Subtotal for Vendor 2447 - VISA 8 - Police :</b>				<b>\$91.75</b>
<b>9587 Raymond Coffey</b>				
2023 Q4		Water Meeting Mileage	Contractual	\$40.61
<b>Subtotal for Vendor 9587 - Raymond Coffey :</b>				<b>\$40.61</b>
<b>79532 VISA 8 - Office</b>				
12182023a		Employee Christmas gift cards	Commodities	\$600.00
12182023a		police uniforms	Commodities	\$365.39
12182023a		lamination pouches	Commodities	\$36.52
12182023a		cleaning supplies	Commodities	\$110.94
<b>Subtotal for Vendor 79532 - VISA 8 - Office :</b>				<b>\$1,112.85</b>
<b>79702 John R. Steeby</b>				
12282023		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
<b>Subtotal for Vendor 79702 - John R. Steeby :</b>				<b>\$40.00</b>
<b>79706 Koons Gas Measurement</b>				
62086		Pilot Rebuild Kit, plug	Commodities	\$702.65
62262		Orifices	Commodities	\$66.12
<b>Subtotal for Vendor 79706 - Koons Gas Measurement :</b>				<b>\$768.77</b>
<b>79832 Core &amp; Main</b>				
803971		5/8x3/4 PJX PJ	Commodities	\$2,854.98



# Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>79832</b>	<b>Core &amp; Main</b>			
<b>Subtotal for Vendor 79832 - Core &amp; Main :</b>				<b>\$2,854.98</b>
<b>79889</b>	<b>Border States Industries Inc</b>			
01012024		fuse links, guy marker, tape, polymer, Electric Meter (USD 506), Brackets, band cluster, wire	Commodities	\$5,876.00
<b>Subtotal for Vendor 79889 - Border States Industries Inc</b>				<b>\$5,876.00</b>
<b>80229</b>	<b>GFL Environmental</b>			
12312023		Transfer Station Fees	Utility Costs	\$2,982.03
<b>Subtotal for Vendor 80229 - GFL Environmental :</b>				<b>\$2,982.03</b>
<b>80237</b>	<b>Kim Pease</b>			
12282023		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
<b>Subtotal for Vendor 80237 - Kim Pease :</b>				<b>\$40.00</b>
<b>80272</b>	<b>Visa 9 - Office</b>			
12182023		carpet cleaner, towels	Commodities	\$10.25
<b>Subtotal for Vendor 80272 - Visa 9 - Office :</b>				<b>\$10.25</b>
<b>80318</b>	<b>Visa 5 - Office</b>			
12182023		Drinking Water	Contractual	\$18.00
<b>Subtotal for Vendor 80318 - Visa 5 - Office :</b>				<b>\$18.00</b>
<b>80456</b>	<b>Edna Bamberry</b>			
12282023		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
<b>Subtotal for Vendor 80456 - Edna Bamberry :</b>				<b>\$40.00</b>
<b>80659</b>	<b>George Electric</b>			
2222		Labor - \$120	Contractual	\$120.00
2222		3/4 pvc and fitting - \$600	Commodities	\$600.00
<b>Subtotal for Vendor 80659 - George Electric :</b>				<b>\$720.00</b>

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
<b>80675 Justin Bertling</b>					
	12282023		Clothing Reimbursement	Commodities	\$218.68
<b>Subtotal for Vendor 80675 - Justin Bertling :</b>					<b>\$218.68</b>
<b>80681 Volmer Construction LLC</b>					
	1405		24x55x4 Patio Slab for Lansdowne	Contractual	\$10,000.00
	1405		24x55x4 Patio Slab for Lansdowne	Contractual	\$1,994.80
	1406		Curbing against building in Lansdowne Garden	Contractual	\$3,200.00
<b>Subtotal for Vendor 80681 - Volmer Construction LLC :</b>					<b>\$15,194.80</b>
<b>80684 Palmer Wahl</b>					
	21550		pipe mount, pen recorder, rec chart, recorder system	Commodities	\$1,641.23
<b>Subtotal for Vendor 80684 - Palmer Wahl :</b>					<b>\$1,641.23</b>

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
Invoice				

Grand Total: \$98,098.06

## Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
<b>01 General Fund</b>		
01 General Government	\$377.90	
02 Gen Police	\$1,740.18	
04 General Fire	\$521.21	
05 General Park	\$410.72	
	<hr/>	
	\$3,050.01	
<b>03 Municipal Equipment</b>		
00 NonDepartmental	\$8,000.00	
	<hr/>	
	\$8,000.00	
<b>04 Library</b>		
00 NonDepartmental	\$17,866.12	
	<hr/>	
	\$17,866.12	
<b>07 Special Highway Fund</b>		
00 NonDepartmental	\$620.84	
	<hr/>	
	\$620.84	
<b>09 Lake Fund</b>		
00 NonDepartmental	\$18,394.68	
	<hr/>	
	\$18,394.68	
<b>22 Park Donations</b>		
00 NonDepartmental	\$10,000.00	
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	\$10,000.00	

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
	<b>50</b>	<b>Water Utility Fund</b>		
	00	NonDepartmental	\$16,696.81	
			<hr/>	
			\$16,696.81	
	<b>51</b>	<b>Electric Utility Fund</b>		
	00	NonDepartmental	\$8,086.70	
			<hr/>	
			\$8,086.70	
	<b>52</b>	<b>Gas Utility Fund</b>		
	00	NonDepartmental	\$2,960.84	
			<hr/>	
			\$2,960.84	
	<b>53</b>	<b>Sewer Utility Fund</b>		
	00	NonDepartmental	\$981.21	
			<hr/>	
			\$981.21	
	<b>54</b>	<b>Sanitation Utility Fund</b>		
	00	NonDepartmental	\$3,766.95	
			<hr/>	
			\$3,766.95	
	<b>60</b>	<b>Sales Tax</b>		
	00	NonDepartmental	\$2,479.10	
			<hr/>	
			\$2,479.10	
	<b>62</b>	<b>Capital Improvement Fund</b>		
	00	NonDepartmental	\$5,194.80	
			<hr/>	
			\$5,194.80	
		<b>Grand Total:</b>	<hr/>	
			\$98,098.06	

**AP Check Register (APLT43)**

City of Altamont

		Check No	Check Date	Vendor No	Vendor Name	Check Amount
<b>Bank No:</b>	<b>1</b>	<b>Account:</b> 006572				
		37234	1/11/2024	150	Altamont Builders Supply	\$644.36
		37235	1/11/2024	164	ALTAMONT LIBRARY	\$17,866.12
		37236	1/11/2024	240	B&L Waterworks Supply	\$553.20
		37237	1/11/2024	248	BAUGHER EQUIPMENT, INC.	\$25,826.95
		37238	1/11/2024	79889	Border States Industries Inc	\$5,876.00
		37239	1/11/2024	60	CITY OF ALTAMONT	\$3,097.61
		37240	1/11/2024	79832	Core & Main	\$2,854.98
		37241	1/11/2024	80456	Edna Bamberry	\$40.00
		37242	1/11/2024	1000	EVERGY	\$526.99
		37243	1/11/2024	80659	George Electric	\$720.00
		37244	1/11/2024	80229	GFL Environmental	\$2,982.03
		37245	1/11/2024	806	ISCO INDUSTRIES	\$100.46
		37246	1/11/2024	79702	John R. Steeby	\$40.00
		37247	1/11/2024	80675	Justin Bertling	\$218.68
		37248	1/11/2024	866	KANSAS DEPT OF REVENUE	\$307.59
		37249	1/11/2024	880	KANSAS ONE CALL SYSTEM INC	\$16.80
		37250	1/11/2024	940	KDHE - WATER - ENVIRON. LABS	\$283.00
		37251	1/11/2024	80237	Kim Pease	\$40.00
		37252	1/11/2024	79706	Koons Gas Measurement	\$768.77
		37253	1/11/2024	100	Labette Avenue	\$31.11
		37254	1/11/2024	1057	LABETTE COUNTY PUBLIC	\$1,928.67
		37255	1/11/2024	1245	MCCARTY'S	\$278.66
		37256	1/11/2024	2306	MERIDIAN ANALYTICAL LABS, LLC	\$387.75

**AP Check Register (APLT43)**

City of Altamont

Check No	Check Date	Vendor No	Vendor Name	Check Amount
37257	1/11/2024	1340	MIDWEST MINERALS, LLC	\$440.68
37258	1/11/2024	1550	O'REILLY AUTOMOTIVE INC	\$121.49
37259	1/11/2024	80684	Palmer Wahl	\$1,641.23
37260	1/11/2024	1680	PUBLIC WHOLESALE WATER SUPPLY	\$11,250.00
37261	1/11/2024	9587	Raymond Coffey	\$40.61
37262	1/11/2024	2230	THOMAS IMPLEMENT	\$47.45
37263	1/11/2024	754	TouchTone Communications	\$87.05
37264	1/11/2024	1250	VISA 2 - Fire	\$173.07
37265	1/11/2024	80318	Visa 5 - Office	\$18.00
37266	1/11/2024	79532	VISA 8 - Office	\$1,112.85
37267	1/11/2024	2447	VISA 8 - Police	\$91.75
37268	1/11/2024	80272	Visa 9 - Office	\$10.25
37269	1/11/2024	80681	Volmer Construction LLC	\$15,194.80
Bank Account Totals:				<b>\$95,618.96</b>
Total Of Checks:				<b>\$95,618.96</b>

---

**AP Wire Register (APLT44)**

City of Altamont

Wire Nbr.	Wire Date	Vendor No	Vendor Name	Wire Amount
<b>Bank No: 1      Account: 006572</b>				
-1189	1/11/2024	865	KANSAS DEPARTMENT OF REVENUE	\$2,479.10
<b>Bank Account Totals:</b>				<b>\$2,479.10</b>
<b>Total Of Wires:</b>				<b>\$2,479.10</b>

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>40</b>	<b>City of Altamont Petty cash</b>			
01092024		Postage to SEK Regional Planning	Contractual	\$7.60
<b>Subtotal for Vendor 40 - City of Altamont Petty cash :</b>				<b>\$7.60</b>
<b>60</b>	<b>CITY OF ALTAMONT</b>			
01042024		Business Incentive - Utility Credit for Miller Tire 3 Year Anniversary - Acct 1403-80136	Contractual	\$50.00
01042024		Business Incentive - Utility Credit for Miller Tire 3 Year Anniversary - Acct 1403-80136	Contractual	\$50.00
01042024		Business Incentive - Utility Credit for Miller Tire 3 Year Anniversary - Acct 1403-80136	Contractual	\$50.00
01042024		Business Incentive - Utility Credit for Miller Tire 3 Year Anniversary - Acct 1403-80136	Contractual	\$50.00
01042024		Business Incentive - Utility Credit for Miller Tire 3 Year Anniversary - Acct 1403-80136	Contractual	\$50.00
Gas Adj		USD 506 Gas Credit to Utility Account - Premise 1513 - \$3249.85, 1157 - \$2114.15, 1167 - \$2356.20	Contractual	\$7,720.20
<b>Subtotal for Vendor 60 - CITY OF ALTAMONT :</b>				<b>\$7,970.20</b>
<b>382</b>	<b>CITY ATTORNEY'S ASSOC. OF KS</b>			
5168		Membership - Robert Myers	Contractual	\$35.00
<b>Subtotal for Vendor 382 - CITY ATTORNEY'S ASSOC. O</b>				<b>\$35.00</b>
<b>422</b>	<b>Altamont Disc Golf</b>			
2024 Donation		Idle Hour Lake Open Donation	Grants & Donations	\$100.00
<b>Subtotal for Vendor 422 - Altamont Disc Golf :</b>				<b>\$100.00</b>
<b>806</b>	<b>ISCO INDUSTRIES</b>			
11118185		valve box 24" slip top bot, gas ball valves	Commodities	\$2,273.86
<b>Subtotal for Vendor 806 - ISCO INDUSTRIES :</b>				<b>\$2,273.86</b>
<b>865</b>	<b>KANSAS DEPARTMENT OF REVENUE</b>			
12312023a		utility sales tax	Contractual	\$1,000.00
<b>Subtotal for Vendor 865 - KANSAS DEPARTMENT OF R</b>				<b>\$1,000.00</b>



# Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
<b>955</b>	<b>KANSAS MUNICIPAL INS. TRUST</b>				
	13-3094		2024 Worker's Comp Insurance	Contractual	\$751.95
	13-3094		2024 Worker's Comp Insurance	Contractual	\$456.60
	13-3094		2024 Worker's Comp Insurance	Contractual	\$7.40
	13-3094		2024 Worker's Comp Insurance	Contractual	\$985.90
	13-3094		2024 Worker's Comp Insurance	Contractual	\$169.48
	13-3094		2024 Worker's Comp Insurance	Contractual	\$492.80
	13-3094		2024 Worker's Comp Insurance	Contractual	\$744.54
	13-3094		2024 Worker's Comp Insurance	Contractual	\$467.29
	13-3094		2024 Worker's Comp Insurance	Contractual	\$1,790.20
	13-3094		2024 Worker's Comp Insurance	Contractual	\$3,716.14
	13-3094		2024 Worker's Comp Insurance	Contractual	\$634.30
	13-3094		2024 Worker's Comp Insurance	Contractual	\$17.28
	13-3094		2024 Worker's Comp Insurance	Contractual	\$287.12
<b>Subtotal for Vendor 955 - KANSAS MUNICIPAL INS. TRU</b>					<b>\$10,521.00</b>
<b>960</b>	<b>KANSAS MUNICIPAL UTILITIES,INC</b>				
	18630		Level 1 Training 2025 Quarterly Dues	Contractual	\$405.50
	18630		Level 1 Training 2025 Quarterly Dues	Contractual	\$405.50
	18673		2024 Dues	Contractual	\$2,242.00
<b>Subtotal for Vendor 960 - KANSAS MUNICIPAL UTILITIE</b>					<b>\$3,053.00</b>
<b>962</b>	<b>KANSAS MUNICIPAL JUDGES ASSOC.</b>				
	2024		2024 Membership - Brian Johnson	Contractual	\$25.00
<b>Subtotal for Vendor 962 - KANSAS MUNICIPAL JUDGES</b>					<b>\$25.00</b>
<b>971</b>	<b>KANSAS STATE TREASURER</b>				
	02012024		Gas Loan Payment	Payment Plan- Loan Payback	\$8,868.31
<b>Subtotal for Vendor 971 - KANSAS STATE TREASURER</b>					<b>\$8,868.31</b>
<b>980</b>	<b>LEAGUE OF KANSAS</b>				
	8241		KOMA for Elected Officials - Julich, Wiford, Booth	Contractual	\$175.00

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>980</b>		<b>LEAGUE OF KANSAS</b>		
<b>Subtotal for Vendor 980 - LEAGUE OF KANSAS :</b>				<b>\$175.00</b>
<b>1030</b>		<b>LCHS Project Prom</b>		
2024		Donation	Grants & Donations	\$75.00
<b>Subtotal for Vendor 1030 - LCHS Project Prom :</b>				<b>\$75.00</b>
<b>1442</b>		<b>National Integrated Pest Mgt.</b>		
2169		pest control	Contractual	\$30.00
2169		pest control	Contractual	\$30.00
2169		pest control	Contractual	\$30.00
2169		pest control	Contractual	\$30.00
<b>Subtotal for Vendor 1442 - National Integrated Pest Mgt.</b>				<b>\$120.00</b>
<b>1445</b>		<b>National Association of Chiefs Of Police</b>		
2024		2024 Membership	Contractual	\$60.00
<b>Subtotal for Vendor 1445 - National Association of Chief</b>				<b>\$60.00</b>
<b>2442</b>		<b>W &amp; W BACKHOE &amp; TRENCHING</b>		
9270		Bore Meade Road to repair water leak	Contractual	\$800.00
<b>Subtotal for Vendor 2442 - W &amp; W BACKHOE &amp; TRENCH</b>				<b>\$800.00</b>
<b>79511</b>		<b>Altamont Firemen's Relief Assn.</b>		
02012024		2014 Chevy Fire Truck lease payment - Final Payment	Contractual	\$3,589.79
<b>Subtotal for Vendor 79511 - Altamont Firemen's Relief A</b>				<b>\$3,589.79</b>
<b>79621</b>		<b>ACTIVE 911, INC.</b>		
540847		Alerting System	Contractual	\$300.00
<b>Subtotal for Vendor 79621 - ACTIVE 911, INC. :</b>				<b>\$300.00</b>
<b>79847</b>		<b>Wichita State University</b>		
2024		CCMOFA Memberships - Myers, Beasley, Nash, KSGFOA Membership - Myers	Contractual	\$225.00
<b>Subtotal for Vendor 79847 - Wichita State University :</b>				<b>\$225.00</b>

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>79945</b>	<b>Vision Service Plan (CT)</b>			
012024		employee vision insurance	Contractual	\$51.15
012024		employee vision insurance	Benefits	\$76.23
012024		employee vision insurance	Benefits	\$43.56
012024		employee vision insurance	Benefits	\$10.89
<b>Subtotal for Vendor 79945 - Vision Service Plan (CT) :</b>				<b>\$181.83</b>
<b>80064</b>	<b>Ditch Witch Financial Services</b>			
6793859		Ditch Witch Lease Purchase - 6 month payment	Contractual	\$5,566.32
<b>Subtotal for Vendor 80064 - Ditch Witch Financial Servic</b>				<b>\$5,566.32</b>
<b>80230</b>	<b>New Directions</b>			
31833		Employee Assistance Program	Contractual	\$110.00
31833		Employee Assistance Program	Contractual	\$110.00
31833		Employee Assistance Program	Contractual	\$110.00
31833		Employee Assistance Program	Contractual	\$110.00
31833		Employee Assistance Program	Contractual	\$250.00
31833		Employee Assistance Program	Contractual	\$250.00
31833		Employee Assistance Program	Contractual	\$110.00
<b>Subtotal for Vendor 80230 - New Directions :</b>				<b>\$1,050.00</b>
<b>80491</b>	<b>Sydney Hockett</b>			
01032024		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
<b>Subtotal for Vendor 80491 - Sydney Hockett :</b>				<b>\$40.00</b>
<b>80683</b>	<b>Jarrett &amp;/or Keri Woofter</b>			
01022024		Meter Deposit Refund	Contractual	\$300.00
<b>Subtotal for Vendor 80683 - Jarrett &amp;/or Keri Woofter :</b>				<b>\$300.00</b>

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
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Grand Total: \$46,336.91

## Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
<b>01 General Fund</b>		
01 General Government	\$622.97	
02 Gen Police	\$4,099.70	
03 General Court	\$42.28	
04 General Fire	\$1,047.29	
05 General Park	\$814.54	
11 Municipal Pool	\$492.80	
	<hr/>	
	\$7,119.58	
<b>02 Public Safety Equipment</b>		
00 NonDepartmental	\$3,589.79	
	<hr/>	
	\$3,589.79	
<b>03 Municipal Equipment</b>		
00 NonDepartmental	\$5,566.32	
	<hr/>	
	\$5,566.32	
<b>06 Meter Deposit Fund</b>		
00 NonDepartmental	\$300.00	
	<hr/>	
	\$300.00	
<b>07 Special Highway Fund</b>		
00 NonDepartmental	\$751.95	
	<hr/>	
	\$751.95	
<b>50 Water Utility Fund</b>		

# Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
	00	NonDepartmental	\$2,351.40	
			\$2,351.40	
	<b>51</b>	<b>Electric Utility Fund</b>		
	00	NonDepartmental	\$2,872.75	
			\$2,872.75	
	<b>52</b>	<b>Gas Utility Fund</b>		
	00	NonDepartmental	\$19,478.97	
			\$19,478.97	
	<b>53</b>	<b>Sewer Utility Fund</b>		
	00	NonDepartmental	\$1,199.80	
			\$1,199.80	
	<b>54</b>	<b>Sanitation Utility Fund</b>		
	00	NonDepartmental	\$2,055.20	
			\$2,055.20	
	<b>60</b>	<b>Sales Tax</b>		
	00	NonDepartmental	\$1,000.00	
			\$1,000.00	
	<b>82</b>	<b>Insurance Reserve Fund</b>		
	00	NonDepartmental	\$51.15	
			\$51.15	
		<b>Grand Total:</b>	<b>\$46,336.91</b>	

**AP Check Register (APLT43)**

City of Altamont

	Check No	Check Date	Vendor No	Vendor Name	Check Amount
<b>Bank No:</b>	<b>1</b>	<b>Account:</b>	006572		
	37270	1/11/2024	79621	ACTIVE 911, INC.	\$300.00
	37271	1/11/2024	422	Altamont Disc Golf	\$100.00
	37272	1/11/2024	79511	Altamont Firemen's Relief Assn.	\$3,589.79
	37273	1/11/2024	382	CITY ATTORNEY'S ASSOC. OF KS	\$35.00
	37274	1/11/2024	60	CITY OF ALTAMONT	\$7,970.20
	37275	1/11/2024	40	City of Altamont Petty cash	\$7.60
	37276	1/11/2024	80064	Ditch Witch Financial Services	\$5,566.32
	37277	1/11/2024	806	ISCO INDUSTRIES	\$2,273.86
	37278	1/11/2024	80683	Jarrett &/or Keri Woofter	\$300.00
	37279	1/11/2024	955	KANSAS MUNICIPAL INS. TRUST	\$10,521.00
	37280	1/11/2024	962	KANSAS MUNICIPAL JUDGES ASSOC.	\$25.00
	37281	1/11/2024	960	KANSAS MUNICIPAL UTILITIES,INC	\$3,053.00
	37282	1/11/2024	971	KANSAS STATE TREASURER	\$8,868.31
	37283	1/11/2024	1030	LCHS Project Prom	\$75.00
	37284	1/11/2024	980	LEAGUE OF KANSAS	\$175.00
	37285	1/11/2024	1445	National Association of Chiefs Of Police	\$60.00
	37286	1/11/2024	1442	National Integrated Pest Mgt.	\$120.00
	37287	1/11/2024	80230	New Directions	\$1,050.00
	37288	1/11/2024	80491	Sydney Hockett	\$40.00
	37289	1/11/2024	79945	Vision Service Plan (CT)	\$181.83
	37290	1/11/2024	2442	W & W BACKHOE & TRENCHING	\$800.00
	37291	1/11/2024	79847	Wichita State University	\$225.00
<b>Bank Account Totals:</b>					<b>\$45,336.91</b>

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**AP Check Register (APLT43)**

City of Altamont

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**Check No****Check Date****Vendor No****Vendor Name****Check Amount**

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**Total Of Checks:****\$45,336.91**

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**AP Wire Register (APLT44)**

City of Altamont

Wire Nbr.	Wire Date	Vendor No	Vendor Name	Wire Amount
<b>Bank No: 1      Account: 006572</b>				
-1190	1/11/2024	865	KANSAS DEPARTMENT OF REVENUE	\$1,000.00
<b>Bank Account Totals:</b>				<b>\$1,000.00</b>
<b>Total Of Wires:</b>				<b>\$1,000.00</b>



RESOLUTION # 298

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of said municipality which require financial statements and financial reports to be prepared in conformity with said act for the year ended December 2023.

NOW, THEREFORE BE IT RESOLVED, by the City of Altamont, Kansas in regular meeting duly assembled this 11th day of January 2024 that the said City of Altamont shall cause its financial statements and financial reports of the said municipality to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

PASSED AND APPROVED by the Governing Body of the City of Altamont, this 11th day of January 2024.

---

Richard O. Hayward, Mayor

Attest:

---

Heather Beasley, City Clerk

City admin @ Altamont R9.com

CONTRACT • PROPOSAL • INVOICE

ALL AMERICAN

PAVING

ASPHALT PAVING AND SEAL COATING  
417.621.8499

Make checks payable to: Brandon Walker

Check No. \_\_\_\_\_

Date Aug 2-21

Customer City of Altamont

Phone(s) 620-784-2142

Address 3 Huston St Altamont R9 62330

☐ Hot Mix Blacktop

☐ Patching

☒ Seal Coating  
crack filler

☐ Grading

Other Blow of fix cracks and seal coat huston  
St from railroad tracks to 160 All work  
garateed

~~\$2.40~~ per sq. ft.

This does not reflect other contractors' prices.  
We do not guarantee undergrowth.

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$ \$13,820<sup>00</sup>

Dollars

With payments to be made as follows: payment due at completion of job

Any alteration or deviation from the above specifications involving extra costs will be

Respectfully submitted

executed only upon written order, and will be come an extra charge over and above the estimate.

Brandon Walker

All agreements contingent upon strikes, accidents, or delays beyond our control

Note- This proposal may be withdrawn by us if not accepted within 1 days

Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are

Hereby accepted. You are authorized to do the work as specified.

Signature \_\_\_\_\_

Payments will be made as outlined above.

Date of Acceptance Aug 2-21

Signature \_\_\_\_\_

If customer breaches contract before start of work, they are still liable for material cost of job.

INVOICE  
WILDCAT STRIPING  
ASPHALT-CONCRETE MARKING

KEN ANDERSON  
1567A COUNTY ROAD 2000  
CANEE, KS 67333  
~~HOME PHONE - (620)879-2830~~  
CELL PHONE - (918)397-3970

DATE: 8-16-21

INVOICE: #258

LOCATION: ALTAMONT, KS.

JOB DESCRIPTION: Striping main street parking  
and handicap areas and crosswalks  
Restriped school crosswalks

TOTAL COST: \$2,055.00

THANK YOU,  
KEN ANDERSON

\* 2185.00  
- 130.00  
-----  
2055.00

I reduced bid by \*130.00 for  
not striping school crossing on Highway



Friday, January 05, 2024

Thank you for allowing us to provide the attached proposal.

Springfield Striping & Sealing has been proudly serving the Ozarks since 1971 by providing the most dependable service, using the highest quality products available and employing the highest quality work standards. We have built our reputation on one simple philosophy: To provide you with the best possible job.

Please respond to this email to confirm it was received and the attachments could be opened and viewed. If you have any questions or comments regarding our proposal, please do not hesitate to contact us.

Once again, thank you for the opportunity to earn your business! We look forward to being of service.

Thank you,

*Jon Schlup*





Sealcoat, crack seal & restripe area

Altamont

**S**PRINGFIELD  
STRIPING  
SEALING   
since 1971

**JON SCHLUP**

jschlup@springfieldstriping.com  
Cell 417.830.4780  
Fax 417.831.6240

3809 E. Energy Place  
Springfield, MO 65803  
www.springfieldstriping.com





# Contract

Date: 1/5/2024  
Contract #: 24-0069

**Submitted To:**

City of Altamont  
407 S. Hutson  
Altamont, KS 67330

**Contact:** LeaAnn Myers  
**Phone:** 620.784.5612  
**Fax:**

**Job Location:**

City of Altamont  
Houston Ave from  
4th to 6th Street  
Altamont, KS 67330

## SEALCOATING, CRACK SEALING & STRIPING

**DESCRIPTION**

1. Provide two applications of Coal Tar or Asphalt Emulsion Pavement Sealer over existing asphalt surface with third coat applied to all entranceways.

**SITE CONDITIONS**

1. Apply coating when pavement temperature is at least fifty five (55) degrees F and air temperature is the same and rising.
2. Apply coating during dry weather and when rain is not anticipated.

**PREPARATION**

1. Spray all vegetation in cracks with Roundup Quick Pro Dry Instant Kill where applicable prior to job date.
2. Clean all cracks with compressed air, wire wheel routing and hand work to ensure all loose debris is removed.
3. Inject all cracks 3/16" or larger with Nuvo CS Type C crack sealant not associated with alligatored areas (does not include asphalt and concrete joints).
4. Prime oil spots. Heat and scrape excess oil off pavement and apply Tarloc MPC Oil Spot Primer to promote adhesion of sealer.
5. Clean entire asphalt surface and remove all debris from job site and discard.

**APPLICATION**

1. Allow each coat to cure sufficiently to take traffic between coats.
2. Allow final coat to dry overnight under good drying conditions before allowing traffic.

**STRIPING**

1. All striping of lines and any other marking on pavement will be re-applied unless otherwise directed by owner.
2. Sherwin Williams brand paint will be applied by approved commercial striping equipment at the manufacturer's suggested application rate. All paints used meet or exceed Federal Specification TTP115E or TTP1952B.

**PROTECTION**

1. All barricades will be supplied and set up prior to commencement of work and removed from job site after completion of project.
2. Owner will be responsible for having parking area cleared of vehicles. If towing services are required to perform work, towing charges will be at owner's expense.

**WARRANTY**

1. One year warranty on all asphalt sealing for peeling and chipping of sealer, except over existing oil spots. Warranty only valid for parking areas blocked over a 24 hour period per manufacturers recommendations.

Description	Cost
Sealcoating	14,720.03
Crack Sealing (6,180 LF)	6,118.20
Crosswalks restriping adjacent to Houston Street on Side Streets Included	3,146.80
NOTE: Job bid to be completed in (1) day on a Sunday. Bid to be accepted within 30 days of receipt. In the case that the owner requests the work to be completed later, or this is new construction, pricing would be adjusted based on AC index, raw materials, supplies and labor rates at the time of completion. If any adjustments are needed the customer will be informed prior to the start of work.	
We propose to furnish labor & materials according to specifications for:	\$23,985.03

Past due accounts are charged 1.5% per month. TERMS: Due Upon Completion. Please see Notice To Owner on reverse side.

Springfield Striping & Sealing

Authorized Signature: \_\_\_\_\_

*Jon Schlup*

JPS

Date: 01.05.2024

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made according to the terms listed above.

**Customer Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

The parties agree that in the event of litigation arising from the performance or breach of this agreement, that the prevailing party shall recover from the non-prevailing party its reasonable attorney's fees, court costs, and litigation expenses.

**NOTICE TO OWNER**

**FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY, WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429, RSMO. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.**

**PROPOSAL**  
**WILDCAT STRIPING**  
**ASPHALT-CONCRETE MARKING**  
KEN ANDERSON  
1567A COUNTY ROAD 2000  
CANEEY, KS 67333  
CELL PHONE - (918)397-3970

DATE: 12-18-23

LOCATION: City of Altamont

JOB DESCRIPTION: Main Street Striping  
Parking Lane's  
Handicap Area's  
Center Line's  
Main Street Crossing  
Mileage

TOTAL COST: \$1,876.00

THANK YOU,



## City Administrator Report City Council January 11, 2024

1. **Downtown Parking** – Received quotes for updating downtown parking
2. **Police Equipment** – Ordered Police Equipment. It is expected in February 2024.
3. **Strategic Planning** – Working with the Department Heads to finalize strategic planning for Council
4. **Housing** – Reached out to Commissioner Terry Weidert to set up a meeting with Altamont and a few of the other cities regarding housing
5. **Year End** – Working on year-end
  - a. Updated Employee benefits and withholdings
  - b. Updated Payroll Tax Tables for 2024
  - c. Processed Employee W-2's
  - d. Closed the 2023 Budget Year and rolled over to 2024
6. **Audit** – The 2023 Audit is scheduled for February 26<sup>th</sup>. The Office staff has started gathering requested information for the audit.
7. **SAM** – Renewed the annual System Award Management registration
8. **Lawnmower** – The new Grasshopper mower and deck have arrived.
9. **Council Training** – Signed Councilmembers up for requested training through the Kansas League of Municipalities.
10. **Water Meter Pilot Program** - Eight water meters and AMI endpoints were installed throughout town on October 10, 2023, to start the water meter pilot program.
  - a. Smart Earth Technologies, the AMI portion of this project, filed for bankruptcy. LeaAnn will be having a meeting with those involved to see what our options are moving forward.
11. **USD 506 Auxiliary Gym** – USD 506 sent an email agreeing to pay for “all the cost as listed on the attached document totaling \$50,414.76” on December 11, 2023.
  - i. Brad Myers ordered utilities supplies on December 15, 2023.
12. **LMI Study** – Heather is working with SEK Regional Planning on the Low to Moderate Income Study.



13. **Lead and Copper** - If you have not turned in your Lead and Copper Survey, please get those turned in. Contact the City Office if you need a new copy of the survey.
- a. The Utility Department has started contacting residents if we have not received their survey.

# **Altamont Police Department**

## **Report**

The police department has handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

Warnings issued for traffic infractions by officers – 4

Citations issued for traffic infractions by officers – 15

KBI Adult reports - 1 Fraud

1 accident report

Finished up 2023 end of the year reports

All officers have been very active with patrol duties and enforcement.

Report submitted by Chief Michael Shields

## EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

**K.S.A. 75-4319.** Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;