

**MINUTES
CITY OF ALTAMONT
October 27, 2022**

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Ben Cochran, Raymond Coffey, and Lyle Sykes.
MINUTES	Councilmember Cochran moved and Coffey seconded to approve the minutes of the City of Altamont from October 13, 2022. Motion carried.
INVOICES	Councilmember Coffey moved and Sykes seconded to pay the invoices in the amount of invoices totaling \$132,412.12. Motion carried.
LEAANN MYERS	<p>LeaAnn Myers completed her Master Municipal Clerk Designation, which qualifies her for completing a Certified Program. LeaAnn received her Certified Municipal Clerk in 2016 and continued her education journey to reach her goal of Master Municipal Clerk Designation.</p> <p>The personnel manual states that any employee who completes a certified program shall be eligible to receive a \$0.25 raise.</p> <p>Councilmember Cochran moved and Sykes seconded to approve a \$0.25/hour raise for LeaAnn Myers per the employee manual, effective the next payroll. Motion Carried.</p>
CITY ADMINISTRATOR	<ol style="list-style-type: none">1. MMC Designation – LeaAnn Myers has completed the required training hours and received her Mast Municipal Clerk Designation. This program has an extensive and advanced educational component and a professional contribution component which includes 60 Advanced Education points and 40 Professional Contribution points.2. Budget Amendment Hearing – On November 10, 2022 at 6:50PM City Council will hold a budget adjustment hearing for the Municipal Equipment Reserve Fund. This will allow us to be in compliance with our 2022 expenditures, which includes lease purchase payments for the trash truck, track loader, Ditch Witch, and trencher.3. Phone Service – The City Office has not been able to call long distance since Thursday, October 20. We can still receive calls and make local calls.<ol style="list-style-type: none">LeaAnn Myers has contacted Century Link (Bright Speed) and Touch Tone multiple times since last week. Both companies say it is being looked into but with no real updates or estimated time frame.This has created an issue for the Police and Utility Departments for transferring the phone in the evenings and on weekends.Residents will have to call Labette County Dispatch if they need to get ahold of any of the departments outside City Office hours.4. Police Officer Opening – We are currently accepting applications for two full-time police officers. Information can be found at www.altamontks.com.5. Burn Site – The brush site is currently closed to the public until the burn ban is lifted and we can burn the brush already at the site.6. Annual Evaluations – Supervisors have completed annual employee evaluations for their employees.7. Electric Upgrade – Twin Valley, City Superintendent Brad Myers and the utility crew are working on finalizing plans for the electric upgrade and pole replacement from Wabash Avenue east towards Karner Avenue a half block north of 4th Street.<ol style="list-style-type: none">At the March 22, 2022 meeting Council approved the work to be done by Twin Valley not to exceed \$53,151.19. However, there is an additional electric pole which needs to be replaced. This will increase the cost of the project.<ol style="list-style-type: none">The last electric pole we ordered was over \$500.The Altamont Utility Department has been preparing the location for the upgrade, including trimming trees to help keep costs down.8. Boo Bash – Bridget Nash and the Altamont Recreation Commission hosted the 9th Annual Halloween Boo Bash on Sunday, October 23rd. They had a good turnout.9. UTV Poker Run – Bridget and the Recreation Commission are preparing for the 2nd Annual Chasing Daylight Poker Run which will be held on Saturday, November 5th.10. Lead and Copper Rule – City of Altamont hosted a meeting with the Kansas Rural Water Association to go over the new lead and copper EPA requirements on October 26 at the Altamont Park Building.11. Solid Waste – LeaAnn attended the Solid Waste meeting. GFL is proposing a rate increase to \$43.50 per ton starting in January 2023, up from the temporary rate of \$40.76. The Solid Waste Committee is going to look at numbers and meet again in a couple weeks.12. CIC Symposium – The City ladies attended the municipal software enhancement meeting.

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13. **Building Repairs** – At the March 10, 2022 meeting, Council approved Cook’s Services to replace the roof, walls and steel door in the utility building behind the Altamont Police Department. The doors have been replaced but they haven’t made arrangements to complete the roof and the walls. Brad has reached out a few times but we still do not have a time frame of when they might be here. With this week’s rain there was water standing in the building.

Council requests to have a response from Cook’s Services by the end of next week and reopen the bids the following week. This will allow for Council to review new bids at the next meeting, in order to get the job completed.

LEADERSHIP LABETTE The trees were delivered yesterday from Leadership Labette and Brad Myers and the utility guys have started to get those planted.

COMMUNICATIONS -Chasing Daylight UTV Poker Run – Saturday, November 5th, McMillen Park
-November 8th is the next election

ADJOURN Councilmember moved and seconded to adjourn. Motion carried. 7:22PM

DATE

Heather Beasley, City Clerk