

**MINUTES
CITY OF ALTAMONT
December 27, 2021**

REGULAR MEETING The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Ben Cochran, Raymond Coffey, Kyle Wiford, and Lyle Sykes

MINUTES Councilmember Cochran moved and Coffey seconded to accept the minutes of the City Council meeting from December 9, 2021. Motion carried.

INVOICES Councilmember Coffey moved and Cochran seconded to pay the invoices in the amount of \$83,866.04. Motion carried.

WAGE ORDINANCE #634 Repealing Ordinance #621 providing guidelines for the salaries and wages of certain appointed officers and employees of the City of Altamont.

Councilmember Cochran moved and Wiford seconded to accept ordinance 634 the wage ordinance.

Councilmember Cochran yes, Councilmember Coffey yes, Councilmember Wiford yes and Councilmember Sykes yes

KMGA UPDATE The Council was provided with the KMGA update for December 2021

KMEA LINEMAN SERVICES The Council was provided with notes and an updated contract from the meeting that was attended on December 11, 2021. Councilmember Sykes asked if there had been an electric inspection on what we have and if it needs fixed or updated. Mayor Hayward and LeaAnn Myers stated that there has been work on checking poles and other things that would need to be fixed or updated.

After discussion it was decided to get more information from Twin Valley and discuss with Utility Superintendent Brad Myers, what his thoughts were on cost of projects needed.

CMB LICENSE APPROVAL Councilmember Cochran motioned and Sykes seconded to approve the CMB License for Casey's General Store Incorporated.

Councilmember Cochran motioned and Wiford seconded to approve the CMB License application for The Corner Store LLC.

2022 BUDGET ADJUSTMENT PUBLIC HEARING The 2022 Budget Hearing was open to the public. A line item was added to general fund for the Library to allow for funding, the City Park budget was reduced by the same amount. No public comments or questions, budget hearing closed. Councilmember Coffey motioned and Wiford seconded to approve the 2022 adjustment to the budget.

CITY ADMINISTRATOR REPORT

1. Year End-Working on end of the year processing
2. Attended municipal training for processing 1099's, W2's and budgetary year end process.
3. KMU Safety Training-KMU presented safety training to the employees on safe lifting.
4. Notary Training-Attended a training over the new notary requirements.
5. Lineman Services-Attended lineman services discussion with Kansas Municipal Electric Agency and City of Chetopa on Saturday, December 11th.
6. Employee Benefits-Worked with employees to finalize optional benefits for 2022
7. American Rescue Funds Act-Worked with CIC Municipal Software support to complete the processing of the American Rescue Funds to the pay 10% of the resident's February energy crisis bill.
 - a. Due to restrictions within the software, a credit was applied to each resident's account instead of going towards their back bill if they still owed.
8. Utility Accounts-Bridget has been working to clean up terminated accounts with outstanding balances by sending them to CBK for collections.

COMMUNICATIONS City Offices will be closed Monday January 3rd for the New Year.
The family of Gail Nelson sent a Thank You card to the city for the donation to his memorial.

ADJOURN Councilmember Cochran moved and Coffey seconded to adjourn. Motion carried. 7:24 PM

DATE

Heather Beasley, City Clerk