

**MINUTES  
CITY OF ALTAMONT  
February 10, 2022**

REGULAR MEETING The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Ben Cochran, Raymond Coffey and Kyle Wiford.

MINUTES Councilmember Cochran moved and Wiford seconded to approve the minutes for January 27, 2022. Motion carried.

INVOICES Councilmember Coffey moved and Cochran seconded to accept to pay the invoices in the amount of \$31,212.83. Motion carried.

COUNCIL RETREAT Council Retreat is scheduled for Thursday February 17<sup>th</sup> at the City Park Building from 6-8:30PM.

KMGA The council was provided a KMGA member update in their packets.

CITY ADMINISTRATOR

1. Year End – Finished up end of the year processing for 1099's and W2's
2. Payment Plans – Continuing to review payment plan balances
3. Annual Reports – the City Office is working on annual reports
4. Audit – Preparing for the 2021 City audit which is scheduled for March 29, 2022
5. Council Retreat – The City Council Retreat will be held at the Altamont City Park Building Thursday, February 17<sup>th</sup> from 6:00 p.m. to 8:30 p.m. with presenter Don Osenbaugh. A meal will be provided.
6. McMillen Park Master Plan – Chad Weinand with GLMV Architecture is planning on attending the March 10, 2022 Council meeting to go over the concept.
7. Office Closed – The City Office is closed to the public until further notice.
8. Utility Schedule – The Utility Department is on alternating work schedules for a couple of weeks to protect their department from the effects of Covid-19
9. Accounts Payable – Stated cross-training Heather on Accounts Payable.

COMMUNICATIONS The City Office will be closed on Monday, February 21<sup>st</sup> in observation of President's Day.

ADJOURN Councilmember Cochran moved and Coffey seconded to adjourn. Motion carried. 7:04 PM

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DATE

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Bridget Nash, Deputy City Clerk