

**MINUTES  
CITY OF ALTAMONT  
November 29, 2022**

REGULAR MEETING	<p>The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Ben Cochran, Raymond Coffey, Kyle Wiford &amp; Cameron Johnston.</p>
MINUTES	<p>Councilmember Cochran moved and Johnston seconded to approve the minutes of November 10, 2022. Motion carried.</p>
INVOICES	<p>Councilmember Cochran moved and Coffey seconded to approve the payment of invoices in the amount of \$75,023.38. Motion carried.</p>
BUILDING REPAIRS	<p>Council was provided with a quote from TW Construction (Terry Waun) for the Utility Shop behind the Police Department. The total estimate on this quote for labor and materials is \$18,110.00, the quote from Cook's in the spring was \$21,700. Mayor Hayward wanted LeaAnn to attempt communication with Cook's Services one more time, and if unable to reach them turn their information over to the City Attorney Robert Myers.</p> <p>Councilmember Cochran moved and Coffey seconded to discontinue the contract with Cook's outside of issues and repair of doors that have already been installed. Motion Carried.</p> <p>Councilmember Cochran moved and Coffey seconded to approve the estimate for TW Construction in the amount of \$18,110.00 for repairs to the City Building. Motion Carried</p>
LANDSDOWNE	<p>Chad Weinand from GLMV Architect reached out to Heather Beasley and LeaAnn Myers about the concept of Landsdowne. Chad explained that a student intern would be working on the concept so there would be no charge for the project. The timeframe would be extended due to working around his class schedules and deadlines.</p> <p>Councilmember Johnston moved and Cochran seconded to apply for the Parsons Area Community Foundation Grant for two concrete pads at Landsdowne Garden. Motion Carried.</p>
ELECTRIC UPGRADE	<p>The electric upgrade from Wabash to Karner Avenues just north of 4<sup>th</sup> Street was completed on November 17, 2022. The Altamont Utility Department and Twin Valley Electric were both instrumental in this project. The Altamont Utility Department prepared the project by trimming trees and digging the holes for the new electric poles and down guys. Twin Valley Electric put in the new wire and made the tie in's.</p> <p>We appreciate both entities for their hard work. This was a significant improvement to the City of Altamont electric system and will continue to benefit the City for many years to come. City Superintendent Brad Myers would like to continue to make these much-needed improvements moving forward for the Altamont citizens and businesses.</p> <p>Councilmember Cochran appreciated the professionalism and kindness of both entities during the project.</p>
EMPLOYEE RAISES	<p>Councilmember Cochran moved and Coffey seconded to move the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b) (1) to include: City Administrator LeaAnn Myers. The open meeting will resume in the City Council room at 7:20PM. Motion Carried</p> <p>Regular meeting resumed in the City Council Room at 7:20PM. No action taken.</p>
CITY ADMINISTRATOR	<p><b>1) CCMFOA Training</b> – City Clerk Heather Beasley and Deputy Clerk Bridget Nash attended the City Clerk and Municipal Finance Officer Association (CCMFOA) training in Wichita. This was Heather's second year of attending and Bridget's first year.</p> <p><b>2) Budget Amendment</b> – Submitted the 2022 Municipal Equipment Reserve Budget Amendment to the County Clerk.</p> <p><b>3) Police Officer Opening</b> – Reviewed applications and conducted interviews for the full-time Police positions. Chief Michael Shields has been conducting background checks.</p> <p>a) We made an offer to Mr. Anthony Austin and he accepted the position. Mr. Austin is starting on December 16<sup>th</sup>.</p> <p>b) We are still accepting applications for the other full-time police officer position. Information can be found at <a href="http://www.altamontks.com">www.altamontks.com</a>.</p>

**MINUTES**  
**PAGE TWO**  
**November 29, 2022**

**4) Seat Belt Enforcement** – The Altamont Police Department participated in the Thanksgiving Safe Arrival traffic enforcement campaign from November 19 to November 27.

**5) Lead and Copper** – Heather Beasley has been talking to residents as they come in the office about the lead and copper letters. Every resident will need to return their letter to the City Office as part of the EPA requirements for lead and copper reporting.

a) The remaining letters have been mailed out.

**6) Solid Waste** – The solid waste rate meeting was November 16<sup>th</sup>. The Parsons Sun article is included in your packet as LeaAnn Myers was unable to attend.

**7) Building Repairs** – Brad reached out to different contractors to get new bids to replace the roof and walls in the utility building behind the Altamont Police Department. Brad only received one bid which is included in your packet.

**8) KDHE Waste Tire Grant** – Heather Beasley is in the process of applying for the KDHE Waste Tire Grant for 10 new benches for downtown. The grant is a 50/50 match grant. Grant recipients will be announced in the spring.

**WATER DISTRICT UPDATE** Council was provided with the City of Altamont Water District Usage and Cost update in their packets. Councilmember Coffey said the Water District contracts are coming up, not including the City of Altamont. With the cities renewal schedule being off from others, they would like to renew early in order to renew everyone at once. The water district would like to look at contracted amounts and decide if they would need to be adjusted.

**COMMUNICATIONS**  
-Council Dates for 2022  
-Thursday, December 8  
-Tuesday, December 27  
-Christmas Parade  
-December 9<sup>th</sup> at 7PM

**ADJOURN** Councilmember Cochran moved and Johnston seconded to adjourn. Motion carried.  
7:29PM

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DATE

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Heather Beasley, City Clerk