

**MINUTES
CITY OF ALTAMONT
NOVEMBER 28, 2023**

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Rusty Adams was present to lead prayer. Councilmembers present: Ben Cochran, Lyle Sykes & Cameron Johnston.
MINUTES	Councilmember Johnston moved and Cochran seconded to approve the minutes from the November 9 th meeting. Motion carried.
INVOICES	Councilmember Cochran moved and Sykes seconded to pay invoices in the amount of \$68,429.38. Motion carried.
RESOLUTION 297	Resolution allowing Security Benefit 457 deferred compensation plan to be available to city employees. Councilmember Cochran moved and Sykes seconded to approve 297 the Altamont KPERS 457 plan, City Clerk Heather Beasley asked to amend the motion to Security Benefit 457, Cochran "I'll amend my motion" Sykes seconded the amendment. Motion carried.
LAWN MOWER QUOTE	Baugher Equipment quoted a 2024 Grasshopper 900D at \$21,454.20 add an extra \$4,372.75 with an additional 72" deck. The trade in value of the 2013 Grasshopper 725 trade-in value \$4000.00, there would also be the option to sell the mower on Purple Wave Auctions. The regular maintenance on the 2013 Grasshopper mower is estimated to cost \$979.10. If we choose to keep the 2013 Grasshopper, there are additional repair expenses estimated in the amount of \$5171.00 due to the age of the machine to keep it in good working condition making the total upkeep cost estimate is \$6,150.10. Councilmember Cochran wanted to verify again that the money was in the budget for the mower. City Administrator Myers stated that there was plenty of money in the lake fund, not much comes out of that. She stated that the park fund could also be used for that expense as the mower is used to mow the park as well. Councilmember Sykes asked if there was any benefit to keeping the 2013 mower or would it need to be used to offset the cost of the new mower. Superintendent Myers thought that it needed to be used to help offset the cost of the new mower, and get the larger deck to make mowing the lake easier. Councilmember Cochran moved and Johnston seconded to approve the purchase of the 2024 Grasshopper 900D for \$21,454.20 from Baugher equipment, Cochran "I will amend my motion to include the additional 72" deck for \$4,372.75. Motion carried. Councilmember Cochran moved and Sykes seconded to list the 2013 Grasshopper 725 on Purple Wave. Motion carried.
DOWNTOWN PARKING	Superintendent Brad Myers stated that he thinks that Huston needs to be painted, as you can't see the lines currently. He also thinks that vehicles are getting larger and he thinks that it's a lot safer to not have the middle parking on Huston any longer. Councilmember Cochran suggested larger trucks parking in the middle, if they don't fit within the lines and their vehicle extends past the lines. Mayor Hayward requested painting the addresses on the curbs for identification. Councilmember Sykes would like to get an estimate on the striping with and without the middle parking. Council would like to table the conversation in order to allow some time to think about the current parking issue and possible solutions.
CITY ADMINISTRATOR	1) LCC Donor Appreciation Luncheon – LeaAnn Myers and Heather Beasley attended the LCC Donor Appreciation Luncheon where Councilmember Ben Cochran was presented with the 2023 Van Meter Outstanding Alumni Award. Congratulations Ben! 2) Continuing Education – Heather and Bridget Nash attended the City Clerks & Municipal Finance Officers Association Fall Conference. 3) Year End – Working on year-end 4) Employee Evaluations – Employees were given the opportunity to meet with a KPERS 457 representative about optional retirement. a) Employees were given the opportunity to meet with a Globe Life representative for additional optional insurance benefits. 5) Employee Evaluations – All employees have received their Employee Evaluations. 6) USD 506 Auxiliary Gym – Staff completed an estimate and provided it to the school on November 3 rd for the utility extension for the Auxiliary Gym. a) USD 506 was provided with an itemized summary of the utility estimate on November 10, 2023, for the Auxiliary Gym b) City Administrator LeaAnn Myers and City Attorney Robert Myers have a meeting set up with USD 506 regarding this project in December. 7) LMI Study – Heather is working with SEK Regional Planning on the LMI Study. 8) Recreation – Turkey Boxes are at the local businesses. a) The Altamont Christmas Parade is on Friday, December 8 th at 7PM. 9) Water Meter Pilot Program – Eight water meters and AMI endpoints were installed

**MINUTES
PAGE TWO
NOVEMBER 28, 2023**

throughout town on October 10, 2023, to start the water meter pilot program.

b) Everything is running smoothly with the test meters. The information they provide has been very useful for both the City and the customers.

10) Lead and Copper – If you have not turned in your Lead and Copper Survey, please get those turned in. Contact the City Office if you need a new copy of the survey.

POLICE REPORT

The Police Department has handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

- Warnings issued for traffic infractions by officers – 7 – 4 head light, 2 speed & 1 tag light.
- Citations issued for traffic infractions by officers – 5 – 3 speed, 1 no insurance and, 1 tail light.
- KBI adult reports – 1 for theft, 1 for possession of marijuana & 1 for possession of drug paraphernalia.
- Citation issued for illegal dumping at the trash dumpster – metal bed frames, mattresses and wooden table.
- Assisted Labette County Sheriff Department with a D.U.I. arrest, returned a lost wallet to a subject from Parsons, started working on some end of the year report items.
- All officers have been busy with patrol duties and community relations, very proactive lately

UTILITY REPORT

- Tree fell at 601 E 4th, tore down electric going to house
- Monty and JB went to KCC Gas Conference
- Temporary electric is all hooked up 10/27/23 reading 000 for USD 506
- Many meetings with LeaAnn, Brent at school and Crossland as well as working on pricing
- Electric, gas, water, and sewer for USD 506 gym
- Pull electric pole at gym and reroute wire for street lights
- Gas leak at 14016 Ness Rd, regulator leaking
- Work on Grasshopper, get ready for next year mowing
- Pot hole to find gas line that runs by new gym at High School
- Power wash side of building for pocket park to get ready for curb to be poured
- Cut trees
- Replace valve and 90 degree elbow on south lift station, old age got to them
- 12 one call tickets
- Read meters
- Put new stop sign up at 7th and Karner, leaving the High School parking lot
- Take down electric at old Peterson Hardware
- Build and put up new electric stack at 502 S Wells
- Push up and burn brush at burn dump
- Check gas leak at 204 W 4th, found burner left on
- Put culverts in for new home on 5th

EXECUTIVE SESSION

Councilmember Cochran moved, and Sykes seconded the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b) (1) to include the Utility Supervisor and City Administrator, open meeting will resume in City Council room at 7:45PM. Motion carried. Out at 7:28PM.

In at 7:45PM, no action was taken.

Councilmember Cochran moved and Sykes seconded the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b) (1) to include the Police Chief and City Administrator, open meeting will resume in the City Council room at 8:00PM. Motion carried. Out at 7:46PM.

In at 8:00PM, no action was taken.

Councilmember Cochran moved and Sykes seconded the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b) (1) to include the City Administrator and City Clerk, open meeting will resume at 8:45PM. Motion carried. Out at 8:00PM

In at 8:45PM, Councilmember Cochran moved, and Sykes seconded the City Council recess back into executive session to continue discussions an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b) (1) to include the City Administrator, open meeting will resume at 8:20PM; correction 9:20PM. Motion carried. Out at 8:46PM.

**MINUTES
PAGE THREE
NOVEMBER 28, 2023**

In at 9:20PM, Councilmember Cochran moved, and Sykes seconded the City Council recess back into executive session to continue discussions on non-elected personnel matter exception, K.S.A. 75-4319 (b) (1) to continue the discussion with the City Administrator, open meeting will resume at 9:40PM. Motion carried. Out at 9:21PM.

In at 9:40PM, Councilmember Cochran moved, and Sykes seconded, Mayor we would ask the City Administrator to address employee wages per our recommendations, effective January 1, 2024. Johnston abstained. Motion carried.

COMMUNICATIONS

- Altamont Christmas Parade is Friday December 8th at 7PM
- December Council Meeting Dates
 - Thursday, December 14
 - Thursday, December 28

Councilmember Johnston wanted to say thank you for the privilege and opportunity to serve on the Council.

ADJOURN

Councilmember Cochran moved and Sykes seconded to adjourn. Motion Carried 9:42PM

DATE

Heather Beasley, City Clerk